



**FINAL**

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**REGULAR MEETING MINUTES**

A Regular meeting of the Farmington City Council was held on August 18, 2014, in Farmington Masonic Lodge, 23715 Farmington Road, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor William Galvin.

**1. CALL TO ORDER**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
JoAnne McShane	Councilmember	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

**City Administration Present**

Director Christiansen  
City Clerk Halberstadt  
City Manager Pastue  
Attorney Schultz

**2. PLEDGE OF ALLEGIANCE**

Pledge of Allegiance was led by representatives from St. Gerald's Church.

**3. PUBLIC COMMENT**

Tom McPhail, 22780 Manning, representing St. Gerald's Church, thanked Council for allowing the Church to rent Riley Park for their event scheduled in September. He commended the Downtown Development Authority for their advice and cooperation.

**4. APPROVAL OF ITEMS ON CONSENT AGENDA**

Galvin recommended moving three items from the Consent Agenda to Unfinished Business: Item K, Consideration to Ratify Farmington Road Streetscape Proposal for Design Engineering Services, Item L, Consideration to Approve Temporary Liquor License for St. Gerald's 50th Anniversary Event at Riley Park, and Item M, Consideration to Schedule a Public Hearing for October 20, 2014 for the Corridor Improvement Authority's Development and Tax Increment Financing Plan.

**Motion to approve the Consent Agenda as amended, moving three items to Unfinished Business, including: Item K, "Consideration to Ratify Farmington Road Streetscape Proposal for Design Engineering Services", Item L, "Consideration to Approve Temporary Liquor License for St. Gerald's 50th Anniversary Event at Riley Park", and Item M, "Consideration to Schedule a Public Hearing for October 20, 2014 for the Corridor Improvement Authority's Development and Tax Increment Financing Plan".**

<b>RESULT:</b>	<b>APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Greg Cowley, Councilmember
<b>SECONDER:</b>	JoAnne McShane, Councilmember
<b>AYES:</b>	Cowley, Galvin, McShane, Schneemann, Scott

- A. Minutes of the City Council - Special - Jun 23, 2014 7:00 PM**
- B. Minutes of the City Council - Regular - Jul 21, 2014 7:00 PM**
- C. Minutes of the City Council - Special - Jul 28, 2014 7:00 PM**
- D. Minutes of the City Council - Special Study Session - Aug 4, 2014 6:00 PM**
- E. Public Safety Monthly Report**
- F. Special Event Request for American Legion Groves-Walker Post 346, 9-11 Memorial Service**
- G. Consideration to Approve 2015 Greater Farmington Area Chamber of Commerce Annual Membership**
- H. Consideration to Approve SMART Agreement for Transfer of Municipal and Community Credits**
- I. Consideration to Appoint Delegate for Annual MML Meeting October 15-17, 2014 in Marquette, Michigan**
- J. Request for "Tag Days" - Fundraising Event**

## **5. APPROVAL OF REGULAR AGENDA**

**Motion to approve the regular agenda as amended under the consent agenda.**

<b>RESULT:</b>	<b>APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Greg Cowley, Jeff Scott
<b>SECONDER:</b>	Steve Schneemann, Mayor Pro Tem
<b>AYES:</b>	Cowley, Galvin, McShane, Schneemann, Scott

## 6. PRESENTATION/PUBLIC HEARINGS

None were heard.

## 7. UNFINISHED BUSINESS

### A. Consideration to Ratify Farmington Road Streetscape Proposal for Design Engineering Services

Pastue briefly reviewed the proposal from Orchard Hiltz McCliment (OHM) regarding the design work for the Farmington Road Streetscape project. He noted the main issues involving the State Historic Preservation Office (SHPO) have been resolved.

Scott referred to the underground issues related to the Grove Street project and expressed concern that the same problems could occur with this project. He spoke about using ground penetrating radar that can identify underground utilities in order to avoid what happened with Grove Street.

Pastue responded the proposal does not include any type of underground investigation. He did not believe there are a significant number of utilities running through Farmington Road that the City does not know about. He will check with OHM to determine what it would entail to add underground investigation.

Responding to a question from Schneemann, Pastue stated the Michigan Department of Transportation (MDOT) will be responsible for the project construction. He stated the project will require an inspector to be on site.

