



**Regular City Council Meeting
7:00 p.m., Monday, Sept. 2, 2025
Conference Room
23600 Liberty Street
Farmington, MI 48335**

REGULAR MEETING AGENDA

- 1. Roll Call**
- 2. Approval of Agenda**
- 3. Public Comment**
- 4. Update: West Thomas Street**
- 5. Update: Governor Warner Mansion**
- 6. Art Park Promenade Budget Amendment**
- 7. Spray Patch Road Repair**
- 8. Tennis/Pickleball Courts**
- 9. Street Crack Sealing/Overband RFP**
- 10. Mason Parking Lot Lease Agreement**
- 11. Introduction of Amendment to the Farmington Code of Ordinances, Sections 2-457 and 2-458 for the purposes of increasing the authority of the City Manager as Purchase Agent to purchase goods, assets, or services up to the amount of \$25,000. FIRST READING**
- 12. Other Business**
- 13. Public Comment**
- 14. Council Comment**
- 15. Adjournment**

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Farmington City Council Staff Report	Council Meeting Date: September 2, 2025	Item Number 6
Submitted by: Jess Westendorf, DDA Director		
<u>Agenda Topic:</u> DDA Budget Amendment: Art Park Promenade		
<u>Proposed Motion:</u> Motion to approve the resolution amending the DDA 2025/26 Budget, as shown in the attached budget amendment report.		
<p><u>Background:</u></p> <p>This budget amendment was approved by the DDA Board on August 6, 2025 for submittal to the City Council.</p> <p>The amendment includes an increase in Expenditures, Capital Outlay, Art Promenade 248-000.00-970.242 from \$321,000 to \$427,254 to include construction, construction contingency, and construction engineering.</p> <ul style="list-style-type: none"> • Construction: \$366,221 • Construction Contingency: \$30,533 • Construction Engineering Contract: \$30,500 <p>Note that a \$163,000 Main Street Oakland County (MSOC) Placemaking Grant, funded by ARPA, has been allocated to support the project. These ARPA funds must be used before September 2026.</p>		
<p><u>Materials:</u></p> <p>2025-26 Budget Amendment Resolution, DDA Motion</p>		

CITY OF FARMINGTON

RESOLUTION No. _____

Motion by, _____ seconded by, _____

A RESOLUTION OF THE FARMINGTON CITY COUNCIL AMENDING THE 2025-2026 BUDGET.

WHEREAS, three bids were received for the Downtown Development Authority Art Park Promenade project, all exceeding the budgeted pre-bid cost analysis

WHEREAS, the DDA's 2025-2026 budget included \$321,000 for the Art Park Promenade based on pre-bid cost analysis and the current cost is estimated at \$427,254.

THEREFORE, BE IT RESOLVED that the Farmington City Council hereby adjusts the 2025-2026 Downtown Development Authority budget as shown below; Budget Amendment No. 1

Budget Amendment No. 1

Fund: Downtown Development Authority

Expenditures

\$106,253.00

Reduction of DDA Fund Balance

\$106,253.00

To provide additional funding for the Art Park Promenade

ROLL CALL

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

Meaghan Bachman, City Clerk

Mission: To promote and enrich a vigorous downtown business and residential district while retaining and enhancing our Main Street atmosphere.



August 1, 2025

TO: DDA Board of Directors

FROM: Jess Westendorf, Executive Director

SUBJECT: Consideration and Award of Bid for Art Park Promenade

ACTION:

MOTION by, SECONDED by,

RESOLVED, that the Board awards the Art Park Promenade contract to Warren Contractors & Development, Inc. in an amount not to exceed \$427,253.50, and authorizes the DDA Executive Director and Design Committee to pursue value engineering to reduce project costs where feasible. The additional funding for the project to be provided through an appropriation of fund balance, if necessary, not to exceed \$106,253.50.

