



Regular City Council Meeting
7:00 p.m., Monday, February 1, 2021
Virtual Meeting: Zoom
Meeting ID: 856 0958 8501
Passcode: 678826

REGULAR MEETING AGENDA

- 1. Roll Call**
- 2. Approval of Agenda**
- 3. Consideration to Select a Contractor to Conduct a Tree Inventory in the City of Farmington**
- 4. Consideration to Adopt Resolution Approving the 2021 DDA Community Events Calendar, Temporary Liquor License Applications, Street Closures and Sidewalk**
- 5. Special Event Application: Founders Festival**
- 6. Other Business**
- 7. Public Comment**
- 8. Council Comment**
- 9. Adjournment**

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Farmington City Council Staff Report	Council Meeting Date: February 1, 2021	Item Number 3
Submitted by: David Murphy, City Manager		
Agenda Topic: Tree Inventory. Michigan Department of Natural Resources 2021 Urban and Community Forestry Program Grant Application		
Proposed Motion: Move to approve Davey Resource Group Inc. Auburn Hills, MI to perform the Tree Inventory and to have the City Attorney prepare a contract between the City of Farmington and Davey Resource Group, Inc. for the work to be done with the approval of the City Manager.		
<p>Background: The City wrote for and received a grant from the Michigan Department of Natural Resources 2021 Urban and Community Forestry Grant Program to help pay for a tree inventory. The grant is for 50% of the cost of the inventory up to \$8,000. The total cost of the Inventory (up to 4,000 trees) is \$15,700.</p> <p>We put out an RFP for a tree inventory with a summary to be performed on approximately 4,000 trees. We had four (4) response and we are recommending Davey Resource Group. They have an office in Auburn Hills. They have completed many tree inventories in the State of Michigan and have a great reputation.</p> <p>The tree inventory has been on the work plan for several years and is in the Capital Improvement Program.</p> <p>A tree inventory is important because it:</p> <ul style="list-style-type: none"> • Identifies sick trees that might cause damage to people and property • Determines the type and location of trees to plant to ensure proper health and diversity • Improves the efficiency and effectiveness of maintenance plans • Shows the benefits of our urban forest • Improves the City’s ability to receive future tree grants <p>The total cost of the project is anticipated to be approximately \$15,700. The grant would provide \$7,850. The remaining \$7,850 would be drawn from fund balance in the Capital Improvement Millage Fund.</p>		
Materials:		

Farmington City Council Staff Report	Council Meeting Date: February 1, 2021	Item Number 4
Submitted by: Kate Knight, DDA Director		
Agenda Topic: Consideration to Adopt Resolution Approving the 2021 DDA Community Events Calendar, Temporary Liquor License Applications, Street Closures and Sidewalk		
Proposed Motion: Move to adopt resolution approving the 2021 DDA community events calendar, temporary liquor license applications, street closures, and designated sidewalk shopping dates as presented.		
Background: The Farmington Downtown Development Authority, on behalf of the Downtown Farmington business community, is requesting that the City Council adopt a resolution approving the 2021 community events calendar, temporary liquor license applications, and street closures. In addition, the DDA respectfully requests the Mayor and Council permission on behalf of all the businesses within the Farmington DDA district, to participate in Sidewalk Shopping on any event day during 2021.		
Materials: Draft Resolution 2021 DDA Community Events Calendar		

