



**Special City Council Meeting
7:00 PM, TUESDAY, NOVEMBER 1, 2016
Conference Room
Farmington City Hall
23600 Liberty St
Farmington, MI 48335**

SPECIAL MEETING AGENDA

1. CALL TO ORDER

Roll Call

2. APPROVAL OF AGENDA

3. PUBLIC COMMENT

4. BOARD AND COMMISSION INTERVIEW

A. Interview Deborah Thams for City of Farmington Board of Review

5. PRESENTATION - CIVIC THEATER UPDATE, SCOTT FREEMAN

6. SPECIAL EVENT APPLICATION

A. Consideration to Approve Special Event Application - Holly Days

7. QUARTERLY REPORTS

A. Review of Revised Public Works Quarterly Staff Report

8. COUNCIL COMMENT

9. CLOSED SESSION - LABOR NEGOTIATIONS

10. ADJOURNMENT

Motion To Adjourn

**Farmington City Council
Staff Report**

Council Meeting Date:
November 1, 2016

**Reference
Number
(ID # 2287)**

Submitted by: David Murphy, City Manager

Description: Interview Deborah Thams for City of Farmington Board of Review

Requested Action:

Move to appoint Deborah Thams to the city's Board of Review for a 3-year term ending 6/30/2016.

Background:

The City of Farmington's Board of Review is a three person board that currently has a full term vacancy.

Agenda Review

Review:

David M. Murphy Completed 10/26/2016 2:57 PM

City Manager Completed 10/26/2016 2:57 PM

City Council Pending 11/01/2016 7:00 PM



APPLICATION FOR
BOARDS, COMMISSIONS AND COMMITTEES

Thank you for your interest in serving the City of Farmington as an appointed public representative.
Applications will be maintained on file for future consideration

Date: 9-14-16

Name: Thams Deborah K
Last First Middle

Home Address: 23920 Pickett Farmington 48335
Number & Street City Zip

Home Telephone: (248) 471-7295 Voting Precinct: _____

Email: DTThams@AMERITECH.NET

Employer: REAL ESTATE ONE

Business Address: 11430 Grand River Ave. Ste D. Novi 48375
Number & Street City Zip

Business Telephone: 248-231-3746 (cell)

Have you been a resident of Farmington for the past 12 months? yes

Please state your reasons for volunteering to serve our community as an appointed public representative..

PLEASE CIRCLE YOUR PREFERENCE(S)

- A. Aging Commission
- B. Arts Commission
- C. Beautification Awards and Committee
- D. Board of Review
- E. Charter Review Committee
- F. Commission on Children, Youth & Families
- G. Construction Board of Appeals
- H. Downtown Development Authority*
- I. Grand River Corridor Improvement Authority
- J. Historical Commission
- K. Library Board of Directors
- L. Planning Commission
- M. Southwestern Oakland County Cable Commission
- N. Traffic & Safety Board
- O. Zoning Board of Appeals

*City of Farmington residency not required

SPECIAL SKILLS AND ABILITIES

Please describe any special skills, abilities, talents, etc., that you are willing to share.



Applicant signature

Please attach any additional pages or documents and return completed application to:

City of Farmington
c/o City Manager's Office
23600 Liberty Street
Farmington, Michigan 48335
(248) 474-5500 extension 2221

EDUCATION ACHIEVEMENT

Madonna University	BS Psych	2001
Name of College/University	Degree	Year Attained

Name of College/University	Degree	Year Attained

Name of Institution/High School	Diploma/Certificate	Year Attained

(Degree or advance education is not required for appointment consideration)

EMPLOYMENT/PROFESSIONAL EXPERIENCE

Please describe your professional qualifications and/or employment experience.

MANAGER AT Michigan Bell / Ameritech / SBC.
 Took buyout 2000.
 Employed AT Henry Ford Hospice 1 year
 Employed AS REALTOR since 2002

COMMUNITY/PUBLIC SERVICE EXPERIENCE

Please describe you previous experience with community-based organizations or other volunteer activities.

Volunteer @ Henry Ford Hospice
 " @ Angela Hospice

**Farmington City Council
Staff Report**

Council Meeting Date:
November 1, 2016

**Reference
Number
(ID # 2288)**

Submitted by: David Murphy, City Manager

Description: Consideration to Approve Special Event Application - Holly Days

Requested Action:

Move to approve the Greater Farmington Area Chamber of Commerce request to hold the 2016 Holly Days celebration in downtown Farmington from 9 a.m. until 7 p.m.; this include the Gifts & Greens Farmers Market and the Light Up the Grand Parade as presented.

