



Regular City Council Meeting
7:00 p.m., Monday, November 16, 2015
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

REGULAR MEETING AGENDA

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENT**
4. **APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. **Accept Board and Commission Minutes**
 - B. **Approve City Council Meeting Minutes**
 - C. **Farmington Monthly Payments Report**
 - D. **Farmington Public Safety Monthly Report**
 - E. **Farmington Public Services Quarterly Report**
 - F. **First Quarter Building Report**
 - G. **Consideration to schedule program year 2020 Community Development Block Grant Application Public Hearing**
5. **APPROVAL OF REGULAR AGENDA**
6. **PRESENTATION/PUBLIC HEARINGS**
 - A. **Historical Commission Presentation**
7. **NEW BUSINESS**
 - A. **Consideration to accept Change Order No.1 & No.2, Construction Estimate No. 2 & No. 3 for the Oakland Street Reconstruction**
 - B. **Consideration to accept Construction Estimate No. 6 for the 2018 Farmington Roads Maintenance & Rehabilitation**
 - C. **Consideration to approve payment No.1 to Pipeline Management for CCTV inspection of sanitary sewers in the Bel-Aire area**
 - D. **Consideration to authorize estimate and payment of estimate No. 3 for the Shiawassee Streambank Stabilization**
 - E. **Consideration to appoint Julia Mantey as an alternate to the Zoning Board of Appeals**
8. **DEPARTMENT COMMENT**
9. **CITY COUNCIL COMMENTS**
10. **ADJOURNMENT**

Farmington City Council Staff Report	Council Meeting Date: October 21, 2019	Item Number 4A
Submitted by: Melissa Andrade		
<u>Agenda Topic:</u> Accept Minutes from City's Boards and Commissions		
<p>CIA: August 2019 DDA: September 2019 Historical: August meeting no quorum Parking: July 2019 Planning: August 2019 ZBA: October meeting canceled Library: August & September 2019 Farmington/Farmington Hills Arts Commission: September 2019 Commission on Children, Youth and Families: September 2019 Emergency Preparedness Committee: September 2019</p>		

**CITY OF FARMINGTON
GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY
MINUTES
August 8, 2019**

CALL TO ORDER

The Farmington Grand River Corridor Improvement Authority meeting was called to order at 8:04 a.m. by Economic and Community Development Director Christiansen.

Members Present: Accettura, Bowman, Carron, Graham, King, O'Dell, Thomas
Members Absent:
Staff: Christiansen

APPROVAL OF AGENDA

Motion by Carron, supported by O'Dell to approve the agenda. Motion approved unanimously.

APPROVAL OF MINUTES

A. Motion by O'Dell, supported by Carron to approve the July 11, 2019 minutes. Motion approved unanimously.

SITE PLAN REVIEW FOR PROPOSED MULTIPLE FAMILY RESIDENTIAL – LEO SOAVE, 32057 GRAND RIVER AVENUE

Christiansen introduced the proposed site plan and revised the existing site and the Grand River CIA Vision Plan, the Grand River Overlay District and the proposed multiple family residential plan with the Board. Mark Fredrick, Architect with Mark Fredrick Design, representing Leo Soave, reviewed and discussed the proposed site plan with the Board and answered questions. He indicated that the plans submitted and presented to the Board are going to be revised, with a reduction and re-orientation of the proposed condominium units. He would like to submit revised plans for consideration by the Board at the September meeting. No action was taken.

CONTINUED DISCUSSION OF UPDATE TO GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY 2013 VISION PLAN

Christiansen reviewed and discussed the Grand River Corridor Improvement Authority 2013 Vision Plan with the Board. The Board provided comments regarding the proposed future land use plan and potential redevelopment sites/opportunities throughout the Grand River corridor. Discussion is intended to be on-going and will continue at the August 8th meeting. Review and discussion to continue at September meeting.

PUBLIC COMMENT

None.

BOARD COMMENT

None.

ADJOURNED AT 9:15 a.m.



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes

Wednesday, September, 7 2019

Farmington City Hall

The September 4th meeting was called to order by Todd Craft at 6:03 p.m.

1. Roll Call

Present: Todd Craft, Tom Pascaris, Micki Skryzcki, Tom Buck, Kathy Griswold, Stephanie Clement, Sean Murphy (arrived 6:30pm)

Others present: Kate Knight, Jessica Westendorf

Absent: Steve Schneemann, Rachel Gallagher

2. Approval of Items on Consent Agenda

a. Financial Report

b. Minutes: August 7, 2019 DDA Regular Meeting

c. Minutes: July 24, 2019 Public Art Committee Meeting

e. Minutes: June 12, 2019 Promotions Committee Meeting

Motion to approve items on the consent agenda

Result: Approved [Unanimous]

Moved: Griswold

Seconded: Clement

3. Approval of Regular Agenda

Motion to approve items on the regular agenda

Result: Approved [Unanimous]

Moved: Buck

Seconded: Pascaris

4. Public Comment

Opened and closed at 6:04

5. Financial Snapshot: Pre-Audit End of FY 2018-19

Knight overview

Buck: Fund Balance question- Did Oakland street improvements end up in here? Knight

Confirmed

Final closeout of 2018 will be sent out before the next meeting to review.

6. Executive Director Update

Farmington Rd Streetscape- preparations have resumed. Enthusiasm from merchants! Tomorrow meeting with Road Commission of Oakland County to match with financial commitment and/or written support. Project is contingent upon receipt of TAP grant. Joint City Council, DDA meeting scheduled for October 9. City would finance, DDA could contribute toward debt service.

Discussion regarding TAP grant cycle deadline moving up.



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes

Wednesday, September, 7 2019

Farmington City Hall

Metromode: reached more than 10K people each on Farmington's social media alone.

Discussion of wonderful Dressbarn article and Plus Skateboarding article.

Asked to cover Veg Fest for next article with photo essay.

Two grant application submitted this week, 1) Move migration support and 2) Rent subsidy for 6-months on new business.

Won Flagstar Bank Grant for façade improvement at the Vines!

FCT mural has been approved by City Council- artist to install, pending DDA approval.

Business Development trip to Bill's Beer Garden was a success! Great operation of 50 tables set up very quickly. Family friendly environment. A great option for Riley Park chiller pad in the future. Discussion of different locations and size requirements- Masonic or alley between Fresh Thyme and Fitness19. Discussion of liquor license requirements with a family friendly environment. Private partnership incentive and other municipal examples.

7. Public Art Installation: Mural at the Farmington Civic Theater

Working closely with public art committee, city council, and Scott Freeman.

Motion to approve the authorization of \$2,500 for the mural project artist stipend and supplies, from 248-000.00-970.000, Capital Outlay, and an amount not to exceed \$1,000 for tree removal and replacement, from 248-759.00-930.000

Result: Approved [Unanimous]

Moved: Skryzcki

Seconded: Pascaris

DISCUSSION:

Buck: Requested confirmation that all board members comments were taken into account and discussed. Confirmed.

Buck: Comment that "reply all" by individuals is on the edge of deliberating. Ensure that we are careful in the future.

Westendorf clarified that it was a committee response, not a board response.

8. Metromode Agreement: September/October 2019

Knight: Exact same agreement we have reviewed for the past three rounds.

Once redevelopment ready status is confirmed, in November, we are hoping for support from city and MEDC for this project

Motion to approve the authorization of \$8,000 for IMG/ Metromode for continued engagement in September/October 2019, of Downtown Farmington in news reporting, communications and content deliverables as detailed in contract

Result: Approved [Unanimous]

Moved: Buck

Seconded: Murphy



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes

Wednesday, September, 7 2019

Farmington City Hall

9. Founders Festival Discussion

Buck- Need to determine preference to get ahead of preparation. In Farmington vs At Shiawassee vs split between two locations.

Discussion of business at Dressbarn in relation to Founders Festival. Dressbarn recorded sales increase on Saturday of Founders Festival, despite not having event downtown.

Buck: Consider having beer tent in Downtown, Kids activities & crafts at Shiawassee.

Shuttle makes sense if there isn't food competition in the park.

Craft: Positive feedback from attendees about it being in one place. Liked the band location, and adjacencies to kid activities.

Discussion what would best serve downtown, which programming activities- bingo tent, beer tent, scavenger hunt, movie.

Buck to draft a paragraph to review at the next meeting.

10. Committee Updates:

a. Design Committee- has not met since the last board meeting.

b. Public Art Committee- Meeting had lots of discussion of FCT mural project, and a future mural and the Vines, Doug Delind project- Legato is the 1st stop, Clothes Encounters is 2nd. Would love to see at high visibility location Starbucks or Dagwood's.

c. Promotions Committee- met last week to discuss Metromode, committee recommended to move forward with Metromode. MSOC tourism website featuring downtowns. Water Bill Insert- featuring Ladies Night Out. St Creative working on design, and Halas working on copy.

d. Harvest Moon Committee- Pep rally was well attended. Need to solicit more volunteers. Next committee meeting is 9/11.

11. Other Business

No other business

12. Board Comment

Buck: Doing good things. Everyone seems to be engaged, which is great. As long as that continues to happen, good things will happen in our city. Great Job!

13. Adjournment

Pascaris Motion

Clement Second

Unanimously Approved

Meeting Minutes
Farmington Parking Advisory Committee
July 17, 2019

Attendees

Bill Galvin <bgalving@farmgov.com>
Kenneth Crutcher <crutcherk@crutcherstudio.com>,
David Murphy <DMurphy@farmgov.com>,
Frank Demers <FDemers@farmgov.com>
Chris Halas <ch.halas@gmail.com>,
Joe Mantey <cheeseladyfarmington@gmail.com>
Rachel Gallagher <rachelegallagher@aol.com>

Agenda

1. Roll call - 7:01 p.m.

2. Approval of the agenda -

Crutcher made a motion to approve. Galvin Supported. All were in favor. —
Approved

3. Approval of the June 2019 Parking Advisory Committee Minutes

Crutcher made a motion to approve. Galvin Supported. All were in favor.—
Approved

4. Public Comment — No Public Comments

5. Public Safety Update —

Chief Demers informed the committee that the public safety department is actively recruiting to fill the unfortunate and unexpected vacancy left by the passing of enforcement officer Roberts.

Also, as a result of Officer Roberts' passing, the usual parking report provided to this committee was understandably not provided.

A motion was made by Galvin to reorder the agenda. The motion was to move committee review of the newly installed safety cameras to the end of the meeting. Crutcher supported. All were in favor

6. Ride Sharing Sign —

Murphy provided an update to the committee that the Farmington ride sharing sign had not yet arrived. Therefore, it has not yet been placed in the designated location on the Westbound curbside of Grand River Avenue in front of the Farmington Civic Theater

Halas provided an update that both he and John Randle have contacted both Lyft and Uber. Neither company has returned inquiries regarding the inclusion of the Farmington ride sharing pick-up/drop-off location into the respective apps. This will remain an ongoing process with Uber, Lyft and Google.

7. Discuss the economic value of a parking space —

Galvin read a passage from the book “The High Cost of Free Parking” by Donald Shoup. In summary, the passage explored the concept of developers paying fees in lieu of complying with existing parking ordinances that are potentially prohibitive to both development and redevelopment efforts.

Crutcher and Galvin agreed that this concept was worthy of further discussion among both the planning commission and city council. The complete text is available in the book.

8. Future items for discussion —

Murphy provided an update that the leadership of Salem Church will meet later this month to discuss a possible plan for leasing their lot to the city.

9. Committee Comments —

Galvin provided an update about the MTC project: City Council authorized \$50k to prep assessment of Geotech surveys. More detail about this authorization can be found the council meeting minutes.

**Re-ordered agenda item: Security Camera Demonstration —

Chief Demers provided a demonstration of the capabilities of the new observation cameras that are positioned in the Groves shopping area. The committee agreed that this can be a valuable tool for parking enforcement. Of particular note, Mantey suggested that the cadet observe parking in the Grove Street spaces that are opposite the pavilion during the Saturday Farmers Market as a test.

Chief Demers will report the outcome of this test at the next parking advisory committee meeting.

11. Adjournment 7:53

FARMINGTON PLANNING COMMISSION PROCEEDINGS
City Council Chambers, 23600 Liberty Street
Farmington, Michigan
August 12, 2019

Chairperson Crutcher called the Meeting to order at 7:00 p.m. at City Council Chambers, 23600 Liberty Street, Farmington, Michigan, on Monday, August 12, 2019.

ROLL CALL

Present: Chiara, Crutcher, Kmetzo, Majoros, Perrot, Waun, Westendorf
Absent: None
A quorum of the Commission was present.

OTHER OFFICIALS PRESENT: Director Christiansen, Attorney Saarela, Recording Secretary Murphy

APPROVAL OF AGENDA

MOTION by Chiara, seconded by Perrot, to approve the Agenda.
Motion carried, all ayes.

APPROVAL OF ITEMS ON CONSENT AGENDA

A. July 8, 2019 Minutes

Commissioner Majoros stated that I would like to personally apologize to Mr. Christiansen and to his fellow Commissioners for at the conclusion of the meeting, I just want to go on record as saying, Kevin, I appreciate everything you do, I know it's a little frustrating for me personally, and I apologize for that, and I just want to state I appreciate everything you do and I thought I was a little out of line so I just want to say I apologize.

Christiansen replied there's no apology necessary, I appreciated everything you do and thank you very much.

MOTION by Majoros, seconded by Chiara, to approve the items on the Consent Agenda.
Motion carried, all ayes.

PUBLIC HEARING – CITY OF FARMINGTON DRAFT MASTER PLAN UPDATE 2018-2019

Chairperson Crutcher introduced this item and turned it over to staff.

Director Christiansen stated that this item is a Public Hearing for the Draft City of Farmington Master Plan Update 2018-2019. As the Planning Commission is aware, City Administration, City Consultants and the Master Plan Update Committee have been

working diligently on the update and moved it forward to the Planning Commission for their consideration.

At the May 13th meeting the Commission discussed and reviewed the Draft Master Plan Update and scheduled the required Public Hearing for the August 12th meeting. A copy of the minutes back in May is attached with the staff packet.

At their June 3rd Regular Meeting, City Council approved the Draft City of Farmington Master Plan Update 2018-2019 for distribution. They didn't approve the Plan, but they approved it as required by State statute for distribution. And there's a copy of the minutes with that action from City Council attached with your staff packet as well.

The following additional information is part of this staff packet and that is Draft City of Farmington Master Plan Update 2018-2019, and Notice of Public Hearing, the link to the Master Plan.

Christiansen stated he would like to put the Master Plan on the screen and turned it back over to Chairperson Crutcher and that the purpose of this item this evening is to hold the required Public Hearing, to open then the Public Hearing to anybody that wants to speak, to allow them to speak on the Master Plan, take public comment and then come back to the Commission. There is no action required on this item this evening.

MOTION by Majoros, supported by Perrot, to open the Public Hearing.
Motion carried, all ayes.

(Public Hearing was opened at 7:04 p.m.)

PUBLIC HEARING

Chairperson Crutcher opened the Public Hearing for public comment.
Hearing none, on a motion by Chiara, supported by Kmetzo, to close the Public Hearing.
Motion carried, all ayes.

(Public Hearing was closed at 7:05 p.m.)

Director Christiansen stated the next step is that State statute requires that notification be placed in a newspaper of general circulation, and that a public comment period then take place. And when City Council approved the distribution of the Draft Master Plan Update back in June, a public notice was sent out and then the 63-day period commenced and then this evening was the public hearing.

However, there's some additional time that Administrative have talked about providing, some additional time to allow for some comment to be made. There are some other entities, too, as statute required originally the Notice of Intent, there's also a Notice of Distribution to be provided and responded to, so there is some additional time to do that and that's why there is no action this evening. And in light of that, we have not received any comment to date, we'd like to, administratively we'd like some additional time to provide for any public comment because it's such a significant document as we worked on quite significantly and the Steering Committee and the Planning Commission. We want to make sure that those that want to way in have the opportunity and we're going to give them a second opportunity.

So, in light of that, no action is required this evening. We'll probably look to come back probably after another extended period of time, it may not be September, it possibly could be October meeting, so we'll give some additional time, another time period, maybe again that 63 days and then come back to the Planning Commission.

In the meantime, we have had response to the communications that have gone out to statutorily the agencies required to make aware we're updating our Master Plan and that includes Oakland County, and Oakland County Economic Development, Oakland County Planning, scheduled a meeting of their zoning subcommittee. And at that meeting which was last Tuesday, they reviewed the updated Master Plan as proposed and unanimously approved the City of Farmington Master Plan Update 2018-2019. What they found was that it was not inconsistent with adjacent community's master plans is what their requirement is to do. That is, Mr. Chairman, you have before you, you have a review letter from Oakland County, and then you have a letter indicating the action of last Tuesday. So that's for your record as chairperson.

PUBLIC HEARING – ZONING ORDINANCE TEXT AMENDMENT: MARIJUANA ESTABLISHMENTS

Chairperson Crutcher introduced this item and turned it over to staff.

Director Christiansen stated this item is a Public Hearing for a Proposed Zoning Ordinance Text Amendment regarding Marijuana Establishments. The Proposed Amendment would add the definition of the term "Marijuana Establishments" to Chapter 35 of the Zoning Ordinance, Article 21 Definitions, and amend Article 2, General Provisions, to add new Section 35-61, entitled "Marijuana Establishments." Prohibiting marijuana establishments within the City of Farmington, pursuant to Michigan Regulation and Taxation of Marijuana Act initiated Law 1 of 2018, MCL 333.27951, *Et Seq.* The following additional information is attached with your staff packet for this item. A memorandum from the City Attorney, a Notice of Public Hearing, and a copy of the Proposed Ordinance.

The City Council has considered this item and it has, following the City Attorney's direction, acted on this item and has amended the City of Farmington General Code of Ordinances. So our General Code of Ordinances is a big book of Codes and Ordinances, has been amended to reflect what is now being requested of you. What is being requested of you is to do the same thing as Council has done and place it in the Zoning Ordinance. The Zoning Ordinance's responsibility is Planning Commission with respect to statutory Public Hearings to amend the Zoning Ordinance and that's why it's before you this evening.

Subsequent to your review and action by the Planning Commission, it will be forwarded to the City Council for their consideration, since as they're a legislative body, they have final decision on changes to the Zoning Ordinances since that's also in the City Code.

Our City Attorney is here this evening with us, if you have any questions. Mr. Chair, I can just flip through really quickly. There is a memorandum from the City Attorney that I've reviewed with the City Attorney and what's placed in your packet after that discussion, they basically describe what is being requested this evening and the reason for it. This is the Public Notice for this evening and again, as I indicated, there is an amendment to both the definition section of the Zoning Ordinance, and also to the General Provisions section of the Zoning Ordinance as well.

This is the Ordinance considered by the City for Chapter 35 for the Zoning Ordinance. So this follows along with what is being requested this evening by the Planning Commission in consideration of this item.

So the action of the Planning Commission this evening is to hold the Public Hearing and make recommendation on this Ordinance to the City Council.

Chairperson Crutcher opened the floor for motions from the Commission to open the Public Hearing.

MOTION by Westendorf, supported by Perrot, to open the Public Hearing.
Motion carried, all ayes.

(Public Hearing was opened at 7:12 p.m.)

PUBLIC HEARING

Chairperson Crutcher opened the floor for public comment.

Hearing none, on a motion by Majoros, supported by Chiara, to close the Public Hearing. Motion carried, all ayes.

(Public Hearing closed at 7:13 p.m.)

Director Christiansen then stated as indicated the City Attorney is here this evening to entertain questions from the Commission on the legality of this issue or the responsibility of the City and what is being requested this evening, again, she will be happy to answer questions the Commission might have.

Chairperson Crutcher opened the floor for questions by the Commissioners.

Commissioner Chiara asked if Council has rejected any marijuana establishments in the City of Farmington and City Attorney Saarela replied that her understanding is yes. She went on to state that this is to make sure that the City has in all the necessary places in the Code and the Zoning Ordinance.

Chiara then asked whether it's a beauty shop, drug store, restaurant, or a marijuana establishment, it just fits in. Saarela replied what we're saying is it doesn't fit in.

Majoros then clarified whether that's an exclusive marijuana establishment or another establishment that may also choose to sell, so either a dedicated facility or if they chose to also sell marijuana, it doesn't matter, this would cover it.

Saarela stated it defines what a marijuana establishment is and that would track with statutory language for an establishment and that's how it would read.

MOTION by Chiara, supported by Waun, to accept the Ordinance to Amend the City of Farmington Code of Ordinances, Chapter 35, Zoning Article 21, Definition, Section 35-252. Definitions: to add a new definition of the term "marijuana establishments" and to Amend Article 2, General Provision, to add new Section 35-61, entitled "Marijuana Establishments", prohibiting marijuana establishments within the boundaries of the City of Farmington, pursuant to the Michigan Regulation and Taxation of Marijuana Act Initiated Law 1 of 2018 MCL 333.27951, *Et Seq.*

Christiansen then stated the action is a recommendation to the City Council of the approval of the Ordinance, and then everything else that Mr. Chiara said, that would be the correction action of the Planning Commission, if the maker of the motion and support are amenable to that modification.

Commissioner Chiara accepted the Friendly Amendment to his motion, with support by Waun, to move to approve and accept the text amendment and forward that recommendation to City Council to Amend the City of Farmington Code of Ordinances, Chapter 35, Zoning Article 21, Definition, Section 35-252, Definitions: to add a new definition of the term "Marijuana Establishments" and to Amend Article 2, General Provision, to add new Section 35-61, entitled "Marijuana Establishments", prohibiting marijuana establishments within the boundaries of the City of Farmington, pursuant to the Michigan Regulation and Taxation of Marijuana Act Initiated Law 1 of 2018 MCL 333.27951, *Et Seq.*

Motion carried, all ayes.

PUBLIC HEARING FOR SPECIAL LAND USE AND SITE PLAN REVIEW FOR PROPOSED DRIVE-THROUGH – PANERA BREAD BAKERY, 34635 GRAND RIVER AVENUE

Chairperson Crutcher introduced this item and turned it over to staff.

Director Christiansen stated this item is a Public Hearing and consideration of a Special Land Use and Site Plan Review to construct a drive-thru on the east side of the existing Panera Bread Bakery building located at 34635 Grand River Avenue.

The existing commercial property is Zoned C-2, Community Commercial, drive-thru establishments are a Special Land Use in the C-2, Community Commercial District and require a Public Hearing and site plan review.

The Planning Commission scheduled the required Public Hearing and Site Plan Review at their July 8, 2019 meeting.

OHM Advisors, the City's Planning and Engineering Consultant has reviewed the Applicant's submitted plans and has provided a review letter which is attached with your staff report.

The Applicant is in attendance this evening to present his proposed Special Land Use and Site Plan to the Commission. The requested action of the Planning Commission is to review the submitted Special Land Use and Site Plan for the proposed drive-thru. What we have attached to the staff packet then is an aerial photograph which shows Panera Bread Bakery located on Grand River, also attached is the Public Hearing Notice, Request of Consideration of Special Land Use, Special Land Use Application is attached, and this was submitted by the Applicant. There's a Quit Claim Deed that has been provided as well as part of this information package.

The existing Panera Bakery is over twenty years old and it is an existing use that is in the building that was built for this use and it is on a property that, if I'm correct, is not owned by Panera, so the building is not owned by Panera and the Applicant is here if there's any changes to that this evening.

Also attached are plan documents with respect to the proposed drive-thru for the existing Panera Bread Bakery, they're rather detailed and it's my understanding the Applicant will go over these with you and walk you through that. So, we'll flip through these, if I can. This is a letter dated July 31st, 2019 regarding the drive-thru retrofit for Panera Bread Bakery Café, and this review is by the City's Planning and Engineering Consultant, OHM. With us this evening is Marguerite Novak, representing OHM, and she is here with respect to OHM's review and can provide that review to you and answer questions regarding their review this evening.

Marguerite Novak, OHM Advisors, stated she is a planner at OHM Advisors and that Jessica Howard from OHM is also present to discuss the engineering comments.

Novak stated she'll go over their planning comments. She indicated the letter is a combined engineering and planning review letter and it addresses compliance with the Zoning Ordinance, Master Plan, the Downtown Area Plan, Downtown Master Plan and the Downtown Parking Study. We start by giving a background to the project site, there is a summary of our comments and then a matrix of the fulfillment of the land use and zoning requirements.

So, the project is within the C-2, Commercial District, and with the addition of the drive-thru, it would be a Special Land Use. So, some of our comments on the Special Land Use requirements of the drive-thru, there are three items here, we want to see the correct number of stacking spaces shown on the site plan review. And then in addition, the parking spaces required for the restaurant, at least three spaces should be provided for customer and employee orders, that is in addition to the restaurant parking requirements.

Again, lastly, we would want to see more information and detail on the proposed location of the speakers, to ensure that any sound transmission is minimized to the neighboring residential areas.

There are some additional items here, a photometric lighting plan is needed, to further see the impact of lighting on the site. And the proposed awning needs to be shown on the site plan to ensure we have clearance for the drive-thru.

The last item I have here is further investigation is needed to ensure that no utilities are in the alley, and then further coordination with the City in permitting as well as adjacent property owners, the dumpster location, will be needed.

So basically in conclusion of our findings, we would reiterate that we defer to the Planning Commission on the Special Land Use requirements, and our comments are intended to help direct discussion.

Crutcher thanked Novak for her input.

Director Christiansen stated that he was sorry that he had not recognized Jessica Howard, who is also with OHM Advisors, who will provide engineering comments on the plan as proposed.

Jessica Howard, OHM Advisors, came to the podium. She stated that she just has a few engineering comments that are mostly for detailed engineering considerations, but just wanted to point them out now because they could change some of the intent of the Applicant for the site.

There are existing downspouts where they're proposing the drive-thru and they would recommend that the Applicant consider capturing the run-off and connecting it to their existing storm sewer system on site. And then it looks like part of that pavement goes towards the building, and they don't want to see any ponding or drainage issues created because of that, especially with cars going through there a lot more than what's going through there now.

And then there's a proposed retaining wall extension so they would want to look at more of the details for that retaining wall because that would actually be holding back dirt from the adjacent property, it's not just an esthetically pleasing wall to separate it from the adjacent properties, so there would be additional information as far as the height, the material type and just calculations for that wall that would be needed during future submittals and that's it.

Chairperson Crutcher then opened the floor for questions for the Planning and Engineering advisors from OHM.

Commissioner Majoros asked about stacking, if you look at the plan, is eight not sufficient for stacking and asked for clarification.

Novak replied that stacking, it mentions that they have ten stacking spaces, so there is a discrepancy with the plans.

Majoros then asked Christiansen if there is a minimum required in the Ordinance, is it eight or ten and Christiansen responded it's ten.

Majoros then stated there is insufficiency in stacking, and then it sounds like your other comment about the holding spaces, that's for people that order and it's not ready yet, so you pull to the side and you wait. And just the way the location is, they would have to shoot back around and park in a physical spot, so do a little 180 and go around. Like at a McDonald's, you can pull up and wait and then you can zip around after you pick up your stuff. It's physically impossible here because Spot One is where the window is so you can't pull ahead and wait there, there's really no way to maybe move around, and my assumption is the only way to resolve that is by a 180 into an existing parking spot; is that correct?

Novak replied essentially, yes.

Chairperson Crutcher asked if there were further questions from the Planning Commission. Hearing none, he then called the Applicant to the podium.

