

Regular City Council Meeting 7:00 p.m., Monday, June 2, 2025 City Council Chambers 23600 Liberty Street Farmington, MI 48335

REGULAR MEETING AGENDA

- 1. ROLL CALL
- 2. PLEDGE OF ALLEGIANCE
- 3. PUBLIC COMMENT
- 4. APPROVAL OF ITEMS ON CONSENT AGENDA
 - A. Accept resignation of Nathan Pitluk from the ZBA
 - B. Appoint Eric Gensheimer to a regular seat on the ZBA
 - C. Reappoint Karla Aren to another term on the ZBA
 - D. Approval of resolution authorizing a Uniform Video Service Local Franchise Agreement with Charter Communications, LLC, dba Spectrum
 - E. Proclamation declaring the first Friday in June to be National Gun Violence Awareness Day
- 5. APPROVAL OF REGULAR AGENDA
- 6. PRESENTATION/PUBLIC HEARINGS
 - A. Always Underground Incorporated (AUI) update *Jerry Thornburg, Midwest Sifi Area Manager*
 - B. Special Event Application: CARES Duck Race
 - C. DDA Budget Presentation
- 7. NEW BUSINESS
 - A. DDA Budget Amendments
 - B. Budget Discussion
 - C. Approve Public Hearing Notice for Proposed Fiscal Year 2025-26 Budget and Property Tax Rates
 - D. Personnel Evaluation
- 8. PUBLIC COMMENT
- 9. CITY COUNCIL COMMENTS
- 10. ADJOURNMENT

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Farmington City Council Staff Report	Council Meeting Date: June 2, 2025	Item Number 4A
Submitted by: Melissa Andrade, Assistant to th	e City Manager	
Agenda Topic: ZBA Resignation: Nathan Pitluk		
Consent Agenda: Accept resignation of Natha	n Pitluck.	
Background: ZBA Member Nathan Pitluk subn June 30, 2025.	nitted his letter of resignation. Hi	s term is up on
Materials: Resignation letter		

Jolene Leitner City of Farmington Administrative Assistant

RE: Nathan Pitluk Resignation

Dear Ms. Leitner,

I regret to inform you that I am writing to resign from the Zoning Board of Appeals. My time with the Board has been wonderful, but I have accepted a new position with a law firm, which could lead to future conflicts. To avoid future conflicts and conflict checks before each meeting, I have decided it would be best for all that I simply resign.

I want to thank the board and the City of Farmington for allowing me the opportunity to volunteer and provide some service to the community.

Sincerely,

Nathan Pitluk/s

Nathan C. Pitluk

Farmington City Council	Council Meeting Date: June 2, 2025	Item Number 4B
Staff Report	,	-
Submitted by: Melissa Andrade, Assistant to th	e City Manager	
Agenda Topic: ZBA Appointment		
Consent Agenda: Appoint Farmington Zoning		Gensheimer to
a regular seat on the ZBA. The term of office is t	hrough June 30, 2028.	
Background: Eric Gensheimer has been servir is currently a vacancy, and Eric would like to mo be through June, 30, 2028.		
Materials:		

Farmington City Council Staff Report	Council Meeting Date: June 2, 2025	Item Number 4C
Submitted by: Melissa Andrade, Assistant to the	e City Manager	
Agenda Topic: ZBA Reappointment		
Consent Agenda: Reappoint Farmington Zonir ZBA, her term expires on June 30, 2025. Her ne 2028.	•	
Background: Karla Aren has been serving on to named vice chair at the board's last meeting. ZE through June, 30, 2028.		•
Materials:		

Farmington DDA Staff Report	Council Meeting Date: June 2, 2025	Reference Number 4D
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Submitted by: City Manager

<u>Description:</u> Consideration of approval of Resolution authorizing a Uniform Video Service Local Franchise Agreement with Charter Communications, LLC, dba Spectrum

<u>Consent Agenda:</u> Approve a Uniform Video Local Franchise Agreement with Charter Communications LLC, dba Spectrum, with a 5% Franchise fee and a 2% public, education and government access fee.

In a letter dated May 16, 2025, Charter Communications/ Spectrum requested the City approve a new Video Franchise Agreement. The City also has Video Franchise Agreements with AT&T, Bright House, Comcast and WOW. Video Franchise Agreements are standard form agreements approved by the Michigan Public Services Commission pursuant to the Uniform Video Services Local Franchise Act, Public Act 480 of 2006, MCL 484.3301 et. seq., ("Act 480"). The standard form agreements leave little discretion for a municipality. The City is required under Act 480 to approve a fully completed franchise agreement within 30 days of the date it receives the franchise agreement from a video service provider. If the City does not notify a provider that its agreement is incomplete, or fails to approve an agreement within 30 days, the agreement is considered complete and approved. The agreement remains in effect for a period of 10 years and may be renewed for an additional ten years at the request of the video provider.

Materials: Resolution, Agreement

CITY OF FARMINGTON

OAKLAND COUNTY, MICHIGAN

RESOLUTION GRANTING APPROVAL OF UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT WITH CHARTER COMMUNICATIONS LLC, DBA SPECTRUM

At a meeting of the City Council of the City of Farmington, Oakland C	ounty, Michigan,
held on the 2nd day of June 2025, at the City Hall, 23600 Liberty Street, Farm	ington, Michigan
48335.	

