

COUNCIL PROCEEDINGS

A regular meeting of the Farmington City Council was held on Monday, September 17, 2001 in Council Chambers, 23600 Liberty Street, Farmington, Michigan. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 8:00 p.m. by Mayor Hartsock.

PRESENT: Bush, Campbell, Hartsock, McShane, Mitchell.

ABSENT: None.

OTHERS PRESENT: Clerk/Treasurer Cantrell, Director Goss, Director Gushman, City Manager Lauhoff, Assistant City Manager Richards.

In recognition of the recent terrorist attack, Council called on the Farmington Community to honor the memory of those lost by showing courage and compassion in our daily lives and encouraged residents to participate in the upcoming "Heritage Week", sponsored by the Multicultural Multiracial Committee, to celebrate our diversity.

APPROVAL OF AGENDA

09-01-543 MOTION by Campbell, seconded by Mitchell, to approve the agenda as submitted. MOTION CARRIED UNANIMOUSLY.

MINUTES OF PREVIOUS MEETING

09-01-544 MOTION by Bush, seconded by McShane, to approve the minutes of the Regular Meeting of September 4, 2001. MOTION CARRIED UNANIMOUSLY.

MINUTES OF OTHER BOARDS

09-01-545 MOTION by McShane, seconded by Campbell, to receive and file the minutes of the following Boards and Commissions:

- Downtown Development Authority minutes of September 5, 2001.
- Governor Warner Mansion Committee minutes of August 15, 2001.

MOTION CARRIED UNANIMOUSLY.

PETITIONS AND COMMUNICATIONS

REQUEST FOR TWO TEMPORARY BANNER SIGNS FOR GRAND OPENING AT 32720 GRAND RIVER, BELLACINO'S PIZZA AND GRINDERS.

City Administration advised that Mr. Ken Balcom of Bellacino's Restaurant has requested temporary signage for the opening of this new business.

In response to a question from Council, City Manager Lauhoff indicated the signs would be created professionally.

09-01-546 MOTION by Campbell, seconded by Bush, to approve a request from Bellacino's Pizza and Grinders, 32710 Grand River, to hang two (2) banner signs, each measuring 2' x 6' with 9" lettering; one hung over the permanent sign in the archway on the west side and one at the bottom of the clock tower; for a period not to exceed 90 consecutive days between September and November in accordance with Section 25-4, Subsection 6, Subsection B, of the City Code. MOTION CARRIED UNANIMOUSLY.

REPORTS FROM CITY MANAGER

CONSIDERATION TO APPOINT MUSEUM DIRECTOR AND ADOPT JOB DESCRIPTION, MISSION STATEMENT AND ORGANIZATIONAL STRUCTURE. City Administration recommended Linda Horvath as Museum Director based on her education and extensive museum experience. City Administration further stated that through study sessions, City Council with staff and Ms. Horvath, developed a mission statement, organizational chart and job description for a Museum Director.

Linda Horvath was present and asked for support from the Council and Community for the Mansion.

09-01-547 MOTION by Mitchell, seconded by McShane, to appoint Linda Horvath as Museum Director of the Governor Warner Mansion and to adopt the mission statement, organizational structure and job description relative to this appointment and the operation of the Governor Warner Mansion. MOTION CARRIED UNANIMOUSLY.

CONSIDERATION TO INTRODUCE ORDINANCE NO. C-687-2001 TO AMEND ARTICLE XI, ADMINISTRATION, SECTION 35-273, ZONING COMPLIANCE PERMITS. Administration advised that in response to recent changes to the Michigan Building Code limiting the ability of municipalities to require building permits for certain buildings and structures, the Planning Commission has

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recommended amendments to the City Zoning Code to require permits for these exempt structures.

09-01-548 MOTION by Campbell, seconded by Mitchell, to introduce Ordinance No.C-687-2001 that would amend Chapter 35, Section 273, Zoning, of the City Code, to identify development activities that require Zoning Compliance Permits. [SEE ATTACHED ORDINANCE]. MOTION CARRIED UNANIMOUSLY.

CONSIDERATION OF CONSTRUCTION ESTIMATE NO. 1 (FINAL) AND CHANGE ORDER NO. 1 (SANITARY SEWER GRIT CHAMBER – OAKLAND EXCAVATING COMPANY). Administration advised that the Public Services Department and City Engineer have approved payment for the work completed on the Sanitary Sewer Grit Chamber.

09-01-549 MOTION by McShane, seconded by Bush, to approve payment to Oakland Excavating Company in the amount of \$37,427.10 for work performed and completed on the Sanitary Sewer Grit Chamber; funds provided in the FY2000-01 budget.

ROLL CALL

AYES: Campbell, Hartsock, McShane, Mitchell, Bush.
NAYS: None.
ABSENT: None.

MOTION CARRIED UNANIMOUSLY.

CONSIDERATION OF AMENDMENT TO THE CITY FEE SCHEDULE, CHAPTER 12, MANSION USE – FEES AND CHARGES. Administration advised that Governor Warner Mansion Committee (GWMC) Co-Chairpersons submitted a report regarding the charges for rental of the Mansion grounds. Administration further advised that the report recommended increases to the grounds rental fees based on similar fees in other communities; and a new minimum 4-hour reservation due to increased usage of the grounds. Administration concurred and recommended that Council accept the recommendations of the GWMC.

Nancy Leonard, GWMC member, questioned the elimination of the 2-hour minimum reservation because more people could be scheduled with shorter time slots.

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Council member Campbell suggested the decision be delayed until Council had conferred with the new Mansion Director.

Council stated that in the future there should be closer monitoring of the Mansion grounds during reserved periods. City Manager Lauhoff informed Council that a new sign would be installed that would indicate reservation(s) of the Mansion grounds.

