



Regular City Council Meeting
7:00 p.m., Monday, June 17, 2019
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

REGULAR MEETING AGENDA

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENT**
4. **APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. **Accept Minutes from City Boards and Commissions**
 - B. **City Council Minutes**
 - C. **Farmington Monthly Payments Report**
 - D. **Farmington Public Safety Monthly Report**
 - E. **Consideration to approve the City Manager to authorize and accept Cost Participation Agreement for the 2019 Oakland County Grant for the Local Road Improvement Matching Fund Pilot Program**
 - F. **Consideration to Accept and File the Financial Reports for the City of Farmington Brownfield Redevelopment Authority for the TCF Project**
 - G. **Library Board Resignation**
5. **APPROVAL OF REGULAR AGENDA**
6. **PRESENTATION/PUBLIC HEARINGS**
 - A. **Miss Oakland County Vivian Zhong to introduce contestants**
 - B. **Blue Hat Coffee presented with Spirit of Main Street Micro Business Grant from Genisys Credit Union**
 - C. **Special Event Application: VegMichigan Free Festival, Tom Progar**
 - D. **Public Hearing – Fiscal Year 2019-20 Budget and Millage Rates**
7. **NEW BUSINESS**
 - A. **Consideration to accept Change Order No. 2 & Construction Estimate No. 3 for the 2018 Farmington Roads Maintenance & Rehabilitation**
 - B. **Second reading and consideration to approve reducing the number of Historical Commission Board members from 9 to 7**
 - C. **Consideration to adopt Fiscal Year 2019-20 Budget and establish millage rates**
 - D. **Consideration to adopt Downtown Development Authority's Fiscal Year 2019-20 Budget and establish 2019 Principal Shopping District Special Assessment**

- E. Consideration to adopt Fiscal Year 2019-20 47th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets**
- F. Consideration to amend Fiscal Year 2018-19 Budget**
- G. Consideration to amend Fiscal Year 2018-19 DDA Budget**
- H. Consideration to adopt resolution to amend Residential Refuse/Recycling User Charge**
- I. Consideration to adopt resolution to amend Water and Sewer Rates, effective July 1, 2019**
- J. Consideration to amend Employee Administrative Manual and Non-union Pay Plan**
- K. Consideration to amend Budget Policies**
- L. Consideration to approve renewal of City Assessing Services Agreement with Oakland County Equalization Division**

8. DEPARTMENT COMMENTS

9. CITY COUNCIL COMMENTS

10. ADJOURNMENT

**Farmington City Council
Staff Report**

**Council Meeting
Date: June 17, 2019**

**Item
Number
4A**

Submitted by: Melissa Andrade

Agenda Topic: Accept Minutes from City's Boards and Commissions

CIA: May minutes not yet posted, June meeting canceled
DDA: May 2019
Historical: April 2019
Parking: May minutes in draft form
Planning: May 2019
ZBA: May minutes in draft form, June meeting canceled
Library: May minutes not yet posted
Farmington/Farmington Hills Arts Commission: No minutes posted
Commission on Children, Youth and Families: No minutes posted
Emergency Preparedness Committee: May 2019

*only final/approved minutes are included in the council packet



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY
Meeting Minutes
Wednesday, May 1, 2019
Farmington City Hall

The May 1st meeting was called to order by Todd Craft at 6:05 p.m.

1. Roll Call

Todd Craft (Exit 7:15), Sean Murphy, Rachel Gallagher, Tom Pascaris, Stephanie Clement, Kathy Griswold, Tom Buck

Others present: Kate Knight, Jessica Westendorf

Absent: Micki Skryzcki, Steve Schneemann

2. Approval of Items on Consent Agenda

- a. Financial Report
- b. Minutes: April 10, 2019 Regular Meeting
- c. Minutes: Mar 21, 2019 DDA Design Committee Meeting
- d. Minutes: April 19, 2019 DDA Public Art Meeting

Motion to approve Gallagher, Second Craft

Motion carried 7-0-2

3. Approval of Regular Agenda

Gallagher Amendment Request: Add E for Parking Committee Update

Motion to amend by Gallagher, Second Pascaris

Motion carried 7-0-2

Gallagher Motion to turn number 10 into number 8, Second Murphy

Motion carried 7-0-2

4. Public Comment

Craft opened for public comment at 6:07, Closed at 6:07

5. Financial Snapshot (6:07)

Overview by Knight

Pascaris: Any additional changes? Knight confirmed

No other questions

6. Executive Director Update

7. Committee Updates: (7:00)

a. Design Committee

Knight: floor finishes paid by DPW budget, furniture update- reviewing options.

b. Public Art Committee (7:08)

- Craft: Overview of culture source event. Incredible event. Incredible speaker. Responsible for making Philly the mural city of the world. 2 programs: chance to stop graffiti through public employment. Department of recreation, employed over 300/year. Highly recommends speaker. Using community art to bring community together.

- Some programming doesn't serve entire community- need to engage all people in community. IE concert series. IE Buy booth for local artist once/week idea. One on one engagement with individuals in the community.
- How do we engage artists? Not getting the message out to engage artist for different disciplines. Ideas appreciated.
- Publishing next call to art today- 80 years of cinema theme sited on Farmington Civic Theater East Elevation. Blanket request to use city property. Scott Freeman engaged.
 - Technologies: Options: Paint, 3M vinyl application. Retain rights to intellectual property, provide a stipend.
- Thanks to AJ and Lydia for heavy lifting on the public art committee
- Windows on Main Contest: Low artist turnout. Obscure theme. Only 5 applications in total Oakland County.
- Voted at Ladies Night Out- Legato came in second, Vines campaigned during Ladies Night Out. W
- Glen Una- Alley overview, connection to long term parking lots as an obvious addition to downtown parking.
- Doug Delind proposal: AOG activity

c. Promotions Committee (7:17)

Murphy update: Metromode analytics, Window Vinyl promo- Cornwall agreed to utilize window. Carl mocking up design for lower 3rd of the windows. Conversation of Kiosk: quickly outdated. Potentially use for What's Up Downtown to change quarterly. Jean Harper: Stepping up Instagram presence.

d. Founders Festival Committee (7:20)

Buck update: inquired to find restaurant to set up progressive dinner. Received no from multiple candidates to coordinate progressive dinner. Searching for other ideas. Issue statement from board encouraging business to do outdoor sales for the weekend, ideas, gauging interest, compiling promos. Knight: Question if we want to partner with the chamber for promoting event? Booked Concert, planning sidewalk sales, soliciting host for event.

E. Parking Committee (7:27)

Committee want to maintain enforcement of 3-hr limit, with sentiment of businesses, and vendors in mind.

Review of parking resolution:

Revise to normal hours of 9a-9p parking enforcement.

Add that DDA is in understanding that the parking committee has reviewed and is in collaboration.

5/6 city council meeting

Buck: Motion to have DDA offer resolution and support it, directing to city manager, city council, and Mayor. Second Pascaris

Motion carried 6-0-3

Discussion of parking committee vs DDAs decision to limit parking

Discussion of employee parking and concern for availability.

Discussion of church lot as an option for parking

Gallagher: Inviting all to attend parking committee meeting 5/15 to walk around town.
Meet at City Council Chambers.

8. Farmington Rd Streetscape Professional Services (7:44)

a. Grissim Metz Associates Quote

b.OHM Quote

City is sharing 50/50 to wrap project up.

Application date for tap is February- make sure we have enough time. Wrap up CDs, update technology, oakland county roads, easement procural

Goal to keep moving ahead incrementally.

Discussion ensued

Buck: Requested to have Chris discuss about long term expectations/obligations of DDA in future streetscapes.

Knight: City would be bonding for it, because DDA can't.

Buck: Concern that debt will hinder capabilities of DDA board for years.

Knight: Will have Chris to come to next meeting for clarity.

Murphy: Understood that we don't have bonding capacity, and would need to contribute in other ways.

Buck: Need to study investments in terms of projects and ROI. Review projects from a business opportunity perspective. What would yield highest return. IE compare Farmington Rd streetscape to MTC from investment perspective.

a) Grissim Metz Associates Quote

Landscape Architect, update from old CAD to new CAD

b) OHM Quote

Easement procurement, tap application

9. Metromode Communications Agreement May/June 2019 (6:35-6:47)

a) Impact Report On the Ground Series 6:35-6:47

overview of OTG analytics, Social media coverage

reached 442K people oct 18-mar19.

Story Analytics / Audience geography

Organizations Sharing Content- highlights businesses that didn't share as well.

Facebook Friday- idea. Training, how to maximize presence on social media.

b) Agreement for May/June 2019

KNIGHT: Asking to cover rest of the fiscal year- as a reallocation, not adding to the budget.

Beginning tomorrow through next 2 months.

8K for 2 months of service.

Discussion ensued confirming timeline and start date of new contract.

Motion to approve 8K for May/June 2019 continuation by Gallagher, Murphy Second.

Motion carried 7-0-2

10. Other Business

Knight: City issued LOI to schools, met last night. School can either engage, or go for RFP.

Discussion ensued regarding if Design Committee is answering to the board, would the DDA board want to have the opportunity to control it for increased tiff.

11. Board Comment

Gallager: Lunchbeats- suggestion to have DDA board sponsor weekly events.

Buck: Appreciated Board's ability to get into tough dialogues and really analyze in a prudent manner. Board is really working hard to do a good job.

Buck: Profit motive drives smart development. Once government is involved in the development, that motive goes out the door. MTC should be a profit motive. Job to recruit developer and let them manage it. If we can help motivate the right changes, it's a good thing, grants, events. Etc. Thank you.

Murphy: Veg Fest attendance, pleasantly surprised to see Farmington Businesses.

Specialty foods in Farmington supported it!

Craft: Main Street conference, fantastic experience, how to engage artists and keeping city bureaucracy out of it to solve problems. Goes back to engagement. How can we engage community? Suggestion to have a joint meeting between council and DDA.

Griswold: Appreciates hearing committee updates again. Likes the discussion of different options.

13. Adjournment

Motion to adjourn by Craft, Second Buck

Motion carried 7-0-2

Respectfully Submitted,

Jessica Westendorf
Promotions Coordinator
Farmington DDA

The next regular meeting will be held at 6:00 p.m. on Wednesday, June 5th, 2019, in the conference room at Farmington City Hall.

Historical Commission Regular Meeting

1. Call to Order
 - a. 7:35 pm
2. Roll Call
 - a. Commissioners Present: Laura Myers, Tyler Leitow, Chris Schroer, Jane Gundlach, and Sharon Bernath
3. Approval of Agenda
 - a. Unanimous approval
4. Public Comment
 - a. Discussion and review with builder (Fabio) of proposed single-family home construction located at 33427 Shiawassee St.
5. Approval of minutes from meeting on March 28, 2019
 - a. Unanimous approval
7. Financial Report
8. Warner Mansion Activities
 - a. Open for the season
 - b. Tea Party
 - c. Fashion Show
9. New Business
 - a. Approval of revision of by-laws, revising the official meeting start time from 7:30PM to 7:00PM
 - b. Discussed revising the total number of committee members from 9 to 7
10. Old Business
 - a. Warner Mansion fountain repair – Keith looking into options
 - b. Historic District Survey
 - i. Work in progress
 - ii. Photos submitted by Rick, Tyler and Laura
 - c. Michigan Historic Sites
 - i. Michigan Historic sign cost is \$2,600
 - ii. Discussed trying to partner with private historic-site owners to purchase Michigan Historic signs
 - iii. Discussed using some funds to provide maintenance for existing signage

11. Correspondence and Communications

- a. None

12. Good and Welfare

13. Adjournment

- a. 8:45PM

FARMINGTON PLANNING COMMISSION PROCEEDINGS
City Council Chambers, 23600 Liberty Street
Farmington, Michigan
May 13, 2019

Chairperson Crutcher called the Meeting to order at 7:00 p.m. at City Council Chambers, 23600 Liberty Street, Farmington, Michigan, on Monday, May 13, 2019.

ROLL CALL

Present: Chiara, Crutcher, Majoros, Perrot, Waun, Westendorf
Absent: Kmetzo

A quorum of the Commission was present.

OTHER OFFICIALS PRESENT: Director Christiansen, Recording Secretary Murphy

APPROVAL OF AGENDA

MOTION by Chiara, seconded by Waun, to approve the Agenda.
Motion carried, all ayes.

APPROVAL OF ITEMS ON CONSENT AGENDA

A. April 8, 2019 Minutes

MOTION by Chiara, seconded by Waun, to approve the items on the Consent Agenda.
Motion carried, all ayes.

REVIEW AND SCHEDULE OF PUBLIC HEARING – DRAFT CITY OF FARMINGTON MASTER PLAN UPDATE 2018-2019

Chairperson Crutcher introduced this item and turned it over to staff.

Christiansen stated this item is a brief discussion and review of the Draft City of Farmington Master Plan Update 2018-2019. The City administration, City consultants, and the Master Plan Update Committee have been working diligently on the update and are moving it forward to the Planning Commission for review and consideration and also to schedule the required public hearing for the August 2019 Planning Commission meeting.

With the staff packet is a copy of the Draft City of Farmington Master Plan Update 2018-2019. With us this evening are representatives of OHM Advisors, Marguerite Novak is here and she represents OHM as consultant to the City regarding a number of responsibilities and was very much involved and engaged with the City's Master Plan

Steering Committee on behalf of OHM and is here this evening to discuss briefly the Draft Master Plan and to take any questions that you may have.

Also here from OHM tonight is Matt Parks and I think you all know Matt as well. Matt, in his various capacities, has also been involved in the Master Plan and is also here as a resource this evening.

The purpose again this evening is to briefly review this item and also then as indicated to schedule the required public hearing.

The Master Plan Update is a responsibility by State Statute, by the Michigan Planning Enabling Act, of the City Planning Commission. And you may recall we've had discussion on several different occasions. The City solicited via an RFP, Request for Proposal, consulting services to update the Master Plan back in 2018. And based upon the proposals that were provided, the responses that were submitted to the City. Ohm Advisors was selected by the City to work together with the City to update the City Master Plan. The City Master Plan, the current Master Plan as you're aware is a 2009 Master Plan, that was when it was last updated. And as you're aware many planning tools since 2009 have been created and have been adopted by the City including the 2013 Vision Plan, the 2013 Grand River Corridor Improvement Authority Vision Plan, the 2015 Downtown Area Plan, the 2017 Downtown Master Plan Update, the 2016 which is about to become the 2019 City of Farmington Recreation Master Plan Update. Some additional tools that the City was engaged in and brought forth was the Ten Mile and Orchard Lake Area Plan, you might recall that lengthy discussion, and also the Grand River Corridor Improvement Authority worked with a graduate student group and put together a review and plan for the Farmington branch of the Rouge, the Rouge River Nature Trail Project. So all these tools have been put together over the last number of years up until the recent Recreation Master Plan Update which was just a few months ago.

In light of all of that and the City Master Plan had last been updated in 2009, it's time to update the City Master Plan again and to incorporate all those tools that I just mentioned. So, in an effort to do that and to be current and then the City moving forward with their RFP and OHM Advisors being selected to provide that service to update the plan with the City, it has moved forward and moved forward from what was originally the Steering Committee level, and I think we had this discussion and you may recall that the City created a Steering Committee with representatives throughout the community. And those representatives sitting on the Master Plan Steering Committee then participated in a series of Steering Committee meetings working with OHM Advisors and City administration and staff to put together a Draft Master Plan. The five Steering Committee meetings that were held over the last year up until the end of 2018, beginning of 2019, also that included two Open House meetings. And the most recent Open House meeting,

the second of two, one was held last fall, one was held earlier at the end of the winter, beginning of the Spring. So, now, with the Draft Master Plan has been forwarded from the Steering Committee, the Open Houses having been held, and the Final Draft prepared, it now has been forwarded to the Planning Commission so it's now in your hands.

The next step in the process then is to have a brief introduction of the Master Plan Update tonight and then for you to schedule the required public hearing. That public hearing is required by State statute, again, the Michigan Planning Enabling Act. There is a public notification period that is required and this meeting tonight and the action of the Planning Commission if you so choose to schedule the public hearing, initiates that 63-day period. Subsequent to tonight's meeting, if you do schedule the public hearing then, tomorrow will be the first day of the 63-day period, the Draft Master Plan will now be posted on the City website. Letters will be sent to adjacent communities as is required notifying them of the notification period commencing, allowing them an opportunity to review the Draft Plan, and to make any comments or provide any response that they so choose to make. Also, once it's posted on the website, then anyone who does have an opportunity to review the draft or anyone concerned or has an interest certainly can also comment on the Draft Master Plan and provide that comment or any concerns they might have.

Once the 63-day period then has been completed, the Public Hearing that you're being asked to schedule, will be held. Right now it's being asked to be held if you so choose to schedule the Public Hearing for the Master Plan Update in your August meeting. So if that then moves forward this way, then we will schedule the Public Hearing for August, the 63-day period will start then tomorrow and will move forward with that time period for public notification and comment. So, it will also afford you an opportunity as a Commission to probably take a deep dive into the Draft if you so choose since it will be available obviously not only on the website but you have your official copy as well of the Draft.

With that, Mr. Chair, again OHM Advisors is here this evening and they're here to just do a brief presentation. We'll go ahead and put this up on screen then. You're certainly then asked to make any comment that you want to make and the action being requested is to schedule the required Public Hearing for your August meeting.

Chairperson Crutcher called Marguerite Novak, OHM Advisors, to the podium.

Marguerite Novak, OHM Advisors, came to the podium. She stated she will be brief since the Commission has a full document in front of them and they will have plenty of time to deep dive and take a look at it.

Kevin mentioned a lot of it, it started in September of 2018, and it the Draft is complete now. They held five Steering Committee meetings in the process, and the Steering

Committee has listed on the first page there, their committee members and they drove the planning process and really helped. There were two public meetings where they also received input and then there was a community survey available to kick off the project as well.

The plan differs from the existing Master Plan by it takes a look at existing conditions today, as compared to 2009, kind of rehaults that. And then as Kevin mentioned all the tools, the plans that were taken into consideration and re-evaluates them as well since some of them are a little bit older but re-evaluate and incorporate them into the plan here.

The main elements in the Master Plan are the existing conditions which are in the beginning and then the Future Land Use Map and Plan and that will reform zoning to use in your Zoning Ordinance. And then it goes into the goals, and strategies, and implementation of those and how those effect Future Land Use Maps and Plans.

There are focus areas in this Master Plan as well and those also are reflected through older plans and revisiting those and take a look and refreshing those.

Lastly, the Plan talks about implementation so that further highlights building ordinance changes, actual implementation steps of those goals, strategies and actions, and then it also talks about the CIP, there was recently a draft on line, they took a look at that and kind of summarized that in that last chapter and just talked about going forward, your Capital Improvement Plan should reflect the recommendations in the Master Plan.

Chairperson Crutcher thanked Novak and opened the floor for questions from the Commissioners.

Majoros said he had one comment, that he felt it was really well done, consistent with all of the things that we've been talking about or doing in these groups, consistent with the other plans that it needs to tie to, it serves as a nice guidepost for it, a one touch reference, and he commended the group on their nice work.

MOTION by Waun, supported by Perrot, to move to schedule the Public Hearing for the Draft City of Farmington Master Plan Update for 2018/2019 for the August 12, 2019 Planning Commission meeting.

Motion carried, all ayes.

REQUEST TO SCHEDULE PUBLIC HEARING FOR SPECIAL LAND USE AND SITE PLAN REVIEW FOR PROPOSED BURGER KING – PARAMOUNT HOME CARE, INC., 31806 GRAND RIVER AVENUE

Crutcher introduced this item and turned it over to staff.

Director Christiansen stated he received some communication earlier today, both a phone call and conversation, and also an email by the Applicant/Petitioner with respect to this particular item that's on the agenda this evening. And they've requested, after my discussion with them today on the phone, and also, too, in accordance with requesting it in an email that this item be rescheduled to next month's meeting. So, instead of this item being heard tonight, being presented tonight, the Petitioner/Applicant has requested this item be rescheduled to the June 10th, 2019 Planning Commission meeting.

Christiansen received phone call and email by Applicant and they've requested after discussion on the phone that this item be rescheduled to next month's meeting. Instead of being heard tonight – applicant rescheduled to June 10, 2019 pc meeting.

Chairperson Crutcher asked if the Planning Commission should take any action on this item tonight.

Christiansen replied to be consistent with the request being made, it would not be unreasonable to have a motion to that effect, rescheduling to the June 10th meeting, as requested by the Petitioner, have that supported, and acted on by the Planning Commission.

MOTION by Majoros, supported by Chiara, to postpone the scheduling of the Public Hearing for the Special Land Use and Site Plan Review for the Proposed Burger King – Paramount Home Care, Inc., 31806 Grand River Avenue, per the Applicant's request until the June 10th, 2019 meeting.

Motion carried, all ayes.

PUBLIC COMMENT

None heard

PLANNING COMMISSION COMMENTS

Commissioner Chiara asked Christiansen if the owner of the Paramount Home Care, does he own that property, and he wants to build a Burger King on it? He stated they went through this and they were going to redo that building.

Christiansen replied that the owner of the property is not the interested party Applicant/Petitioner of the proposed Burger King on that property that you have on your agenda this evening. It is being sold/brokered right now by a real estate company on behalf of the owner of the property. You might recall there was actually a pending sale of that property back in 2017, that there was a site plan that came before the Planning Commission after it had gone before the Grand River Corridor Improvement Authority and they recommended that site plan for a new medical office. That plan was to demolish the existing construction on the site building, the drive-thru for Paramount Health Care, which was the drive-thru for the NBD Bank in the day. In any event, that site plan for the new medical office which was approved by the Planning Commission back in August of 2017 was not realized. So that approved site plan expired in August of 2018 and since that time now the property has been marketed for sale again and there's an interest right now and Burger King is moving forward with that interest to build a new restaurant building with a drive-thru, so it's going through the process, it's been before the Grand River Corridor Improvement Authority and is now coming before the Planning Commission and as requested by the Applicant it will be moved to the June 10, 2019 meeting.

Chiara asked why if there's already a Burger King building not being occupied, why wouldn't they just use that.

Christiansen replied that owners are not always tenants and some owners discontinue lease agreements with tenants. So, sometimes the tenant may have occupied a particular site or facility is no longer able to do that because they no longer have a lease agreement to do that. And that's the case with the former Burger King that was here in the downtown, that's looking to be repurposed for another restaurant type use and that's moving forward through the process. But Burger King likes our community, they like the Farmington area. There's a process for everything and there's a process here and that was a good question but right now that property is for sale by the current owner.

Commissioner Majoros asked Christiansen if he could provide any insight with what happened at City Council with the City's bid for the Maxfield property and Christiansen replied it's still in process, it's still a process with the Farmington Public Schools. I think everybody is aware the City expressed their interest in acquiring the property. They delivered a communication, a letter of interest to the School Board and they considered that letter of interest and now the City is moving forward with a formal offer and that's in process right now.

Majoros said it's less to him about the timing of where that's at and more about the rationale why or will that come out in due time and Christiansen replied he believes that will be the case.

ADJOURNMENT

MOTION by Chiara, supported by Waun, to adjourn the meeting.
Motion carried, all ayes.

The meeting was adjourned at 7:24 p.m.

Respectfully submitted,

Secretary

APPROVED

MEETING MINUTES
FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION
MAY 06, 2019-5:15 PM
FARMINGTON HILLS CITY HALL/VIEWPOINT ROOM
31555 W. ELEVEN MILE ROAD
FARMINGTON HILLS MICHIGAN 48336

CALL TO ORDER BY: Chair Reynolds at 5:15pm

MEMBERS PRESENT: Avie, Biggs, DeFranco, Hopfe, Reynolds, Szymusiak, Sloan, Tutak, Wecker and York.

MEMBERS ABSENT: Ciaramitaro.

OTHERS PRESENT: Yuskowatz, Faine, Massey (Associates), Moyna (Alternate), Neufeld (FHFD) Warthman (FPS).

APPROVAL OF AGENDA- MAY 06, 2019

Motion by Avie, support by Biggs, to approve the agenda submitted. Motion carried unanimously.

MOTION TO APPROVE MINUTES- APRIL 01, 2019 Motion to approve as submitted by Avie with support by Biggs. Motion carried unanimously.

BUDGET:

MOTION TO RESCIND purchase by Reynolds, support by Tutak, regarding the purchase of STB kits and tourniquets due to a potential conflict of interest with the company planned to make purchase from. Motion carried unanimously.

MOTION TO RECONSIDER by Avie, support by Biggs, the purchase of one STB kit for each member of the EPC committee at a cost of \$55 per kit, not to exceed \$825.00. In addition, ten tourniquets to be purchased for STB trainings, not to exceed \$300. Purchases to made through Reynolds non-profit company. Reynolds abstained from voting on the matter. Motion carried unanimously.

Motion by Tutak, with support by Avie to purchase one volunteer polo shirt for Hopfe for ~ \$30. Motion carried unanimously.

EPC- *a balance of \$423.80* after purchases noted above.

CERT- *a balance of \$804.63* after purchase of ponchos and clipboards.

EVENTS, ACTIVITIES, MARKETING, AND PROGRAMS: General activities and updates:

- Volunteer to give Tip of the Month to the FH City Council on May 13th, 2019 will be Tutak.
- Founders Festival scheduled for July 19-21, 2019. Parade will be held on July 20th. All activities moved from downtown Farmington to the park. Motion by Tutak, support by Avie to submit application for both events at the earliest opportunity. Motion carried unanimously. EPC and CERT plan to share Beaumont Hospital Farmington Hills booth – Reynolds to confirm. BHFH will make application. Avie advised that EPC would need to make separate application. (De-Franco to complete) Also, an application for the parade will be completed by DeFranco for EPC and Tutak for CERT. There is a limited amount of spaces available for non-profits.
- Reynolds suggested we purchase thermal blankets to use as handouts at the FF. Avie made a motion, with support by Tutak, to approve the purchase of 300 thermal blankets. Motion carried unanimously. Reynolds abstained from voting on the matter. Avie volunteered to print a label to place on front of package to indicate from the EPC.

- Reynolds will add recent EPC team photo to the website but requires some editing before doing so. Yuskowatz suggested Ms. Marino may be willing and will forward Reynolds the contact information.
- On April 17th Ciaramitaro/Tutak spoke at a Farmington troop meeting regarding youth training in the community. Interest was tepid but will keep in contact. Reynolds and Neufeld are passionate on how important it is to get youth involved in all of our trainings, exercises and committees.
- Reynolds looking for STB instructors and would like to reach out to the Mayors Youth Council. Massey referred him to April Heier and Todd Lipa.
- Massey is working on finding a youth candidate in the Farmington/Farmington Hills Mayor's Youth Council to join the EPC.

MICHIGAN & REGIONAL CITIZENS CORPS COUNCIL ACTIVITIES/COMMUNITY EMERGENCY RESPONSE TEAM:

1. Discussion on *students*, ages 14-17, to participate in CERT training with parent's permission. Mayor Massey authorized students to receive training when interested but city attorney will not allow them to participate in any exercises due to liability issues.
2. Looking into Everbridge program for a communication system for CERT members.
3. 14 CERT members participated in the Oakland County Tornado exercise this past weekend. They were able to set up a family reunification center. Meshed nicely with other CERT teams. Had a positive experience overall. Biggs reported Ham Radio worked effectively in exercise.
4. Currently have 34 CERT members with 18-20 currently active.

LIAISON REPORTS:

FPS – Warthman

- **CPR/AED** class rescheduled to May 23rd @ 6:30 PM in Farmington city council chambers. Contact JWren@farmgov.com to register. No charge for Farmington residents.
- **Memorial Day parade** Farmington will need one half dozen volunteers plus a supervisor from CERT.
- **STB training** on June 20th at Farmington Council chambers. Free to Farmington residents. Up to 20 registrants accepted. Six staff have been trained.

FHFD – Neufeld

- Underlined importance of us working towards encouraging the youth of our community to get involved in all facets of emergency preparedness as the Hartford Consensus details.
- Earth Day event was very successful with approximately 1,000 attending.
- Oakland County Tornado Exercise on May 5th was completed with some learning challenges that will be studied and addressed at future drills.
- *The City of Farmington Hills* has unveiled a new critical communications and emergency alert system called "FH Alert," which replaces the current Nixle emergency communications program. FH Alert is part of Everbridge, a worldwide critical communications company that sends notifications to residents, employees, and anyone else who voluntarily registers and provides contact information.
- EPC/CERT team to participate in a Point of distribution exercise on June 10th at Fire Station #5 from 8:30 to 11:00 AM. Exercise to test the ability to deliver medications to general public. In the event of a health emergency severe enough to deplete local supplies volunteers would deliver and distribute meds. (Exercise in preparation for flu vaccine to be dispensed in Sept.).

YMCA – Yuskowatz

- Cipriano Fun Run, with proceeds donated to Cipriano Foundation, will be held June 07, 2019. Need for EPC/CERT volunteers to monitor intersections of sub. Yuskowatz will put Tutak in touch with police and YMCA contacts for further information.
- *Save the date* for fundraiser golf tournament @ Forest Lake Country Club on July 22, 2019.
- *Name change* for YMCA of Metropolitan Detroit to *Association Services for Detroit YMCAs*.

COMMISSIONER'S COMMENTS: None

ADJOURNMENT:

Reynolds adjourned the meeting at 6:17 PM.
Minutes by Secretary DEFRANCO

Farmington City Council Staff Report	Council Meeting Date: June 17	Item Number 4B
Submitted by: Mary Mullison		
Agenda Topic: Council Meeting Minutes: May 20, 2019 Special May 20, 2019 Regular May 30, 2019 Special June 3, 2019 Regular		
Materials: 3 sets of minutes		



Special City Council Meeting
6:00 p.m., Monday, May 20, 2019
Conference Room
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on May 20, 2019, in Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 p.m. by Mayor Steve Schneemann.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen
Superintendent Eudy
City Clerk Mullison
City Manager Murphy
City Attorney Saarela
City Treasurer Weber

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

3. PUBLIC COMMENT

No public comment was heard.

4. DISCUSSION REGARDING PLANNED UNIT DEVELOPMENT (PUD) CONCEPT PLAN AND AGREEMENT FOR THE FARMINGTON MASONIC TEMPLE ASSOCIATION

Director Christiansen summarized a proposed use of the Masonic Lodge by Blue Hat Coffee and initiated a discussion regarding the PUD to be considered at the regular meeting to follow. He cited involvement in plan development by the DDA Design Committee, the Historical Commission, the Planning Commission, and the Planning Commission Public Hearing.

Schneemann asked about the version of the PUD that went through the Planning Commission in light of previous concerns about the inclusion of the dumpster on the plan. Christiansen clarified the process for addressing the dumpster area.

Bowman thanked Christiansen for the background information provided and noted that it was nice to see so many observers here to listen to a meeting about this subject. She asked how the dumpster plans might affect the existing plan for the pending Oakland Street streetscape project. Matt Parks, OHM, answered that the new plan for a dumpster has been considered in curb geometry that can be used as Oakland Street is finalized. Jeff Scott, architect of the Blue Hat project, listed all of the things taken into consideration in planning for the dumpster and stated that this location for the enclosure is one that can work.

In answer to Taylor's question about what the dumpster enclosure will look like, Scott described it as a stained cedar enclosure fitting Waste Management's suggested parameters. Steve Schwartz, of the Masonic Temple, explained that this is a way to keep the building going and cited its historic nature to explain why the dumpster location has been such a difficult issue. He thinks this new solution will meet all existing requirements. He mentioned the existing parking agreement between the City and the Masonic Lodge and said that with this PUD the City would no longer have to maintain it. He suggested that the City would not have to maintain the lot per the agreement with the Masonic Lodge once Blue Hat moves in and that if the City wanted a \$10,000 cement pad for the dumpster that it could be provided by the City. Christiansen attempted to clarify Schwartz's remarks about the parking agreement, and City Attorney Saarela noted that there was already a reference to the parking agreement in the PUD as it stands with two options for the Council to decide on. Schneemann asked Scott for his opinion on the requirement of the pad and Scott replied that based on the budget, the owner said they would rather defer the maintenance. Continued discussion about requirements and use followed.

LaRussa asked about a grease disposal container and was assured the existing infrastructure would be sufficient according to the City's Ordinance Officer. In response to a query by LaRussa, Scott said that nothing would need to be changed on the site plan if the Oakland Street project did not go through. LaRussa stated that it seems highly irregular to be doing Planning Commission work in a Council meeting and expects a higher degree of completion in future PUDs. He is concerned about setting a precedent for the next time an owner cannot meet his/her agreements. He also commented about modifying a parking agreement with no clear solution and the cost to the City to modify.

Galvin congratulated the Masons and Blue Hat for helping the historic preservation of a Farmington landmark building. He expressed confidence that City administration will have the interests of the City in mind and gave some language suggestions for the agreement.

Schneemann asked about the dumpster size and height of enclosure and Scott reiterated the requirements they worked with. Sign size, materials, and location were discussed, as was the proposed ramp.

5. DISCUSSION REGARDING OAKLAND STREET BID

Murphy commented on the single bid received and asked Parks to explain why only one bid was received for this project and what Council should consider when looking at the ramifications of going forward with this project. Parks laid out recommendations for possible schedule changes and prices.

Galvin said that there were more options than those put forth by Parks. He suggested that Council was getting bad advice from OHM, and said that the City should open up an RFP for other civil engineering services.

Bowman stated that she liked the suggested option reopening the bid with an open schedule.

LaRussa asked about value engineering, and Parks responded by stating that the City would need to decide on what they are willing to sacrifice. LaRussa preferred options 2 and 3 over options 1 and 4, as stated in Parks summary letter.

