



**Regular City Council Meeting
7:00 PM, MONDAY, DECEMBER 19, 2016
City Council Chambers
23600 Liberty Street
Farmington, MI 48335**

REGULAR MEETING AGENDA

1. CALL TO ORDER

Roll Call

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

4. APPROVAL OF ITEMS ON CONSENT AGENDA

A. Farmington Monthly Payments Report - November 2016

B. Public Safety Monthly Report - November 2016

C. Minutes

1. Minutes of the City Council - Special - Nov 1, 2016 7:00 PM

2. Minutes of the City Council - Special - Nov 21, 2016 6:00 PM

3. Minutes of the City Council - Regular - Nov 21, 2016 7:00 PM

4. Minutes of the City Council - Special - Nov 28, 2016 5:30 PM

5. Minutes of the City Council - Special - Dec 5, 2016 7:00 PM

5. APPROVAL OF REGULAR AGENDA

6. PRESENTATION/PUBLIC HEARINGS

- A. Eight Mile Boulevard Association**
- B. Special Event - Haitian Art and Craft Festival**

7. NEW BUSINESS

- A. Consideration to Adopt Resolution Recommending Approval of Redevelopment Liquor License for Landgate, Inc. (DBA Bellacino's Pizza & Grinders)**
- B. Consideration to Adopt Resolution Approving the 2017 DDA Community Events Calendar, Temporary Liquor License Applications, Street Closures and Sidewalk Shopping Dates.**
- C. Consideration to Approve Revised Change Order No.2 And, Final Construction Estimate No. 8 for the Twin Valley Pump Station.**
- D. Consideration to Approve Construction Estimate No. 1 for the Bel-Aire, Shiawassee, Mooney Street Sewer Rehabilitation and Improvements**
- E. Update of Enclosed Cargo Trailer for Ice Rink Equipment**
- F. Consideration to Amend City Fee Schedule to Add Notary Service**
- G. Discussion of New Capital Improvement Program Process and Designation of Council Member to Participate in Capital Improvement Program Steering Committee**
- H. Consideration to Approve the 2016 Michigan Department of Licensing and Regulatory Affairs Grant Subrecipient Agreement Between the City of Farmington and Oakland County**

8. DEPARTMENT HEAD COMMENTS

9. COUNCIL COMMENT

10. ADJOURNMENT

**Farmington City Council
Staff Report**

Council Meeting Date:
December 19, 2016

**Reference
Number
(ID # 2325)**

Submitted by: Amy Norgard, Controller

Description: Farmington Monthly Payments Report - November 2016

Requested Action:

Approve Farmington Monthly Payments Report - November 2016

Background:

See attachment

Agenda Review

Review:

Amy Norgard	Pending
City Manager	Pending
City Council Pending	12/19/2016 7:00 PM

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT**MONTH OF NOVEMBER 2016**

FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 320,469.10
202	MAJOR STREET FUND	\$ 9,209.70
203	LOCAL STREET FUND	\$ 10,195.03
592	WATER & SEWER FUND	\$ 250,267.11
595	FARMINGTON COMMUNITY THEATER FUND	\$ 26,328.92
640	DPW EQUIPMENT REVOLVING FUND	\$ 31,221.89
701	AGENCY FUND	\$ 17,474.00
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 32,045.09
	TOTAL CITY PAYMENTS ISSUED:	\$ 697,210.84
136	47TH DISTRICT COURT FUND	\$ 50,829.28
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 24,041.95
290	FRIENDS OF THE GOVERNOR WARNER MANSION	\$ 56.49
296	SWOCC FUND	\$ 1,630.72
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$ 76,558.44
	TOTAL PAYMENTS ISSUED	\$ 773,769.28

A detailed Monthly Payments Report is
on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF NOVEMBER 2016

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
Agency Tax	Farmington Public Schools	Tax Payment #10	6,052.14
Agency Tax	Oakland County	Tax Payment #10	11,788.67
Agency Tax	Farmington Comm. Library	Tax Payment #10	754.34
General Fund	Chase (Payroll Acct)	Direct Deposit Payroll	193,143.29
General Fund	Federal Gov't	W/H & FICA Payroll	72,067.59
General Fund	MERS	October Transfer	44,967.15
General Fund	MERS HCSP	October Transfer	3,975.00
Agency	Ameraplan Flex	Debit Card Transactions	555.86
TOTAL CITY ACH TRANSFERS			333,304.04
Court Fund	Chase (Payroll Acct)	Direct Deposit Payroll	84,834.81
Court Fund	Federal Gov't	W/H & FICA Payroll	30,182.41
TOTAL OTHER ENTITIES ACH TRANSFERS			115,017.22

**Farmington City Council
Staff Report**

Council Meeting Date:
December 19, 2016

**Reference
Number
(ID # 2322)**

Submitted by: Frank Demers, Director of Public Safety

Description: Public Safety Monthly Report - November 2016

Requested Action:
Approve Farmington Public Safety Monthly

Background:
See attachment

Agenda Review

Review:
 Frank Demers Completed 12/12/2016 9:05 AM
 City Manager Pending
 City Council Pending 12/19/2016 7:00 PM



FARMINGTON PUBLIC SAFETY DEPARTMENT
 23600 Liberty Street, Farmington, MI 48335 Tel 248-474-4700 Fax 248-442-9815

MONTHLY REPORT NOVEMBER 2016

Trespass

On November 1st officers responded to a Farmington residence for a report of a trespass complaint. Upon speaking with the involved parties it was determined that the subject in question was no longer welcome at the residence and if they were to return they would be arrested for trespass. The subject was transported by officers to a friend's home nearby.

Neighbor Trouble

On November 4th officers responded to a Farmington residence for a dispute between neighbors. The complainant stated that they were having trouble with a neighbor that was slamming doors and when asked to stop became upset, yelled profanity and began to repeatedly slam the door. The incident will be forwarded to the Condominium Association for review and possible action.

Civil Matter

On November 4th a Farmington resident reported that their friend failed to return a borrowed vehicle. It was determined that the resident, in fact, entered into a rental agreement with the friend by allowing them to drive the vehicle for an undetermined period of time in exchange for \$500.00. Attempts were made to contact the friend via phone, but were unsuccessful. The resident was advised to contact an attorney seeking civil legal action.

Neighbor Trouble

On November 5th Farmington residents made a front desk report of an ongoing confrontation they were having with their backyard neighbors. The reporting party stated that there was a confrontation over the removal of shrubs and that since then they have been subjected to derogatory comments and rude behavior. Contact was made with the responsible parties and they were advised that if their behavior continued criminal action would be sought.

Open Liquor – DWLS

On November 5th while conducting a traffic crash investigation in the area of Grand River Ave and Mayfield, an officer determined that the driver of one of the involved vehicles was driving on a suspended license, had open alcohol within the motor vehicle and had an active warrant for their arrest. The driver was arrested and transported to jail where they later posted bond, issued citations and released.

Misdemeanor Arrests

During this time period, FPDS officers made 9 misdemeanor arrests for warrants and driver's license related offenses.

Fraud – Uttering and Publishing Checks

On November 7th an officer was dispatched to a local bank on report of several fictitious checks being deposited. Subsequent investigation determined that two fictitious checks totaling \$3708 were deposited into a customer's account. A suspect has been identified and the case was forwarded to the Detective Bureau for follow-up investigation.

Larceny from an Automobile

On November 9th a sergeant was dispatched to Chesley Dr. on a report of an unlocked 2016 Jeep Grand Cherokee having its radio/navigation system stolen. It was learned that the owner had parked his vehicle and went into a business for approximately 40 minutes. When the owner returned to his vehicle he discovered that this center dash was removed and his radio/navigation system was missing. Area business were canvassed with negative results in obtaining witnesses or security camera footage of the incident.

Larceny from an Automobile

On November 12th, a resident of the Bel-Aire subdivision came to the front desk to report that while he was away on vacation (11-8-16 and 11-11-16), an unknown individual, stole the driver's side mirror from his pickup truck. The truck had been parked on the street in front of his house.

Fraud – Swindle

On November 12th a report was made at our front desk of a fraudulent EBay transaction. The victim stated she purchased two coins on EBay for \$2,998. When the package arrived from the seller it contained only old newspapers. The victim attempted to contact the seller numerous times without success. The case was forwarded to the Detective Bureau for follow-up investigation.

Retail Fraud

On November 12th officers were dispatched to a business in the area of Nine Mile and Farmington Rd, for a report a male who had stolen a remote controlled car and was being detained by store employees. Subsequent investigation determined the suspect was under the influence of alcohol and had stolen a remote control car valued at \$400. The suspect was arrested and lodged at the Farmington jail. The case was presented

to Oakland County Prosecutors Office and a charge of Retail Fraud in the 1st Degree was authorized.

Operating while Intoxicated (OWI 1st)

On November 14th an Officer stopped a vehicle after it was observed to be driving erratic, almost striking the fence at Grand River Ave near Farmington Road. While speaking with the driver the Officer detected the odor of intoxicants. The driver admitted to consuming at least one glass of wine at a friend's house earlier in the evening. The driver completed field sobriety evaluations and was subsequently arrest for OWI, held in the jail until sober and issued a citation.

Operating while Intoxicated (OWI 2nd)

On November 15th a Sergeant stopped a vehicle for disobeying a red signal in the area of Grand River and Orchard Lake. While speaking with the driver the Sergeant detected an odor of an intoxicants and observed red and glassy eyes. The driver denied having consumed any alcohol, but after conducting field sobriety evaluations and a PBT which resulted .22(2); the driver was arrested for OWI 2nd, DWLS and Warrants. The driver was housed in jail and the case submitted to the Oakland County Prosecutors Office who authorized multiple charges.

Felony Arrest Warrant (Originating Agency)

On November 15th a subject wanted on an active felony warrant for fleeing and eluding police was located at a Farmington business. The subject was were transported to jail and later arraigned and ultimately sent to the County Jail.

Marijuana – Possess

On November 15th a Sergeant stopped a vehicle in the area of Grand River and Power for a loud exhaust. While speaking with the occupants of the vehicle the Sergeant could smell the strong odor of marijuana coming from inside of the vehicle. The vehicle was searched and marijuana was found inside of a small container which was located on the floor board behind the driver's seat. The driver admitted ownership of the marijuana, describing that the container only contained "marijuana tails." The driver was arrest and ultimately released with a citation.

Larceny – Personal Property from Vehicle (LFA)

Three Farmington residents reported that sometime between 11/15 and 11/16 their **unlocked** vehicles were entered by an unknown subject(s), electronic items taken and the vehicles rummaged through. Investigators are conducting follow up, but there are no suspects at this time.

Marijuana – Possess

On November 16th an Officer stopped a vehicle in the area of Grand River and Hawthorne for loud exhaust. A routine check of the driver's license status revealed that the driver had a suspended license. A subsequent inventory search of the vehicle revealed that the driver was in possession of a baggie of marijuana. The driver was arrested, issued a citation and held in jail pending bond.

Larceny in a Building

On November 17th a Sergeant took a front desk complaint of a stolen/lost wallet from an elderly Farmington resident while they were shopping at a Farmington business. The investigation determined that the wallet was taken by an unknown subject(s) from the victim's purse while they were shopping. The wallet was recovered not far from the business, still containing credit/debit cards, but missing cash. Investigators are following up with the business for surveillance footage.

Solicitors / Peddlers – No Permit

On November 18th Officers responded to and issued two subjects for soliciting door-to-door without permits. Both subjects were from out of state and had been dropped off in the area to go door-to-door. The subjects were issued and released at the scene to be picked up by their respective employers.

Operating while Intoxicated (OWI 1st)

On November 20th an Officer heard Dispatch put out a BOL via radio about a vehicle that was driving erratically. The Officer located that vehicle, further observed that it had a defective headlight and conducted a traffic stop on 10 Mile, east of Orchard Lake. While speaking with the driver the Officer could smell the odor of intoxicants and observed red, bloodshot, watery eyes. The driver completed field sobriety evaluations, was subsequently arrest for OWI, issued a citation and held in jail.

Larceny from a Building

On November 22nd an Officer responded to Farmington Public Schools IT Department for a report of a laptop that went missing/stolen sometime between July 1st and November 22nd. The staff reported that 42 laptops went out for testing and 1 is missing. Investigators are currently looking at possible suspects what would have had access to the laptops as well as suspects that would have had access to where the laptops were stored.

Disorderly Conduct

On November 22nd Officers responded to the Farmington Library for an incident involving a patron/subject being served with a 6-month order prohibiting them from entering the Farmington Library. The subject refused to leave when confronted by the staff prompting the police to be called. The subject had to be escorted out of the building by police and was advised not to return for six months, with the approval of the Director of the Library.

Operating while Intoxicated (OWI 1st)

On November 23rd an Officer, while on a traffic stop on Grand River and Brookdale Court was nearly struck by a passing speeding vehicle. The Officer also noted that the passing vehicle was driving at a high rate of speed on a flat front and rear passenger side tires. The Officer caught up to, and stopped the suspect vehicle. While speaking with the driver the Officer detected the odor of intoxicants further noting the driver had blood shot eyes and slurred speech. When asked about the flat tires, the driver could not provide an explanation. The driver denied having consumed any alcohol, but admitted to smoking a joint an hour earlier. The driver completed field sobriety

evaluations and was subsequently arrest for OWI, DWLS, and warrants; was issued citations, and held in the jail until sober and arraigned.

Trespass

On November 24th Officers were called to a Farmington business for a report of a disruptive customer. The manager of the business requested that the customer be advised that he is no longer welcome and not to return. Officers located the subject walking in the immediate area and after speaking with the subject, advised that if he returned to the business he would be arrest. The subject indicated that he understood and would do his shopping elsewhere.

Operating while Intoxicated (OWI 1st)

On November 26th an Officer stopped a vehicle for speeding on eastbound M5, pursuing it as it exited at the Nine Mile/Farmington exit ramp. While speaking with the driver the Officer detected an odor of intoxicants and learned that the driver and passenger were only 20 years of age. The driver denied having consumed any alcohol, but after conducting field sobriety evaluations and a PBT which resulted .11(3); the driver was arrested for OWI 1st. The driver was also found to be in possession of a fraudulent Illinois identification card. The driver was issued citations and housed in jail until sober.

Operating while Intoxicated (OWI 1st)

On November 20th a Sergeant stopped a vehicle in the area of Grand River and Orchard Lake Road for driving without headlights activated after dark. While speaking with the driver the Sergeant detected the odor of intoxicants and when asked, the driver admitted to having a few beers. The driver completed field sobriety evaluations, was subsequently arrest for OWI, issued a citation and held in jail until sober.

Operating while Intoxicated (OWI 1st)

On November 27th a Sergeant stopped a vehicle in the area of Grand River and Orchard Lake for no headlights on after dark. While speaking with the driver of the vehicle the Sergeant detected an odor of intoxicates, and the driver admitted to having consumed a few beers while attending a reunion in Dearborn. The driver completed field sobrieties and submitted to a PBT resulting .09(9). The driver was arrested for OWI 1st, issued a citation and housed in jail until sober.

Drug Paraphernalia / Receiving & Concealing / DWLS

On November 28th a Sergeant stopped a vehicle on M5 for a passenger side tail light that was out/not functioning. While speaking with the driver of the vehicle, the Sergeant learned that the driver did not have a valid license when they provided a Michigan Identification card. The Sergeant, after running the attached metal Michigan plate, learned that the registration sticker was stolen out of Detroit and the sticker did not match the metal plate displayed on the vehicle. A search of the vehicle resulted in the discovery of a glass crack pipe which the occupants admitted that they had used to smoke crack cocaine in Detroit a few days prior. The passenger was issued a citation and released and the driver was arrest and housed in jail.

Larceny of Personal Property from Vehicle

Between November 27th to November 29th there were (5) reported thefts from unlocked motor vehicles. The victims all reported that cash, coins and gift cards were the only items taken.

ADDITIONAL INFORMATION

During the month of November, all sworn personnel participated in NARCAN and Taser update training. Officers reviewed the department's Taser policy as it relates to less lethal force. Officers also reviewed the department's NARCAN policy and participated in live training scenarios where Taser's and NARCAN were deployed.

In addition, Sergeant Wash and PSO Miracle participated in an advanced Active Shooter Response – Rescue Task Force training. This training is designed to incorporate medical personnel with law enforcement officers during active shooter events as a way to render basic medical care and remove victims quickly.



