



Regular City Council Meeting  
7:00 p.m., Monday, September 16, 2019  
City Council Chambers  
23600 Liberty Street  
Farmington, MI 48335

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## REGULAR MEETING AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
4. APPROVAL OF ITEMS ON CONSENT AGENDA
  - A. Accept Minutes from City's Boards and Commission
  - B. City Council Meeting Minutes
  - C. Farmington Monthly Payments Report
  - D. Farmington Public Safety Monthly Report
  - E. ZBA appointment (move alternate member to regular seat)
  - F. Michigan Department of Transportation (MDOT), Transportation Work Authorization (TWA) information
5. APPROVAL OF REGULAR AGENDA
6. NEW BUSINESS
  - A. Consideration to approve resolution authorizing issuance of refunding bonds
  - B. Consideration to approve Shiawassee Road Storm Sewer Repair
  - C. Consideration to accept construction estimate No. 5 for 2018 Farmington Roads Maintenance & Rehabilitation
  - D. Consideration to approve SLC Meter Service to provide ¾ inch & 1 inch water meter installations
  - E. Consideration to approve purchase of replacement water meters
  - F. Consideration to approve construction estimate No. 2 for the Shiawassee Streambank Stabilization
  - G. Consideration to approve migration from Micro Focus Group Wise to Microsoft Office
7. DEPARTMENT COMMENT
9. CITY COUNCIL COMMENTS
10. ADJOURNMENT

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: September 16, 2019</b>	<b>Item Number 4A</b>
<b>Submitted by: Melissa Andrade</b>		
<b><u>Agenda Topic:</u> Accept Minutes from City's Boards and Commissions</b>		
<p> CIA: July 2019  DDA: August 2019  Historical: August meeting no quorum  Parking: August meeting canceled  Planning: August meeting canceled  ZBA: August 2019  Library: July 2019  Farmington/Farmington Hills Arts Commission: August meeting canceled  Commission on Children, Youth and Families: June 2019  Emergency Preparedness Committee: August 2019 </p>		

**CITY OF FARMINGTON  
GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY  
MINUTES  
August 8, 2019**

**CALL TO ORDER**

The Farmington Grand River Corridor Improvement Authority meeting was called to order at 8:04 a.m. by Economic and Community Development Director Christiansen.

Members Present: Accettura, Bowman, Carron, Graham, King, O'Dell, Thomas  
Members Absent:  
Staff: Christiansen

**APPROVAL OF AGENDA**

Motion by Carron, supported by O'Dell to approve the agenda. Motion approved unanimously.

**APPROVAL OF MINUTES**

A. Motion by O'Dell, supported by Carron to approve the July 11, 2019 minutes. Motion approved unanimously.

**SITE PLAN REVIEW FOR PROPOSED MULTIPLE FAMILY RESIDENTIAL – LEO SOAVE, 32057 GRAND RIVER AVENUE**

Christiansen introduced the proposed site plan and revised the existing site and the Grand River CIA Vision Plan, the Grand River Overlay District and the proposed multiple family residential plan with the Board. Mark Fredrick, Architect with Mark Fredrick Design, representing Leo Soave, reviewed and discussed the proposed site plan with the Board and answered questions. He indicated that the plans submitted and presented to the Board are going to be revised, with a reduction and re-orientation of the proposed condominium units. He would like to submit revised plans for consideration by the Board at the September meeting. No action was taken.

**CONTINUED DISCUSSION OF UPDATE TO GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY 2013 VISION PLAN**

Christiansen reviewed and discussed the Grand River Corridor Improvement Authority 2013 Vision Plan with the Board. The Board provided comments regarding the proposed future land use plan and potential redevelopment sites/opportunities throughout the Grand River corridor. Discussion is intended to be on-going and will continue at the August 8<sup>th</sup> meeting. Review and discussion to continue at September meeting.

**PUBLIC COMMENT**

None.

**BOARD COMMENT**

None.

**ADJOURNED AT 9:15 a.m.**



## FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY

### Meeting Minutes

Wednesday, August 7, 2019

Farmington City Hall

**The August 7<sup>th</sup> meeting was called to order by Todd Craft at 6:03 p.m.**

1. Roll Call

Present: Todd Craft, Tom Pascaris, Micki Skryzcki, Tom Buck, Rachel Gallagher, Kathy Griswold, Stephanie Clement, Sean Murphy

Others present: Kate Knight, Jessica Westendorf

Absent: Steve Schneemann

2. Approval of Items on Consent Agenda

**Motion to approve items on the consent agenda**

**Result:** Approved [Unanimous]

**Moved:** Gallagher

**Seconded:** Buck

3. Approval of Regular Agenda

**Motion to amend the agenda to include a 6c. related to the streetscape maintenance landscaping.**

**Result:** Approved [Unanimous]

**Moved:** Skryzcki

**Seconded:** Clement

**Motion to approve revised regular agenda**

**Result:** Approved [Unanimous]

**Moved:** Skryzcki

**Seconded:** Clement

4. Public Comment

**Motion to move public comment to the end of the meeting.**

**Result:** Approved [Unanimous]

**Moved:** Gallagher

**Seconded:** Skryzcki

5. Executive Director Update

- Knight: Oakland Street, underway. Water shut off tomorrow.
- Blue Hat: construction has started. Substantial work will be done in September.
- Samurai: Demoing any day!
- Hershey Building: Construction happening- contractor motivated. Possibly Italian food. Perforating wall between former Rumi's and former Hershey's.



## FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY

### Meeting Minutes

Wednesday, August 7, 2019

Farmington City Hall

- Farmington Press & Metromode: reaching more than 14K on social media alone.
- Public Art Committee: reviewing grant proposals tonight.
- Harvest Moon: Plans are falling into place. Pep Rally is coming up 8/20, call to action on new website.
- Veg Fest: Chose Downtown Farmington based on active veg scene in Farmington. Co-promoting Harvest Moon at event. Great opportunity to draw traffic from outside Farmington.
- Buck: Question regarding promotional material in empty space.

#### **Motion to table discussion and move to public comment**

**Result:** Approved [Unanimous]

Mover: Skryzcki

Secunder: Gallagher

#### **Motion to pick up conversation back to Executive Director Update.**

**Result:** Approved [Unanimous]

Mover: Skryzcki

Secunder: Gallagher

#### 6. Grand River Streetscape Hedge Replacement

- a. Excerpt from Landscape Maintenance Guidelines
- b. Quote for Replacement

- KNIGHT: Need for maintenance to replace missing dead and damaged plant material. Run of auto accidents on South Hedge. More fence on order to install, plus traffic control order in progress. Lifespan of hedge is 8years, we are on year 10. Served its purpose. Time for replacement- falls in with 2018 estimate from Bill Wilson. While we are able to apply insurance money. Rest will come out of repairs and maintenance budget.
- Discussion regarding replacing it with a different hedge. Broadleaf evergreen, or other?
- Discussion of hedge to help enforce safety, and prevent jay walking.

#### **Motion to approve the removal and replacement of the original Grand River streetscape juniper hedge, for \$15,590, from account #2480759.00-930.000**

**Result:** Approved [7-1-1]

Ayes: Murphy, Clement, Skryzcki, Craft, Pascaris, Griswold, Buck,

Nayes: Gallagher

Mover: Buck

Secunder: Griswold



## FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY

### Meeting Minutes

Wednesday, August 7, 2019

Farmington City Hall

- c. Invoice for streetscape planting for \$12,868
- Discussion of invoice from Wilson which went over budget \$2,868.
  - Knight explained that the overage resulted from push to execute a complete planting prior to the Founders Festival. Opportunity presented, so decision was made. Planting inventory was part of overall list to be installed as budget allowed.

**Motion to ratify payment to Wilson / Swykert in the amount of \$12,868 from account #2480759.00-930.000, for the planting restoration of downtown streetscapes.**

**Result:** Approved [unanimously]

**Mover:** Murphy

**Seconder:** Pascaris

#### 7. Façade and Sign Grant Considerations

- a. 33318 & 33316 Grand River Avenue, Cook Building
- Buck & Gallagher recused themselves from this item
  - Reviewed design committee considerations for façade improvements submitted by Buck and Jardack. Design committee has made the recommendation for approval.

**Motion to approve façade incentive application 01-19, received from Tom Buck and Louay Jardack, for the property located at 33316 and 33318/ Grand River Avenue, in the amount not to exceed \$800.00.**

**Result:** Approved [unanimously] 6-0-3 (Buck and Gallagher recused and left room, as building owner and building tenant

**Mover:** Griswold

**Seconder:** Skryzcki

- b. 33245 Grand River Avenue, The Vines Flower and Garden Shop
- Buck and Gallagher returned.
  - Reviewed design committee considerations for façade improvements submitted by Hinds. Design committee has recommended for approval.
  - Craft reminder to have signatures witnessed in this unique situation since the tenant is requesting improvements.

**Motion to approve façade incentive application 01-19, received from Michele Hinds, for the property located at 33245 Grand River Avenue, in an amount not to exceed \$1,240**

**Result:** Approved [unanimously]

**Mover:** Buck

**Seconder:** Murphy



## FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY

### Meeting Minutes

Wednesday, August 7, 2019

Farmington City Hall

- c. 33335 Grand River Avenue, MG Beauty Studio
  - Reviewed submission from Michele Grinage.
  - Discussion that we should ensure these are submitted prior to completing work. Concern that negative PR could occur

**Motion to approve sign incentive application #01-19, received from Michele Grinage, for the property location at 33335 Grand River Avenue, in an amount not to exceed \$500, funds to be derived from account #248-000.00-970.00, Capital Outlay**

**Result:** Approved [unanimously]

**Mover:** Buck

**Secunder:** Skrzycki
8. Committee Updates:
  - a. Design Committee
    - Knight: Design committee reviewed and recommended approval of grant applications
  - b. Public Art Committee
    - Knight: Received a dozen entries for FCT call to art. Link on Website including submissions. 4 front runners. Meeting next Wednesday to choose winner.
    - Discussion of approval flowing through the board, via email prior to final approval.
    - Review of entry packet
    - Suggestion to include sculpture description of each piece on the website.
    - Discussion of name for Doug Delind sculpture.
  - c. Promotions Committee
    - Committee have not met since last board meeting.
  - d. Founders Festival Committee
    - Unusual weekend with weather. Skrzycki update: only around 20 vendors, more than half were pet related. Underwhelming. Thursday night: music on the grass had rave reviews. Craft: Duck Race- lots of people!
    - Discussion if we would want to have parts of the festival back downtown.
    - Discussion of dates to not coincide with Ann Arbor Art Fair.
    - Include discussion on agenda for next meeting.
  - e. Harvest Moon Committee
    - Griswold: Discussed pep rally (August 20<sup>th</sup>), decoration (less corn due to rain), reviewed new marketing materials, great bands selected at next meeting.



## FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY

### Meeting Minutes

Wednesday, August 7, 2019

Farmington City Hall

#### 9. Public Comment:

- a. Doug Delind presented new public art piece created with the community during Art on the Grand. / Need to put a call to businesses / "Faces of Farmington" – named by Gallagher

#### 10. Other Business

- Buck: Potential Metromode article on Art 101 studio.
- Skryzcki: Tentatively scheduled 9/14 for the Ice Rink. Think about cross promotion, how we can support it, consider purchasing a board.
- Discussion of advertising at local rinks.
- Discussion of public space field trip to Bill's Beer Garden Ann Arbor. Private parking lot transformed in 15 minutes to a beer garden each night. Modular booth to vend beer during summer months for summer concert seasons, market days, offering to local businesses for food demonstrations. August 15<sup>th</sup> or August 22<sup>nd</sup> for DDA board, City Council, DPW and Farmers Market Manager. Estimated 3:30 departure from city hall. Follow up email to determine date.
- Glen una meeting tomorrow

#### 11. Board Comment

- Murphy: Downtown Dash was a success! Lot of participation from teams and local businesses. Rave reviews from Tre Sorelle on hosting the event.

#### 12. Adjournment

##### **Motion to adjourn**

**Result:** Approved [unanimously]

Mover: Gallagher

Secunder: Murphy



## **BOARD OF ZONING APPEALS MINUTES**

A regular meeting of the Farmington Board of Zoning Appeals was held on Wednesday, August 7, 2019 in Council Chambers, 23600 Liberty, Farmington, Michigan. Notice of the meeting was posted in compliance with Public Act 1976.

Vice Chairperson Aren called the meeting to order at 7:03 p.m.

### **ROLL CALL**

**PRESENT:** Aren, Crutcher, Pitluk, Schiffman

**ABSENT:** Bertin, Craft, Gensheimer

A quorum of Commissioners were present.

**CITY OFFICIALS PRESENT:** Director Bowdell, Recording Secretary Murphy

### **APPROVAL OF AGENDA**

MOTION by Schiffman, supported by Pitluk, to approve the agenda as presented.  
Motion carried, all ayes.

### **MINUTES OF PREVIOUS MEETING OF MAY 1, 2019**

MOTION by Schiffman, supported by Pitluk, to approve the minutes of May 1, 2019  
Motion carried, all ayes.

### **MINUTES OF PREVIOUS PLANNING COMMISSION MEETINGS OF APRIL 8, 2019, MAY 10, 2019 AND JUNE 13, 2019**

The Planning Commission Meeting Minutes of April 8, 2019, May 10, 2019, and June 13, 2019 were received and filed.

### **ELECTION OF OFFICERS**

- A. Chairperson**
- B. Vice Chairperson**
- C. Secretary**

Vice Chairperson Aren introduced this Agenda item and opened the floor for nominations.

Following discussion by the Commission, on a motion by Crutcher, supported by Schiffman, the Election of Officers agenda item was postponed until the next Zoning Board of Appeals meeting.

## BOARD OF ZONING APPEALS MINUTES -2-

Motion carried, all ayes.

**APPEAL OF:**

**Araneae, Inc.  
28785 Haas Road  
Wixom, MI 48393**

**KSP Development, Inc., Owner  
20788 Farmington Road  
Farmington, MI 48336**

**Joshua Mansfield  
Rolling Stoves, Tenant  
20780 Farmington Road  
Farmington, MI 48337**

- 1. Request for a variance to Sec 25-9, Sign Regulations for Nonresidential Properties, Table 25-09, Wall Sign (A), Height ii) to allow proposed sign to be higher than the buiding.**

Vice Chairperson Aren introduced this Agenda item and turned it over to staff.

Building Inspector Bowdell stated that he believes that he interprets the ordinances different than the way the former building director read them over many items. One of which is how you calculate the square footage of signage, and this variance, it says you can't put a wall sign above your roof. So, the idea of that would be if you had a single story building with a two-story front façade, you can't put your sign up there, your sign has to stay below the roof line.

So, in this case, the former Big Boy's, and that by the way, I don't know if you heard the news, the former owner's other Big Boy's burned down this morning in Taylor. So, anyway that building was built with two facades on it that carried signs for many years. Once those signs come down, there's no grandfathering of a sign that is not there anymore, it's now not one business, it's two, and my predecessor allowed signs that were half above the roof and half below the roof because there is really no place on this building to put a sign unless you hung it down in front of a glass which architecturally wouldn't look correct.

Schiffman clarified that Bowdell was speaking of the Dunkin Donuts building and signage and Bowdell confirmed that he was.

Bowdell continued that Dunkin Donuts has a sign that is half up and half down if you were to look at it. The Petitioners have asked for a sign, Dunkin Donuts' sign has a façade that's near the front of the building and Schiffman indicated with no roof line in front of it and Bowdell continued with no roof line in front of it. He went on to state the Petitioner doesn't have that, they only have roof line back three, four, five feet and it almost looks like it could be a chimney but that's the only piece of wall they have they've asked to put a sign on it. And naturally, the way the rules are written, once I let somebody do it, I'd have to let everybody do it, so all of those types of signs are going to come for a variance unless they change the ordinance

### BOARD OF ZONING APPEALS MINUTES -3-

words in some way. So that's why the Petitioners are here and they can explain their hardship, I think maybe I've already explained but they have to explain it and give their name and address for the record and they are a new business in town taking the second space of that building, so it is now a two occupant building instead of a one occupant building.

Vice Chairperson Aren invited the Petitioner to the podium.

Joshua Mansfield, 20780 Farmington Road, Farmington, came to the podium. He stated that Building Inspector Bowdell summed up his situation perfectly and that it has been frustrating to them concerning the ordinance. He cited the pictures in the Commissioners' packets, and stated it's an obvious architectural for a sign and if you were to hang it down in front of the windows or on the side, it would look terrible. And he indicated that the ordinance is intended to make things look good instead of hanging whatever you want from the top of your roof line or above the roof line. So to him it's a beautiful structure, it's a beautiful building, he loves what the owners of Dunkin Donuts have done with it, so that's where they want to put their sign, facing Farmington Road, and that's basically it.

Crutcher asked what's in the little bump at the top and Schiffman stated it looks like a parapet and Mansfield replied it's literally for signage because there's no other place to put, when they divided, they built that one that went straight up and there was no signage for the second building so that's what they decided to put up there for the occupant.

Mansfield went on to state that former Inspector Koncsol did allow the cup of Dunkin Donuts above the roofline, so, he doesn't know if they actually did talk to John, or who knows.

Crutcher stated at the time of the proposed signage for Dunkin Donuts was submitted, the interpretation of the ordinance was different.

Mansfield indicated that's basically what they want to do with it, and that they feel that that's the best place to put signage.

Vice Chairperson Aren asked Mansfield if he would like to talk about the proposed materials.

Mansfield replied that the sign will be done by Fast Signs. It will be the same type of signage that Dunkin Donuts has, I don't know the perfect words for the type of signage, but it's nothing that's going to be annoying or neon lights or actual strobe light stuff, just your normal signage to tell people who you are.

Pitluk asked if it was one solid sign or just lettering and the Petitioner replied lettering.

Chairperson Aren asked if there were any more questions from the Commissioners.

