



**Regular City Council Meeting
7:00 p.m., Monday, April 21, 2025
City Council Chambers
23600 Liberty Street
Farmington, MI 48335**

REGULAR MEETING AGENDA

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE – Gill Elementary Junior Optimist**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. City of Farmington Minutes**
 - B. Farmington Monthly Payments Report**
 - C. Farmington Public Safety Monthly Report**
 - D. DPW Quarterly Report**
 - E. Building Department Quarterly Report**
 - F. Quarterly Investment Report**
 - G. Historical Commission Reappointments**
- 5. APPROVAL OF REGULAR AGENDA**
- 6. PRESENTATION/PUBLIC HEARINGS**
 - A. Farmington Area FiberCity update: SiFi Networks and AUI**
- 7. NEW BUSINESS**
 - A. Special Event Applications**
 - a. Praise in the Park**
 - b. Pride in the Park**
 - B. Purchase replacement sewer camera and PACP software**
 - C. Nine Mile Retention Environmental Quality Basin**
 - D. Park Fitness Court Concrete**
 - E. Resolution to accept Oakland County West Nile Grant**
 - F. Second Reading and Adoption: Ordinance to amend the City of Farmington City code of Ordinances, related to banquet and event centers, outdoor tables and chairs for carryout service, weather-resistant enclosed outdoor seating areas, and outdoor seating restricted by season**
- 8. PUBLIC COMMENT**
- 9. CITY COUNCIL COMMENTS**
- 10. ADJOURNMENT**

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



Special City Council Meeting
6:30 p.m., March 17, 2025
Conference Room
23600 Liberty Street
Farmington, MI 48335

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on March 17, 2025, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:36 PM by Mayor LaRussa.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Present	
Kevin Parkins	Councilmember	Present	
Steve Schneemann	Councilmember	Excused	
Maria Taylor	Councilmember	Present	

City Administration Present:

City Manager, David Murphy
City Clerk, Meaghan Bachman
City Attorney, Beth Saarela

2. APPROVAL OF REGULAR AGENDA

Motion by Parkins
Seconded by Taylor

Resolved, move to approve the agenda as presented.

Motion carried unanimously 4-0

3. PUBLIC COMMENT

No members of the public spoke.

4. DDA Interview: Alison Butala

The candidate Alison Butala did not attend the scheduled interview and Council decide to make a motion to appoint Karlyn Cassidy, another candidate for the board.

Motion by Balk
Seconded by Taylor

Resolved, move to appoint Karlyn Cassidy to the DDA Board with a term expiring on February 28, 2029.

Motion carried unanimously 4-0

6. Other Business

City Manager David Murphy noted he met with the Farmer's Market Director on the budget. He also spoke of dog incidents at the market and discussed ideas to resolve the issues.

7. Public Comment

No member of the public spoke.

8. COUNCIL COMMENTS

None.

9. ADJOURNMENT

Motion by Balk
Seconded by Taylor

Resolved, move to adjourn the special meeting at 6:58 p.m.

Motion carried unanimously

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk



City Council Meeting
7:00 p.m., Monday, March 17, 2025
23600 Liberty Street
Farmington, MI 48335

REGULAR MEETING MINUTES

A meeting of the Farmington City Council was held on March 17, 2025, at 23600 Liberty Street, Farmington, Michigan. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:02 PM by Mayor LaRussa.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Present	
Kevin Parkins	Councilmember	Present	
Steve Schneemann	Councilmember	Excused	
Maria Taylor	Councilmember	Present	

City Administration Present:

City Manager, David Murphy
City Clerk, Meaghan Bachman
DPW Superintendent, Chuck Eudy
City Attorney, Beth Saarela

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF THE CONSENT AGENDA

Motion by Balk
Seconded by Parkins

Resolved, move to approve the consent agenda as presented:

- A. City of Farmington Minutes
- B. Farmington Monthly Payments Report
- C. Farmington Public Safety Monthly Report
- D. Appoint Dr. Igwe to a seat on the Emergency Preparedness Committee

Motion carried unanimously 4-0

4. APPROVAL OF THE AGENDA

Motion by Parkins

Seconded by Balk

Resolved, move to approve the regular agenda as presented.

Motion carried unanimously 4-0

5. PUBLIC COMMENT

Angie Smith, member of the Farmington School Board noted that March is designated as National Reading Month and presented the Mayor, Councilmembers and City Manager with a children's book.

6. OLD BUSINESS - Special Event Application: Founders Festival

Motion by Taylor

Seconded by Balk

Mayor Pro-Tem Balk presented Council with a festival update:

- The Warner Mansion Kickoff Party will take place on the Wednesday prior to the festival.
- South Farmington baseball fast pitch fundraiser is confirmed. They will have a pitching radar and batting cage setup within the kid's zone.
- Cornhole tournament has been added to Saturday events. This will be taking place inside the beer tent area, during bingo.

Mayor Pro-Tem Balk noted the communication between herself, and Events 360 has been great. Mayor LaRussa noted there was a statement in the application about communications will be sent to local businesses within the central business district. From his understanding, he heard either Julie or Jenna say was that they expected Kate to take care of the communications. He would like the applicant to be responsible for that or the city could assist in certain aspects. The Mayor would like to make sure the businesses are being notified properly, especially with road closures.

Resolved, move to approve the Founders Festival Special Event Application and Resolution for the 2025 Farmington Founders Festival to be held in downtown Farmington July 17 – 1, 2025.

Roll Call Vote:

Yeas: LaRussa, Parkins, Taylor, Balk

Nays: None

Motion carried unanimously 4-0

7. NEW BUSINESS - Decertification from Act 51 Major Street to certification as Local Streets for Grove Street, Thomas Street, Oakland Avenue, and Warner Street

Motion by Balk

Seconded by Taylor

Resolved, move to approve:

1. Decertification resolution for segments of Grove Street, Thomas Street, Oakland Avenue, and Warner Street as a major street; and,
2. Approve certifying those streets as local streets; and,
3. Provide Michigan Department of Transportation (MDOT) the required documentation for the decertification/recertification.

Roll Call Vote:

Yeas: Parkins, Taylor, Balk, LaRussa

Nays: None

Motion carried unanimously 4-0

8. PUBLIC

No members of the public spoke.

9. CITY COUNCIL COMMENTS

Mayor LaRussa welcomed back City Manager David Murphy. He further noted Assistant City Manager Chris Weber did a great job in David's absence.

10. Adjournment

Motion by Balk

Seconded by Taylor

Resolved, move to adjourn the meeting at 7:18 p.m.

Motion carried unanimously 4-0

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk



Special City Study Session – MERS
7:00 p.m., March 26, 2025
Conference Room
23600 Liberty Street
Farmington, MI 48335

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on March 26, 2025, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:01 PM by Mayor LaRussa.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Present	
Kevin Parkins	Councilmember	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present:

City Manager, David Murphy
Assistant City Manager, Chris Weber
City Clerk, Meaghan Bachman
Public Safety Director, Bob Houhanisin
City Treasurer, Jaime Pohlman
City Attorney, Beth Saarela

2. APPROVAL OF REGULAR AGENDA

Motion by Balk
Seconded by Parkins

Resolved, move to approve the agenda as presented.

Motion carried unanimously 5-0

3. PUBLIC COMMENT

No members of the public spoke.

4. MERS PENSION DISCUSSION

The discussion began by City Manager Murphy noting one of the Council Goals for the workplan is to do a cost benefit analysis on transitioning to a Defined Contribution Plan by 2030. He noted MERS representatives were asked to discuss the pros and cons of both benefit plans and all the plans entails.

Sue Feinberg the Regional Manager for MERS of Michigan and Dawn Grabinski, Benefit Plan Coordinator for MERS of Michigan, presented Council with an overview of the different plan options offered by MERS. Some of those options include, a Defined Benefit plan, Defined Contribution plan, a Hybrid plan, and a 457 plan. The representatives of MERS presented different scenarios of plans to offer employees. It was noted the city, as of the end of 2023 has around 9.5 million dollars in unfunded liability and 14 years to pay that off and was included in the various scenarios. It was noted that the DPW along with a couple of department heads are in the Defined Contribution Plan and all other employees are in the Defined Benefit Plan. A report from GRS Consulting was presented to show financial implications to the City of different retirement plan designs based on the December 31, 2023 annual actuarial valuation. Council discussed the various options and will gather information for 2 plan options and MERS will present figures back to the City. The Mayor noted he would like to have this sorted out by the next City Council Goals Session. Some follow ups would include:

- Becoming an Act 88 community
- Comparison with other salary groups
- DROP Program
- Can we bond Defined Contribution
- Cost forecast with a freeze in Defined Benefit and move all employees to Defined Contribution

5. Other Business

City Manager David Murphy presented an updated work plan and progress report for various projects.

6. Public Comment

No member of the public spoke.

7. COUNCIL COMMENTS

Mayor LaRussa

Councilmember Schneemann thanked MERS for presenting to Council.

9. ADJOURNMENT

Motion by Balk
Seconded by Schneemann

Resolved, move to adjourn the special meeting at 9:31 p.m.

Motion carried unanimously

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF MARCH 2025

FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 334,895.29
202	MAJOR STREET FUND	\$ 14,120.70
203	LOCAL STREET FUND	\$ 6,125.58
285	AMERICAN RESCUE ACT	\$ 2,458.15
401	CAPITAL IMPROVEMENT MILLAGE	\$ 963,816.44
592	WATER & SEWER FUND	\$ 286,843.42
595	FARMINGTON COMMUNITY THEATER FUND	\$ 19,232.82
640	DPW EQUIPMENT REVOLVING FUND	\$ 9,956.28
701	AGENCY FUND	\$ 3,001.00
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 35,493.83
TOTAL CITY PAYMENTS ISSUED:		\$ 1,675,943.51
136	47TH DISTRICT COURT FUND	\$ 73,287.88
244	CORRIDOR IMPROVEMENT AUTHORITY FUND	\$ 3,246.92
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 35,903.99
TOTAL OTHER ENTITIES PAYMENTS ISSUED:		\$ 112,438.79
TOTAL PAYMENTS ISSUED		\$ 1,788,382.30

A detailed Monthly Payments Report is on file in the Treasurer's Office.



CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF MARCH 2025

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
General Fund	Chase (Payroll Acct)	Direct Deposit Payroll	260,431.34
General Fund	Federal Gov't	W/H & FICA Payroll	137,032.02
General Fund	MERS	Retirement Plans	141,706.36
General Fund	Total Administrative Services Corp.	Flexible Spending Accounts	3,428.06
	TOTAL CITY ACH TRANSFERS		542,597.78
 Court Fund	 Chase (Payroll Acct)	 Direct Deposit Payroll	 116,338.33
Court Fund	Federal Gov't	W/H & FICA Payroll	58,858.12
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,943.78
Court Fund	MissionSquare	Retirement Plans	9,497.22
	TOTAL OTHER ENTITIES ACH TRANSFERS		186,637.45



Farmington Public Safety Department

Public Safety Director Bob Houhanisin

March 2025 Public Safety Incidents

OWI

On 03/08/2025 at approximately 02:30 AM an officer was conducting a selective enforcement at the intersection of Grand River and Orchard Lake when they witnessed a vehicle proceed straight through a solid red light. The officer stopped the vehicle, and a subsequent investigation led to the arrest of the 30-year-old driver on suspicion of operating while intoxicated. The driver was housed until sober and released with a citation.

PIA/OUID

On 03/15/2025 at approximately 7:50 PM officers were dispatched to Grand River and Power on an injury accident. Officers learned that a F150 pickup was rear ended at the stop light by a GMC Terrain. The driver of the Terrain (29 years of age) needed to be extricated from the vehicle. The driver of the Terrain had injuries to his arms and legs. Officers observed several Nitrous Oxide cannisters in the vehicle and confiscated same. The driver stated that he had blacked out and could not recall the accident. The driver was transported to Corwell Hospital for treatment. A search warrant for blood was obtained and a blood draw was completed at Corwell Hospital. Criminal charges for OUID are pending the blood results.

OWI/HIGH BAC

On 03/12/2025 at approximately 11:54 PM an officer stopped a vehicle on Grand River near Drake for improper lane use and expired plate. The officer contacted the 29-year-old driver and detected an odor of intoxicants coming from the interior of the vehicle. The driver admitted having a few alcoholic beverages. The driver failed field sobriety tests with a PBT of .179. The driver was arrested for OWI. The driver submitted to a breath test at the station with a result of .202 The driver was held until sober and cited for OWI/HIGH BAC.

GAS LEAK

On 03/10/2025 at approximately 10:06 AM officers were dispatched to Sherwood/Shaw on a reported gas leak. Once on scene, officers learned that a fiber optic company had struck the gas line. Consumers was contacted and the scene was turned over upon their arrival.

OWI / Open Container

On 03/18/2025 at approximately 23:30 PM an officer was on routine patrol at 9 Mile near Farmington when they noticed an expired registration on a license plate. The vehicle also failed to maintain its lane. A traffic stop was made and subsequent investigation led to the arrest of the driver for OWI and open container. The driver was housed until sober and released pending review from the prosecutor.



Traffic Crash

On 03/22/2025 at approximately 05:45 AM officers were alerted to a traffic crash where a vehicle had crashed into the Oakwood cemetery in the 34000 block of Grand River Ave. Officers located the driver, who was able to self-extricate herself from the vehicle and transported her to an area hospital for evaluation and treatment. No other injuries were reported. There was substantial damage to multiple headstones and the fence.

Suspicious Person

On 03/25/2025 at approximately 12:10 AM Farmington Public Safety Officers were Dispatched to Smithfield St for a report of two suspicious males looking into vehicles. The caller reported seeing two male subjects looking into a vehicle which was parked in their driveway. Shortly after the male subjects were observed running away. Officers responded to the area and were unable to locate the individuals.

Larceny From a Vehicle

On 03/25/2025 a resident came to the front desk of this department to report that they had items stolen from their unlocked vehicle on Smithfield St. The resident reported that some time over the night his vehicle was gone through and reported multiple items missing from the vehicle. Detectives are working with surrounding jurisdictions because they had similar crimes reported that evening.

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
635	290	57	11	9
OWI	OID	DWLS	WARRANT	FELONY
4	2	8	17	0



DEPARTMENT OF PUBLIC WORKS QUARTERLY REPORT
JANUARY THROUGH MARCH 2025

Pay Code ID	Distribution	Reg Hours	Reg Gross	Ot Hours	OT Gross	Gross Comments
<hr/>						
BUILDINGS & GROUNDS	101-265.00-706.000	566.00	10,927.38	0.00	0.00	10,927.38
BUILDINGS & GROUNDS, OVERTIME	101-265.00-709.000	0.00	0.00	2.00	91.68	91.68
CEMETERIES	101-276.00-706.000	65.75	2,014.97	0.00	0.00	2,014.97
CEMETERIES, OVERTIME	101-276.00-709.000	0.00	0.00	7.50	344.66	344.66
POLICE & FIRE, REPAIR/MAINTENANCE	101-345.00-930.001	2.50	77.60	0.00	0.00	77.60
PUBLIC WORKS	101-441.00-706.000	332.25	14,466.97	0.00	0.00	14,466.97
PUBLIC WORKS, OVERTIME	101-441.00-709.000	0.00	0.00	22.00	1,014.92	1,014.92
DDA	101-442.00-706.000	82.75	2,506.63	0.00	0.00	2,506.63
DDA, OVERTIME	101-442.00-709.000	0.00	0.00	46.75	2,140.37	2,140.37
PARKING LOTS	101-443.00-706.000	27.50	822.25	0.00	0.00	822.25
PARKING LOTS, OVERTIME	101-443.00-709.000	0.00	0.00	21.50	968.03	968.03
SIDEWALKS	101-444.00-706.000	136.25	4,045.54	0.00	0.00	4,045.54
SIDEWALKS, OVERTIME	101-444.00-709.000	0.00	0.00	17.00	751.87	751.87
RUBBISH RECYCLING COLLECTION	101-528.00-706.000	2.50	77.07	0.00	0.00	77.07
PARKS	101-751.00-706.000	478.50	14,396.05	0.00	0.00	14,396.05
PARKS, OVERTIME	101-751.00-709.000	0.00	0.00	69.50	3,223.56	3,223.56
WARNER HOME	101-804.00-706.000	11.00	339.40	0.00	0.00	339.40
ROUTINE MAINTENANCE, MAJOR STREETS	202-463.00-706.000	130.75	3,952.13	0.00	0.00	3,952.13
ROUTINE MAINTENANCE, MAJOR STREETS, OVERTIME	202-463.00-709.000	0.00	0.00	12.00	562.33	562.33
TRAFFIC SERVICES MAINTENANCE, MAJOR STREETS	202-474.00-706.000	4.00	123.06	0.00	0.00	123.06
WINTER MAINTENANCE, MAJOR STREETS	202-478.00-706.000	33.25	991.41	0.00	0.00	991.41
WINTER MAINTENANCE, MAJOR STREETS, OVERTIME	202-478.00-709.000	0.00	0.00	25.25	1,152.40	1,152.40
SURFACE MAINTENANCE, TRUNK	202-486.00-706.000	20.50	599.45	0.00	0.00	599.45
SWEEP & FLUSH, TRUNK	202-488.00-706.000	0.00	0.00	0.00	0.00	0.00
SWEEP & FLUSH , TRUNK, OVERTIME	202-488.00-709.000	0.00	0.00	2.00	88.68	88.68
DRAINAGE, DITCHES, TRUNK	202-491.00-706.000	1.25	40.10	0.00	0.00	40.10
TRAFFIC SIGNS/SIGNALS, TRUNK	202-494.00-706.000	0.50	15.74	0.00	0.00	15.74
WINTER MAINTENANCE, TRUNK	202-497.00-706.000	40.75	1,228.93	0.00	0.00	1,228.93
WINTER MAINTENANCE, TRUNK, OVERTIME	202-497.00-709.000	0.00	0.00	47.00	2,095.86	2,095.86