Total Calls	Medical Calls	Fire Calls	Traffic Stops	Crash Reports
1223	86	16	576	27

CLR-008 Monthly Summary Of Offenses (FC)

For The Month Of November

Classification	Nov/2015	Nov/2016	%Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0%
09004 JUSTIFIABLE HOMICIDE	0	0	0%
09005 DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	0%
09006 IN-CUSTODY DEATH	0	0	0%
10001 KIDNAPPING/ABDUCTION	0	0	0%
10002 PARENTAL KIDNAPPING	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	0%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	0%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	0%
12000 ROBBERY	0	0	0%
13001 NONAGGRAVATED ASSAULT	3	1	-66.6%
13002 AGGRAVATED/FELONIOUS ASSAULT	1	0	-100%
13003 INTIMIDATION/STALKING	0	1	0%
20000 ARSON	1	0	-100%
21000 EXTORTION	0	0	0%
22001 BURGLARY -FORCED ENTRY	1	0	-100%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	0%
23001 LARCENY -POCKETPICKING	0	0	0%
23002 LARCENY -PURSESNAATCHING	0	0	0%
23003 LARCENY -THEFT FROM BUILDING	1	3	200%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	2	8	300%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	1	2	100%
23007 LARCENY -OTHER	4	0	-100%
24001 MOTOR VEHICLE THEFT	0	0	0%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	0%
24003 MOTOR VEHICLE FRAUD	0	0	0%
25000 FORGERY/COUNTERFEITING	0	0	0%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	1	1	0%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	0	0	0%
26003 FRAUD -IMPERSONATION	0	0	0%
26004 FRAUD -WELFARE FRAUD	0	0	0%
26005 FRAUD -WIRE FRAUD	1	0	-100%
26007 FRAUD - IDENTITY THEFT	0	0	0%
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	0%
27000 EMBEZZLEMENT	1	0	-100%
28000 STOLEN PROPERTY	0	0	0%
29000 DAMAGE TO PROPERTY	1	2	100%

CLR-008 Monthly Summary Of Offenses (FC)

		For The Month Of November		
Classification		Nov/2015	Nov/2016	%Change
30001	RETAIL FRAUD -MISREPRESENTATION	0	0	0%
30002	RETAIL FRAUD -THEFT	1	1	0%
30003	RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%
30004	ORGANIZED RETAIL FRAUD	0	0	0%
35001	VIOLATION OF CONTROLLED SUBSTANCE ACT	2	2	0%
35002	NARCOTIC EQUIPMENT VIOLATIONS	2	1	-50%
36001	SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	0%
36002	SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	0%
37000	OBSCENITY	0	0	0%
39001	GAMBLING- BETTING/WAGERING	0	0	0%
39002	GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	0%
39003	GAMBLING -EQUIPMENT VIOLATIONS	0	0	0%
39004	GAMBLING -SPORTS TAMPERING	0	0	0%
40001	COMMERCIALIZED SEX -PROSTITUTION	0	0	0%
40002	COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	0%
40003	HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	0%
51000	BRIBERY	0	0	0%
52001	WEAPONS OFFENSE- CONCEALED	0	0	0%
52002	WEAPONS OFFENSE -EXPLOSIVES	0	0	0%
52003	WEAPONS OFFENSE -OTHER	0	0	0%
64001	HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	0%
64002	HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	0%
72000	ANIMAL CRUELTY	0	0	0%
Group A Totals		23	22	-4.34%
01000	SOVEREIGNTY	0	0	0%
02000	MILITARY	0	0	0%
03000	IMMIGRATION	0	0	0%
09003	NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	0%
14000	ABORTION	0	0	0%
22003	BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%
22004	POSSESSION OF BURGLARY TOOLS	0	0	0%
26006	FRAUD -BAD CHECKS	1	1	0%
36003	PEEPING TOM	0	0	0%
36004	SEX OFFENSE -OTHER	0	0	0%
38001	FAMILY -ABUSE/NEGLECT NONVIOLENT	0	0	0%
38002	FAMILY -NONSUPPORT	0	0	0%
38003	FAMILY -OTHER	0	0	0%
41001	LIQUOR LICENSE -ESTABLISHMENT	0	0	0%
41002	LIQUOR VIOLATIONS -OTHER	3	1	-66.6%
42000	DRUNKENNESS	0	0	0%
48000	OBSTRUCTING POLICE	0	0	0%
49000	ESCAPE/FLIGHT	0	0	0%
50000	OBSTRUCTING JUSTICE	2	1	-50%
53001	DISORDERLY CONDUCT	1	1	0%

CLR-008 Monthly Summary Of Offenses (FC)

For The Month Of November

Classification	Nov/2015	Nov/2016	%Change
53002 PUBLIC PEACE -OTHER	0	0	0%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	0	0	0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	7	8	14.28%
55000 HEALTH AND SAFETY	1	0	-100%
56000 CIVIL RIGHTS	0	0	0%
57001 TRESPASS	1	3	200%
57002 INVASION OF PRIVACY -OTHER	0	0	0%
58000 SMUGGLING	0	0	0%
59000 ELECTION LAWS	0	0	0%
60000 ANTITRUST	0	0	0%
61000 TAX/REVENUE	0	0	0%
62000 CONSERVATION	0	0	0%
63000 VAGRANCY	0	0	0%
70000 JUVENILE RUNAWAY	0	0	0%
73000 MISCELLANEOUS CRIMINAL OFFENSE	4	3	-25%
75000 SOLICITATION	0	0	0%
77000 CONSPIRACY (ALL CRIMES)	0	0	0%
Group B Totals	20	18	-10%
2800 JUVENILE OFFENSES AND COMPLAINTS	2	2	0%
2900 TRAFFIC OFFENSES	19	24	26.31%
3000 WARRANTS	18	20	11.11%
3100 TRAFFIC CRASHES	39	34	-12.8%
3200 SICK / INJURY COMPLAINT	71	65	-8.45%
3300 MISCELLANEOUS COMPLAINTS	146	158	8.219%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%
3500 NON-CRIMINAL COMPLAINTS	55	72	30.90%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	0%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	448	531	18.52%
3800 ANIMAL COMPLAINTS	4	11	175%
3900 ALARMS	26	33	26.92%
NON-CRIMINAL COMPLAINTS	0	0	0%
Group C Totals	828	950	14.73%
2700 LOCAL ORDINANCES - GENERIC	0	0	0%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4200 PARKING CITATIONS	0	0	0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	0	1	0%
4400 WATERCRAFT CITATIONS	0	0	0%
4500 MISCELLANEOUS A THROUGH UUUU	40	47	17.5%
4600 LIQUOR CITATIONS / SUMMONS	0	0	0%
4700 COMMERCIAL VEHICLE CITATIONS	0	0	0%
4800 LOCAL ORDINANCE WARNINGS	0	0	0%
4900 TRAFFIC WARNINGS	0	0	0%
MISCELLANEOUS A THROUGH UUUU	0	0	0%

CLR-008 Monthly Summary Of Offenses (FC)

For The Month Of November

Classification	Nov/2015	Nov/2016	%Change
TRAFFIC WARNINGS	0	0	0%
Group D Totals	40	48	20%
5000 FIRE CLASSIFICATIONS	15	19	26.66%
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%
FIRE CLASSIFICATIONS	0	0	0%
Group E Totals	15	19	26.66%
6000 MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
6100 MISCELLANEOUS ACTIVITIES (6100)	0	0	0%
6200 ARREST ASSIST	0	0	0%
6300 CANINE ACTIVITIES	0	0	0%
6500 CRIME PREVENTION ACTIVITIES	0	0	0%
6600 COURT / WARRANT ACTIVITIES	0	0	0%
6700 INVESTIGATIVE ACTIVITIES	0	0	0%
COURT / WARRANT ACTIVITIES	0	0	0%
MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
INVESTIGATIVE ACTIVITIES	0	0	0%
CANINE ACTIVITIES	0	0	0%
Group F Totals	0	0	0%
Totals for all Groups	926	1057	14.14%

CLR-008 Monthly Summary Of Offenses (FC)

Year To Date Through November

Classification	2015	2016	%Change
Group F Totals	0	0	0%
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0%
09004 JUSTIFIABLE HOMICIDE	0	0	0%
09005 DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	0%
09006 IN-CUSTODY DEATH	0	0	0%
10001 KIDNAPPING/ABDUCTION	0	0	0%
10002 PARENTAL KIDNAPPING	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	0%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	1	0	-100%
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	1	0%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	1	0%
12000 ROBBERY	1	0	-100%
13001 NONAGGRAVATED ASSAULT	29	27	-6.89%
13002 AGGRAVATED/FELONIOUS ASSAULT	3	4	33.33%
13003 INTIMIDATION/STALKING	12	8	-33.3%
20000 ARSON	2	0	-100%
21000 EXTORTION	0	0	0%
22001 BURGLARY -FORCED ENTRY	8	9	12.5%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	1	2	100%
23001 LARCENY -POCKETPICKING	0	0	0%
23002 LARCENY -PURSESNAATCHING	0	1	0%
23003 LARCENY -THEFT FROM BUILDING	19	23	21.05%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	2	0	-100%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	26	41	57.69%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	9	9	0%
23007 LARCENY -OTHER	23	18	-21.7%
24001 MOTOR VEHICLE THEFT	7	4	-42.8%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	0%
24003 MOTOR VEHICLE FRAUD	1	0	-100%
25000 FORGERY/COUNTERFEITING	3	10	233.3%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	6	5	-16.6%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	5	10	100%
26003 FRAUD -IMPERSONATION	0	0	0%
26004 FRAUD -WELFARE FRAUD	0	0	0%
26005 FRAUD -WIRE FRAUD	1	0	-100%
26007 FRAUD - IDENTITY THEFT	7	2	-71.4%
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	0%
27000 EMBEZZLEMENT	4	5	25%
28000 STOLEN PROPERTY	2	3	50%

CLR-008 Monthly Summary Of Offenses (FC)

Classification	Year To Date Through November		
	2015	2016	%Change
29000 DAMAGE TO PROPERTY	11	13	18.18%
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	0%
30002 RETAIL FRAUD -THEFT	1	9	800%
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%
30004 ORGANIZED RETAIL FRAUD	0	0	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	41	59	43.90%
35002 NARCOTIC EQUIPMENT VIOLATIONS	24	39	62.5%
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	0%
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	0%
37000 OBSCENITY	2	0	-100%
39001 GAMBLING- BETTING/WAGERING	0	0	0%
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	0%
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	0%
39004 GAMBLING -SPORTS TAMPERING	0	0	0%
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	0%
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	0%
40003 HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	0%
51000 BRIBERY	0	0	0%
52001 WEAPONS OFFENSE- CONCEALED	4	7	75%
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	0%
52003 WEAPONS OFFENSE -OTHER	1	1	0%
64001 HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	0%
64002 HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	0%
72000 ANIMAL CRUELTY	0	0	0%
Group A Totals	256	311	21.48%
01000 SOVEREIGNTY	0	0	0%
02000 MILITARY	0	0	0%
03000 IMMIGRATION	0	0	0%
09003 NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	0%
14000 ABORTION	0	0	0%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%
22004 POSSESSION OF BURGLARY TOOLS	0	0	0%
26006 FRAUD -BAD CHECKS	10	6	-40%
36003 PEEPING TOM	0	0	0%
36004 SEX OFFENSE -OTHER	1	0	-100%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	1	0	-100%
38002 FAMILY -NONSUPPORT	0	0	0%
38003 FAMILY -OTHER	0	0	0%
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	0%
41002 LIQUOR VIOLATIONS -OTHER	22	44	100%
42000 DRUNKENNESS	0	0	0%
48000 OBSTRUCTING POLICE	9	9	0%
49000 ESCAPE/FLIGHT	0	0	0%
50000 OBSTRUCTING JUSTICE	34	39	14.70%

CLR-008 Monthly Summary Of Offenses (FC)

Year To Date Through November			
Classification	2015	2016	%Change
53001 DISORDERLY CONDUCT	10	17	70%
53002 PUBLIC PEACE -OTHER	14	5	-64.2%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	3	1	-66.6%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	66	70	6.060%
55000 HEALTH AND SAFETY	4	3	-25%
56000 CIVIL RIGHTS	0	0	0%
57001 TRESPASS	21	29	38.09%
57002 INVASION OF PRIVACY -OTHER	0	0	0%
58000 SMUGGLING	0	0	0%
59000 ELECTION LAWS	0	0	0%
60000 ANTITRUST	0	0	0%
61000 TAX/REVENUE	0	0	0%
62000 CONSERVATION	1	0	-100%
63000 VAGRANCY	1	2	100%
70000 JUVENILE RUNAWAY	0	2	0%
73000 MISCELLANEOUS CRIMINAL OFFENSE	46	50	8.695%
75000 SOLICITATION	0	0	0%
77000 CONSPIRACY (ALL CRIMES)	0	0	0%
Group B Totals	243	277	13.99%
2800 JUVENILE OFFENSES AND COMPLAINTS	30	48	60%
2900 TRAFFIC OFFENSES	182	248	36.26%
3000 WARRANTS	219	236	7.762%
3100 TRAFFIC CRASHES	270	343	27.03%
3200 SICK / INJURY COMPLAINT	869	831	-4.37%
3300 MISCELLANEOUS COMPLAINTS	1632	1739	6.556%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%
3500 NON-CRIMINAL COMPLAINTS	805	941	16.89%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	0%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	5233	5725	9.401%
3800 ANIMAL COMPLAINTS	108	140	29.62%
3900 ALARMS	295	255	-13.5%
NON-CRIMINAL COMPLAINTS	0	0	0%
Group C Totals	9643	10506	8.949%
2700 LOCAL ORDINANCES - GENERIC	0	0	0%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	3	1	-66.6%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	1	0	-100%
4200 PARKING CITATIONS	0	3	0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	3	2	-33.3%
4400 WATERCRAFT CITATIONS	0	0	0%
4500 MISCELLANEOUS A THROUGH UUUU	546	526	-3.66%
4600 LIQUOR CITATIONS / SUMMONS	0	0	0%
4700 COMMERCIAL VEHICLE CITATIONS	0	0	0%
4800 LOCAL ORDINANCE WARNINGS	0	0	0%
4900 TRAFFIC WARNINGS	0	0	0%

CLR-008 Monthly Summary Of Offenses (FC)

Classification	Year To Date Through November		
	2015	2016	%Change
MISCELLANEOUS A THROUGH UUUU	0	0	0%
TRAFFIC WARNINGS	0	0	0%
Group D Totals	553	532	-3.79%
5000 FIRE CLASSIFICATIONS	109	138	26.60%
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%
FIRE CLASSIFICATIONS	0	0	0%
Group E Totals	109	138	26.60%
6000 MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
6100 MISCELLANEOUS ACTIVITIES (6100)	0	0	0%
6200 ARREST ASSIST	0	0	0%
6300 CANINE ACTIVITIES	0	0	0%
6500 CRIME PREVENTION ACTIVITIES	0	0	0%
6600 COURT / WARRANT ACTIVITIES	0	0	0%
6700 INVESTIGATIVE ACTIVITIES	0	0	0%
COURT / WARRANT ACTIVITIES	0	0	0%
MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
INVESTIGATIVE ACTIVITIES	0	0	0%
CANINE ACTIVITIES	0	0	0%
Group F Totals	0	0	0%
Totals for all Groups	10804	11764	8.885%



Special City Council Meeting
7:00 PM, TUESDAY, NOVEMBER 1, 2016
Conference Room
Farmington City Hall
23600 Liberty St
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on November 1, 2016, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor William Galvin.

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Sara Bowman	Councilmember	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

- Director Christiansen
- Superintendent Eudy
- City Clerk Halberstadt
- City Manager Murphy
- Attorney Schultz
- Treasurer Weber arrived 7:15 pm

2. APPROVAL OF AGENDA

Approve the agenda as amended, adding "Status Update on Old Courthouse Property" as agenda item no. 5 and moving remaining items down on the agenda accordingly.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Jeff Scott, Councilmember
SECONDER:	Greg Cowley, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

3. PUBLIC COMMENT

No public comment was heard.

Minutes Acceptance: Minutes of Nov 1, 2016 7:00 PM (Minutes)

4. BOARD AND COMMISSION INTERVIEW

Council interviewed Deborah Thams for a position on the Farmington Board of Review.

A. Move to appoint Deborah Thams to the Farmington Board of Review for a 3-year term ending 6/30/19.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

5. UPDATE ON THE STATUS OF THE OLD COURTHOUSE

Present: Dan Blugerman, Vice-President of Thomas A. Duke Company and Real Estate Broker for courthouse property

Christiansen provided an update on the status of the old courthouse property. He advised the developer, Roger Scherr, SDC Properties, had withdrawn his interest in the courthouse property.

Responding to a question from Schneemann, Christiansen stated the earnest money would be returned.

Discussion followed regarding the reasons SDC Properties withdrew their interest in the property.

Scott asked about one of the other bidders on the property, DA Building.

Blugerman responded that DA Building is a good group, but recommended that the city should see if there are any other interested developers. He needs direction from Council in terms of type of development they would like to see on that property, i.e. duplex, single family, etc. He noted the market is very strong right now.

Scott expressed support for seeking other developers. He stated the city has a vision plan for that property which shows higher density, townhouse type of construction.

Christiansen pointed out Council had expressed support for single family or possibly a duplex development.

Bowman hoped that the public understood that the city gave SDC Properties every opportunity to develop this property including giving a number of concessions.

Responding to a question from Cowley, Christiansen stated the letter from SDC Properties to withdraw their interest had not been shared with the school board.

Cowley recommended sharing the letter with the school board. He stated the root cause of difficulty in selling the property is that it is not big enough. He stated the city should encourage the school board to move forward on selling their property. He pointed out there could be 100 children living on the hill if the school board moved.

Galvin expressed support for offering the courthouse property to DA Bulding. He pointed out the property has been on the market for 15 years. He questioned how much more the city would get by waiting another six months. He discussed the need for School Administration to move off the hill. He noted the courthouse property becomes more valuable if the adjacent property is vacated. He directed City Administration to send out a press release regarding this property, making sure accurate information is disseminated.

Schneemann expressed doubt that the property is more valuable if connected to the adjacent property. He stated the city should go back out with a Request for Proposal (RFP) to bring in other interested parties. He would not support the proposed plans provided by DA Building.

6. PRESENTATION - CIVIC THEATER UPDATE, SCOTT FREEMAN

Scott Freeman, Civic Theater Manager, provided an update on the status and activities of the Civic Theater.

Freeman stated the theater continues to do well although revenue is down somewhat over the last couple of years. He stated attendance has remained strong even with the increase of \$1.00 per ticket. He advised they may not achieve the \$2.83 per person budgeted for current fiscal year. He discussed increase in labor costs, offset by utilizing the point of sales system. He noted the Church that currently leases the theater will be leaving, but he hopes another Church may be coming in. He advised the last debt payment for the digital equipment will be made in this fiscal year.

Responding to a question from Schneemann, Freeman stated the Church leases the theater for \$18,000 per year.

Freeman continued to discuss the attributes of the point of sales system acquired in July including: ability to take credit cards, gift card opportunity, time clock function, and ultimately a more efficient use of staff.

Freeman stated he continues to buy new pieces of equipment to ensure the theater remains competitive.

Freeman advised future goals include: providing fresh air to the projection room; new ceiling fixtures and continuation of musicians out front of the theater.

Responding to a question from Scott, Freeman stated very few people have complained about timed parking. He stated new customers have more issues than regular theater goers.

Responding to a request from Cowley, Freeman agreed to start tracking zip codes of customers to determine where people are coming from.

Bowman stated she enjoyed the musicians out front of the theater.

Galvin stated the theater is a Farmington icon and he appreciates that it is in good hands.

7. SPECIAL EVENT APPLICATION

A. Consideration to Approve Special Event Application - Holly Days

Present: Leigh Byrd, Greater Farmington Area Chamber of Commerce Representative

Leigh Byrd requested Council approval for Holly Day events. She described a number of planned events including: the Gifts and Greens Market, Santa Workshop at the Farmington Garage, third annual lighted parade, and the annual tree lighting at the Mansion.

Bowman expressed support for partnering with the Gifts and Greens Market and loves the lighted parade. She likes the opportunity of involving new businesses such as the Farmington Garage.

Cowley asked about the request for an exemption from timed parking.

Byrd responded she does not have strong feelings regarding the exemption. She stated if a time frame is needed, she would recommend 12-4pm.

Cowley stated changing the timed parking during the Market would not be a good idea. He suggested applying the exemption after the Market closes.

Byrd suggested striking the parking exemption from the special event request.

Scott liked the idea of engaging the local businesses; he would like to see them open later in the evening.

Move to approve a special event request from the Greater Farmington Area Chamber of Commerce to hold the 2016 Holly Days celebration in Downtown Farmington from 9:00 a.m. until 7:00 p.m.; including Gifts &

Greens Farmers Market and Light Up the Grand Parade; no exclusion from timed parking given.

RESULT: APPROVED [UNANIMOUS]
MOVER: Greg Cowley, Councilmember
SECONDER: Sara Bowman, Council Member
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

8. QUARTERLY REPORTS

A. Review of Revised Public Works Quarterly Staff Report

Public Services Superintendent, Chuck Eudy, introduced a new format for reporting Department of Public Works and Water and Sewer Department manpower statistics.