Background:

The Chamber of Commerce is requesting to hold Holly Days in downtown Farmington on Saturday, Dec. 3. The day will include a Santa Workshop at Farmington Garage, the traditional Gifts & Greens Farmers Market at the Pavilion and, for its third year, the Light up the Grand Parade. The parade begins at 6 p.m. and will have the same route as last year, there will be six officers posted to help with traffic flow, two will be overtime. This is the same as last year. All downtown merchants will be asked to participate by offering specials and possibly treats at their locations.

Agenda Review

Review:

David M. Murphy Completed 10/26/2016 3:10 PM

City Manager Completed 10/26/2016 3:11 PM

City Council Pending 11/01/2016 7:00 PM



Approval Needed:

City Manager

City Council

Approved

Denied

City of Farmington Special Event Application

This application is for all events in Riley Park and any other city event that will bring in more than 100 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 60 days prior to the starting date of the event.

Sponsoring Organization's Name Greater Farmington Area Chamber of Commerce

Organization Phone: 248-919-6917

Organization Address 33425 Grand River Ave., Ste. 101

Organization's Agent: Leigh Byrd Phone: 248-346-4141

Agent's Title: Chamber Board of Directors E-mail: leigh.byrd@chamber.com

Agent's Address: 33425 Grand River Ave Suite 101, Farmington 48335

Event Name: Holly Days, including Light up the Grand Parade, 8 Gifts & Green's Market

Event Purpose: Celebrate the holiday season with the community

Event Dates: Sat., Dec. 3, 2016

Event Times: 9am - 7pm

Event Location: Downtown Farmington, parade -> staging at old Max Field on Warner. Route: Grand River Ave. from Warner to Wilburth

Number of People Expected: up to 2000

1. **Type of Event:** Based on policy section 2, this event it:

- City Operated Event
- Co-sponsored Event
- Private Event
Prohibited in Riley Park
- Non-Profit Event
- For-Profit Event

2. **An Event Map [is] [is not] attached.** If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lot that you are requesting to be blocked off.

Riley Park Permit Fee:
\$100 residents/\$200 non-residents

3. Vendors: Food Concessions (YES) (No) Other vendors (YES) (No)

If yes, refer to Policy Section 13 for license and insurance requirements.

If yes, please list all of the vendors by vendor name:

possibly hot chocolate, ~~is~~ non-profit TBD

4. For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity. Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager's office shall be responsible for determining whether this requirement has been met.

() I have invited local businesses to participate.

Those invited include: All downtown merchants.

The chamber's young professional group is asking all open retailers to offer specials and decorate window.
Santa will be at Farmington Garage

5. Exempt Parking: Are you requesting exempt Parking? (See Policy Section 5)

(YES) (NO)

If yes, list the lots or locations where exempt parking is requested:

Requesting ~~for~~ timed parking spaces are ~~is~~ not limited for this date. We have several events back to back and there will be ~~is~~ a lot of people in the downtown.

6. Other Requests:

Close MTC lot by 4pm for parade staging

- 7. **Event Signs:** Will this event include the use of signs (YES) (NO)
If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: Please complete sign illustrations below.

Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Total square footage of the banner cannot exceed 32 square feet.

Banner Length

Width

Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet

Height

Write copy of sign in the box.

8. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
- a. For public events, a certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section 12)
 - c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section 11)
 - d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 13)
 - e. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Sections 11 and 16)
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections 3 and 4.

As the duly authorized agent of the sponsoring organization, thereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

