



**Regular City Council Meeting
7:00 p.m., Monday, April 20, 2026
City Council Chambers
23600 Liberty Street
Farmington, MI 48335**

REGULAR MEETING AGENDA

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. City of Farmington Minutes**
 - B. Farmington Monthly Payments Report**
 - C. Farmington Public Safety Monthly Report**
 - D. Special Events:**
 - 1. Farmington Schools Back to School Picnic**
 - 2. Memorial Day Parade**
 - E. Building Department Quarterly Report**
 - F. Purchase of Public Safety Firearms**
- 5. APPROVAL OF REGULAR AGENDA**
- 6. PRESENTATION/PUBLIC HEARINGS**
 - A. Pathways Committee**
- 7. NEW BUSINESS**
 - A. Bellacino's Redevelopment Liquor License**
- 8. PUBLIC COMMENT**
- 9. CITY COUNCIL COMMENTS**
- 10. ADJOURNMENT**

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



SPECIAL MEETING MINUTES

A meeting of the Farmington City Council was held on March 2, 2026 at 23600 Liberty Street, Farmington, Michigan. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 PM by Mayor LaRussa

1. Roll Call

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Present	
Kevin Parkins	Councilmember	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present:

City Manager, David Murphy
City Clerk, Meaghan Bachman
Finance Director/Treasurer, Jaime Pohlman
DPW Superintendent, Josh Leach
City Attorney, Tom Schultz
City Engineer OHM Advisors

2. Approval of the Regular Agenda

Motion by Balk
Seconded by Taylor

Resolved, move to approve the regular agenda as presented

Motion carried unanimously 5-0

3. Public Comment

No public comment was heard.

4. Water and Sewer Rate Discussion

At a previous council meeting, John Kaczor, Principal, Municipal Analytics, presented a comprehensive municipal water and sewer rate study discussion, recapping the December baseline model that included \$15 million in water capital improvements with \$11 million funded by debt, and \$6.5 million in sewer improvements with \$3.5 million funded by debt. The baseline scenario would require water rate increases of 7.3% per year for 10 years and sewer rate increases of 8% for four years followed by 4% increases. John analyzed multiple

scenarios including limiting rate increases to 5% per year, which would severely restrict capital investment to only \$200,000 annually for water and \$1.8 million for sewer. A more aggressive 9.7% annual increase scenario would allow \$10 million in sewer investment over 10 years and reduce water borrowing to \$10.7 million.

No action was taken; however, it was discussed that the best approach may be a phased in meter base charge of 8.5% annual increase for both water and sewer.

5. Other Business

City Manager Murphy proposed a special meeting on April 6, 2026 at 6 p.m. for board and commission interviews.

He further noted that road funding isn't placed in the budget as of now because the city hasn't received the state funds yet.

6. Public Comment

No public comment was heard.

7. Council Comment

No members of the Council spoke.

8. Adjournment

Motion by Parkins
Seconded by Taylor

Resolved, move to adjourn the meeting at 6:54 p.m.

Motion carried unanimously 5-0

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk



REGULAR MEETING MINUTES

A meeting of the Farmington City Council was held on March 16, 2026 at 23600 Liberty Street, Farmington, Michigan. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor LaRussa

1. Roll Call

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Present	
Kevin Parkins	Councilmember	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present:

City Manager, David Murphy
 City Clerk, Meaghan Bachman
 Finance Director/Treasurer, Jaime Pohlman
 DPW Superintendent, Josh Leach
 City Attorney, Tom Schultz

- 2. Pledge of Allegiance
- 3. Public Comment

Bill Lubaway resident at 23790 Gill Road, presented concerns about Farmington Public Schools' reading proficiency rates, stating that 56% proficiency equals an F grade and recommended implementing letter grade reporting for school performance.

Mike Sweeney from the Emergency Preparedness Commission provided severe weather preparedness updates, encouraging residents to prepare safe rooms and participate in the upcoming Oakland County emergency test on Wednesday.

- 4. Approval of Consent Agenda

Motion by Balk
 Seconded by Taylor

Resolved, move to approve the const agenda as presented:

- A. City of Farmington Minutes
- B. Farmington Monthly Payments Report
- C. Farmington Public Safety Monthly Report

- D. Quarterly Financial Report December
- E. Quarterly Financial Report September
- F. Court Quarterly Report September
- G. Court Quarterly Report December
- H. Special Events: South Farmington Baseball Parade

Motion carried unanimously 5-0

5. Approval of the Regular Agenda

Motion by Balk
Seconded by Parkins

Resolved, move to approve the regular agenda as presented.

Motion carried unanimously 5-0

6. Presentations

- A. Drake Road Crossing and Sidewalk Connection - Girl Scout Troop 77976**
Girl Scout Troop 77976 presented their Silver Award project proposal for a Drake Road crossing and sidewalk connection, explaining their community outreach efforts and safety education plans.
- B. Food Waste Recycling – Mike Cspao**
Mike Cspao presented 2025 waste management metrics showing Farmington's recycling rate was twice the state average and reported successful food waste pilot program results with 19,000 pounds diverted from landfills.

7. New Business

7-A Food Waste Recycling agreement and MOU

Motion by Parkins
Seconded by Taylor

Resolved, move to amend the current Solid Waste, Recycling Collection and Disposal Agreement between the City of Farmington and WM; and approve the Memorandum of Understanding between the City of Farmington and Spurt Industries thus allowing WM to collect food waste from residents' curbside and deliver it to Spurt Industries.

Roll Call Vote:
Yeas: Balk, LaRussa, Parkins, Schneemann, Taylor
Nays: None
Motion carried unanimously 5-0

7-B Cross Connection Contract Renewal

Motion by Balk
Seconded by Taylor

Resolved, Move to approve a five (5) year contract renewal of Cross Connection Program Contract with HydroCorp Incorporated of Troy, MI for a total amount of \$79,417.80 for the contract term that is billed monthly with a 4% annual increase and allow City Administration to execute the contract documents.

Roll Call Vote:
Yeas: LaRussa, Parkins, Schneemann, Taylor, Balk
Nays: None
Motion carried unanimously 5-0

7-C Amendment No. 5 to the Water Services Contract between the City of Farmington and Great Lakes Water Authority (GLWA)

Motion by Parkins
Seconded by Balk

Resolved, Move to approve Amendment No. 5 to the existing water services contract with GLWA and authorize the Mayor and City Clerk to sign the agreement on behalf of the City.

Roll Call Vote:
Yeas: Parkins, Schneemann, Taylor, Balk, LaRussa
Nays: None
Motion carried unanimously 5-0

7-D Purchase of Replacement Water Meters

Motion by Taylor
Seconded by Balk

Resolved, move to authorize the purchase of "E-Series" water meters from Blue-Water Solutions of Auburn Hills, MI in the amount not to exceed \$70,000.

Roll Call Vote:
Yeas: Schneemann, Taylor, Balk, LaRussa, Parkins
Nays: None
Motion carried unanimously 5-0

8. Public Comment

No members of the public spoke.

9. Council Comment

Mayor LaRussa presented DTE year-end performance data showing significant improvements in power reliability, with 95% improvement in outage duration and 65% reduction in outage frequency since 2021.

The Mayor announced that Farmington received a \$5,000 micro-grant from the Michigan Municipal League Foundation for the Downtown Development Authority's "Farmington After Dark" program to test extended weekday business hours.

Mayor Pro-Tem Balk thanked the Founders Festival Committee for their planning efforts and noted progress is being made.

10. Adjournment

Motion by Balk
Seconded by Taylor

Resolved, move to adjourn the meeting at 8:02 PM.

Motion carried unanimously 5-0

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH MARCH 2026

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
General Fund	Chase (Payroll Acct)	Direct Deposit Payroll	273,707.37
General Fund	Federal Gov't	W/H & FICA Payroll	143,222.31
General Fund	MERS	Retirement Plans	148,047.45
General Fund	Total Administrative Services Corp.	Flexible Spending Accounts	2,484.50
	TOTAL CITY ACH TRANSFERS:		567,461.63
Court Fund	Chase (Payroll Acct)	Direct Deposit Payroll	106,377.17
Court Fund	Federal Gov't	W/H & FICA Payroll	51,840.64
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,930.00
Court Fund	MissionSquare	Retirement Plans	9,946.64
Court Fund	Western Michigan Health Insurance Plan	Medical Insurance	22,263.39
	TOTAL OTHER ENTITIES ACH TRANSFERS:		192,357.84

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF MARCH 2026

FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 491,657.34
202	MAJOR STREET FUND	\$ 9,450.99
203	LOCAL STREET FUND	\$ 4,092.98
285	AMERICAN RESCUE ACT	\$ 68.96
401	CAPITAL IMPROVEMENT MILLAGE	\$ 51,654.25
592	WATER & SEWER FUND	\$ 308,843.98
595	FARMINGTON COMMUNITY THEATER FUND	\$ 19,000.47
640	DPW EQUIPMENT REVOLVING FUND	\$ 6,720.10
701	AGENCY FUND	\$ 1,603.00
703	CURRENT TAX COLLECTION FUND	\$ 23.59
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 43,152.51
	TOTAL CITY PAYMENTS ISSUED:	\$ 936,268.17
136	47TH DISTRICT COURT FUND	\$ 83,437.23
243	BROWNFIELD REDEVELOP AUTHORITY	\$ 500.00
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 22,845.22
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$ 106,782.45
	TOTAL PAYMENTS ISSUED	\$ 1,043,050.62

A detailed Monthly Payments Report is on file in the Treasurer's Office.





Farmington Public Safety Department

Public Safety Director Bob Houhanisin

March 2026 Public Safety Incidents

Identity Theft

On 03/04/2026 at approximately 12:45 PM officers were dispatched to the 23500 block of Prospect for a reported identity theft. Upon arrival, officers met with the victim, a 67-year-old male who reported that a credit account had been taken out in his name without his knowledge. The case has been forwarded to the detective bureau and currently there are no suspects.

OWI

03/05/2026 at approximately 11:30 PM officers were dispatched to the 36000 block of Grand River for a suspicious vehicle. Upon arrival, officers located a vehicle stopping on Grand River with several occupants outside. A subsequent investigation led to the arrest of the driver, a 28-year-old female for OWI. She was cited and housed until sober.

ASSIST OTHER LAW ENFORCEMENT AGENCY:

On 03/12/2026 at approximately 12:30 PM Officers from FDPS responded to Temple Isreal in West Bloomfield to assist with an active threat. Officers responded and assisted securing the scene along with multiple other area law enforcement agencies/emergency responders.

MULTIPLE FIRE CALLS:

FDPS responded to multiple wires down calls due to the windstorm on 03/13/2026. FDPS was dispatched to the 23000 block of Floral St on the report of wires arcing and sparking in a tree. Upon arrival a large pine tree had fallen onto wires, causing the tree to partially ignite. The high winds were causing embers to blow towards several residences. Fire Platoon A was called in to stand by on fire watch until DTE was able to respond.

OWI III

On 03/18/2026 at approximately 10:15 PM an officer conducted a traffic stop on Wilmarth and Grand River. A subsequent investigation led to the arrest of the driver, a 41-year-old female for OWI third offense, a felony. She was housed until sober and the case has been forwarded to the Oakland County Prosecutors office for warrant consideration.



Open Container

03/20/2026 at approximately 11:55 PM an officer on routine patrol conducted a traffic stop on Farmington near Maplenut St. A subsequent investigation led to the discovery of open containers in possession by two passengers a 38-year-old female and a 44-year-old female. Both were cited for open containers and released pending a court date.

Furnish tobacco products to minors

On 03/26/2026 at approximately Farmington Public Safety Detectives conducted an undercover tobacco sting within the city of Farmington at all locations selling tobacco products. During this operation only one location was found to be in violation of Michigan tobacco laws. The sales associate selling tobacco to a minor was cited and educated on current tobacco laws.