Discussion followed regarding tracking costs for repair of water and sewer lines, including where the repairs are taking place.

Discussion continued regarding how often Council would like to receive the reports. Murphy stated he would like them on a monthly basis. Bowman expressed support for continuing them on a quarterly basis.

Discussion followed regarding breaks taken by the crews and the time and expense involved in driving to and from the DPW building.

Schneemann stated it might be worth reviewing the procedure on breaks.

Galvin discussed the importance of tracking and maintaining metrics for the department.

9. COUNCIL COMMENT

No Council comment was heard.

10. CLOSED SESSION - LABOR NEGOTIATIONS

Move to enter closed session to discuss labor negotiations.

RESULT: APPROVED [UNANIMOUS]
MOVER: Greg Cowley, Councilmember
SECONDER: Steve Schneemann, Mayor Pro Tem
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

The votes were taken in the following order: Cowley, Galvin, Schneemann, Scott, Bowman.

Council entered closed session at 8:39 p.m.

Move to exit closed session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Steve Schneemann, Mayor Pro Tem
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

Council exited closed session at 9:05 p.m.

11. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Sara Bowman, Council Member
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

The meeting adjourned at 9:05 p.m.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____

Minutes Acceptance: Minutes of Nov 1, 2016 7:00 PM (Minutes)



Special City Council Meeting
6:00 PM, MONDAY, NOVEMBER 21, 2016
Conference Room
Farmington City Hall
23600 Liberty St
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on November 21, 2016, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 PM by Mayor William Galvin.

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Sara Bowman	Councilmember	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

City Clerk Halberstadt
City Manager Murphy
Treasurer Weber
Controller Norgard

2. APPROVAL OF AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Steve Schneemann, Mayor Pro Tem
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

3. PUBLIC COMMENT

No public comment was heard.

4. PLANTE MORAN AUDIT PRESENTATION

Present: Plante Moran representatives: Dave Helisek and Kari Shea

Galvin introduced Dave Helisek and Kari Shea, who presented the results of the Farmington audit for year ended June 30, 2016.

Minutes Acceptance: Minutes of Nov 21, 2016 6:00 PM (Minutes)

Helisek advised Plante Moran, once again, was able to give the City's financial statements an unmodified opinion which is the highest level of assurance that can be given. He stated that means the statements as presented fairly reflect the financial position of the City as of June 30, 2015.

Shea provided an audit presentation covering General Fund revenues and expenses, revenues and expenses by governmental activities, and Water and Sewer Fund cash flows. Shea advised that the City's General Fund ended with a \$2.6 million balance and noted \$2.2 million of that amount was unassigned or 29% of the Fund. Shea noted 29% is above the City's goal of 25%, which leaves the city in a comfortable place.

Galvin questioned the impact on the audit next year if the city spent down part of the General Fund on either projects or a transfer to the Capital Improvement Fund (CIF).

Weber responded that a transfer to the CIF would be a normal thing to do, and could be considered prudent saving, but advised that the City's ongoing operating revenues are very close to the ongoing operating expenditures.

Discussion followed regarding how the General Fund balance affects the City's bond rating.

Shea reviewed the city's revenues and expenditures. Weber elaborated on continuing rise of pension costs due to changes in rate of return, mortality tables, and the amount of time to contribute to the system. Based on projections, the city's annual contribution will reach \$500,000 by the year 2020.

Galvin mentioned the Great Lakes Water Authority and rising water rates. Cowley suggested exploring the benefits of consolidated purchasing with Farmington Hills to possibly cut costs.

Discussion followed regarding legacy costs.

Helisek briefly reviewed Plante Moran's official letter to the City including general information regarding the audit process and legislative and informational items. He mentioned there were no difficulties performing the audit. He also pointed out several items of interest within the letter to the City: legacy costs, revenue sharing, and Local Community Stabilization Authority revenue.

Responding to a question from Cowley, Weber stated the courthouse property is treated as a fixed asset.

Galvin recognized the time and effort put into the audit by Plante Moran, City Treasurer Weber and Controller Norgard.

Weber praised Norgard for her significant contribution to the audit.

5. OTHER BUSINESS

No other business was heard.

6. COUNCIL COMMENT

No Council Comment was heard.

7. ADJOURNMENT

Motion to Adjourn

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Greg Cowley, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

The meeting adjourned at 6:55 p.m.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____

Minutes Acceptance: Minutes of Nov 21, 2016 6:00 PM (Minutes)



Regular City Council Meeting
7:00 PM, MONDAY, NOVEMBER 21, 2016
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on November 21, 2016, in 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor William Galvin.

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Sara Bowman	Councilmember	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

Director Christiansen
 Director Demers
 Superintendent Eudy
 City Clerk Halberstadt
 City Manager Murphy
 Attorney Schultz (arrived at 7:15 p.m.)
 Treasurer Weber

2. PLEDGE OF ALLEGIANCE

A local Girl Scout troupe from Longacre Elementary led the Pledge of Allegiance.

3. PUBLIC COMMENT

Jim Stark, 33355 Cloverdale, recently elected to the Farmington School Board, stated he would like to see the school board and both cities of Farmington and Farmington Hills work more closely together.

Clare Norgard, 22966 Warner Street, spoke on behalf of her Girl Scout Troop, stating they like the small size of Farmington, would like to see more sidewalks and bike lanes, and would like the city to add another park.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

Minutes Acceptance: Minutes of Nov 21, 2016 7:00 PM (Minutes)

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Jeff Scott, Councilmember
SECONDER: Greg Cowley, Councilmember
AYES: Bowman, Cowley, Galvin, Schneemann

- A. Special Event Request- Family Fun in Riley Park
- B. Special Event Request-Pavilion Story Time
- C. Consideration to Accept the Resignation of David Albrecht from the Beautification Committee
- D. Farmington Quarterly Investment Report - 09/30/16
- E. Farmington Quarterly Financial Report - Court 9/30/16
- F. Farmington Quarterly Financial Report - 09/30/16
- G. Farmington Quarterly Investment Report - 6/30/16
- H. Farmington Quarterly Financial Report - Court 6/30/16
- I. Farmington Quarterly Financial Report - 6/30/16
- J. Farmington Monthly Payments Report - October 2016
- K. Farmington Monthly Payments Report - September 2016
- L. Public Safety Monthly Report - October 2016
- M. MINUTES
 - 1. Minutes of the City Council - Special - Oct 3, 2016 7:00 PM
 - 2. Minutes of the City Council - Regular - Oct 17, 2016 7:00 PM
 - 3. Minutes of the City Council - Special - Oct 17, 2016 6:00 PM

5. APPROVAL OF REGULAR AGENDA

Move to approve the agenda as amended, removing Item 7E, "Consideration to Approve Change Order No. 2 and, Final Construction Estimate No. 8 for the Twin Valley Pump Station" and replace it with "Consideration to Schedule a Special Meeting."

RESULT: **APPROVED AS AMENDED [UNANIMOUS]**
MOVER: Steve Schneemann, Mayor Pro Tem
SECONDER: Sara Bowman, Councilmember
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

6. PRESENTATION/PUBLIC HEARINGS

A. Proclamation - Farmington High School Football Coach John Bechtel

Council presented John Bechtel with a proclamation recognizing his 19 years as Farmington Football Coach.

B. Presentation of Scholarship Checks - Miss Farmington

Kimberly Riley, Trustee of the Riley Foundation, presented scholarships to the following Miss Farmington pageant winners:

Sydney Hoffmeyer, 3rd runner up - \$ 500
 Katie Brower , 2nd runner up - \$1,000
 Grace Murphy, Miss Farmington - \$2,000

Katie Brower stated as a contestant in the Miss Farmington pageant she raised funds for her charity, the Foster Closet. She then presented a \$450 check to Michele Austin of the Foster Closet.

C. Presentation of City Audit - Plante Moran

Present: Plante Moran representatives: Dave Helisek and Kari Shea

Helisek advised Plante Moran once again was able to give the City's financial statements an unmodified opinion which is the highest level of assurance that can be given. He stated that means the statements as presented fairly reflect the financial position of the City as of June 30, 2016. He stated the city's records are in excellent shape and that city staff provided everything necessary to complete the audit.

Scott recognized the efforts of Treasurer Weber and Controller Norgard that resulted in a successful audit.

Bowman expressed appreciation knowing the city is in such good hands. She spoke about the importance of a check and balance system.

Cowley stated the audit provides a good snapshot of where the city should be. He noted the importance of maintaining the current millage rate.

Schneemann expressed kudos to both Norgard and Weber. He stated they give residents a level of comfort knowing good people are at the helm.

Galvin commented on the good dialogue that took place with Plante Moran in the earlier study session. He stated by 2020 the city will have an extra \$500,000 expense due to pension costs.

D. Public Hearing Program Year 2017 Community Development Block Grant Application

City Administration advised Community Development Block Grant (CDBG) funding for 2016 is projected by Oakland County to be \$22,622. As part of the application process the city must hold a public hearing to receive public comment regarding the proposed use of funds.

Galvin requested a motion to open the public hearing.

Move to open the public hearing to receive public comment on the 2017 CDBG.

RESULT: APPROVED [UNANIMOUS]
MOVER: Greg Cowley, Councilmember
SECONDER: Jeff Scott, Councilmember
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

Hearing no public comment, Mayor Galvin asked for a motion to close the public hearing.

Move to close the public hearing.

RESULT: APPROVED [UNANIMOUS]
MOVER: Steve Schneemann, Mayor Pro Tem
SECONDER: Sara Bowman, Council Member
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

E. Consideration to Approve 2017 Program Year Community Development Block Grant Application

City Administration recommended Council consider establishing the following development objectives for use of the Community Block Grant: (1) senior center and (2) public services (senior services) with allocations of \$15,836 and \$6,786 respectively.

Move to approve a resolution adopting the 2017 Program Year Community Development Block Grant application. [SEE ATTACHED RESOLUTION].

RESULT: APPROVED [UNANIMOUS]
MOVER: Steve Schneemann, Mayor Pro Tem
SECONDER: Jeff Scott, Councilmember
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

F. Historical Commission Annual Report

Laura Myers, Chairperson of the Historical Commission, presented an update on activities of the Historical Commission.

Bowman thanked the Commission for their continued efforts to maintain the Historical District.

Scott also thanked the Commission for their efforts in preserving the Historical District. He would like to see continuing education to new homeowners on preserving the historical integrity of their homes.

G. Oakland County Reconnaissance Level Survey

Present: Ron Campbell, Preservation Architect for Oakland County, Leigh Young, Associate Planner and Alex Stankovich, Associate Planner.

Campbell discussed the results of a Historic Resources survey conducted for the City of Farmington. He stated the purpose of the survey was to identify historic resources, architectural styles, and areas of interest, and provide recommendations for future intensive studies by a Historic District Study Committee appointed by the Council.

Leigh Young explained the process used in conducting the survey; and Alex Stankovich reviewed recommendations.

Campbell stated the next step is for Council to appoint a study committee.

Discussion followed regarding the possibility of expanding the Historic District and how those properties would be identified.

Scott commented the report shows significant discussion regarding mid-century structures which comprise most of Farmington. He discussed the need to keep Farmington viable and not necessarily preserve structures that do not meet the needs of residents.

Campbell recognized that not every property can be saved. He stated an analysis should be done to determine if a property is pure and merits restoration. He discussed the used of Historic Tax credits.

7. NEW BUSINESS

A. Special Event Request-Farmington Brewing & Bellacino's Thanksgiving Eve

Present: Jason Hendricks, Farmington Brewing & Joe Talka, Bellacino's
City Administration advised the Farmington Brewing Company is planning a Thanksgiving Eve Party on November 23rd. The business would like Bellacino's to provide a hot dog cart on their premises for the event.

Jason Hendricks spoke about plans for the Thanksgiving Eve party and the involvement of Bellacino's.

Responding to a question from Schneemann, Murphy confirmed the ordinance related to mobile vendors has not yet been adopted.

Scott noted in the proposed ordinance Council approved limiting mobile food trucks to three events per year and Farmington Brewery is now requesting a fourth event.

Hendricks noted the ordinance has not yet been adopted.

Scott stated he is struggling with allowing a fourth event, but likes the idea the Farmington Brewery is using a local business to provide the food truck.

Bowman stated for the record she supported four events per year, so she does not have an issue with a request for a fourth event given an ordinance currently is not in place. She noted Farmington Brewery brings a lot of people into town with their events. She expressed appreciation for their adherence to guidelines when events are held.

Galvin expressed appreciation to the Farmington Brewery for using a local business for their event.

Move to approve a special events application from the Farmington Brewing Company and Bellacino's to hold a Thanksgiving Eve party on November 23, 2016, 4pm – 1am, at the Farmington Brewing Company, 32720 Grand River Avenue, including a hotdog cart to be located in the parking spaces behind the brewery.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Sara Bowman, Council Member
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

B. Consideration to Amend Traffic Control Order - Yield Right of Way Signage on Grace at Adams and Cass at Adams

Director Demers advised that in an effort to slow traffic on Cass and Grace Streets, residents and business owners have recommended relocating the existing yield signs at the Adams Street intersections. The public safety department is in agreement that this plan will likely have a positive impact on slowing cut-through traffic speeds and increasing the overall safety of pedestrians.

Schneemann questioned why a street that should be a one-way is used as a two-way street. He further questioned whether changing the direction of the yield sign would make a difference.

Minutes Acceptance: Minutes of Nov 21, 2016 7:00 PM (Minutes)

Demers indicated that no accidents have been reported on those streets so there doesn't seem to be an issue with two-way streets. He noted his department is changing the direction of the yield sign on a trial basis to determine if it has an impact on slowing traffic.

Schneemann advised that there have been issues with the narrow streets, especially when it comes to maneuvering around delivery trucks.

Bowman noted with the additional parking on Shiawasse, slowing traffic down on Cass and Grace Streets will make it safer for pedestrians cutting through to the downtown.

Responding to a question from Galvin, Demers stated the department will determine the effectiveness of the change through visual monitoring and data collection.

Move to approve a resolution to amend Chapter Two, Section 2.8, of the Traffic Control Orders, to include the addition of yield signs on Cass at Adams and Grace at Adams. [SEE ATTACHED RESOLUTION].

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Greg Cowley, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

C. Farmington Road Rapid Flashing Beacon Recommendation of Award Appropriation of Funding

Based on a recommendation from the City's Engineers, Orchard, Hiltz & McCliment (OHM), City Administration recommended Council accept a proposal from J. Ranck Electric, to install a rapid flashing beacon on Farmington Road at State Street.

Move to accept a proposal from J. Ranck Electric, Inc., in the amount of \$39,516.00, including a contingency amount of \$3,951.60, to install a rapid flashing beacon on Farmington Road at State Street; and to approve use of Tri-Party funds to cover two-thirds cost of the project, with the remaining third covered by the Farmington Downtown Development Authority.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Greg Cowley, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

Minutes Acceptance: Minutes of Nov 21, 2016 7:00 PM (Minutes)

D. Resolution for Rapid Flashing Beacon

Move to approve, by resolution, a Road Commission for Oakland County agreement for rapid flashing beacon device for the pedestrian crossing on Farmington Road at State Street. [SEE ATTACHED RESOLUTION].

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Jeff Scott, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

The votes were taken in the following order: Cowley, Galvin, Schneemann, Scott, Bowman.

E. Consideration to Schedule a Special Meeting

City Administration requested Council schedule a special meeting on Monday, November 28th to discuss case evaluation in closed session.

Move to schedule a special meeting on Monday, November 28, 2016 at 5:30 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Steve Schneemann
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

F. Roof Replacement Nine Mile Retention Pump Building

Council concurred to move this agenda item to the November 28, 2016 special meeting agenda to allow time to obtain the specifications on the type of roof recommended to be installed.

G. Consideration to Amend Fiscal Year 2016/17 Budget

In conjunction with Agenda Item 7F, this item was moved to the November 28, 2016 meeting agenda as well.

8. DEPARTMENT HEAD COMMENTS

Eudy discussed the crumbling wall at the Department of Public Works; indicated leaf collection is going well; Waste Management is extending yard waste pick-up by one week; and working on a purchase agreement for Great Lakes Authority to take over the maintenance of 900' of sewer line at 8 Mile and Burt Road.

Scott pointed out there is an opportunity to test a road diet with the work Consumers Energy is doing on Grand River.

Schneemann questioned whether Consumers Energy followed protocol in taking down a tree on Oakland Street.

Eudy advised there is no protocol in removal of trees by Consumers Energy; they can service their utilities when and wherever needed.

Responding to a question from Bowman, Eudy stated the public needs to be educated on what items should go into a recycle bin placed at the Farmers Market.

Christiansen provided an update on redevelopment projects including: addition of Great Lakes Hardware on the east side of Groves Retail Center; ongoing process of updating the Downtown Master Plan; old courthouse property back on the market with new interest; and a meeting had been scheduled regarding the MTC property.

Cowley advised the Downtown Master Plan is moving at lightning speed without a parking strategy. He expressed disappointment that these two could not be married together. He will not approve a Downtown Master Plan without a parking strategy.

Responding to a question from Bowman, Christiansen stated construction has begun on the Dolphin Plaza. He spoke about the opportunity for new tenants.

Scott noted the disrepair of the World Wide Center. Christiansen stated they are working through the court system regarding this property.

Weber discussed the upcoming budget process for FY 2017-18. He stated the city will be working on a 5-year plan.

Demers updated Council on the installation of security cameras, panic buttons, etc. in City Hall. He spoke about the success of his department in selling cars at auction.

9. COUNCIL COMMENT

Cowley expressed concern regarding the erection of tree houses in the historic district. He stated residents need to be educated on maintaining historical properties.

Galvin spoke about a recent Veteran's Day event at Costick Center.

10. ADJOURNMENT

Move to adjourn the meeting.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steve Schneemann, Mayor Pro Tem
SECONDER: Greg Cowley, Councilmember
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

The meeting adjourned at 9:09 p.m.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____

Minutes Acceptance: Minutes of Nov 21, 2016 7:00 PM (Minutes)



Special City Council Meeting
5:30 PM, MONDAY, NOVEMBER 28, 2016
Conference Room
Farmington City Hall
23600 Liberty St
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on November 28, 2016, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 5:30 PM by Mayor William Galvin.

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Sara Bowman	Council Member	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

Director Demers
City Clerk Halberstadt
City Manager Murphy

Others Present:

City Attorneys: Kenneth Galica and

2. APPROVAL OF AGENDA

Move to approve the agenda as amended, removing Item 4, "Nine Mile Booster Station & Retention Pump Building."

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

3. PUBLIC COMMENT

No public comment was heard.

4. OTHER BUSINESS

No other business was heard.

Minutes Acceptance: Minutes of Nov 28, 2016 5:30 PM (Minutes)

5. COUNCIL COMMENT

No Council Comment was heard.

6. CLOSED SESSION - CASE EVALUATION**A. Move to enter closed session regarding case evaluation.**

RESULT: APPROVED [UNANIMOUS]
MOVER: Steve Schneemann, Mayor Pro Tem
SECONDER: Jeff Scott, Councilmember
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

Council entered closed session at 6:05 p.m.

B. Motion to exit closed session.

RESULT: APPROVED [UNANIMOUS]
MOVER: Steve Schneemann, Mayor Pro Tem
SECONDER: Jeff Scott, Councilmember
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

Council exited closed session at 6:15 p.m.

7. ADJOURNMENT**1. Motion to Adjourn**

The meeting adjourned at 6:15 p.m.

RESULT: APPROVED [UNANIMOUS]
MOVER: Steve Schneemann, Mayor Pro Tem
SECONDER: Jeff Scott, Councilmember
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

 William E. Galvin, Mayor

 Susan K. Halberstadt, City Clerk

Approval Date: _____

Minutes Acceptance: Minutes of Nov 28, 2016 5:30 PM (Minutes)



Special City Council Meeting
7:00 PM, MONDAY, DECEMBER 5, 2016
Conference Room
Farmington City Hall
23600 Liberty St
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on December 5, 2016, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor William Galvin.

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Sara Bowman	Council Member	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Absent	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

Deputy City Clerk Mullison
City Attorney Saarela
City Manager Murphy

2. APPROVAL OF AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sara Bowman, Council Member
SECONDER:	Greg Cowley, Councilmember
AYES:	Bowman, Cowley, Schneemann, Scott

3. PUBLIC COMMENT

No public comment was heard.

4. PRESENTATION: CHATHAM HILLS SUBDIVISION, DAVID RYALL

Presentation by David Ryall, representing Chatham Hills Subdivision Homeowner's Association

Minutes Acceptance: Minutes of Dec 5, 2016 7:00 PM (Minutes)

Ryall described the amenities of Chatham Hills subdivision and the improvements that have been recently made. He discussed the budget for the Association and how funds are appropriated.

Ryall discussed several public safety concerns, including misuse of parks by non-residents. He stated Public Safety has been contacted when issues arose, but they were slow to respond. Cowley advised the association to call 911 next time Public Safety is needed.

Ryall offered assistance in communicating to residents of Chatham Hills regarding the approach the city is taking on road maintenance. He stated they have been in contact with Public Services about other problems with bridges, etc.

Schneemann expressed appreciation to Ryall for his update on Chatham Hills subdivision and sharing concerns of residents.

Bowman expressed appreciation for the offer to add city information to the association newsletter.

Scott spoke to the trespassing problem, wondering what had been done to stop it, and what the city can do to help. Murphy responded that Demers has been in contact with surrounding apartment managers.

Discussion followed regarding adherence to association rules by residents and general maintenance of properties. Ryall stated the family-oriented subdivision is for the most part compliant with association rules.

Schneeman appreciated Ryall for his efforts as chair of the association. He commented when our neighborhoods look good, it benefits all of us. He asked Ryall how the city has been as a partner and what the city could do better.

Ryall responded the main concern is the slow response of public safety to non-emergency events, however he believes with the recommendation of calling 911 their response will improve.

Schneemann stated residents may not know what the line is between an actual emergency versus non-emergency situation. He requested that Murphy check with Demers for clarification and relay that information to Ryall so he can include it in his newsletter.

5. CITY COMMISSION INTERVIEW

Amber DeLind was interviewed for Commission for Children, Youth, and Families.

A. Interview Amber DeLind to Serve on Commission for Children, Youth and Families

Council interviewed Amber DeLind for a position on the Commission for Children, Youth and Families.

Move to appoint Amber Delind to serve on the Commission for Children, Youth and Families for a three-year term ending on December 31, 2019.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sara Bowman, Council Member
SECONDER:	Jeff Scott, Councilmember
AYES:	Sara Bowman, Greg Cowley, Steve Schneemann, Jeff Scott

6. SPECIAL EVENT APPLICATION

A. Special Event Request-Farmington Winter Market

Present: Penny Oglesby, Farmington Winter Market.

Oglesby discussed her special event request for a Farmington Winter Artisans Market to be held at the Masonic Temple, Saturdays, 10 a.m. to 2 p.m., on dates specified in the request. She noted the mobile food vendor could be removed from the event if it is an issue for the city.

Responding to a question from Bowman, Murphy stated the request before Council is approval of the Winter Market and mobile food vendor.

Discussion followed regarding why an event located in the Mason Temple would require a special event approval. Saarela advised it was a temporary and different use of the building. Cowley expressed concern regarding the impact on downtown parking.

Oglesby commented that she had received permission from the Salem Church to use their parking and also the parking behind the police department is available. As a result, parking on the street would not be an issue.

Scott continued to express concern regarding why this event would need Council approval. Saarala cited the changing use of the building as triggering the need for special event approval.

Bowman thanked Oglesby for keeping the momentum going for residents already used to coming downtown on Saturdays. She sees the Market as a big hook to bring people to the downtown. She does not see parking as an issue.

Cowley stated that he does not have an issue with the market, but does with the food tent. He stated Council has already agreed to a provision contained in the proposed Mobile Food Vendor ordinance that mobile vendors would be limited to 3 events per year.

Oglesby noted she has contacted local restaurants to participate in the market. Cowley responded local restaurants are different because they would not be impinging on downtown businesses.

Responding to a question from Schneemann, Oglesby stated she has asked the food vendor not to return to the market until a decision has been made by Council.

Responding to a question from Schneemann, Murphy stated the food truck ordinance will be on the next meeting agenda for discussion and possible approval.

Schneemann asked Murphy for the status of the food truck ordinance, Murphy responded that council would see the new ordinance at the next meeting to discuss and possibly approve. Schneemann wanted to be clear about which times they were discussing in the three times to approve the food truck.

Schneemann confirmed with City Administration that approval of the special event request and the mobile food vendor would be for three events this year which would be consistent with the proposed ordinance. He discussed the importance of consistently applying city policy.

Bowman brought up other vendors in the market that have not been limited to the provisions of the proposed ordinance.

Discussion ensued about the difference between the Farmer's Market and the Winter Market, and why local businesses are not participating.

Scott agreed with Cowley that when a vendor is outside they are more like a food truck. He could support allowing one more event this year for the food vendor since they have already been at the market twice.

It was agreed that his approval is for this season only and the Winter Market would need to reapply prior to establishing the market next year.

Move to approve a special event request for a Farmington Winter Artisans Market located at the Farmington Masonic Hall at 21755 Farmington Road; dates of operation being November 5, 12, 19, and 26; December 3, 10, and 17, 10 a.m. until 2 p.m. and December 23 from 5-9 p.m.; 2017 dates being January 28, February 25, March 25 and April 29 from 10 a.m. until 2 p.m.; and the allowance of an outside mobile food vendor on one more date in 2016.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeff Scott, Councilmember
SECONDER:	Sara Bowman, Council Member
AYES:	Sara Bowman, Greg Cowley, Steve Schneemann, Jeff Scott

Schneemann discussed the importance of establishing clear policy regarding what a trigger is for a special event.

7. OTHER BUSINESS

No other business was heard.

8. COUNCIL COMMENT

Bowman praised the recent Holly Days celebration including the lighted parade and tree lighting.

Scott added to Bowman's comments, with a request to upgrade the sound system at the mansion for the tree lighting.

Cowley suggested that there be more lighting for safety at the Mansion. He also mentioned that Mary Martin was the new Chamber director. He went on to suggest a rodeo at Shiawassee Park during the Founders Festival.

Schneeman thanked everyone for their patience at this meeting, commented more on the success of the Holly Days event and is looking to the future.

9. ADJOURNMENT

Motion to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeff Scott, Councilmember
SECONDER:	Greg Cowley, Councilmember
AYES:	Sara Bowman, Greg Cowley, Steve Schneemann, Jeff Scott

The meeting adjourned at 8:31 p.m.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____

Minutes Acceptance: Minutes of Dec 5, 2016 7:00 PM (Minutes)

**Farmington City Council
Staff Report**
Council Meeting Date:
December 19, 2016

**Reference
Number**
Submitted by: David Murphy, City Manager

Description: Special Event - Haitian Art and Craft Festival

Requested Action:

Consideration to Approve Haitian Art and Craft Festival on July 29 and 30, 2017; and a adopt Michigan State Resolution for a Charitable Gaming License

Background:

The City received a request from the Haitian Network Group of Detroit to host an art and craft festival on July 29 and 30, 2017. Hours will be from 5 until 10 p.m. on July 29; and from 10 a.m. until 10 p.m. on July 30.

The Farmington City Council had approved the group's previous festival that was held in July, 2015.

The event will not start until 5:00 p.m. on Saturday which is ample time for the Farmers Market to break down and the Haitian Art and Craft Festival to set up.

Agenda Review
Review:

David M. Murphy Completed 12/16/2016 2:58 PM
City Manager Completed 12/16/2016 2:59 PM
City Council Pending 12/19/2016 7:00 PM

RESOLUTION NO. (ID # 2329)



CITY	6.B.a
Approval Needed:	
<input type="checkbox"/>	City Manager
<input type="checkbox"/>	City Council
<hr/>	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Denied

City of Farmington Special Event Application

This application is for all events in Riley Park and any other city event that will bring in more than 100 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 60 days prior to the starting date of the event.

Sponsoring Organization's Name _____

Organization Phone: _____

Organization Address _____

Organization's Agent: _____ Phone: _____

Agent's Title: _____ E-mail: _____

Agent's Address: _____

Event Name: _____

Event Purpose: _____

Event Dates: _____

Event Times: _____

Event Location: _____

Number of People Expected: _____

1. **Type of Event:** Based on policy section 2, this event it:

- () City Operated Event () Co-sponsored Event () Private Event
Prohibited in Riley Park
- () Non-Profit Event () For-Profit Event

2. **An Event Map [is] [is not] attached.** If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lot that you are requesting to be blocked off.

Attachment: Special Event- Haitian Network Group (2329 : Special Event - Haitian Art and Craft Festival)

3. **Vendors:** Food Concessions (YES) (No) Other vendors (YES) (No)

If yes, refer to Policy Section 13 for license and insurance requirements.

If yes, please list all of the vendors by vendor name:

4. **For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity.**
Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager’s office shall be responsible for determining whether this requirement has been met.

() I have invited local businesses to participate.

Those invited include: _____

5. **Exempt Parking:** Are you requesting exempt Parking? (See Policy Section 5)
(YES) (NO)

If yes, list the lots or locations where exempt parking is requested:

6. **Other Requests:**

- 7. **Event Signs:** Will this event include the use of signs (YES) (NO)
If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: Please complete sign illustrations below.

Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Total square footage of the banner cannot exceed 32 square feet.

Banner Length

Width

Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet

Height

Write copy of sign in the box.

- 8. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
 - a. For public events, a certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section 12)
 - c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section 11)
 - d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 13)
 - e. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Sections 11 and 16)
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections 3 and 4.

As the duly authorized agent of the sponsoring organization, thereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

Date

Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least sixty (60) days prior to the first day of the event to:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474-5500, ext. 2221

Attachment: Special Event- Haitian Network Group (2329 : Special Event - Haitian Art and Craft Festival)

Downtown Farmington Businesses to Be invited to the 2027 Haitian Art & Craft Festival in Riley Park and Sundquist Pavilion

1. **Fresh Thyme Farmers Market**
23300 Farmington Road
2. **Tuesday Morning**
23314 Farmington Road
3. **Fitness 19**
23296 Farmington Rd
4. **Tina's Coney Island**
23310 Farmington Rd
5. **Farmington Center Florist**
23340 Farmington Rd
6. **CVS Pharmacy**
23391 Farmington Rd
7. **Darrell's Firestone**
23534 Farmington Rd
8. **Laziz Mediterranean Cuisine**
23336 Farmington Road
9. **Focal Point Studios of Photography**
33431 Grand River Ave
10. **Dagwood's Deli & Catering**
33179 Grand River Ave
11. **John Cowley & Sons Irish Pub and Restaurant**
33338 Grand River Ave
12. **Farmington Brewing Company**
33336 Grand River Avenue

13. **Sunflour Bakehaus**
33250 Grand River Ave
14. **Basement Burger Bar**
33316 Grand River Ave
15. **Salon LEGATO**
33318 Grand River Ave
16. **Grace Insurance**
33304 Grand River Ave
17. **Kitchen Creations**
33305 Grand River Ave
18. **Cottage Inn Pizza**
33216 Grand River Avenue
19. **Vines Flower and Garden Shop**
33245 Grand River Ave
20. **Bead Bohemia**
33321 Grand River Ave
21. **Village Shoe Inn**
33224 Grand River Ave
22. **Cold Stone Creamery**
33175 Grand River Ave
23. **Starbucks**
33199 Grand River Ave
24. **Tubby's Grilled Submarines**
33171 Grand River Ave.
25. **Great Lakes ACE Hardware**
33021 Grand River Avenue
26. **Dress Barn**
33025 Grand River Ave

- 27. TJ Maxx**
28. 33025 Grand River Ave
- 29. Cheese Lady**
30. 33041 Grand River Ave,
- 31. All About Women's Health Boutique and Spa**
33104 Grand River Avenue
- 32. Beyond Salon**
33405 Grand River Ave
- 33. Le Royal Events Party Rentals**
32729 Grand River Avenue
- 34. Thai Kitchen**
32734 Grand River Ave
- 35. Edible Arrangements**
32730 Grand River Ave
- 36. Bellacino's Pizza & Grinders**
32720 Grand River Ave
- 37. M. Mazzone Jewelers**
32726 Grand River Ave
- 38. Evolve Body Art Studio**
33329 Grand River Ave
- 39. GG's Boutique**
23350 Farmington Road
- 40. Moni's Bridal & Fashion**
32742 Grand River Ave
- 41. Mother Mary's Toffee Company**
32809 Grand River Avenue

42. **Neher Sales & Marketing, Inc**
33604 Grand River Ave

43. **Oriental Spa**
33409 Grand River Ave

44. **Painting with a Twist**
33033 Grand River Avenue

45. **POSH by Tori Boutique**
33411 Grand River Avenue

46. **Browndog Dessert Bar**
33314 Grand River Avenue

47. **Artisan Knitworks**
23616 Farmington Road

48. **AT&T**
23328 Farmington Road

49. **VIP Nails & Spa**
23612 Farmington Road

50. **Bellis Therapeutic Spa**
33037 Grand River Ave

51. **All About Women's Health Boutique and Spa**
33104 Grand River Avenue

52. **Colonial Carwash and Oil Change**
33500 West 9 Mile Rd.

HNGD is always looking for new members.
Membership is open
to all, regardless of nationality or ethnic
background. For more
information, visit our website:
www.haitiannetworkdetroit.org

HNGD
60 East Milwaukee- P.O Box 2106
Detroit, MI 48202

Shirley Alcé Konaté, President
Margareth Corkery, Vice President
Alain Desvallons-Mentor, Secretary
Janny Magloire Milton, Treasurer

Haitian Network Group of Detroit
HNGD
60 E Milwaukee
P.O. Box 2106
Detroit, MI 48202

Thank You! Merci! Mèsi!



Michigan State University

Joe-Mar Travel Inc.



Bèl Bagay Lakay

Beautiful Things From Home

A Haitian Art & Crafts Festival

*Brought to you by Haitian Network
Group of Detroit*



July 29 & 30, 2017

**Riley Park & Sundquist Pavilion
Downtown Farmington, MI**



This activity is supported by the Michigan Council for Arts &
Cultural Affairs Minigrant Program, administered by
CultureSource.



Welcome to *Bèl Bagay Lakay* a Haitian Art & Crafts Festival brought to you by Haitian Network Group of Detroit, in partnership with Madonna University.

Our exhibitors hail from Haiti, Michigan, New-York, Florida and Canada. Please visit them to view the unique products they have to offer. Let your senses explore and experience all the beautiful things inspired by the Republic of Haiti.

Saturday July 29, 2017

6:00pm (Riley Park)	Exhibitors & food booths open
6:00pm - 6:30pm (Sundquist Pavilion)	Opening ceremony
6:30pm - 7:45pm (Sundquist Pavilion)	Guitar Performance Martin Mathelier
7:45pm – 8:30pm (Sundquist Pavilion)	DJ Music
8:30pm - 8:45pm (Sundquist Pavilion)	Artists presentation/ Sponsor acknowledgement
8:45pm - 9:15pm (Sundquist Pavilion)	Fashion Show Soledad Couture
9:15pm - 10:00pm (Sundquist Pavilion)	Artists presentation/ Sponsor acknowledgement
10:00pm – 10:30pm (Sundquist Pavilion)	Kompa under the stars - Adult dance
11:00pm	Closing

Sunday July 30, 2017

10:00am (Riley Park)	Exhibitors & hospitality Booths open
10:00am - 11:45am (Sundquist Pavilion)	DJ Music
11:45am - 12:00pm (Sundquist Pavilion)	Artists presentation/ Sponsor acknowledgement
12:00pm - 12:45pm (Sundquist Pavilion)	Story telling for children Food booth opens
12:45pm - 2:00pm	DJ Music
2:00pm - 3:00pm (Sundquist Pavilion)	Children games
3:00pm – 3:30pm (Sundquist Pavilion)	Drum performance Marwan Amen-Ra
3:30pm - 4:00pm (Sundquist Pavilion)	Children Drum workshop
4:00pm - 4:30pm (Sundquist Pavilion)	Rara Parade
4:30pm - 5:45pm	DJ Music
5:45pm-6:15pm (Sundquist Pavilion)	Children Dance workshop Maxceau Cylla
6:15pm - 6:45pm (Sundquist Pavilion)	Artists presentation/ Sponsor Acknowledgement
6:45pm - 7:45pm (Sundquist Pavilion)	Musical Interlude Enos Fabre
7:45pm - 9:00pm (Sundquist Pavilion)	Kompa Under the Stars Adult dance class
9:00pm - 9:30pm (Sundquist Pavilion)	Haïti Chérie Cultural Presentation
9:30pm	Closing Ceremony

**To sample authentic
Haitian cuisine visit our
food vendor:**





LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
(Required by MCL 432.103(K)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for _____
APPROVAL/DISAPPROVAL

APPROVAL

DISAPPROVAL

Yeas: _____

Yeas: _____

Nays: _____

Nays: _____

Absent: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and
adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
PENALTY: Possible denial of application.
BSL-CG-1153(R6/09)

Farmington City Council Staff Report

Council Meeting Date:
December 19, 2016

**Reference
Number
(ID # 2323)**

Submitted by: Annette Knowles,

Description: Consideration to Adopt Resolution Recommending Approval of Redevelopment Liquor License for Landgate, Inc. (DBA Bellacino's Pizza & Grinders)

Requested Action:

- 1) Approve resolution authorizing a new Class C and SDM Redevelopment Liquor License with Sunday Sales Permit and Outdoor Service Area for Landgate, Inc. DBA Bellacino's Pizza & Grinders, 32720 Grand River Avenue
- 2) Approve resolution authorizing submittal of documentation for a Redevelopment Liquor License for Landgate, Inc. DBA Bellacino's Pizza & Grinders, 32720 Grand River Avenue

Background:

The City of Farmington has received materials in support of the issuance of a Redevelopment Liquor License to Landgate, Inc. (DBA Bellacino's Pizza & Grinders), available under Public Act 501 of 2006. Bellacino's is located within the Village Commons at 32720 Grand River Avenue, which is within the boundary of the Farmington Downtown Development Authority.

