



**Regular City Council Meeting
7:00 PM, MONDAY, MARCH 21, 2016
City Council Chambers
23600 Liberty Street
Farmington, MI 48335**

REGULAR MEETING AGENDA

1. CALL TO ORDER

Roll Call

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF ITEMS ON CONSENT AGENDA

A. Consideration of Resolution to Accept Oakland County West Nile Grant

B. Proclamation: Child Abuse Prevention & Awareness Month

C. Public Safety Monthly Report-February 2016

D. Farmington Monthly Payments Report - February 2016

E. Minutes

1. Minutes of the City Council - Special - Feb 1, 2016 7:00 PM

2. Minutes of the City Council - Special - Feb 15, 2016 6:00 PM

3. Minutes of the City Council - Regular - Feb 15, 2016 7:00 PM

4. Minutes of the City Council - Special - Feb 29, 2016 6:30 PM

4. APPROVAL OF REGULAR AGENDA

5. PUBLIC COMMENT**6. PRESENTATION/PUBLIC HEARINGS****A. Recognize Valerie Hoffman, DDA Volunteer of the Year****B. Legislative Update - State Representative Christine Greig****C. Farmington Area Arts Commission Presentation****D. Presentation of Farmington Public Safety 2015 Annual Report****7. UNFINISHED BUSINESS****A. Discuss House Bill 5232 Relating to Local Historic Districts Act****8. NEW BUSINESS****A. Special Event Request - Telangana Development Forum (TDF) – Detroit Chapter****B. Special Event Request - Bark in the Park****C. Consideration to Approve Construction Estimate No. 4 for the Twin Valley Pump Station.****D. Request to Approve Purchase of Two (2) 2016 Ford Police Interceptor Utility Vehicles****E. Resolution Updating the City of Farmington's 401(A) Plan****9. DEPARTMENT HEAD COMMENTS****10. COUNCIL COMMENT****11. ADJOURNMENT**

**Farmington City Council
Staff Report**
Council Meeting Date:
March 21, 2016

**Reference
Number**

Submitted by: David Murphy, City Manager

Description: Consideration of Resolution to Accept Oakland County West Nile Grant

Requested Action:

Move to adopt resolution authorizing the City Manager to submit a reimbursement request to Oakland County in the amount of \$2,233.25 under the West Nile Fund program.

Background:

Beginning in 2003, Oakland County has provided funding to local units of government to address concerns related to the West Nile Virus. This year, the City will receive \$2,233.25 Based on actual expenses.

City staff has received approval from Oakland County to purchase briquettes that would be placed in catch basins throughout the City. Standing water in catch basins is a primary breeding ground for mosquitoes. These briquettes would kill the mosquito larvae in the catch basin. This is considered one of the most cost effective measures to address the problem of mosquitoes.

In order to receive funding reimbursement for the purchase of the briquettes, it is necessary for the City Council to adopt a resolution authorizing the City Manager to submit a reimbursement under the West Nile Virus Fund program.

Agenda Review

Review:

David M. Murphy Pending

City Manager Pending

City Council Pending 03/21/2016 7:00 PM

RESOLUTION NO. (ID # 2142)**A RESOLUTION OF THE FARMINGTON CITY COUNCIL AUTHORIZING THE CITY MANAGER TO SUBMIT AN EXPENSE REIMBURSEMENT REQUEST UNDER OAKLAND COUNTY'S WEST NILE VIRUS FUND PROGRAM.**

WHEREAS, upon the recommendation of the Oakland County Executive, the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages, and townships in addressing mosquito control activities; and

WHEREAS, Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages, and townships to apply for reimbursement of eligible expenses incurred in connection with personal mosquito protection measures/activity, mosquito habitat eradication, mosquito larviciding or focus adult mosquito insecticide spraying in designated community green areas; and

WHEREAS, the City of Farmington submitted a plan to place briquettes in catch basins throughout the City to kill the mosquito larvae in the catch basin; and

WHEREAS, the plan was approved by the Oakland County Health Department; and

WHEREAS, the City of Farmington has incurred expenses in connection with mosquito control activities believed to be eligible for reimbursement under Oakland County's West Nile Virus Fund Program.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council authorizes and directs its City Manager, David M. Murphy, As agent for the City of Farmington, to request reimbursement in the amount of \$2,233.25 for mosquito control activity in the manner and to the extent provided under Oakland County West Nile Virus Fund Program.

**Farmington City Council
Staff Report**

Council Meeting Date:
March 21, 2016

**Reference
Number
(ID # 2152)**

Submitted by: David Murphy, City Manager

Description: Proclamation: Child Abuse Prevention & Awareness Month

Requested Action:

Adopt proclamation naming April as Child Abuse Prevention and Awareness Month as requested by The CARE House of Oakland County

Background:

The CARE House of Oakland County has asked the City of Farmington to join other Oakland County municipalities to declare April to be Child Abuse Prevention Awareness Month.

The CARE House is a Non Profit

Agenda Review

Review:

David M. Murphy Pending

City Manager Pending

City Council Pending 03/21/2016 7:00 PM



CITY COUNCIL PROCLAMATION in RECOGNITION of

CHILD ABUSE PREVENTION AND AWARENESS MONTH

- WHEREAS, abuse and neglect are suffered by children in our communities, regardless of age, race, gender, or economic situation;
- WHEREAS, one in four girls and one in six boys will be sexually abused before the age of 18;
- WHEREAS, this reported maltreatment is only a portion of the overall problem threatening our children, for so many cases go unreported, and today's technology has brought with it a new and dangerous form of child endangerment, the online predator;
- WHEREAS, the devastating consequences of physical and emotional abuse of our children affects the community as a whole and finding solutions needs to be attended to by the community as a whole;
- WHEREAS, the State of Michigan has mandatory reporting by professionals working with children of any suspected abuse and neglect incidences—a major step—but more is needed in the community;
- WHEREAS, CARE House of Oakland County works to break the cycle of child abuse and neglect; provides a protective circle of light and hope for a better life; and advocates for the safety and protection of children;
- WHEREAS, CARE House of Oakland County partners with community organizations and agencies to offer programs and services aimed at preventing child abuse and neglect, knowing that effective programs succeed because of the involvement and partnerships created among schools, social service agencies, religious and civic organizations, the business community, and law enforcement agencies;

Children deserve to grow and thrive in an environment that nurtures and keeps them safe. Therefore, I, Bill Galvin, Mayor of the City of Farmington, do hereby proclaim April as Child Abuse Prevention and Awareness Month in the City of Farmington, Michigan. I call upon all citizens, community agencies, organizations, and businesses to increase their participation in our efforts to prevent the abuse of our children, thereby strengthening and protecting the community in which we live.

In Witness Whereof, I have hereunto set my hand and caused the seal of the City of Farmington to be affixed this 21 day of March, 2016.

Bill Galvin, Mayor of the City of Farmington



CARE House of Oakland County

*Care's Detroit Best Managed
Non Profit*

March 2, 2016

*44765 Woodward Avenue
Farmington, Michigan 48341*

Ms. Susan K. Haberstadt, City Clerk
City of Farmington
23600 Liberty Street
Farmington, MI 48335

*Office: (248) 332-7173
CARE Home: (248) 333-0999
Fax: (248) 333-1539
www.carehouse.org*

Dear Susan:

Board of Trustees

*Kathleen Trent
President*

*Carol Curtis
Vice President*

*Lisa Payne
Treasurer*

*Brian Neal
Secretary*

I am writing on behalf of CARE House of Oakland County to ask the City of Farmington to join other Oakland County municipalities to declare April to be Child Abuse Prevention Awareness Month. This is an excellent opportunity for your municipality to demonstrate its support in ending child abuse and to support the numerous victims who are among us.

We would be honored if you would sponsor an official proclamation which would recognize the month of April as a way of educating the public on the seriousness of violence against our children. CARE House of Oakland County, as you may know, has been working tirelessly to end this crime through our prevention, intervention, and therapy programs for child victims and their families. On March 30 at 6:00 p.m., we are hosting the planting of a pin wheel garden at the Oakland County Court House as part of our effort to bring awareness to the accomplishments that have been made and the work that still needs to be done. We hope you or an official representative will join us. If you are unable to attend, we ask that your proclamation be read to your supporters at your municipality's April meeting. We would also be pleased to attend to share information and answer questions. A sample proclamation and information on the pin wheel garden ceremony are attached.

If you have any questions, please give me a call. Thank you for consideration of this special request that impacts all of our children.

Sincerely,

Patricia R. Rosen
Executive Director

*Denise Abrash
Diane K. Berl, PhD
Alicia Boler-Davis
Nikki Braddock
Vicki Celani
Kareem George
Vincent Giovanni
Elise Guidos
Susan Ivanovic, MD
Capt. Michael Johnson
Donald R. Kogley, Jr.
Lisa MacDonald
Pamela Mannion
Tracy Muscat
Mury Pierce
Mike Pieroni
Maryclare Pulte
Javier Saucedo
Amber Stack
Dr. Michael Stafford
Brian Wolfe*

*Patricia Rosen
Executive Director*

**Farmington City Council
Staff Report**

Council Meeting Date:
March 21, 2016

**Reference
Number
(ID # 2140)**

Submitted by: Frank Demers, Director of Public Safety

Description: Public Safety Monthly Report-February 2016

Requested Action:

Approve Farmington Public Safety Monthly

Background:

See attachment

Agenda Review

Review:

Frank Demers Completed 03/09/2016 3:24 PM

City Manager Pending

City Council Pending 03/21/2016 7:00 PM



FARMINGTON PUBLIC SAFETY DEPARTMENT
23600 Liberty Street, Farmington, MI 48335 Tel 248-474-4700 Fax 248-442-9815

MONTHLY REPORT **FEBRUARY 2016**

ASSIST OTHER POLICE AGENCY

On February 1st at approximately 1:22 AM officers were dispatched to an apartment on the 21800 block of Farmington Rd to assist Farmington Hills Police in searching for a vehicle that had been involved in a hit and run accident in their city. Officers located the vehicle and confronted the owner regarding the accident. The owner of the vehicle became upset and belligerent when an FHPD officer advised that her vehicle was going to be towed. The owner then assaulted the FHPD officer and was arrested by FHPD.

SMOKE INVESTIGATION

On February 1st at approximately 8:53 AM officers and Engine 3 were dispatched to a home on Maple St for a report of smoke coming from a house. Upon arrival officers determined that the smoke was exhaust from a laundry vent.

DROVE WHILE LICENSE SUSPENDED

On February 1st at approximately 8:03 PM an officer on patrol stopped a vehicle in the area of Freedom and Gill for defective tail lights. Further investigation revealed that the driver had a suspended driver's license and 7 warrants for her arrest. The driver was arrested for driving on the suspended license and was housed at the Farmington Jail.

ODOR OF NATURAL GAS

On February 1st at approximately 8:54 PM officers and Engine 3 were dispatched to the area of Moore St and Gill for an odor of natural gas. Upon arrival officers could smell the odor, but could not determine the location. The scene was turned over to Consumer's Energy.

DROVE WHILE LICENSE REVOKED

On February 2nd at approximately 11:29 AM an officer on patrol stopped a vehicle in the area of Nine Mile and Gill for having illegally tinted windows. Further investigation revealed that the driver had a revoked license from having too many OWI convictions. The driver was arrested for driving on the revoked license and was processed at the Farmington Jail. The driver was released with a citation.

UTTERING AND PUBLISHING

On February 3rd a Lilac St resident came into the public safety department to report that he had been the victim of a fraud. The victim advised that he had noticed a \$700 check written on his bank account that he did not authorize. The victim further learned from

his bank that other bank customers had reported a similar crime and that all of them had recently ordered new check books through the mail. The victim reports that he too had just recently ordered new checks through the mail. The case was forwarded to the detective bureau for further investigation.

ASSIST OTHER GOVERNMENT AGENCY

On February 3rd a Grand River Ave resident came into the public safety department to report that she had been the victim of an identity theft. The victim advised that she had been contacted by her employer's human resource department who advised that an unknown person had attempted to claim unemployment payments through the Michigan Unemployment Insurance Company. The victim was advised to file a report with the Michigan Unemployment Insurance Company.

CUSTOMER TROUBLE

On February 3rd at approximately 6:04 PM officers were dispatched to a customer trouble at a drycleaner on the 32000 block of Grand River Ave. Upon arrival officers spoke with the customer who was upset that the business wanted to charge more for dry cleaning than what was advertised. Officers spoke with the clerk and learned that the customer wanted more services but at the lower price. The customer decided to use another dry cleaner.

ASSIST OTHER GOVERNMENT AGENCY

On February 3rd a Manor Ct resident came into the public safety department to report that she had been the victim of an identity theft. The victim advised that she had been contacted by her employer's human resource department who advised that an unknown person had attempted to claim unemployment payments through the Michigan Unemployment Insurance Company. The victim was advised to file a report with the Michigan Unemployment Insurance Company.

RESIST ARREST

On February 4th at approximately 7AM an officer on patrol stopped a vehicle in the area of Grand River and Gill for speeding. Further investigation revealed that the driver had a suspended driver's license and 2 warrants for her arrest. When the officer attempted to arrest the driver for driving on the suspended license she refused to exit her vehicle and attempted to roll up her windows. The officer was able to open the driver's door and ordered the driver to exit her vehicle but she still refused. Additional officers were contacted and the woman was forced out of the vehicle by using control techniques and she was placed under arrest. The driver was housed at the Farmington Jail and faces charges of resisting arrest and driving on a suspended license.

LARCENY FROM AUTO

On February 4th at approximately 7:31 AM officers were dispatched to a report of a larceny from auto at a residence on Violet St. Upon arrival officers learned from the victim that he had parked his two vehicles overnight and when he returned to them the following morning he found the doors open to the vehicles and money, two knives, and food missing from them. There was no sign of forced entry into the vehicle. The incident was forwarded to the detective bureau for further investigation.

SUSPICIOUS CIRCUMSTANCE

On February 4th a Violet resident came into the public safety department to report that she had parked her vehicle unlocked overnight and when she returned to it in the morning she discovered that someone had rummaged through the center console. The resident advised that nothing was missing from her vehicle.

WIRES DOWN

On February 5th at approximately 1:49 AM officers and Engine 3 were dispatched to a report of an electrical wire down at a residence on Oakland Ave. Upon arrival officers noted that a tree had fallen onto the electrical wire. The scene was turned over to DTF Energy once officers determined that no danger was present.

OPERATE WHILE INTOXICATED WITH HIGH BAC

On February 6th at approximately 4:04 AM an officer on patrol stopped a vehicle on the M-5 Expressway for speeding. Further investigation revealed that the driver exhibited signs of intoxication and admitted to drinking. The driver failed several sobriety exams and was arrested for operating while intoxicated. The driver submitted to a Datamaster Breath Test with a result of a .19 BAC. The driver was housed at the Farmington Jail.

COUNTERFEIT MONEY

On February 6th at approximately 7:26 PM officers were dispatched to a business on the 31800 block of Grand River for a report of a counterfeit \$100 bill. Upon arrival the officers learned from the business management that a black male, thin, approximately 6 ft. tall, went up to the clerk and requested change for a \$100 bill. The clerk gave the change to the suspect and then inspected the bill once the suspect left. At that point the clerk realized that the money was faked. The investigation was turned over to the detective bureau.

COUNTERFEIT MONEY

On February 7th at approximately 12:27 PM officers were dispatched to a restaurant on the 22000 block of Farmington Rd for a report of a counterfeit \$100 bill. Upon arrival officers learned that the suspect was the same suspect from the February 6th incident. Officers learned that the suspect had entered the restaurant requesting change. The cashier took the \$100 bill and did not inspect the money until after the suspect was given change and left the restaurant. The incident was turned over to the detective bureau for further investigation.

LARCENY

On February 8th an Oakland St resident came into this police department to report that an unknown person had stolen a wooden bench from his front yard. The victim did not know who may have stolen his bench.

DROVE WHILE LICENSE SUSPENDED

On February 9th at approximately 8:10 PM an officer on patrol stopped a vehicle in the area of Farmington Rd and State for having a defective headlight. Further investigation revealed that the driver had a suspended driver's license. The driver was arrested for driving on a suspended license and was processed at the Farmington Jail. The driver was released with a citation.

SUSPICIOUS CIRCUMSTANCE

On February 11th at approximately 9:35 AM an officer was dispatched to a residence on Vicary Ln for a report of a possible damage to property. Upon arrival the officer learned from the complainant that the complainant had rented a dumpster from a company and learned that the company had retrieved the dumpster because it had been damaged. The complainant was not aware of any damage done to the dumpster and wanted a report filed in case the dumpster company attempted to have the complainant pay for the damage.

LARCENY FROM AUTO

On February 12th a Farmington Hills resident came into the public safety department to report that his vehicle had been entered by an unknown person at his briefcase stolen. The victim advised that he had been eating at a Farmington Restaurant on the 32300 block of Grand River Ave and when he returned to his vehicle he found his briefcase missing. The victim advises that there were no signs of damage or force entry to his vehicle and that he may have left his vehicle unlocked.

DROVE WHILE LICENSE SUSPENDED

On February 12th at approximately 8:53 PM an officer on patrol stopped a vehicle in the area of Drake and Freedom for speeding. Further investigation revealed that the driver had a suspended driver's license. The driver was arrested for driving on a suspended driver's license and processed at the Farmington Jail. The driver was released with a citation.

POSSESSION OF MARIJUANA

On February 13th at approximately 9:47 PM an officer on patrol stopped a vehicle in the area of Drake and Drakeshire for having a defective headlight. Upon approaching the driver the officer noted a strong odor of marijuana emitting from inside the vehicle as well as marijuana paraphernalia on the floor of the vehicle. A search of the vehicle revealed 3.8 grams of marijuana. The driver was arrested for being in possession of marijuana and marijuana paraphernalia. The driver was housed at the Farmington Jail.

FIRE ASSIST

On February 14th an officer changed the smoke alarm batteries at a business on the 23500 block of Liberty St

SUSPICIOUS CIRCUMSTANCE

On February 15th a Farmington Hills resident came into the public safety department to report that he had accidentally left his wallet at a gas station on the 32000 block of Grand River Ave the day prior. When the man retrieved his wallet the following day he discovered that \$200 was missing. The investigating officer reviewed the gas station video tape and discovered that the man had inadvertently placed the money in his pocket and then accidentally left his wallet at the gas station. Nothing was missing.

POSSESSION OF MARIJUANA

On February 15th at approximately 11:12 PM an officer on patrol stopped a vehicle for driving without headlights on in the area of Orchard Lake and Astor. Upon approaching the driver the officer noted a strong odor of marijuana emitting from inside the vehicle.

A search of the vehicle revealed 1 gram of marijuana. The driver was arrested for being in possession of marijuana and was housed at the Farmington Jail.

CONCEALED PISTOL VIOLATION

On February 16th at approximately 10:36 AM an officer stopped a vehicle for improper lane use in the area of Grand River and Drake after a "be on the lookout" was issued for the vehicle for reckless driving. Further investigation revealed that the driver had been distracted looking through her purse which had caused her erratic driving. After interviewing the driver the officer noted that the driver had a pistol in the vehicle but did not disclose her concealed pistol license as required by law. The driver was cited a civil infraction ticket for not disclosing the presence of her pistol to an officer.

NON SUFFICIENT FUNDS CHECK

On February 16th at approximately 1:07 PM an officer was dispatched to a report of a NSF check at a credit union on the 31700 block of Grand River Ave. Upon arrival the officer learned from the credit union staff that a customer had written a check to an account for several thousands of dollars and that the check was returned from another bank as not having enough money in the account. The credit union sent the check writer a certified letter advising of the insufficient funds and demanded payment. The suspect did not pay the credit union so the credit union contacted police. An interview was arranged with the suspect regarding the incident but the man never showed up to speak with detectives.

RESIDENTIAL FIRE

On February 16th at approximately 3:14 PM officers and Engine 3 were dispatched to a report of a house fire at a residence on Birchwood St. Upon arrival officers noted smoke in the home and determined that the fire was inside the furnace. Officers shut down the furnace and noted that it had somehow malfunctioned, causing a part of the furnace to catch fire. The fire went out on its own and officers were able to clear the smoke out of the residence.

SUSPICIOUS DAMAGE

On February 16th at approximately 9:50 PM an officer was dispatched to a business on Thomas St for a report of a broken car window. Upon arrival the officer learned from the car owner that he had parked the vehicle on Thomas St while he went to see a movie. When the owner returned he discovered his rear window was smashed. It is unknown what caused the window to shatter.

DROVE WHILE LICENSE SUSPENDED

On February 18th at approximately 1:42 PM a Sergeant on patrol stopped a vehicle in the area of Grand River and Wilmarth for an improper plate and defective brake light. Further investigation revealed that the driver had a suspended driver's license and a warrant for her arrest. The driver was arrested for driving on the suspended license and housed at the Farmington Jail.

ACCIDENTAL PROPERTY DAMAGE

On February 18th at approximately 8:30 PM a Farmington Rd resident reported that her apartment door wall glass had someone been smashed. The victim does not know how the damage occurred.

DISORDERLY

On February 18th at approximately 10:54 PM officers were dispatched to a report of a man kicking and yelling at a jukebox at a restaurant on the 24000 block of Orchard Lake Rd. Upon arrival officers noted that the man exhibited signs of intoxication. The man advised that he was upset that the jukebox took his money without playing music and that the restaurant staff did not seem concerned that he had lost money. The restaurant staff issued the man a no trespassing order and he was turned over to a sober driver.

WIRES DOWN

On February 19th officers handled 3 separate electrical wires down runs due to the high winds.

SMOKE INVESTIGATION

On February 19th at approximately 11:45 PM officers and Engine 3 were dispatched to a smoke investigation at a nursing home on the 34000 block of Grand River Ave. Upon arrival officers determined the location of the smoke and that it originated from a faulty heating unit. The smoke was exhausted from the building and the scene turned over to maintenance.

CARBON MONOXIDE ALARM

On February 20th at approximately 3:12 AM officers were dispatched to a report of a carbon monoxide alarm activation at a home on Cloverdale. Upon arrival officers determined that the alarm was a battery alarm and not a CO activation alarm.

OPERATE WHILE INTOXICATED

On February 20th at approximately 3:40 AM an officer on patrol stopped a vehicle in the area of Farmington Rd and Nine Mile for speeding. Further investigation revealed that the driver exhibited signs of intoxication and admitted to drinking at an exotic dancing club. The driver failed several sobriety exams and was subsequently arrested for operating while intoxicated. The driver submitted to a Datamaster Breath Test with a result of a .13 BAC. The driver was held at the Farmington Jail until sober.

HARASSING PHONE CALLS

On February 22nd at approximately 10:53 AM an officer was dispatched to a report of harassing phone calls at a restaurant on the 32000 block of Grand River Ave. Upon arrival the officer learned from management that an unknown male caller had been calling the restaurant making up stories of unknown employees. Management advises that the caller sounded confused and management did not have the phone number that the suspect called from.

DROVE WHILE LICENSE SUSPENDED

On February 22nd at approximately 9:36 PM an officer on patrol stopped a vehicle in the area of Grand River and Blanchard for a defective equipment violation. Further investigation revealed that the driver had a suspended license and a felony warrant for her arrest for embezzlement. The driver was arrested for driving on the suspended license and was housed at the Farmington Jail.

OPERATE WHILE INTOXICATED

On February 23rd at approximately 2:54 AM an officer on patrol stopped a vehicle for speeding in the area of Grand River and Gill. Further investigation revealed that the driver had been drinking alcohol and exhibited signs of intoxication. The driver failed several sobriety exams and was subsequently arrested for operating while intoxicated. The driver also had a suspended license and a warrant for her arrest. The driver submitted to a Datamaster Breath Test with a result of a .15 BAC. The driver was housed at the Farmington Jail.

VEHICLE THEFT

On February 23rd at approximately 10:56 AM a Kingslane Ct resident came into the public safety department to report that her vehicle had been stolen the night before from outside her residence. The vehicle was located in the City of Detroit and had been involved in an apparent hit and run accident. The case was forwarded to the detective bureau for further investigation.

DROVE WHILE LICENSE SUSPENDED

On February 23rd at approximately 7:25 PM an officer on patrol stopped a vehicle on the M-5 Expressway for speeding. Further investigation revealed that the driver had a suspended license and two warrants for his arrest. The driver was arrested for driving on the suspended license and was housed at the Farmington Jail.

MISDEMEANOR WARRANT ARREST OTHER POLICE AGENCY

On February 23rd at approximately 11:48 PM an officer on patrol stopped a vehicle in the area of Farmington Rd and Nine Mile for having an unreadable license plate. Further investigation revealed that the driver had a warrant for his arrest out of a nearby city for violating his probation. The driver was arrested on the warrant and turned over to the nearby police agency.

SNOW EMERGENCY

On February 24th at 8:10 PM the City of Farmington declared a snow emergency prohibiting cars from parking on city streets. On February 25th Farmington Public Safety towed 11 cars for disobeying the snow emergency.

MISDEMEANOR WARRANT ARREST OTHER POLICE AGENCY

On February 25th at approximately 9:47 PM a Commander stopped a vehicle in the area of Nine Mile and Farmington Rd for having an expired license plate. Further investigation revealed that the driver had a warrant for his arrest out of a nearby police agency. The other police agency was unable to pick up the driver so he was advised of his warrant and released.

LARCENY OF CELL PHONE

On February 26th at approximately 9:41 AM a West Bloomfield resident came into the public safety department to report that his daughter's iPhone was stolen out of her unattended jacket while she was at a business on the 31500 block of Grand River the night before. The case was forwarded to the detective bureau for further investigation.

CARBON MONOXIDE ALARM

On February 26th at approximately 11:34 AM officers were dispatched to a residence on Lamar St for a CO alarm activation. Upon arrival officers noted that alarm was defective and needed to be replaced.

EMBEZZLEMENT

On February 26th at approximately 2:44 PM officers were dispatched to a report of an embezzlement at a business on the 22000 block of Farmington Rd. Upon arrival officers learned that an employee had been fraudulently returning items and pocketing the cash. The employee is on probation out of a nearby city for retail fraud. The employee was arrested for embezzlement and was housed at the Farmington Jail.

POSSESSION OF MARIJUANA / HIT AND RUN ACCIDENT

On February 27th at approximately 1:52 AM officers were dispatched to the area of Heatherton and Treehill for an accident where the driver fled the scene on foot. Upon arrival officers located the involved vehicle which had driven over several lawns in the subdivision and crashed into a tree. The homeowner witnessed a subject flee the vehicle after the accident and he was discovered by officers at his home, several houses away. The suspect advised that he was a passenger of the vehicle and not the driver. A pat down of the suspect revealed 3.1 grams of marijuana. The suspect was arrested for being in possession of marijuana and the accident is still being investigated.

ODOR INVESTIGATION

On February 27th at approximately 11:20 PM officers and Engine 3 were dispatched to a report of an odor of smoke at an apartment complex on the 36800 block of Blanchard. Upon arrival it was discovered that one of the tenants had burnt some food while cooking and that there was no problem at the scene.

STOLEN VEHICLE

On February 28th at approximately 4:30 PM a Freedom Rd resident came into the public safety department to report that his van had been stolen sometime from 02/27/2016 to 1:30 PM on 02/28/2016. The owner does not know who may have stolen his van.

FLEE AND ELUDE

On February 28th at approximately 11:02 PM an officer on patrol attempted to stop a vehicle for speeding and for driving without any headlights on as it headed north on Farmington Rd from Cloverdale. When the officer activated the overhead lights and siren the suspect vehicle took off speeding from the officer. The officer pursued the vehicle until it was determined at Grand River and Pearl that the pursuit posed to great a danger so the pursuit was terminated. Officers later learned that the vehicle had been involved in a traffic crash in the City of Redford where the suspect driver was arrested.

for operating while intoxicated. The case was forwarded to the detective bureau for file and include charges on the driver.

UTTERING AND PUBLISHING

On February 29th at approximately 4:43 PM an officer was dispatched to a report of a fraudulent check at a credit union on the 23000 block of Farmington Rd. Upon arrival the officer learned from the credit union manager that several customer's checks were stolen when the customers had ordered new checks through the mail. Several of the stolen checks were cashed at banks throughout the metro-Detroit area and two suspects were caught in the City of Livonia attempting to pass the bad checks. None of the crimes occurred in the City of Farmington but a report was filed documenting the incident.

ADDITIONAL INFORMATION

During the month of February, all Farmington Public Safety Officers participated in outdoor/cold weather firearms qualifications. Special thanks to our colleagues at the Livonia Police Department for allowing us to use their outdoor shooting range. This training was highly recommended by the Michigan Municipal Risk Management Authority.

Farmington Public Safety officers responded to 66 medical runs and 28 traffic crashes in the month of February.

