



Regular Meeting
7:00 p.m., Monday, March 7, 2022
Farmington City Hall
23600 Liberty Street
Farmington, MI 48335

REGULAR MEETING AGENDA

- 1. Roll Call**
- 2. Approval of Agenda**
- 3. Public Comment**
- 4. Special Event Application: South Farmington Baseball Parade**
- 5. Special Event Application: Optimist Childhood, Health and Wellness Walk**
- 6. Special Event Application: The Great Farmington Cleanup**
- 7. Special Event Application: Memorial Day Parade**
- 8. Cost Participation Agreement with RCOC on the Farmington Road Streetscape**
- 9. Other Business**
- 10. Public Comment**
- 11. Enter Closed Session to consider the acquisition of property**
- 12. Council Comment**
- 13. Adjournment**

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Farmington City Council Staff Report	Council Meeting Date: March 7, 2022	Item Number 4
Submitted by: Melissa Andrade		
Agenda Topic 2022 South Farmington Baseball League Parade		
Proposed Motion Move to authorize the event permit for the South Farmington Baseball Parade, Saturday, May 7, 2022 at 9 a.m. until 2 p.m.		
<p><u>Background</u></p> <p>The South Farmington Baseball League has requested authorization to hold its annual parade on May 7, 2022 at 9 a.m. The request was to have the parade participants' stage on the west side of city hall. The participants/parade will then process north across Grand River, east on Oakland Street, north on Farmington Road, east on Shiawassee Street and then end at City Park.</p> <p>The proposed route does not cause the public safety department any concerns as this is the normal parade route from past years that has worked without incident. Farmington Public Safety will have three officers assist with this parade on overtime.</p>		
Materials: Event application		

Event Name South Farmington Inne Parade

CITY USE ONLY
Approval Needed:
<input type="checkbox"/> City Manager
<input type="checkbox"/> City Council
<hr/>
<input type="checkbox"/> Approved
<input type="checkbox"/> Denied



City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.

Event Name South Farmington Baseball Softball League

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

Date 2/17/2022

Signature *Roxanne L. Johnson*

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: South Farmington Baseball Inc

Individual/Organization Phone: 248-470-3584

Individual/Organization Address: P.O. Box 1067 Farm, MI 48332

Organization's Contact: Roxanne Fitzpatrick Phone: 248-470-3584

Contact's Title: President S.F.B.I E-mail: R.FITZ@KW.COM

Address: 30255 Fiddlers Green, F.H. MI 48334

Event Name: S.F.B.I parade celebration

- Type of Event:
- | | |
|---|---|
| <input type="radio"/> Sponsored/City Operated | <input type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input checked="" type="radio"/> Non-Profit | <input type="radio"/> For Profit |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding |
| <input type="radio"/> Video or Film Production | <input type="radio"/> Running Event |
| <input type="radio"/> Block Party | <input type="radio"/> Other (describe) |

Riley Park Permit Fee:
\$100 residents/\$200 non-residents

Event Purpose: SFB1 Parade

Event Dates: May 7, 2022

Event Times: 9 AM - 2 PM

Event Location: Fairington City Hall - to Showers Park

Number of People Expected: 300

Contact Person on Day of Event: Roxanne Fitzpatrick

Phone: 248 470 3584

Email: R FITZ • KW.COM

Estimated Time of Setup: 9:00 AM -

Estimated Time of Cleanup: We will be setting things up at city park on Diamond #3 - No setup at City Hall - just organizing

Crowd Control Plans:

we will keep the kids on the grass in front of city hall

Sidewalk use? YES NO

If yes, describe sidewalk use:

[Empty box for describing sidewalk use]

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES NO

If yes, list the lots or locations where parking is requested:

Will street closures be necessary? YES NO

If yes, describe street closures, include time of closure and re-open:

See attached map -
Close 9-10:30 AM -

Will music be provided? YES NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

Music at City Park.

Will electricity be needed for the event? YES NO

Will the following be constructed or located in event area?

Booths	<input type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Tents/Canopies	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Rides	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tables	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Portable Toilets	<input type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Inflatables	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Food Vending	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Other Vendors	<input type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>

} City Park

Other (describe)

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

An Event Map [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity.

Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager's office shall be responsible for determining whether this requirement has been met.

I have invited local businesses to participate.

Those invited include:

Event Signs: Will this event include the use of signs YES NO

We have opening day signs to give to you to put up.
 If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager's Office.

Thanks

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

? NOT SURE

Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager's Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the "City of Farmington." There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.

