



Regular City Council Meeting
7:00 p.m., Monday, April 15, 2019
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

REGULAR MEETING AGENDA

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENT**
4. **APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. **Accept Minutes from City Boards and Commissions**
 - B. **City Council Meeting Minutes**
 - C. **Farmington Monthly Payments Report**
 - D. **Farmington Public Safety Monthly Report**
 - E. **Special Event: South Farmington Baseball Parade, annual event**
 - F. **Special Event: Friends of FASD 5K, annual event**
 - G. **Accept resignation of Stan Bawol from Historical Commission**
5. **APPROVAL OF REGULAR AGENDA**
6. **PRESENTATION/PUBLIC HEARINGS**
 - A. **Special Event Application: Optimist Club**
 - B. **Public Safety Department Annual Report**
7. **NEW BUSINESS**
 - A. **Consideration to approve payment for Meter Replacement Program**
 - B. **Second reading and consideration to adopt an ordinance relating to fireworks**
 - C. **Second reading and consideration to adopt an ordinance amending the City of Farmington Code of Ordinances to prohibit marijuana establishments within the boundaries of the City**
 - D. **City Manager transmittal of fiscal year 2019-20 proposed budget**
8. **DEPARTMENT COMMENT**
9. **CITY COUNCIL COMMENTS**
10. **CLOSED SESSION – PROPERTY ACQUISITION**
11. **ADJOURNMENT**

Farmington City Council Staff Report	Council Meeting Date: April 15 2019	Item Number 4A
Submitted by: Melissa Andrade		
<u>Agenda Topic:</u> Accept Minutes from City's Boards and Commissions		
CIA: March 2019 DDA: March 2019 Historical: March 2019 Parking: March 2019 Planning: February 2019 ZBA: March and April meetings canceled Library: February 2019 Farmington/Farmington Hills Arts Commission: February 2019 Commission on Children, Youth and Families: March 2019 Emergency Preparedness Committee: March 2019		

**CITY OF FARMINGTON
GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY
MINUTES
March 14, 2019**

CALL TO ORDER

The Farmington Grand River Corridor Improvement Authority meeting was called to order at 8:07 a.m. by Economic and Community Development Director Christiansen.

Members Present: Bowman, Carron, Graham, King, O'Dell, Thomas
Members Absent: Accettura
Staff: Christiansen, Murphy, Bowdell

APPROVAL OF AGENDA

Motion by Caron, supported by Thomas to approve the agenda. Motion approved unanimously.

APPROVAL OF MINUTES

- A. Motion by Bowman, supported by Graham to approve the January 10, 2019 minutes. Motion approved unanimously.

DISCUSSION AND REVIEW OF GRAND RIVER CORRIDOR FUTURE LAND-USE MAP AND GRAND RIVER CORRIDOR OVERLAY DISTRICT, AND REVIEW OF DRAFT CITY OF FARMINGTON MASTER PLAN UPDATE 2018

Christiansen and the Board reviewed and discussed the Grand River Corridor future land-use map and Grand River Corridor Overlay District, and also reviewed the Draft City of Farmington Master Plan Update 2018. The Board will provide their comments on the Draft City of Farmington Master Plan Update 2018 for review and consideration at the April 11, 2019 CIA Board meeting.

PUBLIC COMMENT

None.

BOARD COMMENT

None.

ADJOURNED AT 9:15 a.m.



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY
Meeting Minutes
Wednesday, March 6, 2019
Farmington City Hall

The March 6, 2019 meeting was called to order by Todd Craft at 6:02 p.m.

1. **ROLL CALL**

PRESENT: Todd Craft, Stephanie Clement, , Steve Schneemann, Kathy Griswold, Tom Pascaris, Tom Buck, Rachel Gallagher(exit mid-meeting), Sean Murphy(arrived during Executive director update)

ABSENT: Micki Skrzycki

OTHERS PRESENT: Kate Knight, DDA Executive Director
Jessica Westendorf, DDA Promotions Coordinator

2. **APPROVAL OF ITEMS ON CONSENT AGENDA**

Motion by Schneemann, seconded by Griswold, to approve the March 6, 2019 consent agenda as presented.

Motion carried 7-0-2.

3. **APPROVAL OF REGULAR AGENDA**

Motion by Schneemann, seconded by Pascaris, to approve the March 6, 2019 agenda as presented.

Motion carried 7-0-2.

4. **PUBLIC COMMENT**

Call to the Public at 6:05 pm

Call to the Public closed at 6:05 pm

5. **FINANCIAL SNAPSHOT**

Jan 2019- no questions

6. **EXECUTIVE DIRECTOR UPDATE- KNIGHT**

Metromode: Sold out! Success! 130 seats filled. Footage being added to DDA website

Master Plan Open House: Schneemann commented atleast 20 attended. Also successful

Budget Review: Will review budget this month

Farmington Savings Bank- Buyer proposed ultimatum- Seller opted to not respond. Discussion regarding letter of intent- no letter of intent. Buyer convinced seller doesn't want to sell.

7. **COMMITTEE UPDATES**

a. **Design Committee**

- i. Committee met 3/6- Schneemann commented, committee went above and beyond to accommodate a neighbors opinion.
- ii. Oakland Street project: Reviewed revision to accommodate neighbor concerns. Discussion regarding legitimacy of \$3800 additional design fee from OHM to be paid by DDA. Schneemann concerned of precedent set by paying. Pascaris concerned about change approval process with OHM. Knight mentioned design change could result in lower overall cost (reducing plants, shifting sidewalk etc) despite additional hours spent by OHM to address concerns of neighbor. Should fall within contingency. Resolution: taking no action to authorize additional dollars at this time. Knight to discuss with OHM to clarify what is included in design fee and ask for detailed billing.
- iii. Discussion regarding sub-committees authorizing expenditures.

b. **Public Art Committee**

- i. Knight Update:
 1. Call for art for Farmington Civic Theater. Theme 80 years of cinema. Exploring heat applied wrap or paint to East elevation.
 2. Window competition. Theme: Radio Hour. 4/1 judging date. Good Merch response, but only 1 applicant. Winner \$200 and can participate in main street competition. Plan to extend reach beyond students and extend date.

c. **Promotions Committee**

- i. Murphy Update: Meeting 3/19 for first time.
- ii. Discussion regarding president to approve new committee members: Richard Ensly, Carl Johnson, Chris Halas, Jean Harper. (spelling)
- iii. Goal of committee to make decisions for outreach ie Metromode & website update
- iv. Discussion regarding Griswolds question of board approval for sub committee expenditures.

d. **Founders Festival Committee**

- i. Buck Update: Micki to survey South side of Grand River, Buck survey North side of Grand river and West side of Farmington Road. Summary: among businesses there is a general dissatisfaction about the move. Buck surveyed Village Shoe Inn, Clothes Encounters, Brown Dog, Basement Burger Bar, Craft Brewery, Cowleys. All feeling loss of biggest weekend of

- year. Most are willing to help put together alternative event to drive traffic.
- ii. Discussion of Pub Crawl, Block Party on Grand River, Alley Regally and Transportation Trolley from Shiawassee to Downtown.
- iii. Resolution: Buck to confer with Micki on her surveys. Knight will book band for Riley Park on Friday night of Founders Fest as an extension of Rhythms in Riley Park. Block party / alley regally and band on Friday night. Griswold to investigate using Chemical Bank Parking lot for block party space.

None

8. **Work Plan FY 2019-2020**

- a. Knight Update: draft form we have been reviewing will not be discussing on 3/6 have discussed in detail last 2 meetings

9. **Budget FY 2019-2020**

- a. Knight Update: Events- Budgeted to break even.
- b. Missing Chris Weber from meeting tonight.
- c. Review of TIF
 - i. Changes: accommodated DDA staff now under DDA budget. Investment income: Interest
 - ii. Reviewed itemized detail. IE Fresh Thyme alley public art, gateway features discussed by public art committee, seasonal decorations etc
 - iii. Combine 2 line items under "streetscape" heading
 - iv. Discussion of committee approval process. IE Riley Park Furniture selected by design committee. Pascaris: Concern that board should be in approval process for what committees select. Discussion on what dollar amount threshold should be. Resolution: Liaison to bring committee recommendations to the board through committee updates, still up for discussion on dollar threshold.
 - v. TIF estimating \$18-20K increase with increased property values
- d. Review of PSD- no questions
- e. Chris Webber attend next meeting (4/3) to address any open questions

10. **Other Business**

- a. Knight: Elections
 - i. Schneemann nomates Todd Craft for President. Kathy seconds. No other nominations Craft accepts nomination. Motion carried 7-0-2
 - ii. Buck nominate Griswold for VP, Murphy Seconds. Griswold Accepts. No other nominations. Motion carried 7-0-2
 - iii. Griswold Nominate Clements, Buck Supports. Clements accept. No other nominations. Motion carried 7-0-2
- b. Knight: reminder to submit nomination for Mary Martin Service Award
- c. No other Business

11. **Board Comment**

- a. Murphy- compliment of panel at metromode.

- b. Buck- congrats to Schneeman regarding state of city address. Wonderful job. Expressed need to work on relationship with committees.
- c. Clement, Griswold, Pascaris- no other comments
- d. Craft- thank you for nomination as president. Kudos to Schneeman regarding state of city.

12. **Adjournment**

Motion by Clement , second by craft.

Motion carried 7-0-2

Respectfully Submitted,

Jessica Westendorf
Promotions Coordinator
Farmington DDA

The next regular meeting will be held at 6:00 p.m. on Wednesday, April 3, 2019, in the conference room at Farmington City Hall.

Historical Commission Regular Meeting

Draft Notes

1. Call to Order
 - a. Begin at 7:35 pm
2. Roll Call
 - a. Commissioners Present: Sharon Bernath, Keith Grattan, Tyler Leitow, and Laura Myers
3. Approval of Agenda
 - a. Unanimous approval
4. Public Comment
5. New Business
 - a. Farmington Masonic Lodge - presentation by architect Jeffrey Scott and Kevin Christiansen. Motion to write letter to Planning Commission indicating that the Historical Commission approves the project and site plan, but would prefer black railing on the patio and handicapped ramp similar to other fencing in the downtown. **Unanimous approval.** Project will go to the Planning Commission on Monday, April 8.
 - b. Daniel Westendorf has been appointed to the Planning Commission and cannot serve on both. His secretary position needs to be filled. Stan Bawol has resigned. Tyler will move from Treasurer to Secretary; **Sharon is the new Treasurer. Unanimous approval.**
6. **Approval of minutes from meeting on February 28, 2019**
 - a. Unanimous approval
7. Financial Report
8. Warner Mansion Activities
 - a. Pages in the Parlor on Wednesday, April 3 at 7:00 pm. Regular hours return with Open House on Sunday, April 7, 1-4:00 pm. Fundraiser Fashion Show at Glen Oaks on Wednesday, May 1, 11-2:00 pm.
9. Old Business
 - a. Warner Mansion fountain repair - Keith researching options

- b. Historic District Survey - house photos reassigned due to resignations.
- c. Michigan Historic Sites - Farmington Hills Historic Commission does not pay for Michigan Historic Site signs, the homeowners do. They have a number of sites with Farmington Hills Commission historic plaques but the locations are also listed as Michigan Historic Sites on the state's website. Laura has contacted the Michigan Historic Commission to see how we can get the dozen or so Farmington designated sites listed on the state register.
- d. Moved to reduce the number of Commissioners from nine to seven. Unanimous approval. A bylaw revision is necessary to effect the change.
- e. Moved to change the starting time of our meetings from 7:30 pm. to 7:00 pm. Unanimous approval. A bylaw revision is necessary to effect the change.

10. Correspondence and Communications

- a. Will renew with the Historical Society of Michigan as small organization, \$35/year.

11. Good and Welfare

12. Adjournment

Meeting Minutes: Farmington Parking Advisory Committee Meeting

Feb 20, 2019

Meeting called to order 7:07 pm

ATTENDEES:

Rachel Gallagher <rachelegallagher@aol.com>
Kenneth Crutcher <crutcherk@crutcherstudio.com>,
Chris Halas <ch.halas@gmail.com>,
Joe Mantey <cheeseladyfarmington@gmail.com>
David Murphy <DMurphy@farmgov.com>,
Frank Demers <FDemers@farmgov.com>

AGENDA

Revised agenda was approved after deleting item 8. All were in favor.

Minutes from the January 16, 2019 Parking Advisory Committee Meeting were approved. All were in favor.

PUBLIC COMMENT

No public comments were made.

PUBLIC SAFETY UPDATE

Chief Demers reported to the committee that the minimal number of violations was consistent with the prior month. He also instructed the parking officer to audit Oakland Street, The Masonic Lodge parking lot and street parking on Farmington Road between Grand River and Shiawassee. Parking demand on Oakland and Farmington Road were within reasonable limits. But, the lot for the Masonic Temple was consistently at or near capacity. The committee reasoned that this represents the need for additional parking in that area should a new tenant of the Masonic Temple discontinue its parking lot easement agreement with the city.

Murphy asked Demers to include an actual parking count in this area for the next report.

Per Gallagher's request from the January meeting, Demers provided clarification for how the \$100 ticket fines were issued. It was determined that the procedure and fine schedule was consistent with the ordinance that was passed by Farmington City Council. A copy of the ordinance is available at City Hall.

There was extensive discussion on this topic. Ultimately, it was clarified that the \$100 fine is issued if a repeat offender has 3 or more tickets in the last 5 years. That's

because the initial start date of 5 years of prior violations was chosen as the default setting in the city's computer system. That seemed like a reasonable timeframe in the process of crafting the ordinance. That said, moving forward if an individual is not ticketed for any violations in 4 years. It restarts the clock and said violator will be considered free of all prior violations.

The final point on this topic involved the question of ticketing the plate or the registered owner of the vehicle. The tickets are issued to the registered owner of the vehicle. So if a plate or ownership of given vehicle changes, only the actual owner is charged the fine.

DISCUSS PROVIDING DATA-DRIVEN PARKING SOLUTIONS IN THE AREA OF WARNER, SCHOOL AND THOMAS STREETS

Murphy - noted that there are no new parking developments in this area of town. Further, there aren't any to be expected for some time to come. To that end, Mantey suggested the committee should remove this recurring item from the agenda until further notice. All were in favor.

DISCUSSION TO DETERMINE THE ECONOMIC VALUE OF A PARKING SPACE IN THE DOWNTOWN.

Mantey suggested discussion on this item should be postponed until the March meeting so that all members of the committee could attend and discuss. All were in favor of postponing this item.

DISCUSS BEST PRACTICE FOR PUBLIC/PRIVATE PARTNERSHIP

Murphy updated the committee on a specific public/private partnership item. He provided details regarding the outcome of a discussion he and Kate Knight, Executive Director of the Downtown Development Authority, had with the management of the Salem Church. Salem Church, located on Oakland Street, is potentially interested in leasing spaces in their lot to the city when said spaces are not in use by the congregation for services. This would potentially provide up to 30 spaces to the public.

Murphy informed the parking committee that he intends to take a draft of an agreement to Salem Church to help formalize an agreement between the Church and the city. Topics to possibly be included in that agreement will be the cost and improvements to the Church lot. The improvements could include lighting, wayfinding and restriping the parking lot.

Murphy also apprised the committee that there may be a potential opportunity to meet with the Library board to discuss reconfiguring their parking. This would be in an effort to explore greater collaboration with the city and the library. Murphy will report back to the committee with potential meeting dates at the March 2019 Parking Advisory Committee Meeting.

FUTURE ITEMS FOR DISCUSSION

Murphy will update the parking by-laws so it reflects current membership structure.

Demers will patrol Grand River 2-hr parking compliance and report back to the committee.

Demers informed the committee that an individual was living out of his car and parking in an untimed space. Mantey suggested that the individual could be cited for a snowplow violation. Additionally, the committee will discuss possible repercussions for those who improperly use overnight parking in untimed areas.

Gallagher asked that signs that are not used and not enforced should be taken down.

Halas suggested that we discuss Curbside Management. Ideally, the committee will identify a streetside area to test allocation for ride sharing and deliveries.

COMMITTEE COMMENTS

No Committee Comments as all comments were covered during the dialogue relative to future items for discussion.

Adjournment 8:07

Farmington Community Library Board of Trustees
Regular Board Meeting - 7:00 p.m. – Ernest E. Sauter Board Room
32737 West Twelve Mile Road, Farmington Hills, MI 48334
February 14, 2019
Approved March 20, 2019

Board Members Present: Brucki, Hahn, Huyck, Largent, Rae-O'Donnell, White

Board Members Absent: Montgomery, Zervos

Staff Members Present: Miller, Serresseque, Siegrist, Streit, Yunker

Staff Members Absent: None

Guest Speaker: Donald Wrench, Facilities Coordinator

CALL TO ORDER

The Board Meeting was called to order at 7:00 p.m. by Board President, J. White.

APPROVAL OF AGENDA

MOTION by M. Brucki to approve the February 14, 2019 Agenda, was supported by B. Rae-O'Donnell.

Vote: Aye: All in favor

Opposed: None

Motion passed.

PUBLIC COMMENT

FCL Coordinator of Automation and FH resident, Kathie Brown, clarified that although FH Mayor Massey states "the ultimate fiduciary responsibility for funding are elected officials", Michigan State District Library Law says that Library Board Trustees have the authority to directly ask taxpayers for funding, and Public Act 24 of 1989 says that libraries are a separate taxing authority under the law and are not under the auspices of any one municipality. As the Library Board is self-governing, K. Brown suggests that the Mayor advise residents to talk with the Library Director or a Library Board Trustee if they have questions concerning Library business.

APPROVAL OF MINUTES

MOTION by B. Rae-O'Donnell to approve the Minutes of the January 10, 2018 Board Meeting, was supported by P. Huyck.

Vote: Aye: All in favor

Opposed: None

Motion passed.

COMMITTEE REPORT

Facilities Committee

Facilities Coordinator, Donald Wrench, spoke of the last months' progress with the electrical panels for the Farmington Branch and a plan to pump water before it reaches the building as a deterrent to rain water leaking in the Children's Area at the Farmington Branch.

D. Wrench reviewed vendor's proposals to complete the Building Health Assessment at both the Main and Farmington Branch buildings and recommends JLL Americas, Inc. for the proposed cost of \$6,000. The process could begin in April with expectations of a report within 30 – 45 days.

MOTION by P. Huyck to approve the recommended proposal of JLL to complete the Building Health Assessments was supported by B. Rae-O'Donnell.

Vote: Aye: All in favor
Abstain: Largent
Opposed: None

Motion passed.

D. Wrench spoke of maintenance needed for elevators. At a cost of \$9,600, the Committee required no Board approval before moving forward.

OPERATING BILLS

MOTION by B. Largent to approve expenditures for check numbers 25740 through check number 25821, totaling \$417,288.26 of expenses was supported by P Huyck.

Vote: Aye: All in favor
Opposed: None

Motion passed.

FINANCIAL REPORT

MOTION by P. Huyck to receive and file the Monthly Revenue and Expense Report for December 2018 was supported by B. Largent.

Vote: Aye: All in favor
Opposed: None

Motion passed.

At the request of the Board, Accounting Manager, G. Yunker, has re-organized the Monthly Revenue Report similar to one used by Auditors, Plante Moran.

CORRESPONDENCE

E. Streit shared three pieces of correspondence including letters from the City of Farmington Hills announcing the re-appointments of Paul Huyck and Beth Rae-O'Donnell for four additional years.

President, J. White shared a letter from a Farmington Hills resident received prior to the Board Meeting. The Board will discuss it at the March 14, 2019 Board Meeting.

FROM THE DIRECTOR

E. Streit shared the Director's Report which included:

- Dr. Martin Luther King Day which J. White and B. Rae-O'Donnell attended. The sub-zero weather deterred some patrons. Branch Head, J. Miller, received praise for the programming from many of the 630 attendees.
- The Seventh Annual Oscar Shorts, organized by the Friends of the Library, was a sold out event.
- Head of Children's at the Main Library, Laurie Scott, shared upcoming Children's programs including the eighth year of One School One Book, a program that encourages families to read together with their children. This program is financed through donations, with the largest donor being the Farmington Friends of the Library.
- Battle of the Books will begin in February and conclude on April 22 with a Battle at the Costick Center. Board members are invited to be costume judges.
- Dr. Seuss's Birthday Party will be held at both branches with Judge Marla Parker reading to the children at the Main Library, and Jeff Pavlik, from the Sunflour Bakehaus, reading to the children at the Farmington Branch.
- Eight staff members attended the State of the Cities breakfast.
- Coordinator of Automation, Kathie Brown, has submitted her resignation and will retire from the Library after 20 years of service.

COMMITTEE REPORTS

Finance Committee

Chair Huyck thanked G. Yunker, Accounting Manager, for the new documents she has created for the Board.

E. Streit added that she will present numbers to the Finance Committee which include department requests for possible inclusion in the 2019 – 2020 budget.

Community Liaison Committee

There is no update.

Personnel Committee

B. Rae-O'Donnell reports that an evaluation form for the Director has been approved by the Committee and is being compiled. J. White added that the Committee will send the revised form, including the process and time limit of the evaluation, to the Board for discussion at the March Board meeting.

Strategic Plan Committee

Chair Brucki reports the Committee reviewed a five year chart and discussed the statistics currently reported by the Library, along with possible additional statistics to look at from a Strategic Plan standpoint.

The Management Advisory Committee (MAC) met and is working on the goals of the Strategic Plan with a discussion including a list of items for which statistics are collected. The Committee will look deeper into the databases and how collaborative space and study rooms can be utilized.

The Committee is also looking toward the millage and how the Library plans for this; the American Library Association has surveys available which the Library has used in the past. The surveys can be used as a baseline and tweaked to the FCL's needs.

Following P. Huyck's suggestion that the Board seek other Library Board's programs for comparison, E. Streit responded that the Library is part of the Metro Net Consortium, Michlib, and DSLRT who share programs and the cost of databases. The Head of Adult Services, Jill Baker, is on a committee that looks at databases with other libraries.

M. Brucki added that most libraries report on the same statistics. The report is submitted to the State on an annual basis. There has been a standard report of certain categories. Although E. Streit and Staff are very familiar with what other libraries are doing, from a Board perspective, it might be good to benchmark one or two other libraries going forward for a comparison standpoint.

UNFINISHED BUSINESS

Recap of Special Joint Study Session Meeting

During the discussion, the Board expressed compliments to President J. White for his presentation of the Library accomplishments. Although agreed that it was beneficial to meet with the cities to discuss the accomplishments of the Library, some members conveyed concern that toward the end of the evening, there was more to the meeting than showcasing the Library. The statement that the Library Board had "fixed yourselves since we talked to you" was stated without time for the Board to respond. A second concern was the question asking how the Library can be part of the solution for parking in Farmington.

Both City Councils are aware that the Library is autonomous. Their only responsibility to the Library is to appoint four Library Trustees from each city. The points brought up regarding a one-page budget, ownership of the parking lot in Farmington and fiduciary responsibility, were addressed previously.

A further conversation could be beneficial and the Library may extend an invitation to the mayors to a future meeting. P. Huyck suggests the Board table the conversation until the March meeting.

Committee Assignments Regarding WCBC Proposals

E. Streit presented the proposals from the Working Conditions and Benefits Committee, which had been introduced at the January Board Meeting.