2021 Event Specifications

Event	Proposed 2021 Dates	Date details	Event Specs	Issues/Comments	Business or Community-Oriented	Ranking (Opportunity for Business Engagement)	Budget Impact
Public Art Event	February (Thursday Nights - 2/4, 2/11, 2/18, 2/25)	Virtual Event / Outside Thursdays in February	Thursday Night Hot Cocoa Crawl for Public Art incorporating the Syndicate.	Event impacted by COVID-19 gathering restrictions. Outdoor activities include alley closure and heaters.	Community	3	PSD/Public Art Budget
Ladies Night Out	April 29, Nov 18	Last Thursday in April, 3 rd Thursday in Nov	Open House: 5-9pm	Business participation is high.	Business	1	PSD
Art on the Grand	June 4-5 (Sat. – Sun.) Set up starts June 3 Event impacted by potential COVID-19 conditions.	First weekend in June	Saturday: 10 am – 7 pm Sunday: 11 am – 5 pm	In partnership with City of Farmington Hills Cultural Arts. 2020 AoG was canceled in March (COVID-19)	Both, structured to be in scale with and beneficial to business and restaurants	5	Sponsor/revenue funded
Rhythms in Riley Park	July 23 - Aug. 27	6 concert dates	Fridays: 7pm – 9pm	Series experienced growth in 2019/canceled in 2020/ expecting significant growth in 2021 with the Syndicate.	Community	8	Sponsor funded
Rhythms Beer Garden Pop Up	July 23-Aug. 27	Coinciding with RiRP concerts	Open from 6-9pm, partnering with Syndicate participating businesses	New program developed for 2020 was for three events; 2021 will facilitate environment for Syndicate.	Community with opportunity for business participation	6	Sponsor/revenue funded
Lunch Beats	July 21– Aug 25	6 concert dates	Wednesdays: 12pm-1pm	Series attendance doubled from 2018 to 2019. Average attendance 100 each week. Need to extend reach to nearby office complexes.	Community, specifically bringing in employees who may not live in Farmington. Opportunity for 2021: drawing workforce from home offices	7	PSD/ Sponsor funded
Grand Raven Festival	Month of October	31 Days of Raven	Bonfires, Ravencrows, films and other programming	Successful launch in 2020 and expected growth in 2021	Community	9	Sponsor
Harvest Moon Celebration	Sept. 16, 17, 18 (Thurs. – Fri.) Set up starts Sept. 14	Third full weekend in Sept.	<u>Thursday: 6 pm-11pm</u> “Low-Key Social Night” <u>Friday: 6pm-11pm</u> Harvest Moon Dance	Needs a strong HMC Committee and more volunteer support; three night formula worked!	Community, for the most part. The Taste on Friday night welcomes restaurant participation.	4	Sponsor and revenue funded

			Taste of Farmington Saturday: 6pm-11pm Harvest Party	Considering addition of Farm to Table in 2021.			
Small Business Saturday	November 27	Saturday after Thanksgiving	Open House, 10am-4pm	Business participation is good.	Business	2	PSD

Considerations:

1. Update sponsor packages in preparation for maximizing window of opportunity for sales
2. Support Staff for Events:

Public Art Event	Businesses/Knight/Westendorf
Art on the Grand	Knight/Westendorf
Rhythms in Riley Park	Concert Producer/Knight/Westendorf
Lunch Beats	Concert Producer/Knight/Westendorf
Harvest Moon Celebration	Volunteers/Knight/Westendorf
Grand Raven Festival	Volunteers/Knight/Westendorf
Small Business Saturday	Volunteers/Businesses/Westendorf
Ladies Night Out	Volunteers/Businesses/Westendorf

DRAFT RESOLUTION

A RESOLUTION OF THE FARMINGTON CITY COUNCIL APPROVING THE DOWNTOWN DEVELOPMENT AUTHORITY'S 2021 EVENT CALENDAR WHICH INCLUDES DATES, TIMES, LOCATIONS, AUTHORIZATION FOR ROAD CLOSURES, AND AUTHORIZATION TO APPLY FOR TEMPORARY LIQUOR LICENSES.

WHEREAS, the Farmington Downtown Development Authority (DDA) has approved a 2021 schedule of events which includes: Public Art Event, Ladies Night Out, Art on the Grand, Lunch Beats, Rhythms in Riley Park, Harvest Moon, Grand Raven Festival, and Small Business Saturday.

WHEREAS, the DDA requests approval for the entire year to assist their efforts with planning, cross promoting, and sponsorship opportunities; and

WHEREAS, the proposed calendar of events will require authorization from the City Council to close roads for certain events and to authorize the DDA to apply for temporary liquor licenses.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby approves the DDA's 2021 Calendar of Community Events with the following conditions:

1. Public Art Event
 - a. *Days:* Thursday nights in February (Feb 4, 11, 18, 25) passive gathering incorporating Syndicate with a hot beverage stroll in support of downtown public art
2. Ladies Night Out
 - a. *Days:* Thursday April 29th, Thursday November 18th
3. Art On the Grand
 - a. *Days:* Saturday, June 5, 10am-7pm, and Sunday, June 6, 11am-5pm
Location: Closure of Grand River (from Farmington Rd. to Grove St.) and Market Place from Grand River to alley to the south of 33171 Grand River Avenue (Tubby's)
 - b. *Other:* Hold the State of Michigan Department of Transportation harmless for liability, which may result in the closing of Grand River and authorize City departments to provide the service required for the Art on the Grand.
4. Lunch Beats
 - a. *Days:* *Wednesdays*, July 21-August 27, 12:00pm-1:00pm
 - b. *Location:* Pavilion Area and Riley Park
5. Rhythms in Riley Park
 - a. *Days:* Fridays, July 23 – August 28, hours 7-9pm
 - b. *Location:* Pavilion area and Riley Park
6. Harvest Moon Celebration
 - a. *Days:* Thursday, September 16, Friday, September 17, and Saturday, September 18
Hours Each Night: 6pm-11pm.
 - b. *Location:* Pavilion/Riley Park area and the adjacent parking lot
 - c. *Temporary Liquor License:* Authorization for the DDA to apply for a temporary liquor license September 16, 17, 18

7. Grand Raven Festival
 - a. A month of Poe and Raven inspired programming in October
 - b. Location: Riley Park and throughout downtown
8. Small Business Saturday
 - a. Day: Saturday November 27th
9. Sidewalk Shopping
 - a. The Farmington DDA requests to implement downtown-wide Sidewalk Shopping on *any* event day during 2021.

**Farmington City Council
Agenda Item**

**Council Meeting
Date:**
February 1, 2020

**Item Number
5**

Submitted by: Melissa Andrade, assistant to the city manager

Agenda Topic

2021 Founders Festival as presented by Julie Law, president of 360 Productions

Proposed Motion

Move to adopt resolution approving the 2021 Founders Festival which includes approving event locations, authorizing road closures and applications for temporary liquor licenses.

Background

The Greater Farmington Area Chamber of Commerce will present its plans for the 2021 Founders Festival in Downtown Farmington from July 15-17.

Attached is a resolution approving dates for the Festival, event locations, authorizing closing of roads, and authorizing applications for a temporary liquor license.

Materials Attached

Special Events Application
Resolution



January 27, 2021

City of Farmington
Members of City Council
23600 Liberty Street
Farmington, MI 48335

Re: Farmington Founders Festival 2021

Dear City Council:

360 Event Productions is excited to bring the Farmington Founders Festival back to Downtown Farmington.

Below are the feature events and locations. Attached is the festival layout.

- Fido Fest - Riley Park
- Beer Tent/Live Music & Food Court - Fresh Theme Parking Lot
- Crafters Market - Farmington Road
- Kids Area - Parking Lot off State & Farmington
- Bingo Tent - Insurance Agency Lot
- Touch a Truck - State Street
- Parade - Grand River

Marketing and Signage

A dedicated work plan will be in place for marketing and signage to clearly communicate the location of the event. Plans will include banners over Grand River along with posters and flyers throughout the downtown businesses. We will also utilize press and social media along with a revamped website and Facebook page to inform guests of the location including maps of the area.

Communications to Downtown Businesses

As in the past, 360 Event Productions is encouraging the DDA businesses and surrounding businesses to get involved in the festival with their own sales and celebrations within their own establishments that highlight their businesses and encourage guests to experience the downtown area.

360 Event Productions would like to thank City Council for your support during this transition and entrusting us with your hometown festival. We strive to continue to make the Greater Farmington Founders Festival a family destination for years to come!

Thank you

Julie Law
President
360 Event Productions

Road / Parking Lot Closure Requests

Wednesday at 12 a.m. - Sunday 5p.m.

Thyme Parking Lot (Beer Tent / Food Court) and Farmington Insurance Agency lot (Bingo Tent)

Thursday Morning 6:00 a.m.- Sunday 12 noon

Barricades enclosing Parking area behind Riley Park

Barricade on Farmington Road at Grand River

Barricade on Farmington Road, just north of Orchard Street. Allow traffic to turn onto street in front of Fresh Theme and access CVS parking. Barricade entrance into the parking lot (food court area)

Barricade on State Street east of alleyway between Farmington Rd and Liberty Street

Barricade in parking area leading to Riley Park and by Starbucks off of Grand River

Barricade Parking lot behind Riley Park

Barricades in CVS parking lot to prevent people exiting out the north entrance onto Farmington.

Barricades to enclose parking lot behind Joe's Headquarters

Barricades to enclose street in front of Starbucks / Tubby's

Parade Closures Saturday- 6am - 12 noon

Grand River from Orchard Lake Road to Farmington Road

5k Color Run Closures - 6am - 12 noon

Run Route Begins at Shiawassee Park on Power Road travels to Cloverdale.

Cloverdale to Hayden to Slocum Drive.

Slocum to Farmington Road, to Alta Loma Drive.

Alta Loma to Wilmarth Ave.

Wilmarth Ave to Oakland, Oakland to Grand River

Grand River Ave all the way back to Power and Power back to Shiawassee Park

- All roads that intersect with this route will need to be barricaded along the route to ensure a safe path for all runners. Please see attached map

Event Name Greater Farmington Fairness Festival

CITY USE ONLY
Approval Needed:
<input type="checkbox"/> City Manager
<input type="checkbox"/> City Council
<hr/>
<input type="checkbox"/> Approved
<input type="checkbox"/> Denied



City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.

Event Name Greater Farmington Founders Festival

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

1. 27. 2021
Date


Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: 360 Event Productions

Individual/Organization Phone: 313-400-7952

Individual/Organization Address: P.O. Box 210214 Auburn Hills, MI 48326

Organization's Contact: Julie Law Phone: 313-402-6627

Contact's Title: President E-mail: jlaw@360eventproductions.com

Address: P.O. Box 210214 Auburn Hills MI 48326

Event Name: Greater Farmington Fairclers Festival

- Type of Event:
- | | |
|---|--|
| <input type="radio"/> Sponsored/City Operated | <input checked="" type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input type="radio"/> Non-Profit | <input type="radio"/> For Profit |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding |
| <input type="radio"/> Video or Film Production | <input type="radio"/> Running Event |
| <input type="radio"/> Block Party | <input type="radio"/> Other (describe) |

PARADE & 5K Run ON GRAND RIVER ON SAT.

Riley Park Permit Fee:

\$100 residents/\$200 non-residents

Event Purpose: To promote and celebrate the community of Farmington

Event Dates: July 15-17, 2021

Event Times: July 15 5p-11pm, July 16 10am-11pm, July 17 10am-11pm

Event Location: Downtown Farmington

Number of People Expected: 50,000+

Contact Person on Day of Event: Julie Law

Phone: 313-402-5627

Email: jlaw@360eventproductions.com

Estimated Time of Setup: Beer tent area - WED / Kid + Vendor Area Thurs Morning

Estimated Time of Cleanup: 5pm Sunday

Crowd Control Plans:

Beer tent area will be fenced. Security team throughout event along with strolling police presence.

Sidewalk use? YES NO

If yes, describe sidewalk use:

N/A

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES NO

If yes, list the lots or locations where parking is requested:

N/A

Will street closures be necessary? YES NO

If yes, describe street closures, include time of closure and re-open:

See attached letter for details

- Thyme Parking lot	- Grand River
- Farmington Insurance Lot	- Color Run Route
- Farmington Road	
- State Street	

Will music be provided? YES NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

Professional sound equipment from Audio Company
Main stage located in parking lot located off main
in front of Fresh Thyme

Will electricity be needed for the event? YES NO

Will the following be constructed or located in event area?

Booths	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Quantity: <input type="text" value="80-100"/>
Tents/Canopies	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Quantity: <input type="text" value="2"/>
Rides	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Quantity: <input type="text"/>
Tables	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Quantity: <input type="text" value="30"/>
Portable Toilets	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Quantity: <input type="text" value="30"/>
Inflatables	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Quantity: <input type="text" value="8"/>
Food Vending	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Quantity: <input type="text" value="6"/>
Other Vendors	<input type="checkbox"/> YES	<input type="checkbox"/> NO	Quantity: <input type="text"/>

Other (describe)

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

Food Vendors TBD

SNOWBIZ (SHAVED ICE)

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

An Event Map [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity.
 Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager's office shall be responsible for determining whether this requirement has been met.

I have invited local businesses to participate.

Those invited include: Communications will be sent to local businesses within the Central Business Area regarding the event.

Event Signs: Will this event include the use of signs YES NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager's Office.







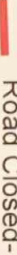

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

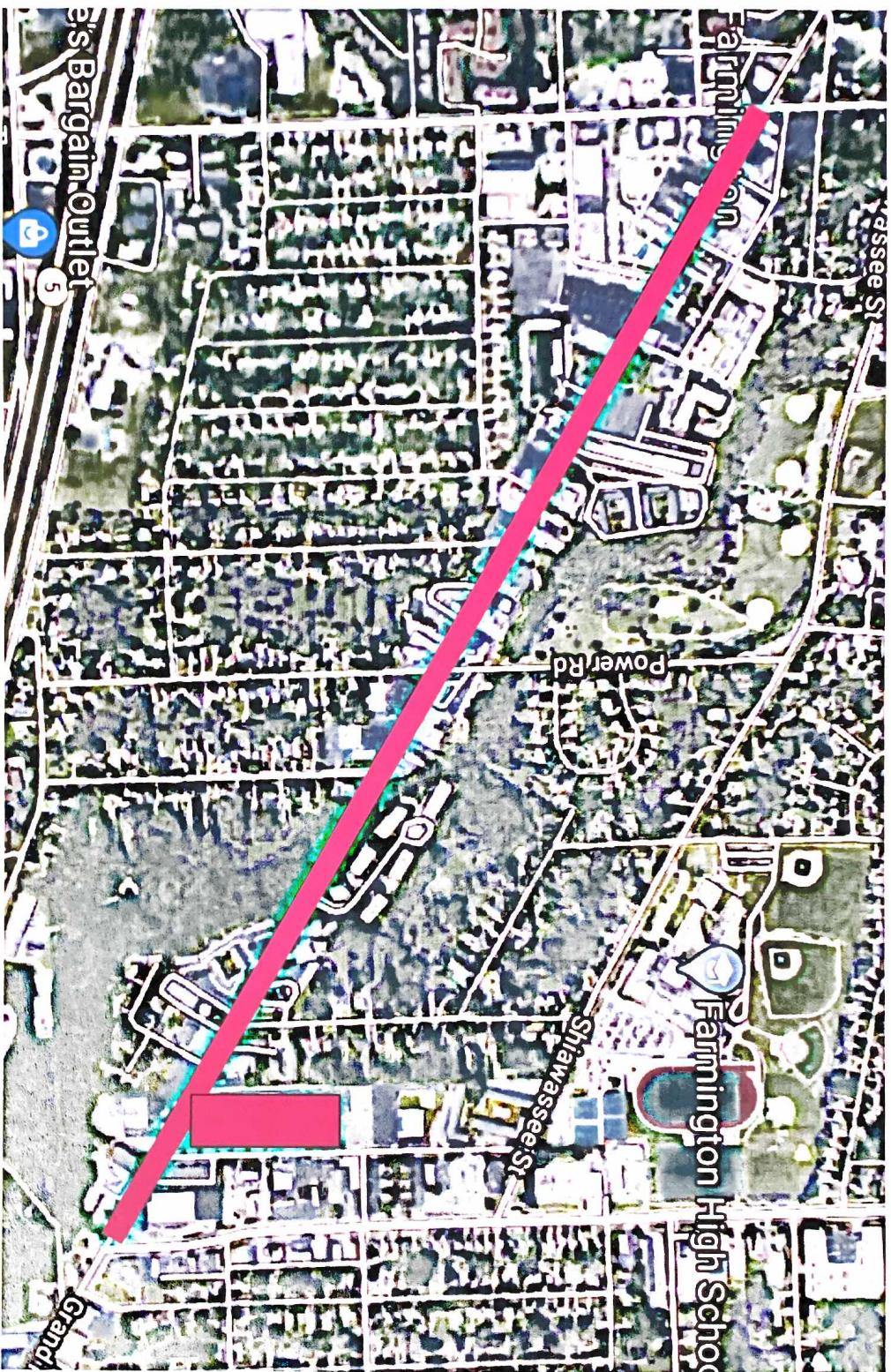
Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager's Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the "City of Farmington." There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.