OFFENSE MONTHLY SUMMARY OF OFFENSES (FO)

For The Month Of February

Classification	Feb2015	Feb2016	%Change
09001 MURDER/KNOWLEDGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0%
09004 JUSTIFIABLE HOMICIDE	0	0	0%
09005 DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	0%
09006 IN-CUSTODY DEATH	0	0	0%
10001 KIDNAPING/ABDUCTION	0	0	0%
10002 PARENTAL KIDNAPPING	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	0%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	0%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	0%
12000 ROBBERY	0	0	0%
13001 NON-AGGRAVATED ASSAULT	2	3	0%
13002 AGGRAVATED/CLONIOUS ASSAULT	0	1	0%
13003 INTIMIDATION/TALKING	3	2	33.3%
20000 ARSON	1	0	-100%
21000 EXTORTION	0	0	0%
22001 BURGLARY -FORCED ENTRY	0	1	0%
22002 BURGLARY -ENTRY WITHOUT FORCE (res: to Current)	0	0	0%
23001 LARCENY -POCKET/PICKING	0	0	0%
23002 LARCENY -PURSE/BAG/SHOES	0	0	0%
23003 LARCENY -THEFT FROM BUILDING	1	2	100%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/CRUISE	0	0	0%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	0	1	0%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	0	0%
23007 LARCENY -OTHER	2	0	-50%
24001 MOTOR VEHICLE THEFT	0	2	0%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	0%
24003 MOTOR VEHICLE FRAUD	0	0	0%
25000 FORGERY/COUNTERFEITING	0	2	0%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	0	0	0%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	0	0	0%
26003 FRAUD -IMPERSONATION	0	0	0%
26004 FRAUD -WELFARE FRAUD	0	0	0%
26005 FRAUD -MARRIAGE FRAUD	0	0	0%
26007 FRAUD -IDENTITY THEFT	2	0	-100%
26008 FRAUD -HACKING/COMPUTER INVASION	0	0	0%
27000 FUGITIVE	0	1	0%
28000 STOLEN PROPERTY	0	0	0%
29000 DAMAGE TO PROPERTY	1	1	0%

CLASSIFICATION SUMMARY OF OFFENSES (CO)

For The Month Of February

Classification	Feb2015	Feb2016	%Change
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	0%
30002 RETAIL FRAUD -THEFT	0	0	0%
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%
30004 ORGANIZED RETAIL FRAUD	0	0	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	2	3	50%
35002 NARCOTIC EQUIPMENT VIOLATIONS	2	1	-50%
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD AFFINITY	0	0	0%
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	0%
37000 OBSCENITY	0	0	0%
38001 GAMBLING - BETTING/WAGERING	0	0	0%
38002 GAMBLING - OPERATING/PROMOTING/ASSISTING	0	0	0%
38003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	0%
38004 GAMBLING -SPORTS TAMPERING	0	0	0%
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	0%
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	0%
40003 HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	0%
51000 BRIBERY	0	0	0%
52001 WEAPONS OFFENSE - CONCEALED	0	1	0%
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	0%
52003 WEAPONS OFFENSE -OTHER	0	0	0%
61001 HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	0%
61002 HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	0%
72000 ANIMAL CRUELTY	0	0	0%
Group A Totals	17	22	29.41%
01000 SOVEREIGNTY	0	0	0%
02000 MILITARY	0	0	0%
03000 IMMIGRATION	0	0	0%
05003 NEGLIGENCE HOMICIDE -VEHICLE/BOAT	0	0	0%
14000 ABORTION	0	0	0%
22003 BURGLARY -UNLAWFUL ENTRY (NO INTENT)	0	0	0%
22004 POSSESSION OF BURGLARY TOOLS	0	0	0%
26006 FRAUD -BAD CHECKS	0	2	0%
38003 PEERING TOW	0	0	0%
38004 SEX OFFENSE -OTHER	0	0	0%
38001 FAMILY -ABUSE/NEGLECT/NO WORK ENT	0	0	0%
38002 FAMILY -NONSUPPORT	0	0	0%
38003 FAMILY -OTHER	0	0	0%
41001 LIQUOR -LICENSE -ESTABLISHMENT	0	0	0%
41002 LIQUOR VIOLATIONS -OTHER	1	2	100%
42000 DRUNKENNESS	0	0	0%
49000 OBSTRUCTING POLICE	0	2	0%
49003 ESCAPE/FLIGHT	0	0	0%
53003 OBSTRUCTING JUSTICE	2	8	300%
53001 DISORDERLY CONDUCT	0	2	0%

CLEARING MONTHLY SUMMARY OF OFFENSES (FC)

For The Month Of February

Classification	Feb'2015	Feb'2016	%Change
59002 PUBLIC PEACE -OTHER	2	3	50%
54001 HIT AND RUIN MOTOR VEHICLE ACCIDENT	0	0	0%
54002 OPERATING UNDER THE INFLUENCE OF ALCOHOL OR DRUGS	4	4	0%
56000 HEALTH AND SAFETY	0	1	0%
56000 CIVIL RIGHTS	0	0	0%
57001 TRESPASS	0	1	0%
57002 INVASION OF PRIVACY -OTHER	0	0	0%
59000 SMUGGLING	0	0	0%
58000 ELECTION LAWS	0	0	0%
60000 ANTI TRUST	0	0	0%
61000 TAX/REVENUE	0	0	0%
62000 CONSERVATION	1	0	100%
63000 VAGRANCY	0	0	0%
70000 JUVENILE RUNAWAY	0	0	0%
73000 MISCELLANEOUS CRIMINAL OFFENSE	3	1	66.6%
75000 SOLICITATION	0	0	0%
77000 CONSPIRACY (ALL CHARGES)	0	0	0%
Group B Totals	19	26	100%
2800 JUVENILE OFFENSES AND COMPLAINTS	0	0	100%
2900 TRAFFIC OFFENSES	10	15	30%
3000 WARRANTS	13	13	0%
3100 TRAFFIC CRASHES	17	29	141.6%
3200 SICK / INJURY COMPLAINT	23	74	-19.8%
3300 MISCELLANEOUS COMPLAINTS	118	154	33.53%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%
3500 NON-CRIMINAL COMPLAINTS	36	58	61.11%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	0%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	460	486	7.925%
3800 ANIMAL COMPLAINTS	3	5	80%
3900 ALARMS	19	18	-5.25%
NON-CRIMINAL COMPLAINTS	0	0	0%
Group C Totals	758	884	13.85%
2100 LOCAL ORDINANCES -GENERIC	0	0	0%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	2	0	-100%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	-100%
4200 PARKING VIOLATIONS	0	1	0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	0	0	0%
4400 WATERCRAFT CITATIONS	0	0	0%
4500 MISCELLANEOUS A THROUGH U.I.I.U	38	46	17.94%
4600 LIQUOR CITATIONS / SUMMONS	0	0	0%
4700 COMMERCIAL VEHICLE CITATIONS	0	0	0%
4800 LOCAL ORDINANCE WARNINGS	0	0	0%
4900 TRAFFIC WARNINGS	0	0	0%
MISCELLANEOUS A THROUGH U.I.I.U	0	0	0%

CLERK-000 Monthly Summary Of Offenses (FO)

For The Month Of February

Classification	Feb/2015	Feb/2016	%Change
TRAFFIC WARNINGS	0	0	0%
Group D Totals	42	47	11.90%
6000 FIRE CLASSIFICATIONS	10	15	50%
6100 10A STATE CODE FIRE CLASSIFICATIONS	0	0	0%
FIRE CLASSIFICATIONS	0	0	0%
Group E Totals	10	15	50%
6900 MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
6100 MISCELLANEOUS ACTIVITIES (6100)	0	0	0%
6200 ARREST ASSIST	0	0	0%
6300 CANINE ACTIVITIES	0	0	0%
6500 CRIME PREVENTION ACTIVITIES	0	0	0%
6500 COURT / WARRANT ACTIVITIES	0	0	0%
6700 INVESTIGATIVE ACTIVITIES	0	0	0%
COURT / WARRANT ACTIVITIES	0	0	0%
MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
INVESTIGATIVE ACTIVITIES	0	0	0%
CANINE ACTIVITIES	0	0	0%
Group F Totals	0	0	0%
Totals for all Groups	840	974	15.95%

CLERK MONTHLY SUMMARY OF OFFENSES (FV)

Year To Date Through February

Classification	2015	2016	%Change
Group F Totals	0	0	0%
09001 MURDER/NEGLECTIVE MANSLAUGHTER (VOLUNTARY)	0	0	0%
09002 NEGLECTIVE HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0%
09004 JUSTIFIABLE HOMICIDE	0	0	0%
09005 DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	0%
09006 NON-CUSTODY DEATH	0	0	0%
10001 KIDNAPPING/ABDUCTION	0	0	0%
10002 PARENTAL KIDNAPPING	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	0%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	1	0%
11009 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	0%
12000 ROBBERY	0	0	-100%
13001 NON-AGGRAVATED ASSAULT	0	0	-200%
13002 AGGRAVATED/PELONOUS ASSAULT	0	1	0%
13003 INTIMIDATION/STALKING	0	0	-60%
20000 ARSON	0	0	-100%
21000 EXTORTION	0	0	0%
22001 BURGLARY -FORCED ENTRY	0	0	200%
22002 BURGLARY -ENTRY WITHOUT FORCE (Innocent to Commit)	0	0	0%
23001 LARCENY -POCKET PICKING	0	0	0%
23002 LARCENY -PURSE SNATCHING	0	0	0%
23003 LARCENY -THEFT FROM BUILDING	4	3	-75%
23004 LARCENY -THEFT FROM COIN OPERATED MACHINE/AUTOMATIC	0	0	0%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	2	4	100%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	1	0%
23007 LARCENY -OTHER	4	1	-75%
24001 MOTOR VEHICLE THEFT	0	2	0%
24002 MOTOR VEHICLE AS STOLEN PROPERTY	0	0	0%
24003 MOTOR VEHICLE FRAUD	0	0	0%
25000 FORGERY/COUNTERFEITING	0	0	0%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	0	1	0%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	0	1	0%
26003 FRAUD -IMPERSONATION	0	0	0%
26004 FRAUD -WELFARE FRAUD	0	0	0%
26005 FRAUD -WIRE FRAUD	0	1	0%
26007 FRAUD -IDENTITY THEFT	2	1	-50.0%
26008 FRAUD -HACKING/COMPUTER INVASION	0	0	0%
27000 EMBEZZLEMENT	0	1	0%
28000 STOLEN PROPERTY	0	0	0%

MONTHLY SUMMARY OF OFFENSES (MO)

		Year To Date Through February		
Classification		2015	2016	%Change
29000	DAMAGE TO PROPERTY	0	1	0%
30001	RETAIL FRAUD -MISREPRESENTATION	0	0	0%
30002	RETAIL FRAUD -THEFT	0	1	0%
30003	RETAIL FRAUD -REFUND/EXCHANGE	0	1	0%
30004	ORGANIZED RETAIL FRAUD	0	0	0%
35001	VIOLATION OF CONTROLLED SUBSTANCE ACT	5	6	20%
35002	NARCOTIC EQUIPMENT VIOLATIONS	4	2	-50%
36001	SEXUAL PENETRATION NONFORCIBLE -R. COHABITATION	0	0	0%
36002	SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	0%
37000	OBSCENITY	2	0	-100%
39001	GAMBLING-BETTING/WAGERING	0	0	0%
39002	GAMBLING-OPERATING/PROMOTING/ASSISTING	0	0	0%
39003	GAMBLING-EQUIPMENT VIOLATIONS	0	0	0%
39004	GAMBLING-SPORTS TAMPERING	0	0	0%
40001	COMMERCIALIZED SEX-PROSTITUTION	0	0	0%
40002	COMMERCIALIZED SEX-ASSISTING/PROMOTING PROSTITUTION	0	0	0%
40003	HUMAN TRAFFICKING-PURCHASING PROSTITUTION	0	0	0%
51000	PIRACY	0	0	0%
52001	WEAPONS OFFENSE- CONCEALED	0	2	0%
52002	WEAPONS OFFENSE-EXPLOSIVES	0	0	0%
52003	WEAPONS OFFENSE-OTHER	0	0	0%
64001	HUMAN TRAFFICKING-COMMERCIAL SEX ACTS	0	0	0%
64002	HUMAN TRAFFICKING-INVOLUNTARY SERVITUDE	0	0	0%
72000	ANIMAL CRUELTY	0	0	0%
Group A Totals		45	45	0%
01000	SOVEREIGNTY	0	0	0%
02000	MILITARY	0	0	0%
03000	IMMIGRATION	0	0	0%
08003	NEGLIGENT HOMICIDE-VEHICLE/BOAT	0	0	0%
14000	ABORTION	0	0	0%
22003	BURGLARY-UNLAWFUL ENTRY (NO INTENT)	0	0	0%
22004	POSSESSION OF BURGLARY TOOLS	0	0	0%
26006	FRAUD-BAD CHECKS	2	3	50%
36003	PEEPING TOM	0	0	0%
36004	SEX OFFENSE-OTHER	0	0	0%
38001	FAMILY-ABUSE/NEGLECT NONVIOLENT	0	0	0%
38002	FAMILY-NONSUPPORT	0	0	0%
38003	FAMILY-OTHER	0	0	0%
41001	LIQUOR LICENSE-ESTABLISHMENT	0	0	0%
41002	LIQUOR VIOLATIONS-OTHER	4	6	50%
42000	DRUNKENNESS	0	0	0%
43000	OBSTRUCTING POLICE	1	3	200%
49000	ESCAPE/FLIGHT	0	0	0%
50000	OBSTRUCTING JUSTICE	4	12	200%

OFFENSE MONTHLY SUMMARY BY OFFENSE (CO)

3.C.a

Packet Pg. 24

		Year To Date Through February		
Classification		2015	2016	%Change
53001	DISORDERLY CONDUCT	1	2	100%
53002	PUBLIC PLACE - OTHER	3	3	0%
54001	HIT AND RUN MOTOR VEHICLE ACCIDENT	0	0	0%
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	13	9	-30.7%
55000	HEALTH AND SAFETY	0	1	0%
56000	CIVIL RIGHTS	0	0	0%
57000	TRESPASS	2	1	-50%
57002	INVASION OF PRIVACY - OTHER	0	0	0%
58000	SMUGGLING	0	0	0%
59000	ELECTION LAWS	0	0	0%
59000	ANTI TRUST	0	0	0%
61000	TAX/REVENUE	0	0	0%
62000	CONSERVATION	0	1	-100%
63000	VAGRANCY	0	0	0%
70000	JUVENILE RUNAWAY	0	0	0%
73000	MISCELLANEOUS CRIMINAL OFFENSE	3	4	33.33%
75000	SOLICITATION	0	0	0%
77000	CONSPIRACY (ALL CRIMES)	0	0	0%
Group B Totals		34	44	29.41%
2500	JUVENILE OFFENSES AND COMPLAINTS	3	3	0%
2500	TRAFFIC OFFENSES	27	24	-9.92%
3000	WARRANTS	37	30	-18.92%
3100	TRAFFIC CRASHES	45	57	26.00%
3200	SICK / INJURY COMPLAINT	151	164	6.490%
3300	MISCELLANEOUS COMPLAINTS	258	254	-1.55%
3400	WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%
3500	NON-CRIMINAL COMPLAINTS	82	98	19.51%
3600	SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	0%
3700	MISCELLANEOUS TRAFFIC COMPLAINTS	922	974	5.839%
3800	ANIMAL COMPLAINTS	1	23	51.91%
3800	ALARMS	40	31	-22.5%
NON-CRIMINAL COMPLAINTS		0	0	0%
Group C Totals		1879	1705	-7.979%
2700	LOCAL ORDINANCES - GENERIC	0	0	0%
3900	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	2	0	-100%
4100	NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	1	0	-100%
4200	PARKING CITATIONS	3	2	-33.33%
4300	LICENSE / TITLE / REGISTRATION CITATIONS	0	0	0%
4400	WATERCRAFT CITATIONS	0	0	0%
4500	MISCELLANEOUS A THROUGH UUUU	89	91	2.247%
4600	LIQUOR CITATIONS / SUMMONS	0	0	0%
4700	COMMERCIAL VEHICLE CITATIONS	0	0	0%
4800	LOCAL ORDINANCE WARNINGS	0	0	0%
4900	TRAFFIC WARNINGS	0	0	0%

Public Safety Monthly Summary of Offenses (PO)

		Year To Date Through February		
Classification		2015	2016	%Change
MISCELLANEOUS A THROUGH JJJUJ		0	0	0%
TRAFFIC WARNINGS		0	0	0%
Group D Totals		92	93	4.086%
5000 FIRE CLASSIFICATIONS		21	31	47.61%
5100 19A STATE CODE FIRE CLASSIFICATIONS		0	0	0%
FIRE CLASSIFICATIONS		0	0	0%
Group E Totals		21	31	47.61%
6000 MISCELLANEOUS ACTIVITIES (6000)		0	0	0%
6100 MISCELLANEOUS ACTIVITIES (6100)		0	0	0%
6200 ARREST ASSIST		0	0	0%
6300 CANINE ACTIVITIES		0	0	0%
6500 CRIME PREVENTION ACTIVITIES		0	0	0%
6600 COURT / WARRANT ACTIVITIES		0	0	0%
6700 INVESTIGATIVE ACTIVITIES		0	0	0%
COURT / WARRANT ACTIVITIES		0	0	0%
MISCELLANEOUS ACTIVITIES (6000)		0	0	0%
INVESTIGATIVE ACTIVITIES		0	0	0%
CANINE ACTIVITIES		0	0	0%
Group F Totals		0	0	0%
Totals for all Groups		1771	1918	8.300%

**Farmington City Council
Staff Report**

Council Meeting Date:
March 21, 2016

**Reference
Number
(ID # 2150)**

Submitted by: Amy Norgard, Controller

Description: Farmington Monthly Payments Report - February 2016

Requested Action:

Approve Farmington Monthly Payments Report - February 2016

Background:

See attachment

Agenda Review

Review:

Amy Norgard Pending

City Manager Pending

City Council Pending 03/21/2016 7:00 PM

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF FEBRUARY 2016

FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 228,974.11
202	MAJOR STREET FUND	\$ 657.82
203	LOCAL STREET FUND	\$ 18.25
244	CORRIDOR IMPROVEMENT AUTHORITY	\$ 0.00
592	WATER & SEWER FUND	\$ 505,392.91
595	FARMINGTON COMMUNITY THEATER FUND	\$ 28,480.36
640	DPW EQUIPMENT REVOLVING FUND	\$ 6,725.69
701	AGENCY FUND	\$ 11,904.62
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 61,026.53
	TOTAL CITY PAYMENTS ISSUED:	\$ 843,180.29
136	47TH DISTRICT COURT FUND	\$ 71,928.63
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 7,837.38
296	SWOCC FUND	\$ 10,370.26
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$ 90,136.27
	TOTAL PAYMENTS ISSUED	\$ 933,316.56

A detailed Monthly Payments Report is
on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT**MONTH OF FEBRUARY 2016**

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
Agency Tax	Farmington Public Schools	Tax Payment #17	44,781.87
Agency Tax	Oakland County	Tax Payment #17	13,553.91
Agency Tax	Farmington Comm. Library	Tax Payment #17	3,485.64
Agency Tax	Farmington Public Schools	Tax Payment #18	86,598.35
Agency Tax	Oakland County	Tax Payment #18	18,777.53
Agency Tax	Farmington Comm. Library	Tax Payment #18	5,772.97
Agency Tax	Farmington Public Schools	Tax Payment #19	244,976.62
Agency Tax	Oakland County	Tax Payment #19	48,001.18
Agency Tax	Farmington Comm. Library	Tax Payment #19	15,241.98
Agency Tax	Farmington Public Schools	Tax Payment #20	342,050.08
Agency Tax	Oakland County	Tax Payment #20	68,686.80
Agency Tax	Farmington Comm. Library	Tax Payment #20	21,956.27
Agency Tax	Farmington Public Schools	Tax Payment #21	185,228.91
Agency Tax	Oakland County	Tax Payment #21	39,582.72
Agency Tax	Farmington Comm. Library	Tax Payment #21	11,605.74
General Fund	Chase (Payroll Acct)	Direct Deposit Payroll	197,834.23
General Fund	Federal Gov't	W/H & FICA Payroll	72,874.25
General Fund	MERS	January Transfer	40,908.63
General Fund	MERS HCSP	January Transfer	4,105.00
Agency	Ameraplan Flex	Debit Card Transactions	146.23
	TOTAL CITY ACH TRANSFERS		1,466,167.91
Court Fund	Chase (Payroll Acct)	Direct Deposit Payroll	83,352.41
Court Fund	Federal Gov't	W/H & FICA Payroll	30,323.14
SWOCC Fund	Chase (Disbursing Acct)	Dir.Dep. Pay & W/H & FICA	23,415.01
	TOTAL OTHER ENTITIES ACH TRANSFERS		137,090.56



**Special City Council Meeting
7:00 PM, MONDAY, FEBRUARY 1, 2016
Conference Room
Farmington City Hall
23600 Liberty St
Farmington, MI 48335**

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on February 1, 2016, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor William Galvin.

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Sara Bowman	Council Member	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

Director Christiansen
Director Demers
Superintendent Eudy
City Clerk Halberstadt
City Manager Murphy
Attorney Schultz

2. APPROVAL OF AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Sara Bowman, Council Member
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

3. PUBLIC COMMENT

Sue Kahn, Farmington Hills resident, expressed concern regarding a recent Martin Luther King (MLK) event sponsored by the Multi-Cultural Multi-Racial Committee (MCMR). Her concern related to one of the speakers, Dawud Walid, who is affiliated with the Council on American-Islamic Relations (CAIR). She believes the presentation was one-sided and an opposing viewpoint should have been presented. She would like to know how the cities of Farmington and Farmington Hills could let this happen. She further asked why the speakers were not vetted for this program.

Minutes Acceptance: Minutes of Feb 1, 2016 7:00 PM (Minutes)

Linda Stolberg, Farmington Hills resident, also expressed dismay at the MLK program, especially as one looks at the mission statement of MCMR. She would like answers from City Council as to why this happened.

Rachel Gallagher, 27820 Berrywood, encouraged Council to approve the proposed amendment to the Traffic Control Order when it comes before them later in the agenda.

4. BEAUTIFICATION COMMITTEE PRESENTATION - LARRY KILNER

Larry Kilner, Chair of the Beautification Committee, summarized the committee's mission statement. He discussed the Sunflower Explosion theme they used last summer and its representation of the history of Farmington. He spoke about a number of activities undertaken by the Committee including: hanging flags in the downtown; planting five islands within the city; and the Beautification Award Program. He noted the committee will sponsor the scarecrow contest this year. He further noted others projects undertaken including: Christmas decorations and floats in the Founders Festival and Memorial Day parades.

Schneemann thanked the committee for all they do for our community. He stated they are an example of what makes this community great. He asked regarding the location of the sunflowers in the downtown.

Kilner responded the committee wanted to place them where they would be visible.

Schneemann advised that it is important to designate certain areas for the sunflowers. He asked about the time period for the flags.

Kilner responded they are hung by Memorial Day and removed sometime in early fall.

Cowley thanked the committee for taking ownership of the scarecrow contest.

Bowman expressed gratitude to the committee for all their efforts. She loves "cabbage island" located at Grand River and Shiawassee. She is happy to see the return of the scarecrow contest.

Galvin would like to see cooperation with the American Legion regarding hanging the flags.

5. PROCLAMATION

A. Proclamation - Sudden Cardiac Death of the Young Awareness Week

Mayor Galvin read a proclamation in recognition of Sudden Cardiac Death of the Young Awareness Week, February 1-6., 2016.

6. CONSIDERATION TO APPROVE ESTIMATE FOR TWIN VALLEY

A. Consideration to Approve Construction Estimate No. 2 for the Twin Valley Pump Station.

Eudy discussed a request for approval of Estimate No. 2 for the Twin Valley Pump Station. He explained there was a delay in the project due to the need to order electrical panel components.

Motion to approve Construction Estimate No. 2 for the reconstruction of the Twin Valley Pump Station and authorize payment in the amount of \$72,787.50, including 10% retainage, to Bidigare Contractors, Inc.

The votes were taken in the following order: Cowley, Galvin, Schneemann, Scott, Bowman.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Sara Bowman, Council Member
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

7. CONSIDERATION TO AMEND TRAFFIC CONTROL ORDER

A. Amend Traffic Control Order for North Parking Lot

City Administration advised this item was tabled at the January 4th meeting to allow more time for further review. It was noted that the traffic control order will not take effect until new signs are installed.

Director Demers advised a time lapse camera was installed on the North Parking Lot for a 7-day period, January 8 -14, 9:00 a.m.-6:00 p.m. He stated the camera revealed that of the 12 spaces available, 5-7 vehicles remained parked beyond 3 hours. He stated through personal observation most of the vehicles belonged to business owners in the North Lot. He noted one vehicle in particular never moves. He stated this vehicle is owned by one of the apartment dwellers. He then showed the video from the time lapse camera.

Bowman commented the time lapse video was compelling in terms of lack of parking turnover.

Cowley expressed appreciation for the efforts of the Department of Public Safety. He stated the video demonstrated there is no turnover in that area. He noted it is the same story in other areas of the lot. He made the following two points: 1) the North Lot is the only lot in the downtown that has 23% untimed parking spaces; and 2) it is literally a couple hundred steps for business owners and employees to park elsewhere. He stated a priority of the Parking Committee is to move employees to remote areas to allow more parking for customers.

Responding to a question from Schneemann, Demers stated there are four apartments on the North Lot.

Responding to a further question from Schneemann, Murphy advised residents are able to park at the Masonic Temple or the Maxfield Training Center all day.

Schneemann stated his only concern is for the apartment dwellers. He noted the city should support and promote downtown living. He further noted the lack of parking close by could reduce the value of those apartments.

Scott confirmed with Demers that the nine spaces on the west side of the Village Shoe Inn is public parking. He also confirmed that the angled parking east of the Grace Insurance building will be included in timed parking.

Scott expressed support for a consistent policy on timed parking. He opposed making exceptions for residents. He is comfortable with the Traffic Order as proposed.

Responding to a question from Galvin, Demers stated the handicapped spaces would be timed as well, consistent with State recommendations.

Responding to an additional question from Galvin, Demers advised a location for a loading zone has been identified on the north side of the island. He stated for residents, business owners, etc. who are moving, he will make allowances for drivers to back in their trucks. However, he emphasized that arrangements need to be made ahead of time. He is willing to work with residents, etc. on a case-by-case basis.

Galvin spoke about discussions he had with restaurant business owners regarding parking changes in the North Lot. He stated they expressed concern regarding employees who need to walk back to their cars in the dark. He asked Demers to address their concerns regarding safety.

Demers responded that statistically it is safer to traverse the North Lot than to spend time in the businesses. He stated his department has a strong business watch which includes the businesses on the North Lot. He noted Sergeant Wash is in charge of that program and keeps in regular contact with business owners and DDA officials.

Elizabeth Turtin, Parking Committee Chairperson, expressed appreciation that the safety concerns noted by business owners are being addressed. She had no additional comments to what had already been stated.

Galvin discussed the objectives of parking management. He stated his pride in the Department of Public Safety, recognizing their exemplary customer service attitude. He recognized the admirable job being done by Chairperson Turtin and her committee. He encouraged the Parking Committee to continue monitoring downtown parking data for the city's short and long term parking goals.

Motion to approve a traffic control order amendment to include three (3) hour time-limited parking in the public parking spaces along the far north row in the north municipal lot and the nine spaces located adjacent to the west side of the Village Shoe Inn; and the angled parking adjacent to the Grace Insurance building. [SEE ATTACHED TRAFFIC CONTROL ORDER].

The votes were taken in the following order: Galvin, Schneemann, Scott, Bowman, Cowley.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Jeff Scott, Councilmember
SECONDER: Greg Cowley, Councilmember
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

B. Amend Traffic Control Order - Loading Zone

- 1. Motion to approve a resolution to amend a traffic control order to provide a "15 minute loading zone" on the south side along the north curb of the island located in the North Municipal Lot.**

[SEE ATTACHED RESOLUTION]

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Greg Cowley, Councilmember
SECONDER: Jeff Scott, Councilmember
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

8. REVIEW FEBRUARY'S CITY CALENDAR

Christiansen reviewed the February calendar with Council and highlighted upcoming meetings.

9. OTHER BUSINESS

Murphy requested feedback from Council on the proposed Special Event Policy. He advised he would be away from his office for the remainder of the week.

10. COUNCIL COMMENT

Schneemann stated he was unaware of controversy surrounding the recent MLK event. He would like to know more information regarding the concerns and the city's participation in the event.

Murphy discussed an earlier MCMR meeting where there was controversy regarding the refugee crisis. He stated the city had no knowledge of the controversial speaker. He will find out who secured the speakers and if any kind of vetting process was used. He stated MCMR seemed disorganized with no leadership.

Schneemann asked why the city is involved if there is no leadership. He stated the need to evaluate the city's affiliation with the group.

Bowman spoke about her recent opportunity to be a guest of State Representative Christine Greig at State of State address in Lansing. She discussed her ride along experience with Officer Miracle. She stated the City has an amazing group of hard working officers.

Galvin advised Council and City Manager Murphy toured the 47th District Court earlier in the evening. He thanked Court Administrator Walsh and his staff for the tour.

11. ADJOURNMENT

1. Motion To Adjourn

The meeting adjourned at 8:36 P.M.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Greg Cowley, Councilmember
SECONDER: Steve Schneemann, Mayor Pro Tem
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

 William E. Galvin, Mayor

 Susan K. Halberstadt, City Clerk

Approval Date: _____

Minutes Acceptance: Minutes of Feb 1, 2016 7:00 PM (Minutes)



Special City Council Meeting
6:00 PM, FEBRUARY 15, 2016
Conference Room
Farmington City Hall
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A Special meeting of the Farmington City Council was held on Monday, February 15, 2016 in the Conference Room, Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 p.m. by Mayor William Galvin.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Councilmember	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

- Director Christiansen
- City Manager Murphy
- Clerk Halberstadt
- City Attorney Saarela

2. APPROVAL OF AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

Minutes Acceptance: Minutes of Feb 15, 2016 6:00 PM (Minutes)

3. PUBLIC COMMENT

Lauren Underwood, 28109 Quail Hollow, spoke in support of keeping the Farmers Market on Saturday in its current location. She believes Farmington has achieved something special with the Saturday Market. She stated it is a vital and vibrant part of the community.

Charlie Copeland, 32190 Belvine Trail, Beverly Hills, a vendor of fruits and vegetables at the Saturday Farmer's Market, expressed appreciation for the opportunity to participate in the market. He asked for continued support of the Farmer's Market and the uniqueness of its products.

Kathy Fusilier, 16400 Herman Road, Manchester, co-owner of Fusilier Family Farms and Greenhouse, stated she has been a vendor at the Farmers Market for twenty years. She expressed her appreciation for being allowed to participate in the market. She remarked on the friendships formed with other vendors and the uniqueness of the market. She stated she would like some sense of stability on the viability of the market and would like to continue her working relationship with the community.

Scott Robertello, 4245 Rogers Highway, Britton, stated he is co-owner of the Kapnick Orchards and longtime vendor at the Farmington Farmer's Market. He indicated the Orchards has a strong bond with the Farmington Market. He stated they have made a strong commitment to the City of Farmington to maintain a presence at the Farmer's Market, as well as embarking on the Tuesday evening market as well. He stated there is strong competition with other grocery stores or markets, but noted making a direct connection to the consumers is important to them. He indicated the Farmer's Market is a jewel of the City and believes the surrounding businesses benefit as a result of more customers in the downtown area.

4. BOARD & COMMISSION INTERVIEWS

A. Consideration to Appoint Suzanne Paul to the Farmington Community Library Board of Directors.

Councilperson Bowman recused herself from participating in this agenda item given Suzanne Paul is her mother.

Motion to recuse Bowman from participating on this agenda item.

RESULT:	APPROVED [4 - 0]
MOVER:	Jeff Scott, Councilmember
SECONDER:	Steve Schneemann, Mayor Pro Tem
AYES:	Cowley, Galvin, Schneemann, Scott

Minutes Acceptance: Minutes of Feb 15, 2016 6:00 PM (Minutes)

Council interviewed Suzanne Paul for a position on the Farmington Community Library Board of Directors.

Motion to appoint Suzanne Paul to the Farmington Community Library Board of Directors to fill an unexpired term ending June 30, 2016.

RESULT:	APPROVED [4 - 0]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Steve Schneemann, Mayor Pro Tem
AYES:	Cowley, Galvin, Schneemann, Scott

Mayor Galvin welcomed Suzanne Paul to the Library Board.

5. INTRODUCTION AND REVIEW OF CONTRACT – GOVERNOR WARNER MANSION DIRECTOR

Clerk Halberstadt introduced Kim Shay and provided background on her education and experience for the job.

Ms. Shay discussed her qualifications, having volunteered at the Mansion since 2009 in various capacities. She stated the Mansion is both a great social and museum organization, equally important in community based relations. She cited her experience at Wayne State University putting together exhibits. She received her Master's Degree from in Anthropology and has been accepted into the Ph.D. program. She also indicated she volunteers at the Holocaust Memorial Center.

The floor was opened up for questions from Council.

Schneemann stated he had previously spoken to Ms. Shay and had indicated to her that he felt the Warner Mansion is an incredibly valuable resource in the community, but still somewhat underutilized. He then spoke about the importance of the Mansion being self-sustaining from a financial perspective. He encouraged Shay to pursue opportunities to bring in revenue and the like. He stated he was thankful to have someone at the helm of the Mansion dedicated to its oversight.

Shay spoke of how grants could play a major role in the sustainability of the Mansion and delineated the steps she would take in making the Mansion a qualified candidate for them.

Cowley commented on Shay's areas of study and stated he felt she had good leadership qualities and welcomed her talents.

Bowman stated she was extraordinarily impressed with the diverse nature of Shay's talents. She liked the ideas expressed by the candidate and her passion for the Mansion.

Mayor Galvin thanked Shay and looked forward to introducing her to the community.

6. DISCUSSION – TUESDAY FARMINGTON FARMER’S & ARTISANS MARKET

Present: Walt Gajewski, Director of the Farmers Market

Galvin asked that the discussion be limited to the *Tuesday* Farmer’s Market only.

Gajewski provided a handout on the metrics of the Tuesday Market. He provided the data from the Tuesday market last year. He stated expenses outweighed revenues by approximately \$700, mostly due to some marketing and entertainment expenses.

Gajewski stated he is asking Council to again approve the midweek Farmer’s Market for the 2016 calendar year.

The floor was opened for questions from Council.

Bowman stated she liked the Tuesday Market, but had concerns about its financial stability.

Scott asked if the footprint will remain within guidelines of the PUD agreement and Gajewski responded yes. Galvin asked Attorney Saarela to look into that and report back to Council.

Cowley stated he had every confidence that the market would grow and would love to see the Tuesdays continue.

Galvin stated he is on the fence about this issue and indicated the reasons why.

7. OTHER BUSINESS

No other business was heard.

8. COUNCIL COMMENT

Galvin stated that he would like to amend the regular Council meeting agenda to add Item 6 (b) introduction of Mr. Van Overloop, Fresh Thyme representative.

9. ADJOURNMENT

1. Motion to adjourn the meeting.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Greg Cowley, Councilmember
SECONDER: Sara Bowman, Councilmember
AYES: Cowley, Galvin, Bowman, Scott, Schneemann

The meeting was adjourned at 6:55 p.m.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____

Minutes Acceptance: Minutes of Feb 15, 2016 6:00 PM (Minutes)



DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on February 15, 2016, in 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor William Galvin.

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Sara Bowman	Council Member	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

- Director Christiansen
- Director Demers
- Superintendent Eudy
- City Clerk Halberstadt
- City Manager Murphy
- Attorney Saarela
- Treasurer Weber

2. PLEDGE OF ALLEGIANCE

Dan Irvin, Executive Director of the Chamber of Commerce, led the Pledge of Allegiance.

3. APPROVAL OF ITEMS ON CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

- A. Accept Resignation of Carol Ahmed from the Commission on Children Youth & Families
- B. Farmington Quarterly Court Financial Report - Dec. 2015
- C. Farmington Quarterly Financial Report - Dec. 2015
- D. Farmington Quarterly Investment Report - Dec. 2015
- E. Farmington Monthly Payments Report
- F. Public Safety Monthly Report

Minutes Acceptance: Minutes of Feb 15, 2016 7:00 PM (Minutes)

G. Minutes

1. **Minutes of the City Council - Special - Dec 7, 2015 7:00 PM**
2. **Minutes of the City Council - Special - Dec 21, 2015 6:00 PM**
3. **Minutes of the City Council - Special - Jan 4, 2016 7:00 PM**
4. **Minutes of the City Council - Special - Jan 19, 2016 6:00 PM**
5. **Minutes of the City Council - Regular - Jan 19, 2016 7:00 PM**

4. APPROVAL OF REGULAR AGENDA

Motion to approve the agenda as amended, adding Item 6B - Bruce Van Overloop, Director of Operations for Fresh Thyme.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Sara Bowman, Council Member
SECONDER:	Greg Cowley, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

5. PUBLIC COMMENT

Mayor Galvin offered the following comments:

Before I open up the floor to public comment, I have some opening remarks.

I am sure many of you are here tonight to address City Council and your fellow citizens about the Farmers and Artisans Market on Saturdays at Sundquist Pavillion and Riley Park. Due to the overwhelming interest in this topic, I want to take this opportunity to hopefully clear the air and replace rumors with facts.

City Council is not reviewing any proposals to change our Farmer's Market. No officials from the City have been authorized by City Council to discuss altering any agreements, community events or parking management. Action items are not under consideration.

Throughout 2014 and 2015 City Council, our administrators and attorneys worked to revise PUD and Easement agreements with KIMCO Realty. On January 27, 2015, over one year ago, City Council approved those agreements.

Separately, but along a parallel path, in 2014 we initiated dialogue within the city about creation of a Parking Committee. This was recognition that we must manage parking on a continual basis. The parking committee was established in 2015 and a system of ongoing, continual parking management is working.

Looking back, our revised agreements with KIMCO accomplished three over-arching objectives: first, it secured in place four events as we have traditionally enjoyed them - Art on the Grand, the Summer Founders Festival, the Harvest Moon Dance and the Saturday Farmer's and Artisan's Market. It is apropos to state that in Farmington, our Farmer's and Artisans market is much more than fruits and vegetables. It is part of our heart beat. It is a community cultural icon. And through the generosity of the Sundquist and Riley families, we have converged a pavilion and park into that experience.

Secondly, the previous PUD and Easement agreements with KIMCO were outdated and created barriers to economic development. The revised 2015 agreements make it easier for KIMCO to fill their properties with high quality stores. KIMCO is an important part of our central business district and these agreements support that. I want to compliment KIMCO. They repeatedly indicated they wanted to bring high quality merchants to Downtown Farmington.

The result is Fresh Thyme Farmer's Market grocery store. We are thrilled they chose Downtown Farmington. Our citizens have wanted a high quality grocer for many years. Many people have contributed comprehensively to create an environment that will promote Fresh Thyme's long term success in Farmington. In my mind, Fresh Thyme is the perfect match for Downtown Farmington.

The third item that stemmed from this was an acknowledgement that too many large events in the pavilion area may pose an obstacle for some businesses in Downtown Farmington. Council agreed that a formalized Event Policy and Procedures was needed throughout the city. Last week Council received a draft of a new Events Policy and we will finalize its approval in the coming weeks.

Our community has worked and planned for over a decade to make significant strides in Downtown Farmington. I believe we are currently prepared to reap the rewards of our efforts.

Public Comment is our portion of the meeting where you can address City Council and the general public with your thoughts or comments. Clerk Halberstadt has sign up cards. She will call your name in the order she received. Please speak into the microphone and state your name and address. We respectfully ask that you limit your comments to no more than 3 minutes. You can also feel free to appoint one person to speak on your behalf if several of you are in agreement.

Tom Buck, DDA President, noted the Downtown Development Authority Board is comprised of volunteers appointed by city council. They are legally semi-autonomous, with a mission focused on downtown development. He believes that vibrancy speaks to how we want the downtown to be engaging, interesting, and worthy of our patronage; success means good businesses and good business neighbors. He mentioned that the DDA's tasks include updating infrastructure, promoting downtown businesses, attracting people to visit and shop, and working collaboratively with council and staff. He acknowledged that the DDA is funded through business tax dollars.

Mr. Buck discussed a document he drafted for the DDA board with the intent of creating a dialogue about how as a governmental body they will support their mission of business growth with respect to specifically promoting Fresh Thyme. He recognized that this draft document, relative to Fresh Thyme coming to town, might have caused quite a stir. He feels fortunate to be part of the growth plans of Fresh Thyme. He stated that Fresh Thyme is a major capstone of the visioning process conducted many years ago. He pointed out that Fresh Thyme will bring many jobs and customers to the city. He asked how do we make Fresh Thyme feel welcomed? How do we balance the needs of the Farmers Market and Fresh Thyme?

Mr. Buck believes that blaming Fresh Thyme for the limited parking and the economic development team for bringing this business to the downtown is not the right approach. He stated Council has assured the Market Manager and Market participants that this season is

confirmed. He would like all of us to work together to balance the needs of residents and businesses. He proposed using the five months before Fresh Thyme opens to find a win-win approach and to be proactive in finding a solution to the problems we face. He asked that we all come together to embrace, not attack, this new business. Let's celebrate its grand opening and enjoy a great fall season where Fresh Thyme feels welcomed and on a path to success with us.

Joe Mantey, 33041 Grove St, owner of Cheese Lady, also representing The Chive Kitchen, truly respects everyone involved in this process. As a member of parking committee, he is aware of the changes to the south parking area with the time limit. He disagrees with Buck, thinks we should wait to see the effect of the Farmer's Market on Fresh Thyme before we make too many changes.

Scott Robestello, 4245 Rogers Hwy, Britton, MI, of Kapnick Orchards, does not feel threatened by Fresh Thyme. He believes that Fresh Thyme and the Farmer's Market can work cooperatively together. He stated that vendors want a commitment that they will be there on Saturdays. He praised the Market Manager.

Jonathan Goetz, 7554 Riga Hwy, Riga, MI, is a vendor at market. He would like to keep a Saturday market.

Johnny Roehrig, 32718 Grand River Ave, was present to speak on parking in the north lot. He expressed his concern for residents who live above the businesses and no longer have a place to park. He would like the city to issue parking permits.

Charlie Copeland, 32190 Bellunet Tr., Beverly Hills, MI, is a vendor at Market. He would like the market to stay as is. He thanks the community for allowing the market.

Chris Gringas, 33318 Grand River, commented that he no longer has a place to park near his apartment. He feels it is reasonable to expect to be able to park near his residence.

Lydia Shannon, 33318 Grand River Ave, addressed the parking issue for residents. She would like to help businesses, as she is a patron, but feels residents should be able to park outside their building.

Pat Phenev, 22948 Hayden, expressed concern regarding why Council would not consider support for permanently locating the Farmers Market in the downtown on Saturdays.

Alexander Steward, Livonia, Director of Swing Farmington, loves the Farmers Market. He believes the Pavilion is the best place for the market on Saturday. He stated that we need a community gathering place and the Pavilion was created for that. He is opposed to moving Farmers Market to Sunday as this is a family/church day.

Kevin Christiansen read a statement from Joe Yacks, 30812 Fink, who expressed support for the Farmers Market remaining in the pavilion on Saturdays.

Jo Cheadle, 33318 Grand River, commented that she can't park her car near her home. She expressed concern regarding walking long distances back to her apartment at night.

Stephen Goetz, Blissfield, MI, vendor at Farmers Market, wants to keep location and Saturday for market.

Karlene Goetz, Riga, MI, expressed gratitude to the community for their support of the Market. She opposed making changes to the Market.

Audrey Salas, 33318 Grand River, loves living in Farmington. She believed the decision on timed parking in the north lot was not handled objectively. She would like to review data on which the parking decision was made.

Jeff Hill, 33318 Grand River, commented that he shares a wall with the Civic Theater. He believes that the Parking Advisory Committee and City Council has made parking more difficult. He feels the problem is not turnover, but capacity.

Maria Taylor, 23750 Gill Rd, expressed support for keeping the Farmers Market at the pavilion on Saturdays. She believes that the job of City Council is to do what is best for community. She discussed the differences between the Market and Fresh Thyme.

Lauren Underwood, 28109 Quail Hollow, Farmington Hills, expressed support for keeping the Farmer's Market at the pavilion on Saturdays. She does not believe Fresh Thyme is competition for the market. She would like to know what she can do to ensure there is a long term commitment to keep the market in the pavilion on Saturdays.

Linda Chiara, 33630 Shiawassee, stated she has been a resident for 48 years. She believes that people who patronize the market also patronize other businesses in the downtown. She has never had a problem parking. She asked Tom Buck, and the DDA, to leave the Market as is.

Kathy Fusilier, 16400 Herman Rd, Manchester, MI, is vendor and is not concerned with Fresh Thyme being there. She spoke about her long term investment in the Farmers Market, noting she has dropped out of other markets. She spoke in favor of keeping the Market at the Pavilion and on Saturday. She would like a long term commitment from the city regarding the market.

Emma Pasqualore, 23662 Cass Street, noted the market is a place to learn.

Dan Irvin, Executive Director of the Chamber of Commerce, stated Council has consistently expressed support for the Farmers Market at the Pavilion on Saturdays. He witnessed Council's effort to work with Kimco in support of the Farmers Market when working through the PUD with Fresh Thyme.

Sherrie Stewart, 35835 West Thirteen Mile Road, Farmington Hills, loves the downtown. She is a vendor in the market and would like a long term commitment that the market will remain in the pavilion on Saturdays.

Ryan Kmiecik, 34199 State St., is a vendor at market. He believes there is a communication problem within the city. He expressed support for keeping market as is.

Suzette Wright, 4970 Canyon Oaks, is a vendor at the market. She expressed support for the market. She believes that moving the market will affect sales.

John Hatfield, of Springbrook Gardens, expressed support for keeping the Farmers Market at the pavilion on Saturdays. He gave a brief history of the origins of the Farmers Market.

David Judge, 23708 Warner Street, spoke about building the pavilion in the heart of the

community. He believes that everything will work out in a positive light and everything will be ok. He is in support of keeping the Farmers Market on Saturdays at the Pavilion.

6. PRESENTATION/PUBLIC HEARINGS

A. Todd Lipa - Afterschool Youth Program

Present: Todd Lipa, Director of Youth and Family Services

Mr. Lipa discussed the history and program content of the After School Program, and the children they are serving.

Council expressed appreciation to Mr. Lipa for the success of the After School Program and its impact on the children in this community.

B. Van Overloop - Director of Operations of Fresh Thyme

Christiansen introduced Bruce Van Overloop, Director of Operations for Fresh Thyme

Van Overloop spoke about the Fresh Thyme culture and its efforts to embrace the communities in which they are located. He stated their intention to become a part of the Farmington community.

Cowley expressed Council support for Fresh Thyme locating in the downtown. He noted community surveys have shown that the number one thing people want in Farmington is a grocery store. He noted Council's resolve to address the parking issue and further noted the Farmers Market will remain at the pavilion on Saturdays.

Schneemann expressed his appreciation that Fresh Thyme chose to locate in Farmington.

Bowman is excited about Fresh Thyme coming to Farmington. She believes they will blend nicely into the downtown.

Scott thanked Mr. Van Overloop for attending the meeting. He noted Council worked hard to locate Fresh Thyme in the downtown. He stated through the Planned Unit Development with Fresh Thyme they were able to ensure major events in the downtown would continue. He asked Mr. Van Overloop if he saw a problem with the Farmers Market continuing at the pavilion on Saturdays.

Van Overloop responded that he did not believe there would be a problem and looks forward to working with the market. He noted there are other Fresh Thyme markets where parking is an issue. He stated it can be worked out.

Scott noted Fresh Thyme elected to locate in the downtown knowing what activities would take place throughout the year. He stated the rumors of the demise of the market are greatly exaggerated.

Galvin viewed Fresh Thyme as an expansion of the Farmers Market. He asked Mr. Van Overloop how they will fit into the downtown.

Van spoke about Fresh Thyme as a niche market and their desire to be part of the community. He stated Fresh Thyme will be an extension of the downtown and they are honored to be part of it.

Galvin noted Council did not leave a stone unturned in working with Kimco to bring Fresh Thyme to downtown.

7. UNFINISHED BUSINESS

No unfinished business was heard.

8. NEW BUSINESS

A. Consideration to Approve Payment to Oakland County Water Resource Commissioner (OCWRC) for the Emergency Replacement of the Nine Mile Retention Variable Frequency Drive (VFD) Pump Controls.

Council took a 10-minute recess at 8:55 p.m. and returned at 9:05 p.m.

Chuck Eudy provided background on the emergency replacement of the Nine Mile Retention Variable Frequency Drive (VFD) Pump controls.

Motion to approve payment in the amount of \$33,849.27 to Oakland County Water Resource Commissioner (OCWRC) for the emergency replacement Variable Frequency Drive (VFD) at Nine Mile Retention.

The votes were taken in the following order: Cowley, Galvin, Schneemann, Scott, Bowman.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

B. Request Fiscal Year 2015/16 Budget Amendment

Motion to authorize Fiscal Year 2015/16 Budget Amendment in the amount of \$18,139.00 for the emergency replacement of the Variable Frequency Drive (VFD) at the Nine Mile retention.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Sara Bowman, Council Member
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

C. Consideration to Approve Construction Estimate No. 3 for the Twin Valley Pump Station.

Director Eudy discussed a request for payment of Construction Estimate No. 3 for the Twin Valley Pump Station project.

Motion to approve Construction Estimate No. 3 for the reconstruction of the Twin Valley Pump Station and authorize payment in the amount of \$143,100.00, including 10% retainage, to Bidigare Contractors, Inc.

The votes were taken in the following order: Schneemann, Scott, Bowman, Cowley, Galvin.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steve Schneemann, Mayor Pro Tem
SECONDER: Jeff Scott, Councilmember
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

D. Review of Bel-Aire Subdivision Preliminary CCTV

Eudy advised that at the November 16, 2015 Council meeting approval was given to Pipeline Management Co. of Milford, Michigan, to conduct preliminary CCTV Inspections of the sanitary sewer in the Bel Aire Subdivision. Engineers at Orchard, Hiltz, and McCliment (OHM), have reviewed the 26 segments of sanitary sewer which were CCTV inspected. Of the 26 segments inspected, nine will require at least one open cut repair prior to being considered for Cured in Place Pipe lining (CIPP).

Discussion followed regarding the actual work to be done and how it would proceed.

Motion to authorize Orchard Hiltz and McCliment (OHM) to develop a bid package for the open cut sewer repairs.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Greg Cowley, Councilmember
SECONDER: Jeff Scott, Councilmember
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

E. Consideration to Approve Special Event Permit - Farmington Brewing Company St. Patrick's Day Food Vendor

Present: Jason Schlaff and Jason Hendricks, co-owners of the Farmington Brewing Company

Schlaff advised they have friends who are opening a catering service and would like their coming out party held at the Brewery. He believes St. Patrick's Day is a good fit for providing this day long service. He noted previous similar events have been successful. He stated they will insure the event for a \$1,000,000 city bond.

Responding to a question from Bowman, Schlaff stated the fully-equipped catering truck would be located in the two parking spots behind their building and that sandwiches would be served inside the brewery.

Responding to a question from Scott, Schlaff stated he would like to see this type of food service event held on an annual basis.

Attorney Saarela confirmed the motion before Council is for one day only.

Schlaff confirmed there would be no issue with the Health Department in serving the catered food inside the brewery.

Schneemann asked if this type of annual event can be considered a Consent Agenda item in the future.

Responding to a question from Galvin, Murphy stated that under the proposed Special Event Policy this type of item could not be placed on the Consent Agenda. He noted, however, that a change in ordinance could allow for this.

Cowley expressed opposition to food trucks and does not believe they support a teamwork strategy in the downtown.

Schlaff stated they have approached restaurants in the downtown multiple times to provide catering service to their establishment, but received little or no interest.

Galvin expressed concern regarding allowing mobile trucks in the downtown that could hurt other local businesses.

Responding to a question from Galvin, Attorney Saarela stated the Standards for Issuance are used as a basis for determining whether the request for a permit is appropriate.

Schlaff questioned why they need approval for the food truck since it will be located on private property.

Attorney Saarela responded a food truck is not a permitted use given that this property is not zoned for food service.

Discussion followed regarding permitted use for the restaurant and why a food truck must be approved.

Schneemann commented that he read through the Standards of Issuance and did not see that any of the nine items were in conflict with the request before Council.

Discussion followed regarding a variety of ordinances available that cover mobile food vending.

Bowman confirmed that approval of the special event request is for a one time event.

Motion to approve a special event request from Farmington Brewing Company to have a food truck parked outside its establishment on St. Patrick's Day, March 17, 2016, from 10 a.m. until 10 p.m.

RESULT:	APPROVED [3 TO 2]
MOVER:	Sara Bowman, Council Member
SECONDER:	Steve Schneemann, Mayor Pro Tem
AYES:	Sara Bowman, Steve Schneemann, Jeff Scott
NAYS:	Greg Cowley, William Galvin

F. Consideration to Approve Contract - Governor Warner Mansion Director City Clerk Halberstadt provided the background on a request for Council approval of a

contract with Kim Shay to serve as the Director of the Governor Warner Mansion. Kim Shay was present to discuss her background and experience and answer Council questions.

Responding to a question from Scott, Saarela stated the bonus structure of the contract is based on new funding sources.

Responding to an additional question from Scott, Weber stated the other two independent contracts with the city provide for compensation to be paid in advance.

Motion to approve a one-year contract with Kimberly Shay to serve as Director of the Governor Warner Mansion, subject to final review and approval by the City Attorney.[SEE ATTACHED AGREEMENT].

The votes were taken in the following order: Scott, Bowman, Cowley, Galvin, Schneemann.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Greg Cowley, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

9. DEPARTMENT HEAD COMMENTS

Weber discussed the process and options for payment of property taxes. He indicated the City has already received 96% of what was billed.

Eudy indicated things are going well in his department.

Christiansen discussed new interest in the courthouse property; dialogue continues regarding the Maxfield Training Center property; and noted the River Walk of Farmington development has sold out.

Demers commented he will present his department's annual report at the next City Council meeting.

Halberstadt commented on the upcoming Presidential Primary Election on March 8th. She announced a new series that will be presented at the Mansion called "Pages in the Parlour."

10. COUNCIL COMMENT

Schneemann urged Council to make consolidating the north lot a priority in order to make more parking available for merchants and residents. He recognized the importance of a parking policy and parking management. He stated Council may want to consider earmarking four spaces for residents.

Schneemann stated the city needs a comprehensive policy on mobile vendors. He was happy to see a representative from Fresh Thyme at the meeting expressing enthusiasm for becoming part of the community and their proximity to the Farmers Market. He noted earlier that the Mayor had confirmed the city has a contractual agreement that the Farmers Market will remain at the pavilion on Saturdays.

Schneemann encouraged people to do their due diligence when using social media and making sure they have the facts.

Bowman commented that a lot of time and effort went into parking management. She recommended a community outreach regarding timed and untimed parking. She suggested the city could increase its public relations in order to get in front of any misinformation circulating in the community regarding city issues. She would be happy to speak to anyone regarding concerns they may have with the city.

Scott commented that he hopes everyone is comfortable going forward regarding the status of the Farmers Market. He stated councilmembers are strong believers in the market. With regard to parking, he stated there is no question that the city needs to increase capacity. He noted the low hanging fruit is the private sector. He advised the public cannot always look to government to pay for parking. He recommended residents seek permits from private lot owners.

Cowley advised the social media dilemma should have never happened. He expressed dismay at the negative comments regarding Fresh Thyme moving into the downtown. He discussed the data from the Walker Study regarding parking in the downtown. He further discussed recommendations by the Parking Committee including 3-hour timed parking. He stated Fresh Thyme will be a huge win for the downtown.

Cowley advised the Parking Committee is looking to convert private parking to public parking, but that option has almost been exhausted. He noted Salem Church will allow parking in their lot other than on Sundays and during special events. They are looking to add surface parking including non-strategic assets along Grand River and Farmington Road. He continued to discuss issues related to parking. He noted the Downtown Volunteer Appreciation event will be held at Cowley's on March 8th.

Galvin clarified that he is not anti-food truck. He stated the Downtown Development Authority is concerned about mobile merchants and their impact on local businesses. He noted Council will be reviewing a proposed Special Events policy that will provide more structure in approving events. His concern is regarding zoning of food trucks and their proximity near businesses. He recommended adding discussion of mobile merchants to the upcoming joint meeting with the DDA scheduled for February 22nd.

Galvin suggested Council set up an outreach booth at the Farmers Market sometime over the course of the coming market season.

11. ADJOURNMENT

Motion to adjourn the meeting.

The meeting adjourned at 10:39 p.m.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steve Schneemann, Mayor Pro Tem
SECONDER: Jeff Scott, Councilmember
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____

Minutes Acceptance: Minutes of Feb 15, 2016 7:00 PM (Minutes)

JOINT MEETING MINUTES
 FARMINGTON HILLS CITY COUNCIL
 FARMINGTON CITY COUNCIL
 FARMINGTON BOARD OF EDUCATION
 FARMINGTON HILLS GOLF CLUB-GREEK ISLAND
 FEBRUARY 29, 2016 – 6:30PM

The Special Joint meeting of the Farmington and Farmington Hills City Councils and Farmington Board of Education was called to order by Mayor Massey at 6:40pm.

Mayor Massey welcomed everyone to the meeting and each the respective entities introduced their staff and Council members and Board Members present.

Present at the meeting:

Farmington Board of Education Members: President Howard Wallach, Vice President Sheilah Clay, Jessica Cummings, Terry Johnson, Murray Kahn, David Turner and Terri Weems

Absent: None.

Farmington Public Schools Representatives: George Heitsch, Superintendent and Jon Riebe, Director of Facilities Management

Farmington Hills City Council Members: Mayor Ken Massey, Mayor Pro-Tem Valerie Knol, Michael Bridges, Randy Bruce, Richard Lerner, Theresa Rich and Samantha Steckloff

Absent: None.

Farmington Hills City Representatives: Dave Boyer, City Manager and Pam Smith, City Clerk

City of Farmington Council Members: Mayor Pro-Tem Steve Schneemann, Jeffrey Scott and Sara Bowman

Absent: Mayor William Galvin and Greg Cowley

City of Farmington Representatives: David Murphy, City Manager and Sue Halberstadt, City Clerk

FARMINGTON PUBLIC SCHOOLS UPDATE

Superintendent Heitsch commented that there is a lot of activity in the Farmington Public Schools that includes building closures and repurposing, building upgrades for several schools and the purchase of new buses and new technology in the form of chrome books for student use. He noted that the 2015/16 budget is revenue positive, which required significant budget cuts in order to do so. Dr. Heitsch stated that transportation and custodial services is a topic of discussion and the administration is reviewing the option of a 3rd party contractor to provide those services.

Dr. Heitsch explained that a Building Site Utilization Committee was formed to review the need for building closures and/or building repurposing due to declining enrollment. The discussion by the Committee included the elimination of 1 middle school and 1 high school, which they will be made public tomorrow night at the School Board meeting. He stated that 5 community forums were held on this issue.

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 and Farmington Board of Education
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Dr. Heitsch reviewed various stats including the school systems first IB diploma graduate, a 90% graduation rate (higher than the state average) with 700 students taking at least one AP exam. He also mentioned that the National PTA School of Excellence Award was presented to both Lanigan and Highmeadow Schools.

COMMUNITY HEALTH COMMISSION

Mayor Massey stated that Councilmember Steckloff had come to Council with the idea of creating a Community Health Commission and has since put together a proposal with Councilmember Lerner.

Farmington Hills Councilmembers Lerner and Steckloff presented their proposal for a Community Health Commission that would provide education and resources for available health programs and seek opportunities for grant funding.

Ms. Steckloff discussed stats from the 2010 State Death Registry and commented on the increase in poverty and homelessness in the communities and the strong correlation between poverty levels and health. Ms. Steckloff views the Commission as one that would encourage participation in programs such as CPR classes and promote education and reduction of substance abuse and information regarding mental health issues.

Boardmember Weems inquired if there were any contributing factors identified for the statistics provided.

Ms. Steckloff commented that the community assessment conducted by Botsford/Beaumont Hospital provides a lot of that information and the causes of each death. She originally felt that perhaps it was due to an aging community but that was not necessarily the case. She added that the assessment is available on-line at www.botsford.org.

Councilmember Bridges inquired if it is anticipated that there would be programming and resources made available through the Commission together with sponsored events and educational opportunities.

Mayor Massey stated that there are many programs that already exist, but not a lot of coordination between the programs. It was felt the Commission would provide an opportunity to review redundancies and gaps with regard to health care programs.

Ms. Steckloff agreed that this is a great opportunity for collaboration between the communities and programs already available and that there would be plenty of educational opportunities.

Mayor Pro-Tem Schneemann inquired about the make-up of the Commission. Mr. Lerner responded that the proposal is still in the draft phase but there would definitely be key stakeholders such as the cities, hospitals and schools.

Board member Kahn liked the idea of the Commission but inquired about potential liability with regard to medical testing, etc.

Ms. Steckloff stated that they would have experts involved to conduct any medical testing.

Vice President Clay commented that after going through the screenings and test, people may discover that they need medical treatment and she feels it would be important to refer them back to their own physician.

Minutes Acceptance: Minutes of Feb 29, 2016 6:30 PM (Minutes)

Mayor Pro-Tem Knol explained that the idea for the Commission would be to coordinate the programs and testing that already exist and then seek grant opportunities to assist with funding these programs.

Councilmember Bridges felt the education component was critical to make sure that the youth have access to resources they need to be successful in school.

Councilmember Rich felt that it was worthwhile to review this Commission as a model to bring the various groups and programs together.

Item #6 on the Agenda was moved up to be discussed at this time as it related to the current topic.

CPR

Councilmember Lerner noted that CPR has now been included in the 9th grade health curriculum in the Farmington Public Schools.

Mayor Massey reported that the school districts where CPR was part of the curriculum had 3 to 4 times higher survival rates. By adding this into the school curriculum it will reach every student that is taking a health care course, which is about 90% of the students. He noted that there are fewer out-of-hospital events due to the education of symptoms and it also provides students with a new skill set. He stated that 27 states require CPR training as part of graduation requirements and there are currently Bills in the House and Senate that may soon make this a requirement in Michigan. Mayor Massey suggested hosting a city-wide CPR Day as a community event. He applauded the schools for helping the communities get this into the school curriculum.

Mr. Lerner spoke of the current F2H Fit program that is a collaborative effort amongst community groups to promote and participate in a healthy lifestyle. He stated that this program will continue and they are reviewing ways to include new technology such as Fitbit. F2H Fit also hosts the Drugs 101 program that is in its 3rd year in the schools with the next class to be held April 18th at North Farmington.

Mayor Massey mentioned that the after-school program received a grant so that all of the youth could obtain a Fitbit to study and track their activity levels. He added that Farmington SAFE will continue and would also play a role under this new Commission if formed. The next Farmington SAFE community forum is scheduled for April 27, 2016 at City Hall at 7pm.

JOINT INTER-GOVERNMENTAL TASK FORCE

Mayor Massey stated that at one time the communities and schools had come together to develop a Joint Inter-governmental Task Force to collaborate on programs and Councilmember Bruce was a member of that task force.

Councilmember Bruce stated that the idea behind the joint task force was to collaborate on various programs that would in turn save money for the entities involved or at least be revenue neutral. He stated that through efforts of the task force came the collaboration with Farmington for dispatch and IT services and the task force had also reviewed the idea of consolidation of benefits. Dr. Bruce stated that the group fell apart, but he feels it is time to re-create this type of task force.

Mayor Massey and Councilmember Bridges commented that during the Election process they heard from many residents that they would like to see the communities and schools work together and residents expect that cooperation.

President Wallach stated that he had no objection to re-creating the task force but felt it lost energy as there was no longer a great deal of progress being made. As long as there is something to accomplish, he would not object.

Board Member Kahn inquired about the communities' relationship with businesses and OCC.

Mayor Massey stated that Farmington Hills has good relationships with many of the large businesses, some of which are willing to financially support community programs. He stated that OCC has a new President and they are also facing financial challenges and seeking ways to save money so there may be ways to collaborate with them as well; but he feels it is up to the leaders of the communities and schools to lead the way and show that cooperation.

Mayor Pro-Tem Schneemann stated that all of the groups here tonight are funded by the same tax payers and the community expects them to work together. He suggested opening up the meetings to a broader range of community leaders with meetings held on a regular basis.

There was a consensus to review the opportunity of re-creating the Joint Inter-Governmental Task Force.

Mayor Massey suggested that the City Managers of both communities and Superintendent Heitsch meet to discuss this issue and to include one additional member of each group to begin brainstorming ideas for collaboration.

The volunteers for the task force included Councilmember Bridges (Farmington Hills), Terry Johnson (Board of Education) and Sara Bowman (Farmington).

Councilmember Bridges asked if the administrative staff of the schools could meet with the new President of OCC to see if there are any opportunities for collaboration with them. Superintendent Heitsch stated that the school administration would do that.

Mayor Massey thanked the public for attending the meeting. He suggested holding a joint meeting between the City Councils and Board of Education twice a year with a meeting around February or March of each year and then again in possibly late September once school is back in session. Mayor Massey stated that the schools have a lot of tough decisions ahead of them and voiced Council's support.

Mayor Pro-Tem Schneemann echoed those comments stating that Farmington is also supportive of the schools and sensitive to the discussions coming up. He added that there are also many shared issues between Farmington and the schools with regard to property and that ongoing dialogue is important.

PUBLIC COMMENTS

Mayor Pro-Tem Massey opened the meeting up for public discussion noting that each member of the public would have 5 minutes to speak.

Bill Lubaway referenced an article in the Observer Newspaper and Letters to the Editor making negative comments about presenters at a recent Martin Luther King, Jr. event. He stated that he listened to the recording of the event and felt that the meeting was taken over by the first speaker and was off track from there. He commented on the lack of Board of Directors for the Multi-Cultural/Multi-Racial Committee

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that sponsored the event and suggested that the group should be suspended until they have identified leadership.

Ed Malesewski suggested consolidation of transportation services as well as facilities. He feels there are too many buildings between the governmental entities.

Becky Lasecki commented that she heard rumors of the Costick Center closing and suggested the idea of building a new recreation center. She also commented on the number of incidents involving food allergies and suggested further education on that topic in the schools in conjunction with CPR.

Sue Kahn thanked the government entities for hosting this joint meeting and stated that the school district needs to recognize how important it is for all of the groups to work together. She added that health issues related to caregivers is another important topic that should be addressed. She mentioned that she spoke to all 3 groups previously about the Martin Luther King, Jr. event and issues with MCMR, but her question as to how that happened still has not been answered. She encouraged all 3 entities to continue this collaboration.

Linda Stolberg applauded the efforts to work collaboratively. She expressed concern with MCMR and one-sided views expressed from that group recently. She spoke of the importance for the schools to represent intellectual diversity and stated that it is the responsibility of the communities and schools to tell the citizens how much funding is being provided to MCMR.

Joan Grindel also noted her concern with the presentation on the Martin Luther King, Jr. event and that the views expressed were one-sided with nobody there to express opposing views. She feels a moratorium for MCMR is a good idea.

ADJOURNMENT:

The meeting adjourned at 8:05pm.

Respectfully submitted by:
 Pamela B. Smith, City Clerk
 City of Farmington Hills

Minutes Acceptance: Minutes of Feb 29, 2016 6:30 PM (Minutes)

**Farmington City Council
Staff Report**
Council Meeting Date:
March 21, 2016

**Reference
Number
(ID # 2141)**
Submitted by: Frank Demers, Director of Public Safety

Description: Presentation of Farmington Public Safety 2015 Annual Report

Requested Action:
Background:

In past years, the City of Farmington has benefited from steep reductions in violent crimes, property crimes and public nuisances and has been recognized as being among the top safest City's in Michigan. Farmington Public Safety Director Frank Demers will provide a brief PowerPoint presentation of the 2015 Public Safety Annual Report to City Council, highlighting crime statistics, changes within the organization, new crime prevention initiatives and other accomplishments throughout the year.

Agenda Review
Review:
Frank Demers Completed 03/10/2016 8:24 AM
City Manager Pending
City Council Pending 03/21/2016 7:00 PM

FARMINGTON PUBLIC SAFETY DEPARTMENT

2015 ANNUAL REPORT



Mission Statement:

To deliver superior public safety services with integrity and character, and to protect civil rights without prejudice or partiality.

Presented to:

Mayor Bill Galvin
Mayor Pro-Tem Steve Schneemann
Council Member Jeff Scott
Council Member Greg Cowley
Council Member Sarah Bowman
City Manager David Murphy



City of
FARMINGTON Michigan

www.farmingtonpublicsafety.com

FARMINGTON PUBLIC SAFETY DEPARTMENT

23600 Liberty Street, Farmington, MI 48335 Tel 248-474-4700 Fax 248-442-9815

March 21, 2016

Honorable William Galvin, Mayor
The Council of the City of Farmington
David Murphy, City Manager

It is my pleasure to present the 2015 Farmington Public Safety Department Annual Report. This report will provide you with an overview of the public safety department including a review of crime data, major case summaries, community policing programs and new technologies.

2015 was a year of tremendous change within the department. The first priority of the year was to hire and train four (4) new public safety officers to replace those who retired in late 2014 and 2015. Hiring new officers has been a challenge throughout the country as fewer qualified men and women are seeking careers in public safety. However, the department was fortunate to hire four outstanding individuals as full-time public safety officers in 2015, thereby restoring staffing levels to twenty-three (23) sworn personnel.

