



REGULAR MEETING AGENDA

1. CALL TO ORDER

Roll Call

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

4. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Minutes of the City Council - Special Study Session - Oct 6, 2014 6:00 PM**
- B. Minutes of the City Council - Special - Oct 20, 2014 6:00 PM**
- C. October 21, 2014 Joint Meeting Minutes**
- D. Minutes of the City Council - Special Study Session - Nov 3, 2014 6:00 PM**
- E. Minutes of the City Council - Special - Nov 17, 2014 6:00 PM**
- F. Minutes of the City Council - Regular - Nov 17, 2014 7:00 PM**
- G. Public Safety Monthly Report**
- H. Farmington Monthly Payments Report, November 2014**
- I. Consideration to Renew Michigan Municipal League Membership**
- J. AAA Michigan Traffic Safety Equipment Grant**

5. APPROVAL OF REGULAR AGENDA

6. PRESENTATION/PUBLIC HEARINGS

- A. YMCA Update - Tom Wilkinson**
- B. Proclamation for Vicki Barnett**

7. UNFINISHED BUSINESS

- A. Consideration of Resolution to Adopt Farmington Grand River Corridor Improvement Authority's Development Plan and Tax Increment Financing Plan**

8. NEW BUSINESS

- A. Consideration to Adopt Resolution Providing Financial Commitment to the Farmington Road Streetscape Grant Project and to Appoint a Grant Contact Person**
- B. Consideration to Accept Bids for Sanitary Sewer Lining Project and Award to Low Qualified Bidder**
- C. Consideration to Pay SLC Meter L.L.C. for Water Meter Replacement Work Completed November 11, 2014 - December 7, 2014**
- D. Consideration to Approve a One-Time Credit of Additional Vacation Leave for Non-Union Supervisory and Professional Personnel**

9. DEPARTMENT HEAD COMMENTS

10. COUNCIL COMMENT

11. CLOSED SESSION - LAND ACQUISITION

12. ADJOURNMENT



Special Study Session City Council Meeting
6:00 PM, MONDAY, OCTOBER 6, 2014
Farmington Community Library
23500 Liberty
Farmington, MI 48335

DRAFT

SPECIAL STUDY SESSION MEETING MINUTES

A Special Study Session meeting of the Farmington City Council was held on October 6, 2014, in Farmington Community Library, 23500 Liberty, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 PM by Mayor William Galvin.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
JoAnne McShane	Councilmember	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

- Superintendent Eudy
- Director Christiansen
- Interim Director Demers
- City Clerk Halberstadt
- Treasurer Weber
- Attorney Saarela

2. APPROVAL OF AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	JoAnne McShane, Councilmember
SECONDER:	Greg Cowley, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

3. PUBLIC COMMENT

4. GRAND RIVER TRAFFIC CALMING STUDY

A. Review of Grand River Traffic Calming Study

Director Christiansen stated that one of the goals of Council was to study and create more on-street parking, particularly along Grand River and the suitability of using surplus lanes along Grand River for other modes of transportation. He

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stated Grand River is an MDOT trunk line and therefore it was necessary to conduct a traffic analysis to determine feasibility of proposed changes. He advised in March Council authorized OHM to study the area on Grand River, beginning at Shiawassee and proceeding east to Orchard Lake Road. He indicated Steve Dearing from OHM was present to discuss their findings.

Dearing advised this study was conducted to ascertain whether or not there could be a reduction in travel lanes on Grand River between Shiawassee and Orchard Lake Road. He indicated that MDOT's preference is to extend the study to the next intersection in each direction beyond the scope to make sure there are no unintended consequences. Therefore the report prepared by OHM actually extends from Drake Road to Nine Mile Road.

Dearing stated their number one priority is safety when they conduct their analysis, determining what the crash patterns are and whether or not the proposed changes would have an impact on those numbers, good or bad.

Dearing stated that according to the data they reviewed, the kind of crashes found at major intersections were very typical of what you would find in a suburban area such as Farmington. Hot spots included Grand River at Farmington Road where rear end crashes were prevalent as well as sideswiped vehicles associated with on-street parking at that location. They found a concentration of crashes between Grove Street and Power Road he believes is due to the density of driveways in that area.

Dearing reviewed the criteria associated with the gradation of accidents as well as defining peak periods. He indicated that Grand River has an east/west bias in the morning rush hour and then westbound coming back out at night, with a 20% increase in the evening rush hour traffic volume.

Dearing then detailed the turning movements in the corridor. He went over the analytical software utilized in the study and how the results are portrayed in the report.

Schneemann questioned the validity of the data if the study was done during the I-96 construction. He stated the data would be skewed based on observations during the I-96 closure.

Dearing indicated although the data was collected in May during the closure, he used historical data as well from the SEMCOG website to generate his findings and further discussion was held.

McShane commented on the traffic tie-ups that occur on Shiawassee and expressed her concern regarding further impact if a three-lane option on Grand River goes forward. She also inquired if the study included consideration of bike lanes. Dearing responded they took into account areas of surplus pavement for community to utilize in whatever way they saw fit.

Cowley asked for clarification regarding the recommendation for a Grand River road diet. Dearing responded it would begin just east of Wilmarth. Cowley

cautioned him about the dangers of that intersection. Discussion of pass-thru traffic then ensued.

Schneemann expressed concern about making any decisions based on the data that may have been impacted by the I-96 closure and may not be relevant.

Mayor Galvin asked Chief Demers if he had any concerns from a public safety standpoint. Demers responded there has been significant traffic increase on Grand River westbound from Drake to Halstead as a result of the I-96 construction. He stated the Grand River and Farmington intersection hosted the most accidents this past year.

Galvin then asked regarding the next steps in this process. Christiansen responded that administration would continue to work with OHM and respond to concerns expressed by Council. He assured everyone that this is at the evaluation stage only.

5. POWER ROAD BRIDGE PROJECT

A. Review of Power Road Bridge Project

Christiansen stated the purpose of this agenda item is to discuss the inspection findings related to the bridge that crosses the Rouge River on Power Road just north of Grand River. He indicated that according to a report by OHM, there is an impact and undermining of the footing on the south abutment that supports the bridge. This is not yet at the critical stage, but should be addressed during the 2015 construction season. He stated the inspection reports have been provided to MDOT. He advised the estimated cost of the project would be approximately \$70,000 with the bid going out in the Spring of next year.

Matt Parks of OHM advised bridge inspections are done on behalf of the State. He reviewed his findings on the aforementioned bridge. He advised the best time to address the problems would be in July/August of 2015 when water levels are low.

Parks then discussed an exposed sanitary sewer trunkline that exists just south on the same stretch of the river. He advised this situation was discovered a few years back and poses no immediate threat, but should be addressed. He suggested the two projects are similar in nature and timing and could be bundled together for bids.

Parks indicated they had applied for a grant a few years back to address the sanitary sewer portion of the project but were unsuccessful in their attempt.

Weber indicated \$47,000 has been allocated for the sewer repair in the coming year.

McShane inquired if there would be street closings affiliated with the project and Parks responded in the negative.

Scott and Schneemann expressed concern over the costs of both projects.

Cowley expressed the need for a "permanent fix" and not one that will continue to keep recurring.

Christiansen stated that these are two of the top three projects that need to be addressed. He advised some revenues have been set aside for these projects.

Christiansen inquired under whose jurisdiction the bridge falls. Parks responded MDOT requires the bridge inspection and report, but the City is responsible for its repairs. He further stated MDEQ oversees the stream and channel so there will need to be a coordination of the three entities in handling same.

6. CITY WATER DISTRIBUTION

A. Presentation - City Water Distribution Reliability Study

Christiansen advised OHM is in the process of completing a water reliability study of the entire City distribution system. The City is required every five years to submit an updated study to the MDEQ. It evaluates the system and identifies areas for capital and operational improvement. This agenda item is intended to provide Council with an update regarding the City's water system. He stated that Council expressed some concerns over the City's ability to deliver water under acceptable pressure to several redevelopment sites and that this report addresses that issue.

Matt Parks of OHM stated the MDEQ requires a study to review the existing system, growth factors, and projected population increases in the next five and then twenty-year period. He worked with Director Christiansen in identifying the new projects that are on the table. He stated that about a year and a half ago they began their study, looking at pressures and flows and acquired a new calibrated model to measure same. He described the benefits of the new instrument and the tools available to them with its use. He indicated Farmington's system is in good shape, with good working pressure. He noted a few areas demonstrated a decrease in fire protection, but this is not uncommon.

Parks stated the City of Farmington has always been proactive in identifying and making necessary repairs to their system. He pointed out that when roads are redone, the City takes the opportunity to look at the water mains that are underneath and make any necessary repairs. He noted his report suggested some maintenance routines that will help keep the system up and running and cited specific areas that need attention.

Scott asked if the report addressed water pressure for potential high-rise structures. Parks responded they looked at several potential redevelopment areas and determined water pressure would be adequate.

Galvin reiterated that no decisions would be made tonight on this issue. The purpose of this report is to identify long term capital improvement projects. He requested the study include 5-story structures in specific areas on Grand River from Farmington to Orchard Lake.

Cowley expressed concern regarding capacity for redevelopments and anticipated growth. He would like to see pump stations placed in strategic areas to accommodate multi-story buildings.

McShane inquired about wooden water mains in Farmington. Eudy responded there are none in service in Farmington at this time. She then questioned the determinants on the efficacy of water mains. Parks responded it is material based and efficiency has more to do with size than age.

Responding to a question from Galvin, Eudy stated that he has been working with City Manager Pastue to ensure there is sufficient water for future developments.

7. FARMINGTON ROAD GRANT PRE-CONSTRUCTION

1. Discussion - Farmington Road Grant Pre-Construction Items

Christiansen advised there are a few items that need to be addressed and require Council action before the Farmington Road streetscape project takes place next summer. He cited a number of issues that need to be addressed with OHM including: removal of trees, the removal of cobra street lights, electrical and site preparation work before the grant portion of the project begins.

Eudy volunteered DTE has already paid for the removal of the cobra lights and the only thing left to do is coordinate timing of same.

Parks spoke regarding a new Federal Funding mandate relative to tree removal. He stated trees must be cleared of bat species before they are removed. He discussed the arduous procedures required under grant funding and pointed out changes cannot be made once the bid has gone out.

Cowley pointed out the campaign surrounding the Grand River streetscape that publicized downtown businesses were open during construction. He suggested doing the same for the Farmington Road project. He would like to try and minimize the financial impact to the affected downtown businesses.

Scott cited concerns that documentation leaving the hands of the City is self-contained, that there will not be any uncovering of hidden conditions in the process.

Galvin advised the project will begin the day after Founder's Festival and there is no time for delays. It is a large project for Farmington that will continue to redefine the downtown through streetscapes.

Christiansen confirmed that the Farmington Road project is a \$1.4 million dollar project and detailed the stages thereof.

8. DRAKE ROAD SPEED LIMIT

1. Discussion - Drake Road Speed Limit Study

Director Christiansen advised the City of Farmington has engaged the services of the Traffic Improvement Association (TIA), to study the speed limits on Drake Road between Grand River and Freedom. Historically the speed limit on that section of Drake Road has been 25 miles per hour. It was indicated this may not be a speed which is adequate for design and function of the road or the amount of traffic on the road. The results of the study indicated the posted speed limit should be increased to 35 miles per hour.

Interim Director Demers stated there have been few accidents over the last three years on Drake Road. He noted that section of Drake Road is heavily enforced as far as traffic citations. He advised the increase in speed to 35 miles per hour was warranted at this time.

Schneemann stated he had questioned the reasoning behind conducting the study and one of the reasons given was the ability to have a traffic ticket dismissed on the basis of validity. He queried Demers as to if that had ever happened. Demers stated he is personally unaware of citations issued along Drake Road being called into question as to validity of the posted speed limit.

Schneemann then asked if almost 50 percent of people entering that stretch are driving over 45 miles per hour or more and Demers responded in the affirmative. He cautioned against raising the speed limit in an area where there is an elementary school present.

McShane expressed concern that if the speed limit was raised to 35 mph would motorists then drive 55 mph.

Demers advised raising the speed limit would not curtail enforcement efforts to maintain the 35 mile per hour speed limit. He noted the study revealed the average speed of motorists was 36 mph and he hoped that would stay the same with the change.

Discussion followed regarding the impact raising the speed limit would have on pedestrian/school crossings.

Responding to a question from Galvin, Christiansen advised the 25 mph speed limit was established due to the residential nature of the road.

Galvin pointed out Drake Road north of Grand River and south of Freedom are completely different roads. He stated the real concern is the crosswalk at the corner of Tall Pine and Drake and the safety of pedestrians.

Schneemann noted there does not seem to be a lot of support from Council for changing the speed limit. He questioned the need for going forward with a public hearing on the matter.

Galvin asked Christiansen to take Council comments back to city administration and suggested this item could be brought back to Council at a future study.

9. PURCHASE OF NEW MOWER FOR DPW

1. Consideration to Approve Purchase of New Mower for Public Works Department

The votes were taken in the following order: Galvin, McShane, Schneemann, Scott, Cowley.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Jeff Scott, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

10. INTRODUCE ORDINANCE C-778-2014

1. Consideration to Introduce Ordinance #C-778-2014 to Establish Grand River Corridor Improvement Overlay District

Christiansen advised City Administration is recommending City Council introduce Ordinance C-778-2014 to establish the Grand River Corridor Improvement Overlay District. He stated this represents the culmination of the Grand River Corridor Improvement Authority’s efforts to develop an ordinance that allows redevelopment flexibility within the context of the Vision Plan for the Grand River Corridor.

Christiansen advised the Planning Commission held a Public Hearing at their September 22nd, 2014 meeting where approval of the ordinance was recommended to City Council. He indicated Councilmember Scott serves as liaison and Sherrin Hood from LSL Planning is present to answer questions.

Scott gave a brief description of an overlay district and discussed the benefits of same. He mentioned incentives for developers that will draw them to future developments within the corridor. He will provide Christiansen with a recommendation of a few tweaks to the proposed ordinance.

Christiansen explained that tonight is the first step in a two-step process to adopt the ordinance.

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Schneemann discussed modification to the INTENT section with regard to the traffic and pedestrian studies.

McShane questioned front yard building setbacks and pointed out that the Grand Cafe sits too close to Grand River. She requested consideration be given to increasing setbacks as part of the new construction or redevelopment.

Hood stated setbacks could be defined depending on the area. The ordinance will be flexible in terms of setbacks.

McShane commented on the progressiveness of the document for the City.

Mayor Galvin advised that with the creation of the overlay district the focus is changed from the downtown and demonstrates to citizens the city is interested in the community as a whole.

