



**Parking Advisory Committee Meeting
7:00 p.m., Wednesday, January 17, 2024
Conference Room
23600 Liberty Street
Farmington, MI 48335**

DRAFT

**PARKING ADVISORY COMMITTEE MINUTES
January 17, 2024**

Time: Meeting was called to order at 7:09pm

Present: Crutcher, Houhanisin, Mantey, McAvoy, Murphy, Parkins

Absent: Singleton

Approval of Agenda

- Motion by Crutcher. Seconded by Parkins to approve the agenda
- Motion carries unanimously

Amend and approve August 2023 Parking Advisory Committee Minutes

- Minutes were amended by Crutcher to resolve discrepancies
- Motion to approve by McAvoy. Seconded by Parkins to approve the amended minutes
- Motion carries unanimously

Public Comment

- No public comment

Election of Officers

- Due to Singleton not being present, election of officers will be tabled until the March 2024 meeting
- Motion to table by McAvoy. Seconded by Crutcher. Motion carries unanimously

Public Safety Update (Nov, Dec 2023)

- November
 - Total violations: 22
 - Total warnings issued: 38
 - Repeat Offenders: 3
- December
 - Total violations: 28
 - Total warnings issued: 24
 - Repeat Offenders: 4

Timed Parking at Dinan Park (Discussion brought back up from Nov 2023 meeting)

- Reviewed DDA request and discussion from Nov 2023 meeting
 - This agreement could not be verified in the meeting
- Discussed the 30 minute time requested by the DDA, as well as possibly making it a 3 hour time limit to be in line with the North and South lot timing
 - If these spots are to be 3 hour timed, should the whole lot (West Lot) be 3 hour timed?
 - With Heights opening soon, timed parking in lot will likely need to be addressed
- There may have been an agreement with the building owner to make these spaces timed
- Motion to table this discussion until someone from the DDA can join a parking committee meeting by Crutcher. Seconded by McAvoy
 - Motion to table made because the committee feels it needs more information and clarification to give a proper recommendation
- Motion to table this discussion carries unanimously

Discussion of 2024 Goals

- Reviewed the committee's goals from 2023
- Mantey gave assignment for all committee members to come to March 2024 meeting with a goal in mind
- Carry over goal from Taylor's 2023 goal – Improve signage pointing to untimed parking

The Value of Parking (McAvoy)

- McAvoy read a passage regarding required parking for buildings in downtown areas

Committee Comments

- McAvoy
 - Review Capital Improvement Program requests from the November meeting
 - Update the Walker Parking Study after Maxwell Training Center project is complete (2025-2026 range)
 - Put money aside for land acquisition in downtown Farmington for parking
- Mantey
 - Welcome Kevin Parkins to the committee

Next Meeting

- The Next meeting will be held on March 20, 2024

Adjournment

- Motion to adjourn by Crutcher. Seconded by Parkins to adjourn the meeting
- Motion carries unanimously
- Meeting was adjourned at 8:15pm

End of Meeting Minutes