Farmington City Council Staff Report	Council Meeting Date: September 2, 2025	Item Number 7
Submitted by: Joshua Leach, Assistant Superintendent		
Agenda Topic: Spray Patch Road Repair on Tree Hill Boulevard and Farmington Road		
Proposed Motion: Move to approve Spray-Patch Road Repair Inc. of Madison Heights, MI to conduct the spray-patch road repair on Tree Hill Boulevard and other streets not to exceed \$15,000.		
<p>Background: The concrete road is deteriorating due to ASR (alkali-silica reaction). When ASR is present, hairline fractures cause the joints to deteriorate. In 2018, the condition of Tree Hill Boulevard in Chatham Hill Subdivision was so poor it required Public Works to conduct weekly cold patching. The most significant deterioration was between Lansbury and Saxony Streets.</p> <p>In 2019, funds were allocated to conduct limited spray-patching on Tree Hill Boulevard. The spray-patching has held up for 5 years with little additional maintenance from Public Works. The road has continued to deteriorate from the ASR and Public Works needed to begin cold patching the street again in 2024.</p> <p>The fall of 2024, due to the limited funding allocated for the replacement of the spray-patch, Spray-Patch Road Repair recommended focusing on repairs in the most deteriorated areas beginning on the west side of Tree Hill Boulevard from Freedom Road to near Lansbury Street. From that point, the entire width of Tree Hill Boulevard towards Saxony Street should be scarfed to remove the loose ASR affected concrete, old cold patch, and spray-patching material. The surface would be prepared to place new spray-patch material. The remaining portion of Treehill Boulevard was delayed until this Fiscal Year.</p> <p>During the budgeting cycle, \$15,000 of funding was allocated to continue the spray-patch program to the remaining portion of Treehill Boulevard. Following the completion of Treehill Boulevard, if the funding is not exhausted, other streets could be considered to receive spray-patch repair. Other Streets we are considering are, Farmington Road from Shiawassee to 10 Mile.</p>		
Materials: Estimate #1102		

ESTIMATE

Spray Patch Road Repair LLC
1333 E 11 Mile Rd
Madison Heights, MI 48071-3805

Joel.Duncan@Spray-Patch.com
+1 (248) 877-2480



Bill to
Josh Leach
City of Farmington
23600 Liberty Street
Farmington, MI 48335

Ship to
Josh Leach
City of Farmington
23600 Liberty Street
Farmington, MI 48335

Estimate details
Estimate no.: 1102
Estimate date: 08/27/2025

#	Description	Amount
1.	Scarf and patch concrete road(s) for the City of Farmington. Tree Hill Boulevard near Freedom Road to Saxony or as far as the material estimated will go as discussed with Josh Leach. Any additional material remaining from Tree Hill Boulevard will be used for similar repairs on Farmington Road south of 10 mile to approximately Le Quinne Ct.	\$15,000.00
2.	In areas to be repaired where there is concrete, we will scarf out the old patches and loose debris. We remove the debris and then blow the area clean. We then apply a tack coat to ensure adhesion to the substrate below and spray in our Spray-Patch material. The area is swept and compacted for a smooth transition between the existing pavement and the repair Debris removal from the site is included.	

Total \$15,000.00

Note to customer

Some loose stone will be present after repairs are completed. The repairs can be driven on by light traffic immediately.

Accepted date Accepted by

Farmington City Council Staff Report	Council Meeting Date: September 2, 2025	Item Number 8
Submitted by: Joshua Leach, Assistant Superintendent		
Agenda Topic: Approval of payment for the Shiawassee Park Tennis/Pickleball Improvements		
Proposed Motion: Move to approve payment for the Shiawassee Park Tennis Pickleball Improvement Project to Laser Striping and Sport Surfacing of Plymouth, MI in the amount of \$87,700.00		
<p>Background: City administration prepared a RFP (request for proposals) for the repurposing of the Shiawassee Park tennis courts to include two (2) Pickleball courts and one (1) Tennis Court. The current Tennis Courts are underused and with the recent interest in Pickleball, a decision was made to convert one Tennis Court into two Pickleball Courts.</p> <p>The RFP was posted to Bidnet Direct on 3/4/2025. Improvements included installation of new tennis and pickleball nets, installation of fences to separate pickleball courts and tennis courts. New East and West side access locations to the courts. Crack sealing and sealcoating of existing asphalt and painted court with new lines.</p> <p>Public Works Administration recommends approving payment for the Shiawassee Park Tennis/Pickleball court Improvement Project to Laser Striping and Sport Surface in the amount of \$87,700.</p> <p>Laser Sport Surfacing anticipates the surface to last 4 – 5 years.</p> <p>.</p>		
Materials: Laser Striping and Sport Surface Invoice #1418		

Laser Striping and Sport Surfacing

9965 Lapham Way
Plymouth, MI 48170

LASER SPORT
S U R F A C I N G

Invoice

Date	Invoice #
7/3/2025	1418

313-779-8415	info@laserstriping.com	laserstriping.com
--------------	------------------------	-------------------

Bill To
City of Farmington 33720 West Nine Mile Road Farmington, MI 48335

Ship To
Shiawassee Park Farmington, MI 48335

Ship Date	Rep	Due Date	P.O. No.	Terms	Project
7/3/2025	ML	7/3/2025	18855	Due on receipt	