The fo	llowing	resolution	was	offered	by		anc
supported by _						<u> </u>	

WHEREAS, Public Act 480 of 2006, the Uniform Video Service Local Franchise Act (the "Act") became law in the State of Michigan on January 1, 2007; and

WHEREAS, under Section 3 of the Act, on May 16, 2025, Charter Communication, LLC, dba Spectrum filed a proposed Uniform Video Service Local Franchise Agreement to provide video services within the boundaries of the City; and

WHEREAS, under Section 3 of the Act, the City is required to approve a complete Uniform Video Service Local Franchise Agreement within 30 calendar days of submission or it is considered automatically approved; and

WHEREAS, the Council is satisfied that the Franchise is complete and in the form that must be used by each franchising entity in the State under Section 2 of the Act such that it should be affirmatively rather than automatically approved as provided by the Act.

NOW THEREFORE, IT IS HEREBY RESOLVED that the City finds that the Franchise is complete and in the required form, and solely for those reasons, the City hereby approves and authorizes and directs the Mayor to sign the Franchise with Charter Communications, LLC, dba Spectrum with the annual video service provider fee in Section VI.A.ii, to be five percent (5%) of gross revenue and the public, education and government access facilities ("PEG") access fee to be two percent (2%) of gross revenues in Section VIII(1).

IT IS FURTHER RESOLVED that on page 9 of the Franchise the following language shall be inserted below the "Date completed and approved;" line:

Determination of Completeness, Approval, and Authority for this Franchise Agreement to be signed was by adoption of a Resolution by the City Council at a meeting on June 2, 2025.

IT IS FURTHER RESOLVED that such approval by the City is given only because it is required by the Act, and is not an indication of the City's agreement with or assent to any provisions of the Act or the Franchise.

IT IS FURTHER RESOLVED that by approving the Franchise, the City shall not be found to have waived its rights to challenge any provisions of the Act and/or any related provisions of the Franchise on the basis that such provisions are invalid and unenforceable as violations of law, including on the grounds that a particular action is an unconstitutional impairment of contractual rights, and further reserves any and all rights stemming from any successful challenge to such provisions undertaken by any other local franchising entity.

IT IS FURTHER RESOLVED that Charter Communications, LLC dba Spectrum be advised that the Act requires the provider to comply with all valid and enforceable regulations regarding the use and occupation of the public right-of-way. Therefore, under Section 28-1 of the City of Farmington Code of Ordinances, the provider shall be required to obtain a right-of-way permit from the City prior to any installation, construction or maintenance activities.

IT IS FURTHER RESOLVED that the City Clerk shall provide a copy of this Resolution to Charter Communications, LLC dba Spectrum, by one of the methods for Notice in Section XV of the Franchise.

STATE OF MICHIGAN COUNTY OF OAKLAND

I, Meaghan Bachman, the duly-qualified Clerk of the City of Farmington, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Farmington at a duly-called meeting held on the 2rd day of June, 2025, the original of which is on file in my office.

IN WITNESS WHEREOF	I have hereunto	affixed by	official signat	ure this	day of
June 2025.		-			

Meaghan Bachman
Clerk, City of Farmington

JOELLEN SHORTLEY jshortley@rsjalaw.com

27555 Executive Drive, Suite 250 Farmington Hills, Michigan 48331 P 248.489.4100 | F 248.489.1726 rsjalaw.com



May 23, 2025

City Council City of Farmington 23600 Liberty Street Farmington, MI 48335

RE: Approval of Uniform Video Service Local Franchise Agreement with

Charter Communications, LLC, dba Spectrum

Dear Council Members:

In a letter dated May 16, 2025, Charter Communications/ Spectrum requested the City approve a new Video Franchise Agreement. The City also has Video Franchise Agreements with AT&T, Bright House, Comcast and WOW. Video Franchise Agreements are standard form agreements approved by the Michigan Public Services Commission pursuant to the Uniform Video Services Local Franchise Act, Public Act 480 of 2006, MCL 484.3301 *et. seq.*, ("Act 480"). The standard form agreements leave little discretion for a municipality.

Under Act 480, a franchising entity, such as the City, has no authority to deny or negotiate the provisions of a proposed franchise. The City is required under Act 480 to approve a fully completed franchise agreement within 30 days of the date it receives the franchise agreement from a video service provider. If the City does not notify a provider that its agreement is incomplete, or fails to approve an agreement within 30 days, the agreement is considered complete and approved. MCL 484.3303(3). The agreement remains in effect for a period of 10 years and may be renewed for an additional ten years at the request of the video provider. MCL 3302(7).

A video service provider is required to pay an annual video service fee. MCL 484.3306(1). At the expiration of an existing agreement, a municipality may not establish a franchise that exceeds 5% of gross revenue received by the provider. MCL 484.3306(1)(b). Act 480 requires that fees charged by franchising entities be uniform for all providers. Your other video service providers are currently assessed a 5% service fee by the City. In addition to the franchise fee, a video provider is required to pay for the support of the cost of public, educational and government access facilities ("PEG") access fees, which may not exceed 2% of gross revenues of the provider and is to be determined based on a community needs assessment. MCL 484.3306(8),(b),(c). The City is receiving a 2% PEG fee from its other video service providers.

Attached is a Resolution for your consideration to approve the requested video franchise agreement with Spectrum. If the City would like to approve an agreement with Spectrum, we

Video Service Local Franchise Agreement May 23, 2025 Page 2

recommend you indicate a franchise fee of 5% by filling in Section VI.A.ii of the agreement and a PEG fee of 2% in Section VIII(1).

Since we have not identified any basis to deny approval of this agreement, we recommend approval of the agreement with Spectrum during the June 2, 2025, Council meeting to meet the required 30-day period for approval.