Taylor said that option 4 was a “no-go” and looks to staff about recommendations.

Schneemann sympathized with the fact that the bid came in significantly higher and stated that this is a climate like he has never seen before. Many of the costs are road and sewer, which must be addressed anyway, and rebidding might come out worse in the future. Schneemann advocated for value engineering different items and intended to renegotiate with the Downtown Development Authority. He reminded Council that the road is not getting any better if Council waits, costs are rising, and doing nothing was not an option.

Discussion ensued about the engineering costs of the project.

6. OTHER BUSINESS

No other business was heard.

8. COUNCIL COMMENT

No Council comment was heard.

9. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

The meeting adjourned at 6:59 p.m.

Steven Schneemann, Mayor

Mary J. Mullison, City Clerk

Approval Date:



Regular City Council Meeting
7:00 p.m., Monday, May 20, 2019
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on May 20, 2019, in Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:05 p.m. by Mayor Schneemann.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen
Director Demers
Superintendent Eudy
City Clerk Mullison
City Manager Murphy
City Attorney Saarela
City Treasurer Weber

2. PLEDGE OF ALLEGIANCE

Chris Halas, MainStreet Oakland County Volunteer of the Year, led the Pledge of Allegiance.

3. PUBLIC COMMENT

Faye Schuette, 23211 Cass Ave, thanked the Council for considering the proclamation about National Gun Violence Awareness Day.

Karen Coronado, Charter Communication, informed Council about current offerings by Charter in the field of municipal broadband.

Chris Halas, 33660 Hillcrest Drive, commented as a member of the Master Plan Committee about municipal broadband.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

A. Accept Minutes for City Boards and Commissions

B. Approve City Council Minutes

a. 04-15-19 Special DRAFT

b. 04-15-19 Regular DRAFT

c. 04-22-19 Budget DRAFT

d. 04-30-19 Special DRAFT

e. 05-06-19 Regular DRAFT

C. Farmington Quarterly Financial Report – 3/31/19

D. Farmington Quarterly Investment Report – 3/31/19

E. Farmington Quarterly Financial Report – Court – 3/31/19

F. Farmington Monthly Payments Report

G. Farmington Public Safety Monthly Report

H. Proclamation: National Gun Violence Awareness Day (Wear Orange Day), Friday June 7, 2019

Move to approve the consent agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

5. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda to include the addition of Item 71 – Construction Estimate No. 2 for the 2018 Farmington Roads Maintenance & Rehabilitation.**

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	LaRussa, Councilmember

6. PRESENTATION/PUBLIC HEARINGS

A. Broadband Presentation – Councilmember Joe LaRussa

LaRussa introduced Aaron Paluzzi to explain the possible implementation of municipal broadband in Farmington.

Bowman thanked Paluzzi for addressing Council, and asked if there had been any additional review of the split of the cost for a broadband consultant with Farmington Hills. LaRussa estimated that Farmington's share would be less than what had been previously stated.

Bowman asked about operating models and how citizens would own the broadband system, and asked how this model affects the current industry and interfaces with the community. LaRussa said this would be part of a bigger, later discussion.

Schneemann stated that the Farmington City Council had a joint session with the Farmington Hills Council and explained to the public why this presentation came before council at this meeting. He asked whether Farmington already had access to the speeds being discussed. Paluzzi stated that that the quality of service varies wildly, depending on the neighborhood.

7. NEW BUSINESS

A. Consideration to authorize the purchase of two Police Patrol Vehicles

Director Demers requested approval to purchase two 2020 Ford Interceptor Utility Vehicles (AWD).

Galvin asked about patrol car recycling and Demers commented on how Farmington Public Safety maximizes the life of the cars and also sells vehicles online. Bowman asked what color these would be and Demers explained the tradition of the all-white vehicles. Schneemann asked about the discrepancy between best prices.

Move to approve the purchase of two police patrol vehicles from Gorno Ford, Woodhaven MI, in the amount of \$65,738.00.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Bowman, Galvin, LaRussa, Schneemann, Taylor

B. Consideration to approve public hearing notice for proposed fiscal year 2019-20 budget and property tax rates and schedule public hearing

City Manager Murphy summarized the need for a public hearing about this year’s budget.

LaRussa commented about adding funds to the budget for a broadband consultant and requested that it be added. Murphy commented on how it had been considered in the proposed budget.

Move to approve the public hearing notice for the proposed fiscal year 2019-20 budget and property tax rates and schedule a public hearing on Monday, June 17 at 7:00 p.m.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

C. Consideration to certify 2019 delinquent false alarm fees, water and sewer bills, and invoices

City Treasurer Weber requested approval for placing the lists of delinquent fees on the Farmington Tax Roll pursuant to City Code.

Bowman and Taylor asked about how the lists were created and Weber clarified the process. LaRussa asked whether the list changes every year.

Move to approve the attached lists of delinquent false alarm fees, water and sewer bills, and invoices for placement on the Farmington Tax Roll pursuant to City Code.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	LaRussa, Councilmember
AYES:	Galvin, LaRussa, Schneemann, Taylor, Bowman

D. Consideration to amend to the Historical Commission Ordinance to reduce the number of board members from nine to seven

Murphy explained the Historical Commission’s request to reduce board member participation from nine to seven members. Taylor stated that there is precedent and that she was in favor of the reduction. LaRussa commented that there should be a right-sized governing body for each commission and committee, but this should not be construed as a lack of people available to serve.

Move to approve the first reading of an ordinance to amend the City of Farmington Code of Ordinances, Chapter 17: Historical Preservation, Article II, Historical Districts, Section 17-28, Historical Commission, to reduce the number of members of the Historical Commission from 9 to 7.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem
AYES:	LaRussa, Schneemann, Taylor, Bowman, Galvin

E. Consideration to approve Planned Unit Development (PUD) Concept Plan and PUD Agreement for the Farmington Masonic Temple Association (Masonic Temple) and related improvements

Director Christiansen summarized the Planned Unit Development plan and agreement being considered for a new restaurant use of the Masonic Temple by Blue Hat Coffee.

LaRussa asked about suggested options and how they would affect the PUD as it stands. He requested that administration work on a separate parking agreement. Galvin described the Parking Committee's earlier discussions on a three hour parking limitation. Saarela explained that it would help move an agreement along.

Discussion ensued about the planned dumpster and pad, historic preservation concerns, and the contributions a new business will bring to the downtown. Steve Schwartz, representative of Masonic Lodge, gave a short overview of the challenges of keeping the building in good shape. He indicated that the Masonic Lodge will have great flexibility in changing or renewing the parking agreement.

Bowman commented that the proposed use is exciting and wanted to clarify concerns about a parking agreement and the dumpster location and pad. Schneemann asked about change of use with change in ownership. Administration was asked which parking option it preferred and Murphy stated he favored Option 1. Schneemann preferred a pad under the dumpster but would leave that decision to later negotiations. Discussion continued about parking and plan options.

Move to conditionally approve the Masonic Lodge – Blue Hat Coffee PUD Concept Plan and PUD Agreement with Farmington Masonic Temple Association, for redevelopment/renovation of the “Masonic Temple” building on Grand River Avenue and Farmington Road (23715 Farmington Road), because the project meets the eligibility requirements of a Planned Unit Development as a result of its redevelopment of a building and related property that, at the completion of the project, will better contribute to the vibrancy of downtown Farmington.

Approval is subject to the following conditions:

- a. Incorporation of the following changes to PUD Concept Plan in a Final PUD Concept Plan to be reviewed and approved administratively for attachment to the PUD Agreement:**
 - (i). Comments and recommendations of OHM Advisors in their letter dated March 4, 2019.**
 - (ii). Conditions of approval of the Planning Commission.**
 - (iii). Item III. regarding parking, option 2c, striking 2d and Item VII. subject to negotiation on parking.**
- b. Final review and approval of all legal descriptions and other exhibits.**
- c. Final review and approval of the of the PUD Agreement by the City Manager and City Attorney, including any minor amendments deemed necessary to comply with the City's ordinances and Council requirements.**
- d. Final site plan by the Farmington Planning Commission that incorporates all requirements of the PUD Agreement, as revised.****

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Galvin, Councilmember
SECONDER:	Bowman, Mayor Pro Tem
AYES:	Schneemann, Taylor, Bowman, Galvin, LaRussa

- F. Consideration to accept proposal from Oakland County Water Resource Commissioner Office to replace the 9 Mile Retention wet well exhaust fan/blower housing unit in the estimated amount of \$17,200**

Superintendent Eudy explained the need for a new fan/blower housing unit.

Move to accept proposal from Oakland County Water Resource Commissioner Office (OCWRC) to replace the 9 Mile Retention wet well exhaust fan/blower housing replacement in the estimated amount of \$17,200.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Taylor, Bowman, Galvin, LaRussa, Schneemann

- G. Consideration to accept revised proposal from Oakland County Water Resource Commissioner Office to replace the 9 Mile Retention SCADA**

Eudy presented a request for replacement of the 9 Mile Retention SCADA.

Move to accept revised proposal from Oakland County Water Resource Commissioner Office (OCWRC) to replace the 9 Mile Retention SCADA in the estimated amount of \$18,000.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	LaRussa, Councilmember
AYES:	Bowman, Galvin, LaRussa, Schneemann, Taylor

- H. Special Events:**

- a. Founders Festival Fireworks**

Murphy introduced a request from the Greater Farmington Chamber of Commerce to move the fireworks launch site from Shiawassee Park to the bottom of the sledding hill across Shiawassee Road.

Move to approve the special event application requesting the Chamber of Commerce include fireworks as part of the Founders Festival on July 20 at dusk (approximate 9:30 – 10 p.m.) to be launched at the bottom of the Shiawassee sled hill.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

b. Warnerettes Parasol Drill Team: Women’s Suffrage Commemorative Performance

Murphy introduced a representative of the Warnerettes to describe the requested performance.

Move to approve the special event application requesting use of Riley Park for the Warnerettes Parasol Drill Team to stage a Women’s Suffrage Commemorative performance on Monday, June 10 from 7-8 p.m.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

I. Consideration to accept Construction Estimate No. 2 for the 2018 Farmington Roads Maintenance & Rehabilitation

Eudy presented a construction estimate to be approved for work completed on Flanders Street, Lilac Street, and Chesley Street.

Move to approve Construction estimate No. 2 for the 2018 Farmington Roads Maintenance & Rehabilitation in the amount of \$130,962.94 for work completed from December 6, 2018 to May 3, 2019.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Galvin, LaRussa, Schneemann, Taylor, Bowman

8. DEPARTMENT COMMENT

Demers reported on the Department of Public Safety’s recent award ceremony at Freedom Gateway Center on May 16, 2019 where over forty officers and civilians were honored.

In response to a query by LaRussa about water meters, Weber indicated that the topic would be brought to the next meeting.

Eudy announced that Farmington is accepting applications for a job opening in the Department of Public Works and that those interested could find an application on the City’s website.

Christiansen spoke about the Master Plan Steering Committee forwarding the City of Farmington Master Plan 2019 to the Planning Commission. There will be a public hearing on Aug 12, 2019.

Murphy spoke about the success of the Farmer's Market Opening Day on Saturday, May 18, 2019.

9. CITY COUNCIL COMMENTS

Galvin commented on the Oakland Street project and the costs associated with it to keep the public up to date with the project's progress. He cautioned all department heads to watch their fiduciary responsibilities and keep expenses down and also addressed the way the City is advised by their engineering advisors.

LaRussa echoed Murphy's comments about the success of the Farmer's Market opening. He cited many good things that are happening in Farmington and thanked Council for its support of the broadband task force.

Bowman announced that Farmer's Market kicks off party season in Farmington, with the Memorial Day Parade coming, along with Art on the Grand. Residents can plan weekends around these events and should pay attention to what's out there. She invited residents to come out and enjoy the available activities.

Taylor commented on the Blue Hat Coffee PUD and requested to have a more complete plan prepared before it comes to Council for approval. She is looking forward to an exciting use for an historical jewel.

Schneemann gave a shout out to the Farmington High School Women's LaCrosse team, who are doing very well this season. He said that the Farmer's Market was great and thanked both Farmington City Council and Farmington Hills City Council and Mayor for being represented at the opening of the best market in Southeast Michigan. He also gave kudos to the DDA for making the downtown so vibrant. Speaking about the Oakland Street investment, he cited the fantastic economy as a reason that it was difficult to get good bids and quotes are coming in high.

10. CLOSED SESSION – PROPERTY ACQUISITION

Move to enter closed session to discuss property acquisition.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	LaRussa, Councilmember
AYES:	LaRussa, Schneemann, Taylor, Bowman, Galvin

Council entered closed session at 9:15 p.m.

Move to exit closed session.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Galvin, Councilmember

Council exited closed session at 9:22 p.m.

11. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

Meeting adjourned at 9:23 p.m.

Steven Schneemann, Mayor

Mary J. Mullison, City Clerk

Approval Date:

**To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



Special City Council Meeting
6:00 p.m., Thursday, May 30, 2019
Conference Room
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on May 30, 2019, in Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:06 p.m. by Mayor Steve Schneemann.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	6:09 PM
Joe LaRussa	Councilmember	Absent	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen
City Manager Murphy
City Attorney Saarela
Deputy Clerk Tomlinson
City Treasurer Weber

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

3. PUBLIC COMMENT

No public comment was heard.

4. CLOSED SESSION – PROPERTY ACQUISITION

Move to enter closed session to discuss property acquisition.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Schneemann, Taylor, Bowman
ABSENT:	Galvin, LaRussa

Council entered closed session at 6:07 pm.

Move to exit closed session.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

Council exited closed session at 6:50 p.m.

5. OTHER BUSINESS

No other business was heard.

6. COUNCIL COMMENT

Taylor inquired about the status of a Blue Hat parking agreement. Murphy stated that no decision has been made, but there was a discussion as to what to bring back to council at a later date.

7. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

The meeting adjourned at 6:55.

Steven Schneemann, Mayor

Jennifer Tomlinson, Deputy Clerk

Approval Date:



Regular City Council Meeting
7:00 p.m., Monday, June 3, 2019
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on June 3, 2019, in Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 p.m. by Mayor Schneemann.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen
Superintendent Eudy
City Clerk Mullison
City Manager Murphy
City Attorney Saarela
City Treasurer Weber

2. APPROVAL OF AGENDA

Move to approve the regular meeting agenda as presented.**

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

3. PUBLIC COMMENT

Greg Collins, 33632 State Street, commented on the Master Plan proposing a change for City Hall to become commercial property in the future.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Consideration to adopt a resolution recognizing the 100th Anniversary of the 19th Amendment, guaranteeing and protecting women's constitutional right to vote
- B. Proclamation: June 29, 2019 as Farmington Area Juneteenth Celebration Day throughout Farmington
- C. Special Event Application: Annual Farmington Community Band Concert, July 29, 2019 from 7-8:30 p.m. in Riley Park

Move to approve the consent agenda as presented. **

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

5. MAIN STREET OAKLAND COUNTY PRESENTATION

Tim Colbeck, Main Street Oakland County, explained the Main Street accreditation process and presented Farmington with accreditation confirmation as a select level community. He said Farmington has met all the goals of the Main Street evaluation, highlighting a very active and involved board, an Executive Director that is in tune with the goals, high level of cooperation between the DDA, the public, and the business community, the successful Metromode partnership, the public art program which was a model for other communities, and volunteers who are up for the challenge.

Bowman congratulated DDA Director Knight and asked Colbeck what could be done to do an even better job in meeting the Main Street goals. He said things can always improve, but that Farmington is on a very good track. He cited historic preservation and keeping volunteers interested in training.

6. DUAL WATER METER DISCUSSION

City Treasurer Weber explained why six to twelve residents ask every year to have a dual meter to separate out sewer charges from water usage not funneled through the sewers such as pool filling, lawn watering, and irrigation. He spoke about the financial impact to the City when irrigation related water units reduced consumer cost, and explained why allowing dual water meters would raise non-irrigation rates. Set up costs to the consumer might reduce the number of those taking advantage of the proposed system change. He walked Council through potential yearly revenue loss and how much that would raise regular usage rates. He said that big users would save money and smaller residential users would have to pay more.

LaRussa quizzed Weber on the current fund balance for water and sewer and about the cumbersome possibility of measuring actual sewage use. Weber responded that with a revenue loss, there would be less funding for capital projects. He also explained how difficult it would be to measure sewage on a small flow basis from individual homes. Discussion ensued about rate changes and problems in administering a dual water meter program.

Taylor asked Weber to estimate how much more the residential users would have to pay per quarter to make up for the loss in revenue, and Weber said that for the average user it would increase by \$12-\$13 per quarter.

Bowman asked about the ratio of users who request dual meters to current billed water users. Weber and Eudy answered that there were about six to twelve calls per year out of 3400 users.

Galvin asked City Manager Murphy whether Council would be needing to look at this problem yearly. He stated that it was redundant to look at it when the rates have not changed again. He stated that there would be no financial benefit to the community as a whole.

Schneemann cited his use of irrigating at his business and that he would still not support a dual meter program. He suggested that Council did not need to look at this topic again in another two years.

LaRussa asked the mayor what the next step would be if Council wanted to move it forward and asked Council to adopt a second meter policy and monitor the take rate.

Schneemann asked Murphy what the cost would be to put together a proposed ordinance change. Discussion ensued about usage, risks, setting up a new ordinance, adoption rates, revenue losses, rate of adoption, and future forecast.

Bowman stated that she did not support going forward, LaRussa and Taylor supported going to a first reading of a dual meter ordinance, and Schneemann directed Murphy to explore the process and come back with an estimate of cost to create an ordinance change. Bowman indicated that she saw a risk in passing an ordinance that is only taken up by a few, yet impacted costs for all other users. She stated that she didn't support a first or second reading because of the unnecessary cost of preparation if there was no support from the rest of Council for the ordinance.

Discussion followed about what might need to be included in an ordinance change including process and procedure rules, processes of other comparable communities, inspections required, what users might be willing to adopt the new program, how the ordinance might promote higher use and waste of water, and the environmental impact of higher use. Weber reminded Council that water rates are based on the peak hour and the peak day of use, and increased watering or use would automatically raise rates. Schneemann reiterated his request to the City Manager to bring a cost estimate for a first reading forward for a dual meter program to Council. He also directed administration to bring forward at the same time any other unforeseen effects or impact to the City adoption of such an ordinance would bring.

7. CONSIDERATION TO APPROVE DISTRIBUTION OF PROPOSED CITY OF FARMINGTON MASTER PLAN 2019

Director Christiansen introduced the distribution for the Master Plan 2019. He explained the requirements for approval of a Master Plan and summarized each step in the process including both those yet to be done and those already achieved.

Galvin thanked Christiansen and the Planning Commission for all their work and asked about how the 2013 Vision Plan interfaces with the Master Plan now being considered. Christiansen laid out the various plans that are being used as planning tools to guide Farmington's future direction. LaRussa asked about Council's approval of the plan, the community engagement threshold, best practices, and public outreach. Bowman also thanked Christiansen and asked about the future use of the Master Plan, stating that by plan approval, it does not divest Council of responsibility for going through all appropriate planning processes. Taylor pointed to the page citing the redevelopment of the City Hall property and said that she was not in favor of approving the Master Plan until discrepancies were discussed. Christiansen suggested Council could change details and went into great detail about zoning, land use, and planning tools. He stressed that the Master Plan is a guide. Taylor wanted language added that would reassure residents that Council does not intend to move City Hall. LaRussa asked about zoning classifications and changes to existing zoning with a zoning audit.

Schneemann also thanked Christiansen and the focus group for all of their work and described alternate community outreach and feedback. He specified that the Master Plan is high-level generic planning, and all specifics would need to be looked at individually.

Move to approve the distribution of the proposed City of Farmington Master Plan 2019 incorporating Councilmembers Taylor's and LaRussa's commented requests.**

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	LaRussa, Councilmember
AYES:	Taylor, Bowman, Galvin, LaRussa, Schneemann

8. OAKLAND STREET PROJECT

City Manager Murphy read the staff report summarizing the current status of the Oakland Street Project and asked Council to come to some consensus about the future of the project.

Matt Parks, OHM, walked Council through the current handout. Value engineering was considered, and material modifications and omissions were looked at without much sacrifice, with an overall savings of approximately \$50,000 as well as some contingent savings by waiting until next year for some of the landscaping concerns. Parks' intent was not to wipe out the well thought out design, but to make alternative choices in materials, etc.

Discussion ensued about the requested motion. Schneemann suggested that the actual paving must be done now as it will not get cheaper by waiting and design work has already been done. He stated that Council needs to have confidence moving into this since voters told Council that

they want infrastructure improvements and progress. He also requested to keep this in context because it is a relatively small project. Bowman thanked Parks for the readable summary and asked Knight about present DDA commitment. Taylor concurs with Schneemann, Galvin asked Parks about whether the project was scaled back at all. He asked what the project would look like to get down to the already approved amount. He also asked Parks about cost estimates as the projected redesign was developing. Unit pricing was discussed. Galvin asked for a review of project processes with an eye to the public. LaRussa asked about specifics in cost estimates and asked how open and variable timing might have impacted the bid. He wanted to know what to do to change the City’s planning processes to avoid this issue in future. He expects next year’s budgeted projects to be ready for bid at the right time with the right information. Schneemann concluded by agreeing that adjustments in processes may need to be made and reminded Council that with regard to public input, he felt that no other project had been scrutinized this much. He agreed that better communication would be better moving forward when the DDA design committee is contemplating a project.

Move to direct City Administration to work with DDA Director, City Attorney and City Engineer to finalize agreement with contractor to proceed with the Oakland Street project with the City paying the overages associated with street repairs/paving, water and sewer and the DDA paying for overages connected with streetscape items, contingent on the DDA Board’s Approval to include the VE items that were presented, excluding Items 30, 39, 40 adding a contingency fee.

RESULT:	APPROVED AS AMENDED [4-1]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Bowman, LaRussa, Schneemann, Taylor
NAYS:	Galvin

9. OTHER BUSINESS

Murphy would like the City to implement a loan program from the ICMA-RC 401a. This change would make loans available for all purposes rather than just hardship. Discussion about the merits of the option was heard and a resolution was requested. Galvin expressed that the City should have been offering this all along.

Move to authorize City Administration to execute a modification to the 401a Retirement Plan #107962 as proposed.

RESULT:	APPROVED AS ADDED [UNANIMOUS]
MOVER:	Galvin, Councilmember
SECONDER:	LaRussa, Councilmember
AYES:	LaRussa, Schneemann, Taylor, Bowman, Galvin

Murphy announced that Warner Mansion Director Kim Shay recently resigned. City Administration will work on a solution to the absence of a director. Her resignation letter is slated to be in the Council packet for next meeting.

10. CITY COUNCIL COMMENTS

Galvin clarified that his no vote on the Oakland Street project was to raise awareness of DDA transparency issues. He also announced that he was recently a judge at the First Methodist Pie Contest.

Bowman stated that she was devastated that Kim Shay resigned as Mansion Director. She felt that the resignation was the direct result of the support or non-support of City Council.

Schneemann said he was thrilled the Oakland Street project passed, and that it will be good to see work going on downtown.

11. CLOSED SESSION – PROPERTY ACQUISITION

Move to enter closed session to discuss property acquisition.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Galvin, Councilmember
AYES:	Galvin, LaRussa, Schneemann, Taylor, Bowman

Council entered closed session at 9:35 p.m.

Move to exit closed session.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Mayor Pro Tem
SECONDER:	Bowman, Councilmember

Council exited closed session at 10:32 p.m.

Move to authorize the City Manager and City Attorney to finalize the proposed purchase agreement for presentation to the School District.

RESULT:	APPROVED [4-1]
MOVER:	LaRussa, Councilmember
SECONDER:	Galvin, Councilmember
AYES:	Schneemann, Bowman, Galvin, LaRussa
NAYS:	Taylor

12. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

Meeting adjourned at 10:33 p.m.

Steven Schneemann, Mayor

Mary J. Mullison, City Clerk

Approval Date:

******To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.

Farmington City Council Agenda Item	Council Meeting Date: June 17, 2019	Item Number 4C	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Monthly Payments Report – May 2019			
<u>Proposed Motion</u> Approve Farmington Monthly Payments Report – May 2019			
<u>Background</u> See attachment			
<u>Materials Attached</u> AP Monthly Payments Report 05312019			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF MAY 2019

FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 274,668.77
202	MAJOR STREET FUND	\$ 16,081.02
203	LOCAL STREET FUND	\$ 171,758.90
592	WATER & SEWER FUND	\$ 262,488.06
595	FARMINGTON COMMUNITY THEATER FUND	\$ 39,088.34
640	DPW EQUIPMENT REVOLVING FUND	\$ 11,846.57
701	AGENCY FUND	\$ 8,045.00
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 56,932.96
	TOTAL CITY PAYMENTS ISSUED:	\$ 840,909.62
136	47TH DISTRICT COURT FUND	\$ 149,659.13
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 29,364.84
290	FRIENDS OF THE GOVERNOR WARNER MANSION	\$ 6,461.42
296	SWOCC	\$ 5,137.00
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$ 190,622.39
	TOTAL PAYMENTS ISSUED	\$ 1,031,532.01

A detailed Monthly Payments Report is on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF MAY 2019

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
General Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	331,712.14
General Fund	Federal Gov't	W/H & FICA Payroll	116,869.17
General Fund	MERS	April Transfer	58,846.78
General Fund	MERS HCSP	April Transfer	4,455.00
General Fund	ICMA	ICMA Plans - City & Dept. Head	17,222.28
Agency	Total Administrative Services Corp.	Flexible Spending Accounts	2,094.55
TOTAL CITY ACH TRANSFERS			531,199.92
Court Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	132,011.61
Court Fund	Federal Gov't	W/H & FICA Payroll	45,568.25
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,838.40
Court Fund	ICMA	Health Savings/401 Accounts	2,723.31
TOTAL OTHER ENTITIES ACH TRANSFERS			182,141.57



Farmington Public Safety Department

MONTHLY PUBLIC SAFETY REPORT

May 6, 2019 through May 12, 2019

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
250	136	20	0	6

ARREST TYPE & QUANTITY

OWI	OUID	DWLS	WARRANT	FELONY
2	0	10	7	0

SUMMARY OF NOTABLE INCIDENTS

Assault and Battery

On May 7, 2019 at approximately 6:47 pm a victim made a report at the front desk that he was the victim of an assault. The victim stated that while at the Farmington Library, at approximately 3:00 pm an unknown subject grabbed him by the arm and pushed him. The victim described the subject to be a b/m, 6’0”, 200 lbs., approximately 20 years old, wearing a white t-shirt and dark pants. A detective was assigned the case for follow up.

Solicit without a Permit

On May 8, 2019 at approximately 6:16 pm, an officer responded to a residence on Laurelwood for a complaint of solicitors. The officer located two subjects that matched the descriptions provided by the caller. As a result, the officer issued citations to the two subjects for soliciting without permits.

Recovered Property

On May 10, 2019 a citizen turned a purse in at the front desk. The owner of the purse was identified. The owner was contacted and purse returned.

Open Intoxicant in a Motor Vehicle

On May 12, 2019 at approximately 12:00 am an officer observed a vehicle parked behind the Freedom Gateway Church. A male and partially dressed female occupied the vehicle and the officer found that the female was in possession of an open box of wine. The officer issued the female a citation for open intoxicants and both subjects released.



May 13, 2019 through May 19, 2019

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
258	149	23	2	7

ARREST TYPE & QUANTITY

OWI	OUID	DWLS	WARRANT	FELONY
3	0	9	7	2

SUMMARY OF NOTABLE INCIDENTS

Operating Under the Influence of Alcohol (OWI)

On May 14, 2019 at approximately 11:38 pm an officer stopped a vehicle in the area of Grand River Ave. and Farmington Road for speeding (51/35). The officer conducted a traffic stop and as a result, the 52 year old female passenger was arrest for active warrants, and the 55 year old female driver was arrested for OWI and Driving While License Suspended. The driver's BAC measured at a .12. The officer issued the driver a citation, and they were held pending bond/arraignment.

Customer Trouble

On May 16, 2019, at approximately 10:28 am an officer responded to Firestone for a verbal dispute between a customer and management over shocks. During the altercation, it was reported that the customer threatened to blow off the head of a Firestone employee. The customer was issued a verbal no trespass order and to take their issue with the business to civil court.

Resisting Officer | Disorderly Conduct

On May 18, 2019, at approximately 3:32 pm officers responded to the Masonic Temple for a report of an escalating verbal argument. Officers determined that the argument was between relatives attending a funeral across the street. In an attempt to resolve the matter, officers determined that a female subject with slurred speech and the odor of intoxicants on her breath was responsible for the argument. The subject pushed one of the investigating officers, while they were attempting to separate the subject from the crowd. Officers arrested the 32 year old female for resisting, disorderly conduct and active warrants.

Operating Under the Influence of Alcohol (OWI)

On May 18, 2019, at approximately 2:01 am officers responded to a report of a vehicle crash in that area of Nine Mile Road west of Farmington Road. Upon arrival, officers determined that a single vehicle drove off the roadway striking a traffic sign. Upon further investigation, it was determined that the driver appeared intoxicated and became verbally belligerent and uncooperative. The investigating officer arrested the 25 year old male driver for OWI and a blood draw was conducted for analysis. The officer issued the subject a citation, and they were held pending bond/arraignment.



May 20, 2019 through May 26, 2019

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
317	92	25	117	7

ARREST TYPE & QUANTITY

OWI	OUID	DWLS	WARRANT	FELONY
0	0	0	3	1

SUMMARY OF NOTABLE INCIDENTS

Larceny

On May 20, 2019 at approximately 6:09 pm, a victim made a report that their Marlin mountain bike was stolen from the Farmington Library grounds. The officer learned that the victim parked the bike near the flagpole at approximately 2:00 pm and when they returned at approximately 4:00 pm the bike was missing. The bike was not secured with a chain or lock.

Larceny in a Building

On May 21, 2019 at approximately 9:26 am, a victim made a larceny report at the front desk. The victim stated that their wallet was taken from Panera Bread on May 20th between 2:30 and 3:21 pm after making a purchase and mistakenly leaving the wallet on the counter. The victim explained that they became aware their wallet was missing when they received a phone call from Citibank asking if the cardholder had authorized a purchase at Best Buy, which they had not. The case has been assigned to a detective for follow up.

Suspicious Circumstance

On May 21, 2019 at approximately 8:22 pm, a citizen reported that his wallet was stolen after making a purchase at Antonio's Liquor. The officer reviewed the in-store video and determined that the reporting party (RP) made the purchase using money that was removed from a pocket and at no time did they have out their wallet.

Intimidation

On May 25, 2019 at approximately 6:11 pm, a driver reported to dispatch that another vehicle was following her. Officers responded to the area and located the caller. The reporting party (RP) stated that a Jeep Cherokee occupied by a white female driver was aggressively following and screaming at her. Officers learned that the incident began in the area of Haggerty south of Nine Mile, before the RP pulled off into a subdivision to get away from the subject. However, the subject following the RP into the subdivision and blocking the RP in the driveway. The RP stated she heard the subject shout profanities at her. The RP provided officers with a license plate of the suspect vehicle. Officers went to



an address in Novi to follow up and made contact with the responsible who admitted to following the RP, but denied making any profane slurs. Ultimately, the RP refused prosecution and the incident was closed at the request of the reporting party/victim.

Flee and Elude Police

On May 26, 2019 at approximately 1:30 am, an officer attempted to stop a subject on a moped in the area of Freedom and Farmington Road after observing that the moped did not have a functional tail light. The subject, fled north through the grass west of Visions and proceeded between the concrete/steel barriers south of Cloverdale. The officer was able to pursue the subject across the field and between the barriers at which time the subject stopped and gave up, putting up his hands and apologizing to the officer. The 21 year old male subject was arrested without further incident and transported to jail.

May 27, 2019 through June 2, 2019

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
224	103	27	6	10

ARREST TYPE & QUANTITY

OWI	OUID	DWLS	WARRANT	FELONY
2	0	3	5	0

SUMMARY OF NOTABLE INCIDENTS

Trespassing | Operating While Intoxicated

On May 27, 2019 at approximately 3:11 pm, a caller reported that an intoxicated customer was causing a disturbance at a local grocery store, further reporting that the male subject departed driving a Ford Escape onto north bound Farmington Road. An officer located the suspect vehicle and conducted a traffic stop in the area of westbound Grand River Ave near Drake Road. The officer conducted a field investigation and arrested the 57 year old male driver for Operating While Intoxicated. The subject was transported to jail.

Larceny from Automobile

On May 29, 2019 at approximately 1:00 am, officers responded to an apartment building for a report of a larceny from automobile in progress. The resident described the suspect one as a white male on foot wearing dark clothing, jeans, hat and gloves. A second suspect was described as a black male on foot wearing dark clothing, hoodie, hat, gloves and possibly a crow bar. The resident stated that the suspects were walking through the parking lot, pulling on vehicle door handles. Officers were unable to locate the suspects, noting an approximate ten-minute delay in the call. Furthermore, officers were unable to determine if any items were taken or vehicle entered.



Larceny

On May 29, 2019 at approximately 7:30 pm, a business owner reported the theft of approximately 130 brick pavers from the patio of a local restaurant. Employees reported seeing a Kia Sedona in the area on a few occasions and provided the license plate to the officer taking the report. The suspect is described to be an older white male (possibly 50's), grey/white hair and was observed putting bricks on the passenger seat of the Blue Kia. A detective was assigned the case for follow up and identification of the suspect.