QTY	Description	Rate	Amount
	Sport Surfacing: Crack fill and apply acrylic color coating system to exsisting 93' x 120' asphalt surgace for 1 tennis court and converting 1 existing tennis court into 2 pickleball courts with fencing, nets and posts for tennis and pickleball	0.00	0.00
	Crack sealing acrylic crack patch to approx 1,500 LF (\$12 per LF)	18,000.00	18,000.00
	Court resurfacing and striping 1 tennis & 2 pickleball courts 11,160 sf	24,800.00	24,800.00
	Fencing Installation - 104' of 8' high chain link fence and 28' of 6' high chain link fence and opening needs close and 2 gates	20,000.00	20,000.00
2	Pickleball Posts and nets	3,200.00	6,400.00
1	Tennis court post and net	3,500.00	3,500.00
	windcreens 230' of 6' high add: \$5,200 to this bid	5,200.00	5,200.00
	Paint existing fence 474' x 6' high fence ADD: 9,800 to this bid	9,800.00	9,800.00
	Job completed 8/25/25		
Balance Due			\$87,700.00

No warranty on cracks. All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted and completed in a substantial workman like manner. With payments to be made upon completion of work. Signature: _____
For the sum of the total amount. By signing, you agree to all terms.

FULL UNCONDITIONAL WAIVER

My/our contract with **Laser Sport Surfacing** to provide fencing install and equipment for the improvement of the property described as:

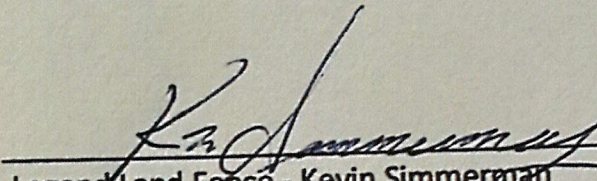
Shiawassee Park Tennis and Pickleball Courts

having been fully paid and satisfied, by signing this waiver, all my/our construction lien rights against such property are hereby waived and released.

If the improvement is provided to property that is a residential structure and if the owner or lessee of the property or the owner's or lessee's designee has received a notice of furnishing from me/one or us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authentic.

Dated: _____

8/26/25


Legend Land Fence - Kevin Simmerman

Address:

8880 Pontiac Trail South Lyon, MI 48178

Telephone:

248-955-1704

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.

Farmington City Council Staff Report	Council Meeting Date: September 2, 2025	Item Number 9
Submitted by: Joshua Leach, Assistant Superintendent		
Agenda Topic: Street Crack Sealing/Overband RFP		
<p><u>Proposed Motion:</u> Move to award Fiscal Year 2025/26 Annual Crack Sealing/Overband contract to K&B Asphalt Sealcoating Inc. of Adrian, MI per the RFP and allow City Administration to execute the contract in the amount of \$45,000, subject to any minor amendments to the final from the City Manager's office and the City Attorney's office.</p>		
<p><u>Background:</u> City Administration and Orchard Hiltz & McCliment (OHM) have developed a 4-year rotating pavement crack sealing/overband schedule for major and local street within the community. This will be the fifth year the City of Farmington has participated with several other similar-sized communities to solicit the RFP for those services. The City of Wixom established and coordinated the RFP and has recommended awarding the RFP to K&B Asphalt Sealcoating Inc. located at 120 N. Main Street Unit A, Adrian MI 49221.</p> <p>\$50,000 is allocated in the Fiscal Year 2025/26 budget to conduct the crack sealing/overbanding. \$45,000 is reserved for the crack sealing portion of this RFP, \$5,000 is reserved for OHM to conduct inspections and supply payment applications of the crack sealing project. Unit pricing for the crack sealing this year is \$1.16 per pound. K&B Asphalt Sealcoating could complete the project this fall.</p> <p>.</p>		
<p><u>Materials:</u> Crack sealing/Sealcoating Bid Tab Crack Sealing Priority Map</p>		

CITY OF WIXOM

BID SUMMARY SHEET



Crack Sealing - Seal Coating

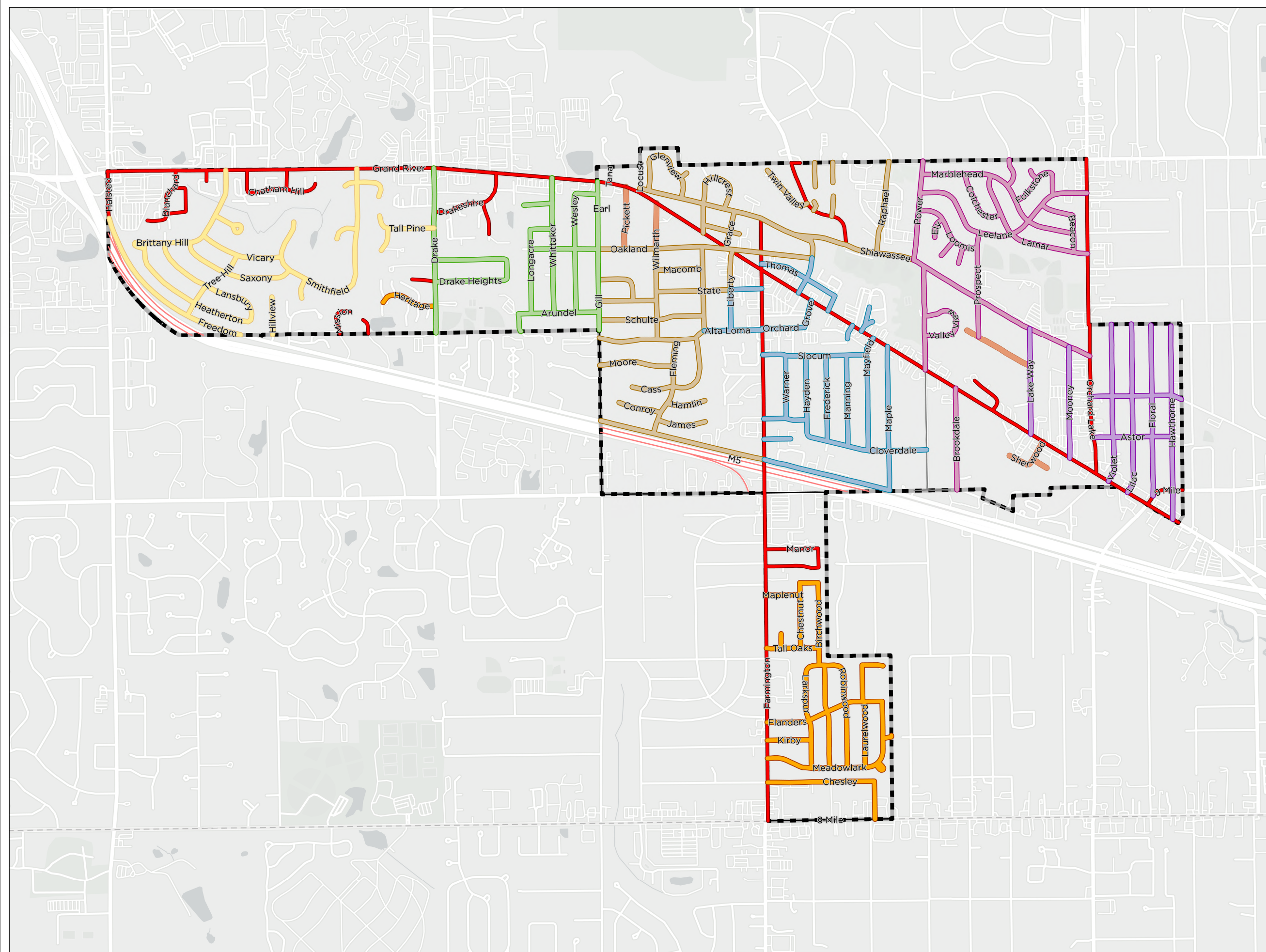
DATE & TIME: 3/5/2025 1:30 pm

NAME OF BIDDER	BID AMOUNT
Buck pavement Restoration	Unit \$1.58 per pound Sq foot \$.12 Seal coat
A ^d R Sealcoating	unit \$ 2.00 per pound Sq foot \$.12 Seal coat
Thompson Construction	Unit 2.25 per pound Sq foot \$.10 Seal coating
Scodeller Construction	Unit \$1.47 per pound Sq foot \$ 0 (N/A)
wolverine Seal coating	Unit \$ 1.20 per pound Sq foot \$.9.5 Seal coating
* H & B Asphalt Seal Coating	Unit \$ 1.16 per pound Sq foot \$.09 Seal coating
Titan Pavement	Unit \$ 2.45 per pound Sq foot \$.13 Seal Coating

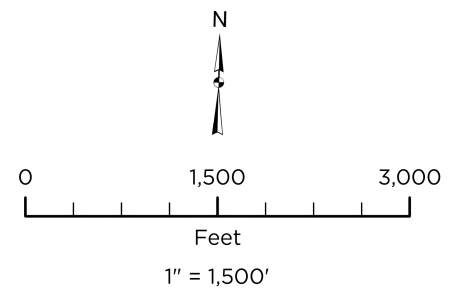


Crack Seal Map

Incomplete Zones



- Priority Level for 2025
- 1
 - 2
 - 3
 - 4
 - 5
 - 6
 - 7
- Farmington Roads
- Non - Public Roads
 - Non-Public Roads
 - Not Sealable - Bad Condition
 - Secondary Roads
 - Major Roads
 - Freeway
 - Municipal Boundary



Source: Data provided by OHM Advisors, Farmington, Esri, and State of Michigan. OHM Advisors does not warrant the accuracy of the data and/or the map. This document is intended to depict the approximate spatial location of the mapped features within the Community and all use is strictly at the user's own risk.