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
772	316	65	20	17

OWI	OUID	DWLS	WARRANT	FELONY
5	0	15	19	1



Farmington City Council Staff Report	Council Meeting Date: April 20, 202	Item Number 4D.1
Submitted by: Melissa Andrade		
Agenda Topic: Special Event: Annual Farmington Public Schools Back to School Picnic		
Proposed Motion: NA – consent agenda		
<p>Background: Annually, the Farmington Public Schools holds a back-to-school picnic in Shiawasse Park for its staff.</p> <p>The event is scheduled for Tuesday, August 18 from 7 a.m. – 2 p.m. Expected number of guests is 1,200. Public Safety has never had a problem with this event.</p>		
Materials: Application		

Event Name: Farmington Public Schools
Back to School Celebration.
Date: Tuesday, August 18, 2025.
Location: Shiawassee Park

CITY USE ONLY
Approval Needed:
<input type="checkbox"/> City Manager
<input type="checkbox"/> City Council
<input type="checkbox"/> Approved
<input type="checkbox"/> Denied



City of Farmington Special Event Application

This application is for events in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

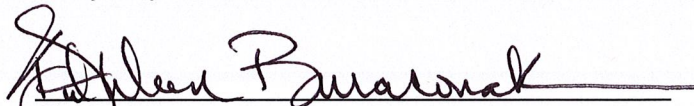
CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

4/7/2026
Date


Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-699-5121

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: farmington Public Schools

Individual/Organization Phone: 248.489.3349

Individual/Organization Address: 33000 Freedom Road, farmington 48336

Event Contact: Kathleen Buraconak Phone: 248.821.3806

Contact's Title: Secretary E-mail: kathleen.buraconak@fpsk12.net

Address: 33000 Freedom Road, farmington 48336

Event Name: farmington Public Schools Back to School Celebration.

Event Date & Time: Tues. August 18, 2026.

Event Location: Shiawassee Park

- Type of Event:
- Sponsored/City Operated
 - Non-Profit
 - Video or Film Production
 - Block Party
 - Wedding
 - For Profit
 - Running Event
 - Other (describe)

Event Purpose: Picnic for all FPS Employees.

Number of People Expected: 1,200

Estimated Time of Setup: 7:00 AM.

Estimated Time of Cleanup: 2:00 PM.

Crowd Control Plans:

Sidewalk use? YES NO

If yes, describe sidewalk use:

People will walk to the event from Farmington High and old Admin. offices.

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES NO

If yes, list the lots or locations where parking is requested:

Will street closures be necessary? YES NO

If yes, describe, include times:

Will music be provided? YES NO

Are any of the following proposed in event area?

- | | | | |
|------------------|--------------------------------------|-------------------------------------|--|
| Booths | <input checked="" type="radio"/> YES | <input type="radio"/> NO | Quantity: <input type="text" value="20-just tables."/> |
| Tents/Canopies* | <input checked="" type="radio"/> YES | <input type="radio"/> NO | Quantity: <input type="text" value="4"/> |
| Tables | <input checked="" type="radio"/> YES | <input type="radio"/> NO | Quantity: <input type="text" value="for buffet"/> |
| Portable Toilets | <input checked="" type="radio"/> YES | <input type="radio"/> NO | Quantity: <input type="text" value="trailer w/portable toilets."/> |
| Food Vending | <input type="radio"/> YES | <input checked="" type="radio"/> NO | Quantity: <input type="text"/> |
| Other Vendors | <input type="radio"/> YES | <input checked="" type="radio"/> NO | Quantity: <input type="text"/> |

Other (describe)

Tents will be set up to serve food and to cover seating areas. Supporting organizations will share info w/staff from tables.

*Tent area is only permitted to cover a 40x40 space.

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as stated in the City Code of Ordinances (Appendix A in policy).*

Please include event map. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

I have invited local businesses to participate.

Those invited include:

Event Signs: Will this event include the use of signs YES NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager’s Office.

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager’s Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the “City of Farmington.” There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.



SHIAWASSEE PARK RESERVATION PERMIT

32515 Shiawassee Rd. Farmington, MI 48336

CITY USE ONLY

Confirmed by:
(Initials) _____

Date: _____

Applicant Information:

Name: _____

Phone #: _____

Address: _____

Email: _____

Reservation Selection:(select one)**Non-Residents: No weekends for Pavilion/Gazebo**

Pavilion:
(100 persons capacity)

Playscape Gazebo:
(2 hour maximum reservation and up to 20 people)

Event Details:

Event Date: _____

Start/End Time: _____

Type of Event: _____

Organization: _____

Group Size: _____

(Groups 100 or over require Special Event Permit)

Fees: (select one)

Resident:

• \$35 per hour
_____ Hrs.

• \$125 All Day

Total= _____

Non-Resident:

• \$65 per hour
_____ Hrs.

• \$300 All Day

Total= _____

Non-Profit Organization? Yes No

Tax Exempt#: _____

RELEASE OF LIABILITY

To the fullest extent permitted by law the above organization agrees to defend, pay on behalf of, indemnify, and hold harmless the City of Farmington, its elected and appointed officials, employees, agents, volunteers, and others working on behalf of the City of Farmington against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated in whole or in part with the sponsoring organization's special event. By signing below, I state that I have authority to sign this document on behalf of the sponsoring organization.

- Acceptance of this permit acknowledges receipt of Park Rules and Regulations.
- Use of the park, other than for activities that have been specifically provided for by the city, must be approved

by the Director of Public Services.

Permit Fee is Non-refundable.

Events may be rescheduled within the same calendar year based on availability of day and time.

Exception: Special Events denied approval will have Permit Fees refunded in full.

Applicant Signature: _____ Date: _____

Farmington City Council Staff Report	Council Meeting Date: April 20, 2026	Item Number 4D2
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Special Event Application – Memorial Day Parade		
Proposed Motion: Move to approve the annual Memorial Day Parade Special Event Permit.		
Background: Grover Walker Post 346 and the Farmington Xemplar Club organize the annual Memorial Day Parade on Grand River through the City of Farmington. This year’s parade is scheduled to be on May 25, 2025. Parade step-off is 10 a.m. The parade will run as it has every year in the past.		
Materials: Application		

Event Name MEMORIAL DAY PARADE - 2026

CITY USE ONLY
Approval Needed:
<input type="checkbox"/> City Manager
<input type="checkbox"/> City Council
<input type="checkbox"/> Approved
<input type="checkbox"/> Denied



City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.

Event Name MEMORIAL DAY PARADE - 2026

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.



April 9, 2026

Date

Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: GROVES WALKER AMERICAN LEGION 346 & XEMPLAR CLUB

Individual/Organization Phone: 248.285.9813

Individual/Organization Address: 21023 FARMINGTON RD. FARMINGTON HILLS, MI 48336

Organization's Contact: MARYA DAVIS / KEVIN HAMMER Phone: 248.417.2222 / 248.321.2521

(Legion) / (Xemplar)

Contact's Title: COMMANDER (MARYA) E-mail: COMMANDERPOST346@GMAIL.COM

Address: 30105 W 10 MILE RD, FARM HILLS _____

Event Name: MEMORIAL DAY PARADE 2026

- Type of Event:
- | | |
|---|---|
| <input type="radio"/> Sponsored/City Operated | <input type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input checked="" type="radio"/> Non-Profit | <input type="radio"/> For Profit |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding |
| <input type="radio"/> Video or Film Production | <input type="radio"/> Running Event |
| <input type="radio"/> Block Party | <input type="radio"/> Other (describe) |

Riley Park Permit Fee:

\$100 residents/\$200 non-residents

PARADE UP GRAND RIVER

Event Purpose COMMUNITY PATRIOTIC ENRICHMENT

Event Dates: MONDAY MAY 25, 2026 Event Times: PARADE 1000 - ~1130,

Event Location: GRAND RIVER AVE

Number of People Expected: HUNDREDS!

Contact Person on Day of Event: MARYA DAVIS

Phone: 248.417.2222

Email COMMANDERPOST346@GMAIL.COM

Estimated Time of Setup: 0830ISH

Estimated Time of Cleanup: NOON

Crowd Control Plans: IT HAS NOT BEEN A PROBLEM IN THE PAST,

Sidewalk use? YES NO

~~If yes, describe sidewalk use:~~

PEOPLE LINE THE SIDEWALKS
FOR VIEWING THE PARADE.

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES NO

If yes, list the lots or locations where parking is requested:

OAKLAND ST (SOUTH SIDE) FOR PARADE VETERANS/CARS/HONOR GUARD

Will street closures be necessary? YES NO

If yes, describe street closures, include time of closure and re-open:

Kevin Hammer to contact Director Public Safety for MDOT closure of Grand River Avenue

Will music be provided? YES NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

DURING PARADE: BANDS THROUGHOUT,
SPEAKERS AT GRANDSTAND FARMINGTON & GRANDRIVER

MEMORIAL SERVICE/CEREMONY: SPEAKERS

Will electricity be needed for the event? YES– CORNER OF GRANDRIVER & FARMINGTON –
THERE WAS A PROBLEM IN 2025 WHEN THE MAIN SPEAKER SYSTEM SHORTED OUT

Will the following be constructed or located in event area?

Booths	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tents/Canopies	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Rides	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tables	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Portable Toilets	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Inflatables	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Food Vending	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Other Vendors	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>

Other (describe)

BY SEPARATE APPLICATION, BOY/GIRL SCOUTS MAY BE GRILLING HOTDOGS IAW FOOD SAFETY GUIDELINES

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

An Event Map [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity. Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager’s office shall be responsible for determining whether this requirement has been met.

I have invited local businesses to participate.

Those invited include: **RESPECTFULLY REQUEST PUBLIC SAFETY DISPLAY GIANT FLAG ON FIRETRUCK AS USUAL.**

ALSO NOTE, THE COLOR GUARD WILL BE FIRING OFF BLANKS AT MEMORIAL PARK JUST PASSED 11:00 FOR THE CEREMONY

Event Signs: Will this event include the use of signs ?? YES NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager’s Office.

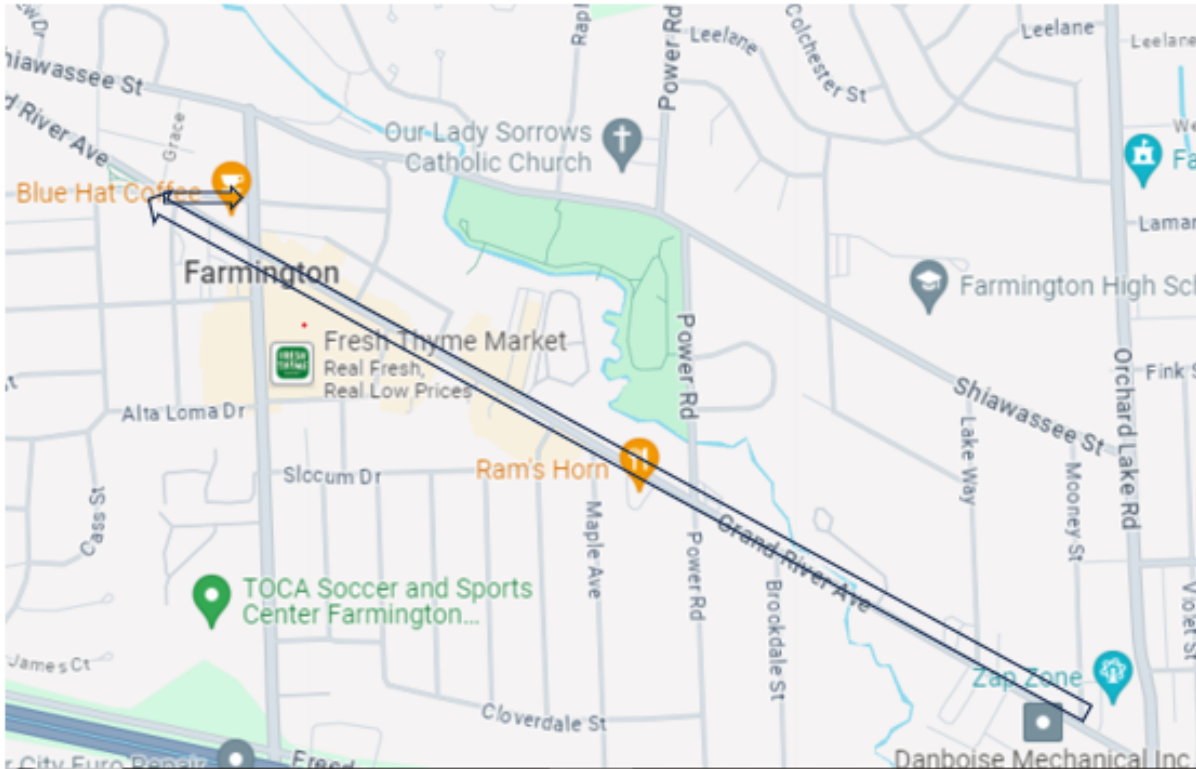
Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

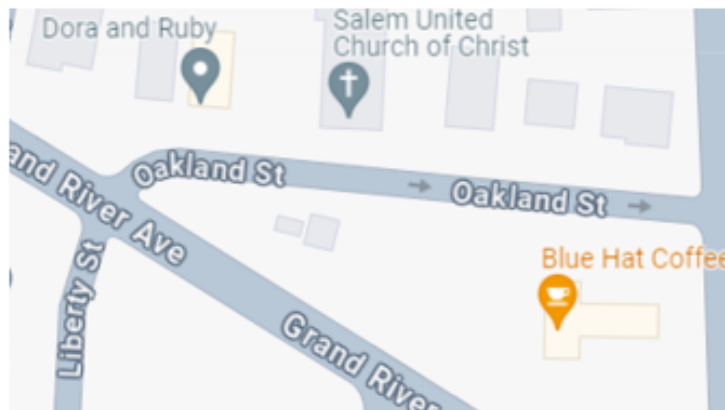
Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Pubic Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager’s Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the “City of Farmington.” There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.