Matt Diffen, Diffen & Associates, Civil Engineers for the project, came to the podium and introduced Mike Brunetto, from Panera. He stated they reviewed the comments the Engineer and Planner put together. He stated the drive-thru stacking, they feel they can work through that, they just had a last-minute change from Panera where they wanted to move the menu board and so somehow, they lost a couple spaces, so they are entertaining a few ideas on how to handle that. So, whether they bring plans back next month and this gets tabled, or if that's something that you can have them look at, he believes he can make that work.

Diffen went on to state as far as the Commissioners' comments about the other three spaces that are required, he is correct, they will have to come around, and whether they pick spots here or over here, it depends on what's easier on the people inside the restaurant to get their food too, they still have enough parking to meet the minimum requirements for the three for that, so it's just a matter of what's the most, the best operational position for those to be.

Majoros stated that at some places we count street parking to get to the minimum required but what we're hearing is we have three spaces that would be designated as "hold for customer pick-up order", we're not impeding into the minimum required parking based on what's there now for the existing use.

Christiansen replied he's had that conversation with OHM, that was a concern that they had, that they wanted to make sure that parking calculations were such that they were still meeting their requirements and they're still required to do so.

Chairperson Crutcher opened the floor for questions.

Diffen replied that the minimum requirement for the restaurant is 32, and they have in excess of that. He went on to state that as far as noise goes, this site is significantly depressed from the adjoining properties upwards of 8 feet or so, there's mature evergreen trees and a 6-foot wall on top along the property line and they are putting in a significant more landscaping to fill in any gaps or to help buffer that, too. And the speaker, as with most drive-thru speakers, the volume is easily adjusted up and down. So, for whatever reason if it was too loud or didn't meet the initial decibel requirements for the City, it could be adjusted down so that it would. There's been other scenarios on other sites where they've had the same depressed scenario, the speaker and actually the background noise on the studies that they did on those sites, came back that the background noise was more than what the drive-thru was producing. So in most of those situations as you all know when you pull up to the drive-thru you've got you speaking out of the car towards the speaker and the speaker speaking back to you, and the intent would be to never have that volume, or those conversations be any louder than two people talking in a parking lot. So like I said, the depression of the site, the existing vegetation and walls that are there and then the landscaping that they're proposing will help to alleviate a lot of that sound. And he stated they will obviously give a photometric plan to match the site plan, mostly with the lighting in the parking lot remaining but they are putting a few doming lights and then probably relocating the existing lights so it will all be down shielded lighting, they'll make sure that it zeroes out before it gets to any lot lines. Again, you have mature evergreen trees that will block the light, too, so it's hard for any of the down shielded light projecting one way, and then an evergreen tree that is 30-feet tall, it's hard to get light on, but they'll make sure, they'll get the engineer to provide those calcs, so they have them. Drainage for the downspouts, he believes it was in the plans already but, what they're proposing is a trench drain system along the drive-thru because if the engineering is correct, the existing grade does slope towards an existing building. We put notes on there and if they're not they'll be on there next time, that those downspouts are to be tied directly into the underdrain that they're putting into the ground and then the surface flow will be caught by the trench drain. And what that drain trench does it's sort of a catch basin, you don't have to slope, or you can slope along the whole side and catch more water and you don't have any problem in that situation. So that's what they came up with that as sort of a best-case scenario.

And then the alley issues, I know Mr. Christiansen didn't really touch on it, but I believe we're working towards the City owns the alley now, putting easements in place prior to

the City vacating that alley, each of the owners on each side of the alley would get half of the alley, but the easements for egress and ingress over our whole parcel over that alley would be in place. The overhead lines that are there now which I believe are the only utilities, those easements would still be in place. And then they're offering to share their dumpster with the neighbors next door to alleviate their current dumpster issues. Their current dumpster now is supposed to be back here, but with the existing configuration of this building there's no way you could ever get a trash truck in there, so they've been pulling their dumpster out into the alley and that's where it currently sits. So obviously that's an eyesore, you can see it directly off of Grand River and it's not what the Commission or the Ordinance or the intent of how a dumpster enclosure is supposed to work. So we're offering to build a much larger dumpster enclosure in the back, share it with the neighbors, give them all the access and rights to it that they need. The retaining wall, they are going to have a 6 to 8-foot structural retaining wall, the structural engineer has already been on the site and looked at it. So the next time we submit there will be a little bit more detail with that, but our intent would be to have a poured concrete wall with brick that matches the rest of the building. And then as you get down towards the end, the rock that is there now will become a lot shorter and we'll try to keep that under three feet.

Chairperson Crutcher asked if the dumpster is shared with just the businesses on the west end of the strip center or the whole strip center and Diffen replied it is the whole strip center and that they would offer a double dumpster to accept all of their waste as well as theirs.

Majoros asked if those businesses accessed those dumpsters while walking through the alley currently and Diffen replied most of them do but the very end building has a door off the back door.

Crutcher asked if there is an alley behind those buildings and Diffen replied yes.

Christiansen stated that he would like to elaborate on this and help clarify some facts. The planning consultant's review indicated in miscellaneous items page 2 of 3, "The Applicant is willing to work with the City in permitting the drive-thru at the proposed location for the drive-thru in an alley that the City owns. Further investigation may be needed to ensure no utilities are in the alley, in addition coordination with adjacent property owners, what we needed to address with dumpster locations. Plus, the general comment, there are several alternatives that can be pursued to facilitate this. If I go back to the site plan to help Mr. Majoros' question that is being asked, this is the base site plan, and this site plan shows the footprint of the four-unit strip center building to the east and shows the alley, the stacking spaces and the dumpster. If you look here, you can see on the site plan, the dumpster location in the southeast corner. You'll see in the dash line

the existing dumpster, it's oriented to the Avenue, so that the disposal vehicles enter off of Grand River, come straight down the alley, they enter the dumpster, and they back up. The adjacent property has its dumpster behind the building and the access, Mr. Majoros, is walking around and going down the alley and using that dumpster and that's how it's used. And originally it was approved to be in that enclosure, but has over time been out on the edge of it for better access for disposal vehicles. What's being proposed is combining both properties dumpster use. And what's proposed here as you see here, is to reorient the dumpster into the parking lot towards the west and to have it be constructed now, reconstructed as a double dumpster. And so there are several things that need to be addressed, one is how the alley functions and how it's used and who owns it and how all that transpires. Again, it's a platted alley, it's a public alley. The City has some alternatives available to it, it could go through an abandonment and as Mr. Diffen alluded to, there could be a separation or split of the alley, and property owners on the adjacent sides, Panera and the strip center, could then have the property after abandonment and vacation, they could work together on an easement agreement for access maintenance and the like, it could stay a public alley, there could be an easement agreement put in place for its function and use, that's another alternative that's available.

So, there's a couple different things here. That has yet to move forward and it's being held in abeyance subsequent to the consideration of the site plan and Special Land Use first.

Majoros then asked if you're the fourth tenant on the property to the east, you're going to walk down, which is what they do today, right? Christiansen replied in part, yes. Majoros then stated in theory you're going to have to negotiate more traffic in the drive-thru when you're going to go throw your refuse away. Majoros then asked what the hours of operation of the drive-thru would be and Diffen replied same hours as the store, 6:30 a.m. to 9:00 or 9:30 p.m., and then on the weekends it's even shorter hours than that, Sunday's it closes at 8:30 and it doesn't open until 7:00 or 8:00 in the morning, but we're not having any extended hours or 24 hours.

Chiara then asked seeing that the City owns that alley, in the wintertime there's this stuff that falls from the sky called snow, who is responsible for plowing that, do you have any idea?

Diffen replied that currently the tenants are taking care of that and we will continue to do so regardless if you vacate it or easements are put in place for it.

Majoros then stated your website has the hours of operation as Monday through Friday, 6:00 to 9:30 p.m.; Saturday as 6:30 to 9:30, Sunday 7:00 to 9:00. Diffen asked if it was

for that specific location and Majoros replied Grand River and Whitaker and Diffen stated you may be correct.

Chairperson Crutcher called for a motion to open the Public Hearing.

MOTION by Majoros, supported by Perrot, to open the Public Hearing
Motion carried, all ayes.

(The Public Hearing was opened at 7:40 p.m.)

PUBLIC HEARING

Chairperson Crutcher opened the floor for comments from the public.

Robert Kull, 23917 Whitaker, came to the podium and stated he's got a few comments on this drive-thru, he feels it was just yesterday that he was here talking about the other drive-thru on the other side which is the Tropical Smoothie Café. He hasn't seen it yet, but it's been approved so we now have the proposal of two drive-thrus on either side at the very corners of Whitaker Drive and Grand River. He stated he is here to basically object to this for several reasons. The main reason is related to the traffic, he hasn't seen a traffic study, there wasn't one for Tropical Smoothie Café and he doesn't know if there would be one for this but now we've added another variable. We haven't seen the Tropical Smoothie Café, we don't know what kind of traffic will be generated, there were comments about that, and it was dealt with in a way that allowed it to happen. Traffic coming in on Grand River, exiting on Whitaker, now these two points aren't connected but you'll notice that that exit is directly across the street from the entrance to the Panera. And based on the plans, the entrance to the drive-thru would be mainly through that area on Whitaker. So now people coming down Whitaker turning into Panera, there's currently insufficient stacking spaces, it's backing up currently from, if we look at the plan, the traffic wraps around and comes toward Whitaker. I go to Panera every morning, I'm not opposed to Panera, I love Panera, but there's a lot of traffic at Panera at certain times of the day. Like World Wide Center, it's different times of the day have more traffic and particularly in the school time you'll see Panera serve a lot of teachers and students. And so there's a large amount of traffic just going in and out, a lot of people picking up their morning or coffee to into Longacre because as you know Longacre is at the end of Whitaker and so the traffic generally if you sometimes the Farmington Police will set up the little traffic monitor because there's so many people rushing through Whitaker because they're late to get their child to school and/or to get to work. So now we've got the people rushing to Longacre, they're taking the drive-thru from Tropical Smoothie Café, they're taking the drive-thru into Panera, all at Whitaker which never had a drive-thru, even as of today, there's still not a drive-thru there. Then when you exit, you're exiting

the drive-thru at Panera going north towards Grand River, you've got traffic coming in to go to the strip center over there with the nail salon and whatever else is over there, they have to cut through the exit for the drive-thru exit so you imagine this coming down, you're exiting the drive-thru this way, and someone is trying to cut through that way, they have to stop in order to get through, you're backing up traffic on Grand River. Now you've gone through your Panera drive-thru, you're exiting, you're turning left onto Grand River and you'll find that there's a lane that's now -- Grand River eastbound is now only one lane, and so that's right where it transitions. So the traffic volume is the same but now it's converted to one lane, so the frequency is increased so you've got more traffic, it's harder to turn left. I can attest to that because I go north on Grand River, I turn left every day. It's harder now to turn left, well, it's even harder to turn left, people generally try to avoid it, turning left out of the Panera because Hitachi is toward the north. So the people that are going to Hitachi get in the middle lane and you can't see it on the map but it's right there. You go into the middle lane and you're turning left, and I've done it myself where you kind of get head-on with the other person. You've got the trucks that are delivering in the alley that back-up. You've got the City of Farmington which has some sort of water station there, I don't know what it is, but they were there today, they're there maybe once a week or maybe once every other week, they put two trucks there, they're blocking part of Whitaker right there. There's a lot going on at that intersection and that's without -- there's a lot going on now but when you add two drive-thrus which the community has never had, it's a Special Land Use requirement. The residential community is zoned R-I-C, Residential Country Estate, it's supposed to be a quieter, more peaceful, I'm not saying that it is, why should we be entitled to something that someone else might not, but that's what it's zoned, I didn't make up the Master Plan, the City created the Master Plan, talk about neighborhood centers, discouraging heavily auto oriented businesses and this plan will increase the --- it turns it into an auto oriented business, it's not right now. It's very nice, peaceful, there's people sitting out, you pull in, people are there eating. Now we've got a drive-thru and we've cut down the number of seats for people that can physically be there has been cut down. We've got LED lights that say drive-thru, there's now a proposal, there's been three of them, the signage says drive-thru. Clearly the business plan, the model is to turn this into a drive-thru restaurant, to increase traffic, and it's just not right. It's not appropriate for the character of the neighborhood. There was a major accident, I think it was last month, right at that intersection, it's a dangerous intersection, this will just make it worse. The sound levels, that's the other thing, the sound levels, I had a long discussion with World Wide Center and Mr. Barbat and the City Attorney about the sounds coming through the drive-thru speaker, of course we haven't seen it yet, we came to an agreement as to how that would be handled, myself privately with the owner of World Wide but that's another issue, 6:30 in the morning to 9:30 at night, the early evening is when you want to sit out on your deck or your patio and enjoy the relative quiet and not hear the orders from Panera. There might be a volume control, everything has a volume control, but it doesn't mean that people are going to use it. So

I'd like a requirement as to the decibel levels of the speaker to be minimized and as far as how that's controlled, I know there are automatic controls, an automatic control is better than a manual control, but it seems to me it would be. The hours of operation, a limitation on hours of operation I think is very important. Panera, like I said I love Panera, I go there all the time, it's a bakery, you know, no offense to fast food restaurants, but it is not a fast food restaurant, it's not a Rally's, it's not a Burger King, a Taco Bell, it's a Panera, it's a very nice place, there's a bakery there in the early morning they're baking fresh bread, fresh coffee, but Panera is there on a lease and when their lease expires it's now Rally's, it's now Burger King, it's a Wendy's across the street, maybe across the street it's a Rally's because that's what World Wide puts there and Wendy's goes here, but they're fast food restaurants and that's I don't think consistent with the Master Plan. I think also there is an issue with the alley being vacated and that the by-pass lane, the ordinance requires a by-pass lane, so really what you're seeing in the alley is a drive-thru lane but what's next to it, it's got to be I guess a by-pass lane, I don't know that it's labeled that but the ordinance requires a by-pass lane. That by-pass lane is going to be where people are walking to get – there's a sidewalk from the strip center to the Panera and so people have to walk across that by-pass lane and then the people who are also removing the garbage from the strip center, they're going to be walking through the by-pass lane. There's going to be a lot of traffic there. People right now park in that by-pass lane when there's not enough parking at Panera because that happens frequently, I've parked in the alley several times, never been hit, which is good. Thank you.

Crutcher thanked Mr. Kull and asked if there were any more comments from the public.

Hearing none, on a motion by Majoros, supported by Chiara, to close the Public Hearing. Motion carried, all ayes.

(Public Hearing was closed at 7:50 p.m.)

Chairperson Crutcher opened the floor for questions from the Commissioners.

Waun stated she has a question for Counsel. One of the points just brought up is something that she had in mind, if this is approved for this tenant and this tenant vacates, what happens? Does the drive-thru continue for whatever could occur, could be McDonald's, could be Rally's.

City Attorney Saarela replied if it's an approved Special Land Use, so if it's the same use coming in and they don't have to seek another site plan, if they meet the same requirements of the Zoning Ordinance and it was approved for a drive-thru, it would be approved for a drive-thru. If anything changed and they weren't meeting the requirements

of the Zoning Ordinance, they have another site plan review, we'd have to look at it at that time to see if it meets the requirements of the Zoning Ordinance.

Chairperson Crutcher asked if a fast food restaurant could be there and Saarela replied yes, if it was an approved Special Land Use.

Chairperson Crutcher then asked the Applicant how they would be dealing with the parking overflow and Diffen responded that the whole purpose of the drive-thru is to streamline the operations in the bakery. They're not a McDonald's, they're not a Burger King, they don't want to be a fast food restaurant. Lots of people in businesses order their food online and this way they don't have to park, you know there are cars that come in the restaurant and wait in line to get their food. They can order online, they can pay online, they can just come through and grab their stuff and go and what that does is that it frees up the people pulling in and out in the parking lot in the congestion in the lines that you have inside. So this whole thing is to help and with the alley and the by-pass lane and again, even just with the garbage truck, not coming in off of Grand River and trying to back back-out, everything that we've tried to do here is to make it a better scenario than what you had. It's an established business, it's been there for twenty years, it does a really good business and they do have some busy hours of operation, but we intend that those same people are going to come in and if they're going to have to go to school or to their job or they want to get through there at lunchtime, I mean we've all done it at multiple different Paneras, you pull up there and the parking lot is full and it's because either the tables are all full inside or you've got a lot of people --- what Panera has determined is you've got a lot of people coming and going with take-out hours. So this drive-thru helps with all that, if that makes sense.

Crutcher then stated so you can preorder and prepay and so when you come up through the drive-thru you're not coming up to order, you're coming up to pick up your food and Diffen said yes, they're just trying to streamline the carry out service which is a large part of their existing business. And it benefits the sit down business because now the patrons that want to sit down aren't fighting in the line with the same people that just want a carry-out and they don't have to look for parking spaces because everyone went through the drive-thru instead of parking and getting out of their car to go in and get their food inside.

Crutcher indicated that not only is there a requirement of ten stacking spaces but potentially you have a line-up of fifteen to twenty cars line up out onto the street to get into the drive-thru line and Diffen replied that the objective is to efficiently move people through there and that there's some training involved but these things work very well. Just so that you're aware the drive-thru typically when we do these, we couldn't do it on this one because of the alley, but we usually and we are planning to reconfigure inside, but the drive-thru has its own kitchen and staff specifically for that. It's not mixed with the

restaurant staff anymore, again to help streamline both the carry out customers and the restaurant patrons that want a sit-down experience. So there's a separate kitchen area specifically for the drive-thru and then there's a separate kitchen area specifically for the restaurant and staff for both of those, again, to keep lines down and to keep everybody moving forward and make their whole experience more enjoyable.

Crutcher asked Christiansen if there is a requirement for a traffic study to be done and Christiansen replied that is up to the Commission, if they deem it necessary.

Crutcher then asked what the peak times are for the restaurant and Diffen replied early in the morning when people are on their way to work and then right at lunch time. Crutcher then asked if he knew what the numbers are and Diffen replied he does not, not on this store.

Mike Brunetto, Panera Bread, came to the podium and replied to the question of peak times, that approximately 15% of their business will go through the drive-thru, that's very different from McDonald's, McDonald's is typically 50% or so. So the amount of vehicles going through that drive-thru is considerably less what you're used to seeing or being a part of for some of the other fast food restaurants.

Crutcher then stated that the peak hours coincide with the increased traffic for school and then with the drive-thru there will be a lot of traffic there.

Brunetto replied one of the effects that they see from the drive-thru is that it does free up spots in the parking lot, so you don't have as much at those peak hours, people pulling in, can't find a spot, stop, back-up, it will create some more vacant spots in that parking lot and to that extent it will reduce some of the congestion and some of the lines.

Majoros said the question to him seems to be, does the drive-thru fundamentally bring in incremental business or does it redistribute the business you already have. With 15% usage of drive-thru, if you had a Panera non drive-thru location and you were generating X amount of revenue or X amount of business or whatever metrics you use to assess your business, if you put a drive-thru in in a comparable situation, clearly you're doing this to make money and facilitate things; but do you see your metrics of your revenue generated per store from 6:00 to 9:00 a.m. has gone from X to Y or are you just simply saying we don't really get a lot of incremental business out of this, we just facilitate traffic flow and kind of keep the business.

Brunetto replied that they are doing this for incremental business, and they do see about a 15% increase in sales almost across the board when we add a drive-thru.

Crutcher clarified that Brunetto said that whatever traffic is there will increase by 15% and Brunetto replied you will see an increase in vehicles, yes, without a doubt.

Majoros then stated you can't equate revenue improvement to 15% traffic but there will be more people so if the intent of the drive-thru is not redistribution and ease of movement, but incremental revenue there will be more people in theory moving through but the flip side of that is will a facility that is optimized for the business of those that want to park and walk in and those that want to use the drive-thru, there may be things that may facilitate that flow. So will an optimized footprint allow for injecting more cars and really not create more havoc, that's the question.

Crutcher stated they're decreasing the parking lot and increasing the number of cars coming in because now there's a drive-thru so people who would have gone on past will now stop and Majoros replied that a car coming through the drive-thru would spend an average of one minute eight seconds on the property versus a parked car would be there for 30 minutes, an hour, whatever it is. So I'm not buying or selling, I'm just saying not every car is going to have the same experience there as a parked car would.

Crutcher then stated his question was will there be an increase in cars just because there's a drive-thru, they may be moving faster, but there will be more cars moving faster, it seems like that would be the case.

Majoros then asked if more people would take Whitaker because of the drive-thru, so if you were going to Longacre to drop your kid off, or you were a teacher or whatever, and you normally take Gill every day, you now know there's a drive-thru, will you go one or two streets east or west, do you know what I mean, and say, oh, I'll pop in there because there's a drive thru. It's not going to invite more people to go to Longacre, but will it move traffic around from Gill over here because there's a suitable alternative to get your breakfast faster.

Crutcher stated he thinks Whitaker is the shortcut.

Majoros stated if he's coming westbound on Grand River, I'd probably turn left on Gill.

Crutcher stated he remembers doing that drive and the going to Panera after dropping his kids off at school.

Kmetzo inquired about the status of Tropical Smoothie Café and is concerned about having two drive-thrus and asked for an update.

Christiansen replied the status of the approved Tropical Smoothie with the drive-thru that was mentioned earlier, is that there were several components to that proposed site plan and in the motion of approval of the Tropical Smoothie with a drive-thru. The first is the existing building on the existing site and that is in the process of being upgraded as was required by both the Zoning Board of Appeals in their granting a variance for the stacking spaces I think was one of their items and that was then approved by the Planning Commission. Again, the existing building right now is undergoing roof reconstruction, repair and upgrades, as one of the conditions of approval by both the Zoning Board and the Planning Commission. The second item then is building modifications, façade modifications, those plans have been submitted and they're under review and permits are pending to be issued right now for that façade modification. Again, that was a condition of approval by both the Zoning Board and the Planning Commission as well. There are other site elements of the existing shopping center site that also have to be addressed and upgraded and then there's Tropical Smoothie that's brand new. And there have been property investigations, there have been some preliminary engineering that's been done, there have been some borings that have been taking place out there but there have not been final plans that have been submitted, construction plans that have been submitted for permit yet. They're working on the existing building and the existing site first but it's all in the process.

Kmetzo then asked the Applicant if this the first time they decided to put a drive-thru in this building and if so, why right now.

Brunetto replied that's a good question. They have done all the easy ones, a lot of these sites are very east and don't have retaining walls, don't have dumpsters that have to be relocated, and those are the ones that they did first. This will be one of the more expensive drive-thrus they've had to do and they've kind of picked all the low hanging fruit and are now attacking the more difficult ones.

Kmetzo then asked if this is the only Panera in Oakland County that doesn't have a drive-thru and Brunetto replied that he can't answer that, he doesn't know.

Chairperson Crutcher asked if there was a motion from the Commission.

MOTION by Waun, supported by Westendorf, to deny the Special Land Use Application and Site Plan Review for Panera Break Bakery for the addition of a drive-thru for an existing one-story restaurant building a 34635 Grand River, located in the C-2, Community Commercial District. This motion is based upon the following findings of fact:

Regarding Zoning Ordinance Section 35-152, Standards for Approval of Special Land Uses requires all five criteria to be satisfied and denial would result from failure of any one or more of the criteria:

1. This is not compatible with the goals, objectives and policies of the city of Farmington Master Plan: the use is not compatible with the Future Land Use designation of Neighborhood Centers, which favors small scale and low intensity uses to meet daily needs of the City's residents and discourages uses that are heavily auto oriented.
2. The proposed drive-thru favors motorists and passersby, rather than promoting the C-2 zoning district's intent of providing convenience to neighboring residents.
3. Drive-thrus are known to generate increased traffic volumes in and around their sites, and especially at peak traffic times and this is detrimental to the natural environment, public health, safety or welfare by reason of excessive production of traffic, noise, and other such nuisance.
4. Waiting spaces are not specified on the site plan.
5. The proposed speaker is positioned in the direction of the adjacent residential neighborhood.

A roll call vote was taken on the foregoing resolution with the following result:

AYES: Crutcher, Waun, Westendorf

NAYS: Chiara, Kmetzo, Majoros, and Perrot

Motion failed for lack of support.

MOTION by Perrot, supported by Chiara, to approve the Special Land Use application with conditions regarding Zoning Ordinance Section 35-152, Standards for approval of Special Land Uses for the following findings of fact:

1. This use is compatible with the goals, objectives and policies of the City of Farmington Master Plan:
 - a. The proposed drive-thru window is accessory to an existing restaurant/commercial use that is consistent with the property's Future Land Use designation of "Neighborhood Centers."
 - b. The drive-thru is intended to improve the efficiency of the site's operations and reduce parking demands by diverting some customers to the drive-thru rather than parking and walking in. The drive-thru is not intended or expected to change the character of the site in to one that is heavily auto-oriented.

2. The use will promote the intent of the zoning district in which the use is proposed:
 - a. The proposed use is consistent with the C-2 zoning district's intent of creating mixed-use centers that include uses that provide convenience to residents in adjoining neighborhoods.
 - b. Though the drive-thru will benefit passing motorists, it will also provide convenience to neighborhood residents and, by reducing parking demands for the restaurant, could alleviate concerns about spillover parking that some residents have identified on Whittaker during peak times.

3. The use will be constructed, operated and maintained so as to be compatible with the existing or intended character of the general vicinity and so as not to change the essential character of the area in which it is proposed.
 - a. The proposed use is compatible with surrounding commercial uses.
 - b. The addition of the drive-thru is intended to improve the efficiency of the site and reduce parking demands by redirecting a portion of customers to the drive-thru.

4. The use will be served adequately by public facilities and services, such as traffic operations along streets, police and fire protection, drainage structures, water and sewage facilities and primary and secondary schools.
 - a. The existing Panera Baker and Café is adequately served by public services, and the proposed drive-thru will not affect its needs.
 - b. Traffic patterns will be unaffected, as existing means of ingress and egress will remain.
 - c. The drive-thru is intended to reduce parking demands for the site by diverting some customers to the drive-thru instead of walking in.

5. The use will not involve uses, activities, processes, materials and equipment or conditions of operation that, in comparison to permitted uses in the district, will be detrimental to the natural environment, public health, safety or welfare by reason of excessive production of traffic, noise, smoke odors or other such nuisance.
 - a. The site uses existing means of ingress and egress to Grand River and Whittaker.
 - b. The site satisfies the Zoning Ordinance's requirements for drive-thru stacking spaces, and the queue is designed to wrap around the building and remain internal to the site.

Regarding the specific requirements for drive-thru facilities required by Zoning Ordinance Section 35-158(J):

1. Stacking. Sufficient stacking capacity in accordance with Article 14, Parking and Loading Standards for the drive-thru portion of the operation shall be provided to ensure that traffic does not extend into the public right-of-way.
 - a. The site satisfies the Zoning Ordinance's requirements for stacking capacity. As designed, the drive-thru queue will remain internal to the site.
2. Bypass Lane. A bypass lane shall be provided around the drive-thru window.
 - a. The site plan provides for a bypass around the drive-thru window.
3. Waiting Spaces. In addition to parking space requirements for restaurants and pharmacies, at least three (3) parking spaces shall be provided, in close proximity to the exit of the drive-thru portion of the operation, to allow for customers waiting for delivery of orders.
 - a. Parking spaces exist near the drive-thru exits that can be used by customers waiting for delivery of orders.
4. Connection to Commercial Development. Direct vehicular access connections with adjacent commercial developments shall be provided where feasible as determined by the Planning Commission.
 - a. The site is directly connected to adjacent commercial development via an existing alley.
5. Canopy. The proposed clearance of any canopy shall be noted on the site plan. The canopy shall be no higher than the principal building.
 - a. The site plan does not include a canopy exceeding the height of the building.
6. Outdoor Speaker. Outdoor speakers for the drive-thru facility shall be located in a way that minimizes sound transmission toward neighboring properties and uses.
 - a. The site is buffered from neighboring residential by a wall and substantial mature landscape that will minimize sound transmission into the neighborhood.