Very truly yours,

ROSATI SCHULTZ JOPPICH & AMTSBUECHLER PC

Joellen Shortley

Joellen Shortley

cc: Thomas Schultz Enclosure

CITY OF FARMINGTON

OAKLAND COUNTY, MICHIGAN

RESOLUTION GRANTING APPROVAL OF UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT WITH CHARTER COMMUNICATIONS LLC, DBA SPECTRUM

	At a	meeting	of the	e City C	Council	of the	City	of Far	mington	, Oakla	and (County,	Michigan,
held or	1 the	2nd day	of Jur	ne 2025	, at the	e City I	Hall, 2	3600	Liberty	Street,	Farn	nington,	Michigan
48335.													

The	following	resolution	was	offered	by		and
supported by	у					<u> </u>	

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STATE OF MICHIGAN COUNTY OF OAKLAND

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IN WITNESS WHEREOF, I ha	ave hereunto a	affixed by o	official signature	this	day of
June 2025.		•	_		•

Meaghan Bachman
Clerk, City of Farmington



2025 CITY of FARMINGTON PROCLAMATION DECLARING THE FIRST FRIDAY IN JUNE TO BE NATIONAL GUN VIOLENCE AWARENESS DAY

This proclamation declares the first Friday in June to be National Gun Violence Awareness Day in the City of Farmington to honor and remember all victims and survivors of gun violence and to declare that we as a country must do more to end this public health crisis.

WHEREAS, every day, 120 Americans are killed by gun violence and more than 200 are shot and wounded, with an average of nearly 18,000 gun homicides every year; and

WHEREAS, Americans are 26 times more likely to die by gun homicide than people in other high-income countries; and

WHEREAS, Michigan has 1,382 gun deaths every year, with a rate of 13.7 deaths per 100,000 people, a crisis that costs the state \$16.8 billion each year, of which \$380.5 million is paid by taxpayers. Michigan has the 34th highest rate of gun deaths in the US; and

WHEREAS, gun homicides and assaults are concentrated in cities, with more than half of all firearm related gun deaths in the nation occurring in 127 cities; and

WHEREAS, cities across the nation, including Farmington, are working to end this senseless violence with evidence-based solutions; and

WHEREAS, protecting public safety in the communities they serve is mayors' highest responsibility; and

WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from people with dangerous histories; and

WHEREAS, mayors and law enforcement officers —in partnership with local violence intervention activists and resources —know their communities best, are the most familiar

with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and

WHEREAS, gun violence prevention is more important than ever as we see an increase in firearm homicides, and nonfatal shootings across the country, increased calls to domestic violence hotlines, and an increase in city gun violence;

WHEREAS, in January 2013, Hadiya Pendleton was tragically shot and killed at age 15; and on June 6, 2025 to recognize the 27th birthday of Hadiya Pendleton (born: June 2, 1997), people across the United States will recognize National Gun Violence Awareness Day and wear orange in tribute to -

- (1) Hadiya Pendleton and other victims of gun violence; and
- (2) the loved ones of those victims; and

WHEREAS, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods, and orange is a color that symbolizes the value of human life; and

WHEREAS, anyone can join this campaign by pledging to wear orange on June 6th, the first Friday in June in 2025, to help raise awareness about gun violence; and

WHEREAS, by wearing orange on June 6, 2025 Americans will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

WHEREAS, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the hands of people who should not have access to them, and encourage responsible gun ownership to help keep our families and communities safe.

NOW, THEREFORE BE IT RESOLVED, that Mayor Joe LaRussa, of the city of Farmington, declares the first Friday in June, June 6, 2025, to be National Gun Violence Awareness Day. I encourage all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

Farmington Mayor Joe LaRussa

June 2, 2025

Farmington City Council Staff Report

Council Meeting Date: June 2, 2025

Item Number 6B

Submitted by: Melissa Andrade

Agenda Topic: Special Event Application: CARES Duck Race

<u>Proposed Motion</u>: Move to approve the Special Event Application for CARES Duck Race to be held in Shiawassee Park on Aug. 5 and 6, 2025 and, in conjunction, to approve the Local Governing Body Resolution for Charitable Gaming Licenses for this event.

<u>Background:</u> CARES Executive Director Todd Lipa has applied for this event to raise funds for the CARES food pantry. Some tents, a stage with DJ and food trucks are planned.

Because the fund raiser involves "betting" on the winning duck, a state gaming license is required.

The park fee is waived because CARES is a local non-profit using the park between Monday – Thursday per policy. DPW fees for this are \$65/hour.

Materials: Application and resolution.

Event Name:	CARES Duck Race	CITY USE ONLY
Date:	August 5th and 6th, 2025	Approval Needed: City Manager City Council
Location:	Shiawassee Park, Farmington, Mi	☐ Approved ☐ Denied



City of Farmington Special Event Application

This application is for events in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

March 31, 2025

Date

Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

Phone: 248-699-5121

City Manager's Office 23600 Liberty Street Farmington, MI 48336

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: CARES in Farmington Hills
Individual/Organization Phone: 248-882-7800
Individual/Organization Address: 27835 Shiawassee St. Farmington Hills, Mi 48336
Event Contact: Todd L. LipaPhone:248-231-8493
Contact's Title: Executive DirectorE-mail: tlipa@caresfh.org
Address: 27835 Shiawassee St Farmington Hills, Mi 48336
Event Name: CARES Great Duck Race
Event Date & Time:Tuesday, August 5th and Wednesday, August 6th, 2025
Event Location: Shiawassee Park Farmington, Mi
Type of Event: Sponsored/City Operated Non-Profit For Profit Video or Film Production Block Party Other (describe)
We are still working to see if we can put on the movie in the park on Tuesday August 5th. I will keep all of you updated if the movie event is going to take place.