- The proposal to expand the Health Care Savings Plan for Part-Time Employees will be referred to the Personnel Committee first, then to the Finance Committee.
- The proposal for reinstatement of a shift premium for Sundays will be referred to Personnel Committee first.
- The proposal to block traffic from using the side-entrance to the parking lot will be referred to the Facilities Committee.

NEW BUSINESS

At B. Largent's suggestion, Mary Carleton and the Tech Staff will research and evaluate free online tools to use to reduce the paper at meetings and to use a shared drive for retrieving specific documents.

BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS

- In response to a question regarding the database usage report from 2018, E. Streit clarified that each database captures their own data and gives it to the Library each month. Polaris is the identifier and allows entry into databases.

-
- B. Largent referred to the Wall Street Journal article about Tyson Foods making a change in their business model. He related the article to FCL gathering pertinent data for future Strategic Planning.
 - J. White has had conversations with Staff who have expressed concern that they want the Board to ask questions when needed, but feel that sometimes their professionalism is being undercut. Staff are hesitant to approach the Board with their comments. The Board may discuss this further in March.

ADJOURNMENT

MOTION by B. Largent to adjourn the Board Meeting was supported by B. Hahn.

Vote: Aye: All in favor

Opposed: None

Motion passed.

The Board meeting was adjourned at 9:15 p.m. by President, J. White. The next meeting of the Library Board is scheduled for Thursday, March 14, 2019 at 7:00 pm. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

Beth Rae-O'Donnell, Secretary
Library Board of Trustees

BRO:dls

MEETING MINUTES
FARMINGTON AREA ARTS COMMISSION
DATE: FEBRUARY 14, 2019– 6:30 PM
COSTICK CENTER – CONFERENCE ROOM
28600 W. ELEVEN MILE ROAD
FARMINGTON HILLS MI 48336

CALLED TO ORDER BY: Cindy Carleton

AT: 6:33 PM

MEMBERS PRESENT: Carleton, Deason, Ferencz, Gradin, Hadfield, Hawkins, Hayes, McDermott, Pike, Warner

MEMBERS ABSENT: Blau, Joshi

OTHERS PRESENT: Rachel Timlin, Cultural Arts Supervisor/Staff Liaison;

OTHERS: Brian Breen

APPROVAL OF AGENDA:

Motion by **Carleton**, support by **Hawkins**, to approve the agenda as submitted.

Carried: **Unanimously**

APPROVAL OF MINUTES from January 10, 2019:

Motion by **Carleton**, support by **Hawkins**, to approve minutes as amended.

- Cultural Arts Division Report, under High School Art Awards add: “and displaying Artwork at High Schools.”

Carried: Unanimously

PUBLIC COMMENTS

Introduction by guest Brian Breen, interested in possibly joining the Arts Commission.

ART COUNCIL REPORT

February Festival of the Arts planning meeting canceled due to weather.

CULTURAL ARTS DIVISION REPORT

- Art on the Grand jurying complete.
- Kids Art Alley – over 40 applicants
- Annie auditions/Farmington Hills Youth Theatre: more kids than expected auditioned. Added another cast and three more shows.
- Addams Family auditions/FHYT successful as well
- Student Art Awards/High School Competition – Sabrina Nelson will join on the evening of jurying to talk to the kids at the Pizza Party. Info about pizza party and Sabrina will be added in a press release

COMMISSION ACTION ITEMS:

- Commissioner Carleton reiterated goals and commitment from Commissioners to support specific asks from Cultural Arts Division.
- Student Art Competition: Timlin asked which commissioners can help out during jurying and/or pizza party. Commissioners McDermott, Warner, Hawkins, Carleton, Gradin, Ferencz, Hayes, Deason, Hadfield, Pike volunteered to help.
- Art of the Matter: Commission will keep working on finding panelists. Ted will send a list. Arts Division needs 4 to 6 panelists confirmed by the end of February. Commissioner Ferencz confirmed that she can participate as a panelist. Discussion about other potential panelists.

COMMISSIONERS' COMMENTS

- Commissioner Carleton attended mural talk in Farmington with John Martin. She brought up the idea of Art in Farmington City Hall. DDA and Farmington Community Arts Council potentially facilitating the project.
- Commissioner Hayes: Greater Farmington Film Festival March 7-9, Tickets are on sale!
- Commissioner Pike: Critical Context Summit from Creative Many – attended, and shared some take away. Also attended the African Drumming and Dance Workshop on MLK Day with Thistle Rose Academy – “Awesome event!”
- Commissioner Ferencz: will reach out to the Harrison Legacy Committee to see if art murals at the school can be preserved, even if just in photos/photo book.
- Commissioner Hadfield: endorsed attending the Film Festival
- Commissioner Carleton talked about official recognition for Stephen Jones for his service to the Arts Commission. Commission will write a letter and mention him at the Art Awards.
- Commissioner McDermott: shared an exceptional art experience “Halsie” on Saturday Night Live
- Commissioner Warner: Free workshop on inspiration and creativity at the gallery of Eric Law on 2/18, 11-3 pm.
- Commissioner Hawkins: invited all commissioners to attend Much Ado About Nothing with Thistle Rose Academy.

NEXT MEETING DATE:

March 14, 2019

ADJOURNMENT

Adjourned by:
Carleton

Time: 7:49 PM

Minutes drafted by: Pike

APPROVED

MEETING MINUTES
CITY OF FARMINGTON HILLS COMMISSION ON CHILDREN YOUTH & FAMILIES
MARCH 7, 2019-6PM
FARMINGTON HILLS CITY HALL. COMMUNITY ROOM

CALLED TO ORDER BY: Vice-Chair, Bette Rose at 6:00 pm.

MEMBERS PRESENT: Ed Cherkinsky, Diane Hague, Anthony Lewis, Anwar Mahmood, Bette Rose, Sharon Snodgrass and Mitch Seelye

MEMBERS ABSENT: Kathy Ashcraft, Joan McGlincy and Brian Spitsbergen.

OTHERS PRESENT: Farmington and Farmington Hills Council, City, or Staff Liaison members and Alternate and Associates members: Todd Anderson, Jessica Cummings, Todd Lipa, Jim Nash, Chuck Nebus, Marla Parker, Laurie Scott and Samantha Steckloff.

APPROVAL OF AGENDA:

MOTION by Seelye, support by Hague to approve the Agenda of March 7, Motion approved.

APPROVAL OF MINUTES –January 3, 2019:

MOTION by Hague, support by Seelye to approve the minutes of January 3. Motion carried unanimously.

INTRODUCTIONS AND ANNOUNCEMENTS: Everyone at the Meeting introduced themselves.

YOUTH DIVISION UPDATE: Todd Lipa: Programs are a great success. Attendance at the After School Program sites has increased. 5th grade Packets are being sent out digitally. There is a greater response than when the packets were printed and distributed. This marks the 24th year of the fifth grade packets. The Youth Council has 40 to 50 members attending and they are working on two big projects. The Youth Council meets on the first Monday of the Month from 6 to 7:30 pm., but will be meeting in April on the second Monday. C.A.R.E.S. Is feeding 260 families and is looking to expand by applying for grants.

ISSUES COMMITTEE UPDATE: Diane Hague: Tech Night was reviewed. There was a request to Todd and Samantha to send a Liaison from the Mayors Youth Council to give us ideas on Tech Night and other topics. The Auburn Hills OCC campus is having a Tech Night on March 13 and we should check to see if the Orchard Ridge Campus will also have one. Samantha suggested pursuing Sex Trafficking as a new project. We will discuss this at the next Issues Meeting.

CALL TO ACTION UPDATE: Mitch Seelye: There will be a seminar at the Farmington Hills Community Library on April 29 to discuss Vaping. The Kentucky, Ohio and Michigan Alateen Chapter will have their conference in the last weekend in July.

VOLUNTEER RECOGNITION UPDATE: Marla Parker: The deadline for submission of Volunteer Nominees is March 27. May 13 is the date for the Volunteer Recognition Ceremony in front of Farmington Hills City Council. The reception begins at 6:45 pm. The next planning committee meeting is schedule at 5:00 pm before the Commission meeting on April 4. A person is needed to take photos. Ed should send out the Volunteer Nomination Forms again.

SPOTLIGHT SHOW UPDATE: Sharon Snodgrass: The Spotlight Show is on Spectrum channel 203 and ATT channel 99. Jennifer H. is the video manager programmer. The show will be restarting in April with 15 minute segments and the Spotlight will have a regular time slot. Upcoming presenters include Brian, Laurie, Sobriety Court with Marla, the Police Department regarding vaping, etc. Sharon would like to have each member do a segment.

NEW BUSINESS AND ANNOUNCEMENTS:

Sharon Snodgrass: We should update the mailing lists for members and liaisons. Also, the by-laws and our objectives should be updated.

Anwar Mahmood: We should bring in Speakers and Mentors at an early age to get youth thinking about future

APPROVED

careers. We should recognized the high achievers more than what we do. We should emphasis sports that more students can be involved in with families and other students. We should institute programs that will make students aware of different careers that are not as visible (such as being a physician.)

47th DISTRICT COURT: Marla Parker: The only crime that is up is drunk driving and it has resulted in an increase of participation in the Sobriety Court. Youngest person is Sobriety Court is 20 and oldest is around 70. Marijuana arrests January of 2018 were 48 and January 2019 was 4. January is colder and the numbers of arrest decline (600 fewer arrests). Marla is involved in a pilot program directed by the Michigan Supreme Court with a court administrator which deals with the issue of suspended licenses. A person gets a ticket, doesn't pay and gets their license suspended. The person has to drive, gets another ticket and can't afford to pay it. It can get into a vicious cycle. In the new program you pay the ticket at one court, get your license back and set up a payment plan to pay off all your tickets. If you default on payments, a new suspension occurs. A discussion about new techniques and procedures are being developed to determine how to identify marijuana intoxication. New laws and policies regarding marijuana will be developed to guide the courts and police. Minors in possession of alcohol are down, but minors in possession of marijuana are up.

FARMINGTON HILLS CITY COUNCIL; Samantha Steckloff: The City is opting out of the Marijuana regulations and zoning for the time being. They will wait until the State of Michigan puts regulations and guidelines in place. Ginopolis Restaurant is being sold and will be rezoned for assisted living facilities.

OAKLAND COUNTY WATER DEPT.: Jim Nash: Workers are needed in Oakland County especially the Water Dept. They need laborers, chemists, etc. Go to Oakland.gov/jobs

Laura Scott: Farmington Hills Community Library: Laura passed out three flyers for programs and events at the Library. Laurie invited the Commission Members to the Library on January 21 for an all day celebration of Martin Luther King Day. The next Library Board Meeting is scheduled for January 10 and on February 11, the Library Board meets with City Councils of both Cities. There will be three Board vacancies due to the expiration of Members' terms. If anyone is interested, please send the application to Mayor Ken Massey.

FARMINGTON POLICE DEPARTMENT: Todd Anderson: Violent Crimes (Type A) are down 16% and Serious Crime (Type B) is down 25%.

FARMINGTON HILLS POLICE DEPARTMENT: Chuck Nebus: Crime stats are down. Both Cities received accreditation by the Police Chiefs Association. In 2019, Farmington Hills will provide a new training program called Fair and Impartial Policing. The use of drones is being formally introduced for things such as monitoring for fires and flooding. Body cameras for officers will be completed in 2019. The department provided ALICE Training to all public school teachers to prepare them to react in the event of an active shooter. The Inter-Faith Community Council assisted the police department provide the same ALICE training to 277 persons from various Houses of Worship at Adat Shalom.

PUBLIC COMMENTS: None

ADJOURNMENT:

MOTION by Rose, support by Snodgrass, to adjourn the meeting at 6:30 pm. Motion carried unanimously

Respectfully submitted by Joan McGlinicy/Ed Cherkinsky

MEETING MINUTES
FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION
MARCH 04, 2019-5:15 PM
FARMINGTON HILLS CITY HALL/COMMUNITY ROOM
31555 W. ELEVEN MILE ROAD
FARMINGTON HILLS MICHIGAN 48336

CALL TO ORDER BY: Chair Ciaramitaro at 5:15pm

MEMBERS PRESENT: Ciaramitaro, DeFranco, Tutak, York, Szymusiak, Hopfe and Sloan

MEMBERS ABSENT: Avie, Wecker, Reynolds and Biggs

OTHERS PRESENT: Yuskowatz, Faine, (Associates), Moyna (Alternate), Neufeld (FHFD) Warthman (FPS).

APPROVAL OF AGENDA- MARCH 04, 2019

Motion by Tutak, support by York, to approve the agenda submitted. Motion carried unanimously.

APPROVAL OF MINUTES- JANUARY 7, 2019

Motion by Tutak, support by York, to approve the meeting minutes submitted. Motion carried unanimously.

BUDGET:

EPC-An honorarium of \$200.00 was paid to DHS Consulting leaving a balance of \$1,548.80.

CERT-an expenditure of \$96.11 (containers) leaves a balance of \$1,121.07.

EVENTS, ACTIVITIES, MARKETING, AND PROGRAMS:

General activities and updates:

- Volunteer to give Tip of the Month to the FH City Council on March 11th, 2019 will be DeFranco.
- New group photo to be taken at the April meeting in their EPC shirts.
- Website preview by Reynolds has been postponed until April.
- Request made to move monthly meeting back to the Community Room as it has better acoustics and table setup. All in favor.
- Rewritten Tips of the Month (from January-October) forwarded to city hall staff of both cities by Chair. Ciaramitaro will complete November and December drafts.
- Tutak asked that we recruit for our open Youth Representative as FEMA is seeking youth leaders for National Youth Preparedness Council. The application is due March 31 but Tutak feels we could get a few extra days. Ciaramitaro will speak with Mayor Massey to see if there is a candidate in the Farmington/Farmington Hills Mayor's Youth Council.
- Ciaramitaro suggested we delay the election of 2019 officers due to the number of commissioners absent. **Motion by Tutak, support by Faine to postpone the election until the next meeting in April. Motion carried unanimously.**
- *Women's Self-Defense Class*: Szymusiak reported that the class registered 100 women and 56 attended. Attrition probably due to no penalty if not attended, and the amount of time from start of registration to actual class. Class demographics were much younger than earlier classes. (1/2 under age of 25). Raised \$50 in donations to go to the local YMCA. Tutak mentioned only 4 signed up for the EPC newsletter. Ciaramitaro suggested young people are more inclined to read online and recommends using FB Farmington Voice with a link to EPC newsletter. Tutak will set up with G. Pines. Szymusiak would also like to announce future classes through Next Door site.
- Tutak is providing coaching opportunities to HOSA students in preparation for competition on

March 20th.

- In discussions with APL safety team for Lunch and Learn seminar.
- David Sheehan, a past commissioner, is currently with IT @ Beaumont. He is passionate about cyber security and could be added as a speaker for upcoming Safety Fair. Also was suggested he be invited to write an article for EPC newsletter.
- Tutak restated need for coax cable for radio equipment as Avie does not have a source. **Motion by York, support by Ciaramitaro to purchase cable for \$100 or less. Motion carried unanimously.**

MICHIGAN & REGIONAL CITIZENS CORPS COUNCIL ACTIVITIES/COMMUNITY EMERGENCY RESPONSE TEAM:

1. Regional Corp Council meeting scheduled for April.
2. Topic for CERT Program meeting @ Station 5 on 4/15/19 will be **Radio Use with what we have** – Presenters will be Andy Biggs and Stephan Moore.
3. Discussion on HOSA students, ages 14-17, to participate with parent's permission. Tim will write up and Ciaramitaro will walk it to city attorney.
4. Tutak is planning to publish an internal newsletter and is looking @ the Warren CERT newsletter, a monthly edition. Group input included adding a section for the CERT members within the EPC newsletter. Tutak mentioned the Warren paper was 23 pages which was much larger than he had in mine.

LIAISON REPORTS:

FHFD – Neufeld

- Stressed importance of CERT members being more visible in the community and trainings.

FPS – Warthman

- **CPR/AED** class May 16th @ 6:30 PM in Farmington city council chambers. Contact JWren@farmgov.com to register. No charge for Farmington residents.
- **Memorial Day parade** Farmington will need one half dozen volunteers plus a supervisor from CERT.
- **\$100,000 federal grant** received for cameras in downtown Farmington. Will be operational by summer.

YMCA – Yuskowatz

- **Fundraising breakfast** on March 7th at 7:00 AM. Public invited.

COMMISSIONER'S COMMENTS:

MaryEllen Hopfe was introduced as a new commissioner. Neufeld announced that Faine's commission was not renewed. **Motion by Tutak, support by DeFranco to ask Faine to become an Associate. Motion carried unanimously.** Faine accepted.

Yuskowatz's term as an Associate is up for renewal. **Motion by Tutak, support by Moyna to renew the term for Yuskowatz and Faine for a period of 3 years. Motion carried unanimously.**

ADJOURNMENT:

CIARAMITARO adjourned the meeting at 6:18 PM.

Minutes by Secretary DEFRANCO



Special City Council Meeting
6:00 p.m., Monday, March 18, 2019
Conference Room
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on March 18, 2019, in Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 p.m. by Mayor Pro Tem Sara Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Absent	
Maria Taylor	Councilmember	Present	

City Administration Present

City Clerk Mullison
City Manager Murphy
City Attorney Saarela
City Treasurer Weber

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	LaRussa, Councilmember

3. PUBLIC COMMENT

No public comment was heard.

4. NEW WIRELESS ANTENNA ORDINANCE

Lisa Anderson of Rosati Schultz Joppich & Amtsbuechler, PC introduced the need for amendments and additions to existing ordinances in order to meet FCC guidelines. It establishes a permitting process for small cell wireless facilities and allows Council to have some local control and set some aesthetic requirements.

LaRussa asked Anderson about definitions and classifications within the ordinance and suggested changes to wording. He was concerned about tree trimming standards and Anderson suggested that modifications to the requirements could be made later. Questions about bonds to be posted and TIF district standards were answered and elaborated on. LaRussa suggested that the DDA Design Committee should get to work in giving feedback before the April 14th deadline.

In response to a question from Taylor, Anderson explained that the standards would directly affect residents by putting some limits and standards on where towers can be installed and how they will look.

Galvin inquired about definitions used in the ordinance and Anderson gave him some detail about size and scope. In response to a question about the "shot clock" timeframe, Anderson explained the range in which approvals and permits must be issued.

Bowman asked about other communities and how they are handling these changes and deadlines. She spoke about the City's best interests and stated what protections this ordinance would allow the City.

Anderson suggested that Council look at several height differentials that had been pointed out in correspondence from City Attorney Tom Schultz and make some distinctions in what they want. The sidewalks and street ordinance changes on the companion agenda item in the regular meeting will go with the wireless antenna ordinance and include permitting and standards.

5. DISCUSSION ON AUDIT RFP RESULTS FOR YEAR 2019 - 2021

City Treasurer Weber presented the results from a joint RFP between the cities of Farmington and Farmington Hills for a firm to provide general audit services. Six firms submitted a response and Plante & Moran and Yeo & Yeo were selected to go forward in an interview process.

Discussion ensued about the qualities of each firm as spelled out in a summary sheet that was distributed to Council. Galvin reminded Council that the City is a relationship-driven community and Plante & Moran should have been asked to review their services and present their offer without going outside to make a search. He has confidence that Plante & Moran know our people and how our financial structure works. Taylor asked why the RFP was done, and what was the difference in price from last year. She expressed support of the judgement of staff. LaRussa asked who was auditor before last 5 year agreement and was informed that it was Plante & Moran. He expressed support of retaining Plante & Moran. Bowman thanked Weber and spoke about how important institutional knowledge is in finances. She also supports Plante & Moran.

Bowman suggested Council add approval of Plante & Moran as the City's auditors to the agenda of the March 18, 2019 regular meeting.

6. OTHER BUSINESS

No other business was heard.

7. COUNCIL COMMENT

No council comment was heard.

8. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Galvin, Councilmember

The meeting adjourned at 6:36 p.m.

Sara Bowman, Mayor Pro Tem

Mary J. Mullison, City Clerk

Approval Date:



Regular City Council Meeting
7:00 p.m., Monday, March 18, 2019
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on March 18, 2019, in Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 p.m. by Mayor Pro Tem Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Absent	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen
Director Demers
Superintendent Eudy
City Clerk Mullison
City Manager Murphy
City Attorney Saarela
City Treasurer Weber

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

Doug Reynolds, 23634 Longacre Street, shared the Emergency Preparedness Committee Tips of the Month.

4. **APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. **Accept Minutes from City Boards and Commissions**
 - B. **Council Meeting Minutes**
 - a. **02-11-19 Joint Meeting FINAL**
 - b. **02-19-19 Special DRAFT**
 - c. **02-19-19 Regular DRAFT**
 - d. **03-04-19 Regular DRAFT**
 - C. **Farmington Monthly Payments Report**
 - D. **Farmington Public Safety Monthly Report**
 - E. **Daniel Westendorf resignation from the Historical Commission**
 - F. **Special Event Application: Swing Farmington**
 - G. **Amend the City Fee Schedule – Chapter 3 Cemetery**

Move to approve the consent agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Galvin, Councilmember

5. **APPROVAL OF REGULAR AGENDA,**

Move to approve the regular agenda as amended, with the addition of Item 7G – Consideration to Approve a Proposal for Auditing Services.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Galvin, Councilmember

6. **PRESENTATION/PUBLIC HEARINGS**

A. **Proclamation recognizing Sergeant Reginald Madeline**

Mayor Pro Tem Bowman and Superintendent Demers presented a proclamation celebrating Sergeant Madeline's heroic rescue of a Farmington resident.

B. **Special Event Application: Best Ever Egg Hunt, Riley Park, April 21**

Don Bryant, Jr., Pastor of ONE Community Church, told Council about the event he would like to host in Riley Park to bring families together.

Move to approve the Special Event Request for ONE Community Church to hold the "Best Ever Egg Hunt" at Riley Park on Sunday, April 21 from noon until 2 p.m.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Galvin, Councilmember
SECONDER:	LaRussa, Councilmember

7. NEW BUSINESS

A. Consideration to accept bid and award the Public Surveillance Camera Project

Director Demers recapped the grant-supported project in question and introduced the winning bid. In response to a question by Galvin, Demers spoke of the company's familiarity with this type of project and history of completed projects in other communities. LaRussa asked whether the software package was included, and Demers responded that the department was already using the highest level of that particular software.

Move to accept bid and award the Public Surveillance Camera Project to Security Designs Inc. in the amount of: \$85,875.00.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	LaRussa, Councilmember
AYES:	Taylor, Bowman, Galvin, LaRussa
ABSENT:	Schneemann

B. Consideration to adopt resolution and allocate funds for the US-16 Drain Rehabilitation Project

Superintendent Eudy summarized the need for the US 16 Drain project and introduced Jeff Wilson, Drain Maintenance Engineer with Oakland County Water Resource Commissioner's office to assist Council in understanding the project scope.

Galvin thanked Wilson for being here and asked him for Oakland County's perspective on this project. Wilson suggested that maintenance on a quarter of the drain would be beneficial and allow roads to stay intact. Galvin spoke of projects that are below ground but not less impactful than more visible projects.

Bowman asked how long this concrete pipe will continue to serve. Wilson said concrete pipes live 50-75 years and it is good for the Council to be considering the age of the drains in the community. He also indicated that the pipe in question will hold for another 10 years, when the pipe is again up for inspection.