Solicitor Complaint

On May 30, 2019 at approximately 3:01 pm, an officer responded to a report of a solicitor in the area of Marblehead and Lee Lane. The officer spoke with the reporting resident and then made contact with a subject matching the description. The officer determined that the w/m subject was soliciting for Power Home Remodeling without a permit. The officer issued the subject a citation.

ABBREVIATED SUMMARY OF OFFENSES

Crime Part	MAY 2018 Totals	MAY 2019 Totals	% Change	Year To Date 2018	Year to Date 2019	% Change
Part A	21	14	-33%	111	79	-28%
Part B	21	22	-5%	99	87	-12%
Part C	962	1015	5%	4630	5077	10%
Assault	1	1	-	14	14	-
Burglary	0	0	-	1	7	500%
Larceny	2	3	50%	10	12	20%
Larceny LFA	3	0	-100%	2	3	50%
Narcotics	6	1	-83%	59	4	-95%
OWI	4	9	125%	22	38	72%
Traffic Crashes	21	31	47%	115	124	8%
Fire Calls	24	*123	412%	87	*197	*126%
Medical Calls	77	103	33%	393	460	17%
Traffic Stops	562	575	2%	2714	3055	12%
Calls for Service	1065	1221	14%	5118	5682	11%



MONTHLY PUBLIC SAFETY REPORT
MAY 2019



Farmington City Council Staff Report	Council Meeting Date: June 17, 2019	Reference Number 4E
Submitted by: Charles Eudy, Superintendent		
Description Consideration to approve the City Manager to authorize and accept Cost Participation Agreement for the 2019 Oakland County Grant for the Local Road Improvement Matching Fund Pilot Program		
Requested Action Move to approve the City Manager to authorize and accept the Cost Participation Agreement for the 2019 Oakland County Grant for the Local Road Improvement Matching Fund Pilot Program in which the City of Farmington will receive a reimbursement in the amount of \$17,760		
Background Oakland County has established a Local Road Improvement Matching Fund Grant Pilot Program for the purposes of improving economic development in Oakland County cities and villages. The County intends this Program to assist its municipalities by offering limited matching funds for specific, targeted road maintenance and/or improvement projects on roadways under the jurisdiction of cities and villages. Required Matching Funds A city or village participating in the Local Road Improvement Matching Fund Grant program shall match any funds authorized by the Oakland County Board of Commissioners in an amount equal to a minimum of 50% of the cost of the total project award. Funding shall be utilized to supplement and enhance local road maintenance and improvement programs. Funding is not intended to replace existing budgeted local road programs or to replace funding already committed to road improvements. City Manager, David Murphy has recommended to allocate funding for local road improvement program in Fiscal Year 2019/20 budget. At this time Farmington city council has not approved the Fiscal Year 2019/20 budget. Farmington city council has established a committee to review the annual PASER evaluation of the community's streets. This evaluation will be used to determine the most effective use of our resources. Following the 2019/20 road improvements, the City of Farmington shall submit an invoice to Oakland County Board of Commissioners requesting reimbursement of up to \$17,760.00 from the 2019 Oakland County Grant for the Local Road Improvement Matching Fund Pilot Program		
Materials:		

LOCAL ROAD IMPROVEMENT MATCHING FUND PILOT PROGRAM

COST PARTICIPATION AGREEMENT

Repair and Resurfacing of Local Roads

City of Farmington

Board Project No. 2019-05

This Agreement, made and entered into this ____ day of _____, 2019, by and between the Board of Commissioners of the County of Oakland, Michigan, hereinafter referred to as the BOARD, and the City of Farmington, hereinafter referred to as the COMMUNITY, provides as follows:

WHEREAS, the BOARD has established the Pilot Local Road Improvement Matching Fund Program, hereinafter the PROGRAM, for the purposes of improving economic development in Oakland County cities and villages. The terms and policies of the PROGRAM are contained in Attachment A. The BOARD intends the PROGRAM to assist its municipalities by offering limited funds, from state statutory revenue sharing funds, for specific, targeted road maintenance and/or improvement projects on roadways under the jurisdiction of cities and villages; and

WHEREAS, the BOARD shall participate in a city or village road project in an amount not exceeding 50% of the cost of the road improvement, hereinafter referred to as the PROJECT, and also not exceeding the Preliminary Distribution Formula as it relates to the COMMUNITY, (Attachment B); and

WHEREAS, the COMMUNITY has identified the PROJECT as the Repair and Resurfacing of Local Roads, as more fully described in Attachment C, attached hereto, and made a part hereof, which improvements involve roads under the jurisdiction of and within the COMMUNITY and are not under the jurisdiction of the Road Commission for Oakland County or state trunk lines; and

WHEREAS, the COMMUNITY has acknowledged and agreed to the BOARD's policies regarding the PROGRAM, Attachment A, and further acknowledge and agree that the PROJECT's purpose is to encourage and assist businesses to locate and expand within Oakland County and shall submit a report to the BOARD identifying the effect of the PROJECT on businesses in the COMMUNITY at the completion of the PROJECT. In addition, the COMMUNITY acknowledges that the program is meant to supplement and not replace funding for existing road programs or projects; and

WHEREAS, the COMMUNITY has acknowledged and agreed that the PROGRAM is expressly established as a pilot program and there is no guarantee that the PROGRAM will be continued from year to year. The BOARD anticipates that most PROJECTS funded under the PROGRAM will be completed by the end of calendar year 2020. There is no obligation on behalf of the BOARD to fund either the PROJECT or the PROGRAM in the future; and

WHEREAS the COMMUNITY has acknowledged and agreed that the COMMUNITY shall assume any and all responsibilities and liabilities arising out of the administration of the PROJECT and that Oakland County shares no such responsibilities in administering the PROJECT; and

WHEREAS, the estimated total cost of the PROJECT is \$3,804,791; and

WHEREAS, said PROJECT involves certain designated and approved Local Road Improvement Matching Funds in the amount of \$17,760, which amount shall be paid to the COMMUNITY by the BOARD; and

WHEREAS, the BOARD and the COMMUNITY have reached a mutual understanding regarding the cost sharing of the PROJECT and wish to commit that understanding to writing in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and in conformity with applicable law and BOARD resolution(s), it is hereby agreed between the COMMUNITY and the BOARD that:

1. The BOARD approves of the PROJECT, and in reliance upon the acknowledgements of the COMMUNITY, finds that the PROJECT meets the purpose of the PROGRAM.
2. The BOARD approves of a total funding amount under the PROGRAM for the PROJECT in an amount not to exceed \$17,760. The COMMUNITY shall submit an invoice to the COUNTY in the amount of \$17,760.

- a. The Invoice shall be sent to:

Lynn Sonkiss, Manager of Fiscal Services
Executive Office Building
2100 Pontiac Lake Road, Building 41 West
Waterford, MI 48328

3. Upon receipt of said invoice and upon execution of this Agreement, the BOARD shall pay the COMMUNITY the sum of \$17,760 from funds available in the PROGRAM.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and date first written above.

OAKLAND COUNTY BOARD OF COMMISSIONERS

By: _____

Its: _____

COMMUNITY

By: _____

It's: _____

PILOT LOCAL ROAD IMPROVEMENT MATCHING FUND PROGRAM

STATEMENT OF PURPOSE

Oakland County Government recognizes that Michigan law places the primary responsibility for road funding on the State and non-county local units of government. However, the County also recognizes that the law does permit a limited, discretionary role for the County in assisting a road commission and local units within a county by supporting some road maintenance and improvement efforts.

Accordingly, for many years Oakland County has voluntarily provided limited assistance to its cities, villages and townships (CVT's) and to the Road Commission of Oakland County (RCOC) by investing in a discretionary Tri-Party Road Program. Authorized under Michigan law, the County's tri-party funding contributions primarily facilitate safety improvement projects on CVT roads under the jurisdiction of the RCOC. By law, tri-party funds cannot be used to fund projects on roads solely under the jurisdiction of CVT's.

Recognizing a continuing need to better maintain local CVT streets and roads, yet being ever mindful of the County's limited responsibility for and jurisdiction over non-County roads and streets, Oakland County Government wishes to pilot a discretionary program that is more flexible than the current Tri-Party Road Program, one that will allow Oakland County to assist its cities and villages with maintenance and safety projects on non-County roads.

Not being the funding responsibility of County government, local CVT roads generally cannot be maintained or improved using County funds because doing so would be considered to be the "gifting" of County resources. However laudable the purpose, Michigan law generally forbids the gifting of government resources. To avoid application of the constitutionally-based gifting restriction, the state legislature must, and in this arena has, determined that a public benefit results from a taxpayer investment, one that provides a *quid pro quo* sufficient to avoid application of the gifting prohibition. Here, the legislature has determined that the economic development benefit presumed to accrue to a county as a result of local street and road investments can provide a sufficient *quid pro quo* to county taxpayers justifying a discretionary county investment in a non-county road, a benefit that constitutes a fair exchange for value and not a gift.

This legislative determination is set forth in 1985 P.A. 9, which amended 1913 P.A. 380, by adding a new section 2, which in pertinent part provides:

"(1)...A county may grant or loan funds to a township, village or city located within that county for the purpose of encouraging and assisting businesses to locate and expand within the county...

(2) A loan or grant made under subsection (1) may be used for local public improvements or to encourage and assist businesses in locating or expanding in this state, to preserve jobs in this state, to encourage investment in the communities in this state, or for other public purposes."

Communities that wish to attract, retain and grow business, retain jobs and encourage community investment, needs a safely maintained road infrastructure. This road infrastructure must include both residential and commercial roads as workers and consumers need to get to and from work, shopping, schools and recreation. In a fiscally prudent and limited manner, the County wishes to

PROJECT GUIDELINES

Program funding shall be utilized solely for the purposes of road improvements to roads under the jurisdiction of local cities and villages. Road improvements may include, but not be limited to, paving, resurfacing, lane additions or lengthening, bridges, or drainage as such improvements relate to road safety, structure or relieving congestion.

Program funding:

May be utilized to supplement a local government's matched funding for the purposes of receiving additional federal transportation funding;

May not be utilized to fulfill a local government's responsibility to fund improvements to state trunklines;

Shall be limited to real capital improvements to roadways and shall not be utilized for other purposes, such as administrative expenses, personnel, consultants or other similar purposes;

Shall not be utilized for non-motorized improvements, unless these improvements are included in a project plan for major improvements to a motorized roadway;

Shall be utilized for projects that will result in a measurable improvement in the development of the local economy and contribute to business growth. Recipients shall be responsible for providing an outline of the economic benefits of the project prior to approval and for reporting to the Board of Commissioners after the completion of the project on the benefits achieved as a result of the projects.

ADMINISTRATION

Local Road Improvement Matching Fund Program projects may be appropriated by the Board of Commissioners in compliance with the County budget process. The amount of funds to be dedicated for the Pilot Program shall be determined by the Board of Commissioners on an annual basis. Program funding may be reduced or eliminated based upon the ability of the County government to meet primary constitutional and statutory duties. The Board of Commissioners expressly reserves the right to adjust the County matching funds share at any time based upon County budget needs.

In accordance with MCL 123.872, funds dedicated to the Local Road Improvement Matching Fund Program shall not be derived from ad valorem tax revenues. Program funding shall be limited to funds derived from the County's distribution from the Michigan General Revenue Sharing Act. Reduction or elimination of the County's distribution of revenue sharing funds may result in the elimination or suspension of the program.

Funding availability shall be distributed based upon a formula updated annually. The formula will consist of:

1. A percentage derived from the number of certified local major street miles in each city and village divided by aggregate total of certified local major street miles of all cities and villages in the County.

for projects that exceed that municipality's annual allocation amount. This may include a limited plan to rollover that municipality's allocation for a period of years until enough funding availability has accrued to complete the project, subject to funding availability.

Upon completion of project plans and execution of the local participation agreement by the County and governing authority of the local municipality, the participating municipality shall submit an invoice in accordance with the terms and conditions included in the agreement. The Oakland County Department of Management and Budget Fiscal Services Division shall process payments in accordance with policies and procedures as set forth by the Department of Management and Budget and the Oakland County Treasurer.

In the event an eligible local unit of government chooses not to participate in the Local Road Improvement Matching Fund Program, any previously undistributed allocated funding may be reallocated to all participating local units of government at the discretion of the Local Road Improvement Program Special Committee.

At the completion of each project, the participating local government shall provide a report to the Board of Commissioners regarding the activities of the recipient and the degree to which the recipient has met the stated public purpose of the funding as required by MCL 123.872.

ATTACHMENT C

Pilot Local Road Improvement Matching Fund Program

Repair and Resurfacing of Local Roads

City of Farmington

Board Project No. 2019-05

To improve local and major roads within the City of Farmington, by crack sealing, joint replacement, and full slab replacement, as well as mill & fill asphalt roads, and improve pedestrian crossings. Potential local streets could include Chesley north of 8 Mile Road, Tree Hill north of Freedom Road, Lilac north of Grand River, Gill Road patching project, Cass Street patching project, Brittney Hill Patching project, Flanders Street east of Farmington, Oakland Street reconstruction, Mayfield Street reconstruction.

ESTIMATED PROJECT COST

Construction Costs	\$3,804,791
Total Estimated Project Costs	<u>\$3,804,791</u>

COST PARTICIPATION BREAKDOWN:

	COMMUNITY	COUNTY	TOTAL
FY2019 LRIP Program	\$17,488	\$17,488	\$34,976
Additional Contribution	\$3,769,543	\$272	\$3,769,815
TOTAL SHARES	\$3,787,031	\$17,760	\$3,804,791



BOARD OF COMMISSIONERS

1200 N. Telegraph Road
Pontiac, MI 48341-0475
Phone: (248) 858-0100
Fax: (248) 858-1572

May 23, 2019

Director of Public Works Charles Eudy
City of Farmington
23600 Liberty Street
Farmington, MI 48335

Dear Director of Public Works Eudy,

I am pleased to inform you that the Board of Commissioners has approved your application for funding under the 2019 Pilot Local Road Improvement Program.

Poor conditions on our roads create an impediment to the economic development of our community and diminish the excellent quality of life our residents expect. Oakland County is proud to be a partner with your local government to provide much needed investment in our local transportation infrastructure.

Enclosed you will find two (2) copies of a Cost Participation Agreement. Following approval by your governing authority and execution of the agreement, please forward the documents to:

Oakland County Board of Commissioners
Attn: Amy Aubry, Analyst
1200 N. Telegraph Road
Pontiac, Michigan 48341-0475

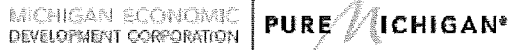
We will return a fully executed copy to you for your records. After you receive the finalized agreement, you can invoice our Management and Budget office as instructed in the agreement for payment.

If you have any questions regarding the program or agreement, please feel to contact Amy Aubry, Analyst of the Board of Commissioners at (248)858-1067 or aubrya@oakgov.com. In addition, please feel free to contact me if I can be of further assistance.

Sincerely,

William Miller
Oakland County Commissioner

Farmington City Council Staff Report	Council Meeting Date: June 17, 2019	Reference Number 4F	
Submitted by: David Murphy, City Manager			
Description Consideration to Accept and File the Financial Reports for the City of Farmington Brownfield Redevelopment Authority for the TCF Project			
Requested Action Move to accept the Financial Reports for the City of Farmington Brownfield Redevelopment Authority for the Project for the year ending June 30, 2018 and authorize that they be filed with the State Tax Commission.			
Background The City's submittal for the period ending June 30, 2018 is due August 31, 2019. It is a two page annual report the content of which is self-explanatory.			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager



Home My Profile My Project Sites Misc Info

Site

Project: TCF National Bank Brownfield Project

Project Information Reports

To create a unique new report click on the 'Add New Annual Report' button. If the Project data has not changed since last year's report, use the 'Copy Last Year's Report' button to generate a new report with the same data that was submitted the last year. No Currency fields will be copied.

If reporting on a local-only plan, not approved by MSF/DEQ, all expenditures should be reported as "Local-only TIR expenditures" and no School Operating or SET Received should be reported.

Progress Reports [Edit](#) | [Submit](#) | [Cancel](#)

[Instructions](#)

[Back to Program Metrics List View](#)

Project Details

Project Name	TCF National Bank Brownfield Project	Account Name	City of Farmington BRA
Reported Calendar Year	2018	Date Brownfield Plan Approved	2/20/2006
Local Only Plan?	<input checked="" type="checkbox"/>	Report Status	Pending
Submitted Date	5/22/2018	Tax Capture Status	Capture started
Submitted By	David Murphy	Project Status	Construction Complete
I certify to the best of my knowledge that the information submitted in this report is true and correct.	<input checked="" type="checkbox"/>	Reason On Hold	

Amount and Purpose of Tax Increment Revenue (TIR) and Expenditures (by BRA)

Amount of School Operating Tax Capture Received	\$0	Amount of State Tax Capture Reimbursed	\$0
Amount of State Education Tax Capture Received	\$0	Amount of Local Tax Capture Reimbursed	\$0
Amount of Local Tax Capture Received	\$2,714	Amount of Local Only Tax Capture Reimbursed	\$2,170
Total of Tax Capture Received	\$2,714	Amount of Local Admin Reimbursed	\$500
		LBRF Reimbursement Amount	\$0
		SBRF Reimbursement Amount	\$0
		Total of Tax Capture Reimbursements	\$2,670
Amount of Treasury TIR (Form 4650)	\$0	(DEQ) Amount of Environmental Tax Capture Reimbursed	\$0
Amount of Treasury TIR (Form 5176)	\$0	(MSF) Amount of Non-Environmental Tax Capture Reimbursed	\$0
		Total of Environmental and Non-Environmental Reimbursed	\$0

Activity Status

Current Taxable Value	\$389,600	Principal and Interest on all outstanding indebtedness	\$0
Captured Taxable Value	\$99,050		

Project Metrics [Cumulative]

# of Residential units Constructed or Rehabilitated	0	Sq Ft of Retail	0
Sq Ft of Residential	0	Sq Ft of Industrial	0
Sq Ft of Commercial	3,825	Linear feet of Public Infrastructure	0
Sq Ft of Public Infrastructure	0	Actual Capital Investment	\$0
New Jobs Created	10	Additional Information	Amounts to be disbursed in future years.
Does this TIF capture overlap with any other abatement?			

michiganbusiness.org

Michigan Economic Development Corporation, 300 N. Washington Sq., Lansing MI 48913 Phone: 888.522.0103



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[My Project Sites](#)

[Misc Info](#)

Metric Detail :

[Edit](#) | [Submit](#)

No Brownfield Projects

No Brownfield Projects, including no TIR capture/reimbursement to report in the Calendar Year

Local Brownfield Revolving Fund

Balance as of 12/31 of reported Calendar Year \$19,368

Certification

Status Pending
I certify to the best of my knowledge that the information submitted in this report is true and correct.

Reported Calendar Year 2018
Comments

michiganbusiness.org

Michigan Economic Development Corporation, 300 N. Washington Sq., Lansing MI 48913 Phone: 888.522.0103

**Farmington City Council
Staff Report**

**Council Meeting
Date: June 17, 2019**

**Item
Number
4G**

Submitted by: Melissa Andrade

Agenda Topic: Library Board Resignation

Proposed Motion: Part of consent agenda

Background: Farmington Library Board member Cynthia Zervos submitted her resignation from the board on June 13, 2019. Her term was a 4-year term scheduled for 6/8/2018 – 6/30/2022.

Materials: E-mail resignation

In an e-mail to Melissa Andrade on June 13, 2019:

Melissa- could you please get this message to Mayor Schneeman?

Mr. Schneeman-

Please accept my resignation from the Farmington Community Library Board of Trustees.

I am sorry to have to resign at this time. I love the library and want to see it continue to be successful. Unfortunately, at this time I need to resign for personal reasons.

Again, I am so sorry. I appreciate all that you do!

Sincerely,
Cynthia J. Zervos

**Farmington City Council
Staff Report**

**Council Meeting
Date: June 17, 2019**

**Item
Number
6C**

Submitted by: Melissa Andrade

Agenda Topic: Special Event Application: VegMichigan Free Festival

Proposed Motion: Move to approve the Special Event Application allowing VegMichigan Free Festival to be held on Sunday, Sept. 15 from 10:30 am. Until 5 p.m. in Riley Park and the Sundquist Pavilion.

Background: Tom Progar applied to host VegMichigan Festival in Riley Park on Sunday Sept. 15 from 10:30 a.m. until 5 p.m. He requested the same lot closures used for the Farmer Market. Public Services and Public Safety met with Tom to ensure everything would be well managed.

Tom has invited many of the surrounding businesses to participate, including Chive Kitchen, Fresh Thyme and The Cheese Lady.

Materials: Application, Event Map and MaDonna University letter of reference.

8 trash cans
recycle bins
volunteers to Δ bags
Brian Connaway @ waste
mgmt
We provide trash bags
Walt contact →

MUSIC
Hines Dr Band



CITY USE ONLY	
Approval Needed:	
<input type="checkbox"/>	City Manager
<input type="checkbox"/>	City Council
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Denied

City of Farmington Special Event Application

This application is for all events in Riley Park and any other city event that will bring in more than 100 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 60 days prior to the starting date of the event.

Sponsoring Organization's Name VegMichigan

Organization Phone: 248.867.2155

Organization Address 20244 Farmington Rd., Livonia, MI 48152

Organization's Agent: Tom Progar Phone: 248.867.2155

Agent's Title: President E-mail: tom@vegmicigan.org

Agent's Address: 21245 Flanders, Farmington Hills, MI 48335

Event Name: VegMichigan Free Festival

Event Purpose: Promote the benefits of a plant-based diet

Event Dates: Sunday, Sept 15 (1st choice) or Sept 8 (2nd choice)

Event Times: 10:30 am until 5 pm

Event Location: Riley Park and portions of the parking lot behind Riley Park

Number of People Expected: 2,000 attendees throughout the day

1. Type of Event: Based on policy section 2, this event is:

- City Operated Event
- Co-sponsored Event
- Private Event
Prohibited in Riley Park
- Non-Profit Event
- For-Profit Event

2. An Event Map [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lot that you are requesting to be blocked off.

3. Vendors: Food Concessions (YES) (No) Other vendors (YES) (No)

If yes, refer to Policy Section 13 for license and insurance requirements.

If yes, please list all of the vendors by vendor name:

Chive Kitchen, Fresh Thyme Market, The Cheese Lady, Avalon, Drought

Neu Kombucha, Bodhi Yoga, GreenSpace, Green Olive Soaps, Better Health

Urge Juice, Vedge Cafe, Unburger, The Brinery, Zerbos, Nosh Pit, Ice Cream Plant

The Old Shillelagh, Nutcase Meats, Detroit Nut Co., Sasha Farm, (35 total Vendors)

4. For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity. Non-profit organizations and local merchants in the vicinity of Riley Park -- the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager's office shall be responsible for determining whether this requirement has been met.

() I have invited local businesses to participate.

Those invited include: Chive Kitchen, Fresh Thyme Market

Neu Kombucha, Laziz Mediterranean Cuisine,

Bodhi Yoga, The Cheese Lady, and other local

businesses will be invited

5. Exempt Parking: Are you requesting exempt Parking? (See Policy Section 5)
(YES) (NO)

If yes, list the lots or locations where exempt parking is requested:

Please see attached proposed layout of event

6. Other Requests:

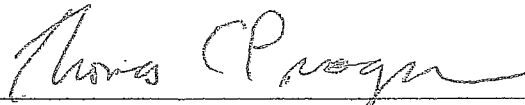
use of electrical

8. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
- a. For public events, a certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section 12)
 - c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section 11)
 - d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 13)
 - e. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Sections 11 and 16)
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections 3 and 4.

As the duly authorized agent of the sponsoring organization, thereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

5/30/2019

Date



Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least sixty (60) days prior to the first day of the event to:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474-5500, ext. 2221



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/29/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Caviston Agency, Inc. 864 S Main St. Plymouth, MI 48170 Fred Field 734-455-8120	CONTACT NAME: Fred Field PHONE (A/C, No, Ext): 734-455-8120 FAX (A/C, No): 734-455-6144 E-MAIL ADDRESS:
	INSURER(S) AFFORDING COVERAGE INSURER A: Michigan Insurance Group INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Veg Michigan Veggie's in Motion 27159 Greenfield Rd Southfield, MI 48076	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD J INSD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	GLJ6740515	04/01/2019	04/01/2020	EACH OCCURRENCE \$ 2,000.00 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100.00 MED EXP (Adv. one person) \$ 5.00 PERSONAL & ADV. INJURY \$ 2,000.00 GENERAL AGGREGATE \$ 4,000.00 PRODUCTS - COMP/OP AGG \$ 4,000.00
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below.	Y/N	N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER City of Farmington 23600 Liberty Street Farmington, MI 48335	CITY-16	CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Fred Field
---	----------------	---

Picnic area

Vendor Booths

Tables & Chairs
Additional tables under structure

Music Stage

2 Food Trucks



Google

Grove St





Livonia, Michigan

Our degrees change lives

Livonia, MI, June 10, 2019.

To Farmington City Council,

I am happy to recommend to you Mr. Thomas Progar as a reliable professional and the Vegfest he represents as an organization that brings benefits to its partners. I was one of the contact persons for Mr. Progar at Madonna University, Livonia, Michigan, where we hosted the Summer Vegfest during the last three years. Mr. Progar is a pleasure to work with and the event that he brought on our campus was beneficial to our university on many levels. Every time the event was run in a professional manner and all the logistics were taken care of thanks to excellent planning skills of the Vegfest team as well due to their thoughtfulness and attention to detail. I hope you will enjoy hosting the Summer Vegfest as much as we did. Please feel free to contact me with any questions you may have at adomzalski@madonna.edu or at 734-432-5420.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Andrew Domzalski', with a long horizontal flourish extending to the right.

Andrew Domzalski, Ph.D.
Professor of TESOL and Humane Studies

Farmington City Council Staff Report	Council Meeting Date: June 17, 2019	Reference Number 6D	
Submitted by: David Murphy, City Manager			
Agenda Topic: Public Hearing – Fiscal Year 2019-20 Budget and Millage Rates			
Proposed Motion: Open public hearing, City Manager to provide brief presentation, accept comments from the public, close public hearing.			
Background At the May 20, 2019 meeting, City Council scheduled a public hearing regarding the proposed Fiscal Year 2019-20 budget and millage rates. The City Manager will provide a brief power point presentation highlighting the proposed budget.			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

Farmington City Council Agenda Item	Council Meeting Date: June 17, 2019	Item Number 7A
Submitted by Charles Eudy, Superintendent		
Agenda Topic Consideration to accept Change Order No. 2 & Construction Estimate No. 3 for the 2018 Farmington Roads Maintenance & Rehabilitation		
Proposed Motion Move To Approve Change Order No. 2 & Construction estimate No. 3 for the 2018 Farmington Roads Maintenance & Rehabilitation in the amount of \$283,510.51 to Hartwell Cement Company located at 21650 Fern Avenue, Oak Park MI 48237		
Background In conjunction with the city's consulting engineer's Orchard Hiltz & McCliment Advisors (OHM), bids were solicited for the 2018 Farmington Roads Maintenance & Rehabilitation. The selection of Flanders Street, Lilac Street, and Chesley Street was based upon PASER ratings, other upcoming construction projects, and traffic volumes. The project was awarded to Hartwell Cement Company of Oak Park Michigan at the September 17, 2018 Council Meeting. Hartwell Cement Company resumed work in mid-April and has made great progress on Lilac, Flanders, and Chesley Street's. OHM recommends to authorize Change Order No. 2 of \$27,380.00 and Payment of \$283,510.51 for Payment Application No. 3 for work completed from May 4, 2019 to June 1, 2019, and to increase retainage to \$22,134.48 held by the City of Farmington for this project. Change Order Items: Flanders Street: Replacement of additional 400 lineal feet of curb & gutter replacement Lilac Street: Addition of two, 2 foot diameter catch basins and 33 lineal feet of sewer pipe for improved storm water drainage. All concrete has been placed and saw cut. Crack/Joint sealing, asphalt patching, and restoration will be completed as weather permits.		
Materials Attached OHM Change Order No.2 and Payment Application No. 3		

CHANGE ORDER



Project: City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

Job Number: 0111-18-0020

Owner: City of Farmington
23600 Liberty Street
Farmington, MI 48335
(248) 474-5500

Change Order Number: 2

Date: 5/17/2019

Print Date: 5/22/2019

Contractor: Hartwell Cement Company
21650 Fern Avenue
Oak Park, MI 48237
(248) 548-5858

Note:

TO THE CONTRACTOR:

You are hereby directed to comply with the changes to the contract documents. This change order reflects work completed or anticipated.

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
(734) 522-6711

CURRENT PROJECT PLANS AND SPECIFICATIONS WILL BE ADHERED TO UNLESS SPECIFICALLY CHANGED BY THIS CHANGE ORDER DOCUMENT.

THE CONTRACT AMOUNT WILL BE CHANGED BY THE SUM OF:	\$27,380.00
Original Contract Amount:	\$459,390.20
Contract Amount Including Previous Change Orders:	\$463,597.70
Amount of this Change Order:	<u>\$27,380.00</u>
REVISED CONTRACT AMOUNT:	\$490,977.70

Accepted By

Hartwell Cement Company



DANIEL G. O'MALLEY - VICE PRESIDENT

Date May 28, 2019

Approved By

Chuck Eudy - Public Works Superintendent
- City of Farmington

Date _____

Recommended By

Matt Parks, Principal



Date June 2, 2019

Items

Item No.	Description	Previous Authorized Quantity	Quantity Change	New Authorized Quantity	Unit Price	Total Increase
THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT						
Division: B - Flanders Street						
Additional Items to the Contract:						
50	Curb & Gutter Removal	0.00 Lft	400.00	400.00	\$12.00	\$4,800.00
51	F1 Curb & Gutter	0.00 Lft	400.00	400.00	\$39.00	\$15,600.00
SUB-TOTAL INCREASES DIVISION B - Flanders Street:						\$20,400.00
Division: D - Lilac Street						
Additional Items to the Contract:						
52	Catch Basin 2' dia., w/2' sump	0.00 Ea	2.00	2.00	\$2,500.00	\$5,000.00
53	SDR 26 Sewer Pipe	0.00 Lft	33.00	33.00	\$60.00	\$1,980.00
SUB-TOTAL INCREASES DIVISION D - Lilac Street:						\$6,980.00



June 4, 2019

Mr. Chuck Eudy
DPW Superintendent
City of Farmington
33720 W. 9 Mile Road
Farmington, Michigan 48335

Regarding: 2018 Farmington Roads Maintenance & Rehab
OHM Job No. 0111-18-0020

Dear Mr. Eudy:

Enclosed are Payment Application No. 3 and Contractor Declaration for the referenced project. Hartwell Cement Company has completed the work shown on the attached payment application for the period ending May 31, 2019 and we would recommend payment to the Contractor in the amount of **\$283,510.51**.

Sincerely,
OHM Advisors

A handwritten signature in black ink, appearing to read "Matt Parks".

