



Regular City Council Meeting
7:00 p.m., Monday, Nov. 18, 2024
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

REGULAR MEETING AGENDA

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENT**
4. **APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. **City of Farmington Minutes**
 - B. **Farmington Monthly Payments Report**
 - C. **Farmington Public Safety Monthly Report**
 - D. **Accept the resignation of Ann Echols from the Emergency Preparedness Committee, and Colleen Coogan from the Commission on Children, Youth and Service**
 - E. **Consideration of a resolution authorizing Electronic Transactions and Amended ACH (Electronic Transactions) Policy 2024**
 - F. **Farmington Quarterly Investment Report**
 - G. **Court Quarterly Financial Reports**
 - H. **Farmington Quarterly Financial Report**
 - I. **Appoint Kevin Russom to the Historical Commission**
 - J. **Proclamation: November 13, 2024 World Kindness Day**
5. **APPROVAL OF REGULAR AGENDA**
6. **PRESENTATION/PUBLIC HEARINGS**
 - A. **Genisys Credit Union/Main Street Oakland County small business grants:
SKEP Space
Lone Light Spirits**
 - B. **Farmington Masonic Lodge Architectural Assessment and Preservation Master Plan – *produced by Main Street Oakland County for Downtown Farmington***
 - C. **Public Hearing Program Year 2025 Community Development Block Grant Application**
7. **NEW BUSINESS**
 - A. **Consideration to Approve a Resolution to Adopt Program Year 2025 Community Development Block Grant Application**
 - B. **Adopt resolution approving 2025 City Council Meeting Dates**
 - C. **Consideration to adopt Budget Amendment #5, amending Fiscal Year 2024-25 Budget**
 - D. **2024 Sidewalk Program**

- E. DPW Concrete Replacement**
- F. RCOC Maintenance Annual Agreement**
- G. Warner Home Grant Improvements**

8. PUBLIC COMMENT

9. CITY COUNCIL COMMENTS

10. ADJOURNMENT

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



City Council Meeting
6:00 p.m., Monday, October 21, 2024
Conference Room
23600 Liberty Street
Farmington, MI 48335

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on October 21, 2024, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:02 PM by Mayor LaRussa.

1. ROLL CALL

| Attendee Name | Title | Status | Arrived |
|----------------------|---------------|---------------|----------------|
| Johnna Balk | Mayor Pro-Tem | Present | |
| Joe LaRussa | Mayor | Present | |
| Kevin Parkins | Councilmember | Present | |
| Steve Schneemann | Councilmember | Present | |
| Maria Taylor | Councilmember | Present | |

City Administration Present:
City Manager, David Murphy
City Clerk, Meaghan Bachman
Assistant City Manager, Chris Weber
City Attorney, Tom Schultz
Treasurer, Jaime Pohlman
DTE Representatives

2. APPROVAL OF REGULAR AGENDA

Move to approve the agenda as presented.

| | |
|------------------|-----------------------------|
| RESULT: | APPROVED - UNANIMOUS |
| MOVER: | Balk, Mayor Pro-Tem |
| SECONDER: | Taylor, Councilmember |

3. PUBLIC COMMENT

No members of the public spoke.

4. DTE ENERGY UPDATE

DTE presented an update to Council on the status of the four-point plan for transforming the electric distribution grid, with specific plans underway for Farmington. The plan details include the following points:

- Accelerating transition to a smart grid. This should fully automate the system in 5 years. Remote monitoring and control will be widely deployed, enabling DTE system operations center to isolate damage and remotely restore customers. 36% of Farmington circuits are projected to be automated by the end of 2025.
- Upgrade existing infrastructure. This includes maintenance to a 10-year pole cycle and a 5-year pole top cycle. Points include, harden system and replace at-risk infrastructure to reduce outages and increase storm resiliency; 82% of Farmington is on the 10-year pole maintenance cycle; 9% of Farmington is on the 5-year pole top cycle; aspire to achieve this cycle by 2030.
- Rebuild the Grid. Accelerate conversion of 4.8kV circuits. Convert 4.8kV system to higher grid voltage. Farmington has 11 circuits total. 7 circuits are already 13.2 kV that will be converted over the next 10-15 years; Eliminate loading constraints on the 13.2 kV; rebuild 40 kV sub-transmission system.

Other areas of concern were discussed along with potential projects. The Mayor asked that DTE keep Farmington in mind for the future projects of improvements.

5. OTHER BUSINESS

None

6. PUBLIC COMMENT

No members of the public spoke.

7. COUNCIL COMMENTS

No members of the Council spoke.

8. ADJOURNMENT

Move to adjourn the meeting.

| | |
|------------------|-----------------------------|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Balk, Mayor Pro-Tem |
| SECONDER: | Schneemann, Councilmember |

The meeting adjourned at 6:52 p.m.

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk



City Council Meeting
7:00 p.m., Monday, October 21, 2024
Conference Room
23600 Liberty Street
Farmington, MI 48335

REGULAR MEETING MINUTES

A meeting of the Farmington City Council was held on October 21, 2024, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor LaRussa.

1. ROLL CALL

| Attendee Name | Title | Status | Arrived |
|----------------------|---------------|---------------|----------------|
| Johnna Balk | Mayor Pro-Tem | Present | |
| Joe LaRussa | Mayor | Present | |
| Kevin Parkins | Councilmember | Present | |
| Steve Schneemann | Councilmember | Present | |
| Maria Taylor | Councilmember | Present | |

City Administration Present

City Manager, David Murphy
City Clerk, Meaghan Bachman
Assistant City Manager, Chris Weber
DPW Superintendent Chuck Eudy
City Treasurer, Jaime Pohlman
City Attorney, Tom Schultz

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

John Schertel of the Emergency Preparedness Commission talked about the tip of the month – fire safety.

Carol Boyd of 35452 Heritage Lane, spoke of concerns regarding a high-water bill at the Village Condos.

Jennifer Kaminski of 33000 Freedom Road, spoke of the Farmington Schools Millage Proposal that is on the November ballot.

Nancy Dillon of 33618 Alta Loma Drive, spoke of dead tree concerns.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

Move to approve the consent agenda as presented with the addition of the proclamation.

- A. City of Farmington Minutes
- B. Farmington Monthly Payments Report
- C. Farmington Public Safety Monthly Report
- D. Farmington DPW Quarterly Report
- E. Planning and Building Quarterly Report
- F. Proclamation for Family Court Awareness Month

| | |
|------------------|---------------------------|
| RESULT: | APPROVED UNANIMOUS |
| MOVER: | Balk, Mayor Pro-Tem |
| SECONDER: | Taylor, Councilmember |

5. APPROVAL OF THE REGULAR AGENDA

Move to approve the regular agenda as presented.

| | |
|------------------|---------------------------|
| RESULT: | APPROVED UNANIMOUS |
| MOVER: | Balk, Mayor Pro-Tem |
| SECONDER: | Parkins, Councilmember |

6. PRESENTATION/PUBLIC HEARINGS

- A. Holly Days Update – Annette Compo.

Holly Days 2024 will be held on Saturday, December 7th in Downtown Farmington. Many events will take place throughout the day, including the Light up the Grand Parade at 5:30 p.m. and the Tree Lighting at Warner Mansion will follow the parade.

7A. National First Responders Day Proclamation

Move to adopt a proclamation naming October 28, 2024, National First Responders Day in the City of Farmington.

| | |
|------------------|---------------------------|
| RESULT: | APPROVED UNANIMOUS |
| MOVER: | Schneemann, Mayor Pro-Tem |
| SECONDER: | Parkins, Councilmember |

7B. Amend Social District hours for Hollywood Haunt Pub Crawl 2024 Event

Move to approve a resolution amending the social district common area management and maintenance plan for a temporary change in the hours of operation for October 26, 2024, to allow the Commons Area to be open until 11:59 PM on that single date and approve the Hollywood Haunt Pub Crawl 2024 event that is proposed to take place in the Syndicate area and in participating businesses.

| | |
|------------------|-----------------------------|
| RESULT: | APPROVED – UNANIMOUS |
| MOVER: | Taylor, Councilmember |
| SECONDER: | Parkins, Councilmember |

7C. Change Order No. 6 and Payment Application No. 9 (Final) for the 2022 Road Rehabilitation Project.

Move To Approve payment to Best Asphalt Incorporated Change Order No. 6 and Payment Application No. 9 in the amount of \$500 for the. 2022 Road Rehabilitation Project.

| | |
|------------------|--|
| RESULT: | APPROVED – UNANIMOUS |
| MOVER: | Balk, Mayor Pro-Tem |
| SECONDER: | Taylor, Councilmember |
| AYES: | Balk, LaRussa, Parkins, Schneemann, Taylor |

7D. Consideration to Schedule Program Year 2025 Community Development Block Grant Application Public Hearing

Move to schedule a public hearing on November 18, 2024 for public comment on the proposed Program Year 2025 Community Development Block Grant application.

| | |
|------------------|-----------------------------|
| RESULT: | APPROVED – UNANIMOUS |
| MOVER: | Schneemann, Councilmember |
| SECONDER: | Balk, Mayor Pro-Tem |

7E. 2024 Sidewalk Program

Move to approve Change Order No. 9 for the 2020 Sidewalk Replacement Contract to Luigi Ferdinandi & Sons during the 2024/25 Fiscal Year not to exceed \$394,600.

Change Order No. 9 includes:

Revised unit cost for concrete replacement at Women’s Park

Revised quantities in Bel-Aire sub

Revised scope of work behind the Grand River businesses adjacent to the north lot.

| | |
|----------------|--|
| RESULT: | APPROVED – UNANIMOUS |
| MOVER: | Taylor, Councilmember |
| SECONDER: | Balk, Mayor Pro-Tem |
| AYES: | LaRussa, Parkins, Schneemann, Taylor, Balk |

7F. Emergency Sanitary Sewer Lining

Move to approve Emergency Sanitary Sewer Lining Payment No. 2 in the amount of \$50,130.55 and Change Order No.1 in the amount of \$87,563 to Pipeline Management for work completed during the month of September 2024.

| | |
|----------------|--|
| RESULT: | APPROVED – UNANIMOUS |
| MOVER: | Balk, Mayor Pro-Tem |
| SECONDER: | Parkins, Councilmember |
| AYES: | Parkins, Schneemann, Taylor, Balk, LaRussa |

7G. Second reading of Proposed Amendment to the City of Farmington Code of Ordinances, Chapter 34, “Water & Sewers”, Article III, “Sewage Disposal,” Section 34-117, Building Sewer and Connections, Construction, Usage and Maintenance,” To add subsection (C)(14), Regulating Building Sewer Lining.

Move to approve Adoption of Ordinance No. C-811-2024, Amending the City of Farmington Code Ordinances, Chapter 34, Water & Sewers, to add new sub-section, Regulating Building Sewer Lining

| | |
|----------------|--|
| RESULT: | APPROVED – UNANIMOUS |
| MOVER: | Schneemann, Councilmember |
| SECONDER: | Taylor, Councilmember |
| AYES: | Schneemann, Taylor, Balk, LaRussa, Parkins |

8. PUBLIC COMMENT

Thomas Hull of Farmington Hills spoke of free tutoring opportunities.

ADJOURNMENT

Move to adjourn the meeting.

| | |
|------------------|-----------------------------|
| RESULT: | APPROVED - UNANIMOUS |
| MOVER: | Balk, Mayor Pro-Tem |
| SECONDER: | Schneemann, Councilmember |

The meeting adjourned at 8:23 p.m.

Joe LaRussa, Mayor

Meaghan Bachman, City Clerk

Approval Date:

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF OCTOBER 2024

| FUND # | FUND NAME | AMOUNT: |
|---------------|--|------------------------|
| 101 | GENERAL FUND | \$ 591,445.84 |
| 202 | MAJOR STREET FUND | \$ 14,667.16 |
| 203 | LOCAL STREET FUND | \$ 46,055.88 |
| 285 | AMERICAN RESCUE ACT | \$ 10,484.39 |
| 401 | CAPITAL IMPROVEMENT MILLAGE | \$ 31,472.71 |
| 592 | WATER & SEWER FUND | \$ 381,757.69 |
| 595 | FARMINGTON COMMUNITY THEATER FUND | \$ 26,822.12 |
| 640 | DPW EQUIPMENT REVOLVING FUND | \$ 17,397.69 |
| 701 | AGENCY FUND | \$ 1,000.00 |
| 736 | PUBLIC EMPLOYEE HEALTH CARE | \$ 30,192.32 |
| | TOTAL CITY PAYMENTS ISSUED: | \$ 1,151,295.80 |
| 136 | 47TH DISTRICT COURT FUND | \$ 536,692.20 |
| 243 | BROWNFIELD REDEVELOP AUTHORITY | \$ 20,824.00 |
| 248 | DOWNTOWN DEVELOPMENT AUTHORITY FUND | \$ 23,038.16 |
| | TOTAL OTHER ENTITIES PAYMENTS ISSUED: | \$ 580,554.36 |
| | TOTAL PAYMENTS ISSUED | \$ 1,731,850.16 |

A detailed Monthly Payments Report is on file in the Treasurer's Office.



CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF OCTOBER 2024

| TRANSFER FROM: | TRANSFER TO: | DESCRIPTION: | AMOUNT: |
|---|-------------------------------------|----------------------------|-------------------|
| Agency Tax | Farmington Public Schools | Tax Payment #9 | 41,945.49 |
| Agency Tax | Oakland County | Tax Payment #9 | 76,411.84 |
| Agency Tax | Farmington Comm. Library | Tax Payment #9 | 4,694.30 |
| General Fund | Chase (Payroll Acct) | Direct Deposit Payroll | 259,270.47 |
| General Fund | Federal Gov't | W/H & FICA Payroll | 88,116.92 |
| General Fund | MERS | Retirement Plans | 139,860.99 |
| General Fund | Total Administrative Services Corp. | Flexible Spending Accounts | 2,368.84 |
| TOTAL CITY ACH TRANSFERS | | | 612,668.85 |
| Court Fund | Chase (Payroll Acct) | Direct Deposit Payroll | 103,154.61 |
| Court Fund | Federal Gov't | W/H & FICA Payroll | 33,987.66 |
| Court Fund | Total Administrative Services Corp. | Flexible Spending Accounts | 1,588.42 |
| Court Fund | MissionSquare | Retirement Plans | 8,959.84 |
| TOTAL OTHER ENTITIES ACH TRANSFERS | | | 147,690.53 |



Farmington Public Safety Department

Public Safety Director Bob Houhanisin

October 2024 Public Safety Incidents

Assault with intent to do great bodily harm.

On 10/04/2024 at approximately 05:15 PM officers were dispatched to 23600 Liberty St., the police department for the report of a child custody exchange standby. While enroute officers were alerted that the two parties, a 33-year-old suspect and a 44-year-old victim were involved in an active altercation involving an assault with a baseball bat. Officers arrived and secured the suspect, along with the weapon. The suspect was arrested, and the case forwarded to the Oakland County Prosecutors office for warrant consideration.

Larceny

On 10/01/2024 at approximately 5:00 PM officers were dispatched to the 24000 block of Orchard Lake Rd. for a reported larceny. Officers met with the victim, an 88-year-old female who states she was shopping, set down her purse outside of the business and forgot to pick it back up. Review of the surveillance video shows an unknown age male exiting a black Cadillac SUV, walk up to the purse, take it and get back into the vehicle and drive away with it. The victim was advised to cancel her credit cards. The case has been forwarded to the detective bureau for investigation.

Felony warrant O/PD:

On 10/09/2024 an officer conducting a plaza check at Farmington Plaza observed a 38-year-old female sleeping on a bench outside a closed business at 1900 hours. The female was identified, and the officer discovered an outstanding felony warrant out of Farmington Hills PD for drugs. The warrant was confirmed, and the female was arrested and transported to Farmington Hills PD.

Attempt Larceny from Auto:

On 10/09/2024 at approximately 0100 hours, an officer observed a subject opening a vehicle car door in the parking lot of a closed motor vehicle repair shop around Nine Mile and Farmington Road. The homeless 42-year-old suspect claimed to be looking for a lighter to light his cigarette. The subject was arrested for attempt LFA. The report will be submitted to the Oakland County Prosecutor's Office for warrant review.

Accidental discharge of a firearm

On 10/18/2024 at approximately 05:00 PM officers were dispatched to Corewell Health for a reported gunshot wound victim (42 years of age) that occurred within Farmington City. Officers contacted the injured party to find out that he was working on a piece of equipment in the 32000 block of Grand River when he placed a tool into the same pocket where he was legally carrying a firearm. The firearm discharged and the subject suffered an injury. The case has been forwarded to the detective bureau for warrant consideration.



Flee and Elude

On 10/16/2024 at approximately 2:00 AM officers were alerted to a vehicle believed to be involved in larceny from autos taking place in Farmington Hills. An officer located the suspect vehicle and attempted to initiate a traffic stop in the area of Drake and Grand River. The vehicle fled from officers and a brief pursuit took place. Officers decided to terminate the pursuit. The case has been forwarded to the detective bureau for investigation.

Smoke Investigation

On 10/27/2024 at approximately 0130 hours, officers were dispatched to Chatham Hills Apartments located at 36601 Grand River on a report of flames coming out of an apartment vent. Upon arrival, officers detected light smoke but no active fire in the unit. The tenant reported she turned on her furnace for the first time and observed flames coming out of her living room vent. A Thermal imaging camera was utilized to check for hot spots with negative results. Maintenance was contacted to check the furnace. The smoke was ventilated from the unit and the furnace deactivated.

Vehicle Theft UDAA

On 10/22/2024 a tenant from the Drakeshire Apartments reported to our front desk that her vehicle, a 2005 Mercury Sable, was stolen from her parking lot between Sunday, October 20th at 2100 hours and Monday, October 21st at approximately 1600 hours. The vehicle was entered into LEIN as stolen.

Retail Fraud Refund/Exchange 2nd Degree:

On 11/01/2024 at approximately 2030 hours officers were dispatched to TJ Maxx located at 33025 Grand River Ave on two female suspects approximately 30 years of age attempting to return stolen items for a refund. Loss Prevention advised the items, kitchen supplies, were stolen from other TJ Maxx locations. The value refunded was approximately \$760. The suspects obtained the refund and left prior to officers’ arrival. The case has been forwarded to DB.

| CALL TYPE & QUANTITY | | | | |
|----------------------|---------------|----------|------------|---------|
| TOTAL CALLS | TRAFFIC STOPS | MEDICALS | FIRE CALLS | CRASHES |
| 647 | 236 | 53 | 7 | 20 |
| OWI | OUID | DWLS | WARRANT | FELONY |
| 5 | 0 | 8 | 14 | 2 |



| | | |
|---|--|-------------------------------|
| Farmington City Council Staff Report | Council Meeting Date: Nov. 18, 2024 | Item Number 4D |
| Submitted by: Melissa Andrade, Assistant to the City Manager | | |
| Agenda Topic: Board and Commission Resignations: Ann Echols from the Emergency Preparedness Committee and Colleen Coogan from the Commission on Children Youth and Families | | |
| Proposed Motion: Consent agenda | | |
| Background: Ann Echols submitted her resignation from the Emergency Preparedness Committee. This term expires Feb. 1, 2026. Colleen Coogan submitted her resignation from the Commission on Children, Youth and Families, she was Farmington's alternate. This term is up Dec. 31, 2024. | | |
| Materials: Resignation letters from both. | | |

An email from Ann Echols sent Saturday, Nov. 2, 2024:

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good Afternoon Melissa,

I wanted to let you know that I am resigning the Farmington Emergency Preparedness Commission effective November 11, 2024. I was promoted to Assistant Chief at work and need to refocus my time. Do you need a formal letter or does this email work for notification?

Thank you,

Ann

From: Colleen Coogan <colleen.coogan@woodhillgrp.com>
Sent: Monday, September 9, 2024 5:42 AM
To: Melissa Andrade <mandrade@farmgov.com>
Subject: Re: Children Youth and Family Board

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Melissa,

My apologies as I thought I worked this through with someone else. I would love to continue serving but I am out of town on Thursdays at a clients and cannot make these times. Please remove me from the board and I will reapply when my schedule permits

From: Melissa Andrade <mandrade@farmgov.com>
Sent: Friday, September 6, 2024 8:36 AM
To: Colleen Coogan <colleen.coogan@woodhillgrp.com>
Subject: Children Youth and Family Board

Hi Colleen,

The CYF Board let me know that you've been unable to attend the meetings. Did you want to remain on the board? If so, will you be able to attend in the future. While you're an alternate, you are needed at the meetings. Let me know.

Melissa Andrade,

Assistant to the City Manager &

Communications

248-699-5121

| | | | |
|---|--|------------------------------------|---------------------|
| Farmington City Council Staff Report | Council Meeting Date: November 18, 2024 | Reference Number 4E | |
| Submitted by: City Treasurer | | | |
| Description Consideration of a Resolution Authorizing Electronic Transactions and Amended ACH (Electronic Transactions) Policy 2024. | | | |
| Requested Action 1. Motion to approve Resolution Authorizing Electronic Transactions. 2. Motion to Approve an Amended ACH (Electronic Transactions) Policy 2024. | | | |
| <p>Background</p> <p>Public Act 738 of 2002, as set forth in MCL 124.301 et seq. provides authority for local units of government to enter into electronic (automated clearing house “ACH”) transactions, to authorize the City Treasurer (its designated Electronic Transactions Officer “EOT”) to enter into ACH transactions in making or receiving payments on behalf of the City.</p> <p>The Act authorizes the City Treasurer to delegate authority to an officer or employee of the City to oversee administration of the policy:</p> <p>The ACH policy shall include all of the following:</p> <p>(a) That an officer or employee designated by the treasurer or ETO is responsible for the local unit's ACH agreements, including payment approval, accounting, reporting, and generally for overseeing compliance with the ACH policy. Mich. Comp. Laws Ann. § 124.303 (West)</p> <p>The Policy previously designated the Controller, the Assistant Controller, or the Deputy Clerk. The designees have been updated to reflect current City employee and officer positions, including the Controller, Deputy Treasurer, or the Administrative Specialist.</p> | | | |
| Agenda Review | | | |
| Department Head | Finance/Treasurer | City Attorney | City Manager |

CITY OF FARMINGTON

AMENDED ACH (ELECTRONIC TRANSACTIONS) POLICY 2024

Purpose:

In accordance with Public Act 738 of 2002, MCL 124.301 *et seq.*, allowing local units of government to enter into electronic transactions, the City of Farmington establishes this policy as the framework governing ACH arrangements and transactions entered into on behalf of the City of Farmington.

Definitions:

“Automated clearing house” or “ACH” means a national governmental organization that has authority to process electronic payments, including, but not limited to, the national automated clearing house association and the federal reserve system.

An “ACH arrangement” means the agreement between the originator of the ACH transaction and the receiver of an ACH transaction.

An “ACH transaction” means an electronic payment, debit, or credit transfer processed through an automated clearinghouse.

An “ACH policy” means the procedures and internal controls as determined under this written policy developed and adopted by the City Council.

Policy:

- A. By resolution of Council, the Treasurer has been designated as the electronic transactions officer (ETO) responsible for all ACH arrangements and transactions and is authorized to enter into such arrangements and transactions on behalf of the City.
- B. The Treasurer may designate the Controller, Deputy Treasurer, or Administrative Specialist to be responsible for the City’s ACH arrangements, including approval for transactions, accounting, reporting or generally ensuring compliance with this Policy or other ACH policies, procedures or instructions as established by the Treasurer.
- C. The Treasurer or the Treasurer’s designee shall maintain records of all ACH arrangements and transactions, which records shall document the goods or services purchased, the cost of the goods or services, the date of payment and the City department, activity, program or agency that received the goods or services and approved payment. Other electronic transactions such as fund to fund transfers, funds transferred for investment purposes, transfers of taxes withheld from payroll and the like shall be documented as to purpose, amount, date of transaction, approvals and other pertinent information.

- D. Any disbursement of City monies in payment for goods or services received by the City shall have the prior approval of the City Officer authorized to approve the payment.
- E. All electronic transactions shall be verified by the Treasurer or the Treasurer's designee.
- F. ACH transactions involving disbursements shall be included on the Monthly Payments Report presented to the Council.
- G. No monies shall be automatically withdrawn from City accounts, as all withdrawals require the explicit approval of the City Treasurer or the Treasurer's designee.
- H. Internal accounting controls established by the Treasurer for other types of receipts and disbursements shall also apply to ACH transactions.
- I. The Treasurer may enter into ACH arrangements to withdraw funds from residents/customers accounts to make payment on amounts owed the City. Prior to initiating such transactions, the Treasurer will have signed authorization from the resident/customer giving the City authorization for the transactions.

Amendment of Policy:

This policy may be amended from time to time by submitting the revised policy to City Council.

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ELECTRONIC TRANSACTIONS

At a regular meeting of the City Council of the City of Farmington, County of Oakland, State of Michigan, held on the ___th day of November, 2024, at 7:00 o'clock p.m.

The following resolution was offered by Council Member _____ and supported by Council Member _____.

WHEREAS, the City Council of the City of Farmington has determined that it is in the best interest of the City, pursuant to the authority granted under Public Act 738 of 2002, MCL 124.301 *et seq.*, for local units of government to enter into electronic (automated clearing house "ACH") transactions, to authorize the City Treasurer (its designated Electronic Transactions Officer "EOT") to enter into ACH transactions in making or receiving payments on behalf of the City.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Treasurer of the City of Farmington is designated as the City's Electronic Transactions Officer (ETO) and authorized to enter into automated clearing house (ACH) transactions on behalf of the City.
2. The City Treasurer is authorized to delegate authority to the Controller, Deputy Treasurer, or the Administrative Specialist to initiate and/or approve ACH transactions, but only within the written ACH Policy as presented to the Council and according to written procedures and ACH arrangements established by the Treasurer.
3. ACH transactions shall be approved by the City Officer who would otherwise be responsible for approving such transfers or payments.
4. The Treasurer shall provide for appropriate documentation, accounting, and reporting for all ACH transactions as for any other receipts or disbursements received or made on behalf of the City.

BE IT FURTHER RESOLVED THAT:

A written ACH Policy has been submitted to Council as required by Public Act 738 of 2002.

AYES:
NAYS:
ABSENT:
ABSTENTIONS:

RESOLUTION DECLARED ADOPTED _____, 2024.

Meaghan Bachman, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Farmington at a regular meeting held this _____ day of _____, 2024.

Meaghan Bachman, City Clerk
City of Farmington

INVESTMENT REPORT

CITY OF FARMINGTON

QUARTER ENDED SEPTEMBER, 2024

Submitted by:
Jaime Pohlman, Director of Finance and Administration

CITY OF FARMINGTON
 QUARTER ENDING
 SEPTEMBER 2024

| | BALANCE | BALANCE | BALANCE | RATE OF RETURN | | | MATURITY | RATING | RATING AGENCY |
|---------------------------------------|----------------------|----------------------|----------------------|----------------|---------|---------|----------|-----------|---------------|
| | 7/31/24 | 8/31/24 | 9/30/24 | 7/31/24 | 8/31/24 | 9/30/24 | | | |
| Pooled Mutual Funds: | | | | | | | | | |
| Comerica | \$ 4,889,083 | \$ 4,910,280 | \$ 4,930,307 | 5.11% | 5.11% | 4.79% | Daily | Not rated | N/A |
| Oakland County Investment Pool | \$ 982,409 | \$ 984,999 | \$ 987,959 | 2.72% | 3.10% | 3.64% | Daily | Not rated | N/A |
| Michigan Class | 6,432,015 | 6,461,333 | 6,489,113 | 5.38% | 5.36% | 4.98% | Daily | AAAm | S&P |
| Total Pooled Funds: | 12,303,508 | 12,356,611 | 12,407,379 | | | | | | |
| Certificates of Deposit: | - | - | - | | | | | | |
| Total Certificates of Deposit: | - | - | - | | | | | | |
| JPMorgan Chase | | | | | | | | | |
| 100% US Treasury Funds | \$ 4,048,757 | \$ 6,522,442 | \$ 8,655,118 | 4.77% | 4.75% | 4.62% | | | |
| Uninvested | \$ 531,330 | \$ 7,404,036 | \$ 424,624 | 2.15% | 2.15% | 2.15% | | | |
| | \$ 4,580,087 | \$ 13,926,478 | \$ 9,079,742 | | | | | | |
| Less: Authorities/Entities** | (3,306,205) | (11,555,277) | (2,943,657) | | | | | | |
| TOTAL: | \$ 13,577,390 | \$ 14,727,812 | \$ 18,543,464 | | | | | | |

** Investment Balances do not include the investments of the 47th District Court, the Farmington Brownfield Redevelopment Authority, the Corridor Improvement Authority, the Farmington Downtown Development Authority, the Friends of the Governor Warner Mansion, the Self Insurance Funds on deposit with MMRMA, or the Public Employee Health Care Funds invested with Morgan Stanley Smith Barney.

FINANCIAL REPORT
47TH DISTRICT COURT
QUARTER ENDED JUNE 30, 2024

Distribution:

District Judges
Court Administrator
City Manager, Farmington Hills
Finance Director, Farmington Hills
City Council, Farmington
City Manager, Farmington

Submitted by:
Jaime Pohlman, Director of Finance and Administration

User: LRasico
DB: Farmington

PERIOD ENDING 06/30/2024

| GL NUMBER | DESCRIPTION | BALANCE 06/30/2023 | 2023-24 AMENDED BUDGET | BEG. BALANCE 07/01/2023 | END BALANCE 06/30/2024 | AVAILABLE BALANCE | % BDGT USED |
|-------------------------------------|---|-----------------------|---------------------------|----------------------------|---------------------------|----------------------|----------------|
| Fund 136 - 47TH DISTRICT COURT FUND | | | | | | | |
| Assets | | | | | | | |
| Dept 000.00 | | | | | | | |
| 136-000.00-001.000 | CASH-GENERAL RECEIVING | 686,450.71 | | 686,450.71 | 1,144,018.09 | | |
| 136-000.00-004.000 | IMPREST CASH | 1,950.00 | | 1,950.00 | 1,950.00 | | |
| 136-000.00-040.000 | A/R MISCELLANEOUS | 13,275.98 | | 13,275.98 | 22,806.66 | | |
| 136-000.00-071.001 | DUE FROM FARMINGTON HILLS | 226,572.67 | | 226,572.67 | 0.00 | | |
| 136-000.00-078.000 | DUE FROM STATE OF MICHIGAN | 927.86 | | 927.86 | 0.00 | | |
| 136-000.00-102.000 | PREPAID EXPENSES | 8,190.47 | | 8,190.47 | 514.10 | | |
| Total Dept 000.00 | | 937,367.69 | | 937,367.69 | 1,169,288.85 | | |
| TOTAL ASSETS | | 937,367.69 | | 937,367.69 | 1,169,288.85 | | |
| Liabilities | | | | | | | |
| Dept 000.00 | | | | | | | |
| 136-000.00-202.000 | ACCOUNTS PAYABLE, P O | 51,275.26 | | 51,275.26 | 156,134.50 | | |
| 136-000.00-202.002 | ACCOUNTS PAYABLE, ACCRUED | 19,160.85 | | 19,160.85 | 3,811.44 | | |
| 136-000.00-214.101 | DUE TO GENERAL FUND | 0.00 | | 0.00 | 366.72 | | |
| 136-000.00-231.011 | PAYROLL, LIFE INSURANCE | (314.54) | | (314.54) | (395.84) | | |
| 136-000.00-257.000 | ACCRUED WAGES | 69,283.82 | | 69,283.82 | 74,536.88 | | |
| Total Dept 000.00 | | 139,405.39 | | 139,405.39 | 234,453.70 | | |
| TOTAL LIABILITIES | | 139,405.39 | | 139,405.39 | 234,453.70 | | |
| Fund Equity | | | | | | | |
| Dept 000.00 | | | | | | | |
| 136-000.00-368.000 | NONSPENDABLE, INVENTORIES, PREPAIDS | 8,190.47 | | 8,190.47 | 514.10 | | |
| 136-000.00-390.000 | FUND BALANCE | (242,398.63) | | 1,950.00 | (134,922.85) | | |
| 136-000.00-393.000 | ASSIGNED FUND BALANCE, CAPITAL | 613,746.41 | | 613,746.41 | 779,193.76 | | |
| 136-000.00-394.000 | ASSIGNED FUND BALANCE, ACCRUED LIABILIT | 174,075.42 | | 174,075.42 | 153,177.29 | | |
| Total Dept 000.00 | | 553,613.67 | | 797,962.30 | 797,962.30 | | |
| TOTAL FUND EQUITY | | 553,613.67 | | 797,962.30 | 797,962.30 | | |
| Revenues | | | | | | | |
| Dept 000.00 | | | | | | | |
| 136-000.00-529.000 | FEDERAL GRANTS | 7,180.95 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 136-000.00-539.901 | STATE GRANT, DRUNK DRIVING | 14,807.68 | 13,000.00 | | 12,974.66 | 25.34 | 99.81 |
| 136-000.00-539.902 | DRUG CASE MANAGEMENT | 0.00 | 500.00 | | 0.00 | 500.00 | 0.00 |
| 136-000.00-539.903 | JUDGES, SALARY STD | 91,448.00 | 91,448.00 | | 91,448.00 | 0.00 | 100.00 |
| 136-000.00-539.904 | DRUG COURT | 6,547.71 | 5,000.00 | | 10,614.19 | (5,614.19) | 212.28 |
| 136-000.00-664.000 | INVESTMENT INCOME | 34,364.28 | 12,660.00 | | 40,642.66 | (27,982.66) | 321.03 |
| 136-000.00-671.000 | REVENUES, OTHER | 52,806.77 | 23,740.00 | | 43,048.22 | (19,308.22) | 181.33 |
| 136-000.00-674.400 | COMMUNITY WORK PROGRAM | 5,753.12 | 6,000.00 | | 6,444.64 | (444.64) | 107.41 |
| 136-000.00-676.000 | REIMBURSEMENTS, MIDC EMPLOYEE COSTS | 4,607.31 | 0.00 | | 0.00 | 0.00 | 0.00 |
| 136-000.00-678.001 | CONTRIBUTIONS, FARMINGTON | 554,905.19 | 629,880.00 | | 629,880.00 | 0.00 | 100.00 |
| 136-000.00-678.002 | CONTRIBUTIONS FARMINGTON HILLS | 2,718,872.04 | 2,971,491.00 | | 2,971,492.00 | (1.00) | 100.00 |

User: LRasico

DB: Farmington

PERIOD ENDING 06/30/2024

| GL NUMBER | DESCRIPTION | BALANCE 06/30/2023 | 2023-24 AMENDED BUDGET | BEG. BALANCE 07/01/2023 | END BALANCE 06/30/2024 | AVAILABLE BALANCE | % BDTG USED |
|---|-------------------------------|-----------------------|---------------------------|----------------------------|---------------------------|----------------------|----------------|
| Fund 136 - 47TH DISTRICT COURT FUND | | | | | | | |
| Expenditures | | | | | | | |
| 136-000.00-818.000 | CONTRACTUAL SERVICES | 164,109.79 | 176,902.00 | | 148,304.42 | 28,597.58 | 83.83 |
| 136-000.00-853.000 | TELECOMMUNICATIONS | 17,483.11 | 23,250.00 | | 16,168.69 | 7,081.31 | 69.54 |
| 136-000.00-860.000 | TRANSPORTATION AND TRAINING | 13,319.40 | 18,300.00 | | 12,477.99 | 5,822.01 | 68.19 |
| 136-000.00-861.000 | MILEAGE | 1,611.57 | 2,400.00 | | 2,053.48 | 346.52 | 85.56 |
| 136-000.00-920.000 | PUBLIC UTILITIES | 97,683.90 | 103,890.00 | | 103,952.20 | (62.20) | 100.06 |
| 136-000.00-934.000 | MAINTENANCE, OFFICE EQUIPMENT | 17,049.95 | 20,387.00 | | 12,177.65 | 8,209.35 | 59.73 |
| 136-000.00-935.000 | MAINT, BUILDINGS & GROUNDS | 116,657.34 | 81,182.00 | | 53,534.30 | 27,647.70 | 65.94 |
| 136-000.00-936.000 | CLEANING & UNIFORMS | 1,370.91 | 3,300.00 | | 1,410.64 | 1,889.36 | 42.75 |
| 136-000.00-943.000 | EQUIPMENT RENTAL | 7,560.70 | 18,472.00 | | 21,478.83 | (3,006.83) | 116.28 |
| 136-000.00-955.000 | MEMBERSHIPS | 5,579.00 | 6,660.00 | | 5,998.88 | 661.12 | 90.07 |
| 136-000.00-956.000 | MISCELLANEOUS EXPENSE | 8,335.14 | 8,000.00 | | 8,791.77 | (791.77) | 109.90 |
| 136-000.00-959.500 | BANKING CHARGES | 5,164.66 | 3,000.00 | | 783.30 | 2,216.70 | 26.11 |
| 136-000.00-963.000 | INSURANCE & BONDS | 30,260.63 | 33,152.00 | | 35,574.87 | (2,422.87) | 107.31 |
| 136-000.00-977.000 | CAPITAL OUTLAY, EQUIPMENT | 73,785.03 | 228,930.00 | | 250,275.24 | (21,345.24) | 109.32 |
| Total Dept 000.00 | | 3,265,867.92 | 3,993,996.00 | | 3,688,297.57 | 305,698.43 | 92.35 |
| Dept 000.01 - DRUG COURT | | | | | | | |
| 136-000.01-801.702 | MI DRUG COURT | 8,129.30 | 5,000.00 | | 8,427.61 | (3,427.61) | 168.55 |
| Total Dept 000.01 - DRUG COURT | | 8,129.30 | 5,000.00 | | 8,427.61 | (3,427.61) | 168.55 |
| TOTAL EXPENDITURES | | 3,273,997.22 | 3,998,996.00 | | 3,696,725.18 | 302,270.82 | 92.44 |
| Total Fund 136 - 47TH DISTRICT COURT FUND | | | | | | | |
| TOTAL ASSETS | | 937,367.69 | | 937,367.69 | 1,169,288.85 | | |
| BEG. FUND BALANCE | | 553,613.67 | | 797,962.30 | 797,962.30 | | |
| + NET OF REVENUES & EXPENDITURES | | 244,348.63 | (228,931.00) | | 136,872.85 | (365,803.85) | 59.79 |
| = ENDING FUND BALANCE | | 797,962.30 | | 797,962.30 | 934,835.15 | | |
| + LIABILITIES | | 139,405.39 | | 139,405.39 | 234,453.70 | | |
| = TOTAL LIABILITIES AND FUND BALANCE | | 937,367.69 | | 937,367.69 | 1,169,288.85 | | |

FINANCIAL REPORT
47TH DISTRICT COURT
QUARTER ENDED SEPTEMBER 30, 2024

Distribution:

District Judges
Court Administrator
City Manager, Farmington Hills
Finance Director, Farmington Hills
City Council, Farmington
City Manager, Farmington

Submitted by:
Jaime Pohlman, Director of Finance and Administration

User: LRasico
DB: Farmington

PERIOD ENDING 09/30/2024

| GL NUMBER | DESCRIPTION | BALANCE 09/30/2023 | 2024-25 AMENDED BUDGET | BEG. BALANCE 07/01/2024 | END BALANCE 09/30/2024 | AVAILABLE BALANCE | % BDGT USED |
|-------------------------------------|---|-----------------------|---------------------------|----------------------------|---------------------------|----------------------|----------------|
| Fund 136 - 47TH DISTRICT COURT FUND | | | | | | | |
| Assets | | | | | | | |
| Dept 000.00 | | | | | | | |
| 136-000.00-001.000 | CASH-GENERAL RECEIVING | 701,613.87 | | 1,144,018.09 | 1,402,978.00 | | |
| 136-000.00-004.000 | IMPREST CASH | 1,950.00 | | 1,950.00 | 1,950.00 | | |
| 136-000.00-040.000 | A/R MISCELLANEOUS | 5,069.17 | | 22,806.66 | 0.00 | | |
| 136-000.00-102.000 | PREPAID EXPENSES | 0.00 | | 514.10 | 514.10 | | |
| Total Dept 000.00 | | 708,633.04 | | 1,169,288.85 | 1,405,442.10 | | |
| TOTAL ASSETS | | 708,633.04 | | 1,169,288.85 | 1,405,442.10 | | |
| Liabilities | | | | | | | |
| Dept 000.00 | | | | | | | |
| 136-000.00-202.000 | ACCOUNTS PAYABLE, P O | 0.00 | | 156,134.50 | 0.00 | | |
| 136-000.00-202.002 | ACCOUNTS PAYABLE, ACCRUED | 12,600.95 | | 3,811.44 | 0.00 | | |
| 136-000.00-214.101 | DUE TO GENERAL FUND | 0.00 | | 366.72 | 0.00 | | |
| 136-000.00-231.011 | PAYROLL, LIFE INSURANCE | (314.54) | | (395.84) | (235.62) | | |
| 136-000.00-257.000 | ACCRUED WAGES | 0.00 | | 74,536.88 | 0.00 | | |
| Total Dept 000.00 | | 12,286.41 | | 234,453.70 | (235.62) | | |
| TOTAL LIABILITIES | | 12,286.41 | | 234,453.70 | (235.62) | | |
| Fund Equity | | | | | | | |
| Dept 000.00 | | | | | | | |
| 136-000.00-368.000 | NONSPENDABLE, INVENTORIES, PREPAIDS | 8,190.47 | | 514.10 | 514.10 | | |
| 136-000.00-390.000 | FUND BALANCE | 1,950.00 | | 1,950.00 | 1,950.00 | | |
| 136-000.00-393.000 | ASSIGNED FUND BALANCE, CAPITAL | 613,746.41 | | 779,193.76 | 779,193.76 | | |
| 136-000.00-394.000 | ASSIGNED FUND BALANCE, ACCRUED LIABILIT | 174,075.42 | | 153,177.29 | 153,177.29 | | |
| Total Dept 000.00 | | 797,962.30 | | 934,835.15 | 934,835.15 | | |
| TOTAL FUND EQUITY | | 797,962.30 | | 934,835.15 | 934,835.15 | | |
| Revenues | | | | | | | |
| Dept 000.00 | | | | | | | |
| 136-000.00-539.901 | STATE GRANT, DRUNK DRIVING | 0.00 | 13,000.00 | | 0.00 | 13,000.00 | 0.00 |
| 136-000.00-539.903 | JUDGES, SALARY STD | 22,862.00 | 91,448.00 | | 22,862.00 | 68,586.00 | 25.00 |
| 136-000.00-539.904 | DRUG COURT | (0.04) | 10,000.00 | | 0.00 | 10,000.00 | 0.00 |
| 136-000.00-664.000 | INVESTMENT INCOME | 8,737.31 | 35,000.00 | | 14,148.74 | 20,851.26 | 40.42 |
| 136-000.00-671.000 | REVENUES, OTHER | 0.00 | 25,000.00 | | 942.12 | 24,057.88 | 3.77 |
| 136-000.00-674.400 | COMMUNITY WORK PROGRAM | 333.12 | 8,250.00 | | 1,074.00 | 7,176.00 | 13.02 |
| 136-000.00-678.001 | CONTRIBUTIONS, FARMINGTON | 157,470.00 | 517,705.00 | | 129,426.00 | 388,279.00 | 25.00 |
| 136-000.00-678.002 | CONTRIBUTIONS FARMINGTON HILLS | 495,248.00 | 3,302,995.00 | | 1,101,000.00 | 2,201,995.00 | 33.33 |
| 136-000.00-679.000 | HEALTH INSURANCE CONTRIBUTIONS | 8,429.55 | 19,981.00 | | 4,945.05 | 15,035.95 | 24.75 |
| Total Dept 000.00 | | 693,079.94 | 4,023,379.00 | | 1,274,397.91 | 2,748,981.09 | 31.67 |

User: LRasico

DB: Farmington

PERIOD ENDING 09/30/2024

| GL NUMBER | DESCRIPTION | BALANCE 09/30/2023 | 2024-25 AMENDED BUDGET | BEG. BALANCE 07/01/2024 | END BALANCE 09/30/2024 | AVAILABLE BALANCE | % BDGT USED |
|---|---------------------------|-----------------------|---------------------------|----------------------------|---------------------------|----------------------|----------------|
| Fund 136 - 47TH DISTRICT COURT FUND | | | | | | | |
| Expenditures | | | | | | | |
| 136-000.00-943.000 | EQUIPMENT RENTAL | 3,519.48 | 19,248.00 | | 904.53 | 18,343.47 | 4.70 |
| 136-000.00-955.000 | MEMBERSHIPS | 1,820.00 | 6,320.00 | | 1,760.00 | 4,560.00 | 27.85 |
| 136-000.00-956.000 | MISCELLANEOUS EXPENSE | 1,221.18 | 9,000.00 | | 1,061.02 | 7,938.98 | 11.79 |
| 136-000.00-959.500 | BANKING CHARGES | (2,582.33) | 4,650.00 | | 0.00 | 4,650.00 | 0.00 |
| 136-000.00-963.000 | INSURANCE & BONDS | 10,911.62 | 34,759.00 | | 9,798.75 | 24,960.25 | 28.19 |
| 136-000.00-977.000 | CAPITAL OUTLAY, EQUIPMENT | 559.00 | 311,143.00 | | 17,022.30 | 294,120.70 | 5.47 |
| Total Dept 000.00 | | <u>793,619.65</u> | <u>4,066,227.00</u> | | <u>802,400.43</u> | <u>3,263,826.57</u> | <u>19.73</u> |
| Dept 000.01 - DRUG COURT | | | | | | | |
| 136-000.01-801.702 | MI DRUG COURT | 1,075.96 | 10,000.00 | | 1,154.91 | 8,845.09 | 11.55 |
| Total Dept 000.01 - DRUG COURT | | <u>1,075.96</u> | <u>10,000.00</u> | | <u>1,154.91</u> | <u>8,845.09</u> | <u>11.55</u> |
| TOTAL EXPENDITURES | | <u>794,695.61</u> | <u>4,076,227.00</u> | | <u>803,555.34</u> | <u>3,272,671.66</u> | <u>19.71</u> |
| Total Fund 136 - 47TH DISTRICT COURT FUND | | | | | | | |
| TOTAL ASSETS | | <u>708,633.04</u> | | <u>1,169,288.85</u> | <u>1,405,442.10</u> | | |
| BEG. FUND BALANCE | | 797,962.30 | | 934,835.15 | 934,835.15 | | |
| + NET OF REVENUES & EXPENDITURES | | (101,615.67) | (52,848.00) | | 470,842.57 | (523,690.57) | 890.94 |
| = ENDING FUND BALANCE | | 696,346.63 | | 934,835.15 | 1,405,677.72 | | |
| + LIABILITIES | | 12,286.41 | | 234,453.70 | (235.62) | | |
| = TOTAL LIABILITIES AND FUND BALANCE | | <u>708,633.04</u> | | <u>1,169,288.85</u> | <u>1,405,442.10</u> | | |

FINANCIAL REPORT
CITY OF FARMINGTON
QUARTER ENDED JUNE 2024

Submitted by:
Jaime Pohlman, Director of Finance and Administration

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING JUNE 2024

BUDGETED FUNDS:

| REVENUES: | AMENDED BUDGET | YTD REVENUES | VARIANCE OVER (UNDER) | EXPENDITURES: | AMENDED BUDGET | YTD EXPENDITURES | VARIANCE OVER (UNDER) |
|-----------|-------------------|-----------------|--------------------------|---------------|-------------------|---------------------|--------------------------|
|-----------|-------------------|-----------------|--------------------------|---------------|-------------------|---------------------|--------------------------|

GENERAL FUND:

| | | | | | | | |
|---|----------------------|----------------------|--------------------|---|----------------------|----------------------|---------------------|
| Property Taxes | 6,287,155.00 | 6,281,549.97 | (5,605.03) | General Government | 2,414,197.46 | 2,255,205.04 | (158,992.42) |
| Licenses & Permits | 388,850.00 | 326,118.80 | (62,731.20) | 47th District Court | 636,550.00 | 636,549.46 | (0.54) |
| Federal Grants | 66,141.00 | 59,939.23 | (6,201.77) | Public Safety | 4,954,419.50 | 4,695,139.52 | (259,279.98) |
| State Shared Revenue and Grants | 1,550,498.00 | 1,570,576.67 | 20,078.67 | Public Works | 1,417,581.00 | 1,363,263.99 | (54,317.01) |
| Charges For Services | 2,202,166.00 | 2,184,905.52 | (17,260.48) | Health & Welfare | 6,580.00 | 6,576.00 | (4.00) |
| Fines & Forfeits | 340,000.00 | 345,790.17 | 5,790.17 | Debt | 405,349.00 | 405,345.77 | (3.23) |
| Other Revenue | 747,818.00 | 730,142.92 | (17,675.08) | Community & Economic Development | 395,299.00 | 369,057.24 | (26,241.76) |
| Transfer, Capital Improvement Fund | 102,100.00 | 102,100.00 | 0.00 | Recreation & Cultural | 1,033,168.00 | 981,482.73 | (51,685.27) |
| | | | | Contingency | 5,000.00 | 0.00 | (5,000.00) |
| | | | | Transfer, Other Funds | 878,332.00 | 877,857.57 | (474.43) |
| Total Revenues: | 11,684,728.00 | 11,601,123.28 | (83,604.72) | Total Expenditures: | 12,146,475.96 | 11,590,477.32 | (555,998.64) |
| Appropriation, Fund Equity | 461,747.96 | 0.00 | | Transfer, Fund Equity | 0.00 | 10,645.96 | |
| Total Revenues/Appr Fund Equity: | 12,146,475.96 | 11,601,123.28 | | Total Expenditures/Trans Fund Equity | 12,146,475.96 | 11,601,123.28 | |

CAPITAL IMPROVEMENT FUND:

| | | | | | | | |
|---|-------------------|-------------------|-----------------|---|-------------------|-------------------|-----------------|
| Property Taxes | 103,472.00 | 103,272.12 | (199.88) | Transfer, General Fund | 102,100.00 | 102,100.00 | 0.00 |
| Investment Income | 30,000.00 | 33,101.33 | 3,101.33 | Transfer, Local Street Fund | 0.00 | 0.00 | 0.00 |
| | | | 0.00 | Transfer, Theater | 14,826.00 | 14,000.00 | (826.00) |
| Total Revenues: | 133,472.00 | 136,373.45 | 2,901.45 | Total Expenditures: | 116,926.00 | 116,100.00 | (826.00) |
| Appropriation, Fund Equity | 0.00 | 0.00 | | Transfer, Fund Equity | 16,546.00 | 20,273.45 | |
| Total Revenues/Appr Fund Equity: | 133,472.00 | 136,373.45 | | Total Expenditures/Trans Fund Equity | 133,472.00 | 136,373.45 | |

CAPITAL IMPROVEMENT MILLAGE FUND:

| | | | | | | | |
|---|---------------------|---------------------|------------------|---|---------------------|---------------------|---------------------|
| Property Taxes | 827,604.00 | 826,801.30 | (802.70) | Capital Outlay | 734,221.00 | 515,654.96 | (218,566.04) |
| State Shared Revenue and Grants | 62,840.00 | 76,664.34 | 13,824.34 | Debt | 408,062.00 | 407,999.00 | (63.00) |
| Investment Income | 100,000.00 | 110,945.82 | 10,945.82 | | | | |
| DDA Contribution | 105,962.00 | 105,961.50 | (0.50) | | | | |
| Total Revenues: | 1,096,406.00 | 1,120,372.96 | 23,966.96 | Total Expenditures: | 1,142,283.00 | 923,653.96 | (218,629.04) |
| Appropriation, Fund Equity | 45,877.00 | 0.00 | | Transfer, Fund Equity | 0.00 | 196,719.00 | |
| Total Revenues/Appr Fund Equity: | 1,142,283.00 | 1,120,372.96 | | Total Expenditures/Trans Fund Equity | 1,142,283.00 | 1,120,372.96 | |

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING JUNE 2024

BUDGETED FUNDS:

| REVENUES: | AMENDED BUDGET | YTD REVENUES | VARIANCE OVER (UNDER) | EXPENDITURES: | AMENDED BUDGET | YTD EXPENDITURES | VARIANCE OVER (UNDER) |
|-----------|-------------------|-----------------|--------------------------|---------------|-------------------|---------------------|--------------------------|
|-----------|-------------------|-----------------|--------------------------|---------------|-------------------|---------------------|--------------------------|

MAJOR STREET FUND:

| | | | | | | | |
|---|---------------------|---------------------|--------------------|---|---------------------|---------------------|---------------------|
| State Shared Revenue and Grants | 916,787.00 | 898,571.38 | (18,215.62) | Operation & Maintenance | 433,143.00 | 342,339.89 | (90,803.11) |
| Contracts | 138,567.77 | 103,521.93 | (35,045.84) | Construction | 290,947.00 | 192,351.71 | (98,595.29) |
| Other Revenues | 35,000.00 | 36,756.81 | 1,756.81 | Transfer, Local Street Fund | 225,000.00 | 224,000.00 | (1,000.00) |
| | | | | Debt Service | 133,113.00 | 133,112.50 | (0.50) |
| Total Revenues: | 1,090,354.77 | 1,038,850.12 | (51,504.65) | Total Expenditures: | 1,082,203.00 | 891,804.10 | (190,398.90) |
| Appropriation, Fund Equity | 0.00 | 0.00 | | Transfer, Fund Equity | 8,151.77 | 147,046.02 | |
| Total Revenues/Appr Fund Equity: | 1,090,354.77 | 1,038,850.12 | | Total Expenditures/Trans Fund Equity | 1,090,354.77 | 1,038,850.12 | |

LOCAL STREET FUND:

| | | | | | | | |
|---|-------------------|-------------------|--------------------|---|-------------------|-------------------|-----------------|
| State Shared Revenue and Grants | 380,195.00 | 372,352.67 | (7,842.33) | Operation & Maintenance | 316,953.00 | 324,828.56 | 7,875.56 |
| Other Revenues | 29,500.00 | 22,398.95 | (7,101.05) | Construction | 669,742.00 | 668,338.88 | (1,403.12) |
| Transfer, Municipal Street Fund | 300,000.00 | 300,000.00 | 0.00 | | | | |
| Transfer, Major Street Fund | 225,000.00 | 224,000.00 | (1,000.00) | | | | |
| Transfer, Capital Improvement Fund | 0.00 | 0.00 | 0.00 | | | | |
| Total Revenues: | 934,695.00 | 918,751.62 | (15,943.38) | Total Expenditures: | 986,695.00 | 993,167.44 | 6,472.44 |
| Appropriation, Fund Equity | 52,000.00 | 74,415.82 | | Transfer, Fund Equity | 0.00 | 0.00 | |
| Total Revenues/Appr Fund Equity: | 986,695.00 | 993,167.44 | | Total Expenditures/Trans Fund Equity | 986,695.00 | 993,167.44 | |

MUNICIPAL STREET FUND:

| | | | | | | | |
|---|-------------------|-------------------|------------------|---|-------------------|-------------------|-------------|
| Property Taxes | 580,960.00 | 580,422.57 | (537.43) | Transfer, Local Street Fund | 300,000.00 | 300,000.00 | 0.00 |
| State Shared Revenue | 6,094.00 | 11,642.87 | 5,548.87 | | | | |
| Other Revenue | 22,000.00 | 28,233.44 | 6,233.44 | | | | |
| Total Revenues: | 609,054.00 | 620,298.88 | 11,244.88 | Total Expenditures: | 300,000.00 | 300,000.00 | 0.00 |
| Appropriation, Fund Equity | 0.00 | 0.00 | | Transfer, Fund Equity | 309,054.00 | 320,298.88 | |
| Total Revenues/Appr Fund Equity: | 609,054.00 | 620,298.88 | | Total Expenditures/Trans Fund Equity | 609,054.00 | 620,298.88 | |

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING JUNE 2024

SUPPLEMENTAL INFORMATION:

| REVENUES: | AMENDED BUDGET | YTD REVENUES | VARIANCE OVER (UNDER) | EXPENDITURES: | AMENDED BUDGET | YTD EXPENDITURES | VARIANCE OVER (UNDER) |
|-----------|-------------------|-----------------|--------------------------|---------------|-------------------|---------------------|--------------------------|
|-----------|-------------------|-----------------|--------------------------|---------------|-------------------|---------------------|--------------------------|

WATER & SEWER FUND:

| | | | | | | | |
|---|---------------------|---------------------|---------------------|---|---------------------|---------------------|---------------------|
| Water & Sewer Sales | 5,447,354.40 | 5,245,587.23 | (201,767.17) | Operating & Maintenance | 4,697,417.09 | 4,480,800.40 | (216,616.69) |
| Other Revenue | 189,250.00 | 173,176.21 | (16,073.79) | Total O & M Expenditures: | 4,697,417.09 | 4,480,800.40 | (216,616.69) |
| | | | | Capital Outlay | 440,636.00 | 199,131.46 | (241,504.54) |
| | | | | Debt, Principal and Interest | 475,065.00 | 481,896.07 | 6,831.07 |
| | | | | Transfer, OPEB Debt Service | 37,806.00 | 37,781.00 | (25.00) |
| Total Revenues: | 5,636,604.40 | 5,418,763.44 | (217,840.96) | Capital & Debt Outlays | 953,507.00 | 718,808.53 | (234,698.47) |
| Appropriation, Fund Equity | 14,319.69 | (219,154.51) | | Transfer, Debt & Equity | 0.00 | 0.00 | |
| Total O & M/ Other Revenues: | 5,650,924.09 | 5,199,608.93 | | Total O & M Exp. & Trans Debt & Equity | 5,650,924.09 | 5,199,608.93 | |

FARMINGTON COMMUNITY THEATER FUND:

| | | | | | | | |
|------------------------------------|-------------------|-------------------|--------------------|---|-------------------|-------------------|--------------------|
| Admission/Rentals/Concessions | 383,428.92 | 359,630.29 | (23,798.63) | Operation & Maintenance | 491,979.00 | 436,013.07 | (55,965.93) |
| Other Revenue | 8,417.00 | 10,442.25 | 2,025.25 | Total O & M Expenditures: | 491,979.00 | 436,013.07 | (55,965.93) |
| Transfer, General Fund | 72,000.00 | 72,000.00 | | Capital Outlay | 14,826.00 | 50,009.12 | 35,183.12 |
| Transfer, Capital Improvement Fund | 14,286.00 | 14,000.00 | (286.00) | Debt, Interest | 3,850.00 | 3,850.00 | 0.00 |
| | | | | Capital & Debt Outlays | 18,676.00 | 53,859.12 | 35,183.12 |
| Total Revenues: | 478,131.92 | 456,072.54 | (22,059.38) | Transfer, Fund Equity | 0.00 | 0.00 | |
| Appropriation, Fund Equity | 32,523.08 | 33,799.65 | | Total O & M Exp. & Trans Debt & Equity | 510,655.00 | 489,872.19 | |
| Total Financing Sources: | 510,655.00 | 489,872.19 | | | | | |

| | | | | | | | |
|--|----------------------|----------------------|--|--|----------------------|----------------------|--|
| Total of Budgetary and Supplemental | 23,511,278.09 | 23,011,784.05 | | | 23,844,710.55 | 22,199,756.41 | |
|--|----------------------|----------------------|--|--|----------------------|----------------------|--|

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING JUNE 2024

BUDGETED FUNDS:

| REVENUES: | AMENDED BUDGET | YTD REVENUES | VARIANCE OVER (UNDER) | EXPENDITURES: | AMENDED BUDGET | YTD EXPENDITURES | VARIANCE OVER (UNDER) |
|-----------|-------------------|-----------------|--------------------------|---------------|-------------------|---------------------|--------------------------|
|-----------|-------------------|-----------------|--------------------------|---------------|-------------------|---------------------|--------------------------|

AMERICAN RESCUE ACT FUND:

| | | | | | | | |
|---|-------------------|-------------------|---------------------|---|-------------------|-------------------|---------------------|
| Federal Grants | 412,208.00 | 258,177.31 | (154,030.69) | Ambulance Services | 80,208.00 | 80,208.00 | 0.00 |
| Other Grants | 0.00 | 0.00 | 0.00 | Capital Outlay | 332,000.00 | 177,969.31 | (154,030.69) |
| Other Revenue | 45,000.00 | 48,190.16 | 3,190.16 | | | | |
| Total Revenues: | 457,208.00 | 306,367.47 | (150,840.53) | Total Expenditures: | 412,208.00 | 258,177.31 | (154,030.69) |
| Appropriation, Fund Equity | 0.00 | 0.00 | | Transfer, Fund Equity | 45,000.00 | 48,190.16 | |
| Total Revenues/Appr Fund Equity: | 457,208.00 | 306,367.47 | | Total Expenditures/Trans Fund Equity | 457,208.00 | 306,367.47 | |

OPIOID SETTLEMENT FUND

| | | | | | | | |
|---|-----------------|------------------|------------------|---|-----------------|------------------|-------------|
| Total Revenues: | 4,500.00 | 16,612.01 | 12,112.01 | Total Expenditures: | 0.00 | 0.00 | 0.00 |
| Appropriation, Fund Equity | 0.00 | 0.00 | | Transfer, Fund Equity | 4,500.00 | 16,612.01 | |
| Total Revenues/Appr Fund Equity: | 4,500.00 | 16,612.01 | | Total Expenditures/Trans Fund Equity | 4,500.00 | 16,612.01 | |

BROWNFIELD REDEVELOP AUTHORITY:

| | | | | | | | |
|---|------------------|------------------|------------------|---|------------------|------------------|-----------------|
| Total Revenues: | 32,610.00 | 47,689.35 | 15,079.35 | Total Expenditures: | 31,336.00 | 34,326.08 | 2,990.08 |
| Appropriation, Fund Equity | 0.00 | 0.00 | | Transfer, Fund Equity | 1,274.00 | 13,363.27 | |
| Total Revenues/Appr Fund Equity: | 32,610.00 | 47,689.35 | | Total Expenditures/Trans Fund Equity | 32,610.00 | 47,689.35 | |

CORRIDOR IMPROVEMENT AUTHORITY:

| | | | | | | | |
|---|------------------|------------------|-------------------|---|------------------|------------------|--------------------|
| Total Revenues: | 75,986.00 | 68,611.58 | (7,374.42) | Total Expenditures: | 35,000.00 | 16,782.42 | (18,217.58) |
| Appropriation, Fund Equity | 0.00 | 0.00 | | Transfer, Fund Equity | 40,986.00 | 51,829.16 | |
| Total Revenues/Appr Fund Equity: | 75,986.00 | 68,611.58 | | Total Expenditures/Trans Fund Equity | 75,986.00 | 68,611.58 | |

DWTWN DEVELOPMENT AUTHORITY:

| | | | | | | | |
|---|---------------------|---------------------|--------------------|---|---------------------|---------------------|--------------------|
| Total Revenues: | 1,277,528.00 | 1,261,897.35 | (15,630.65) | Total Expenditures: | 1,430,004.50 | 1,385,786.66 | (44,217.84) |
| Appropriation, Fund Equity | 152,476.50 | 123,889.31 | | Transfer, Fund Equity | 0.00 | 0.00 | |
| Total Revenues/Appr Fund Equity: | 1,430,004.50 | 1,385,786.66 | | Total Expenditures/Trans Fund Equity | 1,430,004.50 | 1,385,786.66 | |

| | | | | | | | |
|---------------------------------------|------------------------|------------------------|--|--|------------------------|------------------------|--|
| TOTAL BUDGETARY FUNDS REVENUE: | \$17,396,541.77 | \$17,136,948.07 | | TOTAL BUDGETARY FUNDS EXPENDITURES: | \$17,683,131.46 | \$16,510,275.29 | |
|---------------------------------------|------------------------|------------------------|--|--|------------------------|------------------------|--|

| | | |
|---|--|-------------------------------|
| Farmington City Council Staff Report | Council Meeting Date: Nov. 18, 2024 | Item Number 4I |
| Submitted by: Melissa Andrade, Assistant to the City Manager | | |
| Agenda Topic: Historical Commission Appointment | | |
| Proposed Motion: Move to appoint Kevin Russom to the Farmington Historical Commission for a term ending March 31, 2025 | | |
| Background: Kevin Russom was interviewed by City Council for the Parking Advisory Committee at the September 3 Special City Council Meeting. He was later appointed to the Bicentennial Committee, the is coming to an end, so would like to be appointed to the vacancy on the Historical Commission. The Historical Commission vacancy has been posted for more than a month. | | |
| Materials: | | |

| | | |
|--|--|-------------------------------|
| Farmington City Council Staff Report | Council Meeting Date: Nov. 18, 2024 | Item Number 4J |
| Submitted by: Melissa Andrade, Assistant to the City Manager | | |
| Agenda Topic: Proclamation naming November 13 World Kindness Day | | |
| Proposed Motion: None | | |
| Background: <p>The Farmington/Farmington Hills Commission on Children, Youth and Families requested that the Cities of Farmington and Farmington Hills proclaim Nov. 13, World Kindness Day. While the date is past (due to council meeting timing), the City of Farmington would still like to recognize the date.</p> <p>World Kindness Day is celebrated on November 13th each year, and it's a day to recognize the importance of kindness, empathy, and positivity. The day was established in 1998 by the World Kindness Movement, a global coalition of kindness organizations.</p> | | |
| Materials: Proclamation | | |



PROCLAMATION
World Kindness Day
Nov. 13, 2024

WHEREAS, the Farmington recognizes the value of acts of kindness that are performed without prompting or reason and how these acts can positively impact the person giving kindness, the person receiving kindness, and those witnessing; and,

WHEREAS, acts of kindness can be performed by any person regardless of age, background, education, gender, religion, or abilities for the unselfish purpose of spreading goodwill; and,

WHEREAS, kind individuals create a more caring community and help to perpetuate genuine acts of kindness; and,

WHEREAS, the Farmington/Farmington Hills Commission on Children, Youth and Families seeks to encourage a kind and supportive environment where children, youth, and families are happy, healthy, educated, safe, and have the opportunity to reach their full potential; and,

WHEREAS, members of the Commission on Children, Youth and Families inspire kindness and mental health awareness through their Kindness Rock Garden in Heritage Park, an interactive community art installation of rocks painted with uplifting messages for anyone to take when they need encouragement.

NOW, THEREFORE, I, Joe LaRussa, Mayor of the City of Farmington, on behalf of the City Council, do hereby proclaim **Nov. 13, 2024**, to be “**World Kindness Day**” and urge all members of the community to share acts of kindness, caring and compassion in the community, not just on Nov. 13, but every day of the year.

Joe LaRussa, Mayor

| | | |
|---|--|-------------------------------|
| Farmington City Council Staff Report | Council Meeting Date: November 18, 2024 | Item Number 6A |
| Submitted by: DDA Director | | |
| Agenda Topic: Presentation of Main Street Oakland County/ Genisys Credit Union Micro Business Startup Grants by Erick Phillips, MSOC and Theresa Doan, Genisys Credit Union, to Lone Light Spirits and SKEP Space | | |
| Proposed Motion: None | | |
| <p>Background:</p> <p>The Spirit of Main Street Micro Business Startup Grant Program is designed to complement MSOC economic vitality efforts and support entrepreneurship at the local community level. Downtown Farmington has a strong record of success in winning this grant with multiple downtown businesses since the program’s inception. DDA staff works closely with Theresa Doan and the team at MSOC to identify needs for small business and support with tactical funding.</p> <p>We are proud to host grant presentations for Lone Light Spirits (\$2,500) and SKEP Space (\$1,000), with Erick Phillips, MSOC and Theresa Doan, Genisys Credit Union.</p> | | |
| Materials: | | |

| | | |
|--|--|-------------------------------|
| Farmington City Council Staff Report | Council Meeting Date: November 18, 2024 | Item Number 6B |
| Submitted by: DDA Director | | |
| Agenda Topic: Presentation of Main Street Oakland County Revitalization Master Plan for Masonic Lodge by Ron Campbell, MSOC and John Lecznar, Farmington Masonic Lodge 151 | | |
| Proposed Motion: None | | |
| <p>Background: In early 2022, the Farmington DDA/Main Street contacted Main Street Oakland County (MSOC) asking for design/ technical assistance for the historic Farmington Masonic Lodge within the Downtown Historic District.</p> <p>The task was to research, document and evaluate the physical conditions of the historic Masonic Lodge and offer recommendations for the proper maintenance measures to preserve, restore and physical improvements of this contributing structure.</p> <p>Presentation is a brief overview of this comprehensive plan.</p> | | |
| Materials: | | |

| | | | |
|---|--------------------------|---|------------------------------------|
| Farmington City Council Staff Report | | Council Meeting Date: November 18, 2024 | Reference Number 6C |
| Submitted by: David Murphy, City Manager | | | |
| Description Public Hearing Program Year 2025 Community Development Block Grant Application | | | |
| Requested Action City Council Opens Public Hearing and accepts comments City Council Closes Public Hearing | | | |
| Background The City's Community Development Block Grant (CDBG) funding for 2025 is projected by Oakland County to be \$26,502. As part of the application process, the city must hold a public hearing. Our completed application, accompanied by a resolution of Council approval, must be submitted to Oakland County by December 6, 2024. | | | |
| Agenda Review | | | |
| Department Head | Finance/Treasurer | City Attorney | City Manager |

| | | | |
|---|--|---------------------------------------|---------------------|
| Farmington City Council Staff Report | Council Meeting Date: November 18, 2024 | Reference Number 7A | |
| Submitted by: David Murphy, City Manager | | | |
| Description Consideration to Approve 2025 Program Year Community Development Block Grant Application | | | |
| Requested Action Move to approve resolution adopting 2025 Program Year Community Development Block Grant Application | | | |
| <p><u>Background</u></p> <p>Earlier in the meeting, the City Council will have held a public hearing on the proposed 2025 Program Year Community Development Block Grant application. City Administration is recommending adoption of the attached resolution which will be forwarded to Oakland County Neighborhood and Housing Development.</p> <p>The City's Community Development Block Grant (CDBG) funding for 2025 is projected by Oakland County to be \$26,502. Our completed application, accompanied by a resolution of Council approval, must be submitted to Oakland County by December 6, 2024.</p> <p>As Council knows, CDBG funding eligibility is restricted to projects or programs that meet specific objectives determined by the federal Department of Housing and Urban Development (HUD). Of these objectives, Farmington is limited to CDBG funding for projects where "the primary beneficiaries are low or moderate income people."</p> <p>Council may recall from previous years' CDBG applications that senior programs/projects receive special eligibility consideration. The administration's preliminary recommendation, outlined below, proposes a CDBG program that is not administratively burdensome, and continues current city funding level for the senior center and senior services.</p> <p>CDBG funds are federal funds administered by the Department of Housing and Urban Development.</p> <p>The administration's preliminary recommendation is that Council considers establishing the following development objectives: (1) senior center and (2) public services (senior services). The administration proposes allocating \$22,527 for senior center and \$3,975 for public services (senior services).</p> | | | |
| Agenda Review | | | |
| Department Head | Finance/Treasurer | City Attorney | City Manager |

CITY OF FARMINGTON
RESOLUTION NO. _____

WHEREAS, Oakland County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs, and

WHEREAS, Oakland County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan, and

WHEREAS, the City of Farmington has duly advertised and conducted a public hearing as follows:

Mayor LaRussa opened the Public Hearing at (Time).

Public Comments: (Record Public Comments Here).

Mayor LaRussa closed the Public Hearing at (Time).

on November 18, 2024 to receive public comments regarding the proposed use of PY2025 Community Development Block Grant funds (CDBG) in the approximate amount of \$26,502 and

WHEREAS, the City of Farmington found that the following projects meet the federal objectives of the CDBG program and are prioritized by the community as high priority need.

THEREFORE, BE IT RESOLVED, that the City of Farmington CDBG application is hereby authorized to be submitted to Oakland County for inclusion in Oakland County's Annual Action Plan to the U.S. Department of Housing and Urban Development, and that the Mayor is hereby authorized to execute all documents, agreements, or contracts which result from this application to Oakland County.

| <u>Project Name</u> | <u>Allocation Amount</u> |
|---------------------|--------------------------|
| Senior Center | \$22,527 |
| Senior Services | \$3,975 |

Motion by:

Supported by:

Nays:

Signed:

I, Meaghan Bachman, the duly elected Clerk of the City of Farmington, Oakland County, MI do hereby certify that the above is a true copy of the City of Farmington City Council meeting minutes from November 18, 2024 at which time a quorum was present.

Meaghan Bachman, City Clerk

**Farmington City Council
Staff Report**

**Council Meeting
Date:** November 18, 2024

**Reference Number
7B**

Submitted by: Meaghan K. Bachman, City Clerk

Description Consideration to Adopt Resolution Approving 2025 City Council Meeting Dates

Requested Action Move to adopt resolution to establish 2025 City Council meeting dates

Background

The Open Meetings Act requires that the regularly scheduled meetings of a public body be posted within ten days after the first meeting of that public body in each calendar or fiscal year. The Farmington City Charter, Section 6.1, states that the Council will provide, by resolution, the time and place of its regular meetings.

Attached is a proposed City Council meeting schedule for 2025. This would continue the tradition of meeting on the first and third Monday of each month in addition to a Special Session at 6 p.m. on the third Monday of every month.

1. The council meetings slated for the first Mondays of July and August will be eliminated because business is historically slow during these dates, and we encounter vacation conflicts.
2. The Monday night meeting prior to the November 4 election is eliminated to allot time for election preparation.

Assuming a first and third Monday schedule, there are three meetings changed to Tuesday as a result of holidays: January 21 (Martin Luther King’s Birthday), February 18 (President’s Day) and September 2 (Labor Day).

We have included one special meeting to review the City Manager’s recommended budget. This is scheduled for Monday, April 28, 2025, at 6:00 p.m.

Materials:
Resolution

CITY OF FARMINGTON

RESOLUTION NO. 10-23-027

WHEREAS, The Open Meetings Act, MCL 15.261 et. seq. requires “for regular meetings of a public body, there shall be posted within 10 days after the first meeting of the public body in each calendar or fiscal year, a public notice stating the dates, times, and places of its regular meetings.”

WHEREAS, Section 6.1 of the City Charter states that Council provides by resolution for the time and place of its regular meetings.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the following are dates and times of regular and special City Council meetings for the year of 2025 in Council Chambers of Farmington City Hall, 23600 Liberty Street, Farmington, Michigan.


MEETING DATES

| | | |
|----------------------------|------------------------|--|
| Monday, January 6, 2025 | 7:00 p.m. | Regular Meeting |
| Tuesday, January 21, 2025 | 6:00 p.m. 7:00 p.m. | Special Study Session Regular Meeting |
| Monday, February 3, 2025 | 7:00 p.m. | Regular Meeting |
| Tuesday, February 18, 2025 | 6:00 p.m. 7:00 p.m. | Special Study Session Regular Meeting |
| Monday, March 3, 2025 | 7:00 p.m. | Regular Meeting |
| Monday, March 17, 2025 | 6:00 p.m. 7:00 p.m. | Special Study Session Regular Meeting |
| Monday, April 7, 2025 | 7:00 p.m. | Regular Meeting |
| Monday, April 21, 2025 | 6:00 p.m. 7:00 p.m. | Special Study Session Regular Meeting |
| Monday, April 28, 2025 | 6:00 p.m. | Budget Review Meeting |
| Monday, May 5, 2025 | 7:00 p.m. | Regular Meeting |
| Monday, May 19, 2025 | 6:00 p.m. 7:00 p.m. | Special Study Session Regular Meeting |
| Monday, June 2, 2025 | 7:00 p.m. | Regular Meeting |
| Monday, June 16, 2025 | 6:00 p.m. 7:00 p.m. | Special Study Session Regular Meeting |

| | | |
|----------------------------|------------------------|---|
| Monday, July 21, 2025 | 6:00 p.m. 7:00 p.m. | Special Study Session Regular Meeting |
| Monday, August 18, 2025 | 6:00 p.m. 7:00 p.m. | Special Study Session Regular Meeting |
| Tuesday, September 2, 2025 | 7:00 p.m. | Regular Meeting |
| Monday, September 15, 2025 | 6:00 p.m. 7:00 p.m. | Special Study Session Regular Meeting |
| Monday, October 6, 2025 | 7:00 p.m. | Regular Meeting |
| Monday, October 20, 2025 | 6:00 p.m. 7:00 p.m. | Special Study Session Regular Meeting |
| Monday, November 17, 2025 | 6:00 p.m. 7:00 p.m. | Special Study Session Regular Meeting |
| Monday, December 1, 2025 | 6:00 p.m. 7:00 p.m. | Reorganizational Meeting Regular Meeting |
| Monday, December 15, 2025 | 6:00 p.m. 7:00 p.m. | Special Study Session Regular Meeting |

.....

I, Meaghan K. Bachman, duly authorized City Clerk for the City of Farmington do hereby certify that the foregoing is a true and correct copy of a motion adopted by the Farmington City Council at a regular meeting held on Monday, November 18, 2024 in the City of Farmington, Oakland County, Michigan.



 Meaghan K. Bachman, City Clerk

- Election Dates:
 - Tuesday, November 4, 2025
 - Other dates TBD

| | | |
|---|--|-------------------------------|
| Farmington City Council Staff Report | Council Meeting Date: November 18, 2024 | Item Number 7C |
| Submitted by: David Murphy, City Manager | | |
| Agenda Topic: Consideration to Amend Fiscal Year 2024-25 Budget | | |
| <u>Proposed Motion:</u> Move to adopt Budget Amendment Resolution #5, amending Fiscal Year 2024-25 Budget. | | |
| <u>Background:</u> At the October 21, 2024 council meeting, Council approved Change Order #1 to Pipeline Management for emergency sewer repairs. Budget Amendment #5 provides funding for these projects. | | |
| <u>Materials:</u> Budget Amendment Resolution #5 2024-25 | | |

CITY OF FARMINGTON

RESOLUTION _____

Motion by, _____ seconded by, _____

WHEREAS, at the October 21, 2024 council meeting, Council approved Change Order #1 to Pipeline Management for emergency sewer repairs; and

WHEREAS, the Budget does not currently contain funding for these repairs; and

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby amends the FY 2024/25 Budget as shown below.

Budget Amendment No 5

Fund: Water and Sewer Fund

Capital Outlay

\$55,773

Reduction of Fund Balance

\$55,773

To provide funding for Change Order #1

to Pipeline Management for emergency sanitary sewer lining

Roll Call:

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

MEAGHAN BACHMAN, CITY CLERK

| | | |
|---|---|-------------------------------|
| Farmington City Council Staff Report | Council Meeting Date: November 18, 2024 | Item Number 7D |
| Submitted by: Charles Eudy, Superintendent | | |
| Agenda Topic: Change Order No. 10 & Construction Estimate No. 8 for the Sidewalk Improvement Program | | |
| Proposed Motion: Move to Approve payment to Luigi Ferdinandi & Son Cement Company, Change Order No. 10 & Construction Estimate No. 8 in the amount of \$314,129.36 for the Farmington Sidewalk Improvement Program. | | |
| Background: <p>In conjunction with the city’s consulting engineer’s Orchard Hiltz & McCliment Advisors (OHM), bids were solicited for the Farmington 2020/21 Sidewalk Program. The selection of selection of the areas to be replaced was based upon the condition of the sidewalks and other upcoming construction projects. The project was awarded to Luigi Ferdinandi & Son Cement Company Incorporated of Roseville Michigan at the March 2020 Council Meeting.</p> <p><u>Change Order No. 10:</u> Included a reduction of unit quantities of local street sidewalk replacements. Increase of unit quantities for major street sidewalk replacements, increase of unit quantities for safe routes to school. Increase of quantities for Women’s Park, and revised unit quantities for the sidewalk replacement on the south side of the north lot behind the Grand River businesses.</p> <p><u>Construction Estimate No.8:</u> Earnings this period of \$314,129.36 with additional \$16,500 of retainage held for sidewalk replacement north of Shiawassee and east of Power Road. This is the third year of improvements in this area and only one street is left to be completed next fiscal year. Sidewalks in this area were prioritized on the severity of displacement and the allocated funding. Sidewalk replacements were conducted on entire lengths of streets, knowing some streets would be postponed until next fiscal year.</p> <p>Orchard Hiltz & Climate recommend payment to Luigi Ferdinandi & Son Cement Company Incorporated in the amount of \$314,129.36 for work completed to date and increase of retainage to \$16,500.00 until restoration is completed. Total earnings this period is \$330,129.36.</p> <p>Luigi’s Ferdinandi & sons has been a great contractor to work with, and has worked well with the residents, OHM conducting this project. City Administration would like City Council to consider extending the contract to next Fiscal Year.</p> | | |
| Materials: OHM Change Order No. 10 and Payment Application No. 8 | | |

Vendor # : _____

CITY OF FARMINGTON CHECK REQUEST

DATE: 11/18/2024

AMOUNT: \$314,129.36

PAY TO THE ORDER OF: Luigi Ferdinandi & Son Cement Company

MAILING ADDRESS 16481 Common Road
Roseville Michigan 48066

PURPOSE OF CHECK: 2020 Sidewalk Program No.8

CHECK ONE OF THE FOLLOWING:

ISSUE CHECK AND RETURN TO _____ ON/OR BEFORE _____

ISSUE CHECK ON 11/21/2024 AND MAIL BY 11/22/2024

NEXT WARRANT

MANUAL CHECK AUTHORIZATION

DEPARTMENT AUTHORIZATION

CHARGE TO ACCOUNT NUMBER:

ACCOUNT _____ AMOUNT _____ RETAINAGE _____

ACCOUNT 203-450.00-818.000 AMOUNT _____ RETAINAGE _____

ACCOUNT 202-450.00-818.000 AMOUNT _____ RETAINAGE _____

ACCOUNT 401 AMOUNT _____ RETAINAGE _____

ACCOUNT AMOUNT \$0.00 RETAINAGE _____

ACCOUNT _____ AMOUNT _____ RETAINAGE _____

ACCOUNT _____ AMOUNT _____ RETAINAGE _____

ACCOUNT 202-000.00-001.005 AMOUNT _____ RETAINAGE _____

ACCOUNT _____ AMOUNT _____ RETAINAGE _____

| | | |
|---|---|-------------------------------|
| Farmington City Council Staff Report | Council Meeting Date: November 18, 2024 | Item Number 7E |
| Submitted by: Charles Eudy, Superintendent | | |
| Agenda Topic: DPW Concrete Replacement Payment Application | | |
| Proposed Motion: Move to approve the DPW Concrete replacement Pay Application No 15 in the amount of \$12,701.16 to Hartwell Cement Company. | | |
| Background: <p>OHM reviewed bid submittals in February 2024 for the replacement of the concrete at 9 Mile DPW Facility. Five contractors submitted quotes for replacement of 660 square yards of concrete plus the 51 square yard raised fuel island. OHM Engineer's Opinion of construction Cost for the 711 square yards of concrete replacement is approximately \$90,000.</p> <p>The redistributed funding from Capital Improvement Fund, and Water & Sewer Fund that was intended for DPW roof replacement has been reallocated for the DPW Concrete Replacement, increasing funding to \$175,000.</p> <p>To date Hartwell Cement Company has replaced 1311 square yards of the DPW parking lot, nearly double the original amount, final punch list items have been addressed, which included additional joint sealing of the fuel island and joints abutting the building.</p> <p>OHM recommends approving Payment application No. 15 using the 2018 Farmington Roads Maintenance & Rehab Contract with Hartwell Cement Company located in Oak Park, Mich. in the amount of \$12,701.16, and earned interest. Retainage is decreased to \$500. This payment is a release of previously held retainage. The contract has not been closed out because we need the ability for Hartwell Concrete or the sidewalk contractor to submit a proposal for the concrete replacement near the sanitary sewer replacement on Farmington Road.</p> | | |
| Materials: OHM Recommendation of Payment no 15 | | |



November 6, 2024

Mr. Chuck Eudy
DPW Superintendent
City of Farmington
33720 W. 9 Mile Road
Farmington, Michigan 48335

Regarding: 2018 Farmington Roads Maintenance & Rehab
OHM Job No. 0111-18-0020

Dear Mr. Eudy:

Enclosed are Payment Application No. 15 and Contractor Declaration for the referenced project. Hartwell Cement Company has completed the work shown on the attached payment application for the period ending May 22, 2024, and we would recommend payment to the Contractor in the amount of **\$12,701.16** of previously held retainage.

