



FINAL

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on December 19, 2016, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:06 PM by Mayor William Galvin.

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Sara Bowman	Councilmember	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Absent	
Jeff Scott	Councilmember	Present	

City Administration Present

Director Christiansen
Director Demers
Superintendent Eudy
City Clerk Halberstadt
Assistant to the City Manager Knowles (left at 7:55 PM)
City Manager Murphy
Attorney Saarela
Treasurer Weber

2. PLEDGE OF ALLEGIANCE

Todd Craft, Farmington resident and member of the Downtown Development Authority Board, led the Pledge of Allegiance.

3. PUBLIC COMMENT

No public comment was heard.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Farmington Monthly Payments Report - November 2016
- B. Public Safety Monthly Report - November 2016

C. Minutes

1. Minutes of the City Council - Special - Nov 1, 2016 7:00 PM
2. Minutes of the City Council - Special - Nov 21, 2016 6:00 PM
3. Minutes of the City Council - Regular - Nov 21, 2016 7:00 PM
4. Minutes of the City Council - Special - Nov 28, 2016 5:30 PM
5. Minutes of the City Council - Special - Dec 5, 2016 7:00 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Bowman, Cowley, Galvin, Scott
ABSENT:	Schneemann

5. APPROVAL OF REGULAR AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sara Bowman, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Bowman, Cowley, Galvin, Scott
ABSENT:	Schneemann

6. PRESENTATION/PUBLIC HEARINGS**A. Eight Mile Boulevard Association**

Present: Cindy Thomas, Executive Director, Eight Mile Boulevard Association (EMBA)

Thomas provided an update on the activities of the EMBA including core programs, 2016 highlights, and planned projects for 2017.

B. Special Event - Haitian Art and Craft Festival

Present: Margareth Corkery, Bill McNeece, Valerie McNeece

City Administration advised that a request from the Haitian Network Group of Detroit was received to host an art and craft festival on July 29 and 30, 2017. It was noted Council had approved the group's 2015 festival request.

Corkery advised the event would follow the same format as the previous one.

Responding to a question from Bowman, Corkery stated they are seeking a gaming license in order to sell raffle tickets with the prize being a cruise to Haiti.

Responding to a question from Cowley, Corkery advised they anticipate 100 people will attend. She confirmed a license would be obtained from the Health Department.

Cowley recommended that event participants should be directed to untimed and remote parking.

Corkery commented that they have developed a list of local businesses that will be contacted to participate in the event.

Scott expressed appreciation for their engagement of businesses in the downtown for the event.

Move to approve a special event request to hold a Haitian Art and Craft Festival in Riley Park/Sundquist Pavilion on Saturday, July 29, 2017, from 5:00 p.m. to 10:00 p.m., and Sunday, July 30, 2017, from 10:00 a.m. to 10:00 p.m.; and adopt a Michigan State Resolution for a Charitable Gaming License.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sara Bowman, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Sara Bowman, Greg Cowley, William Galvin, Jeff Scott
ABSENT:	Steve Schneemann

7. NEW BUSINESS

A. Consideration to Adopt Resolution Recommending Approval of Redevelopment Liquor License for Landgate, Inc. (DBA Bellacino's Pizza & Grinders)

Present: Joseph Takla, Owner of Bellacino's Pizza & Grinders

City Administration advised materials in support of the issuance of a Redevelopment Liquor License to Landgate, Inc. (DBA Bellacino's Pizza & Grinders) has been received. According to procedural requirements outlined by the Michigan Liquor Control Commission (MLCC), for said applicant to secure a Redevelopment Liquor License, the Farmington City Council must authorize the submittal of information as required.

If approved, city staff will assemble and supply the appropriate materials to attorneys for Landgate, Inc., to accompany the application to the MLCC.

Responding to a question from Cowley, Takla stated he is slowly educating himself on the management of a liquor establishment. He intends to hire a manager that is qualified as well.

Scott stated the change to the restaurant would be a nice addition to the downtown. He noted outdoor furniture will need to be properly stored.

Responding to a question from Bowman, Takla stated he has been in business for 10 years.

Both Galvin and Bowman expressed appreciation to Takla for re-investing in Farmington.

Move to adopt a resolution authorizing a new Class C and SDM Redevelopment Liquor License with Sunday sales permit and outdoor service area for Landgate, Inc., DBA Bellacino's Pizza & Grinders, 32720 Grand River Avenue. [SEE ATTACHED RESOLUTION].

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sara Bowman, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Sara Bowman, Greg Cowley, William Galvin, Jeff Scott
ABSENT:	Steve Schneemann

The votes were taken in the following order: Cowley, Galvin, Scott, Bowman.

Move to adopt a resolution authorizing submittal of documentation for a Redevelopment Liquor License for Landgate, Inc., DBA Bellacino's Pizza & Grinders, 32720 Grand River Avenue. [SEE ATTACHED RESOLUTION].

