



City Council Meeting
7:00 p.m., Monday, June 17, 2024
Conference Room
23600 Liberty Street
Farmington, MI 48335

FINAL

REGULAR MEETING MINUTES

A meeting of the Farmington City Council was held on June 17, 2024, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor Pro Tem Balk.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Absent	
Kevin Parkins	Councilmember	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Manager David Murphy
Assistant to the City Manager Melissa Andrade
Public Safety Commander Todd Anderson
Public Safety Sergeant Mike Weir
Director of Finance, Chris Weber
Deputy Treasurer, Jaime Pohlman
City Attorney, Beth Saarela
DPW Superintendent Chuck Eudy
OHM Consultant Austin Downie

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

Mike Sweeney of the Farmington/Farmington Hills Emergency Preparedness Committee discussed the importance of heat safety for both people and pets. Most importantly, hydrate and take it easy.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. City of Farmington Minutes
- B. Farmington Monthly Payments Report
- C. Farmington Public Safety Monthly Report

Move to approve the consent agenda as presented.

RESULT:	APPROVED UNANIMOUS
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

5. APPROVAL OF THE REGULAR AGENDA

Move to approve the regular agenda as presented.

RESULT:	APPROVED UNANIMOUS
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

6. PRESENTATION/PUBLIC HEARINGS

6-A. Presentation - Bicentennial Gala at the Mansion

Christine Greig, representing Farmington/Farmington Hills Education Foundation and the Bicentennial Committee, presented plans for the Farmington Bicentennial Gala – Toast to Farmington. The Gala will be Saturday, July 27th at the Governor Warner Mansion from 7:30-10 p.m. and will feature entertainment, strolling food stations of small plates, signature cocktails and mocktails. VIP tickets are also available that includes a pre-event reception in Dinan Park.

Councilmember Schneemann thanked Greig for her efforts.

Move to approve the event application for The Bicentennial Gala to be held on the Grounds of the Governor Warner Mansion on July 27 from 7:30 – 10 p.m.

RESULT:	APPROVED UNANIMOUS
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember

6-B. Presentation - Events 360: Farmington Founders Festival

Jenna Smith, event manager for 360 Event Productions presented plans for the 2024 Farmington Founders Festival. She said it was basically the same footprint as last year. It will feature the LOC Color Run, kid zone, touch-a-truck and fido fest. The parade theme is Farmington Through the Decades.

Councilmember Schneemann asked why the application was submitted so late, just one month prior to such a large event. He also asked if there was any bicentennial branding. Regarding the application, Smith responded that it was because they have not yet heard back from CVS on use of their parking lot. Regarding the branding, Smith mentioned the parade was themed for the bicentennial.

Councilmember Taylor, who is also the Bicentennial Committee Secretary, also asked about the bicentennial branding and said she brought ideas to Events 360 months ago, but none, other than the parade theme, were implemented. Councilmember Taylor also said that she feels this event is not custom to Farmington and could be dropped into any other community.

Smith said that the community here in Farmington is what makes this event different. She also said that Events 360 focused on the Founders Festival being in its 60th year, rather than the 200th anniversary of Farmington. She said as an event company, that is their focus. She said that she open to add more bicentennial branding, but it was pointed out that with only a month left to plan, this is not practical.

Taylor asked if the communications plan between the DDA & downtown businesses was complete. Smith said it's the same as last year's plan.

Taylor also said she'd like the bingo event added back into the festival. Smith said she is open to it, but it'll cost money for the licensing.

Mayor Pro-Tem Balk ask that Events 360 respond to Public Safety Director Bob Houhanisin email and schedule a meeting with Public Safety and DPW to go over the event. Smith said they would.

Move to adopt resolution approving the 2024 Founders Festival which includes approving event locations, authorizing road closures and applications for temporary liquor licenses.

RESULT:	APPROVED UNANIMOUS
MOVER:	Parkins, Councilmember
SECONDER:	Schneemann, Councilmember

7. NEW BUSINESS 7A – 7F

7-A Consideration to amend the agreement for Local Fiscal Recovery Distribution between Oakland County and the City of Farmington

The amendment to the agreement removes language that stated the City is a subrecipient of the funds. This amendment is being requested of all County CVT's

Move to approve the amendment to the agreement for Local Fiscal Recovery Distribution Between Oakland County and the City of Farmington

RESULT:	APPROVED – UNANIMOUS
MOVER:	Schneemann, Councilmember
SECONDER:	Parkins, Councilmember
AYES:	Balk, Parkins, Schneemann, Taylor

7-B DPW Concrete Replacement Payment Application

To date Hartwell Cement Company has replaced 1311 square yards of the DPW parking lot, nearly double the original amount. OHM recommends approving Change Order No. 8 and Payment application No. 14 using the 2018 Farmington Roads Maintenance & Rehab Contract with Hartwell Cement Company located in Oak Park MI, in the amount of \$119,310.43 and retainage increased \$12,701.16. Total earned this period is \$132,011.59.

Move to approve the DPW Concrete replacement Change Order No.8 and Pay Application No 14 in the amount of \$119,310.43 to Hartwell Cement Company.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Parkins, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Parkins, Taylor, Schneemann, Balk

7-C Purchase of a Pierce Fire Truck and equipment from Halt Fire

Commander Todd Anderson explained to council the necessity for a new fire truck. The current truck is old and it's difficult to get replacement parts. In 2023, The City of Farmington was awarded a \$750,000.00 grant by the State of Michigan to purchase a new fire truck. Due to supply chain issues and raising costs, the lead time on a custom-made fire engine can be between 36 and 48 months however Pierce has created a program that allows departments to bid on production fire engines that will be delivered in a much shorter time. On the first of each month, Pierce releases a limited number of production fire engines on a first-come-first-serve basis. There is a very short window to bid on these trucks; sometimes as short as a few minutes, as this process is open to every fire department in the country. Because this process is so competitive, it is imperative to have the funds pre-approved to secure the vehicle. These trucks are considered "stock" models, but they still have some customizable options. The delivery time for these stock models is much shorter. Bruce Hamilton of Halt Fire will be doing the bidding, he was at the meeting and compared the process to musical chairs. He said they will have 4-7 truck on the list to pick from, and we'll pick the one that best fits the Farmington department's requirements. He said that the sale occurs six months prior to availability so we'd have time to customize the truck. Halt said he worked with has been working with the department and understands the needs.

Move to approve FY 2024/25 budget request to purchase One (1) Peirce Fire Engine and equipment from Halt Fire and authorize the Public Safety Department to spend up to \$950,000.00 for the purchase of the Fire Truck.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember
AYES:	Parkins, Schneemann, Taylor, Balk

- 7-D Budget Amendment Resolution #1 amending Fiscal Year 2024-25 Budget**
This budget amendment provides additional funding for a fire truck based on revised estimates.

Move to adopt Budget Amendment Resolution #1 amending Fiscal Year 2024-25 Budget.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Taylor, Councilmember
SECONDER:	Parkins, Councilmember
AYES:	Schneemann, Taylor, Balk, Parkins

- 7-E Request to approve the purchase of a 2024 Chevrolet Traverse administrative vehicle**

Public Safety Commander Todd Anderson explained that the current admin vehicle, a 2009 Ford Escape, is beyond its “scope of life.”

Move to approve the Purchase of One (1) 2024 Chevrolet Traverse AWD LT administrative vehicle and outfit it with equipment.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Parkins, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Taylor, Balk, Parkins, Schneemann

- 7-F Consideration to amend Fiscal Year 2023-24 Budget**

This budget amendment adjusts for changes in estimates related to the Installment Purchase Agreement (IPA payoff), development costs, and the Farmer’s Market. All are offset by additional revenue.

Move to adopt Budget Amendment Resolution #7 amending Fiscal Year 2023-24 Budget.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Schneemann, Councilmember
SECONDER:	Parkins, Councilmember
AYES:	Balk, Parkins, Schneemann, Taylor

8. PUBLIC COMMENT

No members of the public spoke.

9. CITY COUNCIL COMMENT

Mayor ProTem Balk thanked everyone for being there.

10. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

The meeting adjourned at 7:52 p.m.

Johnna Balk, Mayor Pro-Tem

Melissa Andrade, Assistant to the City Manager

Approval Date: