



**Special City Council Meeting
6:00 PM, MONDAY, JUNE 6, 2016
Conference Room
Farmington City Hall
23600 Liberty St
Farmington, MI 48335**

SPECIAL MEETING AGENDA

1. CALL TO ORDER

Roll Call

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. PUBLIC COMMENT

5. 6 P.M.

A. Update on City Roads - Public Services Superintendent Chuck Eudy & OHM Advisors

6. 7 P.M.

A. Proclamation - Zachary Feczko as Mayor for the Day

B. Miss Oakland County - Review the year, upcoming pageants and introduction of contentants

C. Consideration to Approve Public Hearing Notice for Proposed Fiscal Year 2016-17 Budget and Property Tax Rates

D. Consideration to Approve Road Race Request – August 20, 2016

E. Consideration to Approve Special Event Request for the Farmington Community Band

F. Consideration to Accept the Resignation of Carmen Francis from the Farmington/Farmington Hills Commission on Children Youth & Families

G. Other Business

H. COUNCIL COMMENT

7. ADJOURNMENT

Motion To Adjourn

**Farmington City Council
Staff Report**

Council Meeting Date:
June 6, 2016

**Reference
Number
(ID # 2196)**

Submitted by: David Murphy, City Manager

Description: Proclamation - Zachary Feczko as Mayor for the Day

Requested Action:

Move to adopt the Proclamation naming Zachary Feczko as Honorary Mayor of the City of Farmington for this day, June 6, 2016.

Background:

Agenda Review

Review:

David M. Murphy Completed 06/03/2016 10:42 AM
City Manager Completed 06/03/2016 10:42 AM
City Council Pending 06/06/2016 6:00 PM



CITY COUNCIL PROCLAMATION in RECOGNITION of

Zachary Feczko as Honorary Mayor

WHEREAS, the City of Farmington, established in 1824, proclaims Zachary Feczko as its honorary Mayor for June 6, 2016;

WHEREAS, the City of Farmington is a warm and welcoming community; our neighborhoods are historic, walkable, safe and friendly – a community very befitting for Zachary Feczko.

NOW, THEREFORE, BE IT RESOLVED that I, Bill Galvin, Mayor of the City of Farmington, on behalf of the City Council and all the citizens of Farmington, hereby name Zachary Feczko as mayor, for this date: June 6, 2016.

Bill Galvin, Mayor

June 6, 2016

**Farmington City Council
Staff Report**
Council Meeting Date:
June 6, 2016

**Reference
Number
(ID # 2193)**
Submitted by: David Murphy, City Manager

Description: Consideration to Approve Public Hearing Notice for Proposed Fiscal Year 2016-17 Budget and Property Tax Rates

Requested Action:

Move to hold public hearing on Monday, June 20 at 7:00 p.m. regarding the proposed Fiscal Year 2016-17 Budget and property tax rates.

Background:

In accordance with the City Charter, Public Act 43 of the Extra Session of 1963 and Public Act 2 of 1968 as amended, it is necessary to hold a public hearing on the proposed budget and millage rate prior to their adoption. In accordance with the City Charter, the City Council must adopt the budget prior to June 21. It is recommended that the public hearing be held on Monday, June 20 at 7:00 p.m. Following the public hearing, it is recommended that the City Council adopt the budget and millage rates.

Attached is the proposed public hearing notice. The proposed overall millage rate is 15 mills with 14 mills for operating purposes and one mill for roads. The City Council has the discretion to lower the millage rate once the notice has been published but cannot increase it without holding another public hearing. The City Council can still make changes before the budget is adopted.

Agenda Review
Review:

David M. Murphy Completed 06/02/2016 2:29 PM
 City Manager Completed 06/02/2016 2:30 PM
 City Council Pending 06/06/2016 6:00 PM

CITY OF FARMINGTON

NOTICE OF PUBLIC HEARING
TO REVIEW THE PROPOSED FISCAL YEAR 2016-17 BUDGET

The City Council of the City of Farmington will hold a public hearing on the proposed Fiscal Year 2016-17 Budget at 7:00 p.m. on June 20, 2016, in the Council Chamber in City Hall, 23600 Liberty Street, Farmington, Michigan 48335.

THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.

The 2016 proposed property tax levy includes 14.0000 mills (\$14.0000 per \$1,000 of Taxable Value) for city operations and 1.0000 mills (\$1.0000 per \$1,000 of Taxable Value) for road improvements; for a total millage rate of 15.0000 (\$15.0000 per \$1,000 of Taxable Value.)

Public comments, oral or written, are welcome at the hearing on the proposed budget and proposed property tax rate.

The proposed budget, as summarized below, will be on file in the office of the City Manager for public inspection and is also posted in detail on the City's website at www.farmgov.com.

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$8,717,419	\$8,717,419
Major Street Fund	662,514	724,082
Local Street Fund	507,762	491,398
Municipal Street Fund	305,006	220,000
Capital Improvement Fund	400,000	218,000
Water & Sewer Fund	4,690,468	5,159,378
Theater Fund	608,894	571,787
2007 MTA 175 Debt Service Fund	143,283	143,283
Nonvoted Debt Service Fund	155,353	155,353
Special Assessment Debt Service Fund	155,385	155,385
Streetscape Debt Service Fund	81,289	81,289
Drakeshire Special Assessment Debt Service Fund	94,400	94,400
Grove Special Assessment Debt Service Fund	88,933	88,933
OPEB 2013 LTGO Bonds	455,426	455,426
Employee Accrued Benefits Fund	11,000	10,000
Self Insurance Fund	195,144	176,644
DPW Equipment Revolving Fund	458,845	520,290

Publish: June 12, 2016 Farmington Observer

**Farmington City Council
Staff Report**
Council Meeting Date:
June 6, 2016

**Reference
Number
(ID # 2197)**
Submitted by: David Murphy, City Manager

Description: Consideration to Approve Road Race Request – August 20, 2016

Requested Action:

Move to approve Special Event Request to Hold “Run for the Hills” Road Race to be held on Saturday, August 20, 2016 beginning at 6:30 a.m. in Shiawassee Park.

Background:

The City received a request from Mr. Ed Anderson to conduct their annual road race that would begin and end at Shiawassee Park. This is a fund raising event for the Special Olympics of Oakland County and will be the seventh year that it is held in Shiawassee Park. The event is scheduled to have a one mile, 5K, and 10K route. It is scheduled to begin at 6:30 a.m. Saturday, August 20, 2016 and conclude by 10:30 a.m. The route is the same as in previous years. Most of the route is in Farmington Hills but will have an area that starts and ends within the City of Farmington.

As in the past, the Public Safety Department will have two officers on overtime work with event organizers to assist with route and road crossings.

Agenda Review
Review:

David M. Murphy Completed 06/03/2016 11:34 AM
City Manager Completed 06/03/2016 11:34 AM
City Council Pending 06/06/2016 6:00 PM



Approval Needed: **6.D.a**

City Manager
 City Council

Approved
 Denied

City of Farmington Special Event Application

This application is for all events in Riley Park and any other city event that will bring in more than 100 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 60 days prior to the starting date of the event.

Sponsoring Organization's Name: Run for THE HILLS

Organization Phone: 248 880 3852

Organization Address: To Box 87642, CANTON, MI 48188

Organization's Agent: ED ANDERSON Phone: 248 880 3852

Agent's Title: DIRECTOR E-mail: ED@RUNFOR THEHILLSMI

Agent's Address: 1971 WOODBINE DR., CANTON, MI

Event Name: RUN FOR THE HILLS

Event Purpose: BENEFIT FOR SPECIAL OLYMPICS

Event Dates: AUGUST 20, 2016

Event Times: 6³⁰ AM - 10³⁰ AM

Event Location: SHIAWASSEE PARK

Number of People Expected: 700

1. **Type of Event:** Based on policy section 2, this event is:

<input type="checkbox"/> City Operated Event	<input type="checkbox"/> Co-sponsored Event	<input type="checkbox"/> Private Event <i>Prohibited in Riley Park</i>
<input checked="" type="checkbox"/> Non-Profit Event	<input type="checkbox"/> For-Profit Event	

2. **An Event Map [is] [is not] attached.** If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

Attachment: FarmingtonSpecialEvent Run for the Hills (2197 : Consideration to Approve Road Race Request ? August 20, 2016)

3. **Vendors:** Food Concessions (YES) (No) Other vendors (YES) (No)

If yes, refer to Policy Section 13 for license and insurance requirements.

If yes, please list all of the vendors by vendor name:

Four horizontal lines for listing vendor names.

4. **For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity.** Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager’s office shall be responsible for determining whether this requirement has been met.

() I have invited local businesses to participate.

Those invited include:

Four horizontal lines for listing invited businesses.

5. **Exempt Parking:** Are you requesting exempt Parking? (See Policy Section 5)

(YES) (NO)

If yes, list the lots or locations where exempt parking is requested:

Two horizontal lines for listing exempt parking locations.

6. **Other Requests:**

Two horizontal lines for other requests.

- 7. **Event Signs:** Will this event include the use of signs (YES) (NO)
 If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: Please complete sign illustrations below.

Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Total square footage of the banner cannot exceed 32 square feet.

Banner Length

Width

Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet

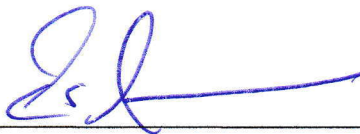
Height

Write copy of sign in the box.

8. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
- a. For public events, a certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section 12)
 - c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section 11)
 - d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 13)
 - e. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Sections 11 and 16)
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections 3 and 4.

As the duly authorized agent of the sponsoring organization, thereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

