 **City Council Meeting**

 **7:00 p.m., June 19, 2025**

 **23600 Liberty Street**

 **Farmington, MI 48335**

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**REGULAR MEETING MINUTES**

A meeting of the Farmington City Council was held on June 19, 2025, at 23600 Liberty Street, Farmington, Michigan. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:17 PM by Mayor LaRussa.

**1. ROLL CALL**

|  |  |  |  |
| --- | --- | --- | --- |
| **Attendee Name** | **Title** | **Status** | **Arrived** |
| Johnna Balk | Mayor Pro-Tem | Present |  |
| Joe LaRussa | Mayor  | Present |  |
| Kevin Parkins | Councilmember | Present |  |
| Steve Schneemann | Councilmember | Present |  |
| Maria Taylor | Councilmember | Present |  |

**City Administration Present:**

City Manager, David Murphy

Assistant to the City Manager, Melissa Andrade

Public Safety Director, Bob Houhanisin

City Clerk, Meaghan Bachman

City Treasurer, Jaime Pohlman

DPW Superintendent, Chuck Eudy

Assistant Superintendent, Josh Leach

Civic Theater Director, Clare Cooney

City Attorney, Tom Schultz

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENT**

No members of the public spoke.

**4. APPROVAL OF THE CONSENT AGENDA**

Motion by Balk

Seconded by Parkins

Resolved, move to approve the consent agenda as presented:

A. City of Farmington Minutes

B. Farmington Monthly Payments Report

C. Farmington Public Safety Monthly Report

D. Appoint Abhijit Nikhade to serve a term on the Board of Review

E. Beautification Committee Reappointments

Motion carried unanimously 5-0

**5. APPROVAL OF THE REGULAR AGENDA**

Motion by Balk

Seconded by Parkins

Resolved, move to approve the regular agenda as presented.

Motion carried unanimously 5-0

**6. PRESENTATION/PUBLIC HEARINGS**

 **A.** **Public Safety Promotions**

* Sergeant Jimmy Wren to become a Commander
* Officer Ryan Baessler to become a Sergeant

 **B.** **Commission on Aging – Kathy Marshall.**

* Spoke of the Costick Center and the possibility of the center closing. The commission is greatly opposed to the Costick closing.

 **C. Public Hearing – Fiscal Year 2025-26 Budget and Millage Rates**

 Motion by Schneemann

 Seconded by Balk

Resolved, move to open the public hearing at 7:44 PM.

Roll Call Vote:

Yeas: Balk, LaRussa, Parkins, Schneemann, Taylor

Nays: None

Motion carried unanimously 5-0

Public comment was opened by Mayor LaRussa; none were received

Motion by Schneemann

Seconded by Balk

Resolved, move to close the public hearing at 7:45 PM

Motion carried unanimously 5-0

**7. NEW BUSINESS**

1. **Consideration to Adopt Fiscal Year 2025-26 Budget and Establish Millage Rates**

Motion by Balk

Seconded by Taylor

Resolved, move to adopt resolution regarding Fiscal Year 2025-26 Budget and Millage Rates.

Roll Call Vote:

Yeas: LaRussa, Parkins, Schneemann, Taylor, Balk

Nays: None

 Motion carried unanimously 5-0

1. **Consideration to adopt resolution to amend Residential Refuse/Recycling User Charge effective July 1, 2025**

Motion by Balk

Seconded by Taylor

Resolved, move to adopt resolution to amend Residential Refuse/Recycling User Charge effective July 1, 2025.

Roll Call Vote:

Yeas: Parkins, Schneemann, Taylor, Balk, LaRussa

Nays: None

Motion carried unanimously 5-0

1. **Consideration to adopt resolution to amend Water and Sewer Rates, effective July 1, 2025**

Motion by Balk

Seconded by Taylor

Resolved, move to adopt a resolution amending Chapter 11 of the City Fee Schedule, as presented, which amends the water and sewer rates, effective July 1, 2025.

Roll Call Vote:

Yeas: Schneemann, Taylor, Balk, LaRussa, Parkins

Nays: None

Motion carried unanimously 5-0

1. **Consideration to amend Employee Administrative Manual and Non-union Pay Plan effective July 1, 2025**

Motion by Schneemann

Seconded by Parkins

Resolved, move to adopt resolution amending employee administrative manual and non-union pay plan, effective July 1, 2025 – the pay plan will be amended to reflect the new position of the Assistant City Manager in Pay Grade 1 as a clerical correction.

Roll Call Vote:

Yeas: Taylor, Balk, LaRussa, Parkins, Schneemann

Nays: None

Motion carried unanimously 5-0

1. **Consideration to adopt Downtown Development Authority’s Fiscal Year 2024-25 Budget and establish 2025 Principal Shopping District Special Assessment**

Motion by Balk

Seconded by Taylor

Resolved, move to approve resolution to adopt the DDA Fiscal Year 2025-26 Budget and establish 2025-26 Principal Shopping District Special Assessment.

Roll Call Vote:

Yeas: Balk, LaRussa, Parkins, Schneemann, Taylor

Nays: None

Motion carried unanimously 5-0

1. **Consideration to adopt Fiscal Year 2025-26 47th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets**

Motion by Schneemann

Seconded by Parkins

Resolved, move to adopt Fiscal Year 2025-26 Budget Resolution for the 47th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets.

Roll Call Vote:

Yeas: LaRussa, Parkins, Schneemann, Taylor, Balk

Nays: None

Motion carried unanimously 5-0

1. **Consideration to Amend Grand River Corridor Improvement Authority 2024-25 Budget**

Motion by Parkins

Seconded by Balk

Resolved, move to amend the Grand River Corridor Improvement Authority 2024-25 Fiscal Year Budget.

Roll Call Vote:

Yeas: Parkins, Schneemann, Taylor, Balk, LaRussa

Nays: None

Motion carried unanimously 5-0

1. **Consideration to Amend Brownfield Redevelopment Authority 2024-25 Budget**

Motion by Balk

Seconded by Taylor

Resolved, move to Amend Brownfield Redevelopment Authority Fiscal Year 2024-25 Budget.

Roll Call Vote:

Yeas: Schneemann, Taylor, Balk, LaRussa, Parkins

Nays: None

Motion carried unanimously 5-0

1. **Consideration to Amend Fiscal Year 24-25 Budget**

Motion by Balk

Seconded by Taylor

Resolved, move to adopt Budget Amendment Resolution #9 amending Fiscal Year 2024-25 Budget

Roll Call Vote:

Yeas: Taylor, Balk, LaRussa, Parkins, Schneemann

Nays: None

Motion carried unanimously 5-0

1. **Street Crack Sealing/Over Band RFP**

Motion by Schneemann

Seconded by Taylor

Resolved, move to award Fiscal Year 2025/26 Annual Crack Sealing/Over Band contract to K&B Asphalt Sealcoating Inc. per the RFP pending City Council approval the Fiscal Year 2025/26 budget and allow City Administration to execute the contract in the amount of $45,000, subject to any minor amendments to the final form of the City Manager’s office and the City Attorney’s office.

Roll Call Vote:

Yeas: Balk, LaRussa, Parkins, Schneemann, Taylor

Nays: None

Motion carried unanimously 5-0

1. **2025 Sidewalk Program**

Motion by Balk

Seconded by Parkins

Resolved, move to approve Change Order No. 10 extending the 2020 Sidewalk Replacement Contract to Luigi Ferdinandi & Sons during the 2025/26 Fiscal Year not to exceed $320,100.

Roll Call Vote:

Yeas: LaRussa, Parkins, Schneemann, Taylor, Balk

Nays: None

Motion carried unanimously 5-0

1. **SOCPWA Mutual Aid Authority Agreement**

Motion by Balk

Seconded by Taylor

Resolved, move to approve for the City of Farmington Public Works Department to join SOCPWA (Southeastern Oakland County Public Works Association Public Works Mutual Aid Authority) Joint and Cooperative Agreement for use of personnel and equipment during emergencies.

Roll Call Vote:

Yeas: Parkins, Schneemann, Taylor, Balk, LaRussa

Nays: None

Motion carried unanimously 5-0

1. **Warner Home Improvements – Draw Request**

Motion by Balk

Seconded by Parkins

Resolved, move to approve Draw Request No. 3 the Warner Home Grant Funding Exterior Repairs Phase 1 to R. Graham Construction LLC in the amount of $ 2,235.00.

Roll Call Vote:

Yeas: Schneemann, Taylor, Balk, LaRussa, Parkins

Nays: None

Motion carried unanimously 5-0

1. **Firefighter Turnout Gear**

Motion by Balk

Seconded by Taylor

Resolved, move to approve FY 2024/25 budget request to purchase Six (6) sets of Globe GX3 firefighting turnout gear from MacQueen Fire Equipment in the amount of $18,319.18.

Roll Call Vote:

Yeas: Taylor, Balk, LaRussa, Parkins, Schneemann

Nays: None

Motion carried unanimously 5-0

1. **Avigilon Server/Security Camera**

The original motion was adopted as presented, however the Mayor asked if upgrading the camera system is an option and asked for a proposal to update the cameras to digital and in addition to that, would like to see a backup system option.

Motion by Balk

Seconded by Taylor

Resolved, approve the purchase of one (1) Avigilon NVR5 Standard Server, Model NVR5-STD-48TB-S19-NA from Advanced Satellite Communications Inc. (A.S.C.) in the amount of $28,841.08

Roll Call Vote:

Yeas: Balk, LaRussa, Parkins, Schneemann, Taylor

Nays: None

Motion carried unanimously 5-0

1. **Assessing Contract with Oakland County**

Motion by Taylor

Seconded by Balk

Resolved, move to approve amendment 1 to the 2023-2025 assessing agreement with Oakland County for sixty days.

Roll Call Vote:

Yeas: LaRussa, Parkins, Schneemann, Taylor, Balk

Nays: None

Motion carried unanimously 5-0

1. **Water Rate Study Contract**

Motion by Balk

Seconded by Taylor

Resolved, move to approve contract with Municipal Analytics for a water and sewer rate study.

Roll Call Vote:

Yeas: Parkins, Schneemann, Taylor Balk, LaRussa

Nays: None

Motion carried unanimously 5-0

**8. PUBLIC COMMENT**

Della Reese, a resident at 33250 Freedom. Spoke about the budget and suggested having informational education pieces on the website for an overview of municipal budgeting, to understand the process easier. She also suggested an information booth at the Founders Day Festival.

**9. CITY COUNCIL COMMENTS**

Mayor LaRussa congratulated all for another successful budget. The Mayor noted he attended the SEMCOG General Assembly, and he distributed their Year in Review. He noted SEMCOG has unused Transportation Alternatives Program (TAP) funding and notified the City Manager of the funding. He further noted there are task forces and committee and to notify him of any interest in serving.

**10. Adjournment**

Motion by Balk

 Seconded by Taylor

Resolved, move to adjourn the meeting at 8:29 PM.

Motion carried unanimously 5-0

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Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk