



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY  
MINUTES  
Monday, January 25, 2009

The meeting was called to order at 6:03 p.m. by President Cowley.

**ROLL CALL**

PRESENT: Cowley, Frost, Kuiken, Pastue, Rock, Ziegler

ABSENT: Cornwell, Gajewski, Higgins, Jakacki, Schneemann

OTHERS PRESENT: Executive Director Annette Knowles  
Events Planner Janet Bloom  
Administrative Assistant Debbie Nogle

**CONSENT AGENDA ITEMS:**

MOTION by Rock, SUPPORTED by Kuiken to approve the regular minutes of December 28, 2009, and to accept and file the December Bill Review Report and the December Financial Statements as presented. MOTION CARRIED, ALL AYES.

**RENEWAL OF LEASE**

MOTION by Ziegler, SUPPORTED by Pastue, to authorize the Director to sign the lease agreement for the storage garage located at 33515 State Street as required. MOTION CARRIED, ALL AYES.

Schneemann entered the meeting at 6:07pm  
Cornwell and Higgins entered the meeting at 6:15pm  
Jakacki entered the meeting at 6:30pm

**2010 EVENTS**

Janet Bloom reviewed the 2010 events calendar, which will include the Farmington Farmers & Artisans Market, Art on the Grand, Rhythms in Riley Park, the Founders Festival, the Harvest Moon Celebration and Holly Days. Additionally we plan to partner with the Farmington Community Library on Family Fun in Riley Park. Bloom described the current status of the events and their sponsorship potential.

MOTION by Higgins, SUPPORTED by Jakacki to approve the 2010 events calendar as presented. MOTION CARRIED, ALL AYES.

**FARMERS AND ARTISANS MARKET – 2010 RULES AND REGULATIONS**

MOTION by Schneemann, SUPPORTED by Jakacki, to approve the Farmington Farmers Market 2010 Rules and Regulations. MOTION CARRIED, ALL AYES

**WORK PLAN UPDATE**

Knowles announced the Board Retreat at the Huron River Club at 9:00am on Saturday, March 6, 2010. The new business locator map is in the design phase. Attendance at the business forums could be better. Board members are encouraged to speak with their neighboring businesses about the forums. The final forum for the program year is March 23,

2010 and will focus on Web Site and Social Media. Nominations are due February 1, 2010 for the Mary Martin Award which will be presented at the Volunteer Appreciation on March 9, 2010. Lastly, the Intensive-Level Historic Survey research component shall begin in early March.

**ADJOURNMENT**

MOTION by Rock, SUPPORTED by Higgins that the meeting be adjourned. MOTION CARRIED, ALL AYES.

The meeting was adjourned at 8:11 p.m.

The next regular meeting will be on Monday, February 22 at 6:00 p.m.

Respectively submitted,

*Annette Knowles*