



Special City Council Meeting  
7:00 PM, MONDAY, DECEMBER 5, 2016  
Conference Room  
Farmington City Hall  
23600 Liberty St  
Farmington, MI 48335

FINAL

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## SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on December 5, 2016, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor William Galvin.

### 1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Sara Bowman	Council Member	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Absent	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

#### City Administration Present

Deputy City Clerk Mullison  
City Attorney Saarela  
City Manager Murphy

### 2. APPROVAL OF AGENDA

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Sara Bowman, Council Member
<b>SECONDER:</b>	Greg Cowley, Councilmember
<b>AYES:</b>	Bowman, Cowley, Schneemann, Scott

### 3. PUBLIC COMMENT

No public comment was heard.

### 4. PRESENTATION: CHATHAM HILLS SUBDIVISION, DAVID RYALL

Presentation by David Ryall, representing Chatham Hills Subdivision Homeowner's Association

Ryall described the amenities of Chatham Hills subdivision and the improvements that have been recently made. He discussed the budget for the Association and how funds are appropriated.

Ryall discussed several public safety concerns, including misuse of parks by non-residents. He stated Public Safety has been contacted when issues arose, but they were slow to respond. Cowley advised the association to call 911 next time Public Safety is needed.

Ryall offered assistance in communicating to residents of Chatham Hills regarding the approach the city is taking on road maintenance. He stated they have been in contact with Public Services about other problems with bridges, etc.

Schneemann expressed appreciation to Ryall for his update on Chatham Hills subdivision and sharing concerns of residents.

Bowman expressed appreciation for the offer to add city information to the association newsletter.

Scott spoke to the trespassing problem, wondering what had been done to stop it, and what the city can do to help. Murphy responded that Demers has been in contact with surrounding apartment managers.

Discussion followed regarding adherence to association rules by residents and general maintenance of properties. Ryall stated the family-oriented subdivision is for the most part compliant with association rules.

Schneeman appreciated Ryall for his efforts as chair of the association. He commented when our neighborhoods look good, it benefits all of us. He asked Ryall how the city has been as a partner and what the city could do better.

Ryall responded the main concern is the slow response of public safety to non-emergency events, however he believes with the recommendation of calling 911 their response will improve.

Schneemann stated residents may not know what the line is between an actual emergency versus non-emergency situation. He requested that Murphy check with Demers for clarification and relay that information to Ryall so he can include it in his newsletter.

## **5. CITY COMMISSION INTERVIEW**

### **A. Interview Amber DeLind to Serve on Commission for Children, Youth and Families**

Council interviewed Amber DeLind for a position on the Commission for Children, Youth and Families.

**Move to appoint Amber Delind to serve on the Commission for Children, Youth and Families for a three-year term ending on December 31, 2019.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Sara Bowman, Council Member
<b>SECONDER:</b>	Jeff Scott, Councilmember
<b>AYES:</b>	Sara Bowman, Greg Cowley, Steve Schneemann, Jeff Scott

## 6. SPECIAL EVENT APPLICATION

### A. Special Event Request-Farmington Winter Market

Present: Penny Oglesby, Farmington Winter Market.

Oglesby discussed her special event request for a Farmington Winter Artisans Market to be held at the Masonic Temple, Saturdays, 10 a.m. to 2 p.m., on dates specified in the request. She noted the mobile food vendor could be removed from the event if it is an issue for the city.

Responding to a question from Bowman, Murphy stated the request before Council is approval of the Winter Market and mobile food vendor.

Discussion followed regarding why an event located in the Mason Temple would require a special event approval. Saarela advised it was a temporary and different use of the building. Cowley expressed concern regarding the impact on downtown parking.

Oglesby commented that she had received permission from the Salem Church to use their parking and also the parking behind the police department is available. As a result, parking on the street would not be an issue.

Scott continued to express concern regarding why this event would need Council approval. Saarala cited the changing use of the building as triggering the need for special event approval.

Bowman thanked Oglesby for keeping the momentum going for residents already used to coming downtown on Saturdays. She sees the Market as a big hook to bring people to the downtown. She does not see parking as an issue.

Cowley stated that he does not have an issue with the market, but does with the food tent. He stated Council has already agreed to a provision contained in the proposed Mobile Food Vendor ordinance that mobile vendors would be limited to 3 events per year.

Oglesby noted she has contacted local restaurants to participate in the market. Cowley responded local restaurants are different because they would not be impinging on downtown businesses.

Responding to a question from Schneemann, Oglesby stated she has asked the food vendor not to return to the market until a decision has been made by Council.

Responding to a question from Schneemann, Murphy stated the food truck ordinance will be on the next meeting agenda for discussion and possible approval.

Schneemann asked Murphy for the status of the food truck ordinance, Murphy responded that council would see the new ordinance at the next meeting to discuss and possibly approve. Schneemann wanted to be clear about which times they were discussing in the three times to approve the food truck.

Schneemann confirmed with City Administration that approval of the special event request and the mobile food vendor would be for three events this year which would be consistent with the proposed ordinance. He discussed the importance of consistently applying city policy.

Bowman brought up other vendors in the market that have not been limited to the provisions of the proposed ordinance.

Discussion ensued about the difference between the Farmer's Market and the Winter Market, and why local businesses are not participating.

Scott agreed with Cowley that when a vendor is outside they are more like a food truck. He could support allowing one more event this year for the food vendor since they have already been at the market twice.

It was agreed that his approval is for this season only and the Winter Market would need to reapply prior to establishing the market next year.

**Move to approve a special event request for a Farmington Winter Artisans Market located at the Farmington Masonic Hall at 21755 Farmington Road; dates of operation being November 5, 12, 19, and 26; December 3, 10, and 17, 10 a.m. until 2 p.m. and December 23 from 5-9 p.m.; 2017 dates being January 28, February 25, March 25 and April 29 from 10 a.m. until 2 p.m.; and the allowance of an outside mobile food vendor on one more date in 2016.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Scott, Councilmember
<b>SECONDER:</b>	Sara Bowman, Council Member
<b>AYES:</b>	Sara Bowman, Greg Cowley, Steve Schneemann, Jeff Scott

Schneemann discussed the importance of establishing clear policy regarding what constitutes a trigger for a special event.

## 7. OTHER BUSINESS

No other business was heard.

## 8. COUNCIL COMMENT

Bowman praised the recent Holly Days celebration, including the lighted parade and tree lighting at the Mansion.

Scott added to Bowman's comments, with a request to upgrade the sound system at the mansion for the tree lighting.

Cowley suggested that there be more lighting for safety at the Mansion. He also mentioned that Mary Martin was the new Chamber director. He went on to suggest a rodeo at Shiawassee Park during the Founders Festival.

Schneeman thanked everyone for their patience at this meeting, commented more on the success of the Holly Days event and is looking to the future.

## 9. ADJOURNMENT

### Move to adjourn the meeting.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Scott, Councilmember
<b>SECONDER:</b>	Greg Cowley, Councilmember
<b>AYES:</b>	Sara Bowman, Greg Cowley, Steve Schneemann, Jeff Scott

The meeting adjourned at 8:31 p.m.

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William E. Galvin, Mayor

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Susan K. Halberstadt, City Clerk

Approval Date: December 19, 2016