



Regular City Council Meeting
7:00 p.m., Monday, June 20, 2022
Farmington City Hall
23600 Liberty Street
Farmington, MI 48335

REGULAR MEETING AGENDA

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. **Accept City of Farmington Board and Commission Minutes**
 - B. **City of Farmington Minutes**
 - C. **Farmington Monthly Payments Report**
 - D. **Farmington Public Safety Monthly Report**
 - E. **Farmington Quarterly Investment Report – 3/31/22**
 - F. **Farmington Quarterly Financial Report – 3/31/22**
 - G. **Farmington Quarterly Financial Report Court – 3/31/22**
 - H. **Consideration to approve City Hall HVAC unit emergency repairs**
 - I. **Consideration to approve amended Resolution of the Farmington City Council adopting a policy relative to the review and granting of poverty exemptions by the City of Farmington Board of Review**
 - J. **Addendum to City Manager David Murphy’s Contract**
4. **APPROVAL OF REGULAR AGENDA**
5. **PUBLIC COMMENT**
6. **PRESENTATIONS AND PUBLIC HEARINGS**
 - A. **Public Hearing – Fiscal Year 2022-23 Budget and Millage Rates**
7. **NEW BUSINESS**
 - A. **Consideration to adopt Downtown Development Authority’s Fiscal Year 2022-23 Budget and establish 2022 Principal Shopping District Special Assessment**
 - B. **Consideration to amend Fiscal Year 2021-22 Downtown Development Authority Budget**
 - C. **Consideration to adopt Fiscal Year 2022-23 47th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets**
 - D. **Consideration to adopt resolution to amend Residential Refuse/Recycling User Charge**

- E. Consideration to adopt resolution to amend Water and Sewer Rates, effective July 1, 2022**
- F. Consideration to amend Employee Administrative Manual and Non-union Pay Plan**
- G. Consideration to amend Fiscal Year 2021-22 Budget**
- H. Consideration to adopt Fiscal Year 2022-23 Budget and establish millage rates**
- I. Consideration to approve renewal of City Assessing Services Agreement with Oakland County Equalization Division**
- J. Approval to Purchase MiTel Phone System from Telnet for the City**

8. PUBLIC COMMENT

9. CITY COUNCIL COMMENTS

10. ADJOURNMENT

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Farmington City Council Staff Report	Council Meeting Date: June 20, 2022	Item Number 3A
Submitted by: Melissa Andrade, Assistant to the City Manager		
<u>Agenda Topic:</u> Accept Minutes from City's Boards and Commissions		
<p> CIA: June meeting canceled DDA: May 2022 Historical: June & September 2021 Parking: June meeting postponed Pathways: June meeting canceled Planning: May 2022 ZBA: June meeting canceled Library: April & May minutes not yet posted Commission on Aging: April 2022 Farmington/Farmington Hills Arts Commission: May minutes note yet posted Commission on Children, Youth and Families: May 2022 Emergency Preparedness Committee: April 2022 – Special Meeting </p>		



8:00AM Wednesday, May 4, 2022
City Hall Conference Room
23600 Liberty Street
Farmington, MI 48335

MINUTES

Called to order by Todd Craft at 8:01pm.

1. Roll Call

- a. Present: Miguel Williams, Chris Halas, Sara Bowman, Todd Craft, Claire Perko, Donovan Singleton (8:03), Tom Pascaris (8:11)
- b. Absent: Tom Buck, Linda Deskins
- c. Others Present: Kate Knight, Jess Westendorf

2. Approval of Items on Consent Agenda

- a. Minutes: April 6, 2022 Regular Meeting
- b. Minutes: April 6, 2022 Joint Meeting DDA and City Council
- c. Minutes: February 24, 2022 Design Committee Meeting

Motion by Halas approve the items on the consent agenda with moving the order of committee update to put promo committee first, second by Williams. Motion passes unanimously.

3. Approval of Regular Agenda

Motion to approve the items on the regular agenda by Halas, seconded by Williams. Motion passes unanimously.

4. Public Comment

Opened and closed at Craft at 8:02am

5. TIF Incentive Training with Justin Sprague, CIB Planning

Sprague presented a list of qualifying factors compiled from last board meeting.

Board discussed qualifying factors and applying bonus points to projects that are in the central business district and near the North Parking lot.

Board reviewed rubric and assigned points per category, running through an upcoming project as an example.

1: Located within central business district with a bonus for being in the core of the district.

Average score = 8 points

2: Transformational in generating economic investment and taxable value. Average = 8.85

3: Transformation in generating new business and jobs. N/A

4: Improves existing or blighted space through major renovation, demolition, or rebuilding.

Project costs exceed 1M. Average Score = 10

5: Enhances connectivity. Average Score = 8.83

6: Integrate seamlessly into existing community fabric, significant architectural features, aligns with vision and will become a destination, creates a sense of place and adds vibrancy and community. Average Score = 3.33

7: Historical significant space in community. N/A

8: Adds demand missing from middle housing formats and/or is mixed use and adds a variety of new uses which would support a thriving commercial core downtown. Average Score = 6.86

9: Enhances public parking infrastructure or adds new parking infrastructure to support the development as well as surrounding areas. Average Score = 6.4

10: Remediates an environmentally compromised site and greatly improves health, safety, & welfare of community. Average Score = 9

11: Enhances existing public spaces and provides new public spaces significant placemaking elements & encourages public pedestrian. Average Score = 7.8

12: Financially feasible and demonstrated financial commitment to support the project but a financial gap remains. Average Score = 5.6

13: Pursued/requested/secured other public funding source or funding of grants such as CRP from the MEDC or other similar types of funding. N/A

Current project score (not including bonus points): 74.66

Bonus Points available (not assessed for this project yet): 90

Total available points (including bonus): 220

Sprague will summarize and provide rubric updates for bonus point categories for next board meeting. Board feels that 70%-75% of goal should be required for a project to be considered but will assess after completing scoring for this case study.

6. Executive Director Update

Many celebrations

- Masons corner transformation happened last week with great speed and contribution from Design Committee.
- Enterprise Park 99-year lease has been signed.
- Farmington Rd streetscape project is kicking off with MDOT in the next few weeks. Communications package is ready for distribution.
- Main Event is tomorrow night with Farmington being heavily represented.

7. Metromode Contract 2022-2023

Same price as last year. More photography is needed and they have assured they will deliver in this contract.

Motion by Perko, seconded Pascaris to approve the authorization of \$24,000 for IMG/Metromode for continued engagement for the FY 2022-2023, of Downtown Farmington in news reporting, communications and content deliverables as detailed in contract.

Motion passes unanimously via role call.

Ayes: 5- Williams, Bowman, Craft, Perko, Pascaris

Nays: 0

Absent: 4- Halas, Singleton, Buck, Deskins

8. Committee Updates:

a. Design Committee

Update by Perko- Masonic plaza phase one is complete!

b. Organization Committee

No updates

b. Public Art Committee

Update by Perko- Inside out is coming and we are looking forward to it.

c. Promotions Committee

Update by Knight- Streetscape communication plan is in place, to be executed once MDOT and public meetings have been confirmed.

d. Business Development Committee

No updates

9. Other Business

No other business

10. Board Comment

Williams: The TIF training exercise was very helpful.

Craft: Thank you for time and energy for Ladies Night Out.

11. Adjournment

Motion to adjourn by Perko, seconded by Williams. Motion passes unanimously.

Dates of Interest:

May 5 The Main Event, Strand Theater, Downtown Pontiac
May 15-18 National Main Street Conference, Richmond, VA
June 1 DDA Board Meeting 8:00am
June 8 Lunchbeats series begins Wednesdays at 12:00pm
June 10 Rhythms in Riley Park series begins Fridays at 7:00pm

HISTORICAL COMMISSION REGULAR MEETING

June 24, 2021

1. Call to order 7:07pm
2. Roll call – Laura Myers, Robert Senn, Janie Gundlach, Rudy Wengorovius, Jill Keller; Guests: Kevin Gromley and Mary Yarger
3. Approval of agenda –
 - a. An amendment was made to add the topic of State of Michigan tax credits to possibly get us under PA 169
 - b. Rudy moved to approve, Robert second, all ayes
4. Public Comment - Who's responsible for the garden and bushes outside the mansion beyond the volunteers that maintain the gardens? We need to let the gardener's know that the bushes need to be trimmed back and they will handle it.
5. Approval of Minutes – regular meeting of January 28, 2021,
6. Election of officers
 - a. Chair – Laura Myers
 - b. Vice Chair – Chris Schroer
 - c. Treasurer – Robert Senn
 - d. Secretary – Jill Keller
7. Annual Report was approved
8. Warner Mansion –
 - a. OHM advisor sent out a request for qualifications and got 2 back. Both were too expensive. OHM will do the assessment for \$10,000
 - b. Old foundation repair – Mary Jean requested we find some bids to fix it. We discussed several ideas. Robert is going to put some feeler's out to see what he can find out.
9. Historical Society Commission of Michigan – plaque's are available for \$395 + shipping and handling. People can purchase for their homes if their homes qualify. We agreed to ask Mary Jean if we can purchase one for the Warner Mansion.
10. Adjournment – 8:02pm

HISTORICAL COMMISSION REGULAR MEETING
September 23, 2021

1. Call to order 6:59pm
2. Roll call – Laura Myers, Robert Senn, Janie Gundlach, Rudy Wengorovius, Chris Schroer, Jill Keller;
Guests: Claire Perko, Brian Golden (friends of the mansion)
3. Approval of Minutes – Janie motioned to approve, Chris second, all ayes
4. Public Request – Claire Perko’s residence at 33309 Shiawassee. She would like to make renovations to the front porch. The alternations will not impact the historic structure. She would like to use Fendt tumbled block for the sides and blue stone for the surfaces. She wants to shorten the steps to make it safer. There is no guard rail needed with the new design with one step further off-set from the other 3 steps. This is to code. The color of the stone will look much better than the current brown/tan stone with the current color of the house and front door. Laura motioned for approval, Rudy second, all ayes.
5. Jill will send Laura June minutes again along with September’s
6. Remaining 2021 Meetings
 - a. October Meeting is on 10/28
 - b. November/December meeting is on 12/2
7. Cemetery walk at Quaker cemetery 3-6pm on Sunday 9/26
8. Warner Mansion –
 - a. Events for the rest of the year at the mansion have been suspended
 - b. New Business – OHM is doing a study of the mansion. There is concern that the communication to the public is a little lacking. Having more residents filling out the survey on their thoughts regarding the mansion is important.
 - c. Brian discussed the history of the mansion ownership and who maintains it. His idea is to include the mansion property in the park budget. He also recommended the city hire and appoint a person to oversee all the parks in Farmington. This would help brand the mansion and all the parks and bring more attention to them. The mansion can bring state level attention since Warner was a state governor. One idea Brian has is turning it into a gallery where you remove the furniture and add historical points on the city, the mansion, anything Farmington. You can have presentations which adds learning. Parking would need to be addressed and it is possible within the property, but the city would need to invest in it. It would also need to become ADA compliant. Brian will put the ideas he brought to us in writing in a comprehensive plan in an outline style including details he spoke of in the meeting.
9. Adjournment – 8:27pm

FARMINGTON PLANNING COMMISSION PROCEEDINGS
23600 Liberty Street
Farmington, Michigan
May 9, 2022

Chairperson Majoros called the meeting to order in Council Chambers, 23600 Liberty Street, Farmington, Michigan, at 7:00 p.m. on Monday, May 9, 2022.

ROLL CALL

Present: Crutcher, Kmetzo, Majoros, Mantey, Perrot, Waun
Absent: Westendorf
A quorum of the Commission was present.

OTHER OFFICIALS PRESENT: Director Christiansen; Recording Secretary Murphy; Beth Saarela, City Attorney; Brian Golden, Director of Media Services; Brian Belesky, Audiovisual Specialist.

APPROVAL OF AGENDA

MOTION by Crutcher, seconded by Perrot, to approve the agenda.
Motion carried, all ayes.

APPROVAL OF ITEMS ON CONSENT AGENDA

A. April 11, 2022, Minutes

MOTION by Kmetzo, seconded by Crutcher, to approve the items on Consent Agenda.
Motion carried, all ayes.

**PLANNED UNIT DEVELOPMENT (PUD) PREAPPLICATION CONFERENCE –
MAXFIELD TRAINING CENTER REDEVELOPMENT PROJECT**

Chairperson Majoros introduced this item and stated it's my understanding this is not really an item for action, this is simply an informational overview. Number two, this is not a forum for a specific and I guess and I would say stated public comment. This is really just a preliminary phase and the overview; all those things will come as we move forward down the line. So, once we get through the preapplication overview from the Applicant, we'll turn it over to Planning Commission for any comments or questions, of course it will be preceded by staff overview which we'll turn it over right now.

Director Christiansen stated this item is a preapplication conference, a discussion and review with the Planning Commission on a proposed PUD, Planned Unit Development, concept plan for the redevelopment of the Maxfield Training Center. The Zoning Ordinance, Article 10, PUD, Planned Unit Development, Section 35-135, Approval Procedure, provides PUD applicants an opportunity to request an optional preapplication conference with the Planning Commission on a proposed PUD concept plan. And the

City of Farmington Planning Commission

May 9, 2022

Page 2

Applicant, the developer/investor interested in redeveloping the Maxfield Training Center site, there's a lot of history and we're here to answer any questions about that for you this evening. But the developer/investor as selected by City Council after a response to an RFQ, the City Council approved the concept plan of Robertson Brothers Homes as the selected developer so they are here this evening. The purpose of the preapplication process is to discuss the appropriateness of a PUD and a concept plan to solicit feedback and to receive requests for additional materials supporting the proposal.

As I indicated the Applicant, Robertson Brothers Homes, has submitted a PUD concept plan and support materials for the redevelopment of the Maxfield Training Center, to include a project narrative dated May 3rd, 2022, an overall project concept plan, proposed building elevations, and a plan package for the proposed promenade art park and that's in your staff packet. An aerial photo of the site is also attached. The Applicant, as indicated in the staff report, is to be at the May 9th, 2022, meeting to present the concept plan to the Commission and they are here this evening.

Quickly I'll go over what's attached. This is the aerial photograph from the City of Farmington GIS System with respect to the Maxfield Training Center site and its surrounding properties. You can see here the Maxfield Training Center site and building, the parking areas that are then associated with the property, the parking lot on the southeast of the site and the parking area that spans the north portion of this property adjacent to the ravine and then Shiawassee Park. You'll note then that to the west is the parking lot for the First United Methodist Church. That's also a parking lot that the City has an agreement with the church for many years now the use of it during non-church periods so it serves also as a municipal lot at times. You'll note, too, you'll see that to the east is Farmington Place and you see the building, the six story building, you'll also see the parking area. To the north again is Shiawassee Park. To the south is a number of properties, you'll see the First United Methodist Church, there are seven platted lots of record originally with single family homes now with a variety of uses, mixed use, whether it's rental properties, whether it's office or commercial properties. And then you'll also see two larger sites, one is Farmington Auto Garage and the other is the mortgage company that is there. What's important here to note if you go down Thomas Street or you go to Warner Street and you go north on Warner Street, you'll note that that is a single family residential subdivision area of the community that is in the Historic District. So, that is a single family residential area, part of the Historic District. So, that just gives you a little flavor and I think everybody is pretty much aware of what the existing conditions are.

Again, the purpose of the agenda item this evening as requested by the developer is to allow them the opportunity through the PUD process to have this optional preapplication conference and to present the materials they submitted to you.

Chairperson Majoros invited the Applicant to the podium.

Tim Loughrin, 6905 Telegraph Road, Bloomfield Hills, Robertson Homes, came to the podium. First of all, I want to thank you for your time today, I'm actually a fellow planning commissioner and I know you don't get thanked all that often so this is my thank you for your time. So the site we would like to discuss today is the former Maxfield Training Center, I think everybody is familiar with the site. As you know last year Robertson won the RFP for this site and we've been working, I know it's been a year, but we've been working diligently on understanding the site, there's a lot to uncover, so we'll go into that a little bit. But we're very excited, we're ready to move forward. One of the goals here tonight is to get opinions from you, have a discussion, possibly some direction on things like elevation and site plan. There's some really interesting components of this plan that we're going to present to you tonight and again, really just to get an idea from you of direction and what you're thinking as a planning commission. So, we don't have a name for it, maybe that's something we can talk about. So, the project is just about three acres, we're proposing 54 total units, it is zoned PUD and we are proposing a PUD. What we're proposing are owner occupied what we call attached single family townhomes. Nobody lives on top of each other, they're basically really single family homes attached to each other and I can walk you through some of those plans, they all are for sale. So, really when it came down to the RFP it was between us and a rental project and we had proposed a for sale and I think that's what the City Council had wanted for this site. The unit size is about 1300 square feet. I'm just going to give a few highlights before we get into the plan. Again, high quality, owner occupied, I think that's very important to point out, it's something we strive for. We build a lot of this type of product in walkable areas, this certainly is a walkable area and we've been looking to build in the downtown area for quite some time. So we've had our eye on this site for really quite a while and I think it's perfect for what we consider not traditional single family where you have your own yard, and it's also not high rise living so it really serves a market that really can't afford single family homes. Single family homes right now you can't build them for under \$500,000 which sounds absolutely ridiculous but it is true. So this is really kind of a way in, a lot of people don't really want a whole yard to take care of and that sort of thing. Half of what we build is this size and we do the most in the southeastern Michigan market. There will be fifty-four new taxpayers, full build out, cash value of 8 million which is about \$400,000 in taxes so that's obviously important for the DDA and the City in general. Quality open space provided throughout, it's a small site but we've got some really unique ways of incorporating open space into the site. You know this will bring fifty-four new homeowners smack dab into the downtown area which I think is really exciting. It will also clean up and redevelop and obsolete property, right now the property is not doing anything but costing the City money. There are environmental challenges to this site so we have worked that all into our plan. It's a walkable community and what's really important if you see the site plan, we're providing a connection between Shiawassee Park and the downtown area. This is something that the City really wanted to see through the RFP process. Hopefully we nailed that. This project will be a mechanism to construct as

part of it is to construct city homes, pedestrian promenade and festival park, so that led to the connection downtown which is very unique to the project. The two lots owned by the City, they will continue to own that but it will be part of our project, of building that out and creating that connection to downtown so we're really excited about that. It is a housing market for residents that are vastly underserved, it really is. Again, it's really difficult to get into a new single family home and this is really an option that a lot of people out there are getting into. And just some shameless self-promotion, we've been around a very long time, we've done a lot in southeast Michigan, we're a Top 5 Home Builder but we're not your typical builder on the corner. We love sites like this, this is really what we get excited for, to have a walkable community in the downtown area, this is exactly what we look for. We're building in Brighton right now, downtown Brighton. We're building this type of product in very similar type of communities in the downtown area like Ferndale, Troy, Royal Oak, all of those areas where there's massive commercial and bringing residential into it. You should have had the site plans in your packets as well. Originally in the RFQ, there were 59 units and what we realized and this is part of the time it took to get to this point, we had to do a lot of studies on that hillside. That hillside, we had units actually there and our expert told us some day they'd fall down in the river, so we decided not to build those. But it took us a really long time to understand, slope studies, angles were posed, things that I'm not doing every single day, it really informed how our site plan was ultimately going to be which is a variant so this is still a concept plan. What we were able to do is have fifty-four units and again this that same plot that we originally proposed. What's interesting about this site is again you can see the conveyance, the circle with the trees, and that creates sort of a pedestrian corridor that ultimately will lead you down into a sidewalk onto the park but it also leads you down to the downtown area as well. And I've got a detail of what that would look like. This is really important. It brings kind of the public in, I know the City wants to see that, pockets like this before where we have that kind of integration and connection through our project and we just think it makes it a very interesting site. So, hopefully that is something you would like to see as a Planning Commission, we can talk about the details of how that will look but it gives us a good opportunity to really have a kind of public/private design, if you will. And we have other areas of open space as well. Obviously each unit has one car parking inside an attached single car for each unit and then we have another over one parking space for guests as well, so it is adequately parked the way it is, of course, you have some surface parking and street parking, that sort of thing in the area.

The next page is a little bit difficult to read and this doesn't match the site plan that I've shown you, this is a more recent version, so the site plan would be updated with this and it is open for discussion. but on the left side this is basically the two homes that the City owns right now that would be removed and we had talked about having a pundicular connection, had some initial discussions with the City, they didn't want that to be a cut thru for vehicular traffic so but they still wanted that connection. So, what we talked about is having a pedestrian connection but potentially open up for art events, food trucks,

City of Farmington Planning Commission

May 9, 2022

Page 5

festivals, that sort of thing, so there would be bollards along Grand River and along Thomas Street that can be removed and obviously bring trucks up there, have your tent set up, that sort of thing. You know, we've never really built anything like this in one of our projects, that's how unique this is, this is something that would expand the downtown and the offerings to have those events throughout the year. Then on the right side would be how they connect to our project. So, really what we tried to do was separate the public from private without it feeling like a narrow tunnel if you will, they did a really good job with that, the landscape, some sort of movement through the sidewalk and as that turns to the right would be north as it turns and goes east, that would take you down to the stairway down to the park.

I think this is a really good buffer, if you will, kind of a mix from your higher density to the east, where you have that taller building and then you have single family and the Historic District really to the northwest and this really fits in in the area and I know when I heard from the neighborhood when we were going through the RFP process, they really liked this concept, they thought it was appropriate for this area, of course it's for sale. And the density isn't forty units per acre and not five stories, it's a little more appropriate for this scale considering it's right off of downtown, so that's the public site context.

And then the elevations, again, these are all concepts, so we really don't have anything nailed down for this. We have been working with Councilman Schneemann on a couple concepts for this. The other here are actually projects we are building in other communities. And this is all the same townhome that I'm proposing. So, you can see we can do a lot of different things with this particular product and make it fit into whatever context it's supposed to fit in. On the top right, we've built this two places, this is actually Brighton and Ferndale, you can see it's more a colonial, traditional type of style. I don't know if that necessarily fits in, if it's too suburban, that's kind of how we were looking at that. The top left is a good mix of say suburban and modern. The one below that, these are actually from Detroit, Woodbridge, so it's certainly more urban, if you will, but I like the style but I don't know necessarily if that's what Farmington wants to see. We want to work together with you and the City Council with what you want to see.

First I want to show you the layouts and plan view, so the left side is the first floor, you drive-in to an alley loading home, so the front porch is where your guests arrive and the foyer and the back is where the owners access their units, it's a single car and there's a flex room down there which we call the Zoom room, and I don't know if we've built this without a flex room but I think what really makes this plan work is the usable area downstairs. you go up to the second floor and that's really your living area, you've got your living room, your dining room, your kitchen, very open and everything. There's a lot of windows so a lot of light comes in. I encourage you to walk these if you're interested, I think the closest would be Brighton, downtown Brighton we have a model actually that

you can walk. And then the third floor would be two bedrooms. There's some options for the baths, but two bedrooms.

Just a couple items for discussion, which again, we're just looking for direction. How does that connection from downtown to the park, how is that supposed to feel, is it supposed to be public, is it supposed to be private, are there things you'd like to see within that promenade and that walkway, we're open to that, that's something we're certainly here to discuss. And for the elevations, I'd like to hear from you as the Planning Commission decide what would be best for this area downtown. From an administrative purpose, we believe we have enough parking, Thomas Street is not in the best shape so if there is opportunity to improve that part of the project. We have had conversations with the church next door, there may be opportunities to repave that parking lot and add some more parking spaces. There are all just conversations right now. You talk about site economics and public improvements, I'm not going to lie to you, there's a lot of costs involved with this project, there's a lot of environmental, we've got the demo, there are significant Phase I issues as far as the soil needs to be remediated so we had to take a lot of that out, the power lines, you name it, there's a lot of things that we have to do for soil stabilization and then covering the costs of the project. So as part of this whole project and part of the RFP there were obviously conversations about how this public improvement can basically be paid for by the project as a catalyst through the DDA, so those were discussions, I want to be out in the open, that's part of the project. And just timing and process. Honestly we wanted to be building it this year and we just ran into a – we didn't run into a wall, but a slope. as far as what the timing is and I've had some conversations with Kevin as to what the expectations are, there's a lot of steps, this literally is the first step in the process but just having that conversation, that we're all on the same page, I'm hoping that this time next year we are going forward with this project. That's it from me. I'm happy to answer any questions.

Chairperson Majoros thanked the Applicant and opened the floor up for questions from the Commissioners.

Commissioner Perrot said you had talked about doing the engineering study on the hill and that you had changed the original design to stay away from the hill for obvious reasons. So, with the design that they have right now, there's no concerns about having to rework the hill or anything like that? It must be an enormous cost.

Loughrin replied that's a good question. So, basically the angle we propose is basically this, we're staying out of it, that's a basically three on one slope where in theory if you keep that slope it won't continue to fail. So, we believe it is, our consultants they believe that this would be from a structure standpoint buildable.

City of Farmington Planning Commission

May 9, 2022

Page 7

Chairperson Majoros stated if there are any follow-up questions on slope, maybe we can go topic by topic. Majoros said another question from the public was implication on neighboring properties, I think it's Gundlach, it's one of the first neighbors on Warner Street and there was some concern from other folks about disruption to single family homes' backyards, so on the notion of structural integrity, etc., what you have been doing with consultants is no impact, I'm assuming, on adjacent properties, not only the security of your foundation but those that border it.

Loughrin replied basically our consultants and the City and the County won't allow us to do anything that is detrimental to other properties, stormwater or engineering details. We would not be able to impose from a structural standpoint any risk to any other properties.

Commissioner Mantey addressed the connection to Shiawassee Park and whether or not it was meandering and Loughrin replied that a meandering sidewalk would take a total rebuild of that hillside. Those trees are kind of keeping everything up if you will because that's structurally the trees are keeping everything together. By putting that in, you're going to lose a lot of structure from that hillside. I know the City has talked potentially putting in more of a longer angle and coming out at a different location, it's still discussion, I mean this is all concept so I don't know, that's one option. We proposed tram systems as part of the RFP, that didn't really go very far but you know we're open to providing a connection and if this can be a catalyst and it still works with our project and our parameters then we're going to have those conversations.

Majoros replied a switchback was talked about but that was too much gymnastics.

Perrot said with the higher density have Robertson Brothers conducted a formal traffic study and Loughrin replied no, but we certainly will when it's required as part of the site plan submittal, so we would definitely do that. typically, you know with 54 units I know it sounds like a lot when we do these projects usually that doesn't loop a level of service. When you get into a highrise you will see that impact but most definitely whatever the City requires, and I don't exactly remember what stage requires the traffic study, but we would engage our consultant with that. Perrot stated being adjacent to the Historic District, there are some very, very passionate residents that you'll come to meet.

Majoros stated this might be a City question but do you block off Warner that if residents at the new Maxfield Development and whether they're coming in off Warner or Thomas or the other one at the side there, that perhaps people aren't getting to Shiawassee by cutting through the neighborhood and what have you, so I'm assuming part of that traffic study would be an implication of not just density but also just pure flow and discussion from neighbors about it, that's my assumption, am I correct and Christiansen replied you are correct. Majoros said that will be an important one, entry, egress, and tapping into

City of Farmington Planning Commission

May 9, 2022

Page 8

other gateways in the City, getting to Shiawassee, getting to Farmington Road north, can you take a left or right out of there, those kind of things.

Perrot said you had touched on this earlier but you said part of this redevelopment is the redevelopment of knocking down the two houses and developing the property; and my understanding is the City maintains ownership but we control the redevelopment but they do the work.

Christiansen replied there are terms and conditions for that in the purchase agreement so it relates to what you're alluding to so, yes, there is some negotiation and exchange in responsibilities in order to realize that repurpose of those two properties. What's being shown here is what the current concept plan for a promenade art park. So there's that coordination of ownership and eventual construction and eventual responsibility for the completed project.

Perrot stated I just wanted to be crystal clear that the ownership remains with the City and Christiansen responded it's all part of the PA and it will be part of the development agreement, PUD agreement.

Majoros asked if there were any other questions or comments on the connection point to the City proper and stated overall, I'd just comment, it looks pretty nice, flexible use, meets the intended spirit, it's kind of nice and open and seems to serve the intended purpose there, I like the flexible nature of it, removable bollards to open up for Art on the Grand or other festivals like that or where you need to just have it as the daily connection point so to your point I think your architect or planner did a nice job.

Perrot said one of the things that stood out to me and I know these are just renderings but School Street. School Street runs from Grand River north basically to the stairs or does that end at this property. Christiansen replied School Street proper ends as it runs north from Grand River as you're indicating, at Thomas Street or on the north side, it also becomes then part of the circulation for both Farmington Place and for the Maxfield Training Center site. There were actually three streets that were planted here that were two across the school site and then School Street that you're talking about here at one time to have been abandoned. The extension of School Street was Cass Street in the area that I'm talking about now as the service area, that was abandoned and vacated after it was originally platted and that wasn't done too many years ago in anticipation of the redevelopment. Also, too, there was another street that ran across as well. this property from east/west, and it was abandoned as well. So, School Street ends at Thomas but we do have the circulation, part of that is for Farmington Place and that is certainly going to be taken into consideration with this project. And then any access desired for this project and some of that is shown on the concept plan, you'll see the

City of Farmington Planning Commission

May 9, 2022

Page 9

two access points into the site from there. The other streets are Thomas and then we did talk about Warner Street earlier.

Perrot said that's existing connectivity and if we were to lose that, you were down there on Saturday, the amount of people that came through for the softball and baseball parade through there, that would be not good.

Majoros said while we're on the subject, I think there's questions from both sides so maybe we can kind of close out the other comment on School Street but then this may be the appropriate time to talk about the church parking lot and is there a distinct, probably some of our questions are are there distinct separation or will people that will be in your development be able to exit a vehicle through let's say what would be the west side through the church parking lot to the part of Warner. Or is there a hard demarcation of the parking for the new development that the only way to enter and egress would be through vehicular traffic on the School Street exit or will it be on the west side, is concept to be one big contiguous parking inclusive of the church and this development, does that make sense?

Commissioner Kmetzo asked if there was a traffic study done and will there be parking spaces dedicated to the residents and how will that differentiate then from the church parking lot and all the other spaces that will be available to the public.

Loughrin replied generally with this type of home rather than say a highrise, there's not typically a parking study that we do. We try for 2 to 2.5 parking spaces per unit and then the City can tell us no, you need three which can happen. But generally speaking it would be part of the traffic study review, but it's not like a separate thing that we do on a parking study. This is a little unique because of the church. but to answer your question, we do have a connection right now shown existing now so I think that's why we kept it. This is the connection here, I guess it could be blocked off. We don't have any conversations right now as far as shared parking with the church, again, if we were to take it through the parking lot and create more parking spaces, we don't really have something like that. But as of right now, there are easements right now, so these parking spaces with the church are over the property, part of an easement already in place and we're honoring that.

Majoros said but the separation of the parking for the development versus the church includes that easement, the intention is you couldn't drive through the midpoint of that lot into your development, you have to pretty much come through at that end to enter and then once you park there, will there be some fencing or could you just park there, pull straight into that lot and leave.

City of Farmington Planning Commission

May 9, 2022

Page 10

Loughrin replied right now we haven't given it much thought looking for a joint access location so it wasn't intended to have parking on either side, it might make sense to block that off, you can get a few more parking spaces to be honest, I imagine the church would, too. I don't know if they need that exit for fire, though, that's one concern I have. Of course fire can come through the parking lot but I think they'd probably want to have a connection there, that's probably why it's on there, that connection still.

Majoros asked let's say you were at Building 22 or 23, could you through your car pull straight into the church parking lot and leave or you have to go through either the School Street exit or that existing entry/exit point on what would be the north end?

Loughrin replied we've got parking spaces here and there's parking spaces here, so you couldn't go through.

Majoros said and this can come later but if it's a Tuesday and the church parking lot isn't full, will there be a physical barrier there denoting the kind of separation of spaces between this development and the church and Loughrin replied there is potentially, like private spaces for that and we could have on the church side private church spaces.

Commissioner Waun stated I have one additional comment on parking, it many communities like this owners are able to park outside the front of their garage and Loughrin replied there is not space here, sometimes we do that, it just adds another 20 feet, 18 feet, and that space is usually just for that particular unit. So in this case we decided to have parking in the unit and guest parking spaces.

Majoros asked if they were far enough along with the rendering about the number of guest parking, is it like thirty spots or is that still to be determined based on final footprints, etc.

Loughrin replied it looks like there's 41 spaces plus an extra 15 street spaces. Crutcher asked is that number 44 and Loughrin replied it is 44, so 2.09 total on Thomas Street.

Perrot commented that the church is an older congregation so parking is a very hot issue, keep that in mind.

Perrot said you talked about similar projects and you named off Brighton, Ferndale, Troy, Royal Oak, we definitely don't want to be Royal Oak and we don't want to be Ferndale and Loughrin replied I understand, my point was I felt those were walkable communities which have a nice downtown area and that was kind of the context I put those in.

City of Farmington Planning Commission

May 9, 2022

Page 11

Perrot asked for the address of the Brighton property and Christiansen replied that City Management and Administration did have an opportunity to visit that site and tour that site as a matter of the RFQ submittal, so that happened at that time and certainly if you ask, there might be that opportunity and further discussion was held.

Commissioner Crutcher said I have a question on your site plan, just look at the walkability, I think what you have on the west side is the connection to downtown and that cluster to the east, is there any pedestrian connections to other clusters or to the main drag because it seems like it's hanging out there in the parking lot by itself.