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeff Scott, Councilmember
SECONDER:	Sara Bowman, Councilmember
AYES:	Sara Bowman, Greg Cowley, William Galvin, Jeff Scott
ABSENT:	Steve Schneemann

The votes were taken in the following order: Galvin, Scott, Bowman, Cowley.

B. Consideration to Adopt Resolution Approving the 2017 DDA Community Events Calendar, Temporary Liquor License Applications, Street Closures and Sidewalk Shopping Dates.

Present: Matt Parks, OHM

Knowles was present to discuss proposed events for 2017 including: Art on the Grand, Rhythmx in Riley Park, and Harvest Moon Celebration. She further discussed Ladies Night Out, Second Fridays, and sidewalk shopping on event days.

Responding to a question from Scott, Knowles confirmed sidewalk sales would be connected to events in the downtown.

Scott asked about the Grand River road restoration scheduled for next summer and the impact on events.

Knowles responded the most significant impact would be on Art on the Grand. They are looking to issue a stop work order with MDOT for this event.

Parks noted he has provided dates to MDOT on which they need to coordinate with the city regarding the events.

Bowman stated she likes the idea of changing up the Second Friday events.

Cowley recommended including Founders Festival events in the list to MDOT.

Move to adopt a resolution approving the 2017 Downtown Development Authority (DDA) community events calendar, temporary liquor license applications, street closures, and designated sidewalk shopping dates as presented. [SEE ATTACHED RESOLUTION].

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sara Bowman, Councilmember
SECONDER:	Greg Cowley, Councilmember
AYES:	Sara Bowman, Greg Cowley, William Galvin, Jeff Scott
ABSENT:	Steve Schneemann

C. Consideration to Approve Revised Change Order No.2 and, Final Construction Estimate No. 8 for the Twin Valley Pump Station.

Present: Jessica Howard, OHM

Eudy advised that in preparation of the final construction estimate, Orchard Hiltz and McCliment (OHM) has recommended revised change order #2 in the amount of \$1,745.16. To date the City is holding a retainage of \$36,983.78 of this contract. The recommendation of payment from OHM includes the release of the retainage, revised change order No. 2 and \$47,971.34 of construction cost.

Responding to a question from Cowley, Eudy advised capacity increased 4X as a result of the reconstruction of the pump station.

Discussion followed regarding the value of the reconstruction to the community and the excellent work of Bidigare Contractors.

Move to approve revised change order No. 2 and revised Final Construction Estimate No. 8 for work completed on the reconstruction of the Twin Valley Pump Station and authorize payment to Bidigare Contractors, Inc. in the amount of \$86,700.28.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Sara Bowman, Greg Cowley, William Galvin, Jeff Scott
ABSENT:	Steve Schneemann

The votes were taken in the following order: Scott, Bowman, Cowley, Galvin.

D. Consideration to Approve Construction Estimate No. 1 for the Bel-Aire, Shiawassee, Mooney Street Sewer Rehabilitation and Improvements

Eudy advised at the October 17, 2016 meeting, City Council approved the bid from Bidigare Contractors for the sewer rehabilitation and repairs of Bel-Aire, Shiawassee, and Mooney Streets. The amount approved was not to exceed \$392,415.00, which included a 7% contingency. He stated Orchard Hiltz and McCliment has recommended a payment of \$259,911.47 with a retainage of 5% for Division I & III of this contract.

Responding to a question from Cowley, Eudy stated the neighborhoods directly west of Farmington High School would be affected by the construction.

Responding to a question from Scott, Eudy stated they were shocked to see the condition of the sewers when they were televised several months ago.

Motion by Cowley, seconded by Scott, to approve Construction Estimate No. 1 for work completed on Division I and III of the Bel-Aire, Shiawassee, Mooney Street sewer rehabilitation and repair project and authorize payment to Bidigare Contractors, Inc. in the amount of \$259,911.47 with a 5% retainage.

The votes were taken in the following order: Bowman, Cowley, Galvin, Scott.

RESULT: APPROVED [UNANIMOUS]
MOVER: Greg Cowley, Councilmember
SECONDER: Jeff Scott, Councilmember
AYES: Sara Bowman, Greg Cowley, William Galvin, Jeff Scott
ABSENT: Steve Schneemann

E. Update of Enclosed Cargo Trailer for Ice Rink Equipment

Eudy provided an update on the purchase of an enclosed cargo trailer, explaining the change in vendors.

F. Consideration to Amend City Fee Schedule to Add Notary Service

Halberstadt advised that it is common practice for a City Clerk Department to offer notary services to the public. The city recommends implementing the service as of January 1, 2017 and revise the City Fee Schedule accordingly.

Move to adopt a resolution to amend the City Fee Schedule, replacing Chapter 5, Voter Data, with the Clerk Department, under which Notary Service will be added with a fee of \$5.00 per notarial act, effective January 1, 2017. [SEE ATTACHED RESOLUTION].