ROUTINE MAINTENANCE, COUNTY ROAD	202-508.00-706.000	4.00	122.84	0.00	0.00	122.84
WINTER MAINTENANCE, COUNTY ROAD	202-510.00-706.000	27.75	829.77	0.00	0.00	829.77
WINTER MAINTENANCE, COUNTY ROAD, OVERTIME	202-510.00-709.000	0.00	0.00	23.00	1,050.82	1,050.82
ROUTINE MAINTENANCE, LOCAL STREETS	203-463.00-706.000	620.50	18,248.98	0.00	0.00	18,248.98
WINTER MAINTENANCE, LOCAL STREETS	203-478.00-706.000	75.00	2,262.49	0.00	0.00	2,262.49
WINTER MAINTENANCE, LOCAL STREETS, OVERTIME	203-478.00-709.000	0.00	0.00	70.50	3,203.78	3,203.78
SUPERVISION, WATER/SEWER	592-620.00-706.000	9.00	2,550.32	0.00	0.00	2,550.32
TRANSMISSION & DISTRIBUTION, WATER	592-621.00-706.000	130.50	3,965.46	0.00	0.00	3,965.46
SEWER LINES	592-622.00-706.000	591.50	17,798.76	0.00	0.00	17,798.76
SEWER LINES, OVERTIME	592-622.00-709.000	0.00	0.00	1.75	82.61	82.61
MAINTENANCE, METERS	592-623.00-706.000	14.00	439.15	0.00	0.00	439.15
MAINTENANCE, HYDRANTS	592-624.00-706.000	21.75	662.23	0.00	0.00	662.23
MAINTENANCE, SEWAGE RETENTION FACILITY	592-625.00-706.000	64.75	2,025.86	0.00	0.00	2,025.86
MAINTENANCE, SEWAGE RETENTION FACILITY, OVERTIME	592-625.00-709.000	0.00	0.00	63.50	2,879.16	2,879.16
MAINTENANCE, SEWER PUMPS	592-626.00-706.000	70.25	2,169.91	0.00	0.00	2,169.91
MAINTENANCE, METERS	592-632.00-706.000	67.50	2,039.14	0.00	0.00	2,039.14
MISCELLANEOUS CUSTOMER SERVICES	592-633.00-706.000	8.50	266.81	0.00	0.00	266.81
MAINTENANCE, GENERAL PLANT	592-666.00-706.000	2.25	70.81	0.00	0.00	70.81
MAINTENANCE, EQUIPMENT	592-668.00-706.000	69.50	2,114.49	0.00	0.00	2,114.49
INSPECTIONS, WATER/SEWER, MISS DIGS	592-671.00-706.000	91.50	2,864.58	0.00	0.00	2,864.58
INSPECTIONS, WATER/SEWER, MISS DIGS, OVERTIME	592-671.00-709.000	0.00	0.00	0.75	33.54	33.54
NEW WATER METERS INSTALLATION	592-692.00-706.000	22.75	705.04	0.00	0.00	705.04
CAPITAL OUTLAY	640-000.00-706.000	383.50	11,838.14	0.00	0.00	11,838.14
CAPITAL OUTLAY, OVERTIME	640-000.00-709.000	0.00	0.00	0.50	23.28	23.28

Grand Totals:	4,799.75	145,889.67	432.50	19,707.55	165,597.22
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CITY OF FARMINGTON
BUILDING DEPARTMENT

3rd Quarter Report

January 1, 2025
through
March 31, 2025

Jeffrey Bowdell
Building Official
Building Inspector

FY 2024 - 25

MONTH	NEW HOMES		HOME REMODEL		SHEDS/GARAGES		COMMERCIAL REMODEL		COMMERCIAL BUILDING		INDUSTRIAL REMODEL	
	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value
JULY	0	\$0	2	\$49,918	0	\$0	1	\$15,000	0	\$0	0	\$0
AUGUST	0	\$0	1	\$210,000.00	1	\$1,000	3	\$551,100	0	\$0.00	0	\$0
SEPTEMBER	0	\$0	1	\$24,221	0	\$0	0	\$0	0	\$0	0	\$0
OCTOBER	0	\$0	0	\$0	0	\$0	2	\$152,200	0	\$0	0	\$0
NOVEMBER	0	\$0	1	\$175,000.00	1	\$119,500	2	\$30,000	1	\$498,000	0	\$0
DECEMBER	0	\$0	0	\$0	1	\$11,082	2	\$138,700	0	\$0	0	\$0
JANUARY	0	\$0	4	\$143,600	0	\$0	1	\$55,000	0	\$0	0	\$0
FEBRUARY	0	\$0	1	\$40,086	0	\$0	1	\$15,000	0	\$0	0	\$0
MARCH	5	\$755,000	0		1	\$37,950	2	\$202,500	0	\$0	1	\$535,187
APRIL												
MAY												
JUNE												
TOTAL	5	\$755,000	10	\$642,825.00	4	\$169,532	14	\$1,159,500	1	\$498,000.00	1	\$535,187

2024 - 25 CASH SHEET SUMMARY

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Building	\$23,102	\$15,800	\$10,880	\$11,380	\$20,190	\$7,690	\$7,110	\$6,610	\$23,305			
Building Registration	\$330	\$120	\$240	\$180	\$390	\$240	\$300	\$360	\$420			
Building Bond	\$100	\$5,200	\$22,200	\$21,600	\$500	\$10,000	\$30,100	\$25,200	\$45,000			
Performance Bond	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
Water Tap/Meter	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000	\$0			
Sewer Tap	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,400			
Construction Water	\$400	\$0	\$0	\$0	\$0	\$400	\$0	\$0	\$1,400			
Water/Sewer Debt	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
Sign	\$266	\$0	\$450	\$98	\$162	\$290	\$0	\$186	\$92			
Sign Registration	\$0	\$0	\$0	\$30	\$0	\$30	\$0	\$55	\$25			
Fence	\$290	\$115	\$580	\$870	\$160	\$0	\$0	\$80	\$80			
Fence Registration	\$0	\$0	\$0	\$120	\$60	\$0	\$0	\$30	\$30			
Pool	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
Approach/Sidewalk	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
Mechanical	\$3,305	\$5,390	\$2,244	\$3,485	\$2,207	\$3,050	\$2,875	\$2,286	\$2,440			
Mechanical Registration	\$60	\$165	\$60	\$75	\$30	\$15	\$75	\$45	\$30			
Electrical	\$2,038	\$3,091	\$3,926	\$5,164	\$2,081	\$1,831	\$2,532	\$1,897	\$1,434			
Electrical Registration	\$240	\$210	\$60	\$300	\$150	\$180	\$325	\$295	\$240			
Plumbing	\$2,395	\$2,425	\$2,155	\$3,075	\$1,330	\$875	\$1,820	\$1,760	\$1,385			
Plumbing Registration	\$120	\$60	\$165	\$105	\$30	\$30	\$60	\$105	\$135			
Zoning Board of Appeals	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
Engineering Fees	\$0	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00			
Planner Fees	\$0	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
Plan Rev/Zone Com	\$250	\$1,642.50	\$100	\$250	\$300	\$250	\$350	\$100	\$850			
Rental Reg/inspect	\$350	\$0	\$2,850	\$7,450	\$5,550	\$1,350	\$1,350	\$600	\$1,350			
False Alarm	\$335	\$135	\$540	\$220	\$35	\$935	\$380	\$15	\$50			
Other	\$0	\$100	\$100	\$50	\$0	\$0	\$150	\$0	\$50			
Total	\$33,831.00	\$34,453.50	\$46,550.00	\$54,452.00	\$33,175.00	\$27,166.00	\$47,427.00	\$43,624.00	\$84,716.00	\$0.00	\$0.00	\$0.00

NUMBER OF PERMITS ISSUED BY MONTH

FY 2024 - 25

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	Total
Single Family Home	0	0	0	0	0	0	0	0	5				5
Residential Alteration	2	1	1	0	2	0	4	1	0				11
Garage/Shed	0	1	0	0	2	1	0	0	1				5
Commercial Building	0	0	0	0	0	0	0	0	0				0
Commercial Alteration	1	3	0	2	3	2	1	1	2				15
Industrial Building	0	0	0	0	0	0	0	0	1				1
Industrial Alteration	0	0	0	0	0	0	0	0	0				0
Deck	3	1	0	0	1	0	0	2	0				7
Church, School Alteration	0	0	0	0	0	0	0	0	0				0
Office, Bank, Professional Building	0	0	0	0	0	0	0	0	0				0
Office, Bank, etc Alteration	0	0	0	0	0	0	0	0	0				0
Swimming Pool	1	0	0	0	0	0	0	0	0				1
Fence	2	1	5	7	1	1	0	1	1				19
Sign	2	1	7	1	4	3	0	2	2				22
Bldg w/sign (value)	2	1	6	1	4	3	0	2	2				21
Fire Repair	0	0	0	0	0	0	0	0	0				0
Zoning Compliance	4	0	4	5	0	4	2	2	3				24
Roof, Siding, Windows	25	14	19	28	10	14	10	12	12				144
Sidewalk/Approach	0	0	0	0	0	0	0	0	0				0
Demolition	2	0	0	1	0	2	0	1	0				6
Temporary Signs	0	0	0	0	0	0	0	0	0				0
Other	1	2	5	4	3	6	0	5	1				27
Total	45	25	47	49	30	36	17	29	30	0	0	0	308

BUILDING PERMITS

	2024- 2025		2023 - 2024		2022 - 2023	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	45	\$23,102	41	\$20,565	12	\$3,750
AUGUST	25	\$15,800	28	\$12,443	50	\$16,330
SEPTEMBER	47	\$10,880	25	\$10,155	30	\$14,615
OCTOBER	49	\$11,380	31	\$9,445	40	\$9,595
NOVEMBER	30	\$20,190	24	\$13,250	35	\$9,170
DECEMBER	36	\$7,690	30	\$3,225	20	\$7,845
JANUARY	17	\$7,110	14	\$6,695	24	\$9,475
FEBRUARY	29	\$6,610	27	\$5,130	10	\$11,960
MARCH	30	\$23,305	24	\$6,855	14	\$3,775
APRIL			54	\$14,065	32	\$19,055
MAY			42	\$34,868	49	\$18,710
JUNE			43	\$9,975	52	\$24,115
TOTAL	308	\$126,067	383	\$146,671	368	\$148,395

ELECTRICAL PERMITS

	2024 - 2025		2023 - 2024		2022 - 2023	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	27	\$2,038	19	\$1,483	22	\$2,294
AUGUST	34	\$3,091	25	\$5,024	34	\$4,027
SEPTEMBER	38	\$3,926	17	\$2,600	15	\$2,294
OCTOBER	49	\$4,659	23	\$3,870	25	\$3,353
NOVEMBER	25	\$2,081	14	\$1,330	18	\$2,032
DECEMBER	24	\$1,831	21	\$1,854	13	\$2,042
JANUARY	22	\$2,532	21	\$2,361	20	\$2,518
FEBRUARY	18	\$1,897	13	\$1,906	20	\$3,275
MARCH	16	\$1,434	12	\$1,307	17	\$2,651
APRIL			25	\$2,528	16	\$1,647
MAY			10	\$1,229	23	\$3,001
JUNE			20	\$4,033	22	\$2,924
TOTAL	253	\$23,489	220	\$29,525	245	\$32,058

MECHANICAL PERMITS

	2024 - 2025		2023 - 2024		2022 - 2023	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	24	\$3,305	21	\$3,130	19	\$3,335
AUGUST	31	\$5,390	25	\$5,153	35	\$5,535
SEPTEMBER	14	\$2,244	15	\$2,735	23	\$3,970
OCTOBER	18	\$2,870	15	\$3,475	11	\$1,485
NOVEMBER	16	\$2,207	16	\$2,755	15	\$2,685
DECEMBER	21	\$3,050	13	\$2,280	12	\$2,080
JANUARY	19	\$2,875	22	\$3,080	12	\$2,085
FEBRUARY	16	\$2,286	8	\$1,040	19	\$3,624
MARCH	15	\$2,440	11	\$2,365	17	\$3,320
APRIL			15	\$2,495	18	\$3,970
MAY			13	\$2,760	16	\$2,485
JUNE			15	\$2,295	18	\$3,597
TOTAL	174	\$26,667	189	\$33,563	215	\$38,171

PLUMBING PERMITS

	2024 - 2025		2023 - 2024		2022 - 2023	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	8	\$2,395	8	\$1,235	2	\$995
AUGUST	11	\$2,425	10	\$1,575	18	\$1,765
SEPTEMBER	12	\$2,155	4	\$2,000	3	\$635
OCTOBER	18	\$2,640	12	\$2,735	8	\$1,130
NOVEMBER	7	\$1,330	9	\$1,470	5	\$930
DECEMBER	7	\$875	5	\$815	10	\$1,275
JANUARY	10	\$1,820	5	\$1,345	12	\$2,655
FEBRUARY	14	\$1,760	7	\$1,185	6	\$1,120
MARCH	8	\$1,385	8	\$1,245	4	\$1,195
APRIL			3	\$580	7	\$1,205
MAY			9	\$1,420	8	\$1,055
JUNE			8	\$1,150	8	\$1,840
TOTAL	95	\$16,785	88	\$16,755	91	\$15,800

CODE ENFORCEMENT LOG

MONTH: January 2025

VIOLATIONS	METHOD OF CONTACT				
	PHONE	VERBAL	LETTER	WARNING TICKET	TOTAL
unoperable vehicle			1		1
Recreational Vehicles			1		1
Trash cans at curb					
Streets / Sidewalks			2		2
Commercial Property Maint./Dumpster					
Signs					
Housing Code					
Fences					
Nuisances					
Zoning: unapproved use					
rats					
Work w/o permit			2		2
Blight: yard/outdoor			2		2
Animal Offenses					
Residential Prop maint					
unauthorized use of bldg					
improper storage			2		2
High grass / weeds					
Unregistered Rental			1		1
Lights					
Total	0	0	11	0	11

RESULTS						
COMPLIANCE	NON- COMPLIANCE	COURT	PENDING	CITY COUNCIL	ZONING BOARD	TOTAL
			1			1
1						1
1		1				2
						0
						0
						0
						0
						0
						0
1			1			2
2						2
						0
						0
2						2
						0
			1			1
7	0	1	3			11

INSPECTIONS	
Gas Pressure Tests	2
Rough Building	8
Final Building	19
Foundation	0
Initial Compliance	3
Roof	28
Heating/Cooling	24
Fire Test Hood Supression	0
Fireplace	0
Foreclosure	0
Total	84

PLAN REVIEW	
Signs	0
Buildings/addition	0
Fences	0
Decks	0
Hood Suppression	0
Demolition	0
Zoning Compliance	0
Total	0

CODE ENFORCEMENT LOG

MONTH: January 2025

[illegible]

CODE ENFORCEMENT LOG

MONTH: February 2025

VIOLATIONS	METHOD OF CONTACT				
	PHONE	Inspection	LETTER	WARNING TICKET	TOTAL
Automobiles			3		3
Recreational Vehicles			2		2
Trash/dumpster					0
Streets / Sidewalks			1		1
Comm. Property Maint.					0
Zoning Compliance					
Unapproved use					0
Fences					0
Nuisances					0
Shed/acc bldg					
Property Blight			1		1
Grass (over 8")					0
Overgrown bush					0
Blight Vehicles					
Storage / Pods					0
Signs			2		2
rats					0
Unregistered Rental			2		2
Work w/o permit			6		6
Total	0	0	17	0	17

RESULTS						
COMPLIANCE	NON-COMPLIANCE	COURT	PENDING	CITY COUNCIL	ZONING BOARD	TOTAL
			3			3
2						2
						0
			1			1
						0
						0
						0
						0
			1			1
						0
						0
						0
			2			2
						0
			2			2
2		2	2			6
4	0	2	11			17

INSPECTIONS	
Gas Pressure Tests	0
Rough Building	9
Final Building	14
Foundation	0
Observable Component	1
Roof	22
Heating/Cooling	23
Fireplace	0
Foreclosures	0
Total	69

PLAN REVIEW	
Signs	0
Buildings	0
Fences	0
Decks	0
Hood Suppression	0
Demolition	0
Fire Repair	0
Pool	0
Demo	0
Total	0

CODE ENFORCEMENT LOG

MONTH: February 2025

COMPLAINTS:

CODE ENFORCEMENT LOG

MONTH: March 2025

VIOLATIONS	METHOD OF CONTACT				
	PHONE	Drive by	LETTER	WARNING TICKET	TOTAL
Automobiles					0
Recreational Vehicles					0
Trash/litter/debris					
Streets / Sidewalks					
Comm. Property Maint. Parking lot lights					
Signs					0
Nuisances			1		1
Fences			2		2
Exterior house lights					0
Work w/o permit			2		2
Tree trimming/yard					0
Grass (over 8")			1		1
Comm. Prop			3		3
hoarding conditions					
Unlicensed Vehicle					
Property Maintenance-housing					
Blight/cars/outside junk		1			1
Unregistered Rental					0
Zoning Compliance					0
Total	0	1	9	0	10

RESULTS						
COMPLIANCE	NON-COMPLIANCE	COURT	PENDING	CITY COUNCIL	ZONING BOARD	TOTAL
						0
						0
						0
			1			1
			2			2
						0
			2			2
			1			1
			3			3
1						1
						0
						0
1	0	0	9			10

INSPECTIONS	
Gas Pressure Tests	2
Rough Building	2
Final Building	24
Foundation	0
Initial Compliance	1
Roof	2
Heating/Cooling	7
Fireplace	0
Foreclosures	0
Post Hole	1
Footing/sidewalk forms	0
Total	39

PLAN REVIEW	
Signs	0
Buildings	6
Fences	0
Decks	0
Hood Suppression	0
Demolition	0
Fire Repairs	0
Pool	0
Shed	0
Swim Club	0
Total	6

CODE ENFORCEMENT LOG

MONTH: March 2025

[illegible]

INVESTMENT REPORT

CITY OF FARMINGTON

QUARTER ENDED MARCH, 2025

Submitted by:
Jaime Pohlman, Director of Finance and Administration

CITY OF FARMINGTON
QUARTER ENDING
MARCH 2025

	BALANCE 1/31/25	BALANCE 2/28/25	BALANCE 3/31/25	RATE OF RETURN					
				1/31/25	2/28/25	3/31/25	MATURITY	RATING	RATING AGENCY
Pooled Mutual Funds:									
Comerica	\$ 5,004,418	\$ 5,020,376	\$ 5,037,948	4.20%	4.15%	4.13%	Daily	Not rated	N/A
Oakland County Investment Pool	\$ 1,000,792	\$ 1,003,846	\$ 1,007,132	3.80%	3.96%	3.84%	Daily	Not rated	N/A
Michigan Class	6,593,448	6,616,089	6,640,941	4.50%	4.46%	4.40%	Daily	AAAm	S&P
Total Pooled Funds:	12,598,657	12,640,311	12,686,022						
Certificates of Deposit:	-	-	-						
Total Certificates of Deposit:	-	-	-						
JPMorgan Chase									
100% US Treasury Funds	\$ 6,889,492	\$ 6,313,302	\$ 4,739,442	3.87%	3.80%	3.79%			
Uninvested	\$ 441,228	\$ 316,047	\$ 443,485	1.65%	1.65%	1.65%			
	\$ 7,330,720	\$ 6,629,348	\$ 5,182,926						
Less: Authorities/Entities**	(2,710,133)	(2,597,720)	(2,423,048)						
TOTAL:	\$ 17,219,245	\$ 16,671,940	\$ 15,445,900						

** Investment Balances do not include the investments of the 47th District Court, the Farmington Brownfield Redevelopment Authority, the Corridor Improvement Authority, the Farmington Downtown Development Authority, the Friends of the Governor Warner Mansion, the Self Insurance Funds on deposit with MMRMA, or the Public Employee Health Care Funds invested with Morgan Stanley Smith Barney.