## BOARD OF ZONING APPEALS MINUTES -4-

Schiffman indicated he has a question for Inspector Bowdell on zoning, as far as the variance goes, they're only requesting a variance for the location and not the size of the sign, that the size is within the zoning requirements and Bowdell replied that it is in compliance and emphasized that they only get credit for the address frontage of the building, which is the Farmington frontage. In the past people were given credit for the front and then the side, and that's not the intent of the ordinance, he doesn't believe it reads that way, but someone had interpreted it that way a long time ago and it continued for many years but that his reading of the ordinance is different.

Crutcher then asked if the square footage is for each business and not the total and Bowdell replied it is per business, that's correct. Dunkin Donuts has a frontage and this proposed second space has a frontage and they are within the proposed square footage for their space.

Inspector Bowdell stated that they had received one letter and asked Vice Chairperson Aren to read that into the record.

Vice Chairperson Aren read the following letter into the record:

"Attention City of Farmington Zoning Board of Appeals  
Subject: Notice of Public Hearing

As a current resident in Farmington of 40 years, we are always happy to see new establishments and growth come to our City. Your request for a variance comes with temporary objections. I request for a privacy fence to be put up on City property along Chesley Drive, separating the commercial and residential properties in question. Location: North side of Chesley, east of Farmington Road.

Consideration needed for this privacy fence as follows:

1. To obstruct views between residential and commercial properties with intention to their request for signage.
2. To obstruct view of increased traffic and persons not known to our residents, keeping such what is now from open view of families with children including daily routines.
3. To obstruct excessive what is now assumed to increase open access for garbage and litter from this commercial location in question which is visual depreciation to all properties, also potential health hazards for hosting uncontrolled rodents known to this area.

Thank you for consideration to this appeal.

S. McNally"

Pitluk stated just for some context because he lives over by that area, there is a dirt road that goes down towards the commercial properties and on that road is also the

## **BOARD OF ZONING APPEALS MINUTES -5-**

back end of some residential homes, so this is from one of the homeowners who can see the Dunkin Donuts and/or what would be Rolling Stoves.

Vice Chairperson Aren stated she was looking to see what property this is and that it really doesn't pertain to the matter at hand with signage, so he's just asking for a different issue to be brought up.

Crutcher asked if a fence is required and Bowdell replied an existing restaurant site, pursuant to this Zoning Ordinance, you have the same uses in the same square footage without any increase of the square footage of the building, which means that the full site plan and that would have been, they did do a site plan, is allowed to remain. If it had been like a doctor's office and it was going to change to something like this, you could ask for that type of improvement only on the site that is being considered and not an offsite improvement as what was requested there. So, in this case, there's no change in use, the use groups are the same for the Building Code and the Zoning Ordinance and that's why today, we would have somebody put up a wall or some type of thing in the back, but not necessarily on that side street.

Crutcher then clarified that the potential fence location is on the other side and Bowdell replied that's correct.

Pitluk stated the properties don't even touch, there's a road in between where the properties are. It sounds like someone wants a privacy fence but they don't want to pay for it.

Mansfield stated they wouldn't even be able to view the sign, they can't see the front from where their home is, it backs up to the property and they wouldn't be able to see the sign.

MOTION by Crutcher, supported by Schiffman, to approve the request for a variance to Sec. 25-9, Sign Regulations for Nonresidential Properties, Table 25-09, Wall Sign (A), Height ii) to allow proposed sign to be higher than the building for 20780 Farmington Road, Rolling Stoves, Tenant.

Motion carried, all ayes.

### **PUBLIC COMMENT**

None heard.

### **ADJOURNMENT**

**BOARD OF ZONING APPEALS MINUTES -6-**

MOTION by Crutcher, seconded by Aren, to adjourn the meeting.  
Motion carried, all ayes.

The meeting adjourned at 7:21 p.m.

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Jeffrey Bowdell , Building Inspector

**Farmington Community Library Board of Trustees**  
**Regular Board Meeting - 6:00 p.m. – Main Library Auditorium**  
**32737 West Twelve Mile Road, Farmington Hills, MI 48334**  
**July 11, 2019**  
**Approved August 8, 2019**

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Board Members Present: Brucki, Huyck, Largent,  
Montgomery, Rae, White

Rae arrived at 6:45 p.m.

Board Members Absent: Hahn

Largent absent after 6:45 p.m.

Staff Members Present: Miller, Serresseque, Siegrist, Yunker

Staff Members Absent: None

**CALL TO ORDER**

The Board Meeting was called to order at 6:05 p.m. by Board President White.

**APPROVAL OF AGENDA**

**MOTION** by Largent to approve the Agenda for July 11, 2019, as presented, was supported by Montgomery.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

**PUBLIC COMMENT**

Richard Lerner, FH resident, expressed his concerns after reading the May Library Board Minutes, Public Comment. He corrected the comment that the Library could lose tax payer millage. The Library millage was approved by Farmington Hills voters and would never be at risk.

Lerner read from the Open Meetings Handbook listing issues that could be discussed in a Closed Session, and suggested the Board state a purpose prior to going into Closed Session. There are ways to take corrective action and he offered to have the City Attorney talk to the Board about OMA.

Lerner offered the City offices should the Board decide to televise meetings and also questioned the procedure of Board Trustees signing checks at the Board Meetings.

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President White responded that the Board has been working with an attorney and is also discussing an alternate procedure for signing checks.

**APPROVAL OF MINUTES**

**MOTION** by Largent to approve the Minutes of the June 13, 2019 Board Meeting, was supported by Montgomery.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

**OPERATING BILLS**

**MOTION** by Huyck to accept the Library check list including amounts totaling \$474,628.44 for approval was supported by Montgomery.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

**FINANCIAL REPORT**

**MOTION** by Montgomery to receive and file the Monthly Revenue and Expense Report for May 2019, was supported by Huyck.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

**CORRESPONDENCE**

Interim Library Director Miller, shared multiple positive comment cards.

**INTERIM LIBRARY DIRECTOR'S REPORT**

In addition to the Interim Director's Report, Miller shared the following Library activities:

- There will be a Trustee Discussion Meeting in Charlevoix. Miller will send registration information to Board members.
- The Farmington Branch will participate in the Founders Downtown Dash Road Rally by providing a clue.
- Two Librarians are working with teen Volunteers to offer technical assistance to seniors on one Saturday each month.
- There will be more accurate accounting of materials used within the Library but not checked out. Pages will collect books left on tables and check them out at Circulation. The books will be added to the Library's circulation statistics.
- The Board authorized the donation of the 2001 Library Jeep to Oakland County Vocational School.
- This week, the Social Committee planned a potluck barbeque for staff and provided outside seating.



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## **COMMITTEE REPORTS**

### **Community Liaison Committee**

No report.

### **Facilities Committee**

Chair Brucki reports that the upgrade of the electrical panels at the Farmington Branch is complete.

The Committee recommends a motion for Board approval to move forward with Kennedy Industries to install sump pumps at the Farmington Branch Library.

**MOTION** by Brucki that the Board approve the bid by Kennedy for \$10,954 to purchase and install sump pumps for the Farmington Branch Library was supported by Largent.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

The purchase or rental of another vehicle for Library use is in progress.

The Building Health Assessment report is expected to be completed within the next few weeks.

### **Finance Committee**

Chair Huyck will discuss, in Committee, the suggestion by Lerner to have checks signed before the Board meeting.

### **Strategic Plan Committee**

Chair Brucki reports that the Committee would like to begin working on the next Strategic Plan. The Committee will also consider feedback from the internal Committee before moving forward.

**At 6:45, Largent left the meeting. At 6:45 p.m., Rae joined the meeting.**

### **Personnel Committee**

Chair Montgomery reports that the Board received two bids for the Library Director search. After calling references, and considering location, timelines (3 ½ - 4 ½ months), the Committee recommends hiring John Keister to handle the Director search.

**MOTION** by Montgomery to hire John Keister to do the Executive Director search as soon as possible was supported by Rae.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

## **UNFINISHED BUSINESS**

Huyck expressed dismay for comments made during the open portion of the July Special Meeting.

President White will provide the template for the Bylaw update.

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**NEW BUSINESS**

President White will invite Foster Swift attorney, Anne Seuryck, to review the Open Meetings Act, as it relates to the Library Board.

President White will notify Lerner that Rae will amend the May Board Minutes and that Anne Seuryck will be invited to discuss the Open Meetings Act with the Board.

The Board discussed recording Board Meetings and adding it to the public website. The Board will investigate further.

MOTION by Montgomery to video record and post Board Meetings on the public website was supported by Rae.

**MOTION** by Montgomery to amend and include “investigate” video recording and posting Board Meetings on the public website was supported by Brucki.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

**MOTION** by Montgomery to approve the Proposed 2020 Holiday Schedule was supported by Brucki.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

Monthly Social Media Reports will be included in future Board packets with the approval of the Trustees.

**BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS**

There were no Trustee comments or announcements.

**ADJOURNMENT**

**MOTION** by Brucki to adjourn the Board Meeting was supported by Montgomery.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

The Board meeting was adjourned at 7:35 p.m. by President White. The next meeting of the Library Board is scheduled for Thursday, August 8, 2019 at 6:00 pm. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

Elizabeth Rae, Secretary  
Library Board of Trustees

ER:dls

MEETING MINUTES  
CITY OF FARMINGTON HILLS COMMISSION ON CHILDREN YOUTH & FAMILIES  
June 6, 2019  
FARMINGTON HILLS CITY HALL, COMMUNITY ROOM

**CALLED TO ORDER BY:** Kathy Ashcraft at 6:00 pm.

**MEMBERS PRESENT:** Kathy Ashcraft, Ed Cherkinsky, Diane Hague, Joan McGlincy, Bette Rose, Mitch Seelye and Sharon Snodgrass.

**MEMBERS ABSENT:** Anwar Mahmood, Mitch Seelye and Sharon Snodgrass.

**OTHERS PRESENT:** Farmington and Farmington Hills Council, City, or Staff Liaison members and Alternate and Associates members: Becky Dworkin, Jim Nash, Chuck Nebus, and Laurie Scott.

**APPROVAL OF AGENDA:**

MOTION by Hague, support by McGlincy to approve the Agenda of June 6, Motion approved.

**APPROVAL OF MINUTES** -March 7, 2019:

MOTION by Hague, support by McGlincy to approve the minutes of May 2. Motion carried unanimously.

**INTRODUCTIONS AND ANNOUNCEMENTS:** Everyone at the Meeting introduced themselves.

**YOUTH DIVISION UPDATE:** Tabled until next meeting.

**CALL TO ACTION UPDATE: Becky Dworkin:** The Regional Ala-Teen Convention which includes Michigan, Indiana and Kentucky is scheduled for the end of July. There is a fundraiser for SAFE June 12 at the Grand Tavern located at Drake and Grand River.

**VOLUNTEER RECOGNITION UPDATE:** Thank you to all the Commission Members that volunteered to make the Volunteer Recognition Event successful. Procurement of refreshments and set up was facilitated by Joan, Kathy, Bette, Sandy, Sharon, Laura and Diane. Marla was her usual brilliant Master (Mistress) of Ceremony. Anwar, Mitch and Ed were present. Thank you to Todd and Kitty for organizing the nominees and for organizing the setup of the reception.

**SPOTLIGHT SHOW UPDATE: Sharon Snodgrass:** In an email she informed that last month she interviewed Laurie Scott for Child Time. The video was mailed to all the Commission members and is posted on the City of Farmington Hills website. Just click on the YouTube icon on the front page of the website. In June, she is interviewing Judge Parker about the Sobriety Court. The interview will be sent to all the Commission member by email as soon as it completed. It is a very successful program started by Judge Parker in 2005.

**NEW BUSINESS AND ANNOUNCEMENTS:**

**WELLSPRING LUTHERAN SERVICES: Brian Spitsbergen:** He is no longer with Growth Works. He is now the Division Director for Substance Use Disorder and Recovery Services for Wellspring Lutheran Services. His new email address is [bspitbergen@wellspringlutheran.com](mailto:bspitbergen@wellspringlutheran.com).

**OAKLAND COUNTY WATER COMMISSION:** The Erie Hack is a high school program involving solving problem of Lake Erie. Two person teams work together on pollution issues and developing products for clean water. Prizes include \$1000, \$500 and \$250 for best ideas. The sixth annual art/fish/fun event is scheduled this Saturday at Beaudette Park, 786 Orchard Lake Rd., Pontiac, Mi., east of Telegraph Rd. It starts at 9:00 am. With 30 stations featuring games, fishing, art and free food. There is a drainage issue at C.A.R.E.S. and volunteers are needed to work on a rain garden in July. Information will be forthcoming.

**FARMINGTON HILLS COMMUNITY LIBRARY: Laurie Scott:** Informational booklets were distributed. 560 Children are signed up for the summer reading program. The next Library Board meeting is scheduled for June 11. Jaclyn is the interim director.

**NEXT MEETING:** The next meeting is scheduled for Thursday, September 5 at 6:00 pm. At Brass Pointe

Restaurant. It will be a dinner meeting.

**PUBLIC COMMENTS:** None

**ADJOURNMENT:**

MOTION by Rose, support by McGlincy, to adjourn the meeting at 6:00 pm. Motion carried unanimously

Respectfully submitted by Diane Hague/Ed Cherkinsky

**APPROVED**

MEETING MINUTES  
FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION  
AUGUST 05, 2019-5:15 PM  
FARMINGTON HILLS CITY HALL/COMMUNITY ROOM  
31555 W. ELEVEN MILE ROAD  
FARMINGTON HILLS MICHIGAN 48336

CALL TO ORDER BY: Vice Chair Ciaramitaro at 5:15pm

MEMBERS PRESENT: Avie, Biggs, Ciaramitaro, DeFranco, Hopfe, Szymusiak, Sloan, Tutak, Wecker and York.

MEMBERS ABSENT: None

OTHERS PRESENT: Yuskowatz and Faine, (Associates), Moyna (Alternate), Neufeld (FHFD) and Shabir Sabri (Kendalwood Apartments-12 Mile Rd.).

APPROVAL OF AGENDA- AUGUST 05, 2019

Motion by Avie, support by Tutak, to approve the agenda as submitted. Motion carried unanimously.

MOTION TO APPROVE MINUTES- JULY 01, 2019 Motion to approve as amended by DeFranco with support by Avie. Date typo corrected. Motion carried unanimously.

BUDGET: After discussion about the running budget for the fiscal year it was determined that going forward, the *Chair and/or Vice Chair will confirm the amount approved, receipts will be reconciled and corrected back to the budget by Secretary and balance will be captured in the meeting minutes.* **Motion made by Avie, and supported by Wecker, to adopt this as the new policy. Motion Carried unanimously.** Budget numbers for the current fiscal year have not been announced. Neufeld will report back at the next meeting.

EVENTS, ACTIVITIES, MARKETING, AND PROGRAMS: General activities and updates:

- Interim election was held to elect new Chair to replace Reynolds who resigned, effective immediately. The floor was opened for the commissioners to recommend candidates and Ciaramitaro was nominated to accept the role of interim Chair until the elections in March of 2020. Wecker nominated himself to take the position of Vice Chair with the understanding that he would serve as Chair next year. Avie and Biggs seconded nominations. A voice vote was taken and a unanimous consensus was reached.
- Volunteer to give Tip of the Month to the FH City Council on August 12, 2019 will be Irwin Moyna. Tip of the Month to the F City Council on August 19, 2019 will be Irwin Moyna.
- Reviewed our participation in this year's Founders Festival (FF) July 19-21, 2019. Beaumont Hospital Farmington wants to continue getting more involved with next year's FF. Concerns from many over the weather events and how chaotic the response to closing down booths seemed to be from many of the vendors. ***Recommendation to parade company to include the CERT Team in future events.*** Volunteer coverage was good. Giveaways were good although only 1/3 of thermal blankets were given out-apparently the box was misplaced for a portion of the festival. Wecker asked that the 150+ be given out at the Fire Department open house in September. About 200 generic postcards with no dates, remain and will be used at outreach events. Tutak mentioned that we may want to put together a Spinning Wheel like Beaumont had at their booth. It was quite the draw.

- EPC website update: With the departure of Reynolds, Ciaramitaro to take the lead. After discussion about the lack of IT knowledge of the Commissioners, *Wecker made a motion to invite the Farmington Hills IT person (Kelly Monico or her designee) to our next meeting to hear what we need and how the City of Farmington Hills could support us. Avie supported the motion. Motion Carried unanimously.*
- Safety Fair-will have to be rescheduled for winter. Ciaramitaro will check with the Safety Division of Beaumont about their plans for a safety fair in the future.

MICHIGAN & REGIONAL CITIZENS CORPS COUNCIL ACTIVITIES/COMMUNITY EMERGENCY RESPONSE TEAM:

Tutak reported the next CERT training class will start on September 11<sup>th</sup> – November 02, 2019. Class will be in conjunction with Novi CERT. 20 people from Farmington Hills are interested in registering. Tutak to confirm with each one in the next couple of weeks. To be held @ Novi Police & Fire Station #4. FEMA no longer provides a manual to each attendee so Tutak would like to purchase and provide to each at no cost. (\$16.00 per manual). Novi will be providing to their attendees. After a series of discussions about ways to provide without purchasing, *a motion was made by Avie to table until the next meeting so Tutak can explore options. Wecker supported the motion. Motion carried unanimously.*

- Equipment needed includes 2 Bullhorns. *Motion by Avie with support by Biggs to authorize up to \$125.00 for the purchase of bullhorns. Motion carried unanimously.*
- Followed up regarding the purchase of generator and other supplies approved in June meeting. Since budget for the year has not been confirmed *a motion was made by Avie, with support by Wecker, to table the discussion. Also require to separate each equipment/supply request in the future. Motion carried unanimously.*
- *10 CERT members volunteered during the FF.*
- *Active Shooter exercise @ Dearborn campus on August 8<sup>th</sup>.*
- *CERT annual exercise in Rochester, MI has 5 of our CERT members participating.*

LIAISON REPORTS:

*FPS – No representation this month.*

*FHFD – Neufeld*

- **Complex Coordinated Attacks exercise** happening Oct. 2 and 4, 2019.
- September 22<sup>nd</sup> is the city-wide open house from 12 noon to 4 PM.

*FHPD- No representative*

*YMCA – Yuskowatz- Front parking lot closed for resurfacing for 2 days. Camp Reilly at Forest Hills Elementary School is coming up. Excellent opportunity to have camp experiences that allow the child to learn and develop skills.*

**PUBLIC COMMENTS:** Shabir Sabri stopped in to learn about city committees. He had a complaint that he had checked the calendar on the city of Farmington Hills website which indicated an 8:00 AM start time. The meeting was at 5:15 PM. Ciaramitaro will notify city of the error.

**COMMISSIONER'S COMMENTS:** None

**ADJOURNMENT:**

CIARAMITARO adjourned the meeting at 6:17 PM.  
Minutes by Secretary DEFRANCO

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: August 19, 2019</b>	<b>Item Number 4B</b>
<b>Submitted by: Mary Mullison</b>		
<b>Agenda Topic:</b> Council Meeting Minutes August 19, 2019 Special August 19, 2019 Regular September 3, 2019 Regular		
<b>Materials:</b> 3 sets of minutes		



Special Council Meeting  
6:00 p.m., Monday, August 19, 2019  
Conference Room  
23600 Liberty Street  
Farmington, MI 48335

**DRAFT**

## SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on August 19, 2019, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 p.m. by Mayor Steve Schneemann.

### 1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

#### City Administration Present

Director Eudy  
City Clerk Mullison  
City Manager Murphy  
City Attorney Schultz (arrived at 6:15 pm)  
City Treasurer Weber

### 2. APPROVAL OF AGENDA

Move to approve the agenda as amended, switching Item 4 and Item 5 and removing Item 9.

<b>RESULT:</b>	<b>APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Councilmember
<b>SECONDER:</b>	Bowman, Mayor Pro Tem

### 3. PUBLIC COMMENT

No public comment was heard



#### 4. BOARD AND COMMISSION INTERVIEW

##### a. Jessica Bomarito, Library Board

Council interviewed Ms. Bomarito about her interest in serving on the Library Board. Bomarito summarized her professional experience as a product manager for a reference publisher and expressed her interest in joining the Library Board. When asked what issues she felt were central to the Library, she indicated that data and analytics are important to understanding how the library is being used, as well as listening to librarians to understand what their gaps and difficulties are. Bomarito said that she was well able to voice her own opinion in a situation where there is not unanimity and interact with a variety of personalities.

**Move to appoint Jessica Bomarito to the Farmington Community Library Board of Directors as one of the Farmington appointees; term ending 6/30/2022.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bowman, Mayor Pro Tem
<b>SECONDER:</b>	Taylor, Councilmember

#### 5. SMART CITIES PRESENTATION – CHARTER COMMUNICATIONS

City Manager Murphy introduced Marilyn Passmore and Brian Hagadon from Charter Communications to present information and answer questions about municipal broadband and public access hotspots.

#### 6. DISCUSSION: PUBLIC SERVICE DEPARTMENT MAINTENANCE STAFF

Superintendent Eudy initiated a discussion about increasing the Public Service Department Maintenance Worker staff by one (1) additional employee to improve services for the community. It was agreed that public safety and services are very important to the quality of life in Farmington. Eudy stated that with leaf collection efforts, storm season coming through, and winter coming, he wanted his department to be able to deliver services at the level that the community expected. Budget adjustments necessary to increase Public Services staff were also discussed.

#### 7. OTHER BUSINESS

No other business was heard.

#### 8. COUNCIL COMMENT

No comment was heard.

**9. ADJOURNMENT**

**Move to adjourn the meeting.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Councilmember
<b>SECONDER:</b>	Galvin, Councilmember

The meeting adjourned at 6:56 pm.

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Steve Schneemann, Mayor

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Mary Mullison, City Clerk

Approval Date:



Regular City Council Meeting  
7:00 p.m., Monday, August 19, 2019  
City Council Chambers  
23600 Liberty Street  
Farmington, MI 48335

**DRAFT**

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## REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on August 19, 2019, in Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:02 p.m. by Mayor Schneemann.

### 1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

#### **City Administration Present**

Director Demers  
Superintendent Eudy  
City Clerk Mullison  
City Manager Murphy  
City Attorney Schultz  
City Treasurer Weber

### 2. PLEDGE OF ALLEGIANCE

### 3. PUBLIC COMMENT

Irwin Moyna, 33651 Argonne Road, Farmington Hills, gave the Tip of the Month for the Farmington/Farmington Hills Emergency Preparedness Commission.

**4. APPROVAL OF ITEMS ON CONSENT AGENDA**

- A. Accept minutes from City Board and Commissions
- B. Farmington City Council Minutes
- C. Farmington Monthly Payments Report
  
- D. Farmington Public Safety Monthly Report
- E. Special Event: Annual Patriots Day Memorial Service
- F. Consideration to approve Operation & Maintenance Agreement from OCWRC for the maintenance of City of Farmington 9 Mile Retention Basin, 9 Mile Water Booster Station & Water Reservoir
- G. Accept the resignation of Doug Reynolds from the Emergency Preparedness Commission
- H. Brownfield Redevelopment Authority Appointments and Resignation

Move to approve the consent agenda as presented.\*\*

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bowman, Mayor Pro Tem
<b>SECONDER:</b>	Galvin, Councilmember

**5. APPROVAL OF REGULAR AGENDA**

Move to approve the regular agenda as amended, adding Item 9. Closed Session – Confidential Correspondence, and moving Adjournment to Item 10.

<b>RESULT:</b>	<b>APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember

**6. NEW BUSINESS**

- A. Appoint a delegate for the Annual MML Convention September 25-27, 2019

City Manager Murphy requested that Council choose delegates to represent the city at the annual Michigan Municipal League conference.

Move to appoint Sara Bowman as Farmington's delegate for the annual MML meeting September 25-27, 2019.\*\*

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Galvin, Mayor Pro Tem
<b>SECONDER:</b>	Taylor, Councilmember

**Move to appoint Bill Galvin as Farmington's alternate delegate for the annual MML meeting September 25-27, 2019.\*\***

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember

**B. Consideration to approve Oakland Street pay estimate**

Superintendent Eudy presented a construction estimate for the ongoing Oakland Street project and answered questions about progress and road closures.

**Move to approve Construction Estimate No. 1 for the Oakland Street Reconstruction in the amount of \$166,726.76 to V.I.L. Construction Incorporated located at 6670 Sims Drive Sterling Heights MI 48313.\*\***

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Councilmember
<b>SECONDER:</b>	Bowman, Mayor Pro Tem
<b>AYES:</b>	Bowman, Galvin, LaRussa, Schneemann, Taylor

**C. Consideration to accept Construction Estimate No. 4 for the 2018 Farmington Roads Maintenance & Rehabilitation**

Eudy summarized the crack sealing progress on Flanders, Lilac, and Chesley Streets, recommending other areas to address next, including the Chatham Hills subdivision.

**Move to approve Construction Estimate No. 4 for the 2018 Farmington Roads Maintenance & Rehabilitation in the amount of \$22,383.10 to Hartwell Cement Company located at 21650 Fern Avenue, Oak Park MI 48237.\*\***

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	LaRussa, Councilmember
<b>AYES:</b>	Galvin, LaRussa, Schneemann, Taylor, Bowman

**D. Consideration to approve the Interim Governor Warner Mansion Executive Director contract**

Murphy stated that City Administration would like to contract with Mary-Jeanne Shore to manage the Governor Warner Mansion through December 31, 2019. The previous mansion director Kim Shay resigned on June 30, 2019. Mary-Jeanne's main focus would be to execute

the many programs scheduled to take place at the Warner Mansion through the end of the year. Schneemann requested that Shore come and share how things are going at an upcoming Council meeting.

**Move to approve the agreement for short-term services contractor, Mary-Jeanne Shore, to manage the Governor Warner Mansion through December 31, 2019.\*\***

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	Bowman, Mayor Pro Tem

**7. DEPARTMENT COMMENT**

Director Demers recognized the accomplishment of new fire reserves Brad Lowell, Derek O'Connor, and Jeff Washburn. They recently graduated at the top of their class in the Farmington Hills Fire Reserve Academy, and Farmington welcomes them aboard. LaRussa asked Demers about installation of new surveillance cameras and redeployment of old cameras.

Superintendent Eudy announced that the new vactor truck arrived and crews are already using it. A video has been made and will be will shown at a future meeting. He said that Public Services also has a new backhoe, and that crews are appreciative of and excited for the new equipment.

Treasurer Weber announced the Treasurer's Office is preparing for the yearly audit, stating that initial views look good this year and that we are beating budgets in almost all of our funds. He welcomed back Murphy and expressed his pleasure at handing back duties he has been performing for the last few weeks. Schneemann thanked Weber for keeping things running smoothly in Murphy's absence.

Clerk Mullison thanked the registered voters of Farmington for responding to a recent request for names to be added to the Automatic Application List, which has almost doubled. This will assist the Clerk's Office to best serve voters who want to vote an Absent Voters (AV) ballot. In response to a question by Bowman, she said that if a voter misplaced their application for being on the list a duplicate could be requested, and there is no deadline for being added to that list. Schneemann asked if more AV voting created more work for the Clerk's Department and Mullison replied that it allowed staff to better anticipate needs for each election.

City Manager Murphy thanked Demers and Weber for making sure the City moved forward in his absence.

**8. CITY COUNCIL COMMENTS**

LaRussa updated residents on a presentation that was given in the preceding meeting by Charter Communications about Smart Cities and municipal broadband. He thanked Charter for coming to talk about their role in the community, and stated that it was interesting how much they focused on infrastructure. He referred to analytics and data usage. The Request For

Proposal (RFP) for broadband consultation services opened last week as a joint effort with Farmington Hills and are presently under review.

Bowman thanked Doug Reynolds for his time representing Farmington on the Emergency Preparedness Commission and reminded residents that Farmington has a current need for citizen volunteers to give Farmington representation on the Commission.

## 9. CLOSED SESSION – CONFIDENTIAL CORRESPONDENCE

**Move to enter closed session to discuss confidential correspondence from City Attorney.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember
<b>AYES:</b>	LaRussa, Schneemann, Taylor, Bowman, Galvin

Council entered closed session at 7:32 p.m.

**Move to exit closed session.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Councilmember
<b>SECONDER:</b>	Bowman, Mayor Pro Tem

Council exited closed session at 8:18 p.m.

## 10. ADJOURNMENT

**Move to adjourn the meeting.**

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	Bowman, Mayor Pro Tem

Meeting adjourned at 8:19 p.m.

\_\_\_\_\_  
Steven Schneemann, Mayor

\_\_\_\_\_  
Mary J. Mullison, City Clerk

Approval Date:

\*\*To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.





Regular City Council Meeting  
7:00 p.m., Tuesday, September 3, 2019  
City Council Chambers  
23600 Liberty Street  
Farmington, MI 48335

**DRAFT**

## REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on September 3, 2019, in Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 p.m. by Mayor Schneemann.

### 1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Absent	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

#### City Administration Present

City Clerk Mullison  
City Manager Murphy  
City Attorney Schultz (arrived 7:25 pm)

### 2. APPROVAL OF AGENDA

**Move to approve the regular meeting agenda as presented.\*\***

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Councilmember
<b>SECONDER:</b>	Bowman, Mayor Pro Tem

### 3. PUBLIC COMMENT

Dan Dellar, 5634 N. Meyers Road, Ludington. A former Commander in Farmington Public Safety, Dellar spoke to Council about the possibility of enacting Public Act 88 of 1961 so that employees can combine retirements from different municipalities into one benefit.

**4. BOARD AND COMMISSION INTERVIEWS/APPOINTMENTS**

**A. Historical Commission – Caitlin Pelley**

Ms. Pelley was interviewed to become a member of the Farmington Historical Commission. She was asked about her interest and focus in history. Pelley commented on promoting continued growth yet keeping historical preservation a priority.

**B. Emergency Preparedness Commission – Ann Echols**

Council interviewed Ms. Echols, who is presently working on a Master’s Degree in Emergency Management and is employed as a firefighter/paramedic by the City of Rochester. Echols is interested in assessing the human side of emergency management and resiliency, and would like to be more involved with a local emergency preparedness commission and do more to lessen the impact of a local disaster on our community.

Council discussed recent turnover in the Historical Commission and considered inviting Laura Myers, Historical Commission Chair, to a Council meeting to report on progress.

**Move to appoint Caitlin Pelley to the Farmington Historical Commission for a term ending March 31, 2020.\*\***

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bowman, Mayor Pro Tem
<b>SECONDER:</b>	Taylor, Councilmember

**Move to appoint Ann Echols to the Farmington/Farmington Hills Emergency Preparedness Committee for a term ending February 1, 2020.\*\***

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bowman, Mayor Pro Tem
<b>SECONDER:</b>	Taylor, Councilmember

**5. SPECIAL EVENT APPLICATIONS**

**A. Tag Days -**

**Move to approve the annual request for “Tag Days” Fundraising Event scheduled for October 4 from 4-9 p.m. and October 5 from 8 a.m. – 8 p.m. for the Farmington High Schools’ Band and Orchestra Boosters.\*\***

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember

### B. Cypress Yoga for the Community

Move to approve the Special Event Request for Cypress Counseling Center to present Yoga for the Community in Riley Park on Sunday, Sept. 22 from 11 a.m. until 1 p.m.\*\*

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	Bowman, Mayor Pro Tem

### 6. CONSIDERATION TO APPROVE THE ROAD COMMISSION OAKLAND COUNTY 2019-20 ROAD MAINTENANCE AGREEMENT

City Manager Murphy summarized the current agreement and suggested approval for continuing the agreement.

Move to renew Farmington Road Maintenance Agreement with the Road Commission for Oakland County\*\*

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	LaRussa, Councilmember

### 7. CONSIDERATION TO APPROVE INSTALLATION OF MURAL ON FARMINGTON CIVIC THEATER BUILDING

DDA Director Kate Knight explained the current status of an art project planned for the east side of the Farmington Civic Theater and requested approval for installation of a mural. Knight also said a community event in collaboration with downtown businesses and a time-lapse video are being planned as events to highlight the project.

Bowman thanked Knight for the effort made in soliciting 12 muralists for the project. LaRussa asked about committee plans for the movie mural to be changed. Knight replied that the committee considered a secondary plan from the artist, but chose the original submission. He also asked about plans to protect the mural from weather and vandals, and whether stewardship and maintenance will be covered by the DDA. Knight pointed out that there is a camera in that lot and the wall of the Civic would be a very safe location. FCT Manager Scott Freeman approved the project and said he was happy with what the committee chose. Schneemann asked questions about paint quality and asked what it does to the brick, also inquiring about signs that are presently on the wall.

Discussion ensued about process and quality control issues to ensure that the proposed image turns into a quality mural.

Move to approve installation of a mural recommended by DDA Public Art Committee, pending DDA Board approval, on the west elevation of the city-owned Farmington Civic Theater.\*\*

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	LaRussa, Councilmember

#### 8. CONSIDERATION TO APPROVE TELEVISIONING SANITARY SEWER IN BEL-AIRE SUBDIVISION

Murphy summarized the need for televising the sanitary sewer in Bel-Aire subdivision.

Move to approve the City Engineer, OHM, to subcontract with Pipeline Management to televise the sanitary sewer pipe in Bel-Aire subdivision in order to design the repair work that needs to be done.

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Councilmember
<b>SECONDER:</b>	Bowman, Mayor Pro Tem

#### 9. OTHER BUSINESS

LaRussa asked to have a dual-water meter ordinance brought to Council soon and asked about the progress of setting up a search for a permanent Mansion director.

Murphy notified Council about the upcoming US Drain rehabilitation on Shiawassee Road, announcing a temporary closure of eastbound Shiawassee Street at Warner on Thursday September 5. Schneemann expressed concern about the sharp corner at the turn and possible damage to City curbs and signs.

#### 10. CITY COUNCIL COMMENTS

No comment was heard.

#### 11. ADJOURNMENT

Move to adjourn the meeting.

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bowman, Mayor Pro Tem
<b>SECONDER:</b>	Taylor, Councilmember

Meeting adjourned at 8:01 p.m.

\_\_\_\_\_  
Steven Schneemann, Mayor

\_\_\_\_\_  
Mary J. Mullison, City Clerk

Approval Date:

\*\*To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.

<b>Farmington City Council Agenda Item</b>	<b>Council Meeting Date:</b> September 16, 2019	<b>Item Number 4C</b>	
<b>Submitted by:</b> Amy Norgard, Controller			
<u><b>Agenda Topic</b></u> Farmington Monthly Payments Report – August 2019			
<u><b>Proposed Motion</b></u> Approve Farmington Monthly Payments Report – August 2019			
<u><b>Background</b></u> See attachment			
<u><b>Materials Attached</b></u> AP Monthly Payments Report 083119			
<b>Agenda Review</b>			
<b>Department Head</b>	<b>Finance/Treasurer</b>	<b>City Attorney</b>	<b>City Manager</b>

# CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

<b>MONTH OF AUGUST 2019</b>
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FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 351,905.04
202	MAJOR STREET FUND	\$ 259,496.74
203	LOCAL STREET FUND	\$ 48,362.40
243	BROWNFIELD REDEVELOP AUTHOR	\$ 0.00
244	CORRIDOR IMPROVEMENT AUTHORITY	\$ 0.00
401	CAPITAL IMPROVEMENT MILLAGE	\$ 688.53
592	WATER & SEWER FUND	\$ 248,316.26
595	FARMINGTON COMMUNITY THEATER FUND	\$ 29,749.97
640	DPW EQUIPMENT REVOLVING FUND	\$ 135,614.16
701	AGENCY FUND	\$ 15,118.38
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 55,038.37
	<b>TOTAL CITY PAYMENTS ISSUED:</b>	<b>\$ 1,144,289.85</b>
136	47TH DISTRICT COURT FUND	\$ 83,056.71
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 48,622.81
260	INDIGENT DEFENSE FUND	\$ 961.66
290	FRIENDS OF GOVERNOR WARNER MANSION	\$ 1,773.73
	<b>TOTAL OTHER ENTITIES PAYMENTS ISSUED:</b>	<b>\$ 134,414.91</b>
	<b>TOTAL PAYMENTS ISSUED</b>	<b>\$ 1,278,704.76</b>

A detailed Monthly Payments Report is on file in the Treasurer's Office.

# CITY OF FARMINGTON - ACH PAYMENTS REPORT

<b>MONTH OF AUGUST 2019</b>
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TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
Agency Tax	Farmington Public Schools	Tax Payment #2	82,847.22
Agency Tax	Oakland County	Tax Payment #2	163,417.77
Agency Tax	Farmington Comm. Library	Tax Payment #2	10,483.76
Agency Tax	Farmington Public Schools	Tax Payment #3	84,783.66
Agency Tax	Oakland County	Tax Payment #3	147,128.35
Agency Tax	Farmington Comm. Library	Tax Payment #3	9,618.00
Agency Tax	Farmington Public Schools	Tax Payment #4	208,890.54
Agency Tax	Oakland County	Tax Payment #4	350,247.29
Agency Tax	Farmington Comm. Library	Tax Payment #4	21,563.48
Agency Tax	Farmington Public Schools	Tax Payment #5	286,805.06
Agency Tax	Oakland County	Tax Payment #5	475,962.51
Agency Tax	Farmington Comm. Library	Tax Payment #5	29,654.65
General Fund	Chase (Payroll Acct)	Direct Deposit Payroll	299,161.91
General Fund	Federal Gov't	W/H & FICA Payroll	74,147.00
General Fund	MERS	July Transfer	74,540.86
General Fund	MERS HCSP	July Transfer	4,333.35
General Fund	ICMA	ICMA Plans - City & Dept. Head	18,138.38
Agency	Total Administrative Services Corp.	Flexible Spending Accounts	1,998.40
<b>TOTAL CITY ACH TRANSFERS</b>			<b>2,343,722.19</b>
Court Fund	Chase (Payroll Acct)	Direct Deposit Payroll	90,180.56
Court Fund	Federal Gov't	W/H & FICA Payroll	31,283.47
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,838.40
Court Fund	ICMA	Health Savings/401 Accounts	10,920.99
<b>TOTAL OTHER ENTITIES ACH TRANSFERS</b>			<b>134,223.42</b>





# FARMINGTON PUBLIC SAFETY DEPARTMENT

23600 Liberty Street  
Farmington, MI 48335  
248-474-4700

Frank J. Demers, Public Safety Director



## MONTHLY PUBLIC SAFETY REPORT AUGUST, 2019

### July 29, 2019 through August 4, 2019

#### CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
273	142	24	2	5

#### ARREST TYPE & QUANTITY

OWI	OID	DWLS	WARRANT	FELONY
0	0	11	14	2

#### SUMMARY OF NOTABLE INCIDENTS

##### Stalking

On July 29, 2019 at approximately 08:53 am, officers responded to a business on the 24000 block of Orchard Lake Road to speak with the reporting party. The officer learned that a known subject began calling and sitting in the parking lot of the reporting party's workplace. The officer contacted the subject, who initially denied the behavior. The subject was advised to stop or face criminal stalking charges. The subject agreed.

##### Fraud

On July 31, 2019, at approximately 12:01 pm an officer responded to a Farmington jewelry store for a report that a subject was attempting to purchase a diamond ring using a fraudulent Wells Fargo credit card application. As a result of the fraud investigation a 27 year old male subject and 33 year old male subject were arrest while attempting to pick up the ring.

The case was presented to the Oakland County Prosecutors Office who issued the following charges to Subject 1: ID theft (3rd), three counts of Obtain/Possess/Transfer Personally Identifiable Information with intent to commit ID theft (3rd), Forging Driver's License with intent to commit crime, two counts of Stealing/Retaining Financial Transaction Device, Financial Transaction Device False Statement of Identity, and Attempt – False Pretenses - \$1000 or more but less than \$20,000; Subject 2: Obtain/Possess/Transfer PII with intent to commit ID theft, Financial Transaction Device,

MONTHLY PUBLIC SAFETY REPORT  
AUGUST 2019

Stealing/Retaining without consent, and two counts of Possession of a Firearm in commission of a felony.

### Assist Citizen

On August 1, 2019 at approximately 5:43 pm, a citizen reported that while making a cash deposit, the ATM “froze” up after accepting the cash, but did not confirm the transaction. The police report was made for documentation purposes at the request of Chase Bank.

## August 5, 2019 through August 11, 2019

### CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
259	146	13	2	6

### ARREST TYPE & QUANTITY

OWI	OUID	DWLS	WARRANT	FELONY
3	0	5	8	0

### SUMMARY OF NOTABLE INCIDENTS

### Larceny

On August 5, 2019 at approximately 7:27 pm, a citizen reported that their cell phone was stolen between 4:15-4:25 pm while at the 2300 block of Orchard Lake Road. The device was mistakenly left on the lobby counter for a short time when it was stolen. The GPS on the device showed that the device is at an address in Detroit at the time the police report was made. The device was recovered after a woman bought the stolen device on Facebook Marketplace. When the buyer realized the phone did not work, she personally located the owner and returned the device to her.

### Breaking and Entering – Commercial

On August 6, 2019, at approximately 1:35 pm an officer responded to a self-storage unit at the 34000 block of Nine Mile Road for a report of the Breaking and Entering of a storage unit. The victim reported that the unit was last seen on July 23<sup>rd</sup> and on August 6<sup>th</sup> they found that the lock was cut and various items missing and presumed stolen. A detective responded to the scene to search for and process physical evidence. The investigation is open and ongoing.

### Numerous Criminal Charges Pending Following Roll-Over Crash

On August 6, 2019, at approximately 9:20 pm, officers responded to that area of Farmington Road and Marilynn Court for a report of a single vehicle roll over crash. Witnesses reported that the driver of the crashed vehicle ran on foot. The fleeing suspect was seen by a number of witnesses attempting to enter multiple homes in the area, but was unable to gain access because the doors were locked. Officers located the suspect at the top of the Shiawassee Park stairs. The suspect's behavior was described to be aggressive and erratic; yelling incoherently at the officers, responding violently when the officers took him into custody. The 29-year-old male smelled strongly of intoxicants and was transported to the hospital for evaluation. Criminal charges are pending the results of the analysis of the subject's blood and evidence gathered at the homes the suspect attempted to enter.

### Noise Complaint

On August 8, 2019 at approximately 06:44 am, an officer responded to a report of a Republic Services garbage truck operating before 07:00 am. The officer observed the driver empty a commercial dumper at a business in the area of Grand River Ave. near Gill. The officer spoke with the driver who was advised of the city ordinance, and stated that they were unaware of the prohibited hours.

## August 12, 2019 through August 18, 2019

#### CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
271	146	19	3	3

#### ARREST TYPE & QUANTITY

OWI	OUID	DWLS	WARRANT	FELONY
1	0	8	6	0

#### SUMMARY OF NOTABLE INCIDENTS

### Missing Person

On August 12, 2019 at approximately 12:17 pm, a 25 year old female with a history of head trauma walked away from a rehabilitation center on Grand River. The female left between 11:00 am and 12:00 pm. The responding officer obtained a description of the female and sent notice to area departments. The female was entered as missing person on a state-wide database. The female was eventually located at her ex-boyfriends residence in Detroit.

### Solicitor

On August 13, 2019 at approximately 1:39 pm an officer responded to Starbucks on Grand River on a solicitor complaint. Upon arrival, the officers observed a subject soliciting gym memberships to a

MONTHLY PUBLIC SAFETY REPORT  
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local gym in Livonia. The subject did not have a city permit to solicit. The subject was advised of the permit process and sent on his way.

### **Stalking**

On August 14, 2019 at approximately 12:43 pm, a City of Farmington resident filed a stalking report with this department. The female resident provided her name and phone number to an employee at a paint store in Farmington Hills. The employee, a 19 year old male, was to contact her regarding paint selections. Instead the employee asked her on dates and sent inappropriate texts. The resident advised the employee to stop contacting her. The female also observed the employee drive by her residence. The employee was contacted and denied all actions. The case was TOT the DB for follow up.

### **Skateboarding**

On August 16, 2019 at approximately 4:12 pm, an officer observed a skateboarder performing tricks in the downtown center. NOTE: City ordinance prohibits skateboarding in the downtown district. In recent weeks, City officials have noticed an uptick in skateboard activity in the downtown area. In addition, skateboarders have been causing damage to City property.

The 18 year old male subject was stopped and identified. The officer advised the skateboarder of the city ordinance prohibiting skateboarding downtown. The skateboarder was cited and released.

### **Disorderly Intoxication**

On August 16, 2019 officers were called to a local pub located at Grand River and Farmington regarding an intoxicated patron. Upon arrival, officers located witnesses who observed the subject urinating on the building. The 42 year old male subject was located nearby and identified. The subject was cited for disorderly intoxication and transported to his residence by a cab service.

### **Odor Investigation**

On August 17, 2019 officers were dispatched to a veterinary clinic on Nine Mile regarding a burning smell in the building. Upon arrival, the officers did not observe any smoke or flames. A defective furnace was blamed for the odor.

## August 19, 2019 through August 25, 2019

### CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
236	132	19	1	5

### ARREST TYPE & QUANTITY

OWI	OUID	DWLS	WARRANT	FELONY
1	0	6	13	0

### SUMMARY OF NOTABLE INCIDENTS

#### Vehicle Theft

On August 20<sup>th</sup> at approximately 7:50am a resident of the 22800 block of Lilac St called to report his vehicle was stolen during the night. The resident told officers that his vehicle was left unlocked. While investigating, officers observed a home nearby with a security camera system. Upon review the suspect is described as a taller W/M. This subject is also observed on camera attempting to gain entry to other vehicles nearby. Farmington Detectives were able to collect possible evidence and the case is still under investigation to ID the suspect.

#### Harassing Communications

On August 21<sup>st</sup>, a Farmington resident reported that they had received several text messages that were harassing and threatening in nature. The incident appears to be from a dispute between the parties. Follow up with the person sending the messages is still pending.

#### Disorderly Conduct

On August 22<sup>nd</sup> officers responded to a business in the 30700 block of Grand River for a report of a Disorderly Conduct. It was reported that an older W/M in his late 70's was observed sitting in his vehicle with his pants not fully on. An employee called the police, however the subject left prior to police arrival. At this time the subject has not been identified.

#### Fraud

On August 23<sup>rd</sup> a resident in the 33200 block of Slocum reported a Fraud. The victim stated that they received a phone call from someone saying they were from the US Government and that they owed money or face going to jail. The victim agreed to pay the money they requested and wired money through a Bitcoin account. It was not until after the incident that the resident realized they were a victim of a phone scam.

### Child Endangerment OWI

On August 24<sup>th</sup> at approximately 1:15am a Farmington officer conducted a traffic stop on a vehicle for a traffic violation in the area of Grand River/Orchard Lake. Upon investigation it was determined that the driver had been drinking and was subsequently arrested for Operating While Intoxicated. The driver also had two passengers under the age of 16 in the vehicle.

## August 26, 2019 through September 1, 2019

### CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
214	87	20	0	7

### ARREST TYPE & QUANTITY

OWI	OUID	DWLS	WARRANT	FELONY
0	0	3	9	0

### SUMMARY OF NOTABLE INCIDENTS

#### Disorderly Conduct

On August 27, 2019 at approximately 01:33 am, officers responded to a Farmington Apartment complex for a report of an unknown subject banging on the caller's door. Upon arrival, officers found an intoxicated 37 year-old-male subject. Officers determined that the subject was at the wrong apartment. Officers issued the subject a citation and took him to his apartment.

#### Suspicious Circumstances

On August 28, 2019 at approximately 4:43 pm, a resident reported that their computer was "hacked" and they received a phone call from "Dave" who told them they would get millions if he deposited \$300.00 into a bank account using Western Union. The officer advised the resident that the call was a scam. The resident coordinated with their bank and learned that there had not been any fraudulent activity and that they were not out any money.

#### Employee Trouble - Trespassing

On August 29, 2019 at approximately 10:13 am, an officer responded to a business in the area of Orchard Lake and Shiawassee for a problem involving a former employee. The officer learned that the former employee, a 46-year-old male, was at the business demanding money and causing a disturbance. The subject departed prior to the arrival of the police. The officer contacted the subject by phone and advised them not to return or be arrested.

#### Retail Fraud

On August 30, 2019, at approximately 5:36 pm an officer responded to a self-storage unit at the 34000 block of Nine Mile Road for a report of the Breaking and Entering of a storage unit. The victim

MONTHLY PUBLIC SAFETY REPORT  
AUGUST 2019

reported that the unit was last seen on July 23<sup>rd</sup> and on August 6<sup>th</sup> they found that the lock was cut and various items missing and presumed stolen. A detective responded to the scene to search for and process physical evidence. The investigation is open and ongoing.

### **Breaking and Entering (Attempt) – Residential**

On August 6, 2019, at approximately 9:20 pm, an officer observed a suspect matching the description of a subject suspected of committing a retail fraud at the CVS. Officers detained the subject and found the 33-year-old male to be in possession of suspected stolen property and had open warrants for his arrest. The subject was arrested and investigation revealed that the subject is suspected of stealing from the Farmington ACE Hardware and CVS Pharmacy. The subject was held pending the Oakland County Prosecutors review of the case.

### **Flee and Eluding Police**

On August 31, 2019 at approximately 01:18 am, an officer observed a vehicle speeding (46/35 mph) in the area of Grand River Ave. and Farmington Road. The officer queried the attached plate on the vehicle and learned that it was uninsured and that the registered owner of the vehicle had an open warrant for their arrest. The officer, attempted to conduct a traffic stop of the vehicle, but the vehicle fled and the officer pursued. However, the pursuit was terminated in the area of southbound Middlebelt and Grand River.

### **Larceny from Automobile (LFA)**

On August 31, 2019 at approximately 12:27 pm, officers were dispatched to the CVS Pharmacy for a report of a subject that was observed taking several lawn care tools from the back of a pick-up truck and putting them into a gold station wagon. The witness that observed the suspected theft attempted to confront the subject, scaring him off. The witness was able to observe a license plate, which they provided to the officers that responded. Officers conducted follow up and identified the 58-year-old male subject who was later located and arrested at his residence in Farmington Hills. The subject was held pending the Oakland County Prosecutors review of the case.

### **Additional Information**

During the month of August, all public safety personnel received trench rescue awareness training.

On August 30<sup>th</sup>, Backgroundchecks.org released their annual rankings of the safest cities in Michigan. Farmington was recognized as the 5<sup>th</sup> safest city for 2019. In determining their rankings, Backgroundchecks.org used the most recent FBI crime statistics to create state rankings.



**ABBREVIATED SUMMARY OF OFFENSES**

Crime Part	AUGUST 2018 Totals	AUGUST 2019 Totals	% Change	Year To Date 2018	Year to Date 2019	% Change
Part A	33	19	-42%	186	153	-17%
Part B	12	19	58%	139	135	-3%
Part C	1076	1073	-2%	7578	8215	8%
Assault	3	4	33%	25	31	24%
Burglary	0	2	-	2	12	500%
Larceny	3	3	-	23	35	52%
Larceny LFA	2	2	-	6	14	133%
Narcotics	17	2	-88%	94	7	-92%
OWI	4	6	-50%	38	54	42%
Traffic Crashes	24	26	8%	192	212	10%
Fire Calls	13	9	-30%	122	*240	*96%
Medical Calls	68	86	26%	601	732	21%
Traffic Stops	630	619	-2%	4395	4862	10%
Calls for Service	1180	1162	-1.5%	8346	9105	9%



MONTHLY PUBLIC SAFETY REPORT  
AUGUST 2019

**Farmington City Council  
Staff Report**

**Council Meeting  
Date: September 16, 2019**

**Item  
Number  
4E**

**Submitted by: Melissa Andrade**

**Agenda Topic:**

Board and Commission Appointment: ZBA

**Proposed Motion:**

Appoint ZBA Alternate Nathan Pitluk to a 3-year term on the Farmington Zoning Board of Appeals to end June 30, 2022.

**Background:**

Nathan Pitluk was appointed to the ZBA as an alternate on June 8, 2018. He is the senior-most alternate. He would like to move up to a seat on the regular board; this vacancy was left by Todd Craft whose term has expired and he does not wish to continue in this capacity. This move will leave a vacancy for a new alternate.

**Materials:** ZBA roster & Nathan Pitluk's application

## Zoning Board of Appeals

Meets first Wednesday of each month at 7 p.m.

3-year term

Name	Business	Phone	Notes	Email	Seat	Term
Karla Aren 22814 Brookdale Street Farmington, MI 48336		248-790-4959 W: 248-540-0040 x124		<a href="mailto:karlaaren@gmail.com">karlaaren@gmail.com</a>	Vice Chair	7/01/2013 - 6/30/2016 7/01/2016 - 6/30/2019
Paul Bertin 23169 Farmington Road Farmington, MI 48336		248-957-8878		<a href="mailto:arcidesinc@gmail.com">arcidesinc@gmail.com</a>	Chair	Since 2013 7/1/2015 - 6/30/2018 7/1/2018 - 6/30/2021
Matt Schiffman 31609 Shaw Farmington, MI 48336		248-943-6449 W: 248-281-9907		<a href="mailto:mattschiffman@yahoo.com">mattschiffman@yahoo.com</a>	Also on constructio	Since 2016 6/8/2018 through 6/30/2021
Did not renew: Todd Craft 23040 Gill Road Farmington, MI 48335		248-470-5328		<a href="mailto:toddcraft@citylifemi.com">toddcraft@citylifemi.com</a>		11/30/2015 - 6/30/2016 7/01/2016 - 6/30/2019
Kenneth Crutcher 33722 Hamlin Court Farmington, MI 483356		248-477-4590 248-522-6230		<a href="mailto:crutcherk@crutcherstudio.com">crutcherk@crutcherstudio.com</a>	Planning Commission rep	
<b>Alternates</b>						
Nathan Pitluk 21273 Laurelwood Ct. Farmington, MI 48336		248-890-0838		<a href="mailto:npitluk@gmail.com">npitluk@gmail.com</a>		6/8/2018 through 6/30/2019 6/30/2022
Eric Gensheimer 33800 State Street Farmington, MI 48335		248-939-0697		<a href="mailto:ericgensheimer@gmail.com">ericgensheimer@gmail.com</a>		3/5/2019 through 6/30/2021
Kevin Christiansen: Economic and Community Development Director Jeff Bowdell: Code Enforcement Officer Chuck Eudy: Superintendent of Public Works						

**Farmington City Council  
Staff Report**

**Council Meeting  
Date:**  
September 16, 2019

**Item  
Number  
4F**

**Submitted by:**  
Charles Eudy, Superintendent

**Agenda Topic:**  
Michigan Department of Transportation (MDOT), Transportation Work Authorization (TWA)

**Proposed Motion:**  
Informational only

**Background:**  
As reported to City Council in the weekly updates, early efforts to resolve the Mayfield, Manning, and Slocum Streets flooding during heavy rain events have identified stormwater not being captured on Grand River near Orchard Court. Administrative Staff and Engineers at Orchard Hiltz and McCliment (OHM) presented MDOT with pictures of the storm water not being contained on Grand River and spilling onto Orchard Court. This additional stormwater overwhelmed the system, and then added to the stormwater spilling into Slocum Street.

MDOT representative swiftly moved to issue the City of Farmington a TWA for the stormwater improvements on Grand River. The City of Farmington contacted the Oakland Street Contractor to submit a quote to MDOT for 2 stormwater inlets to be installed on Grand River west of Orchard Court, based upon unit pricing of materials and labor from the Oakland Street improvement project. MDOT approved the quote, and funding for inspections by OHM.

Payment to the contractor will be prepared by OHM and will be included as a Change Order to the Oakland Street project. The Change Order will presented to City Council at the October 21, 2019 City Council Meeting. The City of Farmington will be reimbursed by MDOT when the quarterly MDOT invoice is prepared December 30, 2019.

**Materials:**  
Michigan Department of Transportation TWA Farmington



# TRANSPORTATION WORK AUTHORIZATION

## INSPECTION AND COMPLETION REPORT

Attach to Performing Agency copy of Work Authorization.

Type of Work New Catch Basin		Fiscal Control No.	199309
Work to be Performed by Farmington-City <small>(If not under terms of trunk line maintenance contract, enter contract number)</small>		Division Auth. No.	
Location Grand River @ Orchard Ct		Control Section No.	
Township, city or village		Fed No.	
County		Job No.	Phase:
		Trunk Line No.	BI096
		Fed. Item No.	
		Signal or Pole No.	
		Region	
		Division	

### WORK COMPLETION AND MATERIALS APPROVAL

The following information is to be supplied by the performing agency upon completion of the work and forwarded to the Region office of the originating Division. If any deviation from work description was necessary, explain in detail under Remarks.

All work specified on this Authorization was completed on \_\_\_\_\_ (Date).

Signature	Title	Date
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Remarks

### INSPECTION AND APPROVAL

The following information is to be supplied by the Region/TSC office.

I certify the installation was inspected and approved on \_\_\_\_\_ (Date) and that the traffic work was in accordance with the authorized work.

Signature	Title	Date
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Remarks

**Farmington City Council  
Staff Report**

**Council Meeting  
Date: September 16, 2019**

**Item  
Number  
6A**

**Submitted by:** David Murphy, City Manager  
Christopher M. Weber, Director of Finance and Administration

**Agenda Topic:** Resolution Authorizing Issuance of Limited Tax General Obligation Refunding Bonds, Series 2019 (Taxable)

**Proposed Motion:** Adopt a Resolution Authorizing Issuance of Limited Tax General Obligation Refunding Bonds, Series 2019 (Taxable)

**Background:**

The City has an opportunity to save approximately \$750,000 in debt service payments by refinancing several of its current bond issues. This opportunity exists because interest rates have dropped on municipal bonds (the borrowing part) while interest rates on short term investments (the investing part) are still attractive. The exact amount of savings will be determined on the date the debt is refinanced.

In order to refinance, the City Council would need to adopt a bond authorizing resolution. Significant items contained in the resolution include:

1. Authorizing a bond issuance in an amount not to exceed \$11,300,000.
2. Issuing the bonds through a negotiated sales process, rather than through a competitive sale process. See attached description of competitive sale vs. negotiated sale.
3. Authorizing the City Manager, Director of Finance and Administration, or the Clerk to coordinate the sale of the bonds, including the final terms, within the parameters established in the resolution (Section 9).

Attending the meeting will be the City's Bond Attorney, Patrick McGow from Miller Canfield and the City's Financial Advisor, Kari Blanchet.

**Materials:**

Resolution Authorizing Issuance of Limited Tax General Obligation Refunding Bonds, Series 2019 (Taxable)  
Competitive vs. Negotiated Sale

**RESOLUTION AUTHORIZING ISSUANCE OF  
LIMITED TAX GENERAL OBLIGATION REFUNDING BONDS, SERIES 2019  
(TAXABLE)**

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**CITY OF FARMINGTON**  
County of Oakland, State of Michigan

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Minutes of a regular meeting of the City Council of the City of Farmington, County of Oakland, Michigan, held on the 16th day of September, 2019 at 7:00 p.m., prevailing Eastern Time.

PRESENT: Members: \_\_\_\_\_

ABSENT: Members: \_\_\_\_\_

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_.

WHEREAS, the City of Farmington, County of Oakland, State of Michigan (the "City"), has previously issued its Limited Tax General Obligation Bonds, Series 2013 (Federally Taxable), in the original principal amount of \$7,910,000, dated as of December 3, 2013 (the "2013 OPEB Bonds"), for the purposes of paying the costs of the unfunded accrued health care liability of the City's retirement programs; and

WHEREAS, the City has previously issued its 2013 Capital Improvement Bonds (Limited Tax General Obligation), dated as of March 28, 2013, in the original principal amount of \$1,300,000 (the "2013 Capital Improvement Bonds") for the purpose of paying the costs of certain public improvements in the City, including (1) acquiring land and constructing public plaza and lighting improvements at the corner of Grand River and Grove Street, (2) acquiring and constructing parking lot improvements in the City and (3) acquiring and constructing street and streetscape improvements on Grove Street and Warner Street and related traffic signal upgrades, including all related site improvements, structures, equipment and appurtenances; and

WHEREAS, the City has previously issued its 2011 General Obligation Capital Improvement Bonds (Limited Tax General Obligation), dated as of June 21, 2011, in the original principal amount of \$2,215,000 (the "2011 Bonds") for the purpose of paying the costs of construction of water and sewer system improvements and road improvements in the City together with related sites, structures, equipment and appurtenances; and

WHEREAS, the City has previously issued its 2009 General Obligation Capital Improvement Bonds (General Obligation Limited Tax), dated as of June 30, 2009, in the original principal amount of \$1,000,000 (the "2009 Bonds" together with the 2013 OPEB Bonds, 2013 Capital Improvement Bonds and 2011 Bonds are hereby collectively referred to as the "Prior Bonds") for the purpose of paying the costs of acquiring and constructing street and streetscape improvements in the downtown area together with related costs; and



WHEREAS, Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”), authorizes the City to refund or advance refund all or any part of its outstanding securities, including the Prior Bonds; and

WHEREAS, the City has been advised that it may achieve interest costs savings through the refunding of all or a portion of the callable Prior Bonds (the portion of the Prior Bonds to be refunded are hereinafter referred to as the “Prior Bonds to be Refunded”); and

WHEREAS, because the security for the bonds will be the same and to reduce the cost of issuance and administration, the City determines that it makes practical and economic sense to combine the refunding of all or part of the Prior Bonds into a single series; and

WHEREAS, the City desires to issue refunding bonds pursuant to Act 34, in an aggregate principal amount of not to exceed Eleven Million Three Hundred Thousand Dollars (\$11,300,000) for the purpose of paying all or part of the cost of refunding the Prior Bonds to Be Refunded in order to achieve interest cost savings for the benefit of the City and its taxpayers; and

WHEREAS, the City desires to negotiate the sale of the Bonds to an underwriter to be determined by an Authorized Officer and identified in a Sale Order (the “Underwriter”) within the parameters established by this Resolution.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Authorization of Bonds; Bond Details. Bonds of the City shall be issued in the aggregate principal amount of not to exceed Eleven Million Three Hundred Thousand Dollars (\$11,300,000), as finally determined upon sale thereof, to be designated LIMITED TAX GENERAL OBLIGATION REFUNDING BONDS, SERIES 2019 (TAXABLE) (the “Bonds”), for the purpose of paying the cost of refunding the Prior Bonds to Be Refunded and issuance costs of the Bonds.

The Bonds shall consist of bonds registered as to principal and interest of the denomination of \$5,000 or multiples of \$5,000 not exceeding for each maturity the aggregate principal amount of such maturity, dated as the date of delivery, or such other date as determined by the City Manager, Director of Finance and Administration or City Clerk (each an “Authorized Officer”), numbered as determined by the Transfer Agent (hereinafter defined), and maturing or subject to mandatory redemption on such dates as shall be determined at the time of sale and in the amounts as determined by an Authorized Officer. The Bonds shall bear interest at a rate or rates to be determined at the time of sale thereof, first payable on such date as determined at the time of sale thereof, and semi-annually thereafter by check or draft mailed by the Transfer Agent to the registered owner of record as of the 15th day of the month prior to the payment date for each interest payment. The record date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the City to conform to market practice in the future. The principal of the Bonds shall be payable at a bank or trust company as a registrar and transfer agent for the Bonds to be selected by an Authorized Officer (the “Transfer Agent”). The Bonds may be subject to optional or mandatory redemption prior to maturity as determined at the time of sale.

2. Execution of Bonds; Book-Entry Only Form. The Bonds shall be signed by the manual or facsimile signatures of the Mayor and the City Clerk and shall have the facsimile seal of the City printed on the Bonds. No Bond signed by facsimile signature shall be valid until authenticated by an authorized representative of the Transfer Agent. The Bonds shall be delivered to the Transfer Agent for authentication and be delivered by it to the purchaser in accordance with instructions from the Director of Finance and Administration upon payment of the purchase price for the Bonds in accordance with the offer therefor when accepted. Executed blank certificates for registration and issuance to transferees shall simultaneously, and from time to time thereafter as necessary, be delivered to the Transfer Agent for safekeeping.

The Bonds may be issued in book entry only form through the Depository Trust Company in New York, New York (“DTC”) and the Authorized Officers are authorized to execute such custodial or other agreements with DTC as may be necessary to accomplish the issuance of the Bonds in book entry only form and to make such change in the Bond Form within the parameters of this Resolution as may be required to accomplish the foregoing.

Unless waived by any registered owner of Bonds to be redeemed, official notice of redemption shall be given by the Transfer Agent on behalf of the City. Such notice shall be dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates; CUSIP numbers, if any; certificate numbers (and in the case of partial redemption) the called amounts of each certificate; the redemption date; the redemption price or premium; the place where Bonds called for redemption are to be surrendered for payment; and that interest on Bonds or portions thereof called for redemption shall cease to accrue from and after the redemption date.

In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein.

3. Transfer of Bonds. The Transfer Agent shall keep the books of registration for this issue on behalf of the City. Any Bond may be transferred upon such registration books by the registered owner of record, in person or by the registered owner’s duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the City shall execute and the Transfer Agent shall authenticate and deliver a new Bond or Bonds, for like aggregate principal amount. The Transfer Agent shall require the payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.

4. Security for Bonds; Limited Tax Pledge; Defeasance of Bonds. The City hereby pledges its limited tax full faith and credit for the prompt payment of the principal and interest on the Bonds. The City shall, each year budget the amount of the debt service coming due in the next fiscal year on the principal of and interest on the Bonds and shall advance as a first budget obligation from its general funds available therefor, or, if necessary levy taxes upon all taxable property in the City subject to applicable constitutional, statutory and charter tax rate limitations, such sums as may be necessary to pay such debt service in said fiscal year. The Director of Finance and Administration is authorized and directed to open a separate fund with a bank or trust company designated by the City Council to be known as the LIMITED TAX GENERAL OBLIGATION

REFUNDING BONDS, SERIES 2019 (TAXABLE) DEBT RETIREMENT FUND (the “Debt Retirement Fund”), the moneys to be deposited into the Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Bonds as they mature. Into said fund there shall be placed the accrued interest, if any, received at the time of delivery of the Bonds.

In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay the principal of and interest on the Bonds when due, shall be deposited in trust, this Resolution shall be defeased and the owners of the Bonds shall have no further rights under this Resolution except to receive payment of the principal of and interest on the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

5. Issuance Fund; Escrow Account; Proceeds of Bond Sale. The Director of Finance and Administration is authorized and directed to open a separate depository account with a bank or trust company or establish a separate account on the books of the City, to be designated LIMITED TAX GENERAL OBLIGATION REFUNDING BONDS, SERIES 2019 (TAXABLE) ISSUANCE FUND (the “Issuance Fund”) and deposit into the Issuance Fund a portion of the proceeds of the Bonds sufficient to pay the costs of issuance of the Bonds. The moneys in the Issuance Fund shall be used solely to pay the costs of issuance of the Bonds. Any amounts remaining in the Issuance Fund after payment of issuance expenses shall be transferred to the Debt Retirement Fund for the Bonds.

The balance of the proceeds of the Bonds, together with other available funds of the City, if any, shall be deposited in an escrow fund (the “Escrow Fund”) consisting of cash and investments in direct obligations of or obligations the principal of and interest on which are unconditionally guaranteed by the United States of America or other obligations the principal of or interest on which are fully secured by the foregoing not redeemable at the option of the City in amounts fully sufficient to pay the principal of and interest on the Prior Bonds to Be Refunded as set forth in the Sale Order. The Escrow Fund shall be held by an escrow agent (the “Escrow Agent”) pursuant to an escrow agreement (the “Escrow Agreement”) which shall irrevocably direct the Escrow Agent to take all necessary steps to call for redemption the Prior Bonds to Be Refunded, including publication and mailing of redemption notices, on any call date, as specified by the City. The investments held in the Escrow Fund shall be such that the principal and interest payments received thereon will be sufficient, without reinvestment, to pay the principal of and interest on the Prior Bonds to Be Refunded as they become due pursuant to maturity or the call for redemption required by this paragraph. Following establishment of the Escrow Fund, any amounts remaining in the debt retirement funds for the Prior Bonds allocable to the Prior Bonds to Be Refunded shall be transferred to the Debt Retirement Fund for the Bonds. Each of the Authorized Officers is hereby authorized to select and appoint a bank or trust company qualified to serve as Escrow Agent and to negotiate the terms of and execute and deliver an Escrow Agreement on behalf of the City. Each Authorized Officer is authorized and directed to purchase or cause to be purchased, Escrow Securities in an amount sufficient to fund the Escrow Fund.

6. Bond Form. The Bonds shall be in substantially the following form with such changes as may be required to conform to the final terms of the Bonds established by the Sale Order:

UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF OAKLAND

**CITY OF FARMINGTON**

LIMITED TAX GENERAL OBLIGATION REFUNDING BONDS, SERIES 2019 (TAXABLE)

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	May 1, 20__	_____, 2019	

Registered Owner:

Principal Amount: Dollars

The City of Farmington, County of Oakland, State of Michigan (the "City"), acknowledges itself to owe and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Maturity Date specified above, unless prepaid prior thereto as hereinafter provided, with interest thereon (computed on the basis of a 360 day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, at the Interest Rate per annum specified above, payable on May 1, 2020 and semiannually thereafter. Principal of this bond is payable upon presentation and surrender of this bond at the designated corporate trust office of \_\_\_\_\_, Michigan, or such other transfer agent as the City may hereafter designate (the "Transfer Agent") by notice mailed to the registered owner not less than sixty (60) days prior to an interest payment date. Interest on this bond is payable to the person or entity which is the registered owner of record as of the 15th day of the month preceding the interest payment date as shown on the registration books of the City kept by the Transfer Agent, by check or draft mailed by the Transfer Agent to the registered owner of record at the registered address.

This bond, including the interest thereon, is payable as a first budget obligation from the general funds of the City, and the City is required, if necessary, to levy ad valorem taxes on all taxable property in the Issuer for the payment thereof, subject to applicable constitutional, statutory and charter tax rate limitations.

This bond is one of a series of bonds aggregating in the principal sum of \$\_\_\_\_\_, issued pursuant to Act 34, Public Acts of Michigan, 2001, as amended, and a resolution duly adopted by the City Council of the City for the purpose of paying all or part of the cost of refunding certain prior bond issues of the City.

[Insert term bond provisions, if applicable]

Bonds maturing in the years 20\_\_ to 20\_\_, inclusive, shall not be subject to redemption prior to maturity. Bonds or portions of bonds in multiples of \$5,000 maturing in the year 20\_\_ and thereafter shall be subject to redemption prior to maturity, at the option of the City, in any order of maturity and by lot within any maturity, on any date on or after \_\_\_\_\_, 20\_\_, at par and accrued interest to the date fixed for

redemption.

In case less than the full amount of an outstanding bond is called for redemption, the Transfer Agent, upon presentation of the bond called for redemption, shall register, authenticate and deliver to the registered owner of record a new bond in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given to the registered owner of any bond or portion thereof called for redemption by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the registered address of the registered owner of record. A bond or portion thereof so called for redemption shall not bear interest after the date fixed for redemption provided funds are on hand with the Transfer Agent to redeem said bond or portion thereof.

This bond is transferable only upon the registration books of the City kept by the Transfer Agent by the registered owner of record in person, or by the registered owner's attorney duly authorized in writing. Upon the surrender of this bond together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or the registered owner's attorney duly authorized in writing and upon the payment of the charges, if any, prescribed in the resolution authorizing this bond, a new registered bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing this bond. Neither the City nor the Transfer Agent shall be required to transfer or exchange this bond or portion of this bond either during the period of fifteen (15) days immediately preceding the date of the mailing of any notice of redemption or (except as to the unredeemed portion, if any, of this bond) after this bond or any portion of this bond has been selected for redemption.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this bond and the series of bonds of which this is one, exist and have been done and performed in regular and due form and time as required by law, and that the total indebtedness of the City, including this bond and the series of bonds of which this is one, does not exceed any constitutional, statutory or charter debt limitation.