-  Beer Tent with Beer Trailers (30amps)
-  Water Barrel
-  Fence
-  Food Trailers
-  Porta Johns
-  Ultimate Air Dogs Pool
-  Road Closed-Barricade
-  Vendors

Parade Route & Staging





Please submit form to:
DEPARTMENT OF PUBLIC WORKS
33720 W. 9 MILE ROAD
FARMINGTON, MI 48335
248/473/7250
FAX: 248/473/7279
EMAIL: FarmingtonDPW@farmgov.com

**HYDRANT USE
PERMIT APPLICATION**

PERMIT TO USE HYDRANT FOR
THE PURPOSE OF TRANSIENT
AND/OR
NON-TRANSIENT WORK

FEES	
Permit	\$30.00
Deposit	\$100.00*
Water Consumption Charge	\$5.62 per 1,000 gallons
GLWA Fixed Water Charge	\$1.45 per 1,000 gallons plus 20% special handling & processing

*water usage may be deducted from deposit

Date: December 29, 2020

Applicant's Name: Julie Law Company: 360 Event Productions

Street Address: PO Box 210214

City: Auburn Hills State: MI Zip Code: 48321

Applicant's Phone: 313-400-7952 Fax: n/a

E-mail: jlaw@360eventproductions.com

Hydrant Location: Riley Park - Grove St between Grand River & Orchard

Date(s) of Use: July 15, 2021

Purpose of Use: Farmington Founders Festival/Fido Fest- Used to fill the

Ultimate Air Dogs performance pool.

If for transient work:

Vehicle License Number: _____ Tank Capacity: _____ Gallons

Do you have a Backflow Prevention Device? Yes _____ No** _____

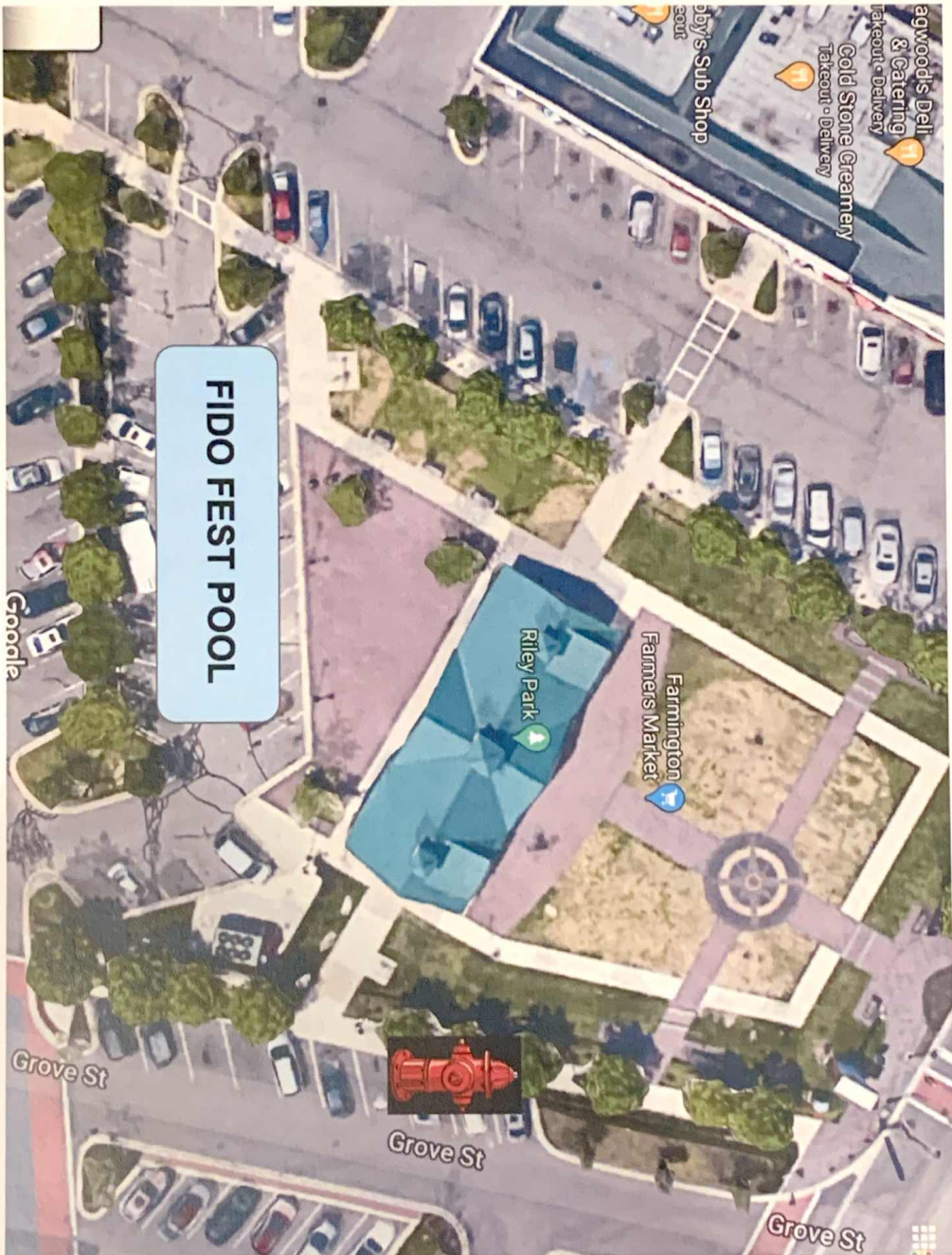
If yes, what type of device? _____

**City will provide device

Certificate of Insurance has been provided

Applicant's Signature: _____

Hydrant Usage





SHIAWASSEE PARK RESERVATION PERMIT

CITY USE ONLY	
Approval Needed:	
<input type="checkbox"/>	Clerk's Office
<input type="checkbox"/>	City Manager
<input type="checkbox"/>	City Council

Pavilion X

Playscape Gazebo _____
(2 hour maximum reservation)

Date of Event July 17, 2021

Time 7am-11am

Type/Purpose of Event Founders Festival Color Run

Group Size 800 runners
(Groups 100 or over require Special Event Permit)

Organization 360 Event Productions/LOC

Person Submitting Application Julie Law

Phone No. 313-400-7952 Email jlaw@360eventproductions.com

Address PO Box 210214, Auburn Hills, MI 48321

Resident: _____ hrs x \$20 = _____ or All Day = \$100

Non-Resident: 4 hrs x \$50 = _____ or All Day = \$250

Non-Profit Organization Yes _____ No _____ Tax Exempt # _____

RELEASE OF LIABILITY

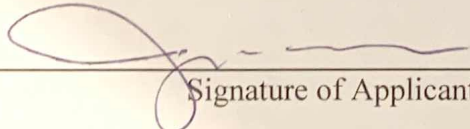
To the fullest extent permitted by law the above organization agrees to defend, pay on behalf of, indemnify, and hold harmless the City of Farmington, its elected and appointed officials, employees, agents, volunteers, and others working on behalf of the City of Farmington against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated in whole or in part with the sponsoring organization's special event. By signing below, I state that I have authority to sign this document on behalf of the sponsoring organization.

- Acceptance of this permit acknowledges receipt of Park Rules and Regulations.
- Use of the park, other than for activities that have been specifically provided for by the City, must be approved by the Director of Public Services.

Permit Fee is Non-refundable.

Events may be rescheduled within the same calendar year based on availability of day and time.

Exception: Special Events denied approval will have Permit Fees refunded in full.



Signature of Applicant

1-27-21

Date

Reservation Confirmed By _____ Date _____

**ACKNOWLEDGMENT REGARDING COVID-19
RENTAL AND SPECIAL EVENT SPONSORS/APPLICANTS**

The current world-wide Coronavirus ("COVID-19") pandemic and resulting "stay at home" orders issued by the Governor underscore the risks associated for individuals of gathering in any numbers. As the Sponsor or Applicant for the rental of City facilities or a Special Event within the City, the undersigned acknowledges that exposure to disease-causing organisms and objects, such as COVID-19, and personal contact with others, involves a certain degree of risk that could result in illness, or death. The undersigned also acknowledges that it is impossible for the City to screen and/or monitor all individuals attending the Special Event or using City facilities under a rental agreement.

The undersigned also acknowledges and agrees that individuals attending the event and/or using the City facility must adhere to the following safety precautions:

1. Individuals must wear a face mask during the event that adheres to the CDC guidelines. CDC guidance for facial covers in public settings can be found at: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>.
2. Throughout the event, individuals will be expected to maintain social distancing protocols that follow the CDC guidelines.

The undersigned renter or event sponsor/applicant recognizes and acknowledges that there are risks of exposure to Covid-19 and agrees to fully release and discharge the City of Farmington, its officers, agents, volunteers, sponsors, and employees from any and all claims from illness, including death, damages or loss in connection with the Special Event or the use of City facilities.

The undersigned also acknowledges and agrees that any failure on the part of any individual, participant, or attendee to adhere to the rules and requirements set forth herein may result, at the City's sole option, in the revocation of approval of the rental or the Special Event, and the undersigned hereby releases, holds harmless, and agrees to indemnify the City of Farmington, its officers, agents, volunteers, sponsors, and employees from any and all claims from any and all liability for damages, loss, or costs of any kind as a result of such revocation of approval.

 360 EVENT PRODUCTIONS 1-27-21
Signature of Renter or Event Sponsor/Applicant *Date*

Print Name (include name of minor, if any)

PO BOX 210214, Auburn Hills, MI 313-402-5657

Address

Phone

~~Auburn~~ JLaw@360EVENTPRODUCTIONS.COM

E-mail

313-400-7952

Emergency Contact and Phone Number

RESOLUTION NO. XX-XX-XXX

RESOLUTION

A RESOLUTION OF THE FARMINGTON CITY COUNCIL APPROVING 360 EVENT PRODUCTIONS' *GREATER FARMINGTON FOUNDERS FESTIVAL FOR 2021* WHICH INCLUDES DATES, TIMES, LOCATIONS, AUTHORIZATION FOR ROAD CLOSURES, AND AUTHORIZATION TO APPLY FOR A TEMPORARY LIQUOR LICENSE.

WHEREAS, 360 Event Productions has prepared for the 2021 Greater Farmington Founders Festival; and

WHEREAS, 360 Event Productions presented the Festival plan to the Farmington City Council; and

WHEREAS, the proposed event will require authorization from the City Council to close roads and parking lots for certain events and to authorize 360 Event Productions to apply for a temporary liquor license.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby approves 360 Event Productions' request to hold the 2021 Greater Farmington Founders Festival with the following conditions:

1. **Days:** Thursday, July 15 - Sunday, July 17

2. **Hours of Operation:**

July 15: 5-11 p.m.

July 16: 10 a.m. – 11 p.m.

July 17: 10 a.m. – 11 p.m.

3. **Location:** Beginning July 14 through July 18

- a. Fresh Thyme Parking Lot
- b. Riley Park
- c. Farmington Road
- d. Parking Lot off State & Farmington
- e. Portion of State Street
- f. Grand River Ave for parade only

4. **Temporary Liquor Licenses:** Authorize a nonprofit organization to apply for a temporary liquor licenses July 15 thru July 17 for the Beer Tent.

5. **Other Authorizations**

- a. Authorize the Department of Public Safety to apply for the permit necessary to close Grand River Avenue from 8 a.m. until 1 p.m. on Saturday, July 17 for the purpose of conducting parade activities and the Color Run.

- b. Hold the State of Michigan Department of Transportation harmless for liability, which may result in the closing of Grand River and authorize City departments to provide the service required for the Farmington Founders Festival.
- c. Allow Department of Public Works to coordinate with the City of Farmington Hills regarding banner placement over Grand River (21 day placement).

RESULT: APPROVED [UNANIMOUS]

MOVER:

SECONDER:

AYES:

ABSENT:

I, Mary J. Mullison, duly authorized City Clerk for the City of Farmington do hereby certify that the foregoing is a true and correct copy of a motion adopted by the Farmington City Council at a regular meeting held on Monday, February 1, 2021 in the City of Farmington, Oakland County, Michigan.

Mary J. Mullison, City Clerk