Coordinate System: NAD 1983 StatePlane Michigan South FIPS 2113 Feet Intl

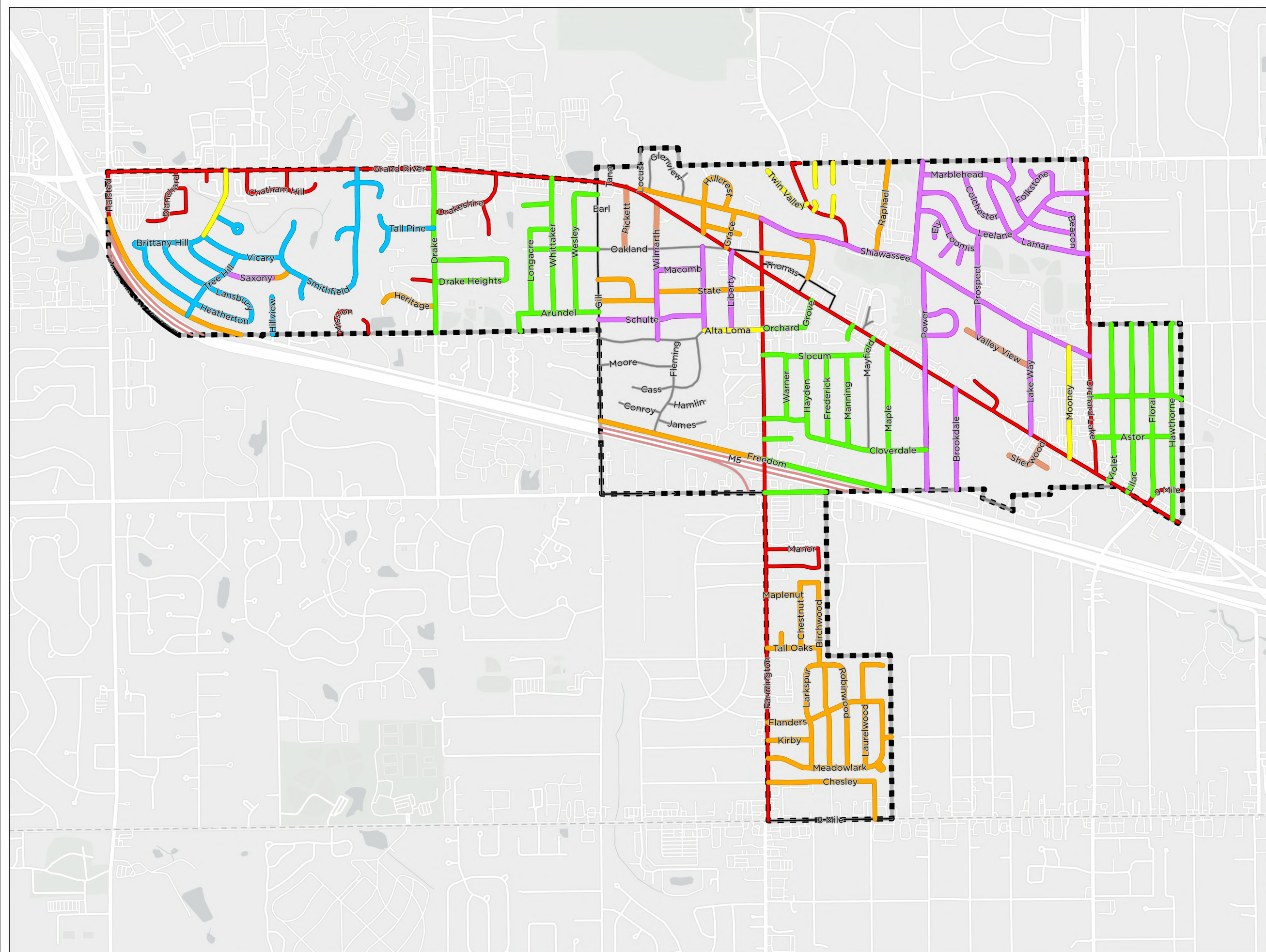
Map Published: August 27, 2025



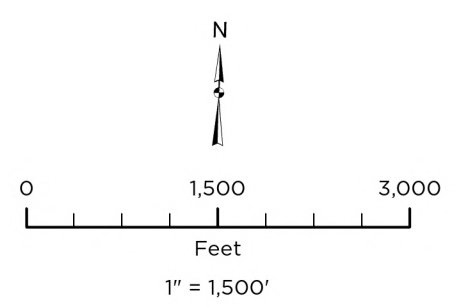


Crack Seal Map

Completed Zones



- Crack Seal Progression Status**
- Completed in July & August 2019
 - Completed in June & September 2020
 - Completed in June & July 2021
 - Completed in September & November 2023
 - Completed in June & July 2025
- Farmington Roads**
- Non-Public Roads
 - Not Sealable - Bad Condition
 - Secondary Roads
 - Major Roads
 - Freeway
 - Municipal Boundary



Source: Data provided by OHM Advisors, Farmington, Esri, and State of Michigan. OHM Advisors does not warrant the accuracy of the data and/or the map. This document is intended to depict the approximate spatial location of the mapped features within the Community and all use is strictly at the user's own risk.