GWMC committee stated that there are no charges for wedding rehearsals and weddings are often delayed, necessitating the 4-hour minimum reservation.

Discussion followed regarding support for the increased reservation fees in order to help cover the cost of maintaining the beautiful Mansion grounds.

09-01-550 MOTION by Mitchell, seconded by McShane, to amend Chapter 12 of the City Fee Schedule for Governor Warner Mansion use eliminating the 2-hour minimum reservation and setting new rates for a 4-hour minimum reservation at \$450 and reservations of 4-8 hours at \$675. [SEE ATTACHMENT].

ROLL CALL:

AYES: Hartsock, McShane, Mitchell, Bush.
NAYS: Campbell.
ABSENT: None.

MOTION CARRIED.

CONSIDERATION OF BID AWARD FOR RE-ROOFING OF MUNICIPAL BUILDING. Administration advised that at the request of the Public Services Department, the Avrie Group solicited bids from four potential bidders to re-roof the City Municipal Building. Administration further stated that the lowest bidder was considerably over the budgeted amount for this project, therefore the City entered into discussions with the low bidder to change certain project components to bring the project within budget and recommended award of the revised bid to the low bidder.

David Chwalibog, President and CEO, of the Avrie Group, Inc., was present and discussed the process by which the re-roofing project was modified in order to meet budget requirements.

09-01-551 MOTION by Campbell, seconded Mitchell, to award the bid for re-roofing of the Municipal Building, as specified in the bid documents and including

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negotiated revisions, to the low bidder, Corporate Roofing Company, in the amount of \$74,775.00; funds provided in the FY2001-02 budget.

ROLL CALL:

AYES: McShane, Mitchell, Bush, Campbell, Hartsock.

NAYS: None.

ABSENT: None.

MOTION CARRIED UNANIMOUSLY.

CONSIDER BID AWARD FOR CONDENSING UNIT AND TEMPERATURE CONTROLS, MUNICIPAL BUILDING. Administration advised that the Public Services Department has reviewed the bids and recommended award of the bid to the only qualified bidder.

09-01-552 MOTION by Bush, seconded by Mitchell, to purchase a replacement condensing unit and temperature control improvement for the City Municipal Building, as specified in the bid documents from the only qualified bidder, W. T. Heaney Co., Inc in the amount of \$6,250.00.; funds provided in the FY2001-02 budget.

ROLL CALL:

AYES: Mitchell, Bush, Campbell, Hartsock, McShane.

NAYS: None.

ABSENT: None.

MOTION CARRIED UNANIMOUSLY.

ORDINANCE ADOPTION

CONSIDERATION TO ADOPT ORDINANCE NO. C-686-2001 TO AMEND CHAPTER 28, SECTION 28-90, TO AUTHORIZE DIRECT BILLING FOR THE COST OF SNOW REMOVAL FROM SIDEWALKS.

09-01-553 MOTION by Campbell, seconded by McShane, to adopt Ordinance No. C-686-2001 to amend Chapter 28, Section 28-90, of the City of Farmington Code of Ordinances, to authorize the direct billing of costs incurred by the City to remove ice, snow and other obstructions when the owner of the adjacent premises has failed to do so. [SEE ATTACHED ORDINANCE].

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ROLL CALL:

AYES: Bush, Campbell, Hartsock, McShane, Mitchell.

NAYS: None.

ABSENT: None.

MOTION CARRIED UNANIMOUSLY.

BOARDS AND COMMISSIONS

CONSIDERATION OF RESIGNATION FROM GOVERNOR WARNER MANSION COMMITTEE.

09-01-554 MOTION by Mitchell, seconded by Bush, to accept the resignation of Denise Tawyea from the Governor Warner Mansion Committee effective immediately. MOTION CARRIED UNANIMOUSLY.

MISCELLANEOUS

PUBLIC COMMENT.

Annabelle Gabel, Farmington resident, expressed her husband's desire that an effort be made to fill the current vacancies in the business district.

COUNCIL COMMENTS AND ANNOUNCEMENTS.

Council member Bush expressed her appreciation for the recent Historical Home Tour that will now be conducted every three years.

Council member Mitchell stated that the City won a first place award from the Michigan Municipal League for the Civic Theatre renovation. City Manager Lauhoff indicated that the City would try to obtain a duplicate of the award in order to display it at both City Hall and the Civic Theatre.

Council expressed their appreciation to Assistant City Manager Richards for his efforts in helping to secure the award.

City Manager Lauhoff discussed a letter from the Mayor that would be mailed to residents regarding the Sewage Disposal System Bonding Proposition on the November 6, 2001 ballot.

City Manager Lauhoff also discussed the collection of donations in downtown Farmington over the next three days, sponsored by WOMC, to aid the rescue

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and recovery workers at the destruction site of the World Trade Center. He also reminded Council of the grand opening of the Farmington/Farmington Chamber of Commerce at 10:00 a.m. on September 26.

CONSIDERATION TO SET HOLIDAY COUNCIL MEETING SCHEDULE.

09-01-555 MOTION by Bush, seconded by McShane, to cancel the second regular meeting in December, originally scheduled for December 17, 2001 at 8:00 p.m., due to scheduling conflicts during the holiday season. MOTION CARRIED UNANIMOUSLY.

ADJOURNMENT

09-01-556 MOTION by McShane, seconded by Mitchell, to adjourn the meeting. MOTION CARRIED UNANIMOUSLY.

Meeting adjourned at 8:50 p.m.

WILLIAM S. HARTSOCK, MAYOR

PATSY K. CANTRELL, CITY CLERK/TREASURER