MEMORIAL DAY PARADE ROUTE-GRAND RIVER AVE FROM MOONEY ST TO OAKLAND ST



RESERVED PARKING ALONG OAKLAND STREET FOR WAGON, OTHER CARS FOR VETERANS, AND EXIT OF SOME PARTICIPANTS



STAGING OF PARADE PARTICIPANTS ALONG MOONEY STREET



CEREMONY @ MEMORIAL PARK IMMEDIATELY FOLLOWING PARADE



THE FARMINGTON MICHIGAN memorial DAY

Sponsored by American Legion Groves-Walker Post 346 and the Xemplar Club of Farmington & Farmington Hills

www.AmericanLegionPost346.org

www.MemorialDayParade.us

www.XemplarClub.org

Monday, May 25, 2026 10:00 am



The Groves Walker American Legion Post 346 and the Xemplar Club of Farmington/Farmington Hills are proud to once again sponsor the Farmington Memorial Day Parade.

On Grand River Avenue, between Orchard Lake Road and downtown Farmington. The event ends with a ceremony at Memorial Park at Grand River Avenue & Oakland Street.

If your non-profit or civic group would like to march in the parade, advance registration is required at www.memorialdayparade.us



Contact us:
info@memorialdayparade.us

CITY OF FARMINGTON
BUILDING DEPARTMENT

3rd Quarter Report

January 1, 2026
through
March 31, 2026

Jeffrey Bowdell
Building Official
Building Inspector

FY 2025 - 26

MONTH	NEW HOMES		HOME REMODEL		SHEDS/GARAGE		COMMERCIAL REMODEL		COMMERCIAL BUILDING		INDUSTRIAL REMODEL	
	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value
JULY	0	\$0	0	\$0	0	\$0	1	\$246,800	0	\$0	0	\$0
AUGUST	9	\$1,978,596	2	\$138,529.00	0	\$0	2	\$162,226	0	\$0.00	0	\$0
SEPTEMBER	0	\$0	1	\$50,000	1	\$36,000	2	\$223,700	0	\$0	0	\$0
OCTOBER	0	\$0	4	\$90,663	2	\$29,450	5	\$573,912	0	\$0	0	\$0
NOVEMBER	8	\$1,758,752	4	\$322,928.00	1	\$3,000	0	\$0	0	\$0	0	\$0
DECEMBER	0	\$0	4	\$315,000	0	\$0	3	\$151,800	0	\$0	0	\$0
JANUARY	0	\$0	2	\$85,000	0	\$0	0	\$0	0	\$0	0	\$0
FEBRUARY	0	\$0	3	\$220,870	0	\$0	0	\$0	0	\$0	0	\$0
MARCH	0	\$0	7	\$430,179	0	\$0	1	\$419,218	0	\$0	1	\$200,000
APRIL												\$0
MAY												\$0
JUNE												\$0
TOTAL	17	\$3,737,348	27	\$1,653,169.00	4	\$68,450	14	\$1,777,656	0	\$0.00	1	\$200,000

2025 - 26 CASH SHEET SUMMARY

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Building	\$22,115	\$42,365	\$13,920	\$31,275	\$34,405	\$13,455	\$7,975	\$7,410	\$8,660			
Building Registration	\$210	\$450	\$585	\$390	\$420	\$330	\$180	\$150	\$420			
Building Bond	\$5,500	\$1,300	\$1,100	\$13,100	\$100	\$5,200	\$100	\$200	\$5,000			
Performance Bond	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
Water Tap/Meter	\$0	\$13,600	\$0	\$0	\$12,400	\$0	\$0	\$0	\$0			
Sewer Tap	\$0	\$14,400	\$0	\$0	\$12,800	\$0	\$0	\$0	\$0			
Construction Water	\$0	\$1,200	\$0	\$200	\$0	\$0	\$800	\$0	\$0			
Water/Sewer Debt	\$0	\$0	\$0	\$1,450	\$0	\$0	\$0	\$0	\$0			
Sign	\$76	\$208	\$180	\$144	\$32	\$257	\$302	\$444	\$462			
Sign Registration	\$0	\$0	\$0	\$0	\$0	\$60	\$25	\$30	\$75			
Fence	\$205	\$340	\$95	\$0	\$435	\$295	\$370	\$0	\$405			
Fence Registration	\$60	\$60	\$30	\$0	\$30	\$0	\$60	\$0	\$0			
Pool	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
Approach/Sidewalk	\$0	\$50	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
Mechanical	\$6,265	\$9,495	\$2,055	\$3,020	\$3,550	\$7,595	\$2,955	\$5,080	\$1,735			
Mechanical Registration	\$30	\$75	\$75	\$75	\$90	\$105	\$105	\$120	\$105			
Electrical	\$10,014	\$3,657	\$9,208	\$4,902	\$2,752	\$4,265	\$7,969	\$1,961	\$1,505			
Electrical Registration	\$180	\$150	\$120	\$330	\$210	\$325	\$210	\$210	\$330			
Plumbing	\$905	\$1,815	\$1,335	\$1,475	\$2,420	\$1,810	\$4,650	\$1,235	\$1,475			
Plumbing Registration	\$60	\$90	\$60	\$105	\$60	\$75	\$75	\$105	\$180			
Zoning Board of Appeals	\$0	\$0	\$0	\$250	\$0	\$0	\$0	\$0	\$0			
Engineering Fees	\$7,500	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
Planner Fees	\$500	\$0.00	\$0	\$0	\$51,800	\$1,200	\$0	\$725	\$0			
Plan Rev/Zone Com	\$100	\$1,325.00	\$1,100	\$1,600	\$500	\$1,450	\$250	\$100	\$925			
Rental Reg/inspect	\$0	\$0	\$2,400	\$200	\$750	\$2,600	\$1,700	\$1,100	\$750			
False Alarm	\$150	\$195	\$595	\$595	\$640	\$375	\$170	\$80	\$0			
Other	\$250	\$0	\$50	\$200	\$50	\$50	\$0	\$0	\$50			
Online Electronic Processing Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75			
Total	\$54,120.00	\$90,775.00	\$32,908.00	\$59,311.00	\$123,444.00	\$39,447.00	\$27,896.00	\$18,950.00	\$22,152.00	\$0.00	\$0.00	\$0.00

NUMBER OF PERMITS ISSUED BY MONTH

FY 2025 - 26

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	Total
Single Family Home	0	9	0	0	8	0	0	0	0				17
Residential Alteration	0	3	2	3	4	1	2	3	6				24
Garage/Shed	0	0	1	2	1	0	0	0	0				4
Commercial Building	0	0	0	0	0	0	0	0	0				0
Commercial Alteration	1	2	3	6	0	2	0	0	0				14
Industrial Building	0	0	0	0	0	0	0	0	0				0
Industrial Alteration	0	0	0	0	0	0	0	0	1				1
Deck /Porch	1	0	4	1	0	0	1	1	0				8
Church, School Alteration	0	0	0	0	0	0	0	0	1				1
Office, Bank, Professional Building	0	0	0	0	0	0	0	0	0				0
Office, Bank, etc Alteration	0	0	0	0	0	0	0	0	0				0
Swimming Pool	0	0	0	0	0	0	0	0	0				0
Fence	3	3	2	0	4	2	2	0	3				19
Sign	3	5	1	2	1	2	2	4	5				25
Bldg w/sign (value)	2	5	1	2	1	3	2	3	4				23
Fire Repair	0	0	0	1	0	4	0	0	1				6
Zoning Compliance	2	1	2	1	3	1	2	2	2				16
Roof, Siding, Windows	13	28	17	30	22	17	5	4	10				146
Sidewalk/Approach	0	0	0	0	0	0	0	0	0				0
Demolition	0	0	0	0	0	0	0	0	0				0
Temporary Signs	0	0	0	0	0	1	1	0	0				2
Other	3	6	6	1	4	3	0	0	0				23
Total	28	62	39	49	48	36	17	17	33	0	0	0	329

BUILDING PERMITS

	2025 - 2026		2024 - 2025		2023 - 2024	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	28	\$22,115	45	\$23,102	41	\$20,565
AUGUST	62	\$42,365	25	\$15,800	28	\$12,443
SEPTEMBER	39	\$13,920	47	\$10,880	25	\$10,155
OCTOBER	49	\$31,275	49	\$11,380	31	\$9,445
NOVEMBER	48	\$34,405	30	\$20,190	24	\$13,250
DECEMBER	30	\$13,455	36	\$7,690	30	\$3,225
JANUARY	17	\$7,975	17	\$7,110	14	\$6,695
FEBRUARY	17	\$7,410	29	\$6,610	27	\$5,130
MARCH	33	\$8,660	30	\$23,305	24	\$6,855
APRIL			48	\$42,955	54	\$14,065
MAY			52	\$21,100	42	\$34,868
JUNE			51	\$31,340	43	\$9,975
TOTAL	323	\$181,580	459	\$221,462	383	\$146,671

ELECTRICAL PERMITS

	2025 - 2026		2024 - 2025		2023 - 2024	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	36	\$10,014	27	\$2,038	19	\$1,483
AUGUST	42	\$3,657	34	\$3,091	25	\$5,024
SEPTEMBER	37	\$9,208	38	\$3,926	17	\$2,600
OCTOBER	39	\$4,902	49	\$4,659	23	\$3,870
NOVEMBER	26	\$2,752	25	\$2,081	14	\$1,330
DECEMBER	33	\$4,265	24	\$1,831	21	\$1,854
JANUARY	34	\$7,969	22	\$2,532	21	\$2,361
FEBRUARY	21	\$1,961	18	\$1,897	13	\$1,906
MARCH	18	\$1,505	16	\$1,434	12	\$1,307
APRIL			22	\$2,355	25	\$2,528
MAY			25	\$2,834	10	\$1,229
JUNE			36	\$6,227	20	\$4,033
TOTAL	286	\$46,233	336	\$34,905	220	\$29,525

MECHANICAL PERMITS

	2025 - 2026		2024 - 2025		2023 - 2024	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	30	\$6,265	24	\$3,305	21	\$3,130
AUGUST	45	\$9,495	31	\$5,390	25	\$5,153
SEPTEMBER	12	\$2,055	14	\$2,244	15	\$2,735
OCTOBER	19	\$3,020	18	\$2,870	15	\$3,475
NOVEMBER	24	\$3,550	16	\$2,207	16	\$2,755
DECEMBER	28	\$7,595	21	\$3,050	13	\$2,280
JANUARY	18	\$2,955	19	\$2,875	22	\$3,080
FEBRUARY	33	\$5,080	16	\$2,286	8	\$1,040
MARCH	13	\$1,735	15	\$2,440	11	\$2,365
APRIL			20	\$2,960	15	\$2,495
MAY			27	\$5,290	13	\$2,760
JUNE			27	\$4,030	15	\$2,295
TOTAL	222	\$41,750	248	\$38,947	189	\$33,563