Coordinate System: NAD 1983 StatePlane Michigan South FIPS 2113 Feet Intl

Map Published: August 5, 2025



Farmington City Council Staff Report	Council Meeting Date: September 2, 2025	Item Number 10
Submitted by: City Manager		
<u>Agenda Topic:</u> Consideration to approve the lease agreement extension for the Masonic parking lot.		
<u>Proposed Motion:</u> Approve the proposed lease agreement extension for the Masonic parking lot As presented.		
<u>Background:</u> The city has been leasing the Masonic parking for many years to provide more parking spaces in the downtown area. The current lease has expired and needs to be renewed. Some changes to the agreement are there will be three hour timed parking, a few temporary handicapped parking spots that could be put up when the lodge is having meetings and taken down at other times, and no overnight parking.		
<u>Materials</u> Proposed lease extension and arial view of parking lot..		

EXTENSION OF MASONIC HALL PARKING LOT LICENSE AGREEMENT

This Extension of Parking Lot License Agreement is entered into this ____ day of September, 2025, between Farmington Masonic Temple Association ("Licensor") and the City of Farmington ("Licensee").

RECITATIONS

A. On September 14, 2011, Licensee and Licensor previously entered into a Masonic Hall Parking Lot License Agreement ("Agreement") to allow Licensee to utilize the Masonic Hall parking lot, located at 23715 Farmington Road, Farmington, MI 48336, for public parking pursuant to certain terms and conditions.

B. The Agreement was for a 10-year period, ending on September 14, 2021.

C. Licensor and Licensee extended the Agreement for an additional year until September 14, 2022. Thereafter the parties continued the arrangement, but without a formal extension.

D. Licensor and Licensee desire to again extend the Agreement while they evaluate whether continuing the Agreement for a longer period of time is advisable, and whether any changes to the terms or conditions to the Agreement are either necessary or appropriate.

NOW, THEREFORE, Licensor and Licensee agree to extend the Parking Lot License Agreement until September 14, 2029. The terms and conditions of the Agreement shall continue except with regard to the termination date. Prior to September 14, 2029, the Licensee shall continue to maintain the parking lot and the three (3) hour time limitation in the PUD Agreement governing the use of the property shall be held in abeyance.

In addition to the foregoing:

With respect to barrier free/handicap parking spaces, Licensee shall take such actions as are necessary to provide for 3 permanent such spaces in close proximity to the ramp and 2 temporary spaces located near the door on the Farmington Road frontage, both such areas as depicted in Exhibit A hereto. The 2 temporary spaces shall only be designated or signed for barrier free/handicap use during Licensor's business or social meetings. Licensee shall determine the most appropriate method for the designation of/signage for the 2 temporary spaces, which may include removable poles or signs to be placed and removed by Licensor.

The Lot shall be posted so as to prohibit parking between 2:00 am and 6:00 am every day of the week.

FARMINGTON MASONIC TEMPLE ASSOCIATION

By: Scott Treadwell
Its: President

CITY OF FARMINGTON

By: David Murphy
Its: City Manager



Farmington City Council Staff Report	Council Meeting Date: September 2, 2024	Reference Number 11
Submitted by: David Murphy, City Manager		
<u>Description:</u> Introduction of Amendment to the Farmington Code of Ordinances, Sections 2-457 and 2-458 for the purposes of increasing the authority of the City Manager as Purchase Agent to purchase goods, assets, or services up to the amount of \$25,000. FIRST READING		
<u>Requested Action:</u> Motion to approve Introduction of Ordinance C-____-2025 to amend the City Manager's purchasing authority up to \$25,000.		
<u>Background:</u> City Council has talked on a number of occasions, including at budget time, about increasing the City Manager's purchasing authority, as Purchasing Agent under the City's Charter, from the current "up to" \$10,000 amount to up to \$25,000. Attached is a proposed Ordinance Amendment that would accomplish that change. The impetus behind this proposed change is simply to keep up with cost of goods and services. The change would result in the City Manager being authorized to make the purchase of goods and services up to \$25,000 without having to come to City Council for approval. This would limit the Council's need to act on what are some fairly small/minor routine expenditures.		
Materials: Redlined and clean versions of the ordinance		

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

ORDINANCE NO. C-____-2025

AN ORDINANCE TO AMEND THE CITY OF FARMINGTON CODE OF ORDINANCES, CHAPTER 2, "ADMINISTRATION," ARTICLE VI, "FINANCE," DIVISION 2, "PURCHASING," TO AMEND THE CITY MANAGER'S PURCHASING AUTHORITY.

