



FINAL

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on June 20, 2016, in 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:05 PM by Mayor William Galvin.

1. CALL TO ORDER

| Attendee Name | Title | Status | Arrived |
|------------------|----------------|---------|---------|
| Sara Bowman | Council Member | Present | |
| Greg Cowley | Councilmember | Present | |
| William Galvin | Mayor | Present | |
| Steve Schneemann | Mayor Pro Tem | Present | |
| Jeff Scott | Councilmember | Absent | |

City Administration Present

Director Christiansen
Superintendent Eudy
City Clerk Halberstadt
Assistant to City Manager Knowles (left at 7:50 PM)
City Manager Murphy
Attorney Schultz
Treasurer Weber

2. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by City Manager Murphy.

3. PUBLIC COMMENT

Tim Tutak, Vice Chair of the Emergency Preparedness Commission, offered a preparedness tip regarding the need for the business community to have an emergency plan in place.

Rick Smith, co-owner of Earned Not Given Crossfit, announced the opening of his new business in Farmington and discussed some of the programs that will be offered.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Steve Schneemann, Mayor Pro Tem |
| SECONDER: | Greg Cowley, Councilmember |
| AYES: | Bowman, Cowley, Galvin, Schneemann |
| ABSENT: | Scott |

- A. Accept Resignation of Larry Davis from Farmington Board of Review
- B. Special License for Consumption on the Premises for St. Gerald's Church Fall Festival
- C. Farmington Monthly Payments Report - May 2016
- D. Public Safety Monthly Report-May 2016
- E. Minutes
 1. Minutes of the City Council - Budget - Apr 25, 2016 6:00 PM
 2. Minutes of the City Council - Special - May 16, 2016 6:00 PM
 3. Minutes of the City Council - Regular - May 16, 2016 7:00 PM

5. APPROVAL OF REGULAR AGENDA

Move to approve the agenda as amended, removing Item No. 12 "Resolutions", and reversing Items 8A & B under New Business.

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| RESULT: | APPROVED AS AMENDED [UNANIMOUS] |
| MOVER: | Steve Schneemann, Mayor Pro Tem |
| SECONDER: | Greg Cowley, Councilmember |
| AYES: | Bowman, Cowley, Galvin, Schneemann |
| ABSENT: | Scott |

6. PRESENTATION/PUBLIC HEARINGS**A. Public Hearing – Fiscal Year 2016-17 Budget and Millage Rates**

City Manager Murphy, along with Treasurer Weber, reviewed the proposed FY 2016-17 budget and millage rates.

B. Move to open the public hearing to receive public comment on the proposed FY2016/17.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Sara Bowman, Council Member |
| SECONDER: | Greg Cowley, Councilmember |
| AYES: | Sara Bowman, Greg Cowley, William Galvin, Steve Schneemann |
| ABSENT: | Jeff Scott |

Hearing no public comment, Galvin asked for a motion to close the public hearing.

C. Move to close the public hearing.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Greg Cowley, Councilmember |
| SECONDER: | Sara Bowman, Councilmember |
| AYES: | Sara Bowman, Greg Cowley, William Galvin, Steve Schneemann |
| ABSENT: | Jeff Scott |

7. UNFINISHED BUSINESS

No unfinished business was heard.

8. NEW BUSINESS

A. Consideration to Adopt Downtown Development Authority's Fiscal Year 2016-17 Budget and Establish 2016 Principal Shopping District Special Assessment

Knowles advised four changes were made to the proposed DDA budget as a result of Council feedback during the recent budget review process in April and they include:

- Remove the traffic analysis for the Farmington Road streetscape
- Add conversion of Orchard Street Park to parking
- Increase allocation for public improvements to crosswalks
- Small increase to business development for business assistance programming

Knowles stated as a result of these changes the DDA will not be presenting a balanced budget.

Responding to a question from Cowley, Knowles stated the scope of services has still not been defined for the Walker Parking Study. She advised it will be addressed in the fall.

Cowley stated one of the main outcomes of the study should be a proposed location of a parking structure.

Responding to an additional question from Cowley, Knowles stated the conversion of Orchard Street Park will add approximately twenty parking spaces. She stated the conversion should take place sometime in late summer or early fall.

Bowman commented that she loved the new signs in the downtown. She expressed appreciation for the additional funds provided in the DDA budget for crosswalks.

Responding to a question from Schneemann, Knowles stated that she personally ensured each sign was level.

Schneemann also commented that the new signs look great.

Galvin expressed appreciation to Knowles and the DDA board for taking Council's comments under advisement and coming back with the proposed changes to the budget. He noted the Council and DDA are doing a lot of good things to improve the downtown immediately.

Move to adopt a resolution to adopt the Fiscal Year 2016-17 Downtown Development Authority budget and confirm 2015 Principal Shopping District Special Assessment. [\[SEE ATTACHED RESOLUTION NO. 06-16-011\]](#).