PLUMBING PERMITS

	2025 - 2026		2024 - 2025		2023 - 2024	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	7	\$905	8	\$2,395	8	\$1,235
AUGUST	11	\$1,815	11	\$2,425	10	\$1,575
SEPTEMBER	7	\$1,335	12	\$2,155	4	\$2,000
OCTOBER	8	\$1,475	18	\$2,640	12	\$2,735
NOVEMBER	10	\$2,420	7	\$1,330	9	\$1,470
DECEMBER	9	\$1,810	7	\$875	5	\$815
JANUARY	14	\$4,650	10	\$1,820	5	\$1,345
FEBRUARY	8	\$1,235	14	\$1,760	7	\$1,185
MARCH	9	\$1,475	8	\$1,385	8	\$1,245
APRIL			8	\$1,015	3	\$580
MAY			32	\$11,067	9	\$1,420
JUNE			8	\$2,530	8	\$1,150
TOTAL	83	\$17,120	143	\$31,397	88	\$16,755

CODE ENFORCEMENT LOG

MONTH: February 2026

VIOLATIONS	METHOD OF CONTACT				TOTAL
	PHONE	Inspection	LETTER	WARNING TICKET	
Automobiles		3			3
Recreational Vehicles					0
Trash/dumpster					0
Streets / Sidewalks					
Comm. Property Maint.					
Zoning Compliance					
Unapproved use					
Fences					0
Nuisances					
Shed/acc bldg					
Property Blight		1			1
Snow		3			3
Leaves/bush/tree					0
Blight					0
Storage / Pods					0
Signs					0
rats					0
Unregistered Rental			1		1
Work w/o permit					0
Total	0	7	1	0	8

RESULTS						
COMPLIANCE	NON-COMPLIANCE	COURT	PENDING	CITY COUNCIL	ZONING BOARD	TOTAL
2		1				3
						0
						0
						0
						0
						0
						0
						0
						0
1						1
1	2					3
						0
						0
						0
						0
						0
	1					1
						0
						8

INSPECTIONS	
Gas Pressure Tests	9
Rough Building	5
Final Building	15
Foundation	0
Observable Component	0
Roof	2
Heating/Cooling	35
Fireplace	0
Foreclosures	0
Total	66

PLAN REVIEW	
Signs	0
Buildings	0
Fences	0
Decks	0
Hood Suppression	0
Demolition	0
Fire Repair	0
Pool	0
Demo	0
Total	0

CODE ENFORCEMENT LOG

MONTH: March 2026

VIOLATIONS	METHOD OF CONTACT				TOTAL
	PHONE	Drive by	LETTER	WARNING TICKET	
Automobiles			3		3
Recreational Vehicles			1		1
Trash/cans left@curb					0
Streets / Sidewalks			1		1
Comm. Property Maint. Parking lot lights					
Signs		1			1
Nuisances					0
Fences			1		1
Exterior house lights					
Work w/o permit					0
Tree trimming/yard					0
Grass (over 8")					0
Comm. Prop			1		1
Leaves					0
Commercial Vehicle			4		4
Property Maintenance-housing			1		1
Blight/cars/outside junk			2		2
Unregistered Rental					0
Zoning Compliance					0
Total	0	1	14	0	15

COMPLIANCE	RESULTS					TOTAL
	NON-COMPLIANCE	COURT	PENDING	CITY COUNCIL	ZONING BOARD	
	1	1	1			3
	1					1
						0
			1			1
			1			1
						0
	1					1
						0
						0
						0
	3	1				4
			1			1
		2				2
						0
						0
	4	6	0	4		15

INSPECTIONS	
Gas Pressure Tests	0
Rough Building	3
Final Building	20
Foundation	0
Initial Compliance	1
Roof	6
Heating/Cooling	26
Fireplace	0
Foreclosures	0
Post Hole	6
Footing/sidewalk forms	7
Total	69

PLAN REVIEW	
Signs	0
Buildings	1
Fences	2
Decks	0
Hood Suppression	0
Demolition	0
Fire Repairs	0
Pool	0
Shed	0
Swim Club	
Total	3

Farmington City Council Staff Report	Council Meeting Date: April 20, 2025	Item Number 4F
Submitted by: Bob Houhanisin – Director		
Agenda Topic: Request to Approve the Purchase of twenty-five (25) Glock Pistols		
Proposed Motion: Approve request to purchase twenty-five (25) Glock Model 45MOS8DC Gen 6 9MM Pistols, including holsters and spare magazines in the amount of \$19,817.33 from Keisler Police Supply.		

Farmington City Council Staff Report	Council Meeting Date: April 20, 2026	Item Number 6
Submitted by: Chris Weber		
Agenda Topic: 2025 Pathways Report		
Proposed Motion: NA		
Background: Heather Davies, Pathways Committee Chair, will present the 2025 Pathways Report		
Materials:		



City of Farmington Pathways Committee

2025 Achievements and Highlights

Presented by: Heather Davies

Members

- Heather Davies, Chair
- Joe VanDerZanden, Vice Chair
- Jamie Palmisano, Secretary
- Tim Prince, Time Management Strategist
- Kevin Daniels, Inspo Manager
- Dave Haering, Offroad Adventurer
- Maria Taylor, City Council Appointee
- Chris Weber, Assistant City Manager





Grand River Ave Crossings Proposal

- **Known pedestrian connection gap** between the north and south side of Grand River Ave
- Conducted a **walk audit** to identify potential crossing locations
- Developed and distributed a community needs assessment (**529 respondents**) to gather input on pedestrian crossing needs
- Analyzed results with a traffic engineer to identify the **top five priority crossing areas**

Top 5 Proposed Crossings - Grand River Ave

1. Women's Park
2. School Street
3. Near Sidecar Slider Bar / Farmington CoWork
4. Between Mayfield St and Maple Ave
5. Lake Way



Grand River Ave Crossings Action Plan - Next Steps

- Began coordination with the City and MDOT to advance proposed improvements
- Presented findings to MDOT in November 2025; feedback indicated a **pedestrian count and traffic study** are required, a priority for 2026

Completed Improvements to Crossing at CVS Pharmacy

- Coordinated with DDA to review safety improvements
- Supported installation of **double-sided pedestrian crossing signage** to increase visibility
- Recommended for **removal of tall grass** in the center island to improve driver sightlines
- Discussed the potential for adding back the **Rapid Flashing Beacon**, approved by City Council for installation in 2026



Pedestrian Hazards Reporting & Resolution

- Established a **reporting process** to track sidewalk hazards and accessibility issues
- Special thanks to **Lucas Darow**, Ordinance Officer/Building Inspector, for collaboration
- **Committee reporting workflow:**
 - Identify issue and email photos and location
 - Issue added to progress tracker
 - Code Enforcement coordinates with DPW or homeowner to resolve issue



Pedestrian Safety and Crosswalk Improvements

- Identified **hazardous tree** at City Hall, resulting in its removal
- Improved traffic safety near The Vines by converting the **drive to one-way southbound**, eliminating a blind corner
- Coordinated with Public Safety and RCOC to extend the **Farmington & Alta Loma traffic signal cycle** to midnight to better accommodate evening pedestrian activity



Public Space Planning

- Provided input on Art Park Promenade planning, contributing to the addition of a sidewalk on the **south-side of Thomas Street**
- Two members served on the Master Plan Steering Committee
 - Contributed to the creation of the **Connections and Walkability** section, highlighting key opportunities to improve walkability and connectivity



Strategic Planning and Grant Support

- Developed vision board to guide future initiatives
 - Prior *Safe Routes to School* research helped the City identify project locations and **secure a \$480,000 SEMCOG grant**
- Shared monthly inspiration from other communities, highlighting projects that **improve safety and walkability**
- Initial point of contact for the Girl Scouts project to explore a new crossing on Drake Road, **now approved with grant money**



Thank You for
Your Support!

What's next for 2026:

- Continue **Grand River Avenue crossing proposal**, including pedestrian and traffic study
 - Explore **new connections to Shiawassee Park** (boardwalk and other access improvements)
 - Continue regular review of city **sidewalks and pathways** for safety and accessibility updates
-

Farmington City Council Staff Report	Council Meeting Date: April 20, 2026	Item Number 7A
Submitted by: David Murphy, City Manager		
Agenda Topic: Approval of a Redevelopment Liquor License Application Resolution for Landgate, LLC (dba Bellacino's Pizza & Grinders), 22424 Orchard Lake Road		
Proposed Motion: Move to approve a Redevelopment Liquor License Application Resolution for Landgate, LLC (dba Bellacino's Pizza & Grinders), 22424 Orchard Lake Road		
<p>Background: Landgate, LLC dba Bellacino's Pizza & Grinders has applied for a redevelopment liquor license for 22424 Orchard Lake Road. This request requires two considerations:</p> <ol style="list-style-type: none"> 1. Whether or not to allow the applicant to sell alcohol 2. Whether or not to grant a redevelopment liquor license <p><u>Whether or not to allow the applicant to sell alcohol</u> Chapter 3, Article 2 of the City Code states that "No person shall sell alcoholic liquor, beer, wine or spirits for consumption on the premises within the city without having obtained the approval of the council of application for a license so to sell, as required by the statutes of the state."</p> <p>Section 3-28 of the Code also states that "Before the approval of the council is given of the issuance, renewal or transfer of a liquor license, the application for such issuance, renewal or transfer shall be referred to the following city departments: department of building, department of public safety and city treasurer. The written report of all such departments certifying compliance with all applicable laws and regulations shall be received by the city manager before such application shall be approved by the council." The written reports have been received by the City Manager and no instances of non-compliance have been noted.</p> <p>Public Safety has performed a background check on the owner and does not have any information or concerns with the applicant. The Treasurer's Department, Planning and Building Department, and all other city departments have confirmed that there are no outstanding invoices or issues with this business.</p> <p>The City Manager's office therefore recommends approval of the application and resolution.</p> <p><u>Whether or not to grant a redevelopment liquor license</u></p> <p>In order to receive a redevelopment liquor license, the applicant must meet various criteria. A description of the criteria is attached. The applicant's attorney has confirmed that the applicant meets those criteria and the City Manager's office has also performed a review of the application and has not identified any instances of non-compliance.</p> <p>The City Manager's office therefore recommends approval of the redevelopment liquor license.</p>		
<p>Materials: Resolution Approving Redevelopment Liquor License Application Redevelopment Liquor License Criteria</p>		



Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ City of Farmington _____ council/board
(regular or special) (name of township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)

Moved by _____ and supported by _____
that the application from Landgate, Inc.

(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): new Class C license issued under the provisions of MCL 436.1521a(1)(b)
(list specific licenses requested)

to be located at: 22424 Orchard Lake Road Farmington, MI 48336

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the Farmington
council/board at a _____ meeting held on _____
(regular or special) (date) (name of township, city, village)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Overnight packages: 2407 N. Grand River, Lansing, MI 48906
Fax to: 517-763-0059



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Constitution Hall – 525 W. Allegan, Lansing, MI 48933
Mailing Address: PO Box 30005, Lansing, MI 48909
Toll Free 866-813-0011 – www.michigan.gov/lcc

New On-Premises Development District (DDA) License – MCL 436.1521a(1)(b) Requirements & General Information

- A license issued under MCL 436.1521a(1)(b) may be a Class C, Tavern, B-Hotel, or A-Hotel license.
- **The building may be new construction or a restoration or rehabilitation of an existing building.**
- The proposed licensed premises must be located in one of the development districts or areas listed in MCL 436.1521a(1)(b):
 - Tax Increment Finance Authority Act (TIFA) District under Part 3 of Public Act 57 of 2018 (formerly Public Act 450 of 1980)
 - Corridor Improvement Authority Act Development Area under Part 6 of Public Act 57 of 2018 (formerly Public Act 280 of 2005)
 - Downtown Development Authority (DDA) District under Part 2 of Public Act 57 of 2018 (formerly Public Act 197 of 1975)
 - Principal Shopping District under Public Act 120 of 1961
- The total investment in real and personal property within the development district or area shall not be less than \$200,000.00 over a period of the preceding five (5) years.
- The building that will house the proposed licensed premises must have at least \$75,000.00 expended for new construction or the rehabilitation or restoration of the building over the preceding five (5) years or a commitment for a capital investment of at least \$75,000.00 in the building that must be expended before the license is issued.
- The licensed business must be engaged in activities related to dining, entertainment, or recreation.
- The licensed business must be open to the general public and have a seating capacity of not less than 25 persons.
- The initial enhanced license fee for a license issued under this section is \$20,000.00.
- Pursuant to MCL 436.1521a(8) a license issued under MCL 436.1521a(1)(b) cannot be transferred to another location and if the licensee goes out of business the license issued under MCL 436.1521a(1)(b) shall be surrendered by the licensee to the Commission and the Commission will terminate the license.