Farmington City Council Staff Report	Council Meeting Date: April 21, 2025	Item Number 4G
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Historical Commission Reappointments		
Consent Agenda: Reappoint Kevin Parkins, Rudolph Wengorovius and Kevin Russom to the Farmington Historical Commission for 3-year terms to end March 31, 2028.		
Background: Their terms expired on March 31, 2024. All three indicated they are interested in continuing to serve.		
Materials:		

Farmington City Council Staff Report	Council Meeting Date: April 21, 2025	Item Number 7Aa
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Special Event Application: Praise in the Park		
Proposed Motion: Move to approve the Praise in the Park event application for Shiawassee Park on Sunday, July 27 from 5 – 8 p.m.		
Background: The application states the event may have 150 – 300 people. They are planning to have music, food vending and inflatables, and are requesting some parking be reserved.		
Materials: Application		

Event Name Praise in the Park

CITY USE ONLY

Approval Needed:

- ☐ City Manager
☐ City Council

- ☐ Approved
☐ Denied



City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.

Event Name Praise in the Park

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

3-14-25
Date

Jennifer Treva
Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: Another Way Pregnancy Center

Individual/Organization Phone: 248-939-5900

Individual/Organization Address: 28552 Orchard Lake Rd, Suite 300, Farmington Hills, MI 48334

Organization's Contact: Jennifer Trevathan Phone: 218-206-4343

Contact's Title: Executive Director E-mail: director@awpc4life.com

Address: 28552 Orchard Lake Rd, Suite 300, Farmington Hills, MI 48334

Event Name: Praise in the Park

- Type of Event:
- | | |
|---|---|
| <input type="radio"/> Sponsored/City Operated | <input type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input checked="" type="radio"/> Non-Profit | <input type="radio"/> For Profit |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding |
| <input type="radio"/> Video or Film Production | <input type="radio"/> Running Event |
| <input type="radio"/> Block Party | <input type="radio"/> Other (describe) |

Praise and worship concert in the park benefiting Another Way Pregnancy Center. The goal is to provide a FREE, family-friendly event for the community. The event will have an opportunity for participants to donate material goods to a local nonprofit and learn more about AWPC's services. E.g. diapers, baby wipes, baby wash. We will invite local churches, businesses, and community partners to sponsor a table. We will be inviting licensed food trucks to provide food.

Riley Park Permit Fee:

\$100 residents/\$200 non-residents

Event Purpose: Free praise and worship concert in the benefiting
Another Way Pregnancy Center.

Event Dates: Sunday, July 27, 2025

Event Times: 5:00 PM - 8:00 PM

Event Location: Shiawassee Park and Pavilion

Number of People Expected: 150-300

Contact Person on Day of Event: Lindsey Dixson or Jennifer Trevathan

Phone: 734-679-7247 or 218-206-4343

Email: asstdirector@awpc4life.com or director@awpc4life.com

Estimated Time of Setup: 10:00 AM (AV Team) and Noon (AWPC Event Team)

Estimated Time of Cleanup: 11:00 PM

Crowd Control Plans:

We would like to have 4 public safety personnel from 4:00 PM - 9:00 PM. We are open to hiring more and would like guidance on what is recommended.

Sidewalk use? ☐ YES ☒ NO

If yes, describe sidewalk use:

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

☒ YES ☐ NO

If yes, list the lots or locations where parking is requested:

We would like to block of designated parking for food trucks, sponsor table and portable toilets from Noon -10:00 PM. See map.

Type text here

Will street closures be necessary? ☐ YES ☒ NO

If yes, describe street closures, include time of closure and re-open:

Will music be provided? ☒ YES ☐ NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

We will be using Mercury Audio, Vision, and Lighting to provide sound system, lighting, staging and equipment for the music. We believe the band will be near the pavilion, but would like to discuss at depth with our AV team. We are open to recommendations.

Will electricity be needed for the event? ☒ YES ☐ NO

Will the following be constructed or located in event area?

Booths	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tents/Canopies	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="1-2 ?"/>
Rides	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tables	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="20"/>
Portable Toilets	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="6"/>
Inflatables	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="1-2 ?"/>
Food Vending	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="6 - 8"/>
Other Vendors	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>

Other (describe)

We will open the event up to churches, businesses, and community partners.

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

We will provide a list of licensed truck food vendors for approval prior to the event and if the application is accepted.

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*



SHIAWASSEE PARK RESERVATION PERMIT

Pavilion X

Playscape Gazebo _____
(2 hour maximum reservation)

Date of Event July 27, 2025

Time All Day

Type/Purpose of Event Worship Concert

Group Size 150-300
(Groups 100 or over require Special Event Permit)

Organization Another Way Pregnancy Center (AWPC)

Person Submitting Application Jennifer Trevathan

Phone No. 248-939-5900 Email director@awpc4life.com

Address 28552 Orchard Lake Rd, Suite 300, Farmington Hills, MI 48334

Resident: _____ hrs x \$35 = _____ or ☒ All Day = \$125

Non-Resident: _____ hrs x \$65 = _____ or ☐ All Day = \$300

Non-Profit Organization Yes X No _____ Tax Exempt # 38-2563847

RELEASE OF LIABILITY

To the fullest extent permitted by law the above organization agrees to defend, pay on behalf of, indemnify, and hold harmless the City of Farmington, its elected and appointed officials, employees, agents, volunteers, and others working on behalf of the City of Farmington against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated in whole or in part with the sponsoring organization's special event. By signing below, I state that I have authority to sign this document on behalf of the sponsoring organization.

- Acceptance of this permit acknowledges receipt of Park Rules and Regulations.
- Use of the park, other than for activities that have been specifically provided for by the City, must be approved by the Director of Public Services.

Permit Fee is Non-refundable.

Events may be rescheduled within the same calendar year based on availability of day and time.

Exception: Special Events denied approval will have Permit Fees refunded in full.

Jennifer Trevathan
Signature of Applicant

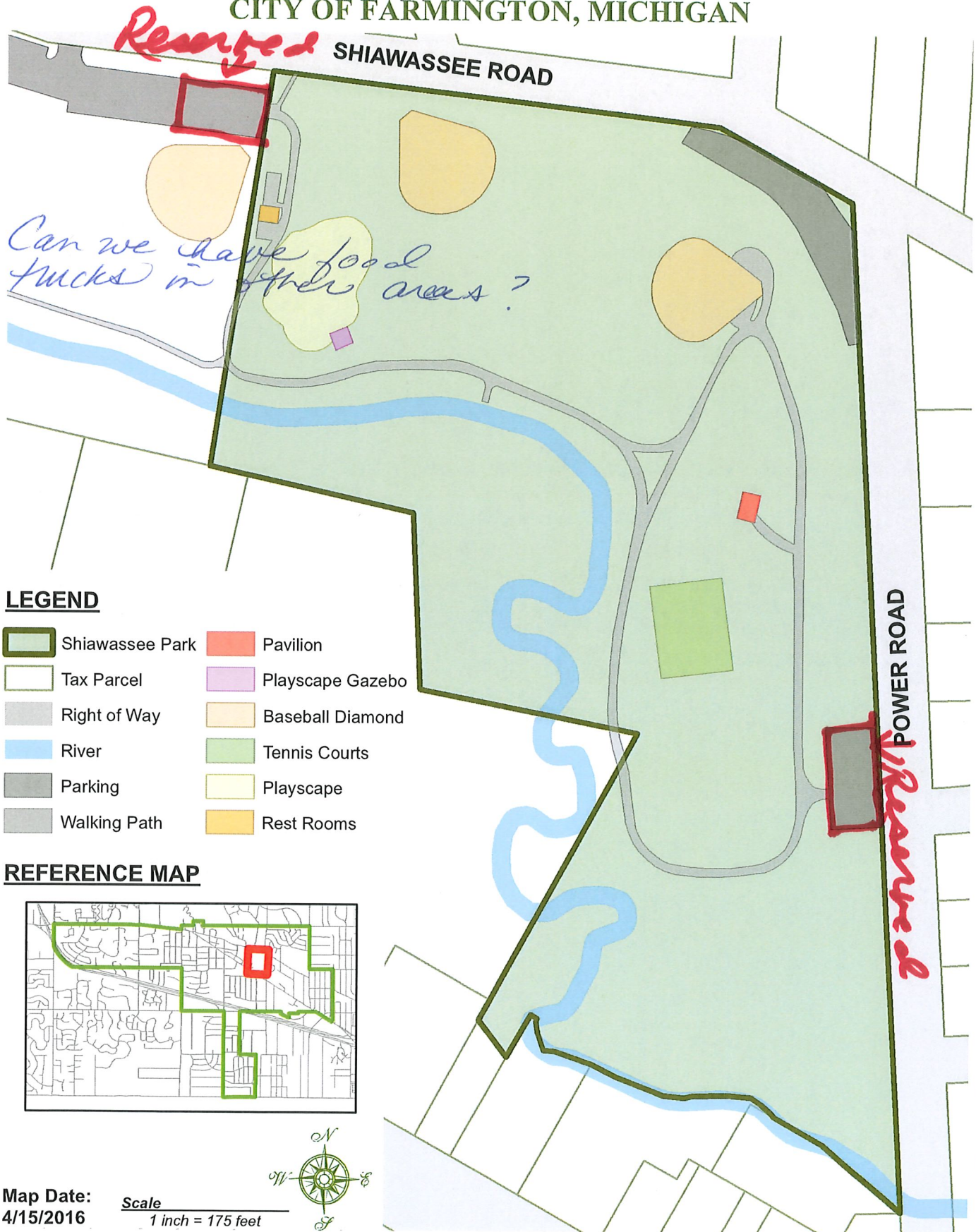
3-14-25
Date

CITY USE ONLY

Reservation Confirmed By _____ Date _____

SHIAWASSEE PARK

CITY OF FARMINGTON, MICHIGAN



Farmington City Council Staff Report	Council Meeting Date: April 21, 2025	Item Number 7Ab
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Special Event Application: Pride in the Park		
Proposed Motion: Move to approve the Pride in the Park event application for Shiawassee Park on June 29 from 2 – 5 p.m.		
Background: The application states they will have about 300 people. They are planning to have food vending and music.		
Materials: Application		

Event Name: Pride in the Park!

Date: June 28, 2025

June 14 or 29

Location: Shiawassee Park

CITY USE ONLY

Approval Needed:

- ☐ City Manager
☐ City Council

- ☐ Approved
☐ Denied



City of Farmington Special Event Application

This application is for events in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

4-10-25

Date


Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-699-5121

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: Salem UCC

Individual/Organization Phone: Karen Metcalf 248 310 9481

Individual/Organization Address: 33424 Oakland St Farmington

Event Contact: Karen Metcalf Phone: 248 310 9481

Contact's Title: Minister of Children, Youth^{+families} E-mail: Karen@salemucc.us

Address: 31719 Wayburn St Farmington Hills 48334

Event Name: Pride in the Park

Event Date & Time: June 28, 2025 2pm- 5pm

Event Location: Shiawassee Park

Type of Event:

<input type="radio"/> Sponsored/City Operated	<input type="radio"/> Wedding
<input checked="" type="radio"/> Non-Profit	<input type="radio"/> For Profit
<input type="radio"/> Video or Film Production	<input type="radio"/> Running Event
<input type="radio"/> Block Party	<input type="radio"/> Other (describe)

Event Purpose: To celebrate Pride

Number of People Expected: 300-400

Estimated Time of Setup: 2 hrs

Estimated Time of Cleanup: 2 hrs

Crowd Control Plans:

No road closures required.
Plan to park in designated areas.

Sidewalk use? ☐ YES ☒ NO

If yes, describe sidewalk use:

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

☐ YES ☒ NO

If yes, list the lots or locations where parking is requested:

Will street closures be necessary? ☐ YES ☒ NO

If yes, describe, include times:

Will music be provided? ☒ YES ☐ NO

Are any of the following proposed in event area?

Booths	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="20"/>	<input type="text" value="10"/>
Tents/Canopies*	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="10"/>	10x10
Tables	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="20"/>	
Portable Toilets	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text" value="2"/>	
Food Vending	<input checked="" type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text" value="2"/>	Yes, possibly
Other Vendors	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text" value="2"/>	

Other (describe)

*Tent area is only permitted to cover a 40x40 space.

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

No paying vendors
No food trucks

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as stated in the City Code of Ordinances (Appendix A in policy).*

Please include event map. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

☐ I have invited local businesses to participate.

Those invited include:

Event Signs: Will this event include the use of signs ☒ YES ☐ NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager's Office.

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance	65 x 3	3	195
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager's Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the "City of Farmington." There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.

Farmington City Council Staff Report	Council Meeting Date: April 21, 2025	Item Number 7B
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: Purchase Replacement Sewer Camera and PACP Software		
Proposed Motion: Move to approve purchase of Rapid View Sewer Camera Inspection System from Brown Equipment Company in the amount of \$110,143.32		
Background: As a result of the recent number of sanitary sewer failures, the sanitary sewer criticality assessment program, and the need to begin CCTV inspection of 39,000 lineal feet of side and rear yard sanitary sewers. The Public Works Department current sewer camera has proven to be unreliable and nearing the end of its useful life. While using the camera to inspect a sanitary sewer on Moore Street, staff discovered the drive axle assembly sheared and is inoperable. We are investigating if parts are available. The current camera was jointly purchased with Farmington Hills in 2011 from the Jack Doheny Sewer Inspection Rental Division. The Public Works Department has contacted several vendors to provide demonstrator sewer inspection cameras for us to review the operation and capabilities.		
Vendor	System	Quote
Kinderhook (formerly JDC)	Envision	Entry level not considered
M-Tech	Cues C-550	\$103,289.00
Brown Equipment Company	RapidView IBac	\$110,143.32
Fredrickson Supply	minicam	\$137,576.25
The RapidView IBac camera system from Brown Equipment will include the PACP pipe evaluation software capable of producing the industry standard reports. The other systems required additional software to produce the PACP reports. Public Works employees who will be responsible for performing the sanitary sewer inspections believe the RapidView IBac system is the most user friendly. JDC was the local distributor for this system until recent changes of operation at JDC. Public Works Administration recommend purchasing the RapidView IBac sewer inspection equipment from Brown Equipment Company located at 2501 S. Kentucky Ave, Evansville In 47714 in the amount of \$110,143.32.		
Materials: Brown Equipment Company Quote		



RapidView, LLC
1828 W Olson Rd
Rochester, IN 46974
(800) 656-4225
www.RapidView.com

Quotation

#32145

3/24/2025

Bill To

Brown Equipment Company
2501 South Kentucky Avenue
Evansville IN 47714
United States

Ship To

The City of Farmington
33720 W. Nine Mile Road
Farmington MI 48335
United States

TOTAL

\$110,143.32

Expires: **4/23/2025**

Memo / Comments**Sales Representative**

Melton, James A

Item Number / Description**MSRP****Qty****Net Unit Price****Amount****Description**

SD Mainlite build

Q Tariff

Supplier reserves the right to adjust prices to reflect the impact of any tariffs, duties, or similar governmental charges imposed after the date of this proposal. These adjustments will be calculated to ensure fair allocation of the increased costs. Supplier will provide advance notice of any such adjustments along with documentation supporting the changes.