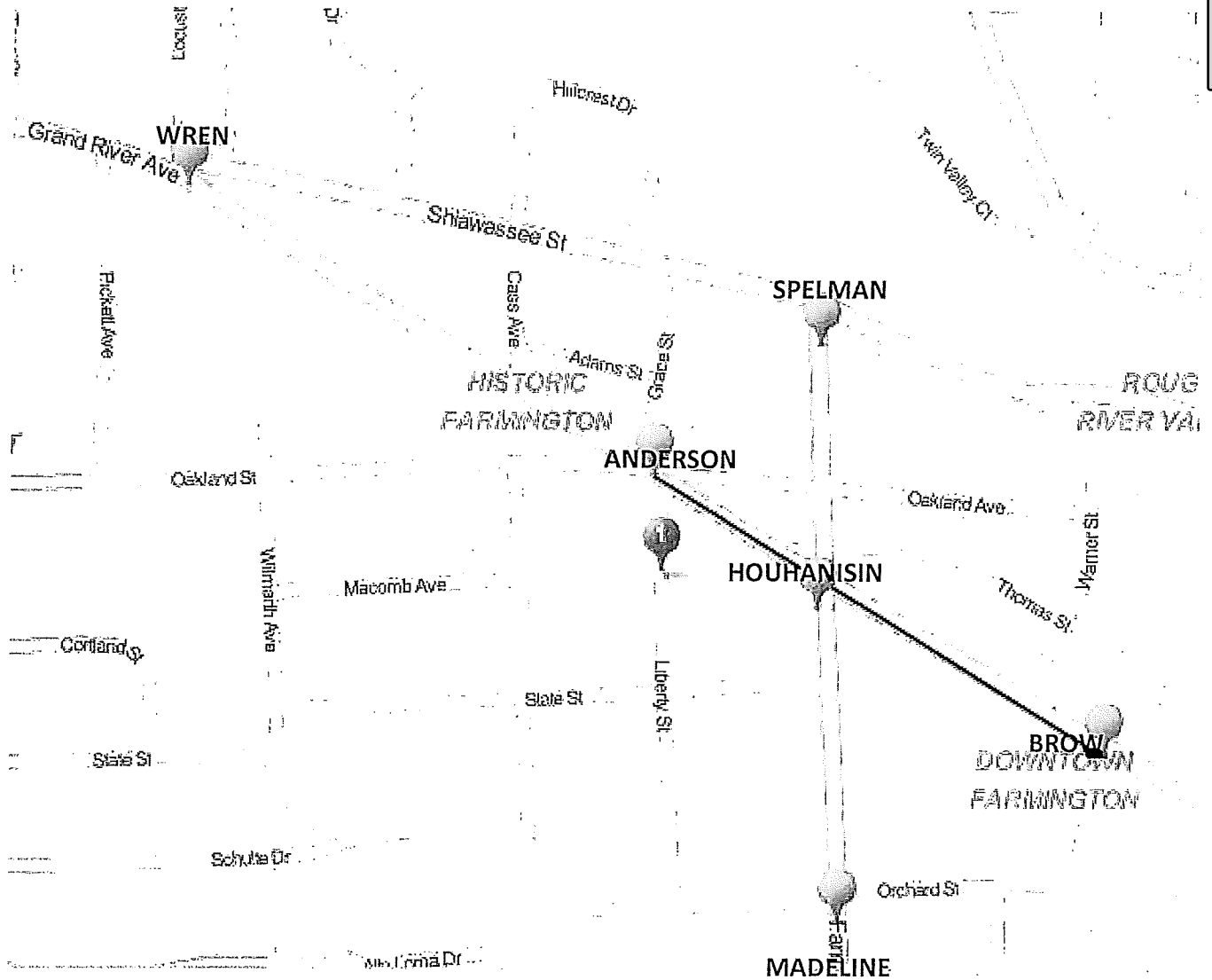
10/24/16
Date

Doug A Byrd
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least sixty (60) days prior to the first day of the event to:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474-5500, ext. 2221



FARMINGTON LIGHTED PARADE ASSIGNMENTS:

- 1) Commander Houhanisin: Grand River/Farmington in patrol vehicle
- 2) Commander Anderson: Grand River/Oakland in patrol vehicle
- 3) Sgt. Brow: Grand River/Grove in patrol vehicle with barricade and cones
- Sgt. Friess: Engine 3
- 4) Sgt. Madeline: Farmington/Orchard in patrol vehicle with 2 barricades w/cones
- 5) PSO Spelman: Shiawassee/Farmington in patrol vehicle
- 6) PSO Wren: Grand River/Shiawassee in patrol vehicle with large barricade/cones

4 - Road
 2 - OT
U - ME

2 ofs on 2 hour OT detail

**Farmington City Council
Staff Report**
Council Meeting Date:
November 1, 2016

**Reference
Number
(ID # 2289)**
Submitted by: Chuck Eudy, Superintendent

Description: Review of Revised Public Works Quarterly Staff Report

Requested Action:

None at this time

Background:

Public Works initiated the use of BS&A Time Sheet Program in the Fourth Quarter of the 2012/13 fiscal year. Prior to that time, all quarterly reports were manually produced. Due to the staff reductions with the re-organization of Public Works & Building Department, the Public Works Department has not produced Quarterly Reports.

Attached is the last Public Works Quarterly Report for your review. Please review the last Quarterly Report and prepare questions or comments of vital information that City Council believes should be included in future Quarterly Reports.

BS&A programs can be tailored to produce Quarterly Reports comparable to the former manual reports, but the BS&A program will have differences due to the BS&A Time Sheets software. During this presentation, I will account for why the differences will be noticed in future Quarterly Reports and have recommendations that could be included in future reports, as the Public Works Department continues to improve our electronic files and equipment.

Agenda Review
Review:
Chuck Eudy Pending
City Manager Pending
City Council Pending 11/01/2016 7:00 PM

**DEPARTMENT OF PUBLIC WORKS
AND
WATER AND SEWER DEPARTMENT**

THIRD QUARTER

JANUARY 01, 2013 - MARCH 31, 2013

**Charles Eudy
Superintendent**

DEPARTMENT OF PUBLIC WORKS**QUARTERLY MANPOWER**

JANUARY 1, 2013 - MARCH 31, 2013

Average Number of Personnel	_____	7.00
Manhours Available Without Overtime	_____	3135.75 *
Overtime Hours	_____	323.00
Less: Hours Worked in W & S	_____	107.25
Total Hours Available	_____	3351.50

*Includes Seasonal Hours

LOST HOURS:	Sickness	_____	88.25
	Holiday	_____	144.00
	Vacation	_____	40.00
	Personal	_____	20.75
	Birthday	_____	8.00
	Bonus Vacation	_____	8.00
	Workman's Comp.	_____	0.00
	Emergency	_____	4.50
	No Pay	_____	0.00
	Funeral	_____	0.00
TOTAL LOST HOURS		_____	313.50

TOTAL HOURS AVAILABLE LESS TOTAL LOST HOURS = 3038.00

WATER & SEWER DEPARTMENTQUARTERLY MANPOWER

JANUARY 1, 2013 - MARCH 31, 2013

Average Number of Personnel	_____	3.50
Manhours Available Without Overtime	_____	1467.50 *
Overtime Hours	_____	178.50
Less: Hours Worked in DPW	_____	148.00
Total Hours Available	_____	1498.00

*Includes Seasonal Hours

LOST HOURS:	Sickness	_____	129.50
	Holiday	_____	96.00
	Vacation	_____	24.00
	Personal	_____	18.75
	Birthday	_____	8.00
	Bonus Vacation	_____	0.00
	Workman's Comp.	_____	0.00
	Emergency	_____	4.50
	No Pay	_____	0.00
	Funeral	_____	0.00
TOTAL LOST HOURS		_____	280.75

TOTAL HOURS AVAILABLE LESS TOTAL LOST HOURS = 1217.25

**DEPARTMENT OF PUBLIC WORKS
QUARTERLY BREAKDOWN**

		ACTUAL MANHOURS		
Account	2012	2013	COST*	
265	<u>Buildings & Grounds</u>			
	City Hall Maintenance	408.5	435.5	\$18,196.82
	City Hall Grounds	23	41.5	\$2,123.78
	DPW Bldg. & Grounds	458.5	459	\$18,912.55
	47th District Court	5.5	6	\$308.09
	Community Work	8	0	\$0.00
441	<u>Public Works</u>	61	49.5	\$2,599.01
442	<u>DDA</u>	131	169	\$10,429.96
444	<u>Sidewalks</u>	103	142.75	\$12,440.70
443	<u>Parking System Mtc.</u>	56.75	78.25	\$6,699.92
276	<u>Cemeteries</u>			
	Oakwood	74.5	184.5	\$12,258.88
	Quaker	0.5	0	\$0.00
	Grave Digging	110.75	26	\$1,889.59
446	<u>Routine Mtc: Streets & Rds</u>			
	Surface Maintenance	226.5	321.75	\$22,570.91
	Catch Basin/Alleys	73.5	0	\$0.00
	Drain Maintenance	50	0	\$0.00
	Roadside Cutting/Cleanup	0	0	\$0.00
	Tree Trimming/Disposal	453	450.5	\$36,036.14
	Street Name Signs	17	22.5	\$1,343.79
446	<u>STREET SWEEPING</u>	6	0	\$0.00
	Sweeping Debris	0	0	\$0.00
446	<u>TRAFFIC SERVICES</u>			
	Pavement Marking	0	1	\$51.35
	Traffic Signs	16	61	\$3,793.03
446	<u>WINTER MAINTENANCE</u>			
	Salting/Snow Plowing	175.25	452.25	\$82,515.54
	Salt Pile Maintenance	28.5	18	\$1,244.04
528	<u>RUBBISH/GARBAGE</u>			
	Barrels	10	47.5	\$1,994.83
	Dumpster	0	0	\$0.00
	Recycling	0	0	\$0.00
	Leaf Pickup	0	0	\$0.00

Public Works Manhours
Quarterly Breakdown

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751	<u>PARKS</u>			
	City Park	119	118.5	\$6,668.24
	Drake Park	94.5	42.5	\$1,898.50
	Misc. Park	12	2	\$95.11
	Sled Hill/Ice Rink	1	17	\$1,129.61
804	<u>GOV. WARNER MUSEUM</u>	57.5	40.5	\$2,202.63
595	<u>CIVIC THEATER</u>	19.5	19.5	\$993.45
	<u>EQUIPMENT MAINTENANCE</u>	365	293	
	TOTALS:	3165.25	3499.5	\$248,396.45

*Cost includes crew and seasonal labor, material, equipment and overhead.