Farmington
City Hall

X Parade
starts

Grand River

Officially

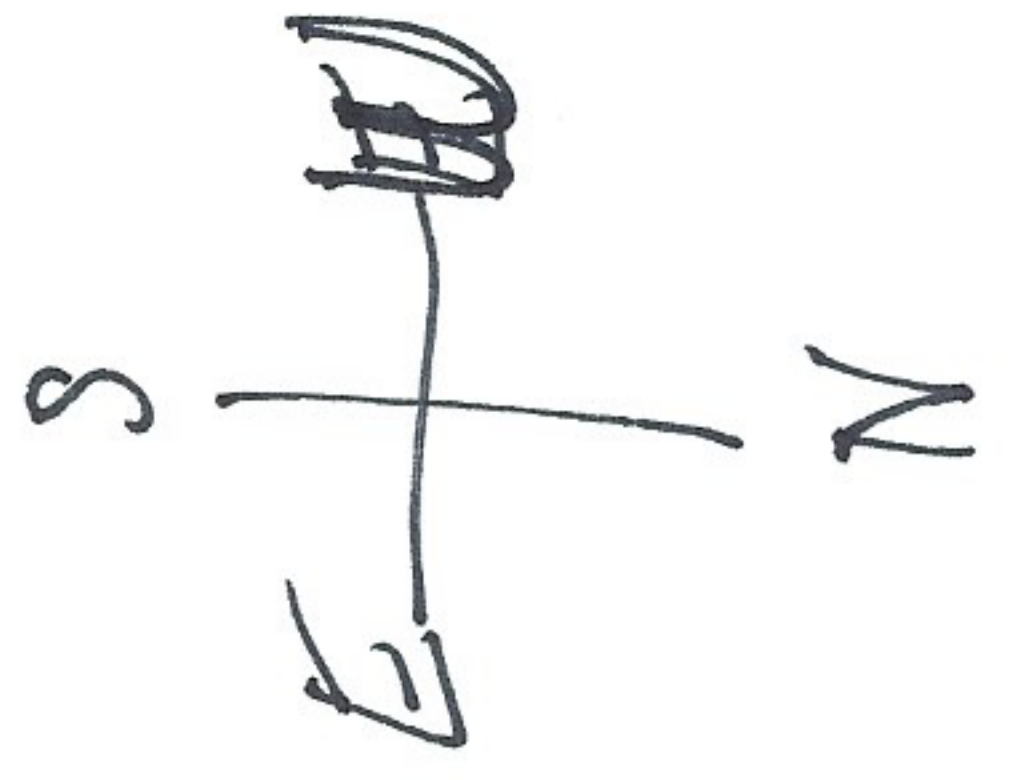
FARMINGTON

End out
Diamond # 3

X

Parking lot

SHAWASSEE



Lower

Farmington City Council Staff Report	Council Meeting Date: April 15, 2019	Item Number 5
Submitted by: Melissa Andrade		
<u>Agenda Topic:</u> Special Event Application: Farmington Hills Optimist Club presents: Childhood Health and Wellness Walk		
<u>Proposed Motion:</u> Move to approve the Farmington Hills Optimist Club special event application for a Childhood Health and Wellness Walk on Saturday, May 21, 2022 through City of Farmington neighborhoods as proposed in the submitted map.		
<u>Background:</u> The Club is planning to stage/register for the walk in the parking lot behind Pages.		
<u>Materials:</u> Application with map		

Event Name Childhood Health
Wellness Walk

CITY USE ONLY
Approval Needed:
<input type="checkbox"/> City Manager
<input type="checkbox"/> City Council
<hr/>
<input type="checkbox"/> Approved
<input type="checkbox"/> Denied



City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.

Event Name

Optimists
Childhood Health & Wellness Walk/Run

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

2/11/2022
Date

Roxanne Fitzpatrick
Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Event Purpose: Raise funds for Childhood Health & Wellness

Event Dates: Saturday May 21, 2000

Event Times: 8:30 - 11:00 AM

Event Location: See route - attached

Number of People Expected: 200

Contact Person on Day of Event: ROXANNE FITZPATRICK

Phone: 248 - 470 - 3584

Email: R FITZ @ KW.COM

Estimated Time of Setup: 8 AM - 9 AM

Estimated Time of Cleanup: 10 - 11 AM -

Crowd Control Plans:

Sidewalk use? YES NO

If yes, describe sidewalk use:

Walking thru sub on sidewalks
Starting at parking lot of Pages -

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES NO

If yes, list the lots or locations where parking is requested:

Parking lot of old Pages restaurant

Will street closures be necessary? YES NO

If yes, describe street closures, include time of closure and re-open:

Will music be provided? YES NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

Will electricity be needed for the event? YES NO

Will the following be constructed or located in event area?

Booths	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tents/Canopies	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Rides	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tables	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Portable Toilets	<input checked="" type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Inflatables	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Food Vending	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Other Vendors	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>

Other (describe)

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

An Event Map [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity.

Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager's office shall be responsible for determining whether this requirement has been met.

I have invited local businesses to participate.

Those invited include:

Event Signs: Will this event include the use of signs YES NO *We will supply*

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager's Office.

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee			
<input checked="" type="checkbox"/> Public Safety Assistance ?			
<input checked="" type="checkbox"/> Public Services Assistance			
<input checked="" type="checkbox"/> Cones			
<input checked="" type="checkbox"/> Additional Barricades			
<input checked="" type="checkbox"/> Additional Trash Barrels			
Other			
Total			0

Use pages parking lot

Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Pubic Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager's Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the "City of Farmington." There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.