V4019001

ORION Zoom PAN & TILT CAMERA

- * Pan, Tilt and Zoom (3x digital) camera for 4" and up pipelines
- * May be used on tractor or pushrod
- * Auto-focus, Auto-uprighting, LED Lighting and 33 kHz Transmitter for locate
- * New wide angle of view = 90°
- * Laser diameter, deformation, defect and object measurement (software required - not included)

Sourcewell 1 \$20,030.00 \$20,030.00

901601040

Pressure Test Set

Sourcewell 1 \$508.00 \$508.00

V9052012

T66.1 Camera Tractor

- * For camera operation in pipelines 4" and larger
- * Zero turn radius, full steering with ATC (Automatic Tilt Compensation)
- * Incl. test adapter, tool set and lowering claw.
- * Includes 4", 6" and 8" wheelsets
- * REQUIRES New 1.1, 2.1 or 5.1 Camera Connection (Sold Separately)

Sourcewell 1 \$12,966.00 \$12,966.00

905235001

Camera Connection Type 2.1 (HD) for T66.1HD with NON-HD Camera

- * Standard straight connector for camera on T66.1 HD tractor
- * For connection of NON-HD camera to T66.1 HD tractor

Sourcewell 1 \$1,730.00 \$1,730.00



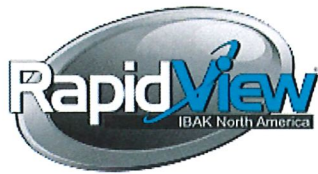
RapidView, LLC
 1828 W Olson Rd
 Rochester, IN 46974
 (800) 656-4225
 www.RapidView.com

Quotation

#32145

3/24/2025

Item Number / Description	MSRP	Qty	Net Unit Price	Amount
V9052102 T66.1 SD Electric Lift HD for SD cameras - electric height adjustment, remote controllable - for 250 mm / 10" pipes upwards - for operation with the ORION 3 SD, ORION 2.x or NANO SD camera - for SD systems with SD camera cable - n- use with ORPHEUS cameras can cause mechanical failure and void warranty	Sourcewell	1	\$7,050.00	\$7,050.00
905211031 Additional Weight for T66 * For 6" and up * Light and heavy weights included * Additional weight = additional traction = greater distance	Sourcewell	1	\$750.00	\$750.00
905253031 Combination KRA65 & T66 Lowering Claw Used With Pole Adapter	Sourcewell	1	\$335.00	\$335.00
905215991 High-Traction Tungsten Carbide Wheels for 6" and up * For use with T66 and PANO 150 Tractors * Large Grit (((Uses Countersunk Screw 6001541)))	Sourcewell	1	\$1,395.00	\$1,395.00
905216791 High-Traction Tungsten Carbide Wheels for 8" and up * For use with T66 for 8" and up * For use with PANO 150 Tractors for 10" and up. * Large Grit **Comes With 12 Each, 6001562 M5x20 Countersunk Torx, 6001043 M5x25 Cheese Head and 6000081 A5.3 Flat Washers**	Sourcewell	1	\$1,590.00	\$1,590.00
902202191 Wheelset Adapters - KRA65 to Run The T76 - 120 Granulated Wheel Set ***Set of 4 *** Supplied With - 8 M6x25 - #6000124 Bolts + 8 M5x10 #6000115 bolts and 8 A6.4 - #6000082 Washers ***	Sourcewell	1	\$820.00	\$820.00
6000125 Cap Head Screw M6x45 *KT180 Counter Assembly & LISY*	\$3.12	10	\$3.12	\$31.20
900410891 T76 RAD 150 Complete Treaded Wheelset for 12" And Up (Brown / Hard) - For 16" and up on a T86 - For 12" and up on a T76 - For 10" and up on a T66 *Uses Single Replacement Tire 900411742* *Uses 6000412 M6x35 Cheese Head Screws* *Uses 6002116 M4x8 Torx Countersunk Screw*	Sourcewell	1	\$1,618.00	\$1,618.00
V8045102 BP100 Control Console - High resolution 10" touch display (IP43) and 2 joysticks - Integrated Windows 10 PC - 2x USB 3.0 Ports - IBAK Recorder software for recording and playback of videos and pictures. - Includes (2) hand rests, mounted on controller - Software by 3rd party software manufacturers under preparation. - Available while supplies last	Sourcewell	1	\$11,159.00	\$11,159.00



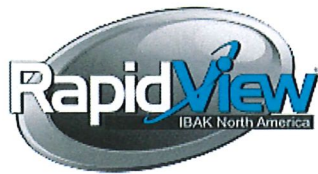
RapidView, LLC
 1828 W Olson Rd
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Quotation

#32145

3/24/2025

Item Number / Description	MSRP	Qty	Net Unit Price	Amount
V1977003 BP100 Truck Mount With Emergency Stop Switch ***Complete Remote Mounting System With Desk Holder*** >>> 5 Meter / 16 Feet in Length <<<	Sourcewell	1	\$1,953.00	\$1,953.00
V8047004 KW306 Cable Drum + Boom - Powered cable drum holds 1000 ft. / 300 m of cable (sold separately) - Automatic level wind - Now includes boom which can be used mounted, or on mobile rack. - Available while supplies last	Sourcewell	1	\$21,146.00	\$21,146.00
800200700 KW306 CAMERA CABLE TYPE 524/11 1000 FEET * Terminated with connector for KW306 Reels * High strength, 2000lb. pull, Kevlar reinforced	Sourcewell	1	\$5,859.00	\$5,859.00
904350020 Cable Deflection Pulley KUV 2.7 with rope and holder (50ft of rope)	Sourcewell	1	\$726.00	\$726.00
900300130 Cable Deflection KUV3 *Upper manhole deflection unit *Protects cable during remote setups	Sourcewell	1	\$1,347.00	\$1,347.00
V000021 Lowering Poles for Tractors * Includes fiberglass poles and adapter to lowering claws.	Sourcewell	1	\$873.00	\$873.00
Subtotal				\$91,886.20



RapidView, LLC
 1828 W Olson Rd
 Rochester, IN 46974
 (800) 656-4225
 www.RapidView.com

Quotation

#32145

3/24/2025

Item Number / Description	MSRP	Qty	Net Unit Price	Amount
VSP00100 IBAC EVOLUTION - PORTABLE/MOBILE Robust database application for our BP lines of controllers. Complete PACP and LACP functionality. This software will allow you to capture video and images, and produce complete reports with defect identification and scoring. Data and videos can be exported for the customer to view the information. Also, this software package can be used with the Panorama SI system. The software has several expansion modules available to further its capabilities" Basic sewer data projects – basic module type Managed sewer objects: sections, manholes and laterals Standardcompliant sewer data acquisition Operation with taskrelated menus and dialogues Assistant for condition data acquisition Management of inspection projects with customer, project and job data Management of sewer objects with master and condition data, photo and video data Import and attribution of digital photos to condition data Digital single image capture from linked videos Data transfer assistant Licensefree sewer MPEG player for data transfer (without an MPEG decoder) Digital MPEG recording with: Internal MPEG mobile encoder (Sensoray) > MPEG format Configurable video overlay of master and condition data Condition data acquisition synchronized with video recording Single monitor display with: Live video display Switchover between the video picture and the IKAS dialogs for IBAC MainLite & push systems and systems with control console BP: Also for Panorama SI systems, Panorama scanner control included IKAS Evolution Laser Diameter Measurement For IBAC laser cameras During push rod operation for diameter estimation only with push cameras IKAS Evolution PACP & LACP Interface Extension	Sourcewell	1	\$10,264.00	\$10,264.00
IKAS Evolution Support IKAS Evolution Support • Ongoing updates and support by phone or online via TeamViewer • First 6 months included with initial purchase • The service contract will automatically renew on January 1st of each subsequent calendar year. • Paid yearly upon renewal • Customer outside of contract will receive no updates and minimal support * Upon initial purchase, customer will be charged a pro-rated amount to include support for the current year, and until December 31st of the following calendar year.		1	\$821.12	\$821.12
Subtotal				\$11,085.12
VZM000100 Monitor, 17" 4:3	Sourcewell	1	\$648.00	\$648.00
Equip Sales Splitter for the BP100		1	\$30.00	\$30.00
Equip Sales Keyboard - Anti bacterial/Waterproof		1	\$68.00	\$68.00



RapidView, LLC
1828 W Olson Rd
Rochester, IN 46974
(800) 656-4225
www.RapidView.com

Quotation
#32145
3/24/2025

Item Number / Description	MSRP	Qty	Net Unit Price	Amount
Equip Sales		1	\$58.00	\$58.00
Mouse - Anti bacterial/Waterproof				
VZ000305	Sourcewell	1	\$1,368.00	\$1,368.00
Low Profile KW Reel cabinet, (W-22" x L-39") with one locking drawer with a divider				
Subtotal				\$2,172.00
Training - 2Day Equipment Training	\$5,000.00	1	\$5,000.00	\$5,000.00
Standard (2) day training at customer's location. * Includes review of operation and maintenance of supplied equipment. * Additional days of training can be added at \$1500.00 per day. * Training is no charge at RapidView facility in Rochester, Indiana. * RapidView is not responsible for damage incurred that was not a direct result of our trainer's actions.				
Subtotal				\$110,143.32
Tax (0%)				\$0.00
Total				\$110,143.32

Prices above do not include shipping, packaging, or handling unless specifically noted. Quotation is valid 30 days from the date of the quotation unless noted above. All prices are subject to change. Delivery times vary. If you have any questions concerning this quotation, please contact your sales representative for any clarifications. [Terms & Conditions \(click to follow link\)](#)

Items will not be accepted for return after 30 days from receipt. If items are returned for reasons for which RapidView is not responsible, we will deduct a restocking fee from the Credit Memo amounting to a minimum of 15% of the value of the goods. Please contact RapidView for a Return Authorization (RMA) prior to returning items for Credit.

*** ITEMS WITH A DAMAGED OR BROKEN ESD SEAL ARE EXCLUDED FROM RETURN ***

Signature

Date

Purchase Order #

Sourcewell
Formerly NJFA

Awarded Contract

Farmington City Council Staff Report	Council Meeting Date: April 21, 2025	Item Number 7C
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: 9 Mile Retention Environmental Quality Basin		
Proposed Motion: Move to approve payment to Oakland County Water Resource Commission in the amount of \$29,622.24 for the 9 Mile Retention Environmental Quality Basin Underdrain Control Panel Replacement.		
Background: <p>At the LRP meeting in February 2024, Oakland County Water Resource Commission (OCWRC) recommended to consider replacement of the Underdrain Pump Station Control Panel at the 9 Mile Retention Environmental Quality Basin.</p> <p>The underdrain system is similar to a home's sump pump and foundation drainage system. The difference between a homes foundation drainage system and the 9 Mile Environmental Quality Basin foundation drainage system is the dual 5 horsepower submersible pumps are nearly 30 feet below grade, collect ground water from an area larger than a football field, and the drainage system for the basin and the pumping station is lower in elevation than the river. The 9 Mile Retention Environmental Quality Basin is a critical asset which will continue to need significant funding to maintain its operation.</p> <p>OCWRC has completed the underdrain Control Panel Replacement project primarily with in-house staff with limited contracted services. In conjunction with the panel replacement and other improvements at the 9 Mile Retention Station, OCWRC discovered the Underdrain Pump #2 repeatedly tripped the overcurrent protection. The failed pump was removed from service and repaired.</p> <p>Public Works recommends approving payment to Oakland County Water Resource Commission for invoices # COI 54284 and COI 55598 in the amount of \$29,622.24.</p>		
Materials: Invoice # CIO 54284 Invoice # CIO 55598		



Jim Nash

April 2, 2025

Chuck Eudy
City of Farmington, Public Works Superintendent
23600 Liberty Street
Farmington, MI 48335

Re: Oakland County Water Resources Commissioner Office
Farmington Retention Basin
Underdrain Control Panel

Dear Mr. Eudy:

The Oakland County Water Resources Commissioner's Office (WRC) replaced the underdrain control panel at the retention basin. The project(s) hit the \$75,000 fiscal year 2024-2025 budget.

WRC replaced the underdrain control panel because it reached the end of its 30-year useful life. A contractor excavated and backfilled the electrical trench for the replacement. Replacement amounted to \$24,402.99. WRC issued CI055598.

Sincerely,

Jacob Sable

Jacob Sable
Civil Engineer II

March 19, 2025

Chuck Eudy
City of Farmington, Public Works Superintendent
23600 Liberty Street
Farmington, MI 48335

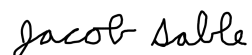
Re: Oakland County Water Resources Commissioner Office
Farmington Retention Treatment Basin
Pinch Valves

Dear Mr. Eudy:

The Oakland County Water Resources Commissioner's Office (WRC) repaired the second underdrain pump. WRC issues INVOICE CI054284 for \$5,219.25. The project hit the \$75,000 fiscal year 2024-2025 budget.

WRC pulled the pump because it kept tripping the electrical breaker. Detroit Pump determined that water contaminated the motor through the cable cap. Detroit Pump reconnected the terminal block and decontaminated the motor utilizing an overhaul kit.

Sincerely,



Jacob Sable
Civil Engineer II



Oakland County
WRC Water and Sewer
1200 N Telegraph
Pontiac, MI 48341

INVOICE

Customer ID: CU000450
Invoice Number: CI055598
Invoice Date: 03/24/2025
Due Date: 04/23/2025
Amount Due: USD 24,402.99

Bill To:

CITY OF FARMINGTON
PUBLIC WORKS DEPT, ACCOUNTS PAYABLE
23600 LIBERTY ST
FARMINGTON, MI 48335

For billing questions, please call: Heidi Grunwald at 248-975-4462
Email: grunwaldh@oakov.com

Description - Goods and Services	Quantity	UOM	Unit Price	Amount
Contractor Services	0		0.00	3,920.96
WRC Labor and Equipment	0		0.00	10,732.24
Materials	0		0.00	9,749.79
			Sub Total	24,402.99
			Tax	0.00
			Invoice Total	24,402.99

PLEASE INCLUDE YOUR INVOICE NUMBER WHEN SUBMITTING PAYMENT.

Please Remit Payments to:

Oakland County
Treasurers-Cash Acctg Bldg 12 E
1200 N Telegraph
Pontiac, MI 48341
United States of America



Oakland County
WRC Equipment
1200 N Telegraph
Pontiac, MI 48341

INVOICE

Customer ID: CU000450
Invoice Number: CI054284
Invoice Date: 03/19/2025
Due Date: 04/18/2025
Amount Due: USD 5,219.25

Bill To:

CITY OF FARMINGTON
PUBLIC SAFETY DEPT, ACCOUNTS PAYABLE
23600 LIBERTY ST
FARMINGTON, MI 48335

For billing questions, please call: Brenda Reyes-Mezza at 248-858-0134
Email: reyesmezzab@oakgov.com

Description - RTB Underdrain P2 Repair	Total
Contractor Services	4,057.48
WRC Equipment	524.13
WRC Labor	637.64
<hr/>	
Sub Total:	5,219.25
Tax:	0.00
Amount Due:	5,219.25

PLEASE INCLUDE YOUR INVOICE NUMBER WHEN SUBMITTING PAYMENT.

Please Remit Payments to:

Oakland County
Treasurers-Cash Acctg Bldg 12 E
1200 N Telegraph
Pontiac, MI 48341
United States of America

Farmington City Council Staff Report	Council Meeting Date: April 21, 2025	Item Number 7D
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: National Fitness Campaign Concrete Pads		
Proposed Motion: Move to award the concrete pad installation for the National Fitness Campaign exercise area to Luigi Ferdinandi & Son Cement Company.		
Background: Quotes were solicited from contractors we have existing contracts with for the National Fitness Challenge concrete pads at Shiawassee & Flanders Parks. Each vendor was supplied the NFC Concrete Slab Drawing to ensure all specifications are included. Each vendor visited the sites and recommended the installation be completed during the dry season (July or August) to minimize the impact to the park walking paths from the cement trucks. <u>Quotes</u> Luigi Ferdinandi & Son Cement Co. \$59,699.09 Hartwell Cement Co. \$72,338.00 OHM has reviewed the quotes and agree each contractor is capable of completing the concrete pads. City Administration recommends awarding the National Fitness Campaign concrete pad installation to Luigi Ferdinandi & Son Cement Co. located at 16481 Common Road, Roseville, MI, 48066 In the amount of \$59,699.09 with approximately 10% (\$6,000) contingency totaling \$65,699.09.		
Materials: Luigi Ferdinandi & Son Cement Co. Quote		



April 17, 2025

Mr. Chuck Eudy
Public Works Superintendent
City of Farmington
33720 W. 9 Mile Rd.
Farmington, MI 48335

RE: Recommendation of Award – Fitness Center Foundation Construction

Dear Mr. Eudy:

The City has recently received funding to construct two (2) new fitness center courts with one at both Shiawassee Park and Flanders Park. The funding does not cover the costs for constructing the required concrete foundations, so the City gathered quotes from several contractors familiar with the City to complete this work. Luigi Ferdinandi & Son Cement Co., Inc., located at 16481 Common Road, Roseville MI, 48066, provided the lowest quote for the project.

We recommend that Luigi Ferdinandi & Son Cement Co., Inc. is awarded the job. OHM Advisors has had favorable experience working with this contractor within the City of Farmington over the past several years through the City's Sidewalk Program. In regard to this project, we believe that they are capable of completing all work items within the allotted project timeline as determined by the City.

Based on the above evaluation, it is recommended that the Fitness Center Foundation Construction contract be awarded/extended to Luigi Ferdinandi & Son Cement Co., Inc. of Roseville, MI in the not to exceed amount of \$66,000.00. This amount includes just over \$6,000.00 (approx. 10%) of funds for contingency purposes.

We look forward to continuing to provide our professional services on this project through the construction phase of work on an as-needed basis. If you have any questions, please do not hesitate to reach out.

Sincerely,
OHM Advisors

A handwritten signature in black ink, appearing to read "Matthew D. Parks".

Matthew D. Parks, P.E.

A handwritten signature in black ink, appearing to read "Austin Downie".

Austin Downie, P.E.

cc: David Murphy, City Manager
File

P:\0101_0125\0111120060_General_Services_Retainer\Park Fitness Centers\Park Fitness Center Foundations_Recommendation of Award_4-17-2025.docx

LUIGI FERDINANDI & SON CEMENT CO.
16481 COMMON RD.
ROSEVILLE, MI 48066
586-774-1000 FAX 586-774-1001
EMAIL: INFO@LUIGICEMENT.COM

PROPOSAL

Location: Shiawassee Park
23221 Power Rd
Farmington, MI 48336

Quote: 25015

Flanders Park
21156 Flanders St
Farmington, MI 48336

Contact: Chuck Eudy 248-473-7250 ceudy@farmgov.com

Date: February 7, 2025

Estimator: Bob Wiest

DESCRIPTION	AMOUNT
Shiawassee Park 23221 Power Rd. Farmington, MI 48336	
• Excavate and install 38' x 73' x 4" fitness court. (2,774 sq ft x 7.28 = \$20,194.72)	\$20,194.72
• Excavation, earth 8" (69 yds x 60.64 = \$4,184.16)	\$4,184.16
• Install 4-6" of 21AA aggregate base compacted in place. (308.22 sq yds x 21.83 = \$6,728.44)	\$6,728.44
• Install vapor barrier, wire mesh labor and material.	\$2,962.00
• Seal, sawcut labor and material.	\$4,400.00
• Rough grade around pad with all native soils.	\$2,000.00
Total – Shiawassee Park	\$40,469.32
Flanders Park 21156 Flanders St. Farmington, MI 48336	
• Excavate and install 38' x 38' x 4" fitness court. (1,444 sq ft x 7.28 = \$10,512.32)	\$10,512.32
• Excavation, earth 8" (36 yds x 60.64 = \$2,183.04)	\$2,183.04
• Install 4-6" of 21AA aggregate base compacted in place. (160.44 sq yds x 21.83 = \$3,502.41)	\$3,502.41
• Install vapor barrier, wire mesh labor and material.	\$1,542.00
• Seal, sawcut labor and material.	\$2,290.00
Rough grade around pad with all native soils.	\$1,200.00
Total – Flanders Park	\$21,229.77
If both of the above items are approved deduct a courtesy discount of:	-2,000.00
Grand Total	\$59,699.09

Notes:

- Concrete to be of a 6 bag mix achieving 4000psi.
- The restoration will be limited to rough grading the spoils around the new concrete pads.
- Restoration of final grade, seed & straw by others.
- Tree root removal up to one inch in diameter are included.
- We are not responsible for hidden utilities and unmarked irrigation lines and heads.
- We are not responsible for damage to items embedded in concrete scheduled for removal.
- We are not responsible for unmarked private irrigation or MEP lines, cable or appurtenances.
- ALL IRRIGATION MUST BE TURNED OFF PRIOR TO WORK COMMENCEMENT, IF APPLICABLE.

Acceptance of Proposal/Contract

The above prices, specifications and conditions are satisfactory and hereby accepted.
You are authorized to complete the work as specified.

Date_____ **Signature**_____

Farmington City Council Staff Report	Council Meeting Date: April 21, 2025	Item Number 7E
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: Consideration of Resolution to Accept Oakland County West Nile Grant		
Proposed Motion: Move to adopt resolution authorizing the City Administration to submit a reimbursement request to Oakland County in the amount of \$1,443.82 under the West Nile Fund program.		
Background: <p>Beginning in 2003, Oakland County has provided funding to local units of government to address concerns related to the West Nile Virus. This year, the City will receive \$1,443.82 based on actual expenses.</p> <p>City staff has received approval from Oakland County to purchase briquettes that would be placed in catch basins throughout the City. Standing water in catch basins is a primary breeding ground for mosquitoes. These briquettes would kill the mosquito larvae in the catch basin. This is considered one of the most cost-effective measures to address the problem of mosquitoes.</p> <p>To receive funding reimbursement for the purchase of the briquettes, it is necessary for the City Council to adopt a resolution authorizing the City Manager to submit a reimbursement under the West Nile Virus Fund program. Enclosed is a resolution for the City Council to authorize the reimbursement request.</p>		
Materials: Resolution Appropriation letter Material invoice for Altosid XR Ingot Slim Project Plan		

RESOLUTION NO. 04-25-xxx

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

A RESOLUTION OF THE FARMINGTON CITY COUNCIL AUTHORIZING THE CITY MANAGER TO SUBMIT AN EXPENSE REIMBURSEMENT REQUEST UNDER OAKLAND COUNTY'S WEST NILE VIRUS FUND PROGRAM.

WHEREAS, upon the recommendation of the Oakland County Executive, the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages, and townships in addressing mosquito control activities; and

WHEREAS, Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages, and townships to apply for reimbursement of eligible expenses incurred in connection with personal mosquito protection measures/activity, mosquito habitat eradication, mosquito larviciding or focus adult mosquito insecticide spraying in designated community green areas; and

WHEREAS, the City of Farmington submitted a plan to place briquettes in catch basins throughout the City to kill the mosquito larvae in the catch basin; and

WHEREAS, the plan was approved by the Oakland County Health Department; and

WHEREAS, the City of Farmington has incurred expenses in connection with mosquito control activities believed to be eligible for reimbursement under Oakland County's West Nile Virus Fund Program.

NOW, THEREFORE BE IT RESOLVED, that the Farmington City Council authorizes and directs its City Manager, David M. Murphy, as agent for the City of Farmington, to request reimbursement in the amount of \$1,443.82 for mosquito control activity in the manner and to the extent provided under Oakland County West Nile Virus Fund Program.

RESULT:

MOVER:

SECONDER:

AYES:

I, Meaghan K. Bachman duly authorized City Clerk for the City of Farmington do hereby certify that the foregoing is a true and correct copy of a motion adopted by the Farmington City Council at a regular meeting held on Monday, April 21, 2025, in the City of Farmington, Oakland County, Michigan.

Meaghan K. Bachman, City Clerk

HEALTH DIVISION

Leigh-Anne Stafford, Health Officer
(248) 858-1280 | health@oakgov.com

March 12, 2024

Dear Oakland County Municipality,

The 2024 West Nile Virus (WNV) Prevention Reimbursement amount for the City of Farmington is \$1,443.82.

Requirements for reimbursement are as follows:

- Project Plan due **April 19, 2024**
- Resolution due **June 14, 2024**
- Invoices and Proof of Payment due **August 9, 2024**

Specifics regarding these requirements will be covered during the training event on March 19th, and any further questions can be answered by Genessa Doolittle at doolittleg@oakgov.com or by phone at 248-496-4590.

Sincerely,

OAKLAND COUNTY HEALTH DIVISION
Department of Health and Human Services



Leigh-Anne Stafford
Health Officer

APR 10 2025

INVOICE



Clarke Mosquito Control Products
 675 Sidwell Ct.
 St. Charles IL 60174
 United States
 www.clarke.com

Invoice no	Invoice date	Due date
005111948	4/3/25	5/2/25
To pay		
USD 1,733.60		

Customer	
005169	
Invoice address	
City of Farmington DPW 33720 W 9 Mile Rd Farmington, MI 48335-4708	
Your reference	Our reference
Chuck Eudy	Angie Gaul
Salesperson	
Tom Kessler	
Order number	Order date
0000169607	3/28/25
Customer PO#	Your order date
	3/28/25

Payer	
005169	
Delivery Address	
City of Farmington DPW 33720 W 9 Mile Rd Farmington, MI 48335-4708	
Payment terms	
Net 30 Days	
Delivery number	Ship date
900	4/3/25
Delivery terms	Delivery method
Prepaid Freight	United Parcel Post

Line	Item number	Product Description	Invd qty	U/M	Sales price	Extended Price
1	11010IS	ALTOSID XR INGOT SLIM	2	cs	866.80	1,733.60
	Lot number	2411197792	2	cs		

Item value	USD	1,733.60
Charge amount	USD	0.00
Order total	USD	1,733.60

Sales tax	USD	0.00
Invoice total	USD	1,733.60
To pay	USD	1,733.60

Remittance Information: Clarke Mosquito Control Products, Inc.
 ACH Banking: Bank of America - Account: 8666607212- Routing: 071000039
 Online: <https://www.clarke.com/billpay>
 Check: 16277 Collections Center Drive, Chicago, IL 60693
 Questions: accountsreceivable@clarke.com or call: 800-323-5727 opt 6
 W9's can be found on our website at www.clarke.com

2025 West Nile Virus Prevention Reimbursement Program Project Plan

Municipality: City of Farmington

Contact Name: Josh Leach

Contact Phone: 248-473-7250

Contact Email: Jleach@farmgov.com

Previous Year Product Inventory:

(Include product name, quantity, and expiration date)

N/A

Previous Year Product Inventory Distribution Plan (if applicable):

N/A

2025 Project Plan:

(Include product quotes)

Use Altosid XR Ingot briquets in catch basins

2025 Project Distribution Plan:

This years plan is to have DPW personnel distribute the larvicide
briquets in catch basins through out the city.



Clarke Mosquito Control Products

675 Sidwell Ct.
St. Charles IL 60174
United States
Phone:(630) 894-2000
Fax:(630) 832 9344
www.clarke.com

QUOTATION

// COPY //

Quotation no	Order date	Date
0002035689	3/24/25	3/24/25
Salesperson	Currency	Valid to
1097 Tom Kessler	USD US Dollar	4/24/25

Customer	
005169	
Invoice address	
City of Farmington DPW 33720 W 9 Mile Rd Farmington, MI 48335-4708 248-473-7250	
Customer PO#	Your order date
	3/24/25
Your reference	Written by
Chuck Eudy	Rebecca Matillano

Consignee	
005169	
Delivery Address	
City of Farmington DPW 33720 W 9 Mile Rd Farmington, MI 48335-4708 248-473-7250	
Delivery terms	Delivery method
Prepaid Freight	United Parcel Post
Payment terms	
Net 30 Days	

Line	Item number	Product Description	Quantity	U/M	Requested Date	Sales price	Extended Price
1	11010IS	ALTOSID XR INGOT SLIM	2	cs	3/24/25	866.80	1,733.60

Subtotal	USD	1,733.60
Order total	USD	1,733.60
Total	USD	1,733.60

Farmington City Council Staff Report	Council Meeting Date: April 21, 2025	Item Number 7F
Submitted by: Chris Weber, Assistant City Manager		
Agenda Topic: Approval of Ordinance to Amend Chapter 35, Article 7, Section 35-102 and 35-158 - Zoning		
Proposed Motion: Move to approve ordinance to amend the City of Farmington City Code of Ordinances, Chapter 35, Article 7, Section 35-102 and 35-158, related to banquet and event centers, outdoor tables and chairs for carryout service, weather-resistant enclosed outdoor seating areas, and outdoor seating restricted by season.		
Background: Administration has reviewed several areas of the zoning code, including Chapter 35, Article 7, Section 35-102 and 35-158 and is recommending changes related to Banquet Facilities and Event Centers; Outdoor Tables and Chairs for Carryout Service; Weather-resistant Enclosed Accessory Outdoor Seating Areas; and Outdoor Seating Restricted by Season Guidelines. Those changes were approved by the Planning Commission on April 3, 2025. A first reading of the proposed ordinance amendments occurred at Council's April 7, 2025 meeting. Council approved continuing with a second reading, but asked that unclear language related to where tables and chairs could be placed be removed. This language was made to item 2. This is the second reading. City Administration is recommending approval of the Ordinance amendment.		
MATERIALS: Proposed Chapter 35, Article 7, Section 35-102 and Section 35-158 with changes. Red-line version of Chapter 35, Article 7, Section 35-102 and Section 35-158.		

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON
ORDINANCE NO. ____

AN ORDINANCE TO AMEND CHAPTER 35, ZONING, OF THE CITY OF FARMINGTON CODE OF ORDINANCES, IN ORDER TO AMEND ARTICLE 7 "CBD CENTRAL BUSINESS DISTRICT, C2 COMMUNITY COMMERCIAL DISTRICT, C3 GENERAL COMMERCIAL DISTRICT, AND RO REDEVELOPMENT OVERLAY DISTRICT," SECTION 35-102, "TABLE OF USES," TO AMEND THE REQUIREMENTS OF THE ACCESSORY OUTDOOR SEATING PROVISIONS TO REQUIRE SITE PLAN APPROVAL; TO ALLOW WEATHER-RESISTANT OUTDOOR SEATING ENCLOSURES AS A SPECIAL LAND USE; TO ELIMINATE SEASONAL LIMITATIONS ON OUTDOOR SEATING; AND, TO MAKE BANQUET FACILITIES AND EVENTS CENTERS SPECIAL LAND USES.

THE CITY OF FARMINGTON ORDAINS:

Section 1. Chapter 35, Zoning, of the Farmington City Code, Article 7, "CBD Central Business District, C2 Community Commercial District, C3 General Commercial District and RO-Redevelopment Overlay District," Section 35-102, "Table of Uses," is hereby amended as follows:

Sec. 35-102. - Table of Uses.

Sec. 35-102. Table of Uses.

Use	CBD	C2	C3
P: Use is permitted by right in district			
SLU: Special Land Use in accordance with			
Article 12, Special Land Uses			
<i>RETAIL:</i>			
General commercial/retail businesses and shopping centers 50,000 square feet of floor area or less	P	P	P
General commercial/retail business or shopping center exceeding 50,000 square feet of floor area	SLU	SLU	SLU
Drive-through accessory to a retail use, not specified elsewhere		-	SLU (c)
Drive-through accessory to a pharmacy	-	SLU	P
Commercial outdoor display, sales or storage (accessory only)	P (a)	SLU (a)	P (a)

Garden centers and nurseries	P (a)	P (a)	P (a)
Home improvement showrooms and supply stores	SLU	P	P
Smoke shop	-	-	SLU
Wholesale establishments	-	-	P
<i>RESTAURANTS: (see definitions in Article 21, Definitions)</i>			
Standard restaurant	P	P	P
Banquet facilities and Event Centers	SLU	-	SLU
Bars, taverns, lounges	P	SLU	SLU
Carry-out	P	P	P
Drive-in	-	-	SLU
Drive-through	-	SLU (c)	SLU (c)
Open front window (when principal or accessory use)	P	P	P
Outdoor seating accessory to a restaurant use	P (b)	P (b)	P (b)
Outdoor Tables and Chairs for Carryout Service	P	P	P
Weather-resistant enclosed accessory outdoor seating area	SLU	SLU	SLU
<i>SERVICES/OFFICE:</i>			
Animal grooming and training establishments (without 24-hour services or boarding)	SLU	SLU	SLU
Banks, credit unions and similar financial institutions	P	P	P
Banks with drive-through facilities		SLU (c)	SLU (c)
Banking centers separate from a financial institution (including ATMs)	P	P	P
Bed and breakfasts and boarding houses	SLU	SLU	SLU
Business offices and service establishments	P	P	P
Dry cleaning establishments and laundromats	P	P	P
Drive-through accessory to a dry cleaning establishment	-	SLU (c)	P (c)
Dry cleaning plants	-	-	SLU
Funeral homes and mortuary establishments	P	P	P
Hotels and motels	P (d)	P	P
Medical and dental offices and clinics	P	P	P
Personal service establishments	P	P	P
Professional offices and service establishments	P	P	P
Repair service establishments	P	P	P
Showrooms for contractors	P	SLU	SLU
Studios for photography, dance, music, art and similar uses	P	P	P
Tattoo establishment	-	-	SLU
Tool and equipment rental	-	-	SLU
Veterinary office and clinics (not 24-hour)	P	P	P
Veterinary clinics and hospitals (24-hour)	SLU	SLU	SLU
<i>AUTOMOBILE USES:</i>			
Automobile gasoline stations	-	SLU	SLU
Automobile service/maintenance facilities	-	-	SLU
Automobile wash establishments	-	-	SLU
Automobile and vehicle dealerships, new and used	-	-	SLU

Automobile, vehicle and truck rental and leasing establishments	-	-	SLU
<i>ENTERTAINMENT AND RECREATION:</i>			
Fitness centers and health clubs	P	P	P
Golf courses	-	-	P
Indoor entertainment and amusement establishments	P	SLU	P
Instructional entertainment uses	P (i)	P (i)	P (i)
Recreation facilities (municipal)	P	P	P
Recreation facilities (commercial)	P (e)	P (e)	P (e)
Social clubs, halls and similar uses	SLU	P	P
Theaters (indoor), cinemas and auditoriums	SLU	-	P
<i>INSTITUTIONAL:</i>			
Adult and child care facilities	In accordance with Sec. 35-25, Adult and Child Care Facilities		
Churches, temples and similar places of worship and related facilities	SLU	P	P
Municipal buildings and structures	P (f)	P (f)	P (f)
Public or private primary and secondary schools; colleges and universities; business, trade and vocational schools	SLU	SLU	SLU
Public and quasi-public institutional buildings, structures and uses	SLU	P	P
<i>RESIDENTIAL:</i>			
Single-family attached dwellings/townhouses	P	P (g)	PUD
Multiple-family dwelling units	P	P (g)	PUD
Residential dwellings in upper stories of mixed-use buildings	P	P (g)	PUD
Nursing homes and senior assisted living	P	P (g)	P
<i>OTHER:</i>			
Off-street parking as a principal use, including parking decks	P	-	-
Essential public services	P	P	P
Essential public service buildings	P	SLU	SLU
Accessory buildings, structures and uses	In accordance with Sec. 35-43, Accessory Buildings		

Special Provisions

(a) [Unchanged]

(b) Accessory outdoor seating areas may be permitted by annual license when accessory to a permitted or special land use in the district subject to the following:

1. Whether the seating area is proposed as part of a site plan application or an existing business, it shall require site plan review and approval by the planning commission in accordance with Article 13 Site Plan Review. Insurance in a form and amount deemed acceptable by the City Attorney's office shall be provided with the application. Once initial approval has been granted by the planning commission, an annual license shall be issued by the building official. The license may be renewed annually by the building official, provided that it complies with the original planning commission approval and the requirements of this section. The building official may, at any time, refer an outdoor seating permit to the planning commission for renewal if the Building Official feels additional review is necessary.

2. Outdoor seating shall be permitted subject to an approved site plan. All tables, chairs, railings and related fixtures shall be removed when not in use.

Placement of tables and chairs outside carryout restaurants. Tables and chairs may be placed outside the business for the comfort and convenience of customers seeking carryout service subject to approve site plan. An Applicant shall submit a plan with the number of chairs and tables and location to the City for planning commission approval. Tables and chairs shall be made of heavyweight, durable, weather-resistant materials

3. Outdoor seating shall not be the primary seating of the restaurant, except for carry-out restaurants when approved by the planning commission.

4. Outdoor seating areas shall be located in a manner to maintain a minimum pathway width of 5 feet (clear of structures such as light poles, trees and hydrants) along the sidewalk so as not to interfere with pedestrian traffic. Outdoor seating areas may be either curbside or adjacent to the building front provided that the location change allows an appropriate walking path alignment with neighboring properties as determined by the City.

5. Chairs and tables shall be of quality durable material such as metal or wood.

6. Outdoor seating areas shall be maintained in a clean and sanitary condition. Waste receptacles shall be provided in instances where wait staff does not clear all tables.

7. Outdoor seating areas shall be well-defined, with clearly marked access points, making it obvious to patrons whether they are within or outside of the designated seating area. Except in accordance with a Resolution Designating a Social District in accordance with Public Act 124 of 2020, as set forth in MCL 436.1551, as amended, the on-premises licensee shall not sell, or allow the consumption of, alcoholic liquor outdoors, except in the defined area. Outdoor seating areas shall be delineated by outlining the periphery in some manner as to distinguish the public walkway from seating area. This may be accomplished by the use of planters, railings, or walls reviewed and approved by the Planning Commission.

8. For outdoor seating areas located within the public-right-of-way, approval by the corresponding jurisdiction (i.e. Farmington DPW, MDOT, or Road Commission for Oakland County) is required. Proof of Insurance naming the City as an additional insured, in a form and amount deemed acceptable by the City

Attorney's office, shall be required. A license agreement in a form deemed acceptable to the City Attorney's office shall also be required.

9. If there is not adequate space to allow for outdoor seating on the sidewalk adjacent to the site, an elevated, ADA compliant, platform may be erected in a parking lot to create an outdoor seating area, but only if the City Engineer determines there is sufficient space available for this purpose given parking and traffic conditions. Specially designated parking spaces (ADA accessible, loading zones etc.) shall only be considered for use if the spaces can be temporarily replaced within a close proximity. Use of a public parking lot for such purpose shall require city council approval.

10. Additional outdoor lighting and/ or amplification is prohibited without approval of the City.

11. Applicants may be asked to demonstrate that additional parking demand can be met before approval.

12. The City retains the right to revoke outdoor seating permits if all sections of this ordinance have not been met, or if the operation of such areas is found by the City to be dangerous or otherwise detrimental to surrounding uses or pedestrian or vehicular traffic.

13. Applicants may seek a special land use approval for a weather-resistant enclosed accessory outdoor seating area in the side or rear of the building not adjacent to the public right-of-way..

- i. Removable architectural elements such as awnings, canopies, marquees shall be approved by the Planning Commission with a recommendation from the DDA Design Committee.
- ii. Encroachments that create usable space such as cantilevered rooms, dormers, elevated walkways, balconies, bridges and similar projections may be approved by the Planning Commission, with recommendation from the DDA Design Committee when in the CBD Central Business District, provided they comply with the design review standards set forth in Section 35-152.

Section 2. Chapter 35, Zoning, of the Farmington City Code, Article 12, "Special Land Uses," Section 35-158, "Special Land Use Specific Requirements" is hereby amended to add subsection BB as follows:

BB. Outdoor Seating. Weather-resistant and removable architectural features and/or encroachments shall be subject to the following design standards in addition to the special land use standards set forth in Section 35-152:

- i. Building materials shall possess durability and aesthetic appeal.
- ii. The building design shall include architectural features on the building facade that provide texture, rhythm, and ornament to a wall.
- iii. Colors shall be natural and neutral colors that are harmonious with both the natural and man-made environment. Stronger colors may be used as accents to provide visual interest to the façade, and shall be consistent with and complementary to surrounding architectural design.

I, the undersigned, the qualified and acting City Clerk of the City of Farmington, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the Ordinance adopted by the City

Council of the City of Farmington at a meeting held on the ____ day of _____, 2021, the original of which is on file in my office.

Mary Mullison, City Clerk
City of Farmington

Adopted:
Published:
Effective:

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON
ORDINANCE NO. ____

AN ORDINANCE TO AMEND CHAPTER 35, ZONING, OF THE CITY OF FARMINGTON CODE OF ORDINANCES, IN ORDER TO AMEND ARTICLE 7 "CBD CENTRAL BUSINESS DISTRICT, C2 COMMUNITY COMMERCIAL DISTRICT, C3 GENERAL COMMERCIAL DISTRICT, AND RO REDEVELOPMENT OVERLAY DISTRICT," SECTION 35-102, "TABLE OF USES," TO AMEND THE REQUIREMENTS OF THE ACCESSORY OUTDOOR SEATING PROVISIONS TO REQUIRE SITE PLAN APPROVAL; TO ALLOW WEATHER-RESISTANT OUTDOOR SEATING ENCLOSURES AS A SPECIAL LAND USE; TO ELIMINATE SEASONAL LIMITATIONS ON OUTDOOR SEATING; AND, TO MAKE BANQUET FACILITIES AND EVENTS CENTERS SPECIAL LAND USES.

THE CITY OF FARMINGTON ORDAINS:

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Sec. 35-102. - Table of Uses.

Sec. 35-102. Table of Uses.

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P: Use is permitted by right in district			
SLU: Special Land Use in accordance with			
Article 12, Special Land Uses			
<i>RETAIL:</i>			
General commercial/retail businesses and shopping centers 50,000 square feet of floor area or less	P	P	P
General commercial/retail business or shopping center exceeding 50,000 square feet of floor area	SLU	SLU	SLU
Drive-through accessory to a retail use, not specified elsewhere		-	SLU (c)
Drive-through accessory to a pharmacy	-	SLU	P
Commercial outdoor display, sales or storage (accessory only)	P (a)	SLU (a)	P (a)

Garden centers and nurseries	P (a)	P (a)	P (a)
Home improvement showrooms and supply stores	SLU	P	P
Smoke shop	-	-	SLU
Wholesale establishments	-	-	P
<i>RESTAURANTS: (see definitions in Article 21, Definitions)</i>			
Standard restaurant	P	P	P
Banquet facilities and Event Centers	SLUP	-	SLUP
Bars, taverns, lounges	P	SLU	SLU
Carry-out	P	P	P
Drive-in	-	-	SLU
Drive-through	-	SLU (c)	SLU (c)
Open front window (when principal or accessory use)	P	P	P
Outdoor seating accessory to a restaurant use	P (b)	P (b)	P (b)
Outdoor Tables and Chairs for Carryout Service	P	P	P
Weather-resistant enclosed accessory outdoor seating area	SLU	SLU	SLU
<i>SERVICES/OFFICE:</i>			
Animal grooming and training establishments (without 24-hour services or boarding)	SLU	SLU	SLU
Banks, credit unions and similar financial institutions	P	P	P
Banks with drive-through facilities		SLU (c)	SLU (c)
Banking centers separate from a financial institution (including ATMs)	P	P	P
Bed and breakfasts and boarding houses	SLU	SLU	SLU
Business offices and service establishments	P	P	P
Dry cleaning establishments and laundromats	P	P	P
Drive-through accessory to a dry cleaning establishment	-	SLU (c)	P (c)
Dry cleaning plants	-	-	SLU
Funeral homes and mortuary establishments	P	P	P
Hotels and motels	P (d)	P	P
Medical and dental offices and clinics	P	P	P
Personal service establishments	P	P	P
Professional offices and service establishments	P	P	P
Repair service establishments	P	P	P
Showrooms for contractors	P	SLU	SLU
Studios for photography, dance, music, art and similar uses	P	P	P
Tattoo establishment	-	-	SLU
Tool and equipment rental	-	-	SLU
Veterinary office and clinics (not 24-hour)	P	P	P
Veterinary clinics and hospitals (24-hour)	SLU	SLU	SLU
<i>AUTOMOBILE USES:</i>			
Automobile gasoline stations	-	SLU	SLU
Automobile service/maintenance facilities	-	-	SLU
Automobile wash establishments	-	-	SLU
Automobile and vehicle dealerships, new and used	-	-	SLU

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Formatted Table

Automobile, vehicle and truck rental and leasing establishments	-	-	SLU
<i>ENTERTAINMENT AND RECREATION:</i>			
Fitness centers and health clubs	P	P	P
Golf courses	-	-	P
Indoor entertainment and amusement establishments	P	SLU	P
Instructional entertainment uses	P (i)	P (i)	P (i)
Recreation facilities (municipal)	P	P	P
Recreation facilities (commercial)	P (e)	P (e)	P (e)
Social clubs, halls and similar uses	SLU	P	P
Theaters (indoor), cinemas and auditoriums	SLU	-	P
<i>INSTITUTIONAL:</i>			
Adult and child care facilities	In accordance with Sec. 35-25, Adult and Child Care Facilities		
Churches, temples and similar places of worship and related facilities	SLU	P	P
Municipal buildings and structures	P (f)	P (f)	P (f)
Public or private primary and secondary schools; colleges and universities; business, trade and vocational schools	SLU	SLU	SLU
Public and quasi-public institutional buildings, structures and uses	SLU	P	P
<i>RESIDENTIAL:</i>			
Single-family attached dwellings/townhouses	P	P (g)	PUD
Multiple-family dwelling units	P	P (g)	PUD
Residential dwellings in upper stories of mixed-use buildings	P	P (g)	PUD
Nursing homes and senior assisted living	P	P (g)	P
<i>OTHER:</i>			
Off-street parking as a principal use, including parking decks	P	-	-
Essential public services	P	P	P
Essential public service buildings	P	SLU	SLU
Accessory buildings, structures and uses	In accordance with Sec. 35-43, Accessory Buildings		

Special Provisions

(a) [Unchanged]

(b) Accessory outdoor seating areas may be permitted by annual license when accessory to a permitted or special land use in the district subject to the following:

1. Whether the seating area is proposed as part of a site plan application or an existing business, it shall require site plan review and approval by the planning commission in accordance with Article 13 Site Plan Review. Insurance in a form and amount deemed acceptable by the City Attorney's office shall be provided with the application. Once initial approval has been granted by the planning commission, an annual license shall be issued by the building official. The license may be renewed annually by the building official, provided that it complies with the original planning commission approval and the requirements of this section. The building official may, at any time, refer an outdoor seating permit to the planning commission for renewal if the Building Official feels additional review is necessary.

2. Outdoor seating shall be permitted ~~subject to an approved site plan between April 15th and October 31st, with all furniture and fixtures removed after October 31st.~~ All tables, chairs, railings and related fixtures shall be removed when not in use. ~~If weather permits, the Building Official may extend this time for outdoor seating on privately owned property only.~~

Placement of tables and chairs outside carryout restaurants. Tables and chairs may be placed outside the business for the comfort and convenience of customers seeking carryout service subject to approve site plan. An Applicant shall submit a plan with the number of chairs and tables and location to the City for planning commission approval. Tables and chairs shall be made of heavyweight, durable, weather-resistant materials

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3. Outdoor seating shall not be the primary seating of the restaurant, except for carry-out restaurants when approved by the planning commission.

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4. Outdoor seating areas shall be located in a manner to maintain a minimum pathway width of 5 feet (clear of structures such as light poles, trees and hydrants) along the sidewalk so as not to interfere with pedestrian traffic. Outdoor seating dining areas may be either curbside or adjacent to the building front provided that the location change allows an appropriate walking path alignment with neighboring properties as determined by the City.

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5. Chairs and tables shall be of quality durable material such as metal or wood.

6. Outdoor seating areas shall be maintained in a clean and sanitary condition. Waste receptacles shall be provided in instances where wait staff does not clear all tables.

7. ~~Outdoor seating areas~~ service areas shall be well-defined, with clearly marked access points, making it obvious to patrons whether they are within or outside of the designated ~~dining seating~~ area. Except in accordance with a Resolution Designating a Social District in accordance with Public Act 124 of 2020, as set forth in MCL 436.1551, as amended, ~~the~~ on-premises licensee shall not sell, or allow the consumption of, alcoholic liquor outdoors, except in the defined area. Outdoor seating areas shall be delineated by outlining the periphery in some manner as to distinguish the public walkway from seating dining area. This may be accomplished by the use of planters, railings, or walls reviewed and approved by the Planning Commission.

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8. For outdoor seating areas located within the public-right-of-way, approval by the corresponding jurisdiction (i.e. Farmington DPW, MDOT, or Road Commission for Oakland County) is required. Proof of

Insurance naming the City as an additional insured, in a form and amount deemed acceptable by the City Attorney's office, shall be required. A license agreement in a form deemed acceptable to the City Attorney's office shall also be required.

9. If there is not adequate space to allow for outdoor seating dining on the sidewalk adjacent to the site, an elevated, ADA compliant, platform may be erected in a parking lot to create an outdoor seating dining area, but only if the City Engineer determines there is sufficient space available for this purpose given parking and traffic conditions. Specially designated parking spaces (ADA accessible, loading zones etc.) shall only be considered for use if the spaces can be temporarily replaced within a close proximity. Use of a public parking lot for such purpose shall require city council approval.

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10. Additional outdoor lighting and/ or amplification is prohibited without approval of the City.

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11. Applicants may be asked to demonstrate that additional parking demand can be met before approval.

12. The City retains the right to revoke outdoor seating permits if all sections of this ordinance have not been met, or if the operation of such areas is found by the City to be dangerous or otherwise detrimental to surrounding uses or pedestrian or vehicular traffic.

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13. Applicants may seek a special land use approval for a weather-resistant enclosed accessory outdoor seating area in the side or rear of the building not adjacent to the public right-of-way..

i. Removable architectural elements such as awnings, canopies, marquees shall be approved by the Planning Commission with a recommendation from the DDA Design Committee.

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ii. Encroachments that create usable space such as cantilevered rooms, dormers, elevated walkways, balconies, bridges and similar projections may be approved by the Planning Commission, with recommendation from the DDA Design Committee when in the CBD Central Business District, provided they comply with the design review standards set forth in Section 35-152.

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Section 2. Chapter 35, Zoning, of the Farmington City Code, Article 12, "Special Land Uses," Section 35-158, "Special Land Use Specific Requirements" is hereby amended to add subsection BB as follows:

BB. Outdoor Seating. Weather-resistant and removable architectural features and/or encroachments shall be subject to the following design standards in addition to the special land use standards set forth in Section 35-152:

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i. Building materials shall possess durability and aesthetic appeal.

ii. The building design shall include architectural features on the building facade that provide texture, rhythm, and ornament to a wall.

iii. Colors shall be natural and neutral colors that are harmonious with both the natural and man-made environment. Stronger colors may be used as accents to provide visual interest

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These architectural elements shall be arranged in a harmonious and balanced manner.

v. All enclosures must comply with applicable Building Code requirements.

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Section ~~32~~. Repealer

Section 3. Severability

Section 4. Savings

Section 5. Effective Date

Section 6. Enactment

Ayes:

Nayes:

Abstentions:

Absent:

[illegible]

I, the undersigned, the qualified and acting City Clerk of the City of Farmington, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the Ordinance adopted by the City Council of the City of Farmington at a meeting held on the ____ day of _____, 2021, the original of which is on file in my office.

Mary Mullison, City Clerk
City of Farmington

Adopted:

Published:

Effective:

Farmington City Council Staff Report	Council Meeting Date: April 21, 2025	Informational
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Minutes from City's Boards and Commissions		
CIA: April meeting canceled DDA: March 2025 Historical: No quorum for March meeting Parking: April meeting reschedule to May Pathways: March 2025 Planning: March 2025 ZBA: April meeting canceled Library: March 2025 - draft Commission on Aging: February 2025 Farmington/Farmington Hills Arts Commission: March 2025 Commission on Children, Youth and Families: March 2025 Emergency Preparedness Committee: No new minutes posted		



8:00AM Wednesday, March 12, 2025
City Hall Conference Room
23600 Liberty Street
Farmington, MI 48335

MINUTES

The meeting was called to order by Todd Craft at 8:04am.

1. Roll Call

Present: Todd Craft, Donovan Singleton, Claire Perko, Johnna Balk, Sean Murphy, James McLaughlan, Shawn Kavanagh(8:09am), Tom Pascaris(8:10am)

Others Present: Kate Knight, Jess Westendorf

Absent: None

2. Approval of Consent Agenda

a. Minutes: February 5, 2025 DDA Board Regular Meeting

b. Minutes: January 30, 2025 DDA Design Committee Meeting

Motion by Murphy, seconded by Perko to approve the items on the consent agenda. Motion passes unanimously.

3. Approval of Regular Agenda

Motion by Singleton, second by Murphy to approve the items on the regular agenda. Motion passes unanimously.

4. Public Comment

Chris Halas & James McLaughlan shared a fantastic team up of Ground Control and a national automotive company connected through Halas. A great example of The Farmington Way in action.

5. Executive Director Report

Thank you for coming to our Main Street Evaluation last month. It was a powerful show of volunteer spirit. National Main Street Conference is April 6-10, DDA Staff, Singleton, and Craft are attending.

Great candidates have interviewed for open board position and the position will be filled after the last interview on 3/24. Today is our annual meeting where the board chair and committee chairs are appointed.

Masons corner is close – sanded joints this week and installed the Masons sign and it looks great. Artists will be back in town last week in March to install finishing touches on our sculptures. Furniture will be the last item installed. Hoping for April to celebrate with donors. We hosted our second Master Plan Steering Committee meeting last night. Opening Day at the Farmers Market will be the launch of community engagement.

Applied for GM on Main for \$60K last week. Art Park budget for this important public space has been reviewed with the Design Committee and public art currently hits the “future budget cycle” category. The project brings our DDA fund balance to a low point, and the DDA will have to consider other funding sources to complete the park by the 2026 (requirements stated within our current Main Street Oakland County Placemaking grant).

The Rhythms in Riley Park line-up is finalized, and we are prepping for another busy patio season. Spruce and Ash and Sante will open soon, Los Tres Amigos is enclosing their patio with garage doors and Lone Light Spirits is in construction, including windows opening onto the street. We have schematic drawings for another major building renovation heading to the Design Committee this week as our downtown scene continues to transform.

6. Election of 2025 Officers

Todd Craft was nominated for President by Donovan Singleton and seconded by Tom Pascaris. Craft accepted the nomination. Motion passes unanimously.

Donovan Singleton was nominated for Vice President by Sean Murphy, seconded by Claire Perko. Singleton accepted the nomination. Motion passes unanimously

James McLaughlan was nominated by Todd Craft for Secretary, seconded by Murphy Seconds. McLaughlan accepted the nomination. Motion passes unanimously

Shawn Kavanagh was appointed to Promo Committee chair.
Sean Murphy was appointed to Organization Committee chair.
Donovan Singleton was appointed to Business Development Committee chair.
Claire Perko was appointed to Design Committee chair.
Johnna Balk was appointed to Public Art Committee chair.

7. Consideration to Approve Nowak & Fraus Pay Order #125370 Linear Art Park.

Motion by Perko, seconded by Balk to approve Pay Order #125370, in the amount of \$24,600.00 to Nowak & Fraus Engineers for services rendered. Motion passes unanimously via roll call.

Ayes: 8, Craft, Singleton, Perko, Balk, Murphy, McLaughlan, Kavanagh, Pascaris

Nays: 0

Absent: 0

8. Consideration of FY 2025-2026 Draft DDA Budget

Overview by Knight

9. Committee Updates:

a. Promotions Committee

Committee has not met but will meet soon in collaboration with the Downtown Merchant Group. Staff update: Water bill insert has been sent promoting Ladies Night Out and Summer Concerts/Fitness series, LNO has launched with merchant group working on gathering deals, website optimization and reorganization with Digital Marketing Contractor Jen Rhodes is in progress: Completed About Us section leading into Main Street Evaluation and now optimizing annual event section. Sponsorship solicitation is underway for all events. Social Media Workshop with Social Rebel is scheduled for Downtown Businesses for April 3rd with a hands-on session.

b. Organization Committee

Has not met

c. Business Development Committee

Provided a Master Plan Steering Committee update, retail incubator project update, and discussed organizing a night life group.

d. Design Committee

Committee is working on Art Park Promenade and Thomas Street study, meeting tomorrow. Perko is working on the landscape plan for trees and ground cover on Warner.

e. Public Art Committee

Finalizing elements of new sculptures.

10. Other Business

Discussed and scheduled committee meetings and showed 2024 Year in Review.

11. Board Comment

Craft: Thanked the board for all that have stepped up to serve and for appointing him as the President again.

12. Adjournment

Motion to adjourn by McLaughlan, second by Singleton. Motion passes unanimously.

FARMINGTON PLANNING COMMISSION PROCEEDINGS
23600 Liberty Street
Farmington, Michigan
March 10, 2025

Chairperson Perrot called the meeting to order in Council Chambers, 23600 Liberty Street, Farmington, Michigan, at 7:00 p.m. on Monday, March 10, 2025.

ROLL CALL

Present: Crutcher, Gray, Kmetzo, Majoros, Mantey, Perrot, Westendorf
Absent: None

A quorum of the Commission was present.

OTHER OFFICIALS PRESENT: Chris Weber, Assistant City Manager; Jeff Bowdell, Building Inspector, Brian Belsky, Director of Media, Brian Golden, Director of Media, Bonnie Murphy, Recording Secretary.

APPROVAL OF ITEMS ON CONSENT AGENDA

A. February 10, 2025 Minutes

MOTION by Majoros , seconded by Crutcher, to approve the items on Consent Agenda. Motion carried, all ayes.

APPROVAL OF AGENDA

MOTION by Kmetzo, seconded by Mantey, to approve the agenda. Motion carried, all ayes.

UNFINISHED BUSINESS

a. Discussion of 2026-2031 Capital Improvement Program and Request to Schedule Public Hearing

Chairperson Perrot introduced this item and turned it over to staff.

Weber stated at the last meeting in February we scheduled a public hearing and made a motion to hold a public hearing to talk about the Capital Improvement Plan. That needs to be posted 15 days in advance and it was published a day late so we are coming back before the Commission today to reschedule a public hearing for the April 14, 2025 Planning Commission meeting.

MOTION by Majoros, supported by Kmetzo, to hold a Public Hearing at the April 14, 2025 Planning Commission Meeting to discuss the 2026-2031 City of Farmington Capital Improvement Program.

Motion carried, all ayes.

NEW BUSINESS

A. Proposed Building Façade Modification – Jax Car Wash, 31500 Grand River

Perrot introduced this item and turned it over to staff.

Weber stated this item is a review of a proposed façade modification to the existing Jax Car Wash building located at 31500 Grand River which is the corner of Orchard Lake and Grand River. The proposed modifications include removal and replacement of façade materials for rebranding purposes. Site plan review is required under Section 35-152, building renovations, modifications to building façade or other architectural features that do not result in additional to floor area or increased building height. In this case they will increase additional features to have additional height. The materials will also give the building a different look. The applicant, Frank Toma, prepared by Gateway Engineering for the proposed façade modifications and those plans are in your packets. Attached in your packets are the design standards to be considered and the specific items to be dealt with this project are the following:

New façade includes a tower effect in the southeast corner. The metal along the east elevation being changed from vertical to horizontal. There will be new siding and landscaping will be discussed when reviewed by the Building Inspector's final inspection. And a monument sign will be installed in lieu of the non existing pole sign. So, I think we have Alex Gensen here tonight who will go over those plans with you and we have our Building Official, Jeff Bowdell, here to answer any questions you might have.

Chairperson Perrot called Gensen to the podium.

Alex Gensen came to the podium and presented the project.

Discussion was held concerning the proposed tower changes and middle elevation changes as well as adding parking spots and vacuum stations as well as modifications to curb, adding a lane added going in and the monument sign will be brought to code.

Crutcher inquired about the siding and Gensen replied it will be metal siding with horizontal slats 3 by 10 sheets and the tile is ceramic, beige & bronze.

Majoros asked if the tower height extension is consistent with with Jax branding and Gensen replied absolutely. It is for brand consistency.

Majoros inquired about the addition of vacuum stations and Gensen responded that there will be one central vacuum that services all ten stations.

Perrot asked about lighting with no residential immediately facing ,lighting is a sensitive thing and if there are any dramatic changes from the existing condition.

Gensen replied that they will be adding shielding to the lighting. Hours will be 7:00 a.m. to 8:00 p.m. and pay stations are timed as to avoid back-ups.

Frank Toma, developer of Jax Car Wash came to the podium. Building Inspector Bowdell asked if there was a sample of the metal siding on the top and Toma replied it is powdered coated steel. Bowdell also questioned if vacuums are overhead and Toma replied they're called umbrella vacuums and can vacuum on either side.

Further discussion was held concerning the alteration of the curb and the signage as well as the dumpster enclosure.

Bowdell asked the value of the investment Jax is making and Toma replied 2 to 2.5 million between the equipment and the building and further discussion was held.

MOTION by Majoros, supported by Mantey, to approve the proposed façade modifications at Orchard Lake Road, as they are in compliance with and subject to final approval requirements as outlined,

UPDATE – CURRENT DEVELOPMENT PROJECTS

Perrot introduced this item and turned it over to staff.

Weber stated there is a Master Plan meeting tomorrow as well as the second steering committee .

PUBLIC COMMENT

None heard.

PLANNING COMMISSION COMMENT

Commissioner Gray asked about the Citgo gas station and discussion was held pertaining to the need for a new site plan.

City of Farmington Planning Commission
March 10, 2025
Page 4

ADJOURNMENT

MOTION by Kmetzo, supported by Crutcher, to adjourn the meeting.
Motion carried, all ayes.

The meeting was adjourned at 7:32 p.m.

Respectfully submitted,

Secretary



FARMINGTON PATHWAYS COMMITTEE

7:00 p.m.

MINUTES

March 12, 2025

1. CALL TO ORDER: 7:02 pm

2. ROLL CALL

Present: Tim Prince, Joe VanDerZanden, Heather Davies, Jamie Palmisano, Chris Weber, Maria Taylor, Kevin Daniels, Dave Hearing

Tim suggested a motion to move public comments up in the agenda. Maria made a motion to move public comments up from number 7 to number 5 on the agenda. Jamie supported the motion, and it was approved unanimously.

3. APPROVAL OF AGENDA

Motion to approve by Heather and supported by Jamie, approved unanimously.

4. APPROVAL OF MINUTES

a. MEETING MINUTES, JANUARY 8, 2025

Motion to approve by Jamie and supported by Heather, approved unanimously.

5. PUBLIC COMMENT

Matt Schiffman, resident of 31609 Shaw – Reported that his small subdivision off Grand River could use better connectivity to downtown. He described the narrow sidewalk on the bridge over the river as being too narrow and too close to Grand River for many to feel safe or comfortable to walk or bike there to downtown. He also expressed concern that cars frequently hit the curb at the east end of the bridge where the lane narrows, with the sidewalk next to the road there. He questioned if the sidewalk could be moved behind the guardrail for increased safety, suggesting that there is space for a sidewalk there.

Mr. Schiffman also suggested that traffic speed could be better controlled with signs like the city of Novi has, with radar detecting and displaying drivers' speeds and flashing red lights when over the limit and green when they are driving under the speed limit.

6. OLD BUSINESS

a. COUNCIL FEEDBACK ON PRESENTATION

Discussed the positive reactions and feedback from the Farmington City Council following the recent Pathways Committee annual presentation to the council. Johnna Balk brought up that the local library offers a grant writing class that may be helpful for interested council members. Steve Schneeman expressed interest in the crosswalk projects and would be willing to help with letter writing to MDOT to assist in the project.

b. GRAND RIVER PEDESTRIAN CROSSING SURVEY UPDATE

i. Web Analytics – Heather gave an update to the committee on the results of the crosswalk survey so far. There have been 500 responses so far and the link to the survey will be shared again in the

water bill. Most respondents are interested in improving safety of the Grand River. Planned to keep the survey open until gathering updated data for the May meeting. Discussed next steps such as methods of coding top reported concerns and how to move forward. Discussed conducting a study of proposed crosswalks with city engineers and presenting to city council before contacting MDOT.

- c. **DRIVE DIRECTION BY THE VINES – Joe Larusa – supports the change.**
Chris updated the council that the city engineer did a study and agreed it is currently a danger as a two-way driveway and either more signage should be added or it should be made one way only and the plan now is to make it one way. Mayor Joe Larusa supports the change. The change will be discussed with local business owners and then will be brought back to city council to make the change.
- d. **MASTER PLAN UPDATE – Tim shared that the steering committee, which he is part of, with OHM coordinating, has compiled and shared data about Farmington demographics and are working on a community survey that will go out with a presentation at the first farmer's market of the year. It includes much discussion of walkability and safety, the possibility of pump track, and improving ADA accessibility. Much of what the Pathways Committee has been pursuing will be part of the survey. They are looking for people to make up some general focus groups as part of developing the master plan projects.**
- e. **REPOSTING OF PATHWAYS COMMITTEE EMAIL UPDATE**
Chris Shared that the posting of the email address did not go out in the most recent water bill but will go out on the next one.
- f. **GOAT PATH BY SUNNY DAYCARE UPDATE**
Chris shared that city engineers said the street isn't wide enough to make any delineation for a walking space to include two-way traffic and a pedestrian walkway. There is already plans for when the shopping center parking lot is next redone to discuss with the shopping center owner to combine the parking lots on the south side of the parking lot to increase the number of parking spaces and a walking path could then be included in the plans.
- g. **CITIZENS BANK SIDEWALK UPDATE**
Learned that the concrete connecting the two sidewalks in front of Citizens was added in recent years to connect them to allow people to move between the sidewalks and not get hit by their door. Both sidewalks are on Citizens Bank property. It is unlikely to have them change anything with the sidewalk again but could be updated in the future if the business changes.

7. NEW BUSINESS

- a. **2025 ELECTION OF OFFICERS**
Chair –Heather was elected chair, nominated by Maria and supported by Jamie, approved unanimously.
Vice – Joe was elected vice chair, nominated by Maria and supported by Jamie, approved unanimously.
Secretary –Jamie was elected secretary, nominated by Heather and supported by Kevin, approved unanimously.
- b. **AMENDING OF BYLAWS**
Chris explained that the current council bylaws state that the planning and building director and the financial director will be part of the committee, but Chris's position has changed and the other position no longer exists. Maria made the motion to change to change the bylaws to state the Assistant City Manager will be part of the committee and to remove the other two positions, supported by Jamie and approved unanimously.
- c. **BUS STOP IMPROVEMENT GRANT**
The city submitted a grant application to Oakland County to improve bus stops in Farmington, chose 4 stops – Halsted and GR, Drake and GR, Oakland Street and GR at Memorial Park, 9 Mile and Grand River. The city

was awarded an \$80k grant to improve comfort at these bus stops, such as adding benching, more space, trash cans, landscaping and ADA compliance.

d. **ONTARIO COMPLETE STREETS**

Joe shared information he found about a complete streets project in Ontario that visually continued sidewalks through intersections to increase visibility and safety for pedestrians. Discussed considering trying to apply to the Gill Rd. project and identified that crosswalks downtown at the Grand River and Farmington intersection already have this type of visual continuation of the sidewalk. Also discussed the incorporation of bike lanes in the Ontario Complete Streets project and the Target Zero concept of designing streets to prioritize the safety of auto passengers and pedestrians ahead of moving traffic.

e. **2025 WORK PLAN**

Discussed projects to pursue and prioritize for the year including:

- Adding the Rapid Flashing Beacon back on Grand River, including finding if there is still wiring for it present and considering a solar powered one if not.
- Look into removing the tall ornamental grass at the crossing at CVS on Farmington Road to improve drivers' ability to see pedestrians there.
- Develop a procedure to expedite trimming or removing bushes/obstructions of sidewalks and visibility. Chris identified that this goes through code enforcement to inform the homeowner.
- Continue to oversee and push for improvements at Arundel and Gill.
- Get the 3 budget approved Rapid Flashing Beacons progressing and placed. Oakland County should be easy to work with to replace the one at CVS while Grand River placements will require MDOT approval.

f. **ANY NEW TARGET AREAS?**

-Heather shared that there is a hole in the sidewalk near Farmington and Alta Loma like a hole for a pole that was never put in. Said has been there since the area was redone around 2023.

- Joe shared that the sidewalk along TJ Max heading back to the parking lot could use a ramp as it is a big step down and is painted off to keep cars from parking but is not accessible to wheelchairs or strollers making them instead enter and walk in the street in traffic back to the parking lot. This property belongs to the shopping center so it would require them choosing to change it.

-Maria shared that a resident expressed that it is hard to see and too tight of a turn to turn right onto Shiawassee from Farmington Rd heading North. While many drivers swing out wide on that turn the DPW director made the turn in a large truck and said they made the turn okay, they are further looking into it. Discussed that the only fix would be getting property from the owner of the corner property and reengineering the turn to remove some of the corner.

-Maria reported that at the most recent city council meeting there was a complaint that many people drive through the stop sign on Shiawassee at Prospect by the high school and they would like a fix that is non-enforcement driven. Public safety is going to go out there and see how many people are running it but identified nothing really to change other than more police presence to enforce stopping at the sign.

-Heather reported noticing walking to the library from the back of city hall that the parking enforcement vehicle and other trucks were backed into the parking spaces, overhanging and blocking the sidewalk.

g. **ANY NEW CITY CONSTRUCTION PROJECTS?**

The winery has been purchased and was closed on in January. The city is waiting to meet with the owners and don't yet know their plans for the building but work has begun on cleaning out the building with dumpsters being filled and then fixing the roof if next.

The latest plans for the art park connecting the Hillside Townes to Grand River were reviewed.

8. COMMITTEE MEMBER COMMENT
None
9. ADJOURNMENT: 9:10 pm

Next meeting: APRIL 9, 2025

**Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - March 12, 2025
Downtown Farmington Branch**

Board Members Present: Muthukuda, Brown, Murphy, Doby, Snodgrass, Snead, White (late)

Board Members Absent: McClellan

Staff Members Present: Siegrist, Baker, Showich-Gallup, Peterson, Brown, McCarthy

Staff Members Absent: None

CALL TO ORDER

The Regular Board Meeting was called to order at 6:05 by Vice President Dilhara Muthukuda.

APPROVAL OF AGENDA

MOTION by Snodgrass to approve the Agenda for the March 12, 2025 Board meeting, moving public comment to the beginning of the meeting, was supported by Brown.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

APPROVAL OF MINUTES

MOTION by Snodgrass to approve the Minutes of the Regular Board Meetings held January 9, 2025, and February 13, 2025 (no quorum) was supported by Murphy.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

TREASURER'S REPORT

MOTION by Brown to approve paying January 2025 operating bills totaling \$417,674.70 was supported by Doby.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

MOTION by Brown to approve paying February 2025 operating bills totaling \$350,364.27 was supported by Doby.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

MOTION by Brown to receive and file the January and February 2025 financial reports was supported by Doby.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

(White arrives.)

FRIENDS' REPORT (S. Charlesbois)

- Book sale will take place April 25-27. Art auction will be held at same time.
- Roughly \$1,000 raised by selling books on E-Bay.
- SC wants to investigate changing membership structure for Friends.
- Friends will host a connection to virtual United for Libraries retreat on March 22.
- The Gala will be held Friday, June 6. Format may change in the future.

LIBRARY DIRECTOR'S REPORT (K. Siegrist)

- KS showed heat map of average annual incoming door count for 2022-2025 broken down by hour. Busiest hour for incoming traffic at both branches is when doors open on Sundays. Heat map will drive other discussions.
- J. Baker will present FCL and its services to the Farmington Optimists on March 19.
- M. Showich-Gallup presented library services at Literacy Celebration held by Farmington African American Parent Network (FAAPN) and AKA Sorority on March 1.
- Supervisors have enjoyed and gained from working through the DISC Leadership Profile.
- Small Business Lunch and Learn Series is continuing.
- FCL will participate in the Community Expo to be hosted by Farmington Public Schools on May 7.
- One of most popular items in Library of Things right now is a Seasonal Affective Disorder lamp.

Rebecca Brown and Sarah McCarthy (YA Librarians) present teen services.

- Battle of the Books will be held Friday, April 11.

UNFINISHED BUSINESS

Tax Capture

No motion.

SUBCOMMITTEE UPDATES

Finance (K. Brown)

**Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - January 9, 2025
Downtown Farmington Branch**

MOTION by Brown to amend the FY 2024-2025 budget, increasing revenue to \$8,570,527 and reducing expenditures to \$8,243,029 was supported by Murphy.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

FY 2025-2026 Budget

- Budget hearing to present draft of FY 2025-2026 budget will be held preceding regular board meeting on May 8.
- Budget approval necessary by June.

Facilities (S. Snodgrass)

MOTION by White to approve moving forward on the projects designated "Phase One" on the Master Plan was supported by Brown.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

MOTION by White to approve up to \$54,000 for installation by Allied Sign of the outdoor digital sign at Twelve Mile was supported by Snead.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

- Next Facilities meeting will be April 3. Beginning in April, Facilities will also meet on the Monday after the regular board meeting each month.

Personnel (D. Muthukuda)

MOTION by Muthukuda to approve 2025-2026 merit raises of up to 4% (at discretion of supervisors) was supported by Doby.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

NEW BUSINESS

- Paid Leave

MOTION by Muthukuda to re-adjust paid leave policies for full-time and part-time employees as well as for shelvers / aides / substitutes in order to comply with state law was supported by Doby.

Vote: Aye: All in favor (7-0)

Opposed: None

**Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - January 9, 2025
Downtown Farmington Branch**

Motion passed.

- Programming Policy

MOTION by Doby to adopt Programming Policy was supported by White.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

- June 6 closing for Gala

MOTION by Doby to approve 4:00 pm closing of FCL on June 6 to prepare for Friends Gala was supported by White.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

CORRESPONDENCE

None

PUBLIC COMMENT

None

TRUSTEE COMMENT

K. Brown - libraries in Michigan including FCL could be impacted by actions of the Trump administration.

The state (and FCL) could lose federal money if the Institute for Museums and Library Services (IMLS) is affected, or potentially because of federal elimination of DEI efforts.

FCL could lose any grant for an EV charging station if those grants are no longer funded.

(NOTE: on Friday, March 14, the day after the board meeting, an executive order was issued calling for the elimination of the IMLS)

S. Snodgrass - how would board vote on something in between meetings, if necessary, such as for construction? Answer: if a vote was NECESSARY, then a special meeting would have to be called, giving 18 hours notice to public. Opportunity for public comment must always be given.

S. Snead - thank you for FCL staff participation in the African American Read-In event hosted by Oakland Schools featuring Jacqueline Woodson.

ADJOURNMENT

The Board meeting was adjourned by Vice President Muthukuda. The next meeting of the Library Board is scheduled for Thursday, April 10, 2025, at 6:00 pm.

**Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - January 9, 2025
Downtown Farmington Branch**

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees

MEETING MINUTES
FARMINGTON AREA COMMISSION ON AGING
TUESDAY, Feb 25, 2025-5:30 PM
FARMINGTON CITY HALL CONFERENCE ROOM
23600 LIBERTY STREET
FARMINGTON, MI 48335
(248) 473-1821 www.fhgov.com

Meeting called to order at 5:30 pm 02/25/2025

ROLL CALL:

Nancy Cook, Farmington
Mary Buchan, Farmington Hills
Vivek Das, Farmington Hills
Mic Fahey, Farmington
Dan Fantore, Farmington Hills
Dr. Katherine Marshall, Farmington Hills
Julie McCowan, Farmington Hills
Tiffany Tuttle, Farmington Hills
Dr. Marian Schulte, Farmington Hills
Julie Villani, Farmington Hills

APPROVAL OF AGENDA & MINUTES 02/25/2025

Motion by Vivek Das 2nd by Dr. Katherine Marshall

COMMITTEE REPORTS

Nothing to report

COMMUNICATION, PROMOTIONS AND WEBSITE

Nothing to report

EDUCATION COMMITTEE

Continued discussion on SCAMS, articles in the messenger every month on SCAMS

SENIOR CENTER ADVOCACY COMMITTEE

Discussed Dec 2nd, 2024, listening session & reported to City Council. Sent email list of all attendees of Listening Session to City Council.

Julie & Katherine gave input to City Council concerning the listening session

Dan introduces Mr. Jeff Blatt (Consultant) concerning the future of the Costick Center

Dan opens questions from the public to Mr. Jeff Blatt concerning the Costick Center

Attendees with questions (First name only) Laurie, Darlene, Pat, Joe, Glen, Leslie, Sue Ruth

Michelle, Mary Anne

SENIOR DIVISION LIAISON REPORT

Volunteer Breakfast on 4/10/25 > volunteer help is needed to set up Catering on board 4/9/25.

OLD BUSINESS

Nothing to report

NEW BUSINESS

Vote to confirm new Officers for Aging Committee

Dan Fantore> Chairman

Julie Villani > Co-Chair

Mic Fahey> Secretary

Gold and Diamond award nominations were presented & voted on

AMBASSADOR REPORT

Nothing to report.

PUBLIC COMMENT

Attendees were: Many from Farmington & Farmington Hills

Questions were asked to Consultant Jeffrey Blatt>

ADJOURNMENT

720 pm Motion by Vivek Das 2nd by Dr. Katherine Marshall

Next meeting Tues/March 25th at Farmington City Hall

Draft Minutes submitted by Mic Fahey

MEETING MINUTES
FARMINGTON AREA ARTS COMMISSION
February 13, 2025 -6:30 PM
THE HAWK FARMINGTON HILLS COMMUNITY CENTER
Lesson Studio Room, First Floor
29995 TWELVE MILE ROAD
FARMINGTON HILLS, MI 48334
(248) 699-6712 www.fhgov.com

CALLED TO ORDER BY: Chair Perko AT: 6:33 PM

MEMBERS PRESENT: Claire Perko, Lindsay Janoch, Ted Hadfield, Jeff Dutka, Celeste McDermott, Lesa Ferencz, Craig Nowak, Bree Schwartz, Don Fritz, Cheryl Blau

MEMBERS ABSENT: Nora Mason, Cindy Carleton, Sean Deason

OTHERS PRESENT: Rachel Timlin, Cultural Arts Supervisor/Staff Liaison
Johnna Balk, Farmington City Council Representative
Jackie Boleware, Farmington Hills City Council
Keith Janoch, Public

APPROVAL OF AGENDA:

Motion by Commissioner McDermott support by Commissioner Ferencz to approve the agenda without amendments.

MOTION CARRIED 9:0:0

APPROVAL OF January 9, 2025 MINUTES:

Motion by Chair Perko support by Commissioner Ferencz to approve the minutes without amendments.

MOTION CARRIED 9:0:0

PUBLIC COMMENTS

No public comments

NOMINATIONS AND ELECTIONS

Accepted Nominations:

Chair: Lesa Ferencz
Vice Chair: Jeff Dutka, Claire Perko, Lesa Ferencz
Secretary: Lindsay Janoch

Commissioners Elected the Following:

Chair: Lesa Ferencz
Vice Chair: Jeff Dutka
Secretary: Lindsay Janoch

MOTION CARRIED: 9:0:0

FARMINGTON ARTS REPORT

Claire Perko shared that art promenade is in progress. Call for art for city hall is underway. Masonic Corner opening has been delayed.

ARTS COMMISSION BUDGET

No major updates. Cultural Arts staff shared appreciation for the offer of funds for a retreat and asked for some time to consider the best use.

CULTURAL ARTS DIVISION REPORT

Cultural Arts Supervisor Rachel Timlin shared a report, previously shared with Sports Facility Companies (SFC), about the work, history, and budget of the Cultural Arts Division and the need to be proactive about cultural programs and funding in the future. There was discussion about the differences between functioning as a business or service organization and how those differences may factor into the findings of the city's consulting firm. Cultural programming provides many benefits to a community that is hard to quantify. Chair Perko and Commissioner Ferencz gave commendations to Rachel Timlin for her work on this report and reiterated the commission's support of the Cultural Arts Division as a service organization. Commissioner Ferencz shared her concerns about a city's ability to appeal to its citizens when it loses personal programming elements as outside contractors provide services instead. Commissioner Blau shared the commission's mission statement and requested that the commission come before the city council.

Motion by Commissioner Fritz to create a subcommittee to prepare a presentation for City Council with support by Chair Perko.

Commissioners Dutka, Perko, Fritz, Schwartz, McDermott, Blau, and Ferencz expressed interest in the subcommittee.

First subcommittee meeting will be Tuesday, February 18th at 7 PM.

General discussion about gathering staff and public input for this presentation.

COMMISSIONERS' COMMENTS

Commissioner McDermott thanked Chair Perko for her work for the past two years. She also asked commissioners to take the time to view City Council's last meeting and hear Councilwoman Boleware's words regarding her commitment to Diversity, Equity and Inclusion. She impressed upon commissioners that that support from the commission for arts advocacy is necessary and should be of primary importance.

Commissioner Fritz shared information about upcoming Bookstock events. He attended Antiques Twelve Mile Roadshow and really enjoyed the event. He also attended Detroit Metropolitan Youth Symphony's concert and shared that it was also fabulous.

Commissioner Dutka shared that he attended the Daddy/Daughter Dance and had a wonderful time. He also shared that his subcommittee will soon have an update regarding the tree dedication.

Commissioner Janoch shared that attendance and support from commissioners and city council liaisons is very valuable to the Cultural Arts staff.

Commissioner Schwartz shared that she enjoyed the last Rock Around the Hawk and noted there were many new people in attendance.

Commissioner Ferencz shared that she heard great feedback from Yeman Al-Rawi after his concert at The Hawk. He greatly appreciated the opportunity to perform and the support that was provided.

Commissioner Hadfield attended the Amen-Ra concert and shared that it was thrilling and he was glad to have the opportunity to attend.

LIAISON COMMENTS

Councilwomen Boleware shared that she is very happy that the Commission will be coming before council and she believes that decisions about art within City Council should include the Commission.

NEXT MEETING DATE: March 13, 2025

ADJOURNMENT

Adjourned by: Chair Perko Time: 8:36PM

Minutes drafted by: Lindsay Janoch

MEETING MINUTES
FARMINGTON/FARMINGTON HILLS
COMMISSION ON CHILDREN, YOUTH, & FAMILIES

March 6, 2025

Community Room, Farmington Hills City Hall,
31555 W. Eleven Mile Rd., Farmington Hills, MI. 48336

1) Call to Order

- A. Meeting called to order at 6:01pm
- B. Quorum announced
 - a. Members present: Alisa Valden, Sharon Snodgrass, Marie Sarnecki, Tanya Nordhaus, Jordan Scrimger, Tammy Luty, Bria Barker-Lewis, Brian Spitsbergen
 - b. Member absent: Bhumika Mistry, Adam Whitfield, Rod Wallace
 - c. Liaisons present: Marla Parker (47th District Court), Matt Gale (Youth Division), Doug Edwards (YMCA), Rebecca Brown (FCL), Bill Dwyer (FH City Council), Andy Radze (FHPD), Patrick Spelman (FPD),
 - d. Others present: None

2) Approval of Agenda

- A. Moved by Tammy
- B. Seconded by Tanya
- C. Motion passes

3) Approval of February 6, 2025 Minutes

- A. The following edits were proposed:
 - a. 1, e, I - should read Sobriety Court
- B. Moved by Shannon
- C. Seconded by Tanya
- D. Motion passes

4) Youth Division Update

- A. Continuing to look for bus drivers, have one want to hire two more. FPS will provide drivers until the new drivers are found.
- B. Taking a maple syrup trip. DOS simulators opening at the Hawks nest room. They are putting up nets and goals around the city.
- C. Scholarship available but there have been fewer requests for them this year. Discussed ways to get information to more people so that they can be utilized.
- D. Staff from the city are away at a Parks Conference this week in Traverse City.
- E. Camp spots are filling. There are 208 camps and 3900 spots and 2600 are filled so far.
- F. April 5th USTA/RCS sports are having a free clinic day for Ages 5 to teens. Students will receive a free tennis lesson.
- G. Princess Tea at Longacre house is scheduled as well.

5) Issues Committee Update

- A. "Phone a Friend" - workshop went well although there was very low attendance. Possible disconnect in getting out the work about the workshop. Looking at ways to share resources to community in other venues. Discussed ways that were utilized as well as options to try going forward. Also discussed the possibility of paring this workshop with registration for ASYP/HAWK camps. The Farmington Hills Police Department also do a similar training.
- B. Career Night – Eighteen agencies are planning to attend. This is the same number as last year. Six of them will be utilizing hiring tables for interviews. Discussed equipment request as well as food/water provided for attendees. Tables will be labeled and the hiring area will be designated. Some special requested have been made by attendees. Tanya still needs help with set up. Bria, Jordon and Alisa will be at the event to participate.

6) New Business and Announcements

- A. Matt sent invitations to the State of the City for April 1, 2025.
- B. The Commission has been invited back to the Farmers Market. Discussed combining rock painting with mental health event. The committee is unsure at this time if there will be a full MH event. Discussed dates offered by the Market and May 31st was picked.
- C. Rock painting event will take place at the Earth Day event on 4/22/25.
- D. Open positions for the Commission; two alternate positions, one full position at the end of the year.
- E. Volunteer recognition – date set for May 12th. Categories were discussed as well as schedule nomination forms and return of the form. Matt will order plaques again this year. Applications need updated for sending. Responses will be due sometime in April. Sharon will update application and send everything out.
- F. Survey results were discussed. Mental health care was noted and opportunities for bringing Mindfulness to students was discussed along with discussions of computer/TV disconnect and mention of managing mental health with screen reduction. Discussed options for alternative to screens and a possible volunteer/family fun night as an option.
- G. Marla shared that the court is keeping busy.
- H. Farmington PD – Patrick discussed mental health incident in town and how this commission and others that discuss mental health have supported the community in decreasing stigma.
- I. Farmington Hills PD – Douglas discussed PD Citizens Police Academy beginning 4/1/25 through 6/3/25 on Tuesdays from 6-9pm. Sign up on the website.
- J. YMCA – Doug shared that winter and spring sessions are starting. YMCA has a nonoxynol box at the building. There are other resources in the box as well – med disposal bag. May will bring the camp information open house.
- K. City council – Bill discussed the study of use of city property. Costic center will most likely have to be replaced due to the cost of repairs. Sara Fischer center has been

approved for development that will most likely include townhomes/condos. Ginopolis corner is pending and no plan is currently approved.

- L. Library – Rebecca shared the teen department has monthly programs. She is doing monthly outreach at the HAWK on the second Wednesday of the month. Battle of the books will begin in April. Reading month begins next week.
- M. The commission discussed making changes to the Tuesday working meeting prior to Thursday commission meetings. At this time, the group has agreed to hold the time but will not meet unless there is a request to do so.

7) Public Comments

- A. “Dad jokes” shared to end the meeting.

8) Adjournment

- A. Moved by Sharon
- B. Seconded by Tammy
- C. Motion passes unanimously
- D. Meeting adjourned at 7:40pm approximately