Sincerely,
OHM Advisors

A handwritten signature in black ink, appearing to read "Matt Parks".

Matt Parks, P.E.

cc: Ron O'Malley, Hartwell Cement (via e-mail)
Dan O'Malley, Hartwell Cement (via e-mail)
Lindsay O'Malley, Hartwell Cement (via e-mail)
Michael McNutt, OHM (via e-mail)
File

P:\0101_0125\0111180020_2018_Farm_Rds_Maint_&_Rehab_Construction\Pay Apps_CO\Pay App\No.15\2018 Farmington Rd Maint-Rehab_Pay App No.13.docx



PAYMENT APPLICATION

Project: City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

Job Number: 0111-18-0020
 Number: 15
 Period End Date: 5/22/2024
 Status: Approved
 Contract Start Date: 10/2/2018
 Contract End Date: 6/3/2019
 Contract Duration: 244
 Print Date: 11/6/2024

OWNER: City of Farmington
 23600 Liberty Street
 Farmington, MI 48335
 (248) 474-5500

CONTRACTOR: Hartwell Cement Company
 21650 Fern Avenue
 Oak Park, MI 48237
 (248) 548-5858

SCHEDULE On
 STATUS:
 NOTE:

| | | | | | |
|---------------------------|----------------|-----------------|--------------|---|----------------|
| Original Contract Amount: | \$459,390.20 | Change Order 1: | \$4,207.50 | Earnings This Period: | \$0.00 |
| Change Orders Amount: | \$924,175.73 | Change Order 2: | \$27,380.00 | Earnings To Date: | \$1,318,812.87 |
| Current Contract Amount: | \$1,383,565.93 | Change Order 3: | \$169,186.50 | Previous Retainage Amount: | \$13,201.16 |
| | | Change Order 4: | \$322,573.90 | Retainage This Period: | (\$12,701.16) |
| | | Change Order 5: | \$4,800.00 | Less Total Retained To Date: | \$500.00 |
| | | Change Order 6: | \$204,890.86 | Net Earned: | \$1,318,312.87 |
| | | Change Order 7: | \$33,893.37 | Previous Earnings: | \$1,305,611.71 |
| | | Change Order 8: | \$157,243.60 | Amount Due Contractor: | \$12,701.16 |
| Retainage: Lump Sum | | | \$924,175.73 | Amount Due Contractor includes (\$12,701.16) of previously held retainage | |

Approved By Chuck Eudy - Public Works Superintendent - City of Farmington

Recommended By Matt Parks, PE, Principal

Matthew D. Parks
Digitally signed by Matthew D. Parks
 DN: cn=US, email=parks@ohmadvisors.com, o=OHM
 Advisors, cn=Matthew D. Parks
 Date: 2024.11.06 12:50:36-0500

Date: 11/6/24

Date:

City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

Items

| Item | Description | Original Quantity | Quantity Authorized | Unit Price | Quantity This Period | Quantity Held | Amount This Period | Quantity To Date | Amount To Date |
|--------------------------------------|---|-------------------|---------------------|-------------|----------------------|---------------|--------------------|------------------|---------------------|
| Division: A - Miscellaneous | | | | | | | | | |
| 1 | Mobilization, Max 5% | 1.00 Ls | 1.00 | \$21,000.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$21,000.00 |
| 2 | Audio Video Route Survey | 1.00 Ls | 1.00 | \$1,200.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$1,200.00 |
| 3 | Traffic Maintenance and Control | 1.00 Ls | 1.00 | \$4,500.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$4,500.00 |
| 4 | Underdrain, Subgrade, 6 inch | 100.00 Ft | 100.00 | \$15.00 | 0.00 | 0.00 | \$0.00 | 24.00 | \$360.00 |
| 5 | Subgrade Undercutting, Typ II (Special) | 150.00 Cyd | 150.00 | \$40.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 6 | Subgrade Undercutting, Type II (Modified) | 150.00 Cyd | 150.00 | \$40.00 | 0.00 | 0.00 | \$0.00 | 16.30 | \$652.00 |
| 7 | Maintenance Aggregate, 21AA | 14.00 Ton | 14.00 | \$45.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 8 | Hand Patching | 5.00 Ton | 5.00 | \$350.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$350.00 |
| 9 | Conc Pavt with Integral Curb, Nonreinf, 6 inch | 130.00 Syd | 130.00 | \$64.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 10 | Conc Pavt with Integral Curb, Nonreinf, 7 inch | 50.00 Syd | 50.00 | \$69.00 | 0.00 | 0.00 | \$0.00 | 2820.24 | \$194,596.56 |
| 11 | Conc Pavt with Integral Curb, Nonreinf, 9 inch | 25.00 Syd | 25.00 | \$95.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 12 | Sprinkler Line, up to 2 inch | 150.00 Ft | 150.00 | \$25.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 13 | Sprinkler Head, Remove and Reset | 10.00 Ea | 10.00 | \$40.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 14 | Sprinkler Head, Replace | 10.00 Ea | 10.00 | \$40.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| A - Miscellaneous Sub-Total: | | | | | | | \$0.00 | | \$222,658.56 |
| Retainage | | | | | | | (\$6.06) | | |
| Division: B - Flanders Street | | | | | | | | | |
| 15 | Erosion Control, Inlet Protection, Fabric Drop | 12.00 Ea | 12.00 | \$200.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 16 | Remove Pavement | 2461.00 Syd | 2461.00 | \$12.00 | 0.00 | 0.00 | \$0.00 | 2821.66 | \$33,859.92 |
| 17 | Remove Sidewalk | 295.00 Syd | 295.00 | \$9.00 | 0.00 | 0.00 | \$0.00 | 417.61 | \$3,758.49 |
| 18 | Aggregate Base, 21AA, Limestone | 334.00 Ton | 334.00 | \$26.00 | 0.00 | 0.00 | \$0.00 | 332.85 | \$8,654.10 |
| 19 | Sidewalk Ramp, Conc, 6 inch | 1344.00 Sft | 1344.00 | \$9.00 | 0.00 | 0.00 | \$0.00 | 1481.00 | \$13,329.00 |
| 20 | Sidewalk, Conc, 4 inch | 1308.00 Sft | 1308.00 | \$6.00 | 0.00 | 0.00 | \$0.00 | 2342.50 | \$14,055.00 |
| 21 | Detectable Warning Surface | 160.00 Ft | 160.00 | \$40.00 | 0.00 | 0.00 | \$0.00 | 155.00 | \$6,200.00 |
| 22 | Conc Pavt with Integral Curb, Nonreinf, 6 inch | 2461.00 Syd | 2461.00 | \$64.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 23 | Overband Crack Fill | 47674.00 Lbs | 47674.00 | \$1.30 | 0.00 | 0.00 | \$0.00 | 37150.00 | \$48,295.00 |
| 24 | Adjust Drainage/Utility Structure | 9.00 Ea | 9.00 | \$300.00 | 0.00 | 0.00 | \$0.00 | 3.00 | \$900.00 |
| 25 | Dr Structure Cover | 4.00 Ea | 4.00 | \$500.00 | 0.00 | 0.00 | \$0.00 | 2.00 | \$1,000.00 |
| 26 | Adjust Drainage/Utility Structure, Additional Depth | 4.00 Ft | 4.00 | \$300.00 | 0.00 | 0.00 | \$0.00 | 2.00 | \$600.00 |
| 27 | Pavt Mirkg, Polyurea, 6 inch, Crosswalk | 960.00 Ft | 960.00 | \$4.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 50 | Curb & Gutter Removal | 0.00 Lft | 400.00 | \$12.00 | 0.00 | 0.00 | \$0.00 | 323.00 | \$3,876.00 |

OHM Advisors

34000 Plymouth Road
Livonia, MI 48150

(734) 522-6711

OHM-Advisors.com

City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

| Item | Description | Original Quantity | Quantity Authorized | Unit Price | Quantity This Period | Quantity Held | Amount This Period | Quantity To Date | Amount To Date |
|---|--|-------------------|---------------------|------------|----------------------|---------------|--------------------|------------------|---------------------|
| 51 | F1 Curb & Gutter | 0.00 Lft | 400.00 | \$39.00 | 0.00 | 0.00 | \$0.00 | 323.00 | \$12,597.00 |
| B - Flanders Street Sub-Total: | | | | | | | \$0.00 | | \$147,124.51 |
| Division: C - Chesley Drive | | | | | | | (\$6.46) | | |
| 28 | Erosion Control, Inlet Protection, Fabric Drop | 1.00 Ea | 1.00 | \$200.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 29 | Remove Pavement | 233.00 Syd | 233.00 | \$12.00 | 0.00 | 0.00 | \$0.00 | 244.94 | \$2,939.28 |
| 30 | Remove Sidewalk | 28.00 Syd | 28.00 | \$9.00 | 0.00 | 0.00 | \$0.00 | 29.95 | \$269.55 |
| 31 | Station Grading | 1.50 Sta | 1.50 | \$100.00 | 0.00 | 0.00 | \$0.00 | 0.55 | \$55.00 |
| 32 | Aggregate Base, 21AA, Limestone, 8" | 202.00 Syd | 202.00 | \$12.50 | 0.00 | 0.00 | \$0.00 | 244.94 | \$3,061.75 |
| 33 | Sidewalk Ramp, Conc, 6 inch | 140.00 Sft | 140.00 | \$9.00 | 0.00 | 0.00 | \$0.00 | 72.00 | \$648.00 |
| 34 | Sidewalk, Conc, 4 inch | 161.00 Sft | 161.00 | \$6.00 | 0.00 | 0.00 | \$0.00 | 115.00 | \$690.00 |
| 35 | Detectable Warning Surface | 15.00 Ft | 15.00 | \$40.00 | 0.00 | 0.00 | \$0.00 | 10.00 | \$400.00 |
| 36 | Conc Pavt with Integral Curb, Nonreinf, 9 inch | 233.00 Syd | 233.00 | \$103.50 | 0.00 | 0.00 | \$0.00 | 244.94 | \$25,351.29 |
| 37 | Adjust Drainage/Utility Structure | 2.00 Ea | 2.00 | \$300.00 | 0.00 | 0.00 | \$0.00 | 2.00 | \$600.00 |
| 38 | Turf Establishment | 1.50 Sta | 1.50 | \$10.00 | 0.00 | 0.00 | \$0.00 | 0.55 | \$5.50 |
| C - Chesley Drive Sub-Total: | | | | | | | \$0.00 | | \$34,020.37 |
| Division: D - Lilac Street | | | | | | | (\$0.36) | | |
| 39 | Erosion Control, Inlet Protection, Fabric Drop | 1.00 Ea | 1.00 | \$200.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 40 | Remove Pavement | 709.00 Syd | 709.00 | \$12.00 | 0.00 | 0.00 | \$0.00 | 811.22 | \$9,734.64 |
| 41 | Remove Sidewalk | 35.00 Syd | 35.00 | \$9.00 | 0.00 | 0.00 | \$0.00 | 73.89 | \$665.01 |
| 42 | Station Grading | 2.50 Sta | 2.50 | \$100.00 | 0.00 | 0.00 | \$0.00 | 2.26 | \$226.00 |
| 43 | Aggregate Base, 21AA, Limestone, 8" | 675.00 Syd | 675.00 | \$12.50 | 0.00 | 0.00 | \$0.00 | 774.00 | \$9,675.00 |
| 44 | Sidewalk, Conc, 4 inch | 310.00 Sft | 310.00 | \$6.00 | 0.00 | 0.00 | \$0.00 | 447.50 | \$2,685.00 |
| 45 | Conc Pavt with Integral Curb, Nonreinf, 7 inch | 649.00 Syd | 649.00 | \$65.00 | 0.00 | 0.00 | \$0.00 | 699.78 | \$45,485.70 |
| 46 | Conc Pavt, Driveway | 57.00 Syd | 57.00 | \$60.00 | 0.00 | 0.00 | \$0.00 | 140.83 | \$8,449.80 |
| 47 | Adjust Drainage/Utility Structure | 2.00 Ea | 2.00 | \$300.00 | 0.00 | 0.00 | \$0.00 | 2.00 | \$600.00 |
| 48 | Turf Establishment | 2.50 Sta | 2.50 | \$10.00 | 0.00 | 0.00 | \$0.00 | 2.26 | \$22.60 |
| 49 | Temp 6" Concrete | 0.00 Sft | 841.50 | \$5.00 | 0.00 | 0.00 | \$0.00 | 841.50 | \$4,207.50 |
| 52 | Catch Basin 2' dia., w/2' sump | 0.00 Ea | 2.00 | \$2,500.00 | 0.00 | 0.00 | \$0.00 | 2.00 | \$5,000.00 |
| 53 | SDR 26 Sewer Pipe | 0.00 Lft | 33.00 | \$60.00 | 0.00 | 0.00 | \$0.00 | 33.00 | \$1,980.00 |
| D - Lilac Street Sub-Total: | | | | | | | \$0.00 | | \$88,731.25 |
| Division: E - Brittany Hill Lane | | | | | | | (\$1.71) | | |
| 54 | Mobilization | 0.00 Ls | 1.00 | \$3,200.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$3,200.00 |

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City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

| Item | Description | Original Quantity | Quantity Authorized | Unit Price | Quantity This Period | Quantity Held | Amount This Period | Quantity To Date | Amount To Date |
|------|---|-------------------|---------------------|---|----------------------|---------------|--------------------|------------------|---------------------|
| 55 | Audio Video Route Survey | 0.00 Ls | 1.00 | \$1,125.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 56 | Traffic Maintenance and Control | 0.00 Ls | 1.00 | \$1,800.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$1,800.00 |
| 57 | Subgrade Undercutting, Type II (Modified) | 0.00 Cyd | 100.00 | \$40.00 | 0.00 | 0.00 | \$0.00 | 5.00 | \$200.00 |
| 58 | Erosion Control, Inlet Protection, Fabric Drop | 0.00 Ea | 4.00 | \$200.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 59 | Remove Pavement | 0.00 Syd | 1600.00 | \$12.00 | 0.00 | 0.00 | \$0.00 | 1621.12 | \$19,453.44 |
| 60 | Aggregate Base, 21AA Limestone | 0.00 Ton | 350.00 | \$26.00 | 0.00 | 0.00 | \$0.00 | 43.00 | \$1,118.00 |
| 61 | Overband Crack Fill | 0.00 Lbs | 4340.00 | \$1.30 | 0.00 | 0.00 | \$0.00 | 21450.00 | \$27,885.00 |
| 62 | Adjust Drainage/Utility Structure | 0.00 Ea | 4.00 | \$300.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 63 | Maintenance Aggregate, 21AA | 0.00 Ton | 40.00 | \$45.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 64 | Topsoil, Seed & Mulch | 0.00 Syd | 377.00 | \$3.50 | 0.00 | 0.00 | \$0.00 | 34.64 | \$121.24 |
| 65 | Concrete Pavement w/Integral Curb, Non-reinforced, 8 inch | 0.00 Syd | 1600.00 | \$75.00 | 0.00 | 0.00 | \$0.00 | 1621.13 | \$121,584.75 |
| | | | | E - Brittany Hill Lane Sub-Total: | | | \$0.00 | | \$175,362.43 |
| | | | | Retainage | | | \$0.00 | | |
| | | | | Division: F - Saxony Road Reconstruction | | | | | |
| 66 | Mobilization, Max. 5% | 0.00 Ls | 1.00 | \$14,000.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$14,000.00 |
| 67 | Audio Video Route Survey | 0.00 Ls | 1.00 | \$1,125.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 68 | Traffic Maintenance and Control | 0.00 Ls | 1.00 | \$1,800.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$1,800.00 |
| 69 | Subgrade Undercutting, Type II (Modified) | 0.00 Cyd | 149.00 | \$40.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 70 | Erosion Control, Inlet Protection, Fabric Drop | 0.00 Ea | 7.00 | \$200.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 71 | Remove Pavement | 0.00 Syd | 2803.00 | \$12.00 | 0.00 | 0.00 | \$0.00 | 2308.50 | \$27,702.00 |
| 72 | Aggregate Base, 21AA, Limestone | 0.00 Ton | 775.00 | \$26.00 | 0.00 | 0.00 | \$0.00 | 302.39 | \$7,862.14 |
| 73 | Overband Crack Fill | 0.00 Lbs | 2188.00 | \$1.30 | 0.00 | 0.00 | \$0.00 | 18600.00 | \$24,180.00 |
| 74 | Adjust Drainage/Utility Structure | 0.00 Ea | 4.00 | \$300.00 | 0.00 | 0.00 | \$0.00 | 3.00 | \$900.00 |
| 75 | Maintenance Aggregate, 21AA | 0.00 Ton | 130.00 | \$45.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 76 | Topsoil, Seed and Mulch | 0.00 Syd | 517.00 | \$3.50 | 0.00 | 0.00 | \$0.00 | 210.40 | \$736.40 |
| 77 | Concrete Pavement w/Integral Curb, Non-reinforced, 8 inch | 0.00 Syd | 2803.00 | \$75.00 | 0.00 | 0.00 | \$0.00 | 2308.60 | \$173,145.00 |
| 89 | Longitudinal Joint | 0.00 Ft | 2000.00 | \$2.40 | 0.00 | 0.00 | \$0.00 | 1528.00 | \$3,667.20 |
| | | | | F - Saxony Road Reconstruction Sub-Total: | | | \$0.00 | | \$253,992.74 |
| | | | | Retainage | | | \$0.00 | | |
| | | | | Division: G - Mr. Cook's Driveway (33115 Shiawassee) | | | | | |
| 78 | Mobilization, Max. \$500.00 | 0.00 Ls | 1.00 | \$500.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$500.00 |
| 79 | Traffic Control | 0.00 Ls | 1.00 | \$1,800.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$1,800.00 |
| 80 | Remove Pavement | 0.00 Syd | 100.00 | \$15.00 | 0.00 | 0.00 | \$0.00 | 56.70 | \$850.50 |
| 81 | Remove Curb and Gutter | 0.00 Ft | 102.00 | \$15.00 | 0.00 | 0.00 | \$0.00 | 88.50 | \$1,327.50 |

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City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

| Item | Description | Original Quantity | Quantity Authorized | Unit Price | Quantity This Period | Quantity Held | Amount This Period | Quantity To Date | Amount To Date |
|---|---|-------------------|---------------------|------------|----------------------|---------------|--------------------|------------------|-------------------|
| 82 | Underdrain, Subgrade, 6 inch | 0.00 Ft | 102.00 | \$17.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 83 | Grading | 0.00 Ls | 1.00 | \$500.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$500.00 |
| 84 | Aggregate Base, 21AA Limestone | 0.00 Ton | 50.00 | \$35.00 | 0.00 | 0.00 | \$0.00 | 53.66 | \$1,878.10 |
| 85 | HMA Road, 6 inch | 0.00 Ton | 8.00 | \$525.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 86 | Concrete Drive Approach, 6 inch | 0.00 Syd | 70.00 | \$85.00 | 0.00 | 0.00 | \$0.00 | 54.00 | \$4,590.00 |
| 87 | Concrete Mountable Curb and Gutter | 0.00 Ft | 102.00 | \$30.00 | 0.00 | 0.00 | \$0.00 | 88.50 | \$2,655.00 |
| 88 | Restoration | 0.00 Syd | 10.00 | \$5.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| G - Mr. Cook's Driveway (33115 Shiawassee) Sub-Total: | | | | | | | | | \$0.00 |
| Retainage | | | | | | | | | \$0.00 |
| Division: H - Smithfield | | | | | | | | | |
| 90 | Mobilization, Max. 5% | 0.00 Ls | 1.00 | \$4,000.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$4,000.00 |
| 91 | Traffic Maintenance and Control | 0.00 Ls | 1.00 | \$3,200.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$3,200.00 |
| 92 | Remove Pavement | 0.00 Syd | 841.33 | \$12.00 | 0.00 | 0.00 | \$0.00 | 841.33 | \$10,095.96 |
| 93 | Aggregate Base, 21AA, Limestone | 0.00 Ton | 158.95 | \$26.00 | 0.00 | 0.00 | \$0.00 | 158.95 | \$4,132.70 |
| 94 | Topsoil, Seed and Mulch | 0.00 Syd | 100.00 | \$3.50 | 0.00 | 0.00 | \$0.00 | 34.72 | \$121.52 |
| 95 | Concrete Pavement w/Integral Curb, Non-Reinforced, 8-inch | 0.00 Syd | 840.66 | \$75.00 | 0.00 | 0.00 | \$0.00 | 840.66 | \$63,049.50 |
| 96 | Longitudinal Joint | 0.00 Ft | 582.00 | \$2.40 | 0.00 | 0.00 | \$0.00 | 582.00 | \$1,396.80 |
| H - Smithfield Sub-Total: | | | | | | | | | \$0.00 |
| Retainage | | | | | | | | | (\$110.91) |
| Division: I - Farmington Rd Bump Outs (Oakland St to Shiawassee) | | | | | | | | | |
| 97 | Mobilization, Max 5% | 0.00 Ls | 1.00 | \$5,000.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$5,000.00 |
| 98 | Audio Video Route Survey | 0.00 Dir | 2300.00 | \$1.00 | 0.00 | 0.00 | \$0.00 | 2300.00 | \$2,300.00 |
| 99 | Traffic Maintenance and Control | 0.00 Dir | 5000.00 | \$1.00 | 0.00 | 0.00 | \$0.00 | 5000.00 | \$5,000.00 |
| 100 | Erosion Control, Inlet Protection, Fabric Drop | 0.00 Ea | 2.00 | \$200.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 101 | Pavt, Rem | 0.00 Syd | 729.00 | \$12.00 | 0.00 | 0.00 | \$0.00 | 809.08 | \$9,708.96 |
| 102 | Curb & Gutter, Rem | 0.00 Ft | 218.00 | \$18.00 | 0.00 | 0.00 | \$0.00 | 363.20 | \$6,537.60 |
| 103 | Sidewalk, Rem | 0.00 Syd | 58.00 | \$9.00 | 0.00 | 0.00 | \$0.00 | 105.53 | \$949.77 |
| 104 | Sidewalk Ramp, Conc, 6 inch | 0.00 Sft | 200.00 | \$9.00 | 0.00 | 0.00 | \$0.00 | 445.53 | \$4,009.77 |
| 105 | Sidewalk, Conc, 4 inch | 0.00 Sft | 315.00 | \$6.00 | 0.00 | 0.00 | \$0.00 | 608.00 | \$3,648.00 |
| 106 | Detectable Warning Surface | 0.00 Ft | 25.00 | \$40.00 | 0.00 | 0.00 | \$0.00 | 25.00 | \$1,000.00 |
| 107 | Curb & Gutter, Conc, Det F4 | 0.00 Ft | 218.00 | \$38.00 | 0.00 | 0.00 | \$0.00 | 363.20 | \$13,801.60 |
| 108 | Concrete Pavement w/Integral Curb, Non-Reinforced, 9 inch | 0.00 Syd | 729.00 | \$95.00 | 0.00 | 0.00 | \$0.00 | 809.08 | \$76,862.60 |
| 109 | Aggregate Base, 4 inch, 21AA, Limestone | 0.00 Ton | 208.00 | \$26.00 | 0.00 | 0.00 | \$0.00 | 48.00 | \$1,248.00 |
| 110 | Maintenance Aggregate, 21AA | 0.00 Ton | 43.00 | \$45.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |

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OHM-Advisors.com

City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

| Item | Description | Original Quantity | Quantity Authorized | Unit Price | Quantity This Period | Quantity Held | Amount This Period | Quantity To Date | Amount To Date |
|--|---|-------------------|---------------------|------------|----------------------|---------------|---|------------------|---------------------|
| 111 | Subgrade Undercutting, Type II (Modified) | 0.00 Cyd | 25.00 | \$40.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 112 | Overband Crack Fill | 0.00 Lbs | 748.00 | \$1.30 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 113 | Adjust Drainage/Utility Structure | 0.00 Ea | 1.00 | \$300.00 | 0.00 | 0.00 | \$0.00 | 2.00 | \$600.00 |
| 114 | Topsoil, Seed, & Mulch | 0.00 Syd | 265.00 | \$3.50 | 0.00 | 0.00 | \$0.00 | 72.62 | \$254.17 |
| I - Farmington Rd Bump Outs (Oakland St to Shiawassee) Sub-Total: | | | | | | | | | |
| | | | | | | | Retainage (\$282.45) | | \$130,920.47 |
| Division: J - City Hall | | | | | | | | | |
| 115 | East / West Entrance and Temp Railing | 0.00 Dir | 33893.37 | \$1.00 | 0.00 | 0.00 | \$0.00 | 33893.37 | \$33,893.37 |
| | | | | | | | J - City Hall Sub-Total: | | \$33,893.37 |
| Division: K - DPW Rear Yard Concrete Improvements | | | | | | | | | |
| 116 | Mobilization, Max 5% | 0.00 LSUM | 1.00 | \$4,000.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$4,000.00 |
| 117 | Audio Video Route Survey | 0.00 LSUM | 1.00 | \$500.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 118 | Subgrade Undercutting, Type II (Special) | 0.00 Cyd | 125.00 | \$85.00 | 0.00 | 0.00 | \$0.00 | 74.06 | \$6,295.10 |
| 119 | Erosion Control, Inlet Protection, Fabric Drop | 0.00 Ea | 1.00 | \$300.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 120 | Pavt,Rem | 0.00 Syd | 1311.56 | \$18.00 | 0.00 | 0.00 | \$0.00 | 1101.39 | \$19,825.02 |
| 121 | Conc Bollard, Remove & Dispose | 0.00 Ea | 8.00 | \$400.00 | 0.00 | 0.00 | \$0.00 | 3.00 | \$1,200.00 |
| 122 | Conc Bollard, Remove & Reset | 0.00 Ea | 6.00 | \$600.00 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 124 | Dr Structure, Adj | 0.00 Ea | 3.00 | \$500.00 | 0.00 | 0.00 | \$0.00 | 2.00 | \$1,000.00 |
| 125 | Conc Pavt, Nonreinf, 8 inch | 0.00 Syd | 711.00 | \$58.50 | 0.00 | 0.00 | \$0.00 | 711.00 | \$41,593.50 |
| 126 | Raised Conc Pavt Fuel Island, Nonreinf, 10 inch | 0.00 Syd | 52.00 | \$85.50 | 0.00 | 0.00 | \$0.00 | 62.22 | \$5,319.81 |
| 127 | Conc Bollard | 0.00 Ea | 8.00 | \$800.00 | 0.00 | 0.00 | \$0.00 | 16.00 | \$12,800.00 |
| 128 | Aggregate Base, 21AA (LS) | 0.00 Ton | 100.00 | \$40.00 | 0.00 | 0.00 | \$0.00 | 63.00 | \$2,520.00 |
| 129 | Lane Ties Epoxy anchored (not incidental) | 0.00 Ea | 250.00 | \$3.25 | 0.00 | 0.00 | \$0.00 | 295.00 | \$958.75 |
| 130 | Conc Pavt, Nonreinf, 8: over 711 Syds | 0.00 Syd | 548.56 | \$61.17 | 0.00 | 0.00 | \$0.00 | 390.39 | \$23,880.16 |
| 131 | Conc Pavt, Nonreinf, 10" | 0.00 Syd | 50.00 | \$74.67 | 0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 132 | 6x6 W4xW4 Wire Mesh | 0.00 Sft | 11336.00 | \$1.10 | 0.00 | 0.00 | \$0.00 | 10472.05 | \$11,519.26 |
| 133 | Drainage Structure Tap for underdrain | 0.00 Ea | 3.00 | \$300.00 | 0.00 | 0.00 | \$0.00 | 1.00 | \$300.00 |
| 134 | 6" Socked Underdrain | 0.00 Lft | 100.00 | \$20.00 | 0.00 | 0.00 | \$0.00 | 40.00 | \$800.00 |
| | | | | | | | K - DPW Rear Yard Concrete Improvements Sub-Total: | | \$132,011.59 |
| | | | | | | | Retainage (\$12,220.10) | | |

CONTRACTOR'S DECLARATION

I HEREBY DECLARE THAT I HAVE NOT, since the date of May 22, 2024 performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I ask, demand, sue for or claim compensation from the City of Romulus or his agents, in addition to the regular items set forth in the contract numbered 0155-23-0070 and dated April 15 A.D., 20 24 for the agreement executed between myself and the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There is not an itemized statement attached.

Date: November 6, 2024

Hartwell Cement Company
21650 Fern Ave.
Oak Park, MI 48237

By: 

Daniel G. O'Malley

Title: President

| | | |
|---|---|------------------------------|
| Farmington City Council Staff Report | Council Meeting Date: November 18, 2024 | Item Number 7F |
| Submitted by: Charles Eudy, Superintendent | | |
| Agenda Topic: Consideration to Renew Farmington Road Maintenance Agreement with the Road Commission for Oakland County | | |
| Proposed Motion: Move to renew Farmington Road Maintenance Agreement with the Road Commission for Oakland County and allow City Administration to execute the contract documents reimbursing the City of Farmington up to \$26,134.52 for the maintenance. | | |
| Background: <p>City Administration is recommending that the City Council approve the renewal of the Farmington Road Maintenance Agreement with the Road Commission for Oakland County. Under the agreement, which covers a one-year period beginning October 1, 2024, the City of Farmington Department of Public Works provides routine maintenance on Farmington Road between Eight Mile and Grand River.</p> <p>This maintenance includes Road Surface Patching, Joint and Crack Filling, Sweeping, Grass & Weed Cutting (twice yearly), Tree Trimming and Emergency Removals Roadside Clean-up, Snow and Ice Removal and other general maintenance.</p> <p>Historically the City of Farmington has not conducted Crack & Joint Filling, or Structure Repairs on Farmington Road within the RCOC jurisdiction. Public Works has been able to request RCOC to fulfill those Routine Maintenance Duties. City Administration is committed to provide services which exceed the RCOC Maintenance Schedule. Providing the increased level of services could result exceeding the RCOC allowances.</p> <p>This 2024-25 agreement has an increase of 3.0 percent which increases the amount from \$25,373.32 to \$26,134.52.</p> | | |
| Materials: 2024-2025 Maintenance Agreement Package | | |



QUALITY LIFE THROUGH GOOD ROADS:
ROAD COMMISSION FOR OAKLAND COUNTY
"WE CARE."

Board of Road Commissioners

Ronald J. Fowkes
Commissioner

Andrea LaLonde
Commissioner

Nancy Quarles
Commissioner

Dennis G. Kolar, P.E.
Managing Director

Gary Piotrowicz, P.E., P.T.O.E.
Deputy Managing Director
County Highway Engineer

Highway Maintenance
Department

2420 Pontiac Lake Road
Waterford, MI 48328

248-858-4881

FAX
248-858-7607

www.rcocweb.org

August 27, 2024

Meaghan Bachman
City Clerk
City of Farmington
23600 Liberty Street
Farmington, Michigan 48335

RE: 2024-2025 Maintenance Agreement

Dear Ms. Bachman:

Attached are two copies of a Maintenance Agreement between the Road Commission for Oakland County and the City of Farmington.

This 2024-2025 agreement has an increase of 3%, which increases the amount from \$25,373.32 to \$26,134.52.

If this agreement is satisfactory, please electronically send one signed copy of the agreement and the resolution of approval by your City Council to my account assistant Lema Sabbagh, email, lsabbagh@rcoc.org. One fully signed copy will be returned to you upon approval by the Board of Road Commissioners.

Please furnish proof that your liability insurance covers this agreement, and particularly covers your personnel and equipment working on county roads under the jurisdiction of the Board of Road Commissioners. If there are any changes in this coverage during the term of this agreement, we must be notified of these changes. We will also need a current certificate of membership in the Michigan Municipal Workers Compensation Fund.

The Board of Road Commissioners and I extend our appreciation to you, the City Council, and your personnel for the fine work that has been done. We will continue to cooperate in any way to provide our citizens with the best road system possible.

We request that your signed agreement be returned to us no later than the end of November, so that we may present the agreement to our Board prior to the end of the year, which will allow RCOC to make payments per the agreement.

Sincerely,

Darryl M. Heid, P.E.
Director of Highway Maintenance

/s
Attachment

2024-2025 MAINTENANCE AGREEMENT
CITY OF FARMINGTON

Under 1951 PA 51, As Amended

This Maintenance Agreement (“Agreement”) is made this ____ day of _____, 2024, between the Board of County Road Commissioners of the County of Oakland, State of Michigan, a public body corporate, hereinafter referred to as the “Board,” and the City of Farmington, Oakland County Michigan, a Michigan municipal corporation hereinafter referred to as the “City.”

WHEREAS, certain county primary and local roads more specifically set forth in Exhibit A, attached hereto, are under the jurisdiction and control of the Board and are located within or adjacent to the City; and

WHEREAS, The City desires to be responsible for certain maintenance of said roads under the terms of this Agreement, and the Board is willing to participate in the cost thereof as provided in Section III of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants set forth herein as provided, it is hereby agreed as follows:

I

The City will perform Maintenance of certain roads under the terms of this Agreement, and the Board will participate in the cost thereof as provided in Section III of this Agreement. “Maintenance,” herein required to be performed by the City, shall mean routine roadway surface operations, care and maintenance of shoulders and approaches, drainage and roadside maintenance and snow removal and ice control, which shall include the following minimum requirements:

ROUTINE ROADWAY SURFACE OPERATIONS

- Patching, including Base repairs
- Blading
- Joint and Crack Filling
- Sweeping

CARE AND MAINTENANCE OF SHOULDERS AND SIDE APPROACHES

- Patching, Blading, etc.
- Gravel
- Seeding and Sodding

DRAINAGE AND ROADSIDE MAINTENANCE

- Erosion Control and Repair
 - Repairing Drainage Ditches and Structures (includes Ditch Clean-out)
 - Grass and Weed Cutting (Twice Yearly)
- Tree Trimming and Emergency Tree Removal (Normal Tree Removal to be done by Road Commission)
- Repairing Retaining Walls, etc.
- Roadside Clean-up

SNOW REMOVAL AND ICE CONTROL

Snow Removal by blading, plowing and other methods necessary to make the road reasonably safe for public travel.

Ice Control by salting, sanding, scraping and other methods necessary to make the road reasonably safe for public travel.

Maintenance shall also include other methods necessary to make the roads reasonably safe for public travel in accordance with MCL 224.21; and such other work and services, such as recordkeeping and maintenance of insurance, required by this Agreement. The city shall perform Maintenance on the roads listed in Exhibit A. All Maintenance work and services performed by the City shall be in accordance with the Board's maintenance guidelines, including but not limited to, the Board adopted Winter Maintenance Guidelines, the Board's standard practices and this Agreement. Should any dispute arise as to the character or extent of Maintenance or as to the City's performance hereunder, the controversy may be referred to an arbitration board consisting of the Road Commission for Oakland County Director of Highway Maintenance, the City of Farmington Engineer and a third person to be chosen by them for settlement thereof.

II

The City agrees to keep said road in such condition as to be reasonably safe and convenient for public travel, in accordance with MCL 224.21, and to promptly notify the Board as soon as possible, but not longer than 5 days, should it become aware of defects or maintenance requirements in the roads set forth in Exhibit A, if said defects are not Maintenance subject to this Agreement.

The City shall keep accurate and uniform records of all Maintenance work performed pursuant to this Agreement. The Board shall have the right to audit City accounts and records insofar as such documents concern this Agreement and the work and services performed and to be performed hereunder.

III

In consideration of the assumption of Maintenance of Farmington Road, between Eight Mile and Grand River by the City, the Board agrees to pay the City the sum of \$26,134.52 as set forth in Exhibit A, attached hereto and made a part hereof. Such amount is to be used by the City for Maintenance.

Payments are to be made by the Board to the City as follows:

25% in December 2023
25% in March 2024
25% in June 2024
25% in September 2024

The making of said payments shall constitute Board's entire obligation in reference to said Maintenance.

IV

The City hereby agrees to hold harmless, represent, defend and indemnify the Board, the Road Commission for Oakland County, its officers, and employees; the County of Oakland; the Office of the Oakland County Water Resources Commissioner and applicable drainage districts(s); the Michigan State Department of Transportation and the Transportation Commission; and any and all local units(s) of government within which the roads subject to this Agreement are located, against any and all claims, charges, complaints, damages, or causes of action for (a) public or private property damage, (b) injuries to persons (including death), or (c) other claims, charges, complaints, damages or causes of action arising out of the performance or non-performance of the activities which are the subject matter of this Agreement, specifically those activities set out in Section I, both known and unknown, whether during the progress or after the completion thereof. However, this hold harmless provision does not apply in so far as any claim or suit is alleged to be, or demonstrated to be, the result of a defect in highway design or condition and not related to the Maintenance activities set out in Section I. Further, since the Board has the statutory responsibility for maintenance of the roads under this Agreement, it is the intent of the parties that the delegation by this Agreement of those maintenance responsibilities to the City provides immunity to the City as an agent of the Board. Therefore, the City falls within the governmental immunity protection of the Board.

V

The City shall acquire and maintain, during the term of the Agreement, statutory worker's compensation insurance, employer's liability insurance, automobile and comprehensive general liability insurance coverages, as more fully described in Exhibit B attached hereto, covering the Board's liability for any and all claims arising out of the City's performance or non-performance of the activities which are the subject matter of this Agreement.

VI

The City further agrees to comply with all applicable laws and regulations, including without limitation, laws and regulations of the State of Michigan for safeguarding the air and waters of the State. In particular, City facilities and operations must meet the provisions of Part 5 (Spillage of Oil and Polluting Materials) rules promulgated pursuant to Part 31, Water Resources Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. (Rules R324.2001 through R324.2009 address release prevention planning, secondary containment, surveillance, and release reporting requirements). Further, the City must obtain DEQ permission to perform culvert replacements, when same involves a stream or lake. The City will be responsible for the proper disposal of the solid waste and other debris related to the maintenance described in Section I, and the costs associated therewith.

VII

In accordance with Michigan 1976 Public Acts No. 220 and 453, being MCLA §§37.1209 and 37.2209, as the same may be amended, the City and its subcontractors shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status; or because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of this covenant may be regarded as a material breach of this Agreement.

VIII

It is the intention of the parties hereto that this Agreement is not made for the benefit of any third party.

It is anticipated that subsequent agreements regarding Maintenance activities will be executed annually by the Parties hereto.

The terms and conditions of this Agreement shall become effective on October 1, 2024, and shall continue in full force and effect until a subsequent Maintenance agreement has been executed by the parties hereto or until this Agreement is terminated, as set forth below.

In the event that a subsequent Maintenance agreement has not been executed by the parties hereto on or before September 1, 2025, either party may terminate this Agreement by providing the other party hereto with written notice of intent to terminate, at least thirty (30) days prior to the date of termination.

This Agreement is executed by the Board at its meeting of _____, and by the City by authority of a resolution of its governing body, adopted _____, (copy attached as Exhibit C).

Witnesses:

CITY OF FARMINGTON
A Municipal Corporation

By: _____

Its: _____

By: _____

Its: _____

Witnesses:

BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF OAKLAND,
A Public Body Corporate

By: _____

Its: _____

By: _____

Its: _____

**MAINTENANCE
2024-2025**

**CITY OF FARMINGTON
EXHIBIT A**

Farmington Road

Extending from Eight Mile Road to Grand River Avenue

(\$15,373.24 per mile)

| <u>Miles</u> | <u>Cost Per Mile</u> | |
|--------------|----------------------|-------------|
| 1.70 | \$15,373.24 | \$26,134.51 |

Total Miles

1.70

TOTAL \$26,134.51

| | |
|--------------------------|-----------------|
| 25% in December of 2024 | \$ 6,533.63 |
| 25% in March of 2025 | \$ 6,533.63 |
| 25% of June of 2025 | \$ 6,533.63 |
| 25% in September of 2025 | \$ 6,533.63 |
| TOTAL | \$26,134.52 |

EXHIBIT B

2024-2025 MAINTENANCE AGREEMENT

ROAD COMMISSION FOR OAKLAND COUNTY

**INSURANCE PROVISION
(CITY)**

Insurance Coverage:

The City, prior to execution of the maintenance agreement, shall file with the Road Commission for Oakland County, copies of completed certificates of insurance as evidence that he carries adequate insurance satisfactory to the Board. Insurance coverage shall be provided in accordance with the following:

- a. Worker’s Compensation and Employer’s Liability Insurance: The insurance shall provide worker’s compensation protection for the City’s employees, to the statutory limits of the State of Michigan, and provide Part B Employers Liability as follows:

| | |
|-------------------------|-------------|
| Each Accident | \$1,000,000 |
| Disease – Each Employee | \$1,000,000 |
| Disease – Policy Limit | \$1,000,000 |

The indemnification obligation under this section shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the City under worker’s disability compensation coverage established by law.

- b. Bodily Injury and Property Damage: The insurance shall provide protection against all claims for damages to public or private property, and injuries to persons arising out of and during the progress and to the completion of the work, and with respect to product and completed operation for one year, after completion of the work.

- 1. Bodily Injury and Property Damage Other Than Automobile: The minimum limits of property damage and bodily injury liability covering each contract shall be:

| | |
|--|----------------------------|
| Bodily Injury and Property Damage Liability: | or: Combined Single Limit: |
| Each Person \$1,000,000 | Aggregate \$2,000,000 |
| Each Occurrence \$1,000,000 | |
| Aggregate \$2,000,000 | |

Such insurance shall include: 1) explosion, collapse, and underground damage hazards (x,c,u), which shall include, but not be limited to coverage for (a) underground damage to facilities due to drilling and excavating with mechanical equipment; and (b) collapse or structural injury to structures due to blasting or explosion, excavation, tunneling, pile driving, cofferdam work, or building moving or demolition; (2) products and completed operations and (3) contractual liability. In the event that the City hires independent contractors, its required insurance shall also include independent contractors’ coverages.

2. Bodily Injury Liability and Property Damage Automobiles: The minimum limits of bodily injury liability and property damage liability shall be:

| | |
|--|---------------------------------|
| Bodily Injury and Property Damage Liability: | or: Combined Single Limit: |
| Each Person \$1,000,000 | Each Occurrence: \$1,000,000 |
| Each Occurrence \$1,000,000 | |

Such insurance shall include coverage for all owned, hired, and non-owned vehicles.

- c. Excess and Umbrellas Insurance – The City may substitute corresponding excess and/or umbrella liability insurance for a portion of the above listed requirements in order to meet the specified minimum limits of liability.
- d. The City shall provide for and in behalf of the Road Commission for Oakland County and all agencies specified by the Road Commission, as their interest may appear, Owner’s Protective Public Liability Insurance. Such insurance shall provide coverage and limits the same as the City’s General Liability Insurance. Alternatively, the City may meet the requirements of this paragraph “d” by maintaining insurance with a liability limit of \$15,000,000.00 with no aggregate.
- e. Notice – The City shall not cancel, renew, or non-renew the coverage of any insurance required by this Section without providing 30-day prior written notice to the Road Commission for Oakland County. All such insurance shall include an endorsement whereby the insurer shall agree to notify the Road Commission for Oakland County immediately of any reduction by the City. The City shall cease operations on the occurrence of any such cancellation or reduction and shall not resume operations until new insurance is in force. If the City cannot secure the required insurance within 30 days, the Board reserves the right to terminate the Contract.
- f. Reports: The City or its insurance carrier shall promptly report to the Road Commission all of the following events each time as they occur: Claims received, claims investigations made, and disposition of claims.

See provisions of the maintenance agreement to which this Exhibit B is attached.

| | | |
|--|--|-------------------------------|
| Farmington City Council Staff Report | Council Meeting Date: November 18, 2024 | Item Number 7G |
| Submitted by: Charles Eudy, Superintendent | | |
| Agenda Topic: Draw Request No. 2 | | |
| Proposed Motion: | | |
| Move to approve Draw Request No. 2 the Warner Home Grant Funding Exterior Repairs Phase 1 to R. Graham Construction LLC in the amount of \$ 15,800. | | |
| Background: | | |
| The ad hoc committee met to consider the initial scope of action to preserve the condition of the Warner Home using the Grant Funding the City of Farmington received from the State of Michigan. | | |
| The Grant Funding Exterior Repairs will include replacing the shingle roofs on the Gardeners Shed, Outdoor Kitchen, Outdoor Restroom, the cedar shakes on the Gazebo, replacing the low-pitch second floor roof, tuckpoint the three false chimneys, and one former operational chimney. | | |
| To complete the chimney tuckpointing a basket lift was required, the chimney tuckpointing required the chimneys to be torn down to the coin work then reconstructed and a new cap installed in replicating to the current chimney design and appearance. | | |
| To date the gazebo cedar shakes have been removed, new sheathing placed, water/ice shield, and new shingles, outdoor kitchen, gardeners shed, and outdoor accessible restroom roof replacements have been completed. The chimney tuck pointing/repairs has been completed. The low pitched second floor roofs have been replaced. Roofing materials are onsite to be used for the rear porch roof replacement. | | |
| Due to the condition of the fascia board on the gardeners shed, and segments of the second floor low pitched roof. R. Graham Construction was instructed to replace the fascia boards and gutter. The increased the scope of the project resulted in an additional \$1,600, plus the \$685 building permit expense. Contingency funds will cover the increased scope of work. | | |
| The Ad hoc Committee Members will be meeting with R. Graham Construction, and the Building Official next week to determine which direction to take for the rear porch roof and roof support. A rear porch railing will be installed by R. Graham Construction but is not included within the cost of this project. | | |
| Public Works Superintendent recommends approving the Warner Home Grant Funding Exterior Repairs Draw Request No. 2 to R. Graham Construction LLC of Farmington in the amount of \$15,800. | | |
| Materials: | | |
| R. Graham Construction, LLC Draw Request No. 2, dated 11/13/2024 | | |

DRAW REQUEST

R.GRAHAM CONSTRUCTION, LLC

www.RGRAHAMCONSTRUCTION.COM

30966 Grand River Ave., Farmington, MI 48336

Phone (248) 987-1155 Fax (248) 987-1161

Date: November 13, 2024

Name: CITY OF FARMINGTON

Address: 23600 LIBERTY ST

City: FARMINGTON, MI

Phone: 248-474-5500

| DESCRIPTION | AMOUNT |
|---|--------------------|
| <p><u>JOB SITE: PO#18802</u> GOVERNOR WARNER MANSION 33805 GRAND RIVER AVE, FARMINGTON, MI</p> <p>DRAW PAYMENT REQUEST: <i>PROJECT TOTAL: \$39,500.00</i></p> <ul style="list-style-type: none">- 90% COMPLETION <p><u>ADDITIONAL CHARGES TO BASE CONTRACT:</u></p> <ul style="list-style-type: none">- NEW FASCIA WOOD AND GUTTERS ON REAR OF HOUSE BOTH SIDES: \$1,600.00- BUILDING PERMIT PB24-00271: \$ 685.00 <p>*** MATERIAL TO COMPLETE ROOFING ON REAR PORCH IS STORED IN GARAGE</p> | <p>\$15,800.00</p> |
| <p style="text-align: right;">AMOUNT DUE</p> | <p>\$15,800.00</p> |

| | | |
|--|--|----------------------|
| Farmington City Council Staff Report | Council Meeting Date: November 18, 2024 | Informational |
| Submitted by: Melissa Andrade, Assistant to the City Manager | | |
| Agenda Topic: Minutes from City's Boards and Commissions | | |
| CIA: Not yet posted DDA: October 2024 Historical: June 2024 Parking: No October Meeting Pathways: October 2024 Planning: October 2024 ZBA: November meeting canceled Library: October 2024 Commission on Aging: September 2024 Farmington/Farmington Hills Arts Commission: September 2024 Commission on Children, Youth and Families: October 2024 Emergency Preparedness Committee: August 2024 | | |
| | | |



8:00AM Wednesday, October 2, 2024
City Hall Conference Room
23600 Liberty Street
Farmington, MI 48335

MINUTES

The meeting was called to order by Todd Craft at 8:04am

1. Roll Call

Present: Tom Pascaris, Linda Deskins, Johnna Balk, Todd Craft, Donovan Singleton

Others Present: Kate Knight, Jess Westendorf

Absent: Claire Perko, James McLaughlan, Sean Murphy, Shawn Kavanagh

2. Approval of Consent Agenda

a. Minutes: September 4, 2024 DDA Regular Meeting

b. Minutes: June 26, 2024 DDA Public Art Committee

**Motion by Balk, seconded by Deskins, to approve the items on the consent agenda.
Motion passes unanimously.**

3. Approval of Regular Agenda

**Motion by Pascaris, second by Singleton, to approve the items on the regular agenda.
Motion passes unanimously.**

4. Public Comment

Opened by Craft at 8:05am.

Welcome to Walker Spitsbergen, 24005 Gill Rd. Visiting for school to observe a meeting and hoping to bring some of his interests to his hometown.

5. Executive Director Report

Fantastic Harvest Moon and Grand Raven Festival experienced growth. September 27 was a successful GRF opening with hundreds strutting through downtown, including closure of Farmington Road with Gabriel Brass Band. Evening culminated with lighting installation/exhibition by Kresge Artist Gabriel Hall commissioned by Bicentennial Committee. Earlier in the week we hosted the unveiling of the Bicentennial timeline mural and alley lighting at Fresh Thyme Alley while SOCMA (South Oakland County Mayors Association) was in town. Project was funded with a \$10K Oakland County Board of Commissioners grant to add form and function to the alley. Dozens of volunteers convened to prep in flash mob fashion at the same time on September 25. This is a heavy lift for our volunteer base, turning seasonal programming to be ready for October after Harvest Moon. Special acknowledgement goes to Board member Sean Murphy, who worked late into the evening in setting up the season. Major news hits as the national announcement came out this week that Downtown Farmington is a Great American Main Street (GAMSA) semi-finalist, one of eight in the country- the only recognized program and community in the Great Lakes region. Masons Corner construction is progressing well. WDIV Channel 4's Kim DeGuilio came out to interview and cover the opening of construction the week of Harvest Moon, it was an excellent opportunity to tie promotion back into our Harvest Moon Celebration, in which event proceeds support public art and public space.

Visit Detroit is coming October 11th with more than 17M visitors to its platforms, hosted through our alliance with Main Street Oakland County. Visit Detroit fills a crucial role in promoting CVB market presence for regional visitors to SE Michigan. Perfect timing with MALT mural in the works beginning next week.

Nov 7-8 Michigan Downtown Association Annual Conference this year in Ann Arbor. We have the honor of representing Farmington on a panel with Fleis & VandenBrink and Team CORE, discussion community-initiated increment development and process from site selection to construction.

6. Masons Corner Additional Services Request Grissim Metz Andriese

Motion by Singleton, seconded by Pascaris, to allow the DDA Board authorize Executive Director to execute the Additional Services Request from Grissim Metz Andriese for \$3,740 for value engineering and revision of construction plans for Masonic Plaza.

Motion passes unanimously via roll call.

Ayes: 5, Pascaris, Singleton, Craft, Balk, Deskins

Nays: 0

Absent: 4

7. Harvest Moon Update

Another record-breaking weekend. Initial reporting is showing revenues up around 6.5%. Three beautiful days and smooth set up with over 100 volunteers making it possible.

8. Committee Updates:

a. Promotions Committee

a. Harvest Moon, Grand Raven, LNO and an excellent engaged merchant group working on tactical / private sector

b. Organization Committee

a. Nothing to add other than exciting and busy Harvest Moon

c. Business Development Committee

a. Spirit of collaboration among downtown businesses – including tailgate team up with Loft and Heights. Hollywood haunt in the evening of October 26th. Master plan

d. Design Committee

a. Masons Corner underway

e. Public Art Committee

a. Ravens are in flight with raven art, including Edgar, Wings, and Raven Flights

9. Other Business

Balk: Mansion cleanup update – estate offload is planned this month. Two heritage pieces from carriage house are in Dolcetto – an old scale and pie safe being used as a display. Great re-use incorporating community and small business.

Craft: Three more meetings and Craft, Deskins, and Perko terms are expiring, any potential candidates send them to Kate or Todd.

10. Board Comment

Craft: Thank you for your time and energy.

11. Adjournment

Motion by Singleton, seconded by Balk to adjourn. Motion passes unanimously.



FARMINGTON PATHWAYS COMMITTEE

7:00 p.m.

MINUTES

OCTOBER 9, 2024

1. CALL TO ORDER 7:03 pm

2. ROLL CALL

Present: Tim Prince, Joe VanDerZanden, Heather Davies, Jamie Palmisano, Chris Weber, Sue Lover, Bill Gesaman, Maria Taylor

Absent: None

3. APPROVAL OF AGENDA

Motion to approve by Maria and supported by Heather, approved unanimously.

4. APPROVAL OF MINUTES

a. MEETING MINUTES, SEPTEMBER 11, 2024

Motion to approve by Sue and supported by Heather, approved unanimously.

5. OLD BUSINESS

a. CROSSWALKS ON GRAND RIVER

i. The committee reviewed 13 more locations identified for possible crosswalks, discussing their usefulness, feasibility and challenges to adding them, including concerns about traffic speed and safety for crossings.

-Discussed options for surveying the community for input and interest in adding crosswalks, including how to word survey questions and methods of reaching the community.

-Heather reviewed steps to add crosswalks, including pedestrian count, traffic study and community input.

-The committee decided to see if the master plan group wants to do the survey first, if not then the Pathways Committee will conduct the survey for community input.

-Planned to compile one list of all of the proposed crosswalk locations to review and prioritize at the November meeting. Also planned to look for examples of surveys used by other communities for similar projects.

b. 9 MILE PATHWAY UPDATE

i. Update on Meeting Held 10/8/24

Chris gave an update from the most recent 9 Mile Pathway meeting, sharing the name options and visual branding/logos that were presented. The Pathways Committee provided opinions and feedback and reviewed the feedback given on these sample options at the 9 Mile Pathway meeting.

Pathway Committee feedback to be passed on to the 9 Mile Pathway Committee.

ii. Memorandum of Understanding

City council approved the signing of it, being passed around to all of the communities to approve and sign and commit to building and maintaining.

c. FARMINGTON ROAD PEDESTRIAN SIGNAGE

Recommendations and concerns about the obscured signs were sent to the city traffic engineers (an outside firm). The response was that the trees will grow above the sign within two to three years and resolve the problem. They also suggested that the trees could be cut down. Waiting for a second opinion.

d. SIDEWALK PROGRAM AND PROSPECT STREET UPDATE

Locations identified by Tim were looked at and the response was those areas are not part of this year's sidewalk program.

Maria shared that she received a community complaint about broken sidewalk flags located in front of 22833 Violet Street. Tim volunteered to go take pictures.

e. SIDEWALK ISSUE ON MACOMB UPDATE

Joe checked on the reported resolution and found the situation has been improved. Where the sidewalk was covered in dirt in two spots that seemed to have traveled from the yard above, the dirt had been removed and sod installed to correct the drainage problem from the yard.

-There was a report of ripped American flags in front of Los Tres Amigos and Starbucks. This will be forwarded to Melissa, who handles the city's American flag program.

-There was an update on the triangle of land at the corner of Grand River and Shiawassee streets where weeds and plants are overgrown into the sidewalk— The new owner of the home is aware of the issue and is making improvements to the property. It seems the issue will likely be resolved by the homeowner next year.

f. MICHIGAN SHARED STREETS AND SPACES GRANT UPDATE

A grant application was submitted for the city. The date has been pushed back and a response should come by the end of October.

6. NEW BUSINESS

a. ANY NEW TARGET AREAS?

Broken sidewalk flags and flags with holes identified on the south side of Grand River, to address in future sidewalk program. Trees overgrown over the sidewalk identified by Chatham Hills.

The hole in the stamped concrete in the crosswalk on Grand River at Farmington Road was brought up again, which is an MDOT issue.

Revisited suggestions that the driveway alongside the flower shop on Grand River be made enter only following two reports of driver/pedestrian issues in that spot due to no visibility when drivers pull out there.

b. ANY NEW CITY CONSTRUCTION PROJECTS?

i. Syndicate Expansion – Expanding to incorporate the upcoming Lone Light Distillery tasting room. Reviewed the updated Syndicate map.

ii. Pop-up Pickleball moving into the old Tuesday Morning location with a 6-month lease.

iii. A business plan has been submitted for a new restaurant, Grand Thai Princess, to move into the Bangkok Kitchen location in the World Wide Shopping Center. There are existing restaurant locations in Okemos and Birmingham.

7. PUBLIC COMMENT

None

8. COMMITTEE MEMBER COMMENT

-Maria discussed the success of the opening of the timeline mural and the possibility to add it to the Syndicate social district for events and pop-up bar type things.

- A mural is being painted on the ends of the pavilion in Riley Park

-Work has begun on the M5 pedestrian overpass, trees are being cut down, and preparations for putting in sidewalks on the north side.

9. ADJOURNMENT 8:50 pm

Next meeting: NOVEMBER 13, 2024

FARMINGTON PLANNING COMMISSION PROCEEDINGS
23600 Liberty Street
Farmington, Michigan
October 14, 2024

Chairperson Perrot called the meeting to order in Council Chambers, 23600 Liberty Street, Farmington, Michigan, at 7:00 p.m. on Monday, June 14, 2024.

ROLL CALL

Present: Crutcher, Gray, Kmetzo, Mantey, Perrot, Westendorf
Absent: Majoros

A quorum of the Commission was present.

OTHER OFFICIALS PRESENT: Chris Weber, Assistant City Manager; Jeffrey Bowdell, Building Director, Beth Saarela, City Attorney, Brian Golden, Director of Media, Bonnie Murphy, Recording Secretary.

APPROVAL OF AGENDA

MOTION by Crutcher, seconded by Westendorf, to approve the agenda.
Motion carried, all ayes.

APPROVAL OF ITEMS ON CONSENT AGENDA

A. July 8, 2024 Minutes

MOTION by Westendorf, seconded by Kmetzo, to approve the items on Consent Agenda.
Motion carried, all ayes.

PROPOSED FAÇADE MODIFICATION FOR “LONE LIGHT SPIRITS TASTING ROOM”, 23622 FARMINGTON ROAD

Chairperson Perrot introduced this item and turned it over to staff.

Chris Weber, Assistant City Manager, stated that as part of the tenant improvements, Lone Light Spirits Tasting Room proposes to install new windows in the same size and location as the currently existing windows. The replacement windows differ from the existing windows because they will be capable of opening. The windows open in the same manner as the windows at The Heights, which is across the street. What the Planning Commission is being asked to evaluate is whether the plan meets the standards of Section 35-104.C.5 of the Zoning Ordinance which deals with windows. The requirements are documented in your staff report. The main requirements to be evaluated is number 5, which is the number, shape, size and spacing of the windows, shall be compatible with the established rhythm of adjoining or nearby buildings in the downtown. If the PC determines the windows meet the requirements, they can pass a

City of Farmington Planning Commission
October 14, 2024

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motion to that effect, if not, the DDA Design Committee and Planning Commission can consider modifying the standards. We have Joe Lordon in our audience today from Lone Light Spirits who will give a brief discussion about his project and answer any questions that the Planning Commission might have.

Joe Lordon, Proprietor of Lone Light Spirits Tasting Room, came to the podium. He thanked the Commission for accommodating his request to be on tonight's agenda. For those of you who don't know me I'm Joe Lordon, I am the founder and head distiller at Lone Lights Spirits, we are a craft distillery, our production building is in Ferndale and we are looking to open up our tasting room at 23622 Farmington Road. The tasting room concept is essentially a full service cocktail bar, mixed drinks, samplings, all that stuff but only using my spirits and then of course mixers sourced elsewhere but from an alcohol standpoint it will be only my spirits, there's not going to be any food at the location, they'll be able to bring food in, of course we are looking to become part of the Social District and be able to serve cocktails to go to be enjoyed elsewhere downtown. The façade improvements that we're looking to do and stated is basically the existing windows and upgrade them to something a little bit more esthetically pleasing, consistent with some of the other businesses in the area, namely The Heights, right across the street. Currently they are big single pane kind of mirrored glass that are clearly outdated, they're not very esthetically pleasing, they don't match any of the other store fronts on the street. They are, I forgot the term my architect said they are nonthermally broken frame or something along those lines, basically they are not energy efficient and in the wintertime it's not going to be cheap to heat them, so replace them with insulated glass and the frames will all be the kind of black that is also across the street at Heights, and some of the other businesses in the area, again, consistency down the street and then with the opening of the windows, there's obviously a lot of benefits to that. People will enjoy being able to have the fresh air in there in the warmer months, it will kind of connect it esthetically but also from a functional standpoint to the Social District and the street and sidewalk outside, it's just much more welcoming and inviting and enticing for people to come in when they can hear the people talking and music and I just think it will be a really nice upgrade for the space.

Perrot thanked Lordon for the summary and opened the floor with his question about the Lone Light Spirits signage, is it exterior or interior, the sign that's in the window.

Lordon replied it will be built into it, I believe there might some, the letters might be protruding just a bit but it will be built basically flush with the window system.

Perrot said my other question is that obviously you're going to benefit from the Streetscape that the City just invested in and that second block of business has gained sidewalk from the previous design, now these windows when they open, they open out, right? Lordon replied inward. Perrot said that was going to lead to my next question

which is if they were to protrude out, I'm guessing you're going to want some kind of outside seating at some point in time.

Lordon replied we had discussed that but yeah, I think you know maybe there's room for two tops, we didn't really look into that but we're not looking to apply for any kind of outdoor seating, like a license, so at this point we're not looking to do anything like that, but yes, the windows will be opening towards the inside.

Perrot asked if the upstairs is part of the suite and Lordon replied no, we don't share an entrance or anything like that, the entrance to that is just to the south. He then opened the floor for questions from the Commissioners.

Crutcher stated just as an observation, this is going on across the street at the Brewery because this may be part of future projects as well, but the noise generated through the neighborhood from neighbors, right now there are apartments above your unit, those are residential and Lordon replied yes. Crutcher stated the Brewery's windows are facing the commercial street, and these are facing towards the neighborhood behind, which obviously is a little ways away from there but is facing more towards the residential area, but I just want you to be aware that looking at it like this, that can increase the noise level on the street and we should probably take that into consideration when we're going to approve these applications or not, not just the esthetics of it, whether it's operable, whether it's blocking the sidewalk, what is going to be of some concern or produce some kind of noise problem with the neighbors. In this case I don't think it does.

Lordon replied I don't think it would, I don't have an official capacity at this point, but I can't imagine it's going to be more than what you know some of the gatherings at the park where there's music and all kinds of stuff that's even closer to the neighborhood.

Crutcher stated my point is other than the neighbor right above you, that's probably the one person that's going to be impacted by the noise from this in this location but if you went somewhere else, there also may be someone living across the street or down the street or in a closer proximity. Someone moving in above a bar, they should probably expect there will be some noise but if you're living across the street especially if they were there before you moved in. Lordon replied they're currently renovating it right now, so no one is going to be taken by surprise. Crutcher said other than that if you can put a tap in the unit upstairs, I'll take that unit.

Kmetzo inquired about the seating capacity and Lordon replied right now the number is about 41 seats including bar seating, there's a little bit of room for standing room but until we get our final inspection we won't know exactly what the capacity can be.

Crutcher stated I don't think the sidewalk is going to be wide enough for you to get sidewalk seating and Lordon replied I don't think it is.

Perrot opened the floor for a motion.

MOTION by Crutcher, supported by Kmetzo, to move to approve façade modification for Lone Light Spirits Tasting Room, located at 23622 Farmington Road, as presented.

