



Regular City Council Meeting
7:00 p.m., Monday, June 20, 2022
Council Chambers
23600 Liberty Street
Farmington, MI 48335

FINAL

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on June 20, 2022 at Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 p.m. by Mayor Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Absent	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Clerk Mullison
City Manager Murphy
City Attorney Saarela
Director Warthman
Director Weber

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Accept City of Farmington Board and Commission Minutes
- B. City of Farmington Minutes
 - a. May 16, 2022 Special
 - b. May 16, 2022 Regular
 - c. June 6, 2022 Special
 - d. June 6, 2022 Regular
- C. Farmington Monthly Payments Report
- D. Farmington Public Safety Monthly Report
- E. Farmington Quarterly Investment Report – 3/31/22
- F. Farmington Quarterly Financial Report – 3/31/22
- G. Farmington Quarterly Financial Report Court – 3/31/22
- H. Consideration to approve City Hall HVAC unit emergency repairs
- I. Consideration to approve amended Resolution of the Farmington City Council adopting a policy relative to the review and granting of poverty exemptions by the City of Farmington Board of Review
- J. Addendum to City Manager David Murphy’s Contract

Move to approve the consent agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

4. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda as presented .**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Schneemann, Councilmember

5. PUBLIC COMMENT

Mike Matela, 31741 Marblehead, expressed frustration because his property taxes increased from pre-sale levels when he bought his house.

6. PRESENTATIONS AND PUBLIC HEARINGS

A. Public Hearing – Fiscal Year 2022-23 Budget and Millage Rates

City Manager Murphy provided highlights of the proposed budget and noted adjustments that had been made since the initial posting of the proposed budget for 2022-23.

Move to enter a Public Hearing for the purpose of considering Fiscal Year 2022-23 Budget and Millage Rates.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bowman, Mayor
SECONDER:	Schneemann, Councilmember
AYES:	Schneemann, Taylor, Balk, Bowman
ABSENT:	LaRussa

Public hearing was opened at 7:08 pm. No public comment was heard.

Public hearing was closed at 7:09 pm.

7. NEW BUSINESS

A. Consideration to adopt Downtown Development Authority’s Fiscal Year 2022-23 Budget and establish 2022 Principal Shopping District Special Assessment

Downtown Development Authority Executive Director Kate Knight noted several highlights of the proposed budget, including property tax revenue increases, debt service commitment, communications costs, repairs and maintenance estimates, and an anticipated decrease in the Capital Outlay budget.

Schneemann thanked Knight for her work and asked about the DDA maintenance budget and limits. He said that the DDA has continued to increase the maintenance budget, but with more projects, maintenance needs to increase as well. He asked if she thought the maintenance budget will be adequate for the coming year. Knight said that there is never enough for maintenance and choices must be made on what to spend funds on which will push things to the front according to need.

Move to approve resolution to adopt the Fiscal Year 2022-23 Budget and establish 2022-23 Principal Shopping District Special Assessment.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Councilmember
AYES:	Taylor, Balk, Bowman, Schneemann
ABSENT:	LaRussa

B. Consideration to amend Fiscal Year 2021-22 Downtown Development Authority Budget

Knight requested a budget amendment to account for changes in Tax Increment Financing (TIF) and Principal Shopping District (PSD) expenditures and revenue.

Move to approve the resolution amending the DDA 2021/22 Budget, as shown in the projected column of the attached report.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Balk, Bowman, Schneemann, Taylor
ABSENT:	LaRussa

C. Consideration to adopt Fiscal Year 2022-23 47th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets

Murphy recommended that the City Council adopt separate budgets for the 47th District Court, the Brownfield Redevelopment Authority, the Corridor Improvement Authority, and the Joint Agency Budgets.

Move to adopt Fiscal Year 2022-23 Budget Resolution for the 47th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Councilmember
AYES:	Bowman, Schneemann, Taylor, Balk
ABSENT:	LaRussa

D. Consideration to adopt resolution to amend Residential Refuse/Recycling User Charge

Murphy requested placing the Refuse/Recycling User Charge on the July and December tax bills for residential units. It is structured to cover the full cost of residential refuse collection, yard waste collection, recycling, the household hazardous waste collection program, RRRASOC administrative costs, and the cost associated with the fall leaf collection program. He also noted the condominium units that would not receive leaf collection service.

Move to adopt resolution to amend Residential Refuse/Recycling User Charge effective July 1, 2022.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Schneemann, Taylor, Balk, Bowman
ABSENT:	LaRussa

E. Consideration to adopt resolution to amend Water and Sewer Rates, effective July 1, 2022

The Great Lakes Water Authority (GLWA) increased the rates it charges the City of Farmington by 3.38% for Water and 4.5% for Sewer. The proposed amendment to the fee schedule increases the rates Farmington charges to its customers by roughly equal to the GLWA percentage increase – 3.5% for Water and 4.5% for Sewer.

Move to adopt a resolution amending Chapter 11 of the City Fee Schedule, as presented, which amends the water and sewer rates, effective July 1, 2022.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Taylor, Balk, Bowman, Schneemann
ABSENT:	LaRussa

F. Consideration to amend Employee Administrative Manual and Non-union Pay Plan

Murphy recommended that Council amend the employee administrative manual and non-union pay plan, effective July 1, 2022, including a 3% increase to the pay plan, maintaining employer contributions for medical and prescription coverage, and increasing employee unused sick time payouts from 25 percent to 40 percent.

Bowman asked how this rate increase compares to previous years and to union groups. Weber reminded Council about the 5% pay cut that non-union employees took ten years ago, and explained how subsequent pay increases have brought non-union employees mostly back in line with their union counterparts.

Move to adopt resolution amending employee administrative manual and non-union pay plan, effective July 1, 2022.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Councilmember
AYES:	Balk, Bowman, Schneemann, Taylor
ABSENT:	LaRussa

G. Consideration to amend Fiscal Year 2021-22 Budget

Murphy requested consideration for a year-end amendment based on estimates provided by department heads during the annual budgeting process. It includes licenses and permit increases, increases in grant funding, and adjustments in expenditures.

Move to adopt resolution amending Fiscal Year 2021-22 Budget.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Bowman, Schneemann, Taylor, Balk
ABSENT:	LaRussa

H. Consideration to adopt Fiscal Year 2022-23 Budget and establish millage rates

Murphy requested approval for the Fiscal Year 2022-23 Budget following submittal to Council at the April 18, 2022 meeting as required by the City Charter.

Council and Administration discussed projected revenue, expenditures, and millage rates, projected Mansion budget adjustments, possible cuts, and a facilities survey of City Hall.

Move to adopt resolution regarding Fiscal Year 2022-23 Budget and Millage Rates.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Councilmember
AYES:	Schneemann, Taylor, Balk, Bowman
ABSENT:	LaRussa

I. Consideration to approve renewal of City Assessing Services Agreement with Oakland County Equalization Division

Murphy described Farmington’s contract with the Oakland County Equalization Division and requested authorization for the renewal of that contract, noting that the cost per parcel has been adjusted by a 4% increase this year.

Move to approve 2022-23 contract with the Oakland County Equalization Division to provide City Assessing Services for both real and personal property and authorize the Mayor and Clerk to sign the agreement on behalf of the City.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Councilmember
AYES:	Taylor, Balk, Bowman, Schneemann
ABSENT:	LaRussa

J. Approval to Purchase MiTel Phone System from Telnet for the City

Director Weber described the needed phone system replacement and said that Administration has concluded to purchase a phone system that is identical to Farmington Hills, so that Farmington Hills can provide support for Farmington's phone system as well.

Schneemann asked whether the new phone system will improve a resident's experience when they call City Hall. Weber answered that there would be more ability to tailor menus to need, and the system can forward calls to cell phones in case of a need such as an employee working from home and will allow calls to be routed to City emails. Bowman noted that the 911 emergency service was never affected by past problems and will not be affected by this change.

Move to approve the purchase of a new phone system from Telnet in an amount not to exceed \$50,000.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Balk, Bowman, Schneemann, Taylor
ABSENT:	LaRussa

8. PUBLIC COMMENT

No public comment was heard.

9. CITY COUNCIL COMMENT

Murphy thanked Department Heads, especially Chris Weber and Controller Amy Norgard, for the fantastic work done in the process of creating this budget. He noted that the City was very lucky to have them, and that he thought that it was important for Council to know that.

Schneemann commented on the resident who spoke at public comment earlier and asked if the resident had been informed about the tax tribunal. Weber explained what had been explained to the resident and explained a poverty exemption that would allow him to have his finances reviewed.

Bowman echoed Murphy's gratitude to the Department heads for their work over the last six months. She also wished Farmington Citizens a happy Juneteenth, noting that there had been opportunities to celebrate and engage recently.

10. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember

Meeting adjourned 7:46 p.m.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date: July 18, 2022

**To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.