



FINAL

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on November 21, 2016, in 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor William Galvin.

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Sara Bowman	Councilmember	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

Director Christiansen
Director Demers
Superintendent Eudy
City Clerk Halberstadt
City Manager Murphy
Attorney Schultz (arrived at 7:15 p.m.)
Treasurer Weber

2. PLEDGE OF ALLEGIANCE

A local Girl Scout troupe from Longacre Elementary led the Pledge of Allegiance.

3. PUBLIC COMMENT

Jim Stark, 33355 Cloverdale, recently elected to the Farmington School Board, stated he would like to see the school board and both cities of Farmington and Farmington Hills work more closely together.

Clare Norgard, 22966 Warner Street, spoke on behalf of her Girl Scout Troop, stating they like the small size of Farmington, would like to see more sidewalks and bike lanes, and would like the city to add another park.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeff Scott, Councilmember
SECONDER:	Greg Cowley, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann

- A. Special Event Request- Family Fun in Riley Park
- B. Special Event Request-Pavilion Story Time
- C. Consideration to Accept the Resignation of David Albrecht from the Beautification Committee
- D. Farmington Quarterly Investment Report - 09/30/16
- E. Farmington Quarterly Financial Report - Court 9/30/16
- F. Farmington Quarterly Financial Report - 09/30/16
- G. Farmington Quarterly Investment Report - 6/30/16
- H. Farmington Quarterly Financial Report - Court 6/30/16
- I. Farmington Quarterly Financial Report - 6/30/16
- J. Farmington Monthly Payments Report - October 2016
- K. Farmington Monthly Payments Report - September 2016
- L. Public Safety Monthly Report - October 2016
- M. MINUTES
 - 1. Minutes of the City Council - Special - Oct 3, 2016 7:00 PM
 - 2. Minutes of the City Council - Regular - Oct 17, 2016 7:00 PM
 - 3. Minutes of the City Council - Special - Oct 17, 2016 6:00 PM

5. APPROVAL OF REGULAR AGENDA

Move to approve the agenda as amended, removing Item 7E, "Consideration to Approve Change Order No. 2 and, Final Construction Estimate No. 8 for the Twin Valley Pump Station" and replace it with "Consideration to Schedule a Special Meeting."

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Sara Bowman, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

6. PRESENTATION/PUBLIC HEARINGS

- A. Proclamation - Farmington High School Football Coach John Bechtel**

Council presented John Bechtel with a proclamation recognizing his 19 years as Farmington Football Coach.

B. Presentation of Scholarship Checks - Miss Farmington

Kimberly Riley, Trustee of the Riley Foundation, presented scholarships to the following Miss Farmington pageant winners:

Sydney Hoffmeyer, 3rd runner up - \$ 500
Katie Brower , 2nd runner up - \$1,000
Grace Murphy, Miss Farmington - \$2,000

Katie Brower stated as a contestant in the Miss Farmington pageant she raised funds for her charity, the Foster Closet. She then presented a \$450 check to Michele Austin of the Foster Closet.

C. Presentation of City Audit - Plante Moran

Present: Plante Moran representatives: Dave Helisek and Kari Shea

Helisek advised Plante Moran once again was able to give the City's financial statements an unmodified opinion which is the highest level of assurance that can be given. He stated that means the statements as presented fairly reflect the financial position of the City as of June 30, 2016. He stated the city's records are in excellent shape and that city staff provided everything necessary to complete the audit.

Scott recognized the efforts of Treasurer Weber and Controller Norgard that resulted in a successful audit.

Bowman expressed appreciation knowing the city is in such good hands. She spoke about the importance of a check and balance system.

Cowley stated the audit provides a good snapshot of where the city should be. He noted the importance of maintaining the current millage rate.

Schneemann expressed kudos to both Norgard and Weber. He stated they give residents a level of comfort knowing good people are at the helm.

Galvin commented on the good dialogue that took place with Plante Moran in the earlier study session. He stated by 2020 the city will have an extra \$500,000 expense due to pension costs.

D. Public Hearing Program Year 2017 Community Development Block Grant Application

City Administration advised Community Development Block Grant (CDBG) funding for 2016 is projected by Oakland County to be \$22,622. As part of the application process the city must hold a public hearing to receive public comment regarding the proposed use of funds.

Galvin requested a motion to open the public hearing.

Move to open the public hearing to receive public comment on the 2017 CDBG.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

Hearing no public comment, Mayor Galvin asked for a motion to close the public hearing.

Move to close the public hearing.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Sara Bowman, Council Member
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

E. Consideration to Approve 2017 Program Year Community Development Block Grant Application

City Administration recommended Council consider establishing the following development objectives for use of the Community Block Grant: (1) senior center and (2) public services (senior services) with allocations of \$15,836 and \$6,786 respectively.

Move to approve a resolution adopting the 2017 Program Year Community Development Block Grant application. [SEE ATTACHED RESOLUTION].

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Jeff Scott, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

F. Historical Commission Annual Report

Laura Myers, Chairperson of the Historical Commission, presented an update on activities of the Historical Commission.

Bowman thanked the Commission for their continued efforts to maintain the Historical District.

Scott also thanked the Commission for their efforts in preserving the Historical District. He would like to see continuing education to new homeowners on preserving the historical integrity of their homes.

G. Oakland County Reconnaissance Level Survey

Present: Ron Campbell, Preservation Architect for Oakland County, Leigh Young, Associate Planner and Alex Stankovich, Associate Planner.

Campbell discussed the results of a Historic Resources survey conducted for the City of Farmington. He stated the purpose of the survey was to identify historic resources, architectural styles, and areas of interest, and provide recommendations for future intensive studies by a Historic District Study Committee appointed by the Council.

Leigh Young explained the process used in conducting the survey; and Alex Stankovich reviewed recommendations.

Campbell stated the next step is for Council to appoint a study committee.

Discussion followed regarding the possibility of expanding the Historic District and how those properties would be identified.

Scott commented the report shows significant discussion regarding mid-century structures which comprise most of Farmington. He discussed the need to keep Farmington viable and not necessarily preserve structures that do not meet the needs of residents.

Campbell recognized that not every property can be saved. He stated an analysis should be done to determine if a property is pure and merits restoration. He discussed the used of Historic Tax credits.

7. NEW BUSINESS

A. Special Event Request-Farmington Brewing & Bellacino's Thanksgiving Eve

Present: Jason Hendricks, Farmington Brewing & Joe Talka, Bellacino's

City Administration advised the Farmington Brewing Company is planning a Thanksgiving Eve Party on November 23rd. The business would like Bellacino's to provide a hot dog cart on their premises for the event.

Jason Hendricks spoke about plans for the Thanksgiving Eve party and the involvement of Bellacino's.

Responding to a question from Schneemann, Murphy confirmed the ordinance related to mobile vendors has not yet been adopted.

Scott noted in the proposed ordinance Council approved limiting mobile food trucks to three events per year and Farmington Brewery is now requesting a fourth event.

Hendricks noted the ordinance has not yet been adopted.

Scott stated he is struggling with allowing a fourth event, but likes the idea the Farmington Brewery is using a local business to provide the food truck.

Bowman stated for the record she supported four events per year, so she does not have an issue with a request for a fourth event given an ordinance currently is not in place. She noted Farmington Brewery brings a lot of people into town with their events. She expressed appreciation for their adherence to guidelines when events are held.

Galvin expressed appreciation to the Farmington Brewery for using a local business for their event.

Move to approve a special events application from the Farmington Brewing Company and Bellacino's to hold a Thanksgiving Eve party on November 23, 2016, 4pm – 1am, at the Farmington Brewing Company, 32720 Grand River Avenue, including a hotdog cart to be located in the parking spaces behind the brewery.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Sara Bowman, Council Member
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

B. Consideration to Amend Traffic Control Order - Yield Right of Way Signage on Grace at Adams and Cass at Adams

Director Demers advised that in an effort to slow traffic on Cass and Grace Streets, residents and business owners have recommended relocating the existing yield signs at the Adams Street intersections. The public safety department is in agreement that this plan will likely have a positive impact on slowing cut-through traffic speeds and increasing the overall safety of pedestrians.

Schneemann questioned why a street that should be a one-way is used as a two-way street. He further questioned whether changing the direction of the yield sign would make a difference.

Demers indicated that no accidents have been reported on those streets so there doesn't seem to be an issue with two-way streets. He noted his department is changing the direction of the yield sign on a trial basis to determine if it has an impact on slowing traffic.

Schneemann advised that there have been issues with the narrow streets, especially when it comes to maneuvering around delivery trucks.

Bowman noted with the additional parking on Shiawassee, slowing traffic down on Cass and Grace Streets will make it safer for pedestrians cutting through to the downtown.

Responding to a question from Galvin, Demers stated the department will determine the effectiveness of the change through visual monitoring and data collection.

Move to approve a resolution to amend Chapter Two, Section 2.8, of the Traffic Control Orders, to include the addition of yield signs on Cass at Adams and Grace at Adams. [SEE ATTACHED RESOLUTION].

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Greg Cowley, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

C. Farmington Road Rapid Flashing Beacon Recommendation of Award Appropriation of Funding

Based on a recommendation from the City's Engineers, Orchard, Hiltz & McCliment (OHM), City Administration recommended Council accept a proposal from J. Ranck Electric, to install a rapid flashing beacon on Farmington Road at State Street.

Move to accept a proposal from J. Ranck Electric, Inc., in the amount of \$39,516.00, including a contingency amount of \$3,951.60, to install a rapid flashing beacon on Farmington Road at State Street; and to approve use of Tri-Party funds to cover two-thirds cost of the project, with the remaining third covered by the Farmington Downtown Development Authority.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Greg Cowley, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

D. Resolution for Rapid Flashing Beacon

Move to approve, by resolution, a Road Commission for Oakland County agreement for rapid flashing beacon device for the pedestrian crossing on Farmington Road at State Street. [SEE ATTACHED RESOLUTION].

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Jeff Scott, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

The votes were taken in the following order: Cowley, Galvin, Schneemann, Scott, Bowman.

E. Consideration to Schedule a Special Meeting

City Administration requested Council schedule a special meeting on Monday, November 28th to discuss case evaluation in closed session.

Move to schedule a special meeting on Monday, November 28, 2016 at 5:30 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Steve Schneemann
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

F. Roof Replacement Nine Mile Retention Pump Building

Council concurred to move this agenda item to the November 28, 2016 special meeting agenda to allow time to obtain the specifications on the type of roof recommended to be installed.

G. Consideration to Amend Fiscal Year 2016/17 Budget

In conjunction with Agenda Item 7F, this item was moved to the November 28, 2016 meeting agenda as well.

8. DEPARTMENT HEAD COMMENTS

Eudy discussed the crumbling wall at the Department of Public Works; indicated leaf collection is going well; Waste Management is extending yard waste pick-up by one week; and working on a purchase agreement for Great Lakes Authority to take over the maintenance of 900' of sewer line at 8 Mile and Burt Road.

Scott pointed out there is an opportunity to test a road diet with the work Consumers Energy is doing on Grand River.

Schneemann questioned whether Consumers Energy followed protocol in taking down a tree on Oakland Street.

Eudy advised there is no protocol in removal of trees by Consumers Energy; they can service their utilities when and wherever needed.

Responding to a question from Bowman, Eudy stated the public needs to be educated on what items should go into a recycle bin placed at the Farmers Market.

Christiansen provided an update on redevelopment projects including: addition of Great Lakes Hardware on the east side of Groves Retail Center; ongoing process of updating the Downtown Master Plan; old courthouse property back on the market with new interest; and a meeting had been scheduled regarding the MTC property.

Cowley advised the Downtown Master Plan is moving at lightning speed without a parking strategy. He expressed disappointment that these two could not be married together. He will not approve a Downtown Master Plan without a parking strategy.

Responding to a question from Bowman, Christiansen stated construction has begun on the Dolphin Plaza. He spoke about the opportunity for new tenants.

Scott noted the disrepair of the World Wide Center. Christiansen stated they are working through the court system regarding this property.

Weber discussed the upcoming budget process for FY 2017-18. He stated the city will be working on a 5-year plan.

Demers updated Council on the installation of security cameras, panic buttons, etc. in City Hall. He spoke about the success of his department in selling cars at auction.

9. COUNCIL COMMENT

Cowley expressed concern regarding the erection of tree houses in the historic district. He stated residents need to be educated on maintaining historical properties.

Galvin spoke about a recent Veteran's Day event at Costick Center.

10. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Greg Cowley, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

The meeting adjourned at 9:09 p.m.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: December 19, 2016