The site plan review conditions of Zoning Ordinance 35.163(d) are satisfied with conditions necessary to site plan review, based on specific findings.

1. Site Design Characteristics.
2. Building Design.
3. Change of Use and Redevelopment
4. Preservation of Significant Natural Features.
5. Street.
6. Access, Driveways and Circulation.
7. Emergency Vehicle Access.
8. Sidewalks, Pedestrian and Bicycle circulation.

9. Parking.
10. Loading.
11. Waste Receptacles.
12. Lighting.
13. Mechanical Equipment and Utilities.
14. Landscaping.
15. Utilities and Stormwater Management.
16. Noise.
17. Other Agency Reviews.

This motion is subject to the following conditions:

1. All improvements shall be constructed as shown on the site plan submitted to the City and reviewed by the Planning Commission, being the revised site plan dated 12-17-18, prepared by LK Architecture, Inc. on behalf of Panera.
2. The Applicant shall comply with all conditions identified in the plan review of OHM Advisors dated July 31, 2019, to the satisfaction of OHM and the City, and shall submit any documentation, including revised site plans, as necessary to demonstrate compliance with those conditions.
3. The approval is subject to compliance with all applicable codes and ordinances, including but not limited to the City of Farmington Code of Ordinances noise and nuisance ordinances, City of Farmington Zoning Ordinance including all applicable site plan review criteria, all permit requirements, and any approval requirements of other governmental agencies.
4. This approval is conditioned on the Applicant negotiating a resolution that is satisfactory to the City and neighboring property owner to secure access rights to the existing City alley for use as the drive-thru lane, and to address dumpster location.

A roll call vote was taken on the foregoing motion with the following result:

AYES: Chiara, Crutcher, Kmetzo, Majoros, Perrot

NAYS: Waun, Westendorf

Motion carried, 4-2.

Diffen thanked the Planning Commission for their time and is looking forward to working with them on this project.

SITE PLAN AMENDMENT FOR OUTDOOR SEATING – SIDECAR SLIDER BAR, 32720 GRAND RIVER AVENUE

Chairperson Crutcher introduced this item and turned it over to staff.

Director Christiansen stated the owner of Sidecar Slider Bar, Scott Pelc, has requested a site plan amendment for their approved outdoor seating for his new now existing restaurant located at 32720 Grand River Avenue, in the CBD, Central Business District. Façade improvements and outdoor seating were approved by the Planning Commission at the May 14, 2018 meeting and a copy of the minutes of that meeting are attached with your staff packet. No changes regarding building dimensions or other site improvements are proposed with this request. Mr. Pelc has submitted plans for the proposed amended outdoor seating area including a layout of the proposed outdoor seating area and proposed outdoor seating tables and chairs. He is here this evening to review the plan and site plan information with the Planning Commission for your consideration for the amended outdoor seating area.

The staff packet had an aerial photo, the aerial photo shows Grand River Avenue, shows the end cap unit which is Side Car Slider Bar at the Village Commons Shopping Center. You can see 32720 Grand River Avenue. You can see the parking lot and the access area which is the loading area, the alley which is to the east, and out front you see it on Grand River, a green space area, and you can kind of see a little bit of the outdoor patio area, this is before Sidecar came to the property. And the area that you see here is the flat area with the stone around it and the green space, that's the area that is being proposed for additional outdoor seating.

This is the plan submitted by Mr. Pelc, the existing restaurant building, down at the bottom of the drawing which is west, the entrance, entrance vestibule and the existing patio area. To the far right which is Grand River Avenue or south, the new patio area.

You might recall that on the approved site plan for Sidecar, they had both the outdoor seating area, the existing patio proposed and approved back in 2018, and they had the area that's on the south side approved as an area for seating and two fireplaces or two firepits. After consideration of those facilities, working with staff, working with City building official and inspector, working with the Fire Marshal, the decision was made that instead of the firepits, expand the outdoor seating so instead of two firepits and chairs, to have table service, tables and chairs here in this area and connect the two areas. So you can see the existing patio, the new patio which is where the firepits were as approved, and you see now a new connection, a concrete pathway.

Chairperson Crutcher called the Applicant to the podium.

Scott Pelc, owner of Sidecar Slider Bar, came to the podium. He stated they're not able to do the firepit tables at this point so they decided to reshape the patio, lay concrete, it was a patio block before, so they decided to pour concrete and they want to enclose it with a fence, some decorative planters at each corner, one at the middle, and provide an egress from the Grand River Patio to the parking lot patio.

Majoros asked Christiansen if this increased the size of the patio at all, it didn't intrude more toward the street, it's basically the same footprint just recalibrated for a different use and Christiansen replied the shape is a little bit different, it was kidney shaped before and they kind of edged it off and you see the planters that contain the area. One of the things that's required of an outdoor seating area where alcohol is served, it's got to be defined and enclosed and that's why it's proposed this way. There was also some concern about the proximity to Grand River, so squaring it off and giving it an edging and putting in planter boxes is also not only definition but a safety issue as well, so this separation was put in place to address that.

Majoros then asked if the path that connects the west side existing patio with the proposed new patio, that's not fenced in, so there is just an open walkway that connects the two parts, is that correct, and Christiansen replied in the affirmative.

Pelc said they'll be ADA compliant.

Majoros stated but not fenced in and Christiansen replied correct.

Crutcher asked if it increases their outdoor seating and Pelc replied it would increase their seating from 12 to 24 seats and it was 16 with the firepits.

Crutcher asked if the seating is in compliance and Christiansen replied yes.

MOTION by Majoros, supported by Chiara, to approve the site plan amendment for outdoor seating, Sidecar Slider Bar, 32720 Grand River Avenue, as proposed in the plans submitted for the August 12, 2019 Planning Commission meeting.

Motion carried, all ayes.

PUBLIC COMMENT

None heard

PLANNING COMMISSION COMMENTS

Chiara stated he surprised to hear there will be a separate kitchen for drive-thru for Panera as they're extremely efficient now.

ADJOURNMENT

MOTION by Majoros, supported by Perrot, to adjourn the meeting.
Motion carried, all ayes.

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Secretary

Farmington Community Library Board of Trustees
Regular Board Meeting - 6:00 p.m. – Main Library Auditorium
32737 West Twelve Mile Road, Farmington Hills, MI 48334
August 8, 2019
Approved September 12, 2019

Board Members Present: Hahn, Huyck, Largent, Montgomery, White

Rae - Arrived at 7:00 p.m.

Board Members Absent: Brucki

Staff Members Present: Miller, Serresseque, Siegrist, Yunker

Staff Members Absent: None

Guest Speaker: John Keister of John Keister & Associates

CALL TO ORDER

The Board Meeting was called to order at 6:10 p.m. by Board President White.

President White announced that Trustee, Mark Brucki, has resigned from the Board. The Library Board now has positions open for one Trustee each from Farmington and Farmington Hills.

APPROVAL OF AGENDA

MOTION by Largent to approve the Agenda for July 11, 2019, with the addition of approval of both the minutes of the Special Board Meeting, July 11, 2019 and the Amended Minutes of the Regular Board Meeting, May 9, 2019, was supported by Montgomery.

Vote: Aye: All in favor

Opposed: None

Motion passed.

PUBLIC COMMENT

Danette Duron-Willner, FH resident, commented on unfriendly conduct and discussions by the Board; lack of transparency and Open Meetings Act regulations; OMA training for the Board; need for a search firm for a Director due to negative media; taxpayer money spent on search and attorney fees rather than on community programs and literacy.

Montgomery clarified each comment including the fact that the Board has planned to invite an impartial attorney to further train the Board on the Open Meetings Act. Responding to the need of a search firm, Montgomery explained that it is a common practice for libraries to use search firms.

APPROVAL OF MINUTES

MOTION by Montgomery to approve the Minutes of the July 11, 2019 Regular Board Meeting, was supported by Huyck.

Vote: Aye: Huyck, Montgomery, White

Abstain: Hahn, Largent

Opposed: None

Motion passed.

MOTION by Largent to approve the Minutes of the July 11, 2019 Special Board Meeting, was supported by Hahn.

Vote: Aye: All

Opposed: None

Motion passed.

MOTION by Huyck to approve the Amended Minutes of the May 9, 2019 Regular Board Meeting, was supported by Montgomery.

Vote: Aye: All

Opposed: None

Motion passed.

DISCUSSION WITH JOHN KEISTER REGARDING DIRECTOR SEARCH

John Keister of John Keister & Associates, met with staff throughout the day gathering their expectations for a Director. He spoke of the interest and passion of staff responses. He asked the Trustees to describe the person who will thrive as the next Director. With the input received today, he will develop a profile for the website. Mr. Keister will be recruiting rather than relying on applications, and recommends a very regional search. He expects to have at least one candidate ready to speak with the Board by the end of October.

MOTION by Largent to expand the search was supported by Montgomery.

Vote: Aye: All

Opposed: None

Motion passed.

OPERATING BILLS

MOTION by Huyck that the Board of Trustees approve expenditures for check numbers 26292 through 26379 totaling \$502,959.41 of which \$354,000 is two weeks of payroll, was supported by Largent.

Vote: Aye: All in favor

Opposed: None

Motion passed.

FINANCIAL REPORT

The preliminary work papers for the Monthly Revenue and Expense Report for June 2019 will be held for confirmation after the audit.

Discussion was held regarding the MERS (Michigan Employees' Retirement System) Pension and Retiree Health actuarial reports.

CORRESPONDENCE

Interim Library Director Miller, shared letters written by FCL Memoir Writers.

INTERIM LIBRARY DIRECTOR'S REPORT

In addition to the Interim Director's Report, Miller shared the following Library activities:

- Social Media posts regarding Friday's after-hours "Stranger Things" program prompted a *LiveNation* representative to offer free tickets to the *Work in Progress* concert scheduled on Friday, August 9.
- Volunteers will offer Medicare and Medicaid counseling in the Library.
- The American Library Association is working on the escalating eBook pricing.
- The Library received the MML (Michigan Municipal League) dividend check of \$5,400 from that pool.
- Laurie Scott, Head of Children's Services at the Main Library, will be retiring in the fall.
- The Summer Reading Club Final Party attracted 1,200 people to this successful yearly event.

COMMITTEE REPORTS

Community Liaison Committee

No report.

Facilities Committee

No report.

Finance Committee

Chair Huyck distributed a document listing lease vs. purchase propositions for a new Library vehicle, including vehicle options.

MOTION by Montgomery to purchase a Toyota Tacoma, for \$26,167.00 (or near that amount), was supported by Rae.

Vote: Aye: All in favor

Opposed: None

Motion passed.

Personnel Committee

No report.

Strategic Plan Committee

No report.

UNFINISHED BUSINESS

Miller explained the online Library Contact Form which would allow the public to contact the Board members. President White and Secretary Rae will receive the submissions. They will share messages

with the Trustees at the Board meeting following receipt of the message, unless the message is urgent. Miller will present the final form at the September Board Meeting.

The Finance Committee will meet next week to examine the option of having the staff sign checks.

NEW BUSINESS

Miller presented bids for a generator which needs to go in with the new sump pumps being installed at the Farmington Branch.

MOTION by Montgomery to approve Ancona to install the generator was supported by Hahn.

Vote: Aye: All in favor

Opposed: None

Motion passed.

BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS

There were no Trustee comments or announcements.

ADJOURNMENT

MOTION by Largent to adjourn the Board Meeting was supported by Huyck.

Vote: Aye: All in favor

Opposed: None

Motion passed.

The Board meeting was adjourned at 8:25 p.m. by President White. The next meeting of the Library Board is scheduled for Thursday, September 12, 2019 at 6:00 pm. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

Elizabeth Rae, Secretary
Library Board of Trustees

ER:dls

Farmington Community Library Board of Trustees
Regular Board Meeting - 6:00 p.m. – Main Library Auditorium
32737 West Twelve Mile Road, Farmington Hills, MI 48334
September 12, 2019
Approved October 10, 2019

Board Members Present: Bomarito, Hahn, Huyck, Largent, Montgomery, Rae, White

Board Members Absent: None

Staff Members Present: Miller, Serresseque, Siegrist, Yunker

Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order at 6:00 p.m. by Board President White.

New Board Trustee, Jessica Bomarito, was appointed to the Library Board by the Farmington City Council. President White welcomed Bomarito to the Library Board on behalf of the Trustees. Bomarito will fill the seat left vacant by Cynthia Zervos.

APPROVAL OF AGENDA

MOTION by Rae to approve the Agenda for the September 12, 2019 Board meeting, was supported by Hahn.

Vote: Aye: All in favor

Opposed: None

Motion passed.

PUBLIC COMMENT

There was no public comment.

FACILITIES COMMITTEE REPORT

Facilities Coordinator, Donald Wrench, reported on the Health Assessment Report received recently from JLL. Many of the items listed on the report are works-in-progress or planned within the coming year or two. The larger repairs or replacements described in the Report will be budgeted for the coming years.

Wrench also reports that the fire alarm at the Farmington Branch activates by itself. National Time and Signal estimates \$33,000 to repair.

MOTION by Largent to authorize repair of fire alarm panel system at Farmington for \$33,000 was supported by Montgomery.

Vote: Aye: All in favor

Opposed: None

Motion passed.

APPROVAL OF MINUTES

MOTION by Largent to approve the Minutes of the August 8, 2019 Regular Board Meeting, was supported by Montgomery.

Vote: Aye: Huyck, Montgomery, White

Abstain: Hahn, Largent

Opposed: None

Motion passed.

OPERATING BILLS

MOTION by Huyck that the Board of Trustees approve expenditures for check numbers 26382 through 26470 totaling \$452,954.39, in addition to the two checks (26380 and 26381) listed as issued after the last Board meeting, totaling \$39,787.95, with a combined total of \$499,287.44, was supported by Montgomery.

Vote: Aye: All in favor

Opposed: None

Motion passed.

FINANCIAL REPORT

MOTION by Huyck to receive and file the Monthly Budget for July 2019 was supported by Montgomery.

Vote: Aye: All in favor

Opposed: None

Motion passed.

CORRESPONDENCE

Interim Library Director Miller, shared Patron Comments and an invitation to the Sikh Foundation Cultural Center Heritage Banquet on October 20, 2019. Huyck may attend but will confirm with Miller. Miller will draft a letter if none of the Board members are able to attend.

INTERIM LIBRARY DIRECTOR'S REPORT

In addition to the Interim Director's Report, Miller shared the following Library activities:

- Grandparents Day was celebrated at the Sunrise Home by Outreach staff. Thirty participants enjoyed the day.
- Medicare/Medicaid Assistance: One-on-One was a successful program offered September 9 in the Main Library's Heritage Room.
- The Library has an ad running at the Farmington Civic Theatre to encourage people to sign up for library cards during Library card sign-up month.
- Banned Book Week, September 22 – 28, highlights censorship of books and why readers should be able to choose books on their own.

COMMITTEE REPORTS

Community Liaison Committee

No report.

Finance Committee

President White states his misunderstanding regarding the former Director and unused sick time. Hahn is talking to the attorney to establish if anything needs to be done at this time.

Chair Huyck reports that the audit is completed and a draft is being prepared. The auditors are expected to present the audit at the October meeting.

Personnel Committee

President White sent to the Board the website link which was prepared by John Keister from the Director Search firm. White will contact Keister for an update.

Strategic Plan Committee

The Board will postpone a Strategic Plan Committee meeting until the eighth Board member is appointed by the City of Farmington Hills. At that time restructuring of committees will be discussed.

Hahn mentioned that the Board Bylaws do not actually specifically provide for Sub Committees and that we were going to update those. White will send a template draft to Hahn.

UNFINISHED BUSINESS

Miller sent the proposed online Library Contact Form to the Board for review.

MOTION by Montgomery to post the new Contact the Board form on the Board portion of the public website. Motion was supported by Huyck.

Vote: Aye: All in favor

Opposed: None

Motion passed.

Accounting Manager, G. Yunker, reports that the Pay Systems, the Library's current payroll service, is discontinuing their service within 30 days. Yunker and Payroll/Benefits Specialist, Brenda Wilson, are researching alternative services.

Largent asks to be included in any further presentations regarding the time and attendance services being explored by Yunker and Wilson. He also asks to have a representative attend the October Board Meeting to make a short explanation of the possibilities of the time and attendance system.

Yunker spoke with auditors who explained the check signing process was established for internal controls so that the same person is not ordering, approving the invoice, and signing the checks. This decision will wait for the new Director.

NEW BUSINESS

Miller reports that the conveyor system has a computer to run that system which is part of our network. It will need an upgrade at an estimated cost of \$6,000. The FCL Automation Coordinator is currently working on a better deal, but we do need to upgrade the current system to keep secure. Replacing the entire conveyor could cost as much as \$500,000 but the new computer and the recently installed compressor should delay that.

BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS

There were no Trustee comments or announcements.

ADJOURNMENT

MOTION by Bomarito to adjourn the Board Meeting was supported by Huyck.

Vote: Aye: All in favor

Opposed: None

Motion passed.

The Board meeting was adjourned at 7:25 p.m. by President White. The next meeting of the Library Board is scheduled for Thursday, October 10, 2019 at 6:00 pm. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

Elizabeth Rae, Secretary
Library Board of Trustees

ER:dls

MEETING MINUTES
FARMINGTON AREA ARTS COMMISSION
DATE: Sept 12, 2019 – 6:30 PM
COSTICK CENTER – CONFERENCE ROOM
28600 W. ELEVEN MILE ROAD
FARMINGTON HILLS MI 48336

CALLED TO ORDER BY: McDermott AT: 6:34PM

MEMBERS PRESENT: Carleton, Dutka, Ferencz, Gradin, Hayes, McDermott, Pike, Warner

MEMBERS ABSENT: Blau, Breen, Deason, Hadfield, Hawkins

OTHERS PRESENT: Rachel Timlin, Cultural Arts Supervisor/Staff Liaison;

APPROVAL OF AGENDA:

Motion by McDermott, support by Carleton to approve the agenda as amended.

Amendments: tabled topic of gallery pedestal; changed Oct meeting date to Oct.3, 2019

Carried: Unanimously

APPROVAL OF MINUTES from: June 13, 2019

Motion by Pike, support by Carleton to approve minutes as amended.

Amendments: Moved item listed under Commission Action Items to Commissioners' Comments.

Moved 1st bullet listed under Commissioners' Comments to Commission Action Items

Carried: Unanimously

PUBLIC COMMENTS

In lieu of public comments, Commissioner introductions and welcome of newest Commissioner, Mr Dutka

ART COUNCIL REPORT

Discussed and supported putting Festival of the Arts on pause. FAF will still hold Spring Art Show, PTA reflections will do exhibit and ceremony. Discussed the new community center. Art Council to become more self-sufficient going forward – maintain own website, etc.

CULTURAL ARTS DIVISION REPORT

Summer Art Camps: served almost 500 kids over 11 weeks.

Stars in the Park: about 4000 people at 9 concerts. Artist applications for next summer concerts are due by Oct. 31, 2019.

Youth Theater: 2 productions this fall

Art on the Grand: application deadline is Dec. 31, early bird: Oct. 31. Jurying begins in January

Makers Holiday Market: Nov 30, 2019 – to focus chiefly on original handmade/ artisanal items this year

Festival of the Arts – on pause during transition. To be completely redesigned. Most likely to come back no sooner than 2022.

Aretha Franklin concert – 10/25 – purchase tickets early as show sells out fast.

COMMISSION ACTION ITEMS: MISSION/BYLAWS

New Community Center Gallery Committee Report – committee members took a tour of the building, then drafted and submitted recommendations to Parks and Rec Supervisor. Recommendations have been advanced to FH City Manager and Project Designer. Second letter from the Commission is in the works to be followed up by a face-to-face meeting.

New Community Center Commission Survey – to be filled out by 9/22/19. Feedback and artist connections are crucial as programming for the new center will be finalized early.

Festival of the Arts/Artist in Residence – As Festival of the Arts is on pause during transition, same is with the Student Art Awards Competition and the Distinguished Service to the Arts Award. Artist in Residence Award SHOULD still be awarded in 2020.

COMMISSIONERS' COMMENTS

Commissioner Hayes: provided an update on the Civic Theater mural: artist and design selected, timeline TBD. Public art project completed during Art on the Grand with Doug Delind is on rotating display at downtown businesses.

Commissioner Carleton: inquired about the process of requesting a new Mayor's Youth Council Liaison. Ms Timlin will investigate.

Commissioner McDermott: proposed keeping track of service hours put in by individual Commissioners related to all FAAC matters: attending monthly meetings, volunteering, etc. Service hours to be entered in a form and to be reported monthly for the entire Commission as a group. The form to be developed by Secretary and filled out retroactively for the whole year of 2019 by each Commissioner.

NEXT MEETING DATE: Oct 3, 2019

ADJOURNMENT

Ajourned by: McDermott

Time: 8:05

Minutes drafted by: Pike

MEETING MINUTES
CITY OF FARMINGTON HILLS COMMISSION ON CHILDREN YOUTH & FAMILIES
SEPTEMBER 5, 2019
BRASS POINTE RESTAURANT, 24234 ORCHARD LAKE RD. FARMINGTON HILLS, MI. 48336

CALLED TO ORDER BY: Vice-Chair Bette Rose at 6:00 pm.

MEMBERS PRESENT: Ed Cherkinsky, Anwar Mahmood. Joan McGlincy, Bette Rose, Mitch Seelye and Brian Spitsbergen.

MEMBERS ABSENT: Kathy Ashcraft, Diane Hague and Sharon Snodgrass.

OTHERS PRESENT: Farmington and Farmington Hills Council, City, or Staff Liaison members and Alternate and Associates members: Becky Dworkin, Anthony Lewis and Todd Lipa.

APPROVAL OF AGENDA:

MOTION by Hague, support by Spitsbergen to approve the Agenda of September 5, Motion approved.

APPROVAL OF MINUTES -June 6, 2019:

MOTION by Seelye, support by Cherkinsky to approve the minutes of June 5. Motion carried unanimously.

INTRODUCTIONS AND ANNOUNCEMENTS: Everyone at the Meeting introduced themselves.

YOUTH DIVISION UPDATE: Todd Lipa: 80 to 83 youngsters participated in the Summer Program. The participants preferred to choose indoor activities and indoor field trips. A discussion ensued about sedentary life styles dominated by electronics and diminished socialization. The new After School Program has 300 participants using the Costick Center, the Jon Grant Center and the Ice Arena.

ISSUES COMMITTEE UPDATE: The next Issues Committee Meeting is scheduled for 8:00 am in the Conference Room at the Costick Center on Monday, September 16. Helen Kiefer from the Farmington Public Schools will attend and will be working with the Issues Committee on the upcoming 2019 Technical Career Night scheduled for Wednesday, November 13 from 7:00 to 8:30 pm at the Costick Center. Todd suggested that at the 9/16 meeting time could be set aside to update the Commission Bylaws using the new require format. Ed passed on a suggestion by former Commission member, Lew Cantor that the Commission should look into offering a program teaching public speaking and debating skills to youth.

CALL TO ACTION UPDATE: Mitch Seelye: The Alateen Conference involving the states of Michigan, Indiana and Kentucky had 225 attendees. A team at St. Joseph Hospital has prepared a seminar on vaping. The Call to Action breakfast is scheduled for Friday, October 4 in the Shannon Room at the Costick Center.

SPOTLIGHT SHOW UPDATE: Tabled until the next meeting.

NEW BUSINESS AND ANNOUNCEMENTS: Rooo

NEXT MEETING: The next meeting is scheduled for Thursday, October 3 at 6:00 pm. In the Community Room at Farmington Hills City Hall.

PUBLIC COMMENTS: None

ADJOURNMENT:

MOTION by Cherkinsky, support by McGlincy, to adjourn the meeting at 7:20 pm. Motion carried unanimously

Respectfully submitted by Joan McGlincy/Ed Cherkinsky

APPROVED

MEETING MINUTES
FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION
SEPTEMBER 03, 2019-5:15 PM
FARMINGTON HILLS CITY HALL/COMMUNITY ROOM
31555 W. ELEVEN MILE ROAD
FARMINGTON HILLS MICHIGAN 48336

CALL TO ORDER BY: Vice Chair Ciaramitaro at 5:15pm

MEMBERS PRESENT: Avie, Ciaramitaro, DeFranco, Hopfe, Szymusiak, Sloan, Tutak and York.

MEMBERS ABSENT: Biggs and Wecker.

OTHERS PRESENT: Faine, (Associate), Moyna (Alternate), Neufeld (FHFD) and Commander John Piggott. (FHPD)

APPROVAL OF AGENDA- SEPTEMBER 03, 2019 - Motion by Avie, support by Szymusiak, to approve the agenda as submitted. Motion carried unanimously.

MOTION TO APPROVE MINUTES- AUGUST 05, 2019 – Motion by Avie, with support by Tutak to approve meeting minutes as submitted. Motion carried unanimously.

BUDGET: Ciaramitaro is still awaiting the budget numbers from the cities so tabled until next month.

EVENTS, ACTIVITIES, MARKETING, AND PROGRAMS: General activities and updates:

- Volunteer to give **Tip of the Month** to the FH City Council on September 09, 2019 will be Moyna. Tip of the Month to the F City Council on September 16, 2019 will be Moyna.
- **2020 Meeting Dates:** The following dates & rooms from 5:00 PM to 6:30 PM have been confirmed:
Community Room: January 6, February 3, March 2, April 6, June 1, October 5 and December 7.
Viewpoint Room: May 4, July 13, August 3, September 14 and November 2, 2020.

Ciaramitaro advised that Bylaws indicate we are obligated to meet a minimum of 8 months out of twelve. We may consider skipping a meeting especially if it falls close to a national holiday. *Motion by Szymusiak, with support by Moyna, to determine on a month by month basis the necessity of holding a meeting. Motion carried unanimously.*

- **Safety Fair**-will be rescheduled for winter. Ciaramitaro has made preliminary contact with Costick Center about dates in February and/or March, 2020. Depending on which date is selected, DeFranco, Hopfe, Moyna and Avie volunteered to work with Ciaramitaro. Also looking to pull in a sponsor such as Beaumont. Topics should include such ideas as *911 Station, AED/CPR, Wounds/Broken Bones/STB, Cyber Security* (invite David Sheehan or current IT Director @ Beaumont to speak), *Home Preparedness, and Unpacking a 72 Hour Kit.*
- EPC website update: Ciaramitaro spoke with Kelly Monico who will drop into the next meeting to discuss how the city of Farmington Hills can set up our website but with some reductions in the content.

MICHIGAN & REGIONAL CITIZENS CORPS COUNCIL ACTIVITIES/COMMUNITY EMERGENCY RESPONSE TEAM:

Michigan Citizens Corps has been low-key this summer.

Damage Assessment class available to all CERT members on Saturday, September 7th.