This bond is not valid or obligatory for any purpose until the Transfer Agent's Certificate of Authentication on this bond has been executed by the Transfer Agent.

IN WITNESS WHEREOF, the City of Farmington, County of Oakland, State of Michigan, by its City Council, has caused this bond to be signed in the name of the City by the facsimile signatures of its Mayor and City Clerk and a facsimile of its corporate seal to be printed hereon, all as of the Date of Original Issue.

CITY OF FARMINGTON  
County of Oakland  
State of Michigan

By: \_\_\_\_\_  
Its Mayor

(SEAL)

By: \_\_\_\_\_  
Its City Clerk

7. Negotiated Sale. The City Council has considered the option of selling the Bonds through a competitive sale and a negotiated sale, and pursuant to the requirements of Act 34, based on the advice of its financial advisor, determines that a negotiated sale of the Bonds will allow more flexibility in accessing the municipal bond market, and to price and sell the Bonds at the time that is expected to best achieve the most advantageous interest rates and costs to the City, and will provide the City with greater flexibility in structuring bond maturities and adjusting terms for the Bonds.

8. Bond Purchase Agreement; Delegation to Authorized Officer; Sale Order. The Authorized Officers are each hereby authorized to negotiate the sale of the Bonds with the Underwriter, negotiate and execute a Bond Purchase Agreement, execute a Sale Order specifying the final terms of the Bonds and take all other necessary actions required to effectuate the sale, issuance and delivery of the Bonds within the parameters authorized in this resolution.

9. Adjustment of Bond Terms. The Authorized Officers are each hereby authorized to adjust the final bond details as set forth herein to the extent necessary or convenient to complete the sale of the Bonds and in pursuance of the forgoing is each authorized to exercise the authority and make the determinations pursuant to Sections 315(1)(d) of Act 34, including but not limited to determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, date of issuance, interest payment dates, redemption rights, which series of the Prior Bonds to refinance with the Bonds and other matters within the parameters established by this resolution; *provided* that the true interest cost on the Bonds shall not exceed 3.50% per annum, the Underwriter's discount on the Bonds shall not exceed 1.00% of the par amount of the Bonds, and the refunding of the Prior Bonds to Be Refunded shall result in a net present value savings to the City of not less than 4.00%.

10. Continuing Disclosure Undertaking. The City covenants to enter into a continuing disclosure undertaking for the benefit of the holders and beneficial owners of the Bonds in accordance with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission, and the Authorized Officers are each hereby authorized to execute such undertaking prior to delivery of the Bonds.

12. Bond Counsel. The appointment of the law firm of Miller, Canfield, Paddock and Stone, P.L.C. of Detroit, Michigan, as Bond Counsel for the Bonds is hereby confirmed, notwithstanding the periodic representation by Miller, Canfield, Paddock and Stone, P.L.C., in unrelated matters of the Underwriter and other parties and potential parties to the issuance of the Bonds.

13. Financial Advisor. Public Financial Management, Inc., is retained as the registered municipal advisor to the City in connection with the issuance of the Bonds.

14. Authorization of Other Actions. The Authorized Officers are each authorized and directed to (a) approve the circulation of a preliminary official statement describing the Bonds and to deem the preliminary official statement "final" for purposes of Rule 15c2-12 of the SEC; (b) approve the circulation of a final official statement describing the Bonds and to execute the same on behalf of the City; (c) solicit bids for and approve the purchase of a municipal bond insurance policy for the Bonds; and (d) do all other acts and take all other necessary procedures required to effectuate the sale, issuance and delivery of the Bonds.

15. Rescission. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution be and the same hereby are rescinded.

RESOLUTION DECLARED ADOPTED.

YEAS: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Mary J. Mullison  
City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Farmington, County of Oakland, State of Michigan, at a regular meeting held on September 16, 2019, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

\_\_\_\_\_  
Mary J. Mullison  
City Clerk

34377210.1\027756-00036

**From:** Kari Blanchett <BLANCHETTK@pfm.com >  
**To:** Chris Weber <CWeber@farmgov.com >  
**CC:** Max Teener <Teenerm@pfm.com >  
**Date:** 8/8/2019 5:16 PM  
**Subject:** Farmington City - OPEB Bond Refinancing - Sale Methods

Chris:

As discussed today, given the term of the outstanding OPEB bonds, the City has two viable methods of sale available to it for the refunding of the 2013 LTGO OPEB bonds, as follows:

1. Competitive bond sale
2. Negotiated bond sale

Given the size and term of the proposed bonds, we do not believe a private placement is a viable sale method for this bond issue. Since the City typically issues its bonds at a competitive sale (although it did negotiate the 2013 OPEB bonds), we wanted to review a general description of each type of sale is given below, and the advantages and disadvantages, especially as the sale methods related to the issuance of the taxable bonds.

**COMPETITIVE SALE:** As you know, under this sale method, the City, through PFM, would set a date and time for the sale. The notice of the sale would be required to be published in a paper at least 7 days prior to the sale. At the date and time specified, the City would receive sealed, faxed or internet bids from potential buyers at specified location(s). The bond would be awarded to the qualified bidder who submits the lowest true interest cost for the bonds. As noted above, over time competitive sales have grown to include bids via facsimile as well as bids received via the internet. However, in this sale method, all bids are due at a given date and time.

The main advantages and disadvantages of this sale method include:

*Advantages:*

- The method is politically impartial to any one firm
- The competition provides incentive to all underwriting firms to lower the rates.

*Disadvantages:*

- Less ability to "pre-market" the bond issue to potential buyers, which is particularly important when issuing taxable debt to fund or refund issuances that funded pension and/or OPEB liabilities. Underwriting firms credit staff and salesforce normally need to spend a fair amount of time with investors to explain the credit and the backing for these types of bonds in Michigan. Since in a competitive sale, the underwriter does not know if they will be the successful bidder on the bonds, they are less incentivized to expend a large amount of time getting the credit approved by investors and premarketing the bonds.
- The potential that bidders will add a buffer or "risk" component into the interest rates.
- The lack of flexibility on the timing of the sale which could result in higher than desired interest rates in a volatile market. This is particularly important in refinancing issuances where the bonds are being sold purely to save the City interest cost.
- The inability of the City to have control over the specific buying group on the bonds,

**NEGOTIATED SALE:** Under the negotiated sale method the City, with assistance of PFM, would select the senior managing underwriter that will sell the bonds to investors, and negotiates the purchase of the bonds (interest rates and purchase price) with the Underwriter. Typically on 1 to 2 days before the pricing, the Underwriter would provide PFM with a "proposed" spread to US Treasuries that it would like to begin price "talks" with investors at. PFM would negotiate with the underwriter, as needed, to an acceptable spread to begin the pricing talks with investors. The Underwriter would then have pricing talks (sometimes referred to as whispers) with investors to garner the interest in the financing. Then based on the initial feedback, on the actual day of pricing, the Underwriter would go out on the wire with a proposed spread or rates, and take orders from investors on the bonds. Once the order period is over, the Underwriter may propose an adjustment to the spreads or interest rates and/or ask for an additional order period. PFM would negotiate the final acceptable spreads with the Underwriter based on the order flow, and our knowledge of where other deals are pricing in the market. The City would accept or reject the final spread or rates offer by the Underwriter, based on the advice received by PFM. Then at a pre-set time, the interest rates are locked based on actual Treasury rates, at the agreed upon spreads. (PFM is looking at live Treasury rates on our Bloomberg at the same time the Underwriter is when these rates are locked). The selection of the underwriter can be handled through an RFP process, typically managed by PFM, similar to what was done in 2013.

The main advantages of a negotiated sale include:

*Advantages:*

- Ability to "pre-market" the bond issue to potential buyers, which is particularly important when issuing debt to fund or refund debt issued to fund pension and/or OPEB liabilities. Underwriting firms credit staff and salesforce normally need to spend a fair amount of time with investors to explain the credit, especially on a bond to fund OPEB liabilities. In a negotiated sale, the Underwriter knows that it has the bonds to sell, and are incentivized to expend as much time as needed to get as much, and preferably all of the bonds sold, and in order to do so, expend a large amount of time getting the credit approved by investors and premarketing the bonds.
- Flexibility in the timing of the sale, which is beneficial during a volatile market, which is very important on refunding bonds which are being issued solely for savings to the City.
- Flexibility in the structuring of the bond repayment terms
- Greater control over the buying group on the bonds
- Providing the ability to provide priority to filling orders for residents that want to purchase the bonds

*Disadvantages:*

- The view that the process may be politically impartial, which can be partially offset by using an RFP process to select the Underwriter.
- The elimination of the "competition" which in some cases could produce lower than market interest rates.



**Recommendation:** Given the complexity of a taxable issuance issued to fund OPEB liabilities, as well as the fact that the bonds would be a refinancing of debt issued for savings, which will be directly tied to market interest rates, the benefit of having more pre-marketing effort and time to maximize investor participation which lowers interest rates, along with the sensitivity of the issuance to bond interest rates which lend itself better to a negotiated bond sale, **we recommend proceeding with a negotiated bond sale for the pension obligation bonds.** If acceptable, we should discuss if you have a preference on the underwriter to be used, or if you would like us to issue an RFP, or get quotes for the underwriting services.

Once we have your direction on proceeding with the refunding, we can provide Pat McGow with bond specifications so he may prepare the bond authorizing resolution. In the meantime, should you have any questions, or require additional information, please let us know. We will also be providing you the refunding analysis on the other debt of the City as discussed.

Thank you,  
Kari

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Kari L. Blanchett  
Managing Director

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**PFM Financial Advisors LLC**

[blanchettk@pfm.com](mailto:blanchettk@pfm.com) | phone 734.994.9700 | fax 734.994.9710

direct 734.794.2523 | cell 734.625.0479

555 Briarwood Circle, Suite 333 | Ann Arbor, MI 48108 | [www.pfm.com](http://www.pfm.com)

*Public Financial Management, Inc. and PFM Financial Advisors LLC (collectively referred to as ("PFM") are both registered municipal advisors with the SEC and the MSRB under the Dodd-Frank Act of 2010.*

**Farmington City Council  
Staff Report**

**Council Meeting  
Date:**  
September 16, 2019

**Item  
Number  
6B**

**Submitted by:**  
Charles Eudy, Superintendent

**Agenda Topic:**  
Shiawassee Road storm sewer repair

**Proposed Motion:**  
Move to approve payment to Pipeline Management Company Incorporated in the amount of \$13,500 for the Shiawassee Road storm sewer repair.

**Background:**  
March 18, 2019 City Council approved funding for Oakland County Water Resource Commission (OCWRC) to conduct storm sewer repairs to the US-16 Drain. In conjunction with the US-16 Drain repairs, a section of City of Farmington owned storm sewer east of the Shiawassee Road bridge was to be CIPP Lined.

Repairs have been completed by the OCWRC contractor and inspected by OCWRC. The CIPP Lining was completed within the allocated budget

**Materials:**  
Invoice # 2019-128



# PIPELINE MANAGEMENT CO., INC.

Michigan Department of Transportation Prequalified Contractor  
Pipeline Inspection, Maintenance, Repair and Rehabilitation

To: Mr. Charles Eudy  
Superintendent  
City of Farmington  
33720 West Nine Mile Road  
Farmington, MI 48335

<b>Invoice No.</b>	<b>2019-128</b>
Invoice Date:	9/9/2019
Payment Terms:	Net 30

**Project Ref.:** **US-16 Drain Outfall CIPP Lining**

Itemized Invoice Detail					
No.	Description	Quantity		Unit Price	Extension
1.	CIPP Lining of 24" X 12MM Storm	1.0	LS	\$ 13,500.00	\$ 13,500.00
<b>Total Invoice Amount</b>					<b>\$ 13,500.00</b>

**Please call 248-685-1500 if you have any questions concerning this invoice.**

**Thank you for your business!**

<b>Farmington City Council Agenda Item</b>	<b>Council Meeting</b> Date: September 16, 2019	<b>Item Number</b>  <b>6C</b>	
<b>Submitted by</b> Charles Eudy, Superintendent			
<b>Agenda Topic</b> Consideration to accept Construction Estimate No. 5 for the 2018 Farmington Roads Maintenance & Rehabilitation			
<b>Proposed Motion</b> Move To Approve Construction estimate No. 5 for the 2018 Farmington Roads Maintenance & Rehabilitation in the amount of \$15,038.18 to Hartwell Cement Company located at 21650 Fern Avenue, Oak Park MI 48237			
<b>Background</b> In conjunction with the city’s consulting engineer’s Orchard Hiltz & McCliment Advisors (OHM), bids were solicited for the 2018 Farmington Roads Maintenance & Rehabilitation. The selection of Flanders Street, Lilac Street, and Chesley Street was based upon PASER ratings, other upcoming construction projects, and traffic volumes. The project was awarded to Hartwell Cement Company of Oak Park Michigan at the September 17, 2018 Council Meeting.			
<p>Hartwell Cement Company resumed work in mid-April and has made great progress on Lilac, Flanders, and Chesley Street’s. OHM recommends to authorize Payment Application #5 in the amount of \$15,038.18 for work completed from August 9, 2019 to August 24, 2019 and an increase of retainage to \$33,008.21 held by the City of Farmington for this project. Total earnings this period of \$23,497.50 was for crack sealing of local streets. The retainage will be released after final inspection at the closing of the contract.</p>			
<p>Farmington Oaks &amp; Meadows crack sealing is completed, other local streets have been crack sealed, to date 37,150 pounds of the contract 47,674 pounds of crack sealer have been applied to local streets. The remaining quantity will be reserved to be used in the Chatham Hills area.</p>			
<b>Materials Attached</b> OHM Payment Application No. 5			
<b>Agenda Review</b>			
<b>Department Head</b>	<b>Finance/Treasurer</b>	<b>City Attorney</b>	<b>City Manager</b>





August 27, 2019

Mr. Chuck Eudy  
DPW Superintendent  
City of Farmington  
33720 W. 9 Mile Road  
Farmington, Michigan 48335

Regarding: 2018 Farmington Roads Maintenance & Rehab  
OHM Job No. 0111-18-0020

Dear Mr. Eudy:

Enclosed are Payment Application No. 5 and Contractor Declaration for the referenced project. Hartwell Cement Company has completed the work shown on the attached payment application for the period ending August 24, 2019 and we would recommend payment to the Contractor in the amount of **\$15,038.18**.

Sincerely,  
OHM Advisors

A handwritten signature in black ink, appearing to read 'Matt Parks'.

---

Matt Parks, P.E.

cc: Lindsay O'Malley, Hartwell Cement (via e-mail)  
Mitch Master, OHM (via e-mail)  
Richard Hetu, OHM (via e-mail)  
File

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# PAYMENT APPLICATION



**Project: City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation**

**Job Number: 0111-18-0020**

OWNER: City of Farmington  
23600 Liberty Street  
Farmington, MI 48335  
(248) 474-5500

CONTRACTOR: Hartwell Cement Company  
21650 Fern Avenue  
Oak Park, MI 48237  
(248) 548-5858

Number: 5  
Period End Date: 8/24/2019  
Status: Approved  
Contract Start Date: 10/2/2018  
Contract End Date: 6/3/2019  
Contract Duration: 244  
Print Date: 8/27/2019

SCHEDULE On  
STATUS:  
NOTE:

Original Contract Amount:  
Change Orders Amount:  
Current Contract Amount:

\$459,390.20  
\$200,774.00  
\$660,164.20

Earnings This Period: \$23,497.50  
Earnings To Date: \$490,984.69  
Previous Retainage Amount: \$24,548.89  
Retainage This Period: \$8,459.33  
Less Total Retained To Date: \$33,008.21  
Net Earned: \$457,976.48  
Previous Earnings: \$442,938.31  
Amount Due Contractor: \$15,038.18

Retainage: 5 % of Contract Including Previous Change Orders Amount

Approved By

Chuck Eudy - Public Works Superintendent - City of Farmington

Matt Parks, Principal

Date \_\_\_\_\_  
Date \_\_\_\_\_

**Items**

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
<b>Division: E - Brittany Hill Lane</b>									
54	Mobilization	0.00 Ls	1.00	\$3,200.00	0.00	0.00	\$0.00	0.00	\$0.00
55	Audio Video Route Survey	0.00 Ls	1.00	\$1,125.00	0.00	0.00	\$0.00	0.00	\$0.00
56	Traffic Maintenance and Control	0.00 Ls	1.00	\$1,800.00	0.00	0.00	\$0.00	0.00	\$0.00
57	Subgrade Undercutting, Type II (Modified)	0.00 Cy/d	100.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
58	Erosion Control, Inlet Protection, Fabric Drop	0.00 Ea	4.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
59	Remove Pavement	0.00 Sy/d	1600.00	\$12.00	0.00	0.00	\$0.00	0.00	\$0.00
60	Aggregate Base, 21AA Limestone	0.00 Ton	350.00	\$26.00	0.00	0.00	\$0.00	0.00	\$0.00
61	Overband Crack Fill	0.00 Lbs	4340.00	\$1.30	0.00	0.00	\$0.00	0.00	\$0.00
62	Adjust Drainage/Utility Structure	0.00 Ea	4.00	\$300.00	0.00	0.00	\$0.00	0.00	\$0.00
63	Maintenance Aggregate, 21AA	0.00 Ton	40.00	\$45.00	0.00	0.00	\$0.00	0.00	\$0.00
64	Topsoil, Seed & Mulch	0.00 Sy/d	377.00	\$3.50	0.00	0.00	\$0.00	0.00	\$0.00
65	Concrete Pavement w/Integral Curb, Non-reinforced, 8 inch	0.00 Sy/d	1600.00	\$75.00	0.00	0.00	\$0.00	0.00	\$0.00
<b>E - Brittany Hill Lane Sub-Total:</b>								<b>\$0.00</b>	<b>\$0.00</b>
<b>Retainage</b>								<b>\$0.00</b>	