Sponsoring Individual/Organization's Name: FARMINGTON/FH OPTIMIST CLUB

Individual/Organization Phone: 248-470-3584

Individual/Organization Address: 3338 Grand River Ave, Farm, M.
48336

Organization's Contact: Roxanne Fitzpatrick Phone: 248-470-3584

Contact's Title: Chair - CHW E-mail: RFITZ@KW.COM

Address: 30255 Fiddlers Green, FH, M, 48334

Event Name: Optimist Childhood Health & Wellness Walk/Run

- Type of Event:
- | | |
|---|---|
| <input type="radio"/> Sponsored/City Operated | <input type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input checked="" type="radio"/> Non-Profit | <input type="radio"/> For Profit |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding |
| <input type="radio"/> Video or Film Production | <input type="radio"/> Running Event |
| <input type="radio"/> Block Party | <input type="radio"/> Other (describe) |

Riley Park Permit Fee:

\$100 residents/\$200 non-residents

Farmington City Council Staff Report	Council Meeting Date: March 7, 2022	Item Number 6
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Special Event Application: The Great Farmington Cleanup		
Proposed Motion: Move to approve the Special Event Application for the Great Farmington Cleanup to utilize Riley Park and the Sunquest Pavilion on Saturday April 30, 2022 from 8 a.m. until 2 p.m.		
<p>Background: This is an annual event hosted by Sarah Davies of Keep Farmington Beautiful. The event assembles volunteers who go throughout the whole City of Farmington picking up trash let over from the winter months.</p> <p>In 2021, Sarah had more than 218 people participate.</p>		
Materials: Event application		

Event Name The Great Farmington Cleanup

CITY USE ONLY
Approval Needed:
<input type="checkbox"/> City Manager
<input type="checkbox"/> City Council
<input type="checkbox"/> Approved
<input type="checkbox"/> Denied



City of Farmington Special Event Application

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Park fees are \$100 for residents and \$200 for non-residents.

Event Name The Great Farmington Cleanup

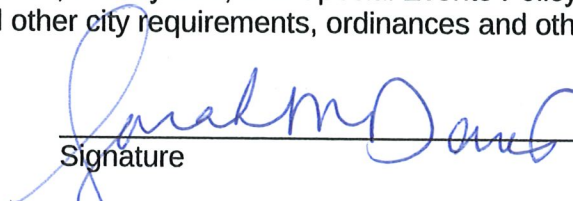
CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

2/24/2022
Date


Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: Sarah Davies / Keep Farmington Beautiful

Individual/Organization Phone: 249 234 1869

Individual/Organization Address: 23120 Violet Farmington MI 48336

Organization's Contact: Sarah Davies Phone: 249 234 1869

Contact's Title: Volunteer / Founder E-mail: sarahmariedavies@gmail.com

Address: (same)

Event Name: ~~at the~~ The Great Farmington Cleanup

- Type of Event:
- | | |
|---|---|
| <input type="radio"/> Sponsored/City Operated | <input type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input checked="" type="radio"/> Non-Profit | <input type="radio"/> For Profit |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding |
| <input type="radio"/> Video or Film Production | <input type="radio"/> Running Event |
| <input type="radio"/> Block Party | <input type="radio"/> Other (describe) |

Riley Park Permit Fee:
\$100 residents/\$200 non-residents

Event Purpose: For gathering/organization of city-wide ^{volunteer led} litter cleanup event

Event Dates: Saturday April 30 2022

Event Times: 8am - 2pm (cleanup itself is 9am-12pm, registration beforehand, raffle after)

Event Location: Riley Park (for registration and raffle/gathering after)

Number of People Expected: 100 (in 2021, 218 total people attended the cleanup however only about 100 attended the raffle)

Contact Person on Day of Event: Sarah Davies

Phone: 248 234 1869

Email: Sarahmariedavies@gmail.com

Estimated Time of Setup: 7:45am start setup

Estimated Time of Cleanup: 2pm completed cleanup

Crowd Control Plans:

I have about 10 volunteers to assist with crowd control, line management and registration

Sidewalk use? YES NO

If yes, describe sidewalk use:

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES NO

If yes, list the lots or locations where parking is requested:

Will street closures be necessary? YES NO

If yes, describe street closures, include time of closure and re-open:

[Empty box for describing street closures]

Will music be provided? YES NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

possible: once confirmed what location this year's event will take place, will confirm with local musicians via School of Rock for short performance at gathering after from about 12pm-1230 or 1145-1215

Will electricity be needed for the event? YES NO

no additional

Will the following be constructed or located in event area?

Booths	<input type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Tents/Canopies	<input type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Rides	<input type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Tables	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="4 or 5"/>
Portable Toilets	<input type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Inflatables	<input type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Food Vending	<input type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Other Vendors	<input type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>

Other (describe)

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

none - already planning to work with
local businesses during the cleanup
potential discounts for volunteers
or a special "trashcan" drink offering etc.

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

An Event Map [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity. Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager’s office shall be responsible for determining whether this requirement has been met.

will I have invited local businesses to participate.

Those invited include: I plan to invite all Farmington businesses - as in past -
I am waiting to confirm location before
handing out/mailing letters to business owners

Event Signs: Will this event include the use of signs YES NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager’s Office.

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee	100		
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager’s Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the “City of Farmington.” There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.