MAY 28, 2016
Date


Signature of Sponsoring Organization's Agent

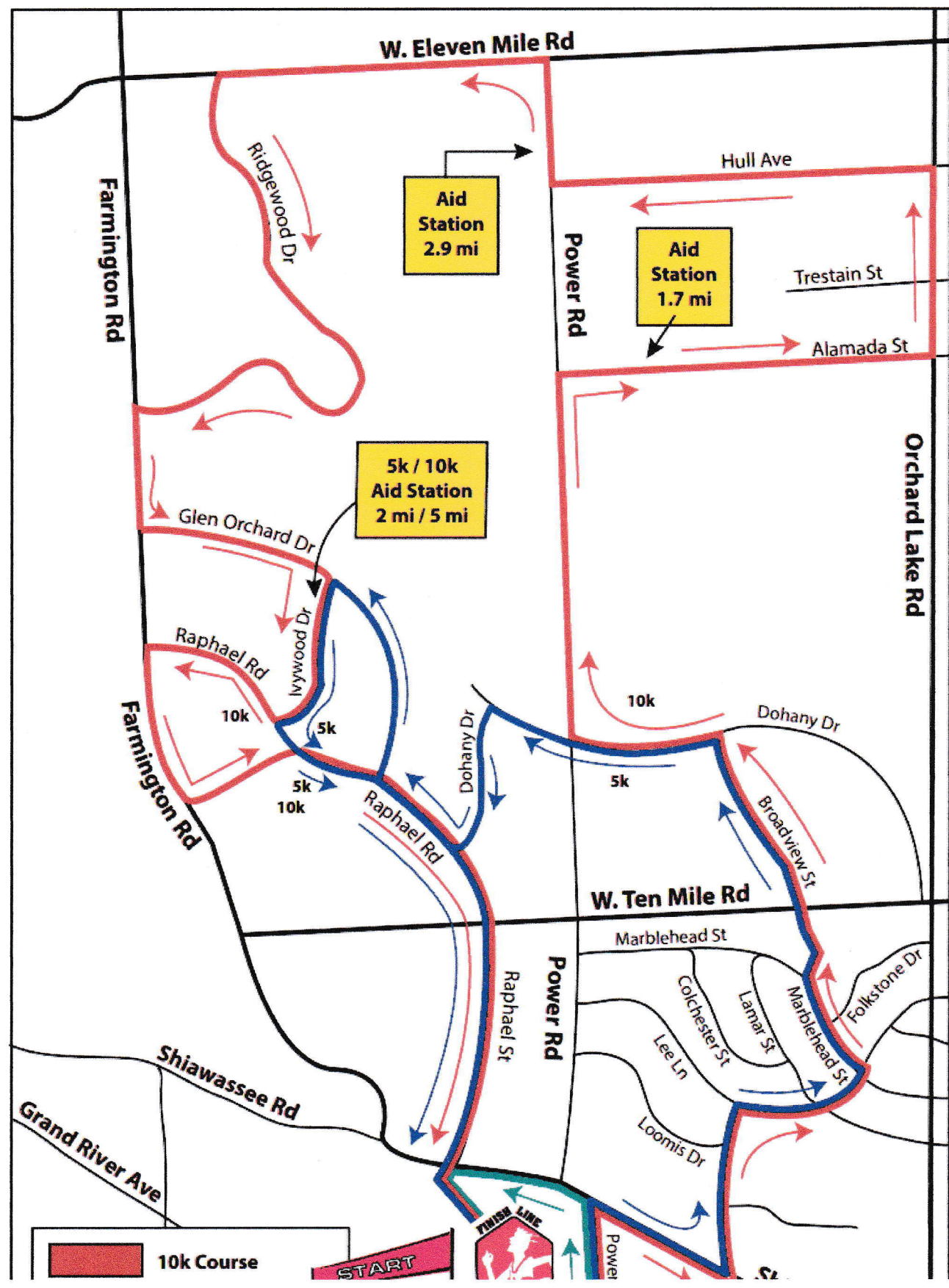
RETURN THIS APPLICATION at least sixty (60) days prior to the first day of the event to:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474-5500, ext. 2221

Attachment: FarmingtonSpecialEvent Run for the Hills (2197 : Consideration to Approve Road Race Request ? August 20, 2016)

Run for the Hills



Attachment: Farmington Special Event Run for the Hills (2197 : Consideration to Approve Road Race Request ? August 20, 2016)

**Farmington City Council
Staff Report**
Council Meeting Date:
June 6, 2016

**Reference
Number
(ID # 2194)**
Submitted by: David Murphy, City Manager

Description: Consideration to Approve Special Event Request for the Farmington Community Band

Requested Action:

Move to approve Special Event Request for the Farmington Community Band to host its annual concert on Monday, July 25, 2016, from 6:00 p.m. - 9:00 p.m.

Background:

The City received a special event request from Jim Liska, Vice President of the Farmington Community Band to host a free community concert in the Riley Park Pavilion Monday, July 25, 2016 from 7:00 - 8:30 p.m. There are 90 members in the band so to prepare for the concert they will set up the band equipment around 6:00 p.m.

Exempt parking is requested only to unload equipment at the pavilion.

They expect about 200 in attendance. Concert-goers will either sit on the grass or bring their own chairs. No food or beverages will be sold and there is no need for special parking.

Agenda Review
Review:

David M. Murphy Completed 06/02/2016 2:27 PM

City Manager Completed 06/02/2016 2:28 PM

City Council Pending 06/06/2016 6:00 PM



Approval Needed:

City Manager

City Council

Approved

Denied

Packet Pg. 14

City of Farmington Special Event Application

This application is for all events in Riley Park and any other city event that will bring in more than 100 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 60 days prior to the starting date of the event.

Sponsoring Organization's Name Farmington Community Band, Inc.

Organization Phone: 734.261.2202 - FCB Business Mgr. Ginny McDonald

Organization Address P.O. Box 3091, Farmington Hills, MI 48333

Organization's Agent: Jim Liska Phone: 248.310.7008

Agent's Title: VP - Marketing & Communications E-mail: liska@icloud.com

Agent's Address: 33703 Macomb St., Farmington 48335

Event Name: Downtown With The FCB

Event Purpose: Free band concert open to public

Event Dates: July 25, 2016

Event Times: Set up at 6 pm. Concert 7 pm - 8:30. Leave at 9 pm

Event Location: Sundquist Pavillion at Riley Park

Number of People Expected: 90 Band members. Attendees est. at 200

1. **Type of Event:** Based on policy section 2, this event it:

- City Operated Event
- Co-sponsored Event
- Private Event
Prohibited in Riley Park
- Non-Profit Event
- For-Profit Event

2. **An Event Map [is] [is not] attached.** If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lost that you are requesting to be blocked off.

3. **Vendors:** Food Concessions (YES) (No) Other vendors (YES) (No)

If yes, refer to Policy Section 13 for license and insurance requirements.

If yes, please list all of the vendors by vendor name:

4. **For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity.** Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager’s office shall be responsible for determining whether this requirement has been met.

() I have invited local businesses to participate.

Those invited include:

5. **Exempt Parking:** Are you requesting exempt Parking? (See Policy Section 5)

(YES) (NO)

If yes, list the lots or locations where exempt parking is requested:

6. **Other Requests:**

Electricity and lavatories at pavillion

- 7. **Event Signs:** Will this event include the use of signs (YES) (NO)

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: Please complete sign illustrations below.

Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Total square footage of the banner cannot exceed 32 square feet.

Banner Length

Width

Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet

Width

Height

Write copy of sign in the box.

8. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
- a. For public events, a certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section 12)
 - c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section 11)
 - d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 13)
 - e. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Sections 11 and 16)
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections 3 and 4.

As the duly authorized agent of the sponsoring organization, thereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

May 16, 2016

Date



Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least sixty (60) days prior to the first day of the event to:

City Manager's Office
 23600 Liberty Street
 Farmington, MI 48336

Phone: 248-474-5500, ext. 2221

**Farmington City Council
Staff Report**

Council Meeting Date:
June 6, 2016

**Reference
Number
(ID # 2195)**

Submitted by: David Murphy, City Manager

Description: Consideration to Accept the Resignation of Carmen Francis from the Farmington/Farmington Hills Commission on Children Youth & Families

Requested Action:

Move to accept the resignation of Carmen Francis from the Farmington/Farmington Hills Commission on Children Youth and Families, effective immediately.

Background:

Carmen Francis has served on the Farmington/Farmington Hills Commission on Children Youth and Families since December 2012. She submitted her attached letter of resignation last week.

Agenda Review

Review:

David M. Murphy Completed 06/02/2016 2:46 PM

City Manager Completed 06/02/2016 2:46 PM

City Council Pending 06/06/2016 6:00 PM

To City of Farmington
23600 Liberty Street
Farmington, MI 48335

Mayor Galvin & Council members

On December 17, 2012 I was appointed by the Farmington City Council to become a member of the Farmington/Farmington Hills Commission on Children youth & Families. As Chairperson for the organization over the pass three years a lot has been accomplish with the help of the members. We have implemented 3 new programs.

1. College night: introducing the college process to our families.
2. Financial Aid workshop: helping families complete their FAFSA and understanding the process.
3. Technical Career night: helping our families taking charge of their career.

We should all be proud of our efforts to assist the Youth & Families of Farmington/Farmington Hills.

I have truly enjoyed working with each and every one of you. You have made volunteering with the Commission on Children Youth and Families a very enjoyable endeavor.

I know in life everything has an ending, and as much as I dislike it I have to resign from my leadership position as the Chairperson for Farmington/Farmington Hills due to personal changes in my life.

I will miss you all especially Ed Echerkinsk my right and left hand person.

This will take affect at the end of our June 2,2016

Sincerely



Carmen Francis