Christiansen discussed the activities of the Corridor Improvement Authority to date. He stated the purpose of the CIA is not to replicate the downtown, but complement it.

Motion to introduce Ordinance C-778-2014 amending Chapter 35, "Zoning" of the Farmington City Code, to add a new Article 11, "Grand River Corridor Overlay District," to establish regulations applicable within such district.

RESULT:	INTRODUCED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Steve Schneemann, Mayor Pro Tem
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

11.FOOD TRUCK RALLY SPECIAL EVENT

1. Consideration to Approve Food Truck Rally Special Event Request Proposed for October 12, 2014 at Riley Park

Christiansen advised city administration received a Special Event Request from Sal Palland, owner of Off the Beaten Path, LLC, to host a food truck rally in Riley Park on October 12, 2014 from 1:00 to 6:00 p.m.

Palland was present to provide details of the proposed food truck rally including the types of vendors that will be involved.

Cowley expressed concern restaurants in the immediate area would be negatively impacted by the event and further discussion ensued.

Schneemann stated he would not want to support any event that takes business away from downtown merchants. He indicated this is not an apples-to-apples comparison and thinks at the very least this event will increase awareness of

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downtown by bringing people to the area.

McShane expressed support for this type of event in the downtown. She compared it to the Farmer's Market where vendors compete with local businesses. She noted there is great support for the Farmer's Market.

Further discussion was held concerning the numbers attending the rally, insurance requirements and impact on Public Safety.

City Attorney Saarela spoke about the ordinance, policy and application for special events.

Galvin noted the event is somewhat ambiguous with no clear goal. He stated it needs to align with the goals of the Downtown Development Authority events. He pointed out the city lacks a comprehensive special events policy.

Scott suggested the sponsors of the food truck rally cover city costs for the event.

McShane questioned whether Council can request fees from one entity and not another.

MOTION to approve a Food Truck Rally Special Event Request scheduled for Sunday, October 12, 2014 at Riley Park with the provision that the Department of Public Works be compensated for costs resulting from the event.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeff Scott, Councilmember
SECONDER:	Steve Schneemann, Mayor Pro Tem
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

12. COUNCIL COMMENT

Cowley challenged Councilmembers to speak to local businesses who would be impacted by the Food Truck Rally.

McShane urged the community to make an effort to see "cabbage island" located at Grand River and Shiawassee. She stated the beautiful island was planted by the Beautification Committee.

Schneemann recognized Demers in his new position as Interim Director of Public Safety.

13. ADJOURNMENT

The meeting adjourned at 9:02 p.m.

1. Motion to adjourn the meeting.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: JoAnne McShane, Councilmember
SECONDER: Greg Cowley, Councilmember
AYES: Cowley, Galvin, McShane, Schneemann, Scott

The meeting adjourned at 9:06 p.m.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____

Minutes Acceptance: Minutes of Oct 6, 2014 6:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)



Special City Council Meeting
6:00 PM, MONDAY, OCTOBER 20, 2014
Maxfield Education Center
32789 Ten Mile Rd
Farmington, MI 48336

DRAFT

SPECIAL MEETING MINUTES

A Special meeting of the Farmington City Council was held on October 20, 2014, in Maxfield Education Center, 32789 Ten Mile Rd, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:03 PM by Mayor William Galvin.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
JoAnne McShane	Councilmember	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

- Director Christiansen
- City Clerk Halberstadt
- City Manager Pastue
- Attorney Schultz

2. APPROVAL OF AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	JoAnne McShane, Councilmember
SECONDER:	Greg Cowley, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

3. PUBLIC COMMENT

No public comment was heard.

4. REVIEW

A. Review of Grand River-Freedom Road Agreement

Present: Lonny Zimmerman, Architect; Dinesh Potluri, Owner of Digital Terrain; Rob Goldstone, Suburban Collection Representative; Tom Duke, Developer

Zimmerman discussed proposed plans for a building on Grand River (Parcel 2)

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as part of the Grand River and Freedom Road Planned Unit Development (PUD).

Discussion followed regarding the proposed façade and landscape of the structure.

Responding to a question from Cowley, Potluri discussed the success of his business and the need to expand into a larger facility as the one proposed.

Discussion followed regarding the truck circulation of both the Suburban Collection and the Tile Shop.

Responding to a question from McShane, Potluri stated his company will have regular business hours.

Discussion followed regarding security measures that will be in place for the Suburban Collection property.

Discussion continued regarding landscape plans for the property including trees on the perimeter.

Galvin requested an 8 foot wall at the southern perimeter of the Suburban Collection site, noting that it abuts residential property. He requested confirmation that the lighting would be directional.

Goldstone responded the illumination of the property would be primarily motion lighting.

Galvin asked if the PUD agreement included any significant changes.

Schultz advised that at an earlier study session, Council discussed including a provision in the PUD agreement that would ensure Parcel 2 located on Grand River is developed in order to provide a visual barrier to the Suburban Collection property. He stated discussion was held at that meeting regarding the inclusion of some type of trigger or time frame in the PUD agreement for development of the Parcel 2 site. He advised there was reluctance by the developer to include this type of provision in the agreement.

Schultz stated the developer offered an alternative to the development of Parcel 2 in a specified time frame. He advised the agreement would include site improvements providing a visual barrier that would occur prior to the occupancy of the Suburban Collection site. The improvements would include landscaping along the frontage of Grand River; landscaping along the boundary between Parcel 1 and Parcels 2 and 3 as shown on the Concept Landscape Plan; and three cross-access drives plus the internal circulation required for use by Parcel 1 and Parcel 3. In essence, the developer agreed to do everything but the actual building.

Schneemann requested a more detailed site plan that shows exactly what is planned for the site. He suggested prepping Parcel 2 site for a building.

Christiansen discussed the issues related to prepping the site without plans or a time frame for a structure to be built.

Responding to a question from Galvin, Potluri stated he is ready right now to develop the property on Parcel 2.

Duke discussed the time line for the demolition of the K-Mart building and the new improvements and/or restorations. He stated they project the site will be ready in April 2015.

Schultz clarified the development of Parcel 2 is not included in the agreement. The property would essentially be what it is today with landscaping.

McShane expressed concern that without the building on Parcel 2 the site would become a parking storage area. Schultz advised maintenance of the property pending construction can be addressed in the agreement.

Schultz pointed out that another modification to the PUD agreement included a change to the use description of Parcel 1 that clarified that only prepping and storage of new vehicles is allowed. He stated the agreement also clarifies that its provisions hinge on the lot split. He further stated that in the final draft of the agreement there is some teeth to the obligation of the final site that the four new property owners deal well with each other.

Responding to a question from Galvin, Schultz advised the Council at the regular meeting would be voting on a concept plan and the PUD agreement. He discussed the approval process of the PUD agreement going forward.

Scott expressed his concern regarding the existing storm water management of the property, noting potential issues with the change in use of the site. He sees an opportunity to upgrade with the development of this site.

Christiansen advised the city's planning and engineering consultants will review the plans and make recommendations on what needs to be upgraded and changed, including a pre-treatment type facility.

Discussion followed regarding the need to remove some of the asphalt on the site in order to address storm water management and how the areas where it will be removed will be maintained.

Schneemann clarified Council would be approving a plan that may or may not be built.

Pastue advised another site plan will be brought back to Council that will include how the asphalt will be replaced.

5. REVIEW

Review of Other Items on the Regular Agenda

No review of other items on the regular agenda was necessary.

6. OTHER BUSINESS

No other business was heard.

7. COUNCIL COMMENT

No Council comments were heard.

8. ADJOURNMENT**Motion to adjourn the meeting.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	JoAnne McShane, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

The meeting adjourned at 6:56 PM.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____

Minutes Acceptance: Minutes of Oct 20, 2014 6:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)

**Farmington City Council
Staff Report****Council Meeting Date:**
December 15, 2014**Reference
Number
(ID # 1754)****Submitted by:** Vincent Pastue, City Manager**Description:** October 21, 2014 Joint Meeting Minutes**Requested Action:****Background:****Agenda Review****Review:**

Vincent Pastue Pending

City Manager Pending

City Council Pending 12/15/2014 7:00 PM

**JOINT MEETING
Farmington Board of Education
Farmington City Council
Farmington Hills City Council
Tuesday, October 21, 2014
Oakland Community College, Orchard Ridge Campus
27055 Orchard Lake Rd, Farmington Hills MI**

**JOINT MEETING OF THE FARMINGTON AND FARMINGTON HILLS CITY COUNCILS
AND THE FARMINGTON BOARD OF EDUCATION MINUTES:**

The meeting was called to order at 6:35 pm by Board of Education President Sheilah Clay. President Clay welcomed everyone to the meeting and requested introductions from participants. Mayor Brickner and Mayor Galvin also welcomed everyone.

Farmington Board of Education Members: Sheilah Clay, President, Frank Reid, Trisha Balazovic, Karen Bolsen, George Gurrola, Howard Wallach, Murray Kahn (arrived at 6:40 pm)

Absent: None.

Farmington Public Schools' Representatives: George Heitsch, superintendent; Aaron Johnson, assistant superintendent; Kathy Smith, executive director of human resources; Jon Manier, executive director of K-12 instruction; Diane Bauman, director of school/community relations; Jon Riebe, director of facilities management; Michael Johnston, director of information technology; Debbie McCracken, executive assistant.

Farmington Hills City Council Members: Barry Brickner, Mayor; Michael Bridges, Ken Massey, Valerie Knol, Richard Lerner

Absent: Randy Bruce, Samantha Steckloff

Farmington Hills City Representatives: Steve Brock, city manager; Dave Boyer, assistant city manager; Pam Smith, city clerk; Nate Geinzer, assistant to the city manager

City of Farmington Council Members: William Galvin, Mayor; Jeffrey Scott, Greg Cowley, Steve Schneemann

Absent: JoAnne McShane

City of Farmington Representatives: Vince Pastue, city manager

Also in Attendance: Members of the press, community members

UPCOMING MILLAGE/BOND PROPOSALS:

City of Farmington Hills Road Millage: City Manager Brock provided a brief overview of the road millage that is on the November 4 ballot. The City of Farmington Hills is requesting that the community approve a millage of up to two mills over a ten year period, generating up to \$6.1 million annually. Funds will go toward reconstruction, maintenance, drainage and preservation of the city's neighborhood streets and major mile roads. The city is available to speak to all groups who would like a detailed presentation on the road millage. The cost to

taxpayers, at the full two mills, is \$170/year based on an average home value of \$170,000. Mr. Brock responded to questions from meeting participants regarding the millage.

City of Farmington Road Millage Renewal: City Manager Pastue provided information on the City of Farmington's road and street improvement millage renewal proposal that is on the November 4 ballot. The renewal request is 1.54 mills for major and residential road projects. It was noted that even though the full millage amount is 1.54, the city has levied 1 mill for the last eight or nine years. It was also noted that the road millage does not cover Grand River Avenue, which is controlled by MDOT.

Farmington Public Schools' Bond Proposal: Superintendent George Heitsch reported that, based on the recommendations of the Capital Planning Advisory Committee, the Board of Education authorized a \$131.5 million bond proposal to be presented to the voters at the May 5, 2015 election. He further advised that the District is recommending retaining the services of Plante Moran CRESA to support the bond millage proposal work from November to the election date, with an option to continue CRESA's contract, if the bond passes. The District has also established a Building & Site Utilization Committee, with broad representation of the community, charged to develop recommendations related to future steps necessary for responsible stewardship of District capital and property resources. In addition, a Ballot Information Committee has been formed; its members are Jerry Ellis, Fritz Beyermeister and Leland Bassett, and a 3-person Oversight Committee will also be established.

STUDENT SAFETY: Superintendent Heitsch reported on several student safety initiatives underway in the District. These include Farmington Empowered, a community-wide anti-bullying effort. The first Friday of each month is a Community Purple Out, encouraging everyone to wear purple to promote awareness of the group's efforts. In January, the District will also host Farmington SAFE (Suicide Awareness for Everyone) student forums on the topic of teen suicide. Councilman Massey noted that it is important to continue to make it OK to talk about suicide awareness in the community. He noted that, following dialogue in the Farmington SAFE group, Common Ground now has social media access to their crisis hotline.

Dr. Heitsch also reported that Student Round Table, with representatives from all four high schools, is promoting the work of Farmington Empowered. Dr. Heitsch invited Councilman Massey to meet with Student Round Table to dialogue about a community/high school activity that would promote awareness of these student safety issues. Dr. Massey advised that the Mayor's Youth Council is focusing on "anxiety among students" as another important issue to address among teens. Board and Council members were supportive of this important work.

GEORGETOWN UNIVERSITY ENERGY PROJECT: Nate Geinzer, assistant to the Farmington Hills city manager, presented information on the cities/schools application to the Georgetown University Energy Prize Competition. The competition challenges communities to work together with their local governments and utilities to create and implement long-term plans for continual energy efficiency improvements. It also educates the public and engages students in energy efficiency issues to show benefits and encourage lasting behavior change. Mr. Geinzer reviewed the competition timeline, the project team and criteria and scoring information. He also noted that this project will enhance STEM programming in the schools and community and provide STEM summer camp opportunities and youth engagement in other environmental awareness initiatives. The competition will award a \$5 million prize to the community that leads the way in energy efficiency.

The goal after three years would be to have an established program that is self-supported to allow for continuous development of leadership and STEM skills to support the communities' youth in solving tomorrow's energy problems.

The selection of finalist communities, judging and competition awards will take place in January-June 2017. This community is one of only three communities in Michigan in the competition. More information on the project is available at www.sustainablefh.com. Board and council members asked questions and shared comments regarding this project and expressed their support.

PUBLIC COMMENTS:

Richard Tengler, Farmington, spoke regarding the Farmington Public Schools' bond proposal and the former Maxfield Training Center property.

Sue Kahn, Farmington Hills, spoke to object to the format for the meeting.

Irving Ginsberg, Farmington Hills, spoke regarding the local cost to educate illegal immigrant children. City Manager Brock responded and advised that the children in question are not currently in the community and Wellspring Center advised that, if any children do come to this community, they will stay and be educated on their campus.

Linda Stulberg, Farmington Hills, spoke regarding security grants and school forum speakers.

ADJOURNMENT: Meeting attendees extended thanks for the opportunity to meet and dialogue. It was moved by Karen Bolsen and supported by Ken Massey that the meeting be adjourned at 7:39 pm.

MOTION APPROVED.