Move to adopt resolution and allocate \$130,000 for the US-16 Drain Rehabilitation Project managed by Oakland County Water Resource Commissioner's office (OCWRC).**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Bowman, Galvin, LaRussa, Taylor
ABSENT:	Schneemann

C. Consideration of resolution to Accept Oakland County West Nile Grant

Superintendent Eudy requested authorization for an annual grant from Oakland County to minimize or reduce mosquito larvae in the storm system.

Move to adopt resolution authorizing the City Manager to submit a reimbursement request to Oakland County in the amount of \$1,375.97 under the West Nile Fund program.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Galvin, Councilmember
SECONDER:	LaRussa, Councilmember
AYES:	Galvin, LaRussa, Taylor, Bowman
ABSENT:	Schneemann

D. Proclamation: Child Abuse Prevention and Awareness Month

City Manager Murphy gave background on the request from CARE House of Oakland County to proclaim April Child Abuse Prevention and Awareness Month.

Move to adopt proclamation naming the month of April Child Abuse Prevention and Awareness Month.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	LaRussa, Councilmember

E. Consideration to introduce amendment of Telecommunications Ordinance relating to wireless antennas

City Attorney Saarela gave a synopsis of the proposed ordinance amendment to allow regulation of small cell facilities.

Move to approve introduction of ordinance to amend the City of Farmington Code of Ordinances Chapter 30.5, "Telecommunications," to add a new Article III, Wireless Facilities in Right-of-Way, to establish requirements, standards, and regulations for access to and use of public right-of-way for wireless facilities that are not telecommunication facilities under Article III of Chapter 30.5.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Taylor, Councilmember

F. Consideration to introduce amendment of Streets and Sidewalks Ordinance relating to right-of-way permits for wireless antennas

City Attorney Saarela explained why this ordinance needs to accompany the preceding ordinance change.

Move to approve introduction of an ordinance to amend the City of Farmington Code of Ordinances Chapter 28, "Streets, Sidewalks and Other Public Places," Article 1, "In General," to amend and add definitions and amend and add requirements for placement and permitting of structures, equipment, facilities, and other installations in streets.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Galvin, Councilmember

G. Consideration to select firm to provide Auditing Services to the City.

City Treasurer Weber explained the RFP issued five years ago and described the process of deciding again on an auditing service provider for the City for the next three years. Galvin thanked the Treasurer's office for reviewing this and acknowledged his support for Plante & Moran. LaRussa asked who the last two providers were. Bowman expressed appreciation for collaboration with the 47th District Court, Farmington Library, and the City of Farmington Hills.

Move to approve proposal submitted by Plante & Moran for Audit Services for fiscal year years 2018/2019 – 2020/2021 and authorize the City Manager to enter into a contract for services subject to approval of the final form agreement by City Manager and City Attorney, including any minor non-substantive edits.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Galvin, Councilmember
AYES:	Bowman, Galvin, LaRussa, Taylor
ABSENT:	Schneemann

8. DEPARTMENT COMMENT

Demers announced that the new crosswalk signs are now up. He thanked the DPW administration and workers for the quick installation. The in-street signs have been customized and will soon be up, and an educational video will soon be produced. Bowman asked about the educational period and Demers responded that information will be placed on all sorts of social media, and officers will be helping both pedestrians and drivers to comply with the new ordinance.

Eudy reminded homeowners to check downspouts and street drains as spring showers are upon us. He also asked that residents not flush wipes and reduce the amount of fats, oil, and grease going down the drain.

Weber announced that water bills are now being sent out via email and can be paid online to provide convenience for residents.

Christiansen updated Council on Planning Commission activities and various projects going to several committees about the Blue Hat Coffee PUD. He also mentioned that the Maxfield Training Center project is still in play.

Murphy announced a joint Council meeting with Farmington Hills to hear about the possibility of municipal broadband services on Monday, followed by a Special Council Meeting at Farmington City Hall dealing with budget issues.

9. CITY COUNCIL COMMENTS

LaRussa admitted to being troubled by residential possibilities of small cell tower placement. He was looking forward to seeing as many people as possible to the meeting about Municipal Broadband.

Galvin reminded residents that it is budget time. He spoke about unbudgeted expenses, invisible infrastructure with invisible needs, and that until the millage funds are available, we are deficit spending.

Bowman will be at the Michigan Municipal League Capitol conference in Lansing next week. She feels it will be beneficial because it provides an opportunity to learn about State initiatives and sharing with representatives from other municipalities.

10. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Galvin, Councilmember
SECONDER:	Taylor, Councilmember

Meeting adjourned at 8:07 p.m.

Sara Bowman, Mayor Pro Tem

Mary J. Mullison, City Clerk

Approval Date:

**To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



Special Council Meeting
7:30 p.m., Monday, March 25, 2019
Conference Room
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on March 25, 2019, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:31 p.m. by Mayor Steve Schneemann.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Clerk Mullison
City Manager Murphy
City Attorney Schultz
City Treasurer Weber

2. Approval of Agenda

Move to approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

3. Public Comment

No public comment was heard.

4. Discussion of Budgeting of Millage Dollars for 2019/20

City Manager Murphy requested guidance from Council on the topic of budgeting with millage dollars to help determine priorities and desired outcome with spending timelines. He explained that the financial figures provided for discussion are only being offered as a starting point. A list of needs provided by administration was explained and departmental priorities were outlined.

Council questioned administration about priorities and specific items on the list, giving recommendations to proceed for more detailed budget planning. Discussion ensued regarding replenishing the Capital Improvement Fund, wish list fulfillment, and honoring the desires of residents as evidenced by civic engagement exercises and the passage of the millage request last November.

Murphy was given direction on priorities for the 2019-2020 budget. Treasurer Weber was asked to bring information back to Council on bonding to cover repair funds.

5. Other Business

No other business was heard.

6. Council Comment

LaRussa thanked Council for attending the earlier Joint Meeting with Farmington Hills about Municipal Broadband.

Schneemann thanked LaRussa for all of his work on the Municipal Broadband Committee and thought that municipal broadband might become a fourth utility.

7. Adjournment

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

The meeting adjourned at 9:37 p.m.

Steve Schneemann, Mayor

Mary Mullison, City Clerk

Approval Date:



Regular City Council Meeting
7:00 p.m., Monday, April 1, 2019
Conference Room
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on April 1, 2019, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 pm by Mayor Steve Schneemann.

1. Roll Call

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Clerk Mullison
City Manager Murphy
City Treasurer Weber (arrived 7:38 pm)
City Attorney Zalewski

2. Approval of Agenda

Move to approve the regular meeting agenda with the removal of Item 4. Special Event Application: Friends of FASD 5K.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	LaRussa, Councilmember

3. Public Comment

Sarah Davies, 23120 Violet, announced that the Great Farmington Cleanup Day sponsored by Keep Farmington Beautiful and the Jaycees would be held on April 27, 2019. She also spoke about the ordinance pertaining to marihuana establishments that will be considered at this meeting.

4. Consideration to approve the introduction of an ordinance relating to fireworks

City Manager Murphy explained that the State Legislature has changed the hours in which fireworks would be allowed and that Farmington's ordinance could be amended to better align with the current legislation.

Council questioned City Attorney Zalewski and Murphy about definitions in the amendment, scope of the changes and alignment with state laws, whether Farmington Hills had adopted a similar ordinance, and whether more dates should be considered when listing the allowable instances in which fireworks can be used.

Move to approve introduction of an Ordinance to amend The City of Farmington Code of Ordinances, Article V, "Offenses Against Public Peace," Section 20-117, "Fireworks," in order to amend regulations of the times during which consumer fireworks may be discharged, include additional restrictions on the discharge of fireworks, and amend the penalties for violations of this section.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Galvin, LaRussa, Schneemann, Taylor, Bowman

5. Second reading and consideration to adopt amendment of Telecommunications Ordinance relating to wireless antennas

Murphy explained that there were no changes made to the first reading of this ordinance. Discussion followed.

Move to adopt an ordinance to amend the City of Farmington Code of Ordinances Chapter 30.5, "Telecommunications," to add a new Article III, Wireless Facilities in Right-of-Way, to establish requirements, standards, and regulations for access to and use of public right-of-way for wireless facilities that are not telecommunication facilities under Article III of Chapter 30.5.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Bowman, Mayor Pro Tem
AYES:	LaRussa, Schneemann, Taylor, Bowman, Galvin

6. Second reading and consideration to adopt amendment of Streets and Sidewalks Ordinance relating to right-of-way permits for wireless antennas

Murphy presented a companion ordinance to the Telecommunications ordinance amendment relating to right-of-way permits for wireless antennas.

Move to adopt an ordinance to amend the City of Farmington Code of Ordinances Chapter 28, "Streets, Sidewalks and Other Public Places," Article 1, "In General," to amend and add definitions and amend and add requirements for placement and permitting of structures, equipment, facilities, and other installations in streets.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Schneemann, Taylor, Bowman, Galvin, LaRussa

7. Consideration to approve the introduction of an ordinance amending the City of Farmington Code of Ordinances to prohibit marihuana establishments within the boundaries of the City

Murphy gave background about an ordinance to opt out of allowing marihuana establishments within the boundaries of the city until regulations get straightened out on a legislative level. He indicated that city administration was recommending that the City opt out at this time.

Discussion about the first reading of this ordinance included the ramifications of opting out, whether limitations could be placed on establishments if opting in, and how other communities are reacting to the opportunity to opt out. Issues regarding state legislation were also discussed: that regulations have not been set as yet, what limitations are being placed on municipalities by the state, and whether the City will have time to react once the regulations have been published. Questions arose about allowing establishments that could not open federal bank accounts, safety concerns in the city, the social impact on residents, and the family nature of Farmington.

It was decided that further study and discussion was warranted on this topic, and several suggestions were given for changes in the ordinance amendment. A "trigger" for Council to revisit the topic a specific amount of time after the state publishes marihuana establishment regulations was requested to be included in the next reading of the ordinance.

Zalewski suggested that ordinance changes should be made before they are needed. He indicated that there was a risk in waiting because the final product might be something the City would be stuck with and agreed that there was some time yet to make a final decision. He said that the opt out is essentially a moratorium until the City is ready to opt in if that decision is desired. Opting out now would give Council a breathing space.

Move to approve the introduction of an Ordinance amending the City of Farmington Code of Ordinances to prohibit marihuana establishments within the boundaries of the City pursuant to the Michigan Regulation and Taxation of Marihuana Act, Initiated law 1 of 2018, MCL 333.27951, et seq. to include a request for staff and legal to review and recommend a period of time to bring this back to Council following the enactment by the State of Michigan.**

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Galvin, Councilmember
AYES:	Taylor, Bowman, Galvin, LaRussa, Schneemann

8. Other Business

Murphy and City Treasurer Weber requested a discussion of floor surfacing for Sundquist Pavilion so that they could bring it back to Council as a budget amendment. Handouts of surface examples and vendor recommendations were distributed. Administration was instructed to advance the project and submit the budget amendment at the next meeting.

9. Council Comment

Taylor asked city administration about the timeline for the Oakland Street project.

Bowman commented on how following social media regarding marijuana led her to comments regarding the public not knowing when our meetings are. She wanted to be sure this information is being pushed out and available appropriately and would like to see clarification about where taxes are used and where marijuana revenue would be leveraged. She asked administration to answer public speculation about whether water bills are related to marijuana revenue. Murphy stated that water is an enterprise fund and that water rates are set through the Great Lakes Water Authority with charges based on individual usage, and that any revenue from marijuana establishments would not affect water bills.

11. Adjournment

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

The meeting adjourned at 8:03 p.m.

Steve Schneemann, Mayor

Mary Mullison, City Clerk

Approval Date:

**To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.

**Farmington City Council
Agenda Item**

**Council Meeting
Date:** April 15, 2019

**Item Number
4D**

Submitted by: Amy Norgard, Controller

Agenda Topic

Farmington Monthly Payments Report – March 2019

Proposed Motion

Approve Farmington Monthly Payments Report – March 2019

Background

See attachment

Materials Attached

AP Monthly Payments Report 03312019

Agenda Review

Department Head

Finance/Treasurer

City Attorney

City Manager

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF MARCH 2019

FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 550,193.52
202	MAJOR STREET FUND	\$ 63,565.14
203	LOCAL STREET FUND	\$ 11,419.90
243	BROWNFIELD REDEVELOP AUTHORITY	\$ 0.00
355	GROVE SA DEBT SERVICE FUND	\$ 250.00
592	WATER & SEWER FUND	\$ 338,019.31
595	FARMINGTON COMMUNITY THEATER FUND	\$ 35,194.61
640	DPW EQUIPMENT REVOLVING FUND	\$ 14,736.32
701	AGENCY FUND	\$ 11,431.89
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 57,539.83
	TOTAL CITY PAYMENTS ISSUED:	\$ 1,082,350.52
136	47TH DISTRICT COURT FUND	\$ 70,009.34
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 8,766.50
290	FRIENDS OF THE GOVERNOR WARNER MANSION	\$ 0.00
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$ 78,775.84
	TOTAL PAYMENTS ISSUED	\$ 1,161,126.36

A detailed Monthly Payments Report is on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF MARCH 2019

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
Agency Tax	Farmington Public Schools	Tax Payment #21	12,700.07
Agency Tax	Oakland County	Tax Payment #21	2,989.04
Agency Tax	Farmington Comm. Library	Tax Payment #21	726.35
Agency Tax	Farmington Public Schools	Tax Payment #22	11,986.44
Agency Tax	Oakland County	Tax Payment #22	12,956.43
Agency Tax	Farmington Comm. Library	Tax Payment #22	1,624.85
General Fund	Chase (Payroll Acct)	Direct Deposit Payroll	214,984.82
General Fund	Federal Gov't	W/H & FICA Payroll	76,776.99
General Fund	MERS	February Transfer	56,129.68
General Fund	MERS HCSP	February Transfer	4,455.00
Agency	Total Administrative Services Corp.	Flexible Spending Accounts	2,190.70
TOTAL CITY ACH TRANSFERS			397,520.37
Court Fund	Chase (Payroll Acct)	Direct Deposit Payroll	91,003.88
Court Fund	Federal Gov't	W/H & FICA Payroll	31,940.04
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,838.40
Court Fund	ICMA	Health Savings/401 Accounts	1,940.10
TOTAL OTHER ENTITIES ACH TRANSFERS			126,722.42



FARMINGTON PUBLIC SAFETY DEPARTMENT

23600 Liberty Street
Farmington, MI 48335
248-474-4700

Frank J. Demers, Public Safety Director



MONTHLY PUBLIC SAFETY REPORT – MARCH 2019

March 1, 2019 through March 10, 2019

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
207	124	10	1	2

ARREST TYPE & QUANTITY

OWI	OUID	DWLS	WARRANT	FELONY
0	0	6	9	1

SUMMARY OF NOTABLE INCIDENTS

Customer Trouble

On 03/04/2019 at approximately 6:00pm, Farmington officers were called to the 23300 block of Farmington Rd for a customer causing trouble in the store. The caller advised officers that a male subject in his 30's was irate with employees and swearing at them and possible had spit on an employee. The customer had left the location prior to officers arriving at the store. Officers checked the surrounding area and located the subject. The subject was cited for Disorderly Conduct and advised to not return to the store.

Fraud

On 03/05/2019 a citizen came to the front desk of the police station to report a Fraud. The victim stated that there was a business transaction made with a subject from out of state and was mailed a check for payment of services. The victim deposited the check into an account and later learned that the check was fraudulent.

Disorderly Conduct

On 03/08/2019 at approximately 6:25am, Farmington officers were called to the 23000 block of Orchard Lake for a suspicious person. The caller advised that a male subject was sitting in their car. Officers made contact with the 23 year old male subject and learned that he was walking home after drinking alcohol at a bar and attempted to go to a family members house nearby. The subject advised officers that he went to the wrong house and decided to sleep in a vehicle. Officers took the subject into custody for Disorderly Conduct and he was housed at the Farmington jail.

Suspicious Circumstance

On 03/09/2018 at approximately 1:50pm, officers were called to the Drakeshire Apartment Complex for a Suspicious Circumstance. The caller advised officers that a tall male subject was observed near a vehicle in the parking lot. The subject appeared to be trying to gain access to the vehicle. When the caller yelled at him, he ran away. There was no damage to the vehicle and it did not appear to be broken into.

Customer Trouble

On 03/10/2019 at approximately 7:50pm officers were called to the 22700 block of Orchard Lake Rd for a Customer Trouble. Officers were advised that a male subject in his 40's was causing a disturbance at the business. Officers learned that the customer was upset and yelled at employees for making his order wrong. A manager requested that officers ask the subject to leave which he did without further incident.

Downed Wires

On 03/10/2019 at approximately 11:30pm, officers were called to the area of M5/Grand River for Downed Power lines. Officers observed a power line laying across all lanes of traffic on M5. Officers closed down a section of M5 for approximately 4 hours while DTE crews responded and removed the power line.

March 11, 2019 through March 17, 2019

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
219	113	23	4	5

ARREST TYPE & QUANTITY

OWI	OUID	DWLS	WARRANT	FELONY
2	0	6	9	0

SUMMARY OF NOTABLE INCIDENTS

Operating While Intoxicated

On March 13, 2019 at approximately 2:25 am an officer stopped a vehicle for speeding 85 mph in a 70 mph zone on M-5 and Farmington. The officer detected an odor of intoxicants coming from the vehicle. The 27 year old female driver admitted to having a beer after work. The driver failed field sobriety tests with a PBT of .13(9). The driver was arrested for OWI and the vehicle impounded. The driver submitted to a breath test at the station with a result of .14/.14. The driver received a citation for OWI and was housed until sober.

High BAC/Operating While Intoxicated

On March 15, 2019 at approximately 4:45 pm a Commander stopped a vehicle for speeding 48 mph in a 35 mph zone at Grand River and Wilmarth. The officer detected an odor of intoxicants coming

from the vehicle. The 22 year old female driver admitted to consuming shots of Vodka. The driver failed field sobriety tests with a PBT of .20(9). The driver was arrested for OWI and the vehicle impounded. The driver was too intoxicated to complete a breath test so a search warrant for blood was completed. The driver received a citation for High BAC and was housed until sober.

Customer Trouble

On March 15, 2019 at approximately 2:05 am an officer responded to Cass Street on an argument between an Uber driver and his customer. The customer was upset the Uber driver did not pull into her driveway prior to pick up. The customer cancelled the ride and filed a complaint with Uber.

Trespass/Warrant arrest

On March 16, 2019 at approximately 7:28 pm a Sergeant was flagged down in the Zap Zone parking lot by the Manager. The Manager advised of a loud argument between two males in the business. Officers spoke with the parties and identified the 23 and 25 year old subjects. The 25 year old was subsequently arrested on an outstanding traffic warrant. The Manager also wished to advise both subjects of a No Trespass Order. Both subjects were advised not to return to Zap Zone or face arrest. The 25 year old was transported to the station on the warrant and lodged.

March 18, 2019 through March 24, 2019

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
254	135	23	1	3

ARREST TYPE & QUANTITY

OWI	OUID	DWLS	WARRANT	FELONY
3	1	13	10	1

SUMMARY OF NOTABLE INCIDENTS

Larceny

On 03/18/2019 at approximately 2:00 pm Farmington officers responded to the 22000 block of Sherwood for a Larceny Compliant. Officers learned from the resident that he recently noticed some items missing from his home. The resident suspected a 24 year old female who had recently befriended another resident of the home. Investigators interviewed the possible suspect who confessed to stealing the items along with a 25 year old male friend of hers to sell the items for money. Officers arrested both subjects and the case will be presented to seek charges.

Home Invasion

On 03/21/2019 at approximately 3:40pm officers responded to the 21000 block of Birchwood for a possible Home Invasion. The resident stated that a white male with dark brown or black short hair and goatee wearing a black jacket and hood entered the attached garage through an unlocked door. When the resident confronted the subject he fled the home and area. The investigation continues.

Damage to Property

On 03/24/2019 a property manager from the Kingslane apartment complex reported that someone had broken the glass window to the front entry of one of the buildings. Officers interviewed some of the residents. It was learned that one of the residents had been told by another resident that he couldn't get in the building and began pulling on and shaking the door really hard when the glass broke. Officers spoke with the 26 year old male who confirmed that he broke the glass door. Officers issued the male a citation for Damaging Property.

March 25, 2019 through March 31, 2019

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
253	138	20	4	1

ARREST TYPE & QUANTITY

OWI	OUID	DWLS	WARRANT	FELONY
1	1	9	8	1

SUMMARY OF NOTABLE INCIDENTS

Fraud

On March 27, 2019 a resident reported at the front desk that an unauthorized purchase was made at Zales.com, using their credit card. The case will be forwarded to a Detective for follow up.

Fraud

On March 28, 2019 a resident reported at the front desk that an unauthorized purchase was made from American Musical Supply, using their credit card. The victim stated that the item was delivered to a hotel in Holland, Michigan. The case will be forwarded to a Detective for follow up.

CCW

On March 30, 2019 at approximately 11:08 pm, an officer stopped a vehicle on west bound M5 and Farmington Road for improper lane use and no insurance. As a result of the traffic stop, the officer learned that the 29 year old, male driver had a suspended license and an active warrant for his arrest. During the subsequent search of the vehicle, the officer found that the driver was in possession of a stun gun and pepper spray. The subject was arrested and case turned over to a Detective for follow up and presentation to the Oakland County Prosecutors Office.

Found Bicycle

On March 31, 2019 an officer recovered a purple Kent Terra 2.4 girl's mountain bike. The bike was found on the sidewalk near St. Gerald's church and entered as found in property.

ADDITIONAL INFORMATION

During the month of February, all public sworn public safety officers participated in Rescue Intervention Training (RIT) and self-contained breathing apparatus (SCBA) awareness training

We were honored to participate in the Leadership Day event at Longacre Elementary School. Congratulations to all of the Longacre staff and students who put on a great show for us and taught us a lot about what they are doing to foster positive behavior leadership in their school.



ABBREVIATED SUMMARY OF OFFENSES

Crime Part	MARCH 2019 Totals	MARCH 2018 Totals	% Change	Year To Date 2019	Year to Date 2018	% Change
Part A	11	32	-65%	53	68	-22%
Part B	28	15	-46%	52	58	-10%
Part C	918	1033	12%	3065	2776	10%
Assault	1	2	-50%	10	12	20%
Burglary	1	0	-	5	1	400%
Larceny	3	3	-	7	7	-
Larceny LFA	0	2	-100%	1	2	-50%
Narcotics	0	19	-100%	3	35	-91%
OWI	11	7	54%	26	11	136%
Traffic Crashes	15	20	-25%	79	77	2%
Fire Calls	19	23	-17%	64	41	56%
Medical Calls	95	79	20%	259	229	13%
Traffic Stops	542	602	11%	1649	1863	12%
Calls for Service	1041	1130	8%	3060	3393	10%

Farmington City Council Staff Report	Council Meeting Date: April 15, 2019	Item Number 4E
Submitted by: Melissa Andrade		
Agenda Topic 2019 South Farmington Baseball League Parade		
Proposed Motion Move to authorize the event permit for the South Farmington Baseball Parade, Saturday, May 4, 2019 at 9 a.m. until about 2 p.m.		
<p><u>Background</u></p> <p>The South Farmington Baseball League has requested authorization to hold its annual parade on May 4, 2019 at 9 a.m. The request was to have the parade participants' stage on the west side of city hall. The participants/parade will then process north across Grand River, east on Oakland Street, north on Farmington Road, east on Shiawassee Street and then end at City Park.</p> <p>The proposed route does not cause the public safety department any concerns as this is the normal parade route from past years that has worked without incident. Farmington Public Safety will have three officers assist with this parade on overtime.</p>		
Materials: Event application		



CITY USE ONLY	
Approval Needed:	
<input type="checkbox"/>	City Manager
<input type="checkbox"/>	City Council
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Denied

City of Farmington Special Event Application

This application is for all events in Riley Park and any other city event that will bring in more than 100 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 60 days prior to the starting date of the event.

Sponsoring Organization's Name South Farmington Little League
 Organization Phone: ~~248-890-7000~~ 248-704-7544
 Organization Address P.O. Box 1067 Farmington, MI 48332
 Organization's Agent: Dan Irvin Phone: 248-704-7544
 Agent's Title: Marketing/Community Relations E-mail: DanIrvin20@gmail.com
 Agent's Address: 21323 Cass St Farmington Hills, MI 48335
 Event Name: South Farmington Little League Opening Day Parade
 Event Purpose: Celebration of Opening Day
 Event Dates: 05/04/19
 Event Times: 9am - 2pm
 Event Location: Farmington City Hall to Shiawassee Park
 Number of People Expected: 350

1. **Type of Event:** Based on policy section 2, this event is:

- City Operated Event
 Co-sponsored Event
 Private Event

 Prohibited in Riley Park
 Non-Profit Event
 For-Profit Event

2. **An Event Map [is] [is not] attached.** If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lot that you are requesting to be blocked off.

Riley Park Permit Fee:
 \$100 residents/\$200 non-residents

3. **Vendors:** Food Concessions (YES) (NO) Other vendors (YES) (NO)
Food Truck (YES) (NO)

If food truck, please complete the food truck registration, which you can obtain from the City Manager's office.

If yes, refer to Policy Section IV.2.M for license and insurance requirements.

If yes, please list all of the vendors by vendor name:

TBD

4. **For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity.** Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager's office shall be responsible for determining whether this requirement has been met.

() I have invited local businesses to participate.

Those invited include: _____

5. **Exempt Parking:** Are you requesting exempt Parking? (See Policy Section 5)
(YES) (NO)

If yes, list the lots or locations where exempt parking is requested:

6. **Other Requests:**

Event Signs: Will this event include the use of signs (YES) (NO)

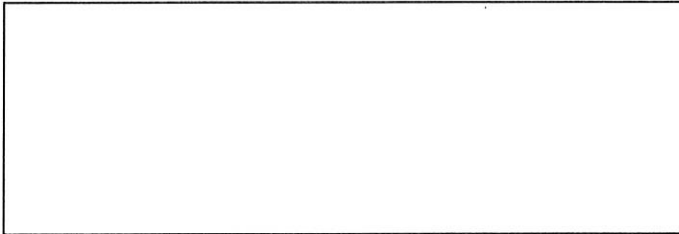
If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: Please complete sign illustrations below.

Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Total square footage of the banner cannot exceed 32 square feet.

Banner Length

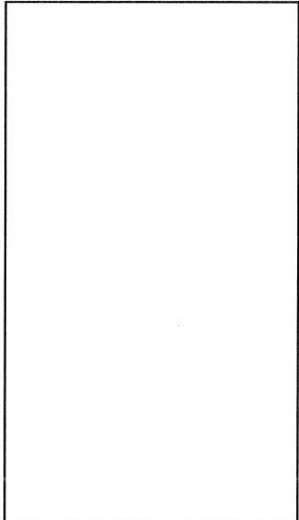
Width



Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet

Width



Height

Write copy of sign in the box.

7. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
- a. For public events, a certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy. (see Event Policy Sec. IV.2.K for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section IV.2.M)
 - c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section IV.2.L)
 - d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section IV.2.N)
 - e. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Section IV.2.R)
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections IV.2 e and f.

As the duly authorized agent of the sponsoring organization, thereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

3/22/19
Date


Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least sixty (60) days prior to the first day of the event to:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474-5500, ext. 2221

Parade Route:

We will exit the lawn of Farmington City Hall, cross Grand River and head east on Oakland Street towards the Masonic Temple. We will then turn left and walk north on Farmington Road towards Shiawassee. We will turn right on Shiawassee heading east until the parade reaches the fields at Shiawassee Park.

Sincerely,

Dan Irvin

South Farmington Little League

248-704-7544

Farmington City Council Staff Report	Council Meeting Date: April 1, 2018	Item Number 4F
Submitted by: Melissa Andrade		
<u>Agenda Topic</u> Special Event Application: Friends of FASD 5K fund raiser		
<u>Proposed Motion:</u> Move to approve the Special Event Application for the Friends of FASD 5K fundraising event from 7 a.m. until noon beginning and Shiawassee Park on Sept. 21, 2019.		
<u>Background:</u> In 2018, Kari Jo Wagner has worked with Farmington Public Safety and Council Member/Runner Sara Bowman to select an appropriate route for the 5K. Last year's event was a success and the organization would like to hold the event again this year. They are hoping for 150 participants. This fun run is a fundraising event for the Friends of FASD (Fetal Alcohol Spectrum Disorders).		
<u>Materials:</u> Application Route Map		



Approval Needed:

- City Manager
- City Council

- Approved
- Denied

City of Farmington Special Event Application

This application is for all events in Riley Park and any other city event that will bring in more than 100 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 60 days prior to the starting date of the event.

Sponsoring Organization's Name Friends of FASD

Organization Phone: 773 - 329 - 3058

Organization Address 30896 Huntsman Dr E, Farmington Hills 48331

Organization's Agent: Kari Jo Wagner Phone: 773-329-3058

Agent's Title: Founder E-mail: _____

Agent's Address: 30896 Huntsman Dr E, FH 48331

Event Name: Friends of FASD 5K

Event Purpose: fundraise grants for children with FAS

Event Dates: Saturday, September 21st 2019

Event Times: 5K start 8³⁰ AM / setup: clean 7AM-12 noon

Event Location: Shiawasse Park, see attached 5K map

Number of People Expected: 150

1. **Type of Event:** Based on policy section 2, this event is:

- City Operated Event
- Co-sponsored Event
- Private Event
Prohibited in Riley Park
- Non-Profit Event
- For-Profit Event

2. **An Event Map** **[is]** **[is not]** attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lost that you are requesting to be blocked off.

3. **Vendors:** Food Concessions (YES) ~~(NO)~~ Other vendors (YES) ~~(NO)~~
Food Truck (YES) ~~(NO)~~

If food truck, please the complete food truck registration, which you can obtain from the City Manager's office.

If yes, refer to Policy Section IV.2.M for license and insurance requirements.

If yes, please list all of the vendors by vendor name:

4. **For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity.** Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager's office shall be responsible for determining whether this requirement has been met.

() I have invited local businesses to participate.

Those invited include: _____

5. **Exempt Parking:** Are you requesting exempt Parking? (See Policy Section 5)
(YES) (NO)

If yes, list the lots or locations where exempt parking is requested:

6. **Other Requests:**

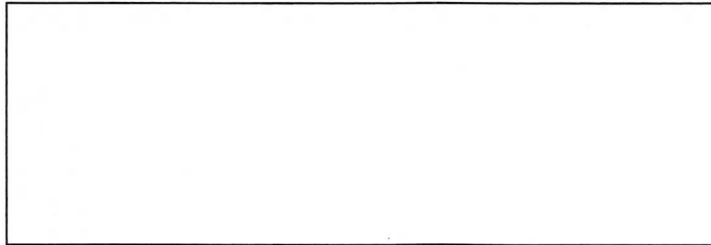
Event Signs: Will this event include the use of signs (YES) ~~(NO)~~
If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: Please complete sign illustrations below.

Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Total square footage of the banner cannot exceed 32 square feet.

Banner Length

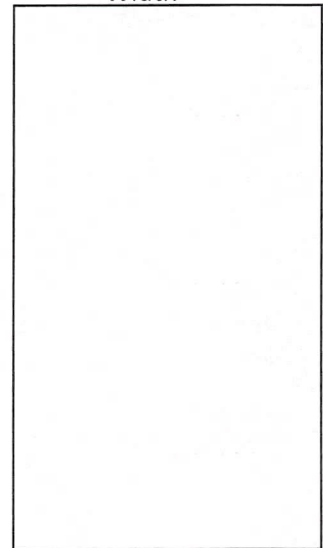
Width



Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet

Width



Height

Write copy of sign in the box.

7. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
- a. For public events, a certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy. (see Event Policy Sec. IV.2.K for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section IV.2.M)
 - c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section IV.2.L)
 - d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section IV.2.N)
 - e. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Section IV.2.R)
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections IV.2 e and f.

As the duly authorized agent of the sponsoring organization, thereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

3/20/2019
Date

Kai Jo Wagner
Signature of Sponsoring Organization's Agent

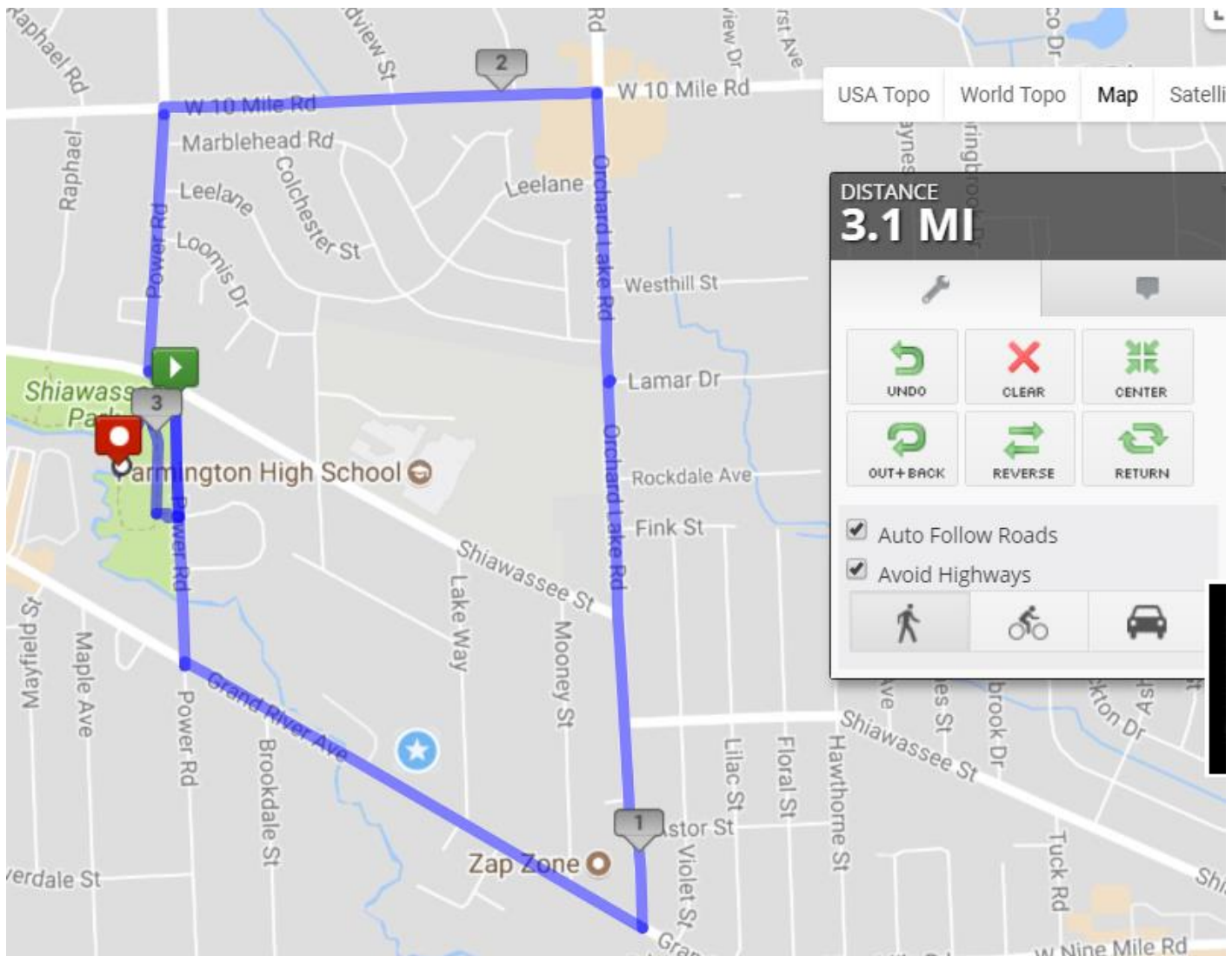
RETURN THIS APPLICATION at least sixty (60) days prior to the first day of the event to:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474-5500, ext. 2221

Proposed route for the 2019 Friends of FASD 5K
(Same route as the previous year)

1. Green Arrow is Start
2. Power Road South to Grand River
3. East on Grand River to Orchard Lake Road
4. North on Orchard Lake Road to 10 Mile Road (enjoy the smell of Greene's!)
5. West on 10 Mile Road to Power Road
6. South on Power Road (ROAD CROSSING @ Crosswalk at Shiawassee)
7. Enter Park and follow the dirt path around to finish



**Farmington City Council
Staff Report**

**Council Meeting
Date: April 15, 2019**

**Item
Number
4G**

Submitted by: Melissa Andrade

Agenda Topic:

Historical Commission resignation

Proposed Motion: NA consent agenda

Background:

Stan Bawol submitted his resignation from the Historical Commission. His term expired in March 31, 2019.

This makes two vacancies on the Historical Commission; we have posted the openings and have two applicants at this time.

The Historical Commission is in the process of re-writing its bylaws to proposed fewer members on the board.

Materials: Letter of resignation.

In an email from Stan Bawol to the Historical Commission on March 25, 2019:

Please accept my resignation from the Farmington Historical Commission. I am sorry that family and other situations have prevented me from participating actively as I intended. I do not see circumstances changing and would like you to find a replacement.

While I may appear flippant in my attitude sometimes I am interested in maintaining the wonderful character of Farmington. I am sorry I cannot devote the time to participate forward with the commission.

I thank you, my friends and neighbors, for your efforts on behalf of my longtime hometown.

Sincerely, Stan Bawol

Farmington City Council Staff Report	Council Meeting Date: April 15, 2019	Item Number 6A
Submitted by: Melissa Andrade		
Agenda Topic: Special Event Application: Farmington Hills Optimist Club presents: Childhood Wellness/Childhood Cancer Walk		
Proposed Motion: Move to approve the Farmington Hills Optimist Club special event application for a Childhood Wellness/Cancer Run/Walk on Saturday, June 8, 2019 through City of Farmington neighborhoods as proposed in the submitted map.		
Background: Public Safety reviewed the route and recommend two overtime officers be placed at the road crossings. The cost of the officers will be \$235, the Optimist Club has agreed to pay this fee.		
Materials: Application, flier, map		



CITY USE ONLY	
Approval Needed:	
<input type="checkbox"/>	City Manager
<input type="checkbox"/>	City Council
<hr/>	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Denied

City of Farmington Special Event Application

This application is for all events in Riley Park and any other city event that will bring in more than 100 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 60 days prior to the starting date of the event.

Sponsoring Organization's Name Farmington / Farmington Hills Optimist Club

Organization Phone: Ken Wasmer (cell) 248-533-1150 / Tom Neal (cell) 248- 568-6204

Organization Address Farmington Hills Optimist Club - P.O. Box 2203 Farmington Hills, Mi 48333

Organization's Agent: Ken Wasmer / Tom Neal Phone: Ken 248-533-1150 /Tom 248-568-6204

Agent's Title: Current President / Board Member E-mail: kwasmer1@gmail.com / tneal@sbcglobal.net

Agent's Address: 33501 Argonne Rd. Farmington Hills / 29172 Leesburg Ct. Farmington Hills

Event Name: Childhood Wellness / Childhood Cancer Walk

Event Purpose: Raise Funds for S.E. Michigan Childhood Wellness programs

Event Dates: Saturday June 8, 2019

Event Times: Registration 8:30 - 10 am; Run / Walk 10 am start

Event Location: Start / end Farmington Brewery - see attached route map

Number of People Expected: 150 - 200

1. **Type of Event:** Based on policy section 2, this event is:

- City Operated Event
 Co-sponsored Event
 Private Event
Prohibited in Riley Park
- Non-Profit Event
 For-Profit Event

2. **An Event Map [is] [is not] attached.** If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lost that you are requesting to be blocked off.

3. **Vendors:** Food Concessions (YES) (No) Other vendors (YES) (No)

If yes, refer to Policy Section 13 for license and insurance requirements.

If yes, please list all of the vendors by vendor name:

4. **For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity.** Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager’s office shall be responsible for determining whether this requirement has been met.

() I have invited local businesses to participate.

Those invited include: Farmington Brewing Company

Farmington Run Club

Farmington Farmer's Market

5. **Exempt Parking:** Are you requesting exempt Parking? (See Policy Section 5)
(YES) (NO)

If yes, list the lots or locations where exempt parking is requested:

Lot behind Brewery / Cowleys and surrounding area

6. **Other Requests:**

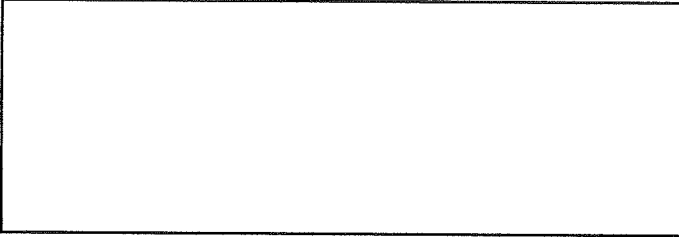
7. **Event Signs:** Will this event include the use of signs (YES) (NO)
If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: Please complete sign illustrations below.

Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Total square footage of the banner cannot exceed 32 square feet.

Banner Length

Width

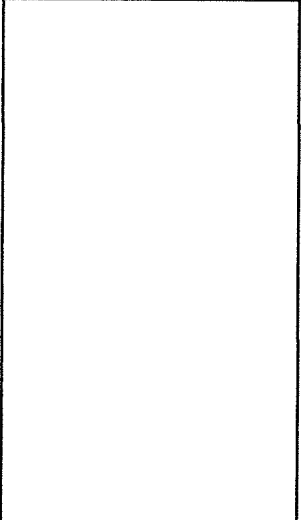


Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet

Width

Height



Write copy of sign in the box.

8. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
- a. For public events, a certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section 12)
 - c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section 11)
 - d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 13)
 - e. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Sections 11 and 16)
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections 3 and 4.

As the duly authorized agent of the sponsoring organization, thereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

Date

Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least sixty (60) days prior to the first day of the event to:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

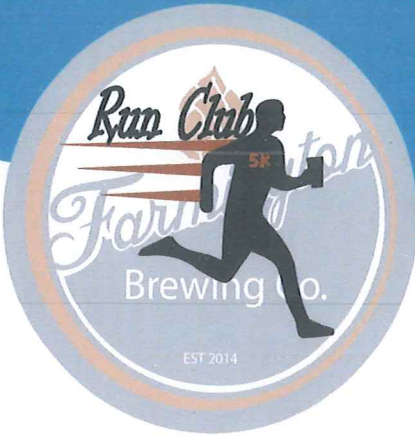
Phone: 248-474-5500, ext. 2221

MICHIGAN OPTIMISTS

RUN/Walk for Childhood Health and Wellness

A Family Friendly Event

Hosted by the Farmington/Farmington Hills Optimist Club



5K RUN/WALK

Saturday
June 8, 2019

Race Day
Registration
Begins at 8:30 am

Farmington Brewing, Co.
3336 Grand River Avenue
Farmington, MI

Registration \$25
(Includes a T-Shirt)

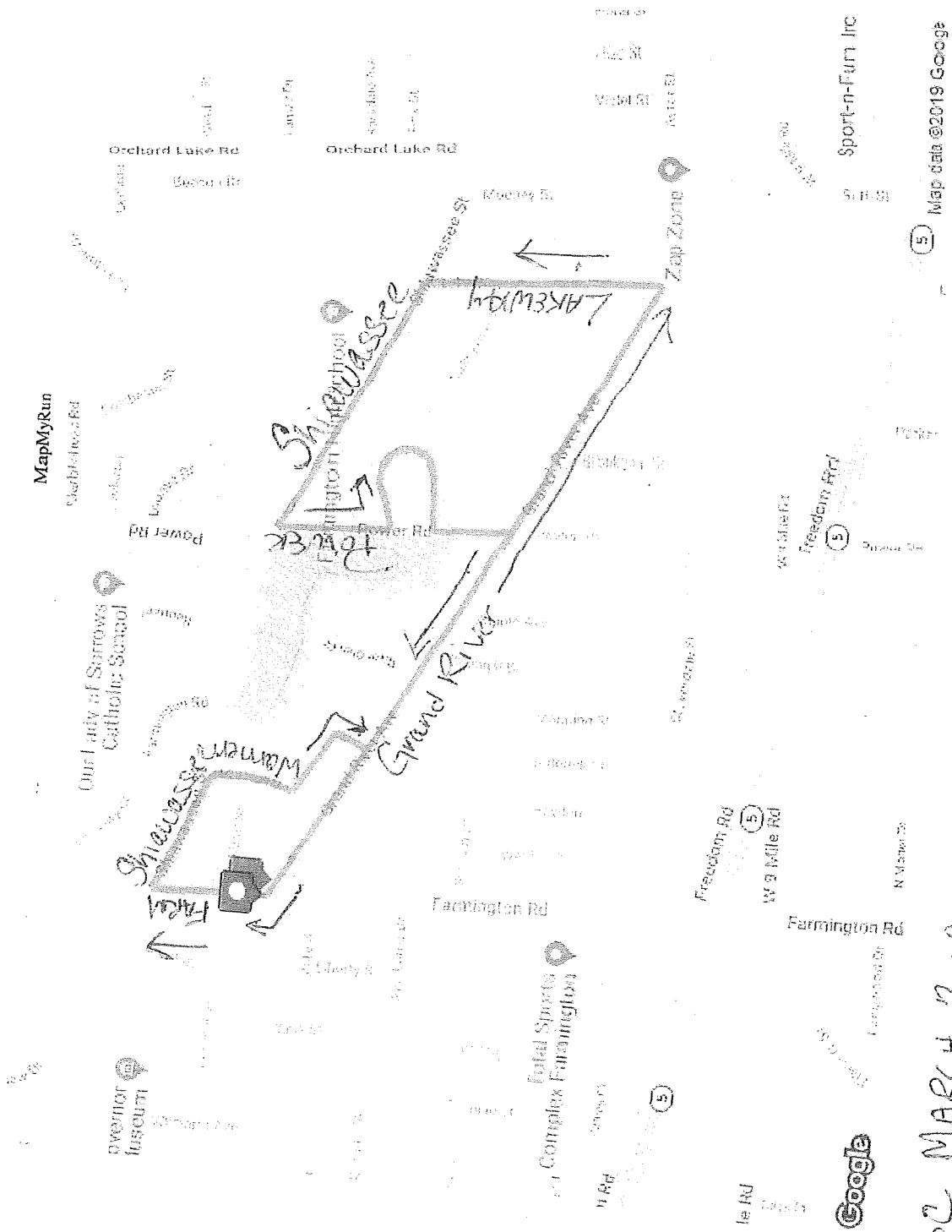
Run/Walk Begins
at 10:00 am



The run/walk is handicap accessible
Sponsorships are available online!

Register online at: www.firstgiving.com/oif/michiganoptimist2019

Proceeds to benefit the Michigan Optimist Health and Wellness Campaign



FBC MARCH 2019
3.14



FARMINGTON PUBLIC SAFETY DEPARTMENT

23600 Liberty Street
Farmington, MI 48335
248-474-4700

Frank J. Demers, Public Safety Director



April 15, 2019

Honorable Steven Schneemann, Mayor
The Council of the City of Farmington
David Murphy, City Manager

It is my pleasure to present the 2018 Farmington Public Safety Department annual report. This report will provide you with an overview of the public safety department. It includes crime data, major case summaries, community policing initiatives and much more.

2018 was an exciting year filled with accomplishments. The department finished the year with the lowest number of Part A (serious) crimes ever recorded in department history. In addition, the department set another record with the lowest number of burglaries ever recorded. In June of 2018, the department became the 6th agency in the State of Michigan to be accredited by the Michigan Association of Chiefs of Police Law Enforcement Accreditation Commission. The path to achieving accreditation took over two years and involved hundreds of hours of work to revise policies and procedures to ensure that they meet the highest standards of efficiency and professionalism.

Farmington continues to rank as one of the safest communities in Michigan and 2018 was no exception. The City was recognized by SafeWise as one of the top 20 safest cities in Michigan. Farmington Public Safety Officers are proud to have played a role in this recognition, but it could not be done without support from Farmington City Council and City Administration, as well as the strong partnerships we share with the wonderful residents of this community.

The department continues to provide superior fire and medical services to the community. Structure fires decreased in 2018, but there was an increase in medical emergency calls for service. All department personnel continue to participate in monthly fire training and annual medical first responder recertification.

The dedicated members of the Farmington Public Safety Department strive to exceed the standards of professionalism and courtesy that are expected by residents and visitors of Farmington. The department remains committed to community partnerships in addition to pursuing proactive strategies to enhance law enforcement, fire safety, and medical services. The department is proud of its role in keeping Farmington a wonderful place to live, work and visit.

Respectfully,


Frank J. Demers
Public Safety Director

100

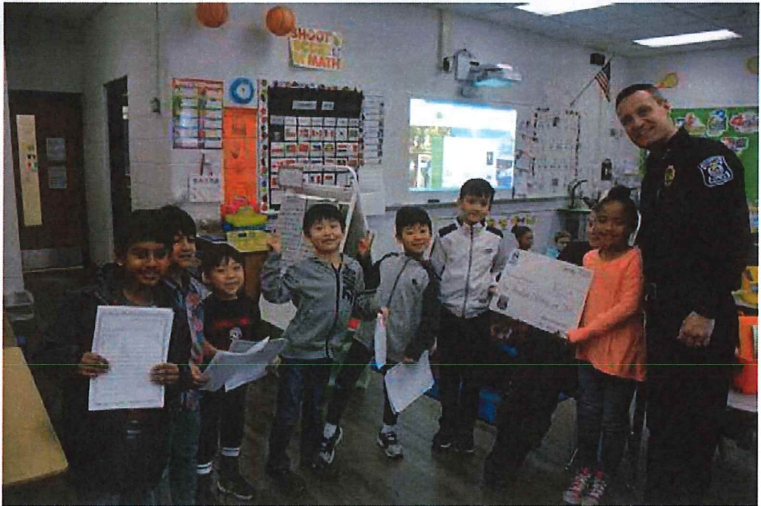
100

(

(

(

FARMINGTON PUBLIC SAFETY DEPARTMENT ANNUAL REPORT - 2018



MISSION STATEMENT:

We pledge to enhance the quality of life, safety and security of the community with professional services that value and respect the civil rights of all people.

*Farmington Public Safety Department 23600 Liberty Street Farmington, MI 48335 P: 248-474-4700
www.farmgov.com*

Table of Contents

Department Personnel	1
Department Roster, Organizational Chart, Notable Recognitions, New Hires, Officer of the Year, Civilian of the Year, Optimist Officer of the Year, MADD Award	
Department Accomplishments, 2018	16
Accomplishment Summaries	
Community Policing	19
Listing and Description of Programs	
Administration	29
Personnel and Duties	
Patrol Division	31
Personnel, Duties, Statistics	
Special Operations	32
Personnel, Duties, Statistics, Fire Service & Statistics	
Records and Communications	35
Duties, Statistics	
Training Programs, 2018	36
Department Training Summary	
Grants and Partnerships	40
New Grants and Financial Partnerships	
Major Incidents, 2018	42
Case Summaries	

Table of Contents

Crime Totals, 2018 (A, B AND C)	46
Total A,B,C, Incident & Offenses, 2014-2018 Comparison	
Burglary Comparisons	46
Five Year Comparisons	47
Ten Year Crime Trend Comparisons	48
Ten Year Crime Trend, Burglary Crime Trend, Commercial Burglary Crime Trend	

FARMINGTON PUBLIC SAFETY **CODE OF HONOR**

***On my honor, I will never betray
my badge, my integrity, my
character, or the public trust.***

***I will always have the courage to
hold myself and others accountable
for our actions.***

***I will always uphold the Constitution
and community I serve.***

DEPARTMENT ROSTER
(As of December 31, 2018)



Director
Frank Demers
12/04/95



Deputy Director
Ted Warthman
05/12/97



Commander
Justin DuLong
02/09/98



Commander
Paul (Bob) Houhanisin
09/15/04



Commander
Todd Anderson
06/11/01



Commander
Andrew Morche
08/11/05



Sergeant
Jeffrey Brow
02/10/99



Sergeant
Richard Friess
08/06/01



Sergeant
Reginald Madeline
07/02/01



Sergeant
Shane Wash
12/05/05



Sergeant
Patrick Spelman
12/13/04



Public Safety Officer
Aaron Malewski
03/20/96



Public Safety Officer
Al Baranski
10/01/01



Public Safety Officer
Mark Keeley
01/16/02



Public Safety Officer
Scott Brown
07/01/02



Public Safety Officer
William Wood
07/24/06



Public Safety Officer
James Wren
09/19/11



Public Safety Officer
Matthew Miracle
11/10/14



Public Safety Officer
Cody Hawkins
01/05/15



Public Safety Officer
Lisa Kobernick
01/12/15



Public Safety Officer
Jacob Cote
09/08/15



Public Safety Officer
Ryan Baessler
10/08/18



Public Safety Officer
Donald Taylor
12/17/18



Administrative Assistant
Carole Lukas
10/01/81



Records Supervisor
Corinne Brazzil
08/23/93



Cadet
MarcAnthony Ratliff
03/14/15



Cadet
Carly Wasielewski
05/16/16



Park Enforcement Officer
Steven Roberts
07/27/17



Records Assistant
Leslie Amato
09/07/17



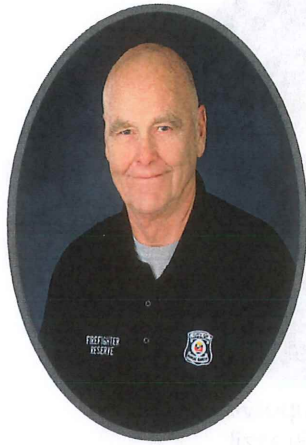
Cadet
Donte Smith
02/20/18



Cadet
Zachary Maurer
07/23/18



Cadet
Ashton Miller
08/20/18



Fire Reserve Officer
James Donovan
09/18/97



Fire Reserve/Cadet
Sean Skinner
04/06/06



Fire Reserve Officer
Matthew Schiffman
04/06/06



Fire Reserve Officer
James Yuill
04/06/06



Fire Reserve Officer
Clay Pennington
04/04/07



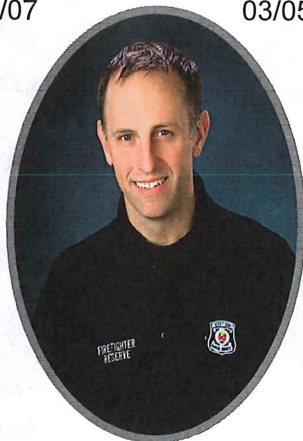
Fire Reserve Officer
Edward Heidelbach
03/05/08



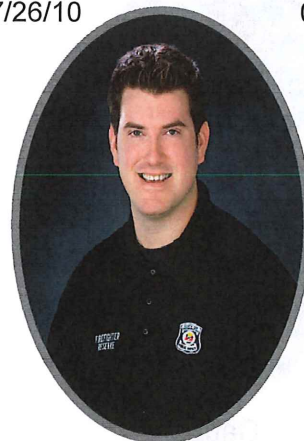
Fire Reserve Officer
Ken McDonald
07/26/10



Fire Reserve/Cadet
John Dresden
04/18/13



Fire Reserve Officer
Sean Beacome
10/19/16



Fire Reserve Officer
Zachary Marshbanks
12/01/16

SCHOOL CROSSING GUARDS



School Crossing Guard
Karol Hamilton
08/19/03

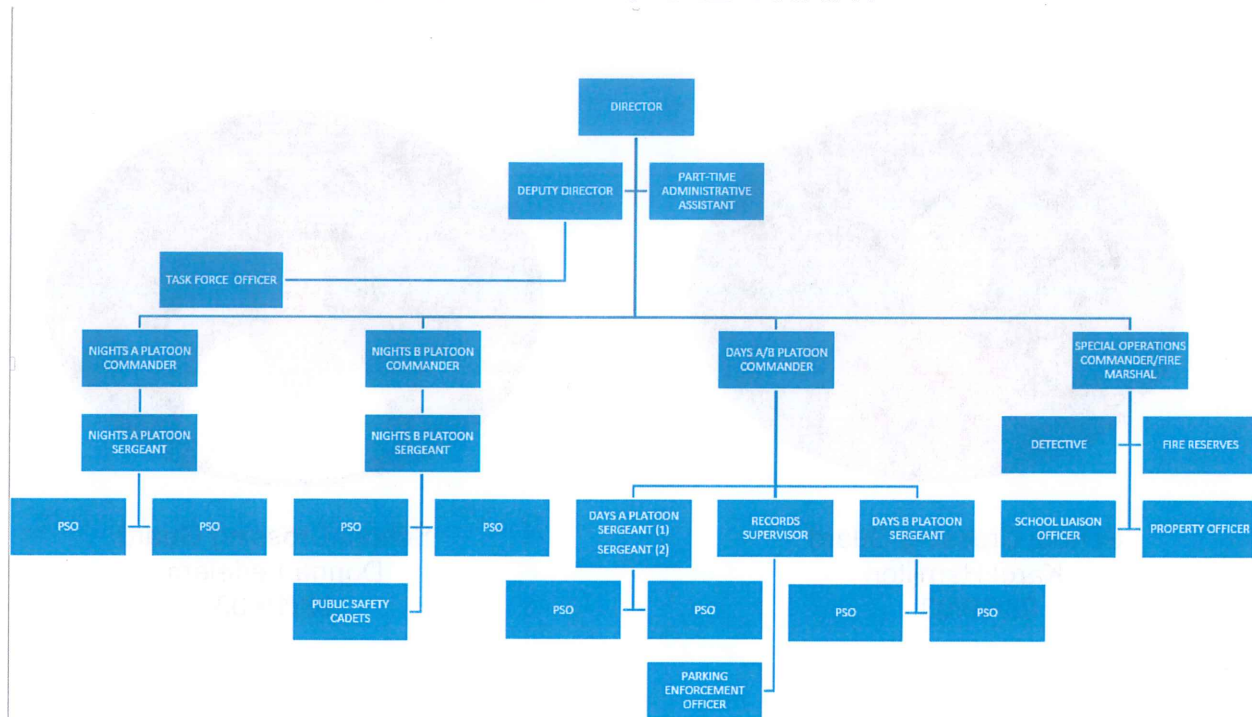


School Crossing Guard
Donna Fedelem
08/19/03

NOT PICTURED
Judi Mynsberge & Kelsey Mynsberge
01/08/16



ORGANIZATIONAL CHART



- 23 SWORN PUBLIC SAFETY OFFICERS
- 1 FULL-TIME RECORDS SUPERVISOR
- 1 PART-TIME ADMINISTRATIVE ASSISTANT
- 1 PART TIME RECORDS ASSISTANT
- 5 PART-TIME CADETS
- 1 PART-TIME PARKING ENFORCEMENT OFFICER
- 10 PAID-ON-CALL FIRE RESERVES

NOTABLE RECOGNITIONS IN 2018

Recognition as one of the Safest Cities in Michigan



NICE WORK!

NICE WORK!

NEW HIRES

The Farmington Public Safety Department is pleased to announce the hiring of two public safety officers in 2018:



Public Safety Officer Ryan Baessler was hired on October 8, 2018.



Public Safety Officer Donald Taylor was hired on December 17, 2018.



Three new public safety cadets were also hired in 2018:



Cadet Donte Smith was hired on February 20, 2018.



Cadet Zachary Mauer was hired on July 23, 2018.



Cadet Ashton Miller was hired on August 20, 2018.

WELCOME

2018 OFFICER OF THE YEAR

PSO MATTHEW MIRACLE



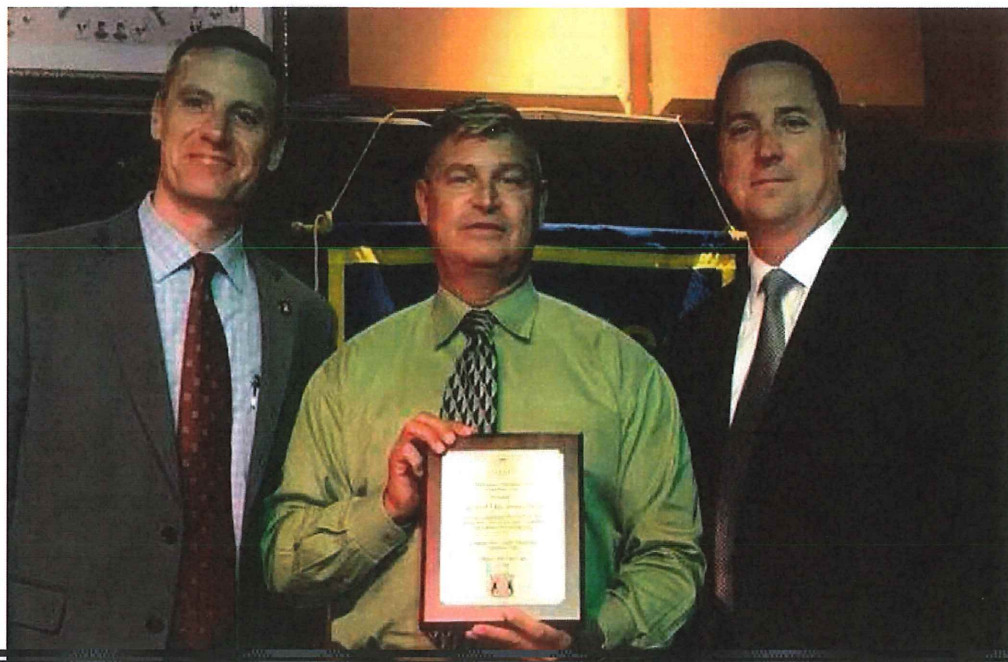
2018 CIVILIAN OF THE YEAR

CADET CARLY WASIELEWSKI



OPTIMIST OFFICER OF THE YEAR

CONGRATULATIONS TO SERGEANT RICHARD FRIESS WHO WAS RECOGNIZED AS THE OPTIMIST CLUB OFFICER OF THE YEAR AND THE AMERICAN LEGION OFFICER OF THE YEAR IN 2018.



**MOTHERS AGAINST DRUNK DRIVING AWARD
2018
(Oakland County Chapter)**



PSO Cody Hawkins made thirty (30) arrests for Operating While Impaired by drugs or alcohol.



DEPARTMENT ACCOMPLISHMENTS

ACCREDITED AGENCY

The public safety department became the one of the first agencies in the State to be accredited through the through the Michigan Association of Chiefs of Police Accreditation Commission. The path to accreditation took over two (2) years and involved hundreds of hours of work to revise policies and procedures to ensure that the department is operating with the highest standards of professionalism.



“NEW” LADDER TRUCK

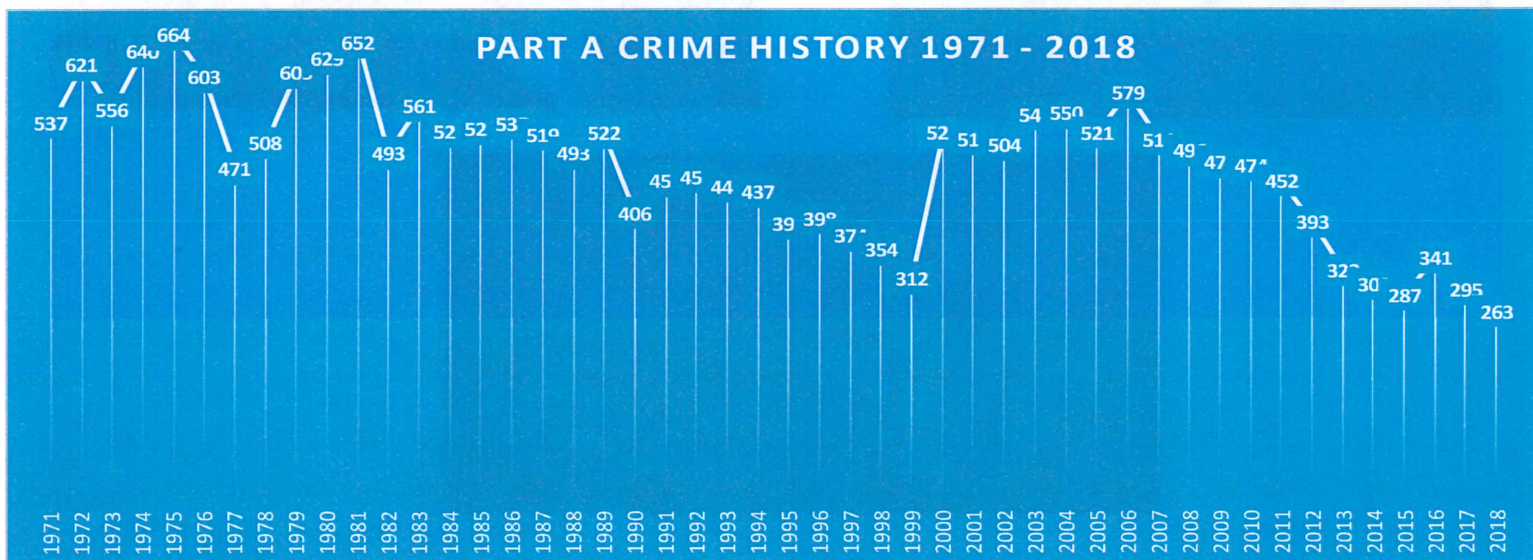
The department put a ladder truck in service in 2018. The 1999 Spartan 75' ladder was purchased from Decorah, Iowa. It was then painted white and customized to meet the service needs of the department.

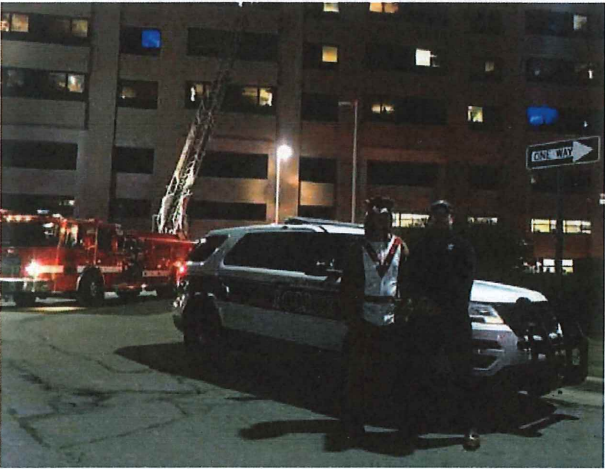


RECORD SETTING DECREASE IN CRIME RATE

Serious (Part A) crime decreased 11% in 2018. The department set a record for the lowest number of burglaries with only two (2) reported in 2018. The department's quick response times are believed to be a contributing factor in the city's low crime rate. Response times continue to be among the lowest in the state with the average dispatch to arrival times as follows:

- **Structure Fires:** 1 minute, 30 seconds
- **Medical Emergencies:** 3 minutes





COMMUNITY POLICING

The Farmington Public Safety Department embraces the United States Department of Justice definition of Community Policing which states that,

“Community policing is a philosophy that promotes organizational strategies, which support the systematic use of partnerships and problem solving techniques, to proactively address the immediate conditions that give rise to public safety issues, such as crime, social disorder, and fear of crime (DOJ, 2008).”

By partnering with other government agencies, local businesses, nonprofit organizations, community stakeholders, and individual community members, the Farmington Public Safety Department incorporates the following seventy-seven (77) services and programs into day to day operations in support of the community policing model.

ALCOHOL TESTING

In cooperation with the 47th District Court Probation Department the Farmington Public Safety Department tests probationers daily for the use of alcoholic beverages.

APARTMENT WATCH

The Farmington Public Safety Department works closely with the city's thirty-four (34) multi-tenant residential housing communities to increase the police presence by providing marked police patrols, bike patrols, foot patrols, and monthly crime prevention presentations.

AUTO IMPOUND

Public safety officers electronically complete automobile impound paperwork, automatically sending the information to the tow companies.

BICYCLE SAFETY

The Farmington Public Safety Department, in partnership with LOC Federal Credit Union and AAA, sponsor bicycle safety events during the bicycle riding season. In addition, Farmington residents can purchase a bicycle license to help officers identify and recover lost or stolen bicycles.

BLOCK PARTIES

Farmington residents can request a special visit to their annual neighborhood block party. Public safety personnel will arrive with a police patrol vehicle and/or a fire truck and will provide demonstrations of commonly used equipment and distribute crime/fire prevention materials.

BUSINESS WATCH

Farmington Public Safety Officers routinely make checks of Farmington businesses as well as host and attend special meetings for the purpose of providing timely information about crime alerts and local trends.

CADET PROGRAM

In 2012, after contracting dispatch services with Farmington Hills, the Farmington Public Safety Department created the cadet position to staff the front desk and phones during the overnight hours and weekends. Cadet applicants are generally college students with an interest in pursuing a career in criminal justice as a public safety officer. Applications for this position are always accepted and can be submitted to the deputy director.

COMMUNITY EMERGENCY RESPONSE TEAM (CERT)

The department recognizes that in the event of a disaster or wide-scale emergency that emergency response personnel may be overwhelmed. The purpose of the Farmington Area Community Emergency Response Team program is to prepare Farmington area residents to better help themselves, their families and their neighbors in the event of a disaster or wide-scale emergency. CERT members may be called upon by the public safety department to provide assistance during a disaster.

CHILD CAR SEAT SAFETY INSPECTION

The department offers free child car seat inspections by a National Child Safety certified inspector for proper installation, safety and compliance with Michigan State law.

CITIZEN AWARD RECOGNITION

Members of the community who partner with the Farmington Public Safety Department are recognized for their contributions. Past recipients were recognized for reporting crimes in progress, and for providing vital information that lead to a positive community outcome.

CIVIC ORGANIZATIONS

Farmington Public Safety Department members participate in thirty-eight (38) community and professional organizations.

COFFEE WITH A COP

Farmington Public Safety Officers participate in a popular program called Coffee with a Cop. Citizens have the opportunity sit down with a public safety officer in a relaxed environment and discuss community events.

COMMUNITY COALITION WORKSHOPS

Farmington Public Safety Department members participate in substance abuse and relationship violence workshops and programs.

COMMISSION ON CHILDREN YOUTH & FAMILY

The Farmington Public Safety Department participates in community events that promote partnerships with children, youth and families in the Farmington community.

COMPLIANCE CHECKS

Farmington Public Safety Department investigators conduct annual alcohol and tobacco operations to discourage sales to minors.

CRIME ALERTS

The Farmington Public Safety Department uses Nixle (www.nixle.com) to quickly and efficiently broadcast relevant public safety information such as criminal activity, weather emergencies, missing persons, and road closures to name a few.

CRIME MAPPING

Farmington residents, partners and stakeholders can log onto a crime mapping website (www.crimemapping.com) to view up to date crimes that have recently occurred.

CRIME PREVENTION NOTICE

Farmington Public Safety Officers distribute crime prevention notices, commonly referred to as "Blue Cards" to residents when an officer observes an unlocked vehicle, unattended valuables, open garage doors, or any other circumstance that might be within the scope of the public safety department. The intent of the service is to bring the matter to the attention of the recipient.

CRIME WATCH WEBSITE

The City of Farmington website (www.farmgov.com) features weekly public safety activity summaries, Neighborhood Watch information, annual reports and other items of interest.

CROP WALK

The Farmington Public Safety Department assists while three hundred (300) participants annually walk to raise money for their partner charities.

CROSSING GUARD

The Farmington Public Safety Department hires, trains and manages crossing guards at designated schools.

DECOY CARS

The Farmington Public Safety Department strategically places unoccupied patrol vehicles on streets to deter speeding and in business areas to discourage crime.

DRUG TAKE BACK

The Farmington Public Safety Department will take possession of old or expired prescription drugs for safe destruction, they can be dropped off twenty-four (24) hours a

day, seven (7) days a week.

E-CRASH

Farmington Public Safety Officers electronically complete UD-10 crash reports which can be obtained electronically by insurance agencies or involved parties. Traditional copies can be requested by calling or visiting the public safety department at (248) 474-4700, Monday - Friday from 8 a.m. to 4 p.m.

EMERGENCY PREPAREDNESS COMMISSION

The mission of the Farmington Hills - Farmington Emergency Preparedness Commission is to support and enhance the efforts of local safety organizations in helping ensure that residents and business owners have the information, education, and skills necessary to protect themselves, their families, homes, and businesses in the event of a local emergency.

FACEBOOK

The Farmington Public Safety Department has a social media presence on Facebook (www.facebook.com), "Like" us on Facebook to get the latest information and updates.

FARMINGTON YOUTH ASSISTANCE

Farmington Public Safety Department members attend board meetings and make appropriate referrals as an alternative to criminal prosecution.

FIRE INSPECTION

The Farmington Public Safety Department proactively conducts fire inspections to reduce loss of life and property.

FIRE SAFETY & PUBLIC EDUCATION PROGRAMS

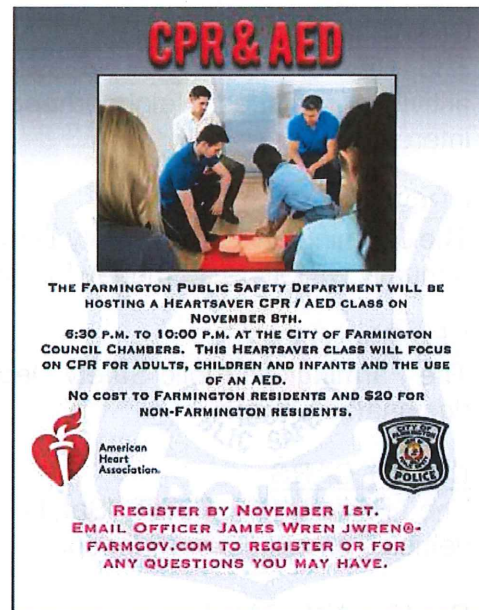
The Farmington Public Safety Department conducts various fire safety education programs at schools and other community groups to enhance awareness, and to improve the overall preparedness of community members and its stakeholders.

FOOT PATROLS

Farmington Public Safety Officers routinely conduct foot patrols in the Downtown Center during regular business hours as well as during special community events.

GUN LOCK GIVEAWAY

The Farmington Public Safety Department gives away free gun locks to residents in an effort to promote gun safety.



HALLOWEEN FESTIVAL - CANDY PATROL

The Farmington Public Safety Department conducts special neighborhood patrols to increase safety and while doing so can be seen giving away Halloween treats.



HAZARDOUS MATERIALS TEAM

The Farmington Public Safety Department has a member assigned to the North Oakland County Hazardous Materials Response Team. This collaborative agreement affords the Farmington Public Safety Department with a valuable resource for training, experience, and specialize response capabilities.

DOMESTIC VIOLENCE HIGH RISK RESPONSE COMMITTEE

A special multi-disciplinary team dedicated to identifying and preventing high-risk domestic violence.

HONOR GUARD TEAM

In 2015, the Farmington Public Safety Department re-formed an Honor Guard team after decades of its absence. Commander Morche, Detective Wood, and Detective Miracle are currently assigned to the team and can be seen marching in Farmington parades and other special community events.

HOUSE CHECK

Farmington residents may notify the Farmington Public Safety Department when their homes may be vacant for a period of time. Officers will check properties while on patrol to help ensure their safety and security.

INTERNSHIP TRAINING

Farmington residents who are interested in a career as a public safety officer may apply for internship to fulfill college course requirements or if they are genuinely interested in a first-hand look at the job.

JAIL DIVERSION

Farmington Public Safety Department members are trained to, if possible, divert mentally ill subjects to treatment facilities as an alternative to jail.

KNOX BOX

The Farmington Public Safety Department will coordinate the installation of security Knox Boxes for elderly/handicap residents or businesses. The Knox Box contains keys to allow public safety officers easy access to a residential or commercial structure in the event of an emergency.

LOST AND FOUND ANIMALS

The Farmington Public Safety Department logs lost animal information to help locate owners when animals are found. Found dogs, if captured, are kept until the owner is located or until the animal can be transferred to Oakland County Animal Control.

MABAS 3201

The Farmington Public Safety Department is a member of a multi-agency mutual aid agreement through Oakland County called the Mutual Aid Box Alarm System (MABAS). The mission of MABAS is to facilitate the mutual sharing of municipal fire service resources and ideas to provide members with a trained, equipped, and coordinated response for all hazards and technical operations beyond their local capabilities.

MiHAN

The Farmington Public Safety Department in partnership with the Michigan Health Alert Network electronically receives critical emergency public health information. Farmington Public Safety Officers are then able to utilize the information to properly respond to public health emergencies.

MISSING CHILDREN

The Farmington Public Safety Department has detailed policies and procedures in place to ensure a quick activation of the “Amber Alert” systems. According to its website (www.amberalert.gov/) the Amber Alert System is a “partnership between enforcement agencies, broadcasters, transportation agencies, and the wireless industry, to activate an urgent bulletin in the most serious child-abduction cases”.

MOUNTAIN BIKE PATROL

The Farmington Public Safety Department has three (3) mountain bikes that are used by officers during special events and selective enforcement details in subdivisions, apartments and business centers.

MULTICULTURAL, MULTIRACIAL COMMUNITY COUNCIL

The Farmington Public Safety Department has a representative that sits on the steering committee of the Multicultural and Multiracial Community Council.

NEIGHBORHOOD WATCH

The Farmington Public Safety Department Special Operations Commander conducts monthly meetings with residents to provide crime updates and discuss ways that the residents and agency can work together to improve the safety of the community.

NEXTDOOR.com

The department utilizes the social media website, Nextdoor, to share public safety related information to other Nextdoor users in the Farmington area.

OAKTAC

Farmington Public Safety Department is a partner with the Oakland County Law Enforcement Tactical Response Coordinating Group, commonly known as OAKTAC. The multi-agency group provides training to participating agencies and serves as a resource in the event additional resources are needed for a civil disturbance, active violence, or other Homeland Security type incident.

OAKLAND COUNTY NARCOTICS ENFORCEMENT TEAM

The Farmington Public Safety Department is a partner with, and has an investigator assigned to the Oakland County Narcotics Enforcement team (NET). NET is a multi-jurisdictional task force which partners federal, county and local law enforcement agencies with the purpose of identifying, investigating, and prosecuting violators of state and federal narcotic laws.

OK2SAY

OK2SAY's focus on early intervention and prevention, and acts as an early warning system to thwart school tragedies. OK2SAY allows students (and others) to submit tips via telephone, text at 652729, email, mobile application, or a web-based form on the OK2SAY web site (www.michigan.gov/ok2say/).

PARADE AND EVENT COORDINATION

The Farmington Public Safety Department works closely with event organizers of community events such as the Little League Parade, the Homecoming Parade, the Memorial Day Parade, the Festival of Lights and the Founder's Festival Parade to help to ensure that the community is safe during these events that the Farmington community is known for.

PARENT FORUMS

The Farmington Public Safety Department, in partnership with Farmington Public Schools annually presents crime prevention programs and parental educational forums.

PARKING ENFORCEMENT

In 2015, the Farmington Public Safety Department became a member of the downtown parking committee and was tasked with enforcing time limited parking in the downtown area. The department administers parking enforcement and employs one part-time parking enforcement officer.

POLICE BENEVOLENT ASSOCIATION

The Farmington Public Safety Department, Farmington Hills Police Department Farmington Hills Fire Department and the Franklin Police Department host an annual golf outing, dinner, raffle, and both a live and silent auction. The annual event raises monies to assist public safety personnel, and their families during times of personal crisis, illness or death.

PRIVATE PROPERTY ACCIDENT

The Farmington Public Safety Department responds to all private property vehicle crashes for the purpose of preserving the peace and recording the facts of the incident on a police report.

PROTECH DNA

The department became the first public safety agency in Michigan to offer micro-tagging technology to residents through ProTech DNA. This program provides unique technology residents can use to mark items of value in their home with tiny microdots that are assigned a unique identifying number. If the item is ever stolen and recovered, the property can be quickly identified by the identifier and returned to the owner. For more information, visit www.protechdna.com



PUBLIC SAFETY TOURS AND PRESENTATIONS

The Farmington Public Safety Department provides tours of the public safety building, patrol vehicles, fire apparatus, and upon request will conduct presentations.

RECRUITMENT

The Farmington Public Safety Department actively recruits public safety officer candidates at universities, colleges and regional police academies. Applications are accepted throughout the year and inquiries may be submitted to the deputy director.

RESERVE FIREFIGHTER

The Farmington Public Safety Department actively recruits and trains members of the Farmington community who are willing to serve the community as a Reserve Firefighter. Applications are accepted throughout the year and may be submitted to the Special Operations Commander.

SAFE, SUICIDE AWARENESS FOR EVERYONE

Farmington Safe is an advocacy group that provides educational events for the residents of Farmington and Farmington Hills. The Farmington Public Safety Department has an officer who participates in the events and helps provide direction to those who are seeking help with suicide and prevention.

SAFE-SPACE

The Farmington Public Safety Department provides a safe space for residents to conduct purchases/exchanges for online purchases. A parking space is designated as a “meetup” spot to conduct these online transactions. Although this parking spot is not monitored by officers, it is located within the range of multiple cameras.

SCHOOL LIAISON OFFICER

The Farmington Public Safety Department, in partnership with Farmington Public Schools, has had an investigator assigned to Farmington High School since 1990. The assigned investigator provides on-site support to school administration, provides classroom instruction, serves as a connection with students, provides special presentations to parent groups, conducts crime prevention and enforcement, investigates criminal matters, and serves on various school committees.

SELECTIVE ENFORCEMENT

Farmington Public Safety Officers conduct weekly selective traffic enforcement details at various locations throughout the city. Requests for selective enforcement details often come from Farmington residents and business owners.

SERVICE COMPLIANCE

The Farmington Public Safety Department promotes professional traffic stops and citizen contacts by maintaining a formal complaint procedure. Officer microphones and in-car cameras are just a few of the ways an incident can be re-created for a factual record of an officer and citizen contact.

SMOKE ALARM GIVEAWAY

The Farmington Public Safety Department provides free, battery operated smoke detectors to residents of the community while supplies are available.

SOBRIETY COURT HOME VISIT

The Farmington Public Safety Department members conduct home visits of residents arrested for drunk driving to encourage sobriety as well as provide accountability and support to residents while they are in the Sobriety Court Program.

SPECIAL PATROL

The Farmington Public Safety Department identifies areas where special patrols of uniformed or plain clothes officers might be warranted. Special requests from residents and business owners are also accepted year round.

SPEED SIGN

The Farmington Public Safety Department identifies areas requiring "speed awareness" and "deterrence" and will place a speed sign that informs passing motorists of their speed and collects data on date and time. Special requests from residents and business owners are also accepted year round.

START

The Farmington Public Safety Department is an active member of the Safe Therapeutic Assault Response Team. When a sexual assault investigation is initiated, investigators are partnered with specially trained forensic nurses who collect any relevant evidence of the crime and will counsel the victim in support of the investigation while caring for the victim's needs.

STREET LIGHT DETAIL

The Farmington Public Safety Department in partnership with Detroit Edison (DTE), conducts monthly checks of the Farmington street lights and reports any outages to DTE for repair.

TEDDY BEAR GIVEAWAY

The Farmington Public Safety Department stocks donated teddy bears to give to children who are involved in traumatic events. Those bears are carried in the patrol vehicle and available to be distributed on scene.

TURN AROUND AWARDS

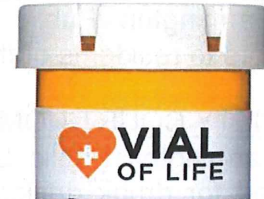
Farmington public school students who turn their lives around in a positive manner are honored at an annual banquet. The Farmington Public Safety Department is an annual sponsor and its members serve on the planning and nomination committees.

VEHICLE LOCK OUT

Farmington Public Safety Officers respond to, and assist citizens who have been locked out of their vehicles.

VIAL OF LIFE

Farmington Public Safety provides Vial of Life containers to residents, free of charge. The vial is kept inside the resident's freezer door. When officers respond to an emergency in the home and the resident is unconscious or otherwise unable to communicate, officers can gather critical medical information about the resident and emergency contact information that is written on a form and placed inside the vial.



WASTE WATCH

The Farmington Public Safety Department, in partnership with Waste Management, Inc., work to deter, detect, and report crime.

WEATHER EDUCATION PROGRAM

The Farmington Public Safety Department coordinates the distribution of weather and tornado alert publications to the public. The department also promotes public education and notification during tornados and severe weather.

ADMINISTRATION



Public safety administration is commanded by Director Frank Demers and assisted by Deputy Director Ted Warthman and Administrative Assistant Carole Lukas.

The department administration is responsible for the following tasks: budgeting, personnel administration, policies and procedures, rules and regulations, payroll, personnel records, grants, special events, representation at police, fire and community organizations, purchasing, Michigan Commission on Law Enforcement Standards (MCOLES) rosters and Law Enforcement Distribution funds, training, planning, personnel scheduling, discipline, media coordination and supervision of department personnel.

The director and command staff are responsible for participation and attendance at the following community organizations, committees and professional associations:

- Call to Action Community Coalition
- Children Youth and Family
- Emergency Preparedness Commission
- City Council Meetings
- CLEMIS Advisory Committee
- CLEMIS Oakvideo Committee
- CLEMIS OakWIN Radio Policy and Operations Committee Meetings
- CLEMIS Radio Oversight Committee
- CLEMIS Strategic Planning Committee
- Downtown Farmington Parking Committee
- Farmington Founder's Festival Planning Committee

- Farmington Youth Assistance
- Farmington Hills Police Benevolent Association
- Michigan Association of Chiefs of Police
- Michigan Fire Chiefs Association
- Mothers Against Drunk Drivers (MADD)
- Multi-Cultural, Multi-Racial Community Council
- Neighborhood Watch Association
- Oakland County Fire Mutual Aid Association
- Oakland County Narcotics Enforcement Executive Board
- Oakland Police Chiefs Association
- Oakland County Tactical Response Consortium
- Southeastern Association of Chiefs of Police
- Southeastern Association of Fire Chiefs
- Suicide Awareness for Everyone (S.A.F.E)
- Turn Around Committee
- West Oakland Mutual Aid Association



PATROL DIVISION

The uniform patrol division was led by Commanders Paul Houhanisin, Todd Anderson, and Andrew Morche in 2018. Five sergeants; Jeffrey Brow, Richard Friess, Reginald Madeline, Patrick Spelman, and Shane Wash assist the commanders in supervising daily operations. Eight public safety officers are assigned to the patrol division: Aaron Malewski, Mark Keeley, Scott Brown, Jim Wren, Matthew Miracle, Cody Hawkins, Lisa Kobernick, Jacob Cote, Ryan Baessler and Donald Taylor.

Six Cadets allow for city hall and the department to remain open twenty-four (24) hours a day, seven days a week for citizens and visitors to Farmington. The cadet staff also allows the department to maintain its own jail, which allows for officers to remain in the city as opposed to having to transport arrestees to an outside jurisdiction. Other responsibilities of the seven cadets include assisting records personnel, maintaining the cleanliness of the station, and answering phone calls. These cadets are MarcAnthony Ratliff, Carly Wasielewski, Leslie Amato, Donte Smith, Zack Maurer, and Ashton Miller. They are assisted by two (2) fire reserves who are cross trained to handle cadet responsibilities when the cadets are not working. The cross trained fire reserves are Sean Skinner and John Dresden.

The patrol division prides itself in its fast response to police, fire and medical emergencies. A quick response time allows for public safety officers to mitigate emergencies quickly and efficiently while reducing further harm. The "Apartment Watch" program encourages officers to aggressively patrol apartment complexes resulting in arrests and crimes being prevented. Patrol officers also aggressively enforce traffic laws including motor carrier and "drunk driving" laws which makes for much safer roadways throughout the city.



The patrol division provides numerous community policing services. For example, our officers patrol neighborhoods and issue crime prevention notices (AKA: Blue Cards) indicating potential criminal opportunities, hazards or concerns observed at a residence. Station tours, visiting block parties, assisting residents who have fallen, home/vehicle lockouts, selective enforcement on neighborhood streets and any other requests for public safety assistance from citizens are just some of the services that the patrol division provides and residents enjoy. The patrol division understands the important connection between its officers and our residents, and looks forward to serving them in any way possible.

2018 PATROL SUMMARY

- 6,064 calls for service
- 731 adult arrests (75 for Operating While Intoxicated)
- 3,474 citations issued (Parking Violations excluded)
- 277 traffic accidents
- 1,865 Apartment Watch checks

SPECIAL OPERATIONS

The Special Operations Bureau is responsible for the following:

- Conducting criminal investigations
- Processing crime scenes
- Conducting pre-employment background investigations
- Neighborhood Watch
- Evidence and property room management
- The school liaison program
- Solicitor background checks
- Compliance and background investigations for alcohol, tobacco, and massage facilities
- Fire Inspections
- The Fire Marshal's Office

The Special Operations Bureau is headed by Commander Justin DuLong who supervises Detective William Wood, School Liaison Officer Alan Baranski, Detective Matthew Miracle and ten (10) Fire Reserves. The Department also has one member assigned to the Oakland County Narcotics Enforcement Team (NET) who reports directly to the Deputy Director.

In 2018 the Special Operations Bureau conducted the following:

- 154 Criminal Investigations (58% closure rate)
- 59 Warrants obtained
- 9 Juvenile Petitions
- 39 School Liaison Officer Investigations
- 8 Pre-employment background investigations
- 3 Liquor license application investigations
- 1 Massage license application investigation
- 204 Commercial and multi-residential fire inspections
- 21 Car seat inspections
- 28 Solicitor background investigations



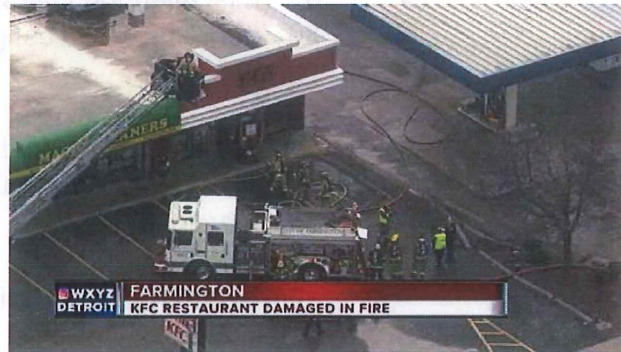
Registered Sex Offender Bub Fish arrested for a 2017 assault on a woman in 2018 after his DNA was located at the crime scene. Pictured is Fish's composite sketch versus his actual license and booking photos.

FIRE SERVICE

The Farmington fire service, under the direction of Commander Justin DuLong and Fire Marshal Sergeant Reginald Madeline, provides fire and emergency medical services to the community. All sworn personnel are trained to a Michigan Firefighter II level and public safety officers are trained medical first responders. Five (5) members of the department have advanced medical

training and are licensed emergency medical technicians. In addition to twenty-three (23) full time sworn public safety officers, the fire service is supplemented by ten (10) part-time fire fighters.

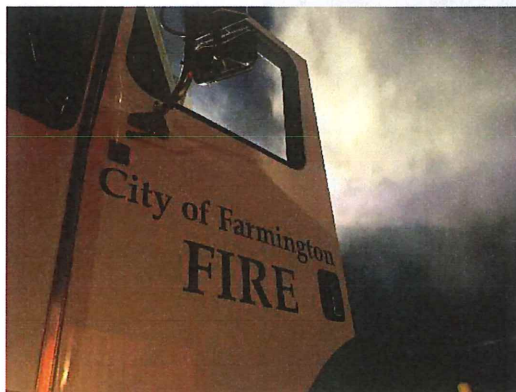
Some of the services provided by the Farmington fire service include; fire extinguishment, hazardous materials response, child car seat checks, smoke detector giveaway program, public education seminars on fire safety, and first aid. Due to quick response times and quality training, the fire loss in the past year is estimated at \$225,000.



Fire at Kentucky Fried Chicken



Kitchen Fire on Lee Lane



Ladder #1 training at Farmington Place Apartments

In 2018 Public Safety Officers responded to the following:

- 953 medical/injured person runs
- 0 miscellaneous fires
- 30 odor/smoke investigations
- 23 fire alarms
- 46 wires down
- 1 hazardous materials runs
- 8 carbon monoxide alarms
- 2 structure fires
- 2 vehicle fires
- 204 Fire Inspections conducted by the Fire Marshal



RECORDS AND COMMUNICATION

Records personnel continue to process all requests for reports (police, fire, medical and accidents), including Freedom of Information requests. They are also responsible for the processing of court dockets and subpoenas, false alarm billing, bicycle licenses, parking permits, non-criminal fingerprints, police clearance letters, warrant processing/validations and requests for station tours.

- 6 sex offenders registered
- 13 applications to purchase handguns processed
- 12 handguns registered
- 1 handgun request denied/voided
- 86 concealed weapons applications packets distributed



TRAINING

The public safety department continues to seek out training opportunities for both sworn and civilian personnel to increase both knowledge and practical skills. The following pages are the training courses personnel attended during 2018.