The promotion of Ted Warthman to the position of Deputy Director was also a significant achievement in 2015. The Deputy Director position had been left vacant for the last five years due to budget shortages. By restoring this position, the department has greatly improved administrative efficiencies.

Two notable operational initiatives in 2015 were the assignment of a task-force officer to the Oakland County Narcotics Enforcement Team (N.E.T.) and the addition of a part-time parking enforcement officer to better manage the available parking spaces for those who visit and shop in Downtown Farmington.

With all the changes and reorganization that took place, I'm most proud to report that Part A (most serious) crimes decreased 5.8% in 2015. This decrease follows a 4.6% decrease in Part A crimes in 2014. This marks a trend of significant crime reductions in the City of Farmington over the last ten (10) years. We attribute this success to the hard working men and women of the public safety department and the support of city administration and the residents of Farmington.

The dedicated members of the Farmington Public Safety Department continue to strive to exceed the standards of professionalism, courtesy and superior services that are expected by residents and visitors of Farmington. The department remains committed to community partnerships in addition to pursuing proactive strategies to enhance law enforcement, fire safety, and medical services. The department is proud of its role in keeping Farmington a wonderful place to live, work and visit.

Respectfully,

A handwritten signature in black ink, appearing to read "Frank J. Demers".

Frank J. Demers
Public Safety Director

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FARMINGTON PUBLIC SAFETY CODE OF HONOR

*On my honor, I will never betray
my badge, my integrity, my
character, or the public trust.*

*I will always have the courage to
hold myself and others accountable
for our actions.*

*I will always uphold the Constitution
and community I serve.*

Annual Report

2015 – DIRECTOR FRANK DEMERS

Mission Statement: To deliver superior public safety services with integrity and character, and to protect civil rights without prejudice or partiality.

Farmington Public Safety Department

Presented to:
Mayor Bill Galvin
Mayor Pro-Tem Steve Schneemen
Council Member Sarah Bowman
Council Member Greg Cowley
Council Member Jeffery Scott
City Manager David Murphy



DEPARTMENT PERSONNEL

DEPARTMENT ROSTER
(As of December 31, 2015)



Director
Frank Demers
12/04/95



Deputy Director
Ted Warthman
05/12/97



Commander
Justin DuLong
02/09/98



Commander
Paul (Bob) Houhanisin
09/15/04



Commander
Todd Anderson
06/11/01

FARMINGTON PUBLIC SAFETY DEPARTMENT

DEPARTMENT PERSONNEL



Sergeant
Jeffrey Brow
02/10/99



Sergeant
Richard Friess
08/06/01



Sergeant/Fire Marshal
Reginald Madeline
07/02/01



Sergeant
Shane Wash
12/05/05



Sergeant
Andrew Morche
08/11/05

FARMINGTON PUBLIC SAFETY DEPARTMENT

DEPARTMENT PERSONNEL



Public Safety Officer
Scott Herrmann
02/10/92



Public Safety Officer
Aaron Malewski
03/20/96



School Liaison Officer
Al Baranski
10/01/01



Public Safety Officer
Mark Keeley
01/16/02



Public Safety Officer
Scott Brown
07/01/02



Public Safety Officer
Patrick Spelman
12/13/04



Public Safety Officer
William Wood
07/24/06



Public Safety Officer
James Wren
09/19/11



Public Safety Officer
Matthew Miracle
11/10/14

FARMINGTON PUBLIC SAFETY DEPARTMENT

DEPARTMENT PERSONNEL



Public Safety Officer
Cody Hawkins
01/05/15



Public Safety Officer
Lisa Kobernick
01/12/15



Public Safety Officer
Jacob Cote
09/08/15



Public Safety Officer
Donald LaPorte
11/17/15

FARMINGTON PUBLIC SAFETY DEPARTMENT

DEPARTMENT PERSONNEL



Administrative Assistant
Carole Lukas
10/01/81



Records Supervisor
Corinne Brazzil
08/23/93



Cadet
Paul Hughesdon
09/26/12



Cadet
Heather Silcott
12/10/14



Cadet/Fire Reserve Officer
Brenden Caid
03/13/15



Cadet
MarcAnthony Ratliff
03/14/15



Cadet
Alan Reichenbach
06/02/15



Cadet
Jaclyn Hood
07/21/15

FARMINGTON PUBLIC SAFETY DEPARTMENT

DEPARTMENT PERSONNEL



Fire Reserve Officer
James Donovan
09/18/97



Fire Reserve Officer/Cadet
Sean Skinner
04/06/06



Fire Reserve Officer
Matthew Schiffman
04/06/06



Fire Reserve Officer
James Yuill
04/06/06



Fire Reserve Officer
Clay Pennington
03/05/08



Fire Reserve Officer
Edward Heidelbach
10/16/09



Fire Reserve Officer
Ken McDonald
07/26/10



Fire Reserve Officer
Ryan Cannon
08/10/10



Fire Reserve Officer/Cadet
John Dresden
04/18/13



Fire Reserve Officer
Jeremy Morse
04/18/13

SCHOOL CROSSING GUARDS



School Crossing Guard
Sharon Davis
08/27/90



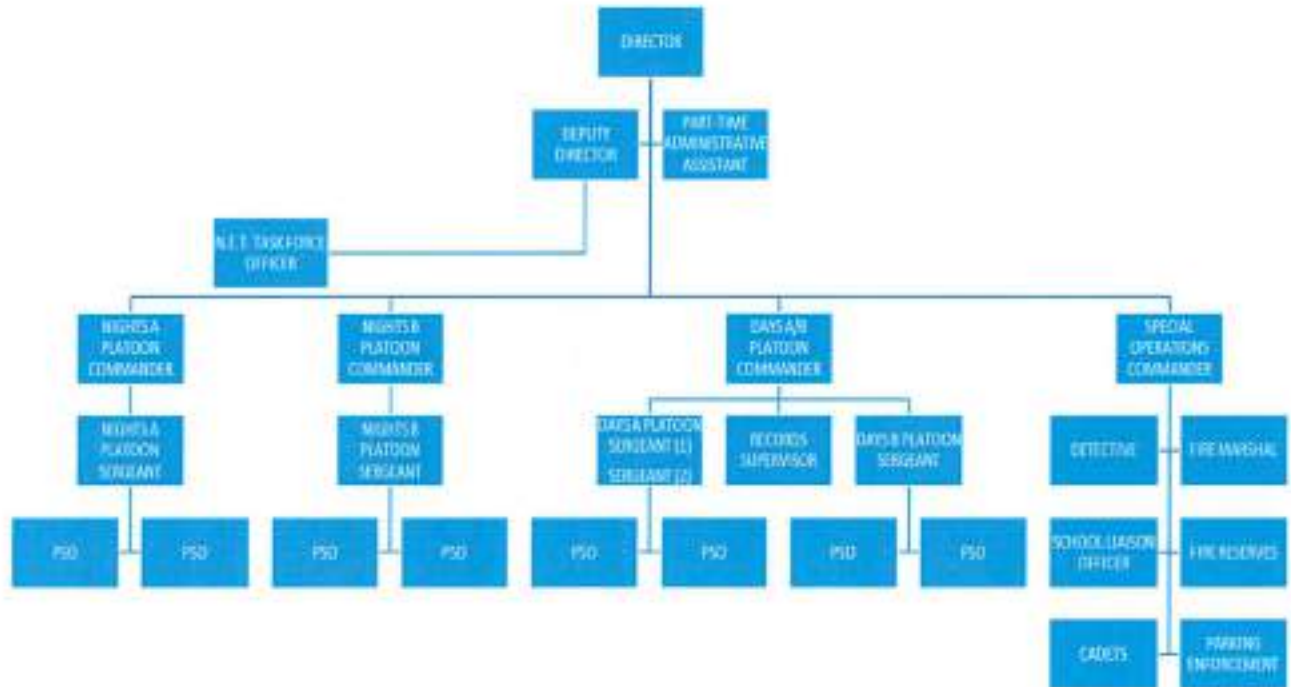
School Crossing Guard
Karol Hamilton
08/19/03



School Crossing Guard
Donna Fedelem
08/19/03



ORGANIZATIONAL CHART



- 23 SWORN PUBLIC SAFETY OFFICERS
- 1 FULL-TIME RECORDS SUPERVISOR
- 1 PART-TIME ADMINISTRATIVE ASSISTANT
- 6 PART-TIME CADETS
- 1 PART-TIME PARKING ENFORCEMENT OFFICER
- 10 PAID-ON-CALL FIRE RESERVES

NOTABLE RECOGNITIONS IN 2015



Farmington Ranked 27th Safest City in Michigan – SafeWise.com (August 17, 2015)

OTHER NOTABLE RECOGNITION IN 2015

Public safety officers act quickly to save the life of a woman who suffered a heart attack at Just Jewelers.

Action by Farmington cops saves elderly woman's life

Aileen Wingblad Staff Writer 4:09 p.m. EDT September 30, 2015

Farmington Public Safety officers are credited with saving the life of an elderly woman who suffered a heart attack while shopping on Sept. 29.

Frank Demers, Public Safety director, said officers were called to the Just Jewelers store on Power Road at about 3:30 p.m. Tuesday after the 75-year-old woman complained to the store clerk that she wasn't feeling well. On the scene, "officers quickly determined she was in full cardiac arrest, started CPR and used an (Automatic External Defibrillator) on her," Demers said. "It took four shocks to restore her heart rate and pulse to normal rhythms."

Public safety officers deploy Naloxone (Narcan) to save the life of a victim of an opiodo overdose.



"Blessing of the First Responders" mass at Our Lady of Sorrows Church



RETIREMENT



PSO Christine Schutz retired on July 24, 2015. She began her career with the Farmington Public Safety Department on December 14, 1987. She served as an officer on patrol, a detective, and a school liaison officer.

DEPARTMENT ACCOMPLISHMENTS

NEW HIRES

The Farmington Public Safety Department is pleased to announce the following additions to the department:



PSO Cody Hawkins hired on January 5, 2015.



PSO Lisa Kobernick hired on January 12, 2015.



PSO Jacob Cote hired on September 8, 2015.



PSO Donald LaPorte hired on November 17, 2015.

The public safety department is pleased to announce the hiring of four (4) new cadets in 2015.

Cody Hawkins
01/05/15



MarcAnthony Ratliff
03/14/15

Alan Reichenbach
06/02/15



Jaclyn Hood
07/21/15

FARMINGTON PUBLIC SAFETY DEPARTMENT

DEPARTMENT ACCOMPLISHMENTS

IN MEMORIUM

The Farmington Public Safety Department has sadly lost two retired officers in 2015.



Commander Charles E. Lee worked for the department from January 13, 1969 until May 1, 1997. During his employment he served as: public safety officer, PSO-1 (sergeant), commander, investigator, assistant range officer and Special Operations commander. He was instrumental in instituting and organizing the Neighborhood Watch and Business Watch programs.



PSO-1 (sergeant) Thomas H. Daniels worked for the department from May 19, 1966 until December 20, 1991. During his employment he served as: public safety officer, PSO-1 (sergeant), juvenile officer and detective.

Both officers received numerous awards and letters of appreciation from the department and citizens.

2015 "OFFICER OF THE YEAR"
PSO/DETECTIVE SCOTT BROWN



PSO Scott Brown made numerous contributions to the department during 2015 resulting his is recognition as "Officer of the Year". Due to staffing shortages, he served as the lone detective and managed a heavy case load while at the same time conducting employment background investigations and other critical tasks for the department. PSO Brown also took time out of his schedule to conduct defensive tactics training for all department personnel.

MOTHERS AGAINST DRUNK DRIVING AWARD
(Oakland County Chapter)



Public Safety Officer Patrick Spelman is the recipient of the 2015
"Mothers Against Drunk Drivers" Award.
PSO Spelman made seventeen (17) drinking and driving arrests and
issued twelve (12) citations for other alcohol related offenses.

DEPARTMENT ACCOMPLISHMENTS (2015)

- ❖ There were no fire related deaths.
- ❖ The public safety department was able to restore staffing levels to twenty-three (23) sworn officers.
- ❖ The public safety department assigned a full-time officer to the Oakland County Narcotics Enforcement Team (N.E.T.) to follow-up on local drug tips and to leverage resources to identify and arrest those affiliated with illegal drug use and distribution.
- ❖ No public safety personnel were seriously injured or killed in police or fire activities.
- ❖ Serious "Part A" crime decreased 5.28% in 2015. This follows a decrease of 4.6% in 2014 and 17.8% in 2013.
- ❖ One hundred sixty five (165) fewer "Part A" crimes occurred in 2015, compared to 2011. This is a 36% reduction in five (5) years.
- ❖ Total number of residential burglaries decreased to six (6) in 2015. This is the lowest in the last twenty (20) years.
- ❖ The public safety department conducted over twelve hundred (1,200) Apartment Watch patrols by vehicle, bicycle and foot patrols.
- ❖ Twenty-one (21) members of the public safety department attended an Emergency Vehicle Operation/Pursuit Driving certification course.
- ❖ All members of the department were trained in the use of Naloxone. Naloxone is an opiate reversal drug often referred to as Narcan.
- ❖ The public safety department made over 5,300 traffic stops, further increasing motor vehicle safety for its residents and visitors.





COMMUNITY POLICING

COMMUNITY POLICING

The Farmington Public Safety Department embraces community partnerships that promote effective police and fire services. ***Seventy-six (76)*** special services and programs focus on youth, neighborhoods, roadways and the businesses in our community. New or revised programs in 2015 are noted in bold print.

ALCOHOL TESTING

In cooperation with the probation department at the 47th District Court, the public safety department is testing probationers for the use of alcohol each morning.

APARTMENT WATCH PROGRAM

The public safety department received a COPS Hiring Recovery Program (CHRP) grant to replace a vacant public safety officer position. The department has increased police patrols, bike patrols and foot patrols in the city's thirty-four (34) multi-housing communities. Monthly crime prevention presentations are part of the program.

AUTO IMPOUND

Public safety officers electronically complete impound paperwork when impounding vehicles, which automatically sends the necessary information to the tow companies.

BICYCLE SAFETY EVENTS

The Farmington Public Safety Department, along with LOC Federal Credit Union and AAA, sponsors bicycle safety events. The department also sells bicycle licenses to help identify lost or stolen bicycles.

BLOCK PARTIES

Department personnel visit neighborhood block parties with police cars and fire trucks, and distribute crime and fire prevention materials.

BUSINESS WATCH

Special meetings, programs and crime alerts are coordinated with the members of our business community.

CADET PROGRAM

The cadet program started in 2012 due to the combining of dispatch services with Farmington Hills. The cadet program staffs the front desk of the public safety department during the night and weekends. Cadets are individuals who have expressed an interest in becoming Public Safety Officers and typically are pursuing a college degree. Interested college students should contact Commander Houhanisin or Deputy Director Warthman at 248-474-4700 for an application.



FARMINGTON PUBLIC SAFETY DEPARTMENT

COMMUNITY POLICING

CHILD CAR SEAT SAFETY INSPECTION

Citizens can have their child's car seat inspected for safety, proper installation and compliance with State law by the department's fire marshal who is a graduate of the National Child Safety Certification program.

CITIZEN AWARD RECOGNITION PROGRAM

The department recognizes members of the community who assist the public safety department.

CIVIC ORGANIZATIONS

Members of the department participate in thirty-eight (38) community and professional organizations.

CLICK IT OR TICKET

In addition to regular seat belt enforcement, the department participates in annual Memorial Day selective enforcement initiatives. Such initiatives save lives, reduce injuries, and help keep Michigan ninety-four percent (94%) compliant.

COMMUNITY COALITION WORKSHOPS

Members of the department participate in substance abuse and relationship violence workshops and programs.

COMMISSION ON CHILDREN, YOUTH & FAMILY

The department participates in the community commission and their events that promote the children, youth and families of our community.

COMPLIANCE CHECKS

The department conducts several annual alcohol and tobacco operations to discourage sales to minors.

CRIME ALERTS

The department expanded the capabilities of the department's crime alert notification system by utilizing Nixle software. The public safety department can now send photographs and area messages with the alerts.

CRIMEMAPPING.COM

Citizens can log onto www.crimemapping.com to view up to date crimes that have occurred in their neighborhood.

CRIME PREVENTION NOTICE PROGRAM

Public safety officers issue crime prevention notices and warnings to residents, commonly known as "blue cards". Examples include warnings issued to residents who leave valuables unattended, doors unlocked or garage doors open.

FARMINGTON PUBLIC SAFETY DEPARTMENT

COMMUNITY POLICING

CRIME WATCH WEBSITE

<http://www.farmgov.com/Services/PublicSafety/> is the web address. The site features crime statistics, Neighborhood Watch information, annual reports and other items of interest.

CROP WALK

The department coordinates participation and the safety of three hundred (300) annual walkers who raise money for the needy.

CROSSING GUARD PROGRAM

The department hires, manages and conducts annual training for school crossing guards at designated schools.

DECOY CARS

The department strategically places unoccupied patrol vehicles on streets to deter speeding and in business areas to discourage crime.

DRUG TAKE BACK PROGRAM

Residents can take their old prescription drugs to the Public Safety Department (24 hours a day, 7 days a week) and have the drugs destroyed safely.

DTE STREET LIGHT DETAIL

In cooperation with Detroit Edison (DTE), public safety officers check all the street lights in the city each month and report any outages to DTE for repair.

E-CRASH

Public safety officers electronically complete accident reports. Motorists and insurance companies can obtain copies of the reports electronically or they can still obtain a copy by visiting our records department Monday through Friday from 8:00 a.m. to 4:00 p.m.

FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION

The mission of the Farmington Hills/Farmington Emergency Preparedness Commission is to support and enhance the efforts of local safety organizations in helping ensure that residents and business owners have the information, education, and skills necessary to protect themselves, their families, homes, and businesses in the event of a local emergency.

FACEBOOK

"Like" us on Facebook to get the latest Farmington Public Safety Department information and updates.

FARMINGTON YOUTH ASSISTANCE

Department members attend board meetings and make appropriate referrals as an alternative to criminal prosecution.

FARMINGTON PUBLIC SAFETY DEPARTMENT

COMMUNITY POLICING

FIRE INSPECTION PROGRAM

The department is proactive in conducting fire inspections to reduce loss of life and property.

FIRE SAFETY/PUBLIC EDUCATION PROGRAMS

The department conducts various fire safety education programs to pre-schools and other community groups.

FIRST AID, EMERGENCY PROGRAM

The department participates in several educational programs such as the Emergency Preparedness Commission.

FOOT BEAT PATROLS

Public safety officers are assigned to foot patrols in the downtown center and at special events.

FRAUD-NET

Detectives fight fraud and bank crimes with an on-line database linking bankers and law enforcement officers. The partnership promotes crime prevention and helps solve crimes.

GUN LOCK GIVEAWAY PROGRAM

The department gives away free locks to residents to promote gun safety.

HALLOWEEN FESTIVAL, CANDY PATROL

The department participates in the safety coordination at special Halloween events. Special patrols target neighborhoods and officers give away Halloween treats.

HAZARDOUS MATERIALS TEAM

Fire Marshal Madeline represents Farmington on the North Oakland County Hazardous Materials Response Team.

HOLIDAY ALCOHOL ENFORCEMENT PROGRAM

This award winning program utilizes public education, compliance operations, special patrols and partnering with several community organizations and the business community.

HONOR GUARD

In 2015 the department started an honor guard program after decades of its absence. The Honor Guard is comprised of Commander Morche, Officer Wood, and Officer Miracle. The Honor Guard marched in the Memorial Day Parade and participated in a police/fire night at Tiger Stadium.



FARMINGTON PUBLIC SAFETY DEPARTMENT

COMMUNITY POLICING

HOUSE CHECK PROGRAM

Residents may notify the department when their homes may be vacant for a period of time. The information is kept in dispatch and is helpful when the need arises to contact the homeowner should a crime or emergency occur.

INTERNSHIP TRAINING

College students or individuals interested in public safety who reside or work in Farmington may apply for internship training and education.

JAIL DIVERSION PROGRAM

Public safety personnel are trained to divert mentally ill prisoners into treatment facilities as an alternative to jail.

KNOX BOX PROGRAM

The department coordinates the installation of security boxes for elderly or handicap residents. The boxes contain keys to allow public safety personnel easy emergency access.

LOST AND FOUND ANIMALS

The department logs lost animal information to help locate owners when animals are found. Found dogs are kept at the public safety department until either the owner is located or until the animal can be transferred to Oakland County Animal Control.

MUTUAL AID BOX ALARM SYSTEM (MABAS)

The department belongs to a multi-agency mutual aid agreement through Oakland County called the Mutual Aid Box Alarm System (MABAS). The mission of MABAS is to facilitate the mutual sharing of municipal fire service resources and ideas to provide members with a trained, equipped, and coordinated response for all hazards and technical operations beyond their local capabilities.

MIHAN

The department partnered with the Michigan Health Alert Network to electronically receive critical emergency public health information. Public safety officers utilize the information to properly respond to public health emergencies.

MISSING CHILDREN PROGRAMS

The department participates in child identification efforts. Policies and procedures are in place for quick activation of "Amber Alert" and "A Child Is Missing" programs. One thousand residents a minute can be notified by telephone to watch for a child.

MOUNTAIN BIKE PROGRAM

The department has three (3) mountain bikes used by officers at special events and during specific tactical operations.

FARMINGTON PUBLIC SAFETY DEPARTMENT

COMMUNITY POLICING

MULTICULTURAL, MULTIRACIAL COMMUNITY COUNCIL

The department is represented on the steering committee and participates in the philosophies and programs of this important group.

NEIGHBORHOOD WATCH

The department conducts monthly meetings with residents to teach crime prevention and provide crime updates. Special crime alert bulletins are delivered by community policing officers to neighborhoods experiencing crime.

OAKTAC

Farmington Public Safety belongs to the Oakland County Law Enforcement Tactical Response Coordinating Group, commonly known as OAKTAC. This is a multi-agency group that provides free training to the department as well as being a resource that the department can call upon to assist in handling civil disturbances, active shooter, and other homeland security incidents.

OAKLAND COUNTY NARCOTICS ENFORCEMENT TEAM (NET)

The department loans a public safety officer to the Oakland County Narcotics Enforcement Team. The Oakland County NET is a multi-jurisdictional task force which is designed to integrate local law enforcement agencies for the purpose of identifying, investigating, and prosecuting violators of narcotic laws.

OK2SAY

OK2SAY's focus is on early intervention and prevention, acting as an early warning system to thwart school tragedies before they occur. OK2SAY allows students (and others) the ability to submit tips 24/7 by telephone, text, email, mobile application, and via a web-based form on the OK2SAY web site, www.michigan.gov/ok2say or through text messaging at 652729 (OK2SAY).

OPERATION SAFE RIDE

The department partners this project with Mothers Against Drunk Driving (MADD) to coordinate safe rides home for individuals consuming excess alcohol on New Year's Eve.

PARADE COORDINATION

The department participates and ensures community safety at the Little League Parade, Homecoming Parade, Memorial Day Parade, the Festival of Light and Founder's Festival Parade.

PARENT FORUMS

The department partners with Farmington Public Schools to present annual crime prevention programs at parent educational forums.

PARKING ENFORCEMENT

In 2015 the department became a member of the Downtown Farmington Parking Committee and was tasked with enforcing the time-limited parking in the downtown area. The department employs one (1) part-time parking enforcement officer. In 2015, 288 time-limit parking violations were issued.

**POLICE BENEVOLENT ASSOCIATION**

The Farmington Public Safety Department, Farmington Hills police and fire departments and the Franklin Police Department hosts an annual golf outing, dinner and raffle, as well as live and silent auctions. The event raises funds to assist public safety personnel, their families and members of the general public during times of death, illness or personal crisis.

PRIVATE PROPERTY ACCIDENT PROGRAM

The department responds to private property vehicle crashes, preserves the peace and records the facts on a police report.

PUBLIC SAFETY TOURS AND PRESENTATIONS

The department provides tours of the public safety building, vehicles, and responds to public safety requests for speakers and presentations.

RECRUITMENT PROGRAM

The department actively recruits officer candidates at universities, colleges and academies. Applications are released throughout the year.

FARMINGTON PUBLIC SAFETY DEPARTMENT

COMMUNITY POLICING

RESERVE FIREFIGHTER PROGRAM

The department recruits, screens and trains members of the community who supplement fire and civil defense protection.

SAFE EXCHANGE AREA DESIGNATION

Farmington residents are encouraged to use the public safety department parking lot or lobby as a safe area to exchange items bought, sold or traded to strangers. Public safety staff members will not become involved in any part of the transaction, but will be nearby to ensure the safety of the parties involved. The Farmington city offices parking lot will not be used to store vehicles or other items to be exchanged.

SCHOOL LIAISON OFFICER PROGRAM

This successful program has serviced all Farmington public schools since 1990. Officer Alan Baranski is assigned to Farmington High School. Officer Baranski provides support to school administration, provides classroom instruction, serves as a connection with students, provides special presentations to parent groups, serves on various school committees, conducts crime prevention and enforcement, and investigates criminal matters occurring at the school.

SCHOOL SAFETY PROGRAM

The department is prepared to respond to all types of school and community emergencies. The Farmington School District Director of Safe Schools and department personnel meet regularly and discuss concerns and safety issues. The public safety department maintains special equipment in each patrol vehicle should a serious incident require a rapid response.

SELECTIVE ENFORCEMENT PROGRAM

Patrol officers conduct weekly selective traffic enforcement details at various locations throughout the city, several at the request of residents and Traffic and Safety Board members.

SERVICE COMPLIANCE PROGRAM

The department promotes professional traffic stops and maintains a formal complaint procedure. The department also utilizes in-car cameras to verify professional conduct and re-create a factual record of public contacts.

SMOKE ALARM GIVEAWAY PROGRAM

The department provides free, battery operated smoke detectors to residents of the community.

SOBRIETY COURT HOME VISIT PROGRAM

Commander DuLong, Sergeant Friess, and Sergeant Wash visit the homes of residents arrested for drunken driving to encourage sobriety.

SPECIAL EVENT COORDINATION

The department plans and coordinates public safety personnel for special community events. Special operational orders are written defining department procedures. As an

FARMINGTON PUBLIC SAFETY DEPARTMENT

COMMUNITY POLICING

example, the department assisted Lifetime Fitness with their second annual "Commitment Day" run on January 1st, 2015 by directing traffic and helping with set up of the course.

SPECIAL PATROL PROGRAMS

The department identifies areas for special tactical patrols of uniformed or plain clothes officers. The department also honors requests for special attention patrols from residents and business owners.

SPEED SIGN PROGRAM

The department identifies areas requiring "speed awareness" and "deterrence." A strategically placed speed sign informs passing motorists of their speed and collects data on date/time/areas of major concern. The department honors reasonable suggestions for speed sign placement from residents and business owners.

START

The department participates in the Safe Therapeutic Assault Response Team. Investigators are partnered with specially trained forensic nurses to collect sexual assault evidence and counsel sexual assault victims.

TEDDY BEAR GIVEAWAY PROGRAM

The department stocks donated teddy bears to give to children who are involved in traumatic events.

TURN AROUND PROGRAM

Students at Farmington schools who turn their lives around in a positive manner are honored at an annual banquet. The department is a major sponsor and members serve on the planning and nominations committees.

VEHICLE LOCK OUT PROGRAM

Public safety officers respond to assist citizens locked out of their vehicles.

WASTE WATCH

The department partnered with community Waste Management workers who are trained to act as extra eyes and ears to report crime.

WEATHER EDUCATION PROGRAM

The fire marshal coordinates weather and tornado alert publications for free distribution to the public. The department also promotes public education and notification during tornados and severe weather alert month.



TECHNOLOGY ENHANCEMENTS

TECHNOLOGY ENHANCEMENTS

The public safety department added the following technologies in 2015:

- WatchGuard In-car Video Camera Recording System:** All six (6) patrol vehicles were equipped with new cameras to replace the previous system that was over seven (7) years old. The new system features wireless video download, improved audio/video quality, and other efficiencies that contribute to cost effectiveness.
- Mobil Data Computers (MDC):** The department purchased three (3) MDC's in 2015. All patrol cars are now equipped with the most current MDC technology.
- Two (2) upgraded Tasers:** The new Tasers feature improved data recording technology. The department plans to purchase four (4) new Tasers over the next two (2) fiscal years.
- Two (2) upgraded traffic radar speed measurement units:** With the purchase of these radar units, each patrol vehicle is now equipped with updated radars that are much more efficient for the officer.
- Replacement of existing Computer Aided Dispatch (CAD) computer:** Previously, the department was loaned a CAD terminal from Oakland County IT. With the purchase of a new CAD terminal, the department was able to customize the CAD system to make it more user friendly and provide for more efficient data reporting.
- Nikon D7100 digital camera system:** The new digital camera system includes a high quality video recording component which is useful in documenting crime scenes.
- Portable Speed Sign (awarded via grant from AAA-Michigan):** The portable speed sign replaces the SMART trailer which was taken out of service in 2014 due to mechanical problems. The speed sign can be posted in locations where the SMART trailer could not go to monitor speed. The speed sign is also capable of collecting data and compiling reports. The sign has been a great tool in educating residents about actual speeds and car volumes in areas throughout the City.



ADMINISTRATION

ADMINISTRATION



Public safety administration is commanded by Director Frank Demers and assisted by Deputy Director Ted Warthman and Administrative Assistant Carole Lukas.

The department administration is responsible for the following tasks: budgeting, personnel administration, policies and procedures, rules and regulations, payroll, personnel records, grants, special events, representation at police, fire and community organizations, purchasing, Michigan Commission on Law Enforcement Standards (MCOLES) rosters and Law Enforcement Distribution funds, training, planning, personnel scheduling, discipline, media coordination and supervision of department personnel.

The director and command staff are responsible for participation and attendance at the following community organizations, committees and professional associations:

- Call to Action Community Coalition
- Children Youth and Family
- Emergency Preparedness Commission
- City Council Meetings
- CLEMIS Advisory Committee
- CLEMIS Oakvideo Committee
- CLEMIS OakWIN Radio Policy and Operations Committee Meetings

FARMINGTON PUBLIC SAFETY DEPARTMENT

ADMINISTRATION

- CLEMIS Radio Oversight Committee
- CLEMIS Strategic Planning Committee
- Farmington Community Foundation
- Farmington Founder's Festival Planning Committee
- Farmington Youth Assistance
- Farmington Hills Police Benevolent Association
- Michigan Association of Chiefs of Police
- Michigan Fire Chiefs Association
- Mothers Against Drunk Drivers (MADD)
- Multi-Cultural, Multi-Racial Community Council
- Neighborhood Watch Association
- Oakland County Fire Mutual Aid Association
- Oakland County Fire Mutual Aid Planning & Logistics Committee
- Oakland Police Chiefs Association
- Oakland County Tactical Response Consortium
- Optimist International
- Safe Schools Advisory Committee
- Southeastern Association of Chiefs of Police, 2nd Vice President
- Southeastern Association of Fire Chiefs
- Sobriety Court Advisory Team
- Sobriety Court Home Visit Committee
- Suicide Awareness for Everyone (S.A.F.E)
- Turn Around Committee
- West Oakland Mutual Aid Association



PATROL DIVISION

PATROL DIVISION

The uniform patrol division was led by Commanders Justin DuLong, Paul Houhanisin and Todd Anderson in 2015. Five (5) sergeants; Jeffrey Brow, Richard Friess, Reginald Madeline, Andrew Morche, and Shane Wash assisted the commanders. Eight (8) public safety officers are assigned to the patrol division: Scott Herrmann, Aaron Malewski, Mark Keeley, Patrick Spelman, William Wood, Matthew Miracle, Cody Hawkins, and Lisa Kobernick.

Six (6) cadets allow for City Hall and the department to remain open twenty-four (24) hours a day, seven (7) days a week for citizens and visitors to Farmington. The cadet staff also enables the department to keep its own jail which allows for Farmington officers to remain in Farmington, rather than spend time out of the city to lodge a prisoner at a neighboring jurisdiction.

Other responsibilities of the cadets include assisting records personnel, cleaning the station and answering business phone calls to the public safety department. These cadets are Paul Hughesdon, Heather Silcott, Brendon Caid, MarcAnthony Ratliff, Alan Reichenbach, and Jaclyn Hood. They are assisted by two (2) fire reserves who are cross-trained to handle cadet responsibilities when the cadets are not working. The cross trained fire reserves are Sean Skinner and John Dresden.

The patrol division prides itself in its fast response to police, fire and medical emergencies. A quick response time allows for public safety officers to mitigate emergencies quickly and efficiently while reducing further harm. The "Apartment Watch" program encourages officers to aggressively patrol apartment complexes and partner with apartment managers to prevent crime and address areas of public safety concern. Patrol officers also enforce traffic laws including motor carrier and "drunk driving" laws which makes for much safer roadways throughout the city.



The patrol division provides numerous community policing services. For example, our officers patrol neighborhoods and issue crime prevention notices (blue cards) indicating potential criminal opportunities, hazards or concerns observed at a residence. Station tours, visiting block parties, picking up stray pets, assisting residents who have fallen, home/vehicle lockouts, selective enforcement on neighborhood streets and any other requests for assistance from citizens are just some of the services that the patrol division provides and residents enjoy. The patrol division understands the important connection between its officers and the community's residents and looks forward to serving them in any way possible.