Motion carried, all ayes.

PUBLIC COMMENT

None heard.

Building Director Bowdell thanked Crutcher for his comments including the opening of the windows and because this was going to open to the street, my concern could do that by right and we could end up with a place very close to a residential neighborhood that if we let everybody else do it, then this gives you the authority to say no, your location, I don't think that's a good idea. So that was my major concern with not doing it by right and Mr. Crutcher hit it on the head.

PLANNING COMMISSION COMMENT

Crutcher inquired if any new plans have been coming to town

And Weber replied there's several things being discussed but nothing to be revealed.

Crutcher then asked about the progress of Maxfield and Bowdell replied regarding the Maxfield Training Center, the building is very close to being completely removed, the foundations and all those things they're steadily working on, there's an underground tank that has to be removed yet and hopefully that will be done by the end of the week. Site work will probably start, water, sewer, things like that. We have not approved their building plan yet, they're still making some adjustments to that plan and once that's complete, we haven't issued a construction permit yet.

Perrot asked if there were any surprises and Bowdell replied no, not that he thinks besides little idiosyncrasies. The oddest thing they've had to deal with is you cannot drive to a front door so they're going to have addresses over the garage doors that you can't get in so the UPS man, the pizza man, so we had agreed before they even started that they would put addresses on both sides of the building so that somebody can figure out where they're going but they dealt with it right away and like I say we really don't anticipate any issues.

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ADJOURNMENT

MOTION by Kmetzo, supported by Crutcher , to adjourn the meeting.
Motion carried, all ayes.

The meeting was adjourned at 7:16 p.m.

Respectfully submitted,

Secretary

**Farmington Community Library Board of Trustees
Board Meeting - 6:00 p.m. - October 10, 2024**

Board Members Present: McClellan, Brown, White, Doby, Snodgrass (arrives late), one vacant seat

Board Members Absent: Muthukuda, Murphy

Staff Members Present: Siegrist, Baker, Showich-Gallup, Peterson

Staff Members Absent: None

CALL TO ORDER

The Regular Board Meeting was called to order at 6:04 by President Ernie McClellan.

APPROVAL OF AGENDA

MOTION by Doby to approve the Agenda for the October 10, 2024, Board meeting was supported by Brown, with following amendments: approval of **September** (not August) minutes under Minutes, approval of **September** (not August) operating bills under Treasurer's Report, and add **Facilities** under Sub-Committee Updates:

Vote: Aye: All in favor (4-0)

Opposed: None

Motion passed.

AUDIT PRESENTATION

Kari Shea, Plante Moran

Audit of FCL financials recently completed by Alan C. Young & Associates returned an "unqualified opinion." It was "as clean and perfect as it could go," per K. Shea.

(Trustee Sharon Snodgrass arrives.)

FARMINGTON HILLS ROAD MILLAGE PRESENTATION

Karen Mondora, Assistant City Manager

Proposal is for renewal of 2.0 mills, first passed in 2014, that is dedicated to major roads.

APPROVAL OF MINUTES

MOTION by White to approve the Minutes of the Regular Board Meeting held September 12, 2024, was supported by Doby.

Vote: Aye: All in favor (5-0)

Opposed: None

Motion passed.

TREASURER'S REPORT

MOTION by Brown to approve paying September 2024 operating bills totaling \$320,438.44 was supported by White.

Vote: Aye: All in favor (5-0)

Opposed: None

Motion passed.

MOTION by Brown to receive and file the September 2024 financial reports was supported by Doby.

Vote: Aye: All in favor (5-0)

Opposed: None

Motion passed.

FRIENDS' REPORT (S. Charlesbois)

- The Friends Board welcomes newest member Mike Cassar.
- Library Friends Week is October 20-26.
- The Fall Book Sale will be held October 18-20. To volunteer, use Friends contact on website.
- Author Viola Shipman will visit FCL on October 21. Attendees, either in-person OR online, must register.
- The Friends of the Farmington Library are celebrating their 70th anniversary.

LIBRARY DIRECTOR'S REPORT (K. Siegrist)

- Grand Raven Walks are occurring every Thursday through October.
- FCL signed up 458 new card holders during September (Library Card Sign Up Month). Also, the annual Card Design Contest received 85 submissions.
- Both branches will be closed on November 11 for Staff Professional Learning Day.
- Millage renewal proposal is on ballot for November 5.
- The Millage Committee posted an advertisement in the Farmington Press in order to correct misinformation surrounding the millage renewal proposal.

UNFINISHED BUSINESS

None

SUBCOMMITTEE UPDATES

Finance (K. Brown)

- The first Summer Tax disbursement check from Farmington Hills (\$2,365,542.58) was received September 16. It has been deposited in MI Class account.

Personnel

**Farmington Community Library Board of Trustees
Board Meeting - 6:00 p.m. - October 10, 2024**

- No report

Master Plan

- No report

Facilities (S. Snodgrass)

MCD Architects presented latest version of the Master Plan to the Facilities Committee on October 10. Next meeting of the committee will be November 7.

NEW BUSINESS

None

CORRESPONDENCE

None

PUBLIC COMMENT

None

TRUSTEE COMMENT

C. Doby - go visit the Redford Library and check out the new Children's space. (MCD Architects designed this.)

E. McClellan - Friends have made substantial donation to Millage Committee. Consider a future campaign to help Friends replenish their funds.

S. Snodgrass - where should trustees find emails from FCL? Per C. Peterson, messages go to both personal and farmlib.org addresses.

ADJOURNMENT

The Board meeting was adjourned by President McClellan at 7:07. The next meeting of the Library Board is scheduled for Thursday, November 14, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees

MEETING MINUTES
FARMINGTON AREA COMMISSION ON AGING
COSTICK CENTER, SHANNON HALL
28600 ELEVEN MILE ROAD, FARMINGTON HILLS, MI 48336
TUESDAY, SEPTEMBER 24, 2024-5:30 PM
(248) 473-1821 www.fhgov.com

Meeting called to order at 5:32pm.

ROLL CALL:

Tiffany Tuttle, Farmington Hills
Dr. Marian Schulte, Farmington Hills
Dr. Katherine Marshall, Farmington Hills
Mary Buchan, Farmington Hills
Dan Fantore, Farmington Hills
Dolli Lewis, Farmington Hills
Julie McCowan, Farmington Hills
Julie Villani, Farmington Hills
Jane Frost, Farmington
Marsha Koet, Senior Division Liaison
Michael Bridges, Farmington Hills City Council Liaison

APPROVAL OF AGENDA

September 24, 2024

Motion by Julie Villani 2nd Dr. Katherine Marshall

APPROVAL OF JUNE 25, 2024 MEETING MINUTES

Motion by Dr. Katherine Marshall 2nd Dr. Marian Schulte

COMMITTEE REPORTS

Nothing to report.

COMMUNICATION, PROMOTIONS AND WEBSITE

Dr. Marian Schulte will contact webmaster.

EDUCATION COMMITTEE

Committee members gave presentation to Retired Teachers Association. Good feedback from group.

SENIOR CENTER ADVOCACY COMMITTEE

Michael Bridges informed the commissioners of a City Council Study Session at the Costick Center on October 14 at 6 pm. The topic is senior programs and the Costick Center. The City Master Plan Review and Land Study is focusing on Grand River Avenue, Twelve Mile Road from Drake to Haggerty Road, and Orchard Lake Road north of Twelve Mile Road. Farmington Hills City Council is reviewing police stops.

SENIOR DIVISION LIAISON REPORT

Total Wellness Fair is October 1, 10am-1pm

Farmington Schools Breakfast is October 17, 9am

Veteran's Day Celebration is November 11, 11am

OLD BUSINESS
Nothing to report.

NEW BUSINESS
Nothing to report.

AMBASSADOR REPORT
Nothing to report.

PUBLIC COMMENT
Nothing to report.

ADJOURNMENT
6:19pm

Next meeting Tuesday, October 22nd, at Costick Center.

Minutes submitted by Marsha Koet

MEETING MINUTES
FARMINGTON AREA ARTS COMMISSION
September 12, 2024 -6:30 PM
THE HAWK FARMINGTON HILLS COMMUNITY CENTER
Lesson Room, First Floor
29995 TWELVE MILE ROAD
FARMINGTON HILLS, MI 48334
(248) 699-6712 www.fhgov.com

CALLED TO ORDER BY: Chair Perko AT: 6:45 PM

MEMBERS PRESENT: Claire Perko, Cheryl Blau, Lindsay Janoch, Ted Hadfield, Nora Mason, Donald Fritz, Jeff Dutka, Sean Deason, Bree Schwartz

MEMBERS ABSENT: Celeste McDermott, Lesa Ferencz, Cindy Carleton, Craig Nowak

OTHERS PRESENT: Rachel Timlin, Cultural Arts Supervisor/Staff Liaison
Keith Janoch, Public

APPROVAL OF AGENDA:

Motion by Commissioner Fritz support by Commissioner Hadfield to approve the agenda without amendments.

MOTION CARRIED 9:0:0

APPROVAL OF June 13, 2024 MINUTES:

Motion by Commissioner Janoch support by Chair Perko to approve the minutes without amendments.

MOTION CARRIED 9:0:0

PUBLIC COMMENTS

No public comments.

CULTURAL ARTS DIVISION REPORT

Rachel Timlin reported that Cultural Arts summer camps had 1000+ attendees despite staffing challenges. Summer concert season went well. Makerspace 2nd Anniversary Celebration and Public Art program artist talk are Sept 13. New concert season kicks off on 9/17 with DSO. Michigan Maker’s Market is October 19. There are several job openings in Cultural Arts in Visual and Performing Arts. Art Awards are Sept 28.

FARMINGTON ARTS REPORT

Mural project in Riley Park is in progress with an October completion planned. Masonic Lodge corner plaza work has begun. Housing demolition will begin soon to create Art Promenade. Historic projection/program planned for 9/27. New exhibition at KickstArt Farmington.

ARTS COMMISSION BUDGET

Portion of funds from past season were rolled over to create an available budget of \$4,170 for the new commission year. Request was made for Arts Commission contribute to the Art Awards budget.

Motion by Chair Perko to allocate up to \$500 for refreshments for the upcoming Art Awards support by Commissioner Mason.

MOTION CARRIED 9:0:0

COMMISSION FOCUSED 2024-2025 PROJECTS REVIEW

Mary Brooks Exhibit

Project discussion will be tabled until October meeting.

Little Art Library

Commissioner Schwartz shared that progress has been made over the summer and they are working on a new location.

25th Anniversary Cultural Arts Musical Composition

Commissioner Fritz shared that funding is being sought.

COMMISSIONERS' COMMENTS

Commissioner Fritz shared that he enjoyed this summer's Stars in the Park programming and is disappointed to learn about a reduction in summer concert offerings next season.

Commissioner Hadfield shared that the next show at KickstArt opens on October 4 with Carlos Diaz.

Commissioner Janoch shared that North Farmington student ID photos were taken today and the students have some fun and creative ideas that are being shared online.

Commissioner Perko highly recommends the Adult/Older Child art class at The Hawk that she and her daughter just completed.

LIAISON COMMENTS

No liaisons present.

NEXT MEETING DATE: October 10, 2024

ADJOURNMENT

Adjourned by: Chair Perko Time: 7:38 PM

Minutes drafted by: Lindsay Janoch

MEETING MINUTES

FARMINGTON/FARMINGTON HILLS COMMISSION ON CHILDREN, YOUTH, & FAMILIES

October 3, 2024

Community Room, Farmington Hills City Hall,
31555 W. Eleven Mile Rd., Farmington Hills, MI. 48336

- 1) Call to Order
 - A. Meeting called to order at 6:03
 - B. Quorum announced
 - a. Members present: T. Nordhaus, R. Wallace, A. Gabb, J. Scrimger, T. Luty, B Spitsbergen, A. Valden,
 - b. Liaisons present: P. Spelman, M. Gale, K. Sexton, A. Radze
 - c. Others present:
- 2) Approval of Agenda
 - A. The following edit was proposed: Presentation by Public Works Director Jacob Rushlow
 - B. Moved by T. Luty
 - C. Seconded by R. Wallace
 - D. Motion passes unanimously
- 3) Approval of June 6, 2024 Minutes
 - A. The following edits were proposed:
 - a. T. Nordhaus requested for a name change
 - B. Moved by T. Nordhaus
 - C. Seconded by A. Gabb
 - D. Motion passes unanimously
- 4) Presentation by Public Works
 - A. Jacob Rushlow came in to discuss the impact of the upcoming millage renewal vote on road construction and maintenance in the area. The renewal assists with fixing potholes and reconstruction of aging roads. The 2.0 mill renewal will increase taxes by \$240 per year for the next ten (10) years.
- 5) Youth Division Update
 - A. Parks and Recreation Director Matthew Gale shared that there are currently more than 300 students signed up for programming at The Hawk. A recent donation from the Youth Center from the Exemplar Club will provide additional supplies and activities. Unfortunately, the Esports program at The Hawk will close soon due to a lack of interest.
- 5) Issues Committee Update
 - A. Commission member Luty shared that The Rock Painting Extravaganza held at the Library in the weeks previous would have benefitted from more presence and support from volunteers from the Commission. She shared that a next step could be the

improvement of communication between the Commission and the library during these events. Liaison Sexton shared that the Library's priority was the Library itself during the event. There was, however, a tremendous turnout. Spitsbergen moved that the Commission allocate \$40 towards the purchase of gift cards for the volunteers who did support the venture; Wallace seconded.

- B. Wallace shared copies of a survey for Farmington/Farmington Hills residents in support of making the initiative development of the Commission more strategic. The survey will include questions about concerns of the city for its youth and ideas for upcoming events. Marketing for the survey will be through signage at the Library and other local meeting spots for families like The Hawk and sent out via socials from the city and through Peachjar. Wallace asked the commission to consider the survey and make additional suggestions as desired before it is published. There was a motion to allocate \$500 for the survey (\$400 for the participation gift cards and \$100 for the printing) by Wallace and was seconded by Spitsbergen. It was met with unanimous approval.
- C. The Commission worked on its yearly initiative diagram. Scrimger suggested that additional organizations be brought in to engineer the rock garden project. Gabb will lead the charge for the volunteer recognition project, while Nordhaus will take the lead on the Career Night event. Spitsbergen will again lead the Mental Health initiative for Spring with additional insight from the survey results.

6) New Business and Announcements

- A. Scrimger reminded the group about the upcoming election and its importance.
- B. FPD Liaison Radze shared the Farmington Hills citywide open house event on October 5 from 12pm-3pm that allowed for the tour of public service vehicles and the meeting of the two new canine officers. Luty engaged the group in discussion about the recent active shooter incident in her area and the worry it caused for citizens.
- C. FHPD Liaison Spelman spoke to a Police and Pancakes event that will be held on October 5 at the Farmer's Market in partnership with the Freedom Gateway Center.
- D. FCL Liaison Sexton reiterated the importance of the library millage renewal and the impact on the budget of the Library. There are also parent workshops on 10/10 involving coping and other mental wellness matters from 7pm-8pm. Signup is available at the library's website.
- E. Parks and Recreation liaison spoke to events on 10/19 with archery (Surviving The Apocalypse game), The Hawk 5K on 10/6 at 9am, and the Boo Bash event on 10/20 at 11am at Heritage Park.
- F. Valden requested information regarding the fundraising capability of the Commission for issues outside the immediate realm of the Commission's responsibility (i.e. a tragedy happening in a another locale). Scrimger shared that she would look into it.

7) Public Comments

- A. There was no public comment.

8) Adjournment

- A. Moved by T. Luty
- B. Seconded by A. Valden
- C. Motion passes unanimously
- D. Meeting adjourned at 7:21

APPROVED MEETING MINUTES
FARMINGTON / FARMINGTON HILLS EMERGENCY PREPAREDNESS COMMISSION
AUGUST 5, 2024
FARMINGTON HILLS CITY HALL – COMMUNITY ROOM
31555 W. 11 MILE RD.
FARMINGTON HILLS, MI 48336

CALLED TO ORDER BY: CHAIR WECKER AT 5:00PM

MEMBERS PRESENT: SWEENEY, IGWE, SIEGRIST, SCHERTEL, WILLIAMS, WECKER, AVIE, SLOAN

MEMEBRS ABSENT: FORSHEE, ECHOLS, CIARAMITARO, THOMAS, HOPFE

OTHERS PRESENT: Friess (FPS), Piggot (FHPD), Pankow (FHFD), Aldred (FH City Council)

OTHERS ABSENT: Yuskowatz (YMCA)

CITIZENS PRESENT: Jonathon James

APPROVAL OF AGENDA:

Motion by Avie, support by Schertel, to approve the agenda as submitted.
Motion carried unanimously.

APPROVAL OF MINUTES:

Motion by Avie, support by Siegrist, to approve July 1, 2024 meeting minutes as submitted. Motion carried unanimously.

BUDGET ITEMS:

- Purchase order for 4 CPR mannequins approved. Requisition approved for 2023 budget year ending June 2024.

UNFINISHED BUSINESS:

Discussion: EPC proposed Web page reviewed. Landing Page sample, (in print), provided to members by Schertel. Information to be reviewed and updated as necessary. Materials to be submitted to liaisons for review and additional suggestions. Commissioners to review when they are ready, which will be prior to submission to the Farmington Hills City Public Information Office for posting as an EPC Landing Page. Motion by Wecker to move forward with the webpage development, supported by Schertel. Motion carried unanimously.

NEW BUSINESS:

- Discussion on holding an EPC Emergency Preparedness expo/event open to the public. Avie indicated high interest by various venders in participating and assisting with an event of this

type. The EPC and Vendors participating in the event would assemble on site information about their services, resources, materials and equipment available to the public to assist them pre and post emergencies - tornado and storm damage, flooding, prolonged power outages etc.. Schertel suggested EPC members consider attending the 9th Annual Livingston County Family Emergency Readiness Expo August 24th to observe the event and develop ideas for a similar event. Avie to provide a proposal for an EPC hosted event at the October 7th meeting.

- Wecker proposed the EPC take the lead in working with area community organizations, FHFD, FHPD, FPS, the city of Farmington and Farmington Hills to facilitate Farmington and Farmington Hills being designated/recognized as a “Heart Safe Communities.” The goal being to get the cities better prepared to respond to cardiac emergencies. Motion by Wecker, seconded by Schertel. Motion approved by unanimous vote.
- Sweeney to put together a proposal to present at the October 7th meeting on what to assemble and include in an Emergency Prep Kit to be displayed as a demo at public events.

COMMITTEE REPORTS: (none)

LIAISON REPORTS:

- **FPD (Friess)** – The world’s largest duck, (6 stories tall), is coming to Shiawassee Park for the annual duck race and family fun day. The event is August 6 & 7 and includes a bounce houses, petting zoo, games, food vendors face painting and more both days. Duck Races start at 6:30 pm on the 7th. Fifty-thousand people are expected to attend over the two-day event. Sgt. Miracle is the contact at FPS.
- **YMCA (Yuskowatz requested it be noted)** – The YMCA will be holding a golf outing, their biggest fundraiser of the year, on August 13th at Northville Hills. They are accepting donations of items to auction... Gift Certificates for food or services and money. Interested parties should contact the YMCA.
- **FHPD (Piggott)** – Commented on the sale of CPR/STB materials by the EPC at the Founders Festival or other public events. Suggested the EPC direct people to FHFDD directly to purchase items. Wecker to follow up with FHFDD.
- **Aldred (FH City Council)** – City Counsel liked the EPC information packets assembled and distributed at the Founders Festival.
- **Pankow (FHFDD)** Nothing to report

PUBLIC COMMENT: None

COMMISSIONER COMMENTS:

- **Sweeney** – Congratulated FHFDD Fire Marshall Jason Baloga for being recognized by the US Consumer Product Safety Division for a fire investigation that led to the recall of faulty power banks, “The Base’s Magnetic Wireless Charging Power Bank.” This resulted in the recall of over 130,000 defective chargers potentially preventing future fires and injuries nationwide.
- **Avie** – thanked members for their participation in the EPC booth at the Farmington Founders Festival. Also thanked members who volunteered to assist with the Founders Festival Parade.

- **Williams** – mentioned a lack of certainty about how to handle cash transactions for CPR & STB items, where the funds went and a lack of “hands on” CPR training.
- **Wecker**- Noted all funds are turned over to FHFD and are used to replenish CPR & STB items sold. Also reminded the EPC commissioners that everyone is eligible to take the CPR / AED / Stop the Bleed class offered by FHFD. The next class is August 22nd, 2024 at Station 4 (28711 Drake Rd.) at 5:30 pm in the training room.
- **Siegrist** – mentioned people visiting by the EPC booth at the Founders Festival showed a high degree of interest in learning CPR. Many requested a demonstration using the mannequin on display. Many more indicated they would like to take the classes offered by FHFD and were provided information on how to register as well as when and where the classes take place.
- **Sloan** – reported having good interaction with 35 plus people while in the EPC booth at the Founders Festival. People were informed on how to assemble and what to include in an emergency preparation kit.

NEXT MEETING DATE:

It was confirmed that the next meeting date is on Monday, November 4, 2024 in the Community Room.

ADJOURNMENT:

Chair Wecker adjourned the meeting at 6:08 pm.

Minutes taken by T. Siegrist, drafted by Secretary Echols