Tutak discussed CERT training class starting on September 11th – November 02, 2019. (joining with Novi CERT). Tutak confirmed 11 people from Farmington Hills are registering. To be held @ Novi Police & Fire Station #4. FEMA may provide a manual to each attendee so Tutak would like to purchase a few and provide to @ least four registrants at no cost. (\$16.00 per manual). Szymusiak had concerns with the inconsistency of offering a free manual to some and not to others. Ciaramitaro believed that volunteers for this training should be expected to underwrite some of the cost of materials since there is no obligation to join the CERT team. Other options discussed included forming a lending library, having volunteer bring tablet/iPad to class (free download), or following the lead of other cities who are providing at no cost. *Motion by Avie, with support by Tutak, to buy 4 manuals to start a lending library. The cost of purchasing would not exceed \$65. Motion carried unanimously.*

- Followed up equipment requests from June including 3 lithium batteries - *Motion by Avie, with support by York, to approve up to \$90 to purchase. Motion carried unanimously.*
- 6 plastic containers for supplies - *Motion by Avie, with support by York, to approve up to \$60 to purchase. Motion carried unanimously.*
- 3 chargers for batteries - *Motion by Avie, with support by Moyna, to approve up to \$ 110.00 to purchase. Motion carried unanimously*

LIAISON REPORTS:

FPS – No representation this month.

FHFD – Neufeld

- All CERT equipment purchases have been put on hold until budget for CERT confirmed and logistic meeting completed on 9-12-19 between the CERT team, the Fire Chief and Neufeld establishing a structure and process.
- **Complex Coordinated Attacks exercise** happening Oct. 2 and 4, 2019.
- September 22nd is the city-wide open house from 12 noon to 4 PM. EPC and CERT have a table.

FHPD- Piggott

- Cautioned everyone to lock their cars and not to leave valuables in view.

PUBLIC COMMENTS: NONE

COMMISSIONER'S COMMENTS:

Hopfe advised of seminar at Brightmoor on Saturday September 7th on *Security in Houses of Worship* Seminar given by the Novi Police Department. Contact Hopfe if interested.

At the last Farmington City Council meeting Moyna announced that the EPC had Farmington Commissioner openings and asked for interested applicants to contact the city clerk.

ADJOURNMENT:

CIARAMITARO adjourned the meeting at 6:15 PM.
Minutes by Secretary DEFRANCO

Farmington City Council Staff Report	Council Meeting Date: October 21, 2019	Item Number 4B
Submitted by: Mary Mullison		
Agenda Topic: Council Meeting Minutes September 16, 2019 Special September 16, 2019 Regular September 25, 2019 Regular October 7, 2019 Regular October 14, 2019 Special		
Materials: 3 sets of minutes		



Special Council Meeting
6:00 p.m., Monday, September 16, 2019
Conference Room
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on September 16, 2019, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 p.m. by Mayor Steve Schneemann.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Clerk Mullison
City Manager Murphy
City Attorney Schultz
City Treasurer Weber

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

3. PUBLIC COMMENT

No public comment was heard

4. GOVERNOR WARNER MANSION UPDATE – MARY-JEANNE SHORE

Mary-Jeanne Shore, Interim Mansion Director, spoke to Council about the state of the Governor Warner Mansion and planned events through the end of the year. Mansion events highlighted were several Porch Parties, the Flea Market, a Tea and Talk, and the Warnerettes participation in a recent Labor Day parade in Franklin. Upcoming events include Ghost Night and the Holiday Tea. Event scheduling for next year has been started, though there are no firm plans for a permanent director as yet. Painting of the Mansion is being planned and bid out.

Council thanked Shore for her willingness to take on the challenge of the Mansion coordination. They asked about how the rest of the volunteers had handled the change, how other stakeholders were being approached, what formal succession plan has been established, and how Shore viewed her role. LaRussa requested that she provide an assessment of the relative merit of events for planning purposes.

Shore commented that she would like to find a way to have more funds to work with in running the events and Mansion, and expressed a desire to collaborate with both the Friends of the Mansion group and the Historical Commission to generate those funds.

5. DISCUSSION OF MIGRATION FROM GROUPWISE TO MICROSOFT 365

City Manager Murphy presented Farmington Hills' plan to move to Microsoft Office 365 earlier than anticipated, and Farmington's cost savings in doing so concurrently. He requested a budget amendment to be able to migrate current email functions within this fiscal year.

Discussion ensued about budgeting, security needs, the effect on the Capital Improvement fund, and current Groupwise deficiencies. Farmington Hill's change of phone system was also discussed as a driver for the change in timing.

6. OTHER BUSINESS

No other business was heard.

7. COUNCIL COMMENT

No comment was heard.

8. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

The meeting adjourned at 6:46 pm.

Steve Schneemann, Mayor

Mary Mullison, City Clerk

Approval Date:



Regular City Council Meeting
7:00 p.m., Monday, September 16, 2019
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on September 16, 2019, in Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 p.m. by Mayor Schneemann.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen
Director Demers
Superintendent Eudy
City Clerk Mullison
City Manager Murphy
City Attorney Schultz
City Treasurer Weber

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

Irwin Moyna, 33651 Argonne Road, Farmington Hills, of the Farmington/Farmington Hills Emergency Preparedness Commission's September Tip of Month: Stay Informed.

Geof Perrot, 22661 Brookdale, introduced himself and informed Council about his qualifications as a candidate for City Council.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Accept Minutes from City Boards and Commissions
- B. Farmington City Council Minutes
- C. Farmington Monthly Payments Report
- D. Farmington Public Safety Monthly Report
- E. ZBA appointment (move alternate member to regular seat)
- F. Michigan Department of Transportation (MDOT), Transportation Work Authorization (TWA) information

Move to approve the consent agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	LaRussa, Councilmember

5. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

6. NEW BUSINESS

- A. **Consideration to approve resolution authorizing issuance of re-funding bonds**

Director Weber informed Council that the City had the opportunity to save money by refinancing the debt. He requested adoption of a resolution authorizing the issuance of re-funding bonds. Weber introduced Pat McGow, City Bond Attorney, and Carrie Blanchett, City Financial Advisor, for questions. Galvin asked which debt issues would be refunded and Weber replied OPEB debt, Water and Sewer Capital Improvement Bonds, Streetscape Bond, and others. Galvin asked about a rough estimate for cash flow savings. Weber responded that the savings could impact the general fund. LaRussa asked about principal reduction and current maturities versus what it could look like. McGow spoke about the OPEB issue and explained economies of scale.

Move to adopt a resolution authorizing issuance of Limited Tax General Obligation Refunding Bonds, Series 2019 (Taxable).**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Schneemann, Taylor, Bowman, Galvin, LaRussa

B. Consideration to approve Shiawassee Road Storm Sewer Repair

Superintendent Eudy presented a request for payment for the storm sewer repair that was recently completed.

Move to approve payment to Pipeline Management Company Incorporated in the amount of \$13,500 for the Shiawassee Road storm sewer repair.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem
AYES:	Taylor, Bowman, Galvin, LaRussa, Schneemann

C. Consideration to accept Construction Estimate No. 5 for the 2018 Farmington Roads Maintenance & Rehabilitation

Eudy summarized the impending completion of this contract and requested approval for payment. Discussion ensued about the scope of the crack sealing and other specifics encompassed by this project.

Move to approve Construction Estimate No. 5 for the 2018 Farmington Roads Maintenance & Rehabilitation in the amount of \$15,038.18 to Hartwell Cement Company located at 21650 Fern Avenue, Oak Park MI 48237.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	LaRussa, Councilmember
AYES:	Bowman, Galvin, LaRussa, Schneemann, Taylor

D. Consideration to approve SLC Meter Service to provide ¾ inch & 1 inch water meter installations

Eudy said the City is focusing water meter replacements from Farmington Road to the eastern City limits, and from Grand River south to the Freedom Road area. LaRussa clarified the

improved use of the meters. Bowman asked whether other meters were budgeted for next year and Eudy explained that there is typically a 90% success rate in getting meters replaced in homes on the first try, and those that cannot be replaced this year will be replaced next year. Schneemann asked about whether we are getting close to finishing the meter replacement in the City and requested that the DPW insist that contractors are properly credentialed and identifiable to residents. Eudy enumerated the ways in which SLC representatives are badged and encouraged residents to call his department with any concerns.

Move to approve SLC Meter located at 595 Bradford Street, Pontiac MI to install the proposed 400 water meters at a cost of \$64.00 per meter. If funding permits, additional meters to be installed at a cost of \$64.00 each. The installation project shall not exceed \$27,200.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Bowman, Mayor Pro Tem
AYES:	Galvin, LaRussa, Schneemann, Taylor, Bowman

E. Consideration to approve purchase of replacement water meters

Eudy described replacing large bore meters that are primarily used in large businesses and apartment complexes.

Move to authorize the purchase of “E-Series” water meters from Badger Meter Incorporated located at 4545 Brown Deer Road, Milwaukee, Wisconsin 53224-9536 in the amount not to exceed \$118,400.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	LaRussa, Schneemann, Taylor, Bowman, Galvin

F. Consideration to approve Construction Estimate No. 2 for the Shiawassee Streambank Stabilization

Eudy said the Streambank Stabilization project is mostly wrapped up and protects the foundation of the bridge for Shiawassee Road to cross the river. Bowman requested information about what will be done to repair the staging area. Schneemann asked about having the contractor mobilized a year ago, and Eudy explained that it took a year longer than expected because of weather and river levels. He confirmed that the delay had no financial impact on the city.

Move to approve Construction Estimate No.2 and authorize payment in the amount of \$87,962.50 with Macomb Pipeline & Utilities. \$5,297.50 will be held as retainage.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	LaRussa, Councilmember
AYES:	Schneemann, Taylor, Bowman, Galvin, LaRussa

G. Consideration to approve migration from Micro Focus Group Wise to Microsoft Office

City Manager Murphy introduced a proposal for Farmington to save costs by moving to Microsoft Office 365 in this fiscal year along with the City of Farmington Hills. He asked to amend the budget to bring this project forward from what was previously planned for next year.

Bowman pointed out that this subject had been discussed in the previous special meeting and that since we share our IT with Farmington Hills, it makes sense to make the move when they do. She also emphasized the importance of cybersecurity since GroupWise has not invested in its tech support.

When asked by Schneemann the approximate savings of sharing IT services with Farmington Hills, Weber and Murphy estimated costs would be higher either by having an in-house Farmington IT employee or by hiring an outside firm.

Move to approve the early migration from Micro Focus Group Wise to Microsoft Office 365 in order to save money by joining Farmington Hills and taking advantage of the economy of scale for subscription purchases and implementation costs and amend the 2019/20 fiscal year budget as provided in Budget Amendment #2.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	LaRussa, Councilmember

7. DEPARTMENT COMMENT

Demers announced the hiring of a new parking enforcement officer, Michael Geldmacher. He also mentioned a new cadet, Shuber Ahmed. Bowman thanked School Liaison Officer Brown and his recent correspondence to families about keeping kids safe and reminding about rules to make the year go well.

Weber was questioned by Galvin about the five year forecast built into budget and the Farmington Road streetscape. He asked Weber to bring a forecast to Council in the next couple of months.

Eudy also announced two new employees, one in Water and Sewer and one in Public Works. He presented a video of the new Vactor truck which was produced by Farmington Video Productions. Schneemann commended the DPW crew who cleaned and trimmed up around the 9-11 Memorial.

Christiansen reported updates on Economic and Community Development across Farmington. He also announced staffing changes that made the best of staff resources. LaRussa thanked Christiansen for the summary of all the activities within the City. He requested that Christiansen submit a quarterly or monthly summary similar to the document produced by Public Safety that would inform Council and the City about current code and ordinance enforcement.

Mullison announced that no-reason Absent Voter Ballot applications are now available from the Clerk’s Office. Absent Voter Ballots for the November election are scheduled to begin being mailed out the first week of October.

Murphy mentioned that a meeting would be necessary concerning the future of the Mansion and Mansion Director and he will be contacting each councilmember in that regard.

8. CITY COUNCIL COMMENTS

LaRussa drew attention to the transportation work authorization that was approved in the consent agenda, explaining that it was related to the ongoing flooding issues in the Mayfield area. He commended Eudy for moving swiftly to get authorization for corrective action on the problem.

9. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Galvin, Councilmember

Meeting adjourned at 8:34 p.m.

Steven Schneemann, Mayor

Mary J. Mullison, City Clerk

Approval Date:

**To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



Special City Council Meeting
6:00 p.m., Wednesday, September 25, 2019
Conference Room
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on September 25, 2019, in Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 p.m. by Mayor Steve Schneemann.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Absent	7:37 pm
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Manager Murphy
City Clerk Mullison
City Treasurer Weber

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Galvin, Councilmember

3. PUBLIC COMMENT

No public comment was heard.

4. FARMINGTON ROAD STREETScape DISCUSSION

City Manager introduced the status and next steps for the proposed Farmington Road Streetscape project. City Treasurer Weber, with help from Matt Parks of OHM, gave a presentation to outline improvements being considered. Planning from a previous streetscape project was reviewed, the competitive nature of a TAP Grant was considered, and updates to the older plan were pointed out.

The presentation given, along with the handouts referenced, is available on the City's website at the link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> (or contact the City Clerk). A cost overview was considered, including projected grant funds and RCOC participation. Split funding between the City and the Downtown Development Authority (DDA) was reviewed, with details of debt service and funding particulars broken out. Spreadsheets were handed out to Council with funding details. A projection of revenue available to the DDA was reviewed.

The deadline for TAP Grant submittal is October 16, 2019 with a tentative funding decision time of February 2020, putting the project out to bid in Fall 2020, and with construction in 2021.

Schneemann commented that the project might be a stretch for the DDA, but that it was something the DDA had been committed to for a long time. He said that it was unfortunate that Farmington Road wasn't done when it was originally planned as it would have cost almost half of what it is projected to cost now. He stated that Farmington "feels half done", and that businesses and establishments are begging for this to be done. He maintained that the worst thing possible would be not to get this done now, as promises were made with recent passage of a millage. He is an advocate for the project, and though he wished it cost less, current cost projections are understandable. As far as a funding split, it might be a huge stretch for the DDA but is not insignificant for the City either. He observed that this project been at top of everybody's list for years and that it will be formative along that stretch. Farmington Road will be safer and more walkable, especially at the Farmington Road and Grand River intersection.

LaRussa questioned the presented funding percentages of sidewalk and streetscape as well as debt service versus real cost. He objected to receiving detailed spreadsheets about funding without having a chance for study. Weber explained the provided debt service details, and Parks described the engineering details, including the reuse of present concrete in the project. LaRussa asked about whether the Farmington Road streetscaping would match the existing Grand River design, possible value engineering, the funding of sidewalks as separate from the project, and the perceived change in direction from previous capital improvement focus and projections. He examined the proposed \$300,000 debt reallocation decision.

Discussion followed on capital improvement planning targets, whether this was a DDA focused project, what future TIF growth might be dedicated to the streetscape, and changing assumptions. Risks, shortfalls, contingencies, proposals and bids, Tap Grant follow-through, bid strategies, and alternatives were also touched upon.

Bowman's written thoughts on the project were handed out by Schneemann, as she was not able to be present for the meeting. She said "I have had an opportunity today to meet with Dave [Murphy] and Chris Weber to review this evening's presentation. I am writing to provide my support for the motion as presented. Based on the information provided, I feel that any further delays would be contrary to the promise that we made to citizens upon passing the millage that we would pursue development and re-development opportunities. Farmington streetscape has long been a desire to complete, and we are in a good position to accept a TAP Grant to assist us with making this a reality."

Taylor stated that she is in favor of either doing it as it is or if the DDA could pay a little bit more. She reiterated that the project is a no brainer and that she is in favor of it, and stated that the people want it.

Galvin asked Murphy what the public engagement strategy was. Murphy replied that one had not been developed at the moment. Galvin would like to see a two year public engagement strategy carried out. He stated that the city needs a "Plan B", that he knows costs will increase, and that the project could be scaled back by making a few sacrifices. He would like to have dialog for what would cost less within the design. He would prefer that concrete owned and paid for by Oakland County should be saved, and wants to give the project 100% to the DDA. He proposed to fund \$1.5 million and give project control to the DDA with less risk for the City. He suggested that would streamline the entire process by taking Council out of project decisions. He reminded Council that the future Maxfield Training Center project will need streetscape, road improvements, and will need to claim more of the 2 mil levy, and requested that Council not take funding that might be needed away from MTC project. Galvin asserted that the costs of the streetscape will affect other important projects. Discussion arose about public engagement and why other projects might have to wait. He asserted that this project is what DDAs are made for and requested that administration makes sure that the three year forecast considers the MTC project.

Discussion followed concerning correct and legal funding of this project.

LaRussa requested that Weber update funding priorities previously discussed by council to include MTC costs. Weber countered by asking what the MTC project looks like, since nothing has been determined and only very broad numbers have been discussed.

Schneemann brought attention back to the impending streetscape grant deadline. Galvin asked administration to take ten days and come back with another proposal before an October 9th joint meeting with the DDA Board. Murphy said that he had no problem with doing that, but that administration will be proceeding with work on the grant application as though Council was going forward with the project. Schneemann wanted to move ahead and asked why wait and analyze, do different scenarios, and lose the project. Galvin wants to vote on it in the DDA Board's presence on October 9th. LaRussa asked to see a document showing the DDA as the majority funder, and Galvin declared himself not ready to vote on the topic.

LaRussa required the DDA to take a bigger stake because the streetscape is in the center of town and stated that he was not ready to vote if the cost share was a 50/50 split. He was not happy about not receiving the materials prior to the meeting and being required to make an immediate decision. His expectations were set based on prior published materials, and he was not comfortable with changing recommendations. He felt the current recommendation was inaccurate and wants a complete reallocation and reprioritization. Discussion about how projects are planned for and how projections are made occurred. Weber suggested several reports that he could come back to the next meeting with. Funding split options were considered.

Bowman arrived at 7:38 pm. Discussion continued about variables and possible reallocations, with suggestions about what Galvin and LaRussa would like to see in the next set of projections. LaRussa asked if an accrual for the MTC project could be started now, so that when that project becomes current, there are funds planned and available.

Bowman asked why accrual was even being discussed when the City should be spending on promised projects and improvements. She stated that the whole point of the millage was to be able to move forward with projects, and that the streetscape was not a new project. She stated that the streetscape has clearly been a priority for a long time.

Grant sources, other sources of funding, and millage allocations were considered. The timeline for grant application, joint meetings, and other project planning was also discussed.

Move to authorize Administration to proceed in accordance with the City Manager's recommendations to include:

- **Authorizing the TAP Grant application to be submitted to the State by October 16, 2019.**
- **Approving City Administration's recommendation that the City and the DDA split the cost of the Farmington Road Streetscape project on a 50% basis for each entity.**
- **Authorizing City Administration to work with City Engineers to prepare the project for bidding and to bring back the bid results to City Council and the DDA Board for discussion and appropriate action, once the TAP Grant is approved.**

RESULT:	APPROVED AS PRESENTED [3-2]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem
AYES:	Bowman, Schneemann, Taylor
NAYS:	Galvin, LaRussa

5. OTHER BUSINESS

No other business was heard.

6. COUNCIL COMMENT

Bowman stated that this project has been high on her priority list for as long as she has been around and is a great opportunity with the climate and the economy and the opportunity She looks forward to hearing the DDA's comments and reminded Council that these projects do not get cheaper with time. She was pleased that this discussion occurred and that Council ended up where they did.

7. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

The meeting adjourned at 8:04 pm.

Steven Schneemann, Mayor

Mary J. Mullison, City Clerk

Approval Date:



Regular City Council Meeting
7:00 p.m., Monday, October 7, 2019
Conference Room
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on October 7, 2019, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 pm by Mayor Schneemann.

1. Roll Call

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen (arrived at 7:07 pm, left at 7:32 pm)
City Clerk Mullison
City Manager Murphy
City Attorney Schultz

2. Approval of Agenda

Move to approve the regular meeting agenda with the addition of the topic by the City Manager to discuss an organizational meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

3. Public Comment

No public comment was heard.

4. Board & Commission Interview: ZBA Alternate Seat

a. Julia Mantey

Council inquired about Ms. Mantey's interest in being the alternate member of the Zoning Board of Appeals.

b. Yevgeniya Gazman

Ms. Gazman did not appear before Council.

5. Organizational Meeting for November 14, 2019

City Manager Murphy introduced an addition to the 2019 Council meeting schedule, adding an organizational meeting at 6:00 pm on November 14, 2019 for the purposes of swearing in newly elected Council members, choosing Mayor and Mayor Pro Tem, and assigning Council members as representatives for Boards and Commissions.

Move to schedule an organizational meeting for November 14, 2019 at 6:00 pm in City Hall.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	LaRussa, Councilmember

6. Consideration of Amendment to City of Farmington Planning Zoning and Building fees

Director Christiansen summarized proposed changes to the Planning, Zoning, and Building fee schedule that will update and adjust fees, better reflecting the actual cost of services and aligning with surrounding communities.

LaRussa asked about prevalent payment methods and credit card fees. Galvin stated that he was glad that the City is updating the fee schedule. Bowman cited her recent home improvement experience and said that she felt it was absolutely appropriate to revisit this. Schneemann asked when the fee schedule was last reviewed and Christiansen replied that he couldn't remember anything previously done on this scope or level.

Move to approve proposed amendments to City of Farmington Planning, Zoning and Building fees, with the proviso that there will be minor amendments as deemed necessary by the City Manager, the Economic and Community Development Director, and/or the City Attorney.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Taylor, Councilmember

6. Other Business

LaRussa asked to reopen discussion on the Farmington Road Streetscape because he noticed a proviso at the end of the DDA Board motion approving a 50/50 split that added a participation cap of \$1,500,000. He would like to see if Council would consider adding a cap as well, even though it is not binding, it communicates a clear intent to insure that the project comes in at the engineer's estimate. He requested input from other Councilmembers before making a motion to reflect the DDA's motion.

Schneemann said that the design phase is 75% complete already, and that once a project is at that point there aren't many options to be discussed. He also spoke to the point of a motion, asking City Attorney Schultz what the two motions meant as actionable items to the administration and the next council. Schultz spoke to the previous motion as approved and indicated why it was phrased as it was. The motion was to bring all parties onto the same page and to allow grant applications and bid documents to be produced. The City Manager and OHM have their direction from Council to finalize the design and come back with the expectation that the cost will be split. The DDA is on board with all those things, though they do not feel comfortable enough to go past \$1,500,000. Schultz reiterated that no one is bound by the limitation of the decision of the DDA, including the DDA. Further direction would not be necessary, as OHM and the City Manager could take direction from this discussion and will be relevant to them while spotting options. A decision will not need to be made until February when the bids come in.

Schneemann and LaRussa discussed the goal of LaRussa's possible motion and his concerns with the initial motion. LaRussa wanted to make it clear that this is what Council should want to limit this to. Schneemann reminded him that the 50/50 split is up to the engineers estimate, but a motion could indicate a basis for accountability. The contingency amount already built in to the estimate should be enough, but he wants to be able to actualize other projects. Schneemann suggested that, as a council, they can instruct the City Manager and city engineers to design to a \$3,000,000 cap. Schultz commented that directing OHM and the City Manager to design to what they expect to be a \$3,000,000 bid, Council should understand that the bid might be different. If bid comes in over \$3,000,000, it does not mean OHM or the City Manager did not do what they were requested to do. Galvin noted that the DDA changed the environment with their cap, and that though the cap is non-binding, the relevant point is that the motions are different and all the risk might be borne by Council at this point. He would like to cap Council's portion, so that Council doesn't bear the risk and supported a matching motion. He also reiterated that Council should engage the DDA at a higher level and let them manage the project. Schultz said again that there was literally no risk to be borne stating that when bids come back, if they are not to Council's liking, Council can always say no to the project. Galvin clarified that he was referring to a policymaking risk and feels that there is a value from a policymaking perspective to match the DDA's intent.

Bowman reminded Council that this was not an "us versus them" situation and that Council has lost sight of the fact that the DDA and the Council are all working toward bettering Farmington. She commented that the City has more funding than is available to the DDA and that the City can make sure the project goes forward if there is a discrepancy between the allotted funds and the bids that are returned. Bowman stated that the City missed the boat ten years ago when this project was last planned, that there is less than 10 days to get the TAP grant application in, and that this discussion feels like posturing. She commented that Council and DDA can't even know what the cost will be if the grant is not procured and the project has gotten to the developers so that they can make their bids.

Taylor said she was very proud to make the original motion as a 50/50 split, and now the agreement made isn't necessarily what is going to happen. She felt that there is value to both the DDA and Council agreeing to the same thing. She cited three options: the DDA could get rid of the cap so that the motions are similar, Council could add a cap to match the DDA, or Council goes back and acknowledges that it is not a 50/50 split in funding. She sees value in maintaining the agreed upon 50/50 split, and that Council should pass amendment to resolution to add cap. Schneemann asked Schultz whether the DDA motion would change the Council motion, and Schultz responded that it did not force or require Council to agree to anything. He reminded Council that there is no formal agreement between the DDA and Council at this time, and that the DDA motion does not bind the Council or force the Council to react in any way. Schneemann stated that a future council could make other recommendations upon return of actual bids. Discussion ensued about making a statement of intent, bringing clarity to the situation, and the expressed intention of Council. LaRussa does not see this discussion as an obstacle to completion of the project.

Schultz counseled that this was a very early stage to consider making this decision. He asked how a hard motion with a hard cap could be made and then, as a group, the decision is made to proceed at a different rate than is now being considered. He expressed a practical concern about who had left the meeting with the right understanding of what literally happened. Schultz suggested that the City Manager have a discussion with the DDA, acknowledging their motion and making a plan to have another conversation to see what the future holds. Schneemann indicated that by being present at this discussion, the City Manager has a clear view of the intent of Council. Schultz suggested sending a letter to the DDA indicating that their motion was seen, Council did not make a responding motion, but the actual decision isn't going to come until the actual figures are known and another discussion can be had at that time.

Galvin said he supported a motion to amend the previous motion, matching the DDA's. He felt it was important to show that City Council learned from the Oakland Street project and there is more credence when a motion is made and voted on. He noted that these are atypical times, with a different revenue generation model. He was happy to elevate the dialog and sees value in that.

Taylor indicated support for the motion to promote clarity and make the motions match, being able to look back at it as proof that the two bodies agreed. She made a point of saying that her vote in no way disparaged the DDA and that she looks forward to working with them. Schneemann said that he would be voting for the motion, even though it was essentially meaningless so as not to change the trajectory of project, but also wanted to go on record to say that he was bothered by what happened in this room and that it seemed like it was unnecessary and he thought it got in the way of moving things in a good direction for the City.

Move to add a \$1,500,000 cap to Council's portion of the Farmington Road Streetscape.

RESULT:	APPROVED [4-1]
MOVER:	Galvin, Councilmember
SECONDER:	LaRussa, Councilmember
AYES:	Galvin, LaRussa, Schneemann, Taylor
NAYS:	Bowman

7. Council Comment

Bowman noted the passing of City Treasurer Chris Weber's mother and expressed condolences from herself and her family.

8. Adjournment

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

The meeting adjourned at 8:13 p.m.

Steven Schneemann, Mayor

Mary Mullison, City Clerk

Approval Date:

******To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



Special City Council Meeting
6:00 p.m., Monday, October 14, 2019
Conference Room
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on October 14, 2019, in Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:01 p.m. by Mayor Steve Schneemann.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Manager Murphy
City Attorney Schultz
City Clerk Mullison
City Treasurer Weber

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	LaRussa, Councilmember

3. PUBLIC COMMENT

No public comment was heard.

4. FARMINGTON ROAD STREETScape

City Manager Murphy explained the need for a resolution to include with the TAP Grant application for the Farmington Road Streetscape project. City Attorney Schultz and Downtown Development Authority Executive Director, Kate Knight answered questions pertaining to the ramifications of the resolution.

Move to approve the resolution provided, including any minor amendments to language (if any) needed to comply with grant requirements as approved by the City Manager.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Bowman, Galvin, LaRussa, Schneemann, Taylor

5. OTHER BUSINESS

Galvin requested a copy of the agreement for Oakland Street from Weber.

Schneemann asked Murphy about the Oakland Street project completion.

6. COUNCIL COMMENT

LaRussa announced an upcoming Flanders Park grant application with Beaumont as a partner, expanding on the previous KaBoom grant. There will be more details delivered later.

7. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

The meeting adjourned at 6:17.

Steven Schneemann, Mayor

Mary Mullison, City Clerk

Approval Date:

Farmington City Council Agenda Item	Council Meeting Date: October 21, 2019	Item Number 4C	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Monthly Payments Report – September 2019			
<u>Proposed Motion</u> Approve Farmington Monthly Payments Report – September 2019			
<u>Background</u> See attachment			
<u>Materials Attached</u> AP Monthly Payments Report 093019			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF SEPTEMBER 2019

FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 312,910.43
202	MAJOR STREET FUND	\$ 94,603.21
203	LOCAL STREET FUND	\$ 28,707.12
401	CAPITAL IMPROVEMENT MILLAGE	\$ 1,101.80
592	WATER & SEWER FUND	\$ 292,886.83
595	FARMINGTON COMMUNITY THEATER FUND	\$ 24,531.89
640	DPW EQUIPMENT REVOLVING FUND	\$ 9,631.98
701	AGENCY FUND	\$ 28,333.24
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 55,338.08
	TOTAL CITY PAYMENTS ISSUED:	\$ 848,044.58
136	47TH DISTRICT COURT FUND	\$ 60,342.83
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 53,303.51
260	INDIGENT DEFENSE FUND	\$ 2,700.00
290	FRIENDS OF GOVERNOR WARNER MANSION	\$ 221.34
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$ 116,567.68
	TOTAL PAYMENTS ISSUED	\$ 964,612.26

A detailed Monthly Payments Report is on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF SEPTEMBER 2019

<u>TRANSFER FROM:</u>	<u>TRANSFER TO:</u>	<u>DESCRIPTION:</u>	<u>AMOUNT:</u>
Agency Tax	Farmington Public Schools	Tax Payment #6	799,509.72
Agency Tax	Oakland County	Tax Payment #6	1,879,973.75
Agency Tax	Farmington Comm. Library	Tax Payment #6	122,181.32
Agency Tax	Farmington Public Schools	Tax Payment #7	632,271.90
Agency Tax	Oakland County	Tax Payment #7	1,216,404.22
Agency Tax	Farmington Comm. Library	Tax Payment #7	7,773.46
Agency Tax	Farmington Public Schools	Tax Payment #8	162,451.67
Agency Tax	Oakland County	Tax Payment #8	291,421.31
Agency Tax	Farmington Comm. Library	Tax Payment #8	17,600.58
General Fund	Chase (Payroll Acct)	Direct Deposit Payroll	215,010.88
General Fund	Federal Gov't	W/H & FICA Payroll	77,119.87
General Fund	MERS	August Transfer	63,237.10
General Fund	MERS HCSP	August Transfer	4,489.91
General Fund	ICMA	ICMA Plans - City & Dept. Hea	18,326.30
General Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,998.40
TOTAL CITY ACH TRANSFERS			5,509,770.39
Court Fund	Chase (Payroll Acct)	Direct Deposit Payroll	90,181.02
Court Fund	Federal Gov't	W/H & FICA Payroll	31,489.91
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,838.40
Court Fund	ICMA	Health Savings/401 Accounts	10,994.98
TOTAL OTHER ENTITIES ACH TRANSFERS			134,504.31



FARMINGTON PUBLIC SAFETY DEPARTMENT

23600 Liberty Street
Farmington, MI 48335
248-474-4700

Frank J. Demers, Public Safety Director



MONTHLY PUBLIC SAFETY REPORT SEPTEMBER, 2019

September 2 through September 8, 2019

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
205	97	31	3	4

ARREST TYPE & QUANTITY

OWI	OUID	DWLS	WARRANT	FELONY
0	0	3	7	1

SUMMARY OF NOTABLE INCIDENTS

Breaking and Entering – Commercial

On September 3, 2019, at approximately 06:09 am, officers responded to the Sunoco gas station at Grand River Ave. and Orchard Lake Road for an employee reporting a breaking in at the business. Upon arrival, officers found that an elevated window on the east side of the business was smashed out. After viewing the in-store surveillance video, the suspect entered and exited the store via the smashed window at approximately 00:20 hrs. The suspect was described to be an African-American male, wearing a dark hooded jacket, gloves, and a towel covering his face. The scene was processed and evidence collected for further analysis. The same suspect is responsible for other similar breaking and entering offenses in the surrounding area.

Embezzlement

On September 3, 2019, a business owner reported that a manager is embezzling money from the cash register. The owner discovered the theft after an internal audit of sales adjustments that were made by the manager. A detective has been assigned to further investigate the case with the intent to prosecute the subject.

Breaking and Entering – Commercial

On September 4, 2019, officers responded to a commercial structure in the area of Farmington and Nine Mile Roads for a report of a breaking and entering of the business. A review of the video revealed that at approximately 01:19 am, an unknown subject wearing a hoodie, pants, and white shoes pried the rear door to the business, but was scared off by an audible alarm. A detective has been assigned to the case to conduct follow up.

Skateboarding

On September 5, 2019, an officer observed two men on skateboards on the roadway in the downtown. The officer reported that they had to swerve to avoid the skateboarders and almost veered into another vehicle. The officer stopped the two subjects and asked them both if they were aware of the city ordinance prohibiting riding a skateboard downtown. The both stated that they were aware of the ordinance. The officer issued a citation to each subject.

Breaking and Entering – Commercial

On September 6, 2019, at approximately 04:21 am, officers responded to the Marathon gas station at Grand River Ave. and Power Road for an employee reporting a breaking in at the business. Upon arrival, officers found that a window on the north side of the business was smashed out. After viewing the video, the suspect entered and exited the store via the smashed window at approximately 02:43 hrs. The investigation revealed that the suspect in this incident was the same suspect in the Sunoco Gas incident on September 3rd.

Interfere with Police

On September 7, 2019, at approximately 8:26 pm, an officer conducted a traffic stop in the area of Orchard Lake and Ten Mile Roads after observing that the vehicle was traveling in the dark without rear taillights activated. As a result of the traffic stop, the officer learned that the driver had a suspended driver's license. The officer arrested the 29-year-old male driver and secured him in the rear of the officers patrol vehicle. While talking with the 29-year-old male passenger, the officers noted that he was attempting to conceal something while inside the vehicle. The passenger was ordered out of the vehicle. The subject broke away from the officers and fled away from the traffic stop on foot. The officers followed and relayed their direction of travel over the radio. The subject was located, ordered to the ground and arrested a short distance away in a residential area. A search of the rental vehicle revealed property that is commonly used to commit credit card fraud. A detective was assigned to the case to investigate the recovered property.

September 9 through September 15, 2019

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
229	114	20	5	3

ARREST TYPE & QUANTITY

OWI	OUID	DWLS	WARRANT	FELONY
0	0	5	6	1

SUMMARY OF NOTABLE INCIDENTS

Suspicious Circumstances

On September 12, 2019, at approximately 2:48 pm an officer responded to a Farmington medical practice following a report of a subject attempting to pass a fraudulent prescription using the name of a doctor from the Farmington medical practice. The subject was attempting to obtain a prescription for Oxycodone, but was turned away. The police report was filed for documentation purposes only.

Reckless Driving – Road Rage

On September 13, 2019, at approximately 12:31 pm an officer observed a road rage incident in progress in the area of Orchard Lake Road and Grand River Ave. As a result of the traffic stop and follow up investigation the 30 year old male and 39 year old male drivers were both issued citations for reckless driving.

Animal Complaint

On September 13, 2019, at approximately 11:23 pm officers responded to a Farmington apartment complex for a report of a neighbor trouble involving a dog. The reporting party (RP) stated that she observed a female in the common area playing with an unleashed dog. The RP commented to the woman that the dog should be on a leash. The woman responded that she should mind her “own (expletive) business”. An obscenity-filled verbal exchanged ensued, resulting in a threat to “kick her (expletive)” and ordered dog to bite the RP. Officers located the owner of the dog and issued a citation of an unlicensed dog.

Fail to Pay

On September 14, 2019, at approximately 3:01 am, an officer responded to Greene’s Hamburgers for a report of a failure to pay for food. The manager advised that a party of four intoxicated customers entered the restaurant, ordered food, and proceeded to mock the cooks and make a mess. The RP stated that two subjects walked out without paying their \$26.08 bill. The manager stated that the responsible subjects departed in a silver Pontiac Bonneville and provided a license plate,

but the officers follow up did not result in the identification of the subject(s) responsible. The manager stated that they did not want to prosecute at this time, but wanted to make a police report in case the subjects returned.

September 16, through September 22, 2019

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
256	125	16	2	10

ARREST TYPE & QUANTITY

OWI	OUID	DWLS	WARRANT	FELONY
0	0	5	9	0

SUMMARY OF NOTABLE INCIDENTS

Parking Complaint

On September 16, 2019, at approximately 10:46 am, an officer responded to a report of an abandoned vehicle on Alto Loma Street that had not been moved in over one month. The officer made contact with the registered owner of the vehicle who stated that the vehicle was in working condition, registered and insured and that the vehicle had been parked for approximately one week. The owner advised the officer that the vehicle would be moved. An officer followed up and noted that the vehicle had been moved since the original complaint.

Weapons Offense

On September 17, 2019, at approximately 9:50 pm an officer made a traffic stop in the area of Grand River Ave. and Mooney Street after observing an equipment violation. As a result of the traffic stop, the officer learned that the license plate on the vehicle was improper and that the driver was operating the vehicle on a suspended driver's license and had four active arrest warrants. The officer arrested the 30-year-old driver and while conducting an inventory search found a very large fixed blade knife. The driver was arrested and housed in the Farmington jail pending a prosecutor's review of the case.

Trespassing

On September 20, 2019, at approximately 2:58 pm officers responded to a service station in the area of Grand River Ave. and Drake Road for a complaint that a customer refused to leave. Officers learned that the customer was smoking a cigarette in the store and refused to leave when asked. The subject was advised that he was no longer welcome at the store, and that if he returned he would be arrested for trespassing. The subject departed on foot.

Stolen Vehicle

On September 21, 2019, at approximately 6:56 am, officers responded to a residence on Leelane Street for a report of a stolen automobile that occurred overnight. Officers noted that the stolen vehicle was parked in the driveway and was partially blocked in by a second vehicle. The second vehicle sustained front end damaged as a result of the theft. On September 25, 2019 the stolen vehicle was recovered in Oakland County. The detective assigned is conducting follow up in the open investigation.

LFA – Larceny of Personal Property from an Automobile

On September 21, 2019, at approximately 03:01, officers responded to three separate, but related crimes that occurred at a residence on Lamar, Beacon and Leelane Streets. In these incidents, unknown subject(s) entered unlocked vehicles and stole personal property from inside. Officers evaluated and processed both vehicles for physical evidence. The cases were assigned to a detective for follow up.

September 22, through September 30, 2019

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
306	145	24	25	6

ARREST TYPE & QUANTITY

OWI	OUID	DWLS	WARRANT	FELONY
2	0	6	5	0

SUMMARY OF NOTABLE INCIDENTS

Damage to Property

On September 23, 2019 at 7:30 pm, a resident on the 23000 block of Maple Street reported that an unknown suspect(s) damaged his outdoor motion lights on his home. Although the resident had outdoor security cameras, no suspect information was developed.

LFA – Larceny of Personal Property from an Automobile

On September 23, 2019 at 8:30 pm, A resident on the 31000 block of Leelane reported that an unknown suspect(s) stole an old IPOD from the interior of her vehicle as it was parked in her driveway between the hours of 1:00 am and 11:30 am on 09/21/2019. The doors to the vehicle were UNLOCKED.

Suspicious Circumstances/Prowler

On September 23, 2019 at 1:30 am, a resident of the Chatham Hills Apartments reported that he was awoken by someone attempting to open his screen to his bedroom window. The resident shouted at which time the subject ran west, toward the Jamestown Apartments. The resident provided a description of the perpetrator, describing him as an African-

MONTHLY PUBLIC SAFETY REPORT
AUGUST 2019

American male, 6' tall and medium build, wearing a dark colored hoody. There have been no reports of similar instances. To date, the suspect has not been identified.

Operating While Intoxicated Arrest

On September 24, 2019 at 9:20 pm, a Farmington Public Safety officer stopped a vehicle for speeding near Grand River and Oakland. Upon making contact with the driver, the officer smelled the odor of alcohol on his breath. The driver admitting to drinking a couple of beers at a Farmington Hills restaurant. The driver performed poorly during roadside field sobriety tests. A preliminary breath test was administered which resulted in a blood alcohol level of .11. The driver was subsequently arrested and lodged in the Farmington jail.

Suspicious Circumstances – Trouble with recently terminated employee

On September 25, 2019, an officer responded to a business on the 32000 block of 8 Mile for a report of a terminated employee that took some financial documents and left W/B on foot. Officers canvassed the area, but were unable to locate the employee. The manager just wished to document that the terminated employee had left with timecards upon being terminated.

Underage Sale of Alcohol

On September 26, 2019, officers were called to a restaurant on the 23300 block of Farmington Road reference a disorderly/intoxicated customer. Officers determined that the customer had been overserved, so staff cut him off. This enraged the customer who began to threaten employees and staff. During the investigation, officers determined that the intoxicated customer was on 20 years old. It was also determined that the bar staff never requested ID from the customer. Officers arrested the customer for disorderly intoxication and issued a violation to the bartender for failing to request ID and furnishing alcohol to an individual under 21 years of age. A copy of the report was sent to the Michigan Liquor Control Commission.

Operating While Intoxicated Arrest

On September 28, 2019 at 2:20 am, an officer on patrol spotted a vehicle in the area of Orchard Lake Road and Grand River Avenue parked and running over the sidewalk of Grand River Avenue. The driver was outside of the car in the pouring rain. The officer stopped to investigate and made contact with the driver who stated that she was looking for her cell phone. While speaking with the driver, the officer smelled the odor of alcohol coming from her breath. The driver admitted to drinking at a birthday party. The driver performed poorly during field sobriety tests. A preliminary breath test determined that her blood alcohol level was .11. The driver was subsequently arrested and lodged in the Farmington DPS jail.

Retail Fraud/Shoplifting

On September 28, 2019 at 3:15 pm, officers were called to a business on the 33300 block of Grand River for a late report of two females who stole disposable e-cigarettes. Because the store owner waited 45 minutes before calling the police, officers were unable to locate the suspects. The investigation continues.

Theft of Motor Vehicle

On September 29, 2019 at 10:00 am, officer responded to the 22000 block of Lilac Street for a report of an auto theft. Upon arrival, officers met with the owner who stated that she last saw her vehicle at 11:00 pm the prior night. This is the second auto theft this month. Investigators believe the thefts are being committed by an active ring that is working in southeast Oakland County. Investigators are working with investigators from other departments who have experienced similar thefts.

Update: The stolen vehicle was recovered in the City of Detroit on October 2nd. No arrests were made. The investigation continues.

Additional Information

This month, all public safety and reserve firefighter personnel attended live burn scenario training. The training was held at the Lyon Township Fire Department training center. Special thanks to the Lyon Township firefighters who assisted us with training scenarios.

The department experienced a sharp increase in Part A (serious) crimes this month. Two (2) cars were stolen and a total of six (6) unlocked cars were burglarized. The car break-in's occurred on the same night as the car thefts. Both of the stolen cars were later recovered in the City of Detroit. Investigators are working with detectives with the Oakland County Auto Theft Unit to identify the suspects in these thefts. It should be noted that there appears to be an active crew stealing cars in the Metro-Detroit area. The department has utilized Nixle and social media to alert residents and encourage them to lock their car doors and remove valuable items.

In addition to the above, the department investigated three (3) commercial burglaries in September. One occurred at the Crossroads Plaza (9 Mile & Farmington) where an unknown suspect pried open the rear door to the Brixmor Office. The suspect was scared off by the alarm. Two occurred at gas stations. The suspect in the gas station burglaries was subsequently arrested by the Livonia Police Department. Charges in Farmington are pending.

Overall, this spike in crime trend is unique. It is important to note that, despite this spike, Part A crime is down 18% compared to 2018. The department has deployed a number of resources and taken proactive steps to stymie this unfortunate crime spike. We will continue to monitor crime statistics and deploy additional resources as needed.

MONTHLY PUBLIC SAFETY REPORT
AUGUST 2019

ABBREVIATED CRIME SUMMARY-SEPTEMBER 2019

Crime Part	Crime Category	Sep-2019	Aug-2019	% Change	YTD 2019	YTD 2018	% Change
A	ASSAULT - AGGRAVATED	1	0	-	4	6	-33.3%
A	ASSAULT - SIMPLE	4	2	100.0%	20	21	-4.8%
A	BURGLARY - ALL OTHER	3	1	200.0%	11	2	450.0%
A	BURGLARY - RESIDENTIAL	0	1	-100.0%	4	2	100.0%
A	DAMAGE TO PROPERTY	1	2	-50.0%	16	9	77.8%
A	DRUG OFFENSES	2	2	0.0%	9	120	-92.5%
A	EMBEZZLEMENT	1	0	-	4	1	300.0%
A	FORGERY / COUNTERFEITING	2	0	-	5	0	-
A	FRAUD	2	2	0.0%	34	17	100.0%
A	INTIMIDATION / STALKING	1	0	-	13	2	550.0%
A	LARCENY - ALL OTHER	3	3	0.0%	26	19	36.8%
A	LARCENY - FROM AUTO (LFA)	5	2	150.0%	23	14	64.3%
A	LARCENY - RETAIL FRAUD	1	1	0.0%	8	8	0.0%
A	MOTOR VEHICLE THEFT / FRAUD	2	1	100.0%	4	3	33.3%
A	SEX CRIME (VIOLENT)	0	1	-100.0%	3	4	-25.0%
A	STOLEN PROPERTY	0	0	-	0	1	-100.0%
A	WEAPONS OFFENSE	1	0	-	7	8	-12.5%
A	Total	29	18	61.1%	191	237	-19.4%
B	ALL OTHER OFFENSES	1	2	-50.0%	13	25	-48.0%
B	FAMILY OFFENSE	0	0	-	3	0	-
B	FRAUD	1	1	0.0%	8	6	33.3%
B	HEALTH AND SAFETY	3	0	-	7	2	250.0%
B	LIQUOR LAW VIOLATION	1	0	-	23	26	-11.5%
B	MISSING PERSON / RUNAWAY	1	0	-	1	2	-50.0%
B	OBSTRUCTING JUSTICE	1	2	-50.0%	11	34	-67.6%
B	OBSTRUCTING POLICE	0	1	-100.0%	9	5	80.0%
B	OUI OF LIQUOR / DRUGS	3	7	-57.1%	64	49	30.6%
B	PUBLIC PEACE	2	7	-71.4%	16	8	100.0%
B	TRESPASSING / INVASION OF PRIVACY	0	0	-	3	26	-88.5%
B	Total	13	20	-35.0%	158	183	-13.7%
C	ACCIDENT	30	27	11.1%	253	243	4.1%
C	ALL OTHER OFFENSES	793	940	-15.6%	8,026	7,432	8.0%
C	ASSIST OTHER LAW ENFORCEMENT AGENCY / ARREST	0	0	-	1	1	0.0%
C	CITATION	24	30	-20.0%	283	235	20.4%
C	FAMILY OFFENSE	6	7	-14.3%	44	48	-8.3%
C	MISSING PERSON / RUNAWAY	0	3	-100.0%	9	3	200.0%
C	MOTOR VEHICLE THEFT / FRAUD	0	1	-100.0%	3	2	50.0%
C	SUSPICIOUS	57	66	-13.6%	480	496	-3.2%
C	WARRANT	28	40	-30.0%	290	314	-7.6%
C	Total	938	1,114	-15.8%	9,389	8,774	7.0%

MONTHLY PUBLIC SAFETY REPORT
AUGUST 2019

Farmington City Council Agenda Item	Council Meeting Date: October 21, 2019	Item Number 4E	
Submitted by: Chuck Eudy, Superintendent of Public Services			
<u>Agenda Topic</u> Farmington Quarterly Public Services Report			
<u>Proposed Motion</u> Approve Farmington Quarterly Public Services Report			
<u>Background</u> See attachment			
<u>Materials Attached</u> Farmington Quarterly Public Services Report – First Quarter			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

DEPARTMENT OF PUBLIC SERVICES QUARTERLY REPORT
JULY THROUGH SEPTEMBER 2019

Description	Reg Hours	Reg Gross	Ot Hours	OT Gross	Gross	Explanation
BUILDING & GROUNDS	562.25	\$ 10,033.16	0.00	\$ -	\$ 10,033.16	
BUILDING & GROUNDS, OVERTIME	0.00	\$ -	6.00	\$ 242.01	\$ 242.01	
CEMETERIES	188.00	\$ 4,791.48	0.00	\$ -	\$ 4,791.48	
CEMETERIES, OVERTIME	0.00	\$ -	9.00	\$ 354.57	\$ 354.57	
PUBLIC WORKS	307.25	\$ 8,155.15	0.00	\$ -	\$ 8,155.15	
PUBLIC WORKS, OVERTIME	0.00	\$ -	151.50	\$ 5,971.17	\$ 5,971.17	
DDA	71.00	\$ 1,911.66	0.00	\$ -	\$ 1,911.66	
DDA, OVERTIME	0.00	\$ -	6.00	\$ 244.04	\$ 244.04	
PARKING LOTS	34.00	\$ 943.84	0.00	\$ -	\$ 943.84	
PARKING LOTS, OVERTIME	0.00	\$ -	6.00	\$ 241.30	\$ 241.30	
SIDEWALKS	80.00	\$ 2,082.24	0.00	\$ -	\$ 2,082.24	
SIDEWALKS, OVERTIME	0.00	\$ -	6.00	\$ 229.05	\$ 229.05	
RUBBISH-RECYCLING COLLECTION	5.00	\$ 130.27	0.00	\$ -	\$ 130.27	
PARKS	547.25	\$ 13,966.00	0.00	\$ -	\$ 13,966.00	
PARKS, OVERTIME	0.00	\$ -	56.00	\$ 2,316.54	\$ 2,316.54	
WARNER HOME	48.50	\$ 1,244.34	0.00	\$ -	\$ 1,244.34	
WARNER HOME, OVERTIME	0.00	\$ -	3.50	\$ 142.54	\$ 142.54	
ROUTINE MAINTENANCE, MAJOR STREETS	192.75	\$ 4,979.53	0.00	\$ -	\$ 4,979.53	
ROUTINE MAINTENANCE, MAJOR STREETS, OVERTIME	0.00	\$ -	6.00	\$ 245.28	\$ 245.28	
TRAFFIC SERVICES MAINTENANCE, MAJOR	41.50	\$ 1,117.89	0.00	\$ -	\$ 1,117.89	
TRAFFIC SERVICES MAINTENANCE, MAJOR, OVERTIME	0.00	\$ -	64.00	\$ 2,569.08	\$ 2,569.08	
SURFACE MAINTENANCE, TRUNK	4.50	\$ 124.57	0.00	\$ -	\$ 124.57	
SWEEP & FLUSH, TRUNK	4.50	\$ 116.79	0.00	\$ -	\$ 116.79	
SWEEP & FLUSH, TRUNK, OVERTIME	0.00	\$ -	9.00	\$ 363.30	\$ 363.30	
GRASS & WEED CONTROL, TRUNK	25.00	\$ 616.01	0.00	\$ -	\$ 616.01	
TRAFFIC SIGNS/SIGNALS, TRUNK	2.00	\$ 51.61	0.00	\$ -	\$ 51.61	

DEPARTMENT OF PUBLIC SERVICES QUARTERLY REPORT
JULY THROUGH SEPTEMBER 2019

Description	Reg Hours	Reg Gross	Ot Hours	OT Gross	Gross	Explanation
TRAFFIC SIGNS/SIGNALS, TRUNK, OVERTIME	0.00	\$ -	2.00	\$ 80.67	\$ 80.67	
PAVEMENT MARKING, TRUNK	0.00	\$ -	0.00	\$ -	\$ -	
PAVEMENT MARKING, TRUNK, OVERTIME	0.00	\$ -	8.00	\$ 314.40	\$ 314.40	
ROUTINE MAINTENANCE, COUNTY ROAD	13.50	\$ 337.34	0.00	\$ -	\$ 337.34	
ROUTINE MAINTENANCE, COUNTY ROAD, OVERTIME	0.00	\$ -	3.00	\$ 122.03	\$ 122.03	
TRAFFIC SERVICES MAINTENANCE, COUNTY ROAD	2.00	\$ 54.79	0.00	\$ -	\$ 54.79	
ROUTINE MAINTENANCE, LOCAL STREETS	380.50	\$ 9,854.03	0.00	\$ -	\$ 9,854.03	
ROUTINE MAINTENANCE, LOCAL STREETS OVERTIME	0.00	\$ -	11.75	\$ 506.42	\$ 506.42	
TRAFFICE SERVICES MAINTENANCE, LOCAL	6.50	\$ 178.28	0.00	\$ -	\$ 178.28	
SUPERVISION, WATER/SEWER	8.50	\$ 230.38	0.00	\$ -	\$ 230.38	
TRANSMISSION & DISTRIBUTION, WATER,	197.00	\$ 5,249.09	0.00	\$ -	\$ 5,249.09	
TRANSMISSION & DISTRIBUTION, WATER, OVERTIME	0.00	\$ -	49.50	\$ 1,929.32	\$ 1,929.32	
SEWER LINES	472.75	\$ 12,673.14	0.00	\$ -	\$ 12,673.14	
MAINTENANCE, METERS	1.75	\$ 47.68	0.00	\$ -	\$ 47.68	
MAINTENANCE, HYDRANTS	5.00	\$ 134.52	0.00	\$ -	\$ 134.52	
MAINTENANCE, SEWAGE RETENTION FACILITY	62.50	\$ 1,617.97	0.00	\$ -	\$ 1,617.97	
MAINTENANCE, SEWER PUMPS	106.00	\$ 2,839.60	0.00	\$ -	\$ 2,839.60	
METER READINGS & UTILITY BILLING	98.25	\$ 2,646.11	0.00	\$ -	\$ 2,646.11	
MISCELLANEOUS CUSTOMER SERVICES	21.25	\$ 573.00	0.00	\$ -	\$ 573.00	
MAINTENANCE, EQUIPEMENT, WATER/SEWER	2.00	\$ 54.70	0.00	\$ -	\$ 54.70	
INSPECTIONS, WATER/SEWER, MISS DIGS	136.25	\$ 3,682.52	0.00	\$ -	\$ 3,682.52	
CAPITAL OUTLAY	242.50	\$ 6,582.64	0.00	\$ -	\$ 6,582.64	
	3,869.75	\$ 97,020.33	397.25	\$ 15,871.72	\$ 112,892.05	

Farmington City Council Agenda Item	Council Meeting Date: October 21, 2019	Item Number 4F
Submitted by: Kevin Christiansen, Director Economic & Community Development		
<u>Agenda Topic</u> First Quarter Building Report		
<u>Proposed Motion</u> Approve First Quarter Building Report		
<u>Background</u> See attachment		
<u>Materials Attached</u> First Quarter Building Report		

CITY OF FARMINGTON
BUILDING DEPARTMENT

1st Quarter Report

July 1, 2019
through
September 30, 2019

Jeffrey Bowdell
Building Official
Building Inspector

FY 2019 - 20

MONTH	NEW HOMES		HOME REMODEL		SHEDS/GARAGES		COMMERCIAL REMODEL		COMMERCIAL BUILDING		INDUSTRIAL REMODEL	
	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value
JULY	0	\$0	4	\$239,000	4	\$29,100	2	\$16,000	0	\$0	0	\$0
AUGUST	1	\$200,000	1	\$35,000.00	0	\$0	4	\$635,705	0	\$0.00	0	\$0
SEPTEMBER	0	\$0	1	\$23,500	0	\$0	0	\$0	0	\$0	0	\$0
OCTOBER												
NOVEMBER												
DECEMBER												
JANUARY												
FEBRUARY												
MARCH												
APRIL												
MAY												
JUNE												
TOTAL	1	\$200,000	6	\$297,500.00	4	\$29,100	6	\$651,705	0	\$0.00	0	\$0

2019 - 20 CASH SHEET SUMMARY

\$0.00

BUILDING PERMITS

	2019 - 20		2018 - 19		2017 - 18	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	38	\$7,216	36	\$9,953	28	\$7,267
AUGUST	21	\$13,974	37	\$19,939	39	\$5,945
SEPTEMBER	35	\$6,933	30	\$3,931	45	\$10,452
OCTOBER						
NOVEMBER						
DECEMBER						
JANUARY						
FEBRUARY						
MARCH						
APRIL						
MAY						
JUNE						
TOTAL	94	\$28,123	103	\$33,823	0	\$0

ELECTRIC PERMITS

2019 - 20

2018 - 19

2017 - 18

MONTH	NUMBER OF PERMITS	FEEES	NUMBER OF PERMITS	FEEES	NUMBER OF PERMITS	FEEES
JULY	17	\$1,964	4	\$568	8	\$734
AUGUST	10	\$951	16	\$3,225	13	\$964
SEPTEMBER	17	\$2,153	6	\$710	13	\$1,400
OCTOBER						
NOVEMBER						
DECEMBER						
JANUARY						
FEBRUARY						
MARCH						
APRIL						
MAY						
JUNE						
TOTAL	44	\$ 5,068	26	\$4,503	34	\$3,098

MECHANICAL PERMITS

	2019 - 20		2018 - 19		2017 - 18	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	24	\$2,945	9	\$845	22	\$1,640
AUGUST	14	\$1,805	33	\$3,310	10	\$460
SEPTEMBER	13	\$1,630	15	\$1,880	12	\$1,335
OCTOBER						
NOVEMBER						
DECEMBER						
JANUARY						
FEBRUARY						
MARCH						
APRIL						
MAY						
JUNE						
TOTAL	51	\$ 6,380	57	\$6,035	44	\$3,435

PLUMBING PERMITS

	2019 - 20		2018 - 19		2017 - 18	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	7	\$654	4	\$631	9	\$919
AUGUST	9	\$1,061	13	\$1,486	8	\$536
SEPTEMBER	8	\$778	7	\$803	8	\$749
OCTOBER						
NOVEMBER						
DECEMBER						
JANUARY						
FEBRUARY						
MARCH						
APRIL						
MAY						
JUNE						
TOTAL	24	\$2,493	24	\$2,920	25	\$2,204

CODE ENFORCEMENT LOG

MONTH: August 2019

VIOLATIONS	METHOD OF CONTACT				TOTAL
	Other	VERBAL	LETTER	WARNING TICKET	
Automobiles					
Recreational Vehicles	1				
Trash					
Streets / Sidewalks					
Comm. Property Maint.					
Signs					
Housing Code					
Fences					
Nuisances					
Grass/weeds	2				
Blight					
Car Towed Off Residential Property					
Work No Permit (Valley View Circle)					
Dilapidated shed/bldg	1				
Total	4				

RESULTS						
COMPLIANCE	NON-COMPLIANCE	Not inspected	PENDING	CITY COUNCIL	ZONING BOARD	TOTAL
		1				
	2	1				
	1					
	3	2				

INSPECTIONS	
Gas Pressure Tests	
Rough Building	
Final Building	
Foundation	
Observable Component	
Roof	
Heating/Cooling	
Fireplace	
Foreclosures	
Certificate of Occupancy	
Total	

PLAN REVIEW	
Signs	
Buildings	
Fences	
Decks	
Hood Suppression	
Demolition	
Basement Remodel	
Pool	
Total	

VIOLATIONS	METHOD OF CONTACT				TOTAL	RESULTS						
	Other	VERBAL	LETTER	WARNING TICKET		COMPLIANCE	NON-COMPLIANCE	not inspected	PENDING	CITY COUNCIL	ZONING BOARD	TOTAL
Automobiles												
Recreational Vehicles	2					1	1	1				
Trash												
Streets / Sidewalks												
Comm. Property Maint.												
Signs												
Housing Code												
Fences												
Nuisances												
Zoning:												
Work (no permit)												
Grass (over 8")	1							1				
Limbs/Brush												
Construction Work on Sunday												
Blight	1						1	1				
Total	4					1	2	3				

INSPECTIONS	
Gas Pressure Tests	
Rough Building	
Final Building	
Foundation	
Observable Component	
Roof	
Heating/Cooling	
Fireplace	
Foreclosures	
Signs Removed from ROW	
Final CofO	
Total	

PLAN REVIEW	
Signs	
Buildings	
Fire Repair	
Building Permit Issued	
Total	

Farmington City Council Staff Report	Council Meeting Date: October 21, 2019	Reference Number 4G	
Submitted by: Amy Norgard, Controller			
Description Consideration to Schedule Program Year 2020 Community Development Block Grant Application Public Hearing			
Requested Action Move to schedule a public hearing on November 18, 2019 for public comment on the proposed Program Year 2020 Community Development Block Grant application.			
Background <p>The City's Community Development Block Grant (CDBG) funding for 2020 is projected by Oakland County to be \$27,469. As part of the application process, the city must hold a public hearing. Our completed application, accompanied by a resolution of Council approval, must be submitted to Oakland County by December 13, 2019.</p> <p>As Council knows, CDBG funding eligibility is restricted to projects or programs that meet specific objectives determined by the federal Department of Housing and Urban Development (HUD). Of these objectives, Farmington is limited to CDBG funding for projects where "the primary beneficiaries are low or moderate income people."</p> <p>Council may recall from previous years' CDBG applications that senior programs/projects receive special eligibility consideration. The administration's preliminary recommendation, outlined below, proposes a CDBG program that is not administratively burdensome, and continues current city funding level for the senior center and senior services.</p> <p>CDBG funds are federal funds administered by the Department of Housing and Urban Development.</p> <p>The administration's preliminary recommendation is that Council considers establishing the following development objectives: (1) senior center and (2) public services (senior services). The administration proposes allocating \$19,229 for senior center and \$8,240 for public services (senior services).</p>			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

**CITY OF FARMINGTON
NOTICE OF PUBLIC HEARING
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

NOTICE IS HEREBY GIVEN that the City of Farmington will hold a public hearing on the use of Community Development Block Grant Funds. The Hearing will be held on Monday, November 18, 2019 at 7:00 p.m. EDT in the Council Chambers, Farmington City Hall, 23600 Liberty Street, Farmington, Michigan for the purpose of hearing public comments on the Community Development Block Grant (CDBG) Program Year 2020 application in the approximate amount of \$27,469 to fund eligible projects. **All interested citizens are requested to attend the Hearing. Comments will also be received in writing or in person at the City Clerk's Office, Farmington City Hall, until 4:30 p.m. on Monday, November 18, 2019.** Arrangements to reasonably accommodate special needs, including handicap accessibility or interpreter, will be made upon receiving 72-hour advance notice. Contact David Murphy, City Manager at 248-474-5500, x 2222 or by e-mail at DMurphy@farmgov.com for special services.

Mary Mullison
City Clerk

Publish: Farmington Press, Wednesday, November 6, 2019

**Farmington City Council
Staff Report**

**Council Meeting
Date:**
October 21, 2019

**Item
Number
7A**

Submitted by:

Charles Eudy, Superintendent

Agenda Topic: Consideration to accept Change Order No.1 & No.2, Construction Estimate No. 2 & No. 3 for the Oakland Street Reconstruction

Proposed Motion:

Move To Approve Change Order No.1, & No.2, Construction Estimate No. 2 & No. 3 for the Oakland Street Reconstruction to V.I.L. Construction Incorporated.

Background: In conjunction with the city's consulting engineer's Orchard Hiltz & McCliment Advisors (OHM), bids were solicited for the Oakland Street reconstruction. The selection of Oakland Street was based upon PASER ratings, other upcoming construction projects, and this portion of Oakland Street was removed from a previous project in 2014. The project was awarded to V.I.L. Construction Incorporated of Sterling Heights Michigan at the May 20, 2019 Council Meeting.

Change Order No. 1: Includes the modification of curb design, additional sanitary cover replacement's, reduction of edge drain, and credit for watermain material change.

Change Order No. 2: Includes the stormwater improvements on Grand River near Orchard Court.

Construction Estimate No.2 & No.3 in the amount of \$282,624.38, includes both change orders, and the work completed during the month of August and September. This work consisted of traffic control, pavement, curb & gutter, and sidewalk removals, balance of watermain installation roadway drainage and limited sidewalk placement.

To date VIL Construction has earned \$ 485,735.28 of the revised contract of \$727,682.90, with \$36,384.15 being held as retainage.

Materials:

OHM Change Order No. 1 & No. 2
OHM Payment Application No. 2 & No. 3

CHANGE ORDER



Project: City of Farmington - Oakland Street Reconstruction

Owner: City of Farmington
23600 Liberty Street
Farmington, MI 48335
(248) 474-5500

Contractor: V.I.L. Construction, Inc.
6670 Sims Drive
Sterling Heights, MI 48313
(586) 979-6020

Job Number: 0111-18-0030

Change Order Number: 2

Date: 9/25/2019

Print Date: 9/27/2019

Note:

TO THE CONTRACTOR:

You are hereby directed to comply with the changes to the contract documents. This change order reflects work completed or anticipated.

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
(734) 522-6711

CURRENT PROJECT PLANS AND SPECIFICATIONS WILL BE ADHERED TO UNLESS SPECIFICALLY CHANGED BY THIS CHANGE ORDER DOCUMENT.

THE CONTRACT AMOUNT WILL BE CHANGED BY THE SUM OF:	\$45,930.90
Original Contract Amount:	\$681,856.50
Contract Amount Including Previous Change Orders:	\$681,752.00
Amount of this Change Order:	<u>\$45,930.90</u>
REVISED CONTRACT AMOUNT:	\$727,682.90

Accepted By

V.I.L. Construction, Inc. _____ Date 9-30-19

Approved By

Chuck Eudy - Public Works Superintendent
- City of Farmington _____ Date _____

Recommended By

Matt Parks, Principal _____ Date _____

Items

Item No.	Description	Previous Authorized Quantity	Quantity Change	New Authorized Quantity	Unit Price	Total Increase
THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT						
Division: G - Orchard Court						
Additional Items to the Contract:						
103	Mobilization, Max. 10%	0.00 Ls	1.00	1.00	\$4,150.00	\$4,150.00
104	Traffic Maintenance and Control	0.00 Ls	1.00	1.00	\$5,265.00	\$5,265.00
105	Dr Structure, Rem	0.00 Ea	1.00	1.00	\$750.00	\$750.00
106	Curb and Gutter, Rem	0.00 Ft	30.00	30.00	\$15.00	\$450.00
107	Pavt, Rem	0.00 Syd	50.00	50.00	\$15.00	\$750.00
108	Sidewalk, Rem	0.00 Syd	17.34	17.34	\$15.00	\$260.10
109	Station Grading	0.00 Ls	1.00	1.00	\$3,500.00	\$3,500.00
110	Aggregate Base, 21AA (CC)	0.00 Ton	15.00	15.00	\$30.00	\$450.00
111	Storm Sewer, CL IV, RCP, 12 inch, Tr Det A	0.00 Ft	30.00	30.00	\$100.00	\$3,000.00
112	Dr Inlet Cover	0.00 Ea	2.00	2.00	\$550.00	\$1,100.00
113	Dr Structure, 48 inch dia	0.00 Ea	1.00	1.00	\$3,500.00	\$3,500.00
114	Dr Structure, 24 inch inlet	0.00 Ea	2.00	2.00	\$3,250.00	\$6,500.00
115	Detectable Warning Surface	0.00 Ft	7.00	7.00	\$64.00	\$448.00
116	Sidewalk Ramp, Conc, 6 inch	0.00 Sft	156.00	156.00	\$11.00	\$1,716.00
117	Curb and Gutter, F-4	0.00 Ft	30.00	30.00	\$25.00	\$750.00
118	Integral 14 inch Pavement Patch	0.00 Syd	50.00	50.00	\$135.00	\$6,750.00
119	Restoration (Topsoil, Seed and Mulch Blanket)	0.00 Ls	1.00	1.00	\$850.00	\$850.00
120	Soil Erosion Control	0.00 Ls	1.00	1.00	\$250.00	\$250.00
121	HMA 5E3, Wearing Course, 3 inch	0.00 Ton	10.17	10.17	\$540.00	\$5,491.80
SUB-TOTAL INCREASES DIVISION G - Orchard Court:						\$45,930.90



September 18, 2019

Mr. Chuck Eudy
DPW Superintendent
City of Farmington
33720 W. 9 Mile Road
Farmington, Michigan 48335

Regarding: Oakland Street Reconstruction
OHM Job No. 0111-18-0030

Dear Mr. Eudy:

Enclosed are Payment Application No. 2 with a Contractor's Declaration and Change Order No. 1 for the referenced project. We would recommend approval of this Change Order. If you concur, please sign and return a pdf to OHM for our files.

V.I.L. Construction, Inc. has completed the work shown on the attached construction payment application for the period ending August 31, 2019 and we would recommend payment to the Contractor in the amount of **\$140,409.66**.

Sincerely,
OHM Advisors

A handwritten signature in black ink that reads "Matt Parks". The signature is written in a cursive style and is positioned above a horizontal line.

Matt Parks, P.E.

cc: Anthony Vani, V.I.L. Construction, Inc. (via e-mail)
Mitch Master, OHM (via e-mail)
Richard Hetu, OHM (via e-mail)
File

P:\0101_0125\0111180030_Oakland_St_Reconstruct_Construction\Pay Apps_CO\Pay App\No.2\OaklandStRecon_PA#2_CO#1.docx

PAYMENT APPLICATION



Project: City of Farmington - Oakland Street Reconstruction

Job Number: 0111-18-0030

OWNER: City of Farmington
 23600 Liberty Street
 Farmington, MI 48335
 (248) 474-5500

CONTRACTOR: V.I.L. Construction, Inc.
 6670 Sims Drive
 Sterling Heights, MI 48313
 (586) 979-6020

Number: 2
 Period End Date: 8/31/2019
 Status: Approved
 Contract Start Date: 7/13/2019
 Contract End Date: 10/26/2019
 Contract Duration: 105
 Print Date: 9/18/2019

SCHEDULE: On
 STATUS: NOTE:

Original Contract Amount: \$681,856.50
 Change Orders Amount: (\$104.50)
 Current Contract Amount: \$681,752.00

Change Order 1: (\$104.50)

Retainage: 5% of Contract Including Previous Change Orders Amount

Approved By

Chuck Eudy - Public Works Superintendent - City of Farmington

Date

Recommended By

Matt Parks, Principal

Date

Earnings This Period: \$155,972.06
 Earnings To Date: \$341,224.02
 Previous Retainage Amount: \$18,525.20
 Retainage This Period: \$15,562.40
 Less Total Retained To Date: \$34,087.60
 Net Earned: \$307,136.42
 Previous Earnings: \$166,726.76
 Amount Due Contractor: \$140,409.66

Items

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
Division: A - Misc									
1	Mobilization, Max., 5%	1.00 Ls	1.00	\$34,090.00	0.00	0.00	\$0.00	1.00	\$34,090.00
2	Audio Video Route Survey	0.00 Ls	0.00	\$1,000.00	0.00	0.00	\$0.00	0.00	\$0.00
3	Permit Fees Allowance	0.00 Ls	0.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
4	Traffic Maintenance and Control	1.00 Ls	1.00	\$34,000.00	0.80	0.00	\$27,200.00	0.80	\$27,200.00
5	Erosion Control, Silt Fence	0.00 Ft	0.00	\$2.00	0.00	0.00	\$0.00	0.00	\$0.00
6	Erosion Control, Inlet Protection, Fabric Drop	5.00 Ea	5.00	\$75.00	0.00	0.00	\$0.00	5.00	\$375.00
7	Sanitary Service Lead, SDR 26 PVC, 6 inch, T-1 Det A	7.00 Ft	7.00	\$50.00	0.00	0.00	\$0.00	6.00	\$300.00
8	Underdrain, Subgrade, 6 inch	25.00 Ft	25.00	\$19.00	0.00	0.00	\$0.00	0.00	\$0.00
9	HMA Curb	35.00 Ft	35.00	\$55.00	0.00	0.00	\$0.00	0.00	\$0.00
10	Diveway, Nonreinf Conc, 6 inch	13.00 Syd	13.00	\$70.00	0.00	0.00	\$0.00	0.00	\$0.00
11	Stamped, Colored Concrete Crosswalk, 9 inch	158.00 Sft	158.00	\$25.00	0.00	0.00	\$0.00	0.00	\$0.00
12	Tree Protection Fencing	0.00 Ft	0.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
13	4 inch Water Main Line Stop	0.00 Ea	0.00	\$500.00	0.00	0.00	\$0.00	0.00	\$0.00
14	Lower Proposed Water Main	1.00 Ea	1.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
A - Misc Sub-Total:							\$27,200.00		\$61,965.00
Retainage							\$2,713.93		
Division: B - Road Removals									
15	Tree, Rem, 37 inch or Larger	1.00 Ea	1.00	\$2,500.00	1.00	0.00	\$2,500.00	1.00	\$2,500.00
16	Curb and Gutter, Rem	943.00 Ft	943.00	\$15.00	943.00	0.00	\$14,145.00	943.00	\$14,145.00
17	Payt, Rem (Pulv material used as Maint. Agg)	1539.00 Syd	1539.00	\$12.00	529.67	0.00	\$6,356.04	1539.00	\$18,468.00
18	Sidewalk, Rem	397.00 Syd	397.00	\$15.00	397.88	0.00	\$5,968.20	397.88	\$5,968.20
19	Sign, Salvage and Reset	5.00 Ea	5.00	\$125.00	0.00	0.00	\$0.00	0.00	\$0.00
B - Road Removals Sub-Total:							\$26,969.24		\$41,061.20
Retainage							\$2,890.46		
Division: C - Utility Removals									
20	Dr. Structure, Abandon	1.00 Ea	1.00	\$750.00	0.00	0.00	\$0.00	0.00	\$0.00
21	Sewer, Rem, Less than 24 inch	25.00 Ft	25.00	\$30.00	0.00	0.00	\$0.00	25.00	\$750.00
22	Water Main, Rem	0.00 Ft	0.00	\$5.00	0.00	0.00	\$0.00	0.00	\$0.00
C - Utility Removals Sub-Total:							\$0.00		\$750.00
Retainage							\$0.00		
Division: D - Road									
23	Station Grading	5.00 Sta	5.00	\$14,500.00	3.00	0.00	\$43,500.00	3.00	\$43,500.00
24	Aggregate Base, 21AA (Limestone), 8 inch	755.00 Ton	755.00	\$27.00	182.17	0.00	\$4,918.59	182.17	\$4,918.59
25	Aggregate Base, Drive Approach, 21AA, 6 inch	49.00 Ton	49.00	\$27.00	0.00	0.00	\$0.00	0.00	\$0.00
OHM Advisors									
34000 Plymouth Road									
Livonia, MI 48150									
							(734) 522-6711		
									OHM-Advisors.com

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
26	Hand Patching	10.00 Ton	10.00	\$270.00	0.00	0.00	\$0.00	0.00	\$0.00
27	Maintenance Aggregate, 21AA	0.00 Ton	0.00	\$18.00	56.11	0.00	\$1,009.98	56.11	\$1,009.98
28	Underdrain, Subgrade, 6 inch	479.00 Ft	360.00	\$19.00	360.00	0.00	\$6,840.00	360.00	\$6,840.00
29	HMA Approach, MDOT 13A	9.00 Ton	9.00	\$145.00	0.00	0.00	\$0.00	0.00	\$0.00
30	MDOT HMA 13A, Wearing Course, 2 inch	146.00 Ton	146.00	\$145.00	0.00	0.00	\$0.00	0.00	\$0.00
31	MDOT HMA 3C, Leveling Course, 3 inch	219.00 Ton	219.00	\$120.00	0.00	0.00	\$0.00	0.00	\$0.00
32	Conc Pave; Nonreinf, 9 inch	51.00 Syd	51.00	\$75.00	48.70	0.00	\$3,652.50	48.70	\$3,652.50
33	Driveway, Nonreinf Conc, 6 inch	63.00 Syd	63.00	\$70.00	0.00	0.00	\$0.00	0.00	\$0.00
34	Curb and Gutter, Conc, Det F2	434.00 Ft	0.00	\$25.00	0.00	0.00	\$0.00	0.00	\$0.00
35	Curb and Gutter, Conc, Det F2-R	581.00 Ft	0.00	\$25.00	0.00	0.00	\$0.00	0.00	\$0.00
36	Valley Curb	57.00 Ft	0.00	\$35.00	0.00	0.00	\$0.00	0.00	\$0.00
37	Detectable Warning Surface	84.00 Ft	84.00	\$64.00	0.00	0.00	\$0.00	0.00	\$0.00
38	Sidewalk Ramp, Conc, 6 inch	172.00 Sft	172.00	\$11.00	0.00	0.00	\$0.00	0.00	\$0.00
39	Sidewalk, Conc, 4 inch	3975.00 Sft	3975.00	\$5.50	0.00	0.00	\$0.00	0.00	\$0.00
40	Sidewalk, Conc, 6 inch	501.00 Sft	501.00	\$6.50	322.50	0.00	\$2,096.25	322.50	\$2,096.25
41	Post, Steel, 3 lb	56.00 Ft	56.00	\$9.00	0.00	0.00	\$0.00	0.00	\$0.00
42	Sign	13.00 Ea	13.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
43	Pave Mtkg; Only Cold Plastic, 6 inch, Crosswalk	20.00 Ft	20.00	\$4.00	0.00	0.00	\$0.00	0.00	\$0.00
44	Pave Mtkg; Only Cold Plastic, 12 inch, Crosswalk	30.00 Ft	30.00	\$7.00	0.00	0.00	\$0.00	0.00	\$0.00
45	Pave Mtkg; Only Cold Plastic, 18 inch, Stop Bar	13.00 Ft	13.00	\$16.00	0.00	0.00	\$0.00	0.00	\$0.00
46	Pave Mtkg; Polyurea, 4 inch, White	514.00 Ft	514.00	\$4.00	0.00	0.00	\$0.00	0.00	\$0.00
47	Turf Establishment	5.00 Sta	5.00	\$500.00	0.00	0.00	\$0.00	0.00	\$0.00
100	Curb and Gutter, Conc, Det F4	0.00 Ft	434.00	\$29.10	0.00	0.00	\$0.00	0.00	\$0.00
101	Curb and Gutter, Conc, Det F4-R	0.00 Ft	581.00	\$29.10	0.00	0.00	\$0.00	0.00	\$0.00
D - Road Sub-Total:							\$62,017.32		\$62,017.32
Retainage							\$6,187.89		

Division: E - Utility

48	Sanitary Sewer Repair, SDR 26 PVC, 8 inch, Tr Det A	15.00 Ft	15.00	\$400.00	18.75	0.00	\$7,500.00	18.75	\$7,500.00
49	Dr Structure Cover, Type K	2.00 Ea	2.00	\$700.00	2.00	0.00	\$1,400.00	2.00	\$1,400.00
50	Dr Structure Cover, Type Q	1.00 Ea	1.00	\$550.00	0.00	0.00	\$0.00	0.00	\$0.00
51	Dr Structure, 48 inch dia	2.00 Ea	2.00	\$3,500.00	0.00	0.00	\$0.00	2.00	\$7,000.00
52	Dr Structure, Tap, 12 inch	3.00 Ea	3.00	\$500.00	0.00	0.00	\$0.00	3.00	\$1,500.00
53	Storm Sewer, CIV, RCP, 12 inch, Tr Det A	38.00 Ft	38.00	\$100.00	0.00	0.00	\$0.00	41.00	\$4,100.00
54	Structure, Adj, Add Depth	3.00 Ft	3.00	\$100.00	0.00	0.00	\$0.00	0.00	\$0.00
55	Exploratory Excavation, Trench	2.00 Ea	2.00	\$100.00	0.00	0.00	\$0.00	0.00	\$0.00
56	Structure Cover, Adj	2.00 Ea	2.00	\$650.00	0.00	0.00	\$0.00	0.00	\$0.00
57	Structure, Adj	9.00 Ea	9.00	\$650.00	0.00	0.00	\$0.00	0.00	\$0.00
58	Water Main, Class 54, DI, 6 inch, Tr Det A	10.00 Ft	10.00	\$225.00	5.00	0.00	\$1,125.00	15.00	\$3,375.00
59	Water Main, Class 54, DI, 8 inch, Tr Det A	425.00 Ft	419.00	\$235.00	33.00	0.00	\$7,755.00	413.00	\$97,055.00
60	1-1/2 inch Curb Stop and Box	2.00 Ea	2.00	\$750.00	2.67	0.00	\$2,002.50	2.67	\$2,002.50

OHM Advisors

34000 Plymouth Road
Livonia, MI 48150

(734) 522-6711

OHM-Advisors.com

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
61	3/4 inch Curb Stop and Box	2.00 Ea	2.00	\$700.00	1.79	0.00	\$1,253.00	1.79	\$1,253.00
62	Connection to Existing Water Main	3.00 Ea	3.00	\$3,500.00	3.00	0.00	\$10,500.00	3.00	\$10,500.00
63	Fire Hydrant Assembly	1.00 Ea	1.00	\$6,000.00	0.00	0.00	\$0.00	1.00	\$6,000.00
64	Gate Valve and Well, 8 inch	1.00 Ea	1.00	\$5,000.00	0.00	0.00	\$0.00	1.00	\$5,000.00
65	Lower Proposed Water Main	1.00 Ea	1.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
66	Water Service, Type K Copper, 1 1/2 inch, Short	2.00 Ea	2.00	\$1,250.00	3.00	0.00	\$3,750.00	3.00	\$3,750.00
67	Water Service, Type K Copper, 3/4 inch, Short	2.00 Ea	2.00	\$1,000.00	2.50	0.00	\$2,500.00	2.50	\$2,500.00
102	Sanitary Sewer Casting	0.00 Ea	2.00	\$700.00	0.00	0.00	\$0.00	0.00	\$0.00
E - Utility Sub-Total:							\$37,785.50		\$152,995.50
Retainage							\$3,770.12		

Division: F - DDA Landscape/Electrical

68	Brick Paving, Pedestrian, ADA Truncated Domes	100.00 Sft	100.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
69	Brick Paving, Pedestrian, Running Bond	348.00 Sft	348.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
70	Brick Paving, Pedestrian, Running Bond (with Argyle Striping)	458.00 Sft	458.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
71	Brick Paving, Vehicular, Herringbone Crosswalk	112.00 Sft	112.00	\$100.00	0.00	0.00	\$0.00	0.00	\$0.00
72	Watering and Cultivating, First Season, Min	0.00 Ls	0.00	\$2,500.00	0.00	0.00	\$0.00	0.00	\$0.00
73	Watering and Cultivating, Second Season, Min	0.00 Ls	0.00	\$2,500.00	0.00	0.00	\$0.00	0.00	\$0.00
74	Juniperus horizontalis 'Blue Chip', #2 cont.	0.00 Ea	0.00	\$35.00	0.00	0.00	\$0.00	0.00	\$0.00
75	Pennisetum alopecuroides 'Hameln', #1 cont.	0.00 Ea	0.00	\$25.00	0.00	0.00	\$0.00	0.00	\$0.00
76	___Acer rubrum, 2.5 inch	0.00 Ea	0.00	\$250.00	0.00	0.00	\$0.00	0.00	\$0.00
77	___Rosa 'Meigalpin', #3 cont.	0.00 Ea	0.00	\$100.00	0.00	0.00	\$0.00	0.00	\$0.00
78	Barberis thunbergii 'Gentry', #3 cont.	0.00 Ea	0.00	\$75.00	0.00	0.00	\$0.00	0.00	\$0.00
79	Echinacea 'Arts Pride', #1 cont.	0.00 Ea	0.00	\$75.00	0.00	0.00	\$0.00	0.00	\$0.00
80	Nepeta x faassenii 'Walker's Low Catmint', #1 cont.	0.00 Ea	0.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
81	Spiraea x bumalda 'Goldflame', #2 cont.	0.00 Ea	0.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
82	Irrigation	1.00 Ls	1.00	\$12,500.00	0.00	0.00	\$0.00	0.00	\$0.00
83	Sodding	203.00 Syd	203.00	\$10.00	0.00	0.00	\$0.00	0.00	\$0.00
84	Topsoil Surface, Furr, 4 inch	203.00 Syd	203.00	\$10.00	0.00	0.00	\$0.00	0.00	\$0.00
85	Mulch, 3 inch	24.00 Cyd	24.00	\$100.00	0.00	0.00	\$0.00	0.00	\$0.00
86	Planting Mix, 12 inch	95.00 Cyd	95.00	\$100.00	0.00	0.00	\$0.00	0.00	\$0.00
87	Liter Receptacle, Victor Stanley: Model SD-35, Black	0.00 Ea	0.00	\$1,500.00	0.00	0.00	\$0.00	0.00	\$0.00
88	Recycle Receptacle, Victor Stanley: Model SD-35, Black	0.00 Ea	0.00	\$1,500.00	0.00	0.00	\$0.00	0.00	\$0.00
89	Conduit, DB, 1, 1 1/2 inch	500.00 Ft	500.00	\$11.00	0.00	0.00	\$0.00	400.00	\$4,400.00
90	Conduit, DB, 1, 1 inch	50.00 Ft	50.00	\$10.00	0.00	0.00	\$0.00	20.00	\$200.00
91	Wire #10AWG	1000.00 Ft	1000.00	\$1.75	0.00	0.00	\$0.00	0.00	\$0.00
92	Wire #6AWG	1350.00 Ft	1350.00	\$2.25	0.00	0.00	\$0.00	0.00	\$0.00
93	20A Disconnect Switch	1.00 Ea	1.00	\$5,000.00	0.00	0.00	\$0.00	0.00	\$0.00
94	Ground Mounted Receptacle	1.00 Ea	1.00	\$1,250.00	0.00	0.00	\$0.00	0.00	\$0.00
95	Hand Hole	2.00 Ea	2.00	\$1,500.00	0.00	0.00	\$0.00	2.00	\$3,000.00

OHM Advisors

34000 Plymouth Road
Livonia, MI 48150

(734) 522-6711

OHM-Advisors.com

City of Farmington - Oakland Street Reconstruction

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
96	Pole and Luminaire, PL1	7.00 Ea	7.00	\$8,500.00	0.00	0.00	\$0.00	1.75	\$14,875.00
97	In-Grade Light, PL2	1.00 Ea	1.00	\$1,250.00	0.00	0.00	\$0.00	0.00	\$0.00
98	Lighting Control Panel	1.00 Ea	1.00	\$7,000.00	0.00	0.00	\$0.00	0.00	\$0.00
F - DDA Landscape/Electrical Sub-Total:							\$0.00		\$22,475.00
Retainage							\$0.00		

CONTRACTOR'S DECLARATION

I hereby declare that I have not, during the period August 1, 2019
to August 31 A.D. , 20 19, performed any work,
furnished any material, sustained any loss, damage or delay for any reason,
including soil conditions encountered or created, or otherwise done anything
for which I shall ask, demand, sue for, or claim compensation from
City of Farmington.

The owner, or his agents, in addition to the regular items set forth in the
contract numbered 0111-18-0030 and dated May
A.D., 20 19, for Oakland Street Reconstruction

_____.

executed between myself and the Owner, and in the Change Orders for work
issued by the Owner in writing as provided thereunder, except as I hereby
make claim for additional compensation and/or extension of time as set forth.
There (is) (is not) an the itemized statement attached.

Date: September 17, 2019.

Company: V.I.L. Construction, Inc.

By:  _____.

Position: President.

CHANGE ORDER



Project: City of Farmington - Oakland Street Reconstruction

Owner: City of Farmington
23600 Liberty Street
Farmington, MI 48335
(248) 474-5500

Contractor: V.I.L. Construction, Inc.
6670 Sims Drive
Sterling Heights, MI 48313
(586) 979-6020

Job Number: 0111-18-0030

Change Order Number: 1

Date: 8/31/2019

Print Date: 9/16/2019

Note:

TO THE CONTRACTOR:


You are hereby directed to comply with the changes to the contract documents. This change order reflects work completed or anticipated.

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
(734) 522-6711

CURRENT PROJECT PLANS AND SPECIFICATIONS WILL BE ADHERED TO UNLESS SPECIFICALLY CHANGED BY THIS CHANGE ORDER DOCUMENT.

THE CONTRACT AMOUNT WILL BE CHANGED BY THE SUM OF:	(\$104.50)
Original Contract Amount:	\$681,856.50
Contract Amount Including Previous Change Orders:	\$681,856.50
Amount of this Change Order:	<u>(\$104.50)</u>
REVISED CONTRACT AMOUNT:	\$681,752.00

Accepted By

V.I.L. Construction, Inc. 
Anthony Van, President

Date 9-17-19

Approved By

Chuck Eudy - Public Works Superintendent
- City of Farmington

Date _____

Recommended By

Matt Parks, Principal

Date _____

Items

Item No.	Description	Previous Authorized Quantity	Quantity Change	New Authorized Quantity	Unit Price	Total Increase
THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT						
Division: D - Road						
Additional Items to the Contract:						
100	Curb and Gutter, Conc, Det F4	0.00 Ft	434.00	434.00	\$29.10	\$12,629.40
101	Curb and Gutter, Conc, Det F4-R	0.00 Ft	581.00	581.00	\$29.10	\$16,907.10
SUB-TOTAL INCREASES DIVISION D - Road:						\$29,536.50
Division: E - Utility						
Additional Items to the Contract:						
102	Sanitary Sewer Casting	0.00 Ea	2.00	2.00	\$700.00	\$1,400.00
SUB-TOTAL INCREASES DIVISION E - Utility:						\$1,400.00
THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE SUBTRACTED FROM THE CONTRACT AMOUNT						
Division: D - Road						
28	Underdrain, Subgrade, 6 inch	479.00 Ft	-119.00	360.00	\$19.00	(\$2,261.00)
34	Curb and Gutter, Conc, Det F2	434.00 Ft	-434.00	0.00	\$25.00	(\$10,850.00)
35	Curb and Gutter, Conc, Det F2-R	581.00 Ft	-581.00	0.00	\$25.00	(\$14,525.00)
36	Valley Curb	57.00 Ft	-57.00	0.00	\$35.00	(\$1,995.00)
SUB-TOTAL DECREASES DIVISION D - Road:						(\$29,631.00)
Division: E - Utility						
59	Water Main, Class 54, DI, 8 inch, Tr Det A	425.00 Ft	-6.00	419.00	\$235.00	(\$1,410.00)
SUB-TOTAL DECREASES DIVISION E - Utility:						(\$1,410.00)



October 16, 2019

Mr. Chuck Eudy
DPW Superintendent
City of Farmington
33720 W. 9 Mile Road
Farmington, Michigan 48335

Regarding: Oakland Street Reconstruction
OHM Job No. 0111-18-0030

Dear Mr. Eudy:

Enclosed are Payment Application No. ^{CE}3 and Contractor Declaration for the referenced project. V.I.L. Construction, Inc. has completed the work shown on the attached payment application for the period ending September 30, 2019 and we would recommend payment to the Contractor in the amount of **\$142,214.72**.

Sincerely,
OHM Advisors

A handwritten signature in blue ink, appearing to read "Matt Parks".

Matt Parks, P.E.

cc: Anthony Vani, V.I.L. Construction, Inc. (via e-mail)
Mitch Master, OHM (via e-mail)
Richard Hetu, OHM (via e-mail)
File

P:\0101_0125\0111180030_Oakland_St_Reconstruct_Construction\Pay Apps_CO\Pay App\No.3\Oakland Street Reconstruction - Payment Application #3.docx

OHM Advisors
34000 PLYMOUTH ROAD
LIVONIA, MICHIGAN 48150

T 734.522.6711
F 734.522.6427

OHM-Advisors.com

PAYMENT APPLICATION



Project: City of Farmington - Oakland Street Reconstruction

Job Number: 0111-18-0030

Number: 3
Period End Date: 9/30/2019
Status: Approved
Contract Start Date: 7/13/2019
Contract End Date: 10/26/2019
Contract Duration: 105
Print Date: 10/16/2019

CONTRACTOR: V.I.L. Construction, Inc.
6670 Sims Drive

Sterling Heights, MI 48313
(586) 979-6020

OWNER: City of Farmington
23600 Liberty Street

Farmington, MI 48335
(248) 474-5500

SCHEDULE On
STATUS:
NOTE:

Original Contract Amount:	\$681,856.50	Change Order 1:	(\$104.50)	Earnings This Period:	\$144,511.26
Change Orders Amount:	\$45,826.40	Change Order 2:	\$45,930.90	Earnings To Date:	\$485,735.28
Current Contract Amount:	\$727,682.90		\$45,826.40	Previous Retainage Amount:	\$34,087.60
				Retainage This Period:	\$2,296.55
				Less Total Retained To Date:	\$36,384.15
				Net Earned:	\$449,351.14
				Previous Earnings:	\$307,136.42
				Amount Due Contractor:	\$142,214.72

Retainage: 5 % of Contract Including Previous Change Orders Amount

Approved By

Charles J. Eudy
Digitally signed by Charles J. Eudy
DN: cn=Charles J. Eudy, o=City of Farmington, ou=Public
Date: 2019.10.16 15:05:31 -0400

Chuck Eudy - Public Works Superintendent - City of Farmington

Recommended By

Matthew Parks, Principal
Digitally signed by Matthew Parks, Principal
DN: cn=Matthew Parks, o=OHM Advancing Communities, ou=OHM Advancing Communities, email=matthew.parks@ohmadv.com, c=US
Date: 2019.10.16 14:56:16 -0400

Matt Parks, Principal

Date

Date 10/16/2019

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150

(734) 522-6711

OHM-Advisors.com

City of Farmington - Oakland Street Reconstruction

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
26	Hand Patching	10.00 Ton	10.00	\$270.00	0.00	0.00	\$0.00	0.00	\$0.00
27	Maintenance Aggregate, 21AA	0.00 Ton	0.00	\$18.00	0.00	0.00	\$0.00	56.11	\$1,009.98
28	Underdrain, Subgrade, 6 inch	479.00 Ft	360.00	\$19.00	0.00	0.00	\$0.00	360.00	\$6,840.00
29	HMA Approach, MDOT 13A	9.00 Ton	9.00	\$145.00	0.00	0.00	\$0.00	0.00	\$0.00
30	MDOT HMA 13A, Wearing Course, 2 inch	146.00 Ton	146.00	\$145.00	0.00	0.00	\$0.00	0.00	\$0.00
31	MDOT HMA 3C, Leveling Course, 3 inch	219.00 Ton	219.00	\$120.00	240.63	0.00	\$28,875.60	240.63	\$28,875.60
32	Conc Pavt, Nonreinf, 9 inch	51.00 Syd	51.00	\$75.00	0.00	0.00	\$0.00	48.70	\$3,652.50
33	Driveway, Nonreinf Conc, 6 inch	63.00 Syd	63.00	\$70.00	37.40	0.00	\$2,618.00	37.40	\$2,618.00
34	Curb and Gutter, Conc, Det F2	434.00 Ft	0.00	\$25.00	0.00	0.00	\$0.00	0.00	\$0.00
35	Curb and Gutter, Conc, Det F2-R	581.00 Ft	0.00	\$25.00	0.00	0.00	\$0.00	0.00	\$0.00
36	Valley Curb	57.00 Ft	0.00	\$35.00	0.00	0.00	\$0.00	0.00	\$0.00
37	Detectable Warning Surface	84.00 Ft	84.00	\$64.00	27.00	0.00	\$1,728.00	27.00	\$1,728.00
38	Sidewalk Ramp, Conc, 6 inch	172.00 Sft	172.00	\$11.00	168.00	0.00	\$1,848.00	168.00	\$1,848.00
39	Sidewalk, Conc, 4 inch	3975.00 Sft	3975.00	\$5.50	3800.00	0.00	\$20,900.00	3800.00	\$20,900.00
40	Sidewalk, Conc, 6 inch	501.00 Sft	501.00	\$6.50	442.00	0.00	\$2,873.00	764.50	\$4,969.25
41	Post, Steel, 3 lb	56.00 Ft	56.00	\$9.00	0.00	0.00	\$0.00	0.00	\$0.00
42	Sign	13.00 Ea	13.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
43	Pavt Mrgk, Ovlv Cold Plastic, 6 inch, Crosswalk	20.00 Ft	20.00	\$4.00	0.00	0.00	\$0.00	0.00	\$0.00
44	Pavt Mrgk, Ovlv Cold Plastic, 12 inch, Crosswalk	30.00 Ft	30.00	\$7.00	0.00	0.00	\$0.00	0.00	\$0.00
45	Pavt Mrgk, Ovlv Cold Plastic, 18 inch, Stop Bar	13.00 Ft	13.00	\$16.00	0.00	0.00	\$0.00	0.00	\$0.00
46	Pavt Mrgk, Polyurea, 4 inch, White	514.00 Ft	514.00	\$4.00	0.00	0.00	\$0.00	0.00	\$0.00
47	Turf Establishment	5.00 Sla	5.00	\$500.00	0.00	0.00	\$0.00	0.00	\$0.00
100	Curb and Gutter, Conc, Det F4	0.00 Ft	434.00	\$29.10	434.00	0.00	\$12,629.40	434.00	\$12,629.40
101	Curb and Gutter, Conc, Det F4-R	0.00 Ft	581.00	\$29.10	581.00	0.00	\$16,907.10	581.00	\$16,907.10
					D - Road Sub-Total:		\$96,705.36		\$158,722.68
					Retainage		\$1,536.82		

Division: E - Utility

48	Sanitary Sewer Repair, SDR 26 PVC, 8 inch, Tr Det A	15.00 Ft	15.00	\$400.00	0.00	0.00	\$0.00	18.75	\$7,500.00
49	Dr Structure Cover, Type K	2.00 Ea	2.00	\$700.00	0.00	0.00	\$0.00	2.00	\$1,400.00
50	Dr Structure Cover, Type Q	1.00 Ea	1.00	\$550.00	0.00	0.00	\$0.00	0.00	\$0.00
51	Dr Structure, 48 inch dia	2.00 Ea	2.00	\$3,500.00	0.00	0.00	\$0.00	2.00	\$7,000.00
52	Dr Structure, Tap, 12 inch	3.00 Ea	3.00	\$500.00	0.00	0.00	\$0.00	3.00	\$1,500.00
53	Storm Sewer, CI V, RCP, 12 inch, Tr Det A	38.00 Ft	38.00	\$100.00	0.00	0.00	\$0.00	41.00	\$4,100.00
54	Structure, Adj, Add Depth	3.00 Ft	3.00	\$100.00	0.00	0.00	\$0.00	0.00	\$0.00
55	Exploratory Excavation, Trench	2.00 Ea	2.00	\$100.00	0.00	0.00	\$0.00	0.00	\$0.00
56	Structure Cover, Adj	2.00 Ea	2.00	\$650.00	0.00	0.00	\$0.00	0.00	\$0.00
57	Structure, Adj	9.00 Ea	9.00	\$650.00	0.00	0.00	\$0.00	0.00	\$0.00
58	Water Main, Class 54, DI, 6 inch, Tr Det A	10.00 Ft	10.00	\$225.00	0.00	0.00	\$0.00	15.00	\$3,375.00
59	Water Main, Class 54, DI, 8 inch, Tr Det A	425.00 Ft	419.00	\$235.00	0.00	0.00	\$0.00	413.00	\$97,055.00
60	1-1/2 inch Curb Stop and Box	2.00 Ea	2.00	\$750.00	0.00	0.00	\$0.00	2.67	\$2,002.50

OHM Advisors

34000 Plymouth Road
Livonia, MI 48150

(734) 522-6711

OHM-Advisors.com

City of Farmington - Oakland Street Reconstruction

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
61	3/4 inch Curb Stop and Box	2.00 Ea	2.00	\$700.00	0.00	0.00	\$0.00	1.79	\$1,253.00
62	Connection to Existing Water Main	3.00 Ea	3.00	\$3,500.00	0.00	0.00	\$0.00	3.00	\$10,500.00
63	Fire Hydrant Assembly	1.00 Ea	1.00	\$6,000.00	0.00	0.00	\$0.00	1.00	\$6,000.00
64	Gate Valve and Well, 8 inch	1.00 Ea	1.00	\$5,000.00	0.00	0.00	\$0.00	1.00	\$5,000.00
65	Lower Proposed Water Main	1.00 Ea	1.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
66	Water Service, Type K Copper, 1 1/2 inch, Short	2.00 Ea	2.00	\$1,250.00	0.00	0.00	\$0.00	3.00	\$3,750.00
67	Water Service, Type K Copper, 3/4 inch, Short	2.00 Ea	2.00	\$1,000.00	0.00	0.00	\$0.00	2.50	\$2,500.00
102	Sanitary Sewer Casting	0.00 Ea	2.00	\$700.00	0.00	0.00	\$0.00	0.00	\$0.00
E - Utility Sub-Total:									\$152,935.50
Retainage									\$0.00
Division: F - DDA Landscape/Electrical									
68	Brick Paving, Pedestrian, ADA Truncated Domes	100.00 Sft	100.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
69	Brick Paving, Pedestrian, Running Bond	348.00 Sft	348.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
70	Brick Paving, Pedestrian, Running Bond (with Argyle Striping)	458.00 Sft	458.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
71	Brick Paving, Vehicular, Herringbone Crosswalk	112.00 Sft	112.00	\$100.00	0.00	0.00	\$0.00	0.00	\$0.00
72	Watering and Cultivating, First Season, Min	0.00 Ls	0.00	\$2,500.00	0.00	0.00	\$0.00	0.00	\$0.00
73	Watering and Cultivating, Second Season, Min	0.00 Ls	0.00	\$2,500.00	0.00	0.00	\$0.00	0.00	\$0.00
74	Juniperus horizontalis 'Blue Chip', #2 cont.	0.00 Ea	0.00	\$35.00	0.00	0.00	\$0.00	0.00	\$0.00
75	Pennisetum alopecuroides 'Hamelin', #1 cont.	0.00 Ea	0.00	\$25.00	0.00	0.00	\$0.00	0.00	\$0.00
76	_Acer rubrum, 2.5 inch	0.00 Ea	0.00	\$250.00	0.00	0.00	\$0.00	0.00	\$0.00
77	_Rosa 'Meigalpio', #3 cont.	0.00 Ea	0.00	\$100.00	0.00	0.00	\$0.00	0.00	\$0.00
78	Berberis thunbergii 'Gentry', #3 cont.	0.00 Ea	0.00	\$75.00	0.00	0.00	\$0.00	0.00	\$0.00
79	Echinacea 'Art's Pride', #1 cont.	0.00 Ea	0.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
80	Nepeta x faassenii 'Walker's Low Catmint', #1 cont.	0.00 Ea	0.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
81	Spirea x bumalda 'Goldflame', #2 cont.	0.00 Ea	0.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
82	Irrigation	1.00 Ls	1.00	\$12,500.00	0.00	0.00	\$0.00	0.00	\$0.00
83	Stodding	203.00 Syd	203.00	\$10.00	0.00	0.00	\$0.00	0.00	\$0.00
84	Topsoil Surface, Furn, 4 inch	203.00 Syd	203.00	\$10.00	0.00	0.00	\$0.00	0.00	\$0.00
85	Mulch, 3 inch	24.00 Cyd	24.00	\$100.00	0.00	0.00	\$0.00	0.00	\$0.00
86	Planting Mix, 12 Inch	95.00 Cyd	95.00	\$100.00	0.00	0.00	\$0.00	0.00	\$0.00
87	Litter Receptacle, Victor Stanley: Model SD-35, Black	0.00 Ea	0.00	\$1,500.00	0.00	0.00	\$0.00	0.00	\$0.00
88	Recycle Receptacle, Victor Stanley: Model SD-35, Black	0.00 Ea	0.00	\$1,500.00	0.00	0.00	\$0.00	0.00	\$0.00
89	Conduit, DB, 1, 1 1/2 inch	500.00 Ft	500.00	\$11.00	0.00	0.00	\$0.00	400.00	\$4,400.00
90	Conduit, DB, 1, 1 inch	50.00 Ft	50.00	\$10.00	0.00	0.00	\$0.00	20.00	\$200.00
91	Wire #10AWG	1000.00 Ft	1000.00	\$1.75	0.00	0.00	\$0.00	0.00	\$0.00
92	Wire #6AWG	1350.00 Ft	1350.00	\$2.25	0.00	0.00	\$0.00	0.00	\$0.00
93	20A Disconnect Switch	1.00 Ea	1.00	\$5,000.00	0.00	0.00	\$0.00	0.00	\$0.00
94	Ground Mounted Receptacle	1.00 Ea	1.00	\$1,250.00	0.00	0.00	\$0.00	0.00	\$0.00
95	Hand Hole	2.00 Ea	2.00	\$1,500.00	0.00	0.00	\$0.00	2.00	\$3,000.00

OHM Advisors
 34000 Plymouth Road
 Livonia, MI 48150
 (734) 522-6711
 OHM-Advisors.com

City of Farmington - Oakland Street Reconstruction

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
96	Pole and Luminaire, PL1	7.00 Ea	7.00	\$8,500.00	0.00	0.00	\$0.00	1.75	\$14,875.00
97	In-Grade Light, PL2	1.00 Ea	1.00	\$1,250.00	0.00	0.00	\$0.00	0.00	\$0.00
98	Lighting Control Panel	1.00 Ea	1.00	\$7,000.00	0.00	0.00	\$0.00	0.00	\$0.00
F - DDA Landscape/Electrical Sub-Total:							\$0.00		\$22,475.00
Retainage							\$0.00		
Division: G - Orchard Court									
103	Mobilization, Max. 10%	0.00 Ls	1.00	\$4,150.00	1.00	0.00	\$4,150.00	1.00	\$4,150.00
104	Traffic Maintenance and Control	0.00 Ls	1.00	\$5,265.00	1.00	0.00	\$5,265.00	1.00	\$5,265.00
105	Dr Structure, Rem	0.00 Ea	1.00	\$750.00	1.00	0.00	\$750.00	1.00	\$750.00
106	Curb and Gutter, Rem	0.00 Ft	30.00	\$15.00	30.00	0.00	\$450.00	30.00	\$450.00
107	Pavt, Rem	0.00 Syd	50.00	\$15.00	50.00	0.00	\$750.00	50.00	\$750.00
108	Sidewalk, Rem	0.00 Syd	17.34	\$15.00	17.34	0.00	\$260.10	17.34	\$260.10
109	Station Grading	0.00 Ls	1.00	\$3,500.00	1.00	0.00	\$3,500.00	1.00	\$3,500.00
110	Aggregate Base, 21AA (CC)	0.00 Ton	15.00	\$30.00	15.00	0.00	\$450.00	15.00	\$450.00
111	Storm Sewer, CL IV, RCP, 12 inch, Tr-Det A	0.00 Ft	30.00	\$100.00	30.00	0.00	\$3,000.00	30.00	\$3,000.00
112	Dr Inlet Cover	0.00 Ea	2.00	\$550.00	2.00	0.00	\$1,100.00	2.00	\$1,100.00
113	Dr Structure, 48 inch dia	0.00 Ea	1.00	\$3,500.00	1.00	0.00	\$3,500.00	1.00	\$3,500.00
114	Dr Structure, 24 inch inlet	0.00 Ea	2.00	\$3,250.00	2.00	0.00	\$6,500.00	2.00	\$6,500.00
115	Detectable Warning Surface	0.00 Ft	7.00	\$64.00	7.00	0.00	\$448.00	7.00	\$448.00
116	Sidewalk Ramp, Conc, 6 inch	0.00 St	156.00	\$11.00	156.00	0.00	\$1,716.00	156.00	\$1,716.00
117	Curb and Gutter, F-4	0.00 Ft	30.00	\$25.00	30.00	0.00	\$750.00	30.00	\$750.00
118	Integral 14 inch Pavement Patch	0.00 Syd	50.00	\$135.00	50.00	0.00	\$6,750.00	50.00	\$6,750.00
119	Restoration (Topsoil, Seed and Mulch Blanket)	0.00 Ls	1.00	\$850.00	1.00	0.00	\$850.00	1.00	\$850.00
120	Soil Erosion Control	0.00 Ls	1.00	\$250.00	1.00	0.00	\$250.00	1.00	\$250.00
121	HMA 5E3, Wearing Course, 3 inch	0.00 Ton	10.17	\$540.00	10.17	0.00	\$5,491.80	10.17	\$5,491.80
G - Orchard Court Sub-Total:							\$45,930.90		\$45,930.90
Retainage							\$729.92		
Division: H - 33104 Grand River									
122	33104 Grand River	0.00 Ls	0.00	\$13,000.00	0.00	0.00	\$0.00	0.00	\$0.00
H - 33104 Grand River Sub-Total:							\$0.00		\$0.00
Retainage							\$0.00		

CONTRACTOR'S DECLARATION

I hereby declare that I have not, during the period September 1, 2019 to September 30 A.D., 20 19, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from City of Farmington.

The owner, or his agents, in addition to the regular items set forth in the contract numbered 0111-18-0030 and dated May A.D., 20 19, for Oakland Street Reconstruction.

executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time as set forth. There (is) (is not) an the itemized statement attached.

Date: October 6, 2019.

Company: V.I.L. Construction, Inc.

By: 

Position: President.

Farmington City Council Agenda Item	Council Meeting Date: October 21, 2019	Item Number 7b	
Submitted by Charles Eudy, Superintendent			
Agenda Topic Consideration to accept Construction Estimate No. 6 for the 2018 Farmington Roads Maintenance & Rehabilitation			
Proposed Motion Move To Approve Construction estimate No. 6 for the 2018 Farmington Roads Maintenance & Rehabilitation to Hartwell Cement Company			
<p>Background In conjunction with the city’s consulting engineer’s Orchard Hiltz & McCliment Advisors (OHM), bids were solicited for the 2018 Farmington Roads Maintenance & Rehabilitation. The selection of Flanders Street, Lilac Street, and Chesley Street was based upon PASER ratings, other upcoming construction projects, and traffic volumes. The project was awarded to Hartwell Cement Company of Oak Park Michigan at the September 17, 2018 Council Meeting.</p> <p>Hartwell Cement Company resumed work in mid-April and has made great progress on Lilac, Flanders, Chesley, and Brittney Hill Street’s. OHM recommends to authorize Payment Application #6 in the amount of \$88,894.75 for work completed from August 24, 2019 to September 30, 2019 and to maintain the retainage of \$33,008.21 held by the City of Farmington for this project. Total earnings this period of \$88,894.75 was for concrete removals and placement on Brittney Hill. The retainage will be released after final inspection at the closing of the contract.</p> <p>The remaining 4,340 pounds quantity of crack sealing/overband will be reserved to be used in the Chatham Hills area.</p>			
Materials Attached OHM Payment Application No. 6			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager



October 7, 2019

Mr. Chuck Eudy
DPW Superintendent
City of Farmington
33720 W. 9 Mile Road
Farmington, Michigan 48335

Regarding: 2018 Farmington Roads Maintenance & Rehab
OHM Job No. 0111-18-0020

Dear Mr. Eudy:

Enclosed are Payment Application No. 6 and Contractor Declaration for the referenced project. Hartwell Cement Company has completed the work shown on the attached payment application for the period ending September 30, 2019 and we would recommend payment to the Contractor in the amount of **\$88,894.75**.

Sincerely,
OHM Advisors

A handwritten signature in black ink, appearing to read "Matt Parks".

Matt Parks, P.E.

cc: Ron O'Malley, Hartwell Cement (via e-mail)
Lindsay O'Malley, Hartwell Cement (via e-mail)
Mitch Master, OHM (via e-mail)
Richard Hetu, OHM (via e-mail)
File

P:\0101_0125\0111180020_2018_Farm_Rds_Maint_&_Rehab_Construction\Pay Apps_CO\Pay App\No.6\2018 Farmington Rd Maint-Rehab_Pay App No.6.docx

PAYMENT APPLICATION



Project: City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

Job Number: 0111-18-0020

OWNER: City of Farmington
 23600 Liberty Street
 Farmington, MI 48335
 (248) 474-5500

CONTRACTOR: Hartwell Cement Company
 21650 Fern Avenue
 Oak Park, MI 48237
 (248) 548-5858

Contract Start Date: 10/2/2018
 Contract End Date: 6/3/2019
 Contract Duration: 244
 Print Date: 10/7/2019

SCHEDULE On
 STATUS: On

NOTE:

Original Contract Amount:
 Change Orders Amount:
 Current Contract Amount:

\$459,390.20
 \$200,774.00
 \$660,164.20

Change Order 1:
 Change Order 2:
 Change Order 3:

\$4,207.50
 \$27,380.00
 \$169,186.50

\$200,774.00

Earnings This Period: \$68,894.75
 Earnings To Date: \$579,879.44
 Previous Retainage Amount: \$33,008.21
 Retainage This Period: \$0.00
 Less Total Retained To Date: \$33,008.21
 Net Earned: \$546,871.23
 Previous Earnings: \$457,976.48
 Amount Due Contractor: \$68,894.75

Retainage: 5% of Contract Including Previous Change Orders Amount

Approved By _____ Date _____
 Recommended By _____ Date _____

Chuck Eudy - Public Works Superintendent - City of Farmington
 Matt Parks, Principal

_____ Date _____

Items

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
Division: A - Miscellaneous									
1	Mobilization, Max 5%	1.00 Ls	1.00	\$21,000.00	0.00	0.00	\$0.00	1.00	\$21,000.00
2	Audio Video Route Survey	1.00 Ls	1.00	\$1,200.00	0.00	0.00	\$0.00	1.00	\$1,200.00
3	Traffic Maintenance and Control	1.00 Ls	1.00	\$4,500.00	0.00	0.00	\$0.00	1.00	\$4,500.00
4	Underdrain, Subgrade, 6 inch	100.00 Ft	100.00	\$15.00	0.00	0.00	\$0.00	24.00	\$360.00
5	Subgrade Undercutting, Type II (Special)	150.00 Cyd	150.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
6	Subgrade Undercutting, Type II (Modified)	150.00 Cyd	150.00	\$40.00	0.00	0.00	\$0.00	16.30	\$652.00
7	Maintenance Aggregate, 21AA	14.00 Ton	14.00	\$45.00	0.00	0.00	\$0.00	0.00	\$0.00
8	Hand Patching	5.00 Ton	5.00	\$350.00	0.00	0.00	\$0.00	0.00	\$0.00
9	Conc Part with Integral Curb, Nonreinf, 6 inch	130.00 Syd	130.00	\$64.00	0.00	0.00	\$0.00	0.00	\$0.00
10	Conc Part with Integral Curb, Nonreinf, 7 inch	50.00 Syd	50.00	\$69.00	0.00	0.00	\$0.00	2820.24	\$194,596.56
11	Conc Part with Integral Curb, Nonreinf, 9 inch	25.00 Syd	25.00	\$95.00	0.00	0.00	\$0.00	0.00	\$0.00
12	Sprinkler Line, up to 2 inch	150.00 Ft	150.00	\$25.00	0.00	0.00	\$0.00	0.00	\$0.00
13	Sprinkler Head, Remove and Reset	10.00 Ea	10.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
14	Sprinkler Head, Replace	10.00 Ea	10.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
A - Miscellaneous Sub-Total:							\$0.00		\$222,308.56
Retainage							\$0.00		

Division: B - Flanders Street

15	Erosion Control, Inlet Protection, Fabric Drop	12.00 Ea	12.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
16	Remove Pavement	2461.00 Syd	2461.00	\$12.00	0.00	0.00	\$0.00	2821.66	\$33,859.92
17	Remove Sidewalk	295.00 Syd	295.00	\$9.00	0.00	0.00	\$0.00	417.61	\$3,758.49
18	Aggregate Base, 21AA, Limestone	334.00 Ton	334.00	\$26.00	0.00	0.00	\$0.00	332.85	\$8,654.10
19	Sidewalk Ramp, Conc, 6 inch	1344.00 Sft	1344.00	\$9.00	0.00	0.00	\$0.00	1481.00	\$13,329.00
20	Sidewalk, Conc, 4 inch	1308.00 Sft	1308.00	\$6.00	0.00	0.00	\$0.00	2342.50	\$14,055.00
21	Detachable Warning Surface	160.00 Ft	160.00	\$40.00	0.00	0.00	\$0.00	155.00	\$6,200.00
22	Conc Part with Integral Curb, Nonreinf, 6 inch	2461.00 Syd	2461.00	\$64.00	0.00	0.00	\$0.00	0.00	\$0.00
23	Overband Crack Fill	47674.00 Lbs	47674.00	\$1.30	0.00	0.00	\$0.00	37150.00	\$48,295.00
24	Adjust Drainage/Utility Structure	9.00 Ea	9.00	\$300.00	0.00	0.00	\$0.00	3.00	\$900.00
25	Dr Structure Cover	4.00 Ea	4.00	\$500.00	0.00	0.00	\$0.00	2.00	\$1,000.00
26	Adjust Drainage/Utility Structure, Additional Depth	4.00 Ft	4.00	\$300.00	0.00	0.00	\$0.00	2.00	\$600.00
27	Part M/kg, Polyurea, 6 inch, Crosswalk	960.00 Ft	960.00	\$4.00	0.00	0.00	\$0.00	0.00	\$0.00
50	Curb & Gutter Removal	0.00 Lt	400.00	\$12.00	0.00	0.00	\$0.00	323.00	\$3,876.00
51	Ft Curb & Gutter	0.00 Lt	400.00	\$39.00	0.00	0.00	\$0.00	323.00	\$12,597.00
B - Flanders Street Sub-Total:							\$0.00		\$147,124.51
Retainage							\$0.00		

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
Division: C - Chesley Drive									
28	Erosion Control, Inlet Protection, Fabric Drop	1.00 Ea	1.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
29	Remove Pavement	233.00 Syd	233.00	\$12.00	0.00	0.00	\$0.00	244.94	\$2,939.28
30	Remove Sidewalk	28.00 Syd	28.00	\$9.00	0.00	0.00	\$0.00	29.95	\$269.55
31	Station Grading	1.50 Sta	1.50	\$100.00	0.00	0.00	\$0.00	0.55	\$55.00
32	Aggregate Base, 21AA, Limestone, 8"	202.00 Syd	202.00	\$12.50	0.00	0.00	\$0.00	244.94	\$3,061.75
33	Sidewalk Ramp, Conc, 6 inch	140.00 Sft	140.00	\$9.00	0.00	0.00	\$0.00	72.00	\$648.00
34	Sidewalk, Conc, 4 inch	161.00 Sft	161.00	\$6.00	0.00	0.00	\$0.00	115.00	\$690.00
35	Detectable Warning Surface	15.00 Ft	15.00	\$40.00	0.00	0.00	\$0.00	10.00	\$400.00
36	Conc Part with Integral Curb, Nonreinf, 9 inch	233.00 Syd	233.00	\$103.50	0.00	0.00	\$0.00	244.94	\$25,351.29
37	Adjust Drainage/Utility Structure	2.00 Ea	2.00	\$300.00	0.00	0.00	\$0.00	2.00	\$600.00
38	Turf Establishment	1.50 Sta	1.50	\$10.00	0.00	0.00	\$0.00	0.55	\$5.50
C - Chesley Drive Sub-Total:							\$0.00		\$34,020.37
Retainage							\$0.00		

Division: D - Liac Street									
39	Erosion Control, Inlet Protection, Fabric Drop	1.00 Ea	1.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
40	Remove Pavement	709.00 Syd	709.00	\$12.00	0.00	0.00	\$0.00	811.22	\$9,734.64
41	Remove Sidewalk	35.00 Syd	35.00	\$9.00	0.00	0.00	\$0.00	73.89	\$665.01
42	Station Grading	2.50 Sta	2.50	\$100.00	0.00	0.00	\$0.00	2.26	\$226.00
43	Aggregate Base, 21AA, Limestone, 8"	675.00 Syd	675.00	\$12.50	0.00	0.00	\$0.00	678.00	\$8,475.00
44	Sidewalk, Conc, 4 inch	310.00 Sft	310.00	\$6.00	0.00	0.00	\$0.00	447.50	\$2,685.00
45	Conc Part with Integral Curb, Nonreinf, 7 inch	649.00 Syd	649.00	\$65.00	0.00	0.00	\$0.00	699.78	\$45,485.70
46	Conc Part, Driveway	57.00 Syd	57.00	\$60.00	0.00	0.00	\$0.00	140.83	\$8,449.80
47	Adjust Drainage/Utility Structure	2.00 Ea	2.00	\$300.00	0.00	0.00	\$0.00	2.00	\$600.00
48	Turf Establishment	2.50 Sta	2.50	\$10.00	0.00	0.00	\$0.00	2.26	\$22.60
49	Tamp 6" Concrete	0.00 Sft	841.50	\$5.00	0.00	0.00	\$0.00	841.50	\$4,207.50
52	Catch Basin 2' dia. w/2 sump	0.00 Ea	2.00	\$2,500.00	0.00	0.00	\$0.00	2.00	\$5,000.00
53	SDR 26 Sewer Pipe	0.00 Lft	33.00	\$60.00	0.00	0.00	\$0.00	33.00	\$1,980.00
D - Liac Street Sub-Total:							\$0.00		\$97,551.25
Retainage							\$0.00		

Division: E - Brittany Hill Lane									
54	Mobilization	0.00 Ls	1.00	\$3,200.00	1.00	0.00	\$3,200.00	1.00	\$3,200.00
55	Audio Video Route Survey	0.00 Ls	1.00	\$1,125.00	0.00	0.00	\$0.00	0.00	\$0.00
56	Traffic Maintenance and Control	0.00 Ls	1.00	\$1,800.00	0.75	0.00	\$1,350.00	0.75	\$1,350.00
57	Subgrade Undercutting, Type II (Modified)	0.00 Syd	100.00	\$40.00	5.00	0.00	\$200.00	5.00	\$200.00
58	Erosion Control, Inlet Protection, Fabric Drop	0.00 Ea	4.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
59	Remove Pavement	0.00 Syd	1600.00	\$12.00	1281.50	0.00	\$15,378.00	1281.50	\$15,378.00
60	Aggregate Base, 21AA Limestone	0.00 Ton	350.00	\$26.00	0.00	0.00	\$0.00	0.00	\$0.00
61	Overband Crack Fill	0.00 Lbs	4340.00	\$1.30	0.00	0.00	\$0.00	0.00	\$0.00

City of Farmington - 2018 Farmington Roads Maintenance & Rehabilitation

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
62	Adjust Drainage/Utility Structure	0.00 Ea	4.00	\$300.00	0.00	0.00	\$0.00	0.00	\$0.00
63	Maintenance Aggregate, 21AA	0.00 Ton	40.00	\$45.00	0.00	0.00	\$0.00	0.00	\$0.00
64	Topsoil, Seed & Mulch	0.00 Syd	377.00	\$3.50	0.00	0.00	\$0.00	0.00	\$0.00
65	Concrete Pavement w/Integral Curb, Non-reinforced, 8 inch	0.00 Syd	1600.00	\$75.00	916.89	0.00	\$68,766.75	916.89	\$68,766.75
E - Brittany Hill Lane Sub-Total:							\$88,894.75		\$88,894.75
Retainage							\$0.00		\$0.00

CONTRACTOR'S DECLARATION

I HEREBY DECLARE THAT I HAVE NOT, during the period August 25, 2019 to September 30th, A.D., 2019 performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for or claim compensation from City of Farmington or his agents, in addition to the regular items set forth in the Contract number 0111-18-0020 and dated December 6, A.D., 2018 for the agreement executed between myself and the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There (is) (is not) an itemized statement attached.

Date: September 30, 2019

HARTWELL CEMENT COMPANY

R O'Malley

BY: Ronald O'Malley

TITLE: President

Farmington City Council Staff Report	Council Meeting Date: October 21, 2019	Item Number 7C
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: Bel-Aire Sewer Pre-lining CCTV inspection		
Proposed Motion: Move to approve payment No.1 to Pipeline Management for CCTV inspection of sanitary sewers in the Bel-Aire area.		
<p>Background:</p> <p>At the September 3, 2019 meeting City Council approved Pipeline Management to conduct CCTV inspections of the sanitary sewer in the Bel-Aire area. Pipeline Management has completed the CCTV inspections and delivered those inspection reports to the City and Orchard Hiltz & McCliment (OHM). Pipeline Management inspected 13,690+/- lineal feet of sanitary sewer at a cost of \$49,985.50.</p> <p>OHM will be reviewing the inspection reports over the next several weeks, and consulting with both City Administration and Pipeline Management of the extent of repairs needed in the inspected areas.</p> <p>OHM recommends payment of \$37,500 (75%) of the total cost of the CCTV inspection. \$12,485.50 will be held as retainage until all inspections are reviewed by OHM.</p>		
<p>Materials:</p> <p>Invoice # 2019-131 Invoice # 2019-134 Invoice # 2019-145 OHM letter for Recommendation of Payment</p>		



PIPELINE MANAGEMENT CO., INC.

Michigan Department of Transportation Prequalified Contractor
Pipeline Inspection, Maintenance, Repair and Rehabilitation

Invoice No.	2019-131
Contract No.	005099
Invoice Date:	9/9/2019
Payment Terms:	Net 30

To: City of Farmington
 Attn: Mr. David Murphy
 City Manager
 23600 Liberty Street
 Farmington, MI 48150

Project Ref.: City of Farmington Bel-Aire Pre-Rehab Cleaning & Televising

Itemized Invoice Detail				
No.	Description	Quantity	Unit Price	Extension
	Labor	1 LS	\$ 1,740.00	\$ 1,740.00
	Equipment	1 LS	2,546.00	2,546.00
	Material	1 LS	-	-
	Subcontractor & Rental	1 LS	-	-
Total Invoice Amount				\$ 4,286.00

Approved
 mailed invoice
 to David M. - 9-9-19

500 if you have any questions concerning this invoice.
 Thank you for your business!



PIPELINE MANAGEMENT CO., INC.

Michigan Department of Transportation Prequalified Contractor
Pipeline Inspection, Maintenance, Repair and Rehabilitation

Invoice No.	2019-134
Contract No.	005099
Invoice Date:	9/23/2019
Payment Terms:	Net 30

To: City of Farmington
 Attn: Mr. David Murphy
 City Manager
 23600 Liberty Street
 Farmington, MI 48150

Project Ref.: City of Farmington Bel-Aire Pre-Rehab Cleaning & Televising

Itemized Invoice Detail				
No.	Description	Quantity	Unit Price	Extension
	Labor	1 LS	\$ 10,838.00	\$ 10,838.00
	Equipment	1 LS	15,451.00	15,451.00
	Material	1 LS	-	-
	Subcontractor & Rental	1 LS	-	-
Total Invoice Amount				\$ 26,289.00

Approved
 9-26-19
 mailed invoice to
 David Murphy

5-1500 if you have any questions concerning this invoice.
 Thank you for your business!



PIPELINE MANAGEMENT CO., INC.

Michigan Department of Transportation Prequalified Contractor
Pipeline Inspection, Maintenance, Repair and Rehabilitation

Invoice No.	2019-145
Contract No.	005099
Invoice Date:	10/07/2019
Payment Terms:	Net 30

To: City of Farmington
 Attn: Mr. David Murphy
 City Manager
 23600 Liberty Street
 Farmington, MI 48150

Project Ref.: City of Farmington Bel-Aire Pre-Rehab Cleaning & Televising

Itemized Invoice Detail				
No.	Description	Quantity	Unit Price	Extension
	Labor	1 LS	\$ 7,368.00	\$ 7,368.00
	Equipment	1 LS	12,042.50	12,042.50
	Material	1 LS	-	-
	Subcontractor & Rental	1 LS	-	-
Total Invoice Amount				\$ 19,410.50

Please call 248-685-1500 if you have any questions concerning this invoice.
 Thank you for your business!



October 16, 2019

Mr. David Murphy
City Manager
City of Farmington
23600 Liberty Street
Farmington, MI 48335

RE: Recommendation for Partial Payment of Pre-Televising Invoices for the Bel-Aire Subdivision

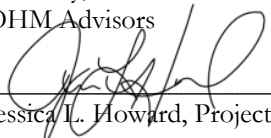
Dear Mr. Murphy:

As you recall, the City awarded Pipeline Management to televise the sanitary sewer in the Bel-Aire subdivision as part of the design effort needed to develop plans and specifications suitable for bidding. At this time the field work is complete, and the video has all been processed by Pipeline Management and delivered to OHM. At this time, we will need to thoroughly review the video and make sure everything has been adequately captured.

This may take several weeks as there is a lot of data to process. Due to review needing to be completed, we recommend payment of 75% of the invoices at this time and the balance to be paid upon successful review of the video. The invoices are attached.

If you have any questions or comments, please don't hesitate to contact me at (734) 522-6711.

Sincerely,
OHM Advisors



Jessica L. Howard, Project Engineer

cc: Chuck Eudy, Public Works Superintendent
Matthew Parks, OHM Advisors

**Farmington City Council
Staff Report**

Council Meeting
Date: October 21, 2019

**Item
Number
7D**

Submitted by: Charles Eudy, Superintendent

Agenda Topic: Consideration Construction Estimate No. 3 for the Shiawassee Streambank Stabilization

Proposed Motion: Move to authorize Construction Estimate No.3 and payment to Macomb Pipeline & Utilities.

Background:

At the September 17, 2108 meeting City Council approved Macomb Pipeline & Underground Utilities Company of 44444 Mound Road, Sterling Heights MI 48314 to proceed with the Shiawassee Streambank Stabilization in the amount of \$134,090.00. Due to higher than normal water levels late last fall Macomb Pipeline & Utilities requested to suspend construction until drier conditions existed. Construction resumed early September 2019.

Construction Estimate No.2

Orchard, Hiltz, and McCliment (OHM) has recommended payment of \$13,607.45 with the retainage maintained at \$5,297.50 for a total retainage held of \$6,754.50 for work completed from December 6, 2018 to September 30, 2019. This includes all excavation, stone rip-rap toe protection and stream structure cross vane. Total earned by Macomb Pipeline & Utilities to date is \$121,437.45.

Remainig work to complete the project will include planting of the live stakes lat in October/early November.

Materials:

Shiawassee Streambank Stabilization
OHM Job # 0111-17-0030



October 8, 2019

Mr. Chuck Eudy
DPW Superintendent
City of Farmington
33720 W. 9 Mile Road
Farmington, Michigan 48335

Regarding: Shiawassee Streambank Stabilization
OHM Job No. 0111-17-0030

Dear Mr. Eudy:

Enclosed are progress Payment Application No. 3 and Contractor's Declaration for the referenced project. Macomb Pipeline and Utilities Company has completed the work shown on the attached payment application for the period ending September 30, 2019 and we would recommend payment to the Contractor in the amount of **\$13,607.45**.

Sincerely,
OHM Advisors

A handwritten signature in black ink, appearing to read "Matt Parks". The signature is written over a horizontal line.

Matt Parks, P.E.
Client Representative

cc: John Valenza, Macomb Pipeline (via e-mail)
Mitch Master, OHM (via e-mail)
Jessica Howard, OHM (via e-mail)
File

P:\0101_0125\0111170030_Shiawassee_Brdg_Streambank_Stab_Construction\Pay Apps_CO\Pay App\No.3\ShiawasseeStreambankStabilization_PayApp3.docx

PAYMENT APPLICATION



Project: City of Farmington - Shiawassee Streambank Stabilization

Job Number: 0111-17-0030

OWNER: City of Farmington
 23600 Liberty Street
 Farmington, MI 48335
 (248) 474-5500

CONTRACTOR: Macomb Pipeline and Utilities Co.
 44444 Mound Road
 Ste 640
 Sterling Heights, MI 48314
 (586) 726-7552

Number: 3
 Period End Date: 9/30/2019
 Status: Approved
 Contract Start Date: 10/1/2018
 Contract End Date: 6/1/2019
 Contract Duration: 243
 Print Date: 10/8/2019

SCHEDULE: On
 STATUS: On
 NOTE:

Original Contract Amount: \$1,34,090.00
 Change Orders Amount: \$1,000.00
 Current Contract Amount: \$1,35,090.00

Change Order 1: \$1,000.00

Earnings This Period: \$13,607.45
 Earnings To Date: \$121,437.45
 Previous Retainage Amount: \$6,754.50
 Retainage This Period: \$0.00
 Less Total Retained To Date: \$6,754.50
 Net Earned: \$114,682.95
 Previous Earnings: \$101,075.50
 Amount Due Contractor: \$13,607.45

Retainage: 5% of Contract Including Previous Change Orders Amount

Approved By: Chuck Eudy - Public Works Superintendent - City of Farmington

Date: _____

Recommended By: Matt Parks, Principal

Date: _____

Items

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
Division: A									
1	Mobilization, Max. 5%	1.00 Ls	1.00	\$6,000.00	0.00	0.00	\$0.00	1.00	\$6,000.00
2	Traffic Maintenance and Control	1.00 Ls	1.00	\$2,000.00	0.25	0.00	\$500.00	1.00	\$2,000.00
3	Audio Video Route Survey	1.00 Ls	1.00	\$1,000.00	0.00	0.00	\$0.00	1.00	\$1,000.00
4	Minor Traffic Devices	1.00 Ls	1.00	\$4,000.00	0.25	0.00	\$1,000.00	1.00	\$4,000.00
5	Erosion Control, Silt Fence	300.00 Ft	300.00	\$2.00	0.00	0.00	\$0.00	0.00	\$0.00
6	Erosion Control, Turbidity Curtain	200.00 Ft	200.00	\$15.00	0.00	0.00	\$0.00	0.00	\$0.00
7	Nonwoven Geotextile Fabric	297.00 Syd	297.00	\$10.00	0.00	0.00	\$0.00	76.00	\$760.00
8	Tree, Fem; 6 inch to 18 inch	8.00 Ea	8.00	\$300.00	0.00	0.00	\$0.00	17.00	\$5,100.00
9	Excavation	1.00 Ls	1.00	\$40,000.00	0.00	0.00	\$0.00	1.00	\$40,000.00
10	Maintain Stream Flow	1.00 Ls	1.00	\$3,500.00	0.00	0.00	\$0.00	1.00	\$3,500.00
11	Bank Stabilization with Live Stakes	217.00 Syd	217.00	\$85.00	101.33	0.00	\$8,613.05	101.33	\$8,613.05
12	Adjust Drainage Structure	1.00 Ea	1.00	\$1,500.00	0.00	0.00	\$0.00	0.00	\$0.00
13	Turf Establishment	380.00 Syd	380.00	\$10.00	174.44	0.00	\$1,744.40	174.44	\$1,744.40
14	Stone Riprap Toe Protection	125.00 Ft	125.00	\$175.00	10.00	0.00	\$1,750.00	150.00	\$26,250.00
15	Stream Structure, Cross Vane	1.00 Ea	1.00	\$20,000.00	0.00	0.00	\$0.00	1.00	\$20,000.00
16	Allowance: OCWRC SESC Permit	1.00 Ls	1.00	\$3,000.00	0.00	0.00	\$0.00	0.49	\$1,470.00
17	Erosion Eel	0.00 Lft	100.00	\$10.00	0.00	0.00	\$0.00	100.00	\$1,000.00
A Sub-Total:							\$13,607.45		\$121,437.45
Retainage							\$0.00		

CONTRACTOR'S DECLARATION

I HEREBY DECLARE THAT I HAVE NOT, during the period

July to
10-8- A.D., 20 19 performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for or claim compensation from City of Farmington or his agents, in addition to the regular items set forth in the Contract numbered 3 and dated 10-7-19 A.D., 20 19 for the Agreement executed between myself and the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There (is) (is not) an itemized statement attached.

Date: 10-8-19

JZ Vga
By: John Valenza
Title: Vice President

Farmington City Council Staff Report	Council Meeting Date: October 21, 2019	Item Number 7E
Submitted by: Melissa Andrade, Assistant to the City Manager		
<u>Agenda Topic:</u> Board and Commission Appointment: ZBA alternate		
<u>Proposed Motion:</u> Move to appoint Julia Mantey as an alternate on the Farmington Zoning Board of Appeals for a 3-year term to end June 30, 2022.		
<u>Background:</u> There is currently a vacancy on the Farmington Zoning Board of Appeals for an alternate. This position has been promoted for more than a month.		
<u>Materials:</u> None		