Sheilah P. Clay, President, Board of Education

Trisha L. Balazovic, Secretary, Board of Education

Approval Date: _____

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Attachment: 10-21-14 Joint Meeting (1754 : October 21, 2014 Joint Meeting Minutes)

Approval Date:

DRAFT



Special Study Session City Council Meeting
6:00 PM, MONDAY, NOVEMBER 3, 2014
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL STUDY SESSION MEETING MINUTES

A Special Study Session meeting of the Farmington City Council was held on November 3, 2014, in City Council Chambers, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 PM by Mayor William Galvin.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
JoAnne McShane	Councilmember	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

- Superintendent Eudy
- Director Christiansen
- Recording Secretary Murphy
- City Manager Pastue

2. APPROVAL OF AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Greg Cowley, Councilmember
SECONDER: JoAnne McShane, Councilmember
AYES: Cowley, Galvin, McShane, Schneemann, Scott

3. PUBLIC COMMENT

Dan Blugerman, Vice-President of Thomas A. Duke Company, spoke regarding the importance of opening the Fresh Thyme Grocery Store in the downtown center. He stated it would raise rents and property values and would address much needed improvements in the Kimco Center. He also brought up the Grand River and Halstead Center and stated that it is the gateway to the City and Council should welcome development of same.

4. CONSTRUCTION ESTIMATE AND CHANGE ORDER

Minutes Acceptance: Minutes of Nov 3, 2014 6:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)

A. Consideration to Approve Final Construction Estimate and Change Order for 2013 Streetscape Project

Present: Matt Parks, OHM

City Administration requested Council approval of Construction Estimate No. 10 in the amount of \$21,277.84 and release remaining retainage in the amount of \$15,011.87 for the 2013 Streetscape Project. In addition, City Administration requested approval of Change Order No. 7 in the amount of \$16,055.84 for additional electrical work which was discussed with council in July. This action will close the project.

Schneemann asked Eudy about any loose ends remaining on the project. Eudy responded three lampposts remain that are not UL certified and further discussion was held.

McShane commented that statement waivers are required before final payment is given. Pastue responded the payment will be held until all waivers from sub-contractors are received.

Scott asked about the pavers and if the low areas were corrected. Eudy responded additional drains were installed near the church to accommodate drainage. Parks pointed out an outstanding drainage problem remains near the Dress Barn. He stated it is more of a maintenance problem due to the drain being clogged with wood chips, debris, cigarette butts and leaves.

Discussion followed regarding potential additional costs to correct the drain issue.

Eudy discussed the protocol that has been established to address the clogged drains including the chain of command. The list of contacts includes first the Downtown Development Authority, then the Department of Public Works and after-hours problems will be addressed by Public Safety.

Schneemann questioned the City's liability on this issue and further discussion ensued.

Motion to approve Construction Estimate No. 10 (final) in the amount of \$21,277.84 for the 2013 Streetscape Project; release the remaining retainage in the amount of \$15,011.87; and approve Change Order No. 7 in the amount of 16,055.84.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Greg Cowley, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

5. DISCUSSION

Minutes Acceptance: Minutes of Nov 3, 2014 6:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)

A. Discussion - Twin Valley Lift Station Improvements

Pastue stated that he is recommending improvements to the Twin Valley Pump Station before the development of the Balfour Assisted Living project, otherwise, they may utilize Farmington Hills service. He advised short term financing may be required in order to upgrade the pump to handle the increased flow. He noted the City sets aside \$300,000 in the Water and Sewer Fund each year for this type of project.

McShane inquired regarding other crucial projects on the horizon where the funds would be needed. Pastue responded there is nothing urgent other than the conversion of the water meters to electronic reads. He also noted the Belaire subdivision sewer line which is not critical but should be done in the next several years.

Parks stated research would be done that would include pump types and enlarging the facility building for storage.

Pastue advised the City never extended the water main on Rafael to loop with the main on Ten Mile. He stated this proposed project would include doing that work for a cost under \$100,000.

Parks discussed the research they have done over the last year on wet weather flow, taking into account the City's vision plan and potential growth factors.

Pastue stated they are trying to avoid sewer back-ups on Twin Valley which continues to be closely monitored.

Parks advised that if Balfour chose to connect to the City's system, it would not be permitted without an upgrade.

Scott inquired regarding the water main extension and whether it was part of the \$500,000 cost for improvements estimated by OHM. Pastue responded in the negative.

Cowley stated concern over the Maxfield Training Center site and whether a booster station would be required.

Schneemann asked for clarification on the option of Balfour connecting to Farmington Hills and further discussion was held.

Parks advised that Twin Valley would have to be done even without the Balfour project coming on board.

Responding to a question from Galvin, Pastue stated \$300,000 is set aside each year in the Water and Sewer Fund for capital improvements to the system. He indicated they could delay the second phase of the electronic meter reading for a couple of years. He further indicated the work needed to be done in the Belaire Subdivision is not at a critical point and can be delayed. He would like to avoid long term financing because interest rates for short term are low.

6. RESOLUTION TO APPROVE HOLIDAY PARADE

A. Consideration to Approve Resolution Authorizing Holiday Parade

Motion to approve the Greater Farmington Area Chamber of Commerce’s request to close Grand River Avenue from School Street to Liberty Street on Saturday, December 6th, 2014 from 4:00 p.m. to 6:00 p.m. for the Holiday Parade; and further, the Farmington City Council shall indemnify and hold harmless the Michigan Department of Transportation (MDOT) from any liability as a result of this event, and authorize the Farmington Department of Public Safety to submit the permit application to MDOT for the proposed closure of Grand River Avenue.

RESULT: APPROVED [UNANIMOUS]
MOVER: Greg Cowley, Councilmember
SECONDER: Jeff Scott, Councilmember
AYES: Cowley, Galvin, McShane, Schneemann, Scott

7. DISCUSSION

1. Discussion - Administrative Reorganization

Pastue advised there are six non-union staff members that are currently eligible to retire. He stated that with some of the positions, it would be a great opportunity to hire part-time help that would perform the same duties and functions. He stated this would result in savings of \$100,000 that would allow the City to reinstate the Deputy Director position in Public Safety, and create a laborer position for the Public Works Department devoted strictly to park maintenance.

Schneemann inquired whether quality of services would suffer using part-timers. Pasture responded in the negative, stating there is no shortage of talent in the community.

McShane clarified that this would include a complete elimination of four to six positions. Pastue responded throughout the organization, not just one department.

Further discussion was held on the reinstatement of the deputy director position and that it would create upward movement in the department.

Responding to a question from McShane, Pastue confirmed the parks laborer position would include maintaining Riley Park. He further responded the city had not considered whether the Downtown Development Authority would participate in funding the position.

Minutes Acceptance: Minutes of Nov 3, 2014 6:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)

McShane expressed support for the creation of a parks laborer position, noting City parks lack sufficient maintenance. She then inquired if the outsourcing of payroll had been evaluated. Pastue responded the Treasurer's Department are reviewing proposals for outsourcing. He noted with the DPW and their twenty different cost centers, it might pose a challenge in outsourcing payroll.

Mcshane stated that the reorganization sounds like a progressive move and could help the City get stronger footing on things that need attention.

Scott inquired how they will address pensions and further discussion was held.

Responding to a question from Galvin, Pastue stated the Public Safety Department would continue with the Commander position. He advised the department supports the proposed changes.

Responding to an additional question from Galvin, Pastue stated they are looking to implement these changes January 1, 2015. He discussed all that needed to take place prior to the changes taking effect.

8. DISCUSSION

1. Discussion - Special Event and Park Reservation Policy Revisions

Pastue indicated there has been a significant increase in Shiawassee Park reservations from nonresidents. As a result they were looking to make changes, with weekends being limited to Farmington and Farmington Hills residents only. He said a fee structure must be implemented for all the parks in order to help defray City costs for upkeep and also for the increased patrol by Public Safety.

Pastue reviewed the handout provided to Council and listed the various event types that would be covered. He then detailed the types of events that could be handled administratively with any denials handled by City Council. He then detailed those that must go before Council for approval.

The park reservation process was detailed for Council. Pastue advised criteria for denials must be developed by Council.

Schultz stated once policies are decided upon, the ordinance must be amended. He indicated the standards in the ordinance now are fact based and may not be the way to handle all of the parks in the community.

Schneemann stated the importance of some sort of codification of standards and expectations that would take the guesswork out of administering policy.

McShane asked whether the need for security should be listed as an item under Council approved events. Pastue stated it was indicated in general and further discussion was held.

McShane stated that she would like to see City residents pay a lower fee than nonresidents. She also indicated she would like to see an event review.

Scott inquired if a dollar number was considered for Riley Park. Pastue responded reservations are not being considered for that park.

Scott stated he would like to see a more effective way to handle events in Riley Park. He would like to see guidelines implemented.

Pastue indicated he would like to hear input from Council on what guidelines are needed for Riley Park and what factors would be taken into consideration for approving an event. He mentioned that a separate application for Riley Park may be warranted.

Schneemann stated that events come before City Council anyway and they will have an opportunity to scrutinize same.

Cowley advised that if the DDA had been consulted on the food truck event there would have been a different outcome. He stated the DDA should review event applications for Riley Park because it is in the downtown. He believes the DDA should talk with business owners regarding the potential impact of a proposed event.

Schneemann stated a process that would require applicants to gain approval from two layers of bureaucracy would be burdensome.

Cowley stated that any event held in Riley Park should have the DDA's blessing.

McShane pointed out food truck rallies are treated and regulated as a separate item in most cities.

Galvin noted what is being proposed is city-wide and not just Riley Park.

Pastue indicated he could write a policy for procedures specific to Riley Park.

Schneemann inquired if Riley Park falls under the purview of the DDA, why does City Council have to be involved.

Cowley stated City Council should pass approval on events upon the recommendation of the DDA.

Galvin expressed concern that two levels of applications may cause problems. He thinks all that is needed is the DDA should have some type of overarching policy or statement as to guidelines on events at Riley Park.

Cowley questioned how the success of an event be measured unless a group is assigned to get feedback. He suggested the DDA take on this responsibility.

Pastue stated he would like to have a single point of contact on website for special events.

Discussion was held on the subject of the maintenance for Riley Park.

Galvin suggested Riley Park be under the purview of the DDA whereas Council should focus on an overall park and event strategy for the City.

Schneemann disagreed and stated the policy Pastue outlined is good.

Scott stated that Riley Park is unique because it is downtown and needs to be looked at separately. He suggested involving the DDA in developing guidelines for the park.

Schneemann noted the discussion is on policy, not guidelines.

Galvin suggested asking the DDA how they want events in their district to be handled.

McShane suggested giving the DDA the ability to approve event requests.

Cowley stated Riley Park is different and unique in that it affects surrounding businesses and that parking should be taken into consideration.

Galvin suggested giving the DDA an opportunity to review the policy and bring it back to Council with their recommendation on the administration of Riley Park.

Pastue recognized that as a result of the discussion, the policy needs to be refined and understood the need to involve the DDA relative to Riley Park events.

McShane stated she would like to see food trucks handled separately and further discussion was held.

(Break in proceedings from 7:45 - 8:00 p.m.)

9. DISCUSSION

1. Discussion - Complete Streets Mobility Plan RFP

Pastue advised he prepared an RFP, but received only one response. He suspects it did not go out.

Further discussion was held and it was agreed upon to post it again for another thirty days.

10. SKATE RENTAL AT RILEY PARK ICE RINK

1. Authorize Agreement Regarding Skate Rental at Riley Park Ice Rink

Pastue advised Attorney Schultz prepared a Concession Operating Agreement between D&D Bicycles and the City. He indicated two items remain: the purchase of an ice re-surfacer and to find a way to seal area from heat loss. He advised the days of operation will be Friday, Saturday and Sunday. He stated D & D Bicycles will give the City 10 percent of revenues generated. He stated there will be a fee associated with skating as well.

Christiansen stated he is excited to see the evolution of this project and reviewed some of the issues that still need to be addressed.

Cowley inquired if lighting would be increased. Christiansen responded there will be more inside the pavilion but not the outside.

Scott noted providing skate rental is instrumental in the success of the ice rink.

McShane thanked Christiansen, Galvin and Scott for their work on securing skate rental at the ice rink. She then inquired about the rates and Christiansen responded \$2 per person or \$5 per family.

Galvin stated the entrance fee during peak hours will help the City cover additional costs for heater usage and eventual roll down walls that will be put in place.

Schneeman stated he did not support the use of plastic walls, pointing out their lack of aesthetics.

Galvin provided details of how D&D Bicycle will operate skate rentals. He noted that through collecting fees they will be better able to track usage of the rink.

Christiansen indicated D & D will have other items for sale such as socks and gloves.

Schneemann suggested there should be additional lights on the ice, noting the rink was really dim last year. He also inquired about the plans for the outside corners. He expressed his concern with the utilization of the orange construction fence last season.

Cowley asked about fire pits at the location and discussion followed as to their placement.

Galvin provided background on how D & D Bicycles got involved in the project. He stated they were very excited to work with Farmington after he approached them last year. He looks forward to a great partnership between them and the City.

Motion to authorize the City Manager to sign an agreement with D&D Bicycle and Hockey regarding the rental of ice skates at the Riley Park Ice Rink, subject to review and final approval by the City Attorney. [SEE ATTACHED AGREEMENT].

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Jeff Scott, Councilmember
SECONDER: JoAnne McShane, Councilmember
AYES: Cowley, Galvin, McShane, Schneemann, Scott

11.COUNCIL COMMENT

CITY MANAGER UPDATE

Pastue advised no further action will be taken regarding the proposed change to increase the speed limit on Drake Road. He stated it is off the table for now.

City Manager Pastue read the following letter into the record regarding leaving his employment with the City:

The purpose of this letter is to provide notice to the City Council of my intent to actively pursue other employment opportunities and to encourage the Council to begin the process of finding my replacement. I do this with mixed emotions in that over the years the greater Farmington community, employees, and city councils have treated me and my family extremely well. However, I am at a point professionally and personally where it is time to go in a different direction.

My term as the Farmington City Manager will not extend past May 31, 2015 regardless of whether I have found other employment. This provides me seven months to find other employment and to arrange personal matters before leaving, but it also provides the City Council time to find my replacement.

This advanced notice to the City Council is provided for a couple of reasons. First, I did not want my on-going efforts seeking other employment to become a distraction to the City and community. The City deserves certainty regarding its future leadership and direction. Second, there are a number of redevelopment projects taking place with more to come in 2015. I did not want my departure, and a subsequent search process of several months, to in any way derail the redevelopment momentum we currently enjoy; I can continue working on these matters with staff while Council is concurrently looking for my replacement.

I am certainly proud of what has been accomplished in the nearly twelve years I have served as City Manager. However, I feel the timing is right for new management leadership with the City for a number of reasons. First, I can leave feeling positive that I'm not leaving a series of problems for my successor to address. We have excellent department heads and terrific volunteers engaged in making Farmington a great place to live and work. Second, following the economic downturn in 2008 and 2009 and difficult years afterwards, the City's finances have stabilized. Resolution of our "other post-employment benefit" funding problem had much to do with this

stabilization for which I thank this current City Council for their support. There is still work to be done in addressing operational improvements and capital funding, but the financial base is sound and improving. Third, difficult decisions were made during the economic downturn which periodically require me to spend time explaining, and occasionally with some annoyance. A new manager is not burdened by past decisions but can only look forward which is vitally important for any organization. Finally, I believe a new fresh perspective is sometimes healthy for an organization and I think the time is right for Farmington.

In Conclusion, I would like to thank the Farmington community and city councils for this wonderful opportunity. It has been a terrific experience that I will always fondly remember. In the end, it's always about people and it doesn't get any better than Farmington.

McShane expressed her gratitude to Pastue for carrying the City through some of its most difficult times.

Schneemann indicated that it is important for residents to know this is part of a natural evolution for any city and echoed McShane's sentiments on Pastue.

Cowley also praised Pastue and thanked him for allowing City Council the opportunity to start a search process. He thanked Pastue for seeing the City through some very tough times. He suspected all of Council would be references for him.

Scott thanked Pastue for everything he has done for the City. He has always appreciated his input and for putting the City and citizens first and wished him luck.

Galvin noted most city managers don't stick around past five to seven years. However, a great byproduct of the recession was Pastue staying longer with the city than he would have anticipated. He indicated that being a city manager is a pretty difficult job with constant public scrutiny. He thanked Pastue for his unique approach in giving a definite date for his departure and providing Council a predetermined destiny.

Galvin advised Council that the time to start searching for a new city manager is now. He discussed the search process going forward.

Pastue expressed appreciation to Council for their accomplishments and contributions to the community. He stated it was a good experience to be part of this community.

COUNCIL COMMENT

Scott advised SEMCOG has offered their research assistance relative to the road diet, and assistance with other issues concerning the City.

Galvin reminded everyone to vote at the November 4th election.

12. CLOSED SESSION - LAND ACQUISITION

1. Motion to enter closed session to discuss land acquisition.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	JoAnne McShane, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

13. ADJOURNMENT

1. Motion to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeff Scott, Councilmember
SECONDER:	JoAnne McShane, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

The meeting adjourned at 8:57 PM.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____

Minutes Acceptance: Minutes of Nov 3, 2014 6:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)



**Special City Council Meeting
 6:00 PM, MONDAY, NOVEMBER 17, 2014
 Conference Room
 Farmington City Hall
 23600 Liberty St
 Farmington, MI 48335**

DRAFT

SPECIAL MEETING MINUTES

A Special meeting of the Farmington City Council was held on November 17, 2014, in Conference Room, Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 PM by Mayor William Galvin.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
JoAnne McShane	Councilmember	Absent	
Steve Schneemann	Mayor Pro Tem	Present	6:10 PM
Jeff Scott	Councilmember	Present	

City Administration Present

City Clerk Halberstadt
 Controller Norgard
 City Manager Pastue
 Treasurer Weber

2. APPROVAL OF AGENDA

Motion to approve the agenda as amended, adding Windmill Planned Unit Development Agreement as item no. 5.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Cowley, Galvin, Schneemann, Scott
ABSENT:	McShane

3. FINANCIAL AUDIT

A. Fiscal 2013-14 Financial Audit - Plante Moran

Plante Moran Representatives Present: Dave Helisek, Kari Shea, Justin Kolbow

Dave Helisek, along with team members, Kari Shea and Justin Kolbow,

Minutes Acceptance: Minutes of Nov 17, 2014 6:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)

presented the results of the Farmington audit for year ended June 30, 2014.

Helisek advised Plante Moran once again was able to give the City's financial statements an unmodified opinion which is the highest level of assurance that can be given. He stated that means the statements as presented fairly reflect the financial position of the City as of June 30, 2014.

Shea advised the City's General Fund ended with a \$2.9 million balance, a reduction of \$52K from last year. She noted \$1.7 million of that amount was unassigned or 22% of the Fund. She noted 22% falls somewhat short of the City's goal of 25%, but stated there is no reason for concern. She noted there are a couple of reasons for the slight decline including: the City loaned money to the DDA for the purchase of property and \$200K applied to the Special Assessment Fund.

Shea advised the City's pension fund is 93.8% funded which is excellent.

Discussion followed regarding the status of the OPEB bonds and how the funds are recorded on the financial statement.

Kolbow provided an audit presentation covering General Fund revenues and expenses, revenues and expenses by governmental activities, and Water and Sewer Fund cash flows.

Shea briefly reviewed Plante Moran's official letter to the City including: internal control related matters identified in the audit; general information regarding the audit process; and legislative and informational items.

Helisek discussed the impact of the recent personal property tax legislation on the City going forward.

Galvin asked what other communities are doing that Farmington should be doing as well.

Helisek responded none, noting they hold Farmington up as an example to other communities regarding being proactive in addressing potential financial issues.

Weber recognized the time and effort Controller Norgard put into the audit.

4. DISCUSSION

A. Discussion - City Manager Search Process

Galvin spoke about the City Manager search process that will include the first step of sending out a Request for Proposal to executive search firms. He stated the goal is to choose a search firm before the Christmas Holiday.

5. WINDMILL PLANNED UNIT DEVELOPMENT

Pastue advised the Windmill developers have requested an option to take a small portion in the northeast corner of the park for a retention pond should one become necessary. He noted, however, it is highly unlikely this will become necessary.

Pastue stated he will ask the Council to approve the agreement as presented with the additional comments discussed in the study session.

Discussion followed regarding the provision for sidewalks in the development.

Pastue confirmed the city is responsible for everything in the park.

6. PUBLIC COMMENT

No public comment was heard.

7. COUNCIL COMMENT

Galvin stated that under Council Comment of the regular meeting he will provide an update on the City Manager search process. He asked Pastue to discuss the circumstances of his resignation under Department Head Comment. He asked that the regular meeting agenda be amended to move Council Comment before the closed session.

8. ADJOURNMENT

1. Motion to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Greg Cowley, Councilmember
AYES:	Greg Cowley, William Galvin, Steve Schneemann, Jeff Scott
ABSENT:	JoAnne McShane

The meeting adjourned at 6:50 p.m.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____

Minutes Acceptance: Minutes of Nov 17, 2014 6:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)



**Regular City Council Meeting
7:00 PM, MONDAY, NOVEMBER 17, 2014
City Council Chambers
23600 Liberty Street
Farmington, MI 48335**

DRAFT

REGULAR MEETING MINUTES

A Regular meeting of the Farmington City Council was held on November 17, 2014, in City Council Chambers, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor William Galvin.

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
JoAnne McShane	Councilmember	Absent	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

- Superintendent Eudy
- City Clerk Halberstadt
- Assistant to the City Manager Knowles
- City Manager Pastue
- Attorney Schultz
- Director Demers
- Treasurer Weber

2. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Public Safety Director, Frank Demers.

3. PUBLIC COMMENT

No public comment was heard.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

Minutes Acceptance: Minutes of Nov 17, 2014 7:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)

RESULT: APPROVED [UNANIMOUS]
MOVER: Greg Cowley, Councilmember
SECONDER: Jeff Scott, Councilmember
AYES: Cowley, Galvin, Schneemann, Scott
ABSENT: McShane

A. Minutes of the City Council - Regular - Oct 20, 2014 7:00 PM

B. Farmington Monthly Payments Report, October 2014

C. Public Safety Monthly Report

D. Farmington Financial Report Quarter Ended June 30, 2014 and September 30, 2014

E. Farmington Investment Report Quarter Ended June 30, 2014 and September 30, 2014

F. 47Th District Court Financial Report Quarter Ended June 30, 2014 and September 30, 2014

G. Consideration to Participate in the Election of the 2014 MMRMA Board of Directors

5. APPROVAL OF REGULAR AGENDA

Motion to amend the agenda adding Department Head Comment as Item No. 9 and moving Council Comment to Item No. 10, subsequent agenda items changing accordingly.

RESULT: APPROVED AS AMENDED [UNANIMOUS]
MOVER: Jeff Scott, Councilmember
SECONDER: Steve Schneemann, Mayor Pro Tem
AYES: Cowley, Galvin, Schneemann, Scott
ABSENT: McShane

6. PRESENTATION/PUBLIC HEARINGS

A. Public Safety Department Promotional Oaths of Office

Council recognized the appointment of Frank Demers as Director of Public Safety. Clerk Halberstadt administered the oath to Director Demers.

Director Demers offered comments on his appointment and the direction of his department. He then recognized the following promotions:

Bob Houhanisin - Commander
 Todd Anderson - Commander
 Andrew Morche - Sergeant

Shane Wash - Sergeant

Director Demers administered the oath to Matthew Miracle, a new Public Safety Officer.

In conclusion, Director Demers recognized the retirement of Debbie Comini from the Department after 23 years of service.

B. Consideration to Adopt Resolution Approving the 2015 DDA Community Events

Assistant to the City Manager, Annette Knowles, was present to discuss the proposed 2015 DDA community events calendar.

Motion to adopt a resolution approving the 2015 Downtown Development Authority community events calendar, temporary liquor license applications, street closures, and designated sidewalk shopping date. [SEE ATTACHED RESOLUTION 11-14-027].

The votes were taken in the following order: Galvin, Schneemann, Scott, Cowley.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Steve Schneemann, Mayor Pro Tem
AYES:	Greg Cowley, William Galvin, Steve Schneemann, Jeff Scott
ABSENT:	JoAnne McShane

C. Public Hearing Program Year 2015 Community Development Block Grant Application

Mayor Galvin requested a motion to open the public hearing to received public comment on the Community Development Block Grant funding for program year 2015.

Motion to open the public hearing.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeff Scott, Councilmember
SECONDER:	Steve Schneemann, Mayor Pro Tem
AYES:	Greg Cowley, William Galvin, Steve Schneemann, Jeff Scott
ABSENT:	JoAnne McShane

Motion to close the public hearing

Minutes Acceptance: Minutes of Nov 17, 2014 7:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Jeff Scott, Councilmember
SECONDER: Steve Schneemann, Mayor Pro Tem
AYES: Greg Cowley, William Galvin, Steve Schneemann, Jeff Scott
ABSENT: JoAnne McShane

7. UNFINISHED BUSINESS

A. Consideration to Approve 2015 CDBG

City Administration reviewed the Community Development Block Grant 2015 application process.

Motion to approve a resolution adopting the Community Development Block Grant Application for program year 2015. [SEE ATTACHED RESOLUTION NO. 11-14-028]

The votes were taken in the following order: Schneemann, Scott, Cowley, Galvin.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Jeff Scott, Councilmember
SECONDER: Steve Schneemann, Mayor Pro Tem
AYES: Greg Cowley, William Galvin, Steve Schneemann, Jeff Scott
ABSENT: JoAnne McShane

B. Consideration to Approve Planned Unit Development (PUD) Concept Plan and Agreement with Windmill Homes LLC for Development of Riverwalk of Farmington (Flanders School Site)

Mayor Galvin advised public comment would be allowed on this agenda item.

City Administration requested approval of a Planned Unit Development Concept Plan and Agreement for the development of the Riverwalk of Farmington.

Mayor Galvin invited public comment.

George Wright, 21492 Birchwood, was present to thank City Council, the Planning Commission, City Administration and Windmill Homes, developer of the Riverwalk of Farmington, for working together to develop a plan that preserves 2.3 acres as a playground.

Stuart Michaelson, principal of Windmill Group, was present to express his appreciation for the opportunity to build 33 homes in Farmington. He stated the development will be called the Riverwalk of Farmington. He noted they have already received reservations for some of the sites.

Mayor Galvin thanked all participating parties in bringing this development to

fruition.

Motion to approve Planned Unit Development (PUD) Concept Plan and PUD Agreement with Windmill Homes LLC (or a related entity to be created) for development of Riverwalk of Farmington residential development on the old Flanders School site, because the proposed development meets the eligibility requirements for a PUD given its redevelopment of a greyfield site; its provision for open space and higher quality architectural design above what is normally required; and its compatibility with the surrounding neighborhood and creation of a walkable neighborhood connected with surrounding neighborhoods. Approval is subject to the following conditions:

- 1. Closing on the purchase of the property from Farmington Public Schools;**
- 2. Final site plan approval by the Farmington Planning Commission that incorporates recommendations contained in the October 7, 2014 correspondence submitted by LSL Planning as part of their site analysis and engineering analysis submitted by Orchard Hiltz and McCliment (OHM) dated October 7, 2014;**
- 3. All conditions and requirements set forth in the PUD agreement, including any non-substantive changes to the Agreement authorized by both the City Manager and City Attorney;**
- 4. Resolution to the timing associated with planting right-of-way trees; final wearing course for asphalt, and transfer of the park to the city; and**
- 5. In the event there is an engineering determination regarding storm water management there may be a portion of the northeast corner of the park that may need to be used for that purpose.**

The votes were taken in the following order: Scott, Cowley, Galvin, Schneemann.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Jeff Scott, Councilmember
AYES:	Greg Cowley, William Galvin, Steve Schneemann, Jeff Scott
ABSENT:	JoAnne McShane

C. Administrative Reorganization Plan

City Administration recommended that the City Council adopt a resolution that provides an incentive allowing all administrative employees currently eligible to

Minutes Acceptance: Minutes of Nov 17, 2014 7:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)

retire to receive two years of additional credited service if they were to retire between January 1, 2015 and April 30, 2015.

Responding to a question from Galvin, Pastue stated the two of the most notable changes resulting from this reorganization would include the additions of a Public Safety Officer and a Parks Maintenance position.

Motion to adopt a resolution approving administrative reorganization plan that provides additional service credits for eligible clerical-administrative personnel, creates a parks maintenance position, reinstates Deputy Director position in the Department of Public Safety, and authorizes City Manager to execute necessary documents and to approve internal personnel transfers. [SEE ATTACHED RESOLUTION NO. 11-14-029]

The votes were taken in the following order: Cowley, Galvin, Schneemann, Scott.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Greg Cowley, William Galvin, Steve Schneemann, Jeff Scott
ABSENT:	JoAnne McShane

8. NEW BUSINESS

A. Consideration to Approve Water Meter Replacement Proposal

City Administration requested ratification of a water meter replacement proposal from SLC Meter, Inc.

Responding to a question from Cowley, Eudy stated the water meter replacement program requires access to homes.

Motion to ratify approval of Water Meter Replacement proposal from SLC Meter, Inc. for a not-to-exceed amount of \$210,892.

