



Regular City Council Meeting
7:00 p.m., Monday, August 15, 2022
Council Chambers
23600 Liberty Street
Farmington, MI 48335

FINAL

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on August 15, 2022 at Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:02 p.m. by Mayor Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Assistant Superintendent Leach
City Clerk Mullison
City Manager Murphy
City Attorney Schultz
Director Warthman

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Accept City of Farmington Board and Commission Minutes
- B. City of Farmington Minutes
 - a. July 18, 2022 Special
 - b. July 18, 2022 Regular
- C. Farmington Monthly Payments Report
- D. Farmington Public Safety Monthly Report
- E. Accept Board of Review Resignation

Move to approve the consent agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Balk, Councilmember

4. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Balk, Councilmember

5. PUBLIC COMMENT

Leslie Nathan, 33054 Slocum, addressed excessive lighting at TJ Maxx and volume and speed of traffic on Slocum during the Streetscape project.

Bowman replied to all points, assuring Ms. Nathan that efforts were being made on both issues.

Sara Davies, 23120 Violet, thanked Council for an increase in the Beautification Committee budget. She reminded Council that the Beautification Awards would be held on August 25th at Riley Park.

6. PRESENTATIONS AND PUBLIC HEARINGS

A. Miss Farmington Cities

Carrington Wash, contestant in the Miss Farmington Cities scholarship program, spoke about her community service project: Today a Reader! Tomorrow a Leader! Let's Read With Carrington!, which centers around fostering and inspiring a love of reading among children in the Farmington/Farmington Hills area.

B. Miss Oakland County - Layla Cypher

Layla Cypher, newly crowned Miss Oakland County, and Alexis Ulmer, Miss Oakland County's Outstanding Teen spoke to Council about the Miss Oakland County program and their social impact initiatives.

C. Founders Festival Follow Up – Julie Law

Julie Law of 360 Productions presented a review of the 2022 Founders Festival plan and an evaluation of how well it worked. She stated that the overall festival went extremely well and had a high attendance. FidoFest was a hit, Crafters Village worked out really well, media coverage was extensive, the beer tent was enthusiastically received, the parade had large attendance, and she asked for feedback and comments.

Bowman noted that 360 Productions was highly involved and present, and a really impressive force. Law responded that working with our Public Safety and Public Services departments makes her life easy. Bowman noted that it wasn't possible to make everybody happy and she believed they did their very best.

Taylor asked about no longer needing "seed money" to plan the Festival, and Law said that a lot of great sponsors are involved now and she felt that they could let that piece go.

LaRussa thanked Law and her team for all the hard work and asked what makes Founders unique in her experience. Law replied that Farmington is extremely "community" oriented. All are involved in figuring out solutions, and there is a lot of passion in the community for the Festival.

7. NEW BUSINESS**A. Review and approve Founders Festival Contract for 2023-25**

Recently the Downtown Development Authority (DDA) and 360 Productions concluded a two (2) year professional services contract to produce the Farmington Founders Festival for the years 2021 and 2022. Discussion held at the recent joint DDA/City Council meeting indicated that there support by both entities to continue the contractual relationship with 360 Productions to produce the Founders Festival for the upcoming three (3) years; 2023, 2024 and 2025.

LaRussa asked whether the DDA had already approved this contract, to which Bowman answered yes. He pointed out a couple of cut and paste problems and asked for an addition to the contract that included the creation and execution of plan to communicate with business owners. Bowman replied that the streetscape threw a wrench in the timing for this year and addressed LaRussa's points regarding this year's event. City Attorney Schultz said the general concept LaRussa requested was already in the deliverables, but that he didn't think the agreement could be amended because it had already been approved by the DDA. He noted that LaRussa could make it part of his motion without amending the agreement. Kate Knight, Executive Director of the DDA, noted that the language in the agreement captured LaRussa's concerns. LaRussa asked about this year's communication plan to local businesses. Knight

admitted that it was a bit late, but that the template they had used was the same as in the year before. She said that the timeline would be done a little differently going forward. They discussed emails, meetings, the frequency of each. Bowman reminded LaRussa that business owner meetings are never done for these kinds of events, as opposed to an occasional thing like a streetscape.

Schneemann asked what the standard protocol was for email distribution to engage public and businesses. Knight answered that it was an open line of conversation and communication with every merchant. Schneemann asked if the DDA was the point for communication, and Knight replied that it was a group project with the DDA distributing the information. Schneemann asked for clear communication and said that there was probably not language to change in the agreement but could just be an internal directive. Bowman said that communication needs to come from the City and the DDA, not directly from the production company.

Taylor suggested that 360 Productions not communicate directly with downtown businesses, but she still wanted to add more language to the agreement that would have 360 Productions provide a communications plan to the DDA to build accountability. Schultz noted that she referring to an attachment to the agreement and that it was intended to be in broad strokes. Law reminded Taylor that they had only thirty days to reconfigure the participating vendors because of the streetscape project, and that was a difficulty expected only for this year.

Discussion ensued about road closure plans, instances where there should have been more outreach, and about managing expectations. Bowman noted that last year’s requests and concerns by Council were all addressed this year by 360 Productions, and that she expected that Council concerns will be heard and addressed for next year.