How to Apply

All applicants requesting a new license under MCL 436.1521a(1)(b) must submit the following:

- **Application Form** – [On-Premises Retailer License & Permit Application \(Form LCC-100a\)](#)
- **License Questionnaire** – [New On-Premises Redevelopment or Development District License Questionnaire \(Form LCC-109b\)](#)
- **Inspection Fee** - A \$70.00 nonrefundable inspection fee is required for each license requested in an application. For example, if an applicant has requested a new Class C license under MCL 436.1521a(1)(b) that has a Specially Designated Merchant (SDM) license in conjunction, the inspection fee would be \$140.00.
- **License & Permit Fees** – The annual renewal fees vary by the type of on-premises license. Additional fees will vary based upon whether additional licenses and permits are requested in conjunction with the on-premises license. An initial enhancement fee of \$20,000.00 will be required prior to issuance of the license if the development district license is approved.
- **Livescan Fingerprints** – Applicants that have never been licensed through the Michigan Liquor Control Commission must submit fingerprints through the Livescan fingerprinting process - [Livescan Fingerprint Background Request \(LCC-105\)](#).
- **Local Governmental Unit Approval** – [Local Governmental Approval Form \(LCC-106\)](#). The city, village, or township must approve the new redevelopment license with a recommendation for the issuance of a “new Class C* license issued under the provisions of MCL 436.1521a(1)(b)”. The resolution must specifically state the applicant’s name and the proposed licensed address. **You may substitute other license types, such as Tavern, B-Hotel, or A-Hotel licenses, as applicable.*
- **Resolution from local governmental unit establishing the development district or area which specifically references the statute under which the area was established:**
 - Part 3 of Public Act 57 of 2018 (formerly Public Act 450 of 1980) for Tax Increment Finance Authorities
 - Part 6 of Public Act 57 of 2018 (formerly Public Act 280 of 2005) for Corridor Improvement Authorities
 - Part 2 of Public Act 57 of 2018 (Formerly Public Act 197 of 1975) for Downtown Development Authorities
 - Public Act 120 of 1961 for Principal Shopping Districts

- **Affidavit from the Assessor** – The affidavit from the assessor must be certified by the city, township, or village clerk and must state the following:
 - The total amount of public and private investment in real and personal property within the development district or area over a period of the preceding five (5) years (must specifically state start and end dates for the investment, e.g. January 1, 2011 to December 31, 2015).
- **Legible map of the development district or area which clearly labels all street names.**
- **Proof of Attempt to Secure Escrowed License** – Applicants requesting new license under MCL 436.1521(a)(1)(b) must submit documentation that demonstrated they have contacted all holders of escrowed licenses within the same county and have been unable to secure a readily available escrowed license for use at their proposed location. Escrow responses must follow these guidelines:
 - MCL 436.1521a(9) requires that the individual signing the application for a license issued under MCL 436.1521a shall state and demonstrate that the applicant attempted to secure a readily available on-premises escrowed license or unissued quota license issued under Section 531 and that, to the best of his or her knowledge, an on-premises escrowed license or quota license is not readily available within the county in which the applicant proposes to operate.
 - Applicant will be provided a Licensee Listing Report from the MLCC which lists all on-premises escrowed licensee for the county. Applicant is required to contact all licensees on the report effective as of the date the application is filed with the MLCC.
 - Applicant should send certified letters of inquiry as to the availability of the license to each licensee either at the business address or escrow contact address listed on the report.
 - Applicant should submit copies of the letters sent, certified tags, signed certified return receipts, copies of any envelopes returned by the USPS, and copies of any correspondence received from the licensees.
 - Applicant should provide dates, the name of the person contacted, and a synopsis of the conversation, if escrowed licensees are contacted by telephone.
 - Applicant should provide documentation regarding the fair-market value of the license based on where the applicant will be located, if determinable, the size and scope of the proposed operation, and/or the existence of mandatory contractual restrictions or inclusion attached to the sale of the license when indicating to the MLCC that purchase of a license is not economically feasible or the license is not readily available.
 - Applicant should provide a notarized affidavit outlining all attempts and responses (or lack thereof) to secure a readily available license.
- **Property Document** – Applicants must provide documentation that demonstrates they will have control over the property that comprises the proposed licensed premises. Property documents include deeds, land contracts, and lease agreements.

- A provision to reassign the license in the event of a default on a land contract or termination of a lease agreement may be included, but may only provide for the reassignment subject to Commission approval.
- If the applicant is a company and its members or stockholders own the real estate as individuals or under another company, a lease agreement is needed.
- If the applicant is an individual and he or she owns the real estate with a spouse or someone else who will not be named on the license, a lease between the applicant and the owners of the real estate is needed.

In addition to the documents required by all applicants:

Corporations must submit the following information per Administrative Rule R 436.1109:

- Copy of current, filed Articles of Incorporation.
- Current Certificate of Good Standing from the state where incorporated and Certificate of Authority to Do Business in Michigan, if incorporated outside of this state.
- Certified copy of the minutes of a meeting of its board of directors or a statement signed by an officer of the corporation naming the persons authorized by corporate resolution to sign the application and other documents required by the Commission (or Part 3 of Form LCC-301).
- [Report of Stockholders/Members/Partners \(LCC-301\)](#)

Limited Liability Companies (LLC) must submit the following information pursuant to Administrative Rule R 436.1110:

- Copy of Articles of Organization and copies of any amendments to the Articles of Organization.
- Current Certificate of Authority to Do Business in Michigan, if the LLC is a non-Michigan LLC.
- Copy of Operating Agreement entered into by members.
- Copy of most recent annual statement filed with the Corporations Division, if an existing LLC.
- Statement signed by a manager of the limited liability company or by at least 1 member if management is reserved to the members naming the person authorized to sign the application and other documents required by the Commission (or Part 3 of Form LCC-301).
- [Report of Stockholders/Members/Partners \(LCC-301\)](#)

Partnerships must submit the following information per Administrative Rule R 436.1111:

- Partnership Agreement, if a Limited Partnership.
 - [Report of Stockholders/Members/Partners \(LCC-301\)](#)
-

Licensing Process

- The Licensing Division reviews the application and corresponding documents for completeness and verifies the appropriate fees have been received. If additional documents, fees, or corrections to documents are needed, Licensing will notify the applicant.
- Once all the necessary documents have been received Licensing will submit the request to the Enforcement Division for its investigation. If an applicant has applied for and meets the requirements for a conditional license, the request will be considered by the Commission.
- The Enforcement Division will contact the applicant to schedule an interview with the applicant (and current licensee for license transfers). At this meeting an investigator will review with the applicant documents, including:
 - purchase agreement
 - financial documents
 - property documents
 - other items pertaining to the application
- After the interview, the investigator will prepare a report for the Commission regarding the investigation and submit the request back to Licensing for further processing.
- Licensing reviews the report from Enforcement and any additional documents received during the interview process. The request is prepared for the Commission to consider and placed on a docket for an upcoming licensing meeting.
- The Commission considers the request, including:
 - the liquor license operating history of the applicant (if a current or prior licensee)
 - the arrest and conviction record of the applicant
 - whether the applicant meets the requirements for a license
 - the applicant's financial information
 - opinions of the local legislative body or police department, if received.
- The Commission will approve or deny the request based on these factors. Occasionally, the Commission will request more information from the applicant before making a final decision.
- After the Commission makes a decision on the request, the file is returned to Licensing for final processing.
 - Approval orders are sent to the applicant requesting any final items before the issuance of the license.
 - Denial orders are sent to the applicant and the applicant may appeal the decision.
- When all the final items are received by Licensing, the completed request is forwarded to the Renewal Unit for the issuance of the physical license documents.

- Any changes in financial provisions at the time of closing which do not conform to the terms previously indicated and investigated may require submission of new forms and possible additional investigation.
-

Churches & Schools

A new application to sell alcoholic beverages at retail may be denied if the proposed location is within 500 feet of a church or school. The Commission may waive the church/school provision if the church or school does not file an objection to the proposed license. If the church or school does file an objection, the Commission shall hold a hearing before making a decision on the issuance of the license.

Farmington City Council Staff Report	Council Meeting Date: April 20, 2026	Informational
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Minutes from City's Boards and Commissions		
CIA: January and March 2026 DDA: March 2026 Historical: February 2026 Parking: Next meeting in May Pathways: March 2026 Planning: March 2026 ZBA: April meeting canceled Library: March 2026 Commission on Aging: February 2026 Farmington/Farmington Hills Arts Commission: February 2026 Commission on Children, Youth and Families: No quorum in March Emergency Preparedness Committee: Meets every other month, no new minutes		

**CITY OF FARMINGTON
GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY
MINUTES
JANUARY 8, 2026**

1. ROLL CALL:

The meeting was called to order at 8:01 AM by Chairperson Thomas.

Present: Mark Accenttura, David Carron, Paul King, Randy O'Dell, Maria Taylor,

Patrick Thomas

Absent: Richard Graham

Staff: Chris Weber – Assistant City Manager

Public Attendee: Patrick Chism

2. APPROVAL OF AGENDA:

Motion to approve the agenda made by O'Dell, support by Taylor. Passed unanimously.

3. APPROVAL OF MINUTES:

A. Minutes from December 11, 2025 meeting.

Motion to approve minutes made by Taylor, support by O'Dell

Passed unanimously.

4. ELECTON OF OFFICERS

A. CHAIRPERSON: Thomas nominated by O'Dell and supported by Accenttura. Passed unanimously.

B. VICE-CHAIRPERSON: O'Dell nominated by Accenttura and supported by Taylor. Passed unanimously.

C. SECRETARY: Carron nominated by Accenttura and supported by Taylor. Passed unanimously.

5. UNFINISHED BUSINESS

A. None

6. NEW BUSINESS:

A. Work Plan 2026.

Weber reviewed work plan.

- 1) Motion made by Taylor: The GR CIA Board agrees to hold \$250,000 of existing TIF funding for use in large, catalytic projects. Remaining funds are made available for 2026 Work Plan activities. Support by O'Dell.

Passed unanimously.

- 2) Motion made by Taylor: The following activities are designated as priorities for 2026, with exact amounts of funding subject to Board approval:

1. Infrastructure improvement projects:

- a. Collaborate with Pathways committee on planning and funding of up to two new cross walks within the Corridor.

- b. Collaborate with City on improvement of an identified bus stop within the Corridor.

2. Strategic and administrative projects:

- a. Determine "menu of options" for future assistance funding.

- b. Improve code enforcement in GR CIA jurisdiction.

- c. Engagement with Farmington Hills GR CIA, including our share of joint planning documents or studies.

- d. Re-evaluate CIA Overlay District zoning and relevant city zoning

Support by Accenttura.

Passed unanimously.

7. OTHER BUSINESS: None

8. PUBLIC COMMENT: None

9. BOARD COMMENT: None

10. ADJOURNMENT:

Motion to adjourn the meeting made by O'Dell, support by Carron.

Passed unanimously.

Adjourned at 9:13 AM.

**CITY OF FARMINGTON
GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY
MINUTES
MARCH 12, 2026**

1. ROLL CALL:

The meeting was called to order at 8:05 AM by Chairperson Thomas.

Present: Mark Accenttura, David Carron, Richard Graham, Randy O'Dell, Maria Taylor,
Patrick Thomas

Absent: Paul King

Staff: Chris Weber – Assistant City Manager

Public Attendee: Dan Blugerman, John and Julie Petrusia, Farmington Heating and Cooling

2. APPROVAL OF AGENDA:

Motion to approve the agenda made by Taylor, support by Graham . Passed unanimously.

3. APPROVAL OF MINUTES:

A. Minutes from February 5, 2026 meeting.

Motion to approve minutes made by O'Dell, support by Accenttura.

Passed unanimously.

4. UNFINISHED BUSINESS - None

5. NEW BUSINESS:

A. Special Land Use Review and Recommendation for 23105 Power.

Building to be used for business office location and training.