2015 PATROL DIVISION STATISTICS

249 traffic accidents	6,066 calls for service	3,692 citations issued
2,707 Apartment Watch checks	572 adult arrests	

SPECIAL OPERATIONS

SPECIAL OPERATIONS

Due to the department experiencing a high number of retirements in late 2014 and early 2015, the Officer-in-Charge of the Special Operations Unit in 2015 was Deputy Director Ted Warthman. This unit has historically been supervised by a commander and will be in 2016 once the department gets back to full staff. Members of the Special Operations Unit included Detective Scott Brown, School Liaison Officer Christine Schutz, School Liaison Officer Alan Baranski, and Fire Marshal Reginald Madeline. The department also has one member assigned to the Oakland County Narcotics Enforcement Team (NET) who reports directly to the Deputy Director.

Special Operations personnel are responsible for some of the following functions: criminal investigations, evidence technician services, crime scene photography, fire inspections, fire equipment maintenance, reserve firefighter background investigations, cadet backgrounds, public safety officer backgrounds, Neighborhood Watch, evidence and property room management, school liaison program, solicitor permits, and compliance operations for alcohol, tobacco and massage facilities.

The following is a summary of the number of cases and other duties handled by the division in 2015:

- 181 Criminal investigations (51% case closure rate)
- 42 Warrants obtained
- 3 Juvenile petitions filed
- 36 School Resource Officer Investigations
- 4 Massage facility inspections
- 2 Liquor license facility investigations
- 6 Personnel background investigations
- 45 Commercial and multi-residential fire inspections
- 2 Re-inspections
- 50 Child car seat safety inspections
- 4 Fire Safety Programs & Lectures

Oakland County Narcotics Enforcement Team (NET) – The Farmington Public Safety NET officer investigated twenty-two (22) narcotics related tips. These investigations included interviews, surveillance, and search warrants that lead to the arrests of persons involved in drug activity and helped to develop leads and intelligence about drug activity within the City of Farmington and our surrounding neighbors. The success of the Farmington NET officer has been a collaborative effort between concerned community members coming forward with drug related tip information and the diligent work of our officer's and the NET officer.



FIRE SERVICE

Deputy Director Warthman oversees the department's Fire Marshal Division. Sergeant Reginald Madeline serves as the Farmington Public Safety Department's Fire Marshal and as a front line supervisor. Sergeant Madeline's duties include conducting fire inspections, reviewing new construction pre-plans, coordinating monthly department wide fire training, and maintaining the entire fleet of patrol cars and fire trucks. Sergeant Madeline also performs infant car seat inspections for residents, free of charge.

All full-time members are cross trained as police officers, firefighters and certified as Medical First Responders. Six (6) officers are also certified as Emergency Medical Technicians (EMT's). The department prides itself on its high level of service, and its quick response times.

The department also employs eleven (11) reserve firefighters. Of these reserves, six (6) are EMT's and one (1) is a Paramedic. The reserve firefighters attend training with the full-time officers and play a vital role within the department.

The Farmington Public Safety Department responded to 1,388 calls for service in which fire or medical services were provided. These services included:

- 940 medicals/ injured people
- 25 injury car crashes
- 46 deaths
- 5 suicide attempts
- 11 fires within a structure
- 38 fire/medical alarms
- 228 welfare checks/medical assists
- 30 wires down
- 44 investigative runs (Carbon Monoxide alarms, smoke investigations, odor investigations)
- 3 hazardous materials
- 1 mutual aid response for the Oakland County HazMat team.
- 4 vehicle fires
- 13 car seat inspections

The department responded to four (4) notable fire incidents in 2015:

- House fire at 23095 Floral Street: This was an arson fire in which a fire was intentionally set in the closet of the master bedroom. The fire was quickly

FARMINGTON PUBLIC SAFETY DEPARTMENT

SPECIAL OPERATIONS

extinguished and the damage was contained to the bedroom. The Oakland County Fire Investigation Unit assisted and charges for arson were filed.

- House fire at 31901 Shiawassee: This fire occurred over the 4th of July weekend. A short in the garage door opener caused the motor to overheat, starting a fire. Initial reports indicated that people were still inside the structure. Officers arrived and quickly determined that all occupants were out. The fire was extinguished and although the attached garage was heavily damaged, officers were able to stop the fire from spreading into the home.
- Business fire at 20740 Farmington Road: A grease fire was contained to the kitchen of a restaurant.
- Business fire at 22840 Orchard Lake. A grease fire was contained to the kitchen of a restaurant.

During 2015 no members of the department were injured on fire or EMS related incidents.





RECORDS

FARMINGTON PUBLIC SAFETY DEPARTMENT
RECORDS AND COMMUNICATIONS

RECORDS AND COMMUNICATIONS



Records Supervisor Corinne Brazzil oversees the department's record keeping system. Records personnel continue to process all requests for reports (police, fire, medical and accidents), including Freedom of Information (FOIA) requests. They are also responsible for the processing of court dockets and subpoenas, false alarm billing, bicycle licenses, parking permits, non-criminal fingerprints, police clearance letters, warrant processing/validations and requests for station tours.

- 8 sex offenders registered
- 22 applications to purchase handguns processed
- 22 handguns registered
- 1 handgun request denied
- 78 concealed weapons applications packets distributed
- 4 parking permits



TRAINING PROGRAMS

TRAINING

The public safety department continues to seek out training opportunities for both sworn and civilian personnel to increase both knowledge and practical skills. The following pages are the training courses personnel attended during 2015:

POLICE TRAINING

- **Law Enforcement Response to Non-Stranger Sexual Assault:** A two day class sponsored by the Dearborn Police Department to assist detectives in sexual assault investigations.
- **First Line Supervision: Mastering Leadership Skills:** A three day class sponsored by the Troy Police Department to help new supervisors adjust to their new role within the department.
- **Internal Investigations:** A one day class sponsored by the Walker Police Department that focuses on the best practices involving internal investigations within public safety departments.
- **Emergency Vehicle Operations:** A one day inter-departmental training that involved both classroom and practical driving application on a driving pad. All members of the department completed this training.



- **Glock Armorer:** A one day class sponsored by the Taylor Police Department that certifies an officer to perform maintenance and advanced functions on our department weapons.
- **Police Supervisor Legal Liability:** A one day class sponsored by the Southfield Police Department that focused on the possible legal ramifications surrounding police supervision.

FARMINGTON PUBLIC SAFETY DEPARTMENT

TRAINING

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- **Below 100:** A one day class sponsored by the Livonia Police Department that is a nationwide effort to reduce police officer line of duty deaths to below 100. A level that has not been seen since 1943.
 - **Cellphone Evidence in Automobile Crashes:** A one day class sponsored by the Prosecuting Attorneys Association of Michigan that focuses on how a cellphone works and the information that can be retrieved to help prove or disprove a case.
 - **Internet Tools for Criminal Investigators:** A two day class sponsored by the Troy Police Department that helps investigators with tips and often unused tools that the internet has to offer in investigations.
 - **Michigan Association of Chiefs Conference:** A three day conference sponsored by the Michigan Association of Chiefs of Police that involved networking, educational classes, and vendor displays for current police technology.
 - **Forensic Interviewing:** A two day class sponsored by the Oakland Prosecutors Office that focused on the best methods for interviewing children.
 - **Active Shooter Training:** A one day class sponsored by the U.S. Attorney's Office that helped prepare school personnel for the active shooter scenarios.
 - **Legal Update:** A one day class that provides participants with the latest statutes and court opinions affecting law enforcement personnel in Michigan.

In addition to the above police training, below is a list of training that was conducted at the City of Farmington throughout the year of 2015:

1. Social Media Investigations
2. Police Simulations Scenarios
3. Defensive Tactics
4. Taser Recertification
5. Spring, Summer, and Fall Firearm Qualifications

FIRE TRAINING

In addition to the above training, below is a list of training that was conducted at the City of Farmington throughout the year of 2015:

- **Michigan Fire Inspectors Seminar:** A four day seminar hosted by the Michigan Fire Inspectors Society that recertifies fire inspectors to conduct fire inspections in the State of Michigan.

FARMINGTON PUBLIC SAFETY DEPARTMENT

TRAINING

- **Incident Safety Officer:** A two day class that teaches a safety officer what they need to know at a fire scene using scenarios to convey instructional points.

In addition to the above training, below is a list of training that was conducted at the City of Farmington throughout the year of 2015:

- Incident Command System
- Elevator Rescue
- Initial Fire Attack
- Firefighter Accountability
- Annual Fire Truck Drivers Training
- HAZMAT Refresher Training
- CPR and AED Training (Medical)



Medical Training

- All members of the department received training on Naloxone. Naloxone, or Narcan, is used to treat the effects of an opiate overdose. Starting in October of 2015, all patrol vehicles are equipped with Naloxone.
- All members of the department received updated training in spinal immobilization. Periodically, changes in treatment protocol are adopted by the State of Michigan and require refresher training.

Several members of the department attended Emergency Medical Services (EMS) training classes in order to renew their medical licensure.



GRANTS AND PARTNERSHIPS

2015 GRANTS & COMMUNITY PARTNERSHIPS

GRANTS:

The public safety department seeks annual supplemental funding sources through grants and partnerships to enhance services and reduce taxpayer expenses. This section of the Annual Report summarizes some of the grants utilized or received in 2015.

2015 Michigan Municipal League Risk Avoidance Program (RAP) Grants

In total, the department received RAP Grant funds from the Michigan Municipal League in the amount of **\$10,616**

- \$616 for two (2) bumper guards
- \$1000 for two (2) Tasers
- \$9000 for the new WatchGuard In-Car Camera System

AAA – Michigan All Traffic Solutions Portable Speed Sign Grant

The department applied for and was awarded **\$4,620** in grant funding from the AAA-Michigan Corporate Contributions Committee for the purchase of a portable speed display unit and accessories.

Department of Justice Bullet Proof Vest Grant

The public safety department utilized grant funds to assist with the purchase of three (3) bulletproof vests for newly hired officers.

Michigan High Intensity Drug Area (HIDTA) Overtime Reimbursement Grant

As an Oakland County Narcotics Enforcement Team (N.E.T.) sponsoring agency, the department received **\$2,500** in grant funding to pay overtime costs associated with N.E.T. task-force officer investigations.

PARTNERSHIPS:

Business Watch Liaison

In an effort to strengthen partnerships with the Farmington business community, the department designated Sergeant Shane Wash as the Business Watch liaison. Sergeant Wash meets with business owners periodically to update them on public safety initiatives and crime prevention techniques. He also serves as a point of contact to address concerns reported by the business community.

FARMINGTON PUBLIC SAFETY DEPARTMENT

GRANTS & PARTNERSHIPS

Fight Crime: Invest in Kids Michigan

The department partnered with Fight Crime:Invest in Kids which is a national, non-partisan, non-profit anti-crime organization. Fight Crime:Invest in Kids membership consists of nearly 5,000 police chiefs, sheriffs, prosecutors and violence survivors. The mission of Fight Crime:Invest in Kids is to evaluate crime prevention strategies, inform the public and policymakers about the outcomes of those evaluations, and urge investment in programs proven effective by research.

**Gun Safety Awareness Program**

The department partnered with Oakland County Commissioner Bill Dwyer to distribute free gun locks to Farmington residents.

**May Day – Adolescent Conference (East Middle School)**

Director Frank Demers and Detective Christine Schutz were guest speakers at the May Day Adolescent Conference at East Middle School. Topics such as respect for law and the hazards of drug use and abuse were discussed with students.

FARMINGTON PUBLIC SAFETY DEPARTMENT

GRANTS & PARTNERSHIPS

Drugs 101 – What Parents Want to Know.

Farmington Public Safety and the Farmington Hills Police Department partnered with St. Joseph Mercy Health System to present Drugs 101 for parents. The presentation featured subject matter experts who provided important information on gateway drugs, commonly abused prescription drugs, heroin and marijuana use and abuse and developing strategies for effective communication.



National Organization of Black Law Enforcement Officers (NOBLE) Job Fair

Director Demers and Deputy Director Warthman participated in the NOBLE job fair hosted by Wayne State University on April 14, 2015.



MAJOR INCIDENTS

2015 MAJOR INCIDENTS

The following is a synopsis of the major incidents reported and investigated by Farmington Public Safety Department in 2015.

JANUARY 12, 2015 – ROBBERY

A Farmington resident reported that he was attacked with a bat by two (2) unknown subjects as he was walking up the steps of his apartment building. A citizen's tip led to the identification and location of the two (2) subjects. The subsequent investigation revealed that the two attackers were in Farmington with the intent of robbing someone that appeared to have money and to steal a vehicle, which they would later sell for money. Furthermore, it was learned that the two (2) were also responsible for a brutal hammer attack, kidnapping and car-jacking in a Farmington Hills Apartment complex a week later. The pair were charged with numerous felonies and are currently incarcerated for the crimes committed in Farmington and Farmington Hills.

MARCH 6, 2015 – MARIJUANA/SELL

A Farmington Public Safety Officer conducted a traffic stop of a subject for a minor traffic violation in the area of Grand River Avenue and Orchard Lake Road. A roadside investigation revealed individually packaged marijuana and a follow up interview provided investigators with the location of more packaged marijuana in the City of Madison Heights. Further investigation and the execution of a search warrant resulted in the seizure of controlled substances and other property.

MARCH 28, 2015 – FLEE OR ELUDING POLICE

A Farmington Public Safety Officer conducted a traffic stop of a subject for a minor traffic violation in the area of Farmington and Nine Mile roads. The belligerent subject smelled of intoxicants, refused to exit the vehicle, and fled the scene in the vehicle. Officers pursued the vehicle which stopped in a nearby apartment complex, at which point the subject fled on foot. The foot chase ended with a Taser deployment and the subject was taken into custody. The case was presented to the Oakland County Prosecutor's Office and the subject was subsequently charged with Fleeing and Eluding Police, Resisting Arrest, and Drove While License Suspended 2nd.

MAY 18, 2015 – LARCENY BY CONVERSION

A Farmington Public Safety Investigator, after receiving information, initiated an investigation involving the Farmington High School cheerleading program. A subsequent investigation revealed that a subject took monies totaling approximately \$9,240.49 and converted those to personal use. The case was presented to the Oakland County Prosecutor's Office and the subject was subsequently charged with Larceny by Conversion over \$1,000 but less than \$20,000.

MAY 19, 2015 – POSSESSION/PASS COUNTERFEIT CURRENCY

A Farmington business reported that a patron/subject attempted to pass a counterfeit \$100.00 bill and departed the area. Responding officers located the suspect vehicle

FARMINGTON PUBLIC SAFETY DEPARTMENT

MAJOR INCIDENTS

and conducted further investigation. That investigation revealed that two (2) subjects were in possession of counterfeit currency and drugs. The case was presented to the Oakland County Prosecutor's Office and two (2) subjects were charged with Possession of Counterfeit Currency, Possession with the Intent to Deliver a Controlled Substance, and Possession of Drugs.

There were two (2) additional instances where counterfeit U.S. currency was passed at Farmington businesses; Tubby's Grilled Submarine and Orange Leaf Frozen Yogurt. In both cases, the counterfeit currency was turned over to the U.S. Secret Service.

JULY 5, 2015 – STRUCTURE FIRE

Farmington Public Safety Officers responded to a report of a structure fire with the possibility that occupants were still inside. Officers found a fully involved garage with extension into the living portion of the residence, and all of the occupants had safely evacuated. Mutual aid was requested from Farmington Hills fire and the Oakland County Fire Investigation Unit was requested and responded. Further investigation revealed that the fire was started due to an unknown electrical malfunction within the garage door opener and it was classified as accidental in nature. The structure is currently in the process of being rebuilt.

JULY 23, 2015 – FRAUD/SWINDLE

Farmington Public Safety Officers, while following up on a welfare check of an elderly Farmington resident, learned that the resident was being swindled out of large sums of money. Further investigation revealed that the victim was sending checks totaling approximately \$28,000 to locations in Jamaica in response to calls purporting to be "Readers Digest." The victim's family was notified to ensure that the victim's finances can be safeguarded while the investigation continues.

AUGUST 25, 2015 - NET SEARCH WARRANT

Farmington Public Safety Officer's assisted the Farmington Task Force Officer and the Oakland County Narcotic Enforcement Team in the execution of a search warrant at a residence on Floral Street. The search warrant was the result of an ongoing investigation of activity at the residence as a result of tips and complaints from concerned citizens. The investigation resulted in the recovery of a stolen hand gun and an arrest of a subject.

EMBEZZLEMENT

On August 4, 2015 a Farmington business owner reported an embezzlement case involving an employee who was found to be conducting unauthorized internet transactions. The subsequent investigation revealed that the (known) subject embezzled approximately \$6,392.11 before being detected by the business owner. The case is currently at the Oakland County Prosecutor's Office pending a warrant authorization.

FARMINGTON PUBLIC SAFETY DEPARTMENT

MAJOR INCIDENTS

On November 11, 2015 a Farmington business reported that an employee could have embezzled as much as \$20,000.00 from the business before noticing the loss. The investigation revealed that approximately \$9,345.41 in thirty-one (31) separate transactions was taken by the employee.

FRAUDULENT PROCUREMENT OF NARCOTIC DRUGS

On June 3, 2015 Farmington Public Safety Officers responded to a Farmington business for a report of two subjects attempting to pass fraudulent prescriptions. Officers located the two (2) subjects and conducted a field investigation which led to their arrest. Further investigation was conducted and the case was presented to the Oakland County Prosecutor's Office. The two (2) subjects were charged with Fraudulently Obtaining Narcotic Drugs, Possession of Marijuana and Possessing a False Prescription as a result.

On November 23, 2015 Farmington Public Safety Officers responded to a Farmington business for a report of a subject attempting to pass a fraudulent prescription. The subject was arrested on scene and a follow up investigation was conducted. The case was presented to the Oakland County Prosecutor's Office and the subject was charged with two counts of Fraudulently (Attempt) Obtaining Narcotic Drugs as a result.

LARCENY FROM AUTOMOBILE / BREAKING AND ENTERING AUTOMOBILE

The Farmington Public Safety Department investigated fifty-four (54) Larceny from Automobile/B&E Automobile reports, of which the investigation revealed that twenty-seven (27) of those involved vehicles that were left unlocked.

On March 24, 2015 two (2) Farmington Public Safety Officers responded to a report of a Larceny from Automobile (LFA) in progress in Farmington Hills. Based on the information developed, officers located the suspect vehicle, detained two subjects, and turned them over to Farmington Hills police. Both were arrested for LFA.

On May 17, 2015 Farmington Public Safety Officers responded to a report of a Larceny from Automobile in progress near a Farmington Hills motel/hotel. Based on the information developed, a Farmington officer located and recovered the stolen property which had been ditched nearby. Two (2) subjects were arrested by Farmington Hills police for LFA as a result.

On August 11, 2015 Farmington Public Safety Officers responded to a report of two (2) suspicious subjects walking between homes carrying backpacks, the two (2) fled on foot and were later discovered in an apartment complex in Farmington Hills a short distance away. The subsequent investigation revealed that there were a number of Larceny from Automobiles in the area and some of the stolen property was recovered from the bags dropped by the fleeing subjects. Two (2) subjects were arrested. The case has been presented to the Oakland County Prosecutor's Office for charges out of Farmington and Farmington Hills.

FARMINGTON PUBLIC SAFETY DEPARTMENT

MAJOR INCIDENTS

HOME INVASION

Farmington residents reported six (6) Breaking and Entering of homes, of which there were four (4) dwellings that were entered with force; prying device or cutting locks, and two (2) that were entered by other means. Investigations revealed that in one (1) of these cases the subject responsible was a family member of the victim and prosecution was not sought.

BREAKING & ENTERING – NON RESIDENCE (BUSINESS)

Between March 22 and March 27, 2015 two (2) Farmington businesses were broken into with force and electronics were stolen from within. An investigation revealed a description of the subject from video footage. That information was shared and compared with other area communities that experienced the same type of incident. It was learned that Canton police made arrests of multiple subjects committing similar crimes, but investigators were unable to recover any property stolen from the Farmington incidents – the investigation continues.



House fire on Shiawassee, July 5, 2015



Narcotics and other seized items following a drug investigation on March 6, 2015



Breaking and Entering of a business investigation on March 27, 2015

CRIME TOTALS

FARMINGTON PUBLIC SAFETY DEPARTMENT

CRIME TOTALS

**GROUP A INCIDENTS/OFFENSES SUMMARY
2014 – 2015 COMPARISON**

Classification	2014	2015	% Change
09001 MURDER/NON NEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	-
09004 JUSTIFIABLE HOMICIDE	0	0	-
10001 KIDNAPPING/ABDUCTION	0	0	-
10002 PARENTAL KIDNAPPING	0	0	-
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	-
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	1	0	-100%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	-
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	-
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	-
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	-
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	-
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	1	0	-100%
12000 ROBBERY	3	1	-66%
13001 NON AGGRAVATED ASSAULT	34	30	-11%
13002 AGGRAVATED/FELONIOUS ASSAULT	4	3	-25%
13003 INTIMIDATION/STALKING	8	12	50%
20000 ARSON	0	2	
21000 EXTORTION	0	0	-
22001 BURGLARY -FORCED ENTRY	13	8	38%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	1	1	0%
23001 LARCENY -POCKET PICKING	0	0	-
23002 LARCENY -PURSE SNATCHING	0	0	-
23003 LARCENY -THEFT FROM BUILDING	22	19	-13%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	2	
23005 LARCENY -THEFT FROM MOTOR VEHICLE	15	43	186%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	1	11	1000%
23007 LARCENY -OTHER	33	24	-27%
24001 MOTOR VEHICLE THEFT	6	7	16%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	1	0	-100.0%

FARMINGTON PUBLIC SAFETY DEPARTMENT

CRIME TOTALS

**GROUP A INCIDENTS/OFFENSES SUMMARY
2014 – 2015 COMPARISON**

Classification	2014	2015	% Change
24003 MOTOR VEHICLE FRAUD	0	1	
25000 FORGERY/COUNTERFEITING	2	4	100%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	4	7	75%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	3	5	66%
26003 FRAUD -IMPERSONATION	12	8	-33
26004 FRAUD -WELFARE FRAUD	0	0	
26005 FRAUD -WIRE FRAUD	0	1	
27000 EMBEZZLEMENT	0	5	
28000 STOLEN PROPERTY	2	2	0%
29000 DAMAGE TO PROPERTY	31	11	-64%
30001 RETAIL FRAUD -MISREPRESENTATION	1	0	-100%
30002 RETAIL FRAUD -THEFT	5	1	-80%
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	55	45	-18%
35002 NARCOTIC EQUIPMENT VIOLATIONS	34	26	-23%
36001 SEXUAL PENETRATION NON FORCIBLE -BLOOD/AFFINITY	0	0	
36002 SEXUAL PENETRATION NON FORCIBLE -OTHER	0	0	
37000 OBSCENITY	0	2	
39001 GAMBLING- BETTING/WAGERING	0	0	
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	
39004 GAMBLING -SPORTS TAMPERING	0	0	
40001 COMMERCIALIZED SEX -PROSTITUTION	1	0	-100%
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	
51000 BRIBERY	0	0	-
52001 WEAPONS OFFENSE- CONCEALED	9	4	-55%
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	
52003 WEAPONS OFFENSE -OTHER	0	1	
Total for Group A	303	287	-5.28%

FARMINGTON PUBLIC SAFETY DEPARTMENT

CRIME TOTALS

**GROUP B & C INCIDENTS/OFFENSES SUMMARY
2014 – 2015 COMPARISON**

Classification		2014	2015	% Change
01000	SOVEREIGNTY	0	0	-
02000	MILITARY	0	0	-
03000	IMMIGRATION	0	0	-
09003	NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	-
14000	ABORTION	0	0	-
22003	BURGLARY – UNLAWFUL ENTRY (NO INTENT)	1	0	-100%
22004	POSSESSION OF BURGLARY TOOLS	1	0	-100%
26006	FRAUD -BAD CHECKS	3	10	233%
36003	PEEPING TOM	0	0	-
36004	SEX OFFENSE –OTHER	2	1	-50%
38001	FAMILY -ABUSE/NEGLECT NON VIOLENT	2	1	-50%
38002	FAMILY –NON SUPPORT	0	0	-
38003	FAMILY -OTHER	1	0	-100%
41001	LIQUOR LICENSE –ESTABLISHMENT	0	0	-
41002	LIQUOR VIOLATIONS –OTHER	35	20	-34%
42000	DRUNKENNESS	0	0	-
48000	OBSTRUCTING POLICE	8	9	12%
49000	ESCAPE/FLIGHT	0	0	-
50000	OBSTRUCTING JUSTICE	32	40	25%
53001	DISORDERLY CONDUCT	12	11	-8%
53002	PUBLIC PEACE -OTHER	5	14	180%
54001	HIT and RUN MOTOR VEHICLE ACCIDENT	4	5	25%
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	117	72	-38%
55000	HEALTH AND SAFETY	7	5	-28%
56000	CIVIL RIGHTS	0	0	-
57001	TRESPASS	13	22	69%
57002	INVASION OF PRIVACY -OTHER	0	0	-
58000	SMUGGLING	0	0	-
59000	ELECTION LAWS	0	0	-

FARMINGTON PUBLIC SAFETY DEPARTMENT

CRIME TOTALS

INCIDENTS/OFFENSES SUMMARY (cont.) 2014 – 2015 COMPARISON
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60000	ANTITRUST	0	0	
61000	TAX/REVENUE	0	0	
62000	CONSERVATION	1	2	100%
63000	VAGRANCY	1	1	
70000	JUVENILE RUNAWAY	0	0	
73000	MISCELLANEOUS CRIMINAL OFFENSE	80	55000	-3330.0%
73000	MISCELLANEOUS CRIMINAL OFFENSE	39	52	33%
75000	SOLICITATION	0	0	-
	Total for Group B	284	268	-5.63%
2800	JUVENILE OFFENSES AND COMPLAINTS	46	32	-30%
2900	TRAFFIC OFFENSES	246	204	-17%
3000	WARRANTS	285	231	-19%
3100	TRAFFIC CRASHES	285	299	5%
3200	SICK / INJURY COMPLAINT	931	940	1%
3300	MISCELLANEOUS COMPLAINTS	1783	1755	-1.5%
3400	WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	
3500	NON-CRIMINAL COMPLAINTS	1170	862	-26%
3600	SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	-
3700	MISCELLANEOUS TRAFFIC COMPLAINTS	2409	5653	135%
3800	ANIMAL COMPLAINTS	134	115	-14%
3900	ALARMS	315	312	-1%
	Total for Group C	7604	10403	37%

FARMINGTON PUBLIC SAFETY DEPARTMENT

CRIME TOTALS

**GROUP A, B and C
TOTAL INCIDENTS/OFFENSES**

GROUP TYPE	2011	2012	2013	2014	2015
Group "A"	452	393	323	303	287
Group "B"	459	413	247	290	268
Group "C"	5,303	5,825	5,786	7,604	5,305
TOTAL OFFENSES	6,214	6,631	6,356	8,197	*5,960

*Traffic Stops
NOT included

**GROUP A, B and C
TOTAL INCIDENTS/OFFENSES PERCENT COMPARISON**

GROUP TYPE	2011/2012	2012/2013	2013/2014	2014/2015
Group "A"	-13%	-17.8%	-6%	-5.28%
Group "B"	-10%	-40%	17.4%	-7.5%
Group "C"	9.8%	-0.6%	31%	*-30%
TOTAL A, B & C PERCENT COMPARISON	6.7%	-4%	28%	-27%

*Traffic Stops
NOT included

FARMINGTON PUBLIC SAFETY DEPARTMENT

CRIME TOTALS

**BURGLARY COMPARISON
2011 THROUGH 2015
FIVE YEAR COMPARISON**

BY ESTABLISHMENT

BURGLARY CLASSIFICATION	CRIME CLASS	2011	2012	2013	2014	2015	2014/2015
							CHANGE
RESIDENTIAL							
HOME INVASION, 1st DEGREE	0510	7	7	1	0	0	0%
HOME INVASION, 2nd DEGREE	0511	0	0	9	8	5	-37.5%
NON-FORCIBLE ENTRY	0521	4	4	0	1	1	0%
ATTEMPT ENTRY	A	0	2	0	0	0	0%
TOTAL RESIDENTIAL		11	13	10	9	6	-33.3%
COMMERCIAL							
FORCIBLE ENTRY	0512	13	6	14	6	3	-50%
NON-FORCIBLE ENTRY	0522	3	0	1	1	0	-100.0%
ATTEMPT ENTRY	A	0	1	0	0	0	0%
TOTAL COMMERCIAL		16	7	15	7	3	-57%
TOTAL BURGLARIES		27	20	25	16	9	-43.75%

FARMINGTON PUBLIC SAFETY DEPARTMENT

CRIME TOTALS

FIVE YEAR COMPARISON
All Offenses that were Attempted or Occurred

	2011	2012	2013	2014	2015
Murder	0	0	1	0	0
Forcible Sexual Offenses	2	6	4	3	1
Robbery*	4	0	1	3	1
Assault Offenses	82	77	39	38	33
Burglary*	27	21	26	16	9
Larceny*	104	116	80	72	99
Motor Vehicle Theft*	6	10	4	6	7
Forgery/Fraud	39	23	18	24	35
Arson	0	0	1	0	2
TOTALS	264	253	174	162	187

* Includes attempts.

FIVE YEAR COMPARISON OF INTEREST

	2011	2012	2013	2014	2015
Adult Arrests	865	815	1,075	739	572
Juvenile Arrests	46	41	33	21	8
Calls for Service	6,792	6,682	6,718	7,197	*6,066
Fire Runs	137	110	126	137	117
Medical Runs	716	692	716	931	940
Injury Accidents	39	38	31	40	25
Property Damage Accident	333	284	236	260	273
Fatalities	0	2	0	0	0
Narcotic Violations	74	85	105	80	90
Impaired Driving	183	113	144	116	72
Total Tickets Issued	4,119	4,203	4,312	4,564	3,184

*Traffic stops not included in total Calls for Service



**Farmington City Council
Staff Report**
Council Meeting Date:
March 21, 2016

**Reference
Number
(ID # 2151)**
Submitted by: David Murphy, City Manager

Description: Discuss House Bill 5232 Relating to Local Historic Districts Act

Requested Action:
Background:

The Michigan Legislature has proposed new legislation, known as HB 5232, that would significantly alter Public Act 169 of 1970, known as the Local Historic Districts Act. Attached is a summary of the legislation by the Michigan Historic Preservation Network, explaining the new limitations on local government authority to declare historic districts and significant changes to the review standards. Many communities that have adopted local historic districts under Act 169 have objected to the drastic changes in the legislation. A copy of the actual proposed amendments in the bill is also attached.

While the City of Farmington does have a local Historical Commission, and has established a Historic District, the process for creating that district did not follow or refer to Act 169 of the 1970. Rather, the City's Historical Commission appears to have been set up under the more general Act 213 of 1957. Unlike a local historic district commission created under Act 169, the City's Historical Commission does not have binding review authority; it is a recommending body only.

The Historical Commission has asked, however, that the City Council approve a resolution opposing the changes to the more formal Local Historic District Act. This would fall within the City Council's authority, if it determined to do so. A basis for such a resolution, even if not specifically applicable to Farmington's Historic District, could be the general idea of the loss of local control and local options for regulatory action.

Agenda Review
Review:
David M. Murphy Completed 03/18/2016 9:54 AM
City Manager Completed 03/18/2016 9:54 AM
City Council Pending 03/21/2016 7:00 PM

Ordinance 1977 Edition

ORDINANCE NO. O-372-75

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF FARMINGTON BY ADDING A NEW PARAGRAPH, WHICH NEW PARAGRAPH SHALL BE DESIGNATED AS PARAGRAPH (2) OF SECTION 5.401, CHAPTER 43-
HISTORIC DISTRICTS OF TITLE V OF SAID CODE

THE CITY OF FARMINGTON ORDAINS:

5.401 Boundaries of Districts. The City of Farmington Historic District is hereby created and established as follows:

(2) TWK 39E Section 28;

Beginning at a point in the East 1/2 of the Northeast 1/4, Section 28, at the intersection of Grand River Avenue and Oakland Avenue, more particularly described as beginning at the Northeast corner of Lot 38, Assessor's Plat #7, and continuing in a north-westerly direction along the South line of Grand River Avenue to the East line of Pickett Street, being the Northwest corner of Lot 3, Pickett Subdivision; thence South along Pickett Street 140 ft. to the Southwest corner of Lot 3, thence Southeasterly along the rear lot lines of all property having frontage on Grand River Avenue to the Southeast corner of Lot 12, Fred M. Warner's Addition; thence Easterly along a line drawn from the most southerly corner of Lot 12 to a point distant South along lot line 86 ft. from the Northeast corner of Lot 13, thence South along the East line of Lot 13, 163.30 ft. to North line of Oakland Avenue and vacated Cass Street; thence continuing in an Easterly direction along South line of Lots 37 and 38, Assessor's Plat #7, 303.94 feet to point of beginning.