DPW				
By Month 2013				
	January	February	March	Totals
Regular	1075	1078.5	931.25	3084.75
OT	63.5	120.75	17.5	201.75
DT	9.5	0	0	9.5
Jeff				0
OT				0
DT				0
Jim	3	18	0	21
OT	21	11	0	32
DT			2.5	2.5
W&S	9	5	16	30
OT	50	9.75	1	60.75
DT	16.5			16.5
	1247.5	1243	968.25	3458.75
Less: Work in W&S	75.5	14.75	17	107.25
	1172	1228.25	951.25	3351.5
Sick	47.25	10	31	88.25
Holiday	112	0	32	144
Vac.	32	8	0	40
NP	0	0	0	0
Birthday	0	8	0	8
PD	4.75	10.5	5.5	20.75
BV	8		0	8
Short Term Disability				0
Emer			4.5	4.5
Funeral				0
Floating Holiday				0
	204	36.5	73	313.5
Totals	968	1191.75	878.25	3038
Seasonal	0	0	0	0
GRAND TOTAL	968	1191.75	878.25	3038

**WATER & SEWER DEPARTMENT
QUARTERLY BREAKDOWN
January, 2013**

	Account	ACTUAL MANHOURS	
		2013	COST*
620	<u>Mtc. Supervision & Eng.</u>	16.00	\$727.49
621	<u>Mtc. Transmission & Dist.</u>		
	Water Repairs	160.50	\$19,162.16
	Stop Box Locations/Repairs	18.50	\$972.77
622	<u>Mtc. Of Sewer Lines</u>		
	Sewer Repairs	8.50	\$449.78
	Sewer Cleaning	117.00	\$7,965.42
623	<u>Mtc. Of Meters</u>	38.00	\$2,608.14
624	<u>Mtc. Of Hydrants</u>	50.50	\$2,586.85
625	<u>Mtc. Of Sewage Treatment</u>	10.50	\$640.14
626	<u>Mtc. Of Sewer Pumps</u>		
	Maintenance	34.00	\$1,900.17
	Daily Rounds	25.00	\$1,370.41
632	<u>Meter Reading</u>		
	Weekly & Monthly Reads	11.00	\$582.00
	Quarterly Reads	0.50	\$29.91
633	<u>Misc. Customer Service</u> (Finals, complaints, pool fills)	0.00	\$0.00
666	<u>Mtc. Of General Plant</u>	6.00	\$272.81
668	<u>Equipment Maintenance</u>	76.75	\$3,489.67
671	<u>Inspections/Staking</u>	30.00	\$1,813.85
	Cross Connection	0.00	\$0.00
	TV Sewer Inspections	0.00	\$0.00
	Dye Testing	0.00	\$0.00
672	<u>New Water Taps</u>	0.00	\$0.00
673	<u>New Sewer Taps</u>	0	
690	<u>New Water Lines</u>	0	
691	<u>New Sewer Lines</u>	0	
692	<u>New Meter Installations</u>	0.00	\$0.00
695	<u>Other Improvements</u>	0	
	TOTALS:	602.75	\$44,571.57

*Cost includes regular manhours, seasonal labor, material, equipment and overhead.

WATER & SEWER				
By Month 2013				
	January	February	March	Totals
Regular	461.25	353.75	444	1259
OT	33	12.5	18	63.5
DT	3.5	0	0.5	4
Jeff				0
OT				0
DT				0
Jim	29.5	91.5	43	164
OT	0	7	0.5	7.5
DT				0
DPW	12	32.5	0	44.5
OT	15.5	48.25	33.75	97.5
DT	3.5		2.5	6
	558.25	545.5	542.25	1646
Less: Work in DPW	31	80.75	36.25	148
	527.25	464.75	506	1498
Sick	17.25	81.25	31	129.5
Holiday	64	0	32	96
Vac.	24	0		24
NP	0	0		0
Birthday	8	0	0	8
PD	8.75	4.5	5.5	18.75
BV	0			0
WC				0
Emer			4.5	4.5
Funeral				0
Floating Holiday				0
	122	85.75	73	280.75
Totals	405.25	379	433	1217.25
Seasonal	0	0	0	0
Grand Total	405.25	379	433	1217.25

DEPARTMENT OF PUBLIC WORKS
QUARTERLY BREAKDOWN
January, 2013

ACTUAL MANHOURS

Account	2013	COST*
265 <u>Buildings & Grounds</u>		
City Hall Maintenance	157	\$6,491.11
City Hall Grounds	11	\$583.79
DPW Bldg. & Grounds	109	\$4,401.42
47th District Court	2	\$102.70
Community Work	0	\$0.00
441 <u>Public Works</u>	9	\$399.30
442 <u>DDA</u>	39	\$1,869.96
444 <u>Sidewalks</u>	68.25	\$5,595.47
443 <u>Parking System Mtc.</u>	16.5	\$1,420.52
276 <u>Cemeteries</u>		
Oakwood	21.5	\$1,463.59
Quaker	0	\$0.00
Grave Digging	18	\$1,256.38
446 <u>Routine Mtc: Streets & Rds</u>		
Surface Maintenance	100.75	\$8,912.15
Catch Basin/Alleys	0	\$0.00
Drain Maintenance	0	\$0.00
Roadside Cutting/Cleanup	0	\$0.00
Tree Trimming/Disposal	167.75	\$13,725.66
Street Name Signs	9.5	\$509.35
446 <u>STREET SWEEPING</u>	0	\$0.00
Sweeping Debris	0	\$0.00
446 <u>TRAFFIC SERVICES</u>		
Pavement Marking	0	\$0.00
Traffic Signs	32	\$1,767.40
446 <u>WINTER MAINTENANCE</u>		
Salting/Snow Plowing	124	\$25,369.10
Salt Pile Maintenance	6	\$552.60
528 <u>RUBBISH/GARBAGE</u>		
Barrels	14	\$620.16
Dumpster	0	\$0.00
Recycling	0	\$0.00
Leaf Pickup	0	\$0.00

Public Works Manhours
Quarterly Breakdown

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751	<u>PARKS</u>		
	City Park	71	\$3,302.63
	Drake Park	30	\$1,260.76
	Misc. Park	2	\$95.11
	Sled Hill/Ice Rink	10.5	\$693.97
804	<u>GOV. WARNER MUSEUM</u>	19	\$944.92
595	<u>CIVIC THEATER</u>	9	\$453.78
	<u>EQUIPMENT MAINTENANCE</u>	156.25	\$6,440.65
	TOTALS:	1203	\$88,232.44

*Cost includes crew and seasonal labor, material, equipment and overhead.

**DEPARTMENT OF PUBLIC WORKS
QUARTERLY BREAKDOWN
February, 2013**

		ACTUAL MANHOURS	
Account		2013	COST*
265	<u>Buildings & Grounds</u>		
	City Hall Maintenance	138.5	\$5,754.20
	City Hall Grounds	20.5	\$1,066.06
	DPW Bldg. & Grounds	121	\$5,183.33
	47th District Court	2.5	\$128.37
	Community Work	0	\$0.00
441	<u>Public Works</u>	40.5	\$2,199.71
442	<u>DDA</u>	70	\$5,098.91
444	<u>Sidewalks</u>	57	\$5,624.82
443	<u>Parking System Mtc.</u>	37.75	\$3,463.38
276	<u>Cemeteries</u>		
	Oakwood	19	\$1,217.89
	Quaker	0	\$0.00
	Grave Digging	8	\$633.21
446	<u>Routine Mtc: Streets & Rds</u>		
	Surface Maintenance	133.5	\$8,103.17
	Catch Basin/Alleys	0	\$0.00
	Drain Maintenance	0	\$0.00
	Roadside Cutting/Cleanup	0	\$0.00
	Tree Trimming/Disposal	172	\$13,935.27
	Street Name Signs	3.5	\$227.60
446	<u>STREET SWEEPING</u>	0	\$0.00
	Sweeping Debris	0	\$0.00
446	<u>TRAFFIC SERVICES</u>		
	Pavement Marking	1	\$51.35
	Traffic Signs	3	\$192.68
446	<u>WINTER MAINTENANCE</u>		
	Salting/Snow Plowing	299.75	\$49,992.20
	Salt Pile Maintenance	8	\$323.04
528	<u>RUBBISH/GARBAGE</u>		
	Barrels	33.5	\$1,374.67
	Dumpster	0	\$0.00
	Recycling	0	\$0.00
	Leaf Pickup	0	\$0.00

Public Works Manhours
Quarterly Breakdown

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751	<u>PARKS</u>		
	City Park	31.5	\$2,408.25
	Drake Park	8	\$403.30
	Misc. Park	0	\$0.00
	Sled Hill/Ice Rink	5	\$358.62
804	<u>GOV. WARNER MUSEUM</u>	12.5	\$704.56
595	<u>CIVIC THEATER</u>	8	\$413.40
	<u>EQUIPMENT MAINTENANCE</u>	75	\$3,129.48
	TOTALS:	1309	\$111,987.46

*Cost includes crew and seasonal labor, material, equipment and overhead.

**DEPARTMENT OF PUBLIC WORKS
QUARTERLY BREAKDOWN
March, 2013**

		ACTUAL MANHOURS	
Account		2013	COST*
265	<u>Buildings & Grounds</u>		
	City Hall Maintenance	140	\$5,951.51
	City Hall Grounds	10	\$473.93
	DPW Bldg. & Grounds	229	\$9,327.80
	47th District Court	1.5	\$77.02
	Community Work	0	\$0.00
441	<u>Public Works</u>	0	\$0.00
442	<u>DDA</u>	60	\$3,461.09
444	<u>Sidewalks</u>	17.5	\$1,220.41
443	<u>Parking System Mtc.</u>	24	\$1,816.02
276	<u>Cemeteries</u>		
	Oakwood	144	\$9,577.40
	Quaker	0	\$0.00
	Grave Digging	0	\$0.00
446	<u>Routine Mtc: Streets & Rds</u>		
	Surface Maintenance	87.5	\$5,555.59
	Catch Basin/Alleys	0	\$0.00
	Drain Maintenance	0	\$0.00
	Roadside Cutting/Cleanup	0	\$0.00
	Tree Trimming/Disposal	110.75	\$8,375.21
	Street Name Signs	9.5	\$606.85
446	<u>STREET SWEEPING</u>	0	\$0.00
	Sweeping Debris	0	\$0.00
446	<u>TRAFFIC SERVICES</u>		
	Pavement Marking	0	\$0.00
	Traffic Signs	26	\$1,832.95
446	<u>WINTER MAINTENANCE</u>		
	Salting/Snow Plowing	28.5	\$7,154.25
	Salt Pile Maintenance	4	\$368.40
528	<u>RUBBISH/GARBAGE</u>		
	Barrels	0	\$0.00
	Dumpster	0	\$0.00
	Recycling	0	\$0.00
	Leaf Pickup	0	\$0.00

Public Works Manhours
Quarterly Breakdown

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751	<u>PARKS</u>		
	City Park	16	\$957.36
	Drake Park	4.5	\$234.45
	Misc. Park	0	\$0.00
	Sled Hill/Ice Rink	1.5	\$77.02
804	<u>GOV. WARNER MUSEUM</u>	9	\$553.15
595	<u>CIVIC THEATER</u>	2.5	\$126.27
	<u>EQUIPMENT MAINTENANCE</u>	61.75	\$2,584.35
	TOTALS:	987.5	\$60,331.02

*Cost includes crew and seasonal labor, material, equipment and overhead.

**WATER & SEWER DEPARTMENT
QUARTERLY BREAKDOWN
February, 2013**

Account	ACTUAL MANHOURS	
	2013	COST*
620 <u>Mtc. Supervision & Eng.</u>	28.50	\$1,150.83
621 <u>Mtc. Transmission & Dist.</u>		
Water Repairs	59.25	\$6,142.47
Stop Box Locations/Repairs	63.50	\$5,266.63
622 <u>Mtc. Of Sewer Lines</u>		
Sewer Repairs	2.00	\$91.73
Sewer Cleaning	68.00	\$3,988.86
623 <u>Mtc. Of Meters</u>	4.00	\$390.21
624 <u>Mtc. Of Hydrants</u>	34.50	\$2,152.63
625 <u>Mtc. Of Sewage Treatment</u>	10.00	\$552.59
626 <u>Mtc. Of Sewer Pumps</u>		
Maintenance	33.00	\$1,628.42
Daily Rounds	22.00	\$1,098.04
632 <u>Meter Reading</u>		
Weekly & Monthly Reads	8.00	\$368.60
Quartely Reads	89.25	\$4,717.23
633 <u>Misc. Customer Service</u> (Finals, complaints, pool fills)	2.00	\$97.21
666 <u>Mtc. Of General Plant</u>	10.00	\$403.80
668 <u>Equipment Maintenance</u>	40.50	\$1,635.39
671 <u>Inspections/Staking</u>	5.00	\$251.26
Cross Connection	0.00	\$0.00
TV Sewer Inspections	0.00	\$0.00
Dye Testing	0.00	\$0.00
672 <u>New Water Taps</u>	0.00	\$0.00
673 <u>New Sewer Taps</u>	0	
690 <u>New Water Lines</u>	0	
691 <u>New Sewer Lines</u>	0	
692 <u>New Meter Installations</u>	0.00	\$0.00
694 <u>Other Improvements</u>	0	
TOTALS:	479.5	\$29,935.90

*Cost includes regular manhours, seasonal labor, material, equipment and overhead.

**WATER & SEWER DEPARTMENT
QUARTERLY BREAKDOWN
March, 2013**

Account	ACTUAL MANHOURS	
	2013	COST*
620 <u>Mtc. Supervision & Eng.</u>	5.50	\$185.08
621 <u>Mtc. Transmission & Dist.</u>		
Water Repairs	43.50	\$3,221.11
Stop Box Locations/Repairs	19.50	\$1,523.23
622 <u>Mtc. Of Sewer Lines</u>		
Sewer Repairs	9.00	\$464.14
Sewer Cleaning	230.50	\$14,193.82
623 <u>Mtc. Of Meters</u>	24.50	\$2,134.58
624 <u>Mtc. Of Hydrants</u>	0.00	\$0.00
625 <u>Mtc. Of Sewage Treatment</u>	31.50	\$1,614.24
626 <u>Mtc. Of Sewer Pumps</u>		
Maintenance	20.00	\$954.80
Daily Rounds	32.50	\$1,619.45
632 <u>Meter Reading</u>		
Weekly & Monthly Reads	2.50	\$117.40
Quartely Reads	0.00	\$0.00
633 <u>Misc. Customer Service</u> (Finals, complaints, pool fills)	8.00	\$383.36
666 <u>Mtc. Of General Plant</u>	44.50	\$1,796.91
668 <u>Equipment Maintenance</u>	39.50	\$1,595.01
671 <u>Inspections/Staking</u>	12.00	\$599.72
Cross Connection	0.00	\$0.00
TV Sewer Inspections	0.00	\$0.00
Dye Testing	0.00	\$0.00
672 <u>New Water Taps</u>	0.00	\$0.00
673 <u>New Sewer Taps</u>	0	
690 <u>New Water Lines</u>	0	
691 <u>New Sewer Lines</u>	0	
692 <u>New Meter Installations</u>	0.00	\$0.00
694 <u>Other Improvements</u>	0	
TOTALS:	523	\$30,402.86

*Cost includes regular manhours, seasonal labor, material, equipment and overhead.

**WATER & SEWER DEPARTMENT
QUARTERLY BREAKDOWN**

Account	ACTUAL MANHOURS		
	2012	2013	COST*
620 <u>Mtc. Supervision & Eng.</u>	19.00	50.00	\$2,063.39
621 <u>Mtc. Transmission & Dist.</u>			
Water Repairs	257	263.25	\$28,525.74
Stop Box Locations/Repairs	86.5	101.50	\$7,762.63
622 <u>Mtc. Of Sewer Lines</u>			
Sewer Repairs	159.5	19.50	\$1,005.64
Sewer Cleaning	462.5	415.50	\$26,148.10
623 <u>Mtc. Of Meters</u>	48	66.50	\$5,132.93
624 <u>Mtc. Of Hydrants</u>	0.5	85.00	\$4,739.48
625 <u>Mtc. Of Sewage Treatment</u>	62	52.00	\$2,806.97
626 <u>Mtc. Of Sewer Pumps</u>			
Maintenance	178	87.00	\$4,483.39
Daily Rounds	78	79.50	\$4,087.90
632 <u>Meter Reading</u>			
Weekly & Monthly Reads	17	21.50	\$1,068.01
Quarterly Reads	91.5	89.75	\$4,747.14
633 <u>Misc. Customer Service</u> (Finals, complaints, pool fills)	5.5	10.00	\$480.58
666 <u>Mtc. Of General Plant</u>	46.5	60.50	\$2,473.52
668 <u>Equipment Maintenance</u>	93.75	156.75	\$6,720.07
671 <u>Inspections/Staking</u>	40.5	47.00	\$2,664.83
Cross Connection	14.5	0.00	\$0.00
TV Sewer Inspections	79	0.00	\$0.00
Dye Testing	0	0.00	\$0.00
672 <u>New Water Taps</u>	0	0.00	\$0.00
673 <u>New Sewer Taps</u>	0	0.00	\$0.00
690 <u>New Water Lines</u>	0	0.00	\$0.00
691 <u>New Sewer Lines</u>	0	0.00	\$0.00
692 <u>New Meter Installations</u>	0	0.00	\$0.00
695 <u>Other Improvements</u>	0	0.00	\$0.00
TOTALS:	1739.25	1605.25	\$104,910.33

*Cost includes regular manhours, seasonal labor, material, equipment and overhead.