Move to recommend approval of the special land use for 23105 Power because it meets the
Standards for Approval for a Special Land Use, Sec. 35-152

Motion by O'Dell, support by Taylor. Passed unanimously.

B. Grand River Corridor Improvement Authority Challenges and Opportunities

Presented by Dan Blugerman.

C. Proposed 2026-27 Budget

Proposed budget presented by Chris Weber.

Motion to recommend approval of proposed 2026-27 to City Council by O'Dell, support by
Taylor. Passed unanimously.

6. OTHER BUSINESS: None

7. PUBLIC COMMENT: None

8. BOARD MEMBER COMMENT:

A. Paul King's term expires 3/2026 and he has elected to resign from the CIA.

There was discussion about a possible replacement.

B. Litter Walk this spring, CIA members are invited to participate.

9. ADJOURNMENT:

Motion to adjourn the meeting made by Accenttura, support by Taylor.

Passed unanimously.

Adjourned at 9:22 AM.



DDA Board Meeting
8:00 am Wednesday, March 11, 2026
City Hall Conference Room
23600 Liberty St
Farmington, MI 48336

Meeting Minutes

The meeting was called to order at **8:05 AM by Todd Craft.**

1. Roll Call

Present: Todd Craft, Donovan Singleton, Claire Perko, Sean Murphy, James McLaughlan, Shawn Kavanagh, Karlyn Cassidy

Absent: Tom Pascaris, Joe LaRussa

Others Present: Jess Westendorf, Jenny Gray

2. Approval of Consent Agenda

a. Minutes: February 4, 2026 - DDA Board Regular Meeting

b. Minutes: February 5, 2026 DDA Business Development Committee Meeting

Motion by Murphy, seconded by McLaughlan to approve items on the consent agenda.

Motion passes unanimously.

3. Approval of Regular Agenda

Motion by Singleton, seconded by Cassidy, to approve items on the regular agenda.

Motion passes unanimously.

4. Public Comment

No public comment.

5. Election of 2026 Officers

Todd Craft was nominated by Singleton and seconded by Cassidy. Craft accepted the nomination. James McLaughlan was nominated by Perko and seconded by Murphy. The Board unanimously voted Craft for President.

James McLaughlan was nominated for Vice President by Murphy and seconded by Singleton. McLaughlan accepted the nomination. The motion passes unanimously.

Karlyn Cassidy was nominated for Secretary by Craft and seconded by McLaughlan. Cassidy accepted the nomination. The motion passes unanimously.



DDA Board Meeting
8:00 am Wednesday, March 11, 2026
City Hall Conference Room
23600 Liberty St
Farmington, MI 48336

Claire Perko was appointed Design Committee Chair and Public Art Committee Chair.

Shawn Kavanagh was appointed Promotions Committee Chair.

Sean Murphy and Karlyn Cassidy were appointed to collaboratively chair the Organization Committee.

Donovan Singleton and James McLaughlin were appointed to collaboratively chair the Business Development Committee.

6. Executive Director Update

Executive Director Jess Westendorf provided an update on recent activities and initiatives.

Staff participated in a regional Main Street workshop in St. Louis and the Michigan Downtown Association's spring workshop and advocacy meetings in Lansing, focusing on economic development, housing, and continued support for downtown funding tools such as TIF.

Downtown programming is ramping up for the spring season, including Ladies Night Out, Rhythms in Riley Park, and Lunch Beats. A new resident welcome packet is being distributed to introduce new residents to downtown businesses and events.

Westendorf reported strong business activity, with several new businesses expected to open in the coming months, including retail, experiential, and restaurant concepts. Demand for downtown space remains high.

Construction on the Art Park Promenade is scheduled to start back up in mid-March, with a goal of completion by Memorial Day to support summer activation.

7. Consideration of FY 2026–2027 Draft DDA Budget

Westendorf presented the draft budget for Fiscal Year 2026–2027, covering July 1, 2026 through June 30, 2027. The DDA remains in a stable financial position, supported by consistent TIF revenue.

Potential future development projects could increase TIF revenue; however, it was noted that the DDA will likely continue to incentivize priority projects, which may moderate overall revenue gains. It also reflects ongoing reimbursement commitments for prior projects, including Hillside Towns and GLP. Strong property values and demand will accelerate repayment timelines, allowing the DDA to capture full tax increment revenues sooner.



DDA Board Meeting
8:00 am Wednesday, March 11, 2026
City Hall Conference Room
23600 Liberty St
Farmington, MI 48336

The Art Park Promenade remains a major capital project within the budget. Site furnishings and public art are being funded through the Make a Wave initiative, proceeds from Harvest Moon, and potentially additional grant opportunities.

Board members were encouraged to review the draft budget and provide feedback ahead of formal approval at the April meeting.

8. PSD Study Group

The Board discussed the upcoming expiration of the Principal Shopping District (PSD) Special Assessment in 2027. The PSD represents approximately 20% of the DDA's budget and funds maintenance and promotional activities.

To prepare for renewal, the Board reviewed the need to establish a study group, similar to the 2021 group, consisting of the City Manager, DDA Executive Director, City Treasurer, DDA Board Chair, and members of the Business Development Committee, including downtown property owners. DDA Attorney Beth Saarela has prepared a timeline to guide the process and ensure compliance with public notification requirements.

A motion by Singleton, seconded by Cassidy, to establish a PSD Study Group to evaluate the current Special Assessment and develop a plan for renewal. Motion passes unanimously.

9. Committee Updates

a. Promotions Committee

The Promotions Committee reported progress on the development of the downtown welcome mailer, including updated materials and sample inserts. The mailer is intended to introduce new residents to downtown businesses, events, and seasonal programming.

b. Business Development Committee

The Business Development Committee provided an update on ongoing efforts related to the "Farmington After Dark" initiative focusing on evening activity and vibrancy in the downtown. Discussions have centered on identifying opportunities to support businesses operating later hours, improve nighttime foot traffic, and explore programming or partnerships that encourage visitors to remain downtown beyond traditional business hours.



DDA Board Meeting
8:00 am Wednesday, March 11, 2026
City Hall Conference Room
23600 Liberty St
Farmington, MI 48336

c. Design Committee

The Design Committee reported consulting for the City on items related to the corridor improvement project, since it is just outside the downtown district to ensure cohesive implementation. They will be meeting soon to discuss some upcoming projects.

d. Organization Committee

The Organization Committee discussed its coordination role for major downtown initiatives and events, including Harvest Moon and volunteer engagement.

10. Other Business

Westendorf introduced a motion to explore the development of a first-floor use ordinance for new businesses in the downtown district. The proposed ordinance would aim to encourage active, public-facing uses at street level, supporting continued vibrancy, walkability, and retail activity throughout the district.

The Board discussed the importance of maintaining an engaging streetscape and ensuring that ground-floor spaces contribute to pedestrian activity and overall downtown vitality.

A motion was introduced by Perko, seconded by Singleton, to explore a first-floor use ordinance for new businesses. The motion passes unanimously.

11. Board Comment

Board members expressed enthusiasm about the number of new businesses entering downtown and appreciation for the volunteers and staff supporting downtown programming and development initiatives.

12. Adjournment

The meeting was adjourned at 9:11 on a motion by Singleton, seconded by Perko. Motion passes unanimously.

HISTORICAL COMMISSION REGULAR MEETING

Minutes

February 25, 2026

1. Meeting was called to order at 7:10 pm
2. Roll call: Laura Myers, Jill Keller, Brandon Porterfield, Rudy Wengorovius, Dave Murphy
3. Approval of agenda: Laura approved, Brandon seconded; all ayes
4. Public Comment: none
5. Approval of minutes from January 28, 2026: Jill approved, Laura seconded, all ayes.
6. Financial report: Dave announced FY27 budget allocated to HC for community promotion and miscellaneous.
7. Warner Mansion activities:
 - a. Auction was held with positive results. Some items, of no historical significance, remain and will be donated.
 - b. Mansion updates, as presented on February 19, 2026 FWM meeting, were reviewed and discussed. HC will develop input in support of the renovations and comment on guidelines for additions to historic buildings.
 - i. Phase 1 – mansion, remove and replace rear 1910 addition. (CY26)
 - ii. Phase 2 – carriage house
 - iii. Phase 3 – Event space – new construction
8. New Business:
 - a. Warner Mansion Support statement – Marial Taylor is preparing a press release and Jill had drafted a support statement on behalf of HC. *“The historic commission is very excited about the upcoming renovations planned for the Governor Warner Mansion. With the grant from the State of Michigan, the renovations and reconstruction of the main house this year will put the Mansion on the map to be a destination for gatherings, weddings, galas and so much more. We’re so proud of the city for investing in this Farmington Historic gem.”* Approved by all.
9. Old Business:
 - a. Historic District survey (photos and website):
 - i. Kevin R, Laura, Rudy met with Chris Weber on February 12, 2026. Project reviewed and Chris was to connect with city of FH resources for next steps.
 - ii. Current status and next steps:
 - preliminary interactive map built.
 - Kevin R, Rudy W, Laura to be educated on web system for adding content (system access granted Feb 27.)
 - HC email address to be created and linked to K. Parkins @farmgov.
 - HC members to begin historical write-ups for their properties.

Old business not discussed – tabled for next meetings

- b. Historic Commission would like to coordinate Historic Plaques for Downtown buildings. The downtown structures are under authority of the DDA, so Kevin Parkins will discuss the idea with Jess. With alignment, proposals of plaque design and content to be created. Target is to pilot with the Civic Theater.
 - c. Create policy on accepting donations – with limited space at the mansion we must have a policy, available to the public, which defines criteria for acceptance of donations. Laura to investigate policy of other cities.
10. Correspondence and communications:
- a. With Robert Senn resignation, his positions re-assigned as follows:
 - i. Chair – Laura Myers
 - ii. **Co-chair – Robert Senn - to Jill Keller**
 - iii. Secretary – Rudy Wengorovius
 - iv. **Treasurer – Robert Senn - to Jill Keller**Laura motioned, Brandon seconded, all ayes
 - b. Add agenda item for next month - pre-planning for HC hosted Founders KO party
11. Commission Comments:
- a. Next meeting – joint meeting with FWM Thursday March 26, 20206
12. Adjournment at 7:59pm
- 13.



FARMINGTON PATHWAYS COMMITTEE
LOCATION: Conference Room at City Hall

7:00 p.m.

AGENDA

MARCH 11, 2026

1. CALL TO ORDER - 7:12, Heather Davies
2. ROLL CALL Joe VanDerZanden, Heather Davies, Chris Weber, Maria Taylor, Dave Haering, Jamie Palmisano, Kevin Daniels
3. APPROVAL OF AGENDA - Tim, Dave
4. APPROVAL OF MINUTES - Kevin, Dave
 - a. MEETING MINUTES, FEBRUARY 11, 2026 - approved
5. MONTHLY INSPO - Kevin and Maria - Salt Lake City video - This City is Fixing Their Wide Roads
6. OLD BUSINESS
 - a. EBIKE ON SIDEWALK UPDATE - Pathways proposes that NO ebikes be allowed on the sidewalks, but bikes will still be allowed on the sidewalk. Still in discussion with City's legal department
 - b. AARP GRANT 2026 UPDATE - submitted on time and hope to hear back by June, 2026. There are other possible submissions - open in May.
 - c. PRESENTATION TO COUNCIL - April 20th meeting
7. NEW BUSINESS
 - a. ANY NEW TARGET AREAS?
 - Flashing beckons and newer crosswalks at Shiawassee and Power by for Highschoolers. This section is part of the Nine Line project.
 - Shiawassee and Raphael Our Lady of Sorrows.
 - Motion made by Tim, approved by Maria, unanimously approved - to have OHM design a crosswalk at Farmington and Shiawassee to connect Shiawassee Park.
 - Snow removal - making sure that
 - Orchard Lake / Mooney and Shiawassee - during snow removal the cement blocks have been moved onto the sidewalk
 - Power Road and Grand River someone hit the pedestrian button and knocked over
 - Farmington Hills would like to have a joint litter walk within the Grand River Corridor Improvement Authority area.
 - b. ANY NEW CITY CONSTRUCTION PROJECTS?
8. PUBLIC COMMENT - N/A
9. COMMITTEE MEMBER COMMENT
 - Traffic Study flow on Grand River and Pedestrian count to add islands
10. ADJOURNMENT - Meeting adjourned by 8:57, motion by Kevin, favored by Tim, approved by all.

