



FINAL

REGULAR MEETING MINUTES

A Regular meeting of the Farmington City Council was held on May 20, 2013, in City Council Chambers, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor J.T. Buck.

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
J.T. Buck	Mayor	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor Pro Tem	Present	
JoAnne McShane	Councilmember	Present	
Kristin Kuiken	Councilmember	Present	

City Administration Present

Superintendent Eudy
Director Christiansen
Deputy Clerk Wendel
City Manager Pastue
Director Schulz
Treasurer Weber

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Grace Newlan of Miss Farmington's court.

3. PUBLIC COMMENT

No public comment was heard.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: JoAnne McShane, Councilmember
SECONDER: Kristin Kuiken, Councilmember
AYES: Buck, Cowley, Galvin, Kuiken, McShane

- A. Minutes of the City Council - Special Study Session - Apr 15, 2013 6:00 PM**
- B. Minutes of the City Council - Regular - Apr 15, 2013 7:00 PM**
- C. Minutes of the City Council - Joint/ Farmington Hills/Board of Education - Apr 16, 2013 6:40 PM**
- D. Minutes of the City Council - Budget - Apr 29, 2013 7:00 PM**
- E. Minutes of the City Council - Special Study Session - May 6, 2013 6:00 PM**
- F. Approve Farmington Monthly Payment Report, March 2013**
- G. Approve Farmington Monthly Payment Report, April 2013**
- H. Approve Farmington Financial Report Quarter Ended March 31, 2013**
- I. Approve Farmington Investment Report Quarter Ended March 31, 2013**
- J. Approve 47Th District Court Financial Report Quarter Ended March 31, 2013**
- K. Approve Farmington Building Department Third Quarter Report January 1, 2013 through March 31, 2013**

5. APPROVAL OF REGULAR AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Greg Cowley, Councilmember
SECONDER: Kristin Kuiken, Councilmember
AYES: Buck, Cowley, Galvin, Kuiken, McShane

6. PRESENTATION/PUBLIC HEARINGS

A. Proclamation - Community Living Centers 45Th Anniversary

Mayor Buck read a tribute resolution recognizing the 45th anniversary of Community Living Centers in Farmington.

B. Proclamation - May Mental Health 2013

City Manager Pastue read a proclamation recognizing May 2013 as Mental Health Month in Farmington.

C. Miss Farmington Elena Pavlicas and Miss Farmington Contestants-Ginny Morris

Jennifer Morgan, Pageant Consultant, was present to discuss the upcoming Miss Farmington Pageant scheduled for July 17th at 6:30 p.m. at the Civic Theater and invited Council to attend the same.

The Miss Farmington contestants introduced themselves and discussed their platforms.

D. Special Event Request - Rock Studio Music Inc/School of Rock

City Manager Pastue spoke about this special event request for Rock Studio Music, Inc./School of Rock. He stated their purpose is to bring awareness to their program and promote music in Farmington.

Responding to a question from McShane, Pastue stated no alcohol will be served.

Galvin asked if there was a neighborhood nearby. Pastue responded Floral Park.

Director Schulz commented Public Safety has not received complaints from the neighborhood during the past two events held there.

Sherrie Fishnary, General Manager of School of Rock/Rock Studio Music, described the event and reassured Council the event will not be too loud.

Motion to approve a special event request from Rock Studio Music Inc. to hold a music promotion/education event in the parking lot at 22730 Orchard Lake, on June 1, 2013, 12:00-4:00 pm.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	JoAnne McShane, Councilmember
SECONDER:	William Galvin, Mayor Pro Tem
AYES:	Buck, Cowley, Galvin, Kuiken, McShane

E. Consideration of Temporary Liquor License Approval for Alley Regally

Mary Engelman, Chamber of Commerce Executive Director, spoke about the Chamber's excitement to co-sponsor with Legato the 2013 Founders Festival Alley Regally event.

McShane shared her enthusiasm regarding this event stating it provides a unique venue with outstanding music and atmosphere. She feels it is a great time to meet your neighbors and friends from Farmington and Farmington Hills.

Mary Engelman agreed with McShane noting this event is a favorite among Chamber members.