Responding to an additional question from Schneemann, Pastue stated the inspector would be retained by the City, noting OHM was the inspector for the Drake Road project. However, he pointed out that if grant money is used, the State no longer wants the Design Engineering Firm performing the construction administration due to a possible conflict of interest.

Discussion followed regarding the involvement of Grissim Metz for the landscape and the involvement of MDOT due to the grant.

Schneemann noted issues usually occur during the construction phase of the project. He advised any appointment to construction administration should be brought before Council for approval.

Discussion continued regarding a construction administrator as a third party who is looking out for the interest of the City and the process for resolving issues with MDOT.

Pastue advised that with MDOT there will be a limited number of change orders, noting that once the project is designed that is pretty much how it will be built.

Responding to a question from McShane, Pastue confirmed the \$59K fee from Grissim Metz is for design only. He pointed out the design required a significant amount of detail. He stated the fee is comparable to the cost for the Grand River Streetscape project.

Cowley questioned whether the DDA will be doing any kind of construction awareness campaign that includes stimulating activity in the downtown in spite of the construction. He asked if funds have been allocated for this effort.

Pastue confirmed the DDA will have a plan in place to inform and promote businesses during the construction period. He noted the construction will not begin until after the Founders Festival. He advised it should be a 3-month intense project.

Discussion followed regarding the impact the project will have on the Department of Public Works (DPW) personnel and whether it is understaffed.

Pastue responded his concern is regarding how to address the significant improvements that need to be made to City parks with the current staff.

**Motion to ratify the Farmington Road Streetscape proposal for Design Engineering Services with Orchard Hiltz and MCcliment for a not-to-exceed amount of \$154,900. [SEE ATTACHED AGREEMENT].**

The votes were taken in the following order: Galvin, McShane, Schneemann, Scott, Cowley.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Scott, Councilmember
<b>SECONDER:</b>	JoAnne McShane, Councilmember
<b>AYES:</b>	Cowley, Galvin, McShane, Schneemann, Scott

**B. Consideration to Approve Temporary Liquor License for St. Gerald's 50th Anniversary Event at Riley Park**

Pastue advised St. Gerald's Church is seeking approval of a temporary liquor license for their 50th anniversary event scheduled on September 20th in Riley Park.

Schneemann asked what makes Riley Park attractive for this type of event.

Cowley responded the attraction for holding this event in Riley Park is the infrastructure that is already in place from the Harvest Moon Festival. He stated this is a great public/private partnership that will generate revenue for St. Gerald's while sharing in the cost for Harvest Moon. He noted St. Gerald's will

also use the security provided for Harvest Moon.

Responding to a question from McShane, Pastue stated sharing the costs ensures the Harvest Moon Festival will be self-supporting.

**Motion to adopt a resolution approving a temporary liquor license for St. Gerald's Church 50th Anniversary celebration to be held on Saturday, September 20, 2014 from 6:00 p.m. to 11:00 p.m. in Riley Park. [SEE ATTACHED RESOLUTION NO. 08-14-022]**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	JoAnne McShane, Councilmember
<b>SECONDER:</b>	Greg Cowley, Councilmember
<b>AYES:</b>	Cowley, Galvin, McShane, Schneemann, Scott

**C. Consideration to Schedule a Public Hearing for October 20, 2014 for the Corridor Improvement Authority's Development and Tax Increment Financing Plan**

City Administration advised the Farmington Grand River Corridor Improvement Authority has adopted their development and tax increment financing (TIF) plans and recommended Council schedule a public hearing for the October 20th meeting.

**Motion to schedule a public hearing for October 20, 2014 at 7:00 p.m. regarding the Grand River Corridor Improvement Authority's Development and Tax Increment Financing Plan.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Greg Cowley, Councilmember
<b>SECONDER:</b>	Jeff Scott, Councilmember
<b>AYES:</b>	Cowley, Galvin, McShane, Schneemann, Scott

## **8. NEW BUSINESS**

**A. Consideration to Approve State Trunkline Maintenance Contract**

City Administration advised that for several decades Farmington has contracted with the Michigan Department of Transportation (MDOT) to maintain Grand River. The 5-year contract covers full surface and winter maintenance from the east intersection with M-5 to Gill Road.

Responding to a question from McShane, Pastue stated the City is responsible for repairing potholes and allowed to do so under the agreement with MDOT.