Next meeting: APRIL 8, 2026

FARMINGTON PLANNING COMMISSION PROCEEDINGS
23600 Liberty Street
Farmington, Michigan
March 9, 2026

Chairperson Perrot called the meeting to order in Council Chambers, 23600 Liberty Street, Farmington, Michigan, at 7:00 p.m. on Monday, March 9, 2026.

ROLL CALL

Present: Crutcher, Gray, Kmetzo, Perrot and Westendorf
Absent: Majoros, Mantey

A quorum of the Commission was present.

OTHER OFFICIALS PRESENT: Chris Weber, Assistant City Manager; Beth Saarella, City Attorney; Brian Belesky, Director of Media, Brian Golden, Director of Media.

APPROVAL OF ITEMS ON CONSENT AGENDA

A. February 9, 2026 Minutes

MOTION by Crutcher, seconded by Westendorf, to approve the items on the Consent Agenda.

MOTION carried, all ayes.

APPROVAL OF ITEMS ON REGULAR AGENDA

MOTION by Kmetzo, seconded by Crutcher, to approve the items on the Regular Agenda.
MOTION carried, all ayes.

UNFINISHED BUSINESS

A. None

NEW BUSINESS

A. 33338 GRAND RIVER PARKING WAIVER REQUEST

Chairperson Perrot introduced this item and turned it over to staff. Weber stated that the current owner of 33338 Grand River Avenue is considering converting the upper floor of the building to 2 apartments. Parking for the apartments will not be available on the site. The applicant is seeking a parking waiver from the Planning Commission for the proposed new apartments under Sec. 35-104.D.3 - Central Business District—Nonresidential and Mixed-Use Development Requirements. Parking.

City of Farmington Planning Commission

March 9, 2026

Page 2

Parking lot design shall conform to the requirements of [Article 14](#), Off-Street Parking and Loading Standards and Access Design. Because the regulations of this section are intended to encourage pedestrian/transit friendly design and compact mixed-use development that requires less reliance on automobiles, on-site parking required under [Article 14](#) may be waived under the following conditions:

- a. The site is located within 500 feet of other parking facilities intended for public use, such as a municipal parking lot, parking structure or on-street parking that provides adequate parking spaces to serve the proposed use.
- b. Failure to provide on-site parking shall be deemed to constitute and acknowledgement and acceptance of a benefit (i.e., the relaxation of on-site parking standards) such that, if the city establishes a special assessment district to fund the construction operation and maintenance of public parking that will serve the property, the property owner agrees to become part of such district and further agrees to payment of the assessment in lieu of providing on-site parking. The city may require a written acknowledgement with respect to the benefit provided.

Weber stated that a site plan review letter from OHM regarding the parking waiver request is included in the staff packet. He then invited the applicants to discuss their project.

Gregory Cowley and Michael Cowley then approached the podium and stated that they were the primary owners of the business, although their parents were still involved through the family trust. They stated that their business had suffered due to covid resulting in a drop in business coupled with an increase in expenses. They stated their proposal is to change the upstairs square footage into two apartments. The square footage is roughly 1,500 for one and the other is almost 1,600. They're two bedroom, two bath for rent. They'll have their own private elevator. Parking will be public. They stated their plan is to start this summer, have it completed in the September timeframe, and rented.

Weber then provided a summary of the planning consultants letter, which stated that converting the second story to residential will reduce the number of seats at the restaurant by 140. Based on the numerical parking requirements in the ordinance, 140 seats would require 47 parking spaces. By contrast, the multi-family residential use only requires 4 parking spaces, a pretty large reduction of what the parking requirements would be. Weber also noted that the planning commission is currently considering reducing the number of parking space requirements for multi-family residential and that the four required spaces may be reduced down to a smaller number if that ordinance passes. The proposed use indicates a significant reduction in parking demand generated by the second story of the structure, and additionally, the multifamily residential land use would likely not share the same peak hours that a restaurant would. He then stated that the recommendation from the planning consultant is to approve the parking waiver request

City of Farmington Planning Commission

March 9, 2026

Page 3

so long as the planning commission believes that off street parking for the proposed use can be adequately supported by public parking.

Perrot then asked if there were any external building modifications. Michael Cowley responded that there were not. Perrot then asked if there was anything being done to the roof, walls, windows. Michael Cowley responded there was not.

MOTION by Crutcher, seconded by Westendorf, to approve the parking waiver request for 33338 Grand River Avenue, subject to the first floor being used for a restaurant use, because the proposed uses can be adequately supported by the public parking.

Motion carried, all ayes.

B. PUBLIC HEARING - 2025 MASTER PLAN UPDATE

Perrot introduced this item and called for a motion to open the public hearing.

MOTION by Kmetzo, seconded by Crutcher, to open the public hearing.

Motion carried, all ayes.

Weber provided an introduction stating that the City is required to update its master plan every five years. The Master Plan Steering Committee and its consultant OHM Advisors have been working diligently to create the updated master plan based on data collection and analysis and public engagement. At its January 12, 2026 meeting, the Commission heard a presentation by Jennifer Morris, Rachel bush and Justin Sprague of OHM Advisors on the 2025 Master Plan update. The Planning Commission then scheduled a public hearing for March 9, 2026, to review any public comment on the plan. Administration published the required notice, and the plans have been available for review since that time on the City website and in printed form in the City Manager's office. The plan was circulated to all of the neighboring communities and other various agencies. The City heard back from one, which was the Oakland County Planning and Local Business Development Division. The Division submitted some comments which could be added or modified in our plan. Their letter was included in the packet. The City also received written comments, which would be read into the record. Weber then invited the public to speak.

Dan Blugerman made the following comment: He stated he worked at PA Commercial and does a lot of selling and leasing. He stated the viability of a small downtown like Farmington is dependent on having enough variety, synergy and activity to keep the shoppers and visitors engaged at a sustained level. Farmington Central Business District has a limited inventory of commercial spaces and no room for growth except vertically. Unfortunately, the central business district is steadily losing many valuable retail storefronts due to the continuing problem of non-retail uses. He stated in his estimation,

City of Farmington Planning Commission

March 9, 2026

Page 4

this problem has ballooned to between 10% and 20% of the storefronts we see financial services, lawyers, insurance agencies, doctors, accountants and other professionals owning and or occupying some of the best retail spaces. While the occupants and owners are proud of their locations and see their prime business spots as a nice reflection of their prominence, we as stewards of downtown Farmington know that pretty buildings are not adding to the downtown retail experience. We don't fault the current owners and occupants with professional services as they all work to be good community members by supporting the Downtown Development Authority initiatives, the Chamber of Commerce events and local charities. He then stated that they are the same as vacant storefronts in the downtown Farmington retail shopping lifestyle experience. So the landlords, sellers, brokers, and other real estate professionals are unable to say no to this continued loss of good storefronts, as these uses are allowed. So, until the zoning code is changed regarding these uses, it's going to continue. We all recognize the changes are hard, but strongly urge the leadership of the City of Farmington to begin the process to update the city zoning ordinance.

Bill Munson, 32900 Grand River Avenue, made the following comment: I wanted to mainly find out what they're doing with the Shiawassee Park. I was told they're going to put in the ADA bridge. Are they going to remove the stairs and put in an ADA bridge there?

Weber responded that public comment was not a two-way dialogue, it is meant to be a chance for the public to state their comments. He then stated that the questions could be answered by staff after the meeting.

Kimberly Campbell, 31622 Shaw Avenue, made the following comment: I live at 31622 Shaw. It's a small neighborhood by the Winery, and I noticed on the master plan that you have it as green space. For the future, the houses would be gone. So, when do you think the master plan would go in effect, putting in a green space? Because me and my neighbors have no intention of moving or raising the building or anything like that. So, that's the problem I have with the master plan. It should be left to be residential. Don't plan on taking all the buildings. Well, okay, by attrition, it could happen, and if you keep encouraging and only improving buildings that would somehow infringe on us living there, which are happening right now. That's my issue, and you're just going to keep making it difficult for us to maintain our residence, because we plan on all living there for many decades. So, with this green space, I don't know how you guys plan on putting that into place, without removing us? So, I think it should just stay residential. It's a nice two streets. Works great and we get along with each other. I think it should stay that way.

Justin Sprague from OHM Advisors then stated that this item would be researched to determine if it was a mistake or was a product of steering committee engagement.

City of Farmington Planning Commission

March 9, 2026

Page 5

Kimberly Campbell then stated that she agreed with Dan Blugerman's comment when he stated that the downtown shouldn't be reserved for places that are not heavily trafficked, like, you know, going to an insurance company or data. She agreed that those building units should be used, probably for people that are going to be walking and probably using it more often than some of the other uses.

Bill Munson, 32900 Grand River Avenue, then stated that he just wanted to say, is there a way that you guys can get a hawk signal right there at that crosswalk in front of or near CVS Pharmacy. They had a flashy yellow before they redid Farmington R, but they never put it back. Being seen at that crosswalk is very dangerous because, with the height of a mobility scooter versus parked cars, the driver's view is blocked. I mean, they don't see you until they're right up on top of you. But there's a median in between the two lanes on Farmington Road that has plants. The plants are so high, that people would not be able to see people crossing at that crosswalk. He stated he would like a hawk signal to go there with a flashing red to let the drivers know to stop, so people can cross here safely. He stated the current sign, that is not far off the ground, says to stop for pedestrians, and no one is going to see it, especially at night, until you're right on top of it. So, I'm just asking that something be done about that.

Weber then read the following three comments:

Comment one: Please consider improving the walkability of old Farmington road.

Comment two: I'm absolutely opposed to the concepts shown in the downtown Focus Area renderings. Multifamily dwellings is the last thing our city as a whole, needs, but especially downtown. Doing any part of college project would ruin the small town feel that draws so many people to Farmington

Comment three: From Oakland County, there are a couple of different suggestions, which are in their letter. I won't go and read through all of them right now, but there was a list of five of them, upon review, that we thought we would make an adjustment for in the plan. Those are also in your packet, which I'll just read as follows. One is updating all the maps to accurately reflect the city limits at the Nine Mile Road pump station that was excluded from the maps. The second is recognizing the smart bus service routes and incorporating transit stop improvements and transit oriented development principles into the plan's recommendations. Third will be recognizing the Michigan Natural Features Inventory data regarding the upper Rouge River Plain and the Oakland County Cooperative Invasive Species Management Area System. Fourth, add links to the 2023 Oakland County Hazard Mitigation Plan as it relates to the city's infrastructure. And fifth adding the text to acknowledge that the City of Livonia is an adjacent bordering community.

MOTION by Crutcher, seconded by Westendorf, to close the public hearing.

Motion carried, all ayes.

C. CONSIDERATION OF APPROVAL OF THE 2025 MASTER PLAN UPDATE

City of Farmington Planning Commission

March 9, 2026

Page 6

Perrot introduced this item and turned it over to staff. Weber and Saarela discussed that, due to the uncertainty regarding the future land use on Shaw Street, this item should be tabled.

MOTION by Crutcher, seconded by Westendorf, to table approval of the 2025 Master Plan Update.

Motion carried, all ayes.

D. PUBLIC HEARING – 2027-2032 CAPITAL IMPROVEMENT PROGRAM

Perrot introduced this item and turned it over to staff. Weber stated that, as discussed at prior meetings, Michigan P.A. 33 of 2008 and Farmington City Code section 23-39 state that a Capital Improvement Program (CIP) shall be created each year for the ensuing six years. The plan has been available for review on the City's website at:

<https://www.farmgov.com/media/s4rjhbio/capital-improvements-program-2027-2032-draft-watermark-reduced.pdf> and in printed format in the City Manager's Office.

At the Planning Commission's February 9, 2026 meeting, a public hearing was scheduled to hear comments from the public on the 2027-2032 Capital Improvement Program. This public hearing was advertised as required.

MOTION by Crutcher, seconded by Kmetzo, to open the public hearing.

Motion carried, all ayes.

No public comment was made.

MOTION by Kmetzo, seconded by Crutcher, to close the public hearing.

Motion carried, all ayes.