Farmington City Council Staff Report	Council Meeting Date: March 7, 2022	Item Number 7
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Special Event Application: Memorial Day Parade		
Proposed Motion: Move to approve the Special Event Application for the 2022 Memorial Day Parade on Monday, May 30 from 10 until 11:15 a.m. with an open house to follow at the Legion parking lot until 6 p.m.		
Background: Annual event. The parade is traditionally down Grand River Avenue from the American Legion Hall to Memorial Park.		
Materials: Application including map.		

Event Name MEMORIAL DAY PARADE - 2022

CITY USE ONLY
Approval Needed:
<input type="checkbox"/> City Manager
<input type="checkbox"/> City Council
<input type="checkbox"/> Approved
<input type="checkbox"/> Denied



City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.

Event Name MEMORIAL DAY PARADE - 2022

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.



____ MARCH 2, 2022 _____

Date

Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: GROVES WALKER AMERICAN LEGION 346 & XEMPLAR CLUB

Individual/Organization Phone: 248.478.9174

Individual/Organization Address: 31775 GRAND RIVER AVE FARINGTON 48336

Organization's Contact: MARYA DAVIS / KEVIN HAMMER Phone: 248.417.2222 / 248.321.2521

(Legion) / (Xemplar)

Contact's Title: COMMANDER (MARYA) E-mail: COMMANDERPOST346@GMAIL.COM

Address: 30105 W 10 MILE RD, FARM HILLS

Event Name: MEMORIAL DAY PARADE 2022

- Type of Event:
- | | |
|---|---|
| <input type="radio"/> Sponsored/City Operated | <input type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input checked="" type="radio"/> Non-Profit | <input type="radio"/> For Profit |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding |
| <input type="radio"/> Video or Film Production | <input type="radio"/> Running Event |
| <input type="radio"/> Block Party | <input type="radio"/> Other (describe) |

Riley Park Permit Fee:

\$100 residents/\$200 non-residents

PARADE UP GRAND RIVER AND BIG OPEN HOUSE AT THE LEGION OUTDOOR OR INDOOR (RAIN).

Event Purpose COMMUNITY PATRIOTIC ENRICHMENT

Event Dates: MONDAY MAY 30TH

Event Times: PARADE 1000 - ~1115, OPEN HOUSE IMMEDIATELY AFTER UNTIL 1800?

Event Location: GRAND RIVER AVE AND LEGION PARKING LOT/ OR INDOORS IF RAIN

Number of People Expected: HUNDREDS!

Contact Person on Day of Event: MARYA DAVIS

Phone: 248.417.2222

Email COMMANDERPOST346@GMAIL.COM

Estimated Time of Setup: 0830ISH

Estimated Time of Cleanup: 1800

Crowd Control Plans: IT HAS NOT BEEN A PROBLEM IN THE PAST,

Sidewalk use? YES NO

If yes, describe sidewalk use:

PEOPLE LINE THE SIDEWALKS
FOR VIEWING THE PARADE.

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES NO

If yes, list the lots or locations where parking is requested:

Will street closures be necessary? YES NO

If yes, describe street closures, include time of closure and re-open:

Kevin Hammer to contact Director Warthman for MDOT closure of Grand River Avenue

Will music be provided? YES NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

BAND, SPEAKERS, BOOMBOX ETC IN PARKING LOT

Will electricity be needed for the event? X – WE HAVE IT YES NO

Will the following be constructed or located in event area?

Booths	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tents/Canopies	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Rides	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tables	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Portable Toilets	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Inflatables	<input type="radio"/> ? YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Food Vending	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Other Vendors	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>

Other (describe)

LEGION WILL BE GRILLING HOTDOGS IAW FOOD SAFETY GUIDELINES

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

An Event Map [is] ~~is not~~ attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity. Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager’s office shall be responsible for determining whether this requirement has been met.

I have invited local businesses to participate.

Those invited include:

Event Signs: Will this event include the use of signs YES NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager’s Office.

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

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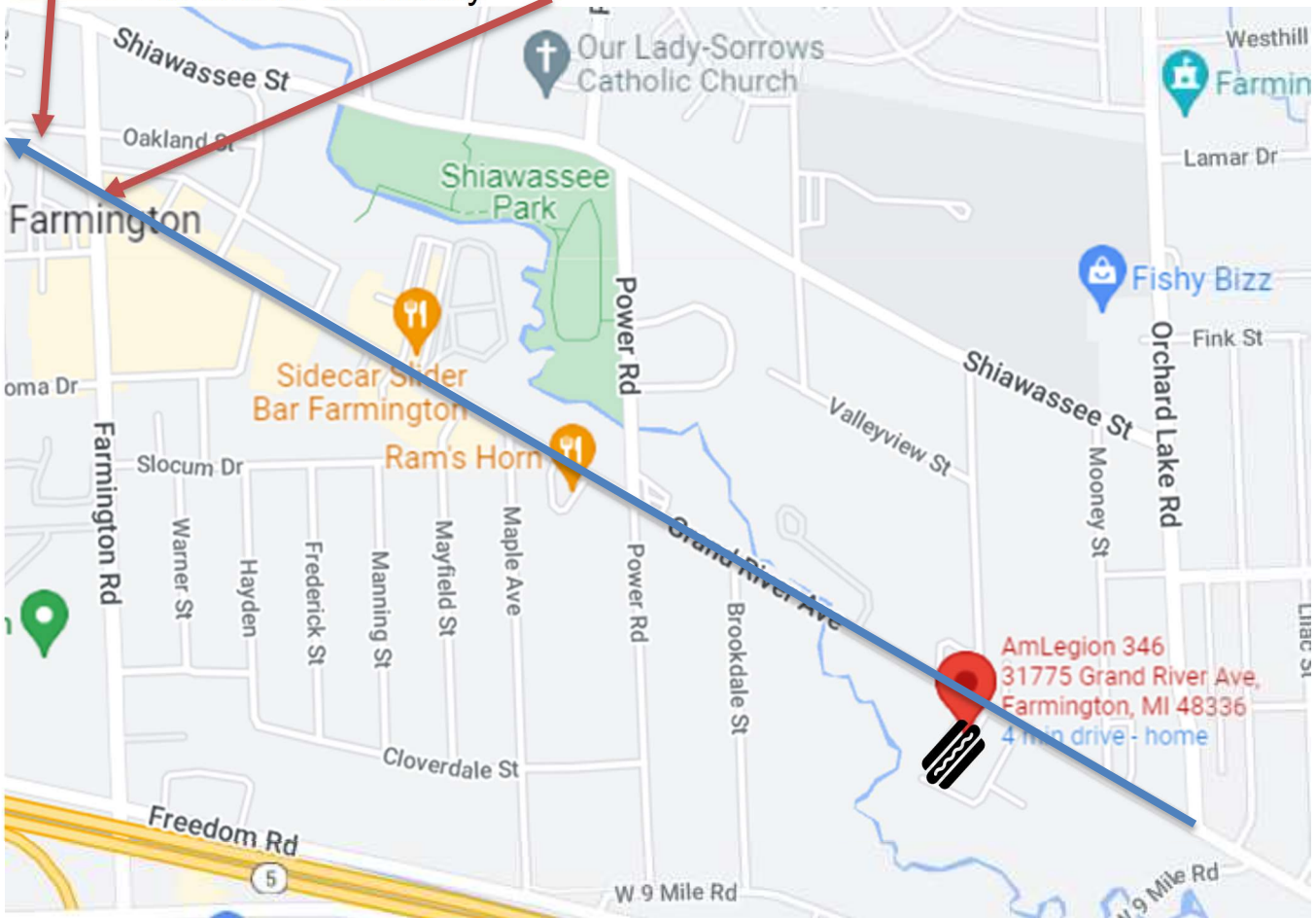
PARADE ROUTE