This Ordinance was introduced at a regular meeting of the Farmington City Council on February 3, 1975, was adopted and enacted at the next regular meeting of the Council on February 18, 1975 and will become effective ten days after publication.

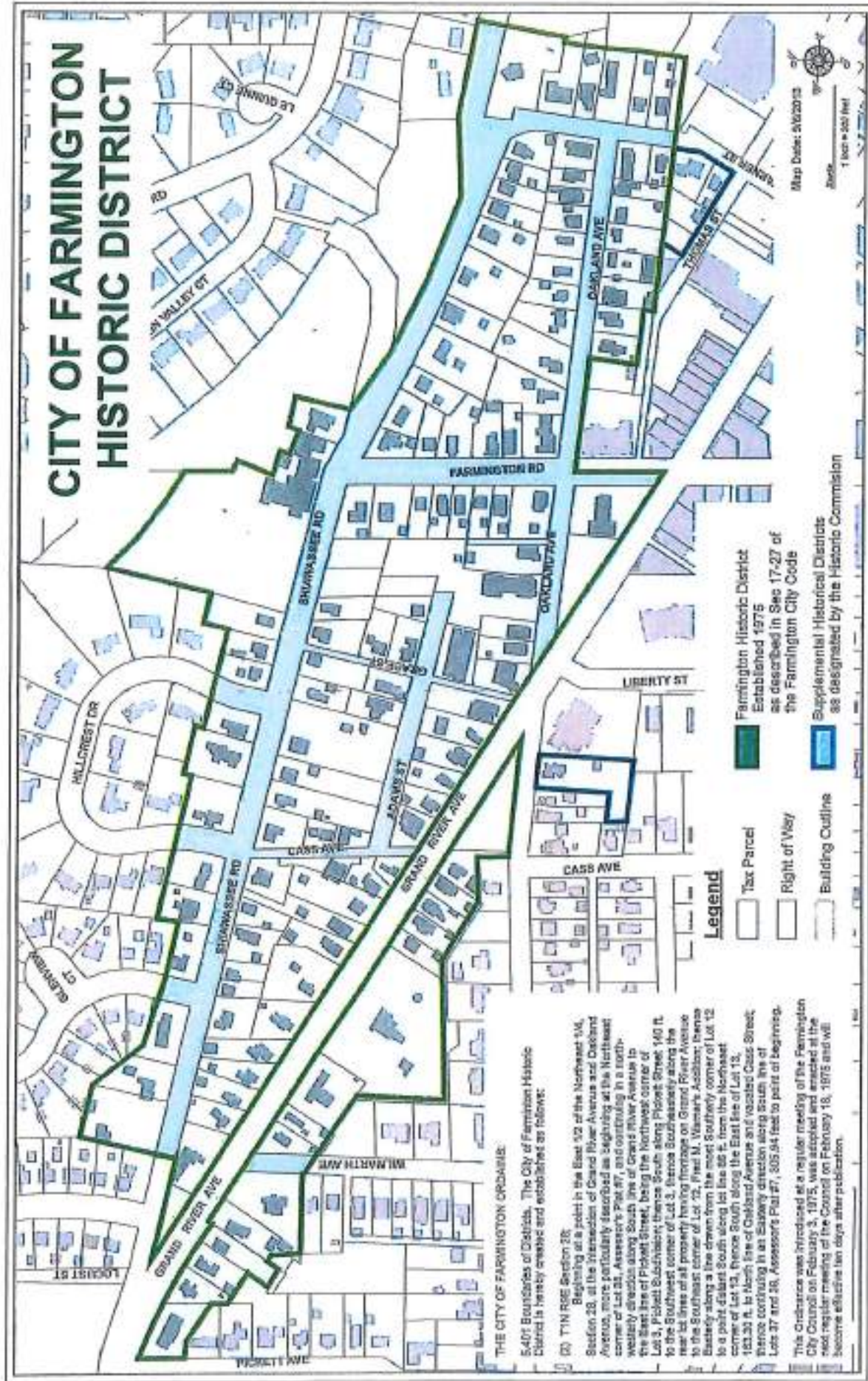
RALPH D. YODER, MAYOR
Nedra Blank

NEDRA BLANK, CITY CLERK

AYES: Tupper, Yoder, Allen, Hartspeck, Richardson
NAYS: None
ABSENT: None

PUBLISHED: February 27, 1975

EFFECTIVE: March 9, 1975





MICHIGAN HISTORIC PRESERVATION NETWORK

HISTORIC RESOURCES IN MICHIGAN JEOPARDIZED BY HOUSE BILL 5232

Michigan's historic places drive economic development, attract businesses, draw tourists and new residents, create a sense of place, and enhance our quality of life. Keeping these historic places is so important that historic preservation has been upheld as a public purpose under the U. S. Constitution—preserving historic resources is a valid governmental goal and local historic district ordinances have been upheld as an appropriate means to secure that goal. Local historic districts are the only way for communities to manage and protect their historic assets, and Michigan enables local historic districts through Public Act 169 of 1970. *78 communities to date have chosen to enact ordinances to protect their historic assets* at the local level, under current state law. House Bill 5232 seeks to drastically change Public Act 169, jeopardizing the efficient and fair process for establishing local historic districts already in place, reducing protection given to resources in local historic districts, and diminishing the authority of local historic district commissions and local legislative bodies.

Weakens Protection for Historic Resources & Reduces Local Control

- This bill would make it exponentially more difficult for a community to establish a local historic district by requiring a 2/3 majority consent from property owners within the boundaries of a proposed district before the district could even be studied. It would then later require that 2/3 majority of the local legislative body vote in favor of the district. Property owners currently have a voice in the process through meetings and public hearings and a local legislative body typically will not vote in a favor of a district if there is not broad community support.
- This bill would make it impossible for local legislative bodies to act quickly to head off a sudden development threat. Currently, in municipalities with a historic district ordinance, a local legislative body can place threatened resources under study for local designation and delay development or demolition in that area for up to 6 months. Requiring a petition of local property owners to obtain a 2/3 majority consent before a historic district study committee could even be appointed would eliminate the local body's ability to act quickly under threat.
- This bill would reduce reliance on accepted, best-practice Standards used nationwide for historic district commission decision-making, introducing uncertainty into the process. The Secretary of the Interior's Standards for Rehabilitation that commissions currently use across the state would be optional, jeopardizing how federal rehabilitation tax credit projects could be successfully completed and potentially impacting the ability of Certified Local Government communities to receive state grant funds.
- This bill would change the appeals process for an aggrieved property owner within a local historic district. Instead of appealing to a neutral state board, which has appellate jurisdiction because of its expertise, appeals would be heard at the local level where political and development pressures could affect the outcome. Local appeals could also be costly to a municipality.

KEY IMPLICATIONS OF HOUSE BILL 5232:

Loss of local government authority. Owner consent for establishing a local historic district places a community's ability to protect what it finds important in the hands of a few private property owners.

Loss of neutral appeals process. Currently, over 95% of applications for work that historic district commissions review are approved and fewer than eight appeals are heard per year—there was only one appeal in the past year.

Loss of reliable review standards. Allowing for optional standards that are "in the best interest of the community" is extremely vague and might have nothing to do with historic preservation.

Loss of the Certified Local Government program. Since 2003, nearly \$1.5 million in grant funds have been awarded to rehabilitation and other preservation projects in communities with local historic districts. The proposed changes to the law could jeopardize this program.

House Bill 5232 and Senate Bill 720 pose serious detrimental impacts to historic resources and local historic districts through proposed amendments to Michigan's Local Historic Districts Act, PA 169 of 1970. These bills have nothing to do with historic preservation, they are historic destruction bills. They will cripple all and eliminate most current and future historic districts.

Key pieces of this legislation include:

- Requiring a 2/3 vote of city council to approve designation of a local historic district on top of acquiring a 2/3 majority petition of property owners in a potential district.
- Requiring majority property owner consent before a historic resource could be placed under study in the case of pending development or demolition threats. It would become almost impossible for local legislative bodies to act quickly to head off a sudden threat to a community landmark.
- Requiring that a study committee be composed of individuals with specific affiliations without offering a recourse for communities who might not be able to locate such individuals in their area.
- Dismissing nationally accepted and approved Standards and Guidelines that guide local historic district commission decisions, and allowing for unspecified "other standards" to be considered when making decisions regarding historic resources.
- Allowing local legislative bodies to eliminate local historic districts without guidelines or justification, and without community input.
- Transferring responsibility of appeals to the local level, where political and development pressures may impact outcomes, and away from the impartial reviews currently provided by the State Historic Preservation Review Board, whose members are appointed by the Governor of Michigan.

We all know that Michigan's historic districts protect architectural integrity, preserve physical heritage, drive economic development, raise property values, create a sense of place and community cohesiveness, stabilize neighborhoods, and enhance our quality of life. They provide economic security for people who invest in them. People are able to buy and rehabilitate residential and commercial properties because they know their investment is protected over time. Local historic districts are the only way for communities to protect and manage their historic assets. That's why 78 Michigan communities have chosen to enact ordinances to protect their historic assets under the current law.

By and large, these historic neighborhoods attract people who, because of their interest in preservation, don't mind the extra effort of applying to local commissions when renovating. Historic districts aren't some horrific entity that infringes on property rights. They can be compared to suburban neighborhood association agreements, condominium master deeds, or planned urban developments.

Despite rumors that the bill may be "improved," there is really nothing that can make these bills work for the benefit of historic districts and the residents who live in them. There have been some promises that "the worst parts of the bill will be taken out later." There are no good parts of these bills. The bills should be completely rejected. If proponents want to create weaker architectural protection areas, they should create a second designation, not destroy one that already works. Our response to them is a united: "Leave our historic districts alone."

2

1 (C) (b) "Certificate of appropriateness" means the written
2 approval of a permit application for work that is appropriate and
3 that does not adversely affect a resource.

4 (D) (e)—"Commission" means a historic district commission
5 created by the legislative body of a local unit under section 4.

6 (E) (d) "Committee" means a historic district study committee
7 appointed by the legislative body of a local unit under section 3
8 or 14.

9 (F) (c) "Demolition" means the razing or destruction, whether
10 entirely or in part, of a resource and includes, but is not limited
11 to, demolition by neglect.

12 (G) (f)—"Demolition by neglect" means neglect in maintaining,
13 repairing, or securing a resource that results in deterioration of
14 an exterior feature of the resource or the loss of structural
15 integrity of the resource.

16 (H) (g)—"Denial" means the written rejection of a permit
17 application for work that is inappropriate and that adversely
18 affects a resource.

19 (I) "Department" means the department of history, arts, and
20 libraries.

21 (J) "Fire alarm system" means a system designed to detect and
22 communicate the presence of fire or by-products of fire. Fire alarm
23 system includes smoke alarms.

24 (K) "Historic district" means an area, or group of areas not
25 necessarily having contiguous boundaries, that contains 1 resource
26 or a group of resources that are related by history, architecture,
27 archaeology, engineering, or culture.



1 (k) "Historic preservation" means the identification,
2 evaluation, establishment, and protection of resources significant
3 in history, architecture, archaeology, engineering, or culture.

4 (l) "Historic resource" means a publicly or privately owned
5 building, structure, site, object, feature, or open space that is
6 significant in the history, architecture, archaeology, engineering,
7 or culture of this state or a community within this state, or of
8 the United States.

9 (m) "Local unit" means a county, city, village, or township.

10 (n) "Notice to proceed" means the written permission to issue
11 a permit for work that is inappropriate and that adversely affects
12 a resource, pursuant to a finding under section 5(1).

13 (o) "Open space" means undeveloped land, a naturally
14 landscaped area, or a formal or man-made landscaped area that
15 provides a connective link or a buffer between other resources.

16 (p) "Ordinary maintenance" means keeping a resource unimpaired
17 and in good condition through ongoing minor intervention,
18 undertaken from time to time, in its exterior condition. Ordinary
19 maintenance does not change the external appearance of the resource
20 except through the elimination of the usual and expected effects of
21 weathering. Ordinary maintenance does not constitute work for
22 purposes of this act.

23 (q) "Proposed historic district" means an area, or group of
24 areas not necessarily having contiguous boundaries, that has
25 delineated boundaries and that is under review by a committee or a
26 standing committee SUBJECT TO THE REVIEW PROCESS SET FORTH IN
27 SECTION 3(1) (A) TO (B) (4) OR 14(1) for the purpose of making a



1 ~~recommendation on the DRC(D)ING~~ whether it should be established as a
2 historic district or added to an established historic district.

3 (r) "Repair" means to restore a decayed or damaged resource to
4 a good or sound condition by any process. A repair that changes the
5 external appearance of a resource constitutes work for purposes of
6 this act.

7 (s) "Resource" means 1 or more publicly or privately owned
8 historic or nonhistoric buildings, structures, sites, objects,
9 features, or open spaces located within a historic district.

10 (t) "Smoke alarm" means a single-station or multiple station
11 alarm responsive to smoke and not connected to a system. As used in
12 this subdivision, "single-station alarm" means an assembly
13 incorporating a detector, the control equipment, and the alarm
14 sounding device into a single unit, operated from a power supply
15 either in the unit or obtained at the point of installation.

16 "Multiple-station alarm" means 2 or more single-station alarms that
17 are capable of interconnection such that activation of 1 alarm
18 causes all integrated separate audible alarms to operate.

19 (u) "Standing committee" means a permanent body established by
20 the legislative body of a local unit under section 14 to report
21 the activities of a historic district study committee on a
22 continuing basis.

23 (v) "Work" means construction, addition, alteration, repair,
24 moving, excavation, or demolition.

25 ~~Sec. 2. (1) A local unit may, by ordinance, establish 1 or~~
26 ~~more historic districts. The historic districts, WHICH shall be~~
27 ~~administered by a commission established pursuant to UNDER section~~



5

1 4. ~~Before establishing a historic district, SUBJECT TO ALL OF THE~~
2 FOLLOWING:

3 (A) THE LOCAL UNIT SHALL OBTAIN PRELIMINARY APPROVAL OF A
4 PROPOSED HISTORIC DISTRICT FROM AT LEAST 2/3 OF THE PROPERTY OWNERS
5 WITHIN THE PROPOSED HISTORIC DISTRICT, AS LISTED ON THE TAX ROLLS
6 OF THE LOCAL UNIT, PURSUANT TO A WRITTEN PETITION THAT INCLUDES A
7 PRECISE DESCRIPTION OF THE BOUNDARIES OF THE PROPOSED HISTORIC
8 DISTRICT.

9 (B) FOR PURPOSES OF FURTHER CONSIDERING 1 OR MORE PROPOSED
10 HISTORIC DISTRICTS APPROVED UNDER SUBDIVISION (A), the legislative
11 body of the local unit shall appoint a historic district study
12 committee. The committee shall ~~consist of a majority of persons who~~
13 ~~have a clearly demonstrated interest in or knowledge of historic~~
14 ~~preservation, and shall contain representation from 1 or more~~
15 CONSIST OF 4 TO 7 INDIVIDUALS, INCLUDING THE FOLLOWING 4:

16 (i) AN ELECTED MEMBER OF THE LEGISLATIVE BODY OF THE LOCAL
17 UNIT.

18 (ii) A REPRESENTATIVE OF A duly organized local historic
19 preservation ~~organization~~ ORGANIZATION.

20 (iii) AT LEAST 1 INDIVIDUAL WHO IS ENGAGED IN THE BUSINESS OF
21 RESIDENTIAL OR COMMERCIAL CONSTRUCTION.

22 (iv) AN OWNER OF PROPERTY LOCATED IN AT LEAST 1 PROPOSED
23 HISTORIC DISTRICT.

24 (C) The committee shall do all of the following:

25 (i) ~~(i)~~ Conduct a photographic inventory of resources within
26 each proposed historic district, following ~~procedures established~~
27 or approved by the department.



1 (ii) (b) Conduct basic research of each proposed historic
2 district and the historic resources located within that district.

3 (iii) ~~(ii)~~ Determine the total number of historic and
4 nonhistoric resources within a proposed historic district and the
5 percentage of historic resources of that total. In evaluating the
6 significance of historic resources, the committee shall be guided
7 by the selection criteria for evaluation issued by the United
8 States secretary of the interior for inclusion of resources in the
9 national register of historic places, as set forth in 36 C.F.R. CFR
10 part 601, ~~and criteria established or approved by the department,~~
11 ~~if any.~~

12 (iv) ~~(i)~~ Prepare a preliminary historic district study
13 committee report that addresses at a minimum all of the following:

14 (A) (i) The charge of the committee.

15 (B) ~~(ii)~~ The composition of the committee membership.

16 (C) ~~(iii)~~ The historic district or districts studied.

17 (D) ~~(iv)~~ The boundaries for each proposed historic district in
18 writing and on maps.

19 (E) (v) The history of each proposed historic district.

20 (F) ~~(vi)~~ The significance of each district as a whole, as well
21 as a sufficient number of its individual resources to fully
22 represent the variety of resources found within the district,
23 relative to the evaluation criteria.

24 (v) (c) Transmit copies of the preliminary report for review
25 and recommendations to the local planning body, to the ~~department,~~
26 **AUTHORITY, AND** to the Michigan historical commission, ~~and to the~~
27 state historic preservation review board.



9

1 (W) ~~(5)~~ Make copies of the preliminary report available to
2 the public pursuant to subsection ~~(4)~~ (2).

3 (D) (2) Not less than 60 calendar days after the transmittal
4 of the preliminary report, the committee shall hold a public
5 hearing in compliance with the open meetings act, 1976 PA 267, MCL
6 15.261 to 15.275. Public notice of the time, date, and place of the
7 hearing shall be given in the manner required by the open meetings
8 act, 1976 PA 267, MCL 15.261 to 15.275. Written notice shall be
9 mailed by first-class mail ~~not less than~~ **AT LEAST** 14 calendar days
10 before the hearing to the owners of properties within the proposed
11 historic district, as listed on the tax rolls of the local unit.

12 (E) ~~(3)~~ After the date of the public hearing, the committee
13 and the legislative body of the local unit shall have not more than
14 1 year, unless otherwise authorized by the legislative body of the
15 local unit, to take the following actions:

16 (f) ~~(a)~~ The committee shall prepare and submit a final report
17 with its recommendations and the recommendations, if any, of the
18 local planning body to the legislative body of the local unit. If
19 the recommendation is to establish a historic district or
20 districts, the final report ~~shall~~ **MAY** include a draft or a proposed
21 ordinance or ordinances.

22 (g) (b) After receiving a final report that recommends the
23 establishment of a historic district or districts, the legislative
24 body of the local unit, at its discretion, may introduce and pass
25 or reject an ordinance or ordinances. **THE PASSAGE OF AN ORDINANCE**
26 **OR ORDINANCES UNDER THIS SUBPARAGRAPH REQUIRES A VOTE OF AT LEAST**
27 **2/3 OF THE MEMBERS OF THE LEGISLATIVE BODY OF THE LOCAL UNIT TO**



8

1 APPROVE THE ORDINANCE OR ORDINANCES.

2 (iii) If the local unit passes an ordinance or ordinances
3 establishing 1 or more historic districts, the local unit shall
4 file a copy of that ordinance or those ordinances, including a
5 legal description of the property or properties located within the
6 historic district or districts, with the register of deeds. ~~A local~~
7 ~~unit shall not pass an ordinance establishing a contiguous historic~~
8 ~~district less than 90 days after a majority of the property owners~~
9 ~~within the proposed historic district, as listed on the tax rolls~~
10 ~~of the local unit, have approved the establishment of the historic~~
11 ~~district pursuant to a written petition.~~

12 (2) (4) A writing prepared, owned, used, in the possession of,
13 or retained by a committee in the performance of an official
14 function shall be made available to the public in compliance with
15 the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246.

16 Sec. 5. (1) A permit shall be obtained before any work
17 affecting the exterior appearance of a resource is performed within
18 a historic district or, if required under subsection (4), work
19 affecting the interior arrangements of a resource is performed
20 within a historic district. The person, individual, partnership,
21 firm, corporation, organization, institution, or agency of
22 government proposing to do that work shall file an application for
23 a permit with the inspector of buildings, the commission, or other
24 duly delegated authority. If the inspector of buildings or other
25 authority receives the application, the application shall be
26 immediately referred together with all required supporting
27 materials that make the application complete to the commission. A



1 permit shall not be issued and proposed work shall not proceed
 2 until the commission has acted on the application by issuing a
 3 certificate of appropriateness or a notice to proceed as prescribed
 4 in this act. A commission shall not issue a certificate of
 5 appropriateness unless the applicant certifies in the application
 6 that the property where work will be undertaken has, or will have
 7 before the proposed project completion date, a fire alarm system or
 8 a smoke alarm complying with the requirements of the Stille-
 9 DeRossett-Hale single state construction code act, 1972 PA 230, MCL
 10 125.1551 to 125.1531. A local unit may charge a reasonable fee to
 11 process a permit application.

12 (2) An applicant aggrieved by a decision of a commission
 13 concerning a permit application may file an appeal with the state
 14 ~~historic preservation review board within the department.~~
 15 LEGISLATIVE BODY OF THE LOCAL UNIT. The appeal shall be ruled
 16 within 60 days after the decision is furnished to the applicant.
 17 The appellant may submit all or part of the appellant's evidence
 18 and arguments in written form. The ~~review board~~ LEGISLATIVE BODY OF
 19 THE LOCAL UNIT shall consider an appeal at its first regularly
 20 scheduled meeting after receiving the appeal, but may not charge a
 21 fee for considering an appeal. The review board LEGISLATIVE BODY OF
 22 THE LOCAL UNIT may affirm, modify, or set aside a commission's
 23 decision and may order a commission to issue a certificate of
 24 appropriateness or a notice to proceed. A permit applicant
 25 aggrieved by the decision of the ~~state historic preservation review~~
 26 board LEGISLATIVE BODY OF THE LOCAL UNIT may appeal the decision to
 27 the circuit court having jurisdiction over the historic district



1 commission whose decision was appealed to the state historic
2 preservation review board. LEGISLATIVE BODY OF THE LOCAL UNIT.

3 (3) In reviewing plans, the commission shall follow CONSULT
4 the United States secretary of the interior's standards for
5 rehabilitation and guidelines for rehabilitating historic
6 buildings, as set forth in 36 C.F.R. CFR part 67, UNLESS THE
7 COMMISSION FINDS THAT A DIFFERENT STANDARD IS IN THE BEST INTEREST
8 OF THE COMMUNITY. Design review standards and guidelines that
9 address special design characteristics of historic districts
10 administered by the commission may be followed if ~~they are~~
11 ~~equivalent-in-guidance-to-the-secretary-of-interior's-standards-and~~
12 ~~guidelines-and-are-established-or-approved-by-the-department.~~ THE
13 COMMISSION FINDS THAT THEY ARE IN THE BEST INTEREST OF THE
14 COMMUNITY. The commission shall also consider all of the following:

15 (a) The historic or architectural value and significance of
16 the resource and its relationship to the historic value of the
17 surrounding area.

18 (b) The relationship of any architectural features of the
19 resource to the rest of the resource and to the surrounding area.

20 (c) The general compatibility of the design, arrangement,
21 texture, and materials proposed to be used.

22 (d) Other factors THAT THE COMMISSION FINDS RELEVANT, such as
23 aesthetic value ~~that the commission finds relevant~~ AND THE
24 REASONABLENESS OF THE ADDITIONAL COSTS REQUIRED TO COMPLETE A
25 HISTORICALLY ACCURATE REHABILITATION.

26 (e) Whether the applicant has certified in the application
27 that the property where work will be undertaken has, or will have



11

1 before the proposed project completion date, a fire alarm system or
 2 a smoke alarm complying with the requirements of the State-
 3 DeRossett-Bale single state construction code act, 1972 PA 230, MCL
 4 123.1501 to 123.1531.

5 (4) The commission shall review and act upon only exterior
 6 features of a resource and, except for acting compliance with the
 7 requirement to install a fire alarm system or a smoke alarm, shall
 8 not review and act upon interior arrangements unless specifically
 9 authorized to do so by the local legislative body or unless
 10 interior work will cause visible change to the exterior of the
 11 resource. The commission shall not disapprove an application due to
 12 considerations not prescribed in subsection (3).

13 (5) If an application is for work that will adversely affect
 14 the exterior of a resource the commission considers valuable to the
 15 local unit, state, or nation, and the commission determines that
 16 the alteration or loss of that resource will adversely affect the
 17 public purpose of the local unit, state, or nation, the commission
 18 shall attempt to establish with the owner of the resource an
 19 economically feasible plan for preservation of the resource.

20 (6) Work within a historic district shall be permitted through
 21 the issuance of a notice to proceed by the commission if any of the
 22 following conditions prevail and if the proposed work can be
 23 demonstrated by a finding of the commission to be necessary to
 24 substantially improve or correct any of the following conditions:

25 (a) the resource constitutes a hazard to the safety of the
 26 public or to the structure's occupants.

27 (b) The resource is a deterrent to a major improvement program



12

1 that will be of substantial benefit to the community and the
 2 applicant proposing the work has obtained all necessary planning
 3 and zoning approvals, financing, and environmental clearances.

4 (c) Retaining the resource will cause undue financial hardship
 5 to the owner when a governmental action, an act of God, or other
 6 events beyond the owner's control created the hardship, and all
 7 feasible alternatives to eliminate the financial hardship, which
 8 may include offering the resource for sale at its fair market value
 9 or moving the resource to a vacant site within the historic
 10 district, have been attempted and exhausted by the owner.

11 (d) Retaining the resource is not in the interest of the
 12 majority of the community.

13 (7) The business that the commission may perform shall be
 14 conducted at a public meeting of the commission held in compliance
 15 with the open meetings act, 1976 PA 267, MCL 15.261 to 15.275.
 16 Public notice of the time, date, and place of the meeting shall be
 17 given in the manner required by the open meetings act, 1976 PA 267,
 18 MCL 15.261 to 15.275. A meeting agenda shall be part of the notice
 19 and shall include a listing of each permit application to be
 20 reviewed or considered by the commission.

21 (8) The commission shall keep a record of its resolutions,
 22 proceedings, and actions. A writing prepared, owned, used, in the
 23 possession of, or retained by the commission in the performance of
 24 an official function shall be made available to the public in
 25 compliance with the freedom of information act, 1976 PA 442, MCL
 26 15.231 to 15.246.

27 (9) The commission shall adopt its own rules of procedure and



13

1 shall adopt design review standards and guidelines for resource
2 treatment to carry out its duties under this act.

3 (10) The commission may delegate the issuance of certificates
4 of appropriateness for specified minor classes of work to its
5 staff, to the inspector of buildings, or to another delegated
6 authority. The commission shall provide to the delegated authority
7 specific written standards for issuing certificates of
8 appropriateness under this subsection. On at least a quarterly
9 basis, the commission shall review the certificates of
10 appropriateness, if any, issued for work by its staff, the
11 inspector, or another authority to determine whether or not the
12 delegated responsibilities should be continued.

13 (11) Upon a finding by a commission that a historic resource
14 within a historic district or a proposed historic district subject
15 to its review and approval is threatened with demolition by
16 neglect, the commission may do either of the following **WITH THE**
17 **APPROVAL OF THE LEGISLATIVE BODY OF THE LOCAL UNIT:**

18 (a) Require the owner of the resource to repair all conditions
19 contributing to demolition by neglect.

20 (b) If the owner does not make repairs within a reasonable
21 time, the commission or its agents may enter the property and make
22 such repairs as are necessary to prevent demolition by neglect. The
23 costs of the work shall be charged to the owner, and may be levied
24 by the local unit as a special assessment against the property. The
25 commission or its agents may enter the property for purposes of
26 this section upon obtaining an order from the circuit court.

27 (12) When work has been done upon a resource without a permit,



1 and the commission finds that the work does not qualify for a
 2 certificate of appropriateness, the commission may require an owner
 3 to restore the resource to the condition the resource was in before
 4 the inappropriate work or to modify the work so that it qualifies
 5 for a certificate of appropriateness. If the owner does not comply
 6 with the restoration or modification requirement within a
 7 reasonable time, the commission may seek an order from the circuit
 8 court to require the owner to restore the resource to its former
 9 condition or to modify the work so that it qualifies for a
 10 certificate of appropriateness. If the owner does not comply or
 11 cannot comply with the order of the court, the commission or its
 12 agents may enter the property and conduct work necessary to restore
 13 the resource to its former condition or modify the work so that it
 14 qualifies for a certificate of appropriateness in accordance with
 15 the court's order. The costs of the work shall be charged to the
 16 owner, and may be levied by the local unit as a special assessment
 17 against the property. When acting pursuant to an order of the
 18 circuit court, a commission or its agents may enter a property for
 19 purposes of this section.

20 Sec. 9. (1) The commission shall file certificates of
 21 appropriateness, notices to proceed, and denials of applications
 22 for permits with the inspector of buildings or other delegated
 23 authority. A permit shall not be issued until the commission has
 24 acted as prescribed by this act. If a permit application is denied,
 25 the decision shall be binding on the inspector or other authority.
 26 A denial shall be accompanied with a written explanation by the
 27 commission of the reasons for denial and, if appropriate, a notice



15

1 that an application may be resubmitted for commission review when
 2 suggested changes have been made. The denial shall also include
 3 notification of the applicant's rights of appeal to the ~~state~~
 4 ~~historic preservation review board~~ LEGISLATIVE BODY OF THE LOCAL
 5 UNIT and to the circuit court. The failure of the commission to act
 6 within 60 calendar days after the date a complete application is
 7 filed with the commission, unless an extension is agreed upon in
 8 writing by the applicant and the commission, shall be considered to
 9 constitute approval.

10 (2) Local public officials and employees shall provide
 11 information and records to committees, commissions, and standing
 12 committees, and shall meet with those bodies upon request to assist
 13 with their activities.

14 (3) The ~~department~~AUTHORITY shall cooperate with and assist
 15 local units, committees, commissions, and standing committees in
 16 carrying out the purposes of this act and may establish or approve
 17 standards, guidelines, and procedures that encourage uniform
 18 administration of this act in this state but that are not legally
 19 binding on any individual or other legal entity.

20 Sec. 11. Any citizen or duly organized historic preservation
 21 organization in the local unit, as well as resource property
 22 owners, jointly or severally aggrieved by a decision of the
 23 historic district commission may appeal the decision to the circuit
 24 court, except that a person aggrieved by a decision
 25 rendered under section 5(1) may not appeal to the court without
 26 first exhausting the right to appeal to the ~~state historic~~
 27 ~~preservation review board~~ LEGISLATIVE BODY OF THE LOCAL UNIT under



16

1 section 5(2).

2 Sec. 14. (1) A local unit may at any time establish by
3 ordinance additional historic districts, including proposed
4 districts previously considered and rejected, may modify boundaries
5 of an existing historic district, or may eliminate an existing
6 historic district, ~~— Before reestablishing, modifying, or eliminating~~
7 ~~a historic district, a historic district study committee appointed~~
8 ~~by the legislative body of the local unit~~ SUBJECT TO ALL OF THE
9 FOLLOWING:

10 (A) THE LOCAL UNIT SHALL FIRST OBTAIN 1 OF THE FOLLOWING, AS
11 APPLICABLE:

12 (i) FOR THE PROPOSED ESTABLISHMENT OF AN ADDITIONAL HISTORIC
13 DISTRICT, PRELIMINARY APPROVAL FROM AT LEAST 2/3 OF THE PROPERTY
14 OWNERS WITHIN THAT PROPOSED ADDITIONAL HISTORIC DISTRICT, AS LISTED
15 ON THE TAX ROLLS OF THE LOCAL UNIT, PURSUANT TO A WRITTEN PETITION
16 THAT INCLUDES A PRECISE DESCRIPTION OF THE BOUNDARIES OF THE
17 PROPOSED ADDITIONAL HISTORIC DISTRICT.

18 (ii) FOR THE PROPOSED MODIFICATION OF THE BOUNDARIES OF AN
19 EXISTING HISTORIC DISTRICT, PRELIMINARY APPROVAL FROM AT LEAST 2/3
20 OF THE AFFECTED PROPERTY OWNERS, AS LISTED ON THE TAX ROLLS OF THE
21 LOCAL UNIT, PURSUANT TO A WRITTEN PETITION THAT INCLUDES A PRECISE
22 DESCRIPTION OF BOTH THE CURRENT BOUNDARIES OF THE EXISTING HISTORIC
23 DISTRICT AND THE BOUNDARIES THAT WOULD BE ESTABLISHED BY THE
24 PROPOSED MODIFICATION. AS USED IN THIS SUBPARAGRAPH, "AFFECTED
25 PROPERTY OWNERS" MEANS OWNERS OF ALL PROPERTY WITHIN THE CURRENT
26 BOUNDARIES OF THE EXISTING HISTORIC DISTRICT SUBJECT TO PROPOSED
27 MODIFICATION, INCLUDING OWNERS OF PROPERTY, IF ANY, THAT WOULD BE



1 ELIMINATED FROM THE HISTORIC DISTRICT BY THE PROPOSED MODIFICATION.
 2 THE TERM ALSO INCLUDES THE OWNERS OF ALL PROPERTY, IF ANY, THAT
 3 WOULD BE ADDED TO THE HISTORIC DISTRICT BY THE PROPOSED
 4 MODIFICATION.