Loughrin replied there are sidewalks you can basically access this way and then you can access internally and obviously we haven't created, I mean our goal is a walkway here, but we didn't make it pronounced and Crutcher said you can't walk through the north/south connection going into downtown. Crutcher said so there's really no sidewalk or a crossing street and there's no direct and Loughrin replied on each street there are more driveways, so it's not like there's heavy traffic but that's something I didn't notice until you mentioned it, so we can definitely create some kind of pedestrian markings or something like that, that would make it a lot softer. Crutcher said walking through the driveway is just as bad as walking through a parking lot and you've got your extra guest parking at the farthest end of the lot on the site overlooking the park, your overflow parking, that's kind of a nice spot and Loughrin replied we had a whole building there before. The only thing we can do is really parking, we can make it open space but obviously we need the parking, there's a shortage of parking in the whole area. Crutcher said and then a connection to the lot to the east and to the west, and then right now you can't go from this development into the church parking lot and Loughrin said right. Crutcher asked is there a reason why you couldn't and just provide additional parking and Loughrin replied again, that's something we could do if we talk about a joint parking agreement with the church, I just did that recently in Hazel Park, not to mention another community. We basically did that, we reopened a parking lot, we bought it from the church, but we built the parking lot, had a joint parking agreement between us and them and it turned out great. So, I think it's a concept that probably can germinate, we can talk about it going forward, it makes a lot of sense to me to do that, but right now we're just trying to cross the t's and start the process. Crutcher said if you can get your excess overflow parking into that area and bunch it together with the church's.

Majoros asked about the height of the building, the Farmington Place to the east is five stories, has anything changed from previous plans about overall height, whatever three-story, anything fundamentally different in your plan than what has been seen before because it did kind of have that nice step down from Farmington Place to this development into a softer transition into the residences in downtown, anything fundamentally change?

City of Farmington Planning Commission

May 9, 2022

Page 12

Loughrin replied it would be the same product, same height, it just would be a different elevation but it would be site specific to Farmington. But from a height standpoint, you know it looks a little different if you do say a low pitch roof than with a peak, but generally speaking that is potentially what we're proposing.

Majoros said to a previous commissioner's comment, the design is still a ways off but it feels more traditional Farmington probably has more peaks, those sorts of things versus flat roofs and flat surfaces and what could be interpreted as perhaps a little bit more modern or contemporary but that's not going to change it radically.

Loughrin said not to push on it but I think the top left might hit that a little bit more is that kind of more Farmington like, is that what you want to see and further discussion was held on the elevations.

Majoros said the timeless nature of Farmington is probably a consideration, right, because there are very distinct styles. He said my last question was your question about the economics of this and a completion plan, your pointon you can't build a home for whatever X grand, we have a little cottage we delayed because it's just like we weren't building anything fancy, just a single story place from September/October and we delayed it because prices were getting out of control. The economics of this project, right, who knows what you'll uncover when you go through this and perhaps this is more for Kevin, once you start and the vagaries of the economy and lumbar prices, etc., I'm assuming once it gets going it gets going and there's a timeline for completion regardless of what happens in economic conditions and raw material costs and what have you.

Christiansen replied that's a good question but the developer is committing themselves to the community and to the RFQ, the parameters of the RFQ and Mr. Loughrin indicated they were selected by Council based upon their submittal, and everything that was in their submittal there was quite a bit of work done by City management, City administration, consultants, evaluating the submitted RFQ responses, this one included from Robertson Brothers Homes and the economics of it all. and the one thing that the City is not directly engaged in is the types of commitments that the developer has to make which are land acquisition and any issues with respect to conditions of the site and there are some with this site with respect to environmental issues on site and in building. We talked a little bit about the condition with the slope and some other things, all of that has to be taken into consideration which gets into the economics. There's an acquisition that is part of this project, I mentioned the purchase agreement, and then there's site development, you've got to develop the site, you've got to demo the building, you've got to remediate the site, you're going to go ahead and make this redevelopment ready. And then the actual site development and water, sewer, roads, whatever it takes to be ready for your production and then the cost of the production as well, that's about all the time I'm going to give you. The developer has all of that that they have to be responsible for, the City's got

City of Farmington Planning Commission

May 9, 2022

Page 13

responsibilities with respect to what our issues and our relationship with the developer and the project are. So economics are significant and it does sometimes, a lot of times, many times, certainly impact decisions and so again, so we'll talk a little bit more to that with respect to what they're considering and things can change and when we're talking materials and time and money and labor and everything else, it's all part of it.

Majoros said we have to collectively hold ourselves to a timeline here because I think everyone, we've been on this for three, four, whatever, five years, and it's like when it's time to go, let's go.

Christiansen said I will just tell you, to finish up on your question, as things move along and there's this cooperative, collaborative effort between the City and Robertson Brothers Homes, commitments are made and there's expectations and there has to be completion of this whole process.

Commissioner Kmetzo said with respect to the timing of construction, assuming all of the issues are taken into consideration and all of those are all addressed and you start construction, what's the typical timeframe that you anticipate this to go?

Loughrin replied obviously we have to go through our approvals and then our final approvals and all of that before we actually start, but once that happens, we take the building down, that will take a month or so, remediation probably takes a couple more weeks after that, so just clearing the site to see what would be a clean slate is going to be a couple of months and then we have to do our roads, our water and sewer and storm drains, put in underground retention, all of those things probably take another four to six weeks and then we put our roads in. So, just from a land development standpoint, it generally four months, I think this project will probably be more like five to six months, I would hope that we could start going vertical on the buildings, some communities let you, some don't, hoping we can hear, especially ones that have parking on their street, we can start the homes before we have the land development done, that would give us a really good start. But we actually build a home as we sell them. So, we'll open up for sale, we'll sell, there's a four, five-unit building, once we get two sales in there then we'll start the building and then we'll just kind of march on down there. So, generally speaking I'd say we probably get two to three sales a month which means, so eight buildings, it's at least probably a year, year and a half to getting to the vertical construction of it. And then there's also making sure the landscape is complete, getting out of the project usually takes us a few months as well. So, I think from start to finish I'm guessing three years probably is a good estimate.

Kmetzo then asked what's the anticipated price per unit, you mentioned \$400,000 or something and Loughrin replied a year ago it would be different. I hate talking about other communities but generally speaking this is in the 250,000, 300,000 range. So, sounds

City of Farmington Planning Commission

May 9, 2022

Page 14

like a lot of money but compared to what if you buy any new, single family, small lot, whatever, you're talking 200,000 more than that, so it will be a good price point, that number may be higher after inflation and everything after we actually get started, but we've been hoping to start under 300,000.

Waun commented prices are changing daily, currently I'm working for a builder, every day it's hey, the roof is costing this much more, hey, the siding went up three times already this year.

Majoros asked the Applicant if the Commission had covered all of the items on his list and Loughrin replied that they got a lot of feedback on what they were looking for.

Director Christiansen went over the timeline for the Maxfield Training Center redevelopment project.

**PUBLIC HEARING – PROPOSED ZONING ORDINANCE TEXT AMENDMENT:
ONLINE RETAIL DELIVERY STORAGE & PICKUP FACILITIES**

Chairperson Majoros introduced this item and turned it over to staff.

Director Christiansen stated this item is for a proposed zoning ordinance text amendment regarding online retail delivery storage & pickup facilities. The proposed amendment would allow online retail delivery and storage and pickup facility establishments within the City of Farmington in the C-2, Community Commercial, and C-3, General Commercial Zoning Districts as a Special Land Use. The Planning Commission discussed and reviewed the initial draft amendment at the March 14th meeting. The Commission tabled the proposed text amendment at that meeting in order to allow staff and the City Attorney to review the comments made by the Commission regarding the proposed draft and to investigate this type of ordinance and how it's being handled in other communities. Also, to prepare a definition for this proposed use and that was done and a draft has been put together and revised and it was brought back to you at the April 11th meeting. At that meeting the Commission reviewed a revised draft zoning ordinance text amendment and scheduled the required public hearing for this evening. A copy of the Public Notice is attached with your staff packet and also a copy of the current draft ordinance is attached as well.

City Attorney Saarela stated she is comfortable with the language contained therein and that appropriate changes were made following Planning Commission comments.

Motion by Perrot, supported by Kmetzo, to open the Public Hearing.
(Public Hearing opened at 8:07 p.m.)

PUBLIC HEARING

No comments heard.

Motion by Waun, supported by Perrot, to close the Public Hearing.
Motion carried, all ayes.

(Public Hearing closed at 8:08 p.m.)

REVIEW AND DISCUSSION – ZONING ORDINANCE AUDIT

Chairperson Majoros introduced this item and turned it over to staff.

Director Christiansen stated this is our final scheduled meeting for review of the City of Farmington's Zoning Ordinance, Chapter 35 of the Zoning Code of Ordinances. You are aware the Planning Commission has undertaken this path and has been at it for the past year of so and that is something that you've done subsequent to your approval of the updated City of Farmington Master Plan which was the end of 2019, beginning of 2020. We actually had an interest in conducting the Zoning Audit in 2020 but the pandemic changed our plans a little bit and we were meeting by Zoom and decided this was something we wanted to do in person, so this was delayed a little bit until 2021 and here we are. We are at the end of our review on an article by article basis of Chapter 35 of the Code of Ordinances, City of Farmington, Chapter 35 being the Zoning Ordinance has 21 articles. So we are now at Articles 17, 18, 19, 20 and 21. If we move forward to the staff report there's a memorandum as has been at the previous meetings by the City Attorney. This evening we're looking at the final articles, Articles 17 through 21, you'll note that Article 17, 18, 19 and 20 are really administrative articles, Zoning Board of Appeals, but mostly administrative in large part except for Article 21 which is the definition section. So, with that, I'll turn it back over to you, the City Attorney, the Commission, and we're here to answer any questions you might have.

Majoros clarified if any action was needed on this item and Christiansen replied there is no action other than comments that you might make and then closure to this exercise.

Majoros turned it over to the City Attorney for comment and clarification. She detailed the contents of the articles and what, if any, changes were necessitated.

Majoros asked Christiansen if there was anything from his perspective, experience, that he wanted to add to the definition section and Christiansen replied we are not aware in our daily operations and implementation of the City of Farmington Zoning Ordinance and these articles that there really has been any issue with them in particular. They are mostly

City of Farmington Planning Commission

May 9, 2022

Page 16

administrative and enforcement type articles. I did hand out as I have with all the other articles which have a number of pages, Article 17, 18, 19 and 20, there are about 27 pages and you can see that it's really intent in definitions and with Article 17 it's definition of buildings, this is all very legalese and certainly current, and City Attorneys and staff work with this on a daily basis and we don't have any issues there. When you get into the nonconforming sections, lots and buildings and structures and sites, we haven't had any issues there either. So, we're pretty confident it's serving the purpose and so we don't see the need for any change to the articles, again provided for your information. The Board of Zoning Appeals, that's really a statutory provision in our ordinance where it mirrors the State statute regarding the Zoning Board of Appeals and that's the Michigan Zoning Enabling Act which creates Zoning Boards of Appeals in communities. So, what you have here is procedures in terms of how the ZBA functions and operates, their rules and procedures that are directly in line with State statute, so there's really no need to get into this, there hasn't been any issues. If there are changes at the State level, it's been reflected here in these articles. So, it's pretty consistent, I don't see any issues here, Mr. Chair, on Article 18. Article 19 spells out how the City spells out and enforces its Zoning Ordinance and we continue to do that to date on a daily basis, following these rules and regulations and procedures and there hasn't been any issues that have brought to our attention or that needs to be addressed at this point. So we are confident that that is still valid and doesn't need to be addressed in any way. Article 20 speaks to how to amend the ordinance and no need to make any changes in that area either. The last article is the definitions section of Article 35. I printed out its own section in front of you and these are the definitions in the Zoning Ordinance that relate to all of the applicable provisions in the City of Farmington Zoning Ordinance and Code of Ordinances. We really have not found that there has been any need other than a legal text amendment, one of which you just considered, which had a definition in it which you as a Commission requested. So, as that moves forward if it were to become an amendment to be established, that definition would be added to this article. In any event we have not found that there's any need for any current changes. As case law changes or happens, as other things happen, whether it's at a Federal level or a State level, or whatever we need to do as a community to address those changes, we'll coordinate with our City Attorneys on.

Majoros thanked everyone for their hard work on this item.

UPDATE – CURRENT DEVELOPMENT PROJECTS

Chairperson Majoros introduced this item and turned it over to staff.

Director Christiansen also thanked everyone for their work on the Zoning Ordinance Audit.

City of Farmington Planning Commission

May 9, 2022

Page 17

He stated we are started down the pathway of some significant development and redevelopment projects in the City, one of them being the Maxfield Training Center. He said the Nine Mile gas station is done, completed, and a Certificate of Occupancy has been issued and it is now open. Liberty Hills, fourteen single homes, has moved forward, ten permits have been issued and it's moving forward as well. The Farmington States Savings Bank is moving forward, with a lot of interior work. The Farmington Road Streetscape is moving forward and that's kicked off and the other projects in the community. The Pages property has been acquired and things are moving forward from there. Castle Dental is being evaluated and assessed by the Redevelopment Assessment Team, and there was an information meeting and an RFQ should be available very shortly. Farmington Downtown Plaza and Fitness 19 as well as the outbuildings, will have new occupants and the Krazy Crab has put in landscaping, there's a lot going on down Grand River and downtown.

PUBLIC COMMENT

None heard.

PLANNING COMMISSION COMMENT

Recording Secretary Murphy announced that Clothes Encounters in downtown Farmington won the Detroit Free Press prestigious best boutique in Metro Detroit award and she congratulated owner Larry Sallen on this recognition.

Chairperson Majoros stated Farmington won the Oakland County award for "The Syndicate", our social district, and Christiansen commented on it and congratulated the Downtown Development Authority and Executive Director Knight on this accomplishment.

Commissioner Waun commented if there was a broader way to include resident comments on what the City of Farmington is looking for in regard to the Robertson project and how the exteriors will look. Christiansen responded by stating community comments have been taken into consideration in adopting the Master Plan, by the DDA, the DDA Design Committee, the Planning Commission's comments, eventually going before City Council, so there's a lot of perspective from various interests. What was presented tonight was after a lot of dialogue that was presented to the administration and management, working with the developer, by City Council, and City Council's direction with respect to the RFQ and the comments that they've made during the due diligence period, too, in part. So, that's where things are at and I mentioned to you the onsite visit attended by City management, Council, and there were comments made there, too. So, I don't know if there's one definitive answer for you.

City of Farmington Planning Commission
May 9, 2022
Page 18

Majoros stated there's a lot of discreet input but how do we get a more macros view and Christiansen replied that everything that comes to you is public, everything is posted, but the public hearing is where you're going to get it or if there are other contacts made, submittals, letters, whatever those might be, we share those with you if we get them and further discussion was held concerning Robertson contacting the neighbors and surveys to be distributed to elicit feedback.

ADJOURNMENT

MOTION by Waun, supported by Perrot, to adjourn the meeting.
Motion carried, all ayes.

The meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Secretary

**MEETING MINUTES
FARMINGTON AREA COMMISSION ON AGING
TUESDAY, APRIL 26, 2022
COSTICK CENTER
28600 ELEVEN MILE ROAD
FARMINGTON HILLS, MI 48336**

Meeting was called to order by chair Marian Schulte at 5:33.

Members present:

Mary Buchan, Farmington Hills, Michigan
Nancy Cook, Farmington, Michigan
Dan Fantore, Farmington Hills, Michigan
Katherine Marshall, Farmington Hills, Michigan
Julie McCowan, Farmington Hills, Michigan
Marian Schulte, Farmington, Michigan
Karina Weglarz, Farmington Hills, Michigan

Others present:

Marsha Koet, Senior Division Liaison

Members absent:

Carl Christoph, Farmington Hills, Michigan
Jane Frost, Farmington, Michigan
Colleen Irvin, Farmington Hills, Michigan

Approval of Meeting Agenda:

Motion by Cook, support by Marshall, to approve agenda as published.

Motion carried: 7-0

Approval of Meeting Minutes:

Motion by Cook, support by Marshall, to approve minutes as published.

Motion carried 7-0

Committee Reports:

Communications, Promotions and Website:

FARMINGTON AREA COMMISSION ON AGING

APRIL 26, 2022

PAGE 2

Schulte has been unable to ascertain the number of hits on the website. It was suggested that information about the Education Committee's work on Financial Exploitation of the Elderly be added to the website.

Education:

Weglarz reported that this sub-committee meets monthly. Fantore is compiling a library of pertinent information regarding the financial exploitation of the elderly. At the May COA meeting there will be a practice presentation of the information to be presented to the public during June. Frost has been asked to add this information to her report to the Farmington City Council. McCowan was pleased to report that she had been contacted to help an Oakland County prosecutor understand a durable power of attorney case.

City Council Report:

Frost is working on a visual presentation for the council.

Volunteer Breakfast:

Commission members agreed that the breakfast was a success. Award winner Alan Maxie sent a thank you note which was read by Koet.

Senior Division Report:

Linda Lee has moved to California and resigned her position on the COA. McCowan, Fantore and Weglarz will appear at the City Council meeting on May 2 and present further information on financial exploitation of the elderly. The City Council has hired a consulting firm to provide them with recommendations to improve operations, optimize facility usage, and review programs and services to ensure a sustainable future for the department of special services. The consulting firm will hold meetings to get community input. Health Day will be May 25 from 9am to 3pm. Senior Law Day has more than 30 registered. Dine and Discover has more than 80 reservations. AAA1B is investigating elder abuse.

Old and New Business:

Currently the Commission on Aging needs 1 member and 1 alternate from Farmington Hills and 1 alternate from Farmington. A letter nominating McCowan to a position with the Family Caregiving Advisory Council sponsored by the Department of Health and Human Services has been sent. A decision should be made in August.

Meeting adjourned at 6:09. The next meeting is May 24.

Minutes prepared by Mary Buchan, secretary.

MINUTES
FARMINGTON/FARMINGTON HILLS
COMMISSION ON CHILDREN, YOUTH and FAMILIES
May 5, 2022
Community Room, Farmington Hills City Hall,
31555 W. Eleven Mile Rd., Farmington Hills, MI. 48336

- 1) Call to Order 6:00 pm.

Meeting was called to order by Bette Rose at 6:04 p.m.

Members Present: Tammy Luty, Bette Rose, Ed Cherkinsky, Marie Samacki, Sharon Snodgrass

Liaisons Present: Andrew Morche, Jim Nash, Tanya Murphy

- 2) Approval of Agenda

Sharon Snodgrass approved the agenda, seconded by Ed Cherkinsky and all approved.

- 3) Approval of April 7, 2022 Minutes

Sharon Snodgrass approved the minutes, seconded by Ed Cherkinsky and all approved.

- 4) Youth Division Update

No one was in attendance to present an update.

- 5) Issues Committee Update

Marie gave an update from the Tuesday issues meeting. The group planning the Tech/Career night met and the vendor list was mostly finalized, she had received a couple of additional questions and would finalize the list end of day Friday. The group will be meeting on May 15th at 2 p.m. to prepare the folders for the event. The event has been widely publicized and we are hoping for a good turnout. We have over 21 vendors that will be attending as of the meeting date.

- 6) Call to Action Update

Ed reported that the paperwork had been signed and Todd Lipa would be coming to the meeting to pick up the check from our commission that evening. Todd showed up later in the meeting and thanked the group for the money and said it would be put to good use at CARES. The Call to Action Update will be removed from future agendas.

- 7) Spotlight Show Update

Sharon has the web page for our commission updated. She asked about a contact for the

Farmington Youth Assistance Program as the email and phone number that was listed on the web page were not valid. Several members said this group was still active and would investigate helping her get correct contact information.

We discussed if the city would be able to take some pictures at our upcoming Tech/Career night that we could share on our web page of events the commission has organized. Sharon said she would reach out to check.

Sharon also wanted to let the commission members know of a very informative video that is about fire and home protection on our website. Please review this video as it contains valuable information for community members.

https://www.youtube.com/watch?v=A1nrN3eBdvs&list=PLIbFm_RG9JPqGo51T9X2A5bYbEoNXXqRB&index=1

7) Volunteer Recognition Program

No new update as this event is not planned until October.

8) New Business and Announcements

Andrew Morche – From the city of Farmington Public Safety gave an update about the award recognition program they just held. They recognized a seven year old who helped to save his grandma during a serious medical emergency. Other awards were also presented at this event.

He also talked about the pathways grant that would improve walkability to and from schools. They have applied for this grant and will find out in November if we won.

Jim Nash – They are looking forward to the Tech night event and discussing the job shadowing and summer internships they have available. Some of these opportunities are in civil and environmental engineering

Tanya Murphy – The YMCA is gearing up for summer camps for FPS students. They are also going to offer Camp Riley at Gill Elementary again this year. Camp Riley helps students who have fallen behind to catch up on learning loss. They will also be at the Tech/Career night because of job opportunities they have available.

Ed Cherkinsky – The check for Call to Action was \$8,128.57 this money will be used for CARES alcohol/drug program.

Tammy Luty – The list of commission members will be updated with some new emails and members.

She also discussed the meeting she was invited to with the city to represent the commission. The city has hired Sports Facilities Company to provide the City Administration and City Council with recommendations to improve operations, optimize facility usage, and review programs and services to ensure a sustainable future for the Department of Special Services. Tammy mentioned that she did discuss the need for the busses for the after-school program at this meeting since it is important for our committee. She also talked about more enrichment

opportunities for students as the schools have cut many of these programs over the years. She also shared a few updates of what other commissions discussed at this meeting with the group.

10) Public Comments

None

11) Adjournment

6:36 pm.

Marie Samacki motioned to adjourn, and Sharon Snodgrass seconded, all in favor.

All future meetings will start at 6 p.m. in the Community Room, Farmington Hills City Hall,

June 2, 2022

September 1, 2022

October 6, 2022

November 3, 2022

MEETING MINUTES
FARMINGTON / FARMINGTON HILLS EMERGENCY PREPAREDNESS COMMISSION
April 4, 2022
FARMINGTON HILLS CITY HALL – VIEWPOINT ROOM
31555 W. ELEVEN MILE RD. FARMINGTON HILLS, MI 48336

CALLED TO ORDER BY: CHAIR AVIE AT 5:00 PM

MEMBERS PRESENT: AVIE, ECHOLS, SCHERTEL, SLOAN, HOPFE, CIARAMITARO, WECKER, SWEENEY, SIEGRIST, NELSON

MEMEBRS ABSENT: YUSKOWATZ (assoc)

OTHERS PRESENT: B. Tyler (CERT), K. Massey (FH City Council), J. Neufeld (FHFD), B. Houhanisin (FPS), S. Sebri (member of the public)

APPROVAL OF AGENDA:

Motion by Ciaramitaro, support by Schertel, to approve the agenda as submitted.
Motion carried unanimously.

APPROVAL OF MINUTES – NOVEMBER 01, 2021

Motion by Schertel, support by Ciaramitaro, to approve the minutes as amended.
Motion carried, Sweeney abstained.

BUDGET ITEMS:

- No change in budget

UNFINISHED BUSINESS:

- Facebook Page – the new administrators have access now. We should establish a policy or guidance on what is posted or re-posted. We should make a comment on the post and make it relevant to the EPC, not just re-post with whatever the original poster said.
- EPC Website – Someone from the City IT Department (Marcy?) said there is a problem with Google Chrome and the City website and the pictures won't post. Need to copy and save the pictures to a desktop prior to uploading. We have access, we are updating the site.
- Inventory of Equipment – Sent Mike over last Monday (March 28, 2022) and he inventoried. The light is not fixed yet, no trash can in the room yet. We need to find the marketing materials for the EPC and inventory those items. We want to market the EPC so we can promote prior to the Founders Festival. A full inventory will occur once we get everything in place. We need new, updated materials to hand out.
- Shirts – need to know tonight the shirt sizes before we can order. Sizes were collected and forwarded to J. Neufeld for ordering.

NEW BUSINESS:

- Founders Festival Preparation (July 14, 15, 16) – R. Avie is running the parade again. Deputy Chief of Farmington would like to use CERT for parade operations (crowd control, traffic control). CERT members need to be certified by FPS prior to being used. EPC can share a

Beaumont Table. We should have a theme for the year for information that we provide. Will get times and A. Echols will establish a sign-up-genius for volunteer hours.

- Established an EPC sub-committee for CERT training – B. Tyler, T. Siegrist, B. Houhanisin, J. Neufeld
- Health Fair – we had talked about doing a health and safety fair in the fall possibly at The Hawk at prior meetings. Beaumont would be a sponsor and participate as a table. We need to pick a date and make arrangements. Echols and Ciमितaro will work on checking availability at The Hawk and picking a date that doesn't conflict with existing programs and events.
- Picture of new EPC members – scheduled tentatively for next meeting
- EPC Materials – we can possibly use QR codes for handouts at the founder's festival to provide digital copies of literature. Some literature may need to be printed due to people not being comfortable with technology. Members will look at literature and make decisions. The City has a program called Remembering When (senior prevention program) and our information handed out should match that program and other programs around the City so we can provide a clear message. We can reach out to FD or Senior Services.
- CERT – members need to set up training with Farmington PD. Can also gather a group of people to set up CPR / First Aid Training. PD will be the lead in training and decisions for the future of the team.

MICHIGAN AND REGIONAL CERT ACTIVITIES:

- B. Tyler is the CERT team representative for now, but doesn't necessarily want to be the leaders of the team.

LIAISON REPORTS:

- FPD (B. Houhanisin) – City has been gearing up to Founders Festival. No major activities to report.
- FHFHD (J. Neufeld) – Craig 1300 from NFPA is a good tool to show what is happening in the City. It displays census information and gives a snapshot of the City. Sweeney will try to get a link on the EPC website and on facebook.

PUBLIC COMMENT:

- No public comment

COMMISSIONER COMMENTS:

NEXT MEETING DATE:

It was confirmed that the next meeting date is on Monday, May 2, 2022 in the Viewpoint Room at Farmington Hills City Hall.

ADJOURNMENT:

Chair Avie adjourned the meeting at 5:48 pm

Minutes drafted by Secretary Echols



Special Council Meeting
6:00 p.m., Monday, May 16, 2022
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on May 16, 2022 in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:01 p.m. by Mayor Sara Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Deputy City Clerk Hilton
City Manager Murphy
City Attorney Schultz (arrived 6:04 pm)
Director Weber

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

3. PUBLIC COMMENT

No public comment was heard.

4. INTRODUCTION TO DOMICOLOGY – APPROACHES TO MANAGE THE LIFECYCLE OF THE BUILT ENVIRONMENT, PROFESSOR REX LAMORE

Professor Rex Lamore of MSU and his colleague Nathaniel Hooper gave a presentation on deconstruction and reuse for recovered materials in buildings and approaches for managing the lifecycle of buildings.

5. OTHER BUSINESS

City Manager Murphy talked about a meeting he and Director Weber had with other City Managers along I-75 to I-275 about a 9 Mile Road pathway. Oakland County Parks and Recreation pledged \$50,000 to help with the pathway project, and Oakland County will write a grant to SEMCOG for an additional \$50,000 to help with the project.

Murphy gave a small presentation on some changes happening to City Hall and the Nine Mile DPW Facility, namely moving the Economic and Community Development Department to the DPW building. There will be room for a part-time Code Enforcement Officer/Rental Inspector, and the vacated space at City Hall can be turned into a more comfortable break room for employees. The move also is a good time to change the name of Economic and Community Development to Planning and Economic Development which is more reflective of the department's duties.

6. PUBLIC COMMENT

No public comment was heard.

7. COUNCIL COMMENT

Mayor Pro Tem LaRussa thanked council for letting Professor Rex Lamore come speak with excited council agreement. Member Schneemann voiced that there were not many points applicable to Farmington in Professor Lamore's presentation. Councilmember Taylor brought discussion to possible practical applications to Farmington.

8. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Councilmember

The meeting adjourned at 6:54 pm.

Sara Bowman, Mayor

Halley Hilton, Deputy City Clerk

Approval Date:



Regular City Council Meeting
7:00 p.m., Monday, May 16, 2022
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on May 16, 2022 at Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:02 p.m. by Mayor Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen
Superintendent Eudy
Deputy City Clerk Hilton
City Manager Murphy
City Attorney Schultz
Director Warthman
Director Weber

2. PLEDGE OF ALLEGIANCE

3. **APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. Accept City of Farmington Board and Commission Minutes
 - B. City of Farmington Minutes
 - C. Farmington Monthly Payments Report
 - D. Farmington Public Safety Monthly Report
 - E. Third Quarter Building Report
 - F. Proclamation: National Gun Violence Awareness Day, Friday June 3, 2022
 - G. Grand River Corridor Improvement Authority Vision Plan Update 2022

Move to approve the consent agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Balk, Councilmember

4. **APPROVAL OF REGULAR AGENDA**

Move to approve the regular agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

5. **PUBLIC COMMENT**

Kim Thompson-Everett, 23210 Lilac Street, came forward and expressed concerns regarding lack of code enforcement in the city. She mentioned rental home maintenance and requested an ordinance, better upkeep for a dumpster at a gas station at Grand River and Orchard Lake roads, and a 15-year unoccupied home in her neighborhood. Ms. Thompson-Everett also expressed displeasure over the sidewalk replacement program in Floral Park.

6. **PRESENTATIONS AND PUBLIC HEARINGS**

- A. **47th District Court Annual Report**

Judge Marla Parker and Deputy Court Administrator Matt Friedrich presented the 47th District Court's Annual Report.

7. **NEW BUSINESS**

- A. **Consideration to certify 2022 delinquent false alarm fees, water and sewer bills, and invoices**

Director Weber requested approval to certify 2022 delinquent false alarm fees, water and sewer bills, and invoices to be placed on the Farmington Tax Roll pursuant to City Code. Weber explained that the \$150,936.83 is less than it has been in the past, most likely due to residents finding ways to pay their bills.

Schneemann asked if there were grace periods and if they had any impact on the numbers, to which Weber said no. There were grace periods during the height of the pandemic, but that would have no impact on the 2022 numbers.

Move to approve the attached lists of delinquent false alarm fees, water and sewer bills, and invoices for placement on the Farmington Tax Roll pursuant to City Code.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Balk, Councilmember
AYES:	Bowman, LaRussa, Schneemann, Taylor, Balk

B. Park Restroom Improvements

Superintendent Eudy asked Council to approve Payment Application Number 3 for the Shiawassee & Drake Park Restroom Improvement to Summit Company. Eudy stated that Number 4 was nearly done. He noted that there was still about \$32,000- \$35,000 retainage left on the project.

Move to approve Payment Application No. 3 in the amount of \$37,061.21 for the Shiawassee & Drake Park Restroom Improvement to Summit Company.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	LaRussa, Schneemann, Taylor, Balk, Bowman

C. Consideration to approve Public Hearing Notice for Proposed Fiscal Year 2022-2023 Budget and Property Tax Rates and schedule public hearing

City Manager Murphy asked Council to schedule a public hearing on Monday, June 20 at 7:00 pm regarding budget and property tax rates.

Move to hold public hearing on Monday, June 20 at 7:00 p.m. regarding the proposed Fiscal Year 2022-23 Budget and property tax rates.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Councilmember

D. Introduction of proposed zoning ordinance text amendment: Online Retail Delivery Storage & Pickup Facilities

Director Christiansen introduced a first reading of a zoning ordinance text amendment of Online Retail Delivery Storage & Pickup Facilities

LaRussa asked if the land use was permitted under any other zoning designation. Christiansen said it was currently permitted in industrial use but not retail. Schneemann asked Christiansen to share what the Planning Commission discussed in regard to other communities, and Christiansen explained that other communities handle this use within their commercial districts as a permitted use and some are doing what the City is doing to define the use.

Taylor asked what this would potentially look like, and Christiansen shared that there was a proposal for a DashMart by DoorDash that would not have front-door customer traffic. The appearance perspective would not look different, but the business side would be facilitated differently. Schneemann expressed some concern about unintended consequences of moving forward and asked about recourse for undoing the text amendment. Bowman opened the floor to Warthman for questions about the expected number of delivery vehicles. Christiansen mentioned that there would be a site plan review process that cannot show a negative impact on the potential use areas. Council agreed to move forward with the first reading and save further discussion for a later study session.

Move to approve Introduction of Ordinance __ -__ -2022 Amending Section 35-158, of the Zoning Ordinance, "Special Land Use Specific Requirements," to Include "Online Retail Delivery Storage & Pickup Facility" C2, Community Commercial and the C3, General Commercial Zoning District as a Special Land Use, including specific Special Land Use requirements, and a proposed Zoning Ordinance Text Amendment To Chapter 35, Article 21, Section 35-252, "Definitions," to Include a Definition of "Online Retail Delivery Storage & Pickup Facility"

RESULT:	APPROVED [4-1]
MOVER:	Taylor, Councilmember
SECONDER:	LaRussa, Councilmember
AYES:	Taylor, Balk, Bowman, LaRussa
NAYS:	Schneemann

8. PUBLIC COMMENT

No public comment was heard.

9. CITY COUNCIL COMMENTS

Schneemann thanked Kim Thompson-Everett who spoke during the first public comment for bringing items to attention on code enforcement and would like City staff to reach out to her to let her know that the City is working on code enforcement and that Council is working on putting budget money towards additional enforcement.

Balk appreciated Kim’s list and wished for a chance to explain the Streetscape process and tree removal.

10. CLOSED SESSION – LAND ACQUISITION

Move to enter closed session for purposes of a strategy and negotiation session for property acquisition.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Taylor, Balk, Bowman, LaRussa, Schneemann

Mayor Bowman called for a recess at 8:18 p.m.
Council entered closed session at 8:25 p.m.

Move to exit closed session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Balk, Councilmember

Council exited closed session at 8:43 p.m.

Move to proceed with the purchase agreement as discussed in closed session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	LaRussa, Councilmember
AYES:	Balk, Bowman, LaRussa, Schneemann, Taylor

17. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Balk, Councilmember

Meeting adjourned 8:44 p.m.

Sara Bowman, Mayor

Halley Hilton, Deputy City Clerk

Approval Date:

******To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



Special Council Meeting
6:00 p.m., Monday, June 6, 2022
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on June 6, 2022 in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 p.m. by Mayor Sara Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen
City Clerk Mullison
City Manager Murphy
City Attorney Saarela

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Balk, Councilmember

3. PUBLIC COMMENT

No public comment was heard.

4. DISCUSSION: PROPOSED ZONING ORDINANCE TEXT AMENDMENT - ONLINE RETAIL DELIVERY STORAGE & PICKUP FACILITIES

Council discussed a proposed ordinance which would allow online retail delivery storage & pickup facility establishments within the City of Farmington in the C2, Community Commercial and the C3, General Commercial Zoning Districts as a Special Land Use (SLU).

Council directed Administration to bring this ordinance amendment for a Second Reading at the upcoming July meeting.

5. OTHER BUSINESS

No other business was discussed.

6. PUBLIC COMMENT

No public comment was heard.

7. COUNCIL COMMENT

No Council comment was heard.

8. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember

The meeting adjourned at 6:48 pm.

Sara Bowman, Mayor

Mary Mullison, City Clerk

Approval Date:



Regular City Council Meeting
7:00 p.m., Monday, June 6, 2022
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on June 6, 2022 at Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 p.m. by Mayor Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Superintendent Eudy
City Clerk Mullison
City Manager Murphy
City Attorney Saarela

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

3. PUBLIC COMMENT

No public comment was heard.

4. PRESENTATION: COMMISSION ON AGING

Julie McCowan, a Commissioner on the Farmington Area Commission on Aging, updated Council on activities and interests of the Commission including as their Financial Exploitation Awareness and Prevention program and other aspects of elder exploitation. She asked Council to advance and support education programs to help elders who may be exploited financially. Council encouraged members of the Commission to keep making helping opportunities more visible to the community.

5. PRESENTATION: TOURETTE SYNDROME AWARENESS

Katie Rose, a Junior at North Farmington High School and a Youth Ambassador for the Tourette Association of America, gave Council an overview of Tourette Syndrome and told of her challenges as someone affected by it. She became involved to clear up misconceptions, teach other young people, and to give others an opportunity to learn about treatment and accommodations.

6. SPECIAL EVENT APPLICATION: ANNUAL FARMINGTON COMMUNITY BAND CONCERT

A special event request to host a free community concert in the Riley Park Pavilion Monday, July 25, 2022 from 7 – 8:30 pm was received from Jim Liska, Vice President of the Farmington Community Band. This concert has been an annual event.

Move to approve Special Event Request for the Farmington Community Band to host its annual concert on Monday, July 25, 2022, from 6 – 9 p.m. in Riley Park.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember

7. CONSIDERATION TO AWARD THE WARNER HOME EXTERIOR REPAIRS TO R. GRAHAM CONSTRUCTION, LLC

Superintendent Eudy described needed repairs to the front porch and east side porch and columns of the Governor Warner Mansion. He noted that the project had been out to bid twice over the last two years with no bids submitted due, in part, to labor and material shortages. R. Graham Construction was approached to submit a value engineered proposal.

Move to award the Warner Home Exterior Repairs to R. Graham Construction LLC in the amount of \$104,500 subject to any minor amendments to the final form recommended by the Architect, City Manager’s office or the City Attorney’s office.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	Bowman, LaRussa, Schneemann, Taylor, Balk

8. CONSIDERATION TO AWARD THE WARNER HOME SHINGLE REPLACEMENT TO R. GRAHAM CONSTRUCTION

Eudy requested approval for Shingle Roof Replacement to be accomplished in conjunction with the current porch repair.

Move to award the Warner Home Main Building (center roof only) shingle replacement to R. Graham Construction LLC in the amount of \$14,000 subject to any minor amendments to the final form recommended by the Architect, City Manager’s office or the City Attorney’s office.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Balk, Councilmember
AYES:	LaRussa, Schneemann, Taylor, Balk, Bowman

9. OTHER BUSINESS

No other business was heard.

10. PUBLIC COMMENT

No public comment was heard.

11. CITY COUNCIL COMMENT

Balk said that she had heard really wonderful things while working the Information tent at the recent Art on the Grand event. She commented on how well it had gone, sales were good, weather was exceptional, and that it was a lovely way to return to full force.

12. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Balk, Councilmember

Meeting adjourned 7:31 p.m.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date:

**To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.

Farmington City Council Agenda Item	Council Meeting Date: June 20, 2022	Item Number 3C	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Monthly Payments Report – May 2022			
<u>Proposed Motion</u> Approve Farmington Monthly Payments Report – May 2022			
<u>Background</u> See attachment			
<u>Materials Attached</u> AP Monthly Payments Report 053122			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF MAY 2022

FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 236,656.93
202	MAJOR STREET FUND	\$ 895.56
203	LOCAL STREET FUND	\$ 1,554.03
401	CAPITAL IMPROVEMENT MILLAGE	\$ 92,921.55
592	WATER & SEWER FUND	\$ 213,665.14
595	FARMINGTON COMMUNITY THEATER FUND	\$ 22,881.91
640	DPW EQUIPMENT REVOLVING FUND	\$ 11,088.99
701	AGENCY FUND	\$ 2,845.00
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 31,808.73
	TOTAL CITY PAYMENTS ISSUED:	\$ 614,317.84
136	47TH DISTRICT COURT FUND	\$ 84,585.27
244	CORRIDOR IMPROVEMENT AUTHORITY	\$ 3,509.44
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 37,914.58
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$ 126,009.29
	TOTAL PAYMENTS ISSUED	\$ 740,327.13

A detailed Monthly Payments Report is on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF MAY 2022

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
General Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	222,471.85
General Fund	Federal Gov't	W/H & FICA Payroll	118,514.62
General Fund	MERS	April Transfer	113,617.19
General Fund	MERS HCSP	April Transfer	5,614.87
General Fund	MERS	457 Plans - City & Dept. Head	20,033.45
General Fund	ICMA	ICMA Plans - Dept. Head	392.16
General Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,990.60
	TOTAL CITY ACH TRANSFERS		482,634.74
Court Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	86,429.54
Court Fund	Federal Gov't	W/H & FICA Payroll	44,411.55
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,479.18
Court Fund	ICMA	Health Savings/401 Accounts	12,528.69
Court Fund	The HSA Authority	Health Savings Account	530.76
	TOTAL OTHER ENTITIES ACH TRANSFERS		145,379.72



FARMINGTON PUBLIC SAFETY DEPARTMENT

23600 Liberty Street
Farmington, MI 48335
248-474-4700

Ted Warthman, Public Safety Director



MONTHLY PUBLIC SAFETY REPORT

May 2022

Operated While Intoxicated (OWI)

On May 7th an officer on patrol stopped a vehicle at Grand River Avenue and Lakeway and arrested the driver for operating while intoxicated. While the officer was investigating the OWI, the driver's boyfriend walked up to the traffic stop as he lived close by. The boyfriend asked the officer about the driver's arrest and while the officer was talking with the boyfriend, the officer noted that the boyfriend was heavily intoxicated. The boyfriend asked about picking up the driver from the Farmington Jail and the officer instructed the boyfriend to not drive as he was obviously intoxicated. The officer even offered to drive the driver home after she was sober.

The officer transported the driver to the Farmington Public Safety Department where he observed the boyfriend drive into the parking lot and park in two parking spaces. The officer turned the intoxicated driver over to another officer for booking while he arrested the boyfriend for operating while intoxicated. Both the boyfriend and the driver were housed at the Farmington Jail till sober.

Cruelty to Animals

On May 14th an officer was flagged down in the Fresh Thyme Market parking lot for a report of two dogs locked in a motor vehicle in hot weather. The officer located the vehicle and noted that it was 84 degrees out. The officer noted two large dogs without any owners present. The witness advised that the dogs have been in the vehicle for approximately 30 minutes. As the officer was investigating, he was approached by a 71-year-old female who started yelling that she had only been in the store for ten minutes. The officer attempted to explain the law to the woman, but she was highly agitated. The officer cited the woman for cruelty to animals for locking them in the car in high heat.

Retail Fraud

On May 15th an officer responded to the 7-11 Store on Grand River Ave for a report of a shoplifting. Upon arrival the officer met with the store owner who advised that during a store inventory it was discovered that over \$200 worth of lotto tickets and cigars were missing. The owner reviewed video surveillance and discovered that on May 14th at 4:30 AM a white male enters the store and walks behind the counter while the clerk is in the back room. The man steals the items and then leaves the store. The case was forwarded to the detective bureau for further investigation.

MONTHLY PUBLIC SAFETY REPORT
May 2022

Larceny of Bicycle

On May 19th an officer responded to the Valley View Condos for a report of a larceny of a bicycle. Upon arrival the officer spoke with the two witnesses who advised that they had returned home and discovered a teenage male wearing a ski mask with their neighbor's bicycle. The two confronted the male, who took off towards Brookdale Condos. Officers were able to locate the bicycle abandoned at Brookdale Condos and returned it to its rightful owner.

Larceny from Auto

On May 19th an officer was flagged down by a homeowner on the 22700 block of Power Road. The homeowner advised that he and his wife had returned home to find that their unlocked vehicle had been rummaged through and that money was stolen from the glove box.

MONTHLY PUBLIC SAFETY REPORT
May 2022

MAY 2022 – ABBREVIATED CRIME REPORT

Crime Part	Crime Category	May-2022	Apr-2022	Percent Change	YTD 2022	YTD 2021	Percent Change
A	ASSAULT - AGGRAVATED	0	0	-	2	4	-50.0%
A	ASSAULT - SIMPLE	2	0	-	15	6	150.0%
A	BURGLARY - RESIDENTIAL	0	0	-	1	0	-
A	DAMAGE TO PROPERTY	0	1	-100.0%	10	4	150.0%
A	DRUG OFFENSES	0	4	-100.0%	10	3	233.3%
A	EMBEZZLEMENT	1	0	-	3	1	200.0%
A	EXTORTION - BLACKMAIL	0	0	-	0	1	-100.0%
A	FORGERY / COUNTERFEITING	0	0	-	1	0	-
A	FRAUD	1	6	-83.3%	18	11	63.6%
A	INTIMIDATION / STALKING	1	0	-	3	0	-
A	LARCENY - ALL OTHER	4	2	100.0%	9	9	0.0%
A	LARCENY - FROM AUTO (LFA)	0	3	-100.0%	15	12	25.0%
A	LARCENY - RETAIL FRAUD	1	0	-	2	1	100.0%
A	MOTOR VEHICLE THEFT / FRAUD	0	0	-	0	1	-100.0%
A	ROBBERY	0	0	-	0	1	-100.0%
A	SEX CRIME (VIOLENT)	0	1	-100.0%	2	1	100.0%
A	WEAPONS OFFENSE	0	2	-100.0%	6	4	50.0%
A	Total	10	19	-47.4%	97	62	56.5%
B	ACCIDENT - HIT & RUN	0	0	-	0	3	-100.0%
B	FAMILY OFFENSE	1	0	-	2	0	-
B	HEALTH AND SAFETY	0	0	-	1	1	0.0%
B	LIQUOR LAW VIOLATION	5	2	150.0%	12	4	200.0%
B	OBSTRUCTING JUSTICE	4	2	100.0%	10	7	42.9%
B	OBSTRUCTING POLICE	3	4	-25.0%	9	4	125.0%
B	OUI OF LIQUOR / DRUGS	14	17	-17.6%	56	20	180.0%
B	PUBLIC PEACE	0	0	-	0	6	-100.0%
B	Total	29	29	0.0%	96	51	88.2%
C	ACCIDENT	22	13	69.2%	93	65	43.1%
C	ALL OTHER OFFENSES	801	787	1.8%	3,969	2,067	92.0%
C	CITATION	16	31	-48.4%	148	70	111.4%
C	FAMILY OFFENSE	2	6	-66.7%	26	26	0.0%
C	MISSING PERSON / RUNAWAY	2	0	-	4	4	0.0%
C	SUSPICIOUS	70	63	11.1%	295	228	29.4%
C	WARRANT	10	16	-37.5%	74	38	94.7%
C	Total	923	916	0.8%	4,609	2,498	84.5%

Farmington City Council Agenda Item	Council Meeting Date: June 20, 2022	Item Number 3E	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Quarterly Investment Report – 3/31/22			
<u>Proposed Motion</u> Approve Farmington Quarterly Investment Report – 3/31/22			
<u>Background</u> See attachment			
<u>Materials Attached</u> Farmington Quarterly Investment Report 033122			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

INVESTMENT REPORT
CITY OF FARMINGTON
QUARTER ENDED MARCH 31, 2022

Submitted by:
Christopher M. Weber, Director of Finance and Administration

	BALANCE	BALANCE	BALANCE	RATE OF RETURN			MATURITY	RATING	RATING
	1/31/22	2/28/22	3/31/22	1/31/22	2/28/22	3/31/22			AGENCY
Pooled Mutual Funds:									
Comerica	\$ 537,603	\$ 537,621	\$ 537,692	0.030%	0.050%	0.250%	Daily	Not rated	N/A
Oakland County Investment Pool	8,913,084	8,914,084	7,920,111	0.215%	0.181%	0.845%	Daily	Not rated	N/A
Michigan Class	2,151,395	2,151,519	2,152,021	0.049%	0.075%	0.274%	Daily	AAAm	S&P
Total Pooled Funds:	11,602,083	11,603,224	10,609,824						
Certificates of Deposit:									
	-	-	-						
Total Certificates of Deposit:	-	-	-						
Uninvested:	\$ 2,239,781	\$ 1,509,254	\$ 1,686,514	Bank Analysis Credit Earned			N/A		
Less: Authorities/Entities**	(1,143,335)	(1,116,268)	(1,209,280)						
TOTAL:	\$ 12,698,529	\$ 11,996,210	\$ 11,087,058						

** Investment Balances do not include the investments of the 47th District Court, the Indigent Defense Fund, the Farmington Brownfield Redevelopment Authority, the Corridor Improvement Authority, the Farmington Downtown Development Authority, the Friends of the Governor Warner Mansion, or the Public Employee Health Care Funds invested with Morgan Stanley Smith Barney.

Farmington City Council Agenda Item	Council Meeting Date: June 20, 2022	Item Number 3F	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Quarterly Financial Report – 3/31/22			
<u>Proposed Motion</u> Approve Farmington Quarterly Financial Report – 3/31/22			
<u>Background</u> See attachment			
<u>Materials Attached</u> Farmington Quarterly Financial Report 033122			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

FINANCIAL REPORT
CITY OF FARMINGTON
QUARTER ENDED MARCH 31, 2022

Submitted by:
Christopher M. Weber, Director of Finance and Administration

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 3-31-22

BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
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GENERAL FUND:

Property Taxes	5,704,914.00	5,639,129.90	(65,784.10)	General Government	2,095,875.00	1,381,920.23	(713,954.77)
Licenses & Permits	239,300.00	292,540.00	53,240.00	47th District Court	515,531.00	389,137.96	(126,393.04)
Federal Grants	64,219.00	0.00	(64,219.00)	Public Safety	4,498,017.00	3,107,580.72	(1,390,436.28)
State Shared Revenues	1,172,894.00	685,957.75	(486,936.25)	Public Services	1,286,309.00	886,449.46	(399,859.54)
Charges For Services	2,051,028.00	1,604,590.33	(446,437.67)	Health Welfare	7,010.00	4,996.00	(2,014.00)
Fines & Forfeits	325,000.00	198,132.29	(126,867.71)	Economic/Community Development	377,018.00	118,337.99	(258,680.01)
Other Revenue	316,830.00	130,911.98	(185,918.02)	Recreation and Cultural Services	857,252.00	542,895.88	(314,356.12)
Transfer, Capital Improvement Fund	208,225.00	0.00	(208,225.00)	Contingency	20,000.00	0.00	(20,000.00)
				Transfer, Nonvoted Debt Service	88,300.00	8,858.71	(79,441.29)
				Transfer, OPEB Debt Service	697,080.00	697,080.00	0.00
Total Revenues:	10,082,410.00	8,551,262.25	(1,531,147.75)	Total Expenditures:	10,442,392.00	7,137,256.95	(3,305,135.05)
Appropriation, Fund Equity	359,982.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	10,442,392.00	8,551,262.25		Total Expenditures/Trans Fund Equity	10,442,392.00	7,137,256.95	

CAPITAL IMPROVEMENT FUND:

Other Revenue	2,483.00	1,232.06	(1,250.94)	Transfer, General Fund	208,225.00	0.00	(208,225.00)
				Transfer, Civic Theater	15,000.00	0.00	(15,000.00)
Total Revenues:	2,483.00	1,232.06	(1,250.94)	Total Expenditures:	223,225.00	0.00	(223,225.00)
Appropriation, Fund Equity	220,742.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	223,225.00	1,232.06		Total Expenditures/Trans Fund Equity	223,225.00	0.00	

CAPITAL IMPROVEMENT MILLAGE FUND:

Property Taxes	735,000.00	728,923.21	(6,076.79)	Capital Outlay	5,846,608.00	1,223,737.89	(4,622,870.11)
Federal Grants	129,397.00	129,396.52	(0.48)	Debt	59,100.00	4,500.00	(54,600.00)
Other Revenue	2,317.00	1,888.97	(428.03)				
State Shared Revenue	1,280,753.00	7,315.79	(1,273,437.21)				
Bond Proceeds	2,640,000.00	0.00	(2,640,000.00)				
Total Revenues:	4,658,070.00	867,524.49	(3,919,942.51)	Total Expenditures:	5,905,708.00	1,228,237.89	(4,677,470.11)
Appropriation, Fund Equity	1,247,638.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	5,905,708.00	867,524.49		Total Expenditures/Trans Fund Equity	5,905,708.00	1,228,237.89	

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 3-31-22

BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
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MAJOR STREET FUND:

State Shared Revenue	762,000.00	480,938.13	(281,061.87)	Operation & Maintenance	399,912.00	282,705.32	(117,206.68)
Contracts	118,800.00	28,576.66	(90,223.34)	Construction	44,100.00	74,082.36	29,982.36
Other Revenues	1,500.00	6,033.73	4,533.73	Transfer, Local Street Fund	325,000.00	150,000.00	(175,000.00)
				Debt Service	178,278.00	163,127.50	(15,150.50)
Total Revenues:	882,300.00	515,548.52	(366,751.48)	Total Expenditures:	947,290.00	669,915.18	(277,374.82)
Appropriation, Fund Equity	64,990.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	947,290.00	515,548.52		Total Expenditures/Trans Fund Equity	947,290.00	669,915.18	

LOCAL STREET FUND:

State Shared Revenue	323,000.00	200,750.64	(122,249.36)	Operation & Maintenance	332,964.00	301,817.03	(31,146.97)
Special Assessments	27,409.00	0.00	(27,409.00)	Construction	1,146,736.00	1,037,047.70	(109,688.30)
Other Revenues	20,741.00	165.64	(20,575.36)				
Transfer, Munipal Street Fund	505,000.00	505,000.00	0.00				
Transfer, Major Street Fund	325,000.00	150,000.00	(175,000.00)				
Total Revenues:	1,201,150.00	855,916.28	(345,233.72)	Total Expenditures:	1,479,700.00	1,338,864.73	(140,835.27)
Appropriation, Fund Equity	278,550.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	1,479,700.00	855,916.28		Total Expenditures/Trans Fund Equity	1,479,700.00	1,338,864.73	

MUNICIPAL STREET FUND:

Property Taxes	532,000.00	520,910.70	(11,089.30)	Transfer, Local Street Fund	505,000.00	505,000.00	0.00
State Shared Revenue	5,888.00	5,229.64	(658.36)				
Other Revenue	1,000.00	1,289.57	289.57				
Total Revenues:	538,888.00	527,429.91	(11,458.09)	Total Expenditures:	505,000.00	505,000.00	0.00
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	33,888.00		
Total Revenues/Appr Fund Equity:	538,888.00	527,429.91		Total Expenditures/Trans Fund Equity	538,888.00	505,000.00	

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 3-31-22

BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
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AMERICAN RESCUE ACT FUND:

State Grants	517,500.00	551,249.15	33,749.15	Transfer, Civic Theater	115,000.00	0.00	(115,000.00)
Other Revenue	2,500.00	520.70	(1,979.30)				
Total Revenues:	520,000.00	551,769.85	31,769.85	Total Expenditures:	115,000.00	0.00	(115,000.00)
Appropriation, Fund Equity				Transfer, Fund Equity	405,000.00		
Total Revenues/Appr Fund Equity:	520,000.00	551,769.85		Total Expenditures/Trans Fund Equity	520,000.00	0.00	

BROWNFIELD REDEVELOP AUTHORITY:

Total Revenues:	3,500.00	4,214.27	714.27	Total Expenditures:	3,500.00	0.00	(3,500.00)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	3,500.00	4,214.27		Total Expenditures/Trans Fund Equity	3,500.00	0.00	

CORRIDOR IMPROVEMENT AUTHORITY:

Total Revenues:	42,300.00	41,150.80	(1,149.20)	Total Expenditures:	40,000.00	9,583.76	(30,416.24)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	2,300.00		
Total Revenues/Appr Fund Equity:	42,300.00	41,150.80		Total Expenditures/Trans Fund Equity	42,300.00	9,583.76	

DWTWN DEVELOPMENT AUTHORITY:

Total Revenues:	799,561.00	817,259.19	17,698.19	Total Expenditures:	790,660.00	609,499.70	(181,160.30)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	8,901.00		
Total Revenues/Appr Fund Equity:	799,561.00	817,259.19		Total Expenditures/Trans Fund Equity	799,561.00	609,499.70	

TOTAL BUDGETARY FUNDS REVENUE:	\$12,733,307.62	TOTAL BUDGETARY FUNDS EXPENDITURES:	\$11,498,358.21
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CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 3-31-22

SUPPLEMENTAL INFORMATION:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
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WATER & SEWER FUND:

Water & Sewer Sales	5,118,253.00	3,722,861.04	(1,395,391.96)	Operating & Maintenance	4,564,470.00	3,053,836.97	(1,510,633.03)
Service Fees	60,000.00	42,719.61	(17,280.39)	Total O & M Expenditures:	4,564,470.00	3,053,836.97	(1,510,633.03)
Other Revenue	44,500.00	36,018.17	(8,481.83)	Capital Outlay	1,240,983.00	988,125.50	(252,857.50)
				Debt, Principal and Interest	480,129.00	212,227.05	(267,901.95)
				Transfer, OPEB Debt Service	36,704.00	36,704.00	0.00
Total Revenues:	5,222,753.00	3,801,598.82	(1,421,154.18)	Capital & Debt Outlays	1,757,816.00	1,237,056.55	(520,759.45)
Appropriation, Fund Equity	1,099,533.00			Transfer, Debt & Equity	0.00		
Total O & M/ Other Revenues:	6,322,286.00	3,801,598.82		Total O & M Exp.& Trans Debt & Equity	6,322,286.00	4,290,893.52	

FARMINGTON COMMUNITY THEATER FUND:

Admission/Rentals/Concessions	230,550.00	183,610.98	(46,939.02)	Operation & Maintenance	354,378.00	295,159.33	(59,218.67)
Other Revenue	10,368.00	14,435.81	4,067.81	Total O & M Expenditures:	354,378.00	295,159.33	(59,218.67)
Federal Grants	0.00	319,472.10	319,472.10	Capital Outlay	15,000.00	0.00	(15,000.00)
Transfer, American Rescue Act	115,000.00	0.00	(115,000.00)	Debt, Interest	1,540.00	770.00	(770.00)
Transfer, Capital Improvement Fund	15,000.00	0.00	(15,000.00)	Capital & Debt Outlays	16,540.00	770.00	(15,770.00)
Total Revenues:	370,918.00	517,518.89	146,600.89	Transfer, Fund Equity	0.00		
Appropriation, Fund Equity	0.00			Total O & M Exp.& Trans Debt & Equity	370,918.00	295,929.33	
Total Financing Sources:	370,918.00	517,518.89					

Farmington City Council Agenda Item	Council Meeting Date: June 20, 2022	Item Number 3G
Submitted by: Amy Norgard, Controller		
<u>Agenda Topic</u> Farmington Quarterly Financial Report Court – 3/31/22		
<u>Proposed Motion</u> Approve Farmington Quarterly Financial Report Court – 3/31/22		
<u>Background</u> See attachment		
<u>Materials Attached</u> Farmington Quarterly Financial Report Court 033122		
Agenda Review		
Department Head	Finance/Treasurer	City Attorney
City Manager		

FINANCIAL REPORT
47TH DISTRICT COURT
QUARTER ENDED MARCH 31, 2022

Distribution:

District Judges
Court Administrator
City Manager, Farmington Hills
Finance Director, Farmington Hills
City Council, Farmington
City Manager, Farmington

Submitted by:
Christopher M. Weber, Director of Finance and Administration

User: anorgard

PERIOD ENDING 03/31/2022

DB: Farmington

GL NUMBER	DESCRIPTION	BALANCE 03/31/2021	2021-22 AMENDED BUDGET	BEG. BALANCE 07/01/2021	END BALANCE 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Assets							
Dept 000.00							
136-000.00-001.000	CASH-GENERAL RECEIVING	727,637.89		671,916.86	559,335.50		
136-000.00-004.000	IMPREST CASH	1,950.00		1,950.00	1,950.00		
136-000.00-040.000	A/R MISCELLANEOUS	0.00		5,293.11	0.00		
136-000.00-078.000	DUE FROM STATE OF MICHIGAN	0.00		1,167.34	0.00		
136-000.00-079.000	DUE FROM FEDERAL GOVERNMENT	94.55		94.55	0.00		
136-000.00-084.101	DUE FROM GENERAL FUND	0.00		201.08	0.00		
136-000.00-102.000	PREPAID EXPENSES	569.90		569.90	0.00		
Total Dept 000.00		730,252.34		681,192.84	561,285.50		
TOTAL ASSETS		730,252.34		681,192.84	561,285.50		
Liabilities							
Dept 000.00							
136-000.00-202.000	ACCOUNTS PAYABLE, P O	0.00		105,974.87	0.00		
136-000.00-202.002	ACCOUNTS PAYABLE, ACCRUED	0.00		9,782.37	0.00		
136-000.00-214.101	DUE TO GENERAL FUND	799.35		20.40	27.03		
136-000.00-214.130	DUE TO GEN DISBURSING FUND	(125.00)		0.00	0.00		
136-000.00-221.000	DUE TO CITY OF FARMINGTON	0.00		32,812.32	0.00		
136-000.00-221.001	DUE TO FARMINGTON HILLS	0.00		46,678.49	0.00		
136-000.00-231.011	PAYROLL, LIFE INSURANCE	(421.31)		(455.15)	(331.80)		
136-000.00-257.000	ACCRUED WAGES	0.00		55,446.55	0.00		
Total Dept 000.00		253.04		250,259.85	(304.77)		
TOTAL LIABILITIES		253.04		250,259.85	(304.77)		
Fund Equity							
Dept 000.00							
136-000.00-368.000	NONSPENDABLE, INVENTORIES, PREPAIDS	7,476.00		569.90	569.90		
136-000.00-390.000	FUND BALANCE	1,950.00		1,950.00	1,950.00		
136-000.00-393.000	ASSIGNED FUND BALANCE, CAPITAL	428,413.09		428,413.09	428,413.09		
Total Dept 000.00		437,839.09		430,932.99	430,932.99		
TOTAL FUND EQUITY		437,839.09		430,932.99	430,932.99		
Revenues							
Dept 000.00							
136-000.00-529.000	FEDERAL GRANTS	39.99	0.00		0.00	0.00	0.00
136-000.00-529.010	FEDERAL GRANTS (CAP)	9,486.49	0.00		0.00	0.00	0.00
136-000.00-539.901	STATE GRANT, DRUNK DRIVING	0.00	15,000.00		0.00	15,000.00	0.00
136-000.00-539.902	DRUG CASE MANAGEMENT	0.00	750.00		0.00	750.00	0.00
136-000.00-539.903	JUDGES, SALARY STD	68,586.00	91,448.00		68,586.00	22,862.00	75.00
136-000.00-539.904	DRUG COURT	3,663.55	5,000.00		1,685.17	3,314.83	33.70
136-000.00-664.000	INVESTMENT INCOME	2,514.61	10,000.00		1,026.19	8,973.81	10.26
136-000.00-671.000	REVENUES, OTHER	27,528.76	30,000.00		18,629.30	11,370.70	62.10

User: anorgard

DB: Farmington

PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	BALANCE 03/31/2021	2021-22 AMENDED BUDGET	BEG. BALANCE 07/01/2021	END BALANCE 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Revenues							
136-000.00-674.400	COMMUNITY WORK PROGRAM	690.16	5,000.00		2,038.58	2,961.42	40.77
136-000.00-676.000	REIMBURSEMENTS, MIDC EMPLOYEE COSTS	0.00	0.00		5,486.96	(5,486.96)	100.00
136-000.00-678.001	CONTRIBUTIONS, FARMINGTON	405,102.50	513,968.00		385,811.01	128,156.99	75.07
136-000.00-678.002	CONTRIBUTIONS FARMINGTON HILLS	1,953,959.38	2,845,297.00		2,108,748.68	736,548.32	74.11
136-000.00-679.000	HEALTH INSURANCE CONTRIBUTIONS	20,321.10	31,721.00		16,130.19	15,590.81	50.85
Total Dept 000.00		2,491,892.54	3,548,184.00		2,608,142.08	940,041.92	73.51
TOTAL REVENUES		2,491,892.54	3,548,184.00		2,608,142.08	940,041.92	73.51
Expenditures							
Dept 000.00							
136-000.00-703.001	SALARIES, JUDGES	64,365.41	91,448.00		64,013.68	27,434.32	70.00
136-000.00-703.002	SALARIES, COURT ADMINISTRATORS	154,557.96	215,086.00		146,506.50	68,579.50	68.12
136-000.00-704.000	SALARIES, COURT REPORTERS	72,918.42	116,719.00		63,583.63	53,135.37	54.48
136-000.00-704.001	SALARIES, DEPUTY COURT CLERKS	452,297.45	691,998.00		451,101.65	240,896.35	65.19
136-000.00-704.002	SALARIES, COURT OFFICERS	63,305.05	100,696.00		69,645.31	31,050.69	69.16
136-000.00-704.003	SALARIES, PROBATION OFFICER	234,331.62	343,387.00		191,154.30	152,232.70	55.67
136-000.00-704.005	SALARIES, BUILDING MAINT	42,130.12	64,547.00		48,517.37	16,029.63	75.17
136-000.00-707.000	SALARIES, PART-TIME/TEMP	21,969.49	74,518.00		6,989.98	67,528.02	9.38
136-000.00-707.001	SALARIES, BLDG MAINT CWP	690.20	3,500.00		2,038.55	1,461.45	58.24
136-000.00-707.002	SALARIES, BLDG MAINT, PT	3,278.07	11,361.00		4,584.63	6,776.37	40.35
136-000.00-707.003	SALARIES, MAGISTRATE, PT	48,060.00	62,000.00		44,375.00	17,625.00	71.57
136-000.00-707.005	SALARIES, FINANCE/ADMIN PT	0.00	0.00		10,977.80	(10,977.80)	100.00
136-000.00-709.000	SALARIES, OVERTIME	1,312.65	1,500.00		2,111.00	(611.00)	140.73
136-000.00-709.003	SALARIES, OVERTIME MIDC	0.00	0.00		8,650.49	(8,650.49)	100.00
136-000.00-714.000	SALARIES, ACCRUED BENEFITS	17,250.73	138,126.00		123,716.34	14,409.66	89.57
136-000.00-715.000	LONGEVITY PAY	96,372.71	92,070.00		94,338.27	(2,268.27)	102.46
136-000.00-719.000	FRINGE BENEFITS	1,084.00	1,300.00		1,959.70	(659.70)	150.75
136-000.00-719.004	INSURANCE ALLOWANCE	630.00	840.00		630.00	210.00	75.00
136-000.00-719.005	VEHICLE ALLOWANCE	2,700.00	3,600.00		2,700.00	900.00	75.00
136-000.00-720.007	PYMT IN LIEU OF HOSP INS	32,400.00	39,200.00		27,808.00	11,392.00	70.94
136-000.00-720.012	DEFINED CONTRIBUTION PLAN (RETIRES)	13,679.84	22,000.00		25,970.85	(3,970.85)	118.05
136-000.00-720.100	SOC SEC, EMPLOYER'S SHARE	90,692.35	148,594.00		96,444.76	52,149.24	64.90
136-000.00-720.200	COMPREHENSIVE MEDICAL INS	180,087.50	285,829.00		189,637.34	96,191.66	66.35
136-000.00-720.300	LIFE INSURANCE	14,092.94	20,389.00		14,672.25	5,716.75	71.96
136-000.00-720.400	RETIREMENT CONTRIBUTION	140,871.00	289,436.00		289,436.00	0.00	100.00
136-000.00-720.450	RETIREE HEALTHCARE CONTRIBUTION	18,108.00	43,620.00		43,620.00	0.00	100.00
136-000.00-720.500	WORKMEN'S COMPENSATION INS	7,084.85	10,905.00		6,378.59	4,526.41	58.49
136-000.00-720.550	UNEMPLOYMENT COMPENSATION	0.00	5,000.00		0.00	5,000.00	0.00
136-000.00-720.600	OPTICAL	1,711.60	4,000.00		861.78	3,138.22	21.54
136-000.00-720.700	DENTAL	27,104.39	43,320.00		26,156.04	17,163.96	60.38
136-000.00-720.900	RETIREE HEALTH SAVINGS (RHS) PLAN	6,562.35	10,500.00		10,062.27	437.73	95.83
136-000.00-727.000	OFFICE SUPPLIES	14,786.35	22,000.00		19,761.48	2,238.52	89.82
136-000.00-728.000	POSTAGE, METER	11,290.90	15,000.00		15,198.55	(198.55)	101.32
136-000.00-733.000	RECORDS MANAGEMENT	764.45	1,000.00		498.25	501.75	49.83
136-000.00-735.000	LAW LIBRARY	5,360.11	8,682.00		5,975.76	2,706.24	68.83
136-000.00-740.500	NON-CAPITALIZED ASSETS	1,926.36	10,270.00		3,836.46	6,433.54	37.36
136-000.00-801.000	PROFESSIONAL SERVICES	5,259.73	9,500.00		5,296.75	4,203.25	55.76
136-000.00-801.002	PRO SERVICES, LABOR RELATIONS	0.00	3,000.00		5,287.90	(2,287.90)	176.26
136-000.00-802.101	WITNESS FEES	15.00	4,000.00		17.60	3,982.40	0.44
136-000.00-802.102	JURY FEES	0.00	3,000.00		0.00	3,000.00	0.00
136-000.00-802.104	INTERPRETER FEES	3,953.31	8,000.00		2,778.05	5,221.95	34.73

User: anorgard

DB: Farmington

PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	BALANCE 03/31/2021	2021-22 AMENDED BUDGET	BEG. BALANCE 07/01/2021	END BALANCE 03/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Expenditures							
136-000.00-802.105	SUBSTITUTE COURT REPORTER	1,025.00	2,500.00		3,800.00	(1,300.00)	152.00
136-000.00-802.107	ACCOUNTING FEES	27,294.00	37,484.00		28,113.00	9,371.00	75.00
136-000.00-802.109	APPOINTED COUNSEL-C, R, 2	0.00	12,000.00		0.00	12,000.00	0.00
136-000.00-802.110	APPOINTED COUNSEL-C. R. 1	6,700.00	12,000.00		0.00	12,000.00	0.00
136-000.00-806.101	AUDIT & ACCOUNTING FEES	15,685.00	16,010.00		16,190.00	(180.00)	101.12
136-000.00-818.000	CONTRACTUAL SERVICES	80,689.83	139,994.00		82,929.10	57,064.90	59.24
136-000.00-853.000	TELECOMMUNICATIONS	12,852.73	18,000.00		13,903.16	4,096.84	77.24
136-000.00-860.000	TRANSPORTATION	3,950.50	14,900.00		4,056.66	10,843.34	27.23
136-000.00-861.000	MILEAGE	67.83	2,000.00		1,461.60	538.40	73.08
136-000.00-920.000	PUBLIC UTILITIES	56,761.23	85,400.00		63,368.59	22,031.41	74.20
136-000.00-934.000	MAINTENANCE, OFFICE EQUIPMENT	0.00	15,595.00		14,435.00	1,160.00	92.56
136-000.00-935.000	MAINT, BUILDINGS & GROUNDS	52,548.85	66,141.00		50,998.80	15,142.20	77.11
136-000.00-936.000	CLEANING & UNIFORMS	2,734.67	3,200.00		191.88	3,008.12	6.00
136-000.00-943.000	EQUIPMENT RENTAL	11,127.15	20,424.00		15,286.95	5,137.05	74.85
136-000.00-955.000	MEMBERSHIPS	3,155.00	6,538.00		4,480.00	2,058.00	68.52
136-000.00-956.000	MISCELLANEOUS EXPENSE	3,197.77	5,000.00		3,175.90	1,824.10	63.52
136-000.00-959.500	BANKING CHARGES	0.00	2,400.00		2,192.71	207.29	91.36
136-000.00-963.000	INSURANCE & BONDS	22,494.75	31,357.00		14,809.50	16,547.50	47.23
136-000.00-977.000	CAPITAL OUTLAY, EQUIPMENT	40,400.50	32,300.00		29,130.63	3,169.37	90.19
Total Dept 000.00		2,193,689.72	3,543,184.00		2,475,816.36	1,067,367.64	69.88
Dept 000.01 - DRUG COURT							
136-000.01-801.702	MI DRUG COURT	6,042.61	5,000.00		1,668.44	3,331.56	33.37
Total Dept 000.01 - DRUG COURT		6,042.61	5,000.00		1,668.44	3,331.56	33.37
TOTAL EXPENDITURES		2,199,732.33	3,548,184.00		2,477,484.80	1,070,699.20	69.82
Total Fund 136 - 47TH DISTRICT COURT FUND							
TOTAL ASSETS		730,252.34		681,192.84	561,285.50		
BEG. FUND BALANCE		437,839.09		430,932.99	430,932.99		
+ NET OF REVENUES & EXPENDITURES		292,160.21			130,657.28	(130,657.28)	100.00
= ENDING FUND BALANCE		729,999.30		430,932.99	561,590.27		
+ LIABILITIES		253.04		250,259.85	(304.77)		
= TOTAL LIABILITIES AND FUND BALANCE		730,252.34		681,192.84	561,285.50		

**Farmington City Council
Staff Report**

**Council Meeting
Date:** 6-20-22

**Item
Number
3H**

Submitted by: David Murphy, City Manager

Agenda Topic: Emergency City Hall HVAC unit replacement

Proposed Motion: N/A

Background:

- Diversified Heating and Cooling replaced the HVAC unit that controls the conference room, Council Chambers and Kevin's office when the old one died. In my Manager's report on May 20, 2022 I informed City Council that it was an emergency and if we didn't replace right away, it would be several weeks before we would be able to have it replaced. The cost for the unit was estimated to be \$13,090.94.