Matt Parks, P.E.

cc: Lindsay O'Malley, Hartwell Cement (via e-mail)
Mitch Master, OHM (via e-mail)
Richard Hetu, OHM (via e-mail)
File

P:\0101_0125\0111180020_2018_Farm_Rds_Maint_&_Rehab_Construction\Pay Apps_CO\Pay App\No.3\2018 Farmington Rd Maint-Rehab_Pay App No.3.docx

PAYMENT APPLICATION



Project: City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

Job Number: 0111-18-0020

OWNER: City of Farmington
 23600 Liberty Street

 Farmington, MI 48335
 (248) 474-5500

CONTRACTOR: Hartwell Cement Company
 21650 Fern Avenue

 Oak Park, MI 48237
 (248) 548-5858

Number: 3
 Period End Date: 5/31/2019
 Status: Approved
 Contract Start Date: 10/2/2018
 Contract End Date: 6/3/2019
 Contract Duration: 244
 Print Date: 6/4/2019

SCHEDULE On
 STATUS:
 NOTE:

Original Contract Amount:	\$459,390.20	Change Order 1:	\$4,207.50	Earnings This Period:	\$290,417.81
Change Orders Amount:	\$31,587.50	Change Order 2:	<u>\$27,380.00</u>	Earnings To Date:	\$442,689.69
Current Contract Amount:	\$490,977.70		\$31,587.50	Previous Retainage Amount:	\$15,227.19
				Retainage This Period:	\$6,907.30
				Less Total Retained To Date:	\$22,134.48
				Net Earned:	\$420,555.21
				Previous Earnings:	\$137,044.69
				Amount Due Contractor:	<u>\$283,510.51</u>

Retainage: 5 % of Total Earnings

Approved By

Chuck Eudy - Public Works Superintendent - City of Farmington _____

Date _____

Recommended By

Matt Parks, Principal _____

Date 06/04/2019

Items

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
Division: C - Chesley Drive									
28	Erosion Control, Inlet Protection, Fabric Drop	1.00 Ea	1.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
29	Remove Pavement	233.00 Syd	233.00	\$12.00	244.94	0.00	\$2,939.28	244.94	\$2,939.28
30	Remove Sidewalk	28.00 Syd	28.00	\$9.00	29.95	0.00	\$269.55	29.95	\$269.55
31	Station Grading	1.50 Sta	1.50	\$100.00	0.55	0.00	\$55.00	0.55	\$55.00
32	Aggregate Base, 21AA, Limestone, 8"	202.00 Syd	202.00	\$12.50	244.94	0.00	\$3,061.75	244.94	\$3,061.75
33	Sidewalk Ramp, Conc, 6 inch	140.00 Sft	140.00	\$9.00	72.00	0.00	\$648.00	72.00	\$648.00
34	Sidewalk, Conc, 4 inch	161.00 Sft	161.00	\$6.00	115.00	0.00	\$690.00	115.00	\$690.00
35	Detectable Warning Surface	15.00 Ft	15.00	\$40.00	10.00	0.00	\$400.00	10.00	\$400.00
36	Conc Pavt with Integral Curb, Nonreinf, 9 inch	233.00 Syd	233.00	\$103.50	244.94	0.00	\$25,351.29	244.94	\$25,351.29
37	Adjust Drainage/Utility Structure	2.00 Ea	2.00	\$300.00	2.00	0.00	\$600.00	2.00	\$600.00
38	Turf Establishment	1.50 Sta	1.50	\$10.00	0.55	0.00	\$5.50	0.55	\$5.50
C - Chesley Drive Sub-Total:							\$34,020.37		\$34,020.37
Retainage							\$809.14		
Division: B - Flanders Street									
15	Erosion Control, Inlet Protection, Fabric Drop	12.00 Ea	12.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
16	Remove Pavement	2461.00 Syd	2461.00	\$12.00	1587.79	0.00	\$19,053.48	2821.66	\$33,859.92
17	Remove Sidewalk	295.00 Syd	295.00	\$9.00	417.61	0.00	\$3,758.49	417.61	\$3,758.49
18	Aggregate Base, 21AA, Limestone	334.00 Ton	334.00	\$26.00	207.11	0.00	\$5,384.86	332.85	\$8,654.10
19	Sidewalk Ramp, Conc, 6 inch	1344.00 Sft	1344.00	\$9.00	1481.00	0.00	\$13,329.00	1481.00	\$13,329.00
20	Sidewalk, Conc, 4 inch	1308.00 Sft	1308.00	\$6.00	2342.50	0.00	\$14,055.00	2342.50	\$14,055.00
21	Detectable Warning Surface	160.00 Ft	160.00	\$40.00	155.00	0.00	\$6,200.00	155.00	\$6,200.00
22	Conc Pavt with Integral Curb, Nonreinf, 6 inch	2461.00 Syd	2461.00	\$64.00	0.00	0.00	\$0.00	0.00	\$0.00
23	Overband Crack Fill	47674.00 Lbs	47674.00	\$1.30	0.00	0.00	\$0.00	0.00	\$0.00
24	Adjust Drainage/Utility Structure	9.00 Ea	9.00	\$300.00	2.00	0.00	\$600.00	3.00	\$900.00
25	Dr Structure Cover	4.00 Ea	4.00	\$500.00	2.00	0.00	\$1,000.00	2.00	\$1,000.00
26	Adjust Drainage/Utility Structure, Additional Depth	4.00 Ft	4.00	\$300.00	2.00	0.00	\$600.00	2.00	\$600.00
27	Pavt Mrkg, Polyurea, 6 inch, Crosswalk	960.00 Ft	960.00	\$4.00	0.00	0.00	\$0.00	0.00	\$0.00
50	Curb & Gutter Removal	0.00 Lft	400.00	\$12.00	323.00	0.00	\$3,876.00	323.00	\$3,876.00
51	F1 Curb & Gutter	0.00 Lft	400.00	\$39.00	323.00	0.00	\$12,597.00	323.00	\$12,597.00
B - Flanders Street Sub-Total:							\$80,453.83		\$98,829.51
Retainage							\$1,913.51		
Division: D - Lilac Street									
39	Erosion Control, Inlet Protection, Fabric Drop	1.00 Ea	1.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
40	Remove Pavement	709.00 Syd	709.00	\$12.00	0.00	0.00	\$0.00	811.22	\$9,734.64

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
41	Remove Sidewalk	35.00 Syd	35.00	\$9.00	0.00	0.00	\$0.00	73.89	\$665.01
42	Station Grading	2.50 Sta	2.50	\$100.00	0.00	0.00	\$0.00	2.26	\$226.00
43	Aggregate Base, 21AA, Limestone, 8"	675.00 Syd	675.00	\$12.50	0.00	0.00	\$0.00	678.00	\$8,475.00
44	Sidewalk, Conc, 4 inch	310.00 Sft	310.00	\$6.00	447.50	0.00	\$2,685.00	447.50	\$2,685.00
45	Conc Pavt with Integral Curb, Nonreinf, 7 inch	649.00 Syd	649.00	\$65.00	699.78	0.00	\$45,485.70	699.78	\$45,485.70
46	Conc Pavt, Driveway	57.00 Syd	57.00	\$60.00	139.61	0.00	\$8,376.60	140.83	\$8,449.80
47	Adjust Drainage/Utility Structure	2.00 Ea	2.00	\$300.00	2.00	0.00	\$600.00	2.00	\$600.00
48	Turf Establishment	2.50 Sta	2.50	\$10.00	2.26	0.00	\$22.60	2.26	\$22.60
49	Temp 6" Concrete	0.00 Sft	841.50	\$5.00	0.00	0.00	\$0.00	841.50	\$4,207.50
52	Catch Basin 2' dia., w/2' sump	0.00 Ea	2.00	\$2,500.00	2.00	0.00	\$5,000.00	2.00	\$5,000.00
53	SDR 26 Sewer Pipe	0.00 Lft	33.00	\$60.00	33.00	0.00	\$1,980.00	33.00	\$1,980.00
D - Lilac Street Sub-Total:							\$64,149.90		\$87,531.25
Retainage							\$1,525.74		
Division: A - Miscellaneous									
1	Mobilization, Max 5%	1.00 Ls	1.00	\$21,000.00	0.00	0.00	\$0.00	1.00	\$21,000.00
2	Audio Video Route Survey	1.00 Ls	1.00	\$1,200.00	0.00	0.00	\$0.00	1.00	\$1,200.00
3	Traffic Maintenance and Control	1.00 Ls	1.00	\$4,500.00	0.50	0.00	\$2,250.00	1.00	\$4,500.00
4	Underdrain, Subgrade, 6 inch	100.00 Ft	100.00	\$15.00	0.00	0.00	\$0.00	24.00	\$360.00
5	Subgrade Undercutting, Typ II (Special)	150.00 Cyd	150.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
6	Subgrade Undercutting, Type II (Modified)	150.00 Cyd	150.00	\$40.00	0.00	0.00	\$0.00	16.30	\$652.00
7	Maintenance Aggregate, 21AA	14.00 Ton	14.00	\$45.00	0.00	0.00	\$0.00	0.00	\$0.00
8	Hand Patching	5.00 Ton	5.00	\$350.00	0.00	0.00	\$0.00	0.00	\$0.00
9	Conc Pavt with Integral Curb, Nonreinf, 6 inch	130.00 Syd	130.00	\$64.00	0.00	0.00	\$0.00	0.00	\$0.00
10	Conc Pavt with Integral Curb, Nonreinf, 7 inch	50.00 Syd	50.00	\$69.00	1587.59	0.00	\$109,543.71	2820.24	\$194,596.56
11	Conc Pavt with Integral Curb, Nonreinf, 9 inch	25.00 Syd	25.00	\$95.00	0.00	0.00	\$0.00	0.00	\$0.00
12	Sprinkler Line, up to 2 inch	150.00 Ft	150.00	\$25.00	0.00	0.00	\$0.00	0.00	\$0.00
13	Sprinkler Head, Remove and Reset	10.00 Ea	10.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
14	Sprinkler Head, Replace	10.00 Ea	10.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
A - Miscellaneous Sub-Total:							\$111,793.71		\$222,308.56
Retainage							\$2,658.90		

CONTRACTOR'S DECLARATION

I HEREBY DECLARE THAT I HAVE NOT, during the period of April 28, 2019 to May 31 A.D., 19 performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I ask, demand, sue for or claim compensation from the City of Farmington or his agents, in addition to the regular items set forth in the contract numbered 0111-18-0020 and dated December 6 A.D., 20 18 for the agreement executed between myself and the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There (is) (is not) an itemized statement attached.

Date: May 31, 2019

Hartwell Cement Company

By: 

Daniel G. O'Malley

Title: Vice- President

**Farmington City Council
Staff Report**

**Council Meeting
Date: June 17, 2019**

**Item
Number
7B**

Submitted by: Laura Myers/Melissa Andrade

Agenda Topic: Second Reading & Consideration to approve: Reduce number of Historical Commission board members from 9 to 7

Proposed Motion: Move to approve an ordinance to amend the City of Farmington Code of Ordinances, Chapter 17: Historical Preservation, Article II, Historical Districts, Section 17-28, Historical Commission, to reduce the number of members of the Historical Commission from 9 to 7.

Background:

The Historical Commission members have agreed to propose the number of board members be reduced from 9 to 7 members. Most city commissions have only seven members. The commission chair feels their responsibilities don't usually require that many individuals (few special projects and no standing subcommittees). The commission quorum requirement is already set at four, despite 4 being less than half of a 9 member organization.

The the two recent resignations, the Historical Commission is currently at seven board members.

Materials: Proposed ordinance

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

ORDINANCE NO. C-____-2019

AN ORDINANCE TO AMEND THE CITY OF FARMINGTON CODE OF ORDINANCES, CHAPTER 17, "HISTORICAL PRESERVATION," ARTICLE II, "HISTORICAL DISTRICTS," SECTION 17-28, "HISTORICAL COMMISSION," TO REDUCE THE NUMBER OF MEMBERS OF THE HISTORICAL COMMISSION FROM 9 TO 7.

THE CITY OF FARMINGTON ORDAINS:

Section 1 of Ordinance. Ordinance Amendment.

Chapter 17, "Historical Preservation," Article II, "Historical Districts," Section 17-28, "Historical Commission" of the City of Farmington Code of Ordinances is hereby amended to read as follows:

Sec. 17-28. – Historical commission.

(a) [Unchanged].

(b) *Membership of commission:*

(1) The city historical commission shall consist of ~~nine~~seven (97) members whose residence is located in the city.

(2)-(6) [Unchanged].

Section 2 of Ordinance. Repealer.

All ordinances, parts of ordinances, or sections of the City of Farmington Code of Ordinances in conflict with this Ordinance are repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3 of Ordinance. Severability.

Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

Section 4 of Ordinance. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

Section 5 of Ordinance. Effective Date.

This ordinance shall be effective upon publication in the manner prescribed by law.

Section 6 of Ordinance. Enactment.

This Ordinance is declared to have been enacted by the City Council of the City of Farmington at a meeting called and held on the ____ day of _____, 2019, and ordered to be given publication in the manner prescribed by law.

Ayes:
Nays:
Abstentions:
Absent:

STATE OF MICHIGAN)
)ss.
COUNTY OF OAKLAND)

I, the undersigned, the qualified and acting City Clerk of the City of Farmington, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the Ordinance adopted by the City Council of the City of Farmington at a meeting held on the ____ day of _____, 2019, the original of which is on file in my office.

MARY MULLISON, City Clerk
City of Farmington

Adopted:
Published:
Effective:

**Farmington City Council
Staff Report**

**Council Meeting
Date:** June 17, 2019

**Reference
Number**

Submitted by: David Murphy, City Manager

Description Consideration to Adopt Fiscal Year 2019-20 Budget and Establish Millage Rates

Requested Action Move to adopt resolution regarding Fiscal Year 2019-20 Budget and Millage Rates.

Background The City Manager submitted the Proposed Fiscal Year 2019-20 Budget at the April 15, 2019 Council meeting as required by the City Charter. The City Council reviewed the proposed budget at the April 22, 2019 study session.

As required by the City Charter and the Uniform Budgeting and Accounting Act, the City Council scheduled a budget and millage public hearing with the proposed overall millage rate set at 18.4322 mills. The public notice was published in the Farmington Press and posted on the City's website.

Contained below is a summary of the overall fund budgets. The amounts in the resolution can be changed prior to the adoption of the budget. In addition, the resolution contains language to levy a total of 18.4322 mills with 14.9625 mills for operating purposes, 2.0000 mills for capital improvements and 1.4697 mills for road improvements.

Fund	Revenues	Expenditures
General Fund	\$9,498,391	\$9,498,391
Major Street Fund	2,475,725	1,834,912
Local Street Fund	1,131,311	1,233,197
Municipal Street Fund	526,305	-
Capital Improvement Fund	10,000	-
Capital Improvement Millage Fund	724,000	716,000
Water & Sewer Fund	7,156,922	7,210,695
Theater Fund	570,249	556,373
Nonvoted Debt Service Fund	159,171	159,171
Special Assessment Debt Service Fund	158,400	158,400
Streetscape Debt Service Fund	79,876	79,876
Grove Special Assessment Debt Service Fund	43,495	96,720
OPEB 2013 LTGO Bonds	467,091	465,840
Employee Accrued Benefits Fund	13,500	15,000
Self Insurance Fund	220,028	220,028
DPW Equipment Revolving Fund	437,000	936,024

The summary was shown in the "FY 2019-20 Manager Proposed Column" of the budget document presented to City Council on April 15, 2019 except for the following:

1. In the General Fund, Economic and Community Development was increased and Transfer, Debt was decreased by \$23,041. Economic and Community Development was increased to include \$20,000 for a broadband study and \$3,041 for other professional services. Transfer, Debt was decreased to adjust budgeted expenditures to the correct amount of debt service due for the fiscal year.
2. Major Street and Water & Sewer Fund budgets were changed for the Oakland Street Project. The Oakland Street project was originally budgeted in the Fiscal Year 2018-19 Budget, but will occur in Fiscal Year 2019-20. In addition to the change in timing of the project, the overall budget was increased.

Impact in the 2019-20 Budget includes:

- Revenues in Major Street Fund increased \$332,851, due to Contribution from DDA.
- Expenditures in Major Street Fund increased \$687,501, due to Engineering & Construction estimates.
- Expenditures in Water & Sewer Fund increased \$189,675, due to Engineering & Construction estimates.

Attachments: Budget Adoption Resolution 2019-20

Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON
RESOLUTION _____

Motion by, _____ seconded by, _____, to adopt the following resolution:

WHEREAS, the City Manager has presented to the Council a proposed budget for the fiscal year beginning July 1, 2019 in accordance with the provisions of the City Charter; and

WHEREAS, the City Council has held public hearings in accordance with the provisions of the State Constitution and Statutes and the City Charter; now

THEREFORE BE IT RESOLVED that the Farmington City Council hereby adopts the FY 2019-20 budget as shown in the proposed FY 2019-20 budget document and including such changes to the proposed budget as approved by Council; and

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the appropriations contained in the FY 2019-20 budget, as may be amended by the Council from time to time, provided that said claims and accounts have been lawfully incurred and approved by Council or any other elected or appointed officer of the City authorized to make such expenditures; and

BE IT FURTHER RESOLVED that to meet the requirements for budgeted appropriations for the General Fund the City Treasurer is hereby directed to spread taxes on real and personal property in the amount of fourteen dollars (\$14.0000) per thousand dollars of Taxable Value to collect the charter authorized millage; and

BE IT FURTHER RESOLVED that to meet the requirements for budgeted appropriations for the General Fund the City Treasurer is hereby directed to spread taxes on real and personal property in the amount of ninety-six and twenty-five hundredth cents (\$0.9625) per thousand dollars of Taxable Value to collect the 2018 voter approved millage; and

BE IT FURTHER RESOLVED that the City Treasurer is hereby directed to spread taxes on real and personal property in the amount of two dollars (\$2.0000) per thousand dollars of Taxable Value to collect the 2018 voter approved, dedicated millage for capital improvements; and

BE IT FURTHER RESOLVED that the City Treasurer is hereby directed to spread taxes on real and personal property in the amount of one dollar and forty-six and ninety-seventh hundredth cents (\$1.4697) per thousand dollars of Taxable Value to collect the 2014 voter approved, dedicated millage for road improvements; and

BE IT FURTHER RESOLVED that property tax payments which have been deferred in accordance with State of Michigan Statutes may be unpaid until February 28 without penalty; and

BE IT FURTHER RESOLVED that the City shall collect a one percent (1%) administration fee on all taxes collected by the City; and

BE IT FURTHER RESOLVED that all summer taxes unpaid as of September 1 will incur a 1% collection fee and interest will be charged at the rate of 1% per month in accordance with the provisions of the City Charter; and, that all winter taxes unpaid as of February 15 through the last day of February shall be assessed a three percent (3%) penalty in accordance with the provisions of the State of Michigan Statutes.

BE IT FURTHER RESOLVED that the following sums are hereby appropriated as the budget for the City of Farmington for fiscal year 2019-2020, beginning July 1, 2019 and ending June 30, 2020:

GENERAL FUND

Beginning Fund Balance (Projected)	\$ 2,160,182
Revenues	
Property Taxes	\$ 5,401,187
Licenses & Permits	160,100
Federal Grants	26,622
State Shared Revenues	1,125,851
Charges For Services	2,058,912
Fines & Forfeits	500,500
Other Revenues	225,219
Total Revenues	\$ 9,498,391
Expenditures	
General Government	\$ 1,848,804
Court	492,908
Public Safety	4,186,269
Public Services	1,190,923
Health & Welfare	7,071
Community & Economic Development	217,326
Recreation & Cultural	807,368
Contingency	20,000
Transfer, Debt	727,722
Total Expenditures	\$ 9,498,391
Revenue Over/(Under) Expenditures	\$ -
Ending Fund Balance	\$ 2,160,182

STREET FUNDS

MAJOR STREET FUND:		
Beginning Fund Balance (Projected)	\$	677,369
Revenues		
State Shared Revenue	\$	665,704
Contracts		119,649
Grants		350,000
Other Revenues		340,372
Bond Proceeds		1,000,000
Total Revenues	\$	2,475,725
Expenditures		
Construction	\$	1,883,152
Operation & Maintenance		375,312
Transfer, Local Street Fund		120,000
Debt Service		143,950
Total Expenditures	\$	2,522,414
Revenue Over/(Under) Expenditures	\$	(46,689)
Ending Fund Balance	\$	630,680

LOCAL STREET FUND:		
Beginning Fund Balance (Projected)	\$	201,886
Revenues		
State Shared Revenue	\$	281,284
Special Assessments		9,300
Other Revenues		20,727
Bond Proceeds		700,000
Transfer, Major Street Fund		120,000
Total Revenues	\$	1,131,311
Expenditures		
Construction	\$	992,000
Operation & Maintenance		241,197
Total Expenditures	\$	1,233,197
Revenue Over/(Under) Expenditures	\$	(101,886)
Ending Fund Balance	\$	100,000

MUNICIPAL STREET FUND:		
Beginning Fund Balance (Projected)	\$	514,787
Revenues		
Property Taxes	\$	508,424
State Shared Revenue		3,881
Other Revenues		14,000
Total Revenues	\$	526,305
Expenditures		
Transfer, Major Street Fund	\$	-
Transfer, Local Street Fund		-
Total Expenditures	\$	-
Revenue Over/(Under) Expenditures	\$	526,305
Ending Fund Balance	\$	1,041,092

CAPITAL PROJECTS FUNDS

CAPITAL IMPROVEMENT FUND

Beginning Fund Balance (Projected)	\$	464,754
Revenues		
Investment Income	\$	10,000
Transfer, Theater Fund		-
Total Revenues	\$	10,000
Expenditures		
Transfer, General Fund	\$	-
Total Expenditures	\$	-
Revenue Over/(Under) Expenditures	\$	10,000
Ending Fund Balance	\$	474,754

CAPITAL IMPROVEMENT MILLAGE FUND

Beginning Fund Balance (Projected)	\$	-
Revenues		
Property Taxes	\$	723,000
Investment Income		1,000
Total Revenues	\$	724,000
Expenditures		
Capital Outlay	\$	716,000
Total Expenditures	\$	716,000
Revenue Over/(Under) Expenditures	\$	8,000
Ending Fund Balance	\$	8,000

ENTERPRISE FUNDS

WATER & SEWER FUND:

Beginning Fund Balance (Projected)	\$ 2,840,156
Revenues	
Water & Sewer Sales	\$ 4,998,922
Other Revenues	158,000
Bond Proceeds	2,000,000
Total Revenues	\$ 7,156,922
Expenditures	
Operations & Maintenance	\$ 4,403,305
Capital Outlay	2,459,394
Debt, Principal and Interest	324,716
Transfer, OPEB Debt Service	23,280
Total Expenditures	\$ 7,210,695
Revenue Over/(Under) Expenditures	\$ (53,773)
Ending Fund Balance	\$ 2,786,383

FARMINGTON COMMUNITY THEATER FUND:

Beginning Fund Balance (Projected)	\$ 48,886
Revenues	
Admissions/Rentals/Concessions	\$ 568,549
Other Revenues	1,700
Total Revenues:	\$ 570,249
Expenditures	
Operations & Maintenance	\$ 541,373
Capital Outlay	15,000
Total Expenditures	\$ 556,373
Revenue Over/(Under) Expenditures	\$ 13,876
Ending Fund Balance	\$ 62,762

DEBT SERVICE FUNDS

NONVOTED DEBT SERVICE FUND:

Beginning Fund Balance (Projected)	\$ 2,196
Revenues	
Transfer, General Fund	\$ 159,171
Total Revenues	\$ 159,171
Expenditures	
Building Authority Lease	\$ 159,171
Total Expenditures	\$ 159,171
Revenue Over/(Under) Expenditures	-
Ending Fund Balance	\$ 2,196

SPECIAL ASSESSEMENT DEBT SERVICE FUND

Beginning Fund Balance (Projected)	\$ 310
Revenues	
Special Assessment	\$ 31,179
Other Revenues	1,219
Transfer, General Fund	126,002
Total Revenues	\$ 158,400
Expenditures	
Bonds, Principal	\$ 155,000
Bonds, Interest	3,100
Bonds, Paying Agent	300
Total Expenditures	\$ 158,400
Revenue Over/(Under) Expenditures	\$ -
Ending Fund Balance	\$ 310

STREETSCAPE DEBT SERVICE FUND

Beginning Fund Balance (Projected)	\$ -
Revenues	
DDA Contribution	\$ 79,876
Total Revenues	\$ 79,876
Expenditures	
Bonds, Principal	\$ 50,000
Bonds, Interest	29,576
Bonds, Paying Agent	300
Total Expenditures	\$ 79,876
Revenue Over/(Under) Expenditures	\$ -
Ending Fund Balance	\$ -

GROVE SPECIAL ASSESSMENT DEBT SERVICE FUND

Beginning Fund Balance (Projected)	\$ 508,682
Revenues	
DDA Contribution	\$ 38,495
Other Revenues	5,000
Total Revenues	\$ 43,495
Expenditures	
Bonds, Principal	\$ 65,000
Bonds, Interest	31,470
Bonds, Paying Agent	250
Total Expenditures	\$ 96,720
Revenue Over/(Under) Expenditures	\$ (53,225)
Ending Fund Balance	\$ 455,457

DEBT SERVICE FUNDS

OPEB - 2013 LTGO BONDS		
Beginning Fund Balance (Projected)	\$	9,898
Revenues		
Other Revenues	\$	1,500
Transfer, General Fund		442,311
Transfer, Water & Sewer		23,280
Total Revenues	\$	467,091
Expenditures		
Bonds, Principal	\$	70,000
Bonds, Interest		395,590
Bonds, Paying Agent		250
Total Expenditures	\$	465,840
Revenue Over/(Under) Expenditures	\$	1,251
Ending Fund Balance	\$	11,149

INTERNAL SERVICE FUNDS

EMPLOYEE ACCRUED BENEFITS FUND

Beginning Fund Balance (Projected)	\$ 33,270
Revenues	
Transfers from Other Funds	\$ 10,000
Other Revenues	3,500
Total Revenues:	\$ 13,500
Expenditures	
Salaries, Accrued Benefits	\$ 15,000
Total Expenditures	\$ 15,000
Revenue Over/(Under) Expenditures	\$ (1,500)
Ending Fund Balance	\$ 31,770

SELF INSURANCE FUND:

Beginning Fund Balance (Projected)	\$ 202,673
Revenues	
Charges for Service	\$ 215,028
Other Revenues	5,000
Total Revenues	\$ 220,028
Expenditures	
Claims Expense	\$ 30,000
Admin and Reinsurance	190,028
Total Expenditures	\$ 220,028
Revenue Over/(Under) Expenditures	\$ -
Ending Fund Balance	\$ 202,673

DPW EQUIPMENT REVOLVING FUND

Beginning Fund Balance (Projected)	\$ 500,213
Revenues	
Equipment Rental	\$ 430,000
Other Revenues	7,000
Total Revenues	\$ 437,000
Expenditures	
Operations & Maintenance	\$ 290,476
Capital Outlay	645,548
Total Expenditures	\$ 936,024
Revenue Over/(Under) Expenditures	\$ (499,024)
Ending Fund Balance	\$ 1,189

BE IT FURTHER RESOLVED that the City Manager shall prepare for the Council a financial report each quarter on the status of City funds as contained within the City budget.

ROLL CALL:

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

MARY MULLISON, CITY CLERK

.....
I, Mary Mullison, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held on Monday, June 17, 2019, in the City of Farmington, Oakland County, Michigan.

MARY MULLISON, CITY CLERK

Farmington City Council Staff Report	Council Meeting Date: June 17, 2019	Item Number 7D
Submitted by: Kate Knight, DDA		
Agenda Topic: Consideration to Adopt Downtown Development Authority's Fiscal Year 2019-20 Budget and Establish 2019 Principal Shopping District Special Assessment		
Proposed Motion: Move to approve resolution to adopt the Fiscal Year 2019-20 Budget and establish 2019 Principal Shopping District Special Assessment.		
Background: Please find attached for your review the final proposed DDA budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020. This budget was shown in the "FY 2019-20 Managers Proposed" column of the budget document presented to City Council on April 15, 2019 with the following modifications: <ul style="list-style-type: none"> • Investment income was decreased in the TIF department by \$1,500 • Increased TIF expenditures by \$83,000. This increase is net number. Increases in expenditures include an increase in Oakland Street contribution of \$120,000, a decrease in expenditures of \$15,000 for Thomas Street Design, a decrease of \$20,000 for miscellaneous capital outlay, and a decrease in other expenditures of \$2,000. Please note the following highlights: TIF Budget: <ul style="list-style-type: none"> • Increase in property tax revenue from prior year by \$33,000, due to increase in taxable value of properties.(Last year was \$25,000.) • Increase in expenditures from what was presented to Council in April of \$83,000. • Debt reduction allocations funded first Ending fund balance anticipated to be \$90,074. Formal budget document shows \$60,074 however DDA anticipated that it will be approximately \$30,000 under budget for 2018-19. (Projected fund balance FY 20/21 projected to be 175,224.) <ul style="list-style-type: none"> • Projects to be funded include: Oakland Street Improvements Streetscape Contribution Façade Incentive Program Rhythms in Riley Support PSD Budget: <ul style="list-style-type: none"> • PSD amount is \$184,500 (Year 3 of 5). Projects to be proposed for funding include a part-time events coordinator, website improvement. Total Revenue = \$699,090 Total Expenditures = \$783,590 <p>Should you have questions in advance of the June 17, 2019 council meeting, do not hesitate to reach me.</p>		
Materials: DDA Budget FY 2019-20		

FUND 248 - DOWNTOWN DEVELOPMENT FUND

DESCRIPTION	2016-17 Actual	2017-18 Actual	2018-19 Amended Budget	2018-19 Projected Activity	2019-20 Manager Proposed	2019-20 DDA Board Approved
DOWNTOWN DEVELOPMENT AUTHORITY REVENUES						
Dept 000.00-TIF						
PROPERTY TAXES, OPR, REV	(532)	(906)	0	0	0	0
PROPERTY TAXES, TWO MILL LEVY	0	41,211	43,650	43,094	45,000	45,000
PROPERTY TAXES, TIFA	233,385	288,099	301,000	311,308	342,000	342,000
GRANTS, OTHER	0	0	0	2,150	0	0
INVESTMENT INCOME	3,601	7,235	1,000	8,000	2,000	500
Total	236,454	335,639	345,650	364,552	389,000	387,500
Dept 759.00-PRINCIPAL SHOPPING DISTRICT						
REVENUES, OTHER	12,524	20,104	10,000	16,500	16,500	16,500
DDA DISTRICT, SP ASSESSMENT	216,000	180,000	182,000	182,000	184,000	184,000
Total	228,524	200,104	192,000	198,500	200,500	200,500
Dept 762.00-ART ON THE GRAND						
VENDOR FEES	1,099	850	2,500	2,500	2,500	2,500
SPONSORSHIPS	7,500	6,000	5,000	5,000	5,000	5,000
REVENUES, OTHER	6,777	3,894	5,000	5,000	3,400	3,400
Total	15,376	10,744	12,500	12,500	10,900	10,900
Dept 764.00-HARVEST MOON CELEBRATION						
CONCESSION, HARVEST MOON	28,241	25,910	20,000	24,912	20,000	20,000
ADMISSIONS, HARVEST MOON	18,347	14,562	13,000	13,866	13,000	13,000
SPONSORSHIPS	2,200	4,250	3,000	4,500	3,000	3,000
REVENUES, OTHER	600	550	1,000	1,000	1,000	1,000
Total	49,388	45,272	37,000	44,278	37,000	37,000
Dept 766.00-RHYTHMZ IN RILEY PARK						
SPONSORSHIPS	17,600	15,450	16,600	16,600	16,600	16,600
Total	17,600	15,450	16,600	16,600	16,600	16,600
Dept 767.00-BUILDING RENTAL						
RENTAL FEES	0	13,925	39,540	41,340	41,340	41,340
Total	0	13,925	39,540	41,340	41,340	41,340
Dept 768.00-LUNCH BEATS						
SPONSORSHIPS	0	1,600	4,000	4,000	5,000	5,000
REVENUES, OTHER	0	0	500	500	250	250
Total	0	1,600	4,500	4,500	5,250	5,250
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY REVENUES	547,342	622,734	647,790	682,270	700,590	699,090

FUND 248 - DOWNTOWN DEVELOPMENT FUND

DESCRIPTION	2016-17 Actual	2017-18 Actual	2018-19 Amended Budget	2018-19 Projected Activity	2019-20 Manager Proposed	2019-20 DDA Board Approved
DOWNTOWN DEVELOPMENT AUTHORITY EXPENDITURES						
Dept 000.00-TIF						
SALARIES, FULL TIME	0	0	67,086	67,750	71,352	71,352
SALARIES, DC RETIREE HEALTH CARE	0	0	2,100	2,100	2,100	2,100
SALARIES, PART-TIME/TEMP	2,845	9,990	19,600	19,600	22,000	22,000
SALARIES, OVERTIME	0	90	0	0	0	0
SALARIES, ACCRUED BENEFITS	0	0	499	504	547	547
PYMT IN LIEU OF HOSP INS	0	0	2,400	2,400	2,400	2,400
FICA, EMPLOYER'S SHARE	218	771	5,897	5,615	7,141	7,141
COMPREHENSIVE MEDICAL INSURANCE	0	0	0	1,200	1,207	1,207
LIFE INSURANCE	0	0	130	131	138	138
LONG TERM DISABILITY	0	0	98	99	104	104
WORKMEN'S COMPENSATION INS	0	0	266	269	283	283
CONTRIBUTION, PENSION	0	103	11,677	11,793	12,939	12,939
OFFICE SUPPLIES	334	155	500	500	500	500
POSTAGE, METER	1,150	175	1,000	200	600	600
PROFESSIONAL SERVICES	38,493	4,381	30,000	52,300	49,800	34,800
SEASONAL DECORATIONS, GARDENING	0	10,204	20,000	20,000	22,500	20,500
CONTRACTUAL SERVICES	71,000	76,000	17,000	17,000	18,000	18,000
TELECOMMUNICATIONS	433	395	600	1,080	1,080	1,080
TRANSPORTATION	724	500	500	500	500	500
RENTALS	550	600	2,100	2,100	600	600
MISCELLANEOUS EXPENSE	1,937	814	2,000	2,000	2,000	2,000
MEMBERSHIPS, SUBSCRIPTIONS	200	680	750	750	750	750
PROFESSIONAL DEV, CONFERENCES	323	672	2,000	2,000	2,000	2,000
CAPITAL OUTLAY	14,868	137,071	29,600	283,100	50,000	150,000
DEBT SERVICE	112,056	110,793	119,909	119,909	120,459	120,459
Total	245,135	353,394	335,712	612,900	389,000	472,000
Dept 759.00-PRINCIPAL SHOPPING DISTRICT						
SALARIES, PART-TIME/TEMP	0	1,583	6,300	6,300	3,150	3,150
FICA, EMPLOYER'S SHARE	0	121	500	500	222	222
SEASONAL DECORATIONS, GARDENING	3,719	0	0	0	0	0
CONTRACTUAL SERVICES	36,215	40,000	41,000	41,000	48,128	48,128
COMMUNITY PROMOTION	3,428	2,771	68,000	80,000	43,000	43,000
BUSINESS DEVELOPMENT	3,570	413	5,000	5,000	4,000	4,000
RETAIL PROMOTIONS	2,557	1,508	7,000	3,500	0	0
COMMUNITY PROMO, ICE RINK	1,527	0	0	0	0	0
COMMUNICATIONS	5,342	2,451	10,000	0	0	0
VOLUNTEER MANAGEMENT	1,551	1,813	4,000	4,000	4,000	4,000
PUBLIC UTILITIES	16,546	16,224	18,000	18,000	18,000	18,000
REPAIRS & MAINTENANCE	97,227	76,825	80,200	80,200	80,000	80,000
Total	171,682	143,709	240,000	238,500	200,500	200,500

FUND 248 - DOWNTOWN DEVELOPMENT FUND

DESCRIPTION	2016-17 Actual	2017-18 Actual	2018-19 Amended Budget	2018-19 Projected Activity	2019-20 Manager Proposed	2019-20 DDA Board Approved
Dept 762.00-ART ON THE GRAND						
COMMUNITY PROMOTION	8,983	4,729	7,500	7,500	9,400	9,400
ENTERTAINMENT	0	1,190	3,500	3,500	0	0
RENTALS	0	0	0	0	0	0
EQUIPMENT RENTAL	1,550	1,550	1,500	1,500	1,500	1,500
MISCELLANEOUS EXPENSE	13	0	0	0	0	0
Total	10,546	7,520	12,500	12,500	10,900	10,900
Dept 764.00-HARVEST MOON CELEBRATION						
OFFICE SUPPLIES	106	70	500	500	500	500
CONCESSION SUPPLIES	15,171	16,588	16,000	17,249	16,000	16,000
CONTRACTUAL SERVICES	0	0	0	120	0	0
COMMUNITY PROMOTION	4,996	8,768	5,500	5,881	5,500	5,500
ENTERTAINMENT	2,850	1,950	3,000	2,300	3,000	3,000
RENTALS	0	0	0	0	0	0
EQUIPMENT RENTAL	6,940	7,231	8,000	7,473	8,000	8,000
MISCELLANEOUS EXPENSE	3,421	4,134	4,000	3,636	4,000	4,000
CONTRIBUTIONS, ICE RINK	0	0	0	0	0	0
Total	33,484	38,741	37,000	37,159	37,000	37,000
Dept 766.00-RHYTHMZ IN RILEY PARK						
CONTRACTUAL SERVICES	6,600	7,970	6,600	6,600	6,600	6,600
COMMUNITY PROMOTION	1,832	2,331	2,850	2,850	2,850	2,850
ENTERTAINMENT	6,625	8,075	7,150	7,150	7,150	7,150
RENTALS	0	0	0	0	0	0
MISCELLANEOUS EXPENSE	0	0	0	0	0	0
Total	15,057	18,376	16,600	16,600	16,600	16,600
Dept 767.00-BUILDING RENTAL						
PROFESSIONAL SERVICES	0	5,085	3,163	5,100	5,100	5,100
CONTRACTUAL SERVICES	0	5,764	17,665	17,665	17,967	17,967
PUBLIC UTILITIES	0	1,192	0	0	0	0
MAINT, BUILDING & GROUNDS	0	7,582	4,590	4,590	6,000	6,000
CONTRIBUTION INS & BONDS	0	0	459	454	273	273
CAPITAL OUTLAY, BUILDINGS	0	0	5,000	5,000	12,000	12,000
Total	0	19,623	30,877	32,809	41,340	41,340
Dept 768.00-LUNCH BEATS						
CONTRACTUAL SERVICES	0	670	1,000	1,000	1,000	1,000
COMMUNITY PROMOTION	0	1,937	2,500	2,500	2,500	2,500
ENTERTAINMENT	0	400	1,000	1,000	1,750	1,750
Total	0	3,007	4,500	4,500	5,250	5,250
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY EXPENDITURES	475,904	584,370	677,189	954,968	700,590	783,590

FUND 248 - DOWNTOWN DEVELOPMENT FUND

DESCRIPTION	2016-17 Actual	2017-18 Actual	2018-19 Amended Budget	2018-19 Projected Activity	2019-20 Manager Proposed	2019-20 DDA Board Approved
Surplus/(Deficit)	71,438	38,364	(29,399)	(272,698)	0	(84,500)
BEGINNING FUND BALANCE	272,504	353,608	417,272	417,272	144,574	144,574
TRANSFER FROM RESTRICTED FUND BALANCE	9,666	25,300				
ENDING FUND BALANCE	353,608	417,272	387,873	144,574	144,574	60,074

RESOLUTION

A RESOLUTION OF THE FARMINGTON CITY COUNCIL ADOPTING THE FISCAL YEAR 2019-2020 BUDGET FOR THE FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY.

WHEREAS, the Farmington Downtown Development Authority (DDA) presented a proposed budget to the City Council for Fiscal Year 2019-2020 in the amount of \$783,590; and

WHEREAS, the DDA also provides a work plan associated with the proposed budget; and

WHEREAS, the City Council adopted a resolution at its February 21, 2017 meeting to renew the Principal Shopping District (PSD) special assessment for five year period; and

WHEREAS, the PSD renewal resolution authorized the PSD assessment to be set at \$184,000 for Fiscal Year 2019-2020; and

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby adopts the Fiscal Year 2019-2020 Downtown Development Authority Budget in the amount of \$783,590.

BE IT FURTHER RESOLVED that the Farmington City Council hereby sets the Principal Shopping District special assessment for Fiscal Year 2019-2020 at \$184,000 in accordance with the attached assessment roll.

BE IT FURTHER RESOLVED that to meet the requirements for budgeted appropriations of the Farmington Downtown Development Authority, the City Treasurer is hereby directed to spread taxes on real and personal property located within the boundaries of the Farmington Downtown Development Authority District in the amount of one dollar and ninety-two and thirty-eighth hundredth cents (\$1.9238) per thousand dollars of Taxable Value, and

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Farmington Downtown Development Authority and disburse the captured tax revenues to the Authority.

2019
SPECIAL ASSESSMENT ROLL
CITY OF FARMINGTON
PRINCIPAL SHOPPING DISTRICT
SPECIAL ASSESSMENT

SAD NO.: 2017-90
 Yr. 3 of 5

Statement of Intent:

This Special Assessment District and Roll have been established under the authority of Public Act 120 of 1961 (MCL 125.981) to collect \$ 920,000 over a five (5) year period, beginning with the July 1, 2017 tax roll, for the purpose of funding the administrative, marketing, promotional and maintenance activities as described in the Principal Shopping District (PSD) Development Plan.

The Special Assessment District includes all non-residential and non-residential portions of all non-exempt real property located within the Downtown Development Authority District. The total amount to be collected in each of the five (5) years of the plan will be spread based upon the percentage that each individual non-residential real property assessment is of the total non-residential real property assessment for the Special Assessment District. The prior year Downtown Development Authority Assessment Roll, as certified by the March Board of Review and as amended by Assessor's Corrections, decisions of the July and December Board of Review, and orders of the Michigan Tax Tribunal and State Tax Commission, will be used in determining the allocation of the installment payments as approved by the Farmington City Council for each year of the five (5) year plan.

SPECIAL ASSESSMENT ROLL COLLECTION SUMMARY

	Proposed	Actual
2017 / 1st Year	\$180,000	\$180,000.00
2018 / 2nd Year	\$182,000	\$182,000.00
2019 / 3rd Year	\$184,000	\$184,000.00
2020 / 4th Year	\$186,000	\$186,000.00
2021 / 5th Year	\$188,000	\$188,000.00
Total:	\$920,000	\$920,000.00

Total Authorized for Special Assessment:
 \$920,000

**Total Proposed Current Year
 Collection (July/December, 2019):**
 \$184,000

BASED UPON ANNUALLY APPROVED INSTALLMENTS (2017-2021)
 OVERALL REDUCTION IN COLLECTIONS: N/A

2019
SPECIAL ASSESSMENT ROLL
 TO FUND THE
 CITY OF FARMINGTON
 PRINCIPAL SHOPPING DISTRICT PLAN

Parcel Number	Property Address	Property Owner	2018 Taxable Value (Prior Year)	Percent of Non-Res. Use (1)	Qualified Taxable Value (TV) for SAD	Individual Qualified TV as a % of Total Qualified TV	Special Assessment based on the Calculated % of Total Qualified TV	Allocation of Special Assessment	
								2019 Summer Tax Roll	2019 Winter Tax Roll
20-23-27-451-017	23720 FARMINGTON RD	HEENEY SUNDQUIST FUNERAL HOME INC	303,020	100%	303,000	1.85%	\$ 3,408.64	\$ 1,704.32	\$ 1,704.32
20-23-27-151-021	33316 THOMAS ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-451-022	33300 THOMAS ST	STUDIO PROPERTIES, LLC	234,330	100%	234,300	1.43%	\$ 2,635.79	\$ 1,317.90	\$ 1,317.89
20-23-27-152-011	33112 GRAND RIVER AVE	FIRST UNITED METHODIST	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-152-016	33000 THOMAS ST	FARMINGTON SCHOOLS	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-453-001	33342 GRAND RIVER AVE	JANICE L. KONJAREVICH LIVING TRUST	95,940	100%	95,900	0.59%	\$ 1,078.84	\$ 539.42	\$ 539.42
20-23-27-153-002	33337 THOMAS ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-003	33338 GRAND RIVER AVE	COWLEY INVESTMENTS, LLC	380,430	100%	380,400	2.33%	\$ 4,279.36	\$ 2,139.68	\$ 2,139.68
20-23-27-153-004	33336 GRAND RIVER AVE	GRAND FARMINGTON, LLC	68,730	100%	68,700	0.42%	\$ 772.85	\$ 386.43	\$ 386.42
20-23-27-153-005	33332 GRAND RIVER AVE	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-007	33318 GRAND RIVER AVE	LAR PROPERTIES, LLC	207,190	56%	116,000	0.71%	\$ 1,304.96	\$ 652.48	\$ 652.48
20-23-27-153-008	33316 GRAND RIVER AVE	P & E PROPERTIES, LLC	240,280	100%	240,300	1.47%	\$ 2,703.29	\$ 1,351.65	\$ 1,351.64
20-23-27-153-009	33314 GRAND RIVER AVE	Q-CO LLC.	89,130	100%	89,100	0.54%	\$ 1,002.34	\$ 501.17	\$ 501.17
20-23-27-153-010	33312 GRAND RIVER AVE	LEOPOLD INVESTMENTS, LLC	146,810	100%	146,800	0.90%	\$ 1,651.45	\$ 825.73	\$ 825.72
20-23-27-153-011	33306 GRAND RIVER AVE	LSGO LLC	99,160	100%	99,200	0.61%	\$ 1,115.96	\$ 557.98	\$ 557.98
20-23-27-153-012	33304 GRAND RIVER AVE	GRACE, CRAIG J	44,250	100%	44,300	0.27%	\$ 498.36	\$ 249.18	\$ 249.18
20-23-27-153-015	33250 GRAND RIVER AVE	GRACE, CRAIG J	53,140	100%	53,100	0.32%	\$ 597.36	\$ 298.68	\$ 298.68
20-23-27-153-021	33224 GRAND RIVER AVE	THIBAUT ENTERPRISES INC	359,250	100%	359,300	2.20%	\$ 4,041.99	\$ 2,021.00	\$ 2,020.99
20-23-27-153-022	33311 THOMAS ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-023	33216 GRAND RIVER AVE	AGHOBIAN, MANOELL & MARIE	74,710	100%	74,700	0.46%	\$ 840.35	\$ 420.18	\$ 420.17
20-23-27-153-024	33212 GRAND RIVER AVE	JAM HOLDINGS, LLC	90,360	100%	90,400	0.55%	\$ 1,016.97	\$ 508.49	\$ 508.48
20-23-27-153-025	33200 GRAND RIVER AVE	FARMINGTON DOWNTOWN DEVELOPMENT	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-026	33200 GRAND RIVER AVE	LOS TRES AMIGOS-FARMINGTON, LLC	142,610	100%	142,600	0.87%	\$ 1,604.20	\$ 802.10	\$ 802.10
20-23-27-154-004	33107 THOMAS ST	CITY OF FARMINGTON	76,980	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-154-005	33103 THOMAS ST	BUDD, DALE V	78,590	77%	60,500	0.37%	\$ 680.60	\$ 340.30	\$ 340.30
20-23-27-154-006	33023 THOMAS ST	TDG MANAGEMENT, LLC	74,020	76%	56,300	0.34%	\$ 633.35	\$ 316.68	\$ 316.67
20-23-27-154-007	33110 GRAND RIVER AVE	JOHNSON INVESTMENT CO	127,840	100%	127,800	0.78%	\$ 1,437.70	\$ 718.85	\$ 718.85
20-23-27-154-008	33104 GRAND RIVER AVE	CITY OF FARMINGTON	81,360	83%	67,500	0.41%	\$ 759.35	\$ 379.68	\$ 379.67
20-23-27-154-009	33100 GRAND RIVER AVE	JOHNSON, DAVID H	65,420	100%	65,400	0.40%	\$ 736.73	\$ 367.87	\$ 367.86
20-23-27-154-010	33018 GRAND RIVER AVE	GAISER, CARL THOMPSON	81,540	100%	81,500	0.50%	\$ 916.84	\$ 458.42	\$ 458.42
20-23-27-154-011	33014 GRAND RIVER AVE	C-4-LEASING LLC	144,720	100%	144,700	0.88%	\$ 1,627.82	\$ 813.91	\$ 813.91
20-23-27-154-012	33004 GRAND RIVER AVE	HEPPARD COMMERCIAL LLC	226,800	100%	226,800	1.39%	\$ 2,551.42	\$ 1,275.71	\$ 1,275.71
20-23-27-154-014	33106 GRAND RIVER AVE	STATE OF MICHIGAN	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-154-015	33112 GRAND RIVER AVE	FIRST UNITED METHODIST	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-155-001	33335 GRAND RIVER AVE	FARMINGTON HOLDING CO	86,070	100%	86,100	0.53%	\$ 988.59	\$ 484.30	\$ 484.29
20-23-27-155-002	33329 GRAND RIVER AVE	FARMINGTON HOLDING CO	181,080	61%	110,500	0.68%	\$ 1,243.08	\$ 621.54	\$ 621.54
20-23-27-155-003	33317 GRAND RIVER AVE	FARMINGTON HOLDING CO	64,990	100%	65,000	0.40%	\$ 731.23	\$ 365.62	\$ 365.61

2019
SPECIAL ASSESSMENT ROLL
 TO FUND THE
 CITY OF FARMINGTON
 PRINCIPAL SHOPPING DISTRICT PLAN

Parcel Number	Property Address	Property Owner	2018 Taxable Value (Prior Year)	Percent of Non-Res. Use (1)	Qualified Taxable Value (TV) for SAD	Individual Qualified TV as a % of Total Qualified TV	Special Assessment based on the Calculated % of Total Qualified TV	Allocation of Special Assessment	
								2019 Summer Tax Roll	2019 Winter Tax Roll
20-23-27-155-004	33335 GRAND RIVER AVE	FARMINGTON HOLDING CO	49,970	100%	50,000	0.31%	\$ 562.48	\$ 281.24	\$ 281.24
20-23-27-155-008	33245 GRAND RIVER AVE	WINGARD, DONALD C	55,480	100%	55,500	0.34%	\$ 624.35	\$ 312.18	\$ 312.17
20-23-27-155-011	33205 GRAND RIVER AVE	CHEMICAL BANK	311,250	100%	311,300	1.90%	\$ 3,502.01	\$ 1,751.01	\$ 1,751.00
20-23-27-155-020	23382 FARMINGTON RD	SAM KARANA, LLC	1,060	100%	1,100	0.01%	\$ 12.37	\$ 6.19	\$ 6.18
20-23-27-155-024	23366 FARMINGTON RD	RHINOJOE LLC	224,200	100%	224,200	1.37%	\$ 2,522.17	\$ 1,261.09	\$ 1,261.08
20-23-27-155-025	23360 FARMINGTON RD	SAM KARANA, LLC	108,780	100%	108,800	0.67%	\$ 1,223.96	\$ 611.98	\$ 611.98
20-23-27-155-026	23340 FARMINGTON RD	FARMINGTON CENTER MICHIGAN, LLC	239,710	100%	239,700	1.47%	\$ 2,696.54	\$ 1,348.27	\$ 1,348.27
20-23-27-155-040	35171 GRAND RIVER AVE	FARMINGTON CENTER MICHIGAN, LLC	271,730	100%	271,700	1.66%	\$ 3,056.52	\$ 1,528.26	\$ 1,528.26
20-23-27-155-044	23534 FARMINGTON RD	23534 FARMINGTON RD LLC	161,660	100%	161,700	0.99%	\$ 1,819.06	\$ 909.53	\$ 909.53
20-23-27-155-045	33305 GRAND RIVER AVE	FARMINGTON HOLDING CO	187,320	100%	187,300	1.15%	\$ 2,107.05	\$ 1,053.53	\$ 1,053.52
20-23-27-155-046	33211 GRAND RIVER AVE	DOWNTOWN OFFICES	338,490	100%	338,500	2.07%	\$ 3,808.00	\$ 1,904.00	\$ 1,904.00
20-23-27-155-047	33111 GRAND RIVER AVE	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-155-048	23292 FARMINGTON RD	FARMINGTON CENTER MICHIGAN, LLC	237,160	100%	237,200	1.45%	\$ 2,668.41	\$ 1,334.21	\$ 1,334.20
20-23-27-155-049	23300 FARMINGTON RD	FARMINGTON CENTER MICHIGAN, LLC	1,679,890	100%	1,679,900	10.27%	\$ 18,898.25	\$ 9,449.13	\$ 9,449.12
20-23-27-156-003	32905 GRAND RIVER AVE	XIE ZHENG, LLC	118,690	100%	118,700	0.73%	\$ 1,335.33	\$ 667.67	\$ 667.66
20-23-27-156-004	32821 GRAND RIVER AVE	XIE ZHENG, LLC	327,680	50%	163,800	1.00%	\$ 1,842.69	\$ 921.35	\$ 921.34
20-23-27-156-005	33001 GRAND RIVER AVE	LETRIM-GROVES, LLC	1,419,820	100%	1,419,800	8.68%	\$ 15,972.22	\$ 7,986.11	\$ 7,986.11
20-23-27-177-005	32830 GRAND RIVER AVE	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-177-010	32716 GRAND RIVER AVE	BUYERS, PAUL A	57,060	100%	57,100	0.35%	\$ 642.35	\$ 321.18	\$ 321.17
20-23-27-177-092	33000 THOMAS ST	FARMINGTON TRAIN CTR - EAST PARCEL	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-177-094	32720 GRAND RIVER AVE	FARMINGTON VILLAGE COMPLEX	1,327,110	100%	1,327,100	8.11%	\$ 14,925.38	\$ 7,464.69	\$ 7,464.69
20-23-27-301-001	23290 FARMINGTON RD	JP HERZOG LLC	65,540	100%	65,500	0.40%	\$ 736.85	\$ 368.43	\$ 368.42
20-23-27-301-003	23220 FARMINGTON RD	INLAND AMERICAN CFG PORTFOLIO, LLC	216,870	100%	216,900	1.35%	\$ 2,440.04	\$ 1,220.02	\$ 1,220.02
20-23-27-301-004	33317 ORCHARD ST	SCOTT, SARAH LEE	49,500	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-005	33313 ORCHARD ST	FARMINGTON CENTER MICHIGAN, LLC	15,770	100%	15,800	0.10%	\$ 177.74	\$ 88.87	\$ 88.87
20-23-27-301-006	33309 ORCHARD ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-007	33305 ORCHARD ST	FARMINGTON CENTER MICHIGAN, LLC	15,770	100%	15,800	0.10%	\$ 177.74	\$ 88.87	\$ 88.87
20-23-27-301-008	33213 ORCHARD ST	FARMINGTON DOWNTWN DEV AUTHORITY	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-017	32809 GRAND RIVER AVE	KHAN, SHEEBA	57,890	100%	57,900	0.35%	\$ 651.35	\$ 325.68	\$ 325.67
20-23-27-301-019	32729 GRAND RIVER AVE	MECOLI, EVIS	97,610	100%	97,600	0.60%	\$ 1,097.96	\$ 548.98	\$ 548.98
20-23-27-301-020	32725 GRAND RIVER AVE	SMART, ROBERT R	85,600	100%	85,600	0.52%	\$ 962.97	\$ 481.49	\$ 481.48
20-23-27-301-021	32721 GRAND RIVER AVE	BUYERS, RUSSELL A	85,960	100%	86,000	0.53%	\$ 967.47	\$ 483.74	\$ 483.73
20-23-27-301-022	32715 GRAND RIVER AVE	OAKLAND ONE, LLC	587,390	100%	587,400	3.59%	\$ 6,608.03	\$ 3,304.02	\$ 3,304.01
20-23-27-301-045	33201 ORCHARD ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-047	33200 SLOCUM DR	SUNNY DAY CARE INC	287,140	100%	287,100	1.76%	\$ 3,229.77	\$ 1,614.89	\$ 1,614.88
20-23-27-301-048	23280 FARMINGTON RD	LOWEN REAL ESTATE LLC	134,960	100%	135,000	0.83%	\$ 1,518.70	\$ 759.35	\$ 759.35
20-23-27-301-050	33240 SLOCUM DR	VANDENBERG, KEVIN J	56,090	0%	0	0.00%	\$ -	\$ -	\$ -

2019
SPECIAL ASSESSMENT ROLL
TO FUND THE
CITY OF FARMINGTON
PRINCIPAL SHOPPING DISTRICT PLAN

Parcel Number	Property Address	Property Owner	2018 Taxable Value (Prior Year)	Percent of Non-Res. Use (1)	Qualified Taxable Value (TV) for SAD	Individual Qualified TV as a % of Total Qualified TV	Special Assessment based on the Calculated % of Total Qualified TV	Allocation of Special Assessment	
								2019 Summer Tax Roll	2019 Winter Tax Roll
20-23-27-301-051	33242 SLOCUM DR	RODRIGUEZ, JESUS	79,560	0%	0	0.00%	\$	\$	-
20-23-27-301-052	33246 SLOCUM DR	STOUT, MARGARET LEE	66,560	0%	0	0.00%	\$	\$	-
20-23-27-301-053	33244 SLOCUM DR	CHETI, DEV	103,480	0%	0	0.00%	\$	\$	-
20-23-27-301-054	33248 SLOCUM DR	MCCLELLAN, ERICA V	55,740	0%	0	0.00%	\$	\$	-
20-23-27-301-055	33250 SLOCUM DR	MACIOCE, ANTHONY A	79,060	0%	0	0.00%	\$	\$	-
20-23-27-301-056	33254 SLOCUM DR	HOFFMAN, BARBARA	78,130	0%	0	0.00%	\$	\$	-
20-23-27-301-057	33252 SLOCUM DR	KALP, KEVIN J	71,740	0%	0	0.00%	\$	\$	-
20-23-27-301-058	33256 SLOCUM DR	SHAWNEY, TERA	55,340	0%	0	0.00%	\$	\$	-
20-23-27-301-059	33258 SLOCUM DR	EQUITY TRUST COMPANY CUSTODIAN	113,160	0%	0	0.00%	\$	\$	-
20-23-27-301-060	33262 SLOCUM DR	NIXON, COURTNEY A	71,190	0%	0	0.00%	\$	\$	-
20-23-27-301-061	33260 SLOCUM DR	STARK, CAITLIN	90,300	0%	0	0.00%	\$	\$	-
20-23-27-301-062	33264 SLOCUM DR	MCARTHUR, SANDRA E	60,730	0%	0	0.00%	\$	\$	-
20-23-27-301-063	33266 SLOCUM DR	SEKRESKI, BLAGOJA	80,940	0%	0	0.00%	\$	\$	-
20-23-27-301-064	33270 SLOCUM DR	VARVERAKIS, JOHN M	55,340	0%	0	0.00%	\$	\$	-
20-23-27-301-065	33268 SLOCUM DR	PETRACH, RACHEL L	113,870	0%	0	0.00%	\$	\$	-
20-23-27-301-082		FARMINGTON DEVELOPMENT GROUP LLC	-	0%	0	0.00%	\$	\$	-
20-23-27-301-083	33210 SLOCUM DR	ORCHARDS FARMINGTON, LLC	825,220	0%	0	0.00%	\$	\$	-
20-23-27-306-001	33107 ORCHARD ST	BROYLES, ADAM T	50,320	0%	0	0.00%	\$	\$	-
20-23-27-306-002	33109 ORCHARD ST	MARMUS, MATHIEU	31,850	0%	0	0.00%	\$	\$	-
20-23-27-306-003	33111 ORCHARD ST	BARTA, RICHARD M	33,770	0%	0	0.00%	\$	\$	-
20-23-27-306-004	33105 ORCHARD ST	33105 ORCHARD STREET, LLC	33,340	0%	0	0.00%	\$	\$	-
20-23-27-306-005	33103 ORCHARD ST	TOSIC, DRAGAN	40,720	0%	0	0.00%	\$	\$	-
20-23-27-306-006	33101 ORCHARD ST	ROITMAN, SARA	33,770	0%	0	0.00%	\$	\$	-
20-23-27-306-007	33119 ORCHARD ST	TASH, LORRAINE M	50,320	0%	0	0.00%	\$	\$	-
20-23-27-306-008	33121 ORCHARD ST	SHOOK, LINDSAY W	31,750	0%	0	0.00%	\$	\$	-
20-23-27-306-009	33123 ORCHARD ST	LINDERER, CHRISTA	33,770	0%	0	0.00%	\$	\$	-
20-23-27-306-010	33117 ORCHARD ST	SANDS, TERRI L	33,340	0%	0	0.00%	\$	\$	-
20-23-27-306-011	33115 ORCHARD ST	KHAN, SHEEBA	47,760	0%	0	0.00%	\$	\$	-
20-23-27-306-012	33113 ORCHARD ST	SUHRE, JEFFREY	43,340	0%	0	0.00%	\$	\$	-
20-23-27-306-013	33131 ORCHARD ST	GANDHI, KAUSHIKKUMAR S	39,340	0%	0	0.00%	\$	\$	-
20-23-27-306-014	33133 ORCHARD ST	URBAN, MATTHEW S	47,760	0%	0	0.00%	\$	\$	-
20-23-27-306-015	33135 ORCHARD ST	RYAN, STEPHEN B	33,770	0%	0	0.00%	\$	\$	-
20-23-27-306-016	33129 ORCHARD ST	WICKMAN, PEGGY A	33,340	0%	0	0.00%	\$	\$	-
20-23-27-306-017	33127 ORCHARD ST	CAMERON, MARY KAY	31,750	0%	0	0.00%	\$	\$	-
20-23-27-306-018	33125 ORCHARD ST	MARZOLF, SHANNON KATHLEEN	43,590	0%	0	0.00%	\$	\$	-
20-23-27-326-016	32704 GRAND RIVER AVE	BURGER KING OF FARMINGTON	200,350	100%	200,400	1.23%	\$	1,127.21	\$ 1,127.21
20-23-28-230-006	33608 GRAND RIVER AVE	S3 INVESTMENTS, LLC	124,250	100%	124,300	0.76%	\$	699.17	\$ 699.16

2019
SPECIAL ASSESSMENT ROLL
 TO FUND THE
 CITY OF FARMINGTON
 PRINCIPAL SHOPPING DISTRICT PLAN

Parcel Number	Property Address	Property Owner	2018 Taxable Value (Prior Year)	Percent of Non-Res. Use (%)	Qualified Taxable Value (TV) for SAD	Individual Qualified TV as a % of Total Qualified TV	Special Assessment based on the Calculated % of Total Qualified TV	Allocation of Special Assessment	
								2019 Summer Tax Roll	2019 Winter Tax Roll
20-23-28-231-011	33604 GRAND RIVER AVE	NEHER HOLDINGS, LLC	199,350	100%	199,400	1.22%	\$ 2,243.18	\$ 1,121.59	\$ 1,121.59
20-23-28-276-005	33603 GRAND RIVER AVE	TUROWSKI FARMINGTON DEVELOPMENT LLC	366,320	100%	366,300	2.24%	\$ 4,120.74	\$ 2,060.37	\$ 2,060.37
20-23-28-276-011	23629 LIBERTY ST	TDP HOLDINGS, LLC	157,540	100%	157,500	0.96%	\$ 1,771.82	\$ 885.91	\$ 885.91
20-23-28-276-014	23611 LIBERTY ST	THE CHURCH IN FARMINGTON	-	Exempt	0	0.00%	-	-	-
20-23-28-276-021	23617 LIBERTY ST	CHIROPRACTIC FEDERAL	186,290	100%	186,300	1.14%	\$ 2,095.81	\$ 1,047.91	\$ 1,047.90
20-23-28-277-001	33430 GRAND RIVER AVE	CITY OF FARMINGTON	-	Exempt	0	0.00%	-	-	-
20-23-28-277-002	23715 FARMINGTON RD	FARMINGTON MASONIC	109,960	100%	110,000	0.67%	\$ 1,237.46	\$ 618.73	\$ 618.73
20-23-28-278-002	33451 GRAND RIVER AVE	JAKACKI, MICHELE B	355,460	100%	355,500	2.17%	\$ 3,999.24	\$ 1,999.62	\$ 1,999.62
20-23-28-278-004	35425 GRAND RIVER AVE	FARMWELL LLC	121,210	100%	121,200	0.74%	\$ 1,363.45	\$ 681.72	\$ 681.72
20-23-28-278-005	33409 GRAND RIVER AVE	FARMWELL LLC	142,890	100%	142,900	0.87%	\$ 1,607.57	\$ 803.79	\$ 803.78
20-23-28-278-006	33401 GRAND RIVER AVE	TJORMAC, L.L.C.	289,030	62%	179,200	1.10%	\$ 2,015.93	\$ 1,007.97	\$ 1,007.96
20-23-28-278-012	23629 FARMINGTON RD	MIHALOVSKI, DRAGO	95,550	100%	95,600	0.58%	\$ 1,075.46	\$ 537.73	\$ 537.73
20-23-28-278-013	23623 FARMINGTON RD	BELLA PROPERTIES II, LLC	125,360	100%	125,400	0.77%	\$ 1,410.70	\$ 705.35	\$ 705.35
20-23-28-278-014	23621 FARMINGTON RD	MATTHEW 2002 PROPERTIES LLC	136,270	100%	136,300	0.83%	\$ 1,533.32	\$ 766.66	\$ 766.66
20-23-28-278-015	23607 FARMINGTON RD	SACKLILAH, FRED	79,780	100%	79,800	0.49%	\$ 897.72	\$ 448.86	\$ 448.86
20-23-28-278-016	23603 FARMINGTON RD	SMOTHERMAN JR, JOSEPH R	111,150	100%	111,200	0.68%	\$ 1,250.96	\$ 625.48	\$ 625.48
20-23-28-278-018	23550 LIBERTY ST	THE FARMINGTON COMMUNITY	-	Exempt	0	0.00%	-	-	-
20-23-28-278-019	23600 LIBERTY ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	-	-	-
20-23-28-278-020	33440 STATE ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	-	-	-
20-23-28-280-003	33509 STATE ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	-	-	-
20-23-28-280-004	33505 STATE ST	RS REALTY, L.L.C.	172,090	100%	172,100	1.05%	\$ 1,936.06	\$ 968.03	\$ 968.03
20-23-28-280-012	23391 FARMINGTON RD	CVS PHARMACY INC #8048-02	522,790	100%	522,800	3.20%	\$ 5,681.30	\$ 2,940.65	\$ 2,940.65
20-23-28-280-013	23333 FARMINGTON RD	CASTLE DENTAL LABORATORY INC	152,420	100%	152,400	0.93%	\$ 1,714.44	\$ 857.22	\$ 857.22
20-23-28-280-014	23309 FARMINGTON RD	CHASE	499,470	100%	499,500	3.05%	\$ 5,619.19	\$ 2,809.60	\$ 2,809.59
20-23-28-428-012	23285 FARMINGTON RD	J.M.W. ENTERPRISES, L.L.C.	83,800	100%	83,800	0.51%	\$ 942.72	\$ 471.36	\$ 471.36
			19,711,190		16,356,100	100%	184,000.00	92,000.17	91,999.83

NOTES: (1) "Percent of Non-Residential Use" for DDA properties which have a residential component was determined by dividing the TCV of the section/area of the subject building used for residential purposes by the TCV of the total property. The residential percentage was then subtracted from 100% to yield the non-residential shown in this Special Assessment Roll.

I, David M. Hieber, Oakland County Equalization Officer/Assessor for the City of Farmington, hereby certify that this Special Assessment Roll No. 2017-90, representing the third of five (5) installments, is to fund Administrative, Marketing, Promotional and Maintenance Activities as described in the Principal Shopping District (PSD) Development Plan. Further, that this Special Assessment Roll was prepared the result of the City Council of the City of Farmington having approved same with Resolution No. 04-17-014 on April 17, 2017. I also certify that each assessment was based upon benefit and that such benefits equal that portion of the total cost assessed against the parcels in such Special Assessment District.