Motion to approve a request from the Farmington Area Chamber of Commerce for a temporary liquor license for Alley Regally as part of the Founders Festival activities scheduled for July 18-20, 2013 with hours of operation 10:00 a.m. - 12:00 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kristin Kuiken, Councilmember
SECONDER:	William Galvin, Mayor Pro Tem
AYES:	Buck, Cowley, Galvin, Kuiken, McShane

F. Presentation - 2012 Public Safety Annual Report

Robert Schulz, Public Safety Director, provided the Public Safety 2012 annual report. He was pleased to report there were no Public Safety personnel seriously injured or killed in police or fire related activities.

Director Schulz stated that no civilians were seriously injured due to crime or fire and that "Group A" serious crime is down 13.1%. Ninety-Nine (99) fewer "Group A" crimes occurred in comparison to 2008. This is a 20% reduction in five years.

Director Schulz quoted a five year comparison of "Group B" crimes stating it had dropped by 25%.

He continued commercial break-ins were down 53.8%, robberies were down 400%, malicious destruction of property was down 12.2% and there were seven residential break-ins in 2012, the same amount as 2011.

Director Schulz noted the number of larcenies from autos increased to 47 vs. 24 in 2011 with 28 of those incidents occurring on two different days. He was proud to report that a suspect was quickly identified, arrested and charged in each of those crimes.

Director Schulz reported his department responded to over 700 calls for service regarding sick or injured residents and 137 calls for service relating to fire issues such as downed wires, structural fires etc.

He stated his department had conducted 1400 apartment watch patrols in apartment complexes thankfully due to grant support. He was happy to report within the last six months activity has been greatly reduced. Director Schulz believes this is due to public safety's presence.

Director Schulz stated public safety started a Motor Vehicle Carrier program.

Director Schulz believed the biggest challenge facing his department in 2012 was the closing of dispatch and establishing the cadet program. The public

safety department hired four new cadets to staff the front desk and monitor prisoners during the evening hours and on weekends. He believes this program is successful.

Director Schulz opened the floor to questions.

Kuiken complimented his department on a job well done. She asked for clarification regarding the new Motor Vehicle program.

Schulz explained commercial trucks/or vehicles have a different code and violation system requiring specialized training to spot improper or unsafe vehicles.

Responding to a question by Kuiken, Schulz stated he is thankful for his staff's social media expertise. They provide safety information, updates, alerts etc. keeping the residents and community informed.

Responding to a question by Cowley, Schulz stated patrols will not diminish once the grant is gone.

Responding to another question by Cowley, Schulz stated residents will not suffer due to additional patrols at apartment complexes.

Schulz commented apartment complexes are not as active with crime as believed. He stated the neighborhood watch has developed an outstanding working relationship with apartment complexes owners/managers that will help stave off potential crime.

Responding to a question by Cowley, Schulz noted time is lost when three or four people answer phones and then provide the information to dispatch. He feels the new system is working but it is different.

Cowley thanked and applauded the public safety department for making the system work by providing great service during difficult financial times and subsequent changes.

Responding to a question by McShane, Schulz stated public safety performs health and safety checks for senior citizens regularly.

McShane inquired if the number of tickets issued this year compares to last year's total.

Schulz responded the average written this year is fairly close to last year's total.

McShane noted Sergeant Richard Friess received an award from Mother's Against Drunk Driving.

McShane pointed out residents can borrow an animal trap from public safety when needed and obtain copies of traffic reports online.

She noted a number of other services provided by public safety included the Knox Box program for seniors and handicapped residents.

Schulz explained the boxes are obtained through the Costic Center Senior Division. The public safety department has the master key allowing them to enter a Farmington residence or business anytime day or night.

McShane also pointed out public safety provides free battery operated smoke detectors. Schulz advised residents should contact Fire Marshal Reginald Madeline if they need help with installation.

McShane stated the Farmington public safety department is a combined police and fire department. She noted fire related calls have decreased while medical calls have increased.

Schulz commented the change is largely due to education, prevention and better building codes.

McShane thanked and commended the public safety staff on a job well done and noted Farmington receives great service for their money. She stated how proud she is of them and all they do.

Responding to a question by Galvin, Schulz stated he needed further study time in order to answer how best to design a building to deter crime and protect against fire.