Event Purpose:To raise funds for the CARES Family Pantry
Number of People Expected: 4000 to 5000
Estimated Time of Setup: August 5th starting at 10am
Estimated Time of Cleanup: End of the day August 6th and if needed morning of August 7th
Crowd Control Plans:
Working with Volunteers and other community groups to help monitor the park. As in past years we will have CARES volunteers on site to help, teams of people to help in the river, and people from CARES walking around helping wherever needed.
Sidewalk use? YES NO
If yes, describe sidewalk use:
Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)
If yes, list the lots or locations where parking is requested:
Main parking lot on Shiawassee for handicap parking and special needs. Using the former board of ed parking lot and Sorrows Church.
Will street closures be necessary? YES X NO If yes, describe, include times:

Will music be provided? X YES NO					
Are any of the follow	ving proposed	in event area	?		
Booths	\otimes YES	\bigcirc NO	Quantity: 20		
Tents/Canopies*	\otimes YES	\bigcirc_{NO}	Quantity: 10		
Tables	\otimes_{YES}	\bigcirc_{NO}	Quantity: 40		
Portable Toilets	\otimes_{YES}	\bigcirc_{NO}	Quantity: 4		
Food Vending	\otimes_{YES}	ONO	Quantity: 6		
Other Vendors	\otimes YES	ONO	Quantity: 20		
Other (describe)					
We are still working to see if we can put on the movie in the park on Tuesday August 5th. I will keep all of you updated if the movie event is going to take place.					
*Tent area is only permitted to cover a 40x40 space.					
If yes to food vendo name, refer to Police	rs, concession y Section IV.2.	s, and/or othe N for license	er vendors, please list all of the vendors by vendor and insurance requirements:		
WE are looking to have five to six as we did last year but have not fully secured them as of now.					
Kona Ice, B	ulldog Chees	esteaks			
Farmhouse Coffee & Ice Cream					
Busch's, Olive Thyme, and Never Forgotten Bakery					

^{*}If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as stated in the City Code of Ordinances (Appendix A in policy).

Please include event map. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

X							
	Those invited include:	Busch's Market					
		Nassan					
		RF Connect					
Ev	ent Signs: Will this even	t include the use of signs XYES NO					

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager's Office.

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total	1		0

Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager's Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the "City of Farmington." There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.



License Number R79366

Organization ID 140401

STATE OF MICHIGAN BUREAU OF STATE LOTTERY

CHARITABLE GAMING DIVISION

LARGE RAFFLE LICENSE

is hereby issued to

CARES OF FARMINGTON HILLS INC

to conduct a raffle at

SHIAWASSEE PARK FARMINGTON 32515 SHIAWASSEE RD FARMINGTON, MI 48336

in accordance with Act 382 of the Public Acts of 1972, as amended, charitable gaming rules, terms of probation, directives of the bureau, public policy of the State of Michigan, and any other local, state, and federal laws and regulations.

08/06/25 10:00 AM - 12:00 AM

Authorized Date and Time

Suzanna Shkreli, Commissioner

This license is the property of the State of Michigan and must be prominently displayed at the location where the raffle is conducted and is valid only on the date and time authorized.

www.michigan.gov/cg

BSL-CG-1693 (R03/24)





Wednesday, August 6TH Shiawassee Park, Farmington, MI



FAMILY FUN BEGINS AT 3 PM • FOR MORE INFO VISIT WWW.CARESFH.ORG

FIRST PRIZE

is \$100.00 a week / \$5200.00 for the year in groceries from any



2ND PLACE

PAULSON'S AUDIO VISUAL Farmington Hills LG 55" 4k SmarTV - \$500 VALUE

3RD PLACE

STEINKOPF NURSERY
Farmington Hills - \$500 Gift Certificate

4TH PLACE

FOCAL POINT STUDIO

Farmington

Family Portrait - \$500 VALUE

5TH PLACE

LAFONTAINE VOLVO
Weekend use of a Volvo + Dinner
\$500 VALUE

DECOY DUCK RACE 5:00 P.M.

MAIN EVENT DUCK RACE 6:00 P.M.

(TIMES ARE APPROXIMATE)

Music Featuring:



FAMILY FUN - BOUNGE HOUSES

FACE PAINTING • PETTING FARM

FOOD VENDORS • KIDS GAMES

AND MUCH MORE!

Join the Nutty
Scientists for the
LOONEY GAS SHOW, an exciting,
interactive, and EXPLOSIVE
Science Show filled with amazing
experiments and tons of fun! Then,
visit the Nutty Scientists Experiment
Stations for hands-on STEM activities
and challenges for all ages! Don't
miss your chance to EXPERIENCE
some truly NUTTY SCIENCE!

For more info, visit caresfh.org/duckrace, email duckrace@caresfh.org or call the duck hotline (248) 765-7396

All sponsors and donors will receive special recognition at the event.





Make checks payable to: CARES in Farmington Hills 27835 Shiawassee Farmington Hills, MI 48336

Farmington City Council Staff Report

Council Meeting Date:
June 2, 2025

Item Number 6C

Submitted by: Jess Westendorf, DDA Director

Agenda Topic: DDA 2025/26 Budget Presentation

Proposed Motion:

N/A

Background:

This budget was approved by the DDA Board for submittal to the City Council on April 2, 2025. Please find for your review the proposed budget for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Note that there are two major grant-driven capital projects with Masons Corner and Art Promenade. More than half of these project costs are funded via grant, mandating completion of construction by end of 2026.

Please note the following highlights:

- Property tax revenue is projected to increase 8%. Over the past three years, we have realized a \$159,000 TIF increase, however \$37,000 is paid out to GLP and Hill Side Townes through the Brownfield / TIF redevelopment plan
- Repairs and Maintenance budget within PSD is \$164,500 (a 25% increase)
- We are in year four of approved five-year PSD cycle, total assessment of \$218,259
- Decrease in revenue by \$377,052, as we wrap up a slate of grant-funded capital projects and private investment in public art. Budget expenditures align with this as we construct the last of three consecutive public space capital projects with Art Park Promenade.
- We are drawing from fund balance by \$93,000, leaving \$170,000, which is our fund balance target

Materials:

2025-26 DDA Budget Document Proposed

RESOLUTION

A RESOLUTION OF THE FARMINGTON CITY COUNCIL ADOPTING THE FISCAL YEAR 2025-2026 BUDGET FOR THE FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY.

- WHEREAS, the Farmington Downtown Development Authority (DDA) presented a proposed budget to the City Council for Fiscal Year 2025-2026 in the amount of \$1,384,912; and
- WHEREAS, the DDA also provides a work plan associated with the proposed budget; and
- WHEREAS, the City Council adopted a resolution at its October 18, 2021 meeting to renew the Principal Shopping District (PSD) special assessment for five year period; and

WHEREAS, the PSD renewal resolution authorized the PSD assessment to be set at \$218,698 for Fiscal Year 2025-2026; and

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby

adopts the Fiscal Year 2025-2026 Downtown Development Authority Budget in the amount of \$1,384,912.

BE IT FURTHER RESOLVED that the Farmington City Council hereby sets the Principal Shopping District special assessment for Fiscal Year 2025-2026 at \$218.698 in accordance with the attached assessment roll.

BE IT FURTHER RESOLVED that to meet the requirements for budgeted appropriations of the Farmington Downtown Development Authority, the City Treasurer is hereby directed to spread taxes on real and personal property located within the boundaries of the Farmington Downtown Development Authority District in the amount of one dollar and sixtynine and ninety one hundredth cents (\$1.6991) per thousand dollars of Taxable Value, and

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Farmington Downtown Development Authority and disburse the captured tax revenues to the Authority.

Farmington City Council Staff Report

Council Meeting Date:
June 2. 2025

Item Number

7A

Submitted by: Jess Westendorf, DDA Director

Agenda Topic: DDA 2024/25 Budget Amendments

<u>Proposed Motion</u>: Motion to approve the resolution amending the DDA 2024/25 Budget, as shown in the projected column of the attached report.

Background:

This budget amendment was approved by the DDA Board for submittal to the City Council on May 7, 2025.

Proposed amendments to the FY2024/25 budget are presented in the projected activity column of the attached budget documents. Significant changes include:

Increase in revenue Grants, Masons Park from \$463,000 to \$601,215 to capture the Unity Torch transaction. Also see the increase in Expenditures "Capital Outlay, Masons Corner" to reflect this private commission pass-through.

Grants, Art Promenade previously budgeted \$163,000 for MSOC Placemaking grant to be used this Fiscal year, being pushed to next fiscal year. In Art Promenade expenditures, construction will take place next fiscal year, so budget has been amended to show design/engineering fees this fiscal year and construction next fiscal year.

Events are budgeted to break even and then amended based on actual: Event Revenue for Harvest Moon was increased to show actual. Reduced sponsorship revenue for Rhythms in Riley Park to reflect actual.

Increasing Repairs and Maintenance from \$131,900 to \$157,440 to cover increased cost with new public spaces and streetscape maintenance.

Materials:

2025-26 Budget Document Proposed, DDA Budget Amendment 2024-25

CITY OF FARMINGTON

RESOLUTION	
Motion by,sec	onded by,
BE IT RESOLVED that the Farmington City Council Development Authority budget as shown below; DD	
Budget Amendment No 1 Fund: Downtown Development Authority Expenditures	20,529
Appropriation, Fund Balance Revenues	88,615 68,086
To provide funding for Dinan Park Design and C BE IT FURTHER RESOLVED that the City Treasure accounts properly chargeable to the foregoing apprehave been lawfully incurred and approved by Councauthorized to make such expenditures, and Roll Call:	er is hereby authorized to pay all claims and opriations provided that said claims and accounts
Ayes: Nays: Absent:	
RESOLUTION DECLARED ADOPTED	
	MEAGHAN BACHMAN, CITY CLERK
I, Meaghan Bachman, duly authorized Clerk for the foregoing is a true and correct copy of a resolution regular meeting held Monday, June 2, 2025 in the Co	on adopted by the Farmington City Council at a
	MEAGHAN BACHMAN, CITY CLERK

	2022-23	2023-24	2024-25	2024-25	2025-26
DESCRIPTION	Actual	Actual	Amended Budget	Projected Budget	Manager Proposed
DOWNTOWN DEVELOPMENT AUTHORITY REVENUES					<u> </u>
Dept 000.00-TIF					
PROPERTY TAXES, OPR, REV	(5,970)	610	0	0	0
PROPERTY TAXES, TIFA	468,379	515,686	553,000	558,000	627,000
GRANTS, OTHER	70,444	204,952	1,000	20,300	7,000
GRANTS, MAINSTREET SMALL BUSINESS	0	7,500	2,500	7,500	2,500
GRANTS, MASONIC PARK	0	25,000	463,000	601,215	0
GRANTS, ART PROMENADE	0	0	129,000	0	163,000
LOCAL COMMUNITY STABILIZATION APPROP.	7,664	13,395	8,300	8,357	5,604
INVESTMENT INCOME	30,349	30,260	8,000	30,000	25,000
SALE OF CAPITAL ASSETS, GAIN(LOSS)	(9,360)	0	0	0	0
REVENUES, OTHER	0	10,000	0	0	0
Total	561,506	807,403	1,164,800	1,225,372	830,104
Dept 759.00-PRINCIPAL SHOPPING DISTRICT					
PROPERTY TAXES, TWO MILL LEVY	46,988	50,130	53,000	53,000	57,000
FEDERAL GRANTS	170	0	0	0	0
EVENT REVENUE	0	0	1,000	0	3,000
REVENUES, OTHER	37,178	37,855	20,000	26,555	36,000
DDA DISTRICT, SP ASSESSMENT	200,140	206,144	212,329	212,329	218,698
Total	284,476	294,129	286,329	291,884	314,698
1014.	20 1, 17 0	201,120	200,020	201,001	011,000
Dept 761.00-FOUNDERS FESTIVAL					
REVENUES, OTHER	0	0	0	0	0
Total	0	0	0	0	0
Dept 762.00-ART ON THE GRAND					
VENDOR FEES	2,250	450	1,350	1,350	1,350
SPONSORSHIPS	4,500	10,000	8,500	8,500	8,500
REVENUES, OTHER	4,016	5,641	4,300	4,500	4,500
Total	10,766	16,091	14,150	14,350	14,350

	2022-23	2023-24	2024-25 Amended	2024-25 Projected	2025-26 Manager
DESCRIPTION	Actual	Actual	Budget	Budget	Proposed
Dept 764.00-HARVEST MOON CELEBRATION					
CONCESSION, HARVEST MOON	43,029	49,585	30,000	48,394	35,000
ADMISSIONS, HARVEST MOON	32,441	38,158	22,500	37,755	25,000
SPONSORSHIPS	4,200	3,750	8,100	8,600	8,500
REVENUES, OTHER	700	1,578	1,350	1,303	1,350
Total	80,370	93,071	61,950	96,052	69,850
Dept 766.00-RHYTHMZ IN RILEY PARK					
SPONSORSHIPS	15,506	19,689	45,600	21,560	45,600
Total	15,506	19,689	45,600	21,560	45,600
Dept 767.00-BUILDING RENTAL					
RENTAL FEES	28,250	10,950	0	0	0
REVENUES, OTHER	297	265	0	0	0
Total	28,547	11,215	0	0	0
Dept 768.00-LUNCH BEATS					
SPONSORSHIPS	7,480	1,592	6,375	3,425	6,500
REVENUES, OTHER	3	0	0	0	0
Total	7,483	1,592	6,375	3,425	6,500
Dept 769.00 - GRAND RAVEN FESTIVAL					
SPONSORSHIPS	12,290	12,000	11,000	11,000	11,000
REVENUES, OTHER	567	151	200	150	150
Total	12,857	12,151	11,200	11,150	11,150
Dept 770.00 - COMMUNITY FOUNDATION					
GRANTS, OTHER	0	0	0	0	0
CONTRIBUTIONS HARVEST MOON	0	0	0	0	0
Total	0	0	0	0	0

	2022-23	2023-24	2024-25 Amended	2024-25 Projected	2025-26 Manager
DESCRIPTION	Actual	Actual	Budget	Budget	Proposed
				<u> </u>	
Dept 771.00 - HEART THE ART					
SALES, CONCESSIONS	0	1,311	1,303	0	0
ADMISSION FEES	0	5,165	4,000	0	0
REVENUES, OTHER	0	80	0	0	0
Total	0	6,556	5,303	0	0
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY REVENUES	1,001,511	1,261,897	1,595,707	1,663,793	1,292,252
DOWNTOWN DEVELOPMENT AUTHORITY EXPENDITURES					
Dept 000.00-TIF					
SALARIES, FULL TIME	81,787	85,616	89,240	89,240	91,917
SALARIES, DC RETIREE HEALTH CARE	2,100	2,100	2,100	2,100	2,100
SALARIES, PART-TIME/TEMP	29,820	40,824	44,946	44,946	47,683
SALARIES, OVERTIME	635	1,197	0	1,064	0
SALARIES, ACCRUED BENEFITS	(622)	885	1,004	1,004	1,045
LONGEVITY PAY	325	390	455	455	520
PYMT IN LIEU OF HOSP INS	2,400	2,400	2,400	2,400	2,400
FICA, EMPLOYER'S SHARE	8,880	10,061	10,601	10,601	11,022
COMPREHENSIVE MEDICAL INSURANCE	1,205	1,453	1,570	1,477	1,470
LIFE INSURANCE	212	203	208	208	214
LONG TERM DISABILITY	153	138	139	139	143
WORKMEN'S COMPENSATION INS	77	72	89	89	92
CONTRIBUTION, PENSION	23,803	35,365	40,503	40,503	42,204
OFFICE SUPPLIES	769	911	1,281	1,781	1,781
POSTAGE, METER	124	126	200	200	200
NON-CAPITALIZED ASSETS	0	0	0	2,773	0
PROFESSIONAL SERVICES	27,897	14,542	36,900	45,575	16,900
CONTRACTUAL SERVICES	28,371	25,065	36,500	28,800	31,500
TELECOMMUNICATIONS	1,327	1,200	1,750	1,200	1,200
TRANSPORTATION	654	334	500	500	500
GRANTS, MAINSTREET SMALL BUSINESS	0	9,250	2,500	7,500	2,500
DEVELOPMENT INCENTIVES	0	5,980	5,000	10,461	20,000
MISCELLANEOUS EXPENSE	140	231	2,000	300	2,000

	2022-23	2023-24	2024-25	2024-25	2025-26
DESCRIPTION	Actual	Actual	Amended Budget	Projected Budget	Manager Proposed
NEW DEDOLUDE OF DEDOLUDE				4.00-	
MEMBERSHIPS, SUBSCRIPTIONS	986	665	1,060	1,835	1,835
PROFESSIONAL DEV, CONFERENCES	8,847	7,926	8,850	10,850	10,850
B3-FARM-2020 GLP (S)	345	5,222	6,400	6,500	7,100
B5-FARM-2023 HILLSIDE TOWNES (S)	0	0	0	0	29,500
CAPITAL OUTLAY	102,898	351,460	0	0	0
CAPITAL OUTLAY, MASONS CORNER	0	52,695	463,000	658,995	0
CAPITAL OUTLAY, ART PROMENADE	0	0	321,000	67,000	321,000
DEBT SERVICE	207,105	208,122	210,306	210,856	207,165
Total	530,238	864,433	1,290,502	1,249,352	854,841
Dept 759.00-PRINCIPAL SHOPPING DISTRICT					
SALARIES, PART-TIME/TEMP	8,821	6,748	8,140	8,860	8,860
FICA, EMPLOYER'S SHARE	675	, 516	514	678	678
SEASONAL DECORATIONS, GARDENING	34,284	35,012	34,000	36,300	41,800
CONTRACTUAL SERVICES	50,950	47,880	55,624	61,380	57,774
COMMUNITY PROMOTION	40,397	41,239	48,400	43,650	42,500
	0	2,921	4,000	6,000	6,000
BUSINESS DEVELOPMENT	5,030	2,847	4,000	4,000	14,000
VOLUNTEER MANAGEMENT	3,637	2,877	4,000	4,000	4,000
PUBLIC UTILITIES	17,883	29,582	30,250	34,000	37,000
REPAIRS & MAINTENANCE	87,586	199,441	131,900	157,440	164,500
Total	249,263	369,063	320,828	356,308	377,112
Dept 761.00-FOUNDERS FESTIVAL					
CONTRACTUAL SERVICES	0	0	0	0	0
Total	0	0	0	0	0
Dept 762.00-ART ON THE GRAND					
COMMUNITY PROMOTION	540	450	1,400	800	800
ENTERTAINMENT	4,250	475	5,500	4,200	4,200
EQUIPMENT RENTAL	2,942	4,649	3,500	4,200	4,200
MISCELLANEOUS EXPENSE	1,608	6,619	3,750	5,150	5,150
Total	9,340	12,193	14,150	14,350	14,350

	2022-23	2023-24	2024-25 Amended	2024-25 Projected	2025-26 Manager
DESCRIPTION	Actual	Actual	Budget	Budget	Proposed
Dept 764.00-HARVEST MOON CELEBRATION					
OFFICE SUPPLIES	0	47	0	0	0
CONCESSION SUPPLIES	20,809	24,493	24,900	26,890	28,900
CONTRACTUAL SERVICES	5,865	5,700	8,000	7,425	7,500
COMMUNITY PROMOTION	3,409	10,776	3,600	2,756	3,650
ENTERTAINMENT	10,024	11,915	12,000	12,188	15,000
EQUIPMENT RENTAL	7,823	8,627	9,000	9,666	10,300
MISCELLANEOUS EXPENSE	4,536	3,000	4,450	4,554	4,500
CONTRIBUTIONS, PATRONICITY	10,000	0	0	0	0
CONTRIBUTION, COMMUNITY FOUNDATION	0	10,000	0	0	0
Total	62,466	74,558	61,950	63,479	69,850
Dept 766.00-RHYTHMZ IN RILEY PARK					
CONTRACTUAL SERVICES	11,817	11,622	15,200	13,070	15,200
COMMUNITY PROMOTION	2,056	2,169	10,400	2,400	10,400
ENTERTAINMENT	9,900	14,475	20,000	17,400	20,000
Total	23,773	28,266	45,600	32,870	45,600
Dept 767.00-BUILDING RENTAL					
PROFESSIONAL SERVICES	3,805	1,998	0	0	0
CONTRACTUAL SERVICES	3,805 16,069	9,269	0	0	0 0
PUBLIC UTILITIES	297	9,269 1,594	0	0 0	0
MAINT, BUILDING & GROUNDS	6,710	1,403	0	0	0
CONTRIBUTION INS & BONDS	573	643	0	0	0
CAPITAL OUTLAY, BUILDINGS	0	043	0	0	0
Total	27,454	14,907	0	0	0
Total	27,101	11,001	· ·	· ·	O
Dept 768.00-LUNCH BEATS					
CONTRACTUAL SERVICES	1,750	1,375	2,250	1,600	2,250
COMMUNITY PROMOTION	2,134	1,869	1,950	1,950	1,950
ENTERTAINMENT	1,460	1,480	2,175	1,830	2,300
Total	5,344	4,724	6,375	5,380	6,500

	2022-23	2023-24	2024-25	2024-25	2025-26
DECORIDATION	A . (l	A . (l	Amended	Projected	Manager
DESCRIPTION	Actual	Actual	Budget	Budget	Proposed
Dept 769.00 - GRAND RAVEN FESTIVAL					
COMMUNITY PROMOTION	2,171	2,942	3,550	5,560	3,650
EVENTS	3,983	6,500	4,300	2,700	2,700
MISCELLANEOUS EXPENSE	2,276	2,930	3,350	5,136	5,250
Total	8,430	12,372	11,200	13,396	11,600
Dept 770.00 - COMMUNITY FOUNDATION					
CONTRIBUTION, COMMUNITY FOUNDATION	0	0	0	0	0
Total	0	0	0	0	0
Dept 771.00 - HEART THE ART					
CONCESSION SUPPLIES	0	687	325	0	325
CONTRACTUAL SERVICES	0	884	884	0	884
COMMUNITY PROMOTION	0	1,347	1,450	0	1,450
ENTERTAINMENT	0	400	400	0	400
MISCELLANEOUS EXPENSE	0	1,953	2,000	0	2,000
	0	5,271	5,059	0	5,059
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY EXPENDITURES	916,308	1,385,787	1,755,664	1,735,135	1,384,912
Surplus/(Deficit)	85,203	(123,890)	(159,957)	(71,342)	(92,660)
BEGINNING FUND BALANCE	372,229	457,432	333,542	333,542	262,200
ENDING FUND BALANCE	457,432	333,542	173,585	262,200	169,540

Farmington City Council Staff Report

Council Meeting Date: June 2, 2025

Reference Number 7C

Submitted by: David Murphy, City Manager

<u>Description</u> Consideration to Approve Public Hearing Notice for Proposed Fiscal Year 2025-26 Budget and Property Tax Rates

Requested Action Move to hold public hearing on Monday, June 16 at 7:00 p.m. regarding the proposed Fiscal Year 2025-26 Budget and property tax rates.

Background

In accordance with the City Charter, Public Act 43 of the Extra Session of 1963 and Public Act 2 of 1968 as amended, it is necessary to hold a public hearing on the proposed budget and millage rate prior to their adoption. In accordance with the City Charter, the City Council must adopt the budget not later than June 21. It is recommended that the public hearing be held on Monday, June 16 at 7:00 p.m. Following the public hearing, it is recommended that the City Council adopt the budget and millage rates.

Attached is the proposed public hearing notice. The proposed overall millage rate for the City is 18.1618 mills with 13.4500 mills for operating purposes as authorized by charter, 1.3909 mills for operating purposes as provided by the 2018 voted millage, 0.5500 mills for capital improvements as authorized by charter, 1.3909 mills for capital improvements provided by the 2018 voted millage, and 1.3800 mills for road improvements as provided by the 2014 voted millage. The proposed overall millage rate for the DDA is 1.6991 for operating purposes. The City Council has the discretion to lower the millage rate once the notice has been published, but cannot increase it without holding another public hearing. The City Council can still make changes before the budget is adopted.

The proposed budget shown in this public hearing notice is the proposed budget presented to Council in April.

Materials:

Notice of Public Hearing

CITY OF FARMINGTON

NOTICE OF PUBLIC HEARING TO REVIEW THE PROPOSED FISCAL YEAR 2025-26 BUDGET

The City Council of the City of Farmington will hold a public hearing on the proposed Fiscal Year 2025-26 Budget at 7:00 p.m. on June 16, 2025, in the Council Chamber in City Hall, 23600 Liberty Street, Farmington, Michigan 48335.

THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.

The 2025 proposed property tax levy includes 13.4500 mills (\$13.4500 per \$1,000 of Taxable Value) for city operations as authorized by charter, 1.3909 mills (\$1.3909 per \$1,000 of Taxable Value) for city operations as provided by the 2018 voted millage, 0.5500 mills (\$0.5500 per \$1,000 of Taxable Value) for capital improvements as authorized by charter, 1.3909 mills (\$1.3909 per \$1,000 of Taxable Value) for capital improvements as provided by the 2018 voted millage and 1.3800 mills (\$1.3800 per \$1,000 of Taxable Value) for road improvements as provided by the 1994 voted millage; for a total millage rate of 18.1618 (\$18.1618 per \$1,000 of Taxable Value.)

The Farmington Downtown Development Authority proposes to levy 1.6991 mills (\$1.6991 per \$1,000 of Taxable Value) on property in the Downtown Development District as allowed by statute.

Public comments, oral or written, are welcome at the hearing on the proposed budget and proposed property tax rate.

The proposed budget, as summarized below, will be on file in the office of the City Manager for public inspection and is also posted in detail on the City's website at www.farmgov.com.

<u>Fund</u>	Revenues	Expenditures
General Fund	\$12,472,897	\$12,547,897
Major Street Fund	1,678,851	2,262,526
Local Street Fund	929,293	959,164
Municipal Street Fund	658,857	610,000
Opioid Settlement Fund	17,200	40,030
American Rescue Act Fund	70,450	70,000
Capital Improvement Fund	269,108	257,600
Capital Improvement Millage Fund	3,757,163	5,031,890
Water & Sewer Fund	8,871,230	8,614,249
Farmington Civic Theater Fund	518,913	518,913
Nonvoted Debt Service Fund	0	0
Streetscape Debt Service Fund	71,693	71,693
Grove Special Assessment Debt Service Fund	34,050	32,550
OPEB 2013 LTGO Bonds	787,129	786,129
Employee Accrued Benefits Fund	30,000	10,000
Self Insurance Fund	264,189	270,041
DPW Equipment Revolving Fund	594,830	763,687