



8:00AM Wednesday, April 5, 2023
City Hall Conference Room
23600 Liberty Street
Farmington, MI 48335

MINUTES

Called to order by Todd Craft at 8:01AM.

1. Roll Call

Present: Todd Craft, Linda Deskins, James McLaughlin, Heather Lyon, Sara Bowman, Chris Halas, Tom Pascaris, Don Singleton

Others Present: Kate Knight, Jess Westendorf

Absent: Claire Perko

2. Approval of Items on Consent Agenda

a. **Minutes: March 1, 2023 Regular Meeting**

b. **Minutes: March 22, 2023 Joint City Council DDA Meeting**

Motion by Halas, Second by McLaughlin. Motion passes unanimously.

3. Approval of Regular Agenda

Motion by Halas, second by Deskins. Motion Passes unanimously.

4. Public Comment

Opened and closed by Craft at 8:01am.

5. Executive Director Update

Welcome to our new board members, James & Heather!

Conversation with Consultant regarding MTC redevelopment site. Getting down to numbers and establish where developers gap is including the public benefit aspect of the project for an art promenade and how to apply TIF rebate through established rubric. Board discussed current status and history of project.

6. Draft Amended Budget FY 2022-2023

Half time adjustment to our current budget overview by Knight. Increase to TIF revenue of \$109,900 from Dinan Pocket Park Crowdfunding and grant revenue and investment income due to rising interest rates.

Motion by Singleton, Seconded by Halas, RESOLVED, to amend the DDA 2022/23 Budget, as shown in the projected column of the attached report.

Ayes: 8, Bowman, Craft, Deskins, McLaughlin, Singleton, Halas, Lyon, Pascaris.

Nays: 0

Absent: 1

Motion passes unanimously via role call.

7. Draft Proposed Budget FY 2022-2023

Overview by Knight.

Motion by Halas, Seconded by Pascaris, RESOLVED, to approve the DDA FY 2023/24 Proposed Budget, as shown the attached report.

Ayes: 8, Bowman, Craft, Deskins, McLaughlin, Singleton, Halas, Lyon, Pascaris.

Nays: 0

Absent: 1

Motion passes unanimously via role call.

8. Consideration to Approve Advanced Redevelopment Solutions Agreement for MTC Redevelopment TIF Application

Overview by Knight. This consultant worked with CIB

MOTION by Halas, SECONDED by Deskins, RESOLVED, that the Board shall approve agreements with Advanced Redevelopment Solutions with Maxfield Training Center Building redevelopment (DDA services), at an amount not to exceed \$14,400.

Ayes: 8, Bowman, Craft, Deskins, McLaughlin, Singleton, Halas, Lyon, Pascaris.

Nays: 0

Absent: 1

Motion passes unanimously via role call.

9. Consideration to Authorize DDA Staff to Administer Construction Process Flexible Bidding Options for Dinan Park

Overview by Knight.

MOTION by Lyon, SECONDED by Halas, RESOLVED, that the Board authorizes DDA staff to administer contracts in partial process, with costs pre-bid based on current best unit pricing from adjacent, but separate streetscape general and sub-contractors, to maximize timing and cost efficiencies for the project because the standard bidding process would be impractical under the circumstances because it would likely escalate the costs of the overall project and further delay the project and impact surrounding businesses.

Ayes: 8, Bowman, Craft, Deskins, McLaughlin, Singleton, Halas, Lyon, Pascaris.

Nays: 0

Absent: 1

Motion passes unanimously via role call.

10. Committee Updates:

a. Organization Committee

Update by Deskins. Goal to talk about what we do as a DDA, accomplishments over the years, volunteer recruitment.

b. Promotions Committee

Update by Knight and Halas. Metromode stories have been fantastic. Meeting this week to discuss future of Metromode and how it can continue to adapt with additional social media offerings.

Halas is working with Bicentennial committee through Founders Festival.

c. Business Development Committee

Update by Singleton. Discussed potential concept at the site of Motown Philly.

d. Design Committee

Big Boy is coming to Downtown Farmington at former Detroit Eatz

e. Public Art Committee

New sculptures at Riley Park coming this April and support public art elements for Grand Raven Festival and art in the Dinan Pocket Park.

11. Other Business

Deskins: Executive committee meeting coming soon.

Craft: Appreciate your time here and any additional time you may have to commit to one of our Main Street committees.

12. Board Comment

May 4th- Join us for the Main Event.

13. Adjournment

Motion to Adjourn by Lyon second by Bowman.