Move to approve the Professional Services Agreement with 360 Event Productions, LLC, with an amendment to Exhibit A to include a bullet point under the section “for DDA to provide or cause to be provided” creation and execution of a communication plan with downtown businesses, subject to the City and the DDA also entering into the Memorandum of Understanding, relating to the Farmington Founders Festival.**

RESULT: APPROVED [UNANIMOUS]
MOVER: LaRussa, Mayor Pro Tem
SECONDER: Taylor, Councilmember

Move to approve Memorandum of Understanding between the City and the DDA regarding the Farmington Founders Festival, subject to any final non-substantive changes as may be required by the City Attorney or the City Manager.**

RESULT: APPROVED [UNANIMOUS]
MOVER: LaRussa, Mayor Pro Tem
SECONDER: Balk, Councilmember

B. Consideration to approve amendment to Intergovernmental Agreement for Information Technology Services between Farmington Hills and the City of Farmington

City Manager Murphy explained a request to amend the Intergovernmental Agreement with Farmington Hills for I.T. Services will include receiving the Smart Cities services of fifty selected Demand Points, without charge, as well as the right to receive a service credit and terms for a monthly charge should the city request additional Demand Points.

This amendment to Farmington’s agreement with Farmington Hills allows Farmington Hills to ensure that its agreements with SiFi would obligate SiFi to provide service to the selected Farmington Demand Points.

Schneemann asked how the agreement before this dealt with Demand Points and Schultz explained that adding the Demand Points would be an entirely new element and an addition to the original agreement.

Move to approve amendment to I.T. Services Intergovernmental Agreement with Farmington Hills to include services from Farmington Hills relating to Demand Points and fiber connectivity provided by SiFi Networks, LLC to Farmington Hills on behalf of Farmington.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	LaRussa, Schneemann, Taylor, Balk, Bowman

C. DPW HVAC update

Assistant Superintendent Leach summarized the status of the current HVAC improvement project. Phases I and II of the 3-year DPW HVAC improvement project have been completed on schedule and within the proposed budget. Anticipating Phase III of the HVAC improvement project, Diversified Heating and Cooling has verified pricing and availability, noting that there will be significant cost increases due to current market instability and supply chain disorder.

Move to accept revised quote for DPW HVAC Project 2019 Phase III from Diversified Heating & Cooling, increasing Phase III to \$46,190 and allowing City Administration to execute the Phase III Quote.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Schneemann, Taylor, Balk, Bowman, LaRussa

D. DPW & Water Booster Station window replacement

Leach recommended awarding the replacement of six windows at the Public Works office and the Water Booster Station to WeatherGuard Window of Farmington in the amount of \$12,025.00. The windows will be Series 700 vinyl windows, LoE, double strength glass argon gas filled. The Water Booster Station will remain casement windows, while the Public Works office will be awning windows with screens replacing the current hopper windows without screens.

Schneemann asked what was specified in the bid request. Leach replied that the windows are to be Series 700 vinyl windows, LoE, double strength glass argon gas filled. Leach will send him more information later this week and Schneemann asked for the item to be tabled until Council can review the specs. Council agreed to table until next month. Bowman directed Leach to send the motion to all councilmembers for review.

E. Oakland Street Sanitary Sewer Lining

Following the substantial number of protruding tap removals and the emergency sewer repair on Oakland Street last construction season, OHM recommends CIPP lining of the sanitary sewer of Oakland Street from Grand River to Gill Road. Due to material availability problems and construction industry workload, a cost increase is reflected in the quotes. To offset the difference, Public Works would reduce the total number of replacement water meters purchased this fiscal year to have sufficient funding to CIPP line this sewer.

Move to award the Oakland Street Sanitary Sewer Lining Project in the amount of \$175,000 to Pipeline Management Company Incorporated of Milford Michigan, which includes 5% contingency funds, and to allow the City Administration to authorize all contractual documents and payment applications.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	Balk, Bowman, LaRussa, Schneemann, Taylor

F. Consideration to Approve Second Amendment to Purchase Agreement (MTC)

Schultz explained that the outside date for Robertson Brothers to have a fully approved PUD Development was set in the agreement as August 31, 2022. Due to extending the inspection period by 120 days in December 2021, it has become obvious that the development will not be approved by the end of this month and an extension would be required for the transaction to continue. Murphy suggested that the closing date be extended 120 days commensurate with the original extension of the inspection period, calculating out to December 29, 2022. Robertson Brothers would like an extension to March 24, 2023, closing 60 days past that.

Discussion ensued with Jim Clark from Robertson Brothers available for questions. Bowman asked what the holdup was, and Clark listed out several issues that had held them back

including approvals necessary and unexpected considerations brought on by the geography of the hill.

LaRussa asked for them to complete the closing sooner if at all possible. Schneemann asked if submittal will be coming to the DDA Design Committee before it is submitted to the Planning Commission and Murphy assured him that it would be.

Move to approve the Second Amendment to Purchase and Develop Property agreement, subject to any final non-substantive revisions by the City Manager and City Attorney.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Bowman, LaRussa, Schneemann, Taylor, Balk

8. PUBLIC COMMENT

No public comment was heard.

9. CITY COUNCIL COMMENT

Schneemann announced that he had a favorite resident in Farmington and wished his wife a happy thirty-year anniversary.

LaRussa updated Council about the recent SEMCOG Executive Committee meeting.

10. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Councilmember

Meeting adjourned 8:50 p.m.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date: Monday, September 19, 2022

**To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.