**Motion to approve a five-year (October 1, 2014 through September 30, 2019) State Trunkline maintenance contract with the Michigan Department of Transportation and authorize the Mayor and City Clerk to sign the contract on behalf of the City. [SEE ATTACHED CONTRACT]**

The votes were taken in the following order: McShane, Schneemann, Scott, Cowley, Galvin.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	JoAnne McShane, Councilmember
<b>SECONDER:</b>	Steve Schneemann, Mayor Pro Tem
<b>AYES:</b>	Cowley, Galvin, McShane, Schneemann, Scott

## B. Board and Commission Appointments

Cowley expressed concern regarding Maria Taylor's support for imposing standards set by the U.S. Secretary of the Interior for renovation and maintenance of homes in Farmington's historic district. He questioned Ms. Taylor's "take it or leave it" strategy regarding modifications to historic homes. He believes homeowners need some leeway in making modifications to their homes in order to encourage families to reinvest and stay in Farmington. He will not support the appointment of Maria Taylor to the Historical Commission.

Galvin noted he along with Scott and McShane conducted the interviews and that Cowley and Schneemann were unable to attend.

McShane stated interviews of candidates are conducted based on the relevancy of their background and experience to the board or commission for which they are applying. She would not deny someone an appointment because she did not agree with all of their ideas. She thought Ms. Taylor was a very positive and sincere candidate. She pointed out Ms. Taylor could have dodged the questions and no one would have known the difference. She noted there are a lot of folks in Farmington who want to preserve contributing historical homes. She stated without people like Ms. Taylor and community support of historic homes the City would not be much of anything except retail space.

Scott stated he had initial concerns regarding Ms. Taylor's knowledge of contributing versus non-contributing historic homes, but now believes she understands the difference. He discussed the importance of maintaining contributing historic structures. He may not completely agree with Ms. Taylor, but liked her energy and enthusiasm.

Schneemann noted he has been outspoken about the fact that the Secretary of Interior (SOI) standards as written to the letter of the law are not necessarily applicable or appropriate to Farmington's historic district. However, he does believe there should be some level of standards applied to Farmington's district. He recognized Ms. Taylor's support of SOI standards, but noted that he doesn't always have to share the same viewpoint with a candidate in order to support his or her appointment.

Galvin thanked the applicants for their interest in serving on a board or commission. He thanked Council for taking the time to interview candidates. He

noted Council takes board and commission appointments very seriously.

Galvin commented on the appointment of Mary Bush to the Library Board. He stated she is a well-qualified candidate having served as a Councilmember and Mayor of the City. He noted she also serves on the Board of Review. He encouraged more involvement from the community in serving on a board or commission.

**Motion to appoint Maria Taylor to the Historical Commission to fill an unexpired term ending March 31, 2016.**

<b>RESULT:</b>	<b>APPROVED [4 TO 1]</b>
<b>MOVER:</b>	JoAnne McShane, Councilmember
<b>SECONDER:</b>	Jeff Scott, Councilmember
<b>AYES:</b>	William Galvin, JoAnne McShane, Steve Schneemann, Jeff Scott
<b>NAYS:</b>	Greg Cowley

**Board and Commission Appointment**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Scott, Councilmember
<b>SECONDER:</b>	Greg Cowley, Councilmember
<b>AYES:</b>	Cowley, Galvin, McShane, Schneemann, Scott

**Motion to appoint Mary Bush to the Library Board of Directors for a 4-year term ending June 30, 2018.**

**9. COUNCIL COMMENT**

McShane asked regarding upcoming 9/11 events. Pastue advised the dedication of the 9/11 Memorial at City Hall will be held on 9/11 at 8:30 a.m. and the American Legion will be holding their event in Riley Park that evening.

Galvin advised the Beautification Awards ceremony was recently held at the Warner Mansion. He stated it was a wonderful event. Awards were given out to residents and businesses for their lovely gardens and landscaping. He noted two of the newest Beautification Committee members, Carol Ahmed and Dave Albrecht, were significant contributors to the event.

**10. ADJOURNMENT**

**Motion to adjourn the meeting.**

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**        JoAnne McShane, Councilmember  
**SECONDER:**   Greg Cowley, Councilmember  
**AYES:**         Cowley, Galvin, McShane, Schneemann, Scott

The meeting adjourned at 7:49 p.m.

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William E. Galvin, Mayor

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Susan K. Halberstadt, City Clerk

Approval Date: \_\_\_\_\_