Owner Joseph Takla has operated Bellacino's since 2006 and became sole proprietor in 2010. His intention is to remodel the dining area to include a bar and to expand the outdoor seating area. To qualify for said license, the applicant must be engaged in dining, entertainment or recreation; be open to the public; have a seating capacity of not less than 25 persons; and expend not less than \$75,000 over the preceding five years or have a commitment for capital investment for at least that amount for the rehabilitation or restoration of the building. The proposed project meets all of those objectives.

A background check through the Department of Public Safety is pending, subject to inspection of the property by the Fire Marshal.

Landgate, Inc. has been informed that it must establish contact with the Department of Economic and Community Development for site plan approval by the Planning Commission for the outdoor seating area.

According to procedural requirements outlines by the Michigan Liquor Control Commission (MLCC), for said applicant to secure a Redevelopment Liquor License, the City of Farmington Council must authorize the submittal of information to the MLCC as follows:

The City Council establishes the Downtown Development Authority District as the redevelopment project area,

- Provide a map which clearly outlines where the development district or area is located within the city
- Authorizes the City Clerk to certify the statutory provision under which the Farmington Downtown Development Authority was established and,
- Authorizes the City Assessor to submit an affidavit stating the total amount of public and private investment within the DDA district over the preceding five year time period, and authorizes the City Clerk to certify the affidavit

If approved, staff will assemble and supply the appropriate materials to attorney's for Landgate, Inc., to accompany the application to the MLCC.

Agenda Review**Review:**

Annette Knowles Completed 12/12/2016 1:38 PM
City Manager Completed 12/14/2016 2:34 PM
City Council Pending 12/19/2016 7:00 PM



Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (township, city, village)

called to order by _____ on _____ at _____
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from _____
(name of applicant)

for the following license(s): _____
(list specific licenses requested)

to be located at: _____

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____ (township, city, village)
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Fax to: 517-763-0059



LAW OFFICES

ADKISON, NEED, ALLEN, & RENTROP

PROFESSIONAL LIMITED LIABILITY COMPANY

PHILLIP G. ADKISON
 KELLY A. ALLEN
 SALAM F. ELIA
 GREGORY K. NEED
 G. HANS RENTROP

39572 Woodward, Suite 222
 Bloomfield Hills, Michigan 48304
 Telephone (248) 540-7400
 Facsimile (248) 540-7401
 www.ANAfirm.com

COPY

OF COUNSEL:
 KEVIN M. CHUDLER
 SARAH J. GABIS
 LINDA S. MAYER

November 17, 2016

VIA OVERNIGHT MAIL - 2ND DAY

Ms. Sue Halberstadt, Clerk
 City of Farmington
 23600 Liberty Street
 Farmington, MI 48335

Re: Landgate, Inc.'s Request for Redevelopment Quota Class C and SDM Liquor Licenses with Sunday Sales Permit (AM and PM) and Outdoor Service Area to be Located at 32720 Grand River, Farmington, Oakland County, Michigan, to be Issued Pursuant to MCL 436.1521a(1)(b).

Dear Ms. Halberstadt:

We represent Landgate, Inc. ("Landgate"), which does business as Bellacino's Pizza & Grinders ("Bellacino's") at 32720 Grand River, Farmington. Landgate is requesting a Class C liquor license pursuant to Michigan's "Redevelopment License Law", which is MCL 436.1521a(1)(b). The permits being requested are Sunday Sales (AM and PM) Permits, SDM License, and Outdoor Service Area Permit.

Landgate's sole stockholder is Joseph Takla.

MENU AND HOURS

Bellacino's is a small restaurant which serves grinders, salads, and a variety of pizzas. Bellacino's offers lunch and dinner and has a kids menu. If approved for the Class C license, Bellacino's hours of operation will be Monday-Thursday from 10:30 am to 10:00 pm, Friday and Saturday from 10:30 am to 2:00 am, and Sunday from 11:00 am to 10:00 pm.

ESTABLISHMENT

The establishment is located in the Farmington Village Complex on Grand River between Power and Farmington Roads, which is within the DDA of the City of Farmington. Bellacino's is approximately 3,000 square feet. Bellacino's has interior seating for 65 patrons, which includes 11 seats at the bar and outdoor seating for 62 patrons. All occupancies will be determined by the City of Farmington.

In order for Landgate to qualify for a new Class C license issued pursuant to the Redevelopment License Law, the licensed business will need to be engaged in dining, entertainment, or recreation, be

Ms. Sue Halberstadt, Clerk
November 17, 2016
Page 2 of 2

open to the general public, have a seating capacity of not less than 25 persons, and expend not less than \$75,000.00 over the preceding five years or have a commitment for a capital investment for at least that amount for the rehabilitation or restoration of the building. According to the Redevelopment License Law, this amount must be expended before the issuance of the license.

Landgate will spend approximately \$75,000.00 in fixtures, equipment, leasehold improvements, license, and inventory. To finance the project, Landgate is applying for a new SBA loan. Landgate leases the establishment from Farmington Village Complex, LLC.

Bellacino's will employ approximately 10 employees.

THE APPLICANT

Joe Takla has extensive experience in the restaurant business. Mr. Takla owned and operated the subject Bellacino's with a partner from 2006 to 2010, and became the sole owner of the business in 2010. Mr. Takla grew up in the Farmington area and is a resident of neighboring Farmington Hills.

Within 120 days of the opening of the restaurant, the owners and all the managers and employees who serve and sell alcoholic beverages will complete the TIPS or TAM training program.

Enclosed are the following documents for your investigation:

- Lease agreement;
- Proposed floor plan of the establishment; and
- Menu.

Additionally, enclosed is a check for \$250.00 for your application fee. If you have any questions or need any further information, please do not hesitate to contact me or my legal assistant, Laura Peters.

Very truly yours,

ADKISON, NEED, ALLEN, & RENTROP, PLLC



Kelly A. Allen

/lbp
Enclosures

cc: Chief Frank Demers, Director of Public Safety
Annette Knowles, Executive Director of DDA

ISSUED	DATE	BY	DESCRIPTION

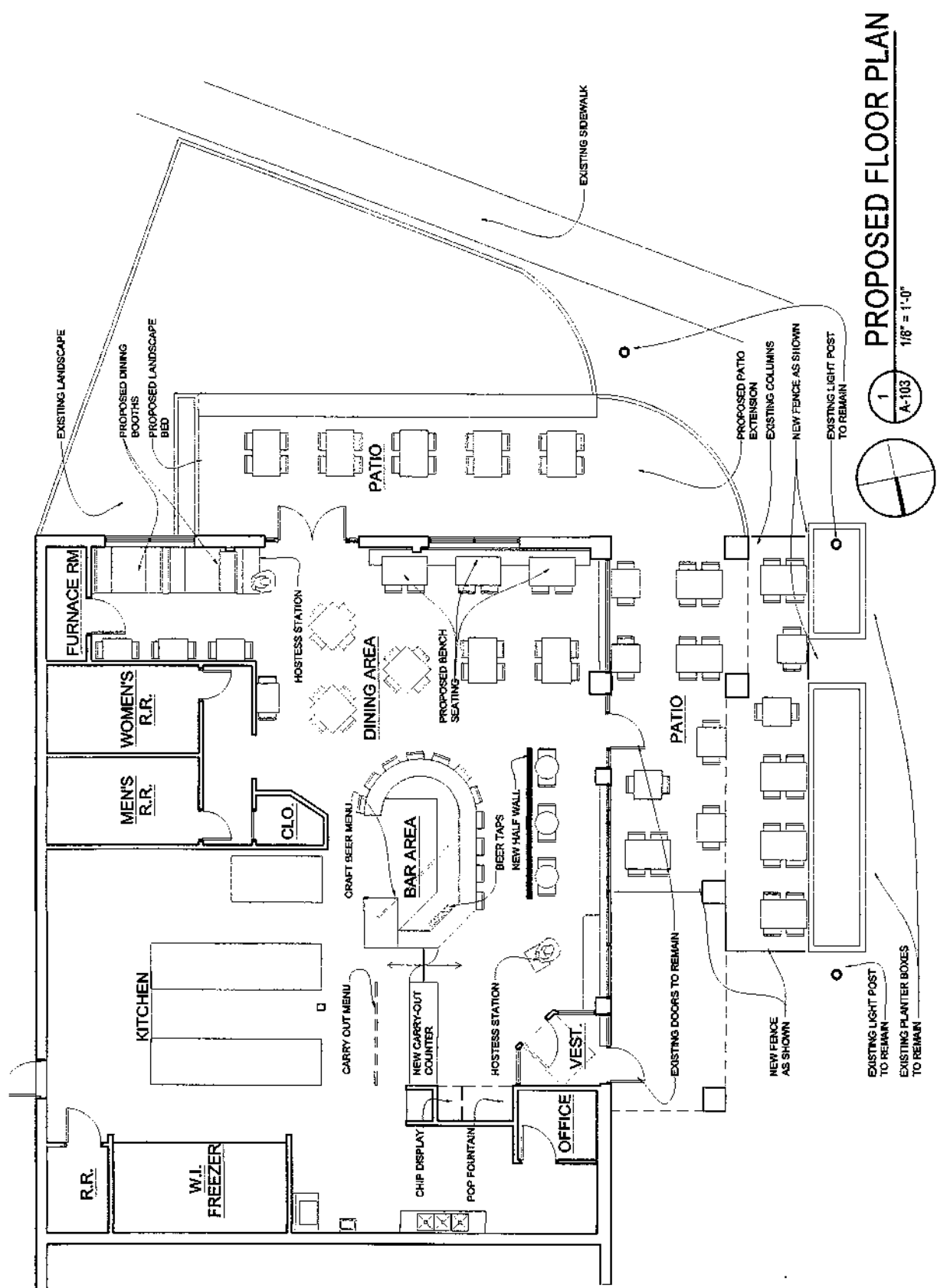
S3

STATE OF MICHIGAN
 LAND & WATER UTILIZATION
 DIVISION
 220 WEST WASHINGTON AVENUE
 LANSING, MI 48226

BELLACINO'S PIZZA & GRINDERS
 32720 GRAND RIVER AVE., FARMINGTON, MI 48336

NO.	REVISION	DATE	BY	DESCRIPTION

PRELIMINARY NOT FOR CONSTRUCTION



1

A-103

1/8" = 1'-0"

PROPOSED FLOOR PLAN

EXISTING LIGHT POST TO REMAIN
 EXISTING LIGHT POST TO REMAIN
 EXISTING LIGHT POST TO REMAIN

EXISTING DOORS TO REMAIN

NEW FENCE AS SHOWN

EXISTING SIDEWALK

EXISTING LANDSCAPE

PROPOSED DINING BOOTHS
 PROPOSED LANDSCAPE BED

PROPOSED PATIO EXTENSION
 EXISTING COLUMNS
 NEW FENCE AS SHOWN

EXISTING LIGHT POST TO REMAIN

FURNACE RM.

WOMEN'S R.R.

MEN'S R.R.

CLO.

KITCHEN

R.R.

W.I. FREEZER

CRAFT BEER MENU

BAR AREA

CARRY OUT MENU

NEW CARRY-OUT COUNTER

HOSTESS STATION

VEST.

CHIP DISPLAY

POP FOUNTAIN

BEER TAPS

NEW HALF WALL

DINING AREA

PROPOSED BENCH SEATING

PATIO

PATIO

OFFICE

PROPOSED DINING BOOTHS

PROPOSED LANDSCAPE BED

PROPOSED PATIO EXTENSION

EXISTING COLUMNS

NEW FENCE AS SHOWN

EXISTING LIGHT POST TO REMAIN

EXISTING DOORS TO REMAIN

NEW FENCE AS SHOWN

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**Farmington City Council
Staff Report**
Council Meeting Date:
December 19, 2016

**Reference
Number**
Submitted by: David Murphy, City Manager

Description: Consideration to Adopt Resolution Approving the 2017 DDA Community Events Calendar, Temporary Liquor License Applications, Street Closures and Sidewalk Shopping Dates.

Requested Action:

Move to adopt resolution approving the 2017 DDA community events calendar, temporary liquor license applications, street closures, and designated sidewalk shopping dates as presented.

Background:

The Farmington Downtown Development Authority, on behalf of the Downtown Farmington business community, is requesting that the City Council adopt a resolution approving the 2017 DDA community events calendar, temporary liquor license applications, and street closures. Annette Knowles, Director with the DDA, will present the proposed calendar of events.

In addition, the DDA respectfully requests the Mayor and Council permission on behalf of the businesses within the Farmington DDA district, to participate in Sidewalk Shopping on any event day during 2017.

Agenda Review

Review:

David M. Murphy Completed 11/04/2016 1:35 PM
City Manager Completed 11/04/2016 1:36 PM
City Council Pending 12/19/2016 7:00 PM

RESOLUTION NO. (ID # 2298)**RESOLUTION #**

A RESOLUTION OF THE FARMINGTON CITY COUNCIL APPROVING THE DOWNTOWN DEVELOPMENT AUTHORITY'S 2017 EVENT CALENDAR WHICH INCLUDES DATES, TIMES, LOCATIONS, AUTHORIZATION FOR ROAD CLOSURES, AND AUTHORIZATION TO APPLY FOR TEMPORARY LIQUOR LICENSES.

WHEREAS, the Farmington Downtown Development Authority (DDA) has approved a 2017 schedule of events which includes: Art on the Grand, Rhythmx in Riley Park and the Harvest Moon Celebration, and

WHEREAS, the DDA requests approval for the entire year to assist their efforts with planning, cross promoting, and sponsorship opportunities; and

WHEREAS, the proposed calendar of events will require authorization from the City Council to close roads for certain events and to authorize the DDA to apply for temporary liquor licenses.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby approves the DDA's 2017 Calendar of Community Events with the following conditions:

1. Art on the Grand

Days: Saturday, June 3, 10am-7pm, and Sunday, June 4, 11am-5pm

Location: Closure of Grand River (from Farmington Rd. to Grove St.) and Market Place from Grand River to alley to the south of 33171 Grand River Avenue (Tubby's)

Other: Hold the State of Michigan Department of Transportation harmless for liability, which may result in the closing of Grand River and authorize City departments to provide the service required for the Art on the Grand.

2. Rhythmx in Riley Park

Days: Fridays, June 9 - August 25 (no concert on July 21 during Founders Festival), hours 7-8:30pm

Location: Pavilion area and Riley Park

3. Harvest Moon Celebration

Days: Thursday, September 21 and Friday, September 22; hours both nights 6pm-11pm

Location: Pavilion/Riley Park area and the adjacent parking lot

Temporary Liquor License: Authorization for the DDA to apply for a temporary liquor license September 21 and 22.

4. Sidewalk Shopping

The Farmington DDA requests to implement downtown-wide Sidewalk Shopping on *any* event day during 2017.

2017 Event Specifications

Event	Proposed 2017 Dates	Date details	Event Specs	Issues/Comments	Business or Community-Oriented	Ranking (Opportunity for Business Engagement)	Budget Impact
Ladies Night Out	April 27	Last Thursday in April	Open House: 5-9pm	Business participation is high	Business	1	PSD
Art on the Grand	June 3-4 (Sat. – Sun.) Set up starts June 2	First weekend in June	Saturday: 10 am – 7 pm Sunday: 11 am – 5 pm	In partnership with City of Farmington Hills Cultural Arts	Both, structured to be in scale with and beneficial to business and restaurants	2	Sponsor and revenue funded
Rhythmz in Riley Park	June 9 - Aug. 25 (except July 21)	11 concert dates	Fridays: 7pm – 8:30pm		Community	6	Sponsor funded
Farmington Second Fridays	June - October	Second Fridays	Extended Hours: 5-9pm	Reposition as TGIF or eliminate; critical mass of retailers not achieved	Business	4	PSD
Harvest Moon Celebration	Sept. 21-22 (Thurs. – Fri.) Set up starts Sept. 19	Third full weekend in Sept.	<u>Thursday: 6 pm-11pm</u> “Low-Key Social Night” <u>Friday: 6pm-11pm</u> Harvest Moon Dance Taste of Downtown	Needs a strong HMC Committee; need more staff support; formula works	Community, for the most part. The taste on Friday night welcomes restaurant participation, although most do not participate	5	Sponsor and revenue funded
Small Business Saturday	November 25	Saturday after Thanksgiving	Open House, 10am-4pm	Business participation is good	Business	3	PSD

Considerations:

1. Update sponsor packages in preparation for maximizing window of opportunity for sales
2. Support Staff for Events:

Art on the Grand	Knowles
Rhythmz in Riley Park	Go2Guy, LLC/Knowles
Harvest Moon Celebration	Volunteers/Knowles
Small Business Saturday	Volunteers/Businesses
Ladies Night Out	Volunteers/Businesses
Farmington Second Fridays	Volunteers

Attachment: 2017 Event Calendar SPECS (2298 : DDA 2017 Events)

**Farmington City Council
Staff Report**
Council Meeting Date:
December 19, 2016

**Reference
Number
(ID # 2331)**
Submitted by: Chuck Eudy, Superintendent

Description: Consideration to Approve Revised Change Order No.2 And, Final Construction Estimate No. 8 for the Twin Valley Pump Station.

Requested Action:

Move to Approve Revised Change Order No.2, and Revised Final Construction Estimate No. 8 with Bidigare Contractors Inc. in the amount \$86,700.28.

Background:

At the November 2, 2015 meeting City Council approved the bid from Bidigare Contractors Inc. of Northville Michigan for the reconstruction of the Twin Valley Pump Station. The amount of the bid was \$739,869.00. The existing Pump Station would not allow for the anticipated growth of the community in the area it services.

In preparation of the final construction estimate Orchard Hiltz and McCliment (OHM) has recommended Revised Change Order #2 in the amount of \$1,745.16. To date the City of Farmington is holding a retainage of \$36,983.78 of this contract. The recommendation of payment from OHM includes the release of the retainage, Revised Change Order No.2 and \$47,971.34 of construction cost.

Item in this Change Order include:

 Elevating SCADA Antenna for proper reception
Electrical Permit

Amount due to Bidigare Contractors Incorporated is \$86,700.28 for Revised Change Order No. 2 and Final Pay Estimate No. 8. This payment will bring the total Contractual Services cost of this project to \$741,420.81. This total is \$1,551.81 over the bid amount approved on November 2, 2015. The Revised Change Order No.2 expenses will be charged to the Water & Sewer Capital Improvements Fund.

All final closeout documents have been received by OHM Advisors. Final Payment shall be processed at this time and released to Bidigare Contractors Incorporated.

Agenda Review
Review:
Chuck Eudy Pending
City Manager Pending
City Council Pending 12/19/2016 7:00 PM



ARCHITECTS. ENGINEERS. PLANNERS.

December 8, 2016

Mr. Chuck Eudy **(Hand Delivered)**
 DPW Superintendent
 City of Farmington
 33720 W. 9 Mile Road
 Farmington, Michigan 48335

Regarding: City of Farmington - Twin Valley Pump Station Improvements
 OHM Job No. 0111-13-0030
 REVISED Change Order No. 2 & REVISED Final Estimate No. 8

Dear Mr. Eudy:

Enclosed are Construction REVISED Change Order No. 2 & REVISED Final Estimate No. 8 for the referenced project.

Bidigare Contractors, Inc. has completed the work shown on the attached construction final estimate for the period ending November 4, 2016 and we would recommend payment to the Contractor in the amount of **\$86,700.28** as we have received all the final close out documents. We advise that the held check for Bidigare Contractors, Inc. to be revised and released. Please contact should you have any questions.

Sincerely,
 OHM Advisors

A handwritten signature in blue ink, appearing to read "Matt Parks", is written over a horizontal line.

Matt Parks, P.E.
 Client Representative

cc: John Bidigare, Bidigare Contractors, Inc. (via e-mail)
 Jordon, Bidigare Contractors, Inc. (via e-mail)
 Mitch Master, OHM (via e-mail)
 Jessica Howard, OHM (via e-mail)
 File

P:\0101_0125\0111130031_Twin_Valley_Metering_CONST\Estimates\Estimates\No. 8 - FINAL ESTIMATE\REVISED Change Order No. 2 & REVISED Final Estimate No. 8 w-Close Out Documents Received.docx

OHM Advisors

34000 PLYMOUTH ROAD
 LIVONIA, MICHIGAN 48150

T 734.522.6711
 F 734.522.6427

OHM-Advisors.com



CHANGE ORDER

ORCHARD, HILTZ & McCLIMENT, INC.
34000 Plymouth Road
Livonia, MI 48150

p: (734) 522-6711
f: (734) 522-6427
w: ohm-advisors.com

Change Order Number: 2
Date: 11/03/2016
Print Date: 12/07/2016 09:35:43
Job Numbers: 0111-13-0030

PROJECT: City of Farmington - Twin Valley Pump Station Improvements

OWNER: City of Farmington
33720 W 9 Mile Rd
Farmington, MI 48335
(248) 473-7250

CONTRACTOR: Bidigare Contractors, Inc.
7820 Chubb Road
Northville, MI 48168
248-735-1113

TO THE CONTRACTOR:

You are hereby directed to comply with the changes to the contract documents.
This change order reflects work completed or anticipated.

ORCHARD, HILTZ & McCLIMENT, INC.
34000 Plymouth Road
Livonia, Michigan 48150 Phone (734) 522-6711

CURRENT PROJECT PLANS AND SPECIFICATIONS WILL BE ADHERED TO UNLESS SPECIFICALLY CHANGED BY THIS CHANGE ORDER DOCUMENT.

The changes addressed by this Change Order hereby increase the contract duration by 0 days.

THE CONTRACT AMOUNT SHALL BE CHANGED BY THE SUM OF:	
Original Contract Amount:	\$1,745.16
Contract Amount Including Previous Change Orders:	\$739,869.00
Amount of this Change Order:	\$739,675.65
	\$1,745.16
REVISED CONTRACT AMOUNT:	<u>\$741,420.81</u>

Accepted By: [Signature]
Bidigare Contractors, Inc.

Date: 12-7-16

Prepared By: [Signature]
Matthew Parks, P.E., Orchard, Hiltz & McCliment, Inc.

Date: 12/7/2016

Approved By: [Signature]
Chuck Eudy, DPW Director, City of Farmington

Date: 12/9/16

City of Farmington - Twin Valley Pump Station Improvements
 City of Farmington

Change Order Number: 2
 Job Number: 0111-13-0030

Item No.	Description	Previous Authorized Quantity	Quantity Change	New Authorized Quantity	Unit Price	Total Increase
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THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT

Division A:Division A

24	Topsoil, Seed and Mulch	250.00	Syd	716.00	966.00	\$15.00	\$10,740.00
25	Mulch Blanket	250.00	Syd	716.00	966.00	\$5.00	\$3,580.00
27	Allowance No. 1 DTE Allowance	1.00	Dir	0.35	1.35	\$15,000.00	\$5,250.00

Additional Items to the Contract:

30	SCADA Antenna Additional Work		Ls	1.00	1.00	\$4,958.00	\$4,958.00
31	Electrical Permit Reimbursement		Ls	1.00	1.00	\$108.50	\$108.50

SUB-TOTAL INCREASES DIVISION A: \$24,636.00

THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE SUBTRACTED FROM THE CONTRACT AMOUNT

Division A:Division A

5	Sidewalk Removal	35.00	Syd	(15.56)	19.44	\$20.00	(\$311.20)
9	Abandon 4" Force Main with Flowable Fill	160.00	Fl	(160.00)	0.00	\$20.00	(\$3,200.00)
10	Bulkhead 4" Force Main	3.00	Ea	(2.00)	1.00	\$2,500.00	(\$5,000.00)
14	1x3 Crushed Stone	1,260.00	Syd	(145.91)	1,114.09	\$4.00	(\$583.64)
15	8" Thick Concrete Apron	57.50	Syd	(3.00)	54.50	\$100.00	(\$300.00)
16	4" Concrete Sidewalk	307.00	Sft	(132.00)	175.00	\$8.00	(\$1,056.00)
17	6" Concrete Sidewalk	187.00	Sft	(4.50)	182.50	\$9.00	(\$40.50)
20	12" PVC Sanitary Sewer	55.00	Ft	(2.50)	52.50	\$300.00	(\$750.00)
22	Manhole Bench Repair	2.00	Ea	(1.00)	1.00	\$5,000.00	(\$5,000.00)
28	Allowance No. 2 SCADA Allowance	1.00	Dir	(0.07)	0.93	\$95,000.00	(\$6,650.00)

SUB-TOTAL DECREASES DIVISION A: (\$22,891.34)

Division A:Division A

1	Mobilization, Max. 5%	1.00	Ls	0.00	1.00	\$30,000.00	\$0.00
2	Traffic Control	1.00	Ls	0.00	1.00	\$4,000.00	\$0.00
3	Erosion Sediment Control	1.00	Ls	0.00	1.00	\$2,000.00	\$0.00
4	Pulverize Drive	0.00	Syd	0.00	0.00	\$4.00	\$0.00
6	Tree Removal	7.00	Ea	0.00	7.00	\$700.00	\$0.00
7	Clearing and Grubbing	1.00	Ls	0.00	1.00	\$2,000.00	\$0.00
8	Metal Object Removal	1.00	Ls	0.00	1.00	\$5,000.00	\$0.00
11	Electrical Demolition	1.00	Ls	0.00	1.00	\$10,000.00	\$0.00
12	Station Grading, Access Drive	2.00	Sta	0.00	2.00	\$1,000.00	\$0.00
13	Station Grading, Site	1.00	Ls	0.00	1.00	\$10,000.00	\$0.00
18	6" IPS DR11 HDPE FM, Directional Drill	147.00	Fl	0.00	147.00	\$175.00	\$0.00

City of Farmington
 Twin Valley Pump Station Improvements

Change Order Number: 2
 Job Number: 0111-13-0030

Item No.	Description	Previous Authorized Quantity	Quantity Change	New Authorized Quantity	Unit Price	Total Increase
19	6" IPS DR11 HDPE FM, Open Cut	18.00 Ft	0.00	18.00	\$175.00	\$0.00
21	Standard 4' Manhole	1.00 Ea	0.00	1.00	\$5,000.00	\$0.00
23	Bypass Pumping	1.00 Ls	0.00	1.00	\$5,000.00	\$0.00
26	Pump Station	1.00 Ls	0.00	1.00	\$450,000.00	\$0.00
29	Additional work	1.00 Ls	0.00	1.00	\$13,071.65	\$0.00
SUB-TOTAL INCREASES DIVISION A:						\$0.00
SUB-TOTAL DECREASES DIVISION A:						\$0.00



CONSTRUCTION ESTIMATE

7.C.a

ORCHARD, HILTZ & McCLIMENT, INC.
34000 Plymouth Road
Livonia, MI 48150

p: (734) 522-6711
f: (734) 522-6427
w: ohm-advisors.com

PROJECT: City of Farmington - Twin Valley Pump Station Improvements

Job Numbers: 0111-13-0030

Estimate Number: 8 FINAL

Period End Date: 12/07/2016 15:58:48

CONTRACTOR: Bidigare Contractors, Inc.
7820 Chubb Road
248-735-1113
Northville, MI 48168

Estimate Status: Approved
Contract Start Date: 11/23/2015
Contract End Date: 06/15/2016
Contract Duration: 205 days

Print Date: 12/07/2016 15:59:52

OWNER: City of Farmington
33720 W 9 Mile Rd
(248) 473-7250
Farmington, MI 48335

STATUS: On Schedule

*Retainage: Lump Sum

Original Contract Amount:	\$739,869.00	A) Changes due to CO No. 1:	(\$193.35)	Earnings this Period:	\$49,716.50
Change Orders:	\$1,551.81	B) Changes due to CO No. 2:	\$1,745.16	Earnings to Date:	\$741,420.81
Current Contract Amount:	\$741,420.81		\$1,551.81	Previous Retainage:	\$36,983.78
				Retainage this Estimate:	(\$36,983.78)
				Less Total Retained to Date (Lump Sum):	\$0.00
				Net Earned:	\$741,420.81
				Previous Estimates:	\$654,720.53
				Amount Due Contractor:	\$86,700.28

Amount Due Contractor includes \$36,983.78 of retainage previously held.

Matthew P. Parks

Prepared By:

Matthew Parks, P.E., Orchard, Hiltz & McCliment, Inc.

Chuck Eudy

Approved By:

Chuck Eudy, DPW Director, City of Farmington

12/7/2016

Date:

12/19/16

Date:

Item No.	Description	Original Bid Quantity	Authorized Quantity	Unit Price	Period Quantity	Period Amount	Quantity to Date	Total Amount to Date
Division A: Division A								
1	Mobilization, Max. 5%	1.00 Ls	1.00 (B)	\$30,000.00	-	-	1.00	\$30,000.00
2	Traffic Control	1.00 Ls	1.00 (B)	\$4,000.00	0.10	\$400.00	1.00	\$4,000.00
3	Erosion Sediment Control	1.00 Ls	1.00 (B)	\$2,000.00	0.10	\$200.00	1.00	\$2,000.00
4	Pulverize Drive	1,260.00 Syd	0.00 (AB)	\$4.00	-	-	-	-
5	Sidewalk Removal	35.00 Syd	19.44 (B)	\$20.00	-	-	19.44	\$388.80
6	Tree Removal	7.00 Ea	7.00 (B)	\$700.00	-	-	7.00	\$4,900.00
7	Clearing and Grubbing	1.00 Ls	1.00 (B)	\$2,000.00	-	-	1.00	\$2,000.00
8	Metal Object Removal	1.00 Ls	1.00 (B)	\$5,000.00	-	-	1.00	\$5,000.00
9	Abandon 4" Force Main with Flowable Fill	160.00 Ft	0.00 (B)	\$20.00	-	-	-	-
10	Bulkhead 4" Force Main	3.00 Ea	1.00 (B)	\$2,500.00	1.00	\$2,500.00	1.00	\$2,500.00
11	Electrical Demolition	1.00 Ls	1.00 (B)	\$10,000.00	1.00	\$10,000.00	1.00	\$10,000.00
12	Station Grading, Access Drive	7.00 Sta	2.00 (AB)	\$1,000.00	-	-	2.00	\$2,000.00
13	Station Grading, Site	1.00 Ls	1.00 (B)	\$10,000.00	-	-	1.00	\$10,000.00
14	1x3 Crushed Stone	1,260.00 Syd	1,114.09 (B)	\$4.00	-	-	1,114.09	\$4,456.36
15	8" Thick Concrete Apron	60.00 Syd	54.50 (AB)	\$100.00	(3.00)	(\$300.00)	54.50	\$5,450.00
16	4" Concrete Sidewalk	307.00 Sft	175.00 (B)	\$8.00	-	-	175.00	\$1,400.00
17	6" Concrete Sidewalk	187.00 Sft	182.50 (B)	\$9.00	-	-	182.50	\$1,642.50
18	6" IPS DR11 HDPE FM, Directional Drill	147.00 Ft	147.00 (B)	\$175.00	-	-	147.00	\$25,725.00
19	6" IPS DR11 HDPE FM, Open Cut	35.00 Ft	18.00 (AB)	\$175.00	-	-	18.00	\$3,150.00
20	12" PVC Sanitary Sewer	55.00 Ft	52.50 (B)	\$300.00	-	-	52.50	\$15,750.00
21	Standard 4' Manhole	1.00 Ea	1.00 (B)	\$5,000.00	-	-	1.00	\$5,000.00
22	Manhole Bench Repair	2.00 Ea	1.00 (B)	\$5,000.00	1.00	\$5,000.00	1.00	\$5,000.00
23	Bypass Pumping	1.00 Ls	1.00 (B)	\$5,000.00	1.00	\$5,000.00	1.00	\$5,000.00
24	Topsoil, Seed and Mulch	250.00 Syd	966.00 (B)	\$15.00	-	-	966.00	\$14,490.00
25	Mulch Blanket	250.00 Syd	966.00 (B)	\$5.00	-	-	966.00	\$4,830.00
26	Pump Station	1.00 Ls	1.00 (B)	\$450,000.00	-	-	1.00	\$450,000.00
27	Allowance No. 1 DTE Allowance	1.00 Dir	1.35 (B)	\$15,000.00	-	-	1.35	\$20,250.00
28	Allowance No. 2 SCADA Allowance	1.00 Dir	0.93 (B)	\$95,000.00	0.23	\$21,850.00	0.93	\$88,350.00
Additional Items to the Contract								
29	Additional work	0.00 Ls	1.00 (AB)	\$13,071.65	-	-	1.00	\$13,071.65
30	SCADA Antenna Additional Work	0.00 Ls	1.00 (B)	\$4,958.00	1.00	\$4,958.00	1.00	\$4,958.00
31	Electrical Permit Reimbursement	0.00 Ls	1.00 (B)	\$108.50	1.00	\$108.50	1.00	\$108.50
				Division A Sub-Total:		\$49,716.50		\$741,420.81
				Retainage:		(\$26,983.78)		

CONTRACTOR'S DECLARATION

I HEREBY DECLARE THAT I HAVE NOT, during the period

June 23rd to

November 4 A.D., 20 16 performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for or claim compensation from City of Farmington or his agents, in addition to the regular items set forth in the Contract numbered 0111-13-0030 and dated November 18 A.D., 20 15 for the Agreement executed between myself and the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There (is) (is not) an itemized statement attached.

Date: November 4, 2016

By: B. Digard Contractors, Inc
J.P.
Title: _____

SWORN STATEMENT

State of Michigan
 County of: Wayne Date: 11-14-16
John Bidigare (deponent) being duly sworn deposes and says:

1. That Bidigare Contractors, INC. is the Contractor/Subcontractor for an improvement to the property described on the following page.
2. That the following is a statement of each subcontractor and supplier and laborer, for which the payment of wages or fringe benefits and withholdings is due but unpaid, with whom the Contractor/Subcontractor has Contracted/Subcontracted for performance under the Contract with the Owner or Lessee of the property, and that the amounts due to the persons as of the date hereof are correctly and fully set forth opposite their names as follows:

Name of Subcontractor, Supplier or Laborer	Type of Improvement Furnished	Total Contract Price	Amount Already Paid	Amount Currently Owing	Amount of Laborer Wages Due but Unpaid	Amount of Labor, Fringe Benefits & Withholdings due but Unpaid
Bidigare	LABOR			0 ⁻	0 ⁻	0 ⁻
ICS	SCADA	90,000	90,000	90,000	0 ⁻	0 ⁻ ✓
Truxell	Elec	50,000	50,000	50 ⁻	0 ⁻	0 ⁻ ✓
Jet Pump	Pumps	40,000	40,000	0 ⁻	0 ⁻	0 ⁻ ✓
ENNA	Misc.	40,000	40,000	0 ⁻	0 ⁻	0 ⁻ ✓

The contracts or subcontracts cited herein are for improvement to the following described real property situated in Oakland County, Michigan, described as:

(Insert legal description of property) _____

Commonly known as:

Twin Valley Pump Station Improvements

OHM Job Number:

0111-13-0030

- 3. That the Contractor has not procured material from, or subcontracted with, any person other than those set forth above and owes no money for the improvement other than the sums set forth above.
- 4. Deponent further says that he makes the foregoing statement as the Contractor/Subcontractor or as Controller of the Contractor/Subcontractor for the purpose of representing to the owner of the above described premises and his agents that the above described property is free from claims of construction liens, or the possibility of construction liens, except as specifically set forth above and except for claims of construction liens by laborers which may be provided pursuant to Section 109 of the Construction Lien Act, Act No. 497 of the Public Acts of 1980, as amended, being Section 570.1109 of the Michigan Compiled Laws.

WARNING TO OWNER: An Owner of the above described property may not rely on this sworn statement to avoid the claim of a Subcontractor, Supplier or Laborer who has provided a Notice of Furnishing (or a Laborer who may provide a Notice of Furnishing pursuant to Section 109 of the Construction Lien Act) to the Designee or to the Owner if the Designee is not named or has died.

Dated: 11-14-16

Signature of Deponent

WARNING TO DEPONENT: A person, who with intent to defraud, gives a false sworn statement is subject to criminal penalties as provided in Section 110 of the Construction Lien Act, Act No. 497 of the Public Acts of 1980, as amended, being Section 570.1110 of the Michigan Compiled Laws.

Subscribed and sworn to before me on: 14th, November in Washtenaw County, Michigan

My commission expires: June, 7, 2018 Signature: Jennifer Oleynik

JENNIFER OLEYNIK
Notary Public, State of Michigan
County of Wayne
My Commission Expires Jun. 07, 2018
Acting in the County of Washtenaw

Print

Clear

This document can be completed on line. When you are finished, press the Print button to print your completed form. If you need to clear the form for any reason click the Clear button

FULL UNCONDITIONAL WAIVER

My/our contract with BIDIGARE CONTRACTORS, INC. to provide
(other contracting party)
SCADA & Controls for the improvement of the property described as
City of Farmington - Twin Valley Pump Station Improvements

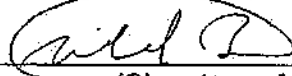
_____ having been

fully paid and satisfied, by signing this waiver, all my/our construction lien rights against such property are hereby waived and released.

If the improvement is provided to property that is a residential structure and if the owner or lessee of the property or the owner's or lessee's designee has received a notice of furnishing from me/one or us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

Michael Bak - President ICS Integration Services LLC

(Printed Name of Lien Claimant)



(Signature of lien claimant)

Signed on: 12/7/2016

Address: 815 Maxwell Ave

Royal Oak, MI 48067

Telephone: 734-306-6779

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.

FULL UNCONDITIONAL WAIVER

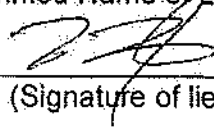
My/our contract with BIDIGARE CONTRACTORS, INC. to provide
Electrical (other contracting party)
for the improvement of the property described as
City of Farmington - Twin Valley Pump Station Improvements

_____ having been
fully paid and satisfied, by signing this waiver, all my/our construction lien rights
against such property are hereby waived and released.

If the improvement is provided to property that is a residential structure and if the
owner or lessee of the property or the owner's or lessee's designee has received
a notice of furnishing from me/one or us or if I/we are not required to provide one,
and the owner, lessee, or designee has not received this waiver directly from
me/one of us, the owner, lessee, or designee may not rely upon it without
contacting me/one of us, either in writing, by telephone, or personally, to verify
that it is authentic.

Tod Truxell / Truxell Electric Corp

(Printed Name of Lien Claimant)



(Signature of lien claimant)

Signed on: 11/30/2016

Address: 31181 Schoolcraft

Livonia, MI 48150

Telephone: _____

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.

FULL UNCONDITIONAL WAIVER

My/our contract with BIDIGARE CONTRACTORS, INC. to provide
Pumps + Materials (other contracting party)
for the improvement of the property described as
City of Farmington - Twin Valley Pump Station Improvements

_____ having been
fully paid and satisfied, by signing this waiver, all my/our construction lien rights
against such property are hereby waived and released.

If the improvement is provided to property that is a residential structure and if the
owner or lessee of the property or the owner's or lessee's designee has received
a notice of furnishing from me/one or us or if I/we are not required to provide one,
and the owner, lessee, or designee has not received this waiver directly from
me/one of us, the owner, lessee, or designee may not rely upon it without
contacting me/one of us, either in writing, by telephone, or personally, to verify
that it is authentic.

Victoria Bresler
(Printed Name of Lien Claimant)

Victoria Bresler
(Signature of lien claimant)

Signed on: 11-17-16

Jett Pump
Address: 4770 Pontiac HCRd
Waterford, MI 48328

Telephone: 248-673-2530

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.

FULL UNCONDITIONAL WAIVER

My/our contract with BIDIGARE CONTRACTORS, INC. to provide
(other contracting party)
pipe & fittings for the improvement of the property described as
City of Farmington - Twin Valley Pump Station Improvements

_____ having been
fully paid and satisfied, by signing this waiver, all my/our construction lien rights
against such property are hereby waived and released.

If the improvement is provided to property that is a residential structure and if the
owner or lessee of the property or the owner's or lessee's designee has received
a notice of furnishing from me/one or us or if I/we are not required to provide one,
and the owner, lessee, or designee has not received this waiver directly from
me/one of us, the owner, lessee, or designee may not rely upon it without
contacting me/one of us, either in writing, by telephone, or personally, to verify
that it is authentic.

Bill Minor
(Printed Name of Lien Claimant)

Bill M
(Signature of Lien claimant)

Signed on: 11/16/16

Etna Supply
Address: 529 32nd SE
Grand Rapids, MI 49548
Telephone: 616-514-5140

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.

CONTRACTOR'S AFFIDAVIT

STATE OF MICHIGAN)
)SS.

COUNTY OF Wayne)

The undersigned, Bidigare Contractors (contractor name) hereby represents that on Nov 30, 2015 he (it) was awarded a Contract by City of Farmington hereinafter called the OWNER, to construct a Twin Valley Pump Station Improvements in accordance with the terms and conditions of Contract No. 0111-13-0030; and the undersigned further represents that the subject work has now been accomplished and the said Contract has now been completed.

The undersigned hereby warrants and certifies that all of his (its) indebtedness arising by reason of said Contract has been fully or satisfactorily secured, and that all claims from subcontractors and others for labor and material used in accomplishing the said project, as well as all other claims arising from performance of said Contract, have been fully paid or satisfactorily secured. The undersigned further agrees that if any such claim should hereafter arise, he (it) shall assume responsibility for same immediately upon request to do so by the OWNER.

The undersigned, for a valuable consideration, receipt of which is hereby acknowledged, does further hereby waive, release and relinquish any and all claims or right of lien which the undersigned now has or may hereafter acquire upon the subject premises for labor and material used in accomplishing said project owned by the OWNER.

This affidavit is freely and voluntarily given with full knowledge of the facts on this 14 day of November, 2016.

Bidigare Contractors
Contractor
By: [Signature]
Title V.P.

Subscribed and sworn to before me, a Notary Public in and for Wayne County, Michigan, on this 14th day of November, 2016.

Notary Public: [Signature]
My Commission expires: June 7, 2018

JENNIFER OLEJNIK
Notary Public, State of Michigan
County of Wayne
My Commission Expires Jun. 07, 2018
Acting in the County of Washington

CONSENT OF SURETY COMPANY TO FINAL PAYMENT
AIA DOCUMENT G707

Owner
Architect
Contractor
Surety
Other

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Bond No. CMIFSU0684488

PROJECT: Twin Valley Pump Station Improvements
(name, address)

TO: (Owner)
City Of Farmington Hills
23600 Liberty Street
Farmington, MI 48335

ARCHITECT'S PROJECT NO:
CONTRACT FOR: Contract Bond

CONTRACT DATE:

CONTRACTOR:
Bidigare Contractors, Inc.
P.O. Box 700464
Plymouth, MI 48170

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the

International Fidelity Insurance Company
One Newark Center
Newark, NJ 07102

, SURETY COMPANY

on bond of (here insert name and address of Contractor)

Bidigare Contractors, Inc.
P.O. Box 700464
Plymouth, MI 48170

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety Company of any of its obligations to (here insert name and address of Owner)

City Of Farmington Hills
23600 Liberty Street
Farmington, MI 48335

, OWNER,

as set forth in the said Surety Company's bond.

IN WITNESS WHEREOF,
the Surety Company has hereunto set its hand this

4th day of November, 2016

Surety Company
International Fidelity Insurance Company

Kathleen M. Irejan
Signature of Authorized Representative

Attest:
(Seal):

Kelsey Handman

Kathleen M. Irejan, Attorney-In-Fact
Title

NOTE: This form is to be used as a companion document to AIA DOCUMENT G706, CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS, Current Edition

Tel: (973) 624-7200

POWER OF ATTORNEY

INTERNATIONAL FIDELITY INSURANCE COMPANY ALLEGHENY CASUALTY COMPANY

ONE NEWARK CENTER, 20TH FLOOR NEWARK, NEW JERSEY 07102-5207

KNOW ALL MEN BY THESE PRESENTS: That INTERNATIONAL FIDELITY INSURANCE COMPANY, a corporation organized and existing under the laws of the State of New Jersey, and ALLEGHENY CASUALTY COMPANY, a corporation organized and existing under the laws of the State of New Jersey, having their principal office in the City of Newark, New Jersey, do hereby constitute and appoint

KATHLEEN M. IRELAN, WENDY L. HINGSON, IAN J. DONALD, ROBERT TROBEC, ALAN P. CHANDLER,
JEFFREY A. CHANDLER, SUSAN L. SMALL

Troy, MI.

their true and lawful attorney(s) in fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents shall be as binding upon the said INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed and may be revoked pursuant to and by authority of the By-Laws of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY and is granted under and by authority of the following resolution adopted by the Board of Directors of INTERNATIONAL FIDELITY INSURANCE COMPANY at a meeting duly held on the 20th day of July, 2010 and by the Board of Directors of ALLEGHENY CASUALTY COMPANY at a meeting duly held on the 15th day of August, 2000:

"RESOLVED, that (1) the President, Vice President, Chief Executive Officer or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

IN WITNESS WHEREOF, INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY have each executed and attested these presents on this 31st day of December, 2015.



STATE OF NEW JERSEY
County of Essex

ROBERT W. MINSTER
Chief Executive Officer (International Fidelity Insurance Company) and President (Allegheny Casualty Company)



On this 31st day of December 2015, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.

IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal at the City of Newark, New Jersey the day and year first above written.



A NOTARY PUBLIC OF NEW JERSEY
My Commission Expires April 16, 2019

CERTIFICATION

I, the undersigned officer of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home office of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals; and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand this 4th day of November 2016

MARIA BRANCO, Assistant Secretary

**Farmington City Council
Staff Report**
Council Meeting Date:
December 19, 2016

**Reference
Number
(ID # 2332)**
Submitted by: Chuck Eudy, Superintendent

Description: Consideration to Approve Construction Estimate No. 1 for the Bel-Aire, Shiawassee, Mooney Street Sewer Rehabilitation and Improvements

Requested Action:

Move To Approve Construction Estimate No. 1 with Bidigare Contractors Inc. in the amount of \$259,911.47 for Division I and III of this contract with 5% for retainage.

Background:

At the October 17, 2016 meeting City Council approved the bid from Bidigare Contractors Inc. of Northville Michigan for the Bel-Aire, Shiawassee, Mooney Street Sewer Rehabilitation and Repairs. The amount approved by Council not to exceed was \$392,415.00, which includes a 7% contingency.

Orchard Hiltz and McCliment (OHM) has recommended a payment of \$259,911.47 with a retainage of 5% (\$18,570.75) for Division I & III of this contract. Currently Division II has been removed from the scope of this contract, but will require funding in the near future. Amount due to Bidigare Contractors Incorporated is \$241,340.72. Work has been suspended while Administrative staff review funding allocations for this project. Following the funding review by the Administrative staff, additional sewer repairs either in Division I or the Division II sewer improvements may proceed. If Division II work is not completed under this contract, funding must be established next Fiscal Year to complete Division II

Bidigare Contractors Incorporated will honor the unit pricing for Division I & II repairs into the 2017/18 Fiscal Year.

Restoration of completed work consisting of topsoil, seed, mulch, and limited concrete replacement will resume in the spring. Bidigare Contracting anticipates a late April completion date.

Agenda Review
Review:
Chuck Eudy Pending
City Manager Pending
City Council Pending 12/19/2016 7:00 PM



ARCHITECTS. ENGINEERS. PLANNERS.

December 8, 2016

Mr. Chuck Eudy **(Hand Delivered)**
DPW Superintendent
City of Farmington
33720 W. 9 Mile Road
Farmington, Michigan 48335

Regarding: City of Farmington - Bel-Aire, Shiawassee & Mooney Street Sewer Rehabilitation & Improvements
OHM Job No. 0111-16-0023
Estimate No. 001

Dear Mr. Eudy:

Enclosed are Construction Estimate No. 1 and a Contractor's Declaration for the referenced project.

Bidigare Contractors, Inc. has completed the work shown on the attached construction estimate for the period ending December 6, 2016 and we would recommend payment to the Contractor in the amount of \$241,340.72

Sincerely,
OHM Advisors

A handwritten signature in blue ink, appearing to read "Matt Parks", is written over a horizontal line.

Matt Parks, P.E.
Client Representative

cc: John Bidigare, Bidigare Contractors, Inc. (via e-mail)
Jordon, Bidigare Contractors, Inc. (via e-mail)
Mitch Master, OHM (via e-mail)
Jessica Howard, OHM (via e-mail)
File

P:\0101_0125\0111160020_Bel-Aire_Sub_Open-cut_Repairs_Construction\Estimates\Estimates\No. 001\Estimate No. 001.docx



CONSTRUCTION ESTIMATE

7.D.a

ORCHARD, HILTZ & McCLIMENT, INC.
34000 Plymouth Road
Livonia, MI 48150

p: (734) 522-5711
f: (734) 522-6427
w: ohm-advisors.com

PROJECT: City of Farmington - Bel-Aire, Shiawassee & Mooney Street Sewer Rehabilitation & Improvements
Job Numbers: 0111-16-0023
Estimate Number: 1
Period End Date: 12/07/2016 16:31:43
Estimate Status: Approved
Contract Start Date: 10/18/2016
Contract End Date: 08/01/2017
Contract Duration: 287 days
Print Date: 12/07/2016 16:52:55
OWNER: City of Farmington Hills
Department of Public Services - Engineering Division, 31555 V
248-871-2435
Farmington Hills, MI 48336-1165
STATUS: On Schedule
CONTRACTOR: Bidigare Contractors, Inc.
7820 Chubb Road
248-735-1113
Northville, MI 48168

*Retainage: 5% of Contract Amount

Original Contract Amount: \$371,415.00
Change Orders:
Current Contract Amount: \$371,415.00

Earnings this Period: \$259,911.47
Earnings to Date: \$259,911.47
Previous Retainage: -
Retainage this Estimate: \$18,570.75
Less Total Retained to Date (5% of Contract Amount): \$18,570.75
Net Eamed: \$241,340.72
Previous Estimates: \$0.00
Amount Due Contractor: \$241,340.72

Matthew D. Park

Prepared By:

Matthew Parks, P.E., Orchard, Hiltz & McCliment, Inc.

Charles J. Eudy

Approved By:

Chuck Eudy, DPW Director, City of Farmington

Date: 12-7-2016

Date: 12/9/16

Item No.	Description	Original Bid Quantity	Authorized Quantity	Unit Price	Period Quantity	Period Amount	Quantity to Date	Total Amount to Date
Division A: Division I: Bel-Aire Open-Cut Repairs								
1	Mobilization, Max. 5%, Div. 1	1.00 Ls	1.00	\$17,500.00	1.00	\$17,500.00	1.00	\$17,500.00
2	Traffic Maintenance and Control, Div. 1	1.00 Ls	1.00	\$7,500.00	1.00	\$7,500.00	1.00	\$7,500.00
3	Audio Video Route Survey, Div. 1	1.00 Ls	1.00	\$2,750.00	1.00	\$2,750.00	1.00	\$2,750.00
4	Trees, Rem, 6 inch to 18 inch	3.00 Ea	3.00	\$500.00	3.00	\$1,500.00	3.00	\$1,500.00
5	Curb and Gutter, Rem	131.00 Ft	131.00	\$30.00	-	-	-	-
6	Pavt, Rem	186.00 Syd	186.00	\$25.00	9.17	\$229.25	9.17	\$229.25
7	Sidewalk, Rem	29.00 Syd	29.00	\$15.00	51.93	\$778.95	51.93	\$778.95
9	Trench Undercut and Backfill	50.00 Cyd	50.00	\$50.00	-	-	-	-
10	Erosion Control, Inlet Protection, Fabric Drop	3.00 Ea	3.00	\$125.00	-	-	-	-
11	Erosion Control, Silt Fence	150.00 Ft	150.00	\$3.00	-	-	-	-
12	Maintenance Aggregate	40.00 Ton	40.00	\$30.00	-	-	-	-
13	Aggregate Base, 21AA Limestone, 8 inch	163.00 Syd	163.00	\$15.00	56.32	\$874.80	56.32	\$874.80
14	Curb and Gutter, Conc	131.00 Ft	131.00	\$48.00	-	-	-	-
15	HMA, 13A	150.00 Ton	150.00	\$165.00	-	-	-	-
16	Driveway, Conc, 6 inch	158.00 Syd	158.00	\$72.00	9.17	\$660.24	9.17	\$660.24
17	Sidewalk, Conc, 4 inch	250.00 Sft	250.00	\$7.00	350.00	\$2,450.00	350.00	\$2,450.00
18	Sidewalk, Conc, 6 inch	40.00 Sft	40.00	\$8.00	120.00	\$960.00	120.00	\$960.00
20	Sanitary Sewer Service Reconnection	2.00 Ea	2.00	\$2,250.00	3.00	\$6,750.00	3.00	\$6,750.00
21	Open Cut Pipe Repair, PVC SDR, 8-10 inch, > 10' deep, long	4.00 Ea	4.00	\$18,000.00	4.00	\$72,000.00	4.00	\$72,000.00
22	Open Cut Pipe Repair, PVC SDR, 8-10 inch, < 10' deep, long	2.00 Ea	2.00	\$15,000.00	1.00	\$15,000.00	1.00	\$15,000.00
24	Open Cut Pipe Repair, PVC SDR 8-10 inch, < 10' deep, short	4.00 Ea	4.00	\$14,000.00	4.00	\$56,000.00	4.00	\$56,000.00
25	Reset Frame and Cover	4.00 Ea	4.00	\$250.00	-	-	-	-
26	Sewer, PVC SDR 26, 8-10 inch	20.00 Ft	20.00	\$900.00	6.50	\$5,850.00	6.50	\$5,850.00
27	Sprinkler Head, Remove and Reset Salvaged	5.00 Ea	5.00	\$100.00	-	-	-	-
28	Restoration, Div. 1	1,001.00 Syd	1,001.00	\$17.00	154.39	\$2,624.63	154.39	\$2,624.63
					Division A Sub-Total:	\$193,427.87		
					Retainage:	\$13,820.48		

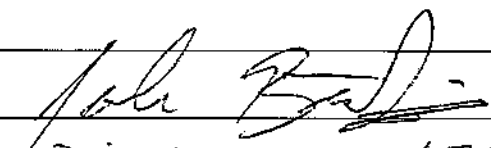
Item No.	Description	Original Bid Quantity	Authorized Quantity	Unit Price	Period Quantity	Period Amount	Quantity to Date	Total Amount to Date
Division B: Division III: Zap Zone Drain Disconnect								
48	Mobilization, Max. 5%, Div. III	1.00 Ls	1.00	\$3,000.00	1.00	\$3,000.00	1.00	\$3,000.00
49	Traffic Maintenance and Control, Div. III	1.00 Ls	1.00	\$10,000.00	1.00	\$10,000.00	1.00	\$10,000.00
50	Audio Video Route Survey, Div. III	1.00 Ls	1.00	\$1,500.00	1.00	\$1,500.00	1.00	\$1,500.00
51	Sewer, Rem	43.00 Ft	43.00	\$20.00	32.00	\$640.00	32.00	\$640.00
52	Curb and Gutter, Rem	77.00 Ft	77.00	\$40.00	-	-	-	-
53	Pavt, Rem	281.00 Syd	281.00	\$30.00	170.00	\$5,100.00	170.00	\$5,100.00
54	Sidewalk, Rem	9.00 Syd	9.00	\$20.00	8.10	\$162.00	8.10	\$162.00
55	Aggregate Base, 21AA Limestone, 8 inch	223.00 Syd	223.00	\$18.00	148.20	\$2,667.60	148.20	\$2,667.60
56	San Manhole Cover, 24 inch, Type A	1.00 Ea	1.00	\$750.00	1.00	\$750.00	1.00	\$750.00
57	Curb and Gutter, Conc	92.00 Ft	92.00	\$60.00	40.00	\$2,400.00	40.00	\$2,400.00
58	HMA, 13A	31.00 Ton	31.00	\$175.00	-	-	-	-
59	HMA, 36A	31.00 Ton	31.00	\$175.00	24.72	\$4,326.00	24.72	\$4,326.00
60	Concrete, Nonreint, 9 inch	39.00 Syd	39.00	\$140.00	28.70	\$4,018.00	28.70	\$4,018.00
61	Sidewalk, Conc, 4 inch	81.00 Sft	81.00	\$10.00	315.50	\$3,155.00	315.50	\$3,155.00
62	Sanitary Structure Adjust	1.00 Ea	1.00	\$750.00	1.00	\$750.00	1.00	\$750.00
63	Sewer, CI V, RCP, 18 inch	131.00 Ft	131.00	\$100.00	130.00	\$13,000.00	130.00	\$13,000.00
64	Sewer, CI V, RCP, 12 inch	31.00 Ft	31.00	\$75.00	27.00	\$2,025.00	27.00	\$2,025.00
65	San Manhole Cover, Type A	1.00 Ea	1.00	\$750.00	-	-	-	-
66	Dr Structure, 24 inch dia	1.00 Ea	1.00	\$2,500.00	1.00	\$2,500.00	1.00	\$2,500.00
67	Dr Structure, 48 inch dia	1.00 Ea	1.00	\$3,500.00	2.00	\$7,000.00	2.00	\$7,000.00
68	Pavement Markings	1.00 Ls	1.00	\$3,300.00	1.00	\$3,300.00	1.00	\$3,300.00
69	Restoration, Div. III	100.00 Syd	100.00	\$20.00	9.50	\$190.00	9.50	\$190.00
					Division B Sub-Total:		\$66,483.60	
					Retainage:		\$4,750.27	

CONTRACTOR'S DECLARATION

I HEREBY DECLARE THAT I HAVE NOT, during the period
October 27th, 2016 to
December 6th A.D., 20 16 performed any work, furnished any material,
 sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or
 otherwise done anything for which I shall ask, demand, sue for or claim compensation from City of
 Farmington or his agents, in addition to the regular items set forth in the Contract numbered 0111-16-023
 and dated October 27th A.D., 20 16 for the Agreement executed between myself and
 the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided
 thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set
 forth on the itemized statement attached hereto.

There (is) (is not) an itemized statement attached.

Date: 12-7-16

By: 
 Title: Project manager/Estimator.

**Farmington City Council
Staff Report**
Council Meeting Date:
December 19, 2016

**Reference
Number
(ID # 2333)**
Submitted by: Chuck Eudy, Superintendent

Description: Update of Enclosed Cargo Trailer for Ice Rink Equipment

Requested Action:

None at this time

Background:

City Council approved the purchase of an Enclosed Cargo trailer from Trailer123.com at the October 17, 2016 Council meeting. Trailers123.com is the sales agent only. Cargo Craft, the trailer manufacture will not sell directly to customers nor will other trailer manufactures. When quotes were solicited from the 4 vendors, we were not informed that the balance due payment is be made directly to the manufacturer, Cargo Craft. The deposit of \$1,356.00 has been received by Trailers123.com. The trailer is scheduled to be delivered the week of December 19, 2016. The \$6,505.00 balance due for this trailer is to be paid to the manufacturer Cargo Craft, not Trailers123.com, as stated in the October 19, 2016 agenda item.

Shipping of this trailer will be provided by Hatfield Trucking LLC at a cost of \$1,209.00 due upon delivery.

Total cost of the trailer remains at the approved amount of \$9,070.

Agenda Review
Review:
Chuck Eudy Pending
City Manager Pending
City Council Pending 12/19/2016 7:00 PM

**Farmington City Council
Staff Report**
Council Meeting Date:
December 19, 2016

**Reference
Number**
Submitted by: Susan Halberstadt,

Description: Consideration to Amend City Fee Schedule to Add Notary Service

Requested Action:

Adopt a resolution to amend the City Fee Schedule, replacing Chapter 5, Voter Data, with the Clerk Department, under which Notary Service will be added with a fee of \$5.00 per notarial act effective January 1, 2017.

Background:

Currently the Clerk's Department provides notary service for city business only, however, the public on a regular basis requests notarization of documents. Given it is fairly common for Clerk Departments to offer this opportunity to the public I recommend we offer this service as well. In preparation, the Deputy Clerk and the Administrative Assistant in the Clerk's Department have become Notaries. Also, they recently attended a Notary Training class offered by the State. We are in the process of developing a policy and procedure pursuant to the laws of the State of Michigan.

In establishing an appropriate fee, we surveyed a number of the surrounding communities and determined that \$5.00 per notarial act is within the range of fees charged. Due to the high potential that notarization may be required multiple times within a document or several documents require notarization, we recommended the fee is per notarial act.

Also, as part of the attached Resolution, Chapter 5, Voter Data, of the fee schedule is being replaced with the "Clerk Department" under which we are adding the Notary Service. We are eliminating the fee schedule for Voter Data due to the fact that all voter information is now sent electronically. Previously, requests could include providing voter lists on a CD or printed copies.

Agenda Review
Review:
Susan Halberstadt Pending
City Manager Pending
City Council Pending 12/19/2016 7:00 PM

RESOLUTION NO. (ID # 2327)
CITY OF FARMINGTON
OAKLAND COUNTY, MICHIGAN

RESOLUTION NO.

**A RESOLUTION TO AMEND THE CITY FEE SCHEDULE REPLACING CHAPTER 5,
VOTER DATA, WITH THE CLERK DEPARTMENT UNDER WHICH NOTARY
SERVICE WILL BE ADDED**

The Farmington City Council resolves the city fee schedule is hereby amended as follows:

Chapter 5 - CLERK DEPARTMENT (Replacing VOTER DATA)

SECTION 1 - NOTARY SERVICE

\$5.00 - Per Notarial Act

RESULT:
MOVER:
SECONDER:
AYES:

I, Susan K. Halberstadt, duly authorized City Clerk for the City of Farmington do hereby certify that the foregoing is a true and correct copy of a motion adopted by the Farmington City Council at a regular meeting held on Monday, December 19, 2016, in the City of Farmington, Oakland County, Michigan.

Susan K. Halberstadt, City Clerk

Farmington City Council Staff Report

Council Meeting Date:
December 19, 2016

**Reference
Number
(ID # 2330)**

Submitted by: David Murphy, City Manager

Description: Discussion of New Capital Improvement Program Process and Designation of Council Member to Participate in Capital Improvement Program Steering Committee

Requested Action:

No Formal Action Required. City Administration would like Council to discuss and conclude on who will represent Council on the Capital Improvement Program Steering Committee.

Background:

City Ordinance requires a capital improvement program:

Sec. 23-39. - Capital Improvements Program.

The planning commission shall annually prepare a capital improvements program of public structures and improvements, showing those structures and improvements in general order of their priority, for the following six-year period, in accordance with the Michigan Planning Enabling Act, Public Act 33 of 2008, MCL 125.3801 et seq.
(Ord. No. C-754-2011, § 1, 6-6-11)

This year, City Administration is changing our process for completing the Capital Improvement Program. City Administration is requesting input from the Public, City Council, Planning Commission, Downtown Development Authority (DDA), Corridor Improvement Authority (CIA), and Department Heads.

Their input will be assembled and reviewed by a new Capital Improvement Steering Committee that will be made up of representatives from the City Council, Planning Commission, DDA, CIA, and Department Heads. The Capital Improvement Steering Committee will produce a draft of the plan to submit to the Planning Commission for review. The draft plan will then be discussed at a Planning Commission meeting, a public hearing will be held to solicit public input, and the Planning Commission will ultimately approve the plan. The approved plan will be incorporated into the City Budget, which is submitted to Council at the regular Council meeting in April 2017.

The timeline for the CIP process is:

January - obtain input for the CIP

February - prioritize projects and assemble the CIP

March - submit a draft of the plan to the Planning Commission

April - approve the final CIP

City Administration would like Council to discuss and conclude on who will represent Council on the Capital Improvement Steering Committee. The commitment to the Steering Committee would include reviewing all of the input received by the Steering Committee, attending 3-4 meetings in February to prioritize the projects and assemble the plan, and review any subsequent revisions to the plan based on public comment and the review of the Planning Commission.

Agenda Review**Review:****David M. Murphy Pending****City Manager Pending****City Council Pending 12/19/2016 7:00 PM**

**Farmington City Council
Staff Report**
Council Meeting Date:
December 19, 2016

**Reference
Number
(ID # 2319)**
Submitted by: Frank Demers, Director of Public Safety

Description: Consideration to Approve the 2016 Michigan Department of Licensing and Regulatory Affairs Grant Subrecipient Agreement Between the City of Farmington and Oakland County

Requested Action:

Move to approve Resolution for the 2016 Michigan Department of Licensing and Regulatory Affairs Oversight Grant Subrecipient Agreement between the City of Farmington and Oakland County

Background:

This agreement between Oakland County and the City of Farmington will allow grant funds to be used to reimburse our municipality for qualifying Oakland County Narcotics Enforcement Team (N.E.T) related overtime expenses that are incurred by the public safety officer assigned as a N.E.T task force officer.

These grant funds originate from the State of Michigan, Department of Licensing and Regulatory Affairs. The funds are collected from the registration and renewal fees of medical marihuana patients and caregivers. The Michigan Medical Marihuana Act requires that the fees collected under the Act must be used for the education, communication and enforcement of the Act.

Agenda Review
Review:

Frank Demers	Completed	11/28/2016 1:34 PM
City Manager	Pending	
City Council Pending		12/19/2016 7:00 PM

**2016 MEDICAL MARIHUANA OPERATION AND OVERSIGHT GRANT
SUBRECIPIENT AGREEMENT BETWEEN
OAKLAND COUNTY
AND
CITY OF FARMINGTON**

This Agreement is made between Oakland County, a Constitutional Corporation, 1200 North Telegraph, Pontiac, Michigan 48341 ("County") and City of Farmington, 23600 Liberty Street, Farmington, MI, 48335, a Michigan Municipal Corporation ("Municipality").

PURPOSE OF AGREEMENT. The Parties enter into this Agreement for the purpose of delineating their relationship and responsibilities regarding the County's use of Grant funds to reimburse the Municipality for overtime expenses that it incurred related to its participation in the Oakland County Narcotic Enforcement Team ("N.E.T."), a multijurisdictional drug enforcement task force under the direction and supervision of the Oakland County Sheriff's Office ("O.C.S.O.").

Under the Parties' separate N.E.T. agreement, the Municipality is responsible for providing a full-time employee for participation in N.E.T. and for all costs associated with that employment, including overtime.

The County has entered into a Grant agreement (Exhibit A) with the State of Michigan ("State") where the County is eligible to receive reimbursement for qualifying N.E.T.-related costs, including overtime.

The County intends to use a portion of the Grant funds to reimburse the Municipality for qualifying overtime costs subject to the terms and conditions of this agreement.

In consideration of the mutual promises, obligations, representations, and assurances in this Agreement, the Parties agree to the following:

1. **DEFINITIONS.** The following terms, whether used in the singular or plural, within or without quotation marks, or possessive or nonpossessive, shall be defined, read, and interpreted as follows.
 - 1.1. **Claim** means any alleged loss, claim, complaint, demand for relief or damages, cause of action, proceeding, judgment, deficiency, liability, penalty, fine, litigation, costs, and/or expenses, including, but not limited to, reimbursement for attorney fees, witness fees, court costs, investigation expenses, litigation expenses, and amounts paid in settlement, which are imposed on, incurred by, or asserted against the County or Municipality, or the County's or Municipality's agents or employees, whether such claim is brought in law or equity, tort, contract, or otherwise.
 - 1.2. **Grant** means the 2016 Medical Marihuana Operation and Oversight Grant for County Law Enforcement Offices, Grant #2016BPLMMOG-OAKLAND (Exhibit A).
2. **EXHIBITS.** The Exhibits listed below are incorporated and are part of this Agreement.
 - 2.1. **Exhibit A** – 2016 Medical Marihuana Operation and Oversight Grant for County Law Enforcement Offices, Grant #2016BPLMMOG-OAKLAND.
 - 2.2. **Exhibit B** – Request for MMOG Overtime Reimbursement (Locals to County) (Exhibit B).

3. COUNTY RESPONSIBILITIES.

- 3.1. The County will reimburse the Municipality, up to \$5,582.15 total, for qualifying N.E.T.-related overtime, as described in the Grant agreement (Exhibit A). Such reimbursement shall only be made after the supporting documentation is submitted by the Municipality and approved by the County, as described in Paragraph 4.2. Such reimbursement is also contingent upon the State reimbursing the County under the Grant agreement (Exhibit A).

4. MUNICIPALITY'S RESPONSIBILITIES.

- 4.1. The Municipality will comply with all terms and conditions set forth in the Grant agreement (Exhibit A), including, but not limited to, the following certification:
- a. No federal appropriated funds have been paid nor will be paid, by or on behalf of the Municipality, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan or cooperative agreement.
 - b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, and officer or employee of Congress, or an employee of a member of Congress in connection with this grant, the Municipality shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
 - c. The Municipality shall require that the language of this certification be included in the award documents for all grants or subcontracts and that all subrecipients shall certify and disclose accordingly.
- 4.2. To request reimbursement, the Municipality shall submit to the County the documentation described in the following subparagraphs no later than September 1, 2016. If the County, in its sole discretion, determines that the documentation submitted by the Municipality does not reconcile, then the Municipality shall provide any additional documentation requested by the County in order to process payment.
- a. **A fully completed and signed "Request for MMOG Overtime Reimbursement (Locals to County)" (Exhibit B).**
 - b. **The overtime slips, signed by the officer's supervisor, that support each "Request for MMOG Overtime Reimbursement (Locals to County)" (Exhibit B).**
 - c. **The payroll report, with rates specified, that support each "Request for MMOG Overtime Reimbursement (Locals to County)" (Exhibit B).**
- 4.3. If the State denies the County's request for reimbursement under the Grant agreement (Exhibit A) of any money that the County paid the Municipality under this Agreement, the Municipality will refund that money to the County within 45 days of receiving written notice from the County that the State denied reimbursement.

5. **TERM.**

5.1. This Agreement and any amendments hereto shall be effective when executed by both Parties with concurrent resolutions passed by the governing bodies of each Party, and when the Agreement is filed according to MCL 124.510. The approval and terms of this Agreement and any amendments hereto shall be entered in the official minutes of the governing bodies of each Party. This Agreement and any amendments hereto shall end three (3) years from the date the Grant period is closed.

6. **ASSURANCES.**

6.1. Each Party shall be responsible for its own acts and the acts of its employees and agents, the costs associated with those acts, and the defense of those acts.

6.2. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement. The persons signing this Agreement on behalf of each Party have legal authority to sign this Agreement and bind the Parties to the terms and conditions contained herein.

6.3. Each Party shall comply with all federal, state, and local ordinances, regulations, administrative rules, laws, and requirements applicable to its activities performed under this Agreement.

7. **TERMINATION OF AGREEMENT.** Either Party may terminate this Agreement upon thirty (30) Days notice to the other Party. The effective date of termination shall be clearly stated in the notice.

8. **NO THIRD PARTY BENEFICIARIES.** Except as provided for the benefit of the Parties, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right, in favor of any other person or entity.

9. **DISCRIMINATION.** The Parties shall not discriminate against their employees, agents, applicants for employment, or another persons or entities with respect to hire, tenure, terms, conditions, and privileges of employment, or any matter directly or indirectly related to employment in violation of any federal, state or local law.

10. **PERMITS AND LICENSES.** Each Party shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations necessary to carry out its obligations and duties pursuant to this Agreement.

11. **RESERVATION OF RIGHTS.** This Agreement does not, and is not intended to waive, impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties.

12. **DELEGATION/SUBCONTRACT/ASSIGNMENT.** Neither Party shall delegate, subcontract, and/or assign any obligations or rights under this Agreement without the prior written consent of the other Party.

13. **NO IMPLIED WAIVER.** Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.

14. **SEVERABILITY**. If a court of competent jurisdiction finds a term, or condition, of this Agreement to be illegal or invalid, then the term, or condition, shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force.

15. **CAPTIONS**. The section and subsection numbers and captions in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers and captions shall not be interpreted or be considered as part of this Agreement. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or nonpossessive use in this Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.

16. **NOTICES**. Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given on the date when one of the following first occur: (1) the date of actual receipt; (2) the next business day when notice is sent express delivery service or personal delivery; or (3) three days after mailing first class or certified U.S. mail.
 - 16.1. If Notice is sent to the County, it shall be addressed and sent to: Oakland County Board of Commissioners Chairperson, 1200 North Telegraph, Pontiac, Michigan 48341, with a copy to Oakland County Sheriff's Office, Business Manager, 1200 N. Telegraph, Bldg. 38E, Pontiac, Michigan 48341.
 - 16.2. If Notice is sent to the Political Subdivision, it shall be addressed to: **Chief of Police, Farmington Public Safety Department, 23600 Liberty Street, Farmington, MI 48335**
 - 16.3. Either Party may change the address and/or individual to which Notice is sent by notifying the other Party in writing of the change.

17. **GOVERNING LAW**. This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan.

18. **AGREEMENT MODIFICATIONS OR AMENDMENTS**. Any modifications, amendments, rescissions, waivers, or releases to this Agreement must be in writing and executed by both Parties.

19. **ENTIRE AGREEMENT**. This Agreement represents the entire agreement and understanding between the Parties. This Agreement supersedes all other oral or written agreements between the Parties. The language of this Agreement shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

IN WITNESS WHEREOF, Michael Gingell, Chairperson, Oakland County Board of Commissioners, acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners, a certified copy of which is attached, to execute this Agreement, and hereby accepts and binds the County to the terms and conditions of this Agreement.

EXECUTED: Michael Gingell DATE: 8-18-16
Michael Gingell, Chairperson
Oakland County Board of Commissioners

WITNESSED: John Stringfellow DATE: 8-18-16
Printed Name: JOHN STRINGFELLOW
Title: SECRETARY

IN WITNESS WHEREOF, _____, acknowledges that he/she has been authorized by a resolution of the Municipality's governing body, a certified copy of which is attached, to execute this Agreement, and hereby accepts and binds the Municipality to the terms and conditions of this Agreement.

EXECUTED: David Murphy DATE: 6-27-16
Printed Name: David Murphy
Title: City Manager

WITNESSED: Frank J. Demers DATE: 6-27-16
Printed Name: Frank J. Demers
Title: Public Safety Director