RESULT: APPROVED [UNANIMOUS]
MOVER: Sara Bowman, Councilmember
SECONDER: Jeff Scott, Councilmember
AYES: Sara Bowman, Greg Cowley, William Galvin, Jeff Scott
ABSENT: Steve Schneemann

The votes were taken in the following order: Bowman, Cowley, Galvin, Scott.

G. Discussion of New Capital Improvement Program Process and Designation of Council Member to Participate in Capital Improvement Program Steering Committee

City Administration discussed a proposed Capital Improvement Program Steering Committee and requested a representative from Council serve on that Committee.

Move to appoint Mayor Galvin to serve on the Capital Improvement Program Steering Committee.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Sara Bowman, Greg Cowley, William Galvin, Jeff Scott
ABSENT:	Steve Schneemann

H. Consideration to Approve the 2016 Michigan Department of Licensing and Regulatory Affairs Grant Subrecipient Agreement Between the City of Farmington and Oakland County

Demers advised the Regulatory Affairs Grant Subrecipient Agreement between Oakland County and the City of Farmington will allow grant funds to be used to reimburse the city for qualifying Oakland County Narcotics Enforcement Team (N.E.T.) related overtime expenses that are incurred by the public safety officer assigned as a N.E.T. task force officer.

Move to approve the 2016 Michigan Department of Licensing and Regulatory Affairs Grant Subrecipient Agreement between the City of Farmington and Oakland County. [SEE ATTACHED AGREEMENT].

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sara Bowman, Council Member
SECONDER:	Jeff Scott, Councilmember
AYES:	Sara Bowman, Greg Cowley, William Galvin, Jeff Scott
ABSENT:	Steve Schneemann

8. DEPARTMENT HEAD COMMENTS

Demers presented a DPS public service video announcement.

Eudy presented a public service video announcement on the proper way to shovel driveways in order to avoid being plowed in by city snowplows. He cautioned regarding outdoor irrigation lines freezing in the frigid weather. He discussed the challenge of snow removal due to a recent storm that dropped 10" of snow.

Cowley complimented DPW staff on their timely removal of the snow.

Bowman also expressed appreciation to the DPW for their efficient removal of snow.

Scott noted the city has always been known for keeping the streets cleared.

Responding to a question from Scott, Eudy confirmed his department tracks all repairs done throughout the city. He stated daily inspector reports document what work needs to continue on any given repair project.

Galvin requested an update on the flashing beacon scheduled to be installed at Farmington Road and State Street.

Eudy stated the groundwork will be installed this week. They are still waiting for equipment to be manufactured and shipped. He stated materials will be installed as they become available and concrete replacements will be installed in the spring.

Christiansen stated he had nothing specific to share, but welcomed questions from Council.

Bowman stated she is surprised to see work continuing in sub-zero temperatures at the Freedom Center. She commented that the upgrade to the Tile Shop looks wonderful and noted all of the work and effort that went into that project.

Cowley requested an update on the redevelopment of the Maxfield Training Center (MTC) property.

Christiansen advised the purchase agreement between Farmington Public Schools and the applicant was consummated in November. The agreement allowed AC Acquisitions to move forward with their due diligence. They are looking to begin the PUD process at the beginning of the year. The PUD process typically takes 4-6 months, but this one could take longer. He spoke about a productive meeting between the proponent and the Church regarding parking.

Galvin noted there are a number of residents who are upset with the condition of the Old Hershey's Ice Cream shop. He asked what the city can do to accelerate improvements to this property.

Christiansen advised there are only a certain number of actions by ordinance the city can take with undesirable or blighted properties. He noted a recent meeting the city had with the owners regarding the condition of the property. He further noted they have had multiple meetings with the tenant as well. He stated the city is moving forward with remediating the property.

Galvin expressed the importance of taking action on that property given its visible location. He recommended scheduling a study session regarding code enforcement in general and on specific properties.

Saarela discussed tools the city has available to address deteriorating buildings.

Murphy announced the employment of an intern through February of next year. The city will be closed December 23, 26, 30 and January 2.

9. COUNCIL COMMENT

Cowley expressed support for the Mayor's comments regarding the Hershey's building. He stated the city needs to engage in a dark store ordinance. The city needs more teeth in its ability to carry out code enforcement.

Scott referred to the expansion of Bellacino's and wished them success. He noted the city made the process easy for them. The city is supportive of businesses that want to move into Farmington and those that are here who want to redevelop and expand.

Galvin discussed recently attending a meeting at Beaumont Hospital regarding the Life Support Training Institute. He stated this is an advisory committee that oversees training for future paramedics.

10. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeff Scott, Councilmember
SECONDER:	Sara Bowman, Councilmember
AYES:	Bowman, Cowley, Galvin, Scott
ABSENT:	Schneemann

The meeting adjourned at 8:51 p.m.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: January 17, 2017