Mayor Buck noted how much he enjoyed attending the public safety awards event. He learned a lot listening to stories describing key public safety activities the officers and staff encountered during the year.

He thanked and applauded the public safety department for all the wonderful programs and services they provide.

Director Schulz stated he appreciated working for the City of Farmington and thanked Council for their support.

7. UNFINISHED BUSINESS

No unfinished business was heard.

8. NEW BUSINESS

A. Consideration to Approve Public Hearing Notice for Proposed Fiscal Year 2013-14 Budget and Property Tax Rates

City Manager Pastue reviewed the amended fiscal year 2013/14 budget and asked Council to schedule a public hearing for June 3rd at 7:00 p.m.

Motion to hold a public hearing on Monday, June 3 at 7:00 p.m. regarding the proposed Fiscal Year 2013-14 budget and property taxes.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: William Galvin, Mayor Pro Tem
SECONDER: Kristin Kuiken, Councilmember
AYES: Buck, Cowley, Galvin, Kuiken, McShane

B. Consideration to Certify 2013 Delinquent Invoices and Water and Sewer Bills

Pastue presented an overview of delinquent invoices water and sewer bills.

Responding to a question by Galvin, Pastue stated the process ensures that the debt will be recovered by the property owner when the delinquency is added to the tax bill. If the property owner doesn't pay the delinquent tax amount the Oakland County Treasurer will purchase it.

Responding to a question by Cowley, Weber explained the billing process affords the resident many reminders.

Cowley expressed concern regarding the growing number of delinquent water bills and the 18% fee charged by the County.

Responding to a question by Cowley, Pastue stated administratively the process is cumbersome. He explained the Treasurers office is burdened by the same delinquencies year after year.

Cowley questioned if the County is making a lot of money on the delinquencies why can't Farmington? Pastue responded, duly noted.

Kuiken inquired if there is a time limit? Weber replied on May 1st the delinquent water bill is added to a resident's taxes reducing the water bill balance to zero.

Motion to approve the attached lists of delinquent invoices and water and sewer bills for placement on the Farmington Tax Roll pursuant to the City Code. [SEE ATTACHED LISTS OF DELINQUENT INVOICES AND WATER AND SEWER BILLS].

The votes were taken in the following order: Cowley, Galvin, Kuiken, McShane, Buck.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Kristin Kuiken, Councilmember
SECONDER: JoAnne McShane, Councilmember
AYES: Buck, Cowley, Galvin, Kuiken, McShane

C. Consideration to Approve Construction Estimate #3 for Drakehire Center

Motion to approve Construction Estimate #3 for with Richard Hyman

Builders in the amount of \$46,069.05 for the Drakeshire Center improvement project.

The votes were taken in the following order: Galvin, Kuiken, McShane, Buck, Cowley.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: William Galvin, Mayor Pro Tem
SECONDER: Kristin Kuiken, Councilmember
AYES: Buck, Cowley, Galvin, Kuiken, McShane

D. Consideration of Resolution to Adopt Revised Oakland County Hazard Mitigation Plan

Pastue explained Oakland County recently updated their Hazard Mitigation Plan (HMP) and identified three hazard mitigation areas located within the City of Farmington under Section 5.2.15. He recommended adoption of the revised in order to continue State and the Federal funding needed if a state of emergency is declared.

Motion to adopt a resolution supporting a revised Oakland County Hazard Mitigation Plan. [SEE ATTACHED RESOLUTION] CMR 05-13-017

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: JoAnne McShane, Councilmember
SECONDER: Kristin Kuiken, Councilmember
AYES: Buck, Cowley, Galvin, Kuiken, McShane

E. Consideration to Authorize the City Manager to Submit Employee Compensation Plan to Comply with Economic Vitality Incentive Program (EVIP) Requirements

Pastue explained the City of Farmington has met two of the three requirements necessary to continue receiving State Revenue Sharing EVIP payments. The final phase requires the certification of 2011 Act 152 compliance be submitted.

Responding to a question by Galvin, Pastue stated by maintaining "hard caps" our qualification was easy to achieve.

Galvin asked if shared services are forced on us by the state or are we looking at shared services naturally.