E. CONSIDERATION OF APPROVAL OF 2027-2032 CAPITAL IMPROVEMENT PROGRAM

Perrot introduced this item and turned it over to staff. Weber stated that now that public comment has been held, the next step is to consider approval of the 2027-2032 Capital Improvement Plan. Perrot mentioned that the plan was based on Steering Committee review and the subject matter expertise of the Department Heads who do a fantastic job.

MOTION by Westendorf, seconded by Crutcher, to approve the 2027-2032 Capital Improvement Plan Resolution.

Motion carried, all ayes.

UPDATE CURRENT DEVELOPMENT PROJECTS

City of Farmington Planning Commission
March 9, 2026
Page 7

Weber provided an update of the proposed pathway from Riley Park to Shiawassee Park.

PUBLIC COMMENT

None heard.

PLANNING COMMISSION COMMENTS

Crutcher stated that, following up on Dan Blugerman's comments, Northville was just in the news passing a similar ordinance. He wondered if Blugerman was proposing something similar. Crutcher stated that, while not that familiar with Northville, he guessed that they had more multi-level buildings than Farmington and had space to move office and professional-type uses to an upper floor. Farmington does not currently have that space for office and professional businesses to move to.

ADJOURNMENT

MOTION by Crutcher, supported by Westendorf, to adjourn the meeting.
Motion carried, all ayes.

The meeting was adjourned at 7:44 p.m.

Respectfully submitted,

Secretary

**Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - March 12, 2026
Downtown Farmington**

Board Members Present: Muthukuda, Brown, Murphy, Snodgrass, Snead, White
Board Members Absent: McClellan, White (arrives late)
Staff Members Present: Matthews, Showich-Gallup, Peterson
Staff Members Absent: Baker

CALL TO ORDER

The Regular Board Meeting was called to order at 6:05 by Vice President Muthukuda.

APPROVAL OF AGENDA

MOTION by Murphy to approve the Agenda for the March 12, 2026 Board meeting was supported by Snead.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

PUBLIC COMMENT

E. Johnson - roof leak - would like transparent process for getting information.

APPROVAL OF MINUTES

MOTION by Snead to approve the Minutes of the Regular Board Meeting held February 12, 2026, was supported by Brown.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

(White arrives.)

PRESENTATIONS

- Realpoint (Andy Fountain) - owner's representation
- Budget Amendments - Brian Camiller, Plante Moran
- Proposed changes to revenue: \$56,740
- Proposed changes to expenditures: \$2,833,510

MOTION by Brown to approve proposed amendments to 2025-2026 budget was supported by Snead.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

TREASURER'S REPORT

**Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - March 12, 2026
Downtown Farmington**

MOTION by Brown to approve paying February 2026 operating bills totaling \$533,051.38 was supported by Doby.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

MOTION by Brown to receive and file February 2026 financial reports was supported by White.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

K. Brown:

- YTD interest earned from Michigan Class is \$87,627.41.

FRIENDS' REPORT (S. Charlesbois)

- Friends Board has added a new member.
- Library Day of Giving is being investigated.
- Another donation letter to Friends is being considered.
- Spring book sale will be held from Thursday, April 16 (evening) to Saturday, April 18.
- Odds and Ends Art Auction will be held Friday, April 24.
- Members' Appreciation Celebration (replacing the Gala) will be held on the first Friday in June.

LIBRARY DIRECTOR'S REPORT (S. Matthews)

- FCL is now selling unneeded items (for example office items, furniture) on GovDeals.com. S. Matthews has had experience with this. C. Peterson is the point person.
- The Small Business Lunch and Learn Series (weekly) has begun.
- S. Matthews and K. Sexton will be attending the Public Library Association Conference in Minneapolis at the end of March.
- The new full recycle (mixed material) bin has arrived at Twelve Mile. Staff is in process of determining best use and placement of recycling containers inside building.
- The Seed Library will be open on March 14.
- S. Matthews has met with Aaron Phillips, McCarthy and Smith Project Director, and MCD Architects. Plans are still 90 percent complete.
- Aaron Phillips recommends aiming to begin construction in September, once desired contractors have finished work they do in summer for school districts.

SUBCOMMITTEE UPDATES

Personnel (D. Muthukuda)

- Tuition reimbursement proposal is under study.
- DM held 3-month check-in with S. Matthews.

Facilities (S. Snodgrass)

- Various options still under study for ensuring safe parking lot for pedestrians at Twelve Mile, including speed bumps.

Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - March 12, 2026
Downtown Farmington

- Donor pavers are wearing out and re-engraving is expensive. An outside donor wall is being discussed.
- Hold lockers - did they work properly in cold weather? Enquiring minds want to know.
- The next Committee meeting will be April 2.

Finance (K. Brown)

- Meeting February 19: Realpoint presented regarding owner's representation in the construction process. PFM provided an introduction to the world of bonds.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

CORRESPONDENCE

None

PUBLIC COMMENT

S. Charlesbois - previous major construction (2003) was difficult. Owner's representation might help.

M. Showich-Gallup - advocating for assistance with construction.

E. Johnson - owner's representation could assist with contractors' accountability.

TRUSTEE COMMENT

- S. Snead - sending our well wishes and prayers to our friends at Temple Israel after attack today.
- K. Brown - will amphitheater use affect patrons inside building? (Staff: we will be thoughtful about use.)
- S. Snodgrass - board trustees should only use FCL email accounts for communication.

ADJOURNMENT

The Board meeting was adjourned by Vice President Muthukuda at 8:00. The next meeting of the Library Board is scheduled for Thursday, April 9, 2026, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees

MEETING MINUTES
FARMINGTON AREA COMMISSION ON AGING
TUESDAY, FEBRUARY 24, 2026-5:30 PM
FARMINGTON CITY HALL CONFERENCE ROOM
23600 LIBERTY STREET
FARMINGTON, MI 48335

Meeting called to order at 5:35 pm

ROLL CALL:

Mary Buchan, Farmington Hills
Vivek Das, Farmington Hills
Jane Frost, Farmington
Dan Fantore, Farmington Hills
Christina Mui, Farmington Hills
Katherine Marshall, Farmington Hills
La Shawn Clark, Farmington Hills
Tiffany Tuttle, Farmington Hills
Marsha Koet, Senior Division Liaison

OTHERS IN ATTENDANCE:

Lori Daro
Sue Homant
Sue Dengiz
Teberch Alexander

APPROVAL OF AGENDA

Motion Mary Buchan 2nd Tiffany Tuttle

APPROVAL OF JANUARY 27, 2026 MEETING MINUTES

Motion Mary Buchan 2nd Vivek Das

COMMITTEE REPORTS:

COMMUNICATION, PROMOTIONS AND WEBSITE

Mary will contact webmaster.

EDUCATION COMMITTEE

The committee continues to provide an article for the Messenger every other month on scam prevention.

SENIOR CENTER ADVOCACY COMMITTEE

Dan visited OPC in Rochester and presented the findings to the Farmington Hills City Council. COA Commissioners will develop a priority list including the primary concern of accessibility for future of the new activity center.

VOLUNTEER BREAKFAST-VOTE ON AWARDS

COA Commissioners voted on the award winners for the Community Commitment Award, Gold Award and the Margaret Loidas Diamond Award. The awards will be presented at the annual volunteer breakfast.

SENIOR DIVISION LIAISON REPORT

Shredding for Safety March 10, 10 am-noon.

OLD BUSINESS

Nothing to report.

NEW BUSINESS-ELECTION OF OFFICERS

Chair- Dan Fantore, Vice Chair- Vivek Das and Secretary-Mic Fahey

AMBASSADOR REPORT

Nothing to report.

PUBLIC COMMENT

Nothing to report.

ADJOURNMENT

7:25pm

Next meeting 5:30 pm, Tuesday, March 24th 2026 at Farmington City Hall

Minutes submitted by Marsha Koet

APPROVED

MEETING MINUTES
FARMINGTON AREA ARTS COMMISSION
FEBRUARY 12, 2026 - 6:30 PM
THE HAWK FARMINGTON HILLS COMMUNITY CENTER
HERITAGE CONFERENCE ROOM (2ND FLOOR)
29995 TWELVE MILE ROAD
FARMINGTON HILLS, MI 48334
(248) 699-6712 www.fhgov.com

CALLED TO ORDER BY: Chair Ferencz AT: 6:35 PM

MEMBERS PRESENT: Lindsay Janoch, Celeste McDermott, Sean Deason, Don Fritz, Lesa Ferencz, Ted Hadfield, Craig Nowak, Cheryl Blau, Cindy Carleton, Jeff Dutka, Claire Perko

MEMBERS ABSENT: Bree Schwartz, Nora Mason

OTHERS PRESENT:
Johnna Balk, Farmington City Council Representative
Members of the Public: Adelaide Hawkins, Patrick Chisolm, Caroline Trapp

APPROVAL OF AGENDA:

Motion by Commissioner Janoch, supported by Commissioner Hadfield, to approve the agenda without amendments.

MOTION CARRIED 11:0:0

APPROVAL OF JAN 8, 2026 MINUTES:

Motion by Commissioner Fritz, supported by Commissioner McDermott, to approve the minutes without amendments.

MOTION CARRIED 11:0:0

PUBLIC COMMENTS

Adelaide Hawkins shared that she started an Art Club at her school, North Farmington High School. This will provide opportunities for students who may not have space in their schedules or who would like a low-stress art experience. They will be meeting two times a month. nfhs.art.club is their Instagram if commissioners are interested. Commissioner Blau invited Ms. Hawkins to speak about this club at an upcoming school board meeting.

Patrick Chisolm shared that he is a welder and tradesperson in the community and that he is interested in checking out the city's commissions.

Caroline Trapp shared that she is a community member and friend of Commissioner Blau. She is interested in learning about the Arts Commission's work. She recently chaired this year's Toast to Education.

NOMINATIONS & ELECTIONS: ARTS COMMISSION CHAIR, CO-CHAIR, SECRETARY

Incoming Chairperson

Lindsay Janoch

Incoming Vice-Chairperson

Lesa Ferencz

Incoming Secretary

Nora Mason

FARMINGTON ARTS REPORT

No Report

ARTS COMMISSION BUDGET

No Report

CULTURAL ARTS' DIVISION REPORT

Youth Theatre cast numbers were shared, and the programs are doing well. Rock Around the Hawk was well attended for Feb. Windsock is coming in March. The reception is coming up for FH public

choice winner Alessandra Lipman. Art on the Grand has been juried. Art Awards 2026 nominations are due March 2. Summer Camp registration opened on Jan 20 and is filling quickly. Michigan Philharmonic is playing Feb 13 with 600+ tickets sold. The Lunar New Year concert is on Feb 15. Black History Month concert with Amen Ra Dancers and Drummers is coming on Feb 22. Blackthorn returns March 7. A new Makerspace Periodical is now available. Performer budgets for past Stars in the Park concerts were presented as requested.

COMMISSIONER COMMENTS

Chair Ferencz shared that she has started the Commission's Annual Report, and she will be sending it out via email for the Commission's feedback. She is requesting 2025 activity photos for the report. She is also starting to document public art in the city and requests input.

Commissioner McDermott shared his thanks to the outgoing board for their leadership. She also thanked Commissioner Perko for putting together the Fired and Fused program. She also reminded the Commission about an outstanding letter to Council, and a discussion ensued regarding that letter.

Motion by Commissioner McDermott that the Commission send a brief email to Councilwoman Boleware regarding the Sept 2025 City Council Study Session support by Commissioner Blau.

MOTION CARRIED: 9:1:1

Commissioner Janoch shared that she attended the Prism chorus concert at The Hawk, and it was a great program.

Commissioner Blau shared her thanks to Commissioner Carleton for helping to create the Literary Arts program. She also shared that she created a plankton coloring book for her students.

Commissioner Perko shared that she recently attended the STEAM band and choir concert.

Commissioner Hadfield inquired about sculptures outside of the city's limits and how they should be documented. He is planning to contact sculptors to see if they have any art located in the city.

LIAISON COMMENTS

Councilwoman Balk shared that she enjoyed the last Evening of Standup Comedy at The Hawk, and it was a full house.

NEXT MEETING DATE: March 12, 2026

ADJOURNMENT

Adjourned by: Chair Ferencz Time: 8:05 PM

Minutes drafted by: Lindsay Janoch