5 (iii) FOR THE PROPOSED ELIMINATION OF AN EXISTING HISTORIC
 6 DISTRICT, PRELIMINARY APPROVAL FROM AT LEAST 2/3 OF THE PROPERTY
 7 OWNERS WITHIN THAT HISTORIC DISTRICT, AS LISTED ON THE TAX ROLLS OF
 8 THE LOCAL UNIT.

9 (B) FOR PURPOSES OF FURTHER CONSIDERING A PROPOSAL APPROVED
 10 UNDER SUBDIVISION (A), THE LEGISLATIVE BODY OF THE LOCAL UNIT SHALL
 11 APPOINT A HISTORIC DISTRICT STUDY COMMITTEE OR AUTHORIZE THE
 12 SERVICES OF A RETAINED JUDICIAL COMMITTEE, A STANDING COMMITTEE, OR
 13 A COMMITTEE ESTABLISHED TO CONSIDER ONLY SPECIFIC PROPOSED
 14 DISTRICTS AND THEN BE DISSOLVED. THE SIZE AND MEMBERSHIP OF A
 15 COMMITTEE APPOINTED OR AUTHORIZED TO SERVE UNDER THIS SUBDIVISION
 16 SHALL MEET THE CRITERIA FOR A HISTORIC DISTRICT STUDY COMMITTEE SET
 17 FORTH IN SECTION 3(1)(B), EXCEPT THAT THE PROPERTY OWNER DESCRIBED
 18 IN SECTION 3(1)(B)(i) SHALL, FOR PURPOSES OF THIS SUBDIVISION, BE
 19 1 OF THE FOLLOWING, AS APPLICABLE:

20 (i) FOR THE PROPOSED ESTABLISHMENT OF AN ADDITIONAL HISTORIC
 21 DISTRICT, AN OWNER OF PROPERTY LOCATED IN THAT PROPOSED ADDITIONAL
 22 HISTORIC DISTRICT.

23 (ii) FOR THE PROPOSED MODIFICATION OF THE BOUNDARIES OF AN
 24 EXISTING HISTORIC DISTRICT, AN OWNER OF PROPERTY LOCATED IN THE
 25 EXISTING HISTORIC DISTRICT SUBJECT TO PROPOSED MODIFICATION OR IN
 26 AN AREA THAT WOULD BE ADDED TO THE EXISTING HISTORIC DISTRICT BY
 27 THE PROPOSED MODIFICATION.



16

1 (II) FOR THE PROPOSED ELIMINATION OF AN EXISTING HISTORIC
2 DISTRICT, AN OWNER OF PROPERTY LOCATED IN THAT EXISTING HISTORIC
3 DISTRICT.

4 (C) A COMMITTEE APPOINTED OR AUTHORIZED TO SERVE UNDER
5 SUBDIVISION (B) SHALL, EXCEPT AS PROVIDED IN SUBSECTION (2), COMPLY
6 WITH THE PROCEDURES SET FORTH IN SECTION 3-3(1)(B) TO (E) AND SHALL
7 CONSIDER ANY PREVIOUSLY WRITTEN COMMITTEE REPORTS PERTINENT TO THE
8 PROPOSED ACTION. TO CONDUCT THESE ACTIVITIES, ~~LOCAL UNITS MAY~~
9 ~~RETAIN THE INITIAL COMMITTEE, ESTABLISH A STANDING COMMITTEE, OR~~
10 ~~ESTABLISH A COMMITTEE TO CONSIDER ONLY SPECIFIC PROPOSED DISTRICTS~~
11 ~~AND THEN BE DISSOLVED.~~

12 (D) NOT SOONER THAN 120 DAYS AFTER RECEIVING A FINAL REPORT
13 FROM THE COMMITTEE APPOINTED OR AUTHORIZED TO SERVE UNDER
14 SUBDIVISION (B) THAT RECOMMENDS THE ESTABLISHMENT OF AN ADDITIONAL,
15 HISTORIC DISTRICT, THE MODIFICATION OF THE BOUNDARIES OF AN
16 EXISTING HISTORIC DISTRICT, OR THE ELIMINATION OF AN EXISTING
17 HISTORIC DISTRICT, THE LEGISLATIVE BODY OF THE LOCAL UNIT, AT ITS
18 DISCRETION, MAY INTRODUCE AND PASS OR REJECT AN ORDINANCE OR
19 ORDINANCES. THE PASSAGE OF AN ORDINANCE OR ORDINANCES UNDER THIS
20 SUBDIVISION REQUIRES A VOTE OF AT LEAST 2/3 OF THE MEMBERS OF THE
21 LEGISLATIVE BODY OF THE LOCAL UNIT TO APPROVE THE ORDINANCE OR
22 ORDINANCES.

23 (2) IN CONSIDERING ELIMINATION OF A HISTORIC DISTRICT, A
24 COMMITTEE APPOINTED OR AUTHORIZED TO SERVE UNDER SUBSECTION (1)(B)
25 SHALL FOLLOW THE PROCEDURES SET FORTH IN SECTION 3-3(1)(B) TO (E)
26 FOR ISSUING A PRELIMINARY REPORT, HOLDING A PUBLIC HEARING, AND
27 ISSUING A FINAL REPORT, BUT WITH THE INTENT OF SHOWING 1 OR MORE OF



1 the following:

2 (A) ~~##~~—The historic district has lost those physical
3 characteristics that enabled establishment of the district.

4 (B) ~~(#)~~ The historic district was not significant in the way
5 previously defined.

6 (C) ~~###~~—The historic district was established pursuant to
7 collective procedures.

8 (E) Upon receipt of substantial evidence showing the presence
9 of historic, architectural, archaeological, engineering, or
10 cultural significance of a proposed historic district, the
11 legislative body of a local unit may, at its discretion, adopt a
12 resolution requiring that all applications for permits within the
13 proposed historic district be referred to the commission as
14 prescribed in sections 5 and 9. The commission shall review permit
15 applications with the same powers that would apply if the proposed
16 historic district was an established historic district. The review
17 may continue in the proposed historic district for not more than 1
18 year, or until such time as the local unit approves or rejects the
19 establishment of the historic district by ~~ordinance~~ IS APPROVED OR
20 REJECTED PURSUANT TO THE PROCEDURES SET FORTH IN SECTION 3 OR THIS
21 SECTION, whichever occurs first.

22 (4) If the legislative body of a local unit determines that
23 pending work will cause irreparable harm to resources located
24 within an established historic district or a proposed historic
25 district, the legislative body may by resolution declare an
26 emergency moratorium of all such work for a period not to exceed 6
27 months. The legislative body may extend the emergency moratorium



**Farmington City Council
Staff Report**

Council Meeting Date:
March 21, 2016

**Reference
Number
(ID # 2146)**

Submitted by: David Murphy, City Manager

Description: Special Event Request - Telangana Development Forum (TDF) – Detroit Chapter

Requested Action:

Move to Approve special event request for TDF- Detroit Chapter at Shiawassee Park scheduled June 25, 2016.

Background:

The City received a special event request from Raj Gaddam, organizer for the Detroit Chapter of Telangana Development Forum. The event Vanabhojanalu - "Indian Community Event" is scheduled for Saturday, June 25, 10 a.m. - 6 p.m. in Shiawassee Park. They expect approximately 200 people socializing and playing games; attendees will bring food and there may be some cooking.

This is a non-profit organization created to organize seminars and community events to bring people of Telangana origin together to educate and discuss various problems they face as a people as well as provide cultural and family events to help strengthen community bonds.

This will be the fourth year this organization is holding the event.

City Administration is recommending approval of the special event request.

Agenda Review

Review:

David M. Murphy Completed 03/16/2016 5:01 PM

City Manager Completed 03/16/2016 5:01 PM

City Council Pending 03/21/2016 7:00 PM

City of Farmington Special Event Application

Directions: Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's office at least 30 days prior to the starting date of the event.

Sponsoring Organization's Legal Name TELANGANA DEVELOPMENT FORUM - INC Phone 734-674-4108

Organization Address 29301 MORNINGSIDE, FARMINGTON HILLS, MI 48337

Organization's Agent RAS GADWAM Phone 734-674-4108

Agent's Title INFLUENTIAL CHAPTER PRESIDENT

Agent's Address 29301 MORNINGSIDE, FARMINGTON HILLS, MI 48337

Event Name UNABRIDGED

Event Purpose COMMUNITY EVENT

Event Dates 6/25/2016 June 25th

Event Times 10 AM - 6 PM

Event Location SHILOH PARK FARMINGTON

1. TYPE OF EVENT: Based on Policy Section 2 this event is:

<input type="checkbox"/> City Operated Event	<input type="checkbox"/> Co-sponsored Event
<input checked="" type="checkbox"/> Other Non-Profit Event	<input type="checkbox"/> Other For-Profit Event
2. ANNUAL EVENT: Is this event expected to occur next year? YES NO

If YES, you can reserve a date for next year with this application (See Policy Section 16). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July) Third 3rd/4th weekend of

Next year's specific dates: _____

3. An EVENT MAP [is] [is not] attached. If you event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lot that you are requesting to be blocked off.

4. VENDORS: Food Concessions [YES] [NO] Other Vendors [YES] [NO]

If yes, refer to Policy Section 13 for license and insurance requirements.

5. EVENT SIGNS: Will this event include the use of signs [YES] [NO]

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: Please complete sign illustration sheet on page 4 and include with the application.

ONLY ORGANIZATION BANNERS

6. EXEMPT PARKING: Are you requesting exempt parking? (See Policy Section 5) [YES] [NO]

If yes, list the lots or locations where exempt parking is requested:

7. OTHER REQUESTS: ELECTRICITY AVAILABILITY

Will cook / prepare food

- B. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:
- A certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy (see Policy Section 10 for insurance requirements)
 - Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section 12)
 - If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section 11)
 - All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 13)
 - The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Sections 11 and 16)
 - The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections 3 and 4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

3/4/2016
Date

[Signature]
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days prior to the first day of the event to:

City Manager's Office
23600 Liberty Street
Farmington MI 48335

Phone: 248-474-5500-221

**Farmington City Council
Staff Report**
Council Meeting Date:
March 21, 2016

**Reference
Number
(ID # 2148)**
Submitted by: David Murphy, City Manager

Description: Special Event Request - Bark in the Park

Requested Action:

Move to approve outdoor special event request Bark in the Park, Sunday, May 22, 2016, 11 a.m. - 4 p.m.

Background:

The City received a special event request from Farmington resident, Vera Lucksted to host "Bark in the Park," a dog friendly event for animal lovers. Ms. Lucksted has reserved the Riley Park Pavilion and anticipates about 100 guests with their pets to attend Sunday, May 22, 2016 from noon - 4 p.m. Set up will begin at 11 a.m.

The event will have activities and competitions for the dogs and owners which will take place in the park area. Vendors participating include animal rescue agencies, a veterinarian, doggie day care providers, and a food vendor. Vera has invited several downtown businesses to participate in the event:

Tree of Life Holistic Center (participated previously)

Peaceful Spirit Studio (participated previously)

Farmington Voice (participated previously)

Plaza Veterinary Hospital (participated previously)

Michigan Pug Rescue (participated previously)

Sunflour Bakehous

Mother Mary's Toffee

Main Squeeze (Farmer's Market vendor, FH based, participated previously)

Tweet the Dog (Farmer's Market vendor, FH based, participated previously)

Cake Luv (participated previously)

The event held last August did not have incidents.

Agenda Review
Review:
David M. Murphy Pending
City Manager Pending

City Council Pending 03/21/2016 7:00 PM

City of Farmington Special Event Application

Directions: Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's office at least 30 days prior to the starting date of the event.

Sponsoring Organization's Legal Name Vera Lucksted Phone 248-30-2530

Organization Address 3349's Glenwood Dr

Organization's Agent same Phone _____

Agent's Title _____

Agent's Address _____

Event Name Bark in the Park

Event Purpose Bring dogs, and the people who love them, for our celebration.

Event Dates 5-22-16

Event Times Noon - 4pm (setup till)

Event Location Riley Park, Southwest Pavilion

- TYPE OF EVENT: Based on Policy Section 2, this event is:

<input type="checkbox"/> City Operated Event	<input type="checkbox"/> Co-sponsored Event
<input checked="" type="checkbox"/> Other Non-Profit Event	<input type="checkbox"/> Other For-Profit Event
- ANNUAL EVENT: Is this event expected to occur next year? [YES] [NO]

If YES, you can reserve a date for next year with this application (See Policy Section 15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July) May

Next year's specific dates: first weekend before Memorial Day

3. An EVENT MAP [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

4. VENDORS: Food Concessions [YES] [NO] Other Vendors [YES] [NO]

If yes, refer to Policy Section 13 for license and insurance requirements.

6. EVENT SIGNS: Will this event include the use of signs [YES] [NO]

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: **Please complete sign illustration sheet on page 4 and include with the application.**

sign style signs. Same as in previous years.

6. EXEMPT PARKING: Are you requesting exempt parking? (See Policy Section 5) [YES] [NO]

If yes, list the lots or locations where exempt parking is requested:

7. OTHER REQUESTS: _____

Access to (chairs) at pavilion for music, PA system.
Access to restrooms.

8. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:
- a. A certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section 12)
 - c. if the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section 11)
 - d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 13)
 - e. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Sections 11 and 16)
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections 3 and 4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

2/14/16
Date

[Signature]
Signature of Sponsoring Organization's Agent

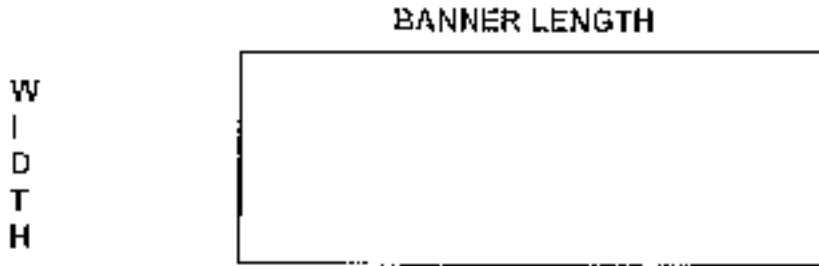
RETURN THIS APPLICATION at least thirty (30) days prior to the first day of the event to:

City Manager's Office
23600 Liberty Street
Farmington MI 48335

Phone: 248 474-5500-221

Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner.
THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

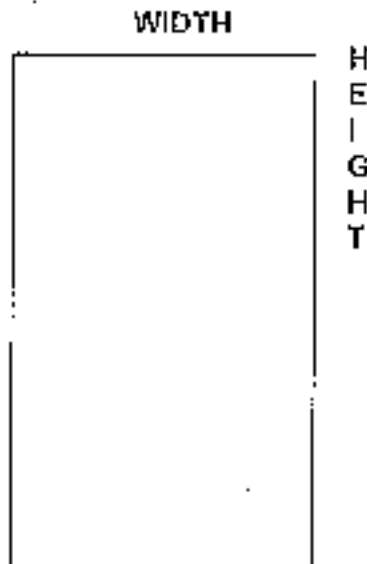
Total square footage of the banner cannot exceed 32 square feet.



Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet.

Stand-up A Frame sign



Write sign copy inside sign area.

Attachment: Special Event Application_Bark in the Park (2148 : Special Event Request - Bark in the Park)

Bark in the Park is a one day event of 3-4 hours welcoming dog lovers and dog owners to our downtown. The event was previously held in August 2014 and May 2015. Attendance has increased sharply with each event, we expect to welcome 800-1000 attendees.

Previous Vendors include Dr Paws Pet Therapy, Michigan Pug Rescue, TLCC Dog Patch of Farmington Hills, Plaza Veterinary Hospital, Louis' Legacy Animal Rescue of Farmington Hills, Treat the Dog and Hasset Hound Rescue

Vendors use tents to provide shade for the animals and protect them from heat and sun. Play pools are set up on the lawns to provide water and cooling stations for the animals. A food vendor will be procured for this event as an owner cannot accompany their dog into restaurants. New this year is a fun run at Shiawassee Park coordinated by Sofia Andrade to benefit a TBD animal rescue. One or more vendors will set up pug agility or barn hunt demonstrations on the lawn at Riley Park.

As with previous events we scour the pavilion and park area afterward to make sure everything is cleaned and no mementos were left behind.



Y
BARK
IN THE
PARK



Pictures –

top Cindy from TLCC dog patch with a barn hunt dog.

Right – Lola, owned by Farmington Resident Natalie Dean

Left – Logo for signage

Bottom – business owner Karmela Torvinen works with Regina, a standard poodle, from Bloomfield Hills.



**WALTER E. SUNDQUIST FARMINGTON PAVILION AND
GEORGE F. RILEY PARK
RESERVATION PERMIT**

Pavilion 122 Park 122
 Date Reserved 7/22/16 Hours 11a - 5pm
 Group George Riley Park Number of Guests 500 1000

Is this group a non-profit? Yes No

Group Representative Debra Eckstedt

Address 33919 Liberty

Phone Number 248-207-5305 Email growsfarmington@gmail.com

Event Picnic in the Park

Is event open to the public? Yes¹ No²

¹ Acceptance of this permit acknowledges receipt of Park Rules and Regulations
² Use of the park, other than for activities that have been specifically provided for by the City of Farmington and/or the Farmington Downtown Development Authority must be approved by the DDA Executive Director. Requests can be submitted in writing as follows:

Farmington Downtown Development Authority
 23600 Liberty Street
 Farmington, MI 48335
 248-473-7276

Signature of Applicant Debra Eckstedt

For Office Use Only			
Confirmed By:	_____	City Manager	_____
Copies to	Original (DDA)	Public Safety	Public Service
	_____	_____	_____
	Appraisal		

¹ If yes, the City of Farmington's Special Event Policy will apply. Permit Fee is Non-Refundable
² The Pavilion and park are not intended for private use. \$100 Resident/\$200 Nonresident

**Farmington City Council
Staff Report**

Council Meeting Date:
March 21, 2016

**Reference
Number
(ID # 2143)**

Submitted by: Chuck Eudy,

Description: Consideration to Approve Construction Estimate No. 4 for the Twin Valley Pump Station.

Requested Action:

Move To Approve Construction Estimate No. 4 with Bidigare Contractors Inc. in the amount of \$97,700.00 with an increase of retainage to the maximum of (\$36,993.50) which is 5% of the contract.

Background:

At the November 2, 2015 meeting City Council approved the bid from Bidigare Contractors Inc. of Northville Michigan for the reconstruction of the Twin Valley Pump Station. The amount of the bid was \$739,869.00. The existing Pump Station will not allow for the anticipated growth of the community in the area it services.

Orchard Hiltz and McCliment (OHM) has recommended a payment of \$97,700.00 with the retainage increased to the maximum 5% of the total contract. To date the City of Farmington is holding a retainage of \$36,993.00 of this contract. Amount due to Bidigare Contractors Inc. is \$97,608.35. Bidigare Contracting anticipates a mid-May completion date.

Agenda Review

Review:

Chuck Eudy Pending

City Manager Pending

City Council Pending 03/21/2016 7:00 PM



ARCHITECTS. ENGINEERS. PLANNERS.

March 1, 2016

Mr. Chuck Eudy
DPW Superintendent
City of Farmington
33720 W. 9 Mile Road
Farmington, Michigan 48335

Regarding: City of Farmington - Twin Valley Pump Station Improvements
OHM Job No. 0111-13-0030
Estimate No. 4

Dear Mr. Eudy:

Enclosed are Construction Estimate No. 4 and a Contractor's Declaration for the referenced project.

Bidigare Contractors, Inc. has completed the work shown on the attached construction estimate for the period ending February 29, 2016 and we would recommend payment to the Contractor in the amount of \$97,608.35.

Sincerely,
OHM Advisors

A handwritten signature in blue ink, appearing to read "Matt Parks", is written over a horizontal line.

Matt Parks, P.E.
Client Representative

cc: Bidigare Contractors, Inc. (via e-mail)
File

P:\0101_0125\0111130031_Twin_Valley_Metering\CONST\Estimates\No. 4\City of Farmington - Twin Valley Pump Station Improvements Est. No. 4.docx



CONSTRUCTION ESTIMATE

ORCHARD, HILTZ & McCLEMENT, INC.
34000 Plymouth Road
Livonia, MI 48150

P: (734) 522-6714
F: (734) 522-6427
w: ohm-advisors.com

PROJECT: City of Farmington - Twin Valley Pump Station Improvements

Job Numbers: 0111-13-0030

Estimate Number: 4

Period End Date: 03/01/2016 07:58:41

Estimate Status: Approved

Contract Start Date: 11/23/2015

Contract End Date: 08/15/2016

Contract Duration: 206 days

Print Date: 03/01/2016 08:05:37

OWNER: City of Farmington

33720 W 9 Mile Rd

(248) 473-7250

Farmington, MI 48335

CONTRACTOR: Bidgate Contractors, Inc.

7620 Chubb Road

248-735-1113

Northville, MI 48168

STATUS: On Schedule

Retainage: 5% of Contract Amount

Original Contract Amount \$739,893.00

Change Orders:

Current Contract Amount \$739,893.00

Earnings This Period: \$97,700.00

Earnings to Date: \$466,718.04

Previous Retainage: \$35,901.80

Retainage This Estimate: \$81.66

Less Total Retained to Date (5% of Contract Amount): \$36,983.45

Net Earned: \$429,734.59

Previous Estimates: \$332,116.24

Amount Due Contractor: \$97,608.35

Prepared By:

Matthew Parks, P.E., Orchard, Hiltz & McClement, Inc.

Date:

3-1-16

Approved By:

Chuck Eudy, DPW Director, ~~City of Farmington~~

Date:

3/1/16

Attachment: Twin Valley Recommendation of Payment No. 4 (2143 : Estimate No. 4 Twin Valley)

Item No	Description	Original Quantity	Authorized Quantity	Unit Price	Payed Quantity	Payed Amount	Quantity to Date	Total Amount to Date
Division A: Section A								
1	Verification, Max 3%	1.00	1.00	\$30,000.00	-	-	1.00	\$30,000.00
2	Traffic Control	1.00	1.00	\$4,000.00	-	-	0.75	\$3,000.00
3	Excavator Sealant Control	1.00	1.00	\$2,000.00	-	-	0.75	\$1,500.00
4	Pulverize Drive	1,200.00	1,200.00	\$4.50	-	-	-	-
5	Sidewalk Removal	35.00	35.00	\$20.50	-	-	-	-
6	Tree Removal	7.00	7.00	\$700.00	-	-	7.00	\$4,900.00
7	Clearing and Grubbing	1.00	1.00	\$2,000.00	-	-	1.00	\$2,000.00
8	Material On/Off Removal	1.00	1.00	\$6,000.00	-	-	1.00	\$6,000.00
9	Abandon 4" Force Main with Firewater Fill	1.00	1.00	\$20.00	-	-	-	-
10	Build/road 4" Force Main	3.00	3.00	\$5,500.00	-	-	-	-
11	Electrical Dewatering	1.00	1.00	\$10,000.00	-	-	-	-
12	Solbor Grading Access Drive	7.00	7.00	\$1,000.00	-	-	-	-
13	Solbor Grading Silt	1.00	1.00	\$10,000.00	-	-	0.25	\$2,500.00
14	100 Crushed Stone	1,200.00	1,200.00	\$4.00	-	-	1.29	\$483.04
15	4" Thick Concrete Apron	80.00	80.00	\$130.00	-	-	-	-
16	4" Concrete Sidewalk	307.00	307.00	\$8.00	-	-	-	-
17	6" Concrete Sidewalk	187.00	187.00	\$9.00	-	-	-	-
18	6" IPS DR11 HDPE PM, Ductman: CV1	147.00	147.00	\$175.00	-	-	1.47	\$25,725.00
19	6" IPS DR11 HDPE PM Open Cut	39.00	39.00	\$175.00	-	-	18.30	\$3,190.00
20	12" PVC Sanitary Sewer	33.00	33.00	\$300.00	-	-	32.30	\$9,790.00
21	Standard 4' Manhole	1.00	1.00	\$5,000.00	-	-	1.00	\$5,000.00
22	Manhole Bercht Repair	2.00	2.00	\$5,000.00	-	-	-	-
23	Wapac Piping	1.00	1.00	\$6,000.00	-	-	-	-
24	Trench, Steel and Munch	250.00	250.00	\$15.00	-	-	-	-
25	Manhole Blanket	250.00	250.00	\$3.00	-	-	-	-
26	Pump Station	1.00	1.00	\$450,000.00	0.15	\$67,500.00	0.75	\$337,500.00
27	Allowance No. 1 JTE Allowance	1.00	1.00	\$15,000.00	1.14	\$17,090.00	1.19	\$17,850.00
28	Allowance No. 2 SCADA Allowance	1.00	1.00	\$66,000.00	0.13	\$7,230.00	0.13	\$7,230.00
Division A Sub-Total:						\$97,200.00		\$456,718.04
Rebate:						\$81.64		

#4

CONTRACTOR'S DECLARATION

I HEREBY DECLARE THAT I HAVE NOT, during the period

February 5, 2016 to

February 29, 2016 A.D., 2016, performed any work, furnished any material, sustaining any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for or claim compensation from City of Farmington or its agents, in addition to the regular items set forth in the Contract numbered G111-13-0030 and dated November 18 A.D., 2015 for the Agreement executed between myself and the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There ~~is~~ is not an itemized statement attached.

Date: Feb 29, 2016

By: Budney Contractors Inc
[Signature]
Title: J.D.

**Farmington City Council
Staff Report**
Council Meeting Date:
March 21, 2016

**Reference
Number
(ID # 2124)**
Submitted by: Frank Demers, Director of Public Safety

Description: Request to Approve Purchase of Two (2) 2016 Ford Police Interceptor Utility Vehicles

Requested Action:

Approve Purchase

Background:

The public safety department requests the purchase of two (2) 2016 Ford Interceptor Utility Vehicles. This request is for the FY 16/17 budget and the vehicles would not be purchased until after July 1, 2016. The purchase is part of the ongoing replacement program for public safety vehicles. Gorno Ford (Woodhaven, MI) has provided a list price of \$25,585.00 per vehicle if ordered before April 1, 2016. The request includes options similar to those police vehicles purchased in 2015.

The 2016 Ford Interceptor Utility Vehicle was selected because of its proven cost-effectiveness and efficiency. These SUV-style vehicles have been in use by the department since 2012. Since that time, the department has enjoyed fewer maintenance and repair costs as compared to the Ford Police Interceptor sedan which was the previous vehicle of choice. Officers have also reported that these vehicles have better overall handling. The large cargo area is ideal for storage of fire gear, medical gear and other emergency response equipment.

The SUV bid price from Signature Ford was \$29,939 per vehicle. Jorgensen Ford priced the vehicle at \$26,497 per vehicle.

Financial Impact

The list price with options is \$25,585.00. The total purchase price for both vehicles is \$51,170.00. Although the FY 16/17 Capital Purchase line includes a request for two (2) patrol vehicles, one of the vehicles will be paid for using funding from the drug forfeiture account (345-958.001). Drug forfeiture has grown substantially over the past five years. It is anticipated that the drug forfeiture account will continue to grow in the future as the department is now an Oakland County Narcotics Enforcement Team (N.E.T.) participating agency. As a participating agency, the department receives cash disbursements from drug forfeiture assets administratively seized by N.E.T task-force officers.

Attachments

Farmington Public Safety Department 2016/17 patrol vehicle request

Purchase Requisition

Agenda Review
Review:
Frank Demers Completed 02/16/2016 1:12 PM
City Manager Pending
City Council Pending 03/21/2016 7:00 PM

FARMINGTON DEPARTMENT OF PUBLIC SAFETY

2016

PATROL VEHICLE PURCHASE REQUESTFY
16/17

MODEL: 2016 FORD INTERCEPTOR UTILITY VEHICLE AWD, standard.

DEALER INFORMATION:

Gorno Ford, Woodhaven Mich.

Eddie Williams, tx: 313-319-3431

STANDARD PACKAGE:

Air Conditioning, Tinted Glass, Power Windows and Door Locks, AM/FM Stereo, Power Trunk Release, 3.5/3.7L V6, 6 spd Auto trans, roll stability system, vinyl flooring.

COLOR: Exterior - White

Interior - Black

Options:

- drivers side spotlight only
- fleet key code 1284x
- courtesy lamps inoperative
- rear floor plate
- power rear door locks/handles/windows inoperative

PURCHASING REQUISITION

The city's purchasing policy requires that (1) any purchase over \$4,000 be approved by Council; (2) any purchase over \$1,000 be by competitive bid, and (3) other purchases be based on three comparative quotations.

Vendor: Gorno Ford Date: February 16, 2016

Address: 22025 Allen Road Delivery required by: **After** July 1, 2016
 Woodhaven, MI 48183

Attn: Eddie Williams Delivery to: Farmington Public Safety Department

Phone: 888-211-2782 Purchase Order No. N/A

Fax P.O. to: 734-671-4375

Budget Account	Quantity	Description	Unit Price	Amount
345-977.000	2	2016 Ford Interceptor Police Utility Vehicle		\$51,170

NOTE: Exterior color; White
 Interior color; Charcoal Black (See attached 2016 Farmington Public Safety Department Patrol Vehicle Purchase Request).

Shipping. Total: \$51,170.00

Material safety data sheet required:

Approved by: _____
 Department Purchasing City Manager

COMPARATIVE QUOTATIONS

Name: Signature Ford Bill Campbell Phone: 888-923-5338 Price: \$29,939	Name: Jorgensen Ford Bill McCarthy Phone: 313-584-2250 Price: \$26,497	Name: Phone:
---	---	-----------------

If comparative prices were not sought, indicate why

- unique item
- time value
- state / county bid
- other, explain City vendor

If the lowest quotation was not accepted, indicate why.

- quality
- service
- delivery time
- other, explain:

**Farmington City Council
Staff Report**
Council Meeting Date:
March 21, 2016

**Reference
Number**
Submitted by: Chris Weber,

Description: Resolution Updating the City of Farmington's 401(A) Plan

Requested Action:

Move to approve the attached resolution updating the City of Farmington/City Manager 401(a) Money Purchase Plan, contingent on final review by City Attorney; and, appoint Treasurer Christopher M. Weber as Plan Coordinator.

Background:

The City of Farmington provides a defined contribution pension plan to its administrative officers. This 401(a) Money Purchase Plan is provided through ICMA. The plan document needs to be updated to incorporate amendments for legislative and regulatory changes enacted since its last restatement in 2006. The amendments that will be incorporated relate to post-EGTRRA legislative and regulatory changes and Heroes Earnings Assistance and Relief Tax Act of 2008 (HEART). Attached is the Plan Resolution, a Plan Update Overview, and the Adoption Agreement. The updates to the plan do not change the level of benefit or the cost to the City.

In addition, the Plan Coordinator is currently the Mayor of the City of Farmington. Typically the Treasurer handles the day to day coordination of the plan.

Agenda Review
Review:
Chris Weber Pending
City Manager Pending
City Council Pending 03/21/2016 7:00 PM

RESOLUTION NO. (ID # 2149)

See Attached.

SUGGESTED RESOLUTION

Plan Number: 10 7 9 6 2

Name of Employer: CITY OF FARMINGTON State: MICHIGAN

Resolution of the above named Employer ("Employer")

WHEREAS, the Employer has employees rendering valuable services; and

WHEREAS, the Employer has established a qualified retirement plan for such employees that serves the interest of the Employer by enabling it to provide reasonable retirement security for its employees, by providing increased flexibility in its personnel management system, and by assisting in the attraction and retention of competent personnel; and

WHEREAS, the Employer has determined that the continuance of the qualified retirement plan will serve these objectives; and

NOW THEREFORE BE IT RESOLVED that the Employer hereby amends and restates the qualified retirement plan (the "Plan") in the form of: (select one)

The ICMA Retirement Corporation Governmental Money Purchase Plan & Trust

OR

The Plan and Trust and any associated amendments provided by the Employer (executed copies attached hereto)¹

BE IT FURTHER RESOLVED that the assets of the Plan shall be held in trust, with the Employer serving as trustee ("Trustee"), for the exclusive benefit of Plan participants and their beneficiaries, and the assets shall not be diverted to any other purpose. The Trustee's beneficial ownership of Plan assets held in VantageTrust shall be held for the further exclusive benefit of the Plan participants and their beneficiaries;

BE IT FURTHER RESOLVED that the employer hereby agrees to serve as Trustee under the Plan.

I, _____, Clerk of the (City, County, etc.) _____, do hereby certify that the foregoing resolution, proposed by (Council Member, Trustee, etc.) _____, was duly passed and adopted in the (Council, Board, etc.) _____ of the (City, County, etc.) of _____ at a regular meeting thereof assembled this _____ day of _____, 20____, by the following vote:

AYES:

NAYS:

ABSENT:

(Seal)

CLERK OF THE (CITY, COUNTY, ETC.)

¹ If you are amending your own individually-designed plan document, this executed resolution should be returned to ICMA-RC as instructed below.

Fax to:
202-962-4601
ATTN: NBS Analyst

OR

Mail to:
ICMA-RC
ATTN: NBS Analyst
777 North Capitol Street, NE
Washington, DC 20002-4240

Attachment: City of Farmington Resolution (2149 : Resolution Updating the City of Farmington's 401(A) Plan)

ICMA RETIREMENT CORPORATION

GOVERNMENTAL MONEY PURCHASE PLAN & TRUST ADOPTION AGREEMENT



Attachment: City of Farmington Adoption Agreement (2149 : Resolution Updating the City of Farmington's 401(A) Plan)

ICMA RETIREMENT CORPORATION
GOVERNMENTAL MONEY PURCHASE PLAN & TRUST
ADOPTION AGREEMENT

Plan Number _____

The Employer hereby establishes a Money Purchase Plan and Trust to be known as _____
(the "Plan") in the form of the ICMA Retirement Corporation Governmental Money Purchase Plan and Trust.

This Plan is an amendment and restatement of an existing defined contribution money purchase plan.

- Yes
- No

If yes, please specify the name of the defined contribution money purchase plan which this Plan hereby amends and restates:

I. Employer: _____

II. Effective Dates

- 1. **Effective Date of Restatement.** If this document is a restatement of an existing plan, the effective date of the Plan shall be January 1, 2007 unless an alternate effective date is hereby specified: _____

(Note: An alternate effective date can be no earlier than January 1, 2007.)

- 2. **Effective Date of New Plan.** If this is a new Plan, the effective date of the Plan shall be the first day of the Plan Year during which the Employer adopts the Plan, unless an alternate Effective Date is hereby specified:

- 3. **Special Effective Dates.** Please note here any elections in the Adoption Agreement with an effective date that is different from that noted in 1. or 2. above.

(Note provision and effective date.)

III. Plan Year will mean:

- The twelve (12) consecutive month period which coincides with the limitation year. (See Section 5.03(f) of the Plan.)
- The twelve (12) consecutive month period commencing on _____ and each anniversary thereof.

IV. Normal Retirement Age shall be age _____ (not to exceed age 65).

Important Note to Employers: Normal Retirement Age is significant for determining the earliest date at which the Plan may allow for in-service distributions. Normal Retirement Age also defines the latest date at which a Participant must have a fully vested right to his/her Account. There are IRS rules that limit the age that may be specified as the Plan's Normal Retirement Age. The Normal Retirement Age cannot be earlier than what is reasonably representative of the typical retirement age for the industry in which the covered workforce is employed. An age under 55 is presumed not to satisfy this requirement, unless the Commissioner of Internal Revenue determines that the facts and circumstances show otherwise.

Whether an age between 55 and 62 satisfies this requirement depends on the facts and circumstances, but an Employer's good

Whether an age between 55 and 62 satisfies this requirement depends on the facts and circumstances, but an Employer's good faith, reasonable determination will generally be given deference. A special rule, however, applies in the case of a plan where substantially all of the participants in the plan are qualified public safety employees within the meaning of section 72(t)(10)(B) of the Code, in which case an age of 50 or later is deemed not to be earlier than the earliest age that is reasonably representative of the typical retirement age for the industry in which the covered workforce is employed.

V. ELIGIBILITY REQUIREMENTS

1. The following group or groups of Employees are eligible to participate in the Plan:

- All Employees
 All Full Time Employees
 Salaried Employees
 Non union Employees
 Management Employees
 Public Safety Employees
 General Employees
 Other Employees (Specify the group(s) of eligible employees below. Do not specify employees by name. Specific positions are acceptable.) _____

The group specified must correspond to a group of the same designation that is defined in the statutes, ordinances, rules, regulations, personnel manuals or other material in effect in the state or locality of the Employer. The eligibility requirements cannot be such that an Employee becomes eligible only in the Plan Year in which the Employee terminates employment. **Note:** As stated in Sections 4.07 and 4.08, the Plan may, however, provide that Final Pay Contributions or Accrued Leave Contributions are the only contributions made under the Plan.

2. The Employer hereby waives or reduces the requirement of a twelve (12) month Period of Service for participation. The required Period of Service shall be (write N/A if an Employee is eligible to participate upon employment)_____.

If this waiver or reduction is elected, it shall apply to all Employees within the Covered Employment Classification.

3. A minimum age requirement is hereby specified for eligibility to participate. The minimum age requirement is _____ (not to exceed age 21. Write N/A if no minimum age is declared.)

VI. CONTRIBUTION PROVISIONS

1. **The Employer shall contribute as follows:** (Choose all that apply, but at least one of Options A or B. If Option A is not selected, Employer must pick up Participant Contributions under Option B.)

Fixed Employer Contributions With or Without Mandatory Participant Contributions. (If Option B is chosen, please complete section C.)

- A. Employer Contributions. The Employer shall contribute on behalf of each Participant _____% of Earnings or \$ _____ for the Plan Year (subject to the limitations of Article V of the Plan).
 Mandatory Participant Contributions
 are required are not required
 to be eligible for this Employer Contribution.

- B. Mandatory Participant Contributions for Plan Participation.

Required Mandatory Contributions. A Participant is required to contribute (subject to the limitations of Article V of the Plan) the specified amounts designated in items (i) through (iii) of the Contribution Schedule below:

- Yes No

Employee Opt-In Mandatory Contributions. Each Employee eligible to participate in the Plan shall be given the opportunity to irrevocably elect to participate in the Mandatory Participant Contribution portion of the Plan by electing to contribute the specified amounts designated in items (i) through (iii) of the Contribution Schedule below for each Plan Year (subject to the limitations of Article V of the Plan):

Yes No

Contribution Schedule.

- (i) _____% of Earnings,
 (ii) \$ _____, or
 (iii) a whole percentage of Earnings between the range of _____ (*insert range of percentages between 1% and 20% inclusive (e.g., 3%, 6%, or 20%; 5% to 7%)*), as designated by the Employee in accordance with guidelines and procedures established by the Employer for the Plan Year as a condition of participation in the Plan. A Participant must pick a single percentage and shall not have the right to discontinue or vary the rate of such contributions after becoming a Plan Participant.

Employer "Pick up". The Employer hereby elects to "pick up" the Mandatory Participant Contributions¹ (pick up is required if Option A is not selected).

Yes No (**"Yes" is the default provision under the Plan if no selection is made.**)

C. Election Window (Complete if Option B is selected):

Newly eligible Employees shall be provided an election window of _____ days (no more than 60 calendar days) from the date of initial eligibility during which they may make the election to participate in the Mandatory Participant Contribution portion of the Plan. Participation in the Mandatory Participant Contribution portion of the Plan shall begin the first of the month following the end of the election window.

An Employee's election is irrevocable and shall remain in force until the Employee terminates employment or ceases to be eligible to participate in the Plan. In the event of re-employment to an eligible position, the Employee's original election will resume. In no event does the Employee have the option of receiving the pick-up contribution amount directly.

2. The Employer may also elect to contribute as follows:

A. Fixed Employer Match of Voluntary After-Tax Participant Contributions. The Employer shall contribute on behalf of each Participant _____% of Earnings for the Plan Year (subject to the limitations of Article V of the Plan) for each Plan Year that such Participant has contributed _____% of Earnings or \$ _____. Under this option, there is a single, fixed rate of Employer contributions, but a Participant may decline to make the required Participant contributions in any Plan Year, in which case no Employer contribution will be made on the Participant's behalf in that Plan Year.

B. Variable Employer Match of Voluntary After-Tax Participant Contributions. The Employer shall contribute on behalf of each Participant an amount determined as follows (subject to the limitations of Article V of the Plan):

_____ % of the Voluntary Participant Contributions made by the Participant for the Plan Year (not including Participant contributions exceeding _____% of Earnings or \$ _____);

¹ Neither an IRS advisory letter nor a determination letter issued to an adopting Employer is a ruling by the Internal Revenue Service that Participant contributions that are "picked up" by the Employer are not includable in the Participant's gross income for federal income tax purposes. Pick-up contributions are not mandated to receive private letter rulings; however, if an adopting employer wishes to receive a ruling on pick-up contributions they may request one in accordance with Revenue Procedure 2012-4 (or subsequent guidance).

PLUS _____% of the contributions made by the Participant for the Plan Year in excess of those included in the above paragraph (but not including Voluntary Participant Contributions exceeding in the aggregate _____% of Earnings or \$ _____).

Employer Matching Contributions on behalf of a Participant for a Plan Year shall not exceed \$ _____ or _____% of Earnings, whichever is _____ more or _____ less.

- 3. Each Participant may make a voluntary (unmatched), after tax contribution, subject to the limitations of Section 4.05 and Article V of the Plan:

Yes No (*"No" is the default provision under the Plan if no selection is made.*)

- 4. Employer contributions for a Plan Year shall be contributed to the Trust in accordance with the following payment schedule (no later than the 15th day of the tenth calendar month following the end of the calendar year or fiscal year (as applicable depending on the basis on which the Employer keeps its books) with or within which the particular Limitation year ends, or in accordance with applicable law):

- 5. Participant contributions for a Plan Year shall be contributed to the Trust in accordance with the following payment schedule (no later than the 15th day of the tenth calendar month following the end of the calendar year or fiscal year (as applicable depending on the basis on which the Employer keeps its books) with or within which the particular Limitation year ends, or in accordance with applicable law):

- 6. In the case of a Participant performing qualified military service (as defined in Code section 414(u)) with respect to the Employer:

A. Plan contributions will be made based on differential wage payments:

Yes No (*"Yes" is the default provision under the Plan if no selection is made.*)

If yes is selected, this is effective beginning January 1, 2009 unless another later effective date is filled in here:

B. Participants who die or become disabled will receive Plan contributions with respect to such service:

Yes No (*"No" is the default provision under the Plan if no selection is made.*)

If yes is selected, this is effective for participants who died or became disabled while performing qualified military service on or after January 1, 2007, unless another later effective date is filled in here:

VII. EARNINGS

Earnings, as defined under Section 2.09 of the Plan, shall include:

1. Overtime
 Yes No
2. Bonuses
 Yes No
3. Other Pay (specifically describe any other types of pay to be included below)

VIII. ROLLOVER PROVISIONS

1. The Employer will permit rollover contributions in accordance with Section 4.12 of the Plan:

Yes No (*“Yes” is the default provision under the Plan if no selection is made.*)

2. Direct rollovers by non-spouse beneficiaries are effective for distributions after 2006 unless the Plan delayed making them available. If the Plan delayed making such rollovers available, check the box below and indicate the later effective date in the space provided.

Effective Date is _____.

(Note: Plans must offer direct rollovers by non-spouse beneficiaries no later than plan years beginning after December 31, 2009.)

IX. LIMITATION ON ALLOCATIONS

If the Employer maintains or ever maintained another qualified plan in which any Participant in this Plan is (or was) a participant or could possibly become a participant, the Employer hereby agrees to limit contributions to all such plans as provided herein, if necessary in order to avoid excess contributions (as described in Section 5.02 of the Plan).

1. If the Participant is covered under another qualified defined contribution plan maintained by the Employer, the provisions of Section 5.02(a) through (e) of the Plan will apply unless another method has been indicated below.

 Other Method. (Provide the method under which the plans will limit total Annual Additions to the Maximum Permissible Amount, and will properly reduce any excess amounts, in a manner that precludes Employer discretion.)

2. The Limitation Year is the following 12 consecutive month period: _____

3. Unless the Employer elects a delayed effective date below, Article 5 of the Plan will apply to limitations years beginning on or after July 1, 2007. _____

(The effective date listed cannot be later than 90 days after the close of the first regular legislative session of the legislative body with authority to amend the plan that begins on or after July 1, 2007.)

X. VESTING PROVISIONS

The Employer hereby specifies the following vesting schedule, subject to (1) the minimum vesting requirements and (2) the concurrence of the Plan Administrator. (For the blanks below, enter the applicable percent – from 0 to 100 (with no entry after the year in which 100% is entered), in ascending order.)

Period of Service Completed	Percent Vested
Zero	_____ %
One	_____ %
Two	_____ %
Three	_____ %
Four	_____ %
Five	_____ %
Six	_____ %
Seven	_____ %
Eight	_____ %
Nine	_____ %
Ten	_____ %

XI. WITHDRAWALS AND LOANS

1. In-service distributions are permitted under the Plan after a participant attains (select one of the below options):

- Normal Retirement Age
- Age 70½ (***“70½” is the default provision under the Plan if no selection is made.***)
- Alternate age (after Normal Retirement Age): _____
- Not permitted at any age

2. A Participant shall be deemed to have a severance from employment solely for purposes of eligibility to receive distributions from the Plan during any period the individual is performing service in the uniformed services for more than 30 days.

- Yes
- No (***“Yes” is the default provision under the plan if no selection is made.***)

3. Tax-free distributions of up to \$3,000 for the direct payment of qualifying insurance premiums for eligible retired public safety officers are available under the Plan.

- Yes
- No (***“No” is the default provision under the Plan if no selection is made.***)

4. In-service distributions of the Rollover Account are permitted under the Plan, as provided in Section 9.07.

- Yes
- No (***“No” is the default provision under the Plan if no selection is made.***)

5. Loans are permitted under the Plan, as provided in Article XIII of the Plan:

- Yes
- No (***“No” is the default provision under the Plan if no selection is made.***)

Attachment: City of Farmington Adoption Agreement (2149 : Resolution Updating the City of Farmington's 401(A) Plan)

XII. SPOUSAL PROTECTION

The Plan will provide the following level of spousal protection (select one):

1. Participant Directed Election. The normal form of payment of benefits under the Plan is a lump sum. The Participant can name any person(s) as the Beneficiary of the Plan, with no spousal consent required.
2. Beneficiary Spousal Consent Election (Article XII). The normal form of payment of benefits under the Plan is a lump sum. Upon death, the surviving spouse is the Beneficiary, unless he or she consents to the Participant's naming another Beneficiary. (*"Beneficiary Spousal Consent Election" is the default provision under the Plan if no selection is made.*)
3. QJSA Election (Article XVII). The normal form of payment of benefits under the Plan is a 50% qualified joint and survivor annuity with the spouse (or life annuity, if single). In the event of the Participant's death prior to commencing payments, the spouse will receive an annuity for his or her lifetime. (If C is selected, the spousal consent requirements in Article XII also will apply.)

XIII. FINAL PAY CONTRIBUTIONS

The Plan will provide for Final Pay Contributions if either 1 or 2 below is selected.

The following group of Employees shall be eligible for Final Pay Contributions:

- All Eligible Employees
- Other: _____

Final Pay shall be defined as (select one):

- A. Accrued unpaid vacation
- B. Accrued unpaid sick leave
- C. Accrued unpaid vacation and sick leave
- D. Other (*insert definition of Final Pay – must be leave that Employee would have been able to use if employment had continued and must be bona fide vacation and/or sick leave*):

1. **Employer Final Pay Contribution.** The Employer shall contribute on behalf of each Participant _____ % of Final Pay to the Plan (subject to the limitations of Article V of the Plan).
2. **Employee Designated Final Pay Contribution.** Each Employee eligible to participate in the Plan shall be given the opportunity at enrollment to irrevocably elect to contribute ____ % (insert fixed percentage of final pay to be contributed) or up to _____% (insert maximum percentage of final pay to be contributed) of Final Pay to the Plan (subject to the limitations of Article V of the Plan).

Once elected, an Employee's election shall remain in force and may not be revised or revoked.

XIV. ACCRUED LEAVE CONTRIBUTIONS

The Plan will provide for accrued unpaid leave contributions annually if either 1 or 2 is selected below.

The following group of Employees shall be eligible for Accrued Leave Contributions:

- All Eligible Employees
- Other: _____

Accrued Leave shall be defined as (select one):

- A. Accrued unpaid vacation
- B. Accrued unpaid sick leave
- C. Accrued unpaid vacation and sick leave
- D. Other (insert definition of accrued leave that is bona fide vacation and/or sick leave):

1. **Employer Accrued Leave Contribution.** The Employer shall contribute as follows (choose one of the following options):

For each Plan Year, the Employer shall contribute on behalf of each Eligible Participant the unused Accrued Leave in excess of _____ (insert number of hours/days/weeks (circle one)) to the Plan (subject to the limitations of Article V of the Plan).

For each Plan Year, the Employer shall contribute on behalf of each Eligible Participant _____% of unused Accrued Leave to the Plan (subject to the limitations of Article V of the Plan).

2. **Employee Designated Accrued Leave Contribution.**

Each eligible Participant shall be given the opportunity at enrollment to irrevocably elect to contribute _____% (insert fixed percentage of accrued unpaid leave to be contributed) or up to _____% (insert maximum percentage of accrued unpaid leave to be contributed) of Accrued Leave to the Plan (subject to the limitations of Article V of the Plan). Once elected, an Employee's election shall remain in force and may not be revised or revoked.

XV. The Employer hereby attests that it is a unit of state or local government or an agency or instrumentality of one or more units of state or local government.

XVI. The Employer understands that this Adoption Agreement is to be used with only the ICMA Retirement Corporation Governmental Money Purchase Plan and Trust. This ICMA Retirement Corporation Governmental Money Purchase Plan and Trust is a restatement of a previous plan, which was submitted to the Internal Revenue Service for approval on April 2, 2012, and received approval on March 31, 2014.

The Plan Administrator hereby agrees to inform the Employer of any amendments to the Plan made pursuant to Section 14.05 of the Plan or of the discontinuance or abandonment of the Plan. The Employer understands that an amendment(s) made pursuant to Section 14.05 of the Plan will become effective within 30 days of notice of the amendment(s) unless the Employer notifies the Plan Administrator, in writing, that it disapproves of the amendment(s). If the Employer so disapproves, the Plan Administrator will be under no obligation to act as Administrator under the Plan.

XVII. The Employer hereby appoints the ICMA Retirement Corporation as the Plan Administrator pursuant to the terms and conditions of the ICMA RETIREMENT CORPORATION GOVERNMENTAL MONEY PURCHASE PLAN & TRUST.

The Employer hereby agrees to the provisions of the Plan and Trust.

XVIII. The Employer hereby acknowledges it understands that failure to properly fill out this Adoption Agreement may result in disqualification of the Plan.

XIX. An adopting Employer may rely on an advisory letter issued by the Internal Revenue Service as evidence that the Plan is qualified under section 401 of the Internal Revenue Code to the extent provided in applicable IRS revenue procedures and other official guidance.

In Witness Whereof, the Employer hereby causes this Agreement to be executed on this _____ day of _____, 20_____.

EMPLOYER

ICMA RETIREMENT CORPORATION
777 North Capitol St., NE Suite 600
Washington, DC 20002
800-326-7272

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Attest: _____

Attest: _____

Attachment: City of Farmington Adoption Agreement (2149 : Resolution Updating the City of Farmington's 401(A) Plan)



ICMA RETIREMENT CORPORATION
777 NORTH CAPITOL STREET, NE | WASHINGTON, DC 20002-4240
800-669-7400
WWW.ICMARC.ORG
BRC000-214-21268-201405-W1303



ADOPTION PACKAGE

401 MONEY PURCHASE PLAN DOCUMENT RESTATEMENT

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INTRODUCTION — THE PLAN DOCUMENT RESTATEMENT PROCESS

This packet provides the information and instructions you need to adopt the amended and restated *ICMA-RC Governmental Money Purchase Plan & Trust Document*. **Plan sponsors using the ICMA-RC document must execute a new adoption agreement by April 30, 2016.** Please submit your adoption agreement as soon as possible and no later than April 15, 2016. This will allow sufficient time for ICMA-RC to process your adoption agreement elections and return the executed document to you before the April 30, 2016 deadline. Taking action to adopt the restated plan document will ensure your plan is updated in accordance with current IRS regulations.

Six-Year IRS Review Schedule

The IRS has a six-year review schedule for the type of 401 plan documents ICMA-RC makes available to its clients. Following the IRS schedule, we submitted our updated plan documents for review and approval in 2012 and received favorable opinion letters last year. The documents incorporate amendments for legislative and regulatory changes enacted since the prior restatement in 2006.

Plan Document Adoption — New Adoption Agreement Needed

In the past, we have utilized a negative election adoption process in an effort to make the plan document adoption process as easy as possible. This time around, per instructions from the IRS, each plan sponsor using the ICMA-RC plan document is required to execute a new adoption agreement by April 30, 2016. To assist you with the process of completing the adoption agreement, most of the information for your plan has already been pre-populated. You simply need to review the information and fill in the blanks.

Action Required by April 30, 2016

Action is required on your part if your plan uses the *ICMA-RC Governmental Money Purchase Plan and Trust Document*. Please follow the instructions on the next page to submit your plan's adoption agreement to ICMA-RC. If your plan uses an individually-designed plan document, please review the below information.

Individually-Designed Plan Documents

If your plan uses an individually designed plan document, please check with your plan's legal counsel to ensure your document is updated in accordance with IRS regulations. You may find value in reviewing the ICMA-RC documents, as the information may be helpful as you consider future amendments to your individually-designed plan document. Now may also be a good time to consider adopting ICMA-RC's model plan documents.

Need Assistance?

We are here to help. Please contact your ICMA-RC Plan Sponsor Services team if you have any questions about the plan document adoption process and the action required on your part.

INSTRUCTIONS FOR PLAN SPONSORS USING THE ICMA-RC PLAN DOCUMENT

We want to make the plan document adoption process as easy as possible. Please review the instructions below and let us know if you have any questions. Taking action to adopt the restated plan document by April 30, 2016 will ensure your plan is updated in accordance with current IRS regulations. Please submit the new adoption agreement for your plan as soon as possible and no later than April 15, 2016. This will allow sufficient time for ICMA-RC to process your adoption agreement elections and return the executed document to you before the April 30, 2016 deadline.

Instructions

- STEP 1:** Review the information in this packet to familiarize yourself with the differences between the old document and the new document.
- STEP 2:** Determine whether any formal action is required by your legislative body and/or plan administrative committee to adopt the restated plan document. If formal action is required, please refer to the suggested affirmative statement or suggested resolution (as applicable) on pages 6 and 7 respectively.
- STEP 3:** Review our current *Governmental Money Purchase Plan & Trust* document and save it for your records.
- STEP 4:** Complete the *Governmental Money Purchase Plan & Trust Adoption Agreement*.
- Click the "Pickup Plan Adoption Agreement" button to access your agreement, which has been partially pre-populated to reflect the way ICMA-RC currently administers your plan. *Available on the Plan Documents page in EZLink: My Plan → YourRequest Publications → Plan Documents.*
 - Complete the adoption agreement electronically by filling in the blanks in each section of the document and **save the document to your computer**.
 - Send the document to your organization's primary plan contact or plan coordinator so he or she can review the document before you submit it to ICMA-RC.
 - Instead of signing a hard copy of our document, please type the name of the plan representative authorized to execute the adoption agreement into the "By" and "Print Name" lines on page 9 of the electronic version of the document. His or her title should also be provided and the name of another plan representative's name should be input on the "Attest" line.
- STEP 5:** Submit the completed document and any applicable attachments to ICMA-RC using the "Drop Off Plan Adoption Agreement" button on the Plan Documents page in EZLink.
- STEP 6:** ICMA-RC will review the document and contact you if we have any questions before we sign it and return the executed document to you. When you receive the executed document from ICMA-RC, you should **save it for your records**.

Questions

If you have any questions regarding the adoption process or your plan in general, please contact ICMA-RC's Plan Sponsor Services team at 800-326-7272.

Please retain for your records any documents you return to ICMA-RC.
These documents will be part of your formal plan document.

OVERVIEW/Q&A

Why is ICMA-RC providing updated plan documents?

ICMA-RC received a favorable opinion letter from the IRS on its *Governmental Money Purchase Plan & Trust* document in 2014, and plan sponsors who use the ICMA-RC document are required to adopt the restated document by April 30, 2016.

What action is required?

Plan sponsors using the ICMA-RC document must execute a new adoption agreement by April 30, 2016. Follow the step-by-step instructions shown on page 3 to submit your adoption agreement to ICMA-RC. Please submit the completed document no later than April 15, 2016 to allow sufficient time for ICMA-RC to process your adoption agreement elections and return the executed document to you before the April 30, 2016 deadline.

What has changed?

Not much. The new documents incorporate amendments for legislative and regulatory changes enacted since the prior restatement in 2006 and are effective as of 2007. The old document included separate amendments for *post-EGTRRA legislative and regulatory changes* and for the *Honesty Earnings Assistance and Relief Tax Act of 2008 (HEART)*. The provisions of these amendments are now part of the standard document.

One change that will interest some plan sponsors is that our documents now allow employers to establish stand-alone **Fixed Pay** plans. See below for additional information.

Can we make changes to certain provisions of our plan?

Yes. In fact, now is a great time to review your plan provisions and consider making changes. When you complete the adoption agreement, you may make changes by simply selecting among the available elections for each provision in the space provided.

Time Frame

We encourage you to complete and submit the new adoption agreement for your plan as soon as possible. **Please submit your adoption agreement as soon as possible and no later than April 15, 2016.** This will allow sufficient time for ICMA-RC to process your adoption agreement elections and return the executed document to you before the April 30, 2016 deadline.

Failure to execute an adoption agreement prior to the deadline may cause the plan to no longer be operated in accordance with IRS regulations and will place the plan at risk of losing its qualified status.

How do I know what to input in the adoption agreement?

We suggest that you start by reviewing the adoption agreement that was used to establish your plan with ICMA-RC. If you are unable to locate the document, please contact ICMA-RC and we will send you the most recent adoption agreement we have on record. Your organization's Plan Coordinator may also be able to provide you with the document or the information needed to execute the new adoption agreement.

ADDITIONAL INFORMATION

Separate Contribution Formulas for Different Eligibility Groups

The adoption agreement only has space for you to enter a single contribution formula. If your plan applies different formulas to different eligibility groups within the plan, you must submit an attachment with your adoption agreement that specifies the contribution formulas for each eligibility group within the plan.

Final Pay Contributions

Contributions to the plan of accrued unpaid leave that would otherwise be payable to an employee following his or her separation from service are called "Final Pay" contributions. The accrued unpaid leave must be from sick vacation and/or sick leave.

Adding Final Pay and/or Annual Accrued Leave Contributions

If you wish to make Final Pay and/or Annual Accrued Leave contributions, you should enter your desired elections in sections XIII and XIV of the adoption agreement.

Please keep in mind that in order to be "picked up" (i.e., contributed on a pre-tax basis), all employee elections with respect to 401(a) plan contributions, including Final Pay and/or Accrued Leave contributions, must be made during the enrollment period when the employee first becomes eligible to participate in the plan *for any 401(a) plan of the employer, including a defined benefit plan, if any*. Employees do not have the ability to discontinue or change the amount of their contributions after becoming participants (i.e., the elections are irrevocable).

When you add Final Pay and/or Accrued Leave contributions to your plan, the contributions can be set up in either of the following ways:

- **Employer Contribution** With this method, the contributions are made for all participants in the plan or for all participants within the specified eligibility group.
- **Employee Designated Contribution** With this method, employees are provided with a one-time opportunity when they first become eligible to participate in the plan to make an election to contribute a certain percentage of their Final Pay and/or Accrued Leave to the plan. Please note current plan participants will not have an opportunity to make an election if you amend your plan to allow these types of contributions.

Stand-Alone Final Pay Plans

During the restatement process, the IRS informed us that they had reversed course on the permissibility of having plans funded solely by contributions of accrued unpaid leave following an employee's separation from service (i.e., stand-alone Final Pay plans). Though the IRS change does not directly impact your existing plan with ICMA-RC, employers may use the new ICMA-RC documents to establish new stand-alone Final Pay plans. As such, our adoption agreement no longer contains language that requires ongoing contributions and no longer expressly prohibits employers from establishing eligibility requirements in such a way that employees become participants only in the plan year in which they terminate employment.

Questions

ICMA-RC is here to help. If you have any questions regarding the adoption process or your plan in general, please contact Plan Sponsor Services at 800-426-7272.

SUGGESTED AFFIRMATIVE STATEMENT

Plan Number: 10

Name of Employer: _____

State: _____

As a duly authorized agent of the above named Employer, I hereby

AMEND AND RESTATE the money purchase plan (the "Plan") in the form of: (select one)

The ICMA Retirement Corporation Governmental Money Purchase Plan & Trust

OR

**The Plan and Trust and any associated amendments provided by the Employer
(executed copies attached hereto)**

SPECIFY that the assets of the Plan shall be held in trust, with the Employer serving as trustee ("Trustee"), for the exclusive benefit of the Plan participants and their beneficiaries, and the assets shall not be diverted to any other purpose. The Trustee's beneficial ownership of Plan assets held in VantageTrust shall be held for the exclusive benefit of the Plan participants and their beneficiaries.

AND AFFIRM that the Employer hereby agrees to serve as Trustee under the Plan.

DATE: _____

(Initial or Date and Sign)

(Signature)

* If you are amending your own individually-designed plan document, this executed resolution should be returned to ICMA-RC as instructed below.

Fax to:
202-962-4601
ATTN: NRS Analyst

OR

Mail to:
ICMA-RC
ATTN: NRS Analyst
777 North Capital Street, NE
Washington, DC 20002-4240

SUGGESTED RESOLUTION

Plan Number: 10

Name of Employer: _____ State: _____

Resolution of the above named Employer ("Employer")

WHEREAS, the Employer has employees rendering valuable services; and

WHEREAS, the Employer has established a qualified retirement plan for such employees that serves the interest of the Employer by enabling it to provide reasonable retirement security for its employees, by providing increased flexibility in its personnel management system, and by assisting in the attraction and retention of competent personnel; and

WHEREAS, the Employer has determined that the continuance of the qualified retirement plan will serve these objectives; and

NOW THEREFORE BE IT RESOLVED that the Employer hereby amends and revises the qualified retirement plan (the "Plan") in the form of: (select one)

The ICMA Retirement Corporation Governmental Money Purchase Plan & Trust

OR

The Plan and Trust and any associated amendments provided by the Employer (executed copies attached hereto)

BE IT FURTHER RESOLVED that the assets of the Plan shall be held in trust, with the Employer serving as trustee ("Trustee"), for the exclusive benefit of Plan participants and their beneficiaries, and the assets shall not be diverted to any other purpose. The Trustee's beneficial ownership of Plan assets held in Vantage Trust shall be held for the further exclusive benefit of the Plan participants and their beneficiaries;

BE IT FURTHER RESOLVED that the employer hereby agrees to serve as Trustee under the Plan.

I, _____, Clerk of the (City, County, etc.) _____, do hereby certify that the foregoing resolution, proposed by (Council Member, Trustee, etc.) _____, was duly passed and adopted in the (Council, Board, etc.) _____ of the (City, County, etc.) of _____ at a regular meeting thereof assembled this _____ day of _____, 20____, by the following vote:

- AYES:
- NAYS:
- ABSENT:

(Seal) _____ Clerk of the (City, County, etc.)

* If you are amending your own individually-designed plan document, this executed resolution should be returned to ICMA-RC as instructed below:

Fax to: 202-962-4600 ATTN: NBS Analyst OR Mail to: ICMA-RC ATTN: NBS Analyst 777 North Capitol Street, NE Washington, DC 20002-4240

PLAN SPONSORS USING INDIVIDUALLY DESIGNED PLAN DOCUMENTS

If you currently use your own individually designed plan, please check with your plan's legal counsel to ensure your document is up to date.

Are you interested in adopting ICMA-RC's standard plan document?

If you decide that you no longer want to maintain an individually designed plan document, you may adopt ICMA-RC's Governmental Money Purchase Plan & Trust document by following the instructions on page 3.

Adopting ICMA-RC's plan document provides the following additional advantages:

- ICMA-RC's 401 plan document is generally designed to provide employers and participants with as much flexibility as possible within IRS guidelines.
- Adopting ICMA-RC's 401 plan document relieves you from the burden and cost of continually reviewing and revising your plan document in response to changes in the Internal Revenue Code (IRC) and related regulations. ICMA-RC maintains the document in compliance with all IRC and regulatory requirements.
- ICMA-RC seeks favorable private letter rulings respecting the plan's eligibility status from the IRS for ICMA-RC's 401 plan documents. This is important because a plan deemed ineligible by the IRS could result in a significant tax liability to all plan participants.

Instructions

Follow the Instructions for Plan Sponsors Using the ICMA-RC Plan Document on page 3 to adopt the ICMA-RC plan document. In addition to submitting an adoption agreement for the plan, you will need to submit an affirmative statement or resolution. Suggested templates are provided for your convenience on pages 6 and 7, respectively.

**Please retain for your records any documents you return to ICMA-RC.
These documents will be part of your formal plan document.**