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Greg Cowley, Councilmember |
| SECONDER: | Sara Bowman, Councilmember |
| AYES: | Sara Bowman, Greg Cowley, William Galvin, Steve Schneemann |
| ABSENT: | Jeff Scott |

The votes were taken in the following order: Cowley, Galvin, Schneemann, Bowman

B. Consideration to Adopt Fiscal Year 2016-17 Budget and Establish Millage Rates

Move to adopt a resolution approving the Fiscal Year 2016-17 budget and millage rates as presented. [\[SEE ATTACHED RESOLUTION NO. 06-16-010\]](#).

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Sara Bowman, Council Member
SECONDER: Greg Cowley, Councilmember
AYES: Sara Bowman, Greg Cowley, William Galvin, Steve
 Schneemann
ABSENT: Jeff Scott

The votes were taken in the following order: Galvin, Schneemann, Bowman, Cowley

D. Consideration to Adopt Fiscal Year 2016-17 47Th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets

Move to adopt Fiscal Year 2016-17 budget resolution for the 47th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency budgets. [SEE ATTACHED RESOLUTION NO. 06-16-012]

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Greg Cowley, Councilmember
SECONDER: Steve Schneemann, Mayor Pro Tem
AYES: Sara Bowman, Greg Cowley, William Galvin, Steve
 Schneemann
ABSENT: Jeff Scott

The votes were taken in the following order: Schneemann, Bowman, Cowley, Galvin

D. Consideration to Amend Fiscal Year 2015-16 Budget

Murphy reviewed proposed amendment to the Fiscal Year 2015-16 Budget.

Move to adopt a resolution to amend the Fiscal Year 2015-16 budget. [SEE ATTACHED RESOLUTION NO. 06-16-013]

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Sara Bowman, Councilmember
SECONDER: Steve Schneemann, Mayor Pro Tem
AYES: Sara Bowman, Greg Cowley, William Galvin, Steve
 Schneemann
ABSENT: Jeff Scott

The votes were taken in the following order: Bowman, Cowley, Galvin, Schneemann

E. Consideration to Adopt Resolution to Amend Residential Refuse/Recycling User Charge

Move to adopt a resolution to amend Residential Refuse/Recycling User Charge effective July 1, 2016. [SEE ATTACHED RESOLUTION NO. 06-16-014]

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Steve Schneemann, Mayor Pro Tem |
| SECONDER: | Greg Cowley, Councilmember |
| AYES: | Sara Bowman, Greg Cowley, William Galvin, Steve Schneemann |
| ABSENT: | Jeff Scott |

The votes were taken in the following order: Cowley, Galvin, Schneemann, Bowman

F. Consideration to Amend Water and Sewer Rates Effective July 1, 2016

Move to adopt Chapter 11 of the City Fee Schedule, as presented, which amends the water and sewer fees effective July 1, 2016. [SEE ATTACHED FEE SCHEDULE].

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Steve Schneemann, Mayor Pro Tem |
| SECONDER: | Sara Bowman, Councilmember |
| AYES: | Sara Bowman, Greg Cowley, William Galvin, Steve Schneemann |
| ABSENT: | Jeff Scott |

The votes were taken in the following order: Galvin, Schneemann, Bowman, Cowley

G. Consideration to Amend Employee Administrative Manual and Non-Union Pay Plan

Murphy reviewed proposed amendment to the Employee Administrative Manual and Non-Union Pay Plan.

Move to adopt a resolution amending the Employee Administrative manual and Non-Union Pay Plan effective July 1, 2016. [SEE ATTACHED RESOLUTION NO. 06-16-015]

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Steve Schneemann, Mayor Pro Tem |
| SECONDER: | Greg Cowley, Councilmember |
| AYES: | Sara Bowman, Greg Cowley, William Galvin, Steve Schneemann |
| ABSENT: | Jeff Scott |

The votes were taken in the following order: Schneemann, Bowman, Cowley, Galvin

H. Resolution to Adopt Oakland County Law Enforcement Mutual Aid Agreement

Administration advised the Oakland County Chiefs of Police Association has adopted a revised Oakland County Law Enforcement Mutual Aid Agreement dated May 11, 2016 and recommended that all Oakland County communities agree to participate therein.

Move to adopt a resolution to participate in the revised Oakland County Law Enforcement Mutual Aid Agreement as presented. [SEE ATTACHED RESOLUTION NO. 06-16-016]

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Steve Schneemann, Mayor Pro Tem |
| SECONDER: | Sara Bowman, Councilmember |
| AYES: | Sara Bowman, Greg Cowley, William Galvin, Steve Schneemann |
| ABSENT: | Jeff Scott |

The votes were taken in the following order: Bowman, Cowley, Galvin, Schneemann

I. T.P.O.A.M. Collective Bargaining Agreement

City Administration advised the Technical, Professional and Office Workers Association of Michigan (T.P.O.A.M.) contract is set to expire on June 30, 2016. The city has negotiated a one-year contract that is fair to all concerned.

Move to approve a one-year collective bargaining agreement between the city and the Technical, Professional and Office Workers Association of Michigan (T.P.O.A.M.) effective July 1, 2016 as presented. [SEE ATTACHED AGREEMENT]

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Steve Schneemann, Mayor Pro Tem |
| SECONDER: | Greg Cowley, Councilmember |
| AYES: | Sara Bowman, Greg Cowley, William Galvin, Steve Schneemann |
| ABSENT: | Jeff Scott |

The votes were taken in the following order: Cowley, Galvin, Schneemann, Bowman

J. Consideration to Approve Intergovernmental Agreement for Information Technology Services between City of Farmington Hills and the City of Farmington

City Administration advised the city originally entered into a shared agreement for IT services with Farmington Hills in February 2013. That agreement has reached the end of its initial term and the parties have determined to revisit a few of the provisions. The changes include changing the length of the contract from 3 to 5 years, new schedule of fees, new paragraph relating to data ownership and that either party is allowed to terminate the contract for any reason with six months' notice.

The City Attorney has reviewed the contract and sees no legal impediment to entering into the Agreement.

Move to approve a five-year Intergovernmental Agreement for Information Technology Services between City of Farmington Hills and the City of Farmington, April 1, 2016 – March 31, 2021, as presented.

[SEE ATTACHED AGREEMENT]

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Greg Cowley, Councilmember |
| SECONDER: | Sara Bowman, Councilmember |
| AYES: | Sara Bowman, Greg Cowley, William Galvin, Steve Schneemann |
| ABSENT: | Jeff Scott |

The votes were taken in the following order: Galvin, Schneemann, Bowman, Cowley

K. Consideration to Allow Licensed Food Vendors to Sell Food at Swing Farmington on August 11, 2016

Alexander Steward of Swing Farmington was present to discuss his request for licensed food vendors at their August 11, 2016 event.

Bowman expressed support for both the event and proposed vendors. She questioned who would be responsible for removing the additional trash. Steward responded Swing Farmington would be responsible.

Cowley congratulated Steward for bringing in local businesses as vendors. He is looking forward to a successful event.

Schneemann expressed enthusiasm for this event. He stated one of the things he loves about downtown Farmington is the weekly Swing Farmington event.

Steward confirmed they have secured off-duty officers for the event.

Move to approve licensed food vendors at the Swing Farmington event scheduled for August 11, 2016 at the Riley Park and Sundquist Pavilion as presented.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Steve Schneemann, Mayor Pro Tem |
| SECONDER: | Sara Bowman, Councilmember |
| AYES: | Sara Bowman, Greg Cowley, William Galvin, Steve Schneemann |
| ABSENT: | Jeff Scott |

9. DEPARTMENT HEAD COMMENTS

Eudy discussed water flow maximums imposed for the City of Farmington by the Great Lakes Water Authority (GLWA). He stated residents need to be cognizant of how and when they use water. He stated if the hourly maximum is exceeded a penalty is imposed by the GLWA. He noted the Consumers Confidence Report on the city's website specifies when automatic sprinkling systems for businesses and homes can be used.

Christiansen stated he had nothing specific to discuss, but offered to answer questions from Council.

Responding to a question from Bowman, Christiansen stated Fresh Thyme is still on track to open in August.

Responding to a question from Cowley, Christiansen stated the Maxfield Training Center (MTC) bids would be opened on Wednesday of that week.

Responding to an additional question from Cowley, Christiansen stated the developer of the courthouse property is currently going through the 60-day due diligence process. He stated the project renderings will be on the city website when available.

Responding to a question from Galvin, Christiansen stated the developer of the Orchards project just finished installing the floor, however, they have a building crew that is on another job causing another week delay.

Murphy stated his first year on the job has been great all around. He thanked the department heads for preparing their budgets and gave special thanks to Chris Weber and Amy Norgard for their efforts.

10. COUNCIL COMMENT

Bowman praised the sobriety court program she attended earlier in the evening. She also attended a retirement party for Howard Wallach who was retiring from the school board. She recognized his significant contribution to Farmington Public Schools. She expressed appreciation to city staff who participated in the Longacre Elementary School outing at city hall.

Galvin discussed the financial challenges municipalities are facing, especially given the limitations of the Headlee Amendment. He stated the only way to build a healthy budget is to build our way out of it. He noted even with the continued challenges the city faces in balancing the budget, city services have not been cut. He stated the city continues to adapt by increasing efficiencies in all city departments. He complimented city staff for their continuing high level of service to the community.

11. ADJOURNMENT

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Steve Schneemann, Mayor Pro Tem |
| SECONDER: | Greg Cowley, Councilmember |
| AYES: | Bowman, Cowley, Galvin, Schneemann |
| ABSENT: | Scott |

The meeting adjourned at 8:38 PM.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: July 18, 2016