



City Council Meeting
7:00 p.m., Monday, March 18, 2024
Conference Room
23600 Liberty Street
Farmington, MI 48335

FINAL

REGULAR MEETING MINUTES

A meeting of the Farmington City Council was held on March 18, 2024, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:03 PM by Mayor LaRussa.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Present	
Kevin Parkins	Councilmember	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Manager David Murphy
City Clerk Meaghan Bachman
Assistant to the City Manager Melissa Andrade
Kevin P. Christiansen, Planning and Building Department Director
Jeff Bowdell, Building Department Official
Chuck Eudy, DPW Superintendent
City Attorney Beth Saarela

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

Resident at 33455 Adams spoke regarding when the one-way sign will be placed on Grace.

Mike Sweeney of the Oakland County Emergency Preparedness Commission presented the tip of the month on severe weather.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. City of Farmington Minutes
- B. Farmington Monthly Payments Report
- C. Farmington Public Safety Monthly Report
- D. Special Event Application: Memorial Day Parade

Move to approve the consent agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Schneemann, Councilmember

5. APPROVAL OF THE REGULAR AGENDA

Move to approve the regular agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Balk, Mayor Pro-Tem

6. NEW BUSINESS A-F

6-A TEXT MY GOV

Communications Director Melissa Andrade presented this agenda item. TextMyGov is a texting application (app) specifically designed for municipalities to communicate with residents. The proposed texting app will serve as a direct line for residents to receive important updates, alerts, emergency notifications, and information on local events directly from the City. Residents will have the ability to select what updates they receive. The goal is to have this replace Nixle in one year. This will allow enough time to migrate current Nixle users.

Move to approve the proposal and agreement with TextMyGov in the amount of \$8,250 this fiscal year; and \$5,500 annually for the next three years.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Mayor Pro-Tem
AYES:	Balk, LaRussa, Parkins, Schneemann, Taylor

6-B STREET CRACK SEALING OVERBAND RFP

This item was presented by Superintendent Chuck Eudy. The City of Farmington has participated with several other like sized communities to solicit the RFP for those services. The City of Wixom established and coordinated the RFP and has recommended to award the RFP to Wolverine Sealcoating located at 3235 County Farm Road, Jackson Michigan 49201.

Move to award Fiscal Year 2024/25 Annual Crack Sealing/Overband contract to Wolverine Sealcoating per the RFP - pending City Council approval the Fiscal Year 2024/25 budget – and allow City Administration to execute the contract in the amount of \$45,000, subject to any minor amendments to the final form of the City Manager’s office and the City Attorney’s office.

MOVER:	Taylor, Councilmember
SECONDER:	Balk, Mayor Pro-Tem
AYES:	LaRussa, Parkins, Schneemann, Taylor, Balk

6-C DPW CONCRETE REPLACEMENT

This item was presented by Superintendent Chuck Eudy. OHM reviewed bid submittals in February 2024 for the replacement of the concrete at 9 Mile DPW Facility. Five contractors submitted quotes for replacement of 660 square yards of concrete plus the 51 square yard raised fuel island.

Move to approve the DPW Concrete replacement to Hartwell Cement Company located in Oak Park not to exceed \$173,000.

MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Parkins, Councilmember
AYES:	Parkins, Schneemann, Taylor, Balk, LaRussa

6-D FUEL PUMP/RECORDING EQUIPMENT REPLACEMENT

This item was presented by Superintendent Chuck Eudy. Gasoline is provided at the Public Works Facility for Public Works and Public Safety. The gasoline & diesel fuel pumps and recording equipment is past its life expectancy, repair parts are not available to maintain the fuel recording equipment.

Move to approve the replacement of Fuel Pumps & Recording equipment to Corrigan Oil Company located in Brighton, Michigan in the amount of \$11,412, a plus \$5,000 contingency for electrical conduit replacement, totaling \$16,412 subject to any minor amendments to the final from of the City Manager’s office and the City Attorney’s office.

MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Taylor, Councilmember
AYES:	Schneemann, Taylor, Balk, LaRussa, Parkins

6-E CONSIDERATION TO INSTALL BUILDING SECURITY AT THE PUBLIC WORKS/PLANNING AND BUILDING FACILITY; AND TO ENHANCE THE EXISTING CAMERA SYSTEM THROUGHOUT THE DOWNTOWN

This item was presented by Superintendent Chuck Eudy.

Move mto approve the proposal submitted by Advanced Satellite Communication, Inc (ASC) for the installation of security cameras and door-proximity access controls for the Public Works/Planning and Building Facility, and to add cameras in the Downtown in the amount of \$140,031.85 with approximately 50% of that cost (\$69,000) coming from a MMRMA Risk Avoidance Program (RAP) Grant. This project will be scheduled after the 2024-2025 budget is approved by City Council.

MOVER:	Parkins, Councilmember
SECONDER:	Balk, Mayor Pro-Tem
AYES:	Taylor, Balk, LaRussa, Parkins, Schneemann

6-F SECOND READING AND CONSIDERATION TO ADOPT PROPOSED AMENDMENT TO THE CITY OF FARMINGTON CODE OF ORDINANCES, CHAPTER 7, BUILDINGS AND BUILDING REGULATIONS, TO ADD A NEW ARTICLE III, DEMOLITION

This item was presented by Kevin Christiansen, Planning and Building Director. The Planning and Building Department is recommending an amendment to the existing City of Farmington Code of Ordinances, Chapter 7, Buildings and Building Regulations, adding a new article providing standards/regulations for building demolition. The proposed amendment was prepared by the City Attorney after discussion and review with the Department. As proposed, the ordinance includes language from the Cities of Southfield and Pontiac. The ordinance has been updated/revise to address a typographical error and now consistently reflects the 6.0-foot height required for construction fencing. The city does not currently have a building demolition ordinance. City Council approved the First Reading of the proposed ordinance at the March 3, 2024 City Council meeting. The requested action is review of the proposed amendment, approval of the Second Reading, and adoption of the proposed ordinance. Discussion had taken place amongst the City Councilmembers indicating amendments that should be included in the revised ordinance. This item will be brought back to council with the proposed changes.

Move To Approve Adoption of Ordinance No. C-_____ -2024 Amending the City of Farmington Code of Ordinances, Chapter 7, Buildings and Building Regulations, to Add a New Article III, Demolition SECOND READING.

NO ACTION WAS TAKEN ON THIS ITEM

7. OTHER BUSINESS

No other business was heard.

8. PUBLIC COMMENT

Sarah Davies of the Beautification Committee announced that she will be resigning from her position on the committee.

9. COUNCIL COMMENT

Mayor Pro-Tem Balk thanked Sarah Davies for all she has done for the community and noted she is sad to see her go.

Councilmember Schneemann thanked Sarah Davies for transforming the Beautification Committee into a dynamic part of Farmington's volunteer force.

Councilmember Taylor noted the positive impact Sarah Davies had on the beautification committee along with other committees.

Councilmember Parkins thanked Sarah Davies for her dedication and support to the community.

Mayor LaRussa noted to Sarah Davies she should be proud of everything she has done for the community and that she has made many accomplishments and thanked her for all she has done for Farmington.

Mayor LaRussa, thanked Council for the representation at MML Cap-Con.

10. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

The meeting adjourned at 8:10 p.m.

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk

Approval Date: April 15, 2024