The votes were taken in the following order: Galvin, Schneemann, Scott, Cowley.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Greg Cowley, William Galvin, Steve Schneemann, Jeff Scott
ABSENT:	JoAnne McShane

9. DEPARTMENT HEAD COMMENT

Minutes Acceptance: Minutes of Nov 17, 2014 7:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)

Eudy discussed the progress of the leaf pick-up program. He advised salt prices have doubled over last year. He noted the new salt truck will be delivered in February. A new staff member was added to the Water and Sewer Department.

Pastue recognized Director Christiansen and Attorney Schultz for their hard work on the three Planned Unit Developments currently in process.

Pastue discussed his recent submittal to Council of his letter of intent to leave the city. He commented on his positive experience serving as City Manager of Farmington. He stated he is at a point both personally and professionally where a career move makes sense.

10. COUNCIL COMMENT

Cowley recognized the accomplishments of City Manager Pastue during his tenure at Farmington.

Galvin noted November has been designated as awareness of men's health month.

With regard to the City Manager search, Galvin advised a special meeting has been scheduled on November 25, 2014 to review a request for proposal for an executive search firm. He discussed the process going forward.

11. CLOSED SESSION

1. Review of City Attorney Confidential Correspondence

Motion to enter closed session to discuss confidential attorney correspondence.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Steve Schneemann, Mayor Pro Tem
AYES:	Greg Cowley, William Galvin, Steve Schneemann, Jeff Scott
ABSENT:	JoAnne McShane

The votes were taken in the following order: Schneemann, Scott, Cowley, Galvin.

Council entered closed session at 8:19 pm.

Motion to exit closed session.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steve Schneemann, Mayor Pro Tem
SECONDER: Greg Cowley, Councilmember
AYES: Greg Cowley, William Galvin, Steve Schneemann, Jeff Scott
ABSENT: JoAnne McShane

Council exited closed session at 9:20 pm.

12.OTHER BUSINESS

Council discussed the Kimco PUD and related easement agreement. Discussion followed regarding Council's desire for a pass-through in the Kimco Center, truck access and circulation pattern for Fresh Thyme, and possible no-build designation for some or all of the city parking lot.

13.ADJOURNMENT

1. Motion to adjourn the meeting.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Greg Cowley, Councilmember
SECONDER: Steve Schneemann, Mayor Pro Tem
AYES: Greg Cowley, William Galvin, Steve Schneemann, Jeff Scott
ABSENT: JoAnne McShane

The meeting adjourned at 10:10 pm.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____

Minutes Acceptance: Minutes of Nov 17, 2014 7:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)

**Farmington City Council
Staff Report**

Council Meeting Date:
December 15, 2014

**Reference
Number
(ID # 1746)**

Submitted by: Frank Demers, Director of Public Safety

Description: Public Safety Monthly Report

Requested Action:

Approve Farmington Public Safety Monthly

Background:

See attachment

Agenda Review

Review:

Frank Demers Completed 12/08/2014 5:20 PM

City Manager Pending

City Council Pending 12/15/2014 7:00 PM



MONTHLY REPORT NOVEMBER 2014

POSSESSION OF MARIJUANA

On November 1st, at approximately 6:02 p.m., officers were dispatched to the 23000 block of Maple Street for a report of an apartment dweller smoking Marijuana in the basement apartment and the smoke was infiltrating the other apartments. Upon arrival officers were checking the outside of the building when all of a sudden the basement apartment door opened. Officers announced their presence and noted a strong odor of burnt Marijuana coming from the apartment and one lone occupant. Upon seeing the officers, the occupant threw some items from his pocket onto the floor. Officers asked the man where the Marijuana was and he pointed to the items that were once in his pocket. The Marijuana was confiscated and the man was cited for Possession of Marijuana.

DRIVING WHILE LICENSE SUSPENDED (DWLS)

On November 1st, at approximately 9:45 p.m., an officer on patrol stopped a vehicle in the area of Shiawassee and Glenview for driving with a burned out taillight. Further investigation revealed that the driver had two suspensions on her driving record and two warrants for his arrest out of other jurisdictions. The man was arrested for DWLS and was housed at the Farmington jail.

OPERATING WHILE INTOXICATED (OWI)

On November 2nd, at approximately 1:52 a.m., an officer on patrol stopped a vehicle for an improper lane use in the area of Eight Mile and Chesley. Further investigation revealed that the driver had a strong odor of intoxicants in his breath and exhibited signs of intoxication. The man failed several sobriety exams and was arrested for OWI. The man was transported to the Farmington jail where he refused to submit to a Datamaster breath test. A search warrant was sought for the man's blood and Community EMS was summoned for the blood draw. The man was housed at the Farmington jail.

HOME INVASION

On November 2nd officers responded to the 23000 block of Lilac on a report of a "home invasion." Upon arrival officers met with the resident (next door neighbor to the residence), whom stated that he had been asked by his neighbor to watch the residence for anything suspicious as it was suspected that someone keeps breaking into the

residence to squat there. The neighbor stated that on this date he was on his back deck when he heard a loud noise of a window shutting at the residence and then noticed a white male, wearing a red sleeveless jacket and grey hooded sweatshirt, walking away from the residence. Officers checked the area and found a matching subject nearby. Upon further investigation it was found that the subject admitted to breaking into the residence along with another home on Floral Street, to be able to sleep there. The subject was found to be in possession of Marijuana along with a small Marijuana pipe. The subject was arrested for Home Invasion, Possession of Marijuana, and Possession of Drug Paraphernalia. The subject was transported to the station for processing and held pending a warrant.

HOME INVASION

On November 4th, at approximately 5:41 p.m., a Lilac Street resident arrived home to find that her garage door would not open. Upon going around to the rear door of her home she found patio furniture out of place, her rear door ajar and a clock radio moved on the countertop. The resident did not enter the house and called this department. Upon arrival officers cleared the residence and learned that unknown suspect(s) had stolen alcohol, electronics and jewelry. The matter has been turned over to the Detective Bureau.

DRIVING WHILE LICENSE SUSPENDED (DWLS)/WARRANTS

On October 5th, at approximately 9:06 p.m., a sergeant on patrol stopped a vehicle in the area of Grand River and Hawthorne for what appeared to be an expired license plate. Further investigation revealed that the license plate was improper. The driver was driving on a suspended license and had a number of warrants for their arrest. The driver was arrested and housed at the Farmington jail. The license plate was confiscated. The owner was contacted and requested that the license plate be destroyed because it had already been replaced.

POSSESSION OF MARIJUANA/DRIVING WHILE LICENSE SUSPENDED (DWLS)

On October 6th, at approximately 11:20 p.m., an officer on patrol stopped a vehicle in the area of Grand River and Grace for a speeding violation. Further investigation revealed that the driver was driving on a suspended license, had warrants for their arrest and was in possession Marijuana. The subject was arrested and house at the Farmington jail.

WARRANT ARREST OTHER DEPARTMENT

On October 7th, at approximately 12:52 a.m., a sergeant on patrol stopped a vehicle in the area of Grand River and Warner. Further investigation revealed that an occupant of the vehicle had warrants for their arrest. The subject was arrested and turned over to Dearborn police.

LARCENY IN A BUILDING

On November 7th a subject came to the front desk to report that her daughter had been the victim of a larceny at Zap Zone. On November 2nd the daughter left her phone on a table, unattended. When she returned the phone was gone. They located the phone via

GPS and returned to a location within the city of Detroit. The case was turned over to the Detective Bureau for follow up with possible video at Zap Zone.

OPERATING WHILE INTOXICATED (OWI)/POSSESSION OF MARIJUANA

On November 7th an officer stopped a vehicle on westbound M5 near Halsted for having a burned out headlight. Upon contacting the driver the officer detected an odor of intoxicants. The driver admitted to possessing a small amount of Marijuana. The driver failed sobriety test and had a preliminary breath test of .14. The driver was arrested and transported to the Farmington jail. The driver refused to provide a breath test so a search warrant was obtained for a blood draw.

LARCENY FROM AUTOMOBILE – ATTEMPT

On November 9th an officer responded to Yono Brokerage Service to meet with a Farmington Hills police officer who noticed open doors on four of the vehicles in the lot. Upon investigation it did not look as if anything was taken from the vehicles. The business owner was contacted and he advised that he would come in later in the day to check the vehicles.

FAIL TO DISCLOSE CONCEALED PISTOL LICENSE

On November 9th an officer stopped a vehicle for speeding on Grand River and Lakeway (62 mph). Upon contacting the driver the officer asked him if there were any weapons inside the vehicle. The driver stated "No". The driver was acting suspicious and overly nervous, so he was asked to step from the vehicle. The driver completed sobriety evaluations and consented to a search of his vehicle. Inside the glove box was a loaded hand gun (a Taurus Judge, capable of firing 410 shotgun or 45 long Colt). When questioned about the weapon, the driver stated that he "forgot about the gun." The weapon, which was registered to the driver, was unloaded and placed back in the car. The driver, who had a valid CPL, was released with a citation. The violation was forwarded to the gun board.

OPERATING WHILE INTOXICATED

On November 9th, at 3:28 a.m., a sergeant stopped a vehicle for "No Turn on Red" on Drake Road at Grand River. The sergeant detected an odor of intoxicants and the driver admitted to drinking. The driver failed sobriety tests and refused to take a PBT. The driver was arrested and transported to the Farmington jail. The driver refused to take a breath test, so a blood draw was conducted subsequent to a search warrant.

UNLAWFUL DRIVING AWAY OF A VEHICLE/LARCENY FROM AUTO

On November 11th, at approximately 3:05 a.m., officers were dispatched to the Marathon gas station for a report of a suspicious circumstance regarding the vehicles parked overnight at the location. Upon arrival the officers noted that several vehicles had been attacked at both the Marathon gas station and at Yono Auto Sales across the street. Further investigation revealed a juvenile hiding in one of the vehicles. The juvenile lied to the officers regarding his identity and why he was in the area, stating that the mechanics allow him to sleep in the cars at night. The juvenile had in his possession the keys to one of the attacked cars, burglary tools, and 5.2 grams of

Marijuana. The juvenile was arrested for attempting to steal or break into twelve vehicles, possession of burglary tools, providing false identification to a police officer, and possession of Marijuana. The case was forwarded to the Oakland County Prosecutor's Office for a petition for the juvenile's arrest.

DOG BITE

On November 11th, at 1:23 p.m., officers were dispatched to the 22800 block of Power Road for a dog bite. The victim of the dog bite stated he was exiting his vehicle when a dog ran up to him and bit him in his buttocks. The dog's owner was located and ticketed for dog at large. The dog bite victim did not require any medical attention.

WARRANT OTHER DEPARTMENT

On November 12th, at approximately 10:15 a.m., an officer heard via police radio a BOL out of Novi for a Malicious Destruction of Property suspect who was thought to be heading to the Grand River/Halsted area. The officer located a man matching the description given in the BOL and made contact with him. The man was unrelated to the Novi BOL but did have an outstanding warrant out of Livonia. The man was arrested and turned over to Livonia police.

MISSING PERSON

On November 12th, at 6:34 p.m., officers were dispatched to Our Lady of Sorrows for the report of a missing fifth grade student. The parents were to pick up the child after conferences. It was determined that the child did not want to stay after school for choir practice so she took the bus home. She was located at her Farmington Hills home with her grandfather.

UNLAWFUL DRIVING AWAY OF AUTOMOBILE

On November 13th a Sunview Manor Apartment's resident came to this department to report that sometime between October 25th and November 13th, while he was in Texas, unknown person(s) stole his 2002 Saturn from the parking lot. While reviewing his mail that came while he was out of town, the victim had received a notice of an abandoned vehicle for the Saturn which was impounded by Livonia police. An evidence technician went to the Livonia towing yard in order to process the vehicle for possible fingerprints but found no usable evidence.

THREATENING PHONE CALLS

On November 13th an officer responded to the Asian Garden restaurant and met with the owner who advised that he had been receiving telephone calls from an Ohio number in which sometimes there would be nobody on the line and other times there would be a female voice threatening to call the FBI to have the man deported. The officer attempted to speak with the caller but there was no response. The man only wished to document the incident but was advised to keep a log of the calls should they continue.

LARCENY IN A BUILDING

On November 14th, at 3:52 p.m., a citizen reported while shopping at T.J. Maxx she had items stolen from her wallet. The citizen left her wallet accidentally unattended while

shopping and her license, a credit card, and \$70 in cash was taken out of it. The investigating officer is in the process of trying to obtain surveillance video from the store for possible identification of a suspect.

WARRANT OTHER DEPARTMENT

On November 14th, at 5:14 p.m., a subject turned himself in at the front desk because he had a warrant out of Oakland County for not paying child support. While confirming the warrant, a detective from the Oakland County Sheriff's Office entered the station and took the subject into custody. The subject was transported to the Oakland County jail.

DRIVING WHILE LICENSE SUSPENDED/WARRANT ARREST

On November 19th, at approximately 8:30 a.m., an officer was on patrol in the area Farmington Road and State Street when the officer observed a vehicle travelling at a high rate of speed (42 mph in a 25 mph zone). A traffic stop was initiated at Farmington Road and Nine Mile. Upon making contact with the driver, it was found that she had a suspended driver's license and a warrant for her arrest out of another jurisdiction. The driver was arrested for DWLS and the warrant. The driver was transported to the station where she was processed and issued a citation to appear.

ASSIST CITIZEN

On November 19th, at approximately 10:20 a.m., officers were dispatched to a business in the 23000 block of Orchard Lake Road for a report of two people stuck in an elevator. Officers responded and learned two people entered the elevator to go up. After getting to the 2nd floor the elevator door would not open and no other buttons worked. An officer used an elevator key to open the door and let the two people out safely. Management of the building were called and the elevator was placed out of service.

THREATENING COMPLAINT

On November 19th, at approximately 5:40 p.m., an officer was dispatched to the 34000 block of Nine Mile for a report of threats made to an employee. The officer learned that a customer had not paid a rental fee for over two months on a storage unit. The employee states that several attempts were made to contact the owner and were unsuccessful. Per the company policy, the items in the storage unit were sold at an auction. When the customer learned of this, he called the business and threatened the employee by saying he was going to come up to the business with a gun and shoot someone.

SUSPICIOUS PERSON

On November 20th, at approximately 4:20 p.m., officers were dispatched the 23000 of Orchard Lake Road on a suspicious person. The person who called reported to the officer that an unknown black male pulled into her driveway in a light colored vehicle then knocked on her door and tried to open the locked door. The homeowner did not answer the door. The subject then looked in the front window and then left the area. The officer checked the area and advised the homeowner that extra patrol would be conducted.

SUSPICIOUS CIRCUMSTANCE

On November 20th, at approximately 4:30 p.m., officers responded to the 20000 block of Larkspur on a suspicious circumstance. The caller, a neighbor, stated that the house next door is vacant but has been noticing lights on in the house for the past several nights and would like the home checked. Officers checked the house and found it to be a foreclosure sale and secure.

FELONY WARRANT OTHER DEPARTMENT

On November 20th, at approximately 7:45 p.m., an officer on patrol stopped a vehicle in the area of Grand River and Orchard Lake Road because the driver had a warrant for his arrest out of Oakland County for felony Operating While Intoxicated. The man was arrested and held at the Farmington jail until the Oakland County Sheriff's Office could pick him up.

JUVENILE COMPLAINT

On November 22nd, at approximately 1:30 pm, an officer was dispatched to the Maxfield Training Center for the report of kids up on the roof. Upon arrival two boys were found running from the area and were called back. The brothers advised that they were playing war with their friends and lost their tennis ball on top of the building while playing and went up to retrieve it. This department responded with Ladder Truck 1 in order to assure that there was no damage to the roof of the building. The brothers were released to their mother and advised not to go back on the roof of the building.

NOISE COMPLAINT

On November 22nd officers responded to Brookdale Condominiums for an anonymous noise complaint. The offending parties were advised to keep the noise down. On the return visit the complainant wished to be seen and advised that the kids in the condominium above her were continuing to roughhouse and making a lot of noise. Officers again made contact with the occupants and learned that they were visitors of the condominium owner who was at work and that they were leaving now to go back to their home.

DRIVING WHILE LICENSE SUSPENDED (DWLS)/POSSESSION OF MARIJUANA

On November 23rd at 4:23 a.m., an officer stopped a vehicle on Grand River at Drake Road for having an expired license plate. Upon contacting the driver, the officer noted the odor of Marijuana. The officer asked the driver about the Marijuana and the driver produced a small baggie. The driver also had a suspended driver's license. The driver was arrested for Possession of Marijuana and DWLS. The driver was lodged in the Farmington jail until he could post bond.

"SUPER DRUNK" - HIGH BLOOD ALCOHOL CONTENT

On November 23rd, at 1:58 a.m., an officer was on patrol eastbound on Freedom Road near Farmington Road. The officer observed a vehicle traveling at a high rate of speed (60 mph in a posted 35 mph zone). When the vehicle made a left turn onto southbound

Farmington Road, it did so in such a dangerous manner that it almost stuck the wall supporting the bridge. The officer stopped the vehicle and noted an odor of intoxicants. The driver admitted to have had a few drinks at a friend's house. The driver was given sobriety test and had a preliminary breath test of .17. The driver was arrested for having a high blood alcohol level and lodged in the Farmington jail until he could post bond and sober up.

WIRES DOWN

On November 24th, at approximately 11:40 a.m., a cold front moved through the area bringing gusty winds as high as 50 mph. Officers responded to three locations where trees had blown onto power lines. Those areas were; Oakland/Wilmarth, the 33000 block of Maplenut and the 23000 block of Wesley. Officers taped off the area and notified residents. DTE was also contacted.

FRAUD

On November 24th, at approximately 5:34 p.m., an officer was dispatched to a business in the 32000 block of Grand River for a report of a fraud. The business owner told the officer that a person claiming to be a representative from DTE called to state he needed to pay \$1,500 or his power would be shut off. The caller wanted the business owner to obtain a money card from a local gas station, then call another number to complete the transaction. The business owner became suspicious of this because he checked his last bill and there is a zero balance. The owner called the DTE number on his bill and they confirmed his is not late on payment. The business owner called the police to report the incident.

CUSTOMER TROUBLE

On November 25th an officer was dispatched to a business in the 22000 block of Orchard Lake Road for a customer trouble. The officer learned that a customer ordered food and had requested an additional item. When the customer picked up the order, it was not included. The customer asked the employee about it and the customer was told they do not carry that item but would substitute a different item. The customer wanted a refund. After the officer spoke with both parties the customer left.

LARCENY

On November 25th, at approximately 9:39 p.m., a commander responded to the Marathon gas station for a report of a larceny of vehicle keys. The complainant, a local business owner, reported that when he returned to his vehicle after letting it warm up, he noted that the vehicle was off and the keys were missing. The complainant noted that a suspect in recent larcenies from cars had been seen in the service station a short time prior. The complainant did not want to press charges, but wanted his keys back. Officer's attempted to make contact with the subject, noting no answer at the residence. The report was forwarded to the Detective Bureau for review and potential for follow up.

ARMED ROBBERY

On November 26th, at approximately 9:35 a.m., officers were dispatched to Dollar General where a cashier was robbed by a man with a knife. Upon arrival a Waste

Management employee who was in the area, pointed out the house that the suspect ran into. Officers responded to the home and were able to make an arrest of the suspect and collect all of the related evidence and stolen items.

ODOR INVESTIGATION

On November 26th, at approximately 12:00 p.m., officers responded to Leelane Street for the report of the odor of natural gas. Upon arrival a faint odor was detected but the location could not be determined. Consumers Energy was called to the scene and determined the problem to be a faulty furnace. The matter was turned over to Consumers Power who in turn contacted the resident with the furnace problem.

DRIVING WHILE LICENSE SUSPENDED (DWLS)

On November 26th, at 11:58 p.m., an officer stopped a vehicle on Grand River at Drake Road for driving erratically. The pickup was squealing its tires and not signaling for turns. The officer made contact with the driver and obtained identification. The officer checked the driver in LEIN and SOS and learned that he is administratively denied and revoked for operating while intoxicated, with his fourth offense being a crash and arrest in Farmington at Nine Mile and Farmington Road last year. The driver stated that he was driving because he had to go to the post office. The vehicle was impounded and the driver was arrested and transported to the Farmington jail where he was released with a citation.

OPERATING WHILE INTOXICATED (OWI)

On November 27th, at 1:57 a.m., an officer stopped a vehicle on Grand River near Brittany Hill for swerving and almost striking the curb. The officer made contact with the driver. The driver had bloodshot, watery eyes and had the odor of intoxicants on his breath. The officer administered field sobriety tests and a preliminary breath test showed the driver to have blood alcohol level of .09%. The driver was arrested for OWI. The driver was lodged in the Farmington jail until he could post bond.

BREAKING AND ENTERING

On November 27th, at 7:49 a.m., officers responded to an alarm at Uncle Andy's Pizza. Upon arrival, a rear door was found unlocked so officers searched the building. Nothing out of the ordinary was found in the building. Officers awaited the arrival of the business owner and walked through again with him and found nothing disturbed other than the faulty lock on the back door. Officers cleared the scene but were soon called back after the owner had a chance to watch his surveillance recording which showed a man enter through the back door at 7:46 a.m., attempt to open both registers and then flee back out the back door also at 7:46 a.m. The man was wearing gloves so there was no evidence to process but the video surveillance has been turned over to the Detective Bureau for possible suspect development.

MALICIOUS DESTRUCTION OF PROPERTY (MDOP)

On November 28th, at approximately 9:00 a.m., officers were dispatched the 35000 block of Drakeshire Lane for a report of a MDOP. It was reported to officers that a male subject stayed overnight with his child and the child's mother. While the mother was getting ready for work, the male subject observed messages on her phone and became upset. The male subject then tipped over a dresser, television stand and also damaged two televisions. The male subject then left without further confrontation.

DRIVING WHILE LICENSE SUSPENDED (DWLS)/WARRANTS

On November 29th, at approximately 2:12 a.m., an officer on patrol stopped a vehicle in the area of Orchard Lake and Shiawassee for failure to dim high-beams. Further investigation revealed that the driver was driving on a suspended license and had warrants for their arrest. The subject was arrested and house at the Farmington jail.

ANIMAL COMPLAINT

On November 29th, at approximately 3:52 a.m., a sergeant on patrol located a deceased dog in the roadway (Orchard Lake Road north of Shiawassee). The animal was removed and the owner was notified.

**Farmington City Council
Staff Report**

Council Meeting Date:
December 15, 2014

**Reference
Number
(ID # 1753)**

Submitted by: Vincent Pastue, City Manager

Description: Farmington Monthly Payments Report, November 2014

Requested Action:

Approve Farmington Monthly Payments Report

Background:

See attachment

Agenda Review

Review:

Vincent Pastue Pending

City Manager Pending

City Council Pending 12/15/2014 7:00 PM

MONTH OF NOVEMBER 2014

FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 321,622.33
202	MAJOR STREET FUND	\$ 71,065.72
203	LOCAL STREET FUND	\$ 7,656.97
204	MUNICIPAL ST. FUND	\$ 5.00
244	CORRIDOR IMPROVEMENT AUTHORITY	\$ 622.58
247	CAPITAL IMPROVEMENT FUND	\$ 0.00
410	GROVE STREET CP FUND	\$ 0.00
592	WATER & SEWER FUND	\$ 164,474.50
595	FARMINGTON COMMUNITY THEATER FUND	\$ 27,328.47
601	EMPLOYEE ACCRUED BENEFITS FUND	\$ 9,832.98
640	DPW EQUIPMENT REVOLVING FUND	\$ 10,291.85
701	AGENCY FUND	\$ 33,794.18
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 62,447.61
	TOTAL CITY PAYMENTS ISSUED:	\$ 709,142.19
136	47TH DISTRICT COURT FUND	\$ 180,698.23
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 34,521.40
296	SWOCC FUND	\$ 81,005.87
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$ 296,225.50
	TOTAL PAYMENTS ISSUED	\$ 1,005,367.69

A detailed Monthly Payments Report is on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF NOVEMBER 2014

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
Agency Tax	Farmington Public Schools	Tax Payment #10	25,140.26
Agency Tax	Oakland County	Tax Payment #10	43,707.56
Agency Tax	Farmington Comm. Library	Tax Payment #10	2,840.61
General Fund	Chase (Payroll Acct)	Direct Deposit Payroll	188,052.25
General Fund	Federal Gov't	W/H & FICA Payroll	72,092.13
General Fund	MERS	October Transfer	41,851.05
General Fund	MERS HCSP	October Transfer	3,450.00
	TOTAL CITY ACH TRANSFERS		377,133.86
Court Fund	Chase (Payroll Acct)	Direct Deposit Payroll	82,237.79
Court Fund	Federal Gov't	W/H & FICA Payroll	29,641.09
SWOCC Fund	Chase (Disbursing Acct)	Dir.Dep. Pay & W/H & FICA	24,299.79
	TOTAL OTHER ENTITIES ACH TRANSFERS		136,178.67

**Farmington City Council
Staff Report**

Council Meeting Date:
December 15, 2014

**Reference
Number
(ID # 1748)**

Submitted by: Vincent Pastue, City Manager

Description: Consideration to Renew Michigan Municipal League Membership

Requested Action:

Move to authorize payment in the amount of \$4,931.00 to the Michigan Municipal League to continue membership.

Background:

Enclosed is an annual membership invoice from the Michigan Municipal League in the amount of \$4,931. The membership for the Michigan Municipal League (MML) begins February 1 and ends the following January 31. The annual membership includes a voluntary assessment to the Legal Defense Fund in the amount of \$448.

The MML continues a number of direct benefits to the City in addition to the unique cooperative association with other cities in the state. The direct benefits include insurance program, training for municipal employees, research services, joint legal action, and representation before the State Legislature and United States Congress. Administration recommends that City Council continue membership in the Michigan Municipal League, including the Legal Defense Fund, and authorize payment of the annual dues in the amount of \$4,931.

Agenda Review

Review:

Vincent Pastue Pending

City Attorney Pending

Treasurer Pending

City Manager Pending

City Council Pending 12/15/2014 7:00 PM



Better Communities. Better Michigan.

December 01, 2014

Ms. Susan Halberstadt
City Clerk
Farmington
23600 Liberty St.
Farmington, MI 48335-3529

Dear Ms. Halberstadt,

Thank you for your continued participation and support of the Michigan Municipal League. The League is *your* advocate for all the important issues facing local government. With the continuing challenges we face in Lansing and Washington, our work for you is even more critical. The League is leveraging our access to key leadership to fight on key issues like transportation funding, and increased revenue sharing. This past year the League was able to achieve 100% replacement for lost PPT dollars, a goal once thought unattainable. We will continue to fight for you on the issues that matter most, and support every member by leading advocacy efforts in support of municipal issues. Our Legal Defense Fund is providing advocacy of a different type as they continue to work to protect your interests in the courts and regulatory arena.

The League will remain on the cutting edge, helping forge a new Michigan. The League's Center for 21st Century Communities (21c3) is working to assist local officials in identifying, developing, and implementing programs and strategies to enhance our member communities' ability to be vibrant places for the 21st century. We provide low-cost, high quality education programs ranging from place to effective and efficient governance.

The League's Board of Trustees recognizes the strained financial conditions present in many Michigan communities. We have worked very hard over the last several years to keep dues low, resulting in *savings of over 30%*. This year we are passing along a modest 1.6% inflationary adjustment to League dues.

The true power of the League comes from the combined voices of communities across Michigan. Together we can make a real difference. Your Michigan Municipal League membership is one of the best investments your community can make. Be sure to maximize your membership by contacting us with your questions, and by actively participating at League events. Thank you for your support. We look forward to our continued partnership with your community.

Sincerely,

A handwritten signature in black ink that reads "Daniel P. Gilmartin".

Daniel P. Gilmartin
Executive Director & CEO

A handwritten signature in black ink that reads "Richard W. Bolen".

Richard W. Bolen
President, 2014-2015

Enc.



michigan municipal league

MICHIGAN MUNICIPAL LEAGUE
MEMBERSHIP RENEWAL INVOICE

2014 - 2015

Farmington

ID: 161

Date: 12/01/2014

Membership Period: 02/01/2015 - 01/31/2016

	<u>Current Balance</u>
* MML Dues	4,483.00
** Legal Defense Fund	448.00
	<u>\$4,931.00</u>

Total Due by February 01, 2015:
\$4,931.00

Please sign, date and return one invoice copy with your payment.

Make checks payable to the Michigan Municipal League and mail to the address below. Thank you.

(Signature)

(Date)

* MML dues include annual subscriptions to *The Review* for your officials at \$12.00 per subscription, which is 50% of the regular subscription rate.

** The Legal Defense Fund is an optional charge. The purpose of the Fund is to provide specialized legal assistance to member municipalities in cases that have significant statewide impact.

See what the League can do for you by visiting www.mml.org

Michigan Municipal League
P.O. Box 7409
Ann Arbor, MI 48107-7409
800-653-2483

**Farmington City Council
Staff Report**
Council Meeting Date:
December 15, 2014

**Reference
Number
(ID # 1747)**
Submitted by: Frank Demers, Director of Public Safety

Description: AAA Michigan Traffic Safety Equipment Grant

Requested Action:

Support AAA Michigan Traffic Safety Equipment Grant

Background:

AAA Michigan has established a special contribution program that allows public safety agencies to submit requests for grant assistance to aid in the purchase of traffic safety equipment. This is an equipment specific grant program and electronic speed signs are among the approved equipment items. The Farmington Public Safety Department intends to pursue funding from this grant to purchase three (3) electronic speed signs to be installed in the downtown area. The presence of electronic speed signs will enhance driver awareness and improve compliance with the posted speed limit in downtown Farmington.

The Farmington Public Safety Department is requesting support from City Council to supplement the grant application.

Agenda Review
Review:

Frank Demers	Completed	12/10/2014 4:01 PM
City Manager	Pending	
City Council Pending		12/15/2014 7:00 PM



AAA

TRAFFIC SAFETY EQUIPMENT CONTRIBUTION REQUEST

AAA recognizes the resource challenges faced by many police and fire departments as they attempt to equip their agencies with much needed traffic safety equipment. AAA respects the efforts of these agencies and values their partnerships in our collaborative efforts to save lives and make our roadways safer. Accordingly, AAA has established a special contribution program that allows for these departments to submit requests for grant assistance to aid in the purchase of traffic safety equipment.

AAA receives many requests for contributions and this program will allow us to evaluate those requests on a number of criteria to assure the most effective distribution of funds.

This is an equipment specific grant program, which means the grant money must be used for the purchase of the equipment outlined in the application. Examples of the types of traffic safety equipment that AAA will consider for this program (consideration will be given to other items also, if they are traffic safety related):

- Extrication equipment and/or accessories (cribbing & strut kits, etc.)
- Heavy lift bags
- GEM car and/or accessories (electric vehicle)
- Radar speed trailers or radar speed signs
- Roll-over simulators and/or accessories
- Presentation equipment such as projectors, screens, lamps, microphones, etc. (provided they are used for the presentation of traffic safety based programs)

The effort to acquire funds for the purchase of specialized traffic safety equipment is an ongoing process for most agencies. Additionally, the demographics and traffic volumes may change in an area from year to year. As a result of these changing factors it is necessary for agencies to resubmit their application to AAA on a yearly basis. AAA recognizes that collection of this information and submission of an application is a time-consuming process. We suggest that you maintain a copy of your request that can be easily updated in subsequent years if your application is not selected.

Please complete the information in this request form. Providing relevant, detailed information will aid those evaluating these requests to determine the areas of greatest need. The Traffic Safety Consultant is available to answer any questions you might have while completing this application.

DATE OF REQUEST: November 30, 2014

REQUESTING AGENCY: Farmington Public Safety Department

Address of agency - 23600 Liberty Street Farmington, MI 48335

CONTACT PERSON: Commander Ted Warthman

Contact numbers - Work: 248-474-4700 **between** 6:00 a.m. 6:00 p.m.

Other: 248-345-4211 **between** 6:00 a.m. 9:00 p.m.

Is this your first request to AAA for a grant to purchase traffic safety equipment?

YES **NO** **If no, what year(s) previously requested?**

Attach additional sheets as necessary. Please reference item number on additional sheets.

ITEM 1: Please describe the traffic safety equipment for which you are requesting this grant and the amount requested.

The Farmington Public Safety Department respectfully requests funding for the purchase of three (3) Shield Radar Speed Display signs along with the necessary software that allows for remote management. The cost of the three speed display signs, software, power supply, licensing, and shipping is \$12,550.

ITEM 2: Current size of your agency (number of firefighters or sworn officers) and how many of these personnel are certified (if necessary) on the specialized traffic safety equipment you are requesting.

The current size of our public safety agency is 22 public safety officers. All 22 of our employees are radar certified although to utilize this equipment, certification is not necessary.

DATE OF REQUEST: November 30, 2014

REQUESTING AGENCY: Farmington Public Safety Department

ITEM 3: Please indicate, in detail, how this equipment will be used. For extrication equipment requests: Indicate the number of extrication requests your agency typically handles per year. List the number of mutual aid requests for extrication your agency handles each year.

The primary use of the speed display signs will be to slow traffic in the historic downtown area of Farmington by notifying drivers of the reduced speed limit of 25 miles per hour prior to entering the downtown district. Unlike most municipal downtowns, Farmington's downtown is intersected by two major roadways. Running east and west through the downtown is Grand River Avenue which is a five lane state roadway that reduces to three lanes once in the downtown area. Grand River Avenue has a speed limit of 45 miles per hour, which reduces to 35 miles to hour, and then further reduces to 25 miles per hour prior to entering the downtown district. Running north and south through the downtown district is Farmington Road which is a four lane roadway with a top speed limit of 40 miles per hour which again reduces to 35 miles per hour, and then to 25 miles per hour before entering the downtown district.

Law enforcement efforts to reduce speeding vehicles in the downtown district has been hampered due to several reasons. First, while vehicles appear to slow down when officers are present in the downtown area, officers are unable to spend their entire shifts monitoring Grand River and Farmington Road traffic. Enforcement on other roadways and call volume require the attention of officers to other areas of the city. The speed display signs would allow for 24/7 help with enforcement of the speeding vehicles thus improving pedestrian safety.

Secondly, efforts by law enforcement to reduce speeding vehicles has also been hampered by the difficulty in setting up in the downtown area for speed enforcement. Both Grand River and Farmington Road are curbed roadways with limited areas for police vehicles to sit and monitor traffic. The speed display signs would allow for continual traffic monitoring thus reducing vehicle speeds and increasing pedestrian safety.

One of the most important functions of the Farmington Public Safety Department is to provide safety to its citizens. Farmington has spent a great deal of time and money to make its downtown as pedestrian friendly as possible. These efforts include lane reductions to help slow traffic, better signage for pedestrian crosswalks, and lighting. While all of these improvements have helped to increase pedestrian safety, the three speed displays signs would have the biggest impact by slowing down vehicle traffic.

The Farmington downtown consists of nine crosswalks that intersect two very busy roadways. Efforts to slow down drivers on these two roadways as they travel through downtown Farmington have been marginal due to the factors mentioned above. We feel that the addition of speed display signs at three of the entrance points to the downtown would significantly slow down vehicles by creating 24/7 awareness of the speed limit. A reduction in speeding vehicles would greatly increase the safety of the pedestrians that visit downtown Farmington.

ITEM 4: Does your agency currently have, or have they ever had, equipment similar to what you are requesting? If so, is it still in use and how old is it? For extrication requests: If no equipment, how close in miles/time is the nearest equipment available to provide mutual aid?

The Farmington Public Safety Department currently has one speed display trailer. The trailer is large and again difficult to position in a manner that grabs driver's attention and lacks effectiveness as a result. It is an older unit (10+ years old) and does not have the capabilities of the new units that we are requesting.

The new speed display units that we are requesting would allow for 24/7 awareness of the speed limits coming into the downtown district resulting in a reduction of speeding vehicles and increasing pedestrian safety. They are lightweight, portable, and allow for traffic data collection such as vehicle count, highest vehicle speed with picture taking capability, and average vehicle speeds. All of this management can be done from a remote location.

DATE OF REQUEST: November 30, 2014

REQUESTING AGENCY: Farmington Public Safety Department

ITEM 5: Please describe what, if any, internal efforts have been made to raise funds for this equipment.

No internal efforts have been made by the Farmington Public Safety Department to raise funds for this project in the past. The city has gone through difficult financial times much like other municipalities in southeastern Michigan in the past seven years which resulted in personnel reductions within the public safety department. Even with the rebound in the economy, the department is still functioning with one less officer than it was five years prior. The acquisition of equipment such as this has been eliminated for consideration in the department budget due to our current economic conditions.

ITEM 6: Please include any additional information that you think might be relevant to your request.

The acquisition of three speed display signs will be two fold. First, by raising awareness to driver's traveling on two major roadways into the 25 miles per hour

AAA Michigan
 Traffic Safety Equipment Application
 Page 5

downtown district of the speed limit change it will slow down driver's. As a result of the slowing down of vehicles it will allow for pedestrians to be in a safer environment while enjoying downtown Farmington.

Will you be willing to assist AAA in tracking the utilization of the specific safety equipment you purchase with this grant?

YES NO

The grant for the purchase of this equipment is intended for the agency listed on this application. If, after obtaining this equipment, you find you do not have an ongoing need for it; will you be willing to assist AAA in locating another agency to which the equipment may be donated?

YES NO

DATE OF REQUEST: November 30, 2014

REQUESTING AGENCY: Farmington Public Safety Department

ITEM 7: Attach any letters of support from government officials and other fire or police agencies.

SUBMIT APPLICATION BY MAIL TO:

AAA Michigan
 Traffic Safety
 1 Auto Club Drive
 Dearborn, MI 48126

OR ELECTRONICALLY TO:

TrafficSafety@ACG.AAA.com

For internal use:

Review completed:

TRAFFIC SAFETY CONSULTANT RECOMMENDATION

Attachment: Traffic Safety Grant AAA (1747 : AAA Michigan Traffic Safety Equipment Grant)

**Farmington City Council
Staff Report**

Council Meeting Date:
December 15, 2014

**Reference
Number
(ID # 1749)**

Submitted by: Vincent Pastue, City Manager

Description: YMCA Update - Tom Wilkinson

Requested Action:

Background:

Agenda Review

Review:

Vincent Pastue Pending

City Manager Pending

City Council Pending 12/15/2014 7:00 PM

**Farmington City Council
Staff Report**
Council Meeting Date:
December 15, 2014

**Reference
Number
(ID # 1755)**
Submitted by: Vincent Pastue, City Manager

Description: Proclamation for Vicki Barnett

Requested Action:
Background:

PROCLAMATION

Vicki Barnett

WHEREAS, Vicki Barnett began her public service as a Council person and Mayor of Farmington Hills, Michigan, and

WHEREAS, Vicki Barnett has given a lifetime of tireless service to Farmington and Farmington Hills as well as the State of Michigan and across the United States, and

WHEREAS, she served as the President of the Michigan Municipal League and served on the Board of the National League of Cities, and,

WHEREAS, she worked tirelessly as a State Representative as advocate for police, fire, schools and jobs for Michigan, being well-informed on all the issues facing our communities, and

WHEREAS, Vicki Barnett has always been available and accountable to the residents of Michigan.

WHEREAS, Vicki Barnett has exemplified her commitment to the Farmington community through her many positions and accomplishments.

NOW, THEREFORE, BE IT RESOLVED that I, Bill Galvin, Mayor of the City of Farmington, on behalf of the City Council, hereby recognize the accomplishments and achievements of Vicki Barnett as she completes her tenure as State Representative and wish her great success in all her future endeavors.

Bill Galvin, Mayor
December 15, 2014

Agenda Review

Review:
Vincent Pastue Pending
City Manager Pending
City Council Pending 12/15/2014 7:00 PM

**Farmington City Council
Staff Report**
Council Meeting Date:
December 15, 2014

**Reference
Number**
Submitted by: Vincent Pastue, City Manager

Description: Consideration of Resolution to Adopt Farmington Grand River Corridor Improvement Authority's Development Plan and Tax Increment Financing Plan

Requested Action:

Move to approve resolution, as presented, adopting the Farmington Grand River Corridor Improvement Authority's Development and Tax Increment Financing Plan

Background:

The Corridor Improvement Authority retained LSL Planning to facilitate and assist in the preparation of the development and tax increment financing plans. The Farmington Corridor Improvement Authority ultimately adopted the two plans and recommended approval to the City Council. At the City Council's August 18 meeting the City Council scheduled a public hearing for October 20, 2014. Notice of the public hearing was provided in accordance with statutory requirements. There was only one question at the October 20 public hearing.

City Administration recommends approval of the attached resolution to adopt the Farmington Grand River Corridor Improvement Authority Development and Tax Increment Financing Plan, as presented. We received notice from the following taxing entities to opt out of the tax increment finance capture: Huron-Clinton Metro Parks, Oakland Community College, and Oakland County. Our notice from Oakland County is that they will not participate but will negotiate a separate agreement to permit their tax capture.

The City of Farmington Hills has adopted their development and Tax Increment Finance Plan and received similar notification from taxing entities regarding their opt out. Both cities and Oakland County are optimistic that a performance agreement will be in place so that TIF capture could begin by this July.

The City Council has received copies of the development and tax increment financing plan. A copy is available for review in the City Clerk's Office.

Agenda Review
Review:

Vincent Pastue	Pending
City Manager	Pending
City Council Pending	12/15/2014 7:00 PM

RESOLUTION NO. (ID # 1750)
CITY OF FARMINGTON

OAKLAND COUNTY, MICHIGAN

**RESOLUTION APPROVING THE DEVELOPMENT PLAN AND TAX
 INCREMENT FINANCING PLAN FOR THE GRAND RIVER CORRIDOR
 IMPROVEMENT AUTHORITY.**

At a meeting of the City Council of the City of Farmington, Oakland County, Michigan, held on the ____ day of _____, 2014, at the City Hall, 23600 Liberty Street, Farmington, Michigan 48335.

The following resolution was offered by _____ and supported by _____.

WHEREAS, pursuant to Act 280 of 2005, the Corridor Improvement Authority Act, being MCL 125.2871 *et seq.*, the City of Farmington established the Grand River Corridor Improvement Authority by Resolution on _____, 2011, with a boundary that begins at Mayfield Street and continues eastward to the City limits, and includes Mooney Street and Orchard Lake Road south of Shiawassee; and

WHEREAS, the City of Farmington Hills also created a Corridor Improvement Authority that begins at the east City limits of Farmington and proceeds east to Eight Mile Road; and

WHEREAS, the City of Farmington and the City of Farmington Hills thereafter entered into an intergovernmental agreement to jointly operate their Authorities; and

WHEREAS, the Authorities jointly developed a Vision Plan that engaged stakeholders along the Corridor and was adopted in 2013; and

WHEREAS, the Vision Plan adopted by both Authorities and both City Councils was the foundation of preparing a Development Plan and Tax Increment Financing Plan for the Farmington Authority that sets forth a series of proposed actions and/or improvements to facilitate and support the revitalization of the Grand River Corridor; and

WHEREAS, the Farmington Grand River Corridor Improvement Authority retained LSL Planning to facilitate and assist in preparing a Development Plan and Tax Increment Financing Plan; and

WHEREAS, the Farmington Grand River Corridor Improvement Authority approved a Development Plan and Tax Increment Financing Plan along with a recommendation to the Farmington City Council to adopt said plan; and

WHEREAS, the Farmington City Council reviewed the Development Plan and Tax Increment Financing Plan at a study session in August; and

Resolution (ID # 1750)

Meeting of December 15, 2014

WHEREAS, the Farmington City Council scheduled a public hearing for Monday October 20, 2014 at 7:00 p.m. to accept comment regarding the proposed Development Plan and Tax Increment Financing Plan; and

WHEREAS, the City of Farmington noticed public hearing in accordance with statutory requirements that included the following:

1. Two notices in a newspaper of general circulation (Farmington Observer) with one notice 20 days prior to the public hearing and one notice 20 days in advance of the public hearing;
2. Directly mailed public hearing notices to all property owners of record within the Farmington Corridor Improvement Authority District;
3. Certified mailings to all taxing jurisdictions within the District subject to tax increment finance capture;
4. Posting of public hearing notice in 20 conspicuous locations within the Corridor Improvement Authority district; and

WHEREAS, the Farmington City Council duly held the public hearing on the Plans on October 20, 2014, at which time an opportunity was provided for the expression of views by all interested parties.

