



8:00AM Wednesday, May 11, 2023
City Hall Conference Room
23600 Liberty Street
Farmington, MI 48335

MINUTES

Called to order at 8:01am by Todd Craft.

1. Roll Call

Present: Todd Craft, Donovan Singleton, James McLaughlin, Chris Halas, Heather Lyon, Claire Perko, Sara Bowman, Tom Pascaris 8:29am

Absent: Linda Deskins

Others Present: Kate Knight, Jess Westendorf

2. Approval of Items on Consent Agenda

a. Minutes: April 5, 2023 Regular Meeting

b. Minutes: February 9, 2023 DDA Design Committee Meeting

Motion by Halas, seconded by Singleton to approve the items on the consent agenda.

Motion passes unanimously.

3. Approval of Regular Agenda

Motion by Halas, Seconded by Lyon to approve the items on the regular agenda. Motion passes unanimously.

4. Public Comment

Opened and closed at 8:02am by Craft.

5. Executive Director Update

Dinan Pocket Park- Pushing contractor hard to seek better numbers. Received bid a couple days ago. Bid ended right where estimated.

Advanced Redevelopment Solutions – 2 meetings to discuss MTC TIF capture allowance. For the product selected by City Council, there is no public benefit available at the number of units being constructed. Board will determine if 85% of TIF capture is approved for this site that has not been on the tax capture roll since the 1880s.

Public benefit overview (art promenade, Thomas Street, church parking lot, bury DTE lines)

There is a buyer for Castle Dental property.

Streetscape is close to finished.

Heights Brewing progress underway. Awnings are up.

Fantastic celebration on May the 4th taking home TWO out of the 8 awards. Transforming the economy for the efforts of GLP and Campaign for Main Street for Dinan Pocket Park.

6. Consideration to Approve Downtown Juniper Replacements

Motion by Singleton, seconded by Halas, to approve the agreement with Grissim Metz Andriese Associates for services supporting downtown juniper replacement for \$4,500, with funds allocated from 248-000.00-801 Professional Services. Motion passes unanimously via roll call.

Ayes: 8, Lyon, Bowman, Perko, Craft, Singleton, McLaughlin, Pascaris, Halas

Nays: 0

Absent: 1, Deskins

7. Consideration to Approve Sign Grant Award: Ground Control Coffee Roasters

McLaughlin recused himself from the discussion of Ground Control Coffee Roasters sign grant discussion.

Overview by Perko. Design committee recommended supporting the new sign with the sign grant program at 50% of the cost.

Motion by Halas, seconded by Lyon, to allocate \$465.50 through the Signage Grant Incentive Program to Ground Control Coffee Roasters, with funds allocated from 248-000.00-970 CAPITAL OUTLAY.

Motion Passes unanimously via roll call.

Ayes: 7, Lyon, Bowman, Perko, Craft, Singleton, Pascaris, Halas

Nays: 0

Absent: 1, Deskins

Recused: 1, McLaughlin

8. Consideration to Approve Construction Contract for Dinan Park

Overview by Knight

Motion by Singleton, seconded by Halas, to award a construction contract for Dinan Park to Warren Construction not to exceed \$352,094. Motion passes unanimously via roll call.

Ayes: 8, Lyon, Bowman, Perko, Craft, Singleton, McLaughlin, Pascaris, Halas

Nays: 0

Absent: 1, Deskins

9. Committee Updates:

a. Organization Committee

The organization committee met to discuss the volunteer appreciation event Tuesday July 11 at Riley Park.

b. Promotions Committee

Editorial Advisory meeting for Metromode coverage is tomorrow morning 5/11 at 7:30am. Join us or email ideas to Kate. We met in a small group to discuss our Metromode contract and what we want to pursue with Metromode. An interesting balance with branded content where MM controls content and we control brand. We discussed the value of our story being told out of our region. Bowman suggested an article highlighting the Farmers Market as an incubator for 5 vendors that have moved into brick and mortar- Pot Pies, Chocolate Chip Cookies, Cannelle, Ground Control Roasters, Blue Hat. Craft suggested Skep Space as an incubation success out of Art on the Grand and other art events in Downtown Farmington.

c. Business Development Committee

Able to walk through Heights Brewery project. Interesting concepts for spaces to come soon in Loft Cigar building.

d. Design Committee

Update by Perko. Recommended approval for the Ground Control sign and discussed the pocket park design and furnishings. Provided feedback for planning commission for Cannelle site plan.

e. Public Art Committee

Update by Perko. Discussed public art at Dinan Park. New sculptures at Riley Park are going in June 6 and the committee will begin planning Heart the Art 2024. The Heart the Art sub-committee will begin meeting soon- all are welcome to join it.

10. Other Business

None

11. Board Comment

Bowman: Confirmed that when streetscape ribbon cutting happens, DDA Board will be invited.

Pascaris: Great job board and DDA staff on winning two awards at Main Street Oakland County celebration.

Craft: Kudos to DDA Staff.

12. Adjournment

Motion to adjourn by Halas, seconded by Singleton. Motion passes unanimously.