Dated this 15th day of May, 2019

David M. Hieber, Oakland County Equalization Officer
Assessor City of Farmington

Farmington City Council Staff Report	Council Meeting Date: June 17, 2019	Reference Number 7E
Submitted by: David Murphy, City Manager		
Description Consideration to Adopt Fiscal Year 2019-20 47 th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets		
Requested Action Move to adopt Fiscal Year 2019-20 Budget Resolution for the 47 th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and joint agency budgets.		
<p>Background City Administration is recommending that the City Council adopt separate budgets for the 47th District Court, the Brownfield Redevelopment Authority, the Corridor Improvement Authority, and the joint agency budgets. The Brownfield Redevelopment Authority and Corridor Improvement Authority are separate agencies of the City. While the City Council is responsible for adopting the budgets for these agencies, they are not involved with its day-to-day management and oversight.</p> <p>City Administration is recommending that the Council adopt the Fiscal Year 2019-20 Brownfield Redevelopment Authority Budget at \$3,000. A couple of years ago, TCF Bank appealed its property assessment to the Michigan Tax Tribunal and won. This altered the repayment schedule as a result of the reduced tax increment capture to refund them for previous remediation work. There is approximately \$19,000 in fund balance that is available for future environmental studies and/or remediation projects.</p> <p>The Fiscal Year 2019-20 Budget for the Corridor Improvement Authority is \$5,000. The TIF capture for the Fiscal Year 2019-20 budget is estimated to be \$9,900. This is the first year of TIF capture for the CIA.</p> <p>City Administration is recommending a separate budget approval for the 47th District Court that incorporates the total budget and contributions from the City of Farmington and Farmington Hills. The City of Farmington is involved with handling the general accounting, payroll, and administering the budget for the 47th District Court. The Court's budget is reviewed and recommended for approval by both Farmington and Farmington Hills City Councils. It is necessary to formalize this approval by a separate budget adoption procedure. The Fiscal Year 2019-20 Budget for the 47th District Court would be \$3,627,417. The City of Farmington's contribution for Fiscal Year 2019-20 is approximately \$19,000 less than the current fiscal year.</p> <p>Finally, City Administration is recommending that the joint agency budgets with Farmington Hills also be incorporated into a separate budget approval. This would include budgets for the Children, Youth and Families; Farmington Area Arts Commission; Farmington Youth Assistance; Mayor's Youth Council; Commission on Aging; Citizens Corp for Emergency Preparedness; and Multicultural/Multiracial Council. The total for these agency budgets would be \$7,071.</p>		
Agenda Review		
Department Head	Finance/Treasurer	City Attorney
		City Manager

RESOLUTION

A RESOLUTION OF THE FARMINGTON CITY COUNCIL ADOPTING THE FISCAL YEAR 2019-20 BUDGETS FOR THE 47th DISTRICT COURT, BROWNFIELD REDEVELOPMENT AUTHORITY, CORRIDOR IMPROVEMENT AUTHORITY, AND JOINT AGENCY BUDGETS.

WHEREAS, the City of Farmington provides funding to agencies shared with the City of Farmington Hills; and

WHEREAS, the City Manager presented a Farmington Brownfield Redevelopment Authority Fiscal Year 2019-20 Budget for the Brownfield Redevelopment Fund in the amount of \$3,000; and

WHEREAS, City Administration recommends a Fiscal Year 2019-20 appropriation of \$5,000 for the Grand River Corridor Improvement Authority; and

WHEREAS, the City of Farmington shares district control unit responsibility for the 47th District Court and as a district control unit is responsible for approving the Court's annual budget and appropriating Farmington's share of funding required to fund the Court budget, and

WHEREAS, the City Councils for the City of Farmington and Farmington Hills reviewed and agreed on the requested budget from the 47th District Court; and

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby adopts the Fiscal Year 2019-20 budgets and approves Farmington's share of funding for the following City authorities and joint agencies:

1. Joint Agencies

Children, Youth and Families	\$ 129
Farmington Area Arts Commission	\$ 86
Farmington Youth Assistance	\$ 5,184
Mayor's Youth Council	\$ 641
Commission on Aging	\$ 155
Citizens Corp for Emergency Preparedness	\$ 80
Multicultural/Multiracial Council	\$ 796

2. Farmington Brownfield Redevelopment Authority \$ 3,000

3. Grand River Corridor Improvement Authority \$ 5,000

4. 47th District Court

Total Appropriation	\$3,627,417
City of Farmington Hills Contribution	\$2,701,571
City of Farmington Contribution	492,908
Other Revenues	176,442
MIDC	166,996
Appropriation (To) From Fund Balance	<u>89,500</u>
	\$3,627,417

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Farmington Brownfield Redevelopment Authority and disburse the captured tax revenues to the Authority.

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Corridor Improvement Authority and disburse the captured tax revenues to the Authority.

**Farmington City Council
Staff Report**

**Council Meeting
Date:** June 17, 2019

**Reference
Number**

7F

Submitted by: David Murphy, City Manager

Description Consideration to Amend Fiscal Year 2018-19 Budget

Requested Action Move to adopt resolution amending Fiscal Year 2018-19 Budget.

Background

Each June, City Administration requests that the City Council adopt a year-end budget amendment. The year-end amendment is based on the estimates provided by departments during the budget process. It includes any construction fund carryovers from the preceding year, one-time items that were discussed during the budget presentation, and simply refining original budget estimates. These estimates were shown in the "FY 2018-19 Projected Activity" column of the budget document presented to City Council on April 15, 2019.

In addition to the changes shown in the Projected Activity column of the Budget Document presented on April 15, 2019, other items were identified and also included with this budget amendment.

Items to highlight include the following:

General Fund

Revenues:

- Federal Grants increase of \$102,195 – Public Safety received a Federal Grant for a public surveillance camera expansion downtown of \$100,000

Expenditures:

- Public Safety increase of \$106,438 – Due to public surveillance camera expansion downtown project added Capital Outlay, see above Federal Grant Revenue.
- Public Services increase of \$115,960 – Due to Drains maintenance increase due to anticipated work on US-16/Caddell at 9 Mile and Drake.

Major Street Fund

Revenues:

- State Shared Revenues increase of \$74,259 – revenue higher than anticipated from the State of Michigan, due to local agency additional disbursements totaling \$74,259.

- Other Revenues increase of \$52,180 – originally the budget document given in April was showing a DDA Contribution of \$258,000 for the Oakland Street Project. The majority of Oakland Street Project will be completed in Fiscal Year 2019-20, therefore the revised DDA Contribution for 2018-19 is projected to be \$46,180. This amount is included in Other Revenues.

Expenditures:

- Construction decrease of \$5,972 – originally the budget document given in April was showing a \$479,179 Construction increase due to Oakland Street Project being included in current year budget. The majority of the project will be included in the 2019-20 Fiscal Year, so it has been removed from current year expenditures.

Local Street Fund

Revenues:

- State Shared Revenues increase of \$31,826 – revenue higher than anticipated from the State of Michigan, due to local agency additional disbursements totaling \$31,826.
- Transfer, Municipal Street Fund increase of \$101,471 – due to increase in construction expenditures for Local Street road resurfacing projects

Expenditures:

- Operation & Maintenance increase of \$48,014 – costs increased \$35,000 more than originally shown in the “FY 2018-19 Projected Activity” column due to catch basin maintenance and other storm sewer repairs, road patching and tree trimming.

Municipal Street Fund

Expenditures:

- Transfer, Local Street Fund increase of \$101,471 - due to Local Street Road resurfacing projects that were added (listed above).

Capital Improvement Fund

Revenues:

- Sale of Capital Assets, Gen Gov increase of \$236,028 – Sale of Courthouse Building finalized in November, 2018

Water & Sewer Fund

Expenditures:

- Construction decrease of \$92,618 – originally the budget document given in April was showing a \$99,600 Oakland Street Project Construction amount included in current year budget. The majority of the project will be included in the 2019-20 Fiscal Year, therefore, \$77,308 has been removed from current year expenditures.

Farmington Community Theater Fund

Revenues:

- Transfer from Capital Improvement Fund increase by \$25,000 - due to screen replacement capital outlay moved into 2018-2019 fiscal year from 2017-2018 fiscal year.

Expenditures:

- Increase in Capital Outlay of \$25,145 - due to screen replacement (listed above in transfer)

DPW Equipment Revolving Fund

Expenditures:

- Capital Outlay decrease of \$385,055 – Vactor truck purchase capital outlay moved into 2019-2020 fiscal year from 2018-2019 fiscal year.

Grove SA Debt Service Fund

Revenues:

- Special Assessments decrease of \$35,000 – due to Special Assessment being paid off early, in April 2018.
- Other Revenues decrease of \$12,800 - due to lower interest income because of Special Assessment being paid off early in April 2018.

Attachments:

Budget Resolution

Agenda Review

Department Head	Finance/Treasurer	City Attorney	City Manager
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CITY OF FARMINGTON
RESOLUTION _____

Motion by, _____ seconded by, _____, to adopt the following resolution:

BE IT RESOLVED that the Farmington City Council hereby adjusts the FY 2018-19 budget as shown below; Budget Amendment No. 6; and

GENERAL FUND			
	From	To	Inc./(Decr)
Beginning Fund Balance	\$ 2,437,182	\$ 2,437,182	\$ -
Revenues			
Property Taxes	\$ 4,847,324	\$ 4,842,446	\$ (4,878)
Licenses & Permits	161,300	182,100	20,800
Federal Grants	23,622	125,817	102,195
State Shared Revenues & Grants	1,104,199	1,148,270	44,071
Charges For Services	2,028,283	2,036,806	8,523
Fines & Forfeits	480,500	500,500	20,000
Other Revenues	189,800	209,478	19,678
Transfer, Capital Improvement Fund	223,000	176,403	(46,597)
Total Revenues	\$ 9,058,028	\$ 9,221,820	\$ 163,792
Expenditures			
General Government	\$ 1,859,049	\$ 1,836,523	\$ (22,526)
47th District Court	511,545	511,545	-
Public Safety	3,888,572	3,995,010	106,438
Public Services	1,332,231	1,448,191	115,960
Community and Economic Development	216,158	216,872	714
Health & Welfare	6,930	6,930	-
Recreation & Cultural	767,842	759,160	(8,682)
Transfer, Debt Service	724,489	724,589	100
Total Expenditures	\$ 9,306,816	\$ 9,498,820	\$ 192,004
Ending Fund Balance	\$ 2,188,394	\$ 2,160,182	\$ (28,212)

STREET FUNDS

MAJOR STREET FUND:			
	<u>From</u>	<u>To</u>	<u>Inc./(Decr)</u>
Beginning Fund Balance	\$ 702,597	\$ 702,597	\$ -
Revenues			
State Shared Revenue	\$ 616,659	\$ 690,918	\$ 74,259
Contracts and Grants	122,462	102,575	(19,887)
Other Revenue	20,325	72,505	52,180
Transfer, Municipal Street Fund	15,000	15,000	-
Total Revenues	\$ 774,446	\$ 880,998	\$ 106,552
Expenditures			
Construction	\$ 421,000	\$ 415,028	\$ (5,972)
Operation & Maintenance	371,031	347,275	(23,756)
Debt Service Fund	143,923	143,923	-
Total Expenditures	\$ 935,954	\$ 906,226	\$ (29,728)
Ending Fund Balance	\$ 541,089	\$ 677,369	\$ 136,280

LOCAL STREET FUND:			
	<u>From</u>	<u>To</u>	<u>Inc./(Decr)</u>
Beginning Fund Balance	\$ 280,138	\$ 280,138	\$ -
Revenues			
State Shared Revenue	\$ 260,561	\$ 292,387	\$ 31,826
Special Assessments	9,650	9,300	(350)
Other Revenues	13,142	3,000	(10,142)
Transfer, Municipal Street Fund	502,175	603,646	101,471
Total Revenues	\$ 785,528	\$ 908,333	\$ 122,805
Expenditures			
Construction	\$ 654,175	\$ 722,556	\$ 68,381
Operation & Maintenance	216,015	264,029	48,014
Total Expenditures	\$ 870,190	\$ 986,585	\$ 116,395
Ending Fund Balance	\$ 195,476	\$ 201,886	\$ 6,410

MUNICIPAL STREET FUND:			
	<u>From</u>	<u>To</u>	<u>Inc./(Decr)</u>
Beginning Fund Balance	\$ 621,575	\$ 621,575	\$ -
Revenues			
Property Taxes	\$ 496,600	\$ 493,258	\$ (3,342)
State Shared Revenue	4,300	5,600	1,300
Other Revenue	7,000	13,000	6,000
Total Revenues	\$ 507,900	\$ 511,858	\$ 3,958
Expenditures			
Transfer, Local Street Fund	\$ 502,175	\$ 603,646	\$ 101,471
Transfer, Major Street Fund	15,000	15,000	-
Total Expenditures	\$ 517,175	\$ 618,646	\$ 101,471
Ending Fund Balance	\$ 612,300	\$ 514,787	\$ (97,513)

CAPITAL PROJECTS FUNDS

CAPITAL IMPROVEMENT FUND:			
	<u>From</u>	<u>To</u>	<u>Inc./(Decr)</u>
Beginning Fund Balance	\$ 422,129	\$ 422,129	\$ -
Revenues			
Investment Income	\$ 1,000	\$ 8,000	\$ 7,000
Sale of Capital Assets, Gen Gov	-	236,028	236,028
Transfer, Theater Fund	25,000	-	(25,000)
Total Revenues	\$ 26,000	\$ 244,028	\$ 218,028
Expenditures			
Transfer, Theater	-	25,000	25,000
Transfer, General Operating	223,000	176,403	(46,597)
Total Expenditures	\$ 223,000	\$ 201,403	\$ (21,597)
Ending Fund Balance	\$ 225,129	\$ 464,754	\$ 239,625

ENTERPRISE FUNDS

WATER & SEWER FUND:			
	<u>From</u>	<u>To</u>	<u>Inc./(Decr)</u>
Beginning Fund Balance	\$ 2,958,128	\$ 2,958,128	\$ -
Revenues			
Water Service Charges	2,171,020	2,167,020	(4,000)
Sewer Service Charges	2,780,087	2,723,089	(56,998)
Other Revenues	113,500	138,000	24,500
Total Revenues	\$ 5,064,607	\$ 5,028,109	\$ (36,498)
Expenditures			
Operations & Maintenance	\$ 4,331,220	\$ 4,238,602	\$ (92,618)
Capital Outlay	670,765	557,456	(113,309)
Transfer, OPEB Debt Service	23,130	23,130	-
Debt, Principal and Interest	326,893	326,893	-
Total Expenditures	\$ 5,352,008	\$ 5,146,081	\$ (205,927)
Ending Fund Balance	\$ 2,670,727	\$ 2,840,156	\$ 169,429

FARMINGTON COMMUNITY THEATER FUND:			
	<u>From</u>	<u>To</u>	<u>Inc./(Decr)</u>
Beginning Fund Balance	\$ 40,218	\$ 40,218	\$ -
Revenues			
Admissions/Rentals/Concessions	\$ 543,400	\$ 538,417	\$ (4,983)
Other Revenues	1,700	1,700	-
Transfer, Capital Improvement Fund	-	25,000	25,000
Total Revenues:	\$ 545,100	\$ 565,117	\$ 20,017
Expenditures			
Operations & Maintenance	\$ 561,879	\$ 518,304	\$ (43,575)
Capital Outlay	13,000	38,145	25,145
Total Expenditures	\$ 574,879	\$ 556,449	\$ (18,430)
Ending Fund Balance	\$ 10,439	\$ 48,886	\$ 38,447

INTERNAL SERVICE FUNDS

EMPLOYEE ACCRUED BENEFITS FUND			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
Beginning Fund Balance (Projected)	\$ 34,770	\$ 34,770	\$ -
Revenues			
Transfer, General Fund	\$ 10,000	\$ 10,000	\$ -
Other Revenues	2,000	3,500	1,500
Total Revenues	\$ 12,000	\$ 13,500	\$ 1,500
Expenditures			
Salaries, Accrued Benefits	\$ 15,000	\$ 15,000	\$ -
Total Expenditures	\$ 15,000	\$ 15,000	\$ -
Ending Fund Balance	\$ 31,770	\$ 33,270	\$ 1,500

DPW EQUIPMENT REVOLVING FUND			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
Beginning Fund Balance (Projected)	\$ 396,970	\$ 396,970	\$ -
Revenues			
Equipment Rental	\$ 478,000	\$ 415,000	\$ (63,000)
Other Revenues	6,000	10,000	4,000
Total Revenues	\$ 484,000	\$ 425,000	\$ (59,000)
Expenditures			
Operations & Maintenance	\$ 286,563	\$ 302,312	\$ 15,749
Capital Outlay	404,500	19,445	(385,055)
Total Expenditures	\$ 691,063	\$ 321,757	\$ (369,306)
Ending Fund Balance	\$ 189,907	\$ 500,213	\$ 310,306

SELF INSURANCE FUND			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
Beginning Fund Balance (Projected)	\$ 202,673	\$ 202,673	\$ -
Revenues			
Charges for Service	\$ 210,511	\$ 208,764	\$ (1,747)
Other Revenues	5,000	5,000	-
Total Revenues	\$ 215,511	\$ 213,764	\$ (1,747)
Expenditures			
Claims Expense	\$ 30,000	\$ 30,000	\$ -
Admin and Reinsurance	185,511	183,764	(1,747)
Total Expenditures	\$ 215,511	\$ 213,764	\$ (1,747)
Ending Fund Balance	\$ 202,673	\$ 202,673	\$ -

DEBT SERVICE FUNDS

GENERAL DEBT SERVICE FUND			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
Beginning Fund Balance (Projected)	\$ 211	\$ 211	\$ -
Revenues			
Transfer, Drakeshire DSF	\$ -	\$ 1,985	\$ 1,985
Transfer, General Fund	158,893	158,993	100
Total Revenues:	\$ 158,893	\$ 160,978	\$ 2,085
Expenditures			
Debt Service	\$ 158,893	\$ 158,993	\$ 100
Total Expenditures	\$ 158,893	\$ 158,993	\$ 100
Ending Fund Balance	\$ 211	\$ 2,196	\$ 1,985

SPECIAL ASSESSMENT DEBT SERVICE FUND			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
Beginning Fund Balance (Projected)	\$ 185	\$ 185	\$ -
Revenues			
Transfer, General Fund	\$ 125,882	\$ 125,882	\$ -
Special Assessments	31,179	31,179	-
Other Revenue	2,439	2,564	125
Total Revenues:	\$ 159,500	\$ 159,625	\$ 125
Expenditures			
Bonds, Principal	\$ 150,000	\$ 150,000	\$ -
Bonds, Interest	9,200	9,200	-
Bonds, Paying Agent	\$ 300.00	\$ 300.00	-
Total Expenditures	\$ 159,500	\$ 159,500	\$ -
Ending Fund Balance	\$ 185	\$ 310	\$ 125

DRAKESHIRE SA DEBT SERVICE FUND			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
Beginning Fund Balance (Projected)	\$ 1,885	\$ 1,885	\$ -
Revenues			
Special Assessments	\$ 80,000	\$ 80,000	\$ -
Other Revenue	4,800	4,900	100
Total Revenues:	\$ 84,800	\$ 84,900	\$ 100
Expenditures			
Bonds, Principal	\$ 80,000	\$ 80,000	\$ -
Bonds, Interest	4,800	4,800	-
Transfer, Nonvoted Debt Service	\$ -	1,985	1,985
Total Expenditures	\$ 84,800	\$ 86,785	\$ 1,985
Ending Fund Balance	\$ 1,885	\$ -	\$ (1,885)

GROVE SA DEBT SERVICE FUND			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
Beginning Fund Balance (Projected)	\$ 556,482	\$ 556,482	\$ -
Revenues			
DDA Contribution	\$ 42,895	\$ 42,895	\$ -
Special Assessments	35,000	-	(35,000)
Other Revenue	19,800	7,000	(12,800)
Total Revenues:	\$ 97,695	\$ 49,895	\$ (47,800)
Expenditures			
Bonds, Principal	\$ 65,000	\$ 65,000	\$ -
Bonds, Interest	32,445	32,445	-
Bonds, Paying Agent	\$ 250.00	\$ 250.00	-
Total Expenditures	\$ 97,695	\$ 97,695	\$ -
Ending Fund Balance	\$ 556,482	\$ 508,682	\$ (47,800)

2013 LTGO BONDS (OPEB) FUND			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
Beginning Fund Balance (Projected)	\$ 8,648	\$ 8,648	\$ -
Revenues			
Transfer, General Fund	\$ 439,476	\$ 439,476	\$ -
Transfer, Water & Sewer	23,130	23,130	-
Other Income	250	1,500	1,250
Total Revenues:	\$ 462,856	\$ 464,106	\$ 1,250
Expenditures			
Bonds, Principal	\$ 65,000	\$ 65,000	\$ -
Bonds, Interest	397,606	397,606	-
Bonds, Paying Agent	\$ 250	\$ 250	-
Total Expenditures	\$ 462,856	\$ 462,856	\$ -
Ending Fund Balance	\$ 8,648	\$ 9,898	\$ 1,250

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the forgoing appropriations, as may be amended by the Council from time to time, provided that said claims and accounts have been lawfully incurred and approved by Council or any other elected or appointed officer of the City authorized to make such expenditures; and

BE IT FURTHER RESOLVED that the City Manager shall prepare for the Council a financial report each quarter on the status of City funds as contained within the City budget.

ROLL CALL:

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

MARY MULLISON, CITY CLERK

.....
I, Mary Mullison, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held on Monday, June 17, 2019, in the City of Farmington, Oakland County, Michigan.

MARY MULLISON, CITY CLERK

Farmington City Council Staff Report	Council Meeting Date: June 17, 2019	Item Number 7G	
Submitted by: Kate Knight, DDA Director			
<u>Description</u> Consideration to Amend Fiscal Year 2018-19 DDA Budget			
<u>Requested Action</u> Move to amend Fiscal Year 2018-19 DDA Budget to increase overall appropriation by \$277,779.			
<u>Background</u> <p>The DDA requests that the City Council adopt a year-end budget amendment. The year-end amendment is based on the estimates determined during the budget process. It includes any construction fund carryovers from the preceding year, one-time items that were discussed during the budget presentation, and simply refining original budget estimates. These estimates were shown in the “FY 2018-19 Projected Activity” column of the budget document presented to City Council on April 15, 2019.</p> <p>Items to highlight include the following:</p> <p>Total expenditures increased \$277,779 primarily due to the addition of a \$258,700 contribution for the Oakland Street project:</p> <p>The Board amended the DDA 2018/19 Budget, increasing revenues from \$647,790 to \$682,270 and increasing expenditures from \$677,189 to \$954,968.</p> <p><u>Attachment:</u> DDA Proposed Budget</p>			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON FISCAL YEAR 2019-20 PROPOSED BUDGET

FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY

DESCRIPTION	2016-17 Actual	2017-18 Actual	2018-19 Amended Budget	2018-19 Projected Activity	2019-20 Manager Proposed
DOWNTOWN DEVELOPMENT AUTHORITY REVENUES					
Dept 000.00-TIF					
PROPERTY TAXES, OPR, REV	(532)	(906)	0	0	0
PROPERTY TAXES, TWO MILL LEVY	0	41,211	43,650	43,094	45,000
PROPERTY TAXES, TIFA	233,385	288,099	301,000	311,308	342,000
GRANTS, OTHER	0	0	0	2,150	0
INVESTMENT INCOME	3,601	7,235	1,000	8,000	2,000
Total	236,454	335,639	345,650	364,552	389,000
Dept 759.00-PRINCIPAL SHOPPING DISTRICT					
REVENUES, OTHER	12,524	20,104	10,000	16,500	16,500
DDA DISTRICT, SP ASSESSMENT	216,000	180,000	182,000	182,000	184,000
Total	228,524	200,104	192,000	198,500	200,500
Dept 762.00-ART ON THE GRAND					
VENDOR FEES	1,099	850	2,500	2,500	2,500
SPONSORSHIPS	7,500	6,000	5,000	5,000	5,000
REVENUES, OTHER	6,777	3,894	5,000	5,000	3,400
Total	15,376	10,744	12,500	12,500	10,900
Dept 764.00-HARVEST MOON CELEBRATION					
CONCESSION, HARVEST MOON	28,241	25,910	20,000	24,912	20,000
ADMISSIONS, HARVEST MOON	18,347	14,562	13,000	13,866	13,000
SPONSORSHIPS	2,200	4,250	3,000	4,500	3,000
REVENUES, OTHER	600	550	1,000	1,000	1,000
Total	49,388	45,272	37,000	44,278	37,000
Dept 766.00-RHYTHMZ IN RILEY PARK					
SPONSORSHIPS	17,600	15,450	16,600	16,600	16,600
Total	17,600	15,450	16,600	16,600	16,600
Dept 767.00-BUILDING RENTAL					
RENTAL FEES	0	13,925	39,540	41,340	41,340
Total	0	13,925	39,540	41,340	41,340

CITY OF FARMINGTON FISCAL YEAR 2019-20 PROPOSED BUDGET

FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY

DESCRIPTION	2016-17 Actual	2017-18 Actual	2018-19 Amended Budget	2018-19 Projected Activity	2019-20 Manager Proposed
Dept 768.00-LUNCH BEATS					
SPONSORSHIPS	0	1,600	4,000	4,000	5,000
REVENUES, OTHER	0	0	500	500	250
Total	0	1,600	4,500	4,500	5,250
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY REVENUES	547,342	622,734	647,790	682,270	700,590
DOWNTOWN DEVELOPMENT AUTHORITY EXPENDITURES					
Dept 000.00-TIF					
SALARIES, FULL TIME	0	0	67,086	67,750	71,352
SALARIES, DC RETIREE HEALTH CARE	0	0	2,100	2,100	2,100
SALARIES, PART-TIME/TEMP	2,845	9,990	19,600	19,600	22,000
SALARIES, OVERTIME	0	90	0	0	0
SALARIES, ACCRUED BENEFITS	0	0	499	504	547
PYMT IN LIEU OF HOSP INS	0	0	2,400	2,400	2,400
FICA, EMPLOYER'S SHARE	218	771	5,897	5,615	7,141
COMPREHENSIVE MEDICAL INSURANCE	0	0	0	1,200	1,207
LIFE INSURANCE	0	0	130	131	138
LONG TERM DISABILITY	0	0	98	99	104
WORKMEN'S COMPENSATION INS	0	0	266	269	283
CONTRIBUTION, PENSION	0	103	11,677	11,793	12,939
OFFICE SUPPLIES	334	155	500	500	500
POSTAGE, METER	1,150	175	1,000	200	600
PROFESSIONAL SERVICES	38,493	4,381	30,000	52,300	49,800
SEASONAL DECORATIONS, GARDENING	0	10,204	20,000	20,000	22,500
CONTRACTUAL SERVICES	71,000	76,000	17,000	17,000	18,000
TELECOMMUNICATIONS	433	395	600	1,080	1,080
TRANSPORTATION	724	500	500	500	500
RENTALS	550	600	2,100	2,100	600
MISCELLANEOUS EXPENSE	1,937	814	2,000	2,000	2,000
MEMBERSHIPS, SUBSCRIPTIONS	200	680	750	750	750
PROFESSIONAL DEV, CONFERENCES	323	672	2,000	2,000	2,000
CAPITAL OUTLAY	14,868	137,071	29,600	283,100	50,000
DEBT SERVICE	112,056	110,793	119,909	119,909	120,459
Total	245,135	353,394	335,712	612,900	389,000

CITY OF FARMINGTON FISCAL YEAR 2019-20 PROPOSED BUDGET

FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY

DESCRIPTION	2016-17 Actual	2017-18 Actual	2018-19 Amended Budget	2018-19 Projected Activity	2019-20 Manager Proposed
Dept 759.00-PRINCIPAL SHOPPING DISTRICT					
SALARIES, PART-TIME/TEMP	0	1,583	6,300	6,300	3,150
FICA, EMPLOYER'S SHARE	0	121	500	500	222
SEASONAL DECORATIONS,GARDENING	3,719	0	0	0	0
CONTRACTUAL SERVICES	36,215	40,000	41,000	41,000	48,128
COMMUNITY PROMOTION	3,428	2,771	68,000	80,000	43,000
BUSINESS DEVELOPMENT	3,570	413	5,000	5,000	4,000
RETAIL PROMOTIONS	2,557	1,508	7,000	3,500	0
COMMUNITY PROMO, ICE RINK	1,527	0	0	0	0
COMMUNICATIONS	5,342	2,451	10,000	0	0
VOLUNTEER MANAGEMENT	1,551	1,813	4,000	4,000	4,000
PUBLIC UTILITIES	16,546	16,224	18,000	18,000	18,000
REPAIRS & MAINTENANCE	97,227	76,825	80,200	80,200	80,000
Total	171,682	143,709	240,000	238,500	200,500
Dept 762.00-ART ON THE GRAND					
COMMUNITY PROMOTION	8,983	4,729	7,500	7,500	9,400
ENTERTAINMENT	0	1,190	3,500	3,500	0
RENTALS	0	0	0	0	0
EQUIPMENT RENTAL	1,550	1,550	1,500	1,500	1,500
MISCELLANEOUS EXPENSE	13	0	0	0	0
Total	10,546	7,520	12,500	12,500	10,900
Dept 764.00-HARVEST MOON CELEBRATION					
OFFICE SUPPLIES	106	70	500	500	500
CONCESSION SUPPLIES	15,171	16,588	16,000	17,249	16,000
CONTRACTUAL SERVICES	0	0	0	120	0
COMMUNITY PROMOTION	4,996	8,768	5,500	5,881	5,500
ENTERTAINMENT	2,850	1,950	3,000	2,300	3,000
RENTALS	0	0	0	0	0
EQUIPMENT RENTAL	6,940	7,231	8,000	7,473	8,000
MISCELLANEOUS EXPENSE	3,421	4,134	4,000	3,636	4,000
CONTRIBUTIONS, ICE RINK	0	0	0	0	0
Total	33,484	38,741	37,000	37,159	37,000

CITY OF FARMINGTON
FISCAL YEAR 2019-20 PROPOSED BUDGET

FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY

DESCRIPTION	2016-17 Actual	2017-18 Actual	2018-19 Amended Budget	2018-19 Projected Activity	2019-20 Manager Proposed
Dept 766.00-RHYTHMZ IN RILEY PARK					
CONTRACTUAL SERVICES	6,600	7,970	6,600	6,600	6,600
COMMUNITY PROMOTION	1,832	2,331	2,850	2,850	2,850
ENTERTAINMENT	6,625	8,075	7,150	7,150	7,150
RENTALS	0	0	0	0	0
MISCELLANEOUS EXPENSE	0	0	0	0	0
Total	15,057	18,376	16,600	16,600	16,600
Dept 767.00-BUILDING RENTAL					
PROFESSIONAL SERVICES	0	5,085	3,163	5,100	5,100
CONTRACTUAL SERVICES	0	5,764	17,665	17,665	17,967
PUBLIC UTILITIES	0	1,192	0	0	0
MAINT, BUILDING & GROUNDS	0	7,582	4,590	4,590	6,000
CONTRIBUTION INS & BONDS	0	0	459	454	273
CAPITAL OUTLAY, BUILDINGS	0	0	5,000	5,000	12,000
Total	0	19,623	30,877	32,809	41,340
Dept 768.00-LUNCH BEATS					
CONTRACTUAL SERVICES	0	670	1,000	1,000	1,000
COMMUNITY PROMOTION	0	1,937	2,500	2,500	2,500
ENTERTAINMENT	0	400	1,000	1,000	1,750
Total	0	3,007	4,500	4,500	5,250
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY EXPENDITURE:	475,904	584,370	677,189	954,968	700,590
Surplus/(Deficit)	71,438	38,364	(29,399)	(272,698)	0
BEGINNING FUND BALANCE	272,504	353,608	417,272	417,272	144,574
TRANSFER FROM RESTRICTED FUND BALANCE	9,666	25,300	387,873	144,574	144,574
ENDING FUND BALANCE	353,608	417,272	387,873	144,574	144,574

Farmington City Council Staff Report	Council Meeting Date: June 17, 2019	Reference Number 7H	
Submitted by: David Murphy, City Manager			
Description Consideration to Adopt Resolution to Amend Residential Refuse/Recycling User Charge			
Requested Action Move to adopt resolution to amend Residential Refuse/Recycling User Charge effective July 1, 2019			
<p>Background</p> <p>The Refuse/recycling user charge is structured to cover the full cost of residential refuse collection, yard waste collection, recycling, the household hazardous waste collection program, RRRASOC administrative costs, and the cost associated with the fall leaf collection program. The charge that would be placed on the July and December tax bills for residential units.</p> <p>The following 188 condominium units do not receive the leaf collection service in the Fall: Tana Hill (6), Adams Manor (6), Pinewoods (40), Winset (55), Tall Pines (3), and Heritage Village (78). The following 36 multijurisdictional housing developments do not receive leaf collection in the Fall: Mission Court/Lane (12), Lark Harbor Court (14), Woodhaven Court (3), Fairview Court (5), Freedom Road (2). As a result, City Administration is recommending that we establish a separate fee that would exclude the leaf collection costs for these 224 units. The attached resolution establishes a separate charge for the units.</p> <p>Chapter 16 of the City Code contains a provision which allows the City Clerk to waive the recycling fee based on applications verifying economic hardship or permanent physical handicap. Each year, the clerk receives five or six such applications. The contract with Waste Management does not provide a per unit cost breakdown for the solid waste, recycling collection, and yard waste services. Therefore, City Administration has estimated the cost of the recycling fee and waiver to be \$131.43.</p>			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

RESOLUTION

A RESOLUTION OF THE FARMINGTON CITY COUNCIL AMENDING RESIDENTIAL REFUSE/RECYCLING USER FEE, AMENDING A REFUSE/RECYCLING FEE WITHOUT THE LEAF COLLECTION PROGRAM, AND AMENDING THE DOLLAR AMOUNT SUBJECT TO THE RECYCLING WAIVER, EFFECTIVE JULY 1, 2019.

WHEREAS, the Farmington City Council is authorized by Section 16-34 of the Code of Ordinances to establish a residential user fee to defray the City's costs for providing solid waste collection and disposal, recycling collection and processing, recycling administration, yard waste collection and processing, leaf collection and processing, and household hazardous waste collection and processing services; and

WHEREAS, the City of Farmington contracts with Waste Management, Inc. to provide solid waste collection, yard waste collection, and recycling collection services for residential customers in the City, for which the City pays a contractual fee; and

WHEREAS, the City of Farmington has agreed to deliver recycled materials to the facility owned by the Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC); and

WHEREAS, the City of Farmington, along with other participating communities, contracts with RRRASOC to administer the recycling facility and other recycling programs in exchange for a fee paid to RRRASOC; and

WHEREAS, the City of Farmington participates in the Household Hazardous Waste Collection Program administered by RRRASOC; and

WHEREAS, as part of the City's recycling program, each fall the Farmington Department of Public Works collects and disposes of leaves raked to the curb by residents; and

WHEREAS, the Refuse/Recycling User Fee is intended to defray the City's expenses in providing these services to its residents as estimated in the Fiscal Year 2019-20 Budget, effective July 1, 2019.