Pastue responded shared services is an extension of an already co-operative relationship with Farmington Hills.

McShane commented some people think the EVIP program has been a great revenue loss for cities, that it balances the state budget therefore making it difficult for cities to balance their budget.

Motion to authorize the City Manager to submit an Employee Compensation Plan to the State in compliance with the Economic Vitality Incentive Program (EVIP) requirements.

RESULT: APPROVED [UNANIMOUS]
MOVER: Greg Cowley, Councilmember
SECONDER: William Galvin, Mayor Pro Tem
AYES: Buck, Cowley, Galvin, Kuiken, McShane

F. Board and Committee Reappointments

City Manager Pastue reviewed various board, commission and committee re-appointments.

Motion to reappoint Kenneth Chiara and David Gronbach to the Planning Commission for 3-year terms ending 6/30/16; Jeanne Atkinson to the Commission on Aging for a 3-year term ending 6/30/16; Larry Kilner to the Beautification Committee for a 3-year term ending 6/30/16; Norbert Leppanen to the Traffic and Safety Board for a 3-year term ending 7/31/16; and Alton Bennett to the Board of Zoning Appeals for a 3-year term ending 6/30/12.

RESULT: APPROVED [UNANIMOUS]
MOVER: JoAnne McShane, Councilmember
SECONDER: Kristin Kuiken, Councilmember
AYES: Buck, Cowley, Galvin, Kuiken, McShane

G. Consideration to Accept Cindy Wells Resignation from the DDA Board

Mayor Buck discussed Cindy Wells' decision to resign due to a job change.

Motion to accept the resignation of Cindy Wells from the Downtown Development Authority Board

RESULT: APPROVED [UNANIMOUS]
MOVER: Kristin Kuiken, Councilmember
SECONDER: JoAnne McShane, Councilmember
AYES: Buck, Cowley, Galvin, Kuiken, McShane

Mayor Buck appreciated her willingness to serve in this role and regretfully will look for a replacement.

H. Consideration to Accept Resignation of Kristin Kuiken from the Farmington City Council

Mayor Buck gave Kuiken the floor for purposes of reading her letter of resignation to council.

Kuiken stated it was her pleasure to serve as a council member on Farmington's City Council for the past year and a half. She had no doubt the current council will do a great job appointing a highly capable and qualified individual to fill her position.

Kuiken stated her family will be moving home to Colorado and will greatly miss the City of Farmington's tree lined streets filled with friendly waves of friends and neighbors, all the happenings and goings on in the downtown from the parades, concerts, various festivals and her favorite theater and Irish pub just to name a few.

Kuiken stated her husband's position on the Downtown Development Authority (DDA) and hers on the Planning Commission and now on City Council gave them an opportunity to work toward developing new goals, projects and visions for the City.

Kuiken stated it has been an honor to work with such accomplished and talented council members who give so much of themselves to the City.

Kuiken noted City Manager Pastue had a talent for keeping the City ship sailing with the support of city staff. She was amazed at the time and effort put forth and the ability by all departments to do more with less while maintaining a high standard of quality and service.

Kuiken stated she can't wait to come back to visit the city and see all the positive changes happening in the city.

Kuiken stated it has been a privilege to have been a part of the city's changes and to have helped influence them in some small way.

Kuiken hoped more young people will bring their passion, energy, and fresh perspectives to help benefit the city. She noted not only will the city benefit but they will too.

McShane stated Kuiken her husband and family will be missed. She commented Farmington is a better place because of Kuiken and she presented her with a city afghan as a parting gift from council.

McShane stated Kuiken is a great role model for the young people of the city.

Galvin stated it was an honor to work with her and a greater honor getting to know her, her husband Jim and sons. He wished her luck and commented she will be missed.

Cowley stated Farmington's loss is Colorado's gain. He shared his appreciation for the work ethic of Kristin and her husband.

Kuiken responding to a question by Cowley, stated her family put her house on the market a month ago and on the first weekend they had 20 showings and 4 offers.

Mayor Buck stated he enjoyed working with Kuiken and with her husband Jim on DDA activities. He wished her and her family the very best.

Motion to accept the resignation of Kristin Kuiken from the Farmington City Council.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	William Galvin, Mayor Pro Tem
SECONDER:	Greg Cowley, Councilmember
AYES:	Buck, Cowley, Galvin, Kuiken, McShane

I. Consideration to Authorize Purchase of Replacement Pick-Up Truck for Department of Public Works

Motion to approve the purchase of a 2013 Ford F250 4x4 pick-up truck from Signature Ford in the amount of \$29,068.

The votes were taken in the following order: Kuiken, McShane, Buck, Cowley, Galvin.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	William Galvin, Mayor Pro Tem
SECONDER:	Kristin Kuiken, Councilmember
AYES:	Buck, Cowley, Galvin, Kuiken, McShane

9. DEPARTMENT HEAD COMMENTS

Deputy Clerk Wendel wished council member Kuiken good luck and continued success in Colorado and commented on the many wonderful events happening at the Gov. Warner Mansion in 2013.

Treasurer Weber wished council member Kuiken luck and noted he will miss watching their respective boys play against each other in the T-ball league.

Director Schulz thanked Kuiken for her support and dedication to the city.

Director Schulz announced Public Safety's Open House to be held May 24th 12-5 p.m., Memorial Day parade street closures, summer crime prevention and safety tips. He thanked his staff, Commanders and Administrative Assistant Carole Lukas for all their hard work on the annual report.

Superintendent Eudy reminded residents to drive slower and watch for workers when driving through a construction zone. He then announced the upcoming construction projects.

Superintendent Eudy thanked council member Kuiken for her hard work and dedication to the city.

Director Christiansen expressed appreciation and gratitude to council member Kuiken for her years of service and commitment to the City of Farmington. He thanked her for her story regarding the sale of her house because it represented the many positive changes happening in the City of Farmington.

City Manager Pastue stated council member Kuiken, husband Jim and family represent the demographics and attributes that every community wants and needs. He expressed his gratitude for their commitment to making Farmington the great community that it is.

10.COUNCIL COMMENT

Mayor Buck asked that everyone remember the people who suffered through the Moore Oklahoma tornado in their hearts, thoughts and prayers.

Responding to the question by McShane, Pastue stated an application for the Council vacancy will be placed on the website tomorrow.

Responding to a question by McShane, Pastue stated DDA will replace the tree damaged during the renovations of Los Tres Amigos.

McShane would like to see a good sized replacement tree planted before the cement is poured.

Responding to a question by McShane, Director Christiansen stated local newspapers and the city website have correct meeting information.

Galvin commented to developers that now is a great time to invest in the City of Farmington. He discussed some of the future changes and planned redevelopment projects.

Cowley complimented the Observer on a recent article regarding taxes. He stated there are other alternatives and creative ways to bring money into the city other than raising taxes.

McShane stated May 19-25 is National Public Works Week. She thanked the Public Works Department for the great job they do for the City of Farmington.

Kuiken thanked council, department heads, city staff and employees for the pleasure of working with them stating it has been an honor.

Responding to a question by Mayor Buck, Pastue stated council vacancy application and questionnaire will be available in the Clerks office and on the city's website. A notice will be published in the Observer. The applications will be due June 11th and presented to council at the June 17th meeting.

11.CLOSED SESSION - LABOR NEGOTIATIONS

1. Motion to enter closed session to discuss labor negotiations.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Greg Cowley, Councilmember
SECONDER: Kristin Kuiken, Councilmember
AYES: Buck, Cowley, Galvin, Kuiken, McShane

The votes were taken in the following order: Buck, Cowley, Galvin, Kuiken, McShane.

Council entered closed session at 8:32 p.m.

2. Motion to exit closed session.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: William Galvin, Mayor Pro Tem
SECONDER: Kristin Kuiken, Councilmember
AYES: Buck, Cowley, Galvin, Kuiken, McShane

Council exited closed session at 9:18 p.m.

12.ADJOURNMENT

1. Motion to adjourn the meeting.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: JoAnne McShane, Councilmember
SECONDER: William Galvin, Mayor Pro Tem
AYES: Buck, Cowley, Galvin, Kuiken, McShane

The meeting adjourned at 9:20 p.m.

Mayor J.T. Buck

Susan K. Halberstadt, City Clerk

Approval Date: _____