POLICE TRAINING

- **Fair and Impartial Policing Training:** A department member attended this two (2) day instructor class on fair and impartial policing and came back and instructed all department personnel on the topic.
- **Advanced Roadside Impaired Driving Enforcement (ARIDE) Program:** ARIDE training consists of sixteen hours of combined lecture and hands-on instruction in drugged driving enforcement.
- **Pistol Instructor School:** A forty (40) hour class that provides the officer with the knowledge and skill needed to instruct, administer, and supervise other department members in firearms competency.
- **Background Investigations for Police Applicants:** A sixteen (16) hour course in the background investigations for public safety applicants that provides the attendee with tips and the best practices in background investigations.
- **Organized Retail Fraud Seminar:** A one (1) day seminar on the best ways to investigate and prosecute organized retail crime incidents.
- **LOCKUP Arrest and Control Instructor Class:** A ten (10) day defensive tactics instructor course which prepares the attendee to teach defensive tactics techniques to our officers. Topics include: Use of force, conflict resolution, de-escalation and use of force scenario training.
- **Decision Making – Use of Force:** A one (1) day class sponsored by the Dearborn Police Department that focuses on the decision making process during use of force incidents.
- **Stalking – PPO's and Bond Violations:** A four (4) hour course sponsored by the Northville Police Department that focused on stalking and PPO's which was co-instructed by a prosecutor, law enforcement, and a victim advocate.
- **DNA Update:** A one (1) day course that covers topics in forensic biology including proper collection/packaging of biological evidence, evidence submission guidelines, and forensic biology laboratory techniques.

-
- **Michigan Association of Chiefs Conference:** A three (3) day conference sponsored by the Michigan Association of Chiefs of Police that involved networking, educational classes, and vendor displays for current police technology.
 - **Legal Update:** A one (1) day class that provides participants with the latest statutes and court opinions affecting law enforcement personnel in Michigan.
 - **Michigan Police School Resource Officer Legal Aspects and Practical Application:** A one (1) day class sponsored by the Canton Police Department that reviewed the legal do's and don'ts of the school resource officer here in Michigan.
 - **Adolescent Mental Health Training for the School Resource Officer (SRO):** A sixteen (16) hour training that will help the department SRO better identify and respond to students who are suffering from mental health incidents.
 - **Eastern Michigan University School of Police Staff & Command:** Commander Todd Anderson successfully completed this intense, twelve (12) week program designed to develop executive level command officers with operational and administrative leadership skills.
 - **Standardized Field Sobriety Testing:** A three (3) day class hosted by Oakland Community College that instructs students in the proper method for conducting field sobriety testing on possible intoxicated drivers.
 - **Michigan Active Assailants Conference:** A two (2) day conference that provided first responders with first-hand accounts of some of the largest active assailants incidents in recent history in the United States.
 - **Freedom of Information Act Training:** A free one (1) day training class that covered all facets of the Michigan Freedom of Information Act.
 - **Field Training Officer Program:** An officer attended a three (3) day class on field training. Field Training Officers ride with new officers for the first twelve (12) weeks of employment before they are released onto solo patrol.
 - **Accreditation Manager:** A commander attended a four (4) hour course intended to familiarize the attendee with the ins and outs of the Michigan Association of Chiefs of Police Accreditation process.
 - **Evidence Technician:** A three (3) day course sponsored by the Oakland County Sheriff's Department that teaches the attendee the latest evidence collection rules and techniques.

Below is a list of training that was conducted at the City of Farmington throughout the year of 2018:

1. Emergency Vehicle Operations – Classroom
2. Emergency Vehicle Operations – Driving Pad
3. Three (3) Firearms Qualifications
4. Mental Health Training
5. Police Simunitions Scenarios
6. Taser Recertification
7. Defensive Tactics Training Scenarios

FIRE TRAINING

- **Michigan Fire Inspectors Seminar:** A four (4) day seminar hosted by the Michigan Fire Inspectors Society that recertifies fire inspectors to conduct fire inspections in the State of Michigan.
- **National Fire Incident Reporting System Training:** A two (2) day class sponsored by the National Fire Academy introducing attendees to the new required incident reporting software for fire departments.
- **Child Safety Seat Recertification:** An eight (8) hour course that recertifies attendees as child safety seat technicians.
- **Rapid Intervention Training:** Eight department members attended a twenty-four (24) hour course sponsored by Oakland County Community College in firefighter safety and operations.
- **HAZMAT TRAINING:** Sergeant Madeline, a member of the Oakland County Hazmat Team, receives monthly training in the area of Hazmat response at different locations around Metro Detroit.

In addition to the above training, below is a list of training that was conducted at the City of Farmington throughout the year of 2018:

- Stand Pipes and High Rise Packs
- Ladders and SCBA
- Pump OPS / Hose Streams
- Annual Fire Truck Drivers Training
- Live Burn Training
- HAZMAT Refresher Training

MEDICAL TRAINING

- Several members of the department attended Emergency Medical Services (EMS) training classes in order to renew their medical licensure.
- CPR/AED training for all department members.



2018 GRANTS & COMMUNITY PARTNERSHIPS

GRANTS:

The public safety department seeks annual supplemental funding sources through grants and partnerships to enhance services and reduce taxpayer expenses. This section of the Annual Report summarizes some of the grants utilized or received in 2018.

Michigan High Intensity Drug Area (HIDTA) Overtime Reimbursement Grant

As an Oakland County Narcotics Enforcement Team (N.E.T.) sponsoring agency, the department received grant funding to pay overtime costs associated with N.E.T. task-force officer investigations.

Michigan Marijuana Overtime Reimbursement Grant (MMOG)

The Department received grant funding to reimburse overtime costs associated with investigations related to Michigan's Medical Marijuana statute.

Bulletproof Vest Partnership Grant

The department received federal funds to help offset the costs of new ballistic vests for officers. The grant covers fifty percent (50%) of the total cost for a new vest.

Michigan Municipal Risk Management Authority (MMRMA) Risk Avoidance Program (RAP) Grant Funding:

The department received a grant award to cover seventy-five percent (75%) of the tuition fee for the Eastern Michigan University Police Staff & Command School

BYRNE Justice Assistance Grant

The department applied for and was awarded \$100,000 in grant funding to install additional public surveillance cameras throughout the downtown area. This was a no-match grant.

COMMUNITY PARTNERSHIPS:

Gun Safety Awareness Program

The department partnered with Oakland County Commissioner Bill Dwyer to distribute free gun locks to Farmington residents.



Starbucks Community Coffee with a Cop

Farmington Public Safety Officers teamed up with Starbucks Baristas to offer a “Coffee with a Cop” event downtown. Officers served up drinks, mingled with customers and answered public safety related questions from patron. The event received many positive reviews. The department plans to schedule similar events in the future.



Silver Dairy - Partners with Our Community



Farmington Public Safety Officers passed out coupons good for one free Silver Dairy ice cream cone to kids while conducting routine patrols, subdivision checks, apartment watch patrols and downtown foot patrols.

Heroes and Helpers Holiday Event



In partnership with Target, the department participated in the annual Heroes and Helpers event where officers were paired up with less fortunate children in the community to help them do their Christmas shopping. Each child received a \$250 Target gift card.

2018 MAJOR INCIDENTS

The following is a synopsis of the major incidents reported and investigated by the Farmington Public Safety Department in 2018:

Home Invasion

On February 8th, at approximately 8:30 a.m., officers responded to a report of a home invasion on the 22900 block of Hayden Street. Officers learned that an unknown suspect entered the home and stole a television. The case remains under investigation. It is important to note that this case was one of only two (2) home invasions reported to the public safety department in 2018. This is the lowest number of residential home invasions ever recorded in the department history.

Felonious Assault

On February 27th, at approximately 8:36 p.m., officers were dispatched to the area of Orchard Lake Road and Astor Street on a report of a man being chased in a business parking lot by another man armed with a crow-bar. The suspect, a twenty-seven (27) year old man, had fled the scene upon officer's arrival but was discovered in a nearby driveway parked in his car. Subsequent investigation revealed the male was upset about his girlfriend dating another man. The suspect went to the business to confront the aforementioned man and it escalated to a point of the suspect attempting to assault the victim with a crow-bar. The suspect was arrested for felonious assault and lodged at the Farmington jail. The man was charged with felonious assault.

Larceny from a Building

On March 18th, at approximately 8:11 p.m., an officer was dispatched to Los Tres Amigo's restaurant on a report of someone stealing money from their cash register. Subsequent investigation revealed that a male and female were able to gain access to the stores cash register and steal \$800. The incident was captured on the restaurant surveillance cameras and a copy of this footage was provided. The case was forwarded to the detective bureau for follow-up. The detective bureau with the assistance of the public were able to quickly identify the suspects and charges were issued for larceny in a building on both suspects.



Juvenile Runaway

On April 9th, at approximately 4:49 p.m., a sergeant, was dispatched to a residence in the Floral Park subdivision for a report of a fourteen (14) year old female that had left her residence during the night. An investigation was opened and after exhaustive efforts by responding officers, detective bureau, and the school liaison officer the juvenile was located at a friend's house in Redford.

Felonious Assault

On April 26th, at approximately 8:05 p.m., officers were dispatched to Kentucky Fried Chicken restaurant reference and argument between employees. It was later

discovered that one of the employees had pulled out a handgun on several employees who had arrived to pick up their paychecks. The suspect indicated she felt threatened by the other employees. No one was injured in this incident. The suspect was arrested and the handgun confiscated. The suspect was lodged at the Farmington jail and was charged with felonious assault.

Retail Fraud

On May 31st, at approximately 6:25 p.m., officers were dispatched to a local pharmacy on a retail fraud that had just occurred. Two (2) females in their thirties to forties made entry into the back storage area and took numerous bottles of liquor. They then fled out the back door in a waiting vehicle. Store employees were able to obtain the license plate of the vehicle. The area was checked for the suspects, however, they were not located. The females were identified by the detective bureau and a warrant was obtained charging one of the females with the crime.



Stolen Vehicle

On June 30th, at approximately 2:01 p.m., an officer responded to a jewelry store for a report of a stolen vehicle that just occurred. Upon arrival, the officer learned that between 1:40 and 2:01 pm an unknown subject entered the business and took the victim's keys that had been in plain view on a counter adjacent to their purse. The customer reported being distracted while shopping and eventually noticed that her keys were missing. The victim's 2018 Chevrolet Equinox had been locked and parked in the parking lot west of the store. The investigating officer immediately contacted OnStar who was able to locate the vehicle at the Tribal Crossing Apartments in the City of Detroit. OnStar initiated an ignition lock that immobilized the vehicle. Coordination was made with Detroit Police who located the vehicle and found the subject sitting in the driver's seat. The keys were still in the ignition and the engine was running. The subject was arrested and turned over to Farmington and vehicle impounded by Detroit. A review of the surveillance video inside the business clearly depicted the suspect entering the business, taking the keys and departing. The suspect was charged for larceny in a building and unlawfully driving away an automobile.

Flee and Elude, Assault on a Police Officer

On August 9th, at approximately 8:13 a.m., an officer stopped a vehicle in the area of Power Road and 10 Mile Road for speeding. The officer noted the driver, a twenty-seven (27) year old female, was verbally combative upon making contact with her. When the officer returned to his vehicle the female sped off, north on Power Road. The officer initiated a pursuit in which the female stopped a half mile up the road. The female then exited the vehicle and assaulted several Farmington Hills Police officers who had arrived to assist. It took numerous police officers to handcuff the female. The female was then transported to the Farmington jail. The female was charged with fleeing and eluding and resisting and obstructing a police officer.

Vehicle Fire (Arson)

On August 18th, at approximately 11:21 p.m., callers on Maple Street reported a vehicle

fire. Upon arrival officers confirmed a fully involved vehicle fire. Officers extinguished the fire and during the subsequent investigation determined that the fire was suspicious and turned the case over the detectives for further follow up.

Credit Card Fraud

On August 27th, at approximately 7:44 p.m., a Farmington resident reported that his credit/debit card was used without authorization in Ann Arbor. The resident stated that when the activity was reported to his credit union, he was informed that there had been other similar such fraudulent transactions reported by other card holders. In those instances all of the card holders had recently used the ATM and the 7-Eleven's located at Grand River and Drake, and Farmington and Nine Mile. Farmington Hills police also reported having similar reports made by their residents.

Aggravated Felonious Assault

On August 28th, at approximately 1:15 a.m., officers responded to a 9-1-1 call about a loud dispute involving two (2) men with guns in the parking lot of a Farmington apartment complex. While end-route, officers were advised that the two (2) men with guns left the area in a black Dodge Charger. Responding officers located the vehicle and conducted a traffic stop; detaining the twenty-five (25) year old driver and twenty-three (23) year old passenger who were found to be in possession of firearms. The subsequent investigation determined that an argument that began via text messages between a male and female who had a brief dating relationship escalated into a confrontation in the parking lot of the apartment complex. The Oakland County Prosecutors Office charged the twenty-five (25) year older driver with Felonious Assault and the twenty-three (23) year old passenger with Felonious Assault and Malicious Destruction of Property.

Shooting

On September 20th, at approximately 10:30 p.m., numerous 9-1-1 callers reported shots fired at a home in the area of Wesley and Longacre. Officers arrived to find numerous spent shell casings strewn throughout the roadway. A home in Wesley Street was then intended target of the shooters who had fled the scene. The investigation into this incident is ongoing and a number of local, state and federal law enforcement officers have teamed up with the Farmington Public Safety Department to identify and charge the persons responsible for this shooting.

False Reporting - Felony

On November 26th, at approximately 8:50 p.m., a sergeant stopped a vehicle in the area of Orchard Lake and Grand River Avenue after running the license plate and learning that the registered owner returned with a suspended driver's license and an outstanding MDOC warrant for parole violation (armed robbery). Prior to making contact with the driver the sergeant noted that the driver was slumped over. At 8:51 p.m. a 9-1-1 caller reported that a black male carrying an AK47 was walking into Jet's Pizza at Grand River and Orchard Lake Road. The caller stated their phone was dying and hung up. The armed robbery was investigated by other Farmington officers and was determined to be a false report. The sergeant made contact with the driver who was unable to provide

physical identification, only providing a name and date of birth verbally. The sergeant had the driver exit the vehicle for the purpose of further investigation. The subsequent investigation revealed that the driver provided a false name and date of birth and was in possession of the cell phone linked to the phone number that called in the armed robbery at Jet's Pizza. The thirty-six (36) year old male subject was arrested and charged with making a false felony police report and providing false identification to a police officer.

Concealed Weapons Violation (Gun)

On December 14th, at approximately 9:06 p.m. an officer observed a vehicle traveling in the area of Grand River Avenue and Gill Road driving slowly, drifting in/out of its lane, made quick corrections and was without a driver's side mirror. The officer stopped the vehicle on Grand River Avenue, west of Drake Road to investigate. As a result of the traffic stop, the officer learned that the driver had a suspended license and active warrants for his arrest. While further speaking with the driver, the officer learned that the driver in possession of a pistol and is a convicted felon. The driver was arrested and charged with Carrying a Concealed Weapon, Felon in Possession of a Firearm, Carrying a Weapon in Commission of a Felony, and Driving on a Suspended License.

Indecent Exposure

On December 27th, at approximately 11:10 a.m. an officer responded to a report of an indecent exposure that occurred in the area of Shiawassee and Power roads. The female victim reported that while jogging north on the sidewalk along Power from Shiawassee when she encountered a black male walking south on the same sidewalk. The unknown subject was walking with his penis exposed and in his hand. The subject did not make eye contact or speak with the victim. The victim worked with investigators who developed a composite of the suspect described as a black male, 25-35 years of age, medium build, tall, brown eyes, and weighing 200 to 225 lbs. A press release of the composite was distributed and investigators have been assigned to follow up on leads.



Strangulation

On December 26th, at approximately 11:12 p.m., officers responded to a home in the Floral Park Subdivision for a report of a possible family trouble. Upon arrival officers learned that the victim had called a friend to pick her up after an argument with her boyfriend. After she had disconnected the phone call her boyfriend began strangling her by putting her in a choke hold. The victim was strangled so hard that she began to black out. The suspect stopped when the victim bit the suspect, causing him to let go after he hit her in the head with a paint tray. The boyfriend has a history of domestic violence and he was arrested and charged with assault with intent to do great bodily harm less than murder by strangulation.

**GROUP A, B & C
TOTAL INCIDENTS/OFFENSES**

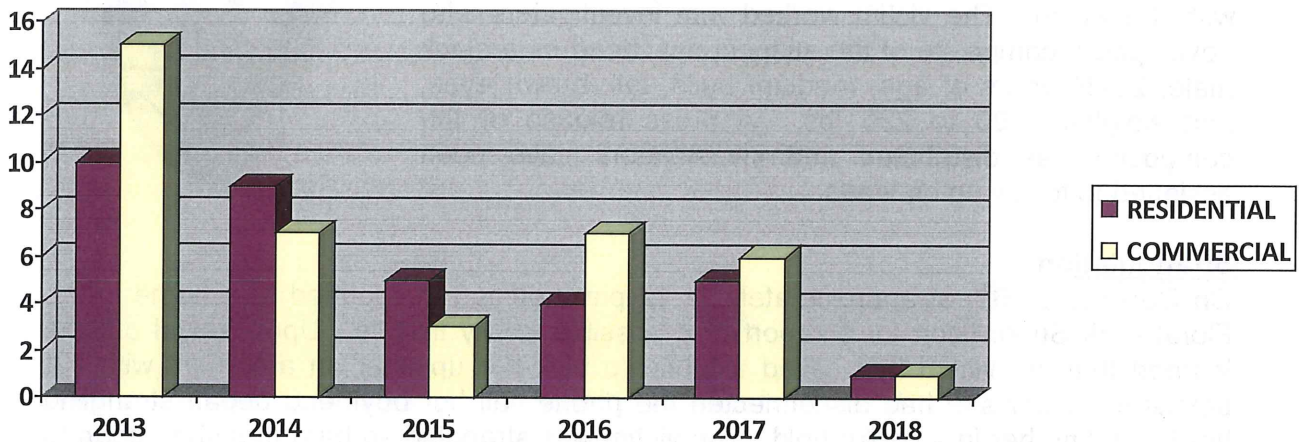
GROUP TYPE	2014	2015	2016	2017	2018	% CHANGE
Group A	303	287	341	295	263	-11%
Group B	290	268	301	317	237	-25%
Group C	7,604	5,305	5,197	5,313	4,561	-14%
TOTAL OFFENSES	8,197	5,860	5,839	5,925	5,061	-14%

FIVE YEAR BURGLARY COMPARISON

RESIDENTIAL	2014	2015	2016	2017	2018
Forced Entry	8	5	2	2	1
Non-Forced Entry	1	0	2	3	0
TOTAL RESIDENTIAL	9	5	4	5	1

COMMERCIAL	2014	2015	2016	2017	2018
Forced Entry	14	6	3	7	1
Non-Forced Entry	1	1	0	0	0
TOTAL COMMERCIAL	15	7	3	7	1

TOTAL BURGLARIES	24	12	7	12	2
-------------------------	-----------	-----------	----------	-----------	----------



FIVE YEAR COMPARISON
All Offenses that were Attempted or Occurred

	2014	2015	2016	2017	2018	% +/-
Murder	0	0	0	0	0	-
Forcible Sexual Offenses	3	1	1	4	2	-50%
Robbery*	3	1	0	1	0	-100%
Assault Offenses	38	33	35	43	37	-14%
Burglary*	16	9	11	11	2	-81%
Larceny*	72	99	96	61	45	-26%
Motor Vehicle Theft*	6	7	4	6	5	-16%
Forgery/Fraud	24	35	30	24	18	-25%
Arson	0	2	0	0	0	-
TOTALS	162	187	177	150	109	-27%

* Includes attempts.

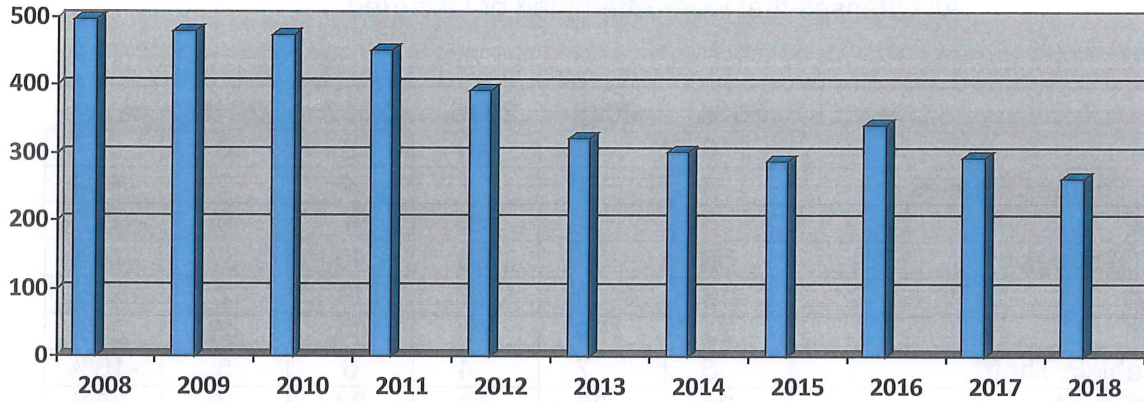
FIVE YEAR COMPARISON OF INTEREST

	2014	2015	2016	2017	2018
Adult Arrests	739	572	726	782	731
Juvenile Arrests	21	8	11	13	4
Calls for Service	7,197	*6,066	*6,572	*6,697	*6,064
Fire Runs	137	117	150	153	166
Medical Runs	931	940	919	912	953
Injury Accidents	40	25	27	29	26
Property Damage Accident	260	273	338	239	251
Fatalities	0	0	0	0	0
Narcotic Violations	80	90	113	98	123
Impaired Driving	116	72	78	89	75
Total Tickets Issued	4,564	3,184	3,932	3,929	3,474

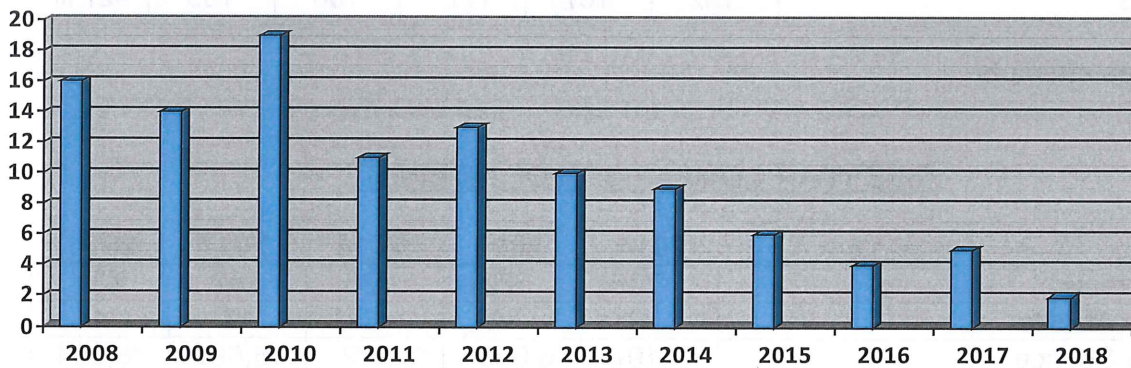
*Traffic stops not included in total Calls for Service



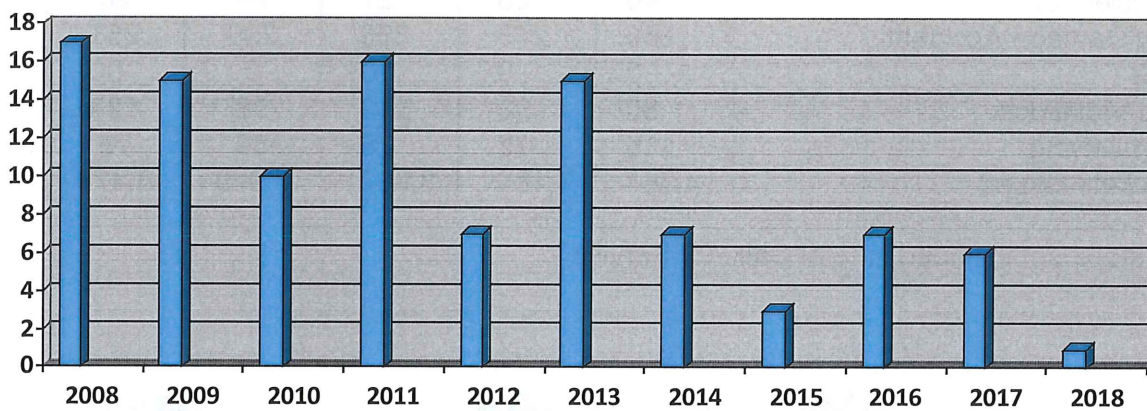
10 YEAR PART "A" CRIME TREND



10 YEAR RESIDENTIAL BURGLARY CRIME TREND



10 YEAR COMMERCIAL BURGLARY CRIME TREND



**Farmington City Council
Staff Report**

**Council Meeting
Date:**
April 15, 2019

**Item
Number
7A**

Submitted by:

Charles Eudy, Superintendent

Agenda Topic

Consideration to Approve Payment for Meter Replacement Program.

Proposed Motion:

Move to approve payment number 2 to SLC Meter located at 595 Bradford Street, Pontiac MI in the amount of \$2,816.00 for meter installation work completed February 7-9, 2019

Background:

Fiscal Year 2018-19 budget allocated funds to install 325 residential water meters. Additional installations may be added at a cost of \$64.00 each. SLC Meter is willing to conduct additional meter installations beyond the 325 included in their quote.

At the August 20, 2018 Council meeting, approval was granted for SLC Meter, LLC of Pontiac, Michigan to proceed with the electronic water meter replacement program east of Gill Road not to exceed \$27,200.

The attached invoices are for the installation of City provided water meters completed this fiscal year, the charges are for installation only. This fiscal year SLC staff installed 377 meters at a cost of \$24,128.00. SLC has provided a final invoice for meters installed which will complete the program.

It is fiscally vital to conduct meter replacements to accurately record water sales. The new meters will also reduce the wages and equipment fees in future water meter reading cycles.

SLC Meter Service has conducted residential meter replacements at all homes north of Grand River, Floral Park, Chatham Hills and east of Gill Road. Approximately 2500 meters have replaced in the four projects.

Materials:

SLC Meter Invoice # 253079

Invoice

Remit Payments to:
SLC Meter, L.L.C.
595 Bradford
Pontiac, MI 48341

Ph. 1-800-433-4332
www.slcmeterllc.com

Date	Invoice #
3/29/2019	253732

Bill To
FARMINGTON CITY 33720 W.NINE MILE RD. FARMINGTON, MI 48334

Ship To
CITY OF FARMINGTON DPW 33720 W NINE MILE RD. FARMINGTON, MI 48354 ATTN: JOSH

Rep	S.O. No.	P.O. No.	Terms	Job Name
JFT			Net 30	FARMINGTON INS...

Item	Description	Prev. Inv	B/O	Invoiced	Rate	Amount
1/INSTALL	FIELD SERVICE: 3/4" OR 1" WATER METER / RADIO REPLACEMENT AT VARIOUS LOCATIONS WITHIN THE CITY WATER DISTRICT FROM 02/07/2019 to 02/09/2019			44	64.00	2,816.00

Thank you for your business!
SLC Meter accepts credit cards and E-Checks.
1.5% Monthly finance charge on all accounts 30 days past invoice date. Acceptance of these items constitutes a 35% restocking fee on all returns.
No returns of special order items or after 60 days or without prior written authorization.

Total \$2,816.00

Payments/Credits \$0.00

A credit memo shall be issued to your account for any returns or discrepancies.
For full terms of sales please go to Terms & Conditions of sale:
www.slcmeter.com/documents/termsfuse.php

Balance Due \$2,816.00

Farmington City Council Staff Report	Council Meeting Date: April 15, 2019	Reference Number 7B
Submitted by: City Manager/City Attorney		
Description Second reading and consideration to approve an ordinance relating to fireworks		
Requested Action Move to adopt an ordinance to amend the City of Farmington Code of Ordinances, Article V, "Offenses Against Public Peace," Section 20-117, "Fireworks," in order to amend regulations of the times during which consumer fireworks may be discharged, include additional restrictions on the discharge of fireworks, and amend the penalties for violations of this section.		
<p>Background</p> <p>The Michigan Fireworks Safety Act regulates the sale and use of fireworks within the State of Michigan. The Act allows local governments to enact ordinances that comply with the Act and regulate the use, but not the sale, of fireworks within their communities. House Bills 5939, 5940, and 5941 included modifications to this Act, and took effect on December 31, 2018. Under the new law, individuals are permitted to use fireworks only on the following dates during specific time frames:</p> <p>December 31 until 1 a.m. on January 1; The Saturday and Sunday immediately preceding Memorial Day; June 29 to July 4, July 5 if that date is a Friday or Saturday; and The Saturday and Sunday immediately preceding Labor Day.</p> <p>Regarding the increase in fines, the new law raises the fine for unlawfully using fireworks from \$500.00 to \$1,000.00. The new law further requires ordinances to provide the remittance of \$500.00 of this fine to the local law enforcement agency responsible for enforcing the ordinance. This is beneficial to the City, as it ensures the Police Department receives funds from its enforcement of the ordinance.</p> <p>There is also an additional that grants the Fire Chief with the authority to enforce a "no-burning restriction" if the environmental concerns based on the Department of Natural Resources Fire Division criteria are elevated to extreme fire conditions, or if the environmental concerns were elevated to "very high" for 72 consecutive hours. This would include a ban on the ignition, discharge, and use of consumer fireworks.</p>		
Materials: Proposed ordinance		

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON
ORDINANCE NO. C-_____-2019

AN ORDINANCE TO AMEND CHAPTER 20, "OFFENSES," OF THE CITY OF FARMINGTON CODE OF ORDINANCES, ARTICLE V, "OFFENSES AGAINST PUBLIC PEACE," SECTION 20-117, "FIREWORKS," IN ORDER TO AMEND REGULATIONS OF THE TIMES DURING WHICH CONSUMER FIREWORKS MAY BE DISCHARGED, INCLUDE ADDITIONAL RESTRICTIONS ON THE DISCHARGE OF FIREWORKS, AND AMEND THE PENALTIES FOR VIOLATIONS OF THIS SECTION.

THE CITY OF FARMINGTON ORDAINS:

Section 1. That Chapter 20, "Offenses," Article V, "Offenses Against Public Peace," Section 20-117, "Fireworks," is hereby amended to read as follows in its entirety:

Sec. 22-112. Fireworks.

(a) Definitions.

As used in this Section, the following words and phrases have the meanings set forth herein:

Act means the Michigan Fireworks Safety Act, Public Act No. 256 of 2011, MCL 28.451 *et seq.*, as amended.

Articles pyrotechnic means pyrotechnic devices for professional use that are similar to consumer *fireworks* in chemical composition and construction but not intended for consumer use, that meet the weight limits for consumer *fireworks* but are not labeled as such, and that are classified as UN0431 or UN0432 under 49 CFR 172.101.

Consumer fireworks means *fireworks* devices that are designed to produce visible effects by combustion, that are required to comply with the construction, chemical composition, and labeling regulations promulgated by the United States consumer product safety commission under 16 CFR parts 1500 and 1507, and that are listed in APA standard 87-1, 3.1.2, 3.1.3, or 3.5. *Consumer fireworks* does not include low-impact *fireworks*.

Display fireworks means large *fireworks* devices that are explosive materials intended for use in *fireworks* displays and designed to produce visible or audible effects by combustion, deflagration, or detonation, as provided in 27 CFR 555.11, 49 CFR 172, and APA standard 87-1, 4.1.

Firework or fireworks means any composition or device, except for a starting pistol, a flare gun, or a flare, designed for the purpose of producing a visible or audible effect by combustion, deflagration, or detonation. *Fireworks* consist of consumer *fireworks* low-impact *fireworks*, articles pyrotechnic, display *fireworks*, and special effects.

Low-impact fireworks means ground and handheld sparkling devices as that phrase is defined under APA standard 87-1, 3.1, 3.1.1.1 to 3.1.1.8, and 3.5.

Livestock means those species of animals used for human food and fiber or those species of animals used for service to humans. Livestock includes, but is not limited to, cattle, sheep, new world camelids, goats, bison, privately owned cervids, ratites, swine, equine, poultry, aquaculture, and rabbits. Livestock does not include dogs and cats.

Formatted: Font: (Default) Times New Roman

Low-impact fireworks means ground and handheld sparkling devices as that phrase is defined under APA standard 87-1, 3.1, 3.1.1.1 to 3.1.1.8, and 3.5.

Formatted: Indent: Left: 0.5"

National holiday means New Year's Day (January 1); Birthday of Martin Luther King, Jr (third Monday in January); Washington's Birthday (third Monday in February); Memorial Day (last Monday in May); Independence Day (July 4); Labor Day (first Monday in September); Columbus Day (second Monday in October); Veterans Day (November 11); Thanksgiving Day (fourth Thursday in November); and Christmas Day (December 25).

Novelties means that term as defined under APA standard 87-1, 3.2, 3.2.1, 3.2.2, 3.2.3, 3.2.4, and 3.2.5 and all of the following:

- (i) Toy plastic or paper caps for toy pistols in sheets, strips, rolls, or individual caps containing not more than .25 of a grain of explosive content per cap, in packages labeled to indicate the maximum explosive content per cap.
- (ii) Toy pistols, toy cannons, toy canes, toy trick noisemakers, and toy guns in which toy caps as described in subparagraph (i) are used, that are constructed so that the hand cannot come in contact with the cap when in place for the explosion, and that are not designed to break apart or be separated so as to form a missile by the explosion.
- (iii) Flitter sparklers in paper tubes not exceeding 1/8 inch in diameter.
- (iv) Toy snakes not containing mercury, if packed in cardboard boxes with not more than 12 pieces per box for retail sale and if the manufacturer's name and the quantity contained in each box are printed on the box; and toy smoke devices.

(b) General prohibition on ignition, discharge, and use of consumer fireworks; exception

No person shall ignite, discharge, or use fireworks within the City at any time, except that:

(1) Fireworks may be discharged in strict compliance with any permit issued by the City in accordance with the Act.

(2) Consumer fireworks may be discharged on the following dates and times:

a) From 11:00 a.m. on December 31, until 1 a.m. on January 1;

b) From 11:00 a.m. until 11:45 p.m. on the Saturday and Sunday immediately preceding Memorial Day;

c) From 11:00 a.m. until 11:45 p.m. on June 29 to July 4;

d) From 11:00 a.m. until 11:45 p.m. on July 5, only if that date is a Friday or Saturday;

e) From 11:00 a.m. until 11:45 p.m. on the Saturday and Sunday immediately preceding Labor Day only on the day before, the day of, and the day after, a National holiday.

(3) An individual in violation of this subsection (b) shall be responsible for a municipal civil infraction punishable by a civil fine of \$1,000.00 for each violation, and all other available relief under Section 1-19 of this Code. \$500.00 of the foregoing civil fine will be remitted to the Farmington Police Department.

(4) This subsection (b) shall not apply to low impact fireworks

(c) Additional prohibitions

(1) Consumer fireworks shall not be ignited, discharged, or used on public property, including streets and rights-of-way, or on school property, church property, or the private property of another, without the express written permission from the person or entity legally in possession and control of that property to undertake such action.

(2) Consumer fireworks shall not be ignited, discharged, or used by a person under the influence of alcoholic liquor or a controlled substance or a combination of both.

(3) Low impact fireworks shall not be ignited, discharged, or used by a person under the influence of alcoholic liquor or a controlled substance or a combination of both

(4) A person shall not ignite, discharge, or use consumer fireworks or low-impact fireworks in a manner that is intended to harass, scare, or injure livestock.

(5) A person shall not ignite, discharge, or use consumer fireworks or low-impact fireworks if a no burning restriction has been implemented by the Fire Chief.

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman

Formatted: Left, Space After: 10 pt, Don't add space between paragraphs of the same style, Line spacing: Multiple 1.15 li, Numbered + Level: 1 + Numbering

Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 1.5" + Indent at: 1.75"

Formatted: Font: (Default) Times New Roman

Formatted: Font:

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman

~~(6) An individual in violation of this subsection (c) shall be responsible for a municipal civil infraction punishable by a civil fine of not more than \$1,000.00 for each violation, and all other available relief under Section 1-19 of this Code.~~

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman

Formatted: Font: (Default) Times New Roman

(d) Novelties not regulated

This Section does not apply to novelties.

(e) Enforcement

This Section may be enforced by the Director of Public Safety and the Fire Chief, their designees, and any sworn law enforcement officers.

(f) Determination of Violation; seizure of fireworks and payment of costs.

If an enforcing official determines that a violation of this Section has occurred, the official may seize the fireworks as evidence of such violation and payment of all costs incurred by the City or law enforcement personnel under the Act or this Section in securing, seizing, storing, and disposing of fireworks that are in violation of the Act or this Section shall be the responsibility of all persons found guilty, responsible, or liable for the violation. In recognition that the actual costs incurred by the City and/or law enforcement personnel will include having the personnel, equipment, and facilities necessary to store fireworks in compliance with the Act and other laws and regulations, costs to be paid shall be determined in accordance with rates and methods established by resolution of the City Council.

Formatted: Font: (Default) Times New Roman

~~(g) — Penalty~~

~~(i) A violation of this Section is a municipal civil infraction, punishable by a civil fine of not more than \$500.00, plus any costs, damages, and expenses as provided in Section 1-11 of this Code of Ordinances.~~

~~(ii) Upon a finding of responsibility for violation of this Section, the City may dispose of or destroy any consumer fireworks or low impact fireworks retained as evidence for prosecution of the violation.~~

~~(iii) In addition to any other penalty provided herein, a person found responsible for violation of this Section shall reimburse the City for the costs of storing, disposing of, or destroying any consumer or low impact fireworks seized as provided for herein.~~

Section 2 of Ordinance. Repealer.

All ordinances or parts of ordinances in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

Section 3 of Ordinance. Severability.

Should any section, subdivision, clause, or phrase of this ordinance be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

Section 4 of Ordinance. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force when they were commenced.

Section 5 of Ordinance. Effective Date.

The provisions of this Ordinance are ordered to take effect following publication in the manner prescribed by the Charter of the City of Farmington.

Section 6 of Ordinance. Adoption.

This ordinance is hereby declared to have been adopted by the Farmington City Council in a meeting thereof duly held and called on the ___ day of _____, 2019, in order to be given publication in the manner prescribed by the Charter of the City of Farmington.

Moved by _____ and supported by _____.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

Ordained this ___ day of _____, 2019, by the City Council of the City of Farmington.

STEVEN G. SCHNEEMANN, Mayor

MARY MULLISON, City Clerk
City of Farmington

STATE OF MICHIGAN)
)SS.
COUNTY OF OAKLAND)

I, the undersigned, the qualified and acting City Clerk of the City of Farmington, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the ordinance adopted by the City Council of the City of Farmington at a meeting held on the ____ day of _____, 2019, the original of which is on file in my office.

MARY MULLISON, City Clerk
City of Farmington

Introduced:
Adopted:
Effective:
Published:

**Farmington City Council
Staff Report**

**Council Meeting
Date: April 15, 2019**

**Reference
Number
7C**

Submitted by: City Manager/City Attorney

Description Second reading and consideration to approve an Ordinance relating to Marijuana Establishments within the City.

Requested Action Move to adopt an ordinance amending the City of Farmington Code of Ordinances to prohibit marijuana establishments within the boundaries of the City pursuant to the Michigan Regulation and Taxation of Marihuana Act, Initiated law 1 of 2018, MCL 333.27951, *et seq.*

Background

In November 2018 voters in the State of Michigan approved a ballot proposal authorizing so-called “recreational” marijuana use. The new law adds substantially to the rights previously allowed to users of “medical” marijuana. The 2018 law allows—without any action of regulation by the City—those over 21 to grow, possess, consume, and even transfer marijuana subject to various regulations that are established in the law. These rights became effective as soon as the new law did, and, again, they apply without the need for any City approvals or authorization to engage in such conduct.

There is another aspect of the new law, however, that does potentially involve City authorization or approval, and that is with respect to what are called “marijuana establishments” in the new law. These are essentially commercial or business operations that relating to the retail sale/distribution and commercial growing of marijuana.

The new law states that “a municipality may completely prohibit or limit the number of [marijuana] establishments within its boundaries,” and also that “a municipality may adopt other ordinances that are not unreasonably impracticable and do not conflict with this act or with any rule promulgated pursuant to this act” that regulate other commercial aspects of such businesses. In addition, the State of Michigan is charged with coming up with administrative rules that license and govern such commercial establishments. The State has a year from the effective date of the new law to do so.

The draft ordinance attached for City Council’s consideration exercises its right to “opt out” of the commercial aspect of recreational marijuana by prohibiting the location of such establishments in the City. This is consistent with the City’s determination not to allow commercial establishments that provided medical marijuana under that earlier law.

The timing of presenting this ordinance now is driven by the timing of the State of Michigan’s obligation to issue administrative rules regulating these marijuana businesses. If the City does not have an ordinance in place that either prohibits such uses or limits their number at the time the State approves such regulations (again, it has a year to do so, but could do so at any time in that one-year period), then such uses will be essentially unregulated in the City.

Adopting an ordinance prohibiting such establishments does not preclude the City from revisiting the issue in the future, should the Council choose to do so. And if the Council decides to continue discussion of the issue, adoption of this opt out ordinance now would give the City time decide what it might want to allow/not allow regarding such businesses, and how many it might decide to allow, as well as the criteria for allowing them. It would also allow the City to wait and see what those State regulations might include, which could then help the City decide if it wants to allow businesses in the City under whatever those rules might turn out to be.

Materials: Proposed ordinance

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

ORDINANCE NO. C-____-2019

AN ORDINANCE TO AMEND THE CITY OF FARMINGTON CODE OF ORDINANCES, CHAPTER 20, "OFFENSES," ARTICLE I, "IN GENERAL," TO ADD A NEW SECTION 20-7, "MARIJUANA ESTABLISHMENTS PROHIBITED," TO PROHIBIT MARIJUANA ESTABLISHMENTS WITHIN THE BOUNDARIES OF THE CITY PURSUANT TO THE MICHIGAN REGULATION AND TAXATION OF MARIHUANA ACT, INITIATED LAW 1 OF 2018, MCL 333.27951, ET SEQ.; AND TO PROVIDE PENALTIES FOR VIOLATION OF THIS ORDINANCE.

THE CITY OF FARMINGTON ORDAINS:

Section 1 of Ordinance. Ordinance Amendment.

Chapter 20, "Offenses," Article I, "In General," of the City of Farmington Code of Ordinances is hereby amended to add a new Sec. 20-7, "Marijuana Establishments Prohibited," to read as follows:

Sec. 20-7. – Marijuana Establishments Prohibited.

(a) *Intent; Purpose.* The Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, MCL 333.27951, *et seq.*, and more specifically Section 6(1) thereof, MCL 333.27956(1), authorizes municipalities to prohibit marijuana establishments within their boundaries by adoption of an ordinance. Adoption of such an ordinance does not preclude a municipality from further studying and revisiting the issue at a future date. City Council intends to place this matter on an agenda for further consideration within 60 days after the administrative rules required to be issued by the State of Michigan under MCL 333.27958 have been adopted.

(b) *Prohibition of Marijuana Establishments.*

1. *Definitions.* Words used in this section shall have the definitions as provided for in the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, MCL 333.27951, *et seq.*, as may be amended.
2. *Prohibition.* Pursuant to the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, MCL 333.27951, *et seq.*, all marijuana establishments are prohibited within the boundaries of the City.

3. *Penalty.* A person who violates this section shall be responsible for a municipal civil infraction punishable as set forth in Chapter 1, Section 1-8 of this Code. Such sanctions shall be in addition to the rights of the City to proceed at law or equity with other appropriate and proper remedies, including, but not limited to, the right to seek injunctive relief against persons alleged to be in violation of this ordinance, and such other relief as may be provided by law. Additionally, the violator shall pay all costs, including all direct and indirect expenses that the City incurs in connection with the municipal civil infraction. Each day during which any violation continues shall be deemed a separate offense.

Section 2 of Ordinance. Repealer.

All ordinances, parts of ordinances, or sections of the City of Farmington Code of Ordinances in conflict with this Ordinance are repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3 of Ordinance. Severability.

Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

Section 4 of Ordinance. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

Section 5 of Ordinance. Effective Date.

This ordinance shall be effective upon publication in the manner prescribed by law.

Section 6 of Ordinance. Enactment.

This Ordinance is declared to have been enacted by the City Council of the City of Farmington at a meeting called and held on the _____ day of _____, 2019, and ordered to be given publication in the manner prescribed by law.

Ayes:
Nays:
Abstentions:
Absent:

STATE OF MICHIGAN)
)ss.
COUNTY OF OAKLAND)

I, the undersigned, the qualified and acting City Clerk of the City of Farmington, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the Ordinance adopted by the City Council of the City of Farmington at a meeting held on the ____ day of _____, 2019, the original of which is on file in my office.

MARY MULLISON, City Clerk
City of Farmington

Adopted:
Published:
Effective:

**Farmington City Council
Agenda Item**

**Council Meeting
Date:** April 15, 2019

**Item Number
7D**

Submitted by: David Murphy, City Manager

Agenda Topic

City Manager Transmittal of Proposed Fiscal Year 2019-20 Proposed Budget

Proposed Motion

Move to accept receipt of the City Manager's Proposed Fiscal Year 2019-20 Budget

Background

Pursuant to Section 8.2 of the City Charter, the City Manager is required to submit a proposed budget to the City Council on or before April 21 for the following fiscal year. The proposed budget complies with the requirements contained in the State's Uniform Accounting and Budgeting Act. The transmittal letter highlights major issues in the budget, proposed changes, projects, and future concerns.

State law requires that the adoption of the City budget millage rate be completed no more than ten days after the public hearing. City Charter requires Council to adopt the budget no later than June 21.

We will formally submit the proposed budget electronically prior to the meeting. We will have a hard copy available for review by the public. A study session has been scheduled for Monday, April 22, 2019 to review the proposed budget. Following the requirements of the City Charter, Administration will be recommending that the City Council hold a public hearing regarding the millage and budget at the June 17, 2019 meeting and adopt the budget that same night.

Materials Attached

Electronically Submitted prior to meeting.