WHEREAS, there are 2,751 residential units that currently receive all of the refuse/recycling services within the City of Farmington; and

WHEREAS, there are 188 condominium units that receive all of the refuse/recycling services except for the leaf collection program; and

WHEREAS, there are 36 homes in small residential developments that have houses built in both Farmington and Farmington Hills and providing leaf collection services in these multijurisdictional developments would be impractical and

WHEREAS, in accordance with the preceding, the user fee would be based on the costs incurred by the City for the 2019-20 fiscal year in accordance with the following:

	<u>Annual Budget</u>	<u>Per Unit Cost</u>
Waste Management Service Contract	\$473,407	\$ 159.45
Recycling Administration	12,965	4.37
Hazardous Waste Collection and Services	15,500	5.22
Other Operating Expenses	<u>59,536</u>	<u>20.05</u>
Total	<u>\$561,408</u>	<u>\$ 189.09</u>

WHEREAS, the unit price for residential units receiving leaf collection program service is \$50.99 based on a budgeted cost of \$139,968 for Fiscal Year 2019-20 and 2,751 residential units; and

WHEREAS, Chapter 16, Garbage and Rubbish, of the City Code permits a waiver of the recycling fee based on economic hardship requirements specified in Section 16-34.5 or disability as contained in Section 16-27.5.

WHEREAS, City Administration is recommending that the amount for the recycling economic hardship waiver be \$131.43.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby establishes a residential refuse/recycling user fees and recycling waiver amount as indicated below, effective July 1, 2019:

1. Residential Refuse/Recycling fee - \$240.08 with \$120.04 levied with the July 2019 tax bill and \$120.04 on the December 2019 tax bill
2. Residential Refuse/Recycling Fee, Condominiums without Leaf Collection Program - \$189.09 with \$94.55 levied with the July 2019 tax bill and \$94.54 levied on the December 2019 tax bill.
3. The amount to be waived from the user fee for those residents qualifying for the recycling waiver under Section 16-34.5 or the disability waiver pursuant to 16.27-5 of the City Code is \$131.43.

AYES:

NAYES:

ABSENT:

ABSTENTIONS:

CERTIFICATION

_____ I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City of Farmington City Council at a regular meeting held on June 17, 2019.

Mary Mullison, City Clerk

**Farmington City Council
Staff Report**

**Council Meeting
Date:** June 17, 2019

**Item
Number
71**

Submitted by: David Murphy, City Manager

Agenda Topic Consideration to Adopt a Resolution to Amend Water and Sewer Rates Effective July 1, 2019

Proposed Motion: Move to adopt a resolution amending Chapter 11 of the City Fee Schedule, as presented, which amends the water and sewer rates, effective July 1, 2019.

Background:

The Great Lakes Water Authority (GLWA) increased the rates it charges the City of Farmington by 2.44% for Water and 0.63% for Sewer. The proposed amendment to the fee schedule increases the rates Farmington charges to its customers by a similar percentage – 3.00% for Water and 2.00% for Sewer. Farmington is increasing rates slightly more than the rates GLWA is charging Farmington in order to provide funding for Water and Sewer line replacements and to offset inflationary increases in the City's operating expenditures.

The rates will change as follows:

	Rates Effective 7/1/19	Rates Effective 7/1/18
Water Consumption Charge (per 1,000 gallons)	\$5.62	\$5.46
Water Fixed Charge (per quarter)	\$32.96	\$32.00
Sewer Consumption Charge (per 1,000 gallons)	\$6.97	\$6.83
Sewer Fixed Charge (per quarter)	\$38.31	\$37.27

For a resident with a family of 4 that uses 20,000 gallons per quarter, they will see an increase of \$8.00 per quarter.

City Administration is recommending that the City Council adopt the attached resolution amending Chapter 11 of the City Fee Schedule, as presented. This resolution amends the water and sewer rates, effective July 1, 2019. Customer bills would not increase until the September utility bill.

Materials:

Resolution to Amend Water and Sewer Rates
Chapter 11 of Fee Schedule

**STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON**

RESOLUTION NO.

A RESOLUTION OF THE FARMINGTON CITY COUNCIL AMENDING THE WATER AND SEWER RATES, QUARTERLY GREAT LAKES WATER AUTHORITY (GLWA) FIXED WATER AND SEWER CHARGES, AND QUARTERLY INDUSTRIAL WASTE CHARGES AND INDUSTRIAL SURCHARGES, EFFECTIVE JULY 1, 2019.

Motion by _____, seconded by _____, to adopt the following resolution:

WHEREAS, the City received notification from the GLWA and Oakland County regarding proposed increased rates that will be charged for wastewater treatment and potable water that will impact the Fiscal Year 2019-20 Water and Sewer Fund Budget; and

WHEREAS, the increase in wastewater treatment rates will be 2.00% and the increase in water rates will be 3.00% for the Fiscal Year 2019-20; and

WHEREAS, the City received notification from the GLWA and Oakland County regarding the increased rates associated with the Industrial Waste Charges and Industrial Surcharges; and

WHEREAS, the City Manager's Proposed Fiscal Year 2019-20 Budget addressed the need to increase the water and sewer rates, the quarterly GLWA Fixed Water and Sewer Charges, and the quarterly Industrial Waste Charges and Industrial Surcharges in order to maintain the existing level of services and financial integrity of the Water and Sewer Fund.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby amends the City Fee Schedule, Chapter 11 – Water and Sewer Rates, effective July 1, 2019 as attached and made part of this resolution:

Chapter 11, Water and Sewer Rates

RESOLUTION NO.

Page 2

ROLL CALL

Ayes:

Nays: None.

Absent: None.

RESOLUTION DECLARED ADOPTED.

I, Mary Mullison, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held on Monday, June 17, 2019, in the City of Farmington, Oakland County, Michigan.

CITY OF FARMINGTON

Mary Mullison, City Clerk

CHAPTER 11

WATER AND SEWER RATES, FEES AND CHARGES

SECTION 1 – FARMINGTON METERED USERS

Water Consumption Charge	\$ 5.62 per 1,000 gallons of water used
GLWA Fixed Water Charge	\$32.96 per premise served, quarterly
Sewer Commodity Charge	\$ 6.97 per 1,000 gallons of water used
GLWA Fixed Sewer Charge	\$38.31 per premise served, quarterly

SECTION 2 – WHOLESALE AND OUTSIDE CUSTOMER WATER RATES

Farmington System to Other Systems	\$19.96 per thousand cubic feet
Farmington to Outside Customers	\$ 5.62 per 1,000 gallons of water used plus \$32.96 per premise served, quarterly
Farmington Evergreen System to Other system	\$20.39 per thousand cubic feet

SECTION 3 – WHOLESALE AND OUTSIDE CUSTOMER SEWER RATES

Farmington District to Other systems (wholesale)	\$56.77 per thousand cubic feet
Farmington Evergreen System to Other system (wholesale)	\$25.79 per thousand cubic feet
Farmington Evergreen District to Outside Customer	\$ 6.97 per 1,000 gallons of water used plus \$38.31 per premise served, quarterly

Note: The \$32.96 GLWA Fixed Water Charge and \$38.31 GLWA Fixed Sewer Charge will be assessed quarterly unless the account is closed and/or the meter removed.

SECTION 4 – CONNECTION FEES

Residential Water	\$1,200.00	RESOLUTION 04-17-016
Sewer	\$1,500.00	
Non-residential Water	Based on unit factor water consumption schedule published by Oakland County times the residential rate.	
Water	Based on unit factor water consumption schedule published by Oakland County times the residential rate.	

Effective 7/01/19
Amended 6/17/19

SECTION 5 - WATER TAP-INS

5/8 to 1 in. water tap & meter set	\$1,050.00
1 ½ in water tap & meter set	\$1,450.00
2 in. water tap & meter set	\$2,800.00
Other size taps	Time & Material plus 20%

Meter replacements are at cost including labor, equipment and materials.

SECTION 6 – SEWER TAP-INS

Time & material plus 20%

SECTION 7 – METER REMOVAL

\$55.00 (Includes reinstallation of same meter)

SECTION 8 – METER TESTING

Up to 1 in.	\$100.00
1 inc and over	Cost + 10%

SECTION 9 – HYDRANT USE

Permit	\$30.00
Deposit	\$100.00
Water Consumption Charge	\$5.62 per 1,000 gals
GLWA Fixed Water Charge	\$1.45 per 1,000 gals plus 20% special handling & processing

SECTION 10 – CONSTRUCTION WATER

Residential	\$150.00/month
Commercial	\$200.00/month

SECTION 11 – POOL FILLINGS

Hydrant meter, host (pick-up & delivery)	\$300.00
*Water-usage	\$5.62 per 1,000 gals plus 20% special handling & processing

Effective 7/01/19
Amended 6/17/19

SECTION 12 – UNMETERED WATER AND SEWER USAGE

In the event metering of water usage and/or sewage disposal is not feasible, the Director of the Department of Public works shall estimate, based on city and county usage date, the amount of water and/or sewer usage to charge un-metered users of the system.

SECTION 13 – PENALTY ON DELINQUENT ACCOUNTS

10%

***SECTION 14 – WATER TURN-ON FEES FOLLOWING SHUT OFF FOR NONPAYMENT**

\$50.00 from 8:00 AM – 3:30 PM
\$200 from 3:30 PM – 8:00 AM

SECTION 15 – ACCOUNT SET UP FEE

\$20.00

SECTION 16 – TRANSFER OF DELINQUENT ACCOUNTS TO TAX ROLL

10% OF AMOUNT DUE, MINIMUM
\$50.00

SECTION 17 – BAD CHECK CHARGE

\$35.00

***SECTION 18 – IWC CHARGES & INDUSTRIAL SURCHARGES**

INDUSTRIAL WASTE CONTROL CHARGE

<u>Meter Size</u>	<u>Quarterly Charge</u>
5/8"	\$ 10.14
3/4"	\$ 15.21
1"	\$ 25.35
1 1/2"	\$ 55.77
2"	\$ 81.12
3"	\$ 147.03
4"	\$ 202.80
6"	\$ 304.20
8"	\$ 507.00
10"	\$ 709.80
12"	\$ 811.20
14"	\$1,014.00
16"	\$1,216.80
18"	\$1,419.60

Effective 7/01/19
Amended 6/17/19

INDUSTRIAL SURCHARGE RATES, PER EXCESS POUND

	RATE
1. Biochemical Oxygen Demand (BOD) In excess of 275 mg/per liter	\$0.491
2. Total suspended Solids (TSS) In excess of 350 mg/per liter	\$0.499
3. Phosphorus (P) In excess of 12 mg/per liter	\$7.354
4. Fats, Oils & Grease (FOG) In excess of 100 mg/per liter	\$0.473
5. Septage Disposal Fee Per 500 gallons of disposal	\$47.00

SECTION 19 – RULES AND REGULATIONS

1. BILLING:

Charges for water service and sewage disposal service shall be billed in the months of March, June, September and December of each year and such charges shall become due on the fifteenth day of the following April, July, October and January, respectively. The charge for water usage and sewage disposal may be billed as a combined charge per unit of usage. If such charges are not paid on or before such due date or within the grace period of seven days, then a penalty of ten (10) percent shall be added thereto, unless such penalty is waived by the City Treasurer for extenuating circumstances. In no case shall the penalty be waived more than once in any five-year period.

The following rules and regulations pertain to the use of hydrants by contractors:

1. Permit Requests for Hydrant Use shall be in writing and signed by the user.
2. Permits shall be issued by the Water and Sewer Department for the use of hydrants and the permit fee is nonrefundable.
3. A security deposit shall be required which may be refunded, provided that no damage occurs to the hydrant and that all charges for water used have been paid.
4. User will be charged on a monthly basis for water used. Water use shall be estimated by the Department of Water and Sewer.
5. The monthly charge shall be based on the water rate as approved by City Council.
6. All permits must be approved for location and time of use by the Department of Public Safety.

Effective 7/1/19, Amended 6/17/19

2. COLLECTION:

The charges for water service and sewage disposal service, which, under the provisions of Act No. 94 of the Public Acts of Michigan of 1933 (MCL 141.101 et seq., MSA 5.2731 et seq.), as amended, are made a lien on the premises to which furnished, are hereby recognized to constitute such lien; and the Director of Public Services of the department shall, annually, on May first, certify all unpaid charges for such services furnished to any premises to the City Assessor who shall place the same on the next tax roll of the city. Such charges so assessed shall be collected in the same manner as general city taxes. In addition to such charges the property owner shall be assessed an administrative charge of 10% of the amount owing with a minimum of fifty dollars (\$50.00). In cases where the city is properly notified in accordance with Act 94 of 1933, that a tenant is responsible for water or sewage disposal service charges, no such service shall be provided or continued to such premises until there has been deposited with the Department of Public Services, a sum sufficient to cover two (2) times the average quarterly bill for such premises as estimated by the Director of Public Services, such deposit to be in no case less than fifty dollars (\$50.00). Where the water service to any premises is turned off to enforce the payment of water service charges or sewage disposal service charges, the water service shall not be reinstated until all delinquent charges have been paid and a deposit as in the case of tenants is made, and there shall be a water turn-on charge of two hundred dollars (\$200.00) unless the turn-on is made during normal working hours, in which case the charge will be fifty dollars (\$50.00). In any other case where, in the discretion of the Director of Public Services, the collection of charges for water or sewage disposal service may be difficult or uncertain, the Director of Public Services may require a similar deposit. Such deposits may be applied against any delinquent water or sewage disposal service charges and the application thereof shall not affect the right of the Department of Public Services to turn off the water service and/or sewer service, to any premises for any delinquency thereby satisfied. No such deposit shall bear interest and such deposit, or any remaining balance thereof, shall be returned to the customer making the same when he shall discontinue receiving water and sewage disposal service or, except as to tenants as to whom notice of responsibility for such charges has been filed with the city, when any eight (8) consecutive quarterly bills shall have been paid by the customer with no delinquency.

Water and/or sewage disposal service to non-residential premises will be turned off if the payment of water service charges and/or sewage disposal service charges become delinquent and a payment plan for the delinquent charges has not been requested by the property owner and approved by the City Manager. Service will not be reinstated until all delinquent charges have been paid.

Amended 6/4/07 Effective 7/1/07

**SECTION 20 – EXHIBIT A
COMPONENTS OF CHARGES FOR WHOLESALE AND/OR OUTSIDE WATER
USERS:
WATER ONLY**

<u>Farmington System</u>	<u>Wholesale</u>
GLWA Consumption Rate	\$8.67 MCF
GLWA Fixed Water Charge	10.86 MCF
Transportation	<u>.43 MCF</u>
	\$19.96 MCF
	<u>Direct Service</u>
City Rate	\$ 5.62 per 1,000 gallons of water used
GLWA Fixed Water Charge	\$32.96 per bill
<u>Farmington-Evergreen Arm</u>	<u>Wholesale</u>
GLWA Consumption Rate	\$8.67 MCF
GLWA Fixed Water Charge	10.86 MCF
Oakland/Farmington Hills Transportation	.43 MCF
Farmington Transportation	<u>.43 MCF</u>
	\$20.39 MCF

**COMPONENTS OF CHARGES FOR WHOLESALE AND/OR OUTSIDE SEWER
USERS:**

SEWER ONLY

<u>Farmington System</u>	<u>Wholesale</u>
GLWA Fixed Sewer Charge	\$28.04 MCF
Farmington System Cost O & M	<u>28.73 MCF</u>
Total City Wholesale Rate:	\$56.77 MCF
<u>Farmington Evergreen System</u>	
Farmington Rate	\$25.79 MCF
	<u>Direct Service</u>
City Rate	\$6.97 per 1,000 gallons of water used
GLWA Fixed Sewer Charge	\$38.31 per bill

Effective 7/1/19
Amended 6/17/19

**Farmington City Council
Staff Report**

Council Meeting Date:
June 17, 2019

**Reference
Number
7J**

Submitted by: David Murphy, City Manager

Description Consideration to Amend Employee Administrative Manual and Non-Union Pay Plan

Requested Action Move to adopt resolution amending employee administrative manual and non-union pay plan, effective July 1, 2019

Background

City Administration is recommending that the City Council amend the employee administrative manual and non-union pay plan, effective July 1, 2019. Listed below are the specific amendments and the rationale behind the proposed change. All of the proposed changes are contained in the Fiscal Year 2019-20 Budget and incorporated into the five-year budget forecast. Funds are available for the proposed changes.

1. Amend Non-Union Pay Plan (attached) – The pay plan provides an across the board 2.75% increase.
2. Amend City Manager’s Contract – Increase pay 2.75%
3. Added 2 Pay Grades – Pay Grades 10 and 11 were added to non-union pay plan. These pay grades are lower than existing paygrades and provide more flexibility in future hiring.
4. Maintain Employer Contribution for Medical and Prescription Coverage – As a matter of policy, the City complies with the monthly hard caps established by the Michigan Department of Treasury for medical and prescription plans. Paragraph 5 of the resolution specifies the monthly amounts the City will contribute based on the 2019 hard cap amounts established by the Michigan Department of Treasury.
5. Change Blue Cross Dental Plan – Increase coverage to include an orthodontics benefit of 50% coverage with a \$1,000 lifetime max.
6. Increase Employee Contribution to MERS Defined Benefit Pension System - Employee contribution will increase by 0.5% for non-union members included in this system. The City’s contribution to the system will decrease by approximately 0.5%
7. Increase Employee Contribution to ICMA Defined Contribution Pension System – Employee contributions will increase by 0.5% for department heads included in this system. The City’s contribution will be decreased by 0.5%

Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

A RESOLUTION OF THE FARMINGTON CITY COUNCIL AMENDING THE NON-UNION PAY PLAN AND AMENDING THE EMPLOYEE ADMINISTRATIVE MANUAL.

WHEREAS, the Fiscal Year 2019-20 Budget provided a 2.75% increase for all non-union employees which is proposed for the non-union pay plan as attached; and

WHEREAS, the Fiscal Year 2019-20 Budget provided a 2.75% increase for City Manager; and

WHEREAS, adding an additional two pay grades to the non-union pay plan will provide additional flexibility in future hiring; and

WHEREAS, the City of Farmington complies with the hard caps for medical and prescription benefits established by the Michigan Department of Treasury pursuant to Public Act 152 of 2011; and

WHEREAS, the Fiscal Year 2019-20 Budget provided for an increase in dental benefits to include orthodontics at a 50% coverage amount up to a \$1,000 lifetime max

WHEREAS, the Fiscal Year 2019-20 Budget provided for an increase to pension contributions for all non-union staff of 0.5% for the MERS Defined Benefit Pension; and

WHEREAS, the Fiscal Year 2019-20 Budget provided for an increase to pension contributions for all department heads of 0.5% for the ICMA defined contribution system with a corresponding decrease in City contributions of 0.5%; and

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby amends the Non-Union Pay Plan, Administrative Manual, and City Managers Contract as provided below.

1. Amend Non-Union Pay Plan as attached and made part of this resolution increasing wages by 2.75%.
2. Amend the City Manager's contract to increase wages by 2.75%.
3. Amend non-union pay plan to add paygrades 10 and 11.
4. Maintain Blue Care Network (BCN) Healthy Living Blue 2 with a \$10/\$40 drug rider as the plan for all eligible non-union employees.
5. Change the Blue Cross Dental Plan, the primary plan for all eligible non-union employees, to include an orthodontics benefit of 50% coverage up to a \$1,000 lifetime max. The employer provides 100% of the monthly premium.

6. Maintain Blue Cross Vision Plan as an option for employees to receive if they elect to pay for the full cost via payroll deductions.
7. The City of Farmington will provide up to the following monthly contributions toward employee medical and prescription coverage. The difference shall be provided by the employee via payroll deductions.

Single Coverage:	\$ 507.02
Two-Person Coverage:	\$1,216.97
Family Coverage:	\$1,521.22

8. Health Insurance

BCN Rates – January 1, 2019 thru December 31, 2019

Non-union employees will continue existing payroll deductions for medical insurance for single, two-person, and family coverage.

Single:	\$ 60.06/month
Two-Person:	\$138.12/month
Family:	\$156.12/month

9. Increase pension contributions for all non-union staff by 0.5% for the MERS Defined Benefit Pension
10. Increase pension contributions for all department head staff by 0.5% for the ICMA Defined Contribution Pension, with a corresponding decrease in City contributions of 0.5%

**NON-UNION PAY PLAN
2.75% INCREASE EFFECTIVE JULY 1, 2019**

	<u>Starting Range</u>		<u>Maximum 1 Year</u>	<u>Maximum 2 Years</u>	<u>Maximum 3 Years</u>	<u>Maximum 4 Years</u>
	<u>From</u>	<u>To</u>				
<u>Pay Grade 1</u> Public Safety Director Director of Finance and Administration	92,318	96,932	99,840	102,836	105,922	109,099
<u>Pay Grade 2</u> Public Works Superintendent Economic and Community Development Director Public Safety Deputy Director	83,289	87,453	90,076	92,778	95,562	98,428
<u>Pay Grade 3</u> City Clerk	72,152	75,494	77,757	80,092	82,494	84,969
<u>Pay Grade 4</u> Controller Asst Public Works Superintendent	62,452	65,576	67,542	69,569	71,656	73,806
<u>Pay Grade 5</u> Deputy Treasurer Building Official/Code Officer Asst to City Manager	55,875	58,669	60,429	62,241	64,109	66,033
<u>Pay Grade 6</u> Executive Assistant Deputy Clerk	45,539	47,816	49,249	50,728	52,249	53,817

**NON-UNION PAY PLAN
2.75% INCREASE EFFECTIVE JULY 1, 2019**

	Starting Range		Maximum 1 Year	Maximum 2 Years	Maximum 3 Years	Maximum 4 Years
	From	To				
<u>Pay Grade 7</u> Administrative Assistant III	43,573	45,752	47,124	48,536	49,993	51,492
<u>Pay Grade 8</u> Administrative Assistant II	40,791	42,830	44,113	45,437	46,800	48,206
<u>Pay Grade 9</u> Administrative Assistant I Administrative Specialist II	37,155	39,012	40,182	41,388	42,630	43,909
<u>Pay Grade 10</u> Administrative Specialist I	33,439	35,111	36,164	37,249	38,367	39,518
<u>Pay Grade 11</u> Administrative Specialist	30,095	31,600	32,547	33,524	34,531	35,566

Pay Grade - Part-Time, Permanent

Classified under the appropriate full-time classification with salary pro-rated

Pay Grade - Part-Time, Temporary

Salary set by the appointing officer or body within budgetary appropriations

City Manager's salary is established by employment agreement

Farmington City Council Staff Report	Council Meeting Date: June 17, 2019	Item Number 7K
Submitted by: David Murphy, City Manager		
Agenda Topic: Consideration to Amend Budget Policies		
Proposed Motion: Move to amend the City's budget policies, effective July 1, 2019		
Background: The City has a number of budget policies that are used as a guide when developing the budget each year. City Administration would like to amend these policies. Significant changes are as follows: <ol style="list-style-type: none"> 1. Add a budget development objective of ensuring that the pension system is at least 80% funded and the retiree health care trust is sufficient to pay retiree health care benefits, until the bonds issued to fund the trust are paid off in 2033. 2. Add language stating that 1 mill of the 2018 voter approved millage will be used to balance operations, then restore fund balance to 25%, then increase pension funding to 90%, then help fund capital improvements. 3. Add language stating that 2 mills of the 2018 voter approved millage be used for capital improvements. 4. Modify millage targets. 5. Match one time revenues with one time expenditures or increases to fund balance. Attached are the City's existing policies with changes shown in red.		
Materials: Budget Policies-Revised 4-5-19		

CITY OF FARMINGTON

BUDGET POLICIES

Budget Development Objectives

1. Maintain high level of City services.
2. Do not engage in long-term deficit spending. Each year the City Manager's proposed budget shall include at a minimum a three year forecast for the General Fund to insure that the proposed budget is sustainable into the future.
3. Maintain constant millage rate that is competitive with surrounding communities and is sustainable to maintain high level of city services and continued infrastructure investment.
4. Continue investment in infrastructure.
5. Maintain strong financial position. The City has maintained a Standard & Poors "AA" rating which is excellent given Farmington's relatively small size.
6. Ensure the pension system is at least 80% funded; and, the funding of the retiree health care trust is sufficient to pay retiree health care benefits, until the bonds issued to fund the trust are paid off in 2033.

Revenues

1. Millage Rate - Maintain overall millage rate of 15.50 mills in the long term to be spread between general operating, roads millage, and capital improvements. ~~debt service, and parks and recreation.~~

a. As tax base growth exceeds the rate of on-going cost for operations, the City will earmark new growth toward the Capital Improvements Fund and the Municipal Street Fund. For example, the tax base associated a new development could be earmarked for the Capital Improvements Fund. In 2018 city residents passed a 3 mill, 10 year property tax millage. The purpose of the millage is to provide both operating and capital improvement revenues. Of the 3 mills, the City will allocate 1.0 mills for operations and 2.0 mills for capital improvements.

I. The 1.0 mills for operations will be used to eliminate the operating deficit in general operations. As tax base growth exceeds the rate of ongoing expenditures, the City will use the operating surplus to increase unassigned fund balance to its target of 25%. Once the target is achieved, the additional surplus will be used to increase the City's funding of its pension system to 90%. Increasing the funding of the pension system will reduce operating expenditures, providing additional surplus. After the City's targets are met of 25% unassigned fund balance and 90% pension funding, the City will allocate any additional surplus to the capital improvement fund.

a.II. The 2.0 mills will be used for capital improvements including roads, water and sewer, drains, sidewalks and streetscapes, recreation and culture, buildings and grounds, vehicles and equipment, parking lots, etc.

b. Future Millage Targets

~~i. Operating: 13.0000~~

~~ii. Street: 1.5000~~

~~Capital Improvements 1.0000 (Includes General Debt Service)~~

<u>Type</u>	<u>Current Millage</u>	<u>Future Millage Target</u>
<u>Operating</u>	<u>12.8967</u>	<u>12.5000</u>
<u>Roads</u>	<u>1.4697</u>	<u>1.5000</u>
<u>Capital Improvements (Including Debt)</u>	<u>4.1033</u>	<u>1.5000</u>

~~iii.~~

c. Benchmarking – City Administration will benchmark Farmington’s millage rate with surrounding other communities at least every two years. The benchmark shall include both communities of the same size (5,000 to 20,000 in population) in Oakland, Macomb, and Wayne counties and surrounding communities, regardless of size.

2. Refuse/Recycling Assessment – The residential refuse and recycling assessment will be levied on both the July and December tax bills. The intent of the levy is to cover the full cost of this residential service which includes: refuse collection and disposal, recycling collection and processing, yard waste collection and processing, Public Works Leaf Collection Program, RRRASOC Administration expenses, RRRASOC household hazardous waste program, RRRASOC electronic waste recycling program, other recycling programs, and administrative expenses set at 10% associated with Department of Public Works management of the programs, City Manager’s time associated with the various programs, and the Treasurer’s Office associated with all facets of financial management.

3. Water and Sewer Fees – The water and sewer charges are set to provide sufficient revenues to cover the cost of purchasing water from ~~Detroit Water and Sewer (DWSD)~~Great Lakes Water Authority (GLWA), maintaining City water distribution system, treatment of wastewater by ~~DWSD~~GLWA, maintain sewer collection system, administrative costs, debt service, and 10% for system capital renewal and replacement. In developing the rates, the City Council shall consider a higher fixed cost to reflect the actual operating cost of the system and to reduce revenue volatility based on seasonal weather conditions.
4. Cost of Operations – The City will review at least every two years revenues that cover the cost of various services. This would include building, electrical, plumbing, and mechanical permits. In addition, other fees would include but are not limited to Public Works burial fees, Public Safety towing and impoundment fees, and Public Safety records.
5. Escrow Accounts for Development Costs – It shall be the policy of the City that development reviews involving new development or redevelopment shall be incurred by the project proponent. This will include all costs associated with consultant review of site plan, special land use plans, planned unit developments including legal expenses, rezoning, and site engineering.
6. Conservative Revenue Forecast – It is important to recognize that overly conservative estimates can impact available resource allocation. The policy is to estimate revenues as close as possible with a slight leaning to be conservatively low.
7. Large one-time revenues ~~or non-operating revenues~~ – It is the goal of the City ~~to deposit any large one-time revenue in the Capital Improvements Fund in order~~ to eliminate reliance on ~~such large one-time revenues~~ for operating purposes. ~~It is the goal of the City to begin moving large non-operating revenues such as Cell Tower Lease, MMRMA Dividend allocations, and cable franchise revenues to the Capital Improvements Fund. These revenues should be earmarked for specific one-time projects or be budgeted to increase unassigned fund balance so the funds will be available for future one-time projects.~~

Expenditures

1. General Fund Contingency – The City Manager’s Proposed Budget should attempt to include a contingency of at least ~~\$25,000~~\$20,000 to cover any unanticipated expenses or to buffer against revenues coming in less than budgeted.
2. Conservative Forecast – It is important to recognize that overly conservative estimates can impact resource allocation. The policy is to estimate expenditures as close as possible with a slight leaning to be conservatively high.

Ending Minimum Fund Balance Targets

1. General Fund – 25% of annual operating expenditures to unassigned fund balance.
2. Local Street Fund – \$100,000
3. Major Street Fund - \$200,000
4. Municipal Street Fund - \$200,000
5. Water and Sewer Fund – Maintain a working capital based on the following:
 - a. 100% of subsequent year's debt service;
 - b. 90 days operating expenses; and
 - c. \$200,000 for emergency replacement.
6. Equipment Replacement Fund – Maintain a balance sufficient to cover proposed purchases the following fiscal year.
7. Capital Improvements Fund - \$500,000
8. Civic Theater Fund – Maintain a working capital balance is that is equal to 60 days of operating expenses.

Debt Service

1. Debt Capacity - The Department of Treasury allows a municipality to issue general obligation debt up to 10% of its total State Equalized Value. Total general obligation debt subject to the debt limit is calculated by taking the total outstanding debt, less self-supporting debt such as transportation obligations, special assessment debt, and water and sewer revenue bonds. The City shall attempt to maintain a general debt obligation ratio of 35% or less of the allowable debt limit.
2. Debt Refinancing – Unless other mitigating circumstances are justified, any debt refunding shall at least have a net present value savings of 3% or higher.

Farmington City Council Staff Report	Council Meeting Date: April 18, 2016	Reference Number 7L
Submitted by: Melissa Andrade		
Description Consideration to Approve Renewal of City Assessing Services Agreement with Oakland County Equalization Division		
Requested Action Move to approve 2019-2022 contract with the Oakland County Equalization Division to provide City Assessing Services for both real and personal property and authorize the Mayor and Clerk to sign the agreement on behalf of the City.		
Background <p>The City of Farmington entered into a contract with the Oakland County Equalization Division in 2010 to provide assessing services. As of July 1, 2019 the contract for services will expire. The contract presented will provide for annual assessment of real and personal property from July 1, 2019 to June 30, 2022 as required by laws of the State of Michigan.</p> <p>The cost per parcel has been adjusted by a 1 percent per year, for three years</p>		
Materials: Letter from Oakland Co. Equalization Division, Contract		

March 28, 2019

Mary Mullison, City Clerk
City of Farmington
23600 Liberty St.
Farmington, MI 48335

RE: Renewal of Contract for Assessing Services with the City of Farmington

Dear Ms. Mullison:

The existing assessing contract between Oakland County Equalization and the City of Farmington will expire on June 30, 2019. In anticipation of a renewal of the contract, we have prepared four copies for your review and consideration by your City Officials. In preparing the renewal document, our office has reproduced the provisions of the existing contract except for the following provision; the cost per parcel has been adjusted by a 1% increase per year for three years. In summary, the cost per parcel to the City will be as follows:

Contract Year	Real Property Rate	Personal Property Rate
2019-2020	\$17.68	\$12.93
2020-2021	\$17.86	\$13.06
2021-2022	\$18.04	\$13.19

These rates will be effective for the period July 1, 2019 to June 30, 2022. When the attached renewal contract is approved by your Governing Body and the authorized officials have affixed their signatures, kindly return four (4) copies to Oakland County Equalization Division.

Should you have any questions or concerns, please do not hesitate to call me at 248-858-0760 or Kimberly Hampton at 248-858-2039. Thank you.

Sincerely,



David M. Hieber
Manager, Equalization Division
Oakland County

DMH/kdh
Enclosures

**CONTRACT FOR OAKLAND COUNTY
EQUALIZATION DIVISION ASSISTANCE SERVICES
WITH THE CITY OF FARMINGTON
(real and personal property services)**

This CONTRACT FOR OAKLAND COUNTY EQUALIZATION DIVISION ASSISTANCE SERVICES WITH THE CITY OF FARMINGTON, (hereafter, this "Contract") is made and entered into between the COUNTY OF OAKLAND, a Michigan Constitutional and Municipal Corporation, whose address is 1200 North Telegraph Road, Pontiac, Michigan 48341 (hereafter, the "County"), and the City of Farmington, a Michigan Constitutional and Municipal Corporation whose address is 23600 Liberty Street, Farmington, Michigan, 48335 (hereafter, the "Municipality"). In this Contract, either the County and/or the Municipality may also be referred to individually as a "Party" or jointly as "Parties."