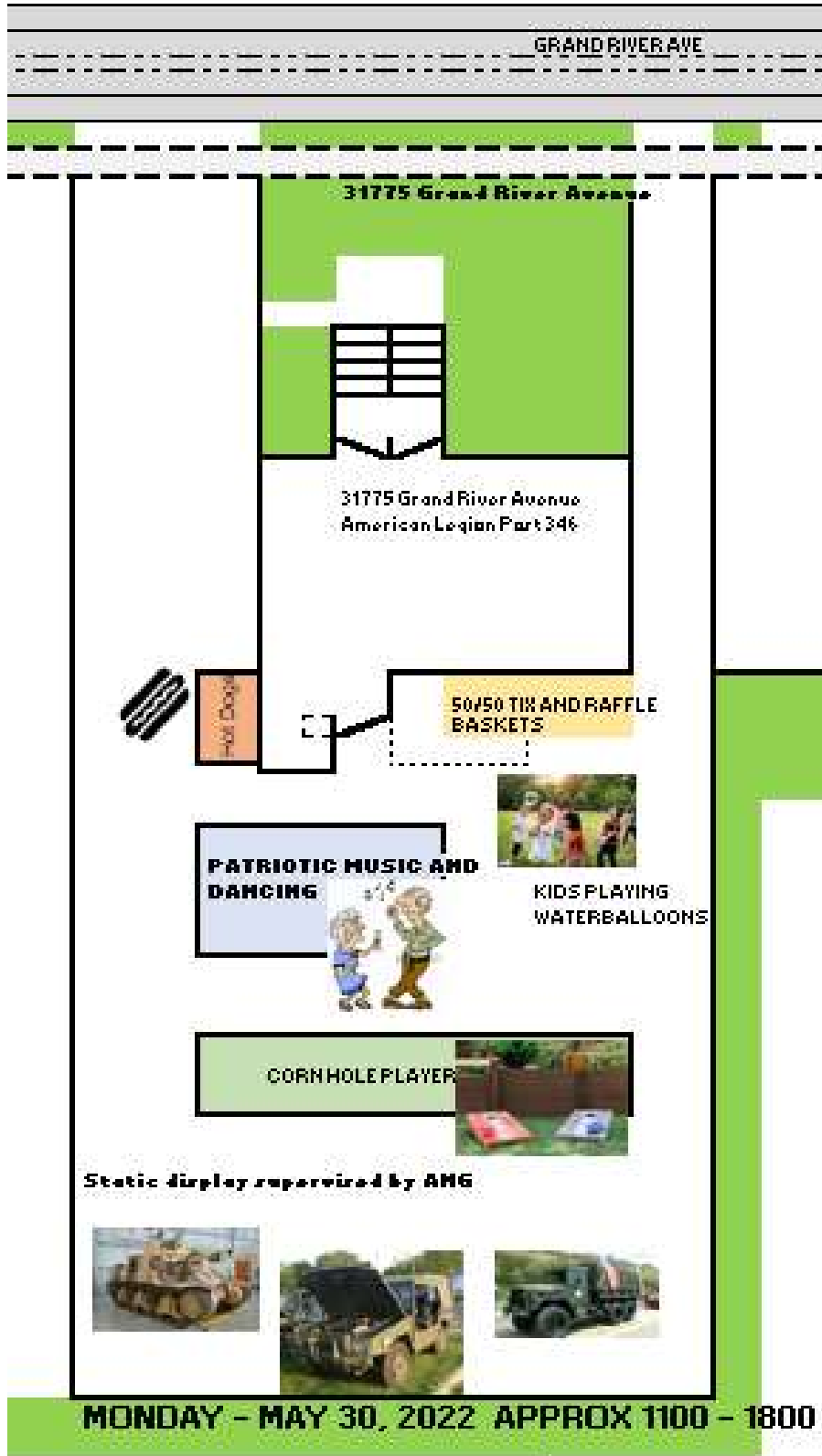
Memorial Ceremony



Parade Announcer



OPEN HOUSE AT THE LEGION PARKING LOT WEATHER PERMITTING



MONDAY - MAY 30, 2022 APPROX 1100 - 1800

Farmington City Council Agenda Item	Council Meeting Date: 3-7-22	Item Number 8
Submitted by: City Manager		
Agenda Topic: Cost Participation Agreement with RCOC on the Farmington Road Streetscape		
Proposed Motion: Approve the Cost Participation Agreement with RCOC (The Road Commission of Oakland County) as proposed in the amount of \$1,200,000.		
<p>Background: RCOC (The Road Commission of Oakland County) has agreed to participate in the cost of the road work portion of the Farmington Road Streetscape project. They agreed to provide \$150,000 toward the actual road rehabilitation and allow the City to use its Tri-Party money for the project and also to advance the 2023 and 2024 Tri-Party money for use on the project. The Tri-Party money comes from the County (1/3), RCOC (1/3) and a third from the City. Annually the Tri-Party money equates to about \$23,300.</p> <p>The agreement is the County's standard form and has been reviewed by the City Attorney's office.</p>		
Materials Attached: Cost Participation Agreement between the City and RCOC.		
Agenda Review		
Department Head	Finance/Treasurer	City Attorney
City Manager		

COST PARTICIPATION AGREEMENT

CONSTRUCTION

Farmington Road

Alta Loma Drive to Grand River Avenue

City of Farmington

Board Project No. 56691

This Agreement, made and entered into this _____ day of _____, 2022, by and between the Board of County Road Commissioners of the County of Oakland, Michigan, hereinafter referred to as the BOARD, and the City of Farmington, hereinafter referred to as the COMMUNITY, provides as follows:

WHEREAS, the BOARD and the COMMUNITY have programmed the road reconstruction, described in Exhibit "A", attached hereto and made a part hereof, which improvements involve roads under the jurisdiction of the BOARD and within the COMMUNITY, which improvements are hereinafter referred to as the PROJECT; and

WHEREAS, the estimated total cost of the PROJECT is \$1,200,000; and

WHEREAS, said PROJECT involves certain designated and approved Tri-Party Program funding in the amount of \$182,933, which amount shall be paid through equal contributions by the BOARD, the COMMUNITY, and the Oakland County Board of Commissioners, hereinafter referred to as the COUNTY; and

WHEREAS, the BOARD and the COMMUNITY have reached a mutual understanding regarding the cost sharing of the PROJECT and wish to commit that understanding to writing in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and in conformity with applicable law, it is hereby agreed between the COMMUNITY and the BOARD that:

1. The COMMUNITY shall forthwith undertake and complete the PROJECT, as above described, under Road Commission for Oakland County permit; and shall perform or cause to be performed all CONSTRUCTION engineering services and administration in reference thereto.