NOW, THEREFORE, the Farmington City Council:

1. Hereby finds and determines that the Development Plan and Tax Increment Financing Plan constitute and seek to accomplish the public purposes of providing for the revitalization and redevelopment of the Grand River Corridor, as well as other public purposes set forth in the Plans, consistent with Act 280 of 2005.
2. Hereby adopts the Development Plan and Tax Increment Financing Plan because:
 - (a) The Plans meets the requirements of Section 20(2) of Public Act 280 of 2005, as amended.
 - (b) The proposed method of financing the development contemplated under the Plans is feasible and the Authority has the ability to arrange the financing.
 - (c) The development contemplated under the Plans is reasonable and necessary to carry out the purposes of Public Act 280 of 2005, as amended.
 - (d) The land included within the development area to be acquired is reasonably necessary to carry out the purposes of the Plans and of Act 280 of 2005, as amended, in an efficient and economically satisfactory manner.
 - (e) The Plans are in reasonable accord with the Master Land Use Plan for the City of Farmington and the Grand River Corridor Vision Plan.
 - (f) Public services, such as fire and police protection and utilities, are or will be adequate to service the project area.
 - (g) Changes in zoning, streets, street levels, intersections, and utilities are reasonably necessary for the project and for the City.

Resolution (ID # 1750)

Meeting of December 15, 2014

3. On the basis of the foregoing findings and determinations, and upon further finding that pursuit and execution of the Development Plan and TIF Plans appear to be in the best interest of the City, hereby approves the Development Plan and TIF Plan for the Grand River Corridor Improvement Authority, copies of which are attached to this resolution.

AYES:

NAYS:

ABSTENTIONS:

STATE OF MICHIGAN)
)ss
COUNTY OF OAKLAND)

I, SUE HALBERSTADT, the duly-qualified Clerk of the City of Farmington, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Farmington at a duly-called meeting held on _____ day of _____, 2014, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto affixed by official signature this _____ day of _____, 2014.

SUE HALBERSTADT
Clerk, City of Farmington

**Farmington City Council
Staff Report**
Council Meeting Date:
December 15, 2014

**Reference
Number**

Submitted by: Annette Knowles,

Description: Consideration to Adopt Resolution Providing Financial Commitment to the Farmington Road Streetscape Grant Project and to Appoint a Grant Contact Person

Requested Action:

Approve resolution to provide for, secure and commit non-federal match and non-participating funds in the amount of xxx for constructing the Farmington road streetscape project; approve resolution authorizing Annette Knowles, assistant to the city manager/DDA executive director to act as the city of Farmington's agent for the Farmington road streetscape during project development and to sign a project agreement upon receipt of a funding award

Background:

The City of Farmington was awarded funding for the proposed Farmington Road Streetscape Project from a program called the Transportation Alternatives Program (TAP), through the Southeast Michigan Council of Government (SEMCOG) via the Michigan Department of Transportation (MDOT). TAP is a federal program with certain and specific conditions that must be met by awardees.

One of the requirements of TAP is that an awardee must certify that non-federal matching funds are secured, available and committed to the project. Additionally, the City may authorize a specific employee, official or agent to act as the agent during project development and to sign a project agreement upon receipt of a funding award.

In the grant application submitted in 2012, the projected total cost of the project was estimated at \$1,416,297.00, of which \$606,934.00 was awarded by the funder. Given that some modifications to the streetscape plan were made and that unit costs have escalated since the time of application for the grant, we are securing an updated project cost estimate so that up-to-date figures are available for the purposes of the resolution. As of this writing, the final figures still are in process and they will be forwarded to the City Council prior to Monday evening's meeting.

Agenda Review

Review:

Annette Knowles Pending

City Manager Pending

City Council Pending 12/15/2014 7:00 PM

RESOLUTION NO. (ID # 1758)

**Farmington City Council
Staff Report**
Council Meeting Date:
December 15, 2014

**Reference
Number
(ID # 1751)**
Submitted by: Chuck Eudy,

Description: Consideration to Accept Bids for Sanitary Sewer Lining Project and Award to Low Qualified Bidder

Requested Action:
To be determined

Background:

In conjunction with the city's consulting engineers Orchard Hiltz & McCliment (OHM), bids were solicited to televise, clean, and line-in-place two sanitary sewer segments in the Farmington system. One segment involves Farmington Road between Slocum and Grand River. This work is done in advance of the 2015 Farmington Road streetscape project. The second involves the City's sewer interceptor that connects to the Detroit Water and Sewer Department's (DWSD) at Berg Road. This was the one segment of the 2002 Sewer Interceptor Lining Project that was not completed.

The bids were opened on Tuesday, December 9. A total of three bids were received which are listed below. OHM is currently reviewing the bid tabulations along with contractor work history and references. A recommendation to award will be presented at the December 15 meeting. If approved, work would begin in early 2015.

Corby Energy Services, Inc.	\$262,547.00
Pipeline Management Company	\$305,899.25
IWPC AN PIR Company	\$324,178.00

Agenda Review
Review:

Vincent Pastue	Pending
City Manager	Pending
City Council Pending	12/15/2014 7:00 PM



ARCHITECTS. ENGINEERS. PLANNERS.

December 12, 2014

Chuck Eudy, Public Works Superintendent
 City of Farmington
 23600 Liberty Street
 Farmington, MI 48335

RE: 2014 Sanitary Sewer Rehabilitation
Recommendation of Award
 OHM Job No. 0111-11-0130

Dear Mr. Eudy:

Sealed bids for the 2014 Sanitary Sewer Rehabilitation were received and publicly read aloud at 10:00 am on Tuesday, December 09, 2014 at the City of Farmington offices. Nine (9) prospective bidders obtained plans and specifications for the project. Proposals were received from three (3) bidders. Bids with as-checked results ranged from \$262,547.00 to \$324,178.00. The engineer's estimate for the project was approximately \$280,060.00.

We evaluated all three bidders, having familiarity with two of the bidders, Pipeline Management and Inland Waters, and not familiar with the third bidder, Corby Energy Services, and to our knowledge has never done public work in the City. In reviewing the bids, all information, including bond surety, statement of qualifications, and subcontractors listing, was provided. The second lowest bid was received from Pipeline Management, located at 2673 E. Maple Road, Milford, MI in the amount of \$306,172.00. They also received the highest Quality Based Selection (QBS) rating.

It is felt that Pipeline Management Co. and their subcontractors are capable of performing the work based on past experiences, referenced projects, and information provided with the statement of qualifications in the bid package. In addition, they are familiar and have previous work experience with this pipe, and working with DWSD. **Based on the submitted information, it is recommended that the City of Farmington 2014 Sanitary Sewer Rehabilitation contract be awarded to Pipeline Management Co. of Milford, MI in the amount of \$306,172.00.**

Should there be any questions, please contact this office at (734) 522-6711.

Sincerely,
 OHM Advisors

A handwritten signature in black ink, appearing to read "Matthew D. Parks", is written over a horizontal line.

Matthew D. Parks, P.E.

cc: File

**Farmington City Council
Staff Report**
Council Meeting Date:
December 15, 2014

**Reference
Number
(ID # 1757)**
Submitted by: Chuck Eudy,

Description: Consideration to Pay SLC Meter L.L.C. for Water Meter Replacement Work Completed November 11, 2014 - December 7, 2014

Requested Action:

Move to pay Invoices #241288 and 241289 in the amount of \$29,574.54 To SLC Meter L.L.C for water meter replacement work

Background:

At the November 17, 2014 Council meeting approval was granted for SLC Meter L.L.C. of Pontiac, Michigan to proceed with the electronic water meter replacement. The current invoices submitted are for November 11, 2014 through December 7, 2014 for installation charges only. This included 475 meter installations and 36 field conversion of existing meters. SLC has made substantial progress, is concentrating on meeting their completion date.

Invoice # 241288 in the amount of \$17,111.90

Invoice # 241289 in the amount of \$12,462.64

Agenda Review
Review:
Vincent Pastue Pending
City Manager Pending
City Council Pending 12/15/2014 7:00 PM

Remit Payments to:
 SLC Meter, L.L.C.
 595 Bradford
 Pontiac, MI 48341



Invoice

Date	Invoice #
12/12/2014	241288

Ph. 1-800-433-4332
 www.slcmeter.com

Bill To

FARMINGTON CITY
 33720 W.NINE MILE RD.
 FARMINGTON, MI 48354

Ship To

CITY OF FARMINGTON DPW
 33720 W NINE MILE RD.
 FARMINGTON, MI 48354
 ATTN: JOSHUA LEACH

Rep	S.O. No.	P.O. No.	Terms	Project
JFT	29045		Net 30	

Item	Description	Prev. Inv	B/O	Invoiced	Rate	Amount
1/REPLACE	METER INSTALLATIONS FROM 11/11/14 THROUGH 11/23/14 PER SPREADSHEET.					
1/REPLACE	FIELD SERVICE: 263 - 5/8" X 3/4" & 5 -1" WATER METER REPLACEMENT AT VARIOUS LOCATIONS	0		273	58.10	15,861.30
1/REPLACE	FIELD SERVICE: 26 REGISTER & RADIO INSTALLATIONS AT VARIOUS LOCATIONS			26	48.10	1,250.60

Thank you for your business! SLC Meter accepts Visa, Mastercard, Discover, American Express and E-Checks. 1.5% Finance Charge on all accounts 30 days past due. 25% Restocking Charge. No returns after 90 days or without prior authorization. A credit memo shall be issued to your account for any discrepancies. Brass products or components that are not marked "N-L" "E-B" or "NSF-61" may contain lead and are not for use in potable or drinking water systems. Please go to www.slcmeter.com for further details.	Total	\$17,111.90
	Payments/Credits	\$0.00
	Balance Due	\$17,111.90

Attachment: Inv_241288_from_SLC_METER_LLC_4980 (1757 : Consideration to Pay SLC Meter L.L.C. for Water Meter Replacement Work)

Remit Payments to:
SLC Meter, L.L.C.
595 Bradford
Pontiac, MI 48341



Invoice

Ph. 1-800-433-4332
www.slcmeter.com

Date	Invoice #
12/12/2014	241289

Bill To

FARMINGTON CITY
33720 W.NINE MILE RD.
FARMINGTON, MI 48354

Ship To

CITY OF FARMINGTON DPW
33720 W NINE MILE RD.
FARMINGTON, MI 48354
ATTN: JOSHUA LEACH

Rep	S.O. No.	P.O. No.	Terms	Project
JFT	29045		Net 30	

Item	Description	Prev. Inv	B/O	Invoiced	Rate	Amount
1/REPLACE	METER INSTALLATIONS FROM 11/24/14 THROUGH 12/07/14 PER SPREADSHEET.					
1/REPLACE	FIELD SERVICE: 194 - 5/8" X 3/4" & 8 - 1" WATER METER REPLACEMENT AT VARIOUS LOCATIONS	273		202	58.10	11,736.20
1/REPLACE	FIELD SERVICE: REGISTER AND RADIO INSTALLATION (OSR) AT VARIOUS LOCATIONS			11	66.04	726.44

Thank you for your business!
SLC Meter accepts Visa, Mastercard, Discover, American Express and E-Checks.
1.5% Finance Charge on all accounts 30 days past due.
25% Restocking Charge. No returns after 90 days or without prior authorization.

A credit memo shall be issued to your account for any discrepancies.
Brass products or components that are not marked "N-L" "E-B" or "NSF-61" may contain lead and are not for use in potable or drinking water systems. Please go to www.slcmeter.com for further details.

Total \$12,462.64

Payments/Credits \$0.00

Balance Due \$12,462.64

Attachment: Inv_241289_from_SLC_METER_LLC_4980 (1757 : Consideration to Pay SLC Meter L.L.C. for Water Meter Replacement Work)

**Farmington City Council
Staff Report**
Council Meeting Date:
December 15, 2014

**Reference
Number
(ID # 1752)**
Submitted by: Vincent Pastue, City Manager

Description: Consideration to Approve a One-Time Credit of Additional Vacation Leave for Non-Union Supervisory and Professional Personnel

Requested Action:

Move to approve a one-time one-week credit of vacation leave to non-union supervisory and professional personnel that may be used before June 30, 2015 or converted to compensation during same period in recognition of additional work in the past along with recognition of additional responsibilities as part of the upcoming city manager transition.

Background:

This item is a follow-up to the discussion held prior to the adoption of the current year budget this past June regarding department head compensation. City Administration contacted cities in Southeast Michigan that were comparable to Farmington regarding a salary survey. About six of the eleven cities contacted responded with the preliminary results indicating department heads and city manager are compensated above the mean.

City Administration's sense of the dialogue earlier this year was that the City Council recognizes and appreciates the additional efforts each department head has made over the past years given the reduction in personnel plus expanding services. Additionally, this will increase as part of the city manager transition in 2015. It should be noted that these employees do not receive overtime because they are classified as exempt employees.

In light of this, I am recommending that the City Council approve a one-time, one-week credit of vacation leave for the non-union supervisory and professional personnel listed below that can be used as vacation leave or turned in for compensation any time prior to June 30, 2015. If approved, as City Manager, I would provide correspondence to the employees and to payroll that employee's can elect a combination of vacation leave or compensation in increments of one day.

Given the large number of personnel changes taking place this fiscal year, the City Manager feels that this increase could come from lapsed salaries (salaries budgeted but not expensed) and if necessary from fund balance. As City Manager, we will still exceed our General Fund target of 25% unallocated fund balance to expenditure ratio.

Eligible Employees: Public Works Superintendent, Assistant Public Works Superintendent, Building Official, Economic and Community Development Director, City Clerk, Finance Director/Treasurer, Assistant to the City Manager, Public Safety Director, and Controller (Part-Time 3/5)

Agenda Review
Review:

Vincent Pastue **Pending**
City Manager **Pending**
City Council Pending **12/15/2014 7:00 PM**

