



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY  
MINUTES  
Monday, February 22, 2010

The meeting was called to order at 6:03 p.m. by President Cowley.

**ROLL CALL**

PRESENT: Cowley, Gajewski, Higgins, Jakacki, Kuiken, Pastue, Rock,  
Schneemann, Ziegler

ABSENT: Cornwell, Frost

OTHERS PRESENT: Executive Director Annette Knowles  
Administrative Assistant Debbie Nogle

**CONSENT AGENDA ITEMS:**

MOTION by Rock, SUPPORTED by Kuiken to approve the regular minutes of January 25, 2010, and to accept and file the January Bill Review Report and the January Financial Statements as presented. MOTION CARRIED, ALL AYES.

**PRESENTATION BY GREATER FARMINGTON AREA CHAMBER**

Mary Engelman, Executive Director of the Greater Farmington Area (GFA) Chamber of Commerce, presented a proposal to the board concerning a continued Chamber relationship with Walker's Tavern at the Founders Festival. The Chamber requested that the DDA honor a two-year agreement that was made with the now-defunct Farmington-Farmington Hills Chamber. The GFA Chamber board rejected options offered by the DDA at its February 9, 2010 meeting. Engelman indicated a willingness on the part of the Chamber to explore a revision to that agreement, provided that the intent is intact.

**2010 FOUNDERS FESTIVAL**

MOTION by Pastue, SUPPORTED by Kuiken to authorize the Executive Director to negotiate with the Greater Farmington Area Chamber of Commerce to develop a one year agreement for the operation of the beer tent held during the Founders Festival in which the expenses and the profits of the operation are shared. Be it further resolved that the DDA shall oversee operations of the beer tent and that the terms of the agreement shall address a profit-sharing proportionate to risk assumed.

Ayes: Jakacki, Kuiken, Pastue, Rock, Schneemann, Ziegler

Nays: Cowley

Abstain: Gajewski, Higgins

Motion Carried

**FAÇADE INCENTIVE PROGRAM APPLICATION 10-01 – THE VILLAGE MALL  
33317-33335 GRAND RIVER AVENUE**

MOTION by Kuiken SUPPORTED by Rock to approve Façade incentive application 10-01, received from David Cornwell, for the Village Mall, located at 33317-33335 Grand River Ave., in an amount not to exceed \$20,200.00. MOTION CARRIED, ALL AYES.

**REQUEST FOR PROPOSALS – WEB SITE REDESIGN**

MOTION by Rock SUPPORTED by Kuiken RESOLVED; that the Farmington Downtown Development Authority approved the issuance of a Request for Proposals to design and/or develop a replacement for the DDA website. MOTION CARRIED, ALL AYES.

**REQUEST TO AMEND BUDGET TO INCLUDE ART ON THE GRAND COST CENTER**

MOTION by Gajewski SUPPORTED by Jakacki RESOLVED; that the DDA Board hereby requests a budget amendment to include a new cost center, #248-762.00-XXX.XXX, for Art on the Grand, with revenues of \$66,000.00 and expenses of \$61,000.00. MOTION CARRIED, ALL AYES.

**URBAN REVITALIZATION GRANT PROGRAM APPLICATION**

MOTION by Pastue SUPPORTED by Kuiken RESOLVED; that the Board hereby endorses and confirms its financial commitment in the amount of fifty percent (50%) to an Outdoor Ice Rink in Riley Park for the purposes of applying for an Urban Revitalization Grant. MOTION CARRIED, ALL AYES.

**WORK PLAN UPDATE**

Knowles reminded Board members to RSVP for the Volunteer Appreciation Party on March 9, 2010 at John Cowley and Sons. The final forum for the program year is March 23, 2010 and will focus on Web Site and Social Media.

**ADJOURNMENT**

MOTION by Pastue, SUPPORTED by Rock that the meeting be adjourned. MOTION CARRIED, ALL AYES.

The meeting was adjourned at 8:15 p.m.

The next regular meeting will be on Monday, March 22 at 6:00 p.m.

Respectively submitted,

*Annette Knowles*