2. The actual total cost of the PROJECT shall include total payments to the contractor.
3. The COMMUNITY shall comply with the provisions as set forth in Exhibit "B" attached hereto.
4. The COMMUNITY shall comply with the liability and insurance requirements as set forth in Exhibit "C" attached hereto.
5. The estimated total PROJECT cost of \$1,200,000 shall be invoiced simultaneously and proportionately as follows:
 - a. Tri-Party Program in the amount of \$182,933.
 - b. The BOARD shall contribute \$150,000 toward the PROJECT.
 - c. The COMMUNITY shall contribute \$867,067 towards the PROJECT. The COMMUNITY shall use the Tri-Party Program for the remaining LOCAL SHARE of \$182,933 and will be shared equally between the COMMUNITY, COUNTY, and BOARD. Each share is estimated to be \$60,978. This \$182,933 includes \$11,084 from FY2014, \$11,518 from FY2015, \$808 from FY2017, \$23,456 from FY2018, \$23,226 from FY2019, \$23,342 from FY2020, \$22,443 from FY2021, \$22,336 from FY2022, \$22,360 from FY2023, and \$22,360 from FY2024.
 - d. The COMMUNITY agrees that any PROJECT costs above \$1,200,000 will be funded 100% by the COMMUNITY.
 - e. The COMMUNITY agrees to advance the FY2023 and FY2024 Tri-Party Program funds and will invoice the BOARD and the COUNTY in February of each year to reimburse the COMMUNITY for those shares.
6. Upon execution of this agreement, the COMMUNITY shall submit two invoices to the BOARD:
 - a. The first invoice shall be payable by the BOARD in the amount of \$196,070 (being 100% of the BOARD'S FY2014-FY2022 Tri-Party contribution of \$46,070 and 100% of the BOARD'S additional contribution of \$150,000).

b. The second invoice shall be payable by the COUNTY in the amount of \$46,071 (being 100% of the COUNTY'S FY2014-FY2022 Tri-Party contribution).

c. The invoices shall be sent to:

Laura Luebbert, Engineering Aide
Programming Division
Road Commission for Oakland County
31001 Lahser Road
Beverly Hills, MI 48025

7. After February 1, 2023, the COMMUNITY shall submit two invoices to the BOARD:

a. The first invoice shall be payable by the BOARD in the amount of \$7,453 (being 100% of the BOARD'S FY2023 Tri-Party contribution).

b. The second invoice shall be payable by the COUNTY in the amount of \$7,454 (being 100% of the COUNTY'S FY2023 Tri-Party contribution).

c. The invoices shall be sent to:

Laura Luebbert, Engineering Aide
Programming Division
Road Commission for Oakland County
31001 Lahser Road
Beverly Hills, MI 48025

8. After February 1, 2024, the COMMUNITY shall submit two invoices to the BOARD:

a. The first invoice shall be payable by the BOARD in the amount of \$7,454 (being 100% of the BOARD'S FY2024 Tri-Party contribution).

b. The second invoice shall be payable by the COUNTY in the amount of \$7,453 (being 100% of the COUNTY'S FY2024 Tri-Party contribution).

c. The invoices shall be sent to:

Laura Luebbert, Engineering Aide
Programming Division
Road Commission for Oakland County
31001 Lahser Road
Beverly Hills, MI 48025

9. Within 90 days of completion of the PROJECT, the COMMUNITY shall submit to the BOARD the following:
- d. A cover letter originated by the COMMUNITY certifying that the PROJECT is now complete.
 - e. A copy of the FINAL payment estimate paid to the contractor.
 - f. One copy of the complete set of the as-built construction plans containing the adjusted quantities of the PROJECT.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and date first written above.

BOARD OF ROAD COMMISSIONERS OF THE
COUNTY OF OAKLAND
A Public Body Corporate

By _____

Its _____

CITY OF FARMINGTON

By _____

Its _____

EXHIBIT A

TRI-PARTY PROGRAM

Farmington Road

Alta Loma Drive to Grand River Avenue

City of Farmington

Board Project No. 56691

Road reconstruction on Farmington Road between Alta Loma Drive to Grand River Avenue.

ESTIMATED PROJECT COST

Contractor Payments:	<u>\$1,200,000</u>
Total Estimated Project Cost:	<u><u>\$1,200,000</u></u>

COST PARTICIPATION BREAKDOWN

	COMMUNITY	COUNTY	BOARD	TOTAL
FY14 Tri-Party Program	\$3,696	\$3,694	\$3,694	\$11,084
FY15 Tri-Party Program	\$3,839	\$3,840	\$3,839	\$11,518
FY17 Tri-Party Program	\$269	\$269	\$270	\$808
FY18 Tri-Party Program	\$7,819	\$7,818	\$7,819	\$23,456
FY19 Tri-Party Program	\$7,742	\$7,742	\$7,742	\$23,226
FY20 Tri-Party Program	\$7,781	\$7,781	\$7,780	\$23,342
FY21 Tri-Party Program	\$7,481	\$7,481	\$7,481	\$22,443
FY22 Tri-Party Program	\$7,445	\$7,446	\$7,445	\$22,336
FY23 Tri-Party Program*	\$7,453	\$7,454	\$7,453	\$22,360
FY24 Tri-Party Program*	\$7,453	\$7,453	\$7,454	\$22,360
Contribution	\$867,067		\$150,000	\$1,017,067
TOTAL SHARES	\$928,045	\$60,978	\$210,977	\$1,200,000

Exhibit B PROVISIONS

Bidding: The COMMUNITY shall select the contractor for its share of the work, on a competitive basis by advertising for sealed bids in accordance with its established practices.

Bonds – Insurance: The COMMUNITY shall require the contractor provide payment and performance bonds for the PROJECT; said bonds to be in compliance with the provisions of 1963 PA 213 as amended, compiled at MCL 129.201, et seq.

Further, the COMMUNITY shall require the contractor to provide insurance naming the Road Commission for Oakland County as additional named insureds. Coverages shall be substantial as set forth in Exhibit "C", attached hereto.

Records: The parties shall keep records of their expenses regarding the PROJECT in accordance with generally accepted accounting procedures and shall make said records available to the other during business hours upon request giving reasonable notice. Such records shall be kept for three (3) years from final payment.

Final costs shall be allocated after audit of the records and adjustments in payments shall be invoiced and paid within thirty (30) days thereafter.

EEO: The COMMUNITY shall require its contractor to specifically agree that it will comply with all applicable State, Federal, and Local statutes ordinances, and regulations, and with RCOC regulations during performance of the SERVICES and will require compliance of all subcontractors and subconsultants.

In accordance with Michigan 1976 PA 453, the COMMUNITY hereto agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status. Further, in accordance with Michigan 1976 PA No. 220, as amended, the parties hereby agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position.

The COMMUNITY further agrees that it will require all subconsultants and subcontractors for this PROJECT comply with this provision.

Governmental Function, Scope: It is declared that the work performed under this AGREEMENT is a governmental function. It is the intention of the parties hereto that this AGREEMENT shall not be construed to waive the defense of governmental immunity held by the RCOC, and the COMMUNITY.

Third Parties: This AGREEMENT is not for the benefit of any third party.

EXHIBIT C
LIABILITY AND INSURANCE REQUIREMENTS

Hold Harmless Agreement: The Contractor shall hold harmless, represent, defend and indemnify the Board of County Road Commissioners of Oakland County, the Road Commission for Oakland County, its officers and employees; the County of Oakland; the Water Resources Drain Commissioner and relevant drainage district(s), if applicable; the Michigan State Transportation Commission; the Michigan Department of Transportation; and the local unit(s) of government, within which the Project is located against all claims for damages to public or private property, for injuries to persons, or for other claims arising out of the performance or non-performance of the contracted work, whether during the progress or after the completion thereof.

Insurance Coverage: The Contractor, prior to execution of the contract, shall file with the Road Commission for Oakland County, copies of complete certificates of insurance as evidence that he carries adequate insurance satisfactory to the Board. Insurance coverage shall be provided in accordance with the following:

- a. Workmen's Compensation Insurance: To provide protection for the Contractor's employees, to the statutory limits of the State of Michigan and \$500,000 employer's liability. The indemnification obligation under this section shall not be limited in any ways by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor under worker's disability compensation coverage established by law.
- b. Bodily Injury and Property Damage Other than Automobile: To afford protection against all claims for damages to public or private property, and injuries to persons arising out of and during the progress and to the completion of the work, and with respect to product and completed operations for one year after completion of the work.

1.	Bodily Injury Liability	or:	Single Limit: Bodily Injury and Property Damage
	Each Person: \$1,000,000		Each Occurrence: \$1,000,000
	Each Occurrence \$1,000,000		Aggregate: \$2,000,000
	Aggregate \$2,000,000		

Property Damage Liability:
Each Occurrence: \$250,000
Aggregate: \$250,000

Such insurance shall include: 1) explosion, collapse, and underground damage hazards (x,c,u), which shall include, but not be limited to coverage for (a) underground damage to facilities due to drilling and excavating with mechanical equipment; and (b) collapse or structural injury to structures due to blasting or explosion, excavation, tunneling, pile driving, cofferdam work, or building moving or demolition; (2) products and completed operations; (3) contractual liability; and (4) independent contractors coverage.

2. Bodily Injury Liability and Property Damage Liability - Automobiles (Comprehensive Auto Liability). The minimum limits of bodily injury liability and property damage liability shall be:

Bodily Injury Liability	or	Single Limit: Bodily Injury and Property Damage Liability
Each Person	\$500,000	Each Occurrence: \$2,000,000
Each Occurrence	\$1,000,000	

Property Damage Liability:
Each Occurrence: \$1,000,000

Such insurance shall include coverage for all owned, hired, and non-owned vehicles.

- c. Excess and Umbrellas Insurance – The Contractor may substitute corresponding excess and/or umbrella liability insurance for a portion of the above listed requirements to meet the specified minimum limits of liability.
- d. The Contractor shall provide for and on behalf of the Road Commission for Oakland County and all agencies specified by the Road Commission, as their interest may appear, Owner’s Protective Public Liability Insurance. Such insurance shall provide coverage and limits the same as the Contractor’s Public Liability Insurance.
- e. Notice – The Contractor shall not cancel, renew, or non-renew the coverage of any insurance required by this Section without providing 30-day prior written notice to the Road Commission for Oakland County. All such insurance shall include an endorsement whereby the insurer shall agree to notify the Road Commission for Oakland County immediately of any reduction by the Contractor. The Contractor shall cease operations on the occurrence of any such cancellation or reduction and shall not resume operations until new insurance is in force. If the Contractor cannot secure the required insurance within 30 days, the Board reserves the right to terminate the Contract.
- f. Reports – The Contractor or his insurance carrier shall immediately report all claims received which relate to the Contract, and shall also report claims investigations made, and disposition of claims to the County Highway Engineer.

EXHIBIT C PAGE 2