<b>Division: C - Chesley Drive</b>									
28	Erosion Control, Inlet Protection, Fabric Drop	1.00 Ea	1.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
29	Remove Pavement	233.00 Sy/d	233.00	\$12.00	0.00	0.00	\$0.00	244.94	\$2,939.28
30	Remove Sidewalk	28.00 Sy/d	28.00	\$9.00	0.00	0.00	\$0.00	29.95	\$269.55
31	Station Grading	1.50 Sta	1.50	\$100.00	0.00	0.00	\$0.00	0.55	\$55.00
32	Aggregate Base, 21AA, Limestone, 8"	202.00 Sy/d	202.00	\$12.50	0.00	0.00	\$0.00	244.94	\$3,061.75
33	Sidewalk Ramp, Conc, 6 inch	140.00 Sft	140.00	\$9.00	0.00	0.00	\$0.00	72.00	\$648.00
34	Sidewalk, Conc, 4 inch	161.00 Sft	161.00	\$6.00	0.00	0.00	\$0.00	115.00	\$690.00
35	Detectable Warning Surface	15.00 Ft	15.00	\$40.00	0.00	0.00	\$0.00	10.00	\$400.00
36	Conc Pavt with Integral Curb, Nonreinf, 9 inch	233.00 Sy/d	233.00	\$103.50	0.00	0.00	\$0.00	244.94	\$25,351.29
37	Adjust Drainage/Utility Structure	2.00 Ea	2.00	\$300.00	0.00	0.00	\$0.00	2.00	\$600.00
38	Turf Establishment	1.50 Sta	1.50	\$10.00	0.00	0.00	\$0.00	0.55	\$5.50
<b>C - Chesley Drive Sub-Total:</b>								<b>\$0.00</b>	<b>\$34,020.37</b>
<b>Retainage</b>								<b>\$0.00</b>	

<b>Division: B - Flanders Street</b>									
15	Erosion Control, Inlet Protection, Fabric Drop	12.00 Ea	12.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
16	Remove Pavement	2461.00 Sy/d	2461.00	\$12.00	0.00	0.00	\$0.00	2821.66	\$33,859.92
17	Remove Sidewalk	295.00 Sy/d	295.00	\$9.00	0.00	0.00	\$0.00	417.61	\$3,758.49
18	Aggregate Base, 21AA, Limestone	334.00 Ton	334.00	\$26.00	0.00	0.00	\$0.00	332.85	\$8,654.10
19	Sidewalk Ramp, Conc, 6 inch	1344.00 Sft	1344.00	\$9.00	0.00	0.00	\$0.00	1481.00	\$13,329.00

**OHM Advisors**

34000 Plymouth Road  
Livonia, MI 48150  
(734) 522-6711  
OHM-Advisors.com



Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
20	Sidewalk, Conc. 4 inch	1308.00 Sft	1308.00	\$6.00	0.00	0.00	\$0.00	2342.50	\$14,055.00
21	Detectable Warning Surface	160.00 Ft	160.00	\$40.00	0.00	0.00	\$0.00	155.00	\$6,200.00
22	Conc Pavt with Integral Curb, Nonreinf, 6 inch	2461.00 Syd	2461.00	\$64.00	0.00	0.00	\$0.00	0.00	\$0.00
23	Overband Crack Fill	47674.00 Lbs	47674.00	\$1.30	18075.00	0.00	\$23,497.50	37150.00	\$48,295.00
24	Adjust Drainage/Utility Structure	9.00 Ea	9.00	\$300.00	0.00	0.00	\$0.00	3.00	\$900.00
25	Dr Structure Cover	4.00 Ea	4.00	\$500.00	0.00	0.00	\$0.00	2.00	\$1,000.00
26	Adjust Drainage/Utility Structure, Additional Depth	4.00 Ft	4.00	\$300.00	0.00	0.00	\$0.00	2.00	\$600.00
27	Pavt Mrlkg, Polyurea, 6 inch, Crosswalk	960.00 Ft	960.00	\$4.00	0.00	0.00	\$0.00	0.00	\$0.00
50	Curb & Gutter Removal	0.00 Lft	400.00	\$12.00	0.00	0.00	\$0.00	323.00	\$3,876.00
51	F1 Curb & Gutter	0.00 Lft	400.00	\$39.00	0.00	0.00	\$0.00	323.00	\$12,597.00
				<b>B - Flanders Street Sub-Total:</b>			<b>\$23,497.50</b>		<b>\$147,124.51</b>
				<b>Retainage</b>			<b>\$8,459.33</b>		

**Division: D - Liac Street**

39	Erosion Control, Inlet Protection, Fabric Drop	1.00 Ea	1.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
40	Remove Pavement	709.00 Syd	709.00	\$12.00	0.00	0.00	\$0.00	811.22	\$9,734.64
41	Remove Sidewalk	35.00 Syd	35.00	\$9.00	0.00	0.00	\$0.00	73.89	\$665.01
42	Station Grading	2.50 Sta	2.50	\$100.00	0.00	0.00	\$0.00	2.26	\$226.00
43	Aggregate Base, 21AA, Limestone, 8"	675.00 Syd	675.00	\$12.50	0.00	0.00	\$0.00	678.00	\$8,475.00
44	Sidewalk, Conc. 4 inch	310.00 Sft	310.00	\$6.00	0.00	0.00	\$0.00	447.50	\$2,685.00
45	Conc Pavt with Integral Curb, Nonreinf, 7 inch	649.00 Syd	649.00	\$65.00	0.00	0.00	\$0.00	699.78	\$45,485.70
46	Conc Pavt, Driveway	57.00 Syd	57.00	\$60.00	0.00	0.00	\$0.00	140.83	\$8,449.80
47	Adjust Drainage/Utility Structure	2.00 Ea	2.00	\$300.00	0.00	0.00	\$0.00	2.00	\$600.00
48	Turf Establishment	2.50 Sta	2.50	\$10.00	0.00	0.00	\$0.00	2.26	\$22.60
49	Temp 6" Concrete	0.00 Sft	841.50	\$5.00	0.00	0.00	\$0.00	841.50	\$4,207.50
52	Catch Basin 2' dia., w/2' sump	0.00 Ea	2.00	\$2,500.00	0.00	0.00	\$0.00	2.00	\$5,000.00
53	SDR 26 Sewer Pipe	0.00 Lft	33.00	\$60.00	0.00	0.00	\$0.00	33.00	\$1,980.00
				<b>D - Liac Street Sub-Total:</b>			<b>\$0.00</b>		<b>\$87,531.25</b>
				<b>Retainage</b>			<b>\$0.00</b>		

**Division: A - Miscellaneous**

1	Mobilization, Max 5%	1.00 Ls	1.00	\$21,000.00	0.00	0.00	\$0.00	1.00	\$21,000.00
2	Audio Video Route Survey	1.00 Ls	1.00	\$1,200.00	0.00	0.00	\$0.00	1.00	\$1,200.00
3	Traffic Maintenance and Control	1.00 Ls	1.00	\$4,500.00	0.00	0.00	\$0.00	1.00	\$4,500.00
4	Underdrain, Subgrade, 6 inch	100.00 Ft	100.00	\$15.00	0.00	0.00	\$0.00	24.00	\$360.00
5	Subgrade Undercutting, Typ II (Special)	150.00 Cyd	150.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
6	Subgrade Undercutting, Type II (Modified)	150.00 Cyd	150.00	\$40.00	0.00	0.00	\$0.00	16.30	\$652.00
7	Maintenance Aggregate, 21AA	14.00 Ton	14.00	\$45.00	0.00	0.00	\$0.00	0.00	\$0.00
8	Hand Patching	5.00 Ton	5.00	\$350.00	0.00	0.00	\$0.00	0.00	\$0.00
9	Conc Pavt with Integral Curb, Nonreinf, 6 inch	130.00 Syd	130.00	\$64.00	0.00	0.00	\$0.00	0.00	\$0.00
10	Conc Pavt with Integral Curb, Nonreinf, 7 inch	50.00 Syd	50.00	\$69.00	0.00	0.00	\$0.00	2820.24	\$194,596.56

**OHM Advisors**

34000 Plymouth Road  
Livonia, MI 48150

(734) 522-6711

OHM-Advisors.com

City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
11	Conc Pavt with Integral Curb, Nonreinf, 9 inch	25.00 Syd	25.00	\$95.00	0.00	0.00	\$0.00	0.00	\$0.00
12	Sprinkler Line, up to 2 inch	150.00 Ft	150.00	\$25.00	0.00	0.00	\$0.00	0.00	\$0.00
13	Sprinkler Head, Remove and Reset	10.00 Ea	10.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
14	Sprinkler Head, Replace	10.00 Ea	10.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
<b>A - Miscellaneous Sub-Total:</b>							<b>\$0.00</b>		<b>\$222,308.56</b>
<b>Retainage</b>							<b>\$0.00</b>		

**OHM Advisors**

34000 Plymouth Road  
Livonia, MI 48150

(734) 522-6711

OHM-Advisors.com

CONTRACTOR'S DECLARATION

I HEREBY DECLARE THAT I HAVE NOT, during the period August 7, 2019 to August 24<sup>th</sup>, A.D., 2019 performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for or claim compensation from City of Farmington or his agents, in addition to the regular items set forth in the Contract number 0111-18-0020 and dated December 6, A.D., 2018 for the agreement executed between myself and the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There (is) (is not) an itemized statement attached.

Date: August 24, 2019

HARTWELL CEMENT COMPANY



BY: Ronald O'Malley

TITLE: President

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date:</b> September 16, 2019	<b>Item Number 6D</b>
<b>Submitted by:</b> Charles Eudy, Superintendent		
<b>Agenda Topic:</b> SLC Meter Service to provide ¾ inch & 1 inch water meter installations		
<b>Proposed Motion:</b> Move to approve SLC Meter located at 595 Bradford Street, Pontiac MI to install the proposed 400 water meters at a cost of \$64.00 per meter. If funding permits, additional meters to be installed at a cost of \$64.00 each. The installation project shall not exceed \$27,200.		
<b>Background:</b> <p>Fiscal Year 2019/20 budget allocated funds for the installation of approximately four hundred (400) 3/4 inch, and 1 inch water meters. SLC Meter has conducted several meter replacement programs for the City of Farmington over the last several years. The meter replacement programs have operated smoothly and allowed Water &amp; Sewer Department to dedicate their time to other technical and regulatory requirements of the their department. SLC Meter has not increased their installation cost of \$64.00 per meter from last two (2) fiscal years.</p> <p>Additional installations may be added at a cost of \$64.00 each. SLC Meter is willing to conduct additional meter installations beyond the 400 included in their quote.</p> <p>The mass install project will focus on homes and businesses east of Farmington Road to the easterly City limits, from Freedom Road to Grand River.</p>		
<b>Materials:</b> SLC Meter replacement proposal		

SLC Meter llc  
 595 Bradford St.  
 Pontiac, MI 48341

Ph. 248-625-0667  
 Fx. 248-625-8650  
 www.slcmeter.com

# QUOTATION

Date	Quote #
9/6/2019	32653

Name / Address
FARMINGTON CITY 33720 W.NINE MILE RD. FARMINGTON, MI 48334

Ship To
CITY OF FARMINGTON DPW 33720 W NINE MILE RD. FARMINGTON, MI 48354 ATTN: JOSH

P.O. No.

Expires on	Terms	Rep	Entered by
9/6/2020	Net 30	JFT	JT

Item	Description	Qty	Unit Price	Total
1/INSTALL	FIELD SERVICE: 3/4" OR 1" WATER METER / RADIO REPLACEMENT AT VARIOUS LOCATIONS WITHIN THE CITY WATER DISTRICT	400	64.00	25,600.00
	1. PRICING IS FIRM FOR ONE YEAR. 2. CITY MUST HAVE AMPLE QUANTITY OF CORRECT SIZE METERS ON HAND PRIOR TO PROJECT START UP. 3. ADDITIONAL METERS MAY BE ADDED BY THE CITY, MINIMUM OF 100 METERS PER ADDITION. 4. PROJECT SHALL BE INVOICED EVERY 2 WEEKS UNTIL COMPLETED. 5. TIMEFRAME OF 90 DAYS ESTIMATED.			
Badger will bill separate for their portion of this Multi-Vender Quote				

Please note the purchase and payment terms of SLC Meter llc. Written acceptance of this quotation is needed to order materials. All special order items have a 30% restocking fee. Brass products not marked "N-L" "BIA" "E-B" or "NSF-61" may contain lead and are not for use in potable or drinking water systems. Please go to www.slcmeter.com for further details.

<b>Sales Tax (0.0%)</b>	
<b>Total</b>	\$25,600.00

Thank You!

**Farmington City Council  
Agenda Item**

**Council Meeting  
Date:**  
September 16, 2019

**Item Number**  
**6E**

**Submitted by**  
Charles Eudy, Superintendent

**Agenda Topic**  
Consideration to approve purchase of replacement water meters

**Proposed Motion**  
Move to authorize the purchase of "E-Series water meters from Badger Meter Incorporated located at 4545 Brown Deer Road, Milwaukee, Wisconsin 53224-9536 in the amount not to exceed \$118,400.

**Background**  
The 2019/20 Fiscal Year budget allocated funds for the purchase of 75 routine replacement water meters, 20 commercial sized water meters, plumbing alterations, and the purchase of 400 replacement water meters for mass meter installation by a contractor. During the budgeting cycle, the anticipated average water meter cost of \$249. In this area, a majority of the water meters are ¾ inch at a cost of \$228.22. This will allow an additional water meters to be purchased and installed.

The water meters are being replaced due to inaccurate recording and a planned mass installation to update the current metering system. To date nearly 2,350 of the 3,524 meter accounts have been replaced with the "E-Series" Meter. By updating the current system the City can accurately read, record and bill for water used. Installing new meters will reduce the time spent reading and processing water bills. New water meters will also reduce the calculated water loss and cost to the City for that water loss.

Approximately 470- ¾' or 1" meters and 20- 1½" or 2" water meters are proposed to be replaced this fiscal year. Several orders will be placed due to the limited storage area.

The Water Meters will be purchased directly from the manufacture, Badger Water Meter Incorporated located in Milwaukee Wisconsin. Badger Meter does not offer volume purchase discounts.

Other water meter manufactures quotes are not being solicited due to the current water billing software and water meter reading equipment is Badge Meter based.

**Badger Water Meter Cost**

¾"	430	@ \$228.22 each=	\$98,134.60
1"	40	@ \$275.62 each=	\$11,024.80
1½"	9	@ \$741.93 each=	\$6,677.37
2"	2	@ \$962.43 each=	\$1,924.86
			<u>\$117,761.63</u>

**Materials Attached**  
Water Meter Quote Badger



# Badger Meter

QUOTATION

Quotation No. 433741

4545 W Brown Deer Road Milwaukee WI 53223  
PO Box 245036 Milwaukee WI 53224-9536  
Phone: 800-876-3837 Fax: 888-371-5982

Customer Service Rep:

Created Date: 09-03-2019

To

CUSTOMER ID:00211095

CITY OF FARMINGTON  
23600 LIBERTY ST

FARMINGTON Michigan 483353529

EFFECTIVE DATES:9/3/2019 – 9/2/2020

SALESPERSON	PROPOSAL SUBJECT	SHIPPING TERMS / INCO TERMS	PAYMENT TERMS
006530 Mark Wright	Farmington ME Quote	PREPAY/NO CHARGE For SHIPMENTS > \$25,000 FCA FACTORY	NET 30 DAYS

LINE #	DESCRIPTION	QTY	UNIT NET PRICE USD	LINE TOTALS USD
1	No Register, Orion ME 2, Traditional, Indoor-Outdoor, Badger Meter Twist Tight Connector, 8 in, UM1-0015-0632	1	\$101.43	\$101.43

### Notes and Assumptions:

Badger Meter provides certification files to help manage meter and endpoint inventory and to maintain meter accuracy data. The standard method of delivery for this format is via electronic mail. Any deviations from our standard format, or any custom file formats, will be considered on a time and material basis. Please contact your Account Manager if you require more information.

\*\*\*\*\*

Badger Meter continues to improve and redesign our products to provide our customers with state-of-the-art technology solutions. Therefore, Badger Meter reserves the right to provide our newest product solutions as an alternative to the proposed products, provided the replacement products meet the following requirements: are substantially similar to and are at least of equal quality and performance to, are in conformance with the requirements in the applicable specifications, meet the actual needs or are otherwise suitable for the intended use, and are priced at an amount that does not exceed the price of the quoted products.

If applicable, sales tax and freight charges will be added at time of invoice.

Actual lead time to be provided at time of order.

## THANK YOU FOR YOUR BUSINESS!

This quotation is an offer, made subject to the terms & conditions found on our website: [www.badgermeter.com/Company/Legal/Sales-Terms.aspx](http://www.badgermeter.com/Company/Legal/Sales-Terms.aspx)

Quoted prices are firm for acceptance, via an order, within the effective dates provided, shipping within 60 calendar days past the expiration of this quotation.



**Badger Meter**

QUOTATION

Quotation No. 433741

If you would like to place an order, please contact your Customer Service Rep at [utilityorders@badgermeter.com](mailto:utilityorders@badgermeter.com) or call 1-800-876-3837.

If you have questions, please contact your Account Manager Mark Wright 1-800-876-3837 x16540 [mwright@badgermeter.com](mailto:mwright@badgermeter.com)

**THANK YOU FOR YOUR BUSINESS!**

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4545 W Brown Deer Road Milwaukee WI 53223  
PO Box 245036 Milwaukee WI 53224-9536  
Phone: 800-876-3837 Fax: 888-371-5982

**Customer Service Rep**

**Created Date** 09-03-2019

**To**

**Customer ID** 00211095

CITY OF FARMINGTON  
23600 LIBERTY ST  
FARMINGTON  
Michigan 483353529

**Effective Dates** 09-03-2019 - 09-02-2020

Salesperson	Proposal Subject	Shipping Terms / INCO Terms	Payment Terms
006530 Mark Wright	Farmington E-Series Quote	PREPAY/NO CHARGE For SHIPMENTS > \$25,000 FCA FACTORY	NET 30 DAYS

Line #	Description	Qty	Unit Net Price USD	Line Totals USD
1	<p><b>BMI Part No.: 100-1787</b> <b>Description:</b> EP - E-Series Ultrasonic Polymer (NSF-61-372), EAC - 5/8" X 3/4" (3/4 X 7-1/2) Potable, XT - None -ThicK Washers, X - NONE Encoder, CA - FOR CONNECTIVITY TO ORION, 1 - Standard, 9 Dial - 0.01 Gal, E - 1,000 A2 - BADGER STD (TS-420) YX - YR MFG 8D &amp; PBB None, TH - TWIST TIGHT - 10 FT (MTR, ASSY) B0A - BADGER METER STANDARD (ID=B0A) <b>Cat String:</b> EP-EAC-PXTX-E5-CA-19AE-A2YX-XXTH-XX-B0A</p>	1	126.79	126.79
2	<p><b>BMI Part No.: 100-2130</b> <b>Description:</b> EP - E-Series Ultrasonic Polymer (NSF-61-372), ECA - 1" (1 X 10-3/4) Potable, XT - None -ThicK Washers, X - NONE Encoder, CA - FOR CONNECTIVITY TO ORION, 1 - Standard, 9 Dial - 0.01 Gal, E - 1,000 A4 - BADGER STD (TS-422) YX - YR MFG 8D &amp; PBB None, TH - TWIST TIGHT - 10 FT (MTR, ASSY) B0A - BADGER METER STANDARD (ID=B0A) <b>Cat String:</b> EP-ECA-PXTX-E5-CA-19AE-A4YX-XXTH-XX-B0A</p>	1	174.19	174.19
3	<p><b>BMI Part No.: 100-2923</b> <b>Description:</b> EU - E-Series Ultrasonic SS (NSF-61-372), EDA - 1-1/2" ELLIPTICAL (1-1/2 X 13) Potable, XX - None, X - NONE Encoder, CA - FOR CONNECTIVITY TO ORION, 1 - Standard, 9 Dial - 0.1 Gal, E - 1,000 A5 - BADGER STD (TS-423) YX - YR MFG 8D &amp; PBB None, TH - TWIST TIGHT - 10 FT (MTR, ASSY) B0A - BADGER METER STANDARD (ID=B0A) <b>Cat String:</b> EU-EDA-PXXX-E5-CA-19BE-A5YX-XXTH-XX-B0A</p>	1	640.50	640.50

**Thank you for your business!**

This quotation is an offer made subject to the terms & conditions found on our website: [www.badgermeter.com/Company/Legal/Sales-Terms.aspx](http://www.badgermeter.com/Company/Legal/Sales-Terms.aspx)  
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Line #	Description	Qty	Unit Net Price USD	Line Totals USD
4	<b>BMI Part No.: 100-1625</b> <b>Description:</b> EU - E-Series Ultrasonic SS (NSF-61-372), EEA - 2" ELLIPTICAL (2 X 17) Potable, XX - None, X - NONE Encoder, CA - FOR CONNECTIVITY TO ORION, 1 - Standard, 9 Dial - 0.1 Gal, E - 1,000 A6 - BADGER STD (TS-424) YX - YR MFG 8D & PBB None, TH - TWIST TIGHT - 10 FT (MTR, ASSY) B0A - BADGER METER STANDARD (ID=B0A) <b>Cat String:</b> EU-EEA-PXXX-E5-CA-19BE-A6YX-XXTH-XX-B0A	1	861.00	861.00

### Notes and Assumptions

If applicable, sales tax and freight will be added at time of invoice.

Actual lead time to be provided at time of order.

Badger Meter provides certification files to help manage meter and endpoint inventory and to maintain meter accuracy data. The standard method of delivery for this format is via electronic mail. Any deviations from our standard format, or any custom file formats, will be considered on a time and material basis.

Due to continuous improvements and redesign of Badger Meter products and technology solutions, Badger Meter reserves the right to provide our newest product solutions as an alternative to the proposed products provided they are in conformance with the requirements of the specifications and do not exceed the prices quoted.

If you would like to place an order, please contact your Customer Service Rep at [Utilityorders@badgermeter.com](mailto:Utilityorders@badgermeter.com) or by calling 1-800-876-3837.

If you have questions, please contact your Account Manager Mark Wright,

**Thank you for your business!**

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**Farmington City Council  
Staff Report**

**Council Meeting  
Date:** September 16, 2019

**Item  
Number  
6F**

**Submitted by:** Charles Eudy, Superintendent

**Agenda Topic:** Consideration Construction Estimate No. 2 for the Shiawassee Streambank Stabilization

**Proposed Motion:** Construction Estimate No.2 and authorize payment in the amount of \$87,962.50 with Macomb Pipeline & Utilities. \$5,297.50 will be held as retainage.

**Background:**

At the September 17, 2108 meeting City Council approved Macomb Pipeline & Underground Utilities Company of 44444 Mound Road, Sterling Heights MI 48314 to proceed with the Shiawassee Streambank Stabilization in the amount of \$134,090.00. Due to higher than normal water levels late last fall Macomb Pipeline & Utilities requested to suspend construction until drier conditions existed. Construction resumed early September 2019.

**Construction Estimate No.2**

Orchard, Hiltz, and McCliment (OHM) has recommended payment of \$87,962.50 with the retainage increased \$5,297.50 for a total retainage held of \$6,754.50 for work completed from December 6, 2018 to September 4, 2019. This includes all excavation, stone rip-rap toe protection and stream structure cross vane. Total earned by Macomb Pipeline & Utilities to date is \$107,830.

Remainig work to complete the project will include planting of the live stakes (late October) turf establishment, and tree planting.

**Materials:**

Shiawassee Streambank Stabilization  
OHM Job # 0111-17-0030



September 11, 2019

Mr. Chuck Eudy  
DPW Superintendent  
City of Farmington  
33720 W. 9 Mile Road  
Farmington, Michigan 48335

Regarding: Shiawassee Streambank Stabilization  
OHM Job No. 0111-17-0030

Dear Mr. Eudy:

Enclosed are progress Payment Application No. 2 and Contractor's Declaration for the referenced project. Macomb Pipeline and Utilities Company has completed the work shown on the attached payment application for the period ending September 4, 2019 and we would recommend payment to the Contractor in the amount of **\$87,962.50**.

Sincerely,  
OHM Advisors

A handwritten signature in black ink, appearing to read "Matt Parks".

---

Matt Parks, P.E.  
Client Representative

cc: John Valenza, Macomb Pipeline (via e-mail)  
Mitch Master, OHM (via e-mail)  
Jessica Howard, OHM (via e-mail)  
File

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# PAYMENT APPLICATION



**Project: City of Farmington - Shiawassee Streambank Stabilization**

**Job Number: 0111-17-0030**

OWNER: City of Farmington  
23600 Liberty Street  
Farmington, MI 48335  
(248) 474-5500

CONTRACTOR: Macomb Pipeline and Utilities Co.  
44444 Mound Road  
Ste 640  
Sterling Heights, MI 48314  
(586) 726-7552

Number: 2  
Period End Date: 9/4/2019  
Status: Approved  
Contract Start Date: 10/1/2018  
Contract End Date: 6/1/2019  
Contract Duration: 243  
Print Date: 9/11/2019

SCHEDULE: On  
STATUS:

NOTE:

Original Contract Amount: \$134,090.00  
Change Orders Amount: \$1,000.00  
Current Contract Amount: \$135,090.00

Change Order 1: \$1,000.00

Earnings This Period: \$93,260.00  
Earnings To Date: \$107,830.00  
Previous Retainage Amount: \$1,457.00  
Retainage This Period: \$5,297.50  
Less Total Retained To Date: \$6,754.50  
Net Earned: \$101,075.50  
Previous Earnings: \$13,113.00  
Amount Due Contractor: \$87,962.50

Retainage: 5 % of Contract Including Previous Change Orders Amount

Approved By

Chuck Eudy - Public Works Superintendent - City of Farmington

Date

Recommended By

Matt Parks, Principal

Date

**OHM Advisors**  
34000 Plymouth Road  
Livonia, MI 48150

(734) 522-6711

OHM-Advisors.com

City of Farmington - Shiawassee Streambank Stabilization

Items

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
<b>Division: A</b>									
1	Mobilization, Max. 5%	1.00 Ls	1.00	\$6,000.00	0.50	0.00	\$3,000.00	1.00	\$6,000.00
2	Traffic Maintenance and Control	1.00 Ls	1.00	\$2,000.00	0.25	0.00	\$500.00	0.75	\$1,500.00
3	Audio Video Route Survey	1.00 Ls	1.00	\$1,000.00	0.00	0.00	\$0.00	1.00	\$1,000.00
4	Minor Traffic Devices	1.00 Ls	1.00	\$4,000.00	0.25	0.00	\$1,000.00	0.75	\$3,000.00
5	Erosion Control: Silt Fence	300.00 Ft	300.00	\$2.00	0.00	0.00	\$0.00	0.00	\$0.00
6	Erosion Control: Turbidity Curtain	200.00 Ft	200.00	\$15.00	0.00	0.00	\$0.00	0.00	\$0.00
7	Nonwoven Geotextile Fabric	297.00 Syd	297.00	\$10.00	76.00	0.00	\$760.00	76.00	\$760.00
8	Tree, Fern, 6 inch to 18 inch	8.00 Ea	8.00	\$300.00	0.00	0.00	\$0.00	17.00	\$5,100.00
9	Excavation	1.00 Ls	1.00	\$40,000.00	1.00	0.00	\$40,000.00	1.00	\$40,000.00
10	Maintain Stream Flow	1.00 Ls	1.00	\$3,500.00	1.00	0.00	\$3,500.00	1.00	\$3,500.00
11	Bank Stabilization with Live Stakes	217.00 Syd	217.00	\$85.00	0.00	0.00	\$0.00	0.00	\$0.00
12	Adjust Drainage Structure	1.00 Ea	1.00	\$1,500.00	0.00	0.00	\$0.00	0.00	\$0.00
13	Turf Establishment	380.00 Syd	380.00	\$175.00	0.00	0.00	\$0.00	0.00	\$0.00
14	Stone Riprap Toe Protection	125.00 Ft	125.00	\$175.00	1.00	0.00	\$24,500.00	1.00	\$24,500.00
15	Stream Structure, Cross Vane	1.00 Ea	1.00	\$20,000.00	1.00	0.00	\$20,000.00	1.00	\$20,000.00
16	Allowance: OCW/RC SESC Permit	1.00 Ls	1.00	\$3,000.00	0.00	0.00	\$0.00	0.49	\$1,470.00
17	Erosion Eel	0.00 Lt	100.00	\$10.00	0.00	0.00	\$0.00	100.00	\$1,000.00
<b>A Sub-Total:</b>							<b>\$93,280.00</b>		<b>\$107,890.00</b>
<b>Retainage</b>							<b>\$5,297.50</b>		

**OHM Advisors**  
 34000 Plymouth Road  
 Livonia, MI 48150

(734) 522-6711

OHM-Advisors.com

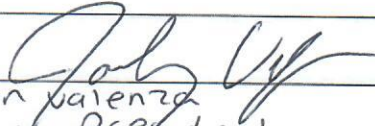
CONTRACTOR'S DECLARATION

I HEREBY DECLARE THAT I HAVE NOT, during the period

\_\_\_\_\_ to  
9-4 A.D., 20 19 performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for or claim compensation from City of Farmington or his agents, in addition to the regular items set forth in the Contract numbered 0111-17-0030 and dated 9-4 A.D., 20 19 for the Agreement executed between myself and the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There (is) (is not) an itemized statement attached.

Date: 9-4-19

By:   
John Valenza  
Title: Vice President

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: 9-16-19</b>	<b>Item Number 6G</b>
<b>Submitted by:</b> City Manager		
<b>Agenda Topic:</b> Migration from Micro Focus Group Wise to Microsoft Office		
<b>Proposed Motion:</b> Approve the early migration from Micro Focus Group Wise to Microsoft Office 365 in order to save money by joining Farmington Hills and taking advantage of the economy of scale for subscription purchases and implementation costs and amend the 2019/20 fiscal year budget as provided in budget amendment #2.		
<b>Background:</b> The City of Farmington Hills, 47 <sup>th</sup> District Court and the City of Farmington were planning to migrate from Micro Focus GroupWise for email & multiple open license Microsoft Office products to subscription based Office 365 next fiscal year. In this model, the City will no longer have \$40,000 in one-time purchases of licenses; instead the City will pay a yearly subscription fee which may include Outlook, Word, Excel, PowerPoint, OneNote, Publisher, Access as well as Exchange, OneDrive, SharePoint and Skype for Business.		
<p>Several changes to infrastructure and software requirements, as well as increased security needs necessitates migration this fiscal year. The migration is a very complex process and the City of Farmington Hills is working with Plante Moran to gather data, inventory all office platforms and prepare a request for proposals for an Office 365 implementation consultant and software migration tool. The firm the Cities will hire will ensure successful migration across multiple platforms.</p>		
<p>The City of Farmington Hills is requesting that the City of Farmington move their migration date earlier as well. Migrating at the same time will allow both Cities to take advantage of the economy of scale for subscription purchases and implementation costs. In addition it allows better allocation of IT staff &amp; other resources.</p>		
<b><u>Estimate of costs if Farmington moves forward at the same time as Farmington Hills:</u></b>		
<ul style="list-style-type: none"> <li>• Planning &amp; Discovery, RFP preparation &amp; award &amp; implementation management- \$15,000 Farmington Hills, <b>\$0-Farmington.</b></li> <li>• Implementation Services &amp; Tools-(estimated at \$150 per user)- Farmington Hills (600 users including 47<sup>th</sup> DC) \$90,000 &amp; <b>Farmington (69 users) \$10,350</b></li> <li>• Licenses-(estimated \$245 each per year including Spam filtering-(600 users including 47<sup>th</sup> DC) \$147,000 &amp; <b>Farmington (69 users) \$16,905</b></li> <li>• <b>TOTAL = \$27,255</b></li> </ul>		
<b><u>Estimate of costs if Farmington waits to move forward</u></b>		
<ul style="list-style-type: none"> <li>• Planning &amp; Discovery, RFP preparation &amp; award &amp; implementation management-<b>\$5,000-Farmington.</b></li> <li>• Implementation Services &amp; Tools-(estimated at \$180 per user)- <b>Farmington (69 users) \$12,2400</b></li> <li>• Licenses-(estimated \$280 each per year including Spam filtering-<b>Farmington (69 users) \$19,320</b></li> <li>• <b>TOTAL = \$36,560</b></li> </ul>		
<p>While early migration will require amending our current fiscal year's budget, we believe it is fiscally responsible.</p>		
<b>Materials:</b> Letter from Kelly Monico, Special Services Director, Farmington Hills Budget Amendment #2		





September 10, 2019

Mr. Murphy,

The City of Farmington Hills, 47<sup>th</sup> District Court and the City of Farmington are planning to migrate from Micro Focus GroupWise for email & multiple open license Microsoft Office products to subscription based Office 365. The planned upgrade will increase our security and offers more tools to encourage productivity and collaboration. The new productivity gains are due to cross platform support and collaboration features. Office 365 gives flexible deployment options which allow a predictable cost model and immediate access to the latest version of Microsoft. In this model the City will no longer have \$40,000 one-time purchases of licenses; instead the City will pay a yearly subscription fee which may include Outlook, Word, Excel, PowerPoint, OneNote, Publisher, Access as well as Exchange, OneDrive, SharePoint and Skype for Business.

While the City of Farmington Hills originally planned to migrate next fiscal year several changes to infrastructure and software requirements as well as increased security needs necessitates migration this fiscal. The migration is a very complex process and the City of Farmington Hills is working with Plante Moran to gather data, inventory all office platforms and prepare a request for proposals for an Office 365 implementation consultant and software migration tool. The firm the Cities will hire will ensure successful migration across multiple platforms.

The City of Farmington Hills is requesting that the City of Farmington move their migration date earlier as well. Migrating at the same time will allow both Cities to take advantage of the economy of scale for subscription purchases and implementation costs. In addition it allows better allocation of IT staff & other resources.

**Estimate of costs if Farmington moves forward at the same time as Farmington Hills:**

- Planning & Discovery, RFP preparation & award & implementation management- \$15,000 Farmington Hills, **\$0-Farmington.**
- Implementation Services & Tools-(estimated at \$150 per user)- Farmington Hills (600 users including 47<sup>th</sup> DC) \$90,000 & **Farmington (69 users) \$10,350**
- Licenses-(estimated \$245 each per year including Spam filtering-(600 users including 47<sup>th</sup> DC) \$147,000 & **Farmington (69 users) \$16,905**

**Estimate of costs of Farmington waits to move forward**

- Planning & Discovery, RFP preparation & award & implementation management-**\$5,000-Farmington.**
- Implementation Services & Tools-(estimated at \$180 per user)- **Farmington (69 users) \$12,2400**
- Licenses-(estimated \$280 each per year including Spam filtering-**Farmington (69 users) \$19,320**

While early migration will require amending your current fiscal year's budget, we believe it is fiscally prudent and would better serve both agencies. We would appreciate your consideration on this matter and look forward to your response.

Best,

/s/ Kelly Monico

CITY OF FARMINGTON

RESOLUTION \_\_\_\_\_

Motion by, \_\_\_\_\_ seconded by, \_\_\_\_\_

**Budget Amendment No 2**

**Fund: General Fund**

General Government	<b>\$28,000</b>	
Transfer, Capital Improvement		<b>\$28,000</b>

**To Provide Funds for Conversion from Micro Focus Groupwise to Office 365**

**Fund: Capital Improvement Fund**

Transfer, General Fund	<b>\$28,000</b>	
Fund Balance		<b>\$28,000</b>

**To Provide Funds for Conversion from Micro Focus Groupwise to Office 365**

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the foregoing appropriations provided that said claims and accounts have been lawfully incurred and approved by Council, Board, Commission or other City Officer authorized to make such expenditures, and

BE IT FURTHER RESOLVED that the City Manager shall prepare for the Council a financial report each quarter on the status of City funds as contained within the City budget.

Roll Call:

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

\_\_\_\_\_  
MARY J. MULLISON, CITY CLERK

I, Mary J. Mullison, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held Monday, September 16, 2019 in the City of Farmington, Oakland County, Michigan.

\_\_\_\_\_  
MARY J. MULLISON, CITY CLERK