Materials:

Farmington City Council Agenda Item	Council Meeting Date: June 20, 2022	Item Number 31
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Submitted by: David Murphy, City Manager

Agenda Topic: Approval of Amended Resolution of the Farmington City Council adopting a policy relative to the review and granting of poverty exemptions by the City of Farmington Board of Review

Proposed Motion: Move to approve the Amended Resolution

Background: Oakland County County Equalization, the City's Assessor, recently went through a State required mandatory audit by the State Tax Commission (STC). As a part of the audit, the STC requested changes be made to the City's Poverty Exemption Guidelines. One change was to remove the automatic disqualification for exemption due to the ownership of real estate in addition to the principal residence for which the exemption was requested. The other change was the removal of the consideration of the amount of taxes to be paid in relation to total household income. In practice, these changes should have little to no effect because generally speaking if a property owner owns other realty that person would most likely fail the asset test for eligibility, and the Board of Review was only required to consider (but was not required to set) the percentage of the exemption in relation to the amount of household income. We have made the STC's changes as requested to comply with audit requirements.

Materials Attached: Resolution of the Farmington City Council adopting a policy relative to the review and granting of poverty exemptions by the City of Farmington Board of Review (redline and clean).

Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

RESOLUTION NO. XX-XX-XXX

**A RESOLUTION OF THE FARMINGTON CITY COUNCIL ADOPTING A POLICY
RELATIVE TO THE REVIEW AND GRANTING OF POVERTY EXEMPTIONS BY
THE CITY OF FARMINGTON BOARD OF REVIEW.**

At the meeting of the City Council of the City of Farmington, Oakland County, Michigan, held on the ___th day of June, 20224, at the City Hall, 23600 Liberty Street, Farmington, Michigan 48335.

The following resolution was offered by Councilmember _____ and seconded by Councilmember _____:

WHEREAS, pursuant to Public Act 206 of 1893, as amended, specifically MCL 211.7u, the principal residence of persons who, by reason of poverty, are unable to contribute toward the public charges is eligible for exemption from taxation; and,

WHEREAS, P.A. 390 of 1994, which amended Section 7u of Act No. 206 of the Public Acts of 1893, as amended by Act No. 313 of the Public Acts of 1993, being sections 211.7u of the Michigan Compiled Laws, requires that the governing body of the local assessing unit determine and make available to the public the policy and guidelines used by the Board of Review in granting reductions in property assessments due to limited income and assets, referred to as "poverty exemptions."

WHEREAS, Public Act 253 of 2020, amends MCL 211.7u, regarding the requirements for exemption from property taxes to be granted by the board of review for qualified persons claiming the exemption; and,

THEREFORE, BE IT RESOLVED that to be eligible for a poverty exemption in the City of Farmington,

An applicant must own and occupy as a principal residence the property for which the exemption is requested. An applicant who is receiving medical care outside the primary residence for an extended period of time can be granted an exemption as long as there is the intent and possibility that the applicant will return to the subject residence.

The subject property must be classified as an "improved single family residential" or "residential condominium" property with a valid Homeowner's Principal Residence Exemption (PRE) currently in effect.

The applicant or applicants must complete and timely file an application requesting a poverty exemption on a form prescribed by the State Tax Commission. The application with all supporting and required documentation must be filed after January 1 but not later than the day prior to the last day of the Board of Review.

The applicant must include with the application a copy of all of the previous year's income tax returns that the applicant was required to file (Federal Income Tax Return, Michigan Income Tax Return and the Michigan Property Tax Credit Form, etc.) Copies of the previous year's income tax returns must be supplied for all persons living in the subject residence. All new applicants and other applicants, when requested by the Board, must provide copies of all income tax filings for the three previous years.

The applicant must supply a copy of a current driver's license or other form of identification.

The Board of Review can request any other additional information or documents that the Board may deem necessary to make a determination.

BE IT FURTHER RESOLVED that the applicant's total household income cannot exceed two (2) times the most current Federal Poverty Guidelines from the prior tax year poverty income figure, as reported by household size, in the "Federal Poverty Guidelines" updated annually in the Federal Register by the U.S. Department of Health and Human Services as established by the State Tax Commission-to be updated annually.

BE IT FURTHER RESOLVED that the total value of the assets of the applicant and each member of the applicant's household, combined, shall not exceed four (4) times the most current Federal Poverty Guidelines from the prior tax year poverty income figure, as reported by household size excluding the property for which the exemption is requested and the principal vehicle for each driver, BUT including all other property. Property shall include, but is not limited to: cash, savings, stocks, mutual funds, certificates of deposit, insurance commodities, coin collections, boats, jewelry, art, motor vehicles, recreational vehicles, second homes, cottages or any other saleable real property or other tangible items.

~~**BE IT FURTHER RESOLVED** that an ownership interest in any real estate other than the applicant's principal residence automatically disqualifies the applicant from consideration for a hardship exemption under normal circumstances.~~

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BE IT FURTHER RESOLVED that a poverty exemption is granted for one year only and must be applied for and reviewed annually based on the applicant's current situation.

BE IT FURTHER RESOLVED that the applicant(s) and all those living in the applicant's household who are submitting tax returns and related financial documents must sign a Waiver of Confidentiality prior to the Board discussing the request for a poverty exemption in which the applicant(s) and others consent to the examination and discussion of the applicant's application and all supporting documentation by the Board of Review members in a public meeting format.

BE IT FURTHER RESOLVED that meeting income level guidelines does not guarantee 100% exemption. At their discretion, the Board may grant a 100%, 50% or 25% reduction in taxable value for the tax year in which the exemption is granted, ~~and will endeavor to ensure that taxable value reduction will not result in property taxes which are less than 3 1/2% of the applicant's total household income.~~

BE IT FURTHER RESOLVED that to conform with the provisions of P.A. 390 of 1994, this resolution is hereby given immediate effect and will stay in effect for subsequent years until amended or voided.

BE IT FURTHER RESOLVED that all prior Resolutions adopting policies for the Granting of Poverty Exemptions are hereby repealed and/or rescinded.

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ROLL CALL

Ayes:
Nays:
Absent:

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON
RESOLUTION NO. XX-XX-XXX

**A RESOLUTION OF THE FARMINGTON CITY COUNCIL ADOPTING A POLICY
RELATIVE TO THE REVIEW AND GRANTING OF POVERTY EXEMPTIONS BY
THE CITY OF FARMINGTON BOARD OF REVIEW.**

At the meeting of the City Council of the City of Farmington, Oakland County, Michigan, held on the ___th day of June, 2022, at the City Hall, 23600 Liberty Street, Farmington, Michigan 48335.

The following resolution was offered by Councilmember _____ and seconded by Councilmember _____:

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WHEREAS, Public Act 253 of 2020, amends MCL 211.7u, regarding the requirements for exemption from property taxes to be granted by the board of review for qualified persons claiming the exemption; and,

THEREFORE, BE IT RESOLVED that to be eligible for a poverty exemption in the City of Farmington,

An applicant must own and occupy as a principal residence the property for which the exemption is requested. An applicant who is receiving medical care outside the primary residence for an extended period of time can be granted an exemption as long as there is the intent and possibility that the applicant will return to the subject residence.

The subject property must be classified as an "improved single family residential" or "residential condominium" property with a valid Homeowner's Principal Residence Exemption (PRE) currently in effect.

The applicant or applicants must complete and timely file an application requesting a poverty exemption on a form prescribed by the State Tax Commission. The application with all supporting and required documentation must be filed after January 1 but not later than the day prior to the last day of the Board of Review.

The applicant must include with the application a copy of all of the previous year's income tax returns that the applicant was required to file (Federal Income Tax Return, Michigan Income Tax Return and the Michigan Property Tax Credit Form, etc.) Copies of the previous year's income tax returns must be supplied for all persons living in the subject residence. All new applicants and other applicants, when requested by the Board, must provide copies of all income tax filings for the three previous years.

The applicant must supply a copy of a current driver's license or other form of identification.

The Board of Review can request any other additional information or documents that the Board may deem necessary to make a determination.

BE IT FURTHER RESOLVED that the applicant's total household income cannot exceed two (2) times the most current Federal Poverty Guidelines from the prior tax year poverty income figure, as reported by household size, in the "Federal Poverty Guidelines" updated annually in the Federal Register by the U.S. Department of Health and Human Services as established by the State Tax Commission-to be updated annually.

BE IT FURTHER RESOLVED that the total value of the assets of the applicant and each member of the applicant's household, combined, shall not exceed four (4) times the most current Federal Poverty Guidelines from the prior tax year poverty income figure, as reported by household size excluding the property for which the exemption is requested and the principal vehicle for each driver, BUT including all other property. Property shall include, but is not limited to: cash, savings, stocks, mutual funds, certificates of deposit, insurance commodities, coin collections, boats, jewelry, art, motor vehicles, recreational vehicles, second homes, cottages or any other saleable real property or other tangible items.

BE IT FURTHER RESOLVED that a poverty exemption is granted for one year only and must be applied for and reviewed annually based on the applicant's current situation.

BE IT FURTHER RESOLVED that the applicant(s) and all those living in the applicant's household who are submitting tax returns and related financial documents must sign a Waiver of Confidentiality prior to the Board discussing the

request for a poverty exemption in which the applicant(s) and others consent to the examination and discussion of the applicant's application and all supporting documentation by the Board of Review members in a public meeting format.

BE IT FURTHER RESOLVED that meeting income level guidelines does not guarantee 100% exemption. At their discretion, the Board may grant a 100%, 50% or 25% reduction in taxable value for the tax year in which the exemption is granted.

BE IT FURTHER RESOLVED that to conform with the provisions of P.A. 390 of 1994, this resolution is hereby given immediate effect and will stay in effect for subsequent years until amended or voided.

BE IT FURTHER RESOLVED that all prior Resolutions adopting policies for the Granting of Poverty Exemptions are hereby repealed and/or rescinded.

ROLL CALL

Ayes:

Nays:

Absent:

Farmington City Council Agenda Item	Council Meeting Date: June 20, 2022	Item Number 3J
Submitted by: City Manager		
Agenda Topic: Approval of Fourth Amendment to City Manager Employment Agreement, relating to annual wage increases		
Proposed Motion: Move to approve the fourth Amendment to the City Manager's Employment Agreement		
Background: At last year's budget discussion, Council agreed that the City Manager should, at a minimum, and absent some other action by City Council, get the same annual wage increase as other classes of supervisory-level City employees (i.e., department heads). This Fourth Amendment to the Employment Agreement states that.		
Materials Attached: Fourth amendment to employment agreement.		
Agenda Review		
Department Head	Finance/Treasurer	City Attorney
City Manager		

FOURTH AMENDMENT TO EMPLOYMENT AGREEMENT

THIS FOURTH AMENDMENT TO EMPLOYMENT AGREEMENT is made and entered into this ___ day of June, 2022, by and between the City of Farmington, a Michigan municipal corporation, hereinafter referred to as the "Employer," and David M. Murphy, hereinafter referred to as the "Employee," both of whom understand as follows:

RECITALS:

WHEREAS, Employer and Employee entered into an Employment Agreement whereby Employer retained the services of Employee as the City Manager of the City of Farmington, which such Agreement is dated May 18, 2015; and

WHEREAS, following annual employment evaluations Employer has increased Employee's base salary in various amounts and made other various changes; and

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

Paragraph 2 of Section 5 of the Agreement shall be amended to read:

Employer agrees to review this base salary and/or other benefits of Employee at the same time as the Employee's performance evaluation provided for in Section 6 of this Agreement. In the absence of any other action by City Council, Employee shall receive at least the same annual wage increase as other classes of supervisory-level City employees (i.e., department heads).

IN WITNESS WHEREOF, the City of Farmington has caused this Fourth Amendment to Employment Agreement to be signed and executed on its behalf by its Mayor and City Clerk pursuant to authorization of the Farmington City Council, and Employee has signed and executed this Agreement, both in duplicate, the day and year first above written.

CITY OF FARMINGTON

By: _____
SARA BOWMAN, Mayor

By: _____
MARY MULLISON, Clerk

DAVID M. MURPHY

Approved as to form:

THOMAS R. SCHULTZ
City Attorney

**Farmington City Council
Staff Report**

**Council Meeting
Date:** June 20, 2022

**Reference
Number
6A**

Submitted by: David Murphy, City Manager

Agenda Topic: Public Hearing – Fiscal Year 2022-23 Budget and Millage Rates

Proposed Motion:

Open public hearing: City Manager to provide highlight budget; accept comments from the public; close public hearing.

Background

On April 25, 2022 City Manager presented the 2022-2023 proposed budget to City Council. Subsequently, four changes to the 2022-23 budget have been made.

General Fund -

1. The amount in the 2022-2023 Budget for the Mansion Director was reduced from \$18,000 to \$0 per request of Council at the April 25, 2022 meeting. Mansion Revenue was budgeted equaling \$18,000 to cover the cost of the Mansion Director, therefore, the Mansion Revenue was also reduced by \$18,000. Net effect on the General Fund was zero.
2. The Constitutional Revenue Sharing estimate was increased by the State subsequent to budget transmittal. Amount originally budgeted at \$1,113,202, revision \$1,196,309. Increase in revenue of \$83,107.
3. 47th District Court Contribution amount originally included in budget was \$588,722, revised amount of Contribution to Court is \$558,413. Reduction of Court contribution expense equaling \$30,309.
4. Workmen's Compensation Insurance, overall decrease of \$60,000 due to insurance renewal quote received after budget was presented to Council. The following functions were adjusted for lower expenditure: General Government \$3,000, Public Safety \$51,000, Public Works \$6,000.

Above changes resulting in overall General Fund Budget Revenue Over/(Under) Expenditures from (\$236,760) to (\$63,344).

At the May 16, 2022 meeting, City Council scheduled a public hearing for the proposed Fiscal Year 2022-23 budget and millage rates. The City Manager will provide a brief overview highlighting the proposed budget, including:

The City's overall millage rate is being reduced 0.25% from 18.3559 to 18.3105 mills due to the headlee rollback.

The Budget includes Capital improvements such as:

- Oakland Street from Gill to Grand River, Sewer lining
- City-wide Crack Sealing

- Farmington Road Streetscape
- Sidewalk repair in area bounded by Grand River, Power, Shiawassee, and Orchard Lake
- Major and Minor repairs to the Caddell Drain
- Shiawassee Park Playground Enclosure (Fence)
- Warner Mansion Improvements
- Resurfacing of multiple roads west of Farmington Road
- Water connection from Farmington Road to west parking lot

Agenda Review

Department Head	Finance/Treasurer	City Attorney	City Manager
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**Farmington City Council
Staff Report**

**Council Meeting
Date: June 20, 2022**

**Item
Number
7A**

Submitted by: Kate Knight, DDA Director

Agenda Topic:

Adoption of DDA Budget FY2022-23

Proposed Motion:

Move to approve resolution to adopt the Fiscal Year 2022-23 Budget and establish 2022-23 Principal Shopping District Special Assessment.

Background:

Please find for your review the proposed budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Please note the following highlights:

- Property tax revenue are projected to increase 5%, an encouraging indicator as we emerge from a global pandemic.
- Budgeted debt service commitment increases by \$91,000, as the DDA's portion of the Farmington Road Streetscape activates. This effectively doubles the DDA's commitment to capital project debt service at \$200,000.
- Metromode continuation of communications, \$24,000
- Repairs and Maintenance budget within PSD, from \$93,000 to \$97,000, to reflect first year of approved five year PSD cycle.
- Decrease in Capital Outlay budget from \$117,767 to \$58,362, to reflect the ending of streetscape design/engineering and project costs for the Farmington Road Streetscape as the project is executed.

Materials: 2022-23 Proposed DDA Budget, DDA Budget and PSD Adoption Resolution, Proposed 2022 PSD Special Assessment Roll

RESOLUTION

A RESOLUTION OF THE FARMINGTON CITY COUNCIL ADOPTING THE FISCAL YEAR 2022-2023 BUDGET FOR THE FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY.

WHEREAS, the Farmington Downtown Development Authority (DDA) presented a proposed budget to the City Council for Fiscal Year 2022-2023 in the amount of \$874,426; and

WHEREAS, the DDA also provides a work plan associated with the proposed budget; and

WHEREAS, the City Council adopted a resolution at its October 18, 2021 meeting to renew the Principal Shopping District (PSD) special assessment for five year period; and

WHEREAS, the PSD renewal resolution authorized the PSD assessment to be set at \$200,140 for Fiscal Year 2022-2023; and

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby adopts the Fiscal Year 2022-2023 Downtown Development Authority Budget in the amount of \$874,426.

BE IT FURTHER RESOLVED that the Farmington City Council hereby sets the Principal Shopping District special assessment for Fiscal Year 2022-2023 at \$188,000 in accordance with the attached assessment roll.

BE IT FURTHER RESOLVED that to meet the requirements for budgeted appropriations of the Farmington Downtown Development Authority, the City Treasurer is hereby directed to spread taxes on real and personal property located within the boundaries of the Farmington Downtown Development Authority District in the amount of one dollar and seventy-seven and sixteen hundredth cents (\$1.7716) per thousand dollars of Taxable Value, and

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Farmington Downtown Development Authority and disburse the captured tax revenues to the Authority.

FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND

DESCRIPTION	2019-20 Actual	2020-21 Actual	2021-22 Amended Budget	2021-22 Projected Activity	2022-23 Manager Proposed
DOWNTOWN DEVELOPMENT AUTHORITY REVENUES					
Dept 000.00-TIF					
PROPERTY TAXES, OPR, REV	(22,553)	4,873	(5,000)	(5,000)	0
PROPERTY TAXES, TWO MILL LEVY	44,580	0	0	0	0
PROPERTY TAXES, TIFA	341,395	447,670	439,000	439,000	462,000
FEDERAL GRANTS (CAP)	0	1,030	0	0	0
GRANTS, OTHER	4,180	11,792	1,000	3,000	1,000
INVESTMENT INCOME	7,579	2,340	500	671	800
REVENUES, OTHER	0	0	0	1,500	0
Total	375,181	467,705	435,500	440,706	465,335
Dept 759.00-PRINCIPAL SHOPPING DISTRICT					
PROPERTY TAXES, TWO MILL LEVY	0	45,547	45,571	45,571	47,289
FEDERAL GRANTS	0	29,912	0	0	0
REVENUES, OTHER	30,714	99,822	6,500	24,826	26,630
DDA DISTRICT, SP ASSESSMENT	184,000	186,000	188,000	188,000	200,140
Total	214,714	361,281	240,071	258,397	274,059
Dept 761.00-FOUNDERS FESTIVAL					
REVENUES, OTHER	0	10,000	0	10,000	10,000
Total	0	10,000	0	10,000	10,000
Dept 762.00-ART ON THE GRAND					
VENDOR FEES	0	450	2,500	1,350	1,350
SPONSORSHIPS	0	4,950	5,500	5,500	5,500
REVENUES, OTHER	0	3,631	3,400	3,600	3,600
Total	0	9,031	11,400	10,450	10,450



FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND

DESCRIPTION	2019-20 Actual	2020-21 Actual	2021-22 Amended Budget	2021-22 Projected Activity	2022-23 Manager Proposed
Dept 764.00-HARVEST MOON CELEBRATION					
CONCESSION, HARVEST MOON	32,849	0	19,500	38,690	20,000
ADMISSIONS, HARVEST MOON	18,817	10	9,750	30,650	15,000
SPONSORSHIPS	5,600	1,500	4,000	6,900	4,000
REVENUES, OTHER	500	0	1,000	1,811	1,350
Total	57,766	1,510	34,250	78,051	40,350
Dept 766.00-RHYTHMZ IN RILEY PARK					
SPONSORSHIPS	3,900	700	18,000	15,750	21,850
Total	3,900	700	18,000	15,750	21,850
Dept 767.00-BUILDING RENTAL					
RENTAL FEES	40,615	40,135	41,940	27,731	41,940
REVENUES, OTHER	188	287	0	0	0
Total	40,803	40,422	41,940	27,731	41,940
Dept 768.00-LUNCH BEATS					
SPONSORSHIPS	1,450	2,000	3,000	300	4,100
REVENUES, OTHER	0	0	1,200	0	0
Total	1,450	2,000	4,200	300	4,100
Dept 769.00 - GRAND RAVEN FESTIVAL					
SPONSORSHIPS	0	10,000	13,000	12,400	13,500
REVENUES, OTHER	0	3,704	1,200	550	600
Total	0	13,704	14,200	12,950	14,100
Dept 770.00 - COMMUNITY FOUNDATION					
GRANTS, OTHER	0	0	0	3,000	0
CONTRIBUTIONS HARVEST MOON	0	0	0	7,000	0
Total	0	0	0	10,000	0
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY REVENUES	693,814	906,353	799,561	864,335	882,184



FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND

DESCRIPTION	2019-20 Actual	2020-21 Actual	2021-22 Amended Budget	2021-22 Projected Activity	2022-23 Manager Proposed
DOWNTOWN DEVELOPMENT AUTHORITY EXPENDITURES					
Dept 000.00-TIF					
SALARIES, FULL TIME	71,391	74,970	80,112	80,112	82,515
SALARIES, DC RETIREE HEALTH CARE	2,100	2,100	2,100	2,100	2,100
SALARIES, PART-TIME/TEMP	19,935	21,331	23,000	30,000	30,668
SALARIES, OVERTIME	677	0	0	0	0
SALARIES, ACCRUED BENEFITS	(31)	(1,024)	596	596	613
LONGEVITY PAY	0	0	65	260	325
PYMT IN LIEU OF HOSP INS	2,400	2,400	2,400	2,400	2,400
FICA, EMPLOYER'S SHARE	7,251	7,585	6,569	8,879	9,120
COMPREHENSIVE MEDICAL INSURANCE	1,183	1,084	1,309	1,309	1,362
LIFE INSURANCE	118	138	155	187	192
LONG TERM DISABILITY	98	113	117	171	176
WORKMEN'S COMPENSATION INS	307	299	318	402	414
CONTRIBUTION, PENSION	12,827	15,812	19,475	19,475	20,721
OFFICE SUPPLIES	249	1,149	800	200	800
POSTAGE, METER	102	372	200	200	200
NON-CAPITALIZED ASSETS	0	0	0	0	0
PROFESSIONAL SERVICES	36,379	47,411	26,850	121,800	16,850
SEASONAL DECORATIONS, GARDENING	22,913	0	0	0	0
CONTRACTUAL SERVICES	15,500	20,141	35,000	25,000	25,000
TELECOMMUNICATIONS	1,141	1,154	1,150	1,750	1,750
TRANSPORTATION	498	69	500	500	500
RENTALS	2,270	3,570	1,560	0	0
MISCELLANEOUS EXPENSE	580	367	2,000	2,000	2,000
MEMBERSHIPS, SUBSCRIPTIONS	740	997	800	825	825
PROFESSIONAL DEV, CONFERENCES	1,587	(138)	6,900	7,480	7,480
CAPITAL OUTLAY	127,186	33,507	117,767	35,000	58,362
DEBT SERVICE	99,934	96,184	105,757	111,461	200,962
Total	427,335	329,591	435,500	452,107	465,335



FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND

DESCRIPTION	2019-20 Actual	2020-21 Actual	2021-22 Amended Budget	2021-22 Projected Activity	2022-23 Manager Proposed
Dept 759.00-PRINCIPAL SHOPPING DISTRICT					
SALARIES, PART-TIME/TEMP	2,018	1,067	6,720	5,850	7,830
FICA, EMPLOYER'S SHARE	154	82	514	514	514
SEASONAL DECORATIONS,GARDENING	0	98,087	25,000	37,152	40,600
CONTRACTUAL SERVICES	42,128	45,471	44,268	44,268	45,600
COMMUNITY PROMOTION	48,806	66,079	40,000	44,392	46,916
BUSINESS DEVELOPMENT	5,000	0	4,000	5,000	4,000
COMMUNICATIONS	0	0	0	0	0
VOLUNTEER MANAGEMENT	1,439	1,790	4,000	5,500	4,000
PUBLIC UTILITIES	22,519	23,976	22,500	20,000	27,500
REPAIRS & MAINTENANCE	119,725	114,597	93,069	97,649	97,099
Total	241,789	351,149	240,071	260,325	274,059
Dept 761.00-FOUNDERS FESTIVAL					
CONTRACTUAL SERVICES	0	10,000	0	10,000	10,000
Total	0	10,000	0	10,000	10,000
Dept 762.00-ART ON THE GRAND					
COMMUNITY PROMOTION	46	3,360	9,400	4,050	4,050
ENTERTAINMENT	0	700	500	3,500	3,500
EQUIPMENT RENTAL	0	2,557	1,500	2,900	2,900
Total	46	6,617	11,400	10,450	10,450
Dept 764.00-HARVEST MOON CELEBRATION					
OFFICE SUPPLIES	0	0	500	0	0
CONCESSION SUPPLIES	16,654	0	12,300	18,344	9,172
CONTRACTUAL SERVICES	0	0	0	2,700	2,800
COMMUNITY PROMOTION	4,734	26	3,985	2,687	3,400
ENTERTAINMENT	4,800	0	4,800	8,950	9,000
EQUIPMENT RENTAL	7,191	0	8,015	7,375	8,600
MISCELLANEOUS EXPENSE	6,927	(300)	4,650	5,335	7,378
CONTRIBUTION, COMMUNITY FOUNDATION	0	0	0	7,000	0
Total	40,306	(274)	34,250	52,391	40,350



FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND

DESCRIPTION	2019-20 Actual	2020-21 Actual	2021-22 Amended Budget	2021-22 Projected Activity	2022-23 Manager Proposed
Dept 766.00-RHYTHMZ IN RILEY PARK					
CONTRACTUAL SERVICES	9,335	2,880	7,200	2,220	10,500
COMMUNITY PROMOTION	525	636	2,800	1,919	2,250
ENTERTAINMENT	5,525	0	8,000	5,325	9,100
Total	15,385	3,516	18,000	9,464	21,850
Dept 767.00-BUILDING RENTAL					
PROFESSIONAL SERVICES	4,557	4,734	5,100	5,100	5,202
CONTRACTUAL SERVICES	11,023	11,155	16,381	15,833	16,590
PUBLIC UTILITIES	281	126	0	500	525
MAINT, BUILDING & GROUNDS	8,686	3,271	6,000	4,000	6,292
CONTRIBUTION INS & BONDS	253	542	558	550	573
CAPITAL OUTLAY, BUILDINGS	15,178	0	5,000	8,880	5,000
Total	39,978	19,828	33,039	34,863	34,182
Dept 768.00-LUNCH BEATS					
CONTRACTUAL SERVICES	1,000	250	1,000	250	1,200
COMMUNITY PROMOTION	225	363	2,075	1,546	1,380
ENTERTAINMENT	850	0	1,125	675	1,520
Total	2,075	613	4,200	2,471	4,100
Dept 769.00 - GRAND RAVEN FESTIVAL					
COMMUNITY PROMOTION	0	1,842	1,800	1,812	1,875
EVENTS	0	6,110	6,660	12,654	4,375
MISCELLANEOUS EXPENSE	0	4,634	5,740	10,379	7,850
Total	0	12,586	14,200	24,845	14,100
Dept 770.00 - COMMUNITY FOUNDATION					
CONTRIBUTION, COMMUNITY FOUNDATION	0	0	0	10,000	0
Total	0	0	0	10,000	0
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY EXPENDITURES	766,914	733,626	790,660	866,916	874,426



FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND

DESCRIPTION	2019-20 Actual	2020-21 Actual	2021-22 Amended Budget	2021-22 Projected Activity	2022-23 Manager Proposed
Surplus/(Deficit)	(73,100)	172,727	8,901	(2,581)	7,758
BEGINNING FUND BALANCE	204,251	131,151	303,878	303,878	301,297
ENDING FUND BALANCE	131,151	303,878	312,779	301,297	309,055

May 23, 2022

Mr. Christopher Weber, Treasurer
City of Farmington
23600 Liberty Street
Farmington, MI 48335

RE: SAD Roll 2021-92-1

Dear Mr. Weber:

You will find accompanying the 2022 Special Assessment Roll No. 2021-92, inclusive of the Assessor's Certification signed by Terry Schultz, Intermin Assessor. This roll, approved by the City of Farmington City Council on July 19, 2021 by Resolution No. 07-21-021, represents the **first of five (5) installments** to fund the expenses of Administrative, Marketing, Promotional and Maintenance Activities as described in the Principal Shopping District Plan of your community.

If you have any questions, or require my further involvement in this matter, please feel free to contact me by E-mail at ritchiema@oakgov.com.


Mary E. Ritchie
Appraiser III

22_sad_21-92-1_20.docx
Enclosures

2022
SPECIAL ASSESSMENT ROLL
CITY OF FARMINGTON
PRINCIPAL SHOPPING DISTRICT
SPECIAL ASSESSMENT

SAD NO.: 2021-92
Yr. 1 of 5

Statement of Intent:

This Special Assessment District and Roll have been established under the authority of Public Act 120 of 1961 (MCL 125.981, et seq.) to collect \$ **1,062,570** over a five (5) year period, beginning with the July 1, 2022 tax roll, for the purpose of funding the administrative, marketing, promotional and maintenance activities as described in the Principal Shopping District (PSD) Development Plan.

The Special Assessment District includes all non-residential and non-residential portions of all non-exempt real property located within the Downtown Development Authority District. The total amount to be collected in each of the five (5) years of the plan will be spread based upon the percentage that each individual non-residential real property assessment is of the total non-residential real property assessment for the Special Assessment District. The prior year Downtown Development Authority Assessment Roll, as certified by the March Board of Review and as amended by Assessor's Corrections, decisions of the July and December Board of Review, and orders of the Michigan Tax Tribunal and State Tax Commission, will be used in determining the allocation of the installment payments as approved by the Farmington City Council for each year of the five (5) year plan.