THE CITY OF FARMINGTON ORDAINS:

Section 1 of Ordinance. Ordinance Amendment.

Chapter 2, "Administration," Article VI, "Finance," Division 2, "Purchasing," of the City of Farmington Code of Ordinances is hereby amended to read as follows:

Sec. 2-456. - Purchasing agent.

[Unchanged]

Sec. 2-457. Purchases of less than ~~ten~~twenty-five thousand dollars.

Purchases of goods, assets, or services, the cost of which is less than ~~ten~~twenty-five thousand dollars (\$~~10~~25,000.00), shall follow the rules established by the purchasing agent. All purchases, except for the employment of professional services and purchases specifically excluded in the purchasing rules require competitive pricing unless the requirement is specifically waived by the city manager upon a determination that no advantage to the city would result therefrom.

Sec. 2-458. Purchases of ~~ten~~twenty-five thousand dollars or more.

Where any purchase involves an expenditure of ~~ten~~twenty-five thousand dollars (\$~~10~~25,000.00) or more and competitive bidding is required under the provisions of sections 12.1 and 12.2 of the City Charter, the bidding procedure shall be as follows:

- (1) The purchasing agent shall solicit bids from a reasonable number of such qualified prospective bidders as are known to him by sending each a copy of the notice requesting bids and notice thereof shall be posted in the city hall. Bids shall also be solicited by newspaper advertisement when directed by the council or when in the judgment of the purchasing agent it would be advantageous to the city.
- (2) Unless prescribed by the council or the city manager, the purchasing agent shall prescribe the amount of any security to be deposited with any bid which deposit shall be in the form of cash, certified or cashier's check, or bid bond written by a surety company

authorized to do business in the state. The amount of such security shall be expressed in terms of percentage of the bid submitted.

- (3) Bids shall be opened in public, at the time and place designated in the notice requesting bids, in the presence of the purchasing agent and the city clerk. The bids shall thereupon be carefully examined and tabulated and reported to the city manager by the purchasing agent with a recommendation. The city manager at a subsequent council meeting shall report to the council with a recommendation. After tabulation, all bids may be inspected by the competing bidders. In lieu of the procedure for opening bids specified in this division, the council may direct that bids be opened at a council meeting.
- (4) When such bids are submitted to the council, if the council shall find any of the bids to be satisfactory, it may accept the same. Such acceptance may be by resolution or ordinance. The council shall have the right to reject any or all bids, to waive irregularities in bidding and accept bids that do not conform in every respect to the bidding requirements, and to accept any bid that it determines to be in the city's best interests.
- (5) All bids and deposits of certified or cashier's checks may be retained until the contract is awarded and signed. If any successful bidder fails or refuses to enter into the contract awarded to him within five (5) days after the same has been awarded, or to file any bond required within the same time, the deposit accompanying his bid shall be forfeited to the city, and the council may, in its sole discretion, extend the five-day period, award the contract to any qualified bidder or the contract may be re-advertised.
- (6) Such expenditure shall be made the subject of a written contract in compliance with Code section 2-461 et seq. A purchase order shall be a sufficient written contract in cases where the expenditure is a usual and ordinary purchase of goods, assets, or services and is not an expenditure for the construction of an asset.

Sec. 2-459. Inspection of materials.

[Unchanged]

Sec. 2-460. Reserved.

[Unchanged]

Section 2 of Ordinance. Repealer.

All ordinances, parts of ordinances, or sections of the City of Farmington Code of Ordinances in conflict with this Ordinance are repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3 of Ordinance. Severability.

Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

Section 4 of Ordinance. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

Section 5 of Ordinance. Effective Date.

This ordinance shall be effective upon publication in the manner prescribed by law.

Section 6 of Ordinance. Enactment.

This Ordinance is declared to have been enacted by the City Council of the City of Farmington at a meeting called and held on the _____ day of _____, 2025, and ordered to be given publication in the manner prescribed by law.

Ayes:

Nays:

Abstentions:

Absent:

[illegible]

I, the undersigned, the qualified and acting City Clerk of the City of Farmington, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the Ordinance adopted by the City Council of the City of Farmington at a meeting held on the ____ day of _____, 2025, the original of which is on file in my office.