INTRODUCTORY STATEMENTS

- A. The Municipality, pursuant to the laws of the State of Michigan (hereafter, the "State"), including, but not limited to, the Michigan General Property Tax Act (MCL 211.1, et seq.) is required to perform real and personal property tax appraisals and assessments for all nonexempt real and personal property located within the geographic boundaries of the Municipality for the purpose of levying State and local property taxes.
- B. The Parties recognize and agree that absent an agreement such as this, or pursuant to an order of the State Tax Commission mandating the County to perform all or some of the property tax appraisal and tax assessment responsibilities for real and/or personal property located within the Municipality's geographic boundaries (MCL 211.10(f)), the County, has no obligation to provide these Services to or for the Municipality.
- C. The Michigan General Property Tax Act (MCL 211.34(3)) provides that the County Board of Commissioners, through the Equalization Division may furnish assistance to local assessing officers in the performance of certain of these legally mandated, Municipality, property appraisal and assessment responsibilities.
- D. The Municipality has requested the County's Equalization Division assistance in performing the "Equalization Division Assistance Services" (as described and defined in this Contract) and has agreed in return to reimburse the County as provided for in this Contract.
- E. The County has determined that it has sufficient "Equalization Division Personnel," as defined herein, possessing the requisite knowledge and expertise and is agreeable to assisting the Municipality by providing the requested "Equalization Division Assistance Services" under the terms and conditions of this Contract.

NOW, THEREFORE, in consideration of these premises and the mutual promises, representations, and agreements set forth in this Contract, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the County and the Municipality mutually agree as follows:

- §1. DEFINED TERMS. In addition to the above defined terms (i.e., "Contract", "County", "Municipality", "Party" and "Parties", and "State"), the Parties agree that the following words and expressions when printed with the first letter capitalized as shown herein, whether used in the singular or plural, possessive or nonpossessive, and/or either within or without quotation marks, shall, be defined and interpreted as follows:

- 1.1. "County Agent" or "County Agents" shall be defined as any and all Oakland County elected officials, appointed officials, directors, board members, council members, commissioners, authorities, other boards, committees, commissions, employees, managers, departments, divisions, volunteers, agents, representatives, and/or any such persons' successors or predecessors, agents, employees, attorneys, or auditors (whether such persons act or acted in their personal representative or official capacities), and/or any persons acting by, through, under, or in concert with any of them, excluding the Municipality and/or any Municipality Agents, as defined herein. "County Agent" and/or "County Agents" shall also include any person who was a County Agent anytime during the term of this Contract but, for any reason, is no longer employed, appointed, or elected and serving as a County Agent.
- 1.2. "Equalization Division Personnel" as used in this Contract shall be defined as a specific subset of, and included as part of the larger group of County Agents as defined above, and shall be further defined as any and all County Agents specifically employed and assigned by the County to work in the Equalization Division of the County's Department of Management and Budget as shown in the current County budget and/or personnel records of the County. For any and all purposes in this Contract, any reference to County Agents shall also include within that term any and all Equalization Division Personnel, but any reference in this Contract to Equalization Division Personnel shall not include any County Agent employed by the County in any other function, capacity or organizational unit of the County other than the Equalization Division of the Department of Management and Budget.
- 1.3. "Municipality Agent" or "Municipality Agents" shall be defined to include any and all Municipality officers, elected officials, appointed officials, directors, board members, council members, authorities, boards, committees, commissions, employees, managers, departments, divisions, volunteers, agents, representatives, and/or any such persons' successors or predecessors, agents, employees, attorneys, or auditors (whether such persons act or acted in their personal, representative, or official capacities), and/or any and all persons acting by, through, under, or in concert with any of them, except that no County Agent shall be deemed a Municipality Agent and conversely, no Municipality Agent shall be deemed a County Agent. "Municipality Agent" shall also include any person who was a Municipality Agent at any time during this Contract but for any reason is no longer employed, appointed, or elected in that capacity.
- 1.4. "Claim(s)" shall be defined to include any and all alleged losses, claims, complaints, demands for relief or damages, suits, causes of action, proceedings, judgments, deficiencies, liability, penalties, litigation costs and expenses, including, but not limited to, any reimbursement for reasonable attorney fees, witness fees, court costs, investigation and/or litigation expenses, any amounts paid in settlement, and/or any other amounts, liabilities or Claim(s) of any kind whatsoever which are imposed on, incurred by, or asserted against either the County and/or any County Agent, as defined herein, or any Claim(s) for which the County and/or any County Agent may become legally and/or contractually obligated to pay or defend against, or any other liabilities of any kind whatsoever, whether direct, indirect or consequential, whether based upon any alleged

violation of the constitution (Federal or State), any statute, rule, regulation or the common law, whether in law or equity, tort, contract, or otherwise, and/or whether commenced or threatened and arising out of any alleged breach of any duty by the County and/or any County Agent to any third-person, the Municipality, including any Municipality Agent or any Municipality Taxpayer under or in connection with this Contract or are based on or result in any way from the County's and/or any County Agent's participation in this Contract.

- 1.5. "Municipality Taxpayer" shall be defined as any and all residents, property owners, persons, or taxable entities within the Municipality, or their representatives or agents, who may be liable or responsible for any property taxes assessed by the Municipality pursuant to any applicable State Property Tax Laws.
- 1.6. "State" shall be defined as the "State of Michigan," a sovereign governmental entity of the United States, and shall also include within its definition any and all departments or agencies of State government including specifically, but not limited to, the State Tax Commission, the State Tax Tribunal, and/or the State Department of Treasury.

§2. COUNTY EQUALIZATION DIVISION ASSISTANCE SERVICES. The Parties agree that the full and complete scope of any and all County Equalization Division Assistance Services shall be as described and limited in the following subsections (hereinafter defined and referred to as either "Equalization Division Assistance Services" or "Services").

- 2.1. "EQUALIZATION DIVISION ASSISTANCE SERVICES" OR "SERVICES" TO BE PROVIDED. "Equalization Division Assistance Services" or "Services", to be performed by County for the Municipality as those terms are defined in this Contract, shall only include and shall be limited to the following activities:
 - 2.1.1. This Contract is to provide for annual assessment of real and personal property from July 1, 2019 to June 30, 2022 as required by laws of the State of Michigan. The County agrees to make assessments of real and personal property within the Municipality pursuant to MCL 211.10d.
 - 2.1.2. The Equalization Division personnel will appraise all property, process all real and personal property description changes, prepare the assessment roll for real and personal property in the Municipality; attend March, July and December Boards of Review and other such duties as required by the State General Property Tax Laws. The Equalization Division personnel will also be available for consultation on all Michigan Tax Tribunal real and personal property and special assessment appeals and will assist the Municipality in the preparation of both the oral and written defense of appeals, as long as there is a current Contract in effect.
- 2.2. PURPOSE OF COUNTY "SERVICES". The Parties agree that the purpose of any and all "Equalization Division Assistance Services" or "Services" to be performed under this Contract shall be to assist (e.g., to help, aid, lend support, and/or participate in as an auxiliary, to contribute effort toward completion of a goal, etc.) the Municipality in the performance of that Municipality's official

functions, obligations, and Municipality's legal responsibilities for property tax appraisal and assessment pursuant to the applicable State Property Tax Laws.

- 2.3. MANNER COUNTY TO PROVIDE SERVICES. The Parties agree that any and all "Equalization Division Assistance Services" or "Services" to be provided by the County for the Municipality under this Contract shall be performed solely and exclusively by the County's "Equalization Division Personnel" as defined herein.
- 2.3.1. Equalization Division Personnel, including those certified as MMAO, shall be employed and assigned by the County in such numbers and based on such appropriate qualifications and other factors as decided solely by the County.
- 2.3.2. The Parties agree that the County shall be solely and exclusively responsible for furnishing all Equalization Division Personnel with all job instructions, job descriptions and job specifications and shall in all circumstances control, supervise, train or direct all Equalization Division Personnel in the performance of any and all Services under this Contract.
- 2.3.3. Except as otherwise expressly provided for herein, the Parties agree and warrant that, at all times and for all purposes relevant to this Contract, the County shall remain the sole and exclusive employer of all County Agents and Equalization Division Personnel and that the County shall remain solely and completely liable for any and all County Agents' past, present, or future wages, compensation, overtime wages, expenses, fringe benefits, pension or retirement benefits, travel expenses, mileage allowances, training expenses, transportation costs, and/or other allowances or reimbursements of any kind, including, but not limited to, workers' disability compensation benefits, unemployment compensation, Social Security Act protection(s) and benefits, any employment taxes, and/or any other statutory or contractual right or benefit based on or in any way related to any County Agent's employment status.
- 2.3.4. This Contract is neither intended, nor shall it be interpreted, to create, change, grant, modify, supplement, supersede, alter, or otherwise affect or control, in any manner, form, or at any time, any right, privilege, benefit, or any other term or condition of employment, of any kind or nature whatsoever, in, upon, or for any County Agent or Equalization Division Personnel with the County, any applicable County employment and/or union contract, and/or any County rule(s), regulation(s), hours of work, shift assignment, order(s), policy(ies), procedure(s), directive(s), ethical guideline(s), etc., which shall, solely and exclusively, govern and control the employment relationship between the County and any County Agent or Equalization Division Personnel and/or the conduct and actions of any County Agent or any Equalization Division Personnel. To illustrate, but not otherwise limit, this Contract does not and shall not be interpreted to limit, modify, control, or otherwise affect, in any manner:
- 2.3.4.1. The County's sole and exclusive right, obligation, responsibility, and discretion to employ, compensate, assign, reassign, transfer, promote, reclassify, discipline, demote,

layoff, furlough, discharge any Equalization Division Personnel and/or pay any and all Equalization Division Personnel's wages, salaries, allowances, reimbursements, compensation, fringe benefits, or otherwise decide any and all such terms and conditions of employment and make any and all employment decisions that affect, in any way, the employment of any Equalization Division Personnel with the County, subject only to its applicable collective bargaining Contracts.

- 2.3.4.2. The County's sole and exclusive right, obligation, and responsibility to determine, establish, modify, or implement any and all operational policies, procedures, orders, rules, regulations, ethical guidelines, and/or any other judgment, policy or directive which, in any way, governs or controls any activity of any County Agent or Equalization Division Personnel, any necessary County Agent or Equalization Division Personnel's training standards or proficiency(ies), any level or amount of required supervision, any and all standards of performance, any sequence or manner of performance, and any level(s) of experience, training, or education required for any Equalization Division Personnel performing any County duty or obligation under the terms of this Contract.
- 2.3.5. The Municipality agrees that except as expressly provided for under the terms of this Contract and/or laws of this State, no County Agent or Equalization Division Personnel, while such person is currently and/or actively employed or otherwise remains on the payroll of the County as a County Agent shall be employed, utilized, or perform any other services, of any kind, directly or indirectly, in any manner or capacity, or otherwise be available to perform any other work or assignments by or for the Municipality during the term of this Contract. This section shall not prohibit the Municipality from employing any person who was a former County Agent but is no longer employed in that capacity by the County.
- 2.3.6. Except as otherwise expressly provided by the Contract and/or applicable State law, the Parties agree and warrant that neither the County, nor any County Agent, nor any Equalization Division Personnel, by virtue of this Contract or otherwise, shall be deemed, considered or claimed to be an employee of the Municipality and/or a Municipality Agent.
- 2.3.7. The Municipality shall not otherwise provide, furnish or assign any Equalization Division Personnel with any job instructions, job descriptions, job specifications, or job duties, or in any manner attempt to control, supervise, train, or direct any Personnel in the performance of any County's Equalization Division Assistance Services duty or obligation under the terms of this Contract.
- 2.4. LIMITS AND EXCLUSIONS ON COUNTY "SERVICES". Except as otherwise expressly provided for within this Contract, neither the County nor any County Agents shall be responsible for assisting or providing any other "Services " or

assistance to the Municipality or assume any additional responsibility for assisting the Municipality in any other way or manner with any Municipality obligations under any and all State Property Tax Laws, including, but not limited to, providing any attorney or legal representation to the Municipality or any Municipality Agent at any proceeding before the Michigan Tax Tribunal or any other adjudicative body or court, except as expressly provided for in this Contract.

2.4.1. The Municipality shall, at all times and under all circumstances, remain solely liable for any and all costs, legal obligations, and/or civil liabilities associated with or in any way related to any Municipality tax appraisal or assessment functions or any other Municipality legal obligation under any applicable State Property Tax Laws. The Municipality shall employ and retain its own Municipality legal representation, as necessary, to defend any such claim or challenge before the State Tax Tribunal or any other court or review body.

2.4.2. Except for those express statutory and/or regulatory obligations incumbent only upon licensed Equalization Division Personnel (i.e., State Licensed and Certified Real and/or Personal Property Tax Assessors) to defend property tax appraisals and assessments that they either performed, or were otherwise performed under their supervision, before the Michigan Tax Tribunal, the Parties agree that no other County Agents, including any County attorneys shall be authorized, required and/or otherwise obligated under this Contract or pursuant to any other agreement between the Parties to provide any legal representation to or for the Municipality and/or otherwise defend, challenge, contest, appeal, or argue on behalf of the Municipality before the Michigan Tax Tribunal or any other review body or court.

§3. TERM OF CONTRACT. The Parties agree that the term of this Contract shall begin on the effective date of this Contract, as otherwise provided herein, and shall end on June 30, 2022, without any further act or notice from either Party being required. Any and all County Services otherwise provided to the Municipality prior to the effective date of this Contract, shall be subject to the terms and conditions provided for herein.

§4. NO TRANSFER OF MUNICIPALITY LEGAL OBLIGATIONS TO COUNTY. Except as expressly provided for in this Contract, the Municipality agrees that this Contract does not, and is not intended to, transfer, delegate, or assign to the County, and/or any County Agent or Equalization Division Personnel any civil or legal responsibility, duty, obligation, duty of care, cost, legal obligation, or liability associated with any governmental function delegated and/or entrusted to the Municipality under any applicable State Property Tax Laws.

4.1. The Municipality shall, at all times and under all circumstances, remain solely liable for any and all costs, legal obligations, and/or civil liabilities associated with or in any way related to any Municipality tax appraisal or assessment functions or any other Municipality legal obligation. The Municipality agrees that under no circumstances shall the County be responsible for any costs, obligations, and/or civil liabilities associated with its Municipality function or any responsibility under any State Property Tax Law.

- 4.2. The Municipality shall not incur or create any debts, liens, liabilities or obligations for the County and shall take all necessary steps to ensure that any debts, liens, liabilities or obligations that the Municipality may incur shall not become a debt, liability, obligation or Claim(s) against the County.
- 4.3. The Parties agree that the Municipality shall at all times remain responsible for the ultimate completion of any and all Municipality duties or obligations under any and all applicable State Property Tax Laws. Nothing in this Contract shall relieve the Municipality of any Municipality duty or obligation under any applicable State Property Tax Law.
- 4.4. The Municipality and Municipality Agents shall be and remain responsible for compliance with all Federal, State, and local laws, ordinances, regulations, and agency requirements in any manner affecting any work or performance of this Contract or with any Municipality duty or obligation under any applicable State Property Tax Law.

§5. NO DELEGATION OR DIMINUTION OF ANY GOVERNMENTAL AUTHORITY. The Parties reserve to themselves any rights and obligations related to the provision of any and all of each Party's respective governmental services, authority, responsibilities, and obligations. Except as expressly provided otherwise herein, this Contract does not, and is not intended to, create, diminish, delegate, transfer, assign, divest, impair, or contravene any constitutional, statutory, and/or other legal right, privilege, power, civil or legal responsibility, obligation, duty of care, liability, capacity, immunity, authority or character of office of either Party to any other person or Party.

- 5.1. The Parties further agree, notwithstanding any other term or condition in this Contract, that no provision in this Contract is intended, nor shall it be construed, as a waiver of any governmental immunity, as provided by statute or applicable court decisions, by either Party, either for that Party and/or any of that Party's County or Municipal Agents.
- 5.2. Notwithstanding any other provision in this Contract, nothing in this Contract shall be deemed to, in any way, limit or prohibit the Oakland County Board of Commissioners statutory rights and obligations to review and/or further equalize Municipality property values or tax assessments and/or further act upon any Municipality assessment(s) of property taxes under any applicable State Property Tax Laws, including, but not limited to challenging any Municipality assessment before the Michigan Tax Tribunal.

§6. PAYMENT SCHEDULE. In consideration of the promises set forth in this Contract, the Municipality agrees to pay to the County during the life of this Contract: For the contract year 2019-2020 the sum of \$17.68 for each real property description and \$12.93 for each personal property description rendered; for the contract year 2020-2021 the sum of \$17.86 for each real property description and \$13.06 for each personal property description rendered; and finally, for the contract year 2021-2022 the sum of \$18.04 for each real property description and \$13.19 for each personal property description. Payment for the contract year 2019-2020 is payable on or before July 1, 2020, payment for the contract year 2020-2021 is payable on or before July 1, 2021 and payment for the contract year 2021-2022 is payable on or before July 1, 2022.

If during the term of this Contract, there are additional services requested of the County, the Parties shall negotiate additional fees to be paid by the Municipality.

- 6.1. All time incurred for Board of Review dates beyond the regular County working hours to be billed at the applicable Equalization Division personnel's overtime rate and charged to the Municipality over and above any other fees described in this Contract, with the following exceptions:
 - 6.1.1. One evening meeting as required by law under MCL § 211.30(3).
 - 6.1.2. Dates requiring overtime set by the Municipality Charter.
- 6.2. The Municipality agrees to be responsible for postage on all personal property statements and personal property notices mailed relating to work performed under this Contract. The Municipality agrees to be responsible for all photographic supplies.
- 6.3. If the Municipality fails, for any reason, to pay the County any monies when and as due under this Contract, the Municipality agrees that unless expressly prohibited by law, the County or the County Treasurer, at their sole option, shall be entitled to a setoff from any other Municipality funds that are in the County's possession for any reason. Funds include but are not limited to the Delinquent Tax Revolving Fund ("DTRF"). Any setoff or retention of funds by the County shall be deemed a voluntary assignment of the amount by the Municipality to the County. The Municipality waives any claims against the County or its Officials for any acts related specifically to the County's offsetting or retaining such amounts. This paragraph shall not limit the Municipality's legal right to dispute whether the underlying amount retained by the County was actually due and owing under this Contract.
- 6.4. If the County chooses not to exercise its right to setoff or if any setoff is insufficient to fully pay the County any amounts due and owing the County under this Contract, the County shall have the right to charge up to the then-maximum legal interest on any unpaid amount. Interest charges shall be in addition to any other amounts due to the County under this Contract. Interest charges shall be calculated using the daily unpaid balance method and accumulate until all outstanding amounts and accumulated interest are fully paid.
- 6.5. Nothing in this Section shall operate to limit the County's right to pursue or exercise any other legal rights or remedies under this Contract against the Municipality to secure reimbursement of amounts due the County under this Contract. The remedies in this Section shall be available to the County on an ongoing and successive basis if Municipality at any time becomes delinquent in its payment. Notwithstanding any other term and condition in this Contract, if the County pursues any legal action in any court to secure its payment under this Contract, the Municipality agrees to pay all costs and expenses, including attorney's fees and court costs, incurred by the County in the collection of any amount owed by the Municipality.
- 6.6. Notwithstanding any other term or condition in this Contract, should the Municipality fail for any reason to timely pay the County the amounts required under this Contract, the Municipality agrees that the County may discontinue, upon thirty (30) days written notice to the Municipality, without any penalty or

liability whatsoever, any County services or performance obligations under this Contract.

§7. LIABILITY. The Municipality further agrees that the County shall not be liable to the Municipality for any and all Claim(s), except as otherwise expressly provided for in this Contract.

- 7.1. The Parties agree that this Contract does not and is not intended to create or include any County warranty, promise, covenant or guaranty, either express or implied, of any kind or nature whatsoever in favor of the other Municipality, and/or any Municipality Agents, or any Municipality Taxpayer or any other person or entity, or that the County's efforts in the performance of any obligation under this Contract will result in any specific monetary benefit or efficiency, or increase in any tax revenue for the Municipality, or will result in any specific reduction or increase in any property assessment, or guarantee that any County services provided under this Contract will withstand any challenge before the State Tax Tribunal or any court or review body, or any other such performance-based outcome.
- 7.2. In the event of any alleged breach, wrongful termination, and/or any default of any term or condition of this Contract by either the County or any County Agent, the County and/or any County Agent shall not be liable to the Municipality for any indirect, incidental, special or consequential damages, including, but not limited to any replacement costs for County Services, any loss of income or revenue, and/or any failure by the Municipality to meet any Municipality obligation under any applicable State Property Tax Laws, or any other economic benefit or harm that the Municipality may have realized, but for any alleged breach, wrongful termination, default and/or cancellation of this Contract, or damages beyond or in excess of the amount(s) of any amount paid to, received or retained by the County at the time of the alleged breach or default in connection with or under the terms of this Contract, whether such alleged breach or default is alleged in an action in contract or tort and/or whether or not the Municipality has been advised of the possibility of such damages. This provision and this Contract is intended by the Parties to allocate the risks between the Parties, and the Parties agree that the allocation of each Party's efforts, costs, and obligations under this Contract reflect this allocation of each Party's risk and the limitations of liability as specified herein.
- 7.3. Notwithstanding any other provision in this Contract, with regard to any and all alleged losses, claims, complaints, demands for relief or damages, suits, causes of action, proceedings, judgments, deficiencies, liability, penalties, litigation costs and expenses, including, but not limited to, any reimbursement for reasonable attorney fees, witness fees, court costs, investigation and/or litigation expenses, any amounts paid in settlement, and/or any other amounts, liabilities of any kind whatsoever which are imposed on, incurred by, or asserted against the Municipality or any Municipality Agent by any third person, including but not limited to any Municipality Agent or Municipality Taxpayer, arising out of any activities or Services to be carried out by any County Agent in the performance of this Contract, the Municipality hereby agrees that it shall have no rights pursuant to or under this Contract against the County and/or any County Agents to or for any indemnification (i.e., contractually, legally, equitably, or by implication)

contribution, subrogation, or other right to be reimbursed by the County and/or any of County Agents based upon any and all legal theories or alleged rights of any kind, whether known or unknown, for any and all alleged losses, claims, complaints, demands for relief or damages, judgments, deficiencies, liability, penalties, litigation costs and expenses of any kind whatsoever which are imposed on, incurred by, or asserted against the Municipality and which are alleged to have arisen under or are in any way based or predicated upon this Contract.

- 7.4. If the Municipality requests and the County agrees, the County may prepare the actual tax statement for mailing by the Municipality to Municipality residents. In preparing any such tax statement the County shall rely upon certain data provided by the Municipality beyond the data gathered by the County under this Contract, including, but not limited to, the applicable millage rate. The parties agree that under no circumstances shall the County be held liable to the Municipality or any third party based upon any error in any tax statement due to information supplied by the Municipality to the County for such purposes.

§8. MUNICIPALITY AGENTS AND COOPERATION WITH THE COUNTY. The Municipality agrees that it shall be solely and exclusively responsible, during the term of this Contract, for guaranteeing that all Municipality Agents fully cooperate with Equalization Division Personnel in the performance of all County Services under this Contract. Likewise, the County agrees that it shall be solely and exclusively responsible, during the term of this Contract, for guaranteeing that all Equalization Division personnel fully cooperate with Municipality agents in the performance of all County Services under this Contract.

- 8.1. Municipality Agents shall be employed and assigned based on appropriate qualifications and other factors as decided by the Municipality. The Municipality agrees that it shall be solely responsible for furnishing all Municipality Agents with all job instructions, job descriptions and job specifications and shall solely control, direct, and supervise all Municipality Agents and shall be solely responsible for the means and manner in which Municipality's duties or obligations under any applicable State Property Tax Laws are satisfied.
- 8.2. The Municipality agrees that it shall be solely and completely liable for any and all Municipality Agents' past, present, or future wages, compensation, overtime wages, expenses, fringe benefits, pension or retirement benefits, travel expenses, mileage allowances, training expenses, transportation costs, and/or other allowances or reimbursements of any kind, including, but not limited to, workers' disability compensation benefits, unemployment compensation, Social Security Act protection(s) and benefits, any employment taxes, and/or any other statutory or contractual right or benefit based on or in any way related to any Municipality Agent's employment status or any alleged violation of any Municipality Agent's statutory, contractual (e.g., union, employment, or labor contract), constitutional, common law employment right, and/or civil rights by the Municipality. The Municipality agrees to indemnify and hold harmless the County from and against any and all Claim(s) which are imposed upon, incurred by, or asserted against the County or any County Agent by any Municipality Agent and/or which are based upon, result from, or arise from, or are in any way related to any Municipality Agent's wages, compensation, benefits, or other employment-

related or based rights, including, but not limited to, those described in this section.

- 8.3. The Municipality agrees that no Municipality Agent shall, by virtue of this Contract or otherwise, be considered or claimed to be an employee of the County and/or a County Agent. This Contract does not grant or confer, and shall not be interpreted to grant or confer, upon any Municipality Agents or any other individual any status, privilege, right, or benefit of County employment or that of a County Agent.
 - 8.4. The Municipality agrees to provide the County with information regarding any activity affecting the tax status of any parcel including but not limited to the following: Downtown Development Authorities, Redevelopment Plans, Tax Increment Financing Authorities. In addition, the municipality agrees to notify the County immediately of approval of any application for abatement or tax exemption.
 - 8.5. The Municipality agrees to inform the County Agents regarding any increase in taxation which is governed by the Truth in Taxation Act. Further, the Municipality agrees to inform the County Agents regarding any millage increase (new) or renewal.
 - 8.6. The Municipality will be responsible for Special Assessment billings, maintaining a paper trail of roll changes, maintaining the rolls in balance, and providing the Oakland County Equalization Division with the information necessary to prepare the warrant.
 - 8.7. The Municipality agrees that its agents will perform the following functions:
 - 8.7.1. Mechanically make name changes to Sidwell numbers on a monthly basis using the County's Computer terminals.
 - 8.7.2. Provide a copy of all building permits with Sidwell numbers to the County's Equalization Division on a monthly basis.
 - 8.7.3. Be responsible for the establishment, accuracy and compilation of all Special Assessment rolls in the Municipality.
 - 8.7.4. Forward all exemption applications, transfer affidavits, personal property statements and any and all other documents affecting the status or value of property located within the Municipality to the County's Equalization Division in a timely manner.
 - 8.7.5. Forward all information on splits and combinations after approval by the Municipality to the County's Equalization Division.
 - 8.8. In the event that Municipality Agents, for whatever reason, fail or neglect to undertake the tasks in Section 8.7 above, the County's Equalization Division may perform these tasks and they shall be paid on a time and material basis. Such rate shall be based upon the wages plus benefits of the person or persons performing said tasks.
- §9. INDEPENDENT CONTRACTOR. The Parties agree that at all times and for all purposes under the terms of this Contract, the County's and/or any and all County Agents' legal status and relationship to the Municipality shall be that of an Independent Contractor.

Except as expressly provided herein, each Party will be solely responsible for the acts of its own employees, Agents, and servants during the term of this Contract. No liability, right or benefits arising out of an employer/employee relationship, either express or implied, shall arise or accrue to either Party as a result of this Contract.

- §10. COUNTY PRIORITIZATION OF COUNTY RESOURCES. The Municipality acknowledges and agrees that this Contract does not, and is not intended to, create either any absolute right in favor of the Municipality, or any correspondent absolute duty or obligation upon the County, to guarantee that any specific number(s) or classification of County Agents will be present on any given day to provide County services to the Municipality.
- §11. INDEMNIFICATION. Each Party shall be responsible for any Claims made against that Party and for the acts of its Employees or Agents. In any Claims that may arise from the performance of this Contract, each Party shall seek its own legal representation and bear the costs associated with such representation including any attorney fees. Except as otherwise provided in this Contract, neither Party shall have any right under any legal principle to be indemnified by the other Party or any of its Employees or Agents in connection with any Claim. This Contract does not, and is not intended to, impair, divest, delegate or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties. Nothing in this Contract shall be construed as a waiver of governmental immunity for either Party.
- §12. CANCELLATION OR TERMINATION OF THIS CONTRACT. Except as follows, and notwithstanding any other term or provision in any other section of this Contract, either Party, upon a minimum of ninety (90) calendar days written notice to the other Party, may cancel and/or completely terminate this Contract for any reason, including convenience, without incurring any penalty, expense, or liability to the other Party. The effective date for any such termination is to be clearly stated in the notice.
- 12.1. At 5:00 p.m. on the effective date of the cancellation of this Contract all Municipality and/or County obligations under this Contract, except those rights and obligations expressly surviving cancellation as provided for in this Contract, shall end.
- 12.2. The Municipality agrees that any and all Municipality obligations, including, but not limited to, any and all indemnification and hold harmless promises, waivers of liability, record-keeping requirements, any Municipality payment obligations to the County, and/or any other related obligations provided for in this Contract with regard to any acts, occurrences, events, transactions, or Claim(s) either occurring or having their basis in any events or transactions that occurred before the cancellation or completion of this Contract, shall survive the cancellation or completion of this Contract.
- §13. EFFECTIVE DATE, CONTRACT APPROVAL, AND AMENDMENT. The Parties agree that this Contract, and/or any subsequent amendments thereto, shall not become effective prior to the approval by concurrent resolutions of both the Oakland County Board of Commissioners and the Governing Body of the City of Farmington. The approval and terms of this Contract, and/or any possible subsequent amendments thereto, shall be entered in the official minutes and proceedings of both the Oakland County Board of Commissioners and the Governing Body of the City of Farmington and

shall also be filed with the office of the Clerk of the County and the Clerk for the City of Farmington.

- §14. The Parties agree that this Contract, and/or any possible subsequent amendments, shall be filed with the Michigan Secretary of State and this Contract, and/or any possible subsequent amendments, shall not become effective prior to this required filing with the Secretary of State.
- 14.1. The Parties agree that except as expressly provided herein, this Contract shall not be changed, supplemented, or amended, in any manner, except as provided for herein, and no other act, verbal representation, document, usage or custom shall be deemed to amend or modify this Contract in any manner.
- §15. NO THIRD-PARTY BENEFICIARIES. Except as expressly provided herein for the benefit of the Parties (i.e., County or Municipality), this Contract does not, and is not intended to, create, by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right to be indemnified (i.e., contractually, legally, equitably, or by implication) and/or any right to be subrogated to any Party's rights in this Contract, and/or any other right of any kind, in favor of any person, including, but not limited to, any County Agent or Municipality Agent or any Municipality Taxpayer, any Taxpayer's legal representative, any organization, any alleged unnamed beneficiary or assignee, and/or any other person.
- §16. CONSTRUED AS A WHOLE. The language of all parts of this Contract is intended to and, in all cases, shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party. As used in this Contract, the singular or plural number, possessive or nonpossessive shall be deemed to include the other whenever the context so suggests or requires.
- §17. CAPTIONS. The section headings or titles and/or all section numbers contained in this Contract are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Contract.
- §18. NOTICES. Except as otherwise expressly provided for herein, any and all correspondence, invoices, and/or any other written notices required, permitted or provided for under this Contract to be delivered to either Party shall be sent to that Party by first class mail. All such written notices, including any notice canceling or terminating this Contract as provided for herein, shall be sent to the other Party's signatory to this Contract, or that signatory's successor in office, at the addresses shown in this Contract. All correspondence or written notices shall be considered delivered to a Party as of the date that such notice is deposited with sufficient postage with the U.S. Postal Service.
- §19. WAIVER OF BREACH. The waiver of a breach of any provision of this Contract shall not operate or be construed as a waiver of any subsequent breach. Each and every right, remedy and power granted to either Party or allowed it by law shall be cumulative and not exclusive of any other.
- §20. ENTIRE CONTRACT. This Contract, consisting of a total of fourteen (14) pages, sets forth the entire agreement between the County and the Municipality and fully supersedes any and all prior agreements or understandings between them in any way related to the subject matter hereof. It is further understood and agreed that the terms and conditions herein are contractual and are not a mere recital and that there are no other agreements, understandings, contracts, or representations between the County and the Municipality in

any way related to the subject matter hereof, except as expressly stated herein. This Contract shall not be changed or supplemented orally and may be amended only as otherwise provided herein.

For and in consideration of the mutual assurances, promises, acknowledgments, warrants, representations, and agreements set forth in this Contract, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the undersigned hereby execute this Contract on behalf of the Parties, and by doing so legally obligate and bind the Parties to the terms and conditions of this Contract.

IN WITNESS WHEREOF, Steven G. Schneemann, Mayor of the City of Farmington hereby acknowledges that he has been authorized by a resolution of the Governing Body of the City of Farmington, a certified copy of which is attached, to execute this Contract on behalf of the Municipality and hereby accepts and binds the City of Farmington to the terms and conditions of this Contract.

EXECUTED: _____ DATE: _____
Steven G. Schneemann, Mayor
City of Farmington

WITNESSED: _____ DATE: _____
Mary Mullison, Clerk
City of Farmington

IN WITNESS WHEREOF, David T. Woodward, Chairperson, Oakland County Board of Commissioners, hereby acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners, a certified copy of which is attached, to execute this Contract on behalf of the Oakland County, and hereby accepts and binds Oakland County to the terms and conditions of this Contract.

EXECUTED: _____ DATE: _____
David T. Woodward, Chairperson
Oakland County Board of Commissioners

WITNESSED: _____ DATE: _____
(Print Name) _____ DATE: _____
County of Oakland