SPECIAL ASSESSMENT ROLL COLLECTION SUMMARY

	Proposed	Actual
2022 / 1st Year	\$200,140	\$200,140.00
2023 / 2nd Year	\$206,144	\$206,144.00
2024 / 3rd Year	\$212,329	\$212,329.00
2025 / 4th Year	\$218,698	\$218,698.00
2026 / 5th Year	\$225,259	\$225,259.00
Total:	\$1,062,570	\$1,062,570.00

Total Authorized for Special Assessment:

\$1,062,570

**Total Proposed Current Year
Collection (July/December, 2022):**

\$200,140

BASED UPON ANNUALLY APPROVED INSTALLMENTS (2022-2026)

OVERALL REDUCTION IN COLLECTIONS: N/A

**2022
SPECIAL ASSESSMENT ROLL
TO FUND THE
CITY OF FARMINGTON
PRINCIPAL SHOPPING DISTRICT PLAN**

Parcel Number	Property Address	Property Owner	2021 Taxable Value (Prior Year)	Percent of Non-Res. Use (1)	Qualified Taxable Value (TV) for SAD	Individual Qualified TV as a % of Total Qualified TV	Special Assessment based on the Calculated % of Total Qualified TV	Allocation of Special Assessment	
								2022 Summer Tax Roll	2022 Winter Tax Roll
20-23-27-151-017	23720 FARMINGTON RD	HEENEY SUNDQUIST FUNERAL HOME INC	320,600	100%	320,600	1.63%	\$ 3,255.25	\$ 1,627.63	\$ 1,627.62
20-23-27-151-021	33316 THOMAS ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-151-022	33300 THOMAS ST	ALLORE HOLDINGS II LLC	247,920	100%	247,900	1.26%	\$ 2,517.08	\$ 1,258.54	\$ 1,258.54
20-23-27-152-011	33112 GRAND RIVER AVE	FIRST UNITED METHODIST	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-152-017		CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-152-018		FIRST UNITED METHDST OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-152-019		CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-001	33342 GRAND RIVER AVE	JANICE L. KONJAREVICH LIVING TRUST	101,500	100%	101,500	0.51%	\$ 1,030.59	\$ 515.30	\$ 515.29
20-23-27-153-002	33337 THOMAS ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-003	33338 GRAND RIVER AVE	COWLEY INVESTMENTS, LLC	402,510	100%	402,500	2.04%	\$ 4,086.83	\$ 2,043.42	\$ 2,043.41
20-23-27-153-004	33336 GRAND RIVER AVE	GRAND FARMINGTON, LLC	72,700	100%	72,700	0.37%	\$ 738.17	\$ 369.09	\$ 369.08
20-23-27-153-005	33332 GRAND RIVER AVE	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-007	33318 GRAND RIVER AVE	LAR PROPERTIES, LLC	219,210	56%	122,800	0.62%	\$ 1,246.86	\$ 623.43	\$ 623.43
20-23-27-153-008	33316 GRAND RIVER AVE	AZAR BROTHERS, LLC	254,210	100%	254,200	1.29%	\$ 2,581.05	\$ 1,290.53	\$ 1,290.52
20-23-27-153-009	33314 GRAND RIVER AVE	P & E PROPERTIES, LLC	94,290	100%	94,300	0.48%	\$ 957.49	\$ 478.75	\$ 478.74
20-23-27-153-010	33312 GRAND RIVER AVE	CHANG COMPANY LIMITED LLC	178,300	100%	178,300	0.90%	\$ 1,810.39	\$ 905.20	\$ 905.19
20-23-27-153-011	33306 GRAND RIVER AVE	LSGO LLC	104,890	100%	104,900	0.53%	\$ 1,065.11	\$ 532.56	\$ 532.55
20-23-27-153-012	33304 GRAND RIVER AVE	SPLIT ROCK VENTURES LLC	56,050	100%	56,100	0.28%	\$ 569.62	\$ 284.81	\$ 284.81
20-23-27-153-015	33250 GRAND RIVER AVE	GRACE, CRAIG J	56,210	100%	56,200	0.29%	\$ 570.63	\$ 285.32	\$ 285.31
20-23-27-153-021	33224 GRAND RIVER AVE	THIBAUT ENTERPRISES INC	380,090	100%	380,100	1.93%	\$ 3,859.39	\$ 1,929.70	\$ 1,929.69
20-23-27-153-022	33311 THOMAS ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-023	33216 GRAND RIVER AVE	AGHOBJIAN, MANOEIL & MARIE	79,040	100%	79,000	0.40%	\$ 802.14	\$ 401.07	\$ 401.07
20-23-27-153-024	33212 GRAND RIVER AVE	JAM HOLDINGS, LLC	95,580	100%	95,600	0.49%	\$ 970.69	\$ 485.35	\$ 485.34
20-23-27-153-025		FARMINGTON DOWNTOWN DEVELOPMENT	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-026	33200 GRAND RIVER AVE	LOS TRES AMIGOS-FARMINGTON, LLC	150,880	100%	150,900	0.77%	\$ 1,532.18	\$ 766.09	\$ 766.09

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Parcel Number	Property Address	Property Owner	2021 Taxable Value (Prior Year)	Percent of Non-Res. Use (1)	Qualified Taxable Value (TV) for SAD	Individual Qualified TV as a % of Total Qualified TV	Special Assessment based on the Calculated % of Total Qualified TV	Allocation of Special Assessment	
								2022 Summer Tax Roll	2022 Winter Tax Roll
20-23-27-154-004	33107 THOMAS ST	CITY OF FARMINGTON	81,430	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-154-005	33103 THOMAS ST	BUDD, DALE V	83,130	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-154-006	33023 THOMAS ST	TDG MANAGEMENT1, LLC	78,310	76%	59,500	0.30%	\$ 604.14	\$ 302.07	\$ 302.07
20-23-27-154-007	33110 GRAND RIVER AVE	JOHNSON INVESTMENT CO	135,240	100%	135,200	0.69%	\$ 1,372.77	\$ 686.39	\$ 686.38
20-23-27-154-008	33104 GRAND RIVER AVE	CITY OF FARMINGTON	86,070	83%	71,400	0.36%	\$ 724.97	\$ 362.49	\$ 362.48
20-23-27-154-009	33100 GRAND RIVER AVE	JOHNSON, DAVID H	69,210	100%	69,200	0.35%	\$ 702.63	\$ 351.32	\$ 351.31
20-23-27-154-010	33018 GRAND RIVER AVE	GAISER, CARL THOMPSON	86,260	100%	86,300	0.44%	\$ 876.26	\$ 438.13	\$ 438.13
20-23-27-154-011	33014 GRAND RIVER AVE	C-4 LEASING LLC	153,110	100%	153,100	0.78%	\$ 1,554.52	\$ 777.26	\$ 777.26
20-23-27-154-012	33004 GRAND RIVER AVE	HEPPARD COMMERCIAL LLC	239,960	100%	240,000	1.22%	\$ 2,436.87	\$ 1,218.44	\$ 1,218.43
20-23-27-154-014	33106 GRAND RIVER AVE	STATE OF MICHIGAN	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-154-015	33112 GRAND RIVER AVE	FIRST UNITED METHODIST	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-155-001	33335 GRAND RIVER AVE	DAMKCAT REAL ESTATE HOLDINGS, LLC	104,300	100%	104,300	0.53%	\$ 1,059.02	\$ 529.51	\$ 529.51
20-23-27-155-002	33329 GRAND RIVER AVE	DAMKCAT REAL ESTATE HOLDINGS, LLC	320,470	61%	195,500	0.99%	\$ 1,985.03	\$ 992.52	\$ 992.51
20-23-27-155-003	33317 GRAND RIVER AVE	DAMKCAT REAL ESTATE, LLC	101,000	100%	101,000	0.51%	\$ 1,025.52	\$ 512.76	\$ 512.76
20-23-27-155-004	33335 GRAND RIVER AVE	DAMKCAT REAL ESTATE HOLDINGS, LLC	55,230	100%	55,200	0.28%	\$ 560.48	\$ 280.24	\$ 280.24
20-23-27-155-008	33245 GRAND RIVER AVE	WINGARD, DONALD C	58,690	100%	58,700	0.30%	\$ 596.02	\$ 298.01	\$ 298.01
20-23-27-155-011	33205 GRAND RIVER AVE	CHEMICAL BANK	329,310	100%	329,300	1.67%	\$ 3,343.59	\$ 1,671.80	\$ 1,671.79
20-23-27-155-020	23382 FARMINGTON RD	T & I INVESTMENT LLC	1,370	100%	1,400	0.01%	\$ 14.22	\$ 7.11	\$ 7.11
20-23-27-155-024	23366 FARMINGTON RD	RHINOJOE LLC	237,210	100%	237,200	1.20%	\$ 2,408.44	\$ 1,204.22	\$ 1,204.22
20-23-27-155-025	23360 FARMINGTON RD	T & I INVESTMENT LLC	141,070	100%	141,100	0.72%	\$ 1,432.67	\$ 716.34	\$ 716.33
20-23-27-155-026	23340 FARMINGTON RD	FARMINGTON CENTER MICHIGAN, LLC	380,130	100%	380,100	1.93%	\$ 3,859.39	\$ 1,929.70	\$ 1,929.69
20-23-27-155-040	33171 GRAND RIVER AVE	FARMINGTON CENTER MICHIGAN, LLC	426,420	100%	426,400	2.16%	\$ 4,329.50	\$ 2,164.75	\$ 2,164.75
20-23-27-155-044	23534 FARMINGTON RD	23534 FARMINGTON RD LLC	171,030	100%	171,000	0.87%	\$ 1,736.27	\$ 868.14	\$ 868.13
20-23-27-155-045	33305 GRAND RIVER AVE	DAMKCAT REAL ESTATE HOLDINGS, LLC	257,800	100%	257,800	1.31%	\$ 2,617.60	\$ 1,308.80	\$ 1,308.80
20-23-27-155-046	33211 GRAND RIVER AVE	DOWNTOWN OFFICES	358,130	100%	358,100	1.82%	\$ 3,636.01	\$ 1,818.01	\$ 1,818.00

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SPECIAL ASSESSMENT ROLL
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PRINCIPAL SHOPPING DISTRICT PLAN**

Parcel Number	Property Address	Property Owner	2021 Taxable Value (Prior Year)	Percent of Non-Res. Use (1)	Qualified Taxable Value (TV) for SAD	Individual Qualified TV as a % of Total Qualified TV	Special Assessment based on the Calculated % of Total Qualified TV	Allocation of Special Assessment	
								2022 Summer Tax Roll	2022 Winter Tax Roll
20-23-27-155-047	33111 GRAND RIVER AVE	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-155-048	23292 FARMINGTON RD	FARMINGTON CENTER MICHIGAN, LLC	401,230	100%	401,200	2.04%	\$ 4,073.63	\$ 2,036.82	\$ 2,036.81
20-23-27-155-049	23300 FARMINGTON RD	FARMINGTON CENTER MICHIGAN, LLC	2,976,260	100%	2,976,300	15.10%	\$ 30,220.20	\$ 15,110.10	\$ 15,110.10
20-23-27-156-003	32905 GRAND RIVER AVE	XIE ZHENG, LLC	43,720	100%	43,700	0.22%	\$ 443.71	\$ 221.86	\$ 221.85
20-23-27-156-004	32821 GRAND RIVER AVE	XIE ZHENG, LLC	480,390	50%	240,200	1.22%	\$ 2,438.90	\$ 1,219.45	\$ 1,219.45
20-23-27-156-005	33001 GRAND RIVER AVE	LEITRIM-GROVES, LLC	2,038,580	100%	2,038,600	10.34%	\$ 20,699.16	\$ 10,349.58	\$ 10,349.58
20-23-27-177-005	32830 GRAND RIVER AVE	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-177-010	32716 GRAND RIVER AVE	BUYERS, PAUL A	60,350	100%	60,400	0.31%	\$ 613.28	\$ 306.64	\$ 306.64
20-23-27-177-094	32720 GRAND RIVER AVE	FARMINGTON VILLAGE COMPLEX	1,404,160	100%	1,404,200	7.12%	\$ 14,257.71	\$ 7,128.86	\$ 7,128.85
20-23-27-177-095		CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-001	23290 FARMINGTON RD	JP HERZOG LLC	69,330	100%	69,300	0.35%	\$ 703.65	\$ 351.83	\$ 351.82
20-23-27-301-003	23220 FARMINGTON RD	CASA MARIN, LLC	251,260	100%	251,300	1.27%	\$ 2,551.60	\$ 1,275.80	\$ 1,275.80
20-23-27-301-004	33317 ORCHARD ST	HEARTFELT HARVEST INC.	52,360	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-005	33313 ORCHARD ST	FARMINGTON CENTER MICHIGAN, LLC	19,420	100%	19,400	0.10%	\$ 196.98	\$ 98.49	\$ 98.49
20-23-27-301-006	33309 ORCHARD ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-007	33305 ORCHARD ST	FARMINGTON CENTER MICHIGAN, LLC	19,420	100%	19,400	0.10%	\$ 196.98	\$ 98.49	\$ 98.49
20-23-27-301-008	33213 ORCHARD ST	FARMINGTON DWNTWN DEV AUTHORITY	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-017	32809 GRAND RIVER AVE	ROSSER, VALNEDRA	72,870	100%	72,900	0.37%	\$ 740.20	\$ 370.10	\$ 370.10
20-23-27-301-019	32729 GRAND RIVER AVE	MECOLLI, EVIS	114,960	100%	115,000	0.58%	\$ 1,167.67	\$ 583.84	\$ 583.83
20-23-27-301-020	32725 GRAND RIVER AVE	SMART, ROBERT R	90,560	100%	90,600	0.46%	\$ 919.92	\$ 459.96	\$ 459.96
20-23-27-301-021	32721 GRAND RIVER AVE	BUYERS, RUSSELL A	90,940	100%	90,900	0.46%	\$ 922.96	\$ 461.48	\$ 461.48
20-23-27-301-022	32715 GRAND RIVER AVE	OAKLAND ONE, LLC	621,480	100%	621,500	3.15%	\$ 6,310.47	\$ 3,155.24	\$ 3,155.23
20-23-27-301-045	33201 ORCHARD ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-047	33200 SLOCUM DR	SUNNY DAY CARE INC	303,800	100%	303,800	1.54%	\$ 3,084.67	\$ 1,542.34	\$ 1,542.33
20-23-27-301-048	23280 FARMINGTON RD	LOWEN REAL ESTATE LLC	142,780	100%	142,800	0.72%	\$ 1,449.94	\$ 724.97	\$ 724.97

**2022
SPECIAL ASSESSMENT ROLL
TO FUND THE
CITY OF FARMINGTON
PRINCIPAL SHOPPING DISTRICT PLAN**

Parcel Number	Property Address	Property Owner	2021 Taxable Value (Prior Year)	Percent of Non-Res. Use (1)	Qualified Taxable Value (TV) for SAD	Individual Qualified TV as a % of Total Qualified TV	Special Assessment based on the Calculated % of Total Qualified TV	Allocation of Special Assessment	
								2022 Summer Tax Roll	2022 Winter Tax Roll
20-23-27-301-050	33240 SLOCUM DR	VANDEBERG, KEVIN J	59,330	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-051	33242 SLOCUM DR	RODRIGUEZ, JESUS	128,090	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-052	33246 SLOCUM DR	BENNETT, DAVID W	86,920	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-053	33244 SLOCUM DR	MATHIES, CARTYEA	109,480	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-054	33248 SLOCUM DR	MCCLELLAN, ERICA V	58,960	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-055	33250 SLOCUM DR	MACIOCE, ANTHONY A	83,630	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-056	33254 SLOCUM DR	HOFFMAN, BARBARA	82,660	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-057	33252 SLOCUM DR	KALP, KEVIN J	75,890	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-058	33256 SLOCUM DR	SHAMEY, TERA	58,530	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-059	33258 SLOCUM DR	EQUITY TRUST COMPANY CUSTODIAN	119,720	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-060	33262 SLOCUM DR	NIXON, COURTNEY A	75,300	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-061	33260 SLOCUM DR	STARK, CAITLIN	95,520	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-062	33264 SLOCUM DR	MCARTHUR, SANDRA E	64,240	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-063	33266 SLOCUM DR	SEKRESKI, BLAGOJA	85,630	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-064	33270 SLOCUM DR	VARVERAKIS, JOHN M	58,530	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-065	33268 SLOCUM DR	PETRACH, RACHEL L	132,210	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-082		FARMINGTON DEVELOPMENT GROUP LLC	-	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-083	33210 SLOCUM DR	ORCHARDS FARMINGTON, LLC	873,120	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-001	33107 ORCHARD ST	BROYLES, ADAM T	55,200	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-002	33109 ORCHARD ST	MARMUS, MATHIEU	52,080	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-003	33111 ORCHARD ST	MJB1040 LLC	71,400	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-004	33105 ORCHARD ST	33105 ORCHARD STREET, LLC	35,260	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-005	33103 ORCHARD ST	TOSIC, DRAGAN	52,080	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-006	33101 ORCHARD ST	ROITMAN, SARA	35,720	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-007	33119 ORCHARD ST	TASH, LORRAINE M	53,220	0%	0	0.00%	\$ -	\$ -	\$ -

2022
SPECIAL ASSESSMENT ROLL
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 CITY OF FARMINGTON
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Parcel Number	Property Address	Property Owner	2021 Taxable Value (Prior Year)	Percent of Non-Res. Use (1)	Qualified Taxable Value (TV) for SAD	Individual Qualified TV as a % of Total Qualified TV	Special Assessment based on the Calculated % of Total Qualified TV	Allocation of Special Assessment	
								2022 Summer Tax Roll	2022 Winter Tax Roll
20-23-27-306-008	33121 ORCHARD ST	KINNEY, SUSAN MICHELLE	66,330	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-009	33123 ORCHARD ST	LINDERER, CHRISTA	35,720	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-010	33117 ORCHARD ST	HAMMOUD, NERMEAN	35,260	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-011	33115 ORCHARD ST	TOSIC, BEHIA & SRDAN	66,280	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-012	33113 ORCHARD ST	SUHRE, JEFFREY	45,850	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-013	33131 ORCHARD ST	GANDHI, KAUSHIKKUMAR S	35,260	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-014	33133 ORCHARD ST	URBAN, MATTHEW S	50,510	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-015	33135 ORCHARD ST	RYAN, STEPHEN B	56,200	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-016	33129 ORCHARD ST	WICKMAN, DAVID F	35,260	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-017	33127 ORCHARD ST	CAMERON, MARY KAY	51,860	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-018	33125 ORCHARD ST	MARZOLF, SHANNON KATHLEEN	56,320	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-326-016	32704 GRAND RIVER AVE	SCHONSHECK, WILLIAM R	211,960	100%	212,000	1.08%	\$ 2,152.57	\$ 1,076.29	\$ 1,076.28
20-23-28-230-006	33608 GRAND RIVER AVE	S3 INVESTMENTS, LLC	131,450	100%	131,500	0.67%	\$ 1,335.20	\$ 667.60	\$ 667.60
20-23-28-231-011	33604 GRAND RIVER AVE	33604 GRAND RIVER, LLC	210,910	100%	210,900	1.07%	\$ 2,141.40	\$ 1,070.70	\$ 1,070.70
20-23-28-276-005	33603 GRAND RIVER AVE	TUROWSKI FARMINGTON DEVELOPMENT LLC	387,580	100%	387,600	1.97%	\$ 3,935.54	\$ 1,967.77	\$ 1,967.77
20-23-28-276-011	23629 LIBERTY ST	TDP HOLDINGS, LLC	166,680	100%	166,700	0.85%	\$ 1,692.61	\$ 846.31	\$ 846.30
20-23-28-276-014	23611 LIBERTY ST	THE CHURCH IN FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-28-276-021	23617 LIBERTY ST	CHIROPRACTIC FEDERAL	197,100	100%	197,100	1.00%	\$ 2,001.28	\$ 1,000.64	\$ 1,000.64
20-23-28-277-001	33430 GRAND RIVER AVE	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-28-277-002	23715 FARMINGTON RD	FARMINGTON MASONIC	116,320	100%	116,300	0.59%	\$ 1,180.87	\$ 590.44	\$ 590.43
20-23-28-278-002	33431 GRAND RIVER AVE	JAKACKI, MICHELE B	376,090	100%	376,100	1.91%	\$ 3,818.77	\$ 1,909.39	\$ 1,909.38
20-23-28-278-004	33425 GRAND RIVER AVE	ALLORE HOLDINGS LLC	128,230	100%	128,200	0.65%	\$ 1,301.69	\$ 650.85	\$ 650.84
20-23-28-278-005	33409 GRAND RIVER AVE	ALLORE HOLDINGS LLC	151,160	100%	151,200	0.77%	\$ 1,535.23	\$ 767.62	\$ 767.61
20-23-28-278-006	33401 GRAND RIVER AVE	TYJORMAC, L.L.C.	305,800	62%	189,600	0.96%	\$ 1,925.13	\$ 962.57	\$ 962.56
20-23-28-278-012	23629 FARMINGTON RD	MIHAJLOVSKI, DRAGO	101,080	100%	101,100	0.51%	\$ 1,026.53	\$ 513.27	\$ 513.26


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PRINCIPAL SHOPPING DISTRICT PLAN**

Parcel Number	Property Address	Property Owner	2021 Taxable Value (Prior Year)	Percent of Non-Res. Use (1)	Qualified Taxable Value (TV) for SAD	Individual Qualified TV as a % of Total Qualified TV	Special Assessment based on the Calculated % of Total Qualified TV	Allocation of Special Assessment	
								2022 Summer Tax Roll	2022 Winter Tax Roll
20-23-28-278-013	23623 FARMINGTON RD	JEERA PROPERTIES, LLC	152,450	100%	152,500	0.77%	\$ 1,548.43	\$ 774.22	\$ 774.21
20-23-28-278-014	23621 FARMINGTON RD	JORGENCA, LLC	144,180	100%	144,200	0.73%	\$ 1,464.15	\$ 732.08	\$ 732.07
20-23-28-278-015	23607 FARMINGTON RD	SACKLLAH, FRED	84,400	100%	84,400	0.43%	\$ 856.97	\$ 428.49	\$ 428.48
20-23-28-278-016	23603 FARMINGTON RD	CAST HOLDINGS, LLC	117,590	100%	117,600	0.60%	\$ 1,194.07	\$ 597.04	\$ 597.03
20-23-28-278-018	23550 LIBERTY ST	THE FARMINGTON COMMUNITY	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-28-278-019	23600 LIBERTY ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-28-278-020	33440 STATE ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-28-280-003	33509 STATE ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-28-280-004	33505 STATE ST STE 101	33505 STATE LLC	201,740	100%	201,700	1.02%	\$ 2,047.98	\$ 1,023.99	\$ 1,023.99
20-23-28-280-012	23391 FARMINGTON RD	CVS PHARMACY INC #8048-02	553,130	100%	553,100	2.81%	\$ 5,615.96	\$ 2,807.98	\$ 2,807.98
20-23-28-280-013	23333 FARMINGTON RD	CASTLE DENTAL LABORATORY INC	161,250	100%	161,300	0.82%	\$ 1,637.78	\$ 818.89	\$ 818.89
20-23-28-280-014	23309 FARMINGTON RD	JPMORGAN CHASE & CO (FARMINGTON MI)	528,450	100%	528,500	2.68%	\$ 5,366.19	\$ 2,683.10	\$ 2,683.09
20-23-28-428-012	23285 FARMINGTON RD	J.M.W. ENTERPRISES, L.L.C.	88,660	100%	88,700	0.45%	\$ 900.63	\$ 450.32	\$ 450.31
			23,676,510		19,711,200	100%	200,140.00	100,070.21	100,069.79

NOTES: (1) "Percent of Non-Residential Use" for DDA properties which have a residential component was determined by dividing the TCV of the section/area of the subject building used for residential purposes by the TCV of the total property. The residential percentage was then subtracted from 100% to yield the non-residential shown in this Special Assessment Roll.

I, Terry Schultz, Interim Oakland County Equalization Officer/Assessor for the City of Farmington, hereby certify that this Special Assessment Roll No 2021-92, representing the first of five (5) installments, is to fund Administrative, Marketing, Promotional and Maintenance Activities as described in the Principal Shopping District (PSD) Development Plan. Further, that this Special Assessment Roll was prepared the result of the City Council of the City of Farmington having approved same with Resolution No. 07-21-021 on 07/19/2021. I also certify that each assessment was based upon benefit and that such benefits equal that portion of the total cost assessed against the parcels in such Special Assessment District.

Dated this 23rd day of May, 2022



Terry Schultz, Interim Oakland County Equalization Officer &
Interim Assessor City of Farmington

PSD Split/Combination Activity - 2011 for 2012

FROM:

20-23-27-301-066	33204 SLOCUM DR	FARMINGTON DEV GROUP, L L C	4,770
20-23-27-301-067	33206 SLOCUM DR	FARMINGTON DEV GROUP, L L C	4,770
20-23-27-301-068	33210 SLOCUM DR	FARMINGTON DEV GROUP, L L C	4,770
20-23-27-301-069	33208 SLOCUM DR	FARMINGTON DEV GROUP, L L C	4,770
20-23-27-301-070	33212 SLOCUM DR	FARMINGTON DEV GROUP, L L C	4,770
20-23-27-301-071	33214 SLOCUM DR	FARMINGTON DEV GROUP, L L C	4,770
20-23-27-301-072	33218 SLOCUM DR	FARMINGTON DEV GROUP, L L C	4,770
20-23-27-301-073	33216 SLOCUM DR	FARMINGTON DEV GROUP, L L C	4,770
20-23-27-301-074	33220 SLOCUM DR	FARMINGTON DEV GROUP, L L C	4,770
20-23-27-301-075	33222 SLOCUM DR	FARMINGTON DEV GROUP, L L C	4,770
20-23-27-301-076	33226 SLOCUM DR	FARMINGTON DEV GROUP, L L C	4,770
20-23-27-301-077	33224 SLOCUM DR	FARMINGTON DEV GROUP, L L C	4,770
20-23-27-301-078	33228 SLOCUM DR	FARMINGTON DEV GROUP, L L C	4,770
20-23-27-301-079	33230 SLOCUM DR	FARMINGTON DEV GROUP, L L C	4,770
20-23-27-301-080	33234 SLOCUM DR	FARMINGTON DEV GROUP, L L C	4,770
20-23-27-301-081	33232 SLOCUM DR	FARMINGTON DEV GROUP, L L C	4,770
(16)			Total: 76,320

TO:

20-23-27-301-082	-	FARMINGTON DEV GROUP, L L C	0
20-23-27-301-083	33210 SLOCUM DR	FARMINGTON DEV GROUP, L L C	76,320
(2)			Total: 76,320

PSD Split/Combination Activity - 2012 for 2013

N/A

PSD Split/Combination Activity - 2013 for 2014

FROM:

203-23-27-153-020	33200 GRAND RIVER AVE	FARMINGTON DOWNTOWN DEVELOPMENT	143,950
(1)			Total: 143,950

TO:

20-23-27-153-025	-	FARMINGTON DOWNTOWN DEVELOPMENT	29,850
20-23-27-153-026	33200 GRAND RIVER AVE	FARMINGTON DOWNTOWN DEVELOPMENT	114,100
(2)			Total: 143,950

DELETE (08/13 CVT Advised NOT in PSD) - 2013 for 2014

20-23-27-301-083		FARMINGTON DOWNTOWN DEVELOPMENT	-
(1)			

PSD Split/Combination Activity - 2014 for 2015

N/A

PSD Split/Combination Activity - 2015 for 2016

N/A

PSD Split/Combination Activity - 2016 for 2017

N/A

PSD Split/Combination Activity - 2017 for 2018

N/A

PSD Split/Combination Activity - 2018 for 2019

N/A

PSD Split/Combination Activity - 2019 for 2020

N/A

PSD Split/Combination Activity - 2020 for 2021

FROM:

20-23-27-152-016	33000 THOMAS ST	CITY OF FARMINGTON	0
20-23-27-177-092	33000 THOMAS ST	CITY OF FARMINGTON	0
(2)			Total: 0

TO:

20-23-27-152-017	-	CITY OF FARMINGTON	0
20-23-27-152-018	-	FIRST UNITED METHODIST OF FARMINGTON	0
20-23-27-152-019	-	CITY OF FARMINGTON	0
20-23-27-177-095	-	CITY OF FARMINGTON	0
(4)			Total: 0

PSD Split/Combination Activity - 2021 for 2022

N/A

**Farmington City Council
Staff Report**

**Council Meeting
Date:**
June 20, 2022

**Item
Number
7B**

Submitted by: Kate Knight, DDA Director

Agenda Topic: DDA 2021/22 Budget Amendments

Proposed Motion:

Motion to approve the resolution amending the DDA 2021/22 Budget, as shown in the projected column of the attached report.

Background:

This budget amendment was approved by the DDA Board for submittal to the City Council on April 6, 2022.

FY 2021-22 represents a trend toward normal. TIF and PSD revenues increased modestly, with corresponding appropriation.

Significant changes to the 2021/22 budget as presented in the projected activity column of the proposed budget are:

Increase TIF revenue \$5,206. Increase TIF expenditures \$16,607 for streetscape expenses.

Increase PSD expenditures \$20,254. These expenditures correlate with grant and other revenue. Significant changes include:

Increase PSD revenue by \$18,326, including grants.

Materials:

DDA Budget Summary 2021-22 Amendments and 2022-23 Proposed, Budget Amendment Resolution

CITY OF FARMINGTON

RESOLUTION No.

Motion by _____, seconded by _____:

BE IT RESOLVED that the Farmington City Council hereby amends the 2021-2022 Downtown Development Authority budget as shown below; DDA Budget Amendment No. 1

Budget Amendment No 1

Fund: Downtown Development Authority

Expenditures	\$76,256	
Appropriation, Fund Balance	\$11,482	
Revenues		\$64,774

Increase TIF revenue \$5,206. Increase TIF expenditure \$16,607 for streetscape expenses. Increase PSD expenditures \$20,254; Increase PSD revenue by \$18,386, including grants.

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the foregoing appropriations provided that said claims and accounts have been lawfully incurred and approved by Council, Board, Commission or other City Officer authorized to make such expenditures, and

Roll Call:
Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED

MARY J. MULLISON, CITY CLERK

I, Mary J. Mullison, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held Monday, June 21, 2021 in the City of Farmington, Oakland County, Michigan.

MARY J. MULLISON, CITY CLERK

Farmington City Council Staff Report	Council Meeting Date: June 20, 2022	Reference Number 7C	
Submitted by: David Murphy, City Manager			
Description Consideration to Adopt Fiscal Year 2022-23 47 th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets			
Requested Action Move to adopt Fiscal Year 2022-23 Budget Resolution for the 47 th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets.			
<p>Background City Administration is recommending that the City Council adopt separate budgets for the 47th District Court, the Brownfield Redevelopment Authority, the Corridor Improvement Authority, and the Joint Agency Budgets. The Brownfield Redevelopment Authority and Corridor Improvement Authority are separate agencies of the City. While the City Council is responsible for adopting the budgets for these agencies, they are not involved with its day-to-day management and oversight.</p> <p>City Administration is recommending that the Council adopt the Fiscal Year 2022-23 Brownfield Redevelopment Authority Budget at \$26,000.</p> <p>The Fiscal Year 2022-23 Budget for the Corridor Improvement Authority is \$60,000. The TIF capture for the Fiscal Year 2022-23 budget is estimated to be \$52,000. This is the fourth year of TIF capture for the CIA.</p> <p>City Administration is recommending a separate budget approval for the 47th District Court that incorporates the total budget and contributions from the City of Farmington and Farmington Hills. The City of Farmington is involved with handling the general accounting, payroll, and administering the budget for the 47th District Court. The Court's budget is reviewed and recommended for approval by both Farmington and Farmington Hills City Councils. It is necessary to formalize this approval by a separate budget adoption procedure. The Fiscal Year 2022-23 Budget for the 47th District Court would be \$3,545,544. The City of Farmington's contribution for Fiscal Year 2022-23 is approximately \$41,000 more than the current fiscal year.</p> <p>Finally, City Administration is recommending that the joint agency budgets with Farmington Hills also be incorporated into a separate budget approval. This would include budgets for the Children, Youth and Families; Farmington Area Arts Commission; Farmington Youth Assistance; Mayor's Youth Council; Commission on Aging; Citizens Corp for Emergency Preparedness; and Multicultural/Multiracial Council. The total for these agency budgets would be \$6,660.</p>			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

RESOLUTION

A RESOLUTION OF THE FARMINGTON CITY COUNCIL ADOPTING THE FISCAL YEAR 2022-23 BUDGETS FOR THE 47th DISTRICT COURT, BROWNFIELD REDEVELOPMENT AUTHORITY, CORRIDOR IMPROVEMENT AUTHORITY, AND JOINT AGENCY BUDGETS.

WHEREAS, the City of Farmington provides funding to agencies shared with the City of Farmington Hills; and

WHEREAS, the City Manager presented a Farmington Brownfield Redevelopment Authority Fiscal Year 2022-23 Budget for the Brownfield Redevelopment Fund in the amount of \$26,000; and

WHEREAS, City Administration recommends a Fiscal Year 2022-23 appropriation of \$60,000 for the Grand River Corridor Improvement Authority; and

WHEREAS, the City of Farmington shares district control unit responsibility for the 47th District Court and as a district control unit is responsible for approving the Court's annual budget and appropriating Farmington's share of funding required to fund the Court budget, and

WHEREAS, the City Councils for the City of Farmington and Farmington Hills reviewed and agreed on the requested budget from the 47th District Court; and

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby adopts the Fiscal Year 2022-23 budgets and approves Farmington's share of funding for the following City authorities and joint agencies:

1. Joint Agencies

Children, Youth and Families	\$ 140
Farmington Area Arts Commission	\$ 90
Farmington Youth Assistance	\$ 5,000
Mayor's Youth Council	\$ 500
Commission on Aging	\$ 165
Citizens Corp for Emergency Preparedness	\$ 90
Multicultural/Multiracial Council	\$ 500
Commission on Community Health	\$ 175

2. Farmington Brownfield Redevelopment Authority \$26,000

3. Grand River Corridor Improvement Authority \$60,000

4. 47th District Court

Total Appropriation	\$3,545,544
City of Farmington Hills Contribution	\$2,718,872
City of Farmington Contribution	554,905
Other Revenues	190,532
Appropriation (To) From Fund Balance	<u>81,235</u>
	\$3,545,544

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Farmington Brownfield Redevelopment Authority and disburse the captured tax revenues to the Authority.