MEAGHAN BACHMAN, City Clerk
City of Farmington

Adopted:

Published:

Effective:

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

ORDINANCE NO. C-____-2025

AN ORDINANCE TO AMEND THE CITY OF FARMINGTON CODE OF ORDINANCES, CHAPTER 2, "ADMINISTRATION," ARTICLE VI, "FINANCE," DIVISION 2, "PURCHASING," TO AMEND THE CITY MANAGER'S PURCHASING AUTHORITY.

THE CITY OF FARMINGTON ORDAINS:

Section 1 of Ordinance. Ordinance Amendment.

Chapter 2, "Administration," Article VI, "Finance," Division 2, "Purchasing," of the City of Farmington Code of Ordinances, is hereby amended to read as follows:

Sec. 2-456. - Purchasing agent.

[Unchanged]

Sec. 2-457. Purchases of less than twenty-five thousand dollars.

Purchases of goods, assets, or services, the cost of which is less than twenty-five thousand dollars (\$25,000.00), shall follow the rules established by the purchasing agent. All purchases, except for the employment of professional services and purchases specifically excluded in the purchasing rules require competitive pricing unless the requirement is specifically waived by the city manager upon a determination that no advantage to the city would result therefrom.

Sec. 2-458. Purchases of twenty-five thousand dollars or more.

Where any purchase involves an expenditure of twenty-five thousand dollars (\$25,000.00) or more and competitive bidding is required under the provisions of sections 12.1 and 12.2 of the City Charter, the bidding procedure shall be as follows:

- (1) The purchasing agent shall solicit bids from a reasonable number of such qualified prospective bidders as are known to him by sending each a copy of the notice requesting bids and notice thereof shall be posted in the city hall. Bids shall also be solicited by newspaper advertisement when directed by the council or when in the judgment of the purchasing agent it would be advantageous to the city.
- (2) Unless prescribed by the council or the city manager, the purchasing agent shall prescribe the amount of any security to be deposited with any bid which deposit shall be in the form of cash, certified or cashier's check, or bid bond written by a surety company

authorized to do business in the state. The amount of such security shall be expressed in terms of percentage of the bid submitted.

- (3) Bids shall be opened in public, at the time and place designated in the notice requesting bids, in the presence of the purchasing agent and the city clerk. The bids shall thereupon be carefully examined and tabulated and reported to the city manager by the purchasing agent with a recommendation. The city manager at a subsequent council meeting shall report to the council with a recommendation. After tabulation, all bids may be inspected by the competing bidders. In lieu of the procedure for opening bids specified in this division, the council may direct that bids be opened at a council meeting.
- (4) When such bids are submitted to the council, if the council shall find any of the bids to be satisfactory, it may accept the same. Such acceptance may be by resolution or ordinance. The council shall have the right to reject any or all bids, to waive irregularities in bidding and accept bids that do not conform in every respect to the bidding requirements, and to accept any bid that it determines to be in the city's best interests.
- (5) All bids and deposits of certified or cashier's checks may be retained until the contract is awarded and signed. If any successful bidder fails or refuses to enter into the contract awarded to him within five (5) days after the same has been awarded, or to file any bond required within the same time, the deposit accompanying his bid shall be forfeited to the city, and the council may, in its sole discretion, extend the five-day period, award the contract to any qualified bidder or the contract may be re-advertised.
- (6) Such expenditure shall be made the subject of a written contract in compliance with Code section 2-461 et seq. A purchase order shall be a sufficient written contract in cases where the expenditure is a usual and ordinary purchase of goods, assets, or services and is not an expenditure for the construction of an asset.

Sec. 2-459. Inspection of materials.

[Unchanged]

Sec. 2-460. Reserved.

[Unchanged]

Section 2 of Ordinance. Repealer.

All ordinances, parts of ordinances, or sections of the City of Farmington Code of Ordinances in conflict with this Ordinance are repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3 of Ordinance. Severability.

Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

Section 4 of Ordinance. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

Section 5 of Ordinance. Effective Date.

This ordinance shall be effective upon publication in the manner prescribed by law.

Section 6 of Ordinance. Enactment.

This Ordinance is declared to have been enacted by the City Council of the City of Farmington at a meeting called and held on the ____ day of _____, 2025, and ordered to be given publication in the manner prescribed by law.

Ayes:

Nays:

Abstentions:

Absent:

STATE OF MICHIGAN)
)ss.
COUNTY OF OAKLAND)

I, the undersigned, the qualified and acting City Clerk of the City of Farmington, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the Ordinance adopted by the City Council of the City of Farmington at a meeting held on the ____ day of _____, 2025, the original of which is on file in my office.

MEAGHAN BACHMAN, City Clerk
City of Farmington

Adopted:

Published:

Effective: