

FARMINGTON CITY COUNCIL  
SPECIAL MEETING

A special meeting of the Farmington City Council was held on Monday, May 2, 2005, in Council Chambers, 23600 Liberty Street, Farmington, Michigan. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:19 p.m. by Mayor Campbell.

**COUNCIL MEMBERS PRESENT:** Bush, Campbell, Knol, McShane (arrived at 7:50 p.m.), Mitchell.

**COUNCIL MEMBERS ABSENT:** None.

**CITY ADMINISTRATION:** Clerk/Treasurer Cantrell, City Manager Pastue.

**UPDATE OF 2005 FARMINGTON AREA FOUNDERS FESTIVAL**

Present: Richard Tupper, Executive Director

At the request of Mayor Campbell, City Manager Pastue opened the discussion by indicating that Councilmember Mitchell, President of Farmington Area Founders Festival, Inc. (FAFF,) would provide an update on preparations for the 2005 Festival.

Mitchell introduced Richard Tupper, FAFF Executive Director, who he indicated would provide an overview of FAFF activities. He further stated that he felt it was good to have a FAFF office in the Downtown.

Director Tupper reviewed the volunteer structure of FAFF discussing the area of activity and responsibility of each committee. Discussion included the number of crafters recruited to-date; plans for food vendors; kids events; plans for the parade, etc. Tupper discussed non-profits, commercial and merchant participation. He indicated that all bands planned for the entertainment had been booked.

Director Tupper stated that he was coordinating the committees responsible for logistics and volunteers. Tupper discussed his interest in avoiding rental of generators in the future and noted that the Department of Public Works stores signs for the Festival event. He indicated that Mary DiManno had authorized using senior buses for the event. Discussion continued regarding parking, the History Tour event, etc.

Director Tupper expressed his opinion that it is important for the Festival to make some profit in order to have seed money to begin preparations for the next Festival.

In response to a question, Tupper stated that Nancy Coumoundouros would coordinate the "Art-On-The-Grand" as a separate event.

Director Tupper stated the importance of thanking FAFF sponsors and volunteers on a timely basis, immediately after the event, and spoke of his plans to provide a short video of the event to major sponsors and a plaque to minor sponsors.

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Mitchell discussed the timing of the Festival indicating that discussions are underway to coordinate with the various local community festivals. Discussion continued regarding possible changes for next year and ideas to promote and manage the event. Mitchell stated that FAFF is considering a "theme night" and is looking for a sponsor for the film.

Council was advised that the FAFF Board is considering a "Haunted House" if facilities are available and is also considering a "Celebrity Night."

Director Tupper asked Council members to volunteer to work in the information booth on one evening.

Discussion continued regarding the festival.

Discussion continued regarding solicitation of sponsors and possible changes in the term of FAFF Officers.

The meeting adjourned at 7:59 p.m.

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Arnold T. Campbell, Mayor

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Patsy K. Cantrell, City Clerk/Treasurer

APPROVED: MAY 16, 2005