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Corridor Improvement Authority and disburse the captured tax revenues to the Authority.

Farmington City Council Staff Report	Council Meeting Date: June 20, 2022	Reference Number 7D	
Submitted by: David Murphy, City Manager			
Description Consideration to Adopt Resolution to Amend Residential Refuse/Recycling User Charge			
Requested Action Move to adopt resolution to amend Residential Refuse/Recycling User Charge effective July 1, 2022			
<p>Background</p> <p>The Refuse/recycling user charge is structured to cover the full cost of residential refuse collection, yard waste collection, recycling, the household hazardous waste collection program, RRRASOC administrative costs, and the cost associated with the fall leaf collection program. The charge would be placed on the July and December tax bills for residential units.</p> <p>The following 188 condominium units do not receive the leaf collection service in the Fall: Tana Hill (6), Adams Manor (6), Pinewoods (40), Winset (55), Tall Pines (3), and Heritage Village (78). The following 36 multijurisdictional housing developments do not receive leaf collection in the Fall: Mission Court/Lane (12), Lark Harbor Court (14), Woodhaven Court (3), Fairview Court (5), Freedom Road (2). As a result, a separate fee is charged that excludes the leaf collection costs for these 224 units. The attached resolution includes this separate charge.</p> <p>Chapter 16 of the City Code contains a provision which allows the City Clerk to waive the recycling fee based on applications verifying economic hardship or permanent physical handicap. Each year, the clerk receives five or six such applications. The contract with Waste Management does not provide a per unit cost breakdown for the solid waste, recycling collection, and yard waste services. Therefore, City Administration has estimated the cost of the recycling fee and waiver to be \$141.88.</p>			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

RESOLUTION

A RESOLUTION OF THE FARMINGTON CITY COUNCIL AMENDING RESIDENTIAL REFUSE/RECYCLING USER FEE, AMENDING A REFUSE/RECYCLING FEE WITHOUT THE LEAF COLLECTION PROGRAM, AND AMENDING THE DOLLAR AMOUNT SUBJECT TO THE RECYCLING WAIVER, EFFECTIVE JULY 1, 2022.

WHEREAS, the Farmington City Council is authorized by Section 16-34 of the Code of Ordinances to establish a residential user fee to defray the City's costs for providing solid waste collection and disposal, recycling collection and processing, recycling administration, yard waste collection and processing, leaf collection and processing, and household hazardous waste collection and processing services; and

WHEREAS, the City of Farmington contracts with Waste Management, Inc. to provide solid waste collection, yard waste collection, and recycling collection services for residential customers in the City, for which the City pays a contractual fee; and

WHEREAS, the City of Farmington has agreed to deliver recycled materials to the facility owned by the Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC); and

WHEREAS, the City of Farmington, along with other participating communities, contracts with RRRASOC to administer the recycling facility and other recycling programs in exchange for a fee paid to RRRASOC; and

WHEREAS, the City of Farmington participates in the Household Hazardous Waste Collection Program administered by RRRASOC; and

WHEREAS, as part of the City's recycling program, each fall the Farmington Department of Public Works collects and disposes of leaves raked to the curb by residents; and

WHEREAS, the Refuse/Recycling User Fee is intended to defray the City's expenses in providing these services to its residents as estimated in the Fiscal Year 2022-23 Budget, effective July 1, 2022.

WHEREAS, there are 2,753 residential units that currently receive all of the refuse/recycling services within the City of Farmington; and

WHEREAS, there are 188 condominium units that receive all of the refuse/recycling services except for the leaf collection program; and

WHEREAS, there are 36 homes in small residential developments that have houses built in both Farmington and Farmington Hills and providing leaf collection services in these multijurisdictional developments would be impractical; and

WHEREAS, in accordance with the preceding, the user fee would be based on the costs incurred by the City for the 2022-23 fiscal year in accordance with the following:

	<u>Annual Budget</u>	<u>Per Unit Cost</u>
Waste Management Service Contract	\$511,290	\$ 171.75
Recycling Administration	14,370	4.83
Hazardous Waste Collection and Services	25,000	8.40
Other Operating Expenses	<u>64,418</u>	<u>21.64</u>
Total	<u>\$615,078</u>	<u>\$ 206.62</u>

WHEREAS, the unit price for residential units receiving leaf collection program service is \$52.51 based on a budgeted cost of \$144,560 for Fiscal Year 2022-23 and 2,753 residential units; and

WHEREAS, Chapter 16, Garbage and Rubbish, of the City Code permits a waiver of the recycling fee based on economic hardship requirements specified in Section 16-34.5 or disability as contained in Section 16-27.5.

WHEREAS, City Administration is recommending that the amount for the recycling economic hardship waiver be \$141.88.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby establishes a residential refuse/recycling user fees and recycling waiver amount as indicated below, effective July 1, 2022:

1. Residential Refuse/Recycling fee - \$259.12 with \$129.56 levied with the July 2022 tax bill and \$129.56 on the December 2022 tax bill
2. Residential Refuse/Recycling Fee, Condominiums and multijurisdictional developments without Leaf Collection Program - \$206.62 with \$103.31 levied with the July 2022 tax bill and \$103.31 levied on the December 2022 tax bill.
3. The amount to be waived from the user fee for those residents qualifying for the recycling waiver under Section 16-34.5 or the disability waiver pursuant to 16.27-5 of the City Code is \$141.88.

AYES:

NAYES:

ABSENT:

ABSTENTIONS:

CERTIFICATION

_____ I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City of Farmington City Council at a regular meeting held on June 20, 2022.

Mary Mullison, City Clerk

**Farmington City Council
Staff Report**

**Council Meeting
Date:** June 20, 2022

**Item
Number
7E**

Submitted by: David Murphy, City Manager

Agenda Topic Consideration to Adopt a Resolution to Amend Water and Sewer Rates Effective July 1, 2022

Proposed Motion: Move to adopt a resolution amending Chapter 11 of the City Fee Schedule, as presented, which amends the water and sewer rates, effective July 1, 2022.

Background:

The Great Lakes Water Authority (GLWA) increased the rates it charges the City of Farmington by 3.38% for Water and 4.5% for Sewer. The proposed amendment to the fee schedule increases the rates Farmington charges to its customers by roughly equal to the GLWA percentage increase – 3.5% for Water and 4.5% for Sewer.

The rates will change as follows:

	Rates Effective 7/1/22	Rates Effective 7/1/21
Water Consumption Charge (per 1,000 gallons)	\$6.13	\$5.92
Water Fixed Charge (per quarter)	\$35.92	\$34.71
Sewer Consumption Charge (per 1,000 gallons)	\$7.61	\$7.28
Sewer Fixed Charge (per quarter)	\$41.85	\$40.05

For a resident with a family of 4 that uses 20,000 gallons per quarter, they will see an increase of \$13.81 per quarter.

City Administration is recommending that the City Council adopt the attached resolution amending Chapter 11 of the City Fee Schedule, as presented. This resolution amends the water and sewer rates, effective July 1, 2022. Customer bills would not increase until the September utility bill.

Materials:

Resolution to Amend Water and Sewer Rates
Chapter 11 of Fee Schedule

**STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON**

RESOLUTION NO.

A RESOLUTION OF THE FARMINGTON CITY COUNCIL AMENDING THE WATER AND SEWER RATES, QUARTERLY GREAT LAKES WATER AUTHORITY (GLWA) FIXED WATER AND SEWER CHARGES, AND QUARTERLY INDUSTRIAL WASTE CHARGES AND INDUSTRIAL SURCHARGES, EFFECTIVE JULY 1, 2022.

Motion by _____, seconded by _____, to adopt the following resolution:

WHEREAS, the City received notification from the GLWA and Oakland County regarding proposed increased rates that will be charged for wastewater treatment and potable water that will impact the Fiscal Year 2022-23 Water and Sewer Fund Budget; and

WHEREAS, the increase in wastewater treatment rates will be 4.50% and the increase in water rates will be 3.50% for the Fiscal Year 2022-23; and

WHEREAS, the City received notification from the GLWA and Oakland County regarding the increased rates associated with the Industrial Waste Charges and Industrial Surcharges; and

WHEREAS, the City Manager's Proposed Fiscal Year 2022-23 Budget addressed the need to increase the water and sewer rates, the quarterly GLWA Fixed Water and Sewer Charges, and the quarterly Industrial Waste Charges and Industrial Surcharges in order to maintain the existing level of services and financial integrity of the Water and Sewer Fund.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby amends the City Fee Schedule, Chapter 11 – Water and Sewer Rates, effective July 1, 2022 as attached and made part of this resolution:

Chapter 11, Water and Sewer Rates

RESOLUTION NO.

Page 2

ROLL CALL

Ayes:

Nays: None.

Absent: None.

RESOLUTION DECLARED ADOPTED.

I, Mary Mullison, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held on Monday, June 20, 2022, in the City of Farmington, Oakland County, Michigan.

CITY OF FARMINGTON

Mary Mullison, City Clerk

CHAPTER 11

WATER AND SEWER RATES, FEES AND CHARGES

SECTION 1 – FARMINGTON METERED USERS

Water Consumption Charge	\$ 6.13 per 1,000 gallons of water used
GLWA Fixed Water Charge	\$35.92 per premise served, quarterly
Sewer Commodity Charge	\$ 7.61 per 1,000 gallons of water used
GLWA Fixed Sewer Charge	\$41.85 per premise served, quarterly

SECTION 2 – WHOLESALE AND OUTSIDE CUSTOMER WATER RATES

Farmington System to Other Systems	\$22.68 per thousand cubic feet
Farmington to Outside Customers	\$ 6.13 per 1,000 gallons of water used plus \$35.92 per premise served, quarterly
Farmington Evergreen System to Other system	\$23.11 per thousand cubic feet

SECTION 3 – WHOLESALE AND OUTSIDE CUSTOMER SEWER RATES

Farmington District to Other systems (wholesale)	\$65.49 per thousand cubic feet
Farmington Evergreen System to Other system (wholesale)	\$28.45 per thousand cubic feet
Farmington Evergreen District to Outside Customer	\$ 7.61 per 1,000 gallons of water used plus \$41.85 per premise served, quarterly

Note: The \$35.92 GLWA Fixed Water Charge and \$41.85 GLWA Fixed Sewer Charge will be assessed quarterly unless the account is closed and/or the meter removed.

SECTION 4 – CONNECTION FEES

Residential	Water	\$1,200.00	RESOLUTION 04-17-016
	Sewer	\$1,500.00	
Non-residential	Water	Based on unit factor water consumption schedule published by Oakland County times the residential rate.	
	Water	Based on unit factor water consumption schedule published by Oakland County times the residential rate.	

Effective 7/01/22
Amended 6/20/22

SECTION 5 – WATER TAP-INS INSPECTION & METER SET

5/8 in. – 1 in. water tap inspection & meter set	\$1,100.00
1 ½ in. water tap inspection & meter set	\$1,600.00
2 in. water tap inspection & meter set	\$3,000.00
Other size taps inspection & meter set	Time & Material plus 20%

Meter replacements are at cost including labor, equipment and materials.

SECTION 6 – SEWER TAP-INS INSPECTION

Time & material plus 20%

SECTION 7 – METER REMOVAL

\$75.00 (Includes reinstatement of same meter)

SECTION 8 – METER TESTING

Up to 1 in.	\$100.00
1 inc and over	Cost + 10%

SECTION 9 – HYDRANT USE

Permit	\$30.00
Deposit	\$500.00
Water Consumption Charge	\$6.13 per 1,000 gals
GLWA Fixed Water Charge	\$1.66 per 1,000 gals plus 20% special handling & processing

SECTION 10 – CONSTRUCTION WATER

Residential	\$200.00/month
Commercial	\$250.00/month

SECTION 11 – POOL FILLINGS

Hydrant meter, host (pick-up & delivery)	\$400.00
*Water-usage	\$6.13 per 1,000 gals plus 20% special handling & processing

Effective 7/01/22
Amended 6/20/22

SECTION 12 – UNMETERED WATER AND SEWER USAGE

In the event metering of water usage and/or sewage disposal is not feasible, the Department of Public Works Superintendent shall estimate, based on city and county usage data, the amount of water and/or sewer usage to charge un-metered users of the system.

SECTION 13 – PENALTY ON DELINQUENT ACCOUNTS

10%

***SECTION 14 – WATER TURN-ON FEES FOLLOWING SHUT OFF FOR NONPAYMENT**

\$50.00 from 8:00 AM – 3:30 PM
\$200 from 3:30 PM – 8:00 AM

SECTION 15 – ACCOUNT SET UP FEE

\$20.00

SECTION 16 – TRANSFER OF DELINQUENT ACCOUNTS TO TAX ROLL

10% OF AMOUNT DUE, MINIMUM
\$50.00

SECTION 17 – BAD CHECK CHARGE

\$35.00

***SECTION 18 – IWC CHARGES & INDUSTRIAL SURCHARGES**

INDUSTRIAL WASTE CONTROL CHARGE

<u>Meter Size</u>	<u>Quarterly Charge</u>
5/8"	\$ 10.74
3/4"	\$ 16.11
1"	\$ 26.85
1 1/2"	\$ 59.07
2"	\$ 85.92
3"	\$ 155.73
4"	\$ 214.80
6"	\$ 322.20
8"	\$ 537.00
10"	\$ 751.80
12"	\$ 859.20
14"	\$1,074.00
16"	\$1,288.80
18"	\$1,503.60

Effective 7/01/22
Amended 6/20/22

INDUSTRIAL SURCHARGE RATES, PER EXCESS POUND

	RATE
1. Biochemical Oxygen Demand (BOD) In excess of 275 mg/per liter	\$0.351
2. Total suspended Solids (TSS) In excess of 350 mg/per liter	\$0.482
3. Phosphorus (P) In excess of 12 mg/per liter	\$6.448
4. Fats, Oils & Grease (FOG) In excess of 100 mg/per liter	\$0.112
5. Septage Disposal Fee Per 500 gallons of disposal	\$36.00

SECTION 19 – RULES AND REGULATIONS

1. BILLING:

Charges for water service and sewage disposal service shall be billed in the months of March, June, September and December of each year and such charges shall become due on the fifteenth day of the following April, July, October and January, respectively. The charge for water usage and sewage disposal may be billed as a combined charge per unit of usage. If such charges are not paid on or before such due date or within the grace period of seven days, then a penalty of ten (10) percent shall be added thereto, unless such penalty is waived by the City Treasurer for extenuating circumstances. In no case shall the penalty be waived more than once in any five-year period.

The following rules and regulations pertain to the use of hydrants by contractors:

1. Permit Requests for Hydrant Use shall be in writing and signed by the user.
2. Permits shall be issued by the Water and Sewer Department for the use of hydrants and the permit fee is nonrefundable.
3. A security deposit shall be required which may be refunded, provided that no damage occurs to the hydrant and that all charges for water used have been paid.
4. User will be charged on a monthly basis for water used. Water use shall be estimated by the Department of Water and Sewer.
5. The monthly charge shall be based on the water rate as approved by City Council.
6. All permits must be approved for location and time of use by the Department of Public Safety.

Effective 7/1/22, Amended 6/20/22

2. COLLECTION:

The charges for water service and sewage disposal service, which, under the provisions of Act No. 94 of the Public Acts of Michigan of 1933 (MCL 141.101 et seq., MSA 5.2731 et seq.), as amended, are made a lien on the premises to which furnished, are hereby recognized to constitute such lien; and the Superintendent of Public Works of the department shall, annually, on May first, certify all unpaid charges for such services furnished to any premises to the City Assessor who shall place the same on the next tax roll of the city. Such charges so assessed shall be collected in the same manner as general city taxes. In addition to such charges the property owner shall be assessed an administrative charge of 10% of the amount owing with a minimum of fifty dollars (\$50.00). In cases where the city is properly notified in accordance with Act 94 of 1933, that a tenant is responsible for water or sewage disposal service charges, no such service shall be provided or continued to such premises until there has been deposited with the Department of Public Works, a sum sufficient to cover two (2) times the average quarterly bill for such premises as estimated by the Superintendent of Public Works, such deposit to be in no case less than fifty dollars (\$50.00). Where the water service to any premises is turned off to enforce the payment of water service charges or sewage disposal service charges, the water service shall not be reinstated until all delinquent charges have been paid and a deposit as in the case of tenants is made, and there shall be a water turn-on charge of two hundred dollars (\$200.00) unless the turn-on is made during normal working hours, in which case the charge will be fifty dollars (\$50.00). In any other case where, in the discretion of the Superintendent of Public Works, the collection of charges for water or sewage disposal service may be difficult or uncertain, the Superintendent of Public Works may require a similar deposit. Such deposits may be applied against any delinquent water or sewage disposal service charges and the application thereof shall not affect the right of the Department of Public Works to turn off the water service and/or sewer service, to any premises for any delinquency thereby satisfied. No such deposit shall bear interest and such deposit, or any remaining balance thereof, shall be returned to the customer making the same when he shall discontinue receiving water and sewage disposal service or, except as to tenants as to whom notice of responsibility for such charges has been filed with the city, when any eight (8) consecutive quarterly bills shall have been paid by the customer with no delinquency.

Water and/or sewage disposal service to non-residential premises will be turned off if the payment of water service charges and/or sewage disposal service charges become delinquent and a payment plan for the delinquent charges has not been requested by the property owner and approved by the City Manager. Service will not be reinstated until all delinquent charges have been paid.

Amended 6/4/07 Effective 7/1/07

**SECTION 20 – EXHIBIT A
COMPONENTS OF CHARGES FOR WHOLESALE AND/OR OUTSIDE WATER
USERS:
WATER ONLY**

<u>Farmington System</u>	<u>Wholesale</u>
GLWA Consumption Rate	\$ 9.84 MCF
GLWA Fixed Water Charge	\$12.41 MCF
Transportation	\$.43 MCF
	<u>\$22.68 MCF</u>
	<u>Direct Service</u>
City Rate	\$ 6.13 per 1,000 gallons of water used
GLWA Fixed Water Charge	\$35.92 per bill
<u>Farmington-Evergreen Arm</u>	<u>Wholesale</u>
GLWA Consumption Rate	\$ 9.84 MCF
GLWA Fixed Water Charge	\$12.41 MCF
Oakland/Farmington Hills Transportation	\$.43 MCF
Farmington Transportation	\$.43 MCF
	<u>\$23.11 MCF</u>

**COMPONENTS OF CHARGES FOR WHOLESALE AND/OR OUTSIDE SEWER
USERS:**

SEWER ONLY

<u>Farmington System</u>	<u>Wholesale</u>
GLWA Fixed Sewer Charge	\$31.52 MCF
Farmington System Cost O & M	<u>\$33.97 MCF</u>
Total City Wholesale Rate:	\$65.49 MCF
<u>Farmington Evergreen System</u>	
Farmington Rate	\$28.45 MCF
	<u>Direct Service</u>
City Rate	\$7.61 per 1,000 gallons of water used
GLWA Fixed Sewer Charge	\$41.85 per bill

Effective 7/1/22
Amended 6/20/22

Farmington City Council Staff Report	Council Meeting Date: June 20, 2022	Reference Number 7F	
Submitted by: David Murphy, City Manager			
Description Consideration to Amend Employee Administrative Manual and Non-Union Pay Plan			
Requested Action Move to adopt resolution amending employee administrative manual and non-union pay plan, effective July 1, 2022			
<p><u>Background</u></p> <p>City Administration is recommending that the City Council amend the employee administrative manual and non-union pay plan, effective July 1, 2022. Listed below are the specific amendments and the rationale behind the proposed change. All of the proposed changes are contained in the Fiscal Year 2022-23 Budget and incorporated into the five-year budget forecast. Funds are available for the proposed changes.</p> <ol style="list-style-type: none"> 1. <u>Amend Non-Union Pay Plan</u> (attached) – The pay plan provides an across the board 3.00% increase. 2. <u>Employer Contribution for Medical and Prescription Coverage</u> – As a matter of policy, the City complies with the monthly hard caps established by the Michigan Department of Treasury for medical and prescription plans. Currently, payroll contributions are fixed and a medical bonus is paid out to employees, if the payroll deductions taken are more than the required state hard cap amounts. The amount of the medical bonus is 80% of the difference of the excess contributions. Administration is proposing that, going forward, payroll deductions will be set at the actual amount necessary to comply with State hard cap amounts. A medical bonus would no longer occur, since there would be no excess payroll deductions. (Note that a medical bonus would be paid out in March of 2023 for excess payroll deduction from January 1, 2022 – June 30, 2022) 3. <u>Increase Employee unused sick time payout</u> – Currently unused sick time is paid out at a 25% payout (at the employees hourly rate on June 30th). The payout percentage of sick time will be increased to 40% similar to COAM's current contract and where administration is anticipating to settle with POAM. This increase will take place for the 2022/23 fiscal year and will first be paid out in July of 2023. <p>Attachments: Resolution Amend Pay Plan and Administrative Manual 2022-23 2022 Non-Union Pay Plan_3.00% Increase</p>			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager



A RESOLUTION OF THE FARMINGTON CITY COUNCIL AMENDING THE NON-UNION PAY PLAN AND AMENDING THE EMPLOYEE ADMINISTRATIVE MANUAL.

WHEREAS, the Fiscal Year 2022-23 Budget provided a 3.00% increase for all non-union employees which is proposed for the non-union pay plan as attached; and

WHEREAS, the City of Farmington complies with the hard caps for medical and prescription benefits established by the Michigan Department of Treasury pursuant to Public Act 152 of 2011; and

WHEREAS, the City of Farmington compensates employees for unused sick leave balance on the 2nd pay of July at their hourly rate on June 30th

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby amends the Non-Union Pay Plan, Administrative Manual, and City Managers Contract as provided below.

1. Amend Non-Union Pay Plan as attached and made part of this resolution increasing wages by 3.00%.
2. Maintain Blue Care Network (BCN) Healthy Living Blue 2 with a \$10/\$40 drug rider as the plan for all eligible non-union employees. Payroll deductions will be set to comply with the State hard cap amounts. Because payroll deduction will be set at the amount necessary to comply with the State hard caps, there will no longer be a medical bonus paid to employees for excess payroll deductions.
3. Maintain Guardian Dental Plan. The employer provides 100% of the monthly premium.
4. Maintain Eye Med Vision Plan as an option for employees to receive if they elect to pay for the full cost via payroll deductions.
5. As of June 30th of each year, employees shall be compensated for 40% of their unused sick leave balance at their hourly rate on June 30th beginning with the 2022/23 fiscal year, which will be paid in July of 2023.

**NON-UNION PAY PLAN
3.0% INCREASE EFFECTIVE JULY 1, 2022**

	<u>Starting Range</u>		<u>Maximum 1 Year</u>	<u>Maximum 2 Years</u>	<u>Maximum 3 Years</u>	<u>Maximum 4 Years</u>
	<u>From</u>	<u>To</u>				
<u>Pay Grade 1</u> Public Safety Director Director of Finance and Administration	100,141	105,147	108,301	111,551	114,898	118,345
<u>Pay Grade 2</u> Public Works Superintendent Economic and Community Development Director Public Safety Deputy Director	90,347	94,864	97,710	100,641	103,660	106,770
<u>Pay Grade 3</u> City Clerk	78,267	81,891	84,347	86,879	89,485	92,169
<u>Pay Grade 4</u> Controller Asst Public Works Superintendent	67,745	71,133	73,266	75,464	77,728	80,061
<u>Pay Grade 5</u> Deputy Treasurer Building Official/Code Officer Asst to City Manager	60,610	63,641	65,550	67,516	69,541	71,629
<u>Pay Grade 6</u> Executive Assistant Deputy Clerk	49,398	51,868	53,423	55,027	56,677	58,377

**NON-UNION PAY PLAN
3.0% INCREASE EFFECTIVE JULY 1, 2022**

	Starting Range		Maximum 1 Year	Maximum 2 Years	Maximum 3 Years	Maximum 4 Years
	From	To				
<u>Pay Grade 7</u> Administrative Assistant III	47,265	49,629	51,117	52,650	54,230	55,856
<u>Pay Grade 8</u> Administrative Assistant II	44,247	46,460	47,852	49,287	50,766	52,291
<u>Pay Grade 9</u> Administrative Assistant I Administrative Specialist II	40,303	42,318	43,587	44,895	46,243	47,630
<u>Pay Grade 10</u> Administrative Specialist I	36,273	38,086	39,228	40,406	41,619	42,867
<u>Pay Grade 11</u> Administrative Specialist	32,646	34,278	35,306	36,365	37,457	38,580

Pay Grade - Part-Time, Permanent

Classified under the appropriate full-time classification with salary pro-rated

Pay Grade - Part-Time, Temporary

Salary set by the appointing officer or body within budgetary appropriations

City Manager's salary is established by employment agreement

**Farmington City Council
Staff Report**

**Council Meeting
Date:** June 20, 2022

**Reference
Number
7G**

Submitted by: David Murphy, City Manager

Description Consideration to Amend Fiscal Year 2021-22 Budget

Requested Action Move to adopt resolution amending Fiscal Year 2021-22 Budget.

Background

Each June, City Administration requests that the City Council adopt a year-end budget amendment. The year-end amendment is based on the estimates provided by departments during the budget process. It includes any construction fund carryovers from the preceding year, one-time items that were discussed during the budget presentation, and simply refining original budget estimates. These estimates were shown in the "FY 2021-22 Projected Activity" column of the budget document presented to City Council on April 18, 2022.

Items to highlight include the following:

General Fund

Revenues:

- Licenses & Permits increase of \$99,900 – Building, electrical, heating and fence permits higher than originally anticipated.
- State Shared Revenues & Grants increase of \$306,774 – Sales tax revenue estimate from State of Michigan (both constitutional and statutory), significantly increased projection amount. \$150,000 Census adjustment, \$157,000 increase in estimates.
- Transfer, Capital Improvement Fund decrease of \$72,725 – Original budget included transfer for MTC Costs of \$80,000, these have been reduced to \$30,000. Also, public safety carport and in-car computers came in less than budgeted. Polling booth replacement for Clerk to occur in 2022-23 instead of 2021-22. Facilities study of \$20,000 no longer budgeted to be transferred from Capital Improvement Fund.

Expenditures:

- General Government increase of \$41,544 – Due to primarily two departments, (1) City Computer network expense of \$23,250 for rewiring City Hall and DPW, as well as phone system and cabling. (2) Cemetery additional expenses of \$44,000 related to the July 2021 storm damage.
- Public Safety decrease of \$66,645 – Due to lower than budgeted cadet wages (vacancies) and capital outlay items (carport and in-car cameras) coming in under budget. In addition, medical insurance expense \$15,000 less than budgeted; as well as pension expense \$20,000 less than budgeted.
- Community and Economic Development decrease of \$90,152 – Primarily due to an \$80,000 reduction in anticipated MTC Costs. Also, lower engineering and planning fees paid to OHM than originally anticipated.

- Recreation & Cultural increase of \$103,813 – Increase primarily due to increased expenditures in the Parks department, including park maintenance \$12,000, contractual services, July 2021 storm damage \$5,000 and capital outlay expenditures for urban forestry grant \$15,000 (corresponding revenue recorded in revenue section) and purchase of new bleachers \$63,000.

Major Street Fund

Revenues:

- Other Revenue increase of \$42,700 – Primarily disaster recovery monies received from July 2021 storm. Also Farmington Road traffic control (Farmington State Savings Bank project, road closure related reimbursements).

Expenditures:

- Construction increase of \$35,744 –Higher Concrete Patching & Crack Sealing projects, as well as Sidewalk program expenses in Major Street Fund.
- Transfer, Local Street Fund increase of \$25,000 – Increase in Transfer to Local Street Fund to cover additional Concrete Patching & Crack Sealing projects.

Local Street Fund

Revenues:

- Special Assessments decrease of \$27,409 – Oakland Street reconstruction special assessment included in original budget was never finalized.
- Other Revenues increase of \$98,900 – Disaster recovery monies from July 2021 storm received.
- Transfer, Major Street Fund increase of \$25,000 – increase to cover additional Concrete Patching & Crack Sealing projects.

Expenditures:

- Construction increase of \$41,689 – Due to increase in additional Concrete Patching & Crack Sealing projects. In addition, Glenview, Yoder and various HMA Courts were added to the budget as an additional project in current year
- Operation & Maintenance increase of \$131,996 – increase in costs due to July 2021 storm, including salaries, overtime salaries, contractual services and equipment rental.

Indigent Defense Fund

Revenues:

- State Grants decrease of \$114,068 – Beginning in Oct. 2021, City of Farmington Hills took over the accounting and administration of the Indigent Defense Fund, including receipt of State grant monies.

- Other revenue decrease of \$18,214 - As mentioned above, beginning in Oct. 2021, City of Farmington Hills took over the accounting and administration of the Indigent Defense Fund, including local match recording (from Farmington/Farmington Hills) as well as investment income.

Expenditures:

- Operations decrease of \$129,727 – As mentioned above, beginning in Oct. 2021, City of Farmington Hills took over the accounting and administration of the Indigent Defense Fund, including all operational expenses.

American Rescue Act Fund

Revenues:

- Federal Grants increase of \$33,749 – More funds received than originally anticipated.

Expenditures:

- Transfer, Theater Fund decrease of \$115,000 – Budgeted transfer from fund to offset Civic Theater losses, City has received a Shuttered Venue Operators Grant of \$319,472 to offset the Theater's losses instead.

Capital Improvement Fund

Expenditures:

- Transfer, General Fund decrease of \$72,725 – Amount transferred for identified capital purchases made during fiscal year 2021-22; Original budget included transfer for MTC Costs of \$80,000, these have been reduced to \$30,000. Also, public safety carport and in-car computers came in less than budgeted. Polling booth replacement for Clerk to occur in 2022-23 instead of 2021-22. Facilities study of \$20,000 no longer budgeted to be transferred from Capital Improvement Fund.

Capital Improvement Millage Fund

Revenues:

- State Shared Revenue decrease of \$751,256 – Relates to the Farmington Road TAP grant monies to be split between fiscal years. A portion of the TAP grant to be received in fiscal year 2021-22 and the remaining portion in following fiscal year 2022-23. Original budget included funds entirely in 2021-22.
- Bond Proceeds increase of \$360,000 – Additional bonds to be issued than originally budgeted per updated Farmington Road project costs and allocations.

Expenditures:

- Capital Outlay decrease of \$3,507,358 – Not all budgeted Capital Outlay will occur in 2021-2022, some projects being shifted to 2022-23 and future fiscal years. Projects shifted include: Farmington Road Streetscape, Mansion painting, Caddell Drain, and Shiawassee Park Improvements.

- Debt increase of \$87,440 – Per above, additional bonds to be issued, therefore additional debt expense per updated Farmington Road project costs and allocations.

Water & Sewer Fund

Expenditures:

- Operations & Maintenance increase of \$72,926 – Increase in contractual services for repairs, restoration, leak detection, and emergency tree removal. Increase in professional services due to administrative staff turnover. Additional expense in maintenance of sewer pumps than originally budgeted.
- Capital Outlay increase of \$60,178 – OCWRC Sewer Capital increase due to a pipe rehab of \$88,000 as well as other minor projects.

Farmington Community Theater Fund

Revenues:

- Admissions/Rentals/Concessions increase of \$42,005 –Higher than budgeted revenues in admissions, concessions and rental revenue than originally anticipated.
- Other Revenues increase of \$321,837 - City has received a Shuttered Venue Operators Grant of \$319,472
- Transfer, American Rescue Act Fund decrease by \$115,000 - Budgeted transfer to offset Civic Theater losses reduced to zero, City has received a Shuttered Venue Operators Grant to offset the Theater’s losses instead.

Expenditures:

- Operations & Maintenance increase of \$90,921 – Increased film rental costs, concession supplies and maintenance expenses relating to the higher attendance mentioned above.

DPW Equipment Revolving Fund

Revenues:

- Equipment Rental increase of \$50,000 – Increase in equipment used and corresponding revenue due to July 2021 storm.

Attachments:

2021-22 Budget Amendment 4_June 20,2022 Resolution

Agenda Review

Department Head	Finance/Treasurer	City Attorney	City Manager
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CITY OF FARMINGTON
RESOLUTION _____

Motion by, _____ seconded by, _____, to adopt the following resolution:

BE IT RESOLVED that the Farmington City Council hereby adjusts the FY 2021-22 budget as shown below; Budget Amendment No. 4; and

GENERAL FUND			
	From	To	Inc./(Decr)
Beginning Fund Balance	\$ 3,666,023	\$ 3,666,023	\$ -
Revenues			
Property Taxes	\$ 5,704,914	\$ 5,693,780	\$ (11,134)
Licenses & Permits	239,300	339,200	99,900
Federal Grants	64,219	47,095	(17,124)
State Shared Revenues & Grants	1,172,894	1,479,668	306,774
Charges For Services	2,051,028	2,040,309	(10,719)
Fines & Forfeits	325,000	325,000	-
Other Revenues	316,830	303,343	(13,487)
Transfer, Capital Improvement Fund	208,225	135,500	(72,725)
Total Revenues	\$ 10,082,410	\$ 10,363,895	\$ 281,485
Expenditures			
General Government	\$ 2,095,875	\$ 2,137,419	\$ 41,544
47th District Court	515,531	518,021	2,490
Public Safety	4,498,017	4,431,372	(66,645)
Public Services	1,286,309	1,297,834	11,525
Economic/Community Development	377,018	286,866	(90,152)
Health & Welfare	7,010	6,660	(350)
Recreation & Cultural	857,252	961,065	103,813
Contingency	20,000	20,000	-
Transfer, Debt Service	785,380	785,665	285
Total Expenditures	\$ 10,442,392	\$ 10,444,902	\$ 2,510
Revenues Over (Under) Expenditures	\$ (359,982)	\$ (81,007)	\$ 278,975
Ending Fund Balance	\$ 3,306,041	\$ 3,585,016	\$ 278,975

STREET FUNDS

MAJOR STREET FUND:			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
Beginning Fund Balance	\$ 575,156	\$ 575,156	\$ -
Revenues			
State Shared Revenue	\$ 762,000	\$ 778,000	\$ 16,000
Contracts	118,800	101,541	(17,259)
Other Revenue	1,500	44,200	42,700
Total Revenues	\$ 882,300	\$ 923,741	\$ 41,441
Expenditures			
Construction	\$ 44,100	\$ 79,844	\$ 35,744
Operation & Maintenance	399,912	419,630	19,718
Transfer, Local Street Fund	325,000	350,000	25,000
Debt Service	178,278	178,241	(37)
Total Expenditures	\$ 947,290	\$ 1,027,715	\$ 80,425
Revenues Over (Under) Expenditures	\$ (64,990)	\$ (103,974)	\$ (38,984)
Ending Fund Balance	\$ 510,166	\$ 471,182	\$ (38,984)

LOCAL STREET FUND:			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
Beginning Fund Balance	\$ 466,261	\$ 466,261	\$ -
Revenues			
State Shared Revenue	\$ 323,000	\$ 324,000	\$ 1,000
Special Assessments	27,409	-	(27,409)
Other Revenues	20,741	119,641	98,900
Transfer, Municipal Street Fund	505,000	505,000	-
Transfer, Major Street Fund	325,000	350,000	25,000
Total Revenues	\$ 1,201,150	\$ 1,298,641	\$ 97,491
Expenditures			
Construction	\$ 1,146,736	\$ 1,188,425	\$ 41,689
Operation & Maintenance	332,964	464,960	131,996
Total Expenditures	\$ 1,479,700	\$ 1,653,385	\$ 173,685
Revenues Over (Under) Expenditures	\$ (278,550)	\$ (354,744)	\$ (76,194)
Ending Fund Balance	\$ 187,711	\$ 111,517	\$ (76,194)

MUNICIPAL STREET FUND:			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
Beginning Fund Balance	\$ 444,866	\$ 444,866	\$ -
Revenues			
Property Taxes	\$ 532,000	\$ 526,679	\$ (5,321)
State Shared Revenue	5,888	5,230	(658)
Other Revenue	1,000	1,200	200
Total Revenues	\$ 538,888	\$ 533,109	\$ (5,779)
Expenditures			
Transfer, Local Street Fund	\$ 505,000	\$ 505,000	\$ -
Total Expenditures	\$ 505,000	\$ 505,000	\$ -
Revenues Over (Under) Expenditures	\$ 33,888	\$ 28,109	\$ (5,779)
Ending Fund Balance	\$ 478,754	\$ 472,975	\$ (5,779)

OTHER SPECIAL REVENUE FUNDS

INDIGENT DEFENSE FUND:			
	<u>From</u>	<u>To</u>	<u>Inc./(Decr)</u>
Beginning Fund Balance	\$ 755	\$ 755	\$ -
Revenues			
State Grants	\$ 165,938	\$ 51,870	\$ (114,068)
Other Revenue	23,690	5,476	(18,214)
Total Revenues	\$ 189,628	\$ 57,346	\$ (132,282)
Expenditures			
Operations	\$ 187,828	\$ 58,101	\$ (129,727)
Total Expenditures	\$ 187,828	\$ 58,101	\$ (129,727)
Revenue Over/(Under) Expenditures	\$ 1,800	\$ (755)	\$ (2,555)
Ending Fund Balance	\$ 2,555	\$ -	\$ (2,555)

AMERICAN RESCUE ACT FUND:			
	<u>From</u>	<u>To</u>	<u>Inc./(Decr)</u>
Beginning Fund Balance	\$ -	\$ -	\$ -
Revenues			
Federal Grants	\$ 517,500	\$ 551,249	\$ 33,749
Other Revenue	2,500	500	(2,000)
Total Revenues	\$ 520,000	\$ 551,749	\$ 31,749
Expenditures			
Transfer, Theater Fund	\$ 115,000	\$ -	\$ (115,000)
Total Expenditures	\$ 115,000	\$ -	\$ (115,000)
Revenue Over/(Under) Expenditures	\$ 405,000	\$ 551,749	\$ 146,749
Ending Fund Balance	\$ 405,000	\$ 551,749	\$ 146,749

CAPITAL PROJECTS FUNDS

CAPITAL IMPROVEMENT FUND:			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
Beginning Fund Balance	\$ 659,045	\$ 659,045	\$ -
Revenues			
Other Revenue	\$ 2,483	\$ 1,500	\$ (983)
Total Revenues	\$ 2,483	\$ 1,500	\$ (983)
Expenditures			
Transfer, General Operating	\$ 208,225	\$ 135,500	(72,725)
Transfer, Theater	15,000	24,000	9,000
Total Expenditures	\$ 223,225	\$ 159,500	\$ (63,725)
Revenues Over (Under) Expenditures	\$ (220,742)	\$ (158,000)	\$ 62,742
Ending Fund Balance	\$ 438,303	\$ 501,045	\$ 62,742

CAPITAL IMPROVEMENT MILLAGE FUND:			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
Beginning Fund Balance	\$ 1,500,234	\$ 1,500,234	\$ -
Revenues			
Property Taxes	\$ 735,000	\$ 736,983	\$ 1,983
Federal Grants	129,397	129,397	-
State Shared Revenue	1,280,753	529,497	(751,256)
Bond Proceeds	2,640,000	3,000,000	360,000
Other Revenue	2,317	18,100	15,783
Total Revenues	\$ 4,787,467	\$ 4,413,977	\$ (373,490)
Expenditures			
Capital Outlay	\$ 5,846,608	\$ 2,339,250	(3,507,358)
Debt	59,100	146,540	87,440
Total Expenditures	\$ 5,905,708	\$ 2,485,790	\$ (3,419,918)
Revenues Over (Under) Expenditures	\$ (1,118,241)	\$ 1,928,187	\$ 3,046,428
Ending Fund Balance	\$ 381,993	\$ 3,428,421	\$ 3,046,428

ENTERPRISE FUNDS

WATER & SEWER FUND:			
	<u>From</u>	<u>To</u>	<u>Inc./((Decr)</u>
Beginning Fund Balance	\$ 3,329,279	\$ 3,329,279	\$ -
Revenues			
Water Service Charges	2,289,931	2,269,594	(20,337)
Sewer Service Charges	2,828,322	2,800,892	(27,430)
Other Revenues	104,500	104,532	32
Total Revenues	\$ 5,222,753	\$ 5,175,018	\$ (47,735)
Expenditures			
Operations & Maintenance	\$ 4,564,470	\$ 4,637,396	\$ 72,926
Capital Outlay	1,240,983	1,301,161	60,178
Debt Service	480,129	480,129	-
Transfer, OPEB Debt Service	36,704	36,704	-
Total Expenditures	\$ 6,322,286	\$ 6,455,390	\$ 133,104
Revenues Over (Under) Expenditures	\$ (1,099,533)	\$ (1,280,372)	\$ (180,839)
Ending Fund Balance	\$ 2,229,746	\$ 2,048,907	\$ (180,839)

FARMINGTON COMMUNITY THEATER FUND:			
	<u>From</u>	<u>To</u>	<u>Inc./((Decr)</u>
Beginning Fund Balance	\$ (112,568)	\$ (112,568)	\$ -
Revenues			
Admissions/Rentals/Concessions	\$ 236,550	\$ 278,555	\$ 42,005
Other Revenues	4,368	326,205	321,837
Transfer, Capital Improvement Fund	15,000	24,000	
Transfer, American Rescue Act Fund	115,000	-	(115,000)
Total Revenues:	\$ 370,918	\$ 628,760	\$ 257,842
Expenditures			
Operations & Maintenance	\$ 354,378	\$ 445,299	\$ 90,921
Debt Service	1,540	1,540	-
Capital Outlay	15,000	24,000	9,000
Total Expenditures	\$ 370,918	\$ 470,839	\$ 99,921
Revenues Over (Under) Expenditures	\$ -	\$ 157,921	\$ 157,921
Ending Fund Balance	\$ (112,568)	\$ 45,353	\$ 157,921

INTERNAL SERVICE FUNDS

DPW EQUIPMENT REVOLVING FUND			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
Beginning Fund Balance (Projected)	\$ 421,177	\$ 421,177	\$ -
Revenues			
Equipment Rental	\$ 470,000	\$ 520,000	\$ 50,000
Other Revenues	9,000	9,000	-
Total Revenues	\$ 479,000	\$ 529,000	\$ 50,000
Expenditures			
Operations & Maintenance	\$ 310,721	\$ 320,808	\$ 10,087
Capital Outlay	300,200	282,803	(17,397)
Total Expenditures	\$ 610,921	\$ 603,611	\$ (7,310)
Revenues Over (Under) Expenditures	\$ (131,921)	\$ (74,611)	\$ 57,310
Ending Fund Balance	\$ 289,256	\$ 346,566	\$ 57,310

SELF INSURANCE FUND			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
Beginning Fund Balance (Projected)	\$ 369,468	\$ 369,468	\$ -
Revenues			
Charges for Service	\$ 13,500	\$ 13,500	\$ -
Other Revenues	201,279	198,254	(3,025)
Total Revenues	\$ 214,779	\$ 211,754	\$ (3,025)
Expenditures			
Claims Expense	\$ 30,000	\$ 13,500	\$ (16,500)
Admin and Reinsurance	184,779	198,254	13,475
Total Expenditures	\$ 214,779	\$ 211,754	\$ (3,025)
Revenues Over (Under) Expenditures	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 369,468	\$ 369,468	\$ -

DEBT SERVICE FUNDS

GENERAL DEBT SERVICE FUND			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
Beginning Fund Balance (Projected)	\$ 2,710	\$ 2,710	\$ -
Revenues			
Transfer, General Fund	\$ 88,300	\$ 88,301	\$ 1
Total Revenues:	\$ 88,300	\$ 88,301	\$ 1
Expenditures			
Debt Service	\$ 88,300	\$ 88,301	\$ 1
Total Expenditures	\$ 88,300	\$ 88,301	\$ 1
Revenues Over (Under) Expenditures	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 2,710	\$ 2,710	\$ -

GROVE SPECIAL ASSESSMENT DEBT SERVICE FUND			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
Beginning Fund Balance (Projected)	\$ 42,608	\$ 42,608	\$ -
Revenues			
DDA Contribution	\$ 33,550	\$ 34,050	\$ 500
Other Revenues	500	-	(500)
Total Revenues	\$ 34,050	\$ 34,050	\$ -
Expenditures			
Bonds, Principal	\$ 20,000	\$ 20,000	\$ -
Bonds, Interest	13,800	13,800	-
Bonds, Paying Agent	250	250	-
Total Expenditures	\$ 34,050	\$ 34,050	\$ -
Revenue Over/(Under) Expenditures	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 42,608	\$ 42,608	\$ -

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the forgoing appropriations, as may be amended by the Council from time to time, provided that said claims and accounts have been lawfully incurred and approved by Council or any other elected or appointed officer of the City authorized to make such expenditures; and

BE IT FURTHER RESOLVED that the City Manager shall prepare for the Council a financial report each quarter on the status of City funds as contained within the City budget.

ROLL CALL:

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

MARY MULLISON, CITY CLERK

.....
I, Mary Mullison, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held on Monday, June 20, 2022, in the City of Farmington, Oakland County, Michigan.

MARY MULLISON, CITY CLERK

**Farmington City Council
Staff Report**

**Council Meeting
Date:** June 20, 2022

**Reference
Number
7H**

Submitted by: David Murphy, City Manager

Description Consideration to Adopt Fiscal Year 2022-23 Budget and Establish Millage Rates

Requested Action Move to adopt resolution regarding Fiscal Year 2022-23 Budget and Millage Rates.

Background The City Manager submitted the Proposed Fiscal Year 2022-23 Budget at the April 18, 2022 Council meeting as required by the City Charter. The City Council reviewed the proposed budget at the April 25, 2022 study session.

As required by the City Charter and the Uniform Budgeting and Accounting Act, the City Council scheduled a budget and millage public hearing with the proposed overall millage rate set at 18.2342 mills. The public notice was published in the Farmington Observer and posted on the City's website.

Contained below is a summary of the overall fund budgets. The amounts in the resolution can be changed prior to the adoption of the budget. In addition, the resolution contains language to levy a total of 18.2342 mills, with 14.7302 mills for General Operating, 0.1000 for Capital Improvements, 2.0000 mills for Capital Improvements Millage Fund and 1.4040 mills for Road Improvement.

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$10,758,481	\$10,821,825
Major Street Fund	942,777	941,578
Local Street Fund	1,570,400	1,562,578
Municipal Street Fund	555,600	800,000
American Rescue Act Fund	711,237	250,000
Capital Improvement Fund	39,916	272,500
Capital Improvement Millage Fund	1,829,846	4,633,265
Water & Sewer Fund	5,356,810	5,759,397
Farmington Community Theater Fund	455,948	547,253
Nonvoted Debt Service Fund	88,301	88,301
Streetscape Debt Service Fund	70,583	70,583
Grove Special Assessment Debt Service Fund	33,675	33,675
OPEB 2013 LTGO Bonds	745,916	745,916
Employee Accrued Benefits Fund	11,000	10,000
Self Insurance Fund	215,718	215,718
DPW Equipment Revolving Fund	539,400	627,329

On April 25, 2022 City Manager presented the 2022-2023 proposed budget to City Council. Subsequent, four changes to the 2022-23 budget have been made.

General Fund -

1. The amount in the 2022-2023 Budget for the Mansion Director was reduced from \$18,000 to \$0 per request of Council at the April 25, 2022 meeting. Mansion Revenue was budgeted equaling \$18,000 to cover the cost of the Mansion Director, therefore, the Mansion Revenue was also reduced by \$18,000. Net effect on the General Fund was zero. Amounts listed above reflect this change.
2. The Constitutional Revenue Sharing estimate was increased by the State subsequent to budget transmittal. Amount originally budgeted at \$1,113,202, revision \$1,196,309. Increase in revenue of \$83,107. Amount listed above reflects this change.
3. 47th District Court Contribution amount originally included in budget was \$588,722, revised amount of Contribution to Court is \$558,413. Reduction of Court contribution expense equaling \$30,309. Amounts listed above reflects this change.
4. Workmen’s Compensation Insurance, overall decrease of \$60,000 due to insurance renewal quote received after budget was presented to Council. The following functions were adjusted for lower expenditure: General Government \$3,000, Public Safety \$51,000, Public Works \$6,000.

Above changes resulting in overall General Fund Budget Revenue Over/(Under) Expenditures from (\$236,760) to (\$63,344).

Attachments: Budget Adoption Resolution 2022-2023

Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON
RESOLUTION _____

Motion by, _____ seconded by, _____, to adopt the following resolution:

WHEREAS, the City Manager has presented to the Council a proposed budget for the fiscal year beginning July 1, 2022 in accordance with the provisions of the City Charter; and

WHEREAS, the City Council has held public hearings in accordance with the provisions of the State Constitution and Statutes and the City Charter; now

THEREFORE BE IT RESOLVED that the Farmington City Council hereby adopts the FY 2022-23 budget as shown in the proposed FY 2022-23 budget document and including such changes to the proposed budget as approved by Council; and

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the appropriations contained in the FY 2022-23 budget, as may be amended by the Council from time to time, provided that said claims and accounts have been lawfully incurred and approved by Council or any other elected or appointed officer of the City authorized to make such expenditures; and

BE IT FURTHER RESOLVED that to meet the requirements for budgeted appropriations for the General Fund the City Treasurer is hereby directed to spread taxes on real and personal property in the amount of thirteen dollars and ninety cents (\$13.9000) per thousand dollars of Taxable Value to collect the charter authorized millage; and

BE IT FURTHER RESOLVED that to meet the requirements for capital improvements for the General Fund the City Treasurer is hereby directed to spread taxes on real and personal property in the amount of ten cents (\$0.1000) per thousand dollars of Taxable Value to collect the charter authorized millage; and

BE IT FURTHER RESOLVED that to meet the requirements for budgeted appropriations for the General Fund the City Treasurer is hereby directed to spread taxes on real and personal property in the amount of eighty-three and two hundredth cents (\$0.8302) per thousand dollars of Taxable Value to collect the 2018 voter approved millage; and

BE IT FURTHER RESOLVED that the City Treasurer is hereby directed to spread taxes on real and personal property in the amount of two dollars (\$2.0000) per thousand dollars of Taxable Value to collect the 2018 voter approved, dedicated millage for capital improvements; and

BE IT FURTHER RESOLVED that the City Treasurer is hereby directed to spread taxes on real and personal property in the amount of one dollar and forty and forty hundredth cents (\$1.4040) per thousand dollars of Taxable Value to collect the 2014 voter approved, dedicated millage for road improvements; and

BE IT FURTHER RESOLVED that property tax payments which have been deferred in accordance with State of Michigan Statutes may be unpaid until February 28 without penalty; and

BE IT FURTHER RESOLVED that the City shall collect a one percent (1%) administration fee on all taxes collected by the City; and

BE IT FURTHER RESOLVED that all summer taxes unpaid as of September 1 will incur a 1% collection fee and interest will be charged at the rate of 1% per month in accordance with the provisions of the City Charter; and, that all winter taxes unpaid as of February 15 through the last day of February shall be assessed a three percent (3%) penalty in accordance with the provisions of the State of Michigan Statutes.

BE IT FURTHER RESOLVED that the following sums are hereby appropriated as the budget for the City of Farmington for fiscal year 2022-2023, beginning July 1, 2022 and ending June 30, 2023:

GENERAL FUND

Beginning Fund Balance (Projected)	\$ 3,585,016
Revenues	
Property Taxes	\$ 5,979,919
Licenses & Permits	271,550
Federal Grants	100,595
State Shared Revenues	1,424,544
Charges For Services	2,108,798
Fines & Forfeits	350,000
Other Revenues	323,575
Transfer, Capital Improvement Fund	199,500
Total Revenues	\$ 10,758,481
Expenditures	
General Government	\$ 2,189,212
47th District Court	558,413
Public Safety	4,725,844
Public Works	1,325,438
Health & Welfare	252,884
Community & Economic Development	6,660
Recreation & Cultural	946,453
Contingency	20,000
Transfer, Debt	796,921
Total Expenditures	\$ 10,821,825
Revenue Over/(Under) Expenditures	\$ (63,344)
Ending Fund Balance	\$ 3,521,672

STREET FUNDS

MAJOR STREET FUND:	
Beginning Fund Balance (Projected)	\$ 471,182
Revenues	
State Shared Revenue	\$ 824,000
Contracts	115,777
Other Revenues	3,000
Total Revenues	\$ 942,777
Expenditures	
Construction	\$ 50,000
Operation & Maintenance	411,465
Transfer, Local Street Fund	350,000
Debt Service	130,113
Total Expenditures	\$ 941,578
Revenue Over/(Under) Expenditures	\$ 1,199
Ending Fund Balance	\$ 472,381

LOCAL STREET FUND:	
Beginning Fund Balance (Projected)	\$ 111,517
Revenues	
State Shared Revenue	\$ 342,000
Other Revenues	25,400
Transfer, Municipal Street Fund	800,000
Transfer, Major Street Fund	350,000
Transfer, Capital Improvement Fund	53,000
Total Revenues	\$ 1,570,400
Expenditures	
Construction	\$ 1,234,000
Operation & Maintenance	328,578
Total Expenditures	\$ 1,562,578
Revenue Over/(Under) Expenditures	\$ 7,822
Ending Fund Balance	\$ 119,339

MUNICIPAL STREET FUND:	
Beginning Fund Balance (Projected)	\$ 472,975
Revenues	
Property Taxes	\$ 551,400
State Shared Revenue	3,000
Other Revenues	1,200
Total Revenues	\$ 555,600
Expenditures	
Transfer, Local Street Fund	\$ 800,000
Total Expenditures	\$ 800,000
Revenue Over/(Under) Expenditures	\$ (244,400)
Ending Fund Balance	\$ 228,575

OTHER SPECIAL REVENUE FUNDS

AMERICAN RESCUE ACT FUND:

Beginning Fund Balance (Projected)	\$ 551,749
Revenues	
Federal Grants	\$ 551,237
Other Grants	150,000
Other Revenue	10,000
Total Revenues	\$ 711,237
Expenditures	
SRF Sewer Inspection	\$ 250,000
Total Expenditures	\$ 250,000
Revenue Over/(Under) Expenditures	\$ 461,237
Ending Fund Balance	\$ 1,012,986

CAPITAL PROJECTS FUNDS

CAPITAL IMPROVEMENT FUND

Beginning Fund Balance (Projected)	\$ 501,045
Revenues	
Property Taxes	\$ 38,416
Investment Income	1,500
Total Revenues	\$ 39,916
Expenditures	
Transfer, General Fund	\$ 199,500
Transfer, Local Street Fund	53,000
Transfer, Theater Fund	20,000
Total Expenditures	\$ 272,500
Revenue Over/(Under) Expenditures	\$ (232,584)
Ending Fund Balance	\$ 268,461

CAPITAL IMPROVEMENT MILLAGE FUND

Beginning Fund Balance (Projected)	\$ 3,428,421
Revenues	
Property Taxes	\$ 771,567
State Shared Revenue	934,304
Investment Income	12,100
DDA Contribution	111,875
Total Revenues	\$ 1,829,846
Expenditures	
Capital Outlay	\$ 4,214,300
Debt	418,965
Total Expenditures	\$ 4,633,265
Revenue Over/(Under) Expenditures	\$ (2,803,419)
Ending Fund Balance	\$ 625,002

ENTERPRISE FUNDS

WATER & SEWER FUND:

Beginning Fund Balance (Projected)	\$ 2,048,907
Revenues	
Water & Sewer Sales	\$ 5,263,010
Other Revenues	93,800
Total Revenues	\$ 5,356,810
Expenditures	
Operations & Maintenance	\$ 4,662,713
Capital Outlay	583,800
Debt, Principal and Interest	475,589
Transfer, OPEB Debt Service	37,295
Total Expenditures	\$ 5,759,397
Revenue Over/(Under) Expenditures	\$ (402,587)
Ending Fund Balance	\$ 1,646,320

FARMINGTON COMMUNITY THEATER FUND:

Beginning Fund Balance (Projected)	\$ 45,353
Revenues	
Admissions/Rentals/Concessions	\$ 427,164
Other Revenues	8,784
Transfer, Capital Improvement Fund	20,000
Total Revenues:	\$ 455,948
Expenditures	
Operations & Maintenance	\$ 525,713
Debt Service	1,540
Capital Outlay	20,000
Total Expenditures	\$ 547,253
Revenue Over/(Under) Expenditures	\$ (91,305)
Ending Fund Balance	\$ (45,952)

DEBT SERVICE FUNDS

NONVOTED DEBT SERVICE FUND:

Beginning Fund Balance (Projected)	\$ 2,710
Revenues	
Transfer, General Fund	\$ 88,301
Total Revenues	\$ 88,301
Expenditures	
Maxfield Training Center Installment	\$ 88,301
Total Expenditures	\$ 88,301
Revenue Over/(Under) Expenditures	-
Ending Fund Balance	\$ 2,710

STREETSCAPE DEBT SERVICE FUND

Beginning Fund Balance (Projected)	\$ -
Revenues	
DDA Contribution	\$ 70,583
Total Revenues	\$ 70,583
Expenditures	
Bonds, Principal	\$ 60,000
Bonds, Interest	10,283
Bonds, Paying Agent	300
Total Expenditures	\$ 70,583
Revenue Over/(Under) Expenditures	\$ -
Ending Fund Balance	\$ -

GROVE SPECIAL ASSESSMENT DEBT SERVICE FUND

Beginning Fund Balance (Projected)	\$ 42,608
Revenues	
DDA Contribution	\$ 33,675
Total Revenues	\$ 33,675
Expenditures	
Bonds, Principal	\$ 20,000
Bonds, Interest	13,425
Bonds, Paying Agent	250
Total Expenditures	\$ 33,675
Revenue Over/(Under) Expenditures	\$ -
Ending Fund Balance	\$ 42,608

OPEB DEBT SERVICE FUND

Beginning Fund Balance (Projected)	\$ 17,402
Revenues	
Transfer, General Fund	\$ 708,620
Transfer, Water & Sewer	37,296
Total Revenues	\$ 745,916
Expenditures	
Bonds, Principal	\$ 550,000
Bonds, Interest	195,366
Bonds, Paying Agent	550
Total Expenditures	\$ 745,916
Revenue Over/(Under) Expenditures	\$ -
Ending Fund Balance	\$ 17,402

INTERNAL SERVICE FUNDS

EMPLOYEE ACCRUED BENEFITS FUND		
Beginning Fund Balance (Projected)	\$	53,814
Revenues		
Transfers from Other Funds	\$	10,000
Other Revenues		1,000
Total Revenues:	\$	11,000
Expenditures		
Salaries, Accrued Benefits	\$	10,000
Total Expenditures	\$	10,000
Revenue Over/(Under) Expenditures	\$	1,000
Ending Fund Balance	\$	54,814

SELF INSURANCE FUND:		
Beginning Fund Balance (Projected)	\$	369,468
Revenues		
Charges for Service	\$	202,218
Other Revenues		13,500
Total Revenues	\$	215,718
Expenditures		
Claims Expense	\$	13,500
Admin and Reinsurance		202,218
Total Expenditures	\$	215,718
Revenue Over/(Under) Expenditures	\$	-
Ending Fund Balance	\$	369,468

DPW EQUIPMENT REVOLVING FUND		
Beginning Fund Balance (Projected)	\$	346,566
Revenues		
Equipment Rental	\$	530,400
Other Revenues		9,000
Total Revenues	\$	539,400
Expenditures		
Operations & Maintenance	\$	333,329
Capital Outlay		294,000
Total Expenditures	\$	627,329
Revenue Over/(Under) Expenditures	\$	(87,929)
Ending Fund Balance	\$	258,637

BE IT FURTHER RESOLVED that the City Manager shall prepare for the Council a financial report each quarter on the status of City funds as contained within the City budget.

ROLL CALL:

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

MARY MULLISON, CITY CLERK

.....
I, Mary Mullison, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held on Monday, June 20, 2022, in the City of Farmington, Oakland County, Michigan.

MARY MULLISON, CITY CLERK

**Farmington City Council
Staff Report**

**Council Meeting
Date:** June 20, 2022

**Reference
Number
71**

Submitted by: City Manager David Murphy

Description Consideration to Approve Renewal of City Assessing Services Agreement with Oakland County Equalization Division as presented.

Requested Action Move to approve 2022-23 contract with the Oakland County Equalization Division to provide City Assessing Services for both real and personal property and authorize the Mayor and Clerk to sign the agreement on behalf of the City.

Background

The City of Farmington entered into a contract with the Oakland County Equalization Division in 2010 to provide assessing services. As of July 1, 2022 the contract for services will expire. The contract presented is for one year while the County fills the Director's position and will provide for annual assessment of real and personal property from July 1, 2022 to June 30, 2023 as required by laws of the State of Michigan.

The cost per parcel has been adjusted by a 4 percent increase this year.

Materials: Letter from Oakland Co. Equalization Division, Contract

Equalization Division
(248) 858-0740 | equal@oakgov.com

May 18, 2022

Mary J. Mullison, City Clerk
City of Farmington
23600 Liberty St.
Farmington, MI 48335

RE: Renewal of Contract for Assessing Services with the City of Farmington

Dear Mary J. Mullison:

The existing assessing contract between Oakland County Equalization and the City of Farmington will expire on June 30, 2022. In anticipation of a renewal of the contract, we have prepared four copies for your review and consideration by your City Officials.

In preparing the renewal document, our office has reproduced the provisions of the existing contract except for the following provision: the cost per parcel has been adjusted by a 4% increase; as referenced in the letter dated April 14, 2022, from Deputy County Executive Sean Carlson. In summary, the cost per parcel to the city will be as follows:

Contract Year	Real Property Rate	Personal Property Rate
2022-2023	\$18.76	\$13.72

These rates will be effective for the period July 1, 2022, to June 30, 2023. When the attached renewal contract is approved by your Governing Body and the authorized officials have affixed their signatures, kindly return four (4) copies to Oakland County Equalization Division.

Should you have any questions or concerns, please do not hesitate to reach out. You can contact Kimberly Hampton at 248-858-2039 or me at 248-221-0652.

Sincerely,



Kyle I. Jen
Director of Management and Budget
Oakland County

KIJ/kdh
Enclosures

**CONTRACT FOR OAKLAND COUNTY
EQUALIZATION DIVISION ASSISTANCE SERVICES
WITH THE CITY OF FARMINGTON
(Real and Personal Property Services)**

This CONTRACT FOR OAKLAND COUNTY EQUALIZATION DIVISION ASSISTANCE SERVICES WITH THE CITY OF FARMINGTON (hereafter, this "Contract") is made and entered into between the COUNTY OF OAKLAND, a Michigan Constitutional and Municipal Corporation, whose address is 1200 North Telegraph Road, Pontiac, Michigan 48341 (hereafter, the "County"), and the CITY OF FARMINGTON, a Michigan Constitutional and Municipal Corporation whose address is 23600 Liberty Street, Farmington, Michigan 48335 (hereafter, the "Municipality"). In this Contract, either the County and/or the Municipality may also be referred to individually as a "Party" or jointly as "Parties."

INTRODUCTORY STATEMENTS

- A. The Municipality, pursuant to State law, including, but not limited to, the Michigan General Property Tax Act (MCL 211.1, et seq.) is required to perform real and personal property tax appraisals and assessments for all nonexempt real and personal property located within the geographic boundaries of the Municipality for the purpose of levying State and local property taxes.
- B. The Parties recognize and agree that absent an agreement such as this, or pursuant to an order of the State Tax Commission mandating the County to perform all or some of the property tax appraisal and tax assessment responsibilities for real and/or personal property located within the Municipality's geographic boundaries (MCL 211.10(f)), the County, has no obligation to provide these Services to or for the Municipality.
- C. The Michigan General Property Tax Act (MCL 211.34(3)) provides that the County Board of Commissioners, through the Equalization Division, may furnish assistance to local assessing officers in the performance of certain legally mandated property appraisal and assessment responsibilities.
- D. The Municipality has requested the County's Equalization Division assistance in performing the "Equalization Division Assistance Services" (as described and defined in this Contract) and has agreed in return to reimburse the County as provided for in this Contract.
- E. The County has determined that it has sufficient "Equalization Division Personnel," as defined herein, possessing the requisite knowledge and expertise and is agreeable to assisting the Municipality by providing the requested "Equalization Division Assistance Services" under the terms and conditions of this Contract.

NOW, THEREFORE, in consideration of these premises and the mutual promises, representations, and agreements set forth in this Contract, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the County and the Municipality agree as follows:

- §1. DEFINED TERMS. In addition to the above defined terms (i.e., "Contract", "County", "Municipality", and "Party" and "Parties"), the following words and expressions when printed with the first letter capitalized as shown herein, whether used in the singular or

plural, possessive or nonpossessive, and/or either within or without quotation marks, shall, be defined and interpreted as follows:

- 1.1. "County Agent" or "County Agents" means all Oakland County elected officials, appointed officials, directors, board members, council members, commissioners, authorities, other boards, committees, commissions, employees, managers, departments, divisions, volunteers, agents, representatives, and/or any such persons' successors or predecessors, agents, employees, attorneys, or auditors (whether such persons act or acted in their personal representative or official capacities), and/or any persons acting by, through, under, or in concert with any of them, excluding the Municipality and/or any Municipality Agents, as defined herein. "County Agent" and/or "County Agents" shall also include any person who was a County Agent anytime during the term of this Contract but, for any reason, is no longer employed, appointed, or elected and serving as a County Agent.
- 1.2. "Equalization Division Personnel" means a specific subset of and included as part of the larger group of County Agents as defined above and shall be further defined as all County Agents specifically employed and assigned by the County to work in the Equalization Division of the County's Department of Management and Budget as shown in the current County budget and/or personnel records of the County. For all purposes in this Contract, any reference to County Agents shall also include within that term all Equalization Division Personnel, but any reference in this Contract to Equalization Division Personnel shall not include any County Agent employed by the County in any other function, capacity, or organizational unit of the County other than the Equalization Division of the Department of Management and Budget.
- 1.3. "Municipality Agent" or "Municipality Agents" means all Municipality officers, elected officials, appointed officials, directors, board members, council members, authorities, boards, committees, commissions, employees, managers, departments, divisions, volunteers, agents, representatives, and/or any such persons' successors or predecessors, agents, employees, attorneys, or auditors (whether such persons act or acted in their personal, representative, or official capacities), and/or all persons acting by, through, under, or in concert with any of them, except that no County Agent shall be deemed a Municipality Agent and conversely, no Municipality Agent shall be deemed a County Agent. "Municipality Agent" shall also include any person who was a Municipality Agent at any time during this Contract but for any reason is no longer employed, appointed, or elected in that capacity.
- 1.4. "Claim(s)" mean all alleged losses, claims, complaints, demands for relief or damages, suits, causes of action, proceedings, judgments, deficiencies, liabilities, penalties, litigation costs and expenses, including, but not limited to, any reimbursement for reasonable attorney fees, witness fees, court costs, investigation and/or litigation expenses, any amounts paid in settlement, and/or any other amounts of any kind whatsoever which are imposed on, incurred by, or asserted against a Party, or for which a Party may become legally and/or contractually obligated to pay or defend against, whether direct, indirect or consequential, whether based upon any alleged violation of the constitution (Federal or State), any statute, rule, regulation or the common law, whether in law or equity, tort, contract, or otherwise, and/or whether commenced or threatened and arising out of the performance or participation in this Contract.

- 1.5. "Municipality Taxpayer" means all residents, property owners, persons, or taxable entities within the Municipality, or their representatives or agents, who may be liable or responsible for any property taxes assessed by the Municipality pursuant to any applicable State Property Tax Laws.
- 1.6. "State" shall be defined as the "State of Michigan," a sovereign governmental entity of the United States, and shall also include within its definition all departments or agencies of State government including specifically, but not limited to, the State Tax Commission, the State Tax Tribunal, and/or the State Department of Treasury.

§2. COUNTY EQUALIZATION DIVISION ASSISTANCE SERVICES. The full and complete scope of all County Equalization Division Assistance Services shall be as described and limited in the following subsections (hereinafter defined and referred to as either "Equalization Division Assistance Services" or "Services").

- 2.1. "EQUALIZATION DIVISION ASSISTANCE SERVICES" OR "SERVICES" TO BE PROVIDED. Equalization Division Assistance Services or Services, to be performed by County for the Municipality as those terms are defined in this Contract, shall only include and shall be limited to the following activities:
 - 2.1.1. This Contract is to provide for annual assessment of real and personal property from July 1, 2022 to June 30, 2023 as required by laws of the State of Michigan. The County shall make assessments of real and personal property within the Municipality pursuant to MCL 211.10d.
 - 2.1.2. The Equalization Division personnel will appraise all property, process all real and personal property description changes, prepare the assessment roll for real and personal property in the Municipality; attend March, July and December Boards of Review and other such duties as required by the State General Property Tax Laws. The Equalization Division personnel will also be available for consultation on all Michigan Tax Tribunal real and personal property and special assessment appeals and will assist the Municipality in the preparation of both the oral and written defense of appeals, as long as there is a current Contract in effect.
- 2.2. PURPOSE OF COUNTY "SERVICES". The purpose of all Equalization Division Assistance Services or Services to be performed under this Contract shall be to assist (e.g., to help, aid, lend support, and/or participate as an auxiliary, to contribute effort toward completion of a goal, etc.) the Municipality in the performance of that Municipality's official functions, obligations, and the Municipality's legal responsibilities for property tax appraisal and assessment pursuant to the applicable State Property Tax Laws.
- 2.3. MANNER COUNTY TO PROVIDE SERVICES. All Equalization Division Assistance Services or Services to be provided by the County for the Municipality under this Contract shall be performed solely and exclusively by the County's Equalization Division Personnel.
 - 2.3.1. Equalization Division Personnel, including those certified as Michigan Master Assessing Officers (MMAO), shall be employed and assigned by the County in such numbers and based on such appropriate qualifications and other factors as decided solely by the County.

- 2.3.2. The County shall be solely and exclusively responsible for furnishing all Equalization Division Personnel with job instructions, job descriptions, and job specifications and shall in all circumstances control, supervise, train, or direct all Equalization Division Personnel in the performance of all Services under this Contract.
- 2.3.3. Except as otherwise expressly provided for herein, the County shall remain the sole and exclusive employer of all County Agents and Equalization Division Personnel and that the County shall remain solely and completely liable for all County Agents' past, present, or future wages, compensation, overtime wages, expenses, fringe benefits, pension or retirement benefits, travel expenses, mileage allowances, training expenses, transportation costs, and/or other allowances or reimbursements of any kind, including, but not limited to, workers' disability compensation benefits, unemployment compensation, Social Security Act protection(s) and benefits, any employment taxes, and/or any other statutory or contractual right or benefit based on or in any way related to any County Agent's employment status.
- 2.3.4. This Contract is neither intended, nor shall it be interpreted, to create, change, grant, modify, supplement, supersede, alter, or otherwise affect or control, in any manner, form, or at any time, any right, privilege, benefit, or any other term or condition of employment, of any kind or nature whatsoever, in, upon, or for any County Agent or Equalization Division Personnel with the County, any applicable County employment and/or union contract, and/or any County rule(s), regulation(s), hours of work, shift assignment, order(s), policy(ies), procedure(s), directive(s), ethical guideline(s), etc., which shall, solely and exclusively, govern and control the employment relationship between the County and any County Agent or Equalization Division Personnel and/or the conduct and actions of any County Agent or any Equalization Division Personnel. To illustrate, but not otherwise limit, this Contract does not and shall not be interpreted to limit, modify, control, or otherwise affect, in any manner:
 - 2.3.4.1. The County's sole and exclusive right, obligation, responsibility, and discretion to employ, compensate, assign, reassign, transfer, promote, reclassify, discipline, demote, layoff, furlough, discharge any Equalization Division Personnel and/or pay all Equalization Division Personnel's wages, salaries, allowances, reimbursements, compensation, fringe benefits, or otherwise decide all such terms and conditions of employment and make all employment decisions that affect, in any way, the employment of any Equalization Division Personnel with the County, subject only to its applicable collective bargaining Contracts.
 - 2.3.4.2. The County's sole and exclusive right, obligation, and responsibility to determine, establish, modify, or implement all operational policies, procedures, orders, rules, regulations, ethical guidelines, and/or any other judgment, policy or directive which, in any way, governs or controls any activity of any County Agent or Equalization Division Personnel, any necessary County Agent or Equalization Division Personnel's

training standards or proficiency(ies), any level or amount of required supervision, all standards of performance, any sequence or manner of performance, and any level(s) of experience, training, or education required for any Equalization Division Personnel performing any County duty or obligation under the terms of this Contract.

- 2.3.5. Except as expressly provided for under the terms of this Contract and/or laws of this State, no County Agent or Equalization Division Personnel, while such person is currently and/or actively employed or otherwise remains on the payroll of the County as a County Agent shall be employed, utilized, or perform any other services, of any kind, directly or indirectly, in any manner or capacity, or otherwise be available to perform any other work or assignments by or for the Municipality during the term of this Contract. This section shall not prohibit the Municipality from employing any person who was a former County Agent but is no longer employed in that capacity by the County.
- 2.3.6. Except as otherwise expressly provided by the Contract and/or applicable State law, neither the County, nor any County Agent, nor any Equalization Division Personnel, by virtue of this Contract or otherwise, shall be deemed, considered or claimed to be an employee of the Municipality and/or a Municipality Agent.
- 2.3.7. The Municipality shall not otherwise provide, furnish or assign any Equalization Division Personnel with any job instructions, job descriptions, job specifications, or job duties, or in any manner attempt to control, supervise, train, or direct any Personnel in the performance of any County's Equalization Division Assistance Services duty or obligation under the terms of this Contract.

2.4. LIMITS AND EXCLUSIONS ON COUNTY "SERVICES". Except as otherwise expressly provided for within this Contract, neither the County nor any County Agents shall be responsible for assisting or providing any other services or assistance to the Municipality or assume any additional responsibility for assisting the Municipality in any other way or manner with any Municipality obligations under all State Property Tax Laws, including, but not limited to, providing any attorney or legal representation to the Municipality or any Municipality Agent at any proceeding before the Michigan Tax Tribunal or any other adjudicative body or court, except as expressly provided for in this Contract.

- 2.4.1. The Municipality shall, at all times and under all circumstances, remain solely liable for all costs, legal obligations, and/or civil liabilities associated with or in any way related to any Municipality tax appraisal or assessment functions or any other Municipality legal obligation under any applicable State Property Tax Laws. The Municipality shall employ and retain its own Municipality legal representation, as necessary, to defend any such claim or challenge before the State Tax Tribunal or any other court or review body.
- 2.4.2. Except for those express statutory and/or regulatory obligations incumbent only upon licensed Equalization Division Personnel (i.e., State Licensed and Certified Real and/or Personal Property Tax Assessors) to

defend property tax appraisals and assessments that they either performed, or were otherwise performed under their supervision, before the Michigan Tax Tribunal, no other County Agents, including any County attorneys shall be authorized, required and/or otherwise obligated under this Contract or pursuant to any other agreement between the Parties to provide any legal representation to or for the Municipality and/or otherwise defend, challenge, contest, appeal, or argue on behalf of the Municipality before the Michigan Tax Tribunal or any other review body or court.

§3. TERM OF CONTRACT. The Parties the term of this Contract shall begin on July 1, 2022 and shall end on June 30, 2023, without any further act or notice from either Party being required. All Services otherwise provided to the Municipality prior to the effective date of this Contract, shall be subject to the terms and conditions provided for herein.

§4. NO TRANSFER OF MUNICIPALITY LEGAL OBLIGATIONS TO COUNTY. Except as expressly provided for in this Contract, the Municipality agrees that this Contract does not, and is not intended to, transfer, delegate, or assign to the County, and/or any County Agent or Equalization Division Personnel any civil or legal responsibility, duty, obligation, duty of care, cost, legal obligation, or liability associated with any governmental function delegated and/or entrusted to the Municipality under any applicable State Property Tax Laws.

4.1. The Municipality shall, at all times and under all circumstances, remain solely liable for all costs, legal obligations, and/or civil liabilities associated with or in any way related to any Municipality tax appraisal or assessment functions or any other Municipality legal obligation. Under no circumstances shall the County be responsible for any costs, obligations, and/or civil liabilities associated with its Municipality function or any responsibility under any State Property Tax Law.

4.2. The Municipality shall not incur or create any debts, liens, liabilities or obligations for the County and shall take all necessary steps to ensure that any debts, liens, liabilities, or obligations that the Municipality may incur shall not become a debt, liability, obligation, or Claim(s) against the County.

4.3. The Municipality shall at all times remain responsible for the ultimate completion of all Municipality duties or obligations under all applicable State Property Tax Laws. Nothing in this Contract shall relieve the Municipality of any Municipality duty or obligation under any applicable State Property Tax Law.

4.4. The Municipality and Municipality Agents shall be and remain responsible for compliance with all Federal, State, and local laws, ordinances, regulations, and agency requirements in any manner affecting any work or performance of this Contract or with any Municipality duty or obligation under any applicable State Property Tax Law.

§5. NO DELEGATION OR DIMINUTION OF ANY GOVERNMENTAL AUTHORITY. The Parties reserve to themselves any rights and obligations related to the provision of all of each Party's respective governmental services, authority, responsibilities, and obligations. Except as otherwise expressly provided herein, this Contract does not, and is not intended to, create, diminish, delegate, transfer, assign, divest, impair, or contravene any constitutional, statutory, and/or other legal right, privilege, power, civil or legal responsibility, obligation, duty of care, liability, capacity, immunity, authority or character of office of either Party.

- 5.1. Notwithstanding any other term or condition in this Contract, that no provision in this Contract is intended, nor shall it be construed, as a waiver of any governmental immunity, as provided by statute or applicable court decisions, by either Party, either for that Party and/or any of that Party's County or Municipal Agents.
- 5.2. Notwithstanding any other provision in this Contract, nothing in this Contract shall be deemed to, in any way, limit or prohibit the Oakland County Board of Commissioners statutory rights and obligations to review and/or further equalize Municipality property values or tax assessments and/or further act upon any Municipality assessment(s) of property taxes under any applicable State Property Tax Laws, including, but not limited to challenging any Municipality assessment before the Michigan Tax Tribunal.

§6. PAYMENT SCHEDULE. The Municipality shall pay to the County the following: For the contract year 2022-2023 the sum of \$18.76 for each real property description and \$13.72 for each personal property description rendered. Payment for the contract year 2022-2023 is payable on or before July 1, 2023.

If during the term of this Contract, there are additional services requested of the County, the Parties shall negotiate additional fees to be paid by the Municipality.

- 6.1. All time incurred for Board of Review dates beyond the regular County working hours to be billed at the applicable Equalization Division personnel's overtime rate and charged to the Municipality over and above any other fees described in this Contract, with the following exceptions:
 - 6.1.1. One evening meeting as required by law under MCL § 211.30(3).
 - 6.1.2. Dates requiring overtime set by the Municipality Charter.
- 6.2. The Municipality shall be responsible for postage on all personal property statements and personal property notices mailed relating to work performed under this Contract. The Municipality agrees to be responsible for all photographic supplies.
- 6.3. If the Municipality fails, for any reason, to pay the County any monies when and as due under this Contract, the Municipality agrees that unless expressly prohibited by law, the County or the County Treasurer, at their sole option, shall be entitled to a setoff from any other Municipality funds that are in the County's possession for any reason. Funds include but are not limited to the Delinquent Tax Revolving Fund ("DTRF"). Any setoff or retention of funds by the County shall be deemed a voluntary assignment of the amount by the Municipality to the County. The Municipality waives any claims against the County or its Officials for any acts related specifically to the County's offsetting or retaining such amounts. This paragraph shall not limit the Municipality's legal right to dispute whether the underlying amount retained by the County was actually due and owing under this Contract.
- 6.4. If the County chooses not to exercise its right to setoff or if any setoff is insufficient to fully pay the County any amounts due and owing the County under this Contract, the County shall have the right to charge up to the then-maximum legal interest on any unpaid amount. Interest charges shall be in addition to any other amounts due to the County under this Contract. Interest charges shall be

calculated using the daily unpaid balance method and accumulate until all outstanding amounts and accumulated interest are fully paid.

- 6.5. Nothing in this Section shall operate to limit the County's right to pursue or exercise any other legal rights or remedies under this Contract against the Municipality to secure reimbursement of amounts due the County under this Contract. The remedies in this Section shall be available to the County on an ongoing and successive basis if Municipality at any time becomes delinquent in its payment. Notwithstanding any other term and condition in this Contract, if the County pursues any legal action in any court to secure its payment under this Contract, the Municipality agrees to pay all costs and expenses, including attorney's fees and court costs, incurred by the County in the collection of any amount owed by the Municipality.
- 6.6. Notwithstanding any other term or condition in this Contract, should the Municipality fail for any reason to timely pay the County the amounts required under this Contract, the County may discontinue, upon thirty (30) days written notice to the Municipality, without any penalty or liability whatsoever, any Services or performance obligations under this Contract.

§7. LIABILITY. Each Party shall be responsible for any Claims made against that Party and for the acts of County Agents or Municipality Agents, as applicable. In any Claims that may arise from the performance of this Contract, each Party shall seek its own legal representation and bear the costs associated with such representation including any attorney fees.

- 7.1. This Contract does not and is not intended to create or include any County warranty, promise, covenant or guaranty, either express or implied, of any kind or nature whatsoever in favor of the Municipality, and/or any Municipality Agents, or any Municipality Taxpayer or any other person or entity, or that the County's efforts in the performance of any obligation under this Contract will result in any specific monetary benefit or efficiency, or increase in any tax revenue for the Municipality, or will result in any specific reduction or increase in any property assessment, or guarantee that any Services provided under this Contract will withstand any challenge before the State Tax Tribunal or any court or review body, or any other such performance-based outcome.
- 7.2. In the event of any alleged breach, wrongful termination, and/or any default of any term or condition of this Contract by either the County or any County Agent, the County and/or any County Agent shall not be liable to the Municipality for any indirect, incidental, special, or consequential damages, including, but not limited to any replacement costs for Services, any loss of income or revenue, and/or any failure by the Municipality to meet any Municipality obligation under any applicable State Property Tax Laws, or any other economic benefit or harm that the Municipality may have realized, but for any alleged breach, wrongful termination, default and/or cancellation of this Contract, or damages beyond or in excess of the amount(s) of any amount paid to, received or retained by the County at the time of the alleged breach or default in connection with or under the terms of this Contract, whether such alleged breach or default is alleged in an action in contract or tort and/or whether or not the Municipality has been advised of the possibility of such damages. This provision and this Contract is intended by the Parties to allocate the risks between the Parties, and the Parties agree that the allocation of each Party's efforts, costs, and obligations under this

Contract reflect this allocation of each Party's risk and the limitations of liability as specified herein.

- 7.3. Neither Party has any right pursuant to or under this Contract against the other Party to or for any indemnification (i.e., contractually, legally, equitably, or by implication) contribution, subrogation, or other right to be reimbursed by the Party based upon any legal theories or alleged rights of any kind, whether known or unknown, for any alleged losses, claims, complaints, demands for relief or damages, judgments, deficiencies, liability, penalties, litigation costs and expenses of any kind whatsoever which are imposed on, incurred by, or asserted against a Party and which are alleged to have arisen under or are in any way based or predicated upon this Contract.
- 7.4. If the Municipality requests and the County agrees, the County may prepare the actual tax statement for mailing by the Municipality to Municipality residents. In preparing any such tax statement the County shall rely upon certain data provided by the Municipality beyond the data gathered by the County under this Contract, including, but not limited to, the applicable millage rate. Under no circumstances shall the County be held liable to the Municipality or any third party based upon any error in any tax statement due to information supplied by the Municipality to the County for such purposes.

§8. MUNICIPALITY AGENTS AND COOPERATION WITH THE COUNTY. The Municipality shall be solely responsible for guaranteeing that all Municipality Agents fully cooperate with Equalization Division Personnel in the performance of all Services under this Contract. The County shall be solely responsible for guaranteeing that all Equalization Division personnel fully cooperate with Municipality agents in the performance of all Services under this Contract.

- 8.1. Municipality Agents shall be employed and assigned based on appropriate qualifications and other factors as decided by the Municipality. The Municipality shall be solely responsible for furnishing all Municipality Agents with all job instructions, job descriptions and job specifications and shall solely control, direct, and supervise all Municipality Agents and shall be solely responsible for the means and manner in which Municipality's duties or obligations under any applicable State Property Tax Laws are satisfied.
- 8.2. The Municipality shall be solely liable for all Municipality Agents' past, present, or future wages, compensation, overtime wages, expenses, fringe benefits, pension or retirement benefits, travel expenses, mileage allowances, training expenses, transportation costs, and/or other allowances or reimbursements of any kind, including, but not limited to, workers' disability compensation benefits, unemployment compensation, Social Security Act protection(s) and benefits, any employment taxes, and/or any other statutory or contractual right or benefit based on or in any way related to any Municipality Agent's employment status or any alleged violation of any Municipality Agent's statutory, contractual (e.g., union, employment, or labor contract), constitutional, common law employment right, and/or civil rights by the Municipality. The Municipality agrees to indemnify and hold harmless the County from and against all Claim(s) which are imposed upon, incurred by, or asserted against the County or any County Agent by any Municipality Agent and/or which are based upon, result from, or arise from, or are in any way related to any Municipality Agent's wages, compensation, benefits, or

other employment-related or based rights, including, but not limited to, those described in this section.

- 8.3. No Municipality Agent shall, by virtue of this Contract or otherwise, be considered or claimed to be an employee of the County and/or a County Agent. This Contract does not grant or confer, and shall not be interpreted to grant or confer, upon any Municipality Agents or any other individual any status, privilege, right, or benefit of County employment or that of a County Agent.
- 8.4. The Municipality shall provide the County with information regarding any activity affecting the tax status of any parcel including but not limited to the following: Downtown Development Authorities, Redevelopment Plans, Tax Increment Financing Authorities. In addition, the Municipality shall notify the County immediately of approval of any application for abatement or tax exemption.
- 8.5. The Municipality shall inform the County Agents regarding any increase in taxation which is governed by the Truth in Taxation Act. Further, the Municipality shall inform the County Agents regarding any millage increase (new) or renewal.
- 8.6. The Municipality is responsible for Special Assessment billings, maintaining a paper trail of roll changes, maintaining the rolls in balance, and providing the Oakland County Equalization Division with the information necessary to prepare the warrant.
- 8.7. The Municipality Agents shall perform the following functions:
 - 8.7.1. Mechanically make name changes to Sidwell numbers on a monthly basis using the County's Computer terminals.
 - 8.7.2. Provide a copy of all building permits with Sidwell numbers to the County's Equalization Division on a monthly basis.
 - 8.7.3. Be responsible for the establishment, accuracy, and compilation of all Special Assessment rolls in the Municipality.
 - 8.7.4. Forward all exemption applications, transfer affidavits, personal property statements and all other documents affecting the status or value of property located within the Municipality to the County's Equalization Division in a timely manner.
 - 8.7.5. Forward all information on splits and combinations after approval by the Municipality to the County's Equalization Division.
- 8.8. In the event that Municipality Agents, for whatever reason, fail or neglect to undertake the tasks in Section 8.7 above, the County's Equalization Division may perform these tasks and it shall be paid on a time and material basis. Such rate shall be based upon the wages plus benefits of the County Agents performing said tasks.
- §9. INDEPENDENT CONTRACTOR. The County's and/or County Agents' legal status and relationship to the Municipality shall be that of an Independent Contractor. No liability, right, or benefits arising out of an employer/employee relationship, either express or implied, shall arise or accrue to either Party as a result of this Contract.
- §10. COUNTY PRIORITIZATION OF COUNTY RESOURCES. This Contract does not, and is not intended to, create either any absolute right in favor of the Municipality or any correspondent absolute duty or obligation upon the County, to guarantee that any specific

number(s) or classification of County Agents will be present on any given day to provide Services to the Municipality.

- §11. CANCELLATION OR TERMINATION OF THIS CONTRACT. Except as follows, and notwithstanding any other term or provision in any other section of this Contract, either Party, upon a minimum of ninety (90) calendar days written notice to the other Party, may cancel and/or completely terminate this Contract for any reason, including convenience, without incurring any penalty, expense, or liability to the other Party. The effective date for any such termination is to be clearly stated in the notice.
- 11.1. At 5:00 p.m. on the effective date of the cancellation of this Contract all Municipality and/or County obligations under this Contract, except those rights and obligations expressly surviving cancellation as provided for in this Contract, shall end.
- 11.2. All Municipality obligations, including, but not limited to, waivers of liability, record-keeping requirements, any Municipality payment obligations to the County, and/or any other related obligations provided for in this Contract with regard to any acts, occurrences, events, transactions, or Claim(s) either occurring or having their basis in any events or transactions that occurred before the cancellation or completion of this Contract, shall survive the cancellation or completion of this Contract.
- §12. EFFECTIVE DATE, CONTRACT APPROVAL, AND AMENDMENT. This Contract, and/or any amendments thereto, shall be approved by resolutions of both the Oakland County Board of Commissioners and the Governing Body of the Municipality. The approval and terms of this Contract, and/or any amendments thereto, shall be entered in the official minutes and proceedings of both the Oakland County Board of Commissioners and the Governing Body of the Municipality and shall also be filed with the office of the County Clerk, the Clerk for the Municipality, and the Secretary of State.
- §13. NO THIRD-PARTY BENEFICIARIES. Except as expressly provided herein for the benefit of the Parties, this Contract does not, and is not intended to, create, by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right to be indemnified (i.e., contractually, legally, equitably, or by implication) and/or any right to be subrogated to any Party's rights in this Contract, and/or any other right of any kind, in favor of any person, including, but not limited to, any County Agent or Municipality Agent or any Municipality Taxpayer, any Taxpayer's legal representative, any organization, any alleged unnamed beneficiary or assignee, and/or any other person.
- §14. CONSTRUED AS A WHOLE. The language of all parts of this Contract is intended to and, in all cases, shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party. As used in this Contract, the singular or plural number, possessive or nonpossessive shall be deemed to include the other whenever the context so suggests or requires.
- §15. CAPTIONS. The section headings or titles and/or all section numbers contained in this Contract are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Contract.
- §16. NOTICES. Except as otherwise expressly provided for herein, all correspondence, invoices, and/or any other written notices required, permitted or provided for under this Contract to be delivered to either Party shall be sent to that Party by first class mail. All such written notices, including any notice canceling or terminating this Contract as provided for herein, shall be sent to the other Party's signatory to this Contract, or that

signatory's successor in office, at the addresses shown in this Contract. All correspondence or written notices shall be considered delivered to a Party as of the date that such notice is deposited with sufficient postage with the U.S. Postal Service.

§17. WAIVER OF BREACH. The waiver of a breach of any provision of this Contract shall not operate or be construed as a waiver of any subsequent breach. Each and every right, remedy and power granted to either Party or allowed it by law shall be cumulative and not exclusive of any other.

§18. ENTIRE CONTRACT. This Contract sets forth the entire agreement between the County and the Municipality and supersedes all prior agreements or understandings between them in any way related to the subject matter hereof. All terms and conditions herein are contractual and are not a mere recital and that there are no other agreements, understandings, contracts, or representations between the County and the Municipality in any way related to the subject matter hereof, except as expressly stated herein. This Contract shall not be changed or supplemented orally and may be amended only as otherwise provided herein.

The undersigned execute this Contract on behalf of the Parties and by doing so legally obligate and bind the Parties to this Contract.

IN WITNESS WHEREOF, Sara Bowman, Mayor of the City of Farmington acknowledges that she has been authorized by a resolution of the Governing Body of the City of Farmington to execute this Contract and accepts and binds the City of Farmington to this Contract.

EXECUTED: _____ DATE: _____
Sara Bowman, Mayor
City of Farmington

WITNESSED: _____ DATE: _____
Mary Mullison, Clerk
City of Farmington

IN WITNESS WHEREOF, David T. Woodward, Chairperson, Oakland County Board of Commissioners, acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners to execute this Contract and accepts and binds Oakland County to this Contract.

EXECUTED: _____ DATE: _____
David T. Woodward, Chairperson
Oakland County Board of Commissioners

WITNESSED: _____ DATE: _____

(Print Name) _____ DATE: _____
County of Oakland

Farmington City Council Staff Report	Council Meeting Date: June 20, 2022	Item Number 7J
Submitted by: David Murphy, City Manager and Chris Weber, Director of Finance & Administration		
Agenda Topic: Approval to Purchase MiTel Phone System from Telnet		
Proposed Motion: Move to approve the purchase of a new phone system from Telnet in an amount not to exceed \$50,000.		
<p>Background:</p> <p>The City's POTS line phone system is old and needs replacement. City Administration has previously discussed with Council replacing the system and converting to a new Voice Over Internet Protocol (VOIP) technology. Because the City contracts with Farmington Hills for IT services, Administration has concluded to purchase a phone system that is identical to Farmington Hills, so that Farmington Hills can provide support for the phone system as well.</p> <p>The City's 2022/23 budget contains \$50,000 for the phone replacement project. The attached quote is for \$46,769.30 + \$3,230.70 Contingency = \$50,000 total project cost.</p> <p>Attached is a high-level description of the system and quote.</p>		
<p>Materials: MiVoice Connect VoIP System Overview City of Farmington -- Mitel Connect SBE VoIP System FINAL DESIGN -- #27074</p>		



MiVoice Connect VoIP System Overview

Mitel's MiVoice Connect VoIP communications platform is a state of the art system that is a reliable way for the City of Farmington to communicate with residents + offers a bevy of new features to make helping citizens easier. The City of Farmington Hills has the exact same system and it is working very well after some network and voice circuit bumps were ironed out. Both systems have the same voice circuits from AT&T which makes this an easy transition with history and knowledge we can leverage to ensure a smooth launch.

The system is comprised of the following hardware (HW) and software (SW) components:

Hardware

- System HQ server for applications
- ST100DA voice switch for call processing
- Phones (desk models 6910, 6920 and 6930 + 6970 conference phone)
- Wall mount steel plate with key pad and short wire encased cord for the Public Safety interview room
- Night bell ringer and overhead paging with 2 way talk back speakers for the DPW facility

Software

- Connect system SW which includes system operating SW, Auto Attendants, Voicemail, Connect SW clients, Call Detail reports, call recording apps, and system administration
- 55 users with SW licenses to enable a wide variety of applications
- SW client for PCs enables easy call handling by clicking icons on PC, or use the PC as a phone
- Automatic call recording simultaneously on 10 extensions – easy storage and retrieval
- Phone System Emergency Notification: 5 designated users on system have a SW client & phone handset notification tool that alerts them a user on system has called 911. This notification includes the extension that called 911 and has a log of interactions once the notification is triggered. An additional 9 other Emergency Notifications (or standard routine business events) can be programmed into the system. Examples: "Active Shooter", "Unruly Citizen at front desk", "Maintenance", "Staff Event", etc.

The proposed project includes project management, system design, programming and call routing for each department (user), testing of system and 911, installation, training for users & system admin, and onsite support for the first day of go live on the new system. Long terms support is also included and The City of Farmington can leverage Telnet Group for all service and support requirements, as well as, handle simple moves, adds, and changes independently (based on admin training).



**BUSINESS COMMUNICATIONS
S O L U T I O N S**

Quote Number: 27074
 Job Description: City of Farmington -- 4th
 Draft -- FINAL DESIGN
 Quoted Date: 05-06-2022
 Quote valid until:
 Payment Terms: Net 30
 Prepared by: Mike Brown

Prepared for:
 City of Farmington
 23600 Liberty Street
 Farmington, Michigan MI 48335

Ship to:

Quantity	Item ID	Description	Sell	Total
1	776-0000	Miscellaneous Hardware/Software--- MiVC System Server for applications (Directory, Auto Attendants, Voicemail, Call Detail Reports, Connect SW client, Work Groups (Agents & Supervisors), System Director Admin + any SW apps included in final design. Includes: Windows 2019 OS, Raid 0 for hard drive redundancy, dual power supply, and two 2TB hard drives.	\$4,995.00	\$4,995.00
1	60186	Connect SBE 100 HW Bundle ST100DA -- capacities: 100 IP phones, 2 FXO & 6 FXS, 12 port ad hoc audio--- voice switch for call processing & connection to T1 PRI voice circuit	\$3,995.00	\$3,995.00
1	10582	Voice Switch ST100DA -- capacities: 100 IP phones, 2 FXO & 6 FXS, 12 port ad hoc audio conf, 1 T1 o-- 100% redundancy for voice switch to enable both telco voice circuit and phones	\$6,198.00	\$6,198.00
1	60196	Connect Small Business Edition 100 SW bundle, 50 users.--- breakdown of licenses included in bundle: 1 Adv Apps license key (Advanced) Agent/Supervisor & Operator Call Mgr License 10 Adv Apps license keys (Standard) 39 Adv Apps license keys (Essentials) 24 SIP Trunk Software license 4 Additional Site license 50 Softphone license (ST8 or later) 50 Standard Resolution Video license 49 Professional Call Manager license 50 SIP Device license for Mobility 11 Edge Gateway Remote Phone license 50 Mobile Access license for Mobility 50 LICENSE, EXTENSION & MAILBOX 1 LICENSE, EXTENSION ONLY 1 MiVoice Connect SBE 100 system license	\$5,700.00	\$5,700.00
15	50006766	6910 IP Phone for premise MiVoice Connect	\$170.00	\$2,550.00
14	50006767	6920 IP Phone for MiVoice Connect	\$297.00	\$4,158.00
21	100-50008312	6930 IP Phone for MiVoice Connect-- 13 phones for users that need 12 buttons & 1 phone for Public Safety conference room	\$425.00	\$8,925.00
1	50008313	6940 IP Phone for MiVoice Connect Premise System	\$450.00	\$450.00
1	776-0000	Miscellaneous Hardware/Software--- Mitel 6970 conference room phone. Note option to add 2 mic/speaker extension units to the conference phone = \$295.	\$945.00	\$945.00
1	776-0000	Miscellaneous Hardware/Software -- pigtail connector for dual ended RJ45 ether cable connection (phone on one end and connection for data jack on other end)	\$95.00	\$95.00

Telnet Group, Inc.

1035 North Bridge Street
 Linden, Michigan,

<https://telnetgroup.com/>
 (810) 735-8585



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Quoted Date: 05-06-2022
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Quantity	Item ID	Description	Sell	Total
1	776-0000	Miscellaneous Hardware/Software-- Public Safety interview room phone is a steel plate mounted on the wall with a dial key pad and short steel encased cord. Calls can be sent into the room, or callers call dial out if desired. How this phone will actually be used will be defined in the project management and desing phase	\$1,189.00	\$1,189.00
5	30147	MiVoice Connect Essentials License Bundle -- Telephony Ext & MB + Connect SW Client PC Call control + Mobile app + Softphone + Point-to-Point Vi	\$235.00	\$1,175.00
1	776-0000	Miscellaneous Hardware/Software-- DPW paging solution includes: Night bell ringer, Overhead Paging w/ speakers that have 2 way audio for talkback, all cabling and termination hardware. Price quoted includes all Hardware, SW clients, system design, programming & integration to phone system, install, testing and operational checks, Current estimate assumes no structural impedence for cabling runs, no fork lift needed, no metal or concrete wall penetration required. Need site survey to confirm labor hours estimate.	\$1,650.00	\$1,650.00
1	18024	Call Recorder -- Includes call recorder SW application, system design, programming, install, operational checks + training on how to use the interface to search for phone calls & discuss best practices for storage.	\$6,495.00	\$6,495.00
1	18025	Call Recorder add-on 5 simultaneous sessions-- Adds 5 more simultaneous recording sessions for system total of 10.	\$295.00	\$295.00
1	SER8	Professional Services, Support Labor-- Telnet Group labor and professional services to cover: Equipment inventory & accounting, system design, project management, system programming, operational checks, testing with telco carrier for E911 calls and circuit checks, system installation, and system Admin Training	\$4,895.00	\$4,895.00
1	SER8	Professional Services, Support Labor-- End user training	\$1,495.00	\$1,495.00
1	SER8	Professional Services, Support Labor-- Go Live Cut-over onsite support	\$995.00	\$995.00
1	18008	Emergency Notification (up to five alertees)-- Phone System Emergency Notification: Designated users on system have a SW client & phone handset notification tool that alerts them a user on system has called 911. This notification includes the extension that called 911 and has a log of interactions once the notfication is trggered. An additional 9 Emergency Notification (or standard routine business events) can be programmed into the system. Examples: "Active Shooter", "Unruly Citizen at front desk", "Maintenance", "Staff Event", etc. 0 to 5 designated users = \$1,995 and includes desing, programming, install and testing. Special concession granted to completely waive the cost of this SW application, but include it in the final design.	\$0.00	\$0.00

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Quantity	Item ID	Description	Sell	Total
1	991-0100	Telnet Group Discount (taxed item)18.35% in total discount applied to this design for the non Mitel SBE (Small Business Edition) items. Note the SBE bundles prices shown above reflect deep discounting off MSRP for an Enterprise system – 72% discount off SW licenses in SBE 50 user bundle & 49% for the HW ST100DA bundle. Reference seprate summary on this breakdown sent to Chris Weber	\$-9,780.00	\$-9,780.00
Subtotal				\$46,420.00
Items Total				\$46,420.00
Sales Tax				\$0.00 -->
Shipping Total				\$349.30
GRAND TOTAL				\$46,769.30

Description:

System Redundancy -- 100% failover with ST100DA to enable telco voice circuit and phones if primary switch fails.

Telco circuit reliability if AT&T circuit fails -- contact AT&T and have them forward 3 main line phone #s to staff cell phones

Disclaimer:

By signing this quote/estimate you hereby agree to pay the quoted prices for listed goods and services according to the terms agreed upon. Freight/Shipping may be estimated, Actual Freight/Shipping charges will be billed on final invoice. All software license keys are non-refundable. All opened/installed equipment is non-refundable. All returns/exchanges are at the discretion of Telnet Group management and will be assessed a restocking fee of 20% MSRP. Sales Tax and Freight/Shipping are estimates only and will be adjusted at final invoice to actual cost. Telnet Group collects and remits State of Michigan sales tax. The customer is responsible for Sales Taxes owed to any other taxing authority.

Accepted by: _____ Date: _____



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