



**Regular City Council Meeting
7:00 PM, MONDAY, FEBRUARY 15, 2016
City Council Chambers
23600 Liberty Street
Farmington, MI 48335**

REGULAR MEETING AGENDA

1. CALL TO ORDER

Roll Call

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF ITEMS ON CONSENT AGENDA

A. Accept Resignation of Carol Ahmed from the Commission on Children Youth & Families

B. Farmington Quarterly Court Financial Report - Dec. 2015

C. Farmington Quarterly Financial Report - Dec. 2015

D. Farmington Quarterly Investment Report - Dec. 2015

E. Farmington Monthly Payments Report

F. Public Safety Monthly Report

G. Minutes

1. Minutes of the City Council - Special - Dec 7, 2015 7:00 PM

2. Minutes of the City Council - Special - Dec 21, 2015 6:00 PM

3. Minutes of the City Council - Special - Jan 4, 2016 7:00 PM

4. Minutes of the City Council - Special - Jan 19, 2016 6:00 PM

5. Minutes of the City Council - Regular - Jan 19, 2016 7:00 PM

4. APPROVAL OF REGULAR AGENDA

5. PUBLIC COMMENT

6. PRESENTATION/PUBLIC HEARINGS

A. Todd Lipa - Afterschool Youth Program

7. UNFINISHED BUSINESS

8. NEW BUSINESS

A. Consideration to Approve Payment to Oakland County Water Resource Commissioner (OCWRC) for the Emergency Replacement of the Nine Mile Retention Variable Frequency Drive (VFD) Pump Controls.

B. Request Fiscal Year 2015/16 Budget Amendment

C. Consideration to Approve Construction Estimate No. 3 for the Twin Valley Pump Station.

D. Review of Bel-Aire Subdivision Preliminary CCTV

E. Consideration to Approve Special Event Permit - Farmington Brewing Company St. Patrick's Day Food Vendor

F. Consideration to Approve Contract - Governor Warner Mansion Director

9. DEPARTMENT HEAD COMMENTS

10. COUNCIL COMMENT

11. ADJOURNMENT

**Farmington City Council
Staff Report**
Council Meeting Date:
February 15, 2016

**Reference
Number
(ID # 2123)**
Submitted by: David Murphy, City Manager

Description: Accept Resignation of Carol Ahmed from the Commission on Children Youth & Families

Requested Action:

Volunteer Carol Ahmed has requested that the council accept her resignation from the Farmington/Farmington Hills Commission on Children Youth & Families effective immediately. She plans to look for another volunteer opportunity that suits her better.

Background:

<<Enter Background or None>>

Agenda Review
Review:

David M. Murphy Skipped 02/15/2016 11:25 AM
City Manager Skipped 02/15/2016 11:25 AM
City Council Completed 02/15/2016 7:00 PM

Dear Council:

Please accept this notice of my official resignation from the Children, Youth & Families Commission, effective immediately.

Thank you,

Carol A. Ahmed
Farmington Resident

**Farmington City Council
Staff Report**

Council Meeting Date:
February 15, 2016

**Reference
Number
(ID # 2117)**

Submitted by: Amy Norgard, Controller

Description: Farmington Quarterly Court Financial Report - Dec. 2015

Requested Action:

Approve Farmington Quarterly Court Financial Report

Background:

See attachment

Agenda Review

Review:

Amy Norgard Skipped 02/15/2016 11:25 AM

City Manager Skipped 02/15/2016 11:25 AM

City Council Completed 02/15/2016 7:00 PM

FINANCIAL REPORT

47TH DISTRICT COURT

QUARTER ENDED DECEMBER 31, 2015

Distribution:

District Judges
Court Administrator
City Manager, Farmington Hills
Finance Director, Farmington Hills
City Council, Farmington
City Manager, Farmington

Submitted by:
Christopher M. Weber, Treasurer/Finance Director

PERIOD ENDING 12/31/2015

GL NUMBER	DESCRIPTION	BALANCE 12/31/2014	2015-16 AMENDED BUDGET	BEG. BALANCE 07/01/2015	END BALANCE 12/31/2015	AVAILABLE BALANCE	% BD US
Fund 136 - 47TH DISTRICT COURT FUND							
Assets							
Dept 000.00							
136-000.00-001.000	CASH-GENERAL RECEIVING	223,600.97		289,865.71	207,914.90		
136-000.00-004.000	IMPREST CASH	1,950.00		1,950.00	1,950.00		
136-000.00-040.000	A/R MISCELLANEOUS	0.00		18,452.07	0.00		
136-000.00-102.000	PREPAID EXPENSES	0.00		15,347.09	0.00		
Total Dept 000.00		225,550.97		325,614.87	209,864.90		
TOTAL Assets		225,550.97		325,614.87	209,864.90		
Liabilities							
Dept 000.00							
136-000.00-202.000	ACCOUNTS PAYABLE, P O	0.00		34,537.33	0.00		
136-000.00-202.002	ACCOUNTS PAYABLE, ACCRUED	0.00		350.34	0.00		
136-000.00-214.101	DUE TO GENERAL FUND	(62,606.36)		34.44	29.10		
136-000.00-214.130	DUE TO GEN DISBURSING FUND	0.00		2.00	0.00		
136-000.00-221.000	DUE TO CITY OF FARMINGTON	0.00		21,928.12	0.00		
136-000.00-221.001	DUE TO FARMINGTON HILLS	0.00		120,794.51	0.00		
136-000.00-231.011	PAYROLL, LINCOLN NATIONAL	0.00		0.00	1,522.00		
136-000.00-257.000	ACCRUED WAGES	0.00		78,817.80	0.00		
136-000.00-285.600	FLEX ACCOUNT 2016, COURT	10,118.65		0.00	0.00		
136-000.00-285.601	FLEX ACCOUNT 2015, COURT	967.40		3,967.28	4,765.35		
Total Dept 000.00		(51,520.31)		260,431.82	6,316.45		
TOTAL Liabilities		(51,520.31)		260,431.82	6,316.45		
Fund Equity							
Dept 000.00							
136-000.00-368.000	NONSPENDABLE, INVENTORIES, PREPAIDS	5,286.05		15,347.09	15,347.09		
136-000.00-390.000	FUND BALANCE	(3,336.05)		49,835.96	49,835.96		
136-000.00-393.000	DESIGNATED FUND BALANCE	23,510.95		0.00	0.00		
Total Dept 000.00		25,460.95		65,183.05	65,183.05		
TOTAL Fund Equity		25,460.95		65,183.05	65,183.05		
Revenues							
Dept 000.00							
136-000.00-539.901	STATE GRANT, DRUNK DRIVING	0.00	20,000.00		0.00	20,000.00	0.00
136-000.00-539.902	DRUG CASE MANAGEMENT	0.00	900.00		0.00	900.00	0.00
136-000.00-539.903	JUDGES, SALARY STD	45,724.00	91,448.00		45,724.00	45,724.00	50.00
136-000.00-539.904	DRUG COURT	435.00	5,000.00		431.51	4,568.49	8.63
136-000.00-664.000	INVESTMENT INCOME	48.22	1,000.00		449.93	550.07	44.99
136-000.00-671.000	REVENUES, OTHER	1,941.05	35,845.00		23,987.30	11,857.70	66.92
136-000.00-674.400	COMMUNITY WORK PROGRAM	1,364.64	19,107.00		1,856.00	17,251.00	9.71
136-000.00-678.001	CONTRIBUTIONS, FARMINGTON	215,979.48	478,689.00		242,637.48	236,051.52	50.69
136-000.00-678.002	CONTRIBUTIONS FARMINGTON HILLS	1,290,153.00	2,492,688.00		1,246,344.00	1,246,344.00	50.00

PERIOD ENDING 12/31/2015

GL NUMBER	DESCRIPTION	BALANCE 12/31/2014	2015-16 AMENDED BUDGET	BEG. BALANCE 07/01/2015	END BALANCE 12/31/2015	AVAILABLE BALANCE	% BD US
Fund 136 - 47TH DISTRICT COURT FUND							
Revenues							
136-000.00-679.000	HEALTH INSURANCE CONTRIBUTIONS	3,150.00	17,712.00		7,408.80	10,303.20	41.85
Total Dept 000.00		1,558,795.39	3,162,389.00		1,568,839.02	1,593,549.98	49.61
TOTAL Revenues		1,558,795.39	3,162,389.00		1,568,839.02	1,593,549.98	49.61
Expenditures							
Dept 000.00							
136-000.00-703.001	SALARIES, JUDGES	41,855.20	91,448.00		41,503.48	49,944.52	45.38
136-000.00-703.002	SALARIES, COURT ADMINISTRATORS	89,804.27	200,135.00		98,527.99	101,607.01	49.23
136-000.00-704.000	SALARIES, COURT REPORTERS	65,076.41	110,225.00		55,199.03	55,025.97	50.08
136-000.00-704.001	SALARIES, BLDG MAINT CLERKS	278,555.32	631,021.00		307,685.76	323,335.24	48.76
136-000.00-704.002	SALARIES, COURT OFFICERS	29,712.64	88,543.00		42,944.98	45,598.02	48.50
136-000.00-704.003	SALARIES, PROBATION OFFICER	105,653.05	290,452.00		141,929.66	148,522.34	48.87
136-000.00-707.000	SALARIES, PART-TIME/TEMP	58,308.63	118,232.00		46,696.48	71,535.52	39.50
136-000.00-707.001	SALARIES, BLDG MAINT CWP	1,364.64	3,500.00		1,855.92	1,644.08	53.03
136-000.00-707.002	SALARIES, BLDG MAINT, PT	23,572.83	55,188.00		25,954.71	29,233.29	47.03
136-000.00-707.003	SALARIES, MAGISTRATE, PT	24,654.50	54,000.00		24,159.00	29,841.00	44.74
136-000.00-709.000	SALARIES, OVERTIME	1,142.38	2,000.00		589.68	1,410.32	29.48
136-000.00-714.000	SALARIES, ACCRUED BENEFITS	21,144.30	3,369.00		0.00	3,369.00	0.00
136-000.00-715.000	LONGEVITY PAY	72,797.53	72,652.00		72,769.84	(117.84)	100.16
136-000.00-719.000	FRINGE BENEFITS	120.00	540.00		224.50	315.50	41.57
136-000.00-719.004	INSURANCE ALLOWANCE	420.00	840.00		420.00	420.00	50.00
136-000.00-719.005	VEHICLE ALLOWANCE	1,800.00	3,600.00		1,800.00	1,800.00	50.00
136-000.00-720.007	PYMT IN LIEU OF HOSP INS	9,803.25	17,280.00		10,857.08	6,422.92	62.83
136-000.00-720.100	SOC SEC, EMPLOYER'S SHARE	57,533.97	132,866.00		60,410.98	72,455.02	45.47
136-000.00-720.200	COMPREHENSIVE MEDICAL INS	138,127.56	291,621.00		136,296.33	155,324.67	46.74
136-000.00-720.300	LIFE INSURANCE	7,084.07	15,606.00		11,615.94	3,990.06	74.43
136-000.00-720.400	RETIREMENT CONTRIBUTION	0.00	199,023.00		0.00	199,023.00	0.00
136-000.00-720.450	RETIREE HEALTHCARE CONTRIBUTION	0.00	70,210.00		0.00	70,210.00	0.00
136-000.00-720.500	WORKMEN'S COMPENSATION INS	6,601.00	12,252.00		9,261.00	2,991.00	75.59
136-000.00-720.600	OPTICAL	600.00	4,000.00		1,700.00	2,300.00	42.50
136-000.00-720.700	DENTAL	24,424.72	46,699.00		18,001.52	28,697.48	38.55
136-000.00-727.000	OFFICE SUPPLIES	9,772.36	25,000.00		8,868.65	16,131.35	35.47
136-000.00-728.000	POSTAGE, METER	10,180.00	16,000.00		10,198.74	5,801.26	63.74
136-000.00-733.000	RECORDS MANAGEMENT	337.35	2,000.00		363.00	1,637.00	18.15
136-000.00-735.000	LAW LIBRARY	2,141.50	6,180.00		2,815.35	3,364.65	45.56
136-000.00-740.500	NON-CAPITALIZED ASSETS	1,445.58	3,000.00		0.00	3,000.00	0.00
136-000.00-801.000	PROFESSIONAL SERVICES	3,828.75	5,000.00		3,750.00	1,250.00	75.00
136-000.00-801.002	PRO SERVICES, LABOR RELATIONS	1,770.00	5,000.00		24.00	4,976.00	0.48
136-000.00-802.101	WITNESS FEES	763.22	3,000.00		524.40	2,475.60	17.48
136-000.00-802.102	JURY FEES	226.20	4,000.00		601.70	3,398.30	15.04
136-000.00-802.104	INTERPRETER FEES	3,533.97	7,000.00		3,739.72	3,260.28	53.42
136-000.00-802.105	SUBSTITUTE COURT REPORTER	1,560.00	4,000.00		1,365.00	2,635.00	34.13
136-000.00-802.107	ACCOUNTING FEES	16,039.50	32,721.00		16,360.00	16,361.00	50.00
136-000.00-802.109	APPOINTED COUNSEL-C, R, 2	16,300.00	35,000.00		12,500.00	22,500.00	35.71
136-000.00-802.110	APPOINTED COUNSEL-C. R. 1	15,650.00	35,000.00		15,800.00	19,200.00	45.14
136-000.00-806.101	AUDIT & ACCOUNTING FEES	13,675.00	14,000.00		13,675.00	325.00	97.68
136-000.00-818.000	CONTRACTUAL SERVICES	38,027.27	108,803.00		51,801.24	57,001.76	47.61
136-000.00-853.000	TELECOMMUNICATIONS	6,844.75	15,000.00		6,119.94	8,880.06	40.80
136-000.00-860.000	TRANSPORTATION	1,194.92	9,900.00		2,833.19	7,066.81	28.62
136-000.00-861.000	MILEAGE	304.00	2,000.00		0.00	2,000.00	0.00
136-000.00-920.000	PUBLIC UTILITIES	32,245.16	113,000.00		35,766.10	77,233.90	31.65

PERIOD ENDING 12/31/2015

GL NUMBER	DESCRIPTION	BALANCE 12/31/2014	2015-16 AMENDED BUDGET	BEG. BALANCE 07/01/2015	END BALANCE 12/31/2015	AVAILABLE BALANCE	% BD US
Fund 136 - 47TH DISTRICT COURT FUND							
Expenditures							
136-000.00-934.000	MAINTENANCE, OFFICE EQUIPMENT	9,461.12	8,844.00		0.00	8,844.00	0.00
136-000.00-935.000	MAINT, BUILDINGS & GROUNDS	25,542.28	66,804.00		46,189.04	20,614.96	69.14
136-000.00-936.000	CLEANING & UNIFORMS	1,968.57	3,000.00		1,127.58	1,872.42	37.59
136-000.00-943.000	EQUIPMENT RENTAL	7,780.28	24,144.00		13,546.91	10,597.09	56.11
136-000.00-955.000	MEMBERSHIPS	1,735.00	5,155.00		1,700.00	3,455.00	32.98
136-000.00-956.000	MISCELLANEOUS EXPENSE	1,489.93	5,000.00		1,931.26	3,068.74	38.63
136-000.00-959.500	BANKING CHARGES	0.00	1,000.00		0.00	1,000.00	0.00
136-000.00-963.000	INSURANCE & BONDS	15,007.00	34,076.00		15,254.00	18,822.00	44.76
136-000.00-977.000	CAPITAL OUTLAY, EQUIPMENT	5,088.82	61,190.00		52,336.93	8,853.07	85.53
Total Dept 000.00		1,304,068.80	3,170,119.00		1,429,595.63	1,740,523.37	45.10
Dept 000.01-DRUG COURT							
136-000.01-801.702	MI DRUG COURT	3,116.26	5,000.00		877.99	4,122.01	17.56
Total Dept 000.01-DRUG COURT		3,116.26	5,000.00		877.99	4,122.01	17.56
TOTAL Expenditures							
		1,307,185.06	3,175,119.00		1,430,473.62	1,744,645.38	45.05
Total Fund 136 - 47TH DISTRICT COURT FUND							
TOTAL ASSETS		225,550.97		325,614.87	209,864.90		
BEG. FUND BALANCE		25,460.95		65,183.05	65,183.05		
+ NET OF REVENUES & EXPENDITURES		251,610.33	(12,730.00)		138,365.40	(151,095.40)	1,086.92
= ENDING FUND BALANCE		277,071.28		65,183.05	203,548.45		
+ LIABILITIES		(51,520.31)		260,431.82	6,316.45		
= TOTAL LIABILITIES AND FUND BALANCE		225,550.97		325,614.87	209,864.90		

**Farmington City Council
Staff Report**

Council Meeting Date:
February 15, 2016

**Reference
Number
(ID # 2116)**

Submitted by: Amy Norgard, Controller

Description: Farmington Quarterly Financial Report - Dec. 2015

Requested Action:

Approve Farmington Quarterly Financial Report

Background:

See attachment

Agenda Review

Review:

Amy Norgard	Skipped	02/15/2016 11:25 AM
City Manager	Skipped	02/15/2016 11:25 AM
City Council Completed		02/15/2016 7:00 PM

FINANCIAL REPORT
CITY OF FARMINGTON
QUARTER ENDED DECEMBER 31, 2015

Submitted by:
Christopher M. Weber, Treasurer/Finance Director

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 12-31-15

BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
-----------	-------------------	-----------------	--------------------------	---------------	-------------------	---------------------	--------------------------

GENERAL FUND:

Property Taxes	4,469,780.00	4,237,394.62	(232,385.38)	General Government	1,736,254.00	843,109.17	(893,144.83)
Licenses & Permits	101,600.00	87,058.75	(14,541.25)	Court	485,275.00	242,637.48	(242,637.52)
Federal Grants	24,141.00	578.82	(23,562.18)	Public Safety	3,504,767.00	1,810,830.69	(1,693,936.31)
State Shared Revenues & Grants	1,001,840.00	350,348.95	(651,491.05)	Public Services	1,031,212.00	514,164.99	(517,047.01)
Charges For Services	2,016,860.00	920,853.16	(1,096,006.84)	Health & Welfare	7,600.00	(15.00)	(7,615.00)
Fines & Forfeits	480,500.00	167,128.29	(313,371.71)	Community & Econ. Development	379,478.00	183,384.53	(196,093.47)
Other Revenue	230,106.00	79,540.47	(150,565.53)	Recreation & Cultural	825,500.00	311,682.78	(513,817.22)
Transfer, Capital Improvement Fund	144,500.00	0.00	(144,500.00)	Transfer, Nonvoted Debt Service	149,057.00	18,496.37	(130,560.63)
				Transfer, OPEB Debt Service	428,557.00	428,557.00	0.00
				Transfer, S/A Debt Fund	117,972.00	117,972.00	0.00
Total Revenues:	8,469,327.00	5,842,903.06	(2,626,423.94)	Total Expenditures:	8,665,672.00	4,470,820.01	(4,194,851.99)
Appropriation, Fund Equity	196,345.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	8,665,672.00	5,842,903.06		Total Expenditures/Trans Fund Equity	8,665,672.00	4,470,820.01	

CAPITAL IMPROVEMENT FUND:

Other Revenue	2,000.00	1,169.21	(830.79)	Transfer, General Fund	204,500.00	0.00	(204,500.00)
Sale of Capital Assets, General Gov	400,000.00	0.00					
Total Revenues:	402,000.00	1,169.21	(830.79)	Total Expenditures:	204,500.00	0.00	(204,500.00)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	197,500.00		
Total Revenues/Appr Fund Equity:	402,000.00	1,169.21		Total Expenditures/Trans Fund Equity	402,000.00	0.00	

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 12-31-15

BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
MAJOR STREET FUND:							
State Shared Revenue	416,544.00	165,330.89	(251,213.11)	Operation & Maintenance	329,083.00	101,131.32	(227,951.68)
Contracts and Grants	95,320.00	20,783.42	(74,536.58)	Construction	120,740.00	74,354.63	(46,385.37)
Other Revenue	0.00	341.51	341.51	Transfer, Debt Service Fund	142,695.00	127,557.50	(15,137.50)
Transfer, Municipal Street Fund	95,740.00	0.00	(95,740.00)	Transfer, Local Street Fund	15,801.00	0.00	(15,801.00)
Total Revenues:	607,604.00	186,455.82	(421,148.18)	Total Expenditures:	608,319.00	303,043.45	(305,275.55)
Appropriation, Fund Equity	715.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	608,319.00	186,455.82		Total Expenditures/Trans Fund Equity	608,319.00	303,043.45	

LOCAL STREET FUND:

State Shared Revenue	175,990.00	69,729.80	(106,260.20)	Operation & Maintenance	201,176.00	85,675.38	(115,500.62)
Special Assessments	11,250.00	14,100.00	2,850.00	Construction	1,875.00	856.88	(1,018.12)
Other Revenue	10.00	210.02	200.02				
Transfer, Major Street Fund	15,801.00	0.00	(15,801.00)				
Total Revenues:	203,051.00	84,039.82	(119,011.18)	Total Expenditures:	203,051.00	86,532.26	(116,518.74)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	203,051.00	84,039.82		Total Expenditures/Trans Fund Equity	203,051.00	86,532.26	

MUNICIPAL STREET FUND:

Property Taxes	300,083.00	289,091.19	(10,991.81)	Transfer, Major Street Fund	95,740.00	0.00	(95,740.00)
Other Revenue	0.00	1,303.48	1,303.48				
Total Revenues:	300,083.00	290,394.67	(9,688.33)	Total Expenditures:	95,740.00	0.00	(95,740.00)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	204,343.00		
Total Revenues/Appr Fund Equity:	300,083.00	290,394.67		Total Expenditures/Trans Fund Equity	300,083.00	0.00	

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 12-31-15

BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
-----------	-------------------	-----------------	--------------------------	---------------	-------------------	---------------------	--------------------------

BROWNFIELD REDEVELOP AUTHORITY:

Total Revenues:	2,560.00	2,432.49	(127.51)	Total Expenditures:	2,560.00	7,710.00	5,150.00
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	2,560.00	2,432.49		Total Expenditures/Trans Fund Equity	2,560.00	7,710.00	

CORRIDOR IMPROVEMENT AUTHORITY:

Total Revenues:	0.00	93.30	93.30	Total Expenditures:	20,000.00	517.26	(19,482.74)
Appropriation, Fund Equity	20,000.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	20,000.00	93.30		Total Expenditures/Trans Fund Equity	20,000.00	517.26	

DWTWN DEVELOPMENT AUTHORITY:

Total Revenues:	549,000.00	432,873.74	(116,126.26)	Total Expenditures:	549,000.00	195,429.54	(353,570.46)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	549,000.00	432,873.74		Total Expenditures/Trans Fund Equity	549,000.00	195,429.54	

TOTAL BUDGETARY FUNDS REVENUE:		\$6,840,362.11		TOTAL BUDGETARY FUNDS EXPENDITURES:		\$5,064,052.52	
---------------------------------------	--	-----------------------	--	--	--	-----------------------	--

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 12-31-15

SUPPLEMENTAL INFORMATION:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
WATER & SEWER FUND:							
Water & Sewer Sales	4,327,110.00	2,345,614.82	(1,981,495.18)	Operating & Maintenance	3,976,737.00	1,654,951.95	(2,321,785.05)
Service Fees	70,000.00	24,565.90	(45,434.10)	Total O & M Expenditures:	3,976,737.00	1,654,951.95	(2,321,785.05)
Bond Proceeds	1,500,000.00	1,500,000.00	0.00	Capital Outlay	1,459,185.00	382,383.02	(1,076,801.98)
Other Revenue	45,525.00	27,056.49	(18,468.51)	Debt, Principal and Interest	261,307.00	206,395.60	(54,911.40)
				Transfer, OPEB Debt Service	22,543.00	22,543.00	0.00
Total Revenues:	5,942,635.00	3,897,237.21	(2,026,929.28)	Capital & Debt Outlays	1,743,035.00	611,321.62	(1,131,713.38)
Appropriation, Fund Equity	0.00			Transfer, Debt & Equity	222,863.00		
Total O & M/ Other Revenues:	5,942,635.00	3,897,237.21		Total O & M Exp.& Trans Debt & Equity	5,942,635.00	2,266,273.57	

FARMINGTON COMMUNITY THEATER FUND:

Admission/Rentals/Concessions	532,900.00	237,941.27	(294,958.73)	Operation & Maintenance	507,584.00	213,354.43	(294,229.57)
Other Revenue	16,020.00	6,308.76	(9,711.24)	Total O & M Expenditures:	507,584.00	213,354.43	(294,229.57)
				Capital Outlay	13,000.00	0.00	(13,000.00)
Total Revenues:	548,920.00	244,250.03	(304,669.97)	Debt, Principal and Interest	31,200.00	0.00	(31,200.00)
Appropriation, Fund Equity	2,864.00			Capital & Debt Outlays	44,200.00	0.00	(44,200.00)
Total Financing Sources:	551,784.00	244,250.03		Transfer, Fund Equity			
				Total O & M Exp.& Trans Debt & Equity	551,784.00	213,354.43	

**Farmington City Council
Staff Report**

Council Meeting Date:
February 15, 2016

**Reference
Number
(ID # 2115)**

Submitted by: Amy Norgard, Controller

Description: Farmington Quarterly Investment Report - Dec. 2015

Requested Action:

Approve Farmington Quarterly Investment Report

Background:

See attachment

Agenda Review

Review:

Amy Norgard	Skipped	02/15/2016 11:25 AM
City Manager	Skipped	02/15/2016 11:25 AM
City Council Completed		02/15/2016 7:00 PM

INVESTMENT REPORT

CITY OF FARMINGTON

QUARTER ENDED DECEMBER 31, 2015

Submitted by:
Christopher M. Weber, Treasurer/Finance Director

CITY OF FARMINGTON
QUARTER ENDING DECEMBER 31, 2015

	BALANCE	BALANCE	BALANCE	RATE OF RETURN			MATURITY	RATING	RATING
	10/31/15	11/30/15	12/31/15	10/31/15	11/30/15	12/31/15			AGENCY
Pooled Mutual Funds:									
Comerica	\$ 251,511	\$ 251,533	\$ 251,576	0.100%	0.130%	0.260%	Daily	Not rated	N/A
Oakland County Investment Pool	6,702,187	6,159,332	6,188,223	1.210%	1.113%	0.555%	Daily	Not rated	N/A
MBIA Class	252,187	252,230	252,284	0.180%	0.210%	0.250%	Daily	AAAm	S&P
Total Pooled Funds:	7,205,885	6,663,096	6,692,082						
Certificates of Deposit:									
Bank of Michigan	-	255,187	255,187		0.300%	0.300%	2/23/2016	5	Bauer
Bank of Michigan	254,996	-	-	0.300%			11/25/2016	5	Bauer
Talmer Bank	204,999	204,999	204,999	0.400%	0.400%	0.400%	4/28/2016	5	Bauer
Total Certificates of Deposit:	459,995	460,186	460,186						
Uninvested:	\$ 2,651,396	\$ 2,838,519	\$ 3,573,326	Bank Analysis Credit Earned			N/A		
TOTAL:	\$ 10,317,276	\$ 9,961,801	\$ 10,725,594						

** Investment Balances do not include the investments of the 47th District Court, the Farmington Brownfield Redevelopment Authority, the Corridor Improvement Authority, the Farmington Downtown Development Authority, the Southwestern Oakland Cable Commission, or the Public Employee Health Care Funds invested with Morgan Stanley Smith Barney.

**Farmington City Council
Staff Report**
Council Meeting Date:
February 15, 2016

**Reference
Number
(ID # 2109)**
Submitted by: Amy Norgard, Controller

Description: Farmington Monthly Payments Report

Requested Action:

Approve Farmington Monthly Payments Report - January 2016

Background:

See attachment

Agenda Review
Review:

Amy Norgard	Skipped	02/15/2016 11:25 AM
City Manager	Skipped	02/15/2016 11:25 AM
City Council Completed		02/15/2016 7:00 PM

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT**MONTH OF JANUARY 2016**

FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 426,362.22
202	MAJOR STREET FUND	\$ 21,978.49
203	LOCAL STREET FUND	\$ 8,783.49
592	WATER & SEWER FUND	\$ 335,663.40
595	FARMINGTON COMMUNITY THEATER FUND	\$ 53,533.21
640	DPW EQUIPMENT REVOLVING FUND	\$ 22,937.19
701	AGENCY FUND	\$ 15,542.36
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 59,529.55
	TOTAL CITY PAYMENTS ISSUED:	\$ 944,329.91
136	47TH DISTRICT COURT FUND	\$ 216,849.81
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 19,874.25
296	SWOCC FUND	\$ 23,082.37
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$ 259,806.43
	TOTAL PAYMENTS ISSUED	\$ 1,204,136.34

A detailed Monthly Payments Report is
on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT**MONTH OF JANUARY 2016**

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
Agency Tax	Farmington Public Schools	Tax Payment #13	577,545.95
Agency Tax	Oakland County	Tax Payment #13	157,307.09
Agency Tax	Farmington Comm. Library	Tax Payment #13	50,306.01
Agency Tax	Farmington Public Schools	Tax Payment #14	369,219.15
Agency Tax	Oakland County	Tax Payment #14	89,414.13
Agency Tax	Farmington Comm. Library	Tax Payment #14	28,360.42
Agency Tax	Farmington Public Schools	Tax Payment #15	48,367.35
Agency Tax	Oakland County	Tax Payment #15	16,355.49
Agency Tax	Farmington Comm. Library	Tax Payment #15	3,847.72
Agency Tax	Farmington Public Schools	Tax Payment #16	130,603.27
Agency Tax	Oakland County	Tax Payment #16	26,634.89
Agency Tax	Farmington Comm. Library	Tax Payment #16	8,062.50
General Fund	Chase (Payroll Acct)	Direct Deposit Payroll	200,189.98
General Fund	Federal Gov't	W/H & FICA Payroll	73,821.31
General Fund	MERS	December Transfer	58,413.21
General Fund	MERS HCSP	December Transfer	4,105.00
Agency	Ameraplan Flex	Debit Card Transactions	635.00
	TOTAL CITY ACH TRANSFERS		1,843,188.47
Court Fund	Chase (Payroll Acct)	Direct Deposit Payroll	86,572.36
Court Fund	Federal Gov't	W/H & FICA Payroll	31,077.59
SWOCC Fund	Chase (Disbursing Acct)	Dir.Dep. Pay & W/H & FICA	35,105.89
	TOTAL OTHER ENTITIES ACH TRANSFERS		152,755.84

**Farmington City Council
Staff Report**

Council Meeting Date:
February 15, 2016

**Reference
Number
(ID # 2120)**

Submitted by: Frank Demers, Director of Public Safety

Description: Public Safety Monthly Report

Requested Action:

Approve Farmington Public Safety Monthly

Background:

See attachment

Agenda Review

Review:

Frank Demers Completed 02/12/2016 9:56 AM
City Manager Skipped 02/15/2016 11:25 AM
City Council Completed 02/15/2016 7:00 PM



FARMINGTON PUBLIC SAFETY DEPARTMENT
 23600 Liberty Street, Farmington, MI 48335 Tel 248-474-4700 Fax 248-442-9815

MONTHLY REPORT
JANUARY 2016

FUEL SPILL

On January 1st at approximately 11:28 AM a Commander on patrol observed a snow plow leaking diesel fuel onto the street at State and Liberty St. Further investigation revealed that the owner of the vehicle had just plowed and salted a nearby business parking lot when he noticed that diesel was leaking from an external gas tank. Approximately 10-15 gallons of fuel leaked onto the roadway. Officers prevented the diesel from entering the water system by administering dry sorb to the fuel. Farmington Department of Public Works was called in to clean the spill and the owner of the vehicle was cited for spilling the fuel onto the roadway.

CARBON MONOXIDE ALARM

On January 1st at approximately 8:10 PM officers were dispatched to a report of a carbon monoxide alarm activation at a home on Lee Lane. Upon arrival officers checked the home for Carbon Monoxide and found no excessive levels. It was determined that the alarm activation was a low battery alarm.

COMMITMENT DAY 5K RUN

On January 1st at 10 AM officers assisted Lifetime Fitness in blocking traffic while they conducted their 3rd annual Commitment Day 5k Run.

FLEE AND ELUDE

On January 4th at approximately 2:22 AM an officer on patrol attempted to stop a vehicle for an improper lane use violation in the area of Grand River and Drake. The suspect vehicle fled north on Drake Rd with the officer attempting to stop it utilizing lights and siren. The suspect vehicle finally stopped on Drake, north of Lyman, once it was boxed in by assisting officers. The driver exhibited signs of intoxication and has a prior conviction for operating while intoxicated. The driver was arrested for operating while intoxicated and for attempting to flee the officer. The driver complained of having difficulty breathing so she was transported to the hospital. A search warrant was obtained for the driver's blood and she was housed at the Farmington Jail after being cleared by the hospital for jail.

DROVE WHILE LICENSE SUSPENDED

On January 4th at approximately 3:24 PM an officer on patrol stopped a vehicle for having a defective mirror in the area of Grand River and Shiawassee. Further

investigation revealed that the driver had a suspended license and 8 traffic warrants for her arrest. The driver was arrested for driving on the suspended license and housed at the Farmington Jail.

SUSPICIOUS LETTER

On January 5th at approximately 5 PM a resident came into the police department to report the following: The complainant is a board member of a Farmington area fraternal organization. Recently the organization received a letter in the mail from an individual claiming to be Walt Disney. The letter writer's handwriting was difficult to read and appeared to be incoherent ramblings. The complainant wanted the incident documented in case the letter writer began harassing the organization.

WARRANTS OTHER POLICE AGENCY

On January 5th at approximately 10:30 PM an officer on patrol stopped a vehicle on the M-5 Expressway because the registered owner had 2 warrants for his arrest and his description matched the description of the driver. The officer verified that the driver was the owner of the vehicle and noted that the man had two warrants for his arrest out of a nearby police agency. The other police agency was unable to pick up the driver so he was released on scene and advised to take care of his warrants.

DAMAGE TO PROPERTY REPORT

On January 6th at approximately 1:09 PM an officer was dispatched to a car wash on the 31000 block of Grand River for a report of damage to a vehicle. Upon arrival the officer learned from the vehicle owner that the car wash had damaged her external bike rack when she went through the car wash. A report was filed documenting the incident.

NEIGHBOR TROUBLE

On January 6th at approximately 2:32 PM an officer was dispatched to a residence on Violet St for a report of a neighbor trouble. Upon arrival the officer learned that the complainant was upset because her neighbor has an external light that shines into the complainant's bedroom. The neighbor was advised of city ordinance prohibiting shining external lights at neighboring homes.

DROVE WHILE LICENSE SUSPENDED

On January 6th at approximately 11:30 PM an officer on patrol stopped behind a disabled vehicle in the area of Grand River and Drake. Further investigation revealed that the driver had broken down on the roadway and has a suspended driver's license. The driver was arrested for driving on a suspended license and processed at the Farmington Jail. The driver was released with a citation.

DISTURBING THE PEACE

On January 7th at approximately 12:43 AM an officer was dispatched to a report of a loud television at a condominium complex on the 31800 block of Grand River. Upon arrival the officer learned from the complainant that her upstairs neighbor plays his television too loud and smokes in the hallway. The neighbor was advised.

OPERATE WHILE INTOXICATED

On January 7th at approximately 3:43 AM officers were dispatched to a report of a one car accident on the M-5 Exit at Farmington Rd. Upon arrival officers located the unoccupied vehicle which had struck the guard rail. Officers located the driver at a gas station at Farmington Rd and Nine Mile. The driver advised that she had been drinking at Bar Louie in Novi and that she had gotten into the accident because she was texting and driving on her way home. The driver exhibited signs of intoxication and failed several sobriety exams. The driver was transported to the hospital because she complained of injuries. The driver submitted to a preliminary breath test with a result of a .14 BAC. The driver was admitted to the hospital for her injuries.

OVERDOSE

On January 7th at approximately 4 PM officers were dispatched to a report of a drug overdose at a condominium complex on the 31000 block of Grand River. Upon arrival officers learned that the man had overdosed on Oxytocin and became unconscious. Officers revived the man using Narcan and rescue breathing.

SUSPICIOUS CIRCUMSTANCE

On January 7th at approximately 6:54 PM a Colchester resident reported at the Public Safety Department that UPS had reported delivering a package to his front door. The resident advised that the package was not delivered and wanted the incident documented.

ILLEGAL USE OF CREDIT CARD

On January 7th a Lamar St resident came into the Public Safety Department to report that an unknown person had charged \$8.75 to the complainant's credit card on a health website. The case was forwarded to the detective bureau for further investigation.

OPERATE WHILE INTOXICATED

On January 8th at approximately 2:05 AM an officer on patrol stopped a vehicle in the area of Shiawassee and Lakeway for striking the curb and driving on the grass. Further investigation revealed that the driver exhibited signs of intoxication and admitted to having drunk wine at Andiamo's Restaurant. The driver failed several sobriety exams and was arrested for operating while intoxicated. The driver submitted to a Datamaster Breath Test with a result of a .12 BAC. The driver was housed at the Farmington Jail.

ATTEMPT BURGLARY

On January 8th at approximately 5:58 AM officers were dispatched to a report of an alarm at a pharmacy on the 32700 block of Grand River Ave. Upon arrival officers noted that an unknown person had thrown a brick at the front door glass but were unable to gain entry. The owner was contacted and a review of the surveillance video revealed showed the crime. The incident was forwarded to the detective bureau for further investigation.

FRAUD

On January 8th at approximately 10:48 AM an officer was dispatched to a business on the 23000 block of Farmington Rd for a fraud report. Upon arrival the officer learned from the business owner that an unknown subject had called the business reporting to

be from AT&T. The caller stated that the business was delinquent on their phone bill and that unless the business pay the bill over the phone with a credit card that phone service will be cut off. The owner gave the caller her credit card information and within one hour after the phone call she discovered \$1,000 worth of charges to her card. The incident was forwarded to the detective bureau for further investigation.

KITCHEN FIRE

On January 8th at approximately 10:48 AM officers and Engine 3 were dispatched to a kitchen fire at a residence on the 22000 block of Maple. Upon arrival officers learned that the residence had burnt waffles in a toaster and that the fire was now out. Officers ventilated the building and documented the incident.

IDENTITY THEFT

On January 8th a Tall Oaks resident came into the Public Safety Department to report that she had been the victim of an identity theft. The resident advised that she had been contacted by Capital One Bank inquiring whether she had attempted to open an account with them. The resident denied attempting to open the account so Capital One denied the account application. The incident was documented and forwarded to the detective bureau for further investigation.

DROVE WHILE LICENSE SUSPENDED

On January 8th at approximately 9:51 PM an officer on patrol stopped a vehicle in the area of Farmington Rd and Chesley for disobeying a stop sign. Further investigation revealed that the driver had a suspended license. The driver was arrested for driving on the suspended license and processed at the Farmington Jail. The driver was released with a citation.

DROVE WHILE LICENSE SUSPENDED

On January 9th at approximately 9:17 AM an officer on patrol stopped a vehicle in the area of Grand River and Farmington Rd because he had personal knowledge that the driver had a suspended license. The driver was arrested for driving on the suspended license and processed at the Farmington Jail. The driver was released with a citation.

GAS LEAK

On January 9th at approximately 10:50 AM officers and Engine 3 were dispatched to a residence on Shulte St for a gas leak. Upon arrival officers noted that Consumer's Energy was already on scene. Officers learned that the gas leak was between the main and the home and that Consumer's Energy was already starting to work on the leak.

POSSESSION OF MARIJUANA

On January 9th at approximately 2:01 PM an officer stopped a vehicle for speeding on Freedom Rd. Further investigation revealed that the driver had a strong odor of marijuana on his person. The driver admitted to being in possession of marijuana and turned over the drugs to the officer. The driver was arrested for being in possession of 11 grams of marijuana and was housed at the Farmington Jail.

FRAUD

On January 9th at approximately 5:13 PM a Drakeshire resident came into the Public Safety Department to report that he had been the victim of a fraud. The victim advised that he had responded to a Craigslist.org ad for an iPhone 6 plus. The victim agreed to a price with the seller and sent \$350 in MoneyGram's. The victim never received the phone.

FRAUD

On January 9th at approximately 6:09 PM an officer responded to a residence on Floral St for a report of an attempted fraud. Upon arrival the officer learned that the victim had posted a gas fireplace on Craigslist.org and had been contacted via email by a potential buyer. The two agreed on a price and the buyer wanted to use PayPal to facilitate the transaction. The victim received an email from a company reporting to be PayPal stating that the victim needed to pay \$550 to a Nigerian resident in order to pay for shipping a taxes. In return the victim would receive \$3600. The victim paid the \$550 and became suspicious when PayPal began sending threatening emails demanding more money. The incident was forwarded to the detective bureau for further investigation.

WARRANTS OTHER POLICE AGENCY

On January 9th at approximately 7:22 PM an officer on patrol stopped a vehicle in the area of Drake and Lytle for speeding. Further investigation revealed that the driver had 5 warrants for his arrest out of nearby police agencies. The man was arrested and turned over to a nearby police agency.

OPERATE WHILE INTOXICATED

On January 10th at approximately 2:38 AM an officer on patrol stopped a vehicle for speeding in the area of Grand River and Grove. Further investigation revealed that the driver exhibited signs of intoxication. The driver failed several sobriety exams and was arrested for operating while intoxicated. The driver submitted to a Datamaster Breath Test with a result of a .13 BAC. The driver was housed at the Farmington Jail.

SUSPICIOUS PERSON

On January 11th at approximately 3 PM a Drakeshire Lane resident came into the public safety department to report a suspicious phone call that she had received. The complainant advised that an unknown female had called the complainant advising that she was collecting on a delinquent payday loan. The caller would not say which company she was calling for, but wanted the complainant to pay \$500 using her credit card over the phone. The complainant refused and disconnected the call.

LARCENY FROM AUTO

On January 12th at approximately 3:43 PM officers were dispatched to a business parking lot on the 23000 block of Orchard Lake Rd. Upon arrival officers learned from the victim that she had parked her vehicle in the parking lot for approximately 1 hour and when she returned she found her rear passenger window smash out. The victim reports that her purse and several other items were stolen from inside the vehicle.

SUSPICIOUS CIRCUMSTANCE

On January 13th at approximately 3:53 PM an officer was dispatched to a report of a possible fraud at a condominium on the 31000 block of Grand River. Upon arrival the complainant advised that he had been contacted by phone by a man reporting to represent the Publisher's Clearinghouse. The caller advised the complainant that he had won the Clearinghouse sweepstakes but needed to pay \$7,000 in taxes before he can claim his prize. The complainant sent a check to a residence in New York State and a few days later was contacted by the US post office who advised that the address that the check was sent to is a known address for fraud. The US post office refused to deliver the check and sent it back to the complainant. The complainant contacted the Publisher's Clearinghouse and learned that they do not contact winners by phone, but instead only surprise winners in person. At that point the complainant contacted this department.

DROVE WHILE LICENSE SUSPENDED

On January 14th at approximately 8:42 AM an officer on patrol stopped a vehicle in the area of Grand River and Power for having an improper license plate. Further investigation revealed that the driver had a suspended license. The driver was arrested for driving on a suspended license and was processed at the Farmington Jail. The driver was released with a citation.

COUNTERFEIT MONEY

On January 14th at approximately 10:26 AM an officer was dispatched to a coffee shop on the 33000 block of Grand River Ave for a report of a counterfeit bill. Upon arrival the officer learned from the store manager that the previous night one of his employees had accepted a one hundred dollar bill from a customer that turned out to be a counterfeit. The incident was turned over to the detective bureau for further investigation.

HARASSING COMMUNICATION

On January 14th at approximately 3:22 PM an officer was dispatched to a report of harassing emails at a nursing home on the 34000 block of Grand River Ave. Upon arrival the officer spoke with the victim who advised that her ex-boyfriend's new girlfriend has been emailing the victim's employer in attempts to get her fired. The suspect was contacted and advised to stop harassing the victim.

DROVE WHILE LICENSE SUSPENDED

On January 15th at approximately 9:39 PM officers were dispatched to an accident in the area of Farmington Rd and Freedom Rd. Further investigation revealed that one of the drivers had a suspended driver's license. The driver was arrested for driving on the suspended license and was processed at the Farmington Jail. The driver was released with a citation.

DROVE WHILE LICENSE SUSPENDED

On January 17th at approximately 2:12 AM an officer stopped a vehicle in the area of Grand River and Farmington Rd for speeding. Further investigation revealed that the driver had a suspended license and two warrants for his arrest. The driver was arrested for driving on the suspended license and was housed at the Farmington Jail.

OPERATE WHILE INTOXICATED

On January 17th at approximately 4:57 AM an officer on patrol stopped a vehicle in the area of Grand River and Farmington for speeding. Further investigation revealed that the driver exhibited signs of intoxication and had a suspended driver's license. The driver failed several sobriety exams and was arrested for operating while intoxicated. The driver submitted to a Datamaster Breath Test with a result of a .15 BAC. The driver was housed at the Farmington Jail.

DROVE WHILE LICENSE SUSPENDED

On January 18th at approximately 5:58 AM an officer was dispatched to a report of a suspicious vehicle in the parking lot of a business on the 22700 block of Farmington Rd. Upon arrival the officer located the vehicle running with a driver inside. The man advised that he is a cleaning crew worker who works for the company and that he had just driven to the business from another location. A check of the man's license revealed that he has a suspended driver's license. The man was arrested for driving on the suspended license and was processed at the Farmington Jail. The man was released with a citation.

ASSIST CITIZEN

On January 18th at approximately 7:16 PM an officer installed a smoke detector for a Farmington Resident who lives on the 32700 block of Grand River.

MISDEMEANOR WARRANT OTHER POLICE AGENCY

On January 18th at approximately 4 PM an officer responded to a condominium complex on the 31800 block of Grand River for a noise complaint. Upon arrival the officer spoke with the responsible who was accused of throwing things around her apartment and smoking in the hallways. A check of the woman showed that she had a warrant for her arrest for fraud out of another police agency. The woman was arrested on the warrant and housed at the Farmington Jail.

DROVE WHILE LICENSE SUSPENDED

On January 19th at approximately 10:02 AM an officer on patrol stopped a vehicle for disobeying a no turn on red sign in the area of Grand River and Farmington Rd. Further investigation revealed that the driver had a suspended driver's license. The driver was arrested for driving on the suspended license and was processed at the Farmington Jail. The driver was released with a citation.

GAS LEAK

On January 19th at approximately 3:17 PM officers and Engine 3 were dispatched to a gas leak at a home on Wilmarth St. Upon arrival officers learned from the homeowner that she had struck the home's gas meter as she was backing out of the driveway. Officers were able to turn off the gas to the home and turned the scene over to Consumer's Energy.

DROVE WHILE LICENSE SUSPENDED

On January 20th at approximately 3:16 AM a Sergeant on patrol stopped a vehicle in the area of Grand River and Lakeway for having a defective headlight. Further investigation revealed that the driver had a suspended driver's license and a warrant for her arrest out of another police agency. The driver was arrested for driving on the suspended license and housed at the Farmington Jail.

ODOR INVESTIGATION

On January 21st at 9:11 AM officers and Engine 3 were dispatched to the Longacre Elementary School for a report of an odor of natural gas. Upon arrival the school was evacuated as a precaution and the interior of the building checked for natural gas. No gas was located inside the building. Officers turned over the scene to Consumer's Energy.

BREAKING AND ENTERING

On January 22nd at approximately 1:04 AM officers responded to an alarm at a tire store on the 22800 block of Orchard Lake Rd. Upon arrival officers found the front door had been attacked and the cash registers opened. An approximately \$240 worth of cash was stolen. The incident was forwarded to the Detective Bureau for further investigation.

ODOR INVESTIGATION

On January 22nd at approximately 10:31 AM Officers and Engine 3 were dispatched to a report of a hissing sound coming from a car wash on the 23000 block of Shiawassee. Upon arrival officers noted that the hissing was coming from a leaking air hose and that there was no danger.

ASSIST OTHER POLICE AGENCY

On January 23rd a Drake Rd resident came into the Public Safety Department to report that an unknown individual had attempted to apply for unemployment benefits using the victim's name. The victim was advised to report the crime with the Michigan Unemployment Insurance Agency.

DROVE WHILE LICENSE SUSPENDED

On January 24th at approximately 2:38 AM a Sergeant on patrol stopped a vehicle in the area of Grand River and Wilmarth for speeding. Further investigation revealed that the driver had a suspended driver's license. The driver was arrested for driving on the suspended license and was processed at the Farmington Jail. The driver was released with a citation.

DOG BITE

On January 24th at approximately 10:37 AM a Sergeant was dispatched to a report of a dog bite at a home on Hillview Ct. Upon arrival the Sergeant learned that the complainant had been in her backyard with her dog when a neighbor's dog ran into her backyard and started attacking the complainant's dog. The complainant's dog received serious bites to her tail and the attacking dog's owner was cited for failing to control her animal.

LARCENY FROM AUTO

On January 25th at approximately 7:40 AM an officer was dispatched to a report of a larceny from an automobile at a daycare center on Slocum St. Upon arrival the officer learned from the victim that she had parked her vehicle while running in the parking lot of the daycare in order to drop off her child. When she returned she found her rear passenger window smashed out and her laptop and wallet stolen. The report was forwarded to the detective bureau for further investigation.

DROVE WHILE LICENSE SUSPENDED

On January 27th at approximately 2:19 AM an officer on duty stopped a vehicle in the area of Grand River and Maple St for having an expired license plate. Further investigation revealed that the driver had a suspended driver's license and a warrant for his arrest. The driver was arrested for driving on the suspended license and was housed at the Farmington Jail.

LARCENY FROM AUTO

On January 27th at approximately 6:02 AM an officer was dispatched to a report of a larceny from automobile at an apartment on the 36800 block of Blanchard. Upon arrival the victim advised that he had parked his Ford Explorer in the parking lot at 1AM and when he returned to his vehicle at 5:30 AM he noticed that all four tires off of his vehicle were missing. The victim does not know who stole his tires and the report was forwarded to the detective bureau for further investigation.

ODOR INVESTIGATION

On January 27th at approximately 7:53 AM officers and Engine 3 were dispatched to a home on Lamar St for an odor of natural gas. Upon arrival officers discovered that a burner on the gas stove had been left on. The burner was turned off by officers.

SOLICITORS

On January 27th at approximately 10:59 AM an officer was dispatched to the area of Brittany Hill and Smithfield for a report of two door to door salespersons. Upon arrival the officer located the two males who advised that they were soliciting for Majic Windows. The two men did not have City of Farmington soliciting permits so they were cited for soliciting without a permit.

DROVE WHILE LICENSE SUSPENDED

On January 27th at approximately 8:59 PM an officer on patrol stopped a vehicle in the area of Farmington and Cloverdale for disobeying a red light. Further investigation revealed that the driver had a suspended driver's license and a warrant for her arrest. The driver was arrested for driving on the suspended license and was housed at the Farmington Jail.

POSSESSION OF MARIJUANA

On January 28th at approximately 3:06 AM a Sergeant on patrol stopped a vehicle on the M-5 Expressway for speeding. Further investigation revealed that the driver had a suspended license and several warrants for his arrest. The driver was arrested for driving on the suspended license. An inventory search of the driver's vehicle revealed 2.5 grams of marijuana in the vehicle. The driver was housed at the Farmington Jail.

ASSIST OTHER GOVERNMENT AGENCY

On January 28th at approximately 4:59 PM a Mayfield resident came into the public safety department to report that she was the victim of an identity theft. The victim advised that she was informed by her employer that an unknown person had attempted to file for unemployment using the victim's name. The victim was advised that she needs to contact the Michigan Unemployment Agency who has jurisdiction over the incident.

RETAIL FRAUD

On January 29th at approximately 1:27 PM officers were dispatched to a pharmacy on the 23000 block of Farmington Rd for a retail fraud. Upon arrival officers learned that a thin black male had forced his way behind the pharmacy counter and started grabbing several boxes of diabetic test strips. The pharmacist started calling 9-1-1 so the suspect took the test strips and ran out of the building. The incident was forwarded to the detective bureau for further investigation.

POSSESSION OF MARIJUANA

On January 29th at approximately 10:32 PM an officer on patrol stopped a vehicle in the area of Grand River and Drake for having a defective headlight. Upon interviewing the driver the officer noted that there was a marijuana grinder in the center console of the vehicle. A search of the vehicle revealed a marijuana pipe and 1.6 grams of marijuana. The driver was arrested for being in possession of marijuana and was housed at the Farmington Jail.

FIRE ALARM

On January 30th at approximately 6:34 PM officers and Engine 3 responded to a movie theater on the 33000 block of Grand River for a fire alarm. Upon arrival officers learned that the popcorn machine had burnt popcorn and set off the alarm. No problems were found on scene.

ADDITIONAL INFORMATION

During the month of January, public safety officers responded to 56 medical calls for service and 26 motor vehicle accidents. Department training for January consisted of "Everybody Goes Home" firefighter safety techniques and a tour of Farmington High School to identify fire alarm panels and address other public safety emergency response topics.

CLR-008 Monthly Summary Of Offenses (FC)

3.F.a

Packet Pg. 34

		For The Month Of January		
Classification		Jan/2015	Jan/2016	%Change
09001	MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%
09002	NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0%
09004	JUSTIFIABLE HOMICIDE	0	0	0%
09005	DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	0%
09006	IN-CUSTODY DEATH	0	0	0%
10001	KIDNAPPING/ABDUCTION	0	0	0%
10002	PARENTAL KIDNAPPING	0	0	0%
11001	SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	0%
11002	SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%
11003	SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%
11004	SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%
11005	SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%
11006	SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%
11007	SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	1	0%
11008	SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	0%
12000	ROBBERY	1	0	-100%
13001	NONAGGRAVATED ASSAULT	5	3	-40%
13002	AGGRAVATED/FELONIOUS ASSAULT	0	0	0%
13003	INTIMIDATION/STALKING	2	1	-50%
20000	ARSON	0	0	0%
21000	EXTORTION	0	0	0%
22001	BURGLARY -FORCED ENTRY	1	2	100%
22002	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	0%
23001	LARCENY -POCKETPICKING	0	0	0%
23002	LARCENY -PURSESNAATCHING	0	0	0%
23003	LARCENY -THEFT FROM BUILDING	3	1	-66.6%
23004	LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0%
23005	LARCENY -THEFT FROM MOTOR VEHICLE	2	3	50%
23006	LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	1	1	0%
23007	LARCENY -OTHER	2	0	-100%
24001	MOTOR VEHICLE THEFT	0	0	0%
24002	MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	0%
24003	MOTOR VEHICLE FRAUD	0	0	0%
25000	FORGERY/COUNTERFEITING	0	1	0%
26001	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	1	1	0%
26002	FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	1	1	0%
26003	FRAUD -IMPERSONATION	0	0	0%
26004	FRAUD -WELFARE FRAUD	0	0	0%
26005	FRAUD -WIRE FRAUD	0	1	0%
26007	FRAUD - IDENTITY THEFT	1	1	0%
26008	FRAUD - HACKING/COMPUTER INVASION	0	0	0%
27000	EMBEZZLEMENT	1	0	-100%
28000	STOLEN PROPERTY	0	0	0%
29000	DAMAGE TO PROPERTY	0	0	0%

CLR-008 Monthly Summary Of Offenses (FC)

3.F.a

Packet Pg. 35

For The Month Of January .

Classification	Jan/2015	Jan/2016	%Change
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	0%
30002 RETAIL FRAUD -THEFT	0	1	0%
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%
30004 ORGANIZED RETAIL FRAUD	0	0	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	3	3	0%
35002 NARCOTIC EQUIPMENT VIOLATIONS	2	1	-50%
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	0%
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	0%
37000 OBSCENITY	2	0	-100%
39001 GAMBLING- BETTING/WAGERING	0	0	0%
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	0%
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	0%
39004 GAMBLING -SPORTS TAMPERING	0	0	0%
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	0%
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	0%
40003 HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	0%
51000 BRIBERY	0	0	0%
52001 WEAPONS OFFENSE- CONCEALED	0	1	0%
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	0%
52003 WEAPONS OFFENSE -OTHER	0	0	0%
64001 HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	0%
64002 HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	0%
72000 ANIMAL CRUELTY	0	0	0%
Group A Totals	28	23	-17.8%
01000 SOVEREIGNTY	0	0	0%
02000 MILITARY	0	0	0%
03000 IMMIGRATION	0	0	0%
09003 NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	0%
14000 ABORTION	0	0	0%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%
22004 POSSESSION OF BURGLARY TOOLS	0	0	0%
26006 FRAUD -BAD CHECKS	2	1	-50%
36003 PEEPING TOM	0	0	0%
36004 SEX OFFENSE -OTHER	0	0	0%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	0	0	0%
38002 FAMILY -NONSUPPORT	0	0	0%
38003 FAMILY -OTHER	0	0	0%
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	0%
41002 LIQUOR VIOLATIONS -OTHER	3	4	33.33%
42000 DRUNKENNESS	0	0	0%
48000 OBSTRUCTING POLICE	1	1	0%
49000 ESCAPE/FLIGHT	0	0	0%
50000 OBSTRUCTING JUSTICE	2	4	100%
53001 DISORDERLY CONDUCT	1	0	-100%

CLR-008 Monthly Summary Of Offenses (FC)

3.F.a

Packet Pg. 36

For The Month Of January

Classification	Jan/2015	Jan/2016	%Change
53002 PUBLIC PEACE -OTHER	1	0	-100%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	0	0	0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	9	5	-44.4%
55000 HEALTH AND SAFETY	0	0	0%
56000 CIVIL RIGHTS	0	0	0%
57001 TRESPASS	2	0	-100%
57002 INVASION OF PRIVACY -OTHER	0	0	0%
58000 SMUGGLING	0	0	0%
59000 ELECTION LAWS	0	0	0%
60000 ANTITRUST	0	0	0%
61000 TAX/REVENUE	0	0	0%
62000 CONSERVATION	0	0	0%
63000 VAGRANCY	0	0	0%
70000 JUVENILE RUNAWAY	0	0	0%
73000 MISCELLANEOUS CRIMINAL OFFENSE	0	2	0%
75000 SOLICITATION	0	0	0%
77000 CONSPIRACY (ALL CRIMES)	0	0	0%
Group B Totals	21	17	-19.0%
2800 JUVENILE OFFENSES AND COMPLAINTS	1	3	200%
2900 TRAFFIC OFFENSES	17	21	23.52%
3000 WARRANTS	24	17	-29.1%
3100 TRAFFIC CRASHES	33	28	-15.1%
3200 SICK / INJURY COMPLAINT	71	90	26.76%
3300 MISCELLANEOUS COMPLAINTS	140	140	0%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%
3500 NON-CRIMINAL COMPLAINTS	46	40	-13.0%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	0%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	462	478	3.463%
3800 ANIMAL COMPLAINTS	6	11	83.33%
3900 ALARMS	21	13	-38.0%
NON-CRIMINAL COMPLAINTS	0	0	0%
Group C Totals	821	841	2.436%
2700 LOCAL ORDINANCES - GENERIC	0	0	0%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4200 PARKING CITATIONS	0	1	0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	0	0	0%
4400 WATERCRAFT CITATIONS	0	0	0%
4500 MISCELLANEOUS A THROUGH UUUU	50	45	-10%
4600 LIQUOR CITATIONS / SUMMONS	0	0	0%
4700 COMMERCIAL VEHICLE CITATIONS	0	0	0%
4800 LOCAL ORDINANCE WARNINGS	0	0	0%
4900 TRAFFIC WARNINGS	0	0	0%
MISCELLANEOUS A THROUGH UUUU	0	0	0%

CLR-008 Monthly Summary Of Offenses (FC)

3.F.a

Packet Pg. 37

For The Month Of January .

Classification	Jan/2015	Jan/2016	%Change
TRAFFIC WARNINGS	0	0	0%
Group D Totals	50	46	-8%
5000 FIRE CLASSIFICATIONS	11	16	45.45%
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%
FIRE CLASSIFICATIONS	0	0	0%
Group E Totals	11	16	45.45%
6000 MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
6100 MISCELLANEOUS ACTIVITIES (6100)	0	0	0%
6200 ARREST ASSIST	0	0	0%
6300 CANINE ACTIVITIES	0	0	0%
6500 CRIME PREVENTION ACTIVITIES	0	0	0%
6600 COURT / WARRANT ACTIVITIES	0	0	0%
6700 INVESTIGATIVE ACTIVITIES	0	0	0%
COURT / WARRANT ACTIVITIES	0	0	0%
MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
INVESTIGATIVE ACTIVITIES	0	0	0%
CANINE ACTIVITIES	0	0	0%
Group F Totals	0	0	0%
Totals for all Groups	931	943	1.288%

CLR-008 Monthly Summary Of Offenses (FC)

3.F.a

Packet Pg. 38

Classification	Year To Date Through January		
	2015	2016	%Change
Group F Totals	0	0	0%
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0%
09004 JUSTIFIABLE HOMICIDE	0	0	0%
09005 DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	0%
09006 IN-CUSTODY DEATH	0	0	0%
10001 KIDNAPPING/ABDUCTION	0	0	0%
10002 PARENTAL KIDNAPPING	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	0%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	1	0%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	0%
12000 ROBBERY	1	0	-100%
13001 NONAGGRAVATED ASSAULT	5	3	-40%
13002 AGGRAVATED/FELONIOUS ASSAULT	0	0	0%
13003 INTIMIDATION/STALKING	2	1	-50%
20000 ARSON	0	0	0%
21000 EXTORTION	0	0	0%
22001 BURGLARY -FORCED ENTRY	1	2	100%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	0%
23001 LARCENY -POCKETPICKING	0	0	0%
23002 LARCENY -PURSESNAATCHING	0	0	0%
23003 LARCENY -THEFT FROM BUILDING	3	1	-66.6%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	2	3	50%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	1	1	0%
23007 LARCENY -OTHER	2	0	-100%
24001 MOTOR VEHICLE THEFT	0	0	0%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	0%
24003 MOTOR VEHICLE FRAUD	0	0	0%
25000 FORGERY/COUNTERFEITING	0	1	0%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	1	1	0%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	1	1	0%
26003 FRAUD -IMPERSONATION	0	0	0%
26004 FRAUD -WELFARE FRAUD	0	0	0%
26005 FRAUD -WIRE FRAUD	0	1	0%
26007 FRAUD - IDENTITY THEFT	1	1	0%
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	0%
27000 EMBEZZLEMENT	1	0	-100%
28000 STOLEN PROPERTY	0	0	0%

CLR-008 Monthly Summary Of Offenses (FC)

3.F.a

Packet Pg. 39

		Year To Date Through January		
Classification		2015	2016	%Change
29000	DAMAGE TO PROPERTY	0	0	0%
30001	RETAIL FRAUD -MISREPRESENTATION	0	0	0%
30002	RETAIL FRAUD -THEFT	0	1	0%
30003	RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%
30004	ORGANIZED RETAIL FRAUD	0	0	0%
35001	VIOLATION OF CONTROLLED SUBSTANCE ACT	3	3	0%
35002	NARCOTIC EQUIPMENT VIOLATIONS	2	1	-50%
36001	SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	0%
36002	SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	0%
37000	OBSCENITY	2	0	-100%
39001	GAMBLING- BETTING/WAGERING	0	0	0%
39002	GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	0%
39003	GAMBLING -EQUIPMENT VIOLATIONS	0	0	0%
39004	GAMBLING -SPORTS TAMPERING	0	0	0%
40001	COMMERCIALIZED SEX -PROSTITUTION	0	0	0%
40002	COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	0%
40003	HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	0%
51000	BRIBERY	0	0	0%
52001	WEAPONS OFFENSE- CONCEALED	0	1	0%
52002	WEAPONS OFFENSE -EXPLOSIVES	0	0	0%
52003	WEAPONS OFFENSE -OTHER	0	0	0%
64001	HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	0%
64002	HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	0%
72000	ANIMAL CRUELTY	0	0	0%
Group A Totals		28	23	-17.8%
01000	SOVEREIGNTY	0	0	0%
02000	MILITARY	0	0	0%
03000	IMMIGRATION	0	0	0%
09003	NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	0%
14000	ABORTION	0	0	0%
22003	BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%
22004	POSSESSION OF BURGLARY TOOLS	0	0	0%
26006	FRAUD -BAD CHECKS	2	1	-50%
36003	PEEPING TOM	0	0	0%
36004	SEX OFFENSE -OTHER	0	0	0%
38001	FAMILY -ABUSE/NEGLECT NONVIOLENT	0	0	0%
38002	FAMILY -NONSUPPORT	0	0	0%
38003	FAMILY -OTHER	0	0	0%
41001	LIQUOR LICENSE -ESTABLISHMENT	0	0	0%
41002	LIQUOR VIOLATIONS -OTHER	3	4	33.33%
42000	DRUNKENNESS	0	0	0%
48000	OBSTRUCTING POLICE	1	1	0%
49000	ESCAPE/FLIGHT	0	0	0%
50000	OBSTRUCTING JUSTICE	2	4	100%

CLR-008 Monthly Summary Of Offenses (FC)

3.F.a

Packet Pg. 40

		Year To Date Through January		
Classification		2015	2016	%Change
53001	DISORDERLY CONDUCT	1	0	-100%
53002	PUBLIC PEACE -OTHER	1	0	-100%
54001	HIT and RUN MOTOR VEHICLE ACCIDENT	0	0	0%
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	9	5	-44.4%
55000	HEALTH AND SAFETY	0	0	0%
56000	CIVIL RIGHTS	0	0	0%
57001	TRESPASS	2	0	-100%
57002	INVASION OF PRIVACY -OTHER	0	0	0%
58000	SMUGGLING	0	0	0%
59000	ELECTION LAWS	0	0	0%
60000	ANTITRUST	0	0	0%
61000	TAX/REVENUE	0	0	0%
62000	CONSERVATION	0	0	0%
63000	VAGRANCY	0	0	0%
70000	JUVENILE RUNAWAY	0	0	0%
73000	MISCELLANEOUS CRIMINAL OFFENSE	0	2	0%
75000	SOLICITATION	0	0	0%
77000	CONSPIRACY (ALL CRIMES)	0	0	0%
Group B Totals		21	17	-19.0%
2800	JUVENILE OFFENSES AND COMPLAINTS	1	3	200%
2900	TRAFFIC OFFENSES	17	21	23.52%
3000	WARRANTS	24	17	-29.1%
3100	TRAFFIC CRASHES	33	28	-15.1%
3200	SICK / INJURY COMPLAINT	71	90	26.76%
3300	MISCELLANEOUS COMPLAINTS	140	140	0%
3400	WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%
3500	NON-CRIMINAL COMPLAINTS	46	40	-13.0%
3600	SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	0%
3700	MISCELLANEOUS TRAFFIC COMPLAINTS	462	478	3.463%
3800	ANIMAL COMPLAINTS	6	11	83.33%
3900	ALARMS	21	13	-38.0%
	NON-CRIMINAL COMPLAINTS	0	0	0%
Group C Totals		821	841	2.436%
2700	LOCAL ORDINANCES - GENERIC	0	0	0%
4000	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4100	NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4200	PARKING CITATIONS	0	1	0%
4300	LICENSE / TITLE / REGISTRATION CITATIONS	0	0	0%
4400	WATERCRAFT CITATIONS	0	0	0%
4500	MISCELLANEOUS A THROUGH UUUU	50	45	-10%
4600	LIQUOR CITATIONS / SUMMONS	0	0	0%
4700	COMMERCIAL VEHICLE CITATIONS	0	0	0%
4800	LOCAL ORDINANCE WARNINGS	0	0	0%
4900	TRAFFIC WARNINGS	0	0	0%

CLR-008 Monthly Summary Of Offenses (FC)

3.F.a

Packet Pg. 41

		Year To Date Through January		
Classification		2015	2016	%Change
MISCELLANEOUS A THROUGH UUUU		0	0	0%
TRAFFIC WARNINGS		0	0	0%
Group D Totals		50	46	-8%
5000 FIRE CLASSIFICATIONS		11	16	45.45%
5100 18A STATE CODE FIRE CLASSIFICATIONS		0	0	0%
FIRE CLASSIFICATIONS		0	0	0%
Group E Totals		11	16	45.45%
6000 MISCELLANEOUS ACTIVITIES (6000)		0	0	0%
6100 MISCELLANEOUS ACTIVITIES (6100)		0	0	0%
6200 ARREST ASSIST		0	0	0%
6300 CANINE ACTIVITIES		0	0	0%
6500 CRIME PREVENTION ACTIVITIES		0	0	0%
6600 COURT / WARRANT ACTIVITIES		0	0	0%
6700 INVESTIGATIVE ACTIVITIES		0	0	0%
COURT / WARRANT ACTIVITIES		0	0	0%
MISCELLANEOUS ACTIVITIES (6000)		0	0	0%
INVESTIGATIVE ACTIVITIES		0	0	0%
CANINE ACTIVITIES		0	0	0%
Group F Totals		0	0	0%
Totals for all Groups		931	943	1.288%



DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on December 7, 2015, in 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor William Galvin.

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Sara Bowman	Council Member	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

Director Christiansen
City Clerk Halberstadt
City Manager Murphy

2. APPROVAL OF AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Greg Cowley, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

3. PUBLIC COMMENT

Mayor Galvin read a letter from John and Jane Feiten, 24165 Twin Valley Court, regarding saving Queen Anne homes on Grand River from redevelopment.

Laura Myers, 33601 Shiawassee, Chairperson of the Historical Commission, stated the Dick Carvel award was recently given to JoAnne McShane. The award was created to recognize people who have demonstrated exceptional commitment to the preservation of Farmington history. She noted JoAnne retired after serving 26 years on Council and also served as Mayor. She often spoke out in support of preserving Farmington history.

Myers advised the Historical Commission had its first meeting in December with recently appointed new members. She will be scheduling training for new commission members and invited Council to attend as well.

Polly Varhol, 32146 Freedom Road, Farmington Hills, expressed support for preserving the

Minutes Acceptance: Minutes of Dec 7, 2015 7:00 PM (Minutes)

Queen Anne homes on Grand River, discussing the uniqueness historical structures give the city.

Penny Oglesby, 34002 Grand River, expressed support for preserving the Queen Anne homes on Grand River. She does not want to see parking structures or apartments replace these homes.

Mary Lou Knight, 21536 Chestnut, expressed support for preserving the Queen Anne homes on Grand River. She expressed concern that action is being taken behind the backs of residents. She would like to see this issue voted on by residents.

Alice Benson, 33618 Hillcrest, expressed support for preserving the Queen Anne homes on Grand River. She discussed the history of the homes. She would hate to see them torn down for a parking lot.

Jenna Stacy, 31721 Sherwood Street, stated redevelopment of the property on which the Queen Anne homes are located is incompatible with the city's Master Plan. She read wording from the Master Plan that supports preserving existing historical structures in the downtown. She also expressed support for preserving the Queen Anne homes.

Annika Taylor, 23750 Gill Road, also cited sections of the city's Master Plan that is in direct conflict with the Downtown Area Plan. She noted Main Street Oakland does not believe downtown parking in Farmington has reached a critical point, rather management of parking as a better alternative.

Dirk Van Den Muijesenberg, 23718 Wesley, discussed a Main Street Oakland County presentation given at a recent Downtown Development Authority meeting. He noted Main Street standards provide that historic preservation is central to the Main Street program purpose. He continued to read excerpts from the Main Street website.

Cheryl Blau, 23350 Cass Avenue, stated she lives here because history is alive in Farmington. She noted currently there is no ordinance in Farmington to protect historical homes. She stated an ordinance needs to be adopted that gives binding authority to the Historical Commission. She cited a number of organizations under which residents must abide by their rules, such as the Downtown Development Authority, Sub-Division associations, etc. She also discussed Oakland County Mainstreet comments.

Marilyn Weimar, 33620 Hillcrest, stated she recently resigned from the Historical Commission due to the city's disregard for preservation of structures in the historical district. She cited recent approval of a modification to a four-square home that will make it a non-contributing member of the historic district. She discussed how the Historical Commission has made efforts to educate the public on historic preservation.

Maria Taylor, 23750 Gill Road, discussed the need for better communication with residents regarding upcoming plans for redevelopment. She stated earlier this year when the Downtown Area Plan first came out some of the members of the Historical Commission wanted to share with the community their concerns over the potential removal of the Queen Anne homes on Grand River. She stated when the Historical Commission took first steps towards educating the community about this potential change, they were told that their job as a commission was to agree with the city and support the city plans. She stated this was unacceptable and a key factor in her resignation from the Commission. In the future, she would like to see stronger steps taken toward true cooperation and understanding between local government and members of the community.

4. PRESENTATION - EIGHT MILE BOULEVARD ASSOCIATION

A. Eight Mile Boulevard Association Presentation

Present: Jordan Twardy, Executive Director, Eight Mile Boulevard Association (8MBA)

Mr. Twardy provided an update on the accomplishments and planned activities of the Eight Mile Boulevard Association.

Responding to a question from Schneemann, Christiansen stated the city has approximately 12 properties that are part of the Eight Mile organization.

Scott expressed the importance of Farmington's continued participation in 8MBA.

5. ECONOMIC & COMMUNITY DEVELOPMENT UPDATE

Christiansen provided a written and oral report on status of economic and community development.

6. DISCUSSION - PUBLIC ALLEY REPAIR & MAINTENANCE

A. Review of Alley Maintenance Policy

Present: Robert Hahn, 34005 Oakland Street

City Administration advised the city has received a request to perform maintenance on an existing un-improved alley on the south side of Oakland Street between Wilmarth and Picket Streets.

City Administration advised the Department of Public Works classifies alleys in three categories:

1. Commercial Alleys: All commercial alleys have been paved, snow is plowed in the winter and cold patched as needed;
2. Improved Residential Alleys: Residents have contributed to the cost for the alley to be paved and snow is plowed in the winter, no cold patch has been needed as of this time; and
3. Un-Improved Residential Alleys: Existing alleys which are gravel or badly deteriorated asphalt; no maintenance is done on this type of alley.

Christiansen provided an overall history on alleys currently in existence in the city. He advised Mr. Hahn had contacted the Economic and Community Development Department with his concern regarding a public alley adjacent to his property that is in poor condition. He stated there is an overhead utility line that runs along the east side of the alley along Mr. Hahn's property line. He noted that area is routinely accessed by utility vehicles that have over time caused significant deterioration of the alley. Mr. Hahn is looking for the city to perform repairs on that alleyway.

Mayor Galvin invited Mr. Hahn to speak on this issue.

Robert Hahn expressed appreciation to Council for addressing his concerns regarding the condition of the alley behind his house. He stated the alley has deteriorated to the point

where safety concerns have arisen. He stated establishing a Special Assessment District (SAD) as proposed by the City would be an injustice to the homeowners given the significant deterioration has been caused by AT&T trucks. He stated the trucks use the alley every day with no regard for the freeze/thaw cycle.

Hahn stated if this issue is not addressed the alley will soon become impassable. He stated the alley should be ripped out and repaved, but his concern is more immediate. He suggested the city throw some patch on the alley, filling in the pot holes. He noted that he had contacted AT&T to fix the alley and they suggested it was the responsibility of the city. He further noted that if the city abandons the alley it reverts to the homeowners and they will not allow AT&T to access the utility box which is paramount to the city.

Christiansen clarified that the city was not advocating the establishment of an SAD. He merely pointed out that a SAD was used in the past to address maintenance of another alleyway.

Discussion followed on whether AT&T requires vehicle access to the utility box. Mr. Hahn stated if the city abandoned the alleyway, homeowners by way of "easement of necessity" would be required to allow access to the utility box but not necessarily by vehicle.

Hahn stressed that the hazardous alleyway needs to be addressed now.

Schneemann advised there are two issues in front of Council: a short term solution and a long term vacation of the property.

Responding to a question from Bowman, Eudy stated the funds to repair the alleyway would come out of the local roads fund.

Bowman asked if this would be considered a violation of the alleyway maintenance policy.

Eudy confirmed that this would be a policy change which is why he referred this issue to the City Manager's office.

Galvin pointed out the only policy in place relates to snowplowing. He stated maintenance of unimproved alleys is a matter of practice, not policy.

Discussion followed regarding other alleyways that are routinely accessed, other than for commercial uses.

Hahn noted the policy regarding maintenance of commercial alleyways should be applied to his alleyway because of its consistent use by AT&T.

Responding to a question from Schneemann, Eudy stated the cost to patch the alleyway would not be significant.

Cowley advised the city should either cold patch the alleyway or put some gravel down. He suggested the possible use of PEG fees since it is an AT&T box. He questioned how many other alleys the city has and what is the procedure going forward.

Scott expressed concern regarding the amount of times AT&T needs to access their utility box. The city should be pushing them to upgrade their system.

Galvin identified three points: 1) approach AT&T regarding refraining from driving their trucks down the alleyway; 2) address the holes with cold patch; and 3) find a long term solution.

Bowman expressed support for cold patching the alleyway. She does not believe this action would lead to something larger.

Discussion followed regarding the concern that homeowners adjacent to other city-owned alleyways will request repairs as well.

Murphy confirmed he can approve moving forward with the cold patch.

Mayor Galvin thanked Mr. Hahn for being present.

7. OTHER BUSINESS

No other business was heard.

8. COUNCIL COMMENT

Cowley reminded everyone to shop local during the Christmas holiday season.

9. ADJOURNMENT

1. Motion To Adjourn

The meeting adjourned at 8:55 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeff Scott, Councilmember
SECONDER:	Greg Cowley, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____

Minutes Acceptance: Minutes of Dec 7, 2015 7:00 PM (Minutes)



Special City Council Meeting
6:00 PM, MONDAY, DECEMBER 21, 2015
Conference Room
Farmington City Hall
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A Special meeting of the Farmington City Council was held on Monday, December 21, in the Conference Room, Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 p.m. by Mayor William Galvin.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Councilmember	Present	
Greg Cowley	Mayor	Present	
William Galvin	Councilmember	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

- Director Christiansen
- Director Demers
- City Manager Murphy
- Clerk Halberstadt
- City Attorney Saarela

2. APPROVAL OF AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneeman, Scott

Minutes Acceptance: Minutes of Dec 21, 2015 6:00 PM (Minutes)

3. PUBLIC COMMENT

Tracy Thompson, 34167 Alta Loma, stated as a resident of Farmington for four years she had seen a lot of good things happening in the city, but expressed concern regarding proposed changes to Southwestern Oakland County Cable Commission (SWOCC). She discussed her history working with SWOCC. She understands that the city is in negotiations to terminate its agreement with SWOCC. She expressed concern regarding the repercussions this will have on the staff and the people that help produce public shows. She requested Council consider employing city staff to continue public access in Farmington.

4. DISCUSSION REGARDING RESIDENTIAL RENTAL PROPERTY REGISTRATION AND MAINTENANCE PROGRAM

Murphy stated Director Demers was present to discuss the idea of implementing a rental ordinance in the City of Farmington. He noted this topic had been discussed at previous Council meetings.

Demers advised the City has been seeking a way to better manage rental properties in Farmington. He stated rental inspection programs have been implemented by a number of municipalities in Oakland County and throughout the State of Michigan. He is looking for Council feedback on this issue and whether or not they should pursue a rental ordinance for the city.

Demers discussed the benefits of implementing an ordinance that include improvement in property values and would provide the city an enforcement arm in the event issues arise with rental properties. He stated it would also provide a process by which they could inspect rental properties on a regular basis and the ability to monitor ownership of homes.

Director Christiansen stated one of the goals would be to create an inventory of the existing rental properties consisting of two parts: 1) residential rental properties that are single family, detached houses that are rented and not owner-occupied; and attached multiple family units in condominiums or apartments. He stated creating an inventory of these properties would create a data base on which bi-annual inspections could be done. He stated they have reviewed the City of Berkley ordinance, and have met with Farmington Hills staff regarding their ordinance.

The floor was opened for questions from Council.

Scott expressed support for this initiative and stated it was important to protect the neighborhoods. He stated it would also address the absentee landlords of retail properties, as far as maintenance issues are concerned. He would like more support for staff to address the blight in the city.

Schneemann stated conceptually he supported a rental property ordinance. He would be interested in the details of the program, but felt that this would be a good

way to ensure the properties in the community are safe and not a detriment to adjacent properties that are owner-occupied. He also stated he would like to look at the multi-family rental properties as well and see how other municipalities monitor same.

Cowley agreed with moving forward on this issue and indicated he would like to see the commercial aspect of this included as well.

Bowman clarified that currently there is nothing in place that required single family rental properties to be registered with the city. She commented from a safety standpoint this would be beneficial to ensure proper code compliance.

Discussion followed regarding staffing requirements for implementing a rental property ordinance.

Christiansen stated this program would not generate revenue, but would be a self-supporting and sustaining operation.

Galvin asked if this process currently exists for apartments. Demers replied that the common areas and basements are inspected as well as laundry facilities to ensure they're up to code, but not the individual units.

Galvin expressed concern over invasion of tenants' rights and that of private property owners, and queried how this should be addressed.

Demers advised that informing landlords in advance of inspection requirements was an essential tool in gaining acceptance to the program.

Scott stated landlords and tenants have different expectations regarding maintenance. He expressed concern regarding commercial properties where additional help may be needed and further discussion was held.

Galvin advised code enforcement has always been a priority for Farmington. He stated a rental property ordinance is an effective tool in preserving housing values. He stated it appeared there is Council support to move forward on this issue.

5. SWOCC – AMENDMENT TO INTERGOVERNMENTAL AGREEMENT

City Manager Murphy provided background on an agreement between Farmington, Farmington Hills and Novi for the administration of a cable television franchise. He stated that on September 14, 2015, the City of Novi passed a resolution asking Farmington and Farmington Hills to consider invoking the cancellation provisions of the multi-jurisdictional agreement. He advised Farmington and Farmington Hills are still reviewing their options with regard to dissolution by agreement of the parties. In the meantime, the date for deciding whether to unilaterally withdraw is approaching.

Murphy advised that on November 24, 2015 Southwestern Oakland Cable Commission (SWOCC) met and unanimously recommended to the three cities that

the agreement be amended to extend the date for one city to give notice of intent to withdraw from the current January 1 date to April 1.

The floor was opened up for questions.

Schneemann asked if there would be repercussions to the community if SWOCC were to be dissolved. He further asked if costs would increase if fewer cities are part of the agreement.

Cowley advised the majority of costs associated with SWOCC relate to the building, and that the equipment is outdated and needs to be updated and what options are available.

Schneemann expressed support for extending the contract.

Cowley explained the PEG fees associated with cable revenue and stated that they are looking at exploring options with Farmington Hills and/or a third party to help maintain or improve on what already exists.

Bowman expressed support for some sort of Public Access available through all means of technology and in particular working with Farmington Hills on that issue.

Scott asked if the City of Novi is out of the contract by July 1st. Cowley responded they would like to be out tomorrow. He indicated this amendment would allow the three cities to disengage, wind the business down, probably sell the building and determine what needs to be done going forward.

Saarela indicated that Novi had passed the same resolution earlier that evening, extending the deadline to April 1st, the time to terminate as well.

Murphy stated Farmington Hills did the same at their December 16th meeting.

Scott agreed to extend the deadline, but wanted assurance that there was an alternative in place.

Galvin raised the question of housing the facility in Farmington and sending the signal out to Farmington Hills and further discussion was held. He stated there is no objection to the extension, but their concerns are broader as to what happens afterward.

Cowley indicated he is not going to debate if Farmington has received value from public access. He stated moving forward there is an opportunity to take the PEG fees and figure out what is needed. He stated this resolution allows Farmington to move forward quickly and efficiently with some ease to try and figure out what to do.

Motion to adopt a resolution approving an amendment to the agreement for Multi-Jurisdictional Administration of Cable Television Franchise, in order to extend the date for filing a notice of withdrawal from January 1st of any year to April 1st of any year. [SEE ATTACHED RESOLUTION].

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Jeff Scott, Councilmember
AYES:	Bowman, Galvin, Schneeman, Scott, Cowley

6. OTHER BUSINESS

Christiansen provided an update on redevelopment projects in the city.

7. COUNCIL COMMENT

No council comment was heard.

8. ADJOURNMENT

1. Motion to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Greg Cowley, Councilmember
AYES:	Cowley, Galvin, Bowman, Scott, Schneemann

The meeting was adjourned at 6:55 p.m.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____

Minutes Acceptance: Minutes of Dec 21, 2015 6:00 PM (Minutes)



Special City Council Meeting
7:00 PM, MONDAY, JANUARY 4, 2016
Conference Room
Farmington City Hall
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A Special meeting of the Farmington City Council was held on Monday, January 4, 2016 in the Conference Room, Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 p.m. by Mayor William Galvin.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Councilmember	Present	
Greg Cowley	Mayor	Present	
William Galvin	Councilmember	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

- Director Christiansen
- City Manager Murphy
- Clerk Halberstadt
- City Attorney Schultz

2. APPROVAL OF AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Steve Schneemann, Mayor Pro Tem
AYES:	Bowman, Cowley, Galvin, Schneeman, Scott

3. PUBLIC COMMENT

Minutes Acceptance: Minutes of Jan 4, 2016 7:00 PM (Minutes)

Sue Levey, owner of Baker's Studio, stated she had sent a letter to Council regarding the North parking lot. She explained the parking needs of her clientele. She asked Council to look at solutions other than three-hour parking, i.e. permits for specific days and length of time.

Mayor Galvin thanked her for her comments and for being present at the meeting.

4. BOARD & COMMISSION INTERVIEW

A. Interview John Barber for Recreation Master Plan Committee

Council interviewed John Barber for a position on the Recreation Master Plan Committee.

Motion to Appoint John Barber to the Farmington Recreation Master Plan Committee.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeff Scott, Councilmember
SECONDER:	Steve Schneemann, Mayor Pro Tem
AYES:	Bowman, Galvin, Schneeman, Scott, Cowley

5. DISCUSS HIRING A DIRECTOR FOR THE GOVERNOR WARNER MANSION

A. Consideration to Hire a Mansion Director on a Contractual Basis

City Administration requested Council approval to hire a Mansion Director on a contractual basis, similar to that of the Civic Theater and Farmer's Market. The position would be funded through matching revenues from events, sponsorships and grants. The first year's salary has already been provided in the Mansion Agency account.

City Administration advised that in early 2009 at the request of the City Manager, the Clerk's Department agreed to oversee the operations of the Mansion on a temporary basis until other arrangements could be made. The Clerk's Department established the Mansion Committee to help facilitate higher and better use of the Mansion, resulting in an increase in events and activities along with higher revenues and a 501(c)(3) was formed. He indicated a director dedicated to the administration of the Mansion would help facilitate functions and financing.

Clerk Halberstadt stated that this is the right time make this change given the recent restructuring of the Clerk's Department and the upcoming Presidential elections. She believed a director would better be able to maximize the use of the Mansion.

Bowman stated she didn't realize there wasn't a person in place running the Mansion and thinks it's a fabulous resource that can be tapped into at a greater level with the hiring of a Director.

Discussion was held as to how to find suitable candidates for the position.

Cowley indicated he was in favor of a Mansion Director as long as compensation did not come out of the General Fund.

Scott expressed support for hiring a Director. He questioned the process for recruitment of the position.

Halberstadt responded there is a specific skill set they would be looking for in a director, such as grant writing, excellent people skills, etc.

Responding to a question from Schneemann, Halberstadt stated the Director would establish the hours necessary to perform the job.

Galvin asked if this position would qualify as a department head and Murphy responded in the affirmative, with attendance required at staff meetings, but on a contractual level, not employee hire.

Further discussion was held on the subject and Galvin asked that Schultz work on a contract that could be brought back to Council in the future.

Galvin thanked Halberstadt and Murphy for their input on this agenda item.

6. CONSIDERATION TO AMEND TRAFFIC CONTROL ORDER REGARDING THE NORTH PARKING LOT

A. Resolution to Amend Traffic Control Order – North Lot

Murphy stated that in an effort to better manage the available parking in Downtown Farmington and in the North Parking Lot, City Administration is recommending an amendment to Section 14, Section 4 of the Traffic Control Orders to include three-hour timed, limited parking in the public parking spaces along the far north row of Thomas Street. He stated City Administration recommends the approval of the resolution, formally approving the proposed Traffic Control Order Amendment. He noted it would not take effect until new signs are installed. Further discussion was held as to the evolution of this proposed change.

Cowley provided a visual presentation of the eleven spots that were excluded in the last Traffic Control Order and he felt that exceptions should not have been made. He indicated that employees are utilizing those eleven spaces and didn't endorse the idea of parking passes. He recommended that people who need to park for more than three hours should park in the Masonic Temple lot or at the Maxfield Training Center. He stated a solution to the problem presented during public

comment would be to put a 30-minute loading zone at the base of the building rather than providing a parking pass.

Scott clarified the number of untimed parking spaces available and agreed that it needed to be controlled. He then inquired where the residents of the apartments were parking and further discussion was held.

Schneemann inquired why some of the untimed spaces were still not included in the amendment. He also asked for follow-up from the Parking Committee and business owners to provide feedback. He stated he would like to set a date by which the feedback would be provided.

Bowman stated that both business owners and residents should be considered when contemplating approval of this amendment. She would also like to establish a deadline to receive feedback.

Galvin stated he could not support approval of the amendment until metrics from the Parking Commission are provided to Council. He indicated the City needs stronger parking management but would like to table the item until it can be studied further.

Motion to table consideration of Traffic Control Order Amendment to include three-hour time limited parking in the public parking lot spaces along the far north row in the north municipal lot until additional review and information from the Parking Commission is provided.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sara Bowman, Councilmember
SECONDER:	Steve Schneemann, Mayor Pro Tem
AYES:	Bowman, Galvin, Schneeman, Scott, Cowley

7. OTHER BUSINESS

None heard.

8. COUNCIL COMMENT

Galvin discussed the upcoming goal-setting session scheduled for the following Saturday. He noted three criteria that need to be met before making a decision: 1) does it have citizen support; 2) can it be implemented by the City administratively; and 3) does it have funding? At the session he would like to discuss parking management and structure, and purchasing a new fire truck. He would also like to discuss City Hall and finding new tax revenue.

Murphy stated he would like to schedule a joint meeting with the DDA and a joint training session with Council and Planning Commission.

9. ADJOURNMENT

1. Motion to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Jeff Scott, Councilmember
AYES:	Cowley, Galvin, Bowman, Scott, Schneemann

The meeting was adjourned at 8:20 p.m.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____

Minutes Acceptance: Minutes of Jan 4, 2016 7:00 PM (Minutes)



Special City Council Meeting
6:00 PM, TUESDAY, JANUARY 19, 2016
Conference Room
Farmington City Hall
23600 Liberty St
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on January 19, 2016, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 PM by Mayor William Galvin.

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Sara Bowman	Council Member	Absent	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

- Director Christiansen
- Superintendent Eudy
- City Clerk Halberstadt
- City Manager Murphy

2. APPROVAL OF AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Cowley, Galvin, Schneemann, Scott
ABSENT:	Bowman

3. PUBLIC COMMENT

No public comment was heard.

4. PRELIMINARY DISCUSSION ON UTILITY AVAILABILITY UPDATE

Present: Matt Parks, OHM

A. Availability of Municipal Utilities

Eudy began a preliminary discussion on utility availability and update by introducing Parks from OHM.

Parks presented information regarding the city's availability of utilities for future development. He cited the 2014 Water Reliability Study and provided GIS map of city

Minutes Acceptance: Minutes of Jan 19, 2016 6:00 PM (Minutes)

infrastructure relative to water.

Parks advised scenarios can be run through GIS and AutoCad to create water models to provide accurate data on adequate utility availability.

Galvin questioned the location of the 2014 Water Reliability Study and GIS map/water model. Parks will provide a copy electronically and the City Manager's office will also maintain a copy.

Parks stated the model can provide a summary of recommendations that lists the projects the city should focus on. One of the recommendations is to replace 4 inch water pipe with 8 inch pipe.

Discussion followed that the majority of 4 inch water pipe is in the residential areas around the city and can be replaced on an as needed basis.

Galvin requested focusing the discussion on the downtown area around Maxfield, as this is the targeted area for significant redevelopment. Cowley was interested in keeping the focus on the Grand River corridor-east of Power.

Parks provided a diagram and map for the former Maxfield school site confirming there is adequate water support for different development intensities.

Scott questioned the water availability for high rise structures up to 6 stories and raised concern about the number of redevelopment projects and what that might mean for utility accessibility.

Parks indicated that the city would need to evaluate the water availability case by case. In general, there is adequate water pressure for redevelopment. In the case of a 6 story structure an internal boost may be needed. The water pressure should be fine, but the inflow and infiltration may be an issue. This can be addressed at the time of road replacement to 8 inch water pipe.

Discussion circled back to the replacement of 4 inch water pipe. Cowley questioned where the trouble spots may be. Parks reiterated that the majority of 4 inch water pipe lies in residential areas and should be replaced with ongoing road and sewer projects.

Schneemann noted that these trouble spots were unrelated to the redevelopment at hand. Parks mentioned that there are a few loops that need to be completed to help with fire flow. There also needs to be a new meter and connection at the old Kmart site.

Parks noted that there may not be a big water demand at the old Kmart facility due to it being proposed as a parking lot for Suburban Collection.

Christiansen advised that Suburban Collection may include a vehicle prep station and car wash on the site and this may impact water necessity.

Parks stated that in the future the city can contact OHM to run scenarios for water availability on properties based on the working water model. Christiansen responded that the city can coordinate with OHM on new projects being proposed.

Cowley questioned any issues with the proposed Farmington Road streetscape. Discussion followed that there are no red flags on Farmington Rd.

Cowley summarized that what he is hearing is that there is no issue with the Grand River corridor, but there could be a problem with residential strategy in regards to water pipe.

Scott questioned how the City of Farmington compares in water pressure to other communities. Parks stated that the city compares well to others.

5. CITY BOARD AND COMMISSION INTERVIEWS

A. Interview Matt Schiffman for Boards and Commissions

Council interviewed Matt Schiffman for positions on the Zoning Board of Appeals and Construction Board of Appeals.

Motion to appoint Matt Schiffman to the Zoning Board of Appeals to fill an unexpired term ending June 30, 2019.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeff Scott, Councilmember
SECONDER:	Greg Cowley, Councilmember
AYES:	Greg Cowley, William Galvin, Steve Schneemann, Jeff Scott
ABSENT:	Sara Bowman

B. Motion to appoint Matt Schiffman to the Construction Board of Appeals to fill an unexpired term ending June 30, 2018.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeff Scott, Councilmember
SECONDER:	Greg Cowley, Councilmember
AYES:	Greg Cowley, William Galvin, Steve Schneemann, Jeff Scott
ABSENT:	Sara Bowman

6. OTHER BUSINESS

Murphy questioned Council on whether or not it is important to live stream the Council meetings. He noted the meetings are taped and broadcast on cable within 24 hours. He advised the City is currently using Accela to live stream Council meetings and provide a software program for agendas and minutes at a cost of \$9,000 per year.

Discussion followed regarding less expensive options to Accela.

Tech support from Farmington Hills was mentioned in the discussion and their lack of support for the Accela software.

Galvin suggested that Murphy make a comment at a future meeting to prep the public that we are considering alternatives and the importance of cost saving matters.

7. COUNCIL COMMENT

Minutes Acceptance: Minutes of Jan 19, 2016 6:00 PM (Minutes)

Galvin advised that under Council Comment at the regular meeting he will request redevelopment of the Maxfield Training Center property be placed on the agenda of an upcoming joint meeting with Farmington Hills and the Farmington School Board.

Galvin also advised that he will comment on the need to pursue diversity at City Hall and practices currently in place to address same.

8. ADJOURNMENT

1. Motion To Adjourn

The meeting adjourned at 6:56 PM.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Greg Cowley, Councilmember
AYES:	Greg Cowley, William Galvin, Steve Schneemann, Jeff Scott
ABSENT:	Sara Bowman

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____

Minutes Acceptance: Minutes of Jan 19, 2016 6:00 PM (Minutes)



DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on January 19, 2016, in 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor William Galvin.

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Sara Bowman	Council Member	Absent	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

- Director Christiansen
- Director Demers
- Superintendent Eudy
- City Clerk Halberstadt
- City Manager Murphy
- Attorney Schultz
- Treasurer Weber

2. PLEDGE OF ALLEGIANCE

Officers Jacob Cote and Donald Laporte led the Pledge of Allegiance.

3. PUBLIC COMMENT

No public comment was heard.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Greg Cowley, Councilmember
AYES:	Cowley, Galvin, Schneemann, Scott
ABSENT:	Bowman

- A. Special Event Request, Farmington Community Library: Thursdays Are Thrilling – Fitness Fair
- B. Special Event Request, Farmington Community Library - Pavilion Story Time

Minutes Acceptance: Minutes of Jan 19, 2016 7:00 PM (Minutes)

- C. Special Event Request, Farmington Community Library - Family Fun in Riley Park
- D. Consideration to Accept James Moran's Resignation from the Farmington Community Library Board
- E. Second Quarter Building Report
- F. Public Safety Monthly Report
- G. Farmington Monthly Payments Report - December 2015

H. Minutes

1. **Minutes of the City Council - Special - Nov 9, 2015 7:00 PM**
2. **Minutes of the City Council - Special - Nov 30, 2015 7:00 PM**
3. **Minutes of the City Council - Regular - Dec 21, 2015 7:00 PM**

5. APPROVAL OF REGULAR AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeff Scott, Councilmember
SECONDER:	Greg Cowley, Councilmember
AYES:	Cowley, Galvin, Schneemann, Scott
ABSENT:	Bowman

6. PRESENTATION/PUBLIC HEARINGS

A. Introduction of Recently Promoted Public Safety Officers

Demers noted in a recent survey, Farmington was named the 13th safest city in Michigan. He stated this did not happen by accident or coincidence. He cited three reasons this community remains safe: 1) residents that have a vested interest in the safety and security of their neighborhoods; 2) a supportive City Administration that provides the resources that are needed; and 3) the dedicated men and women of the Farmington Public Safety that work hard to fulfill the mission of the department.

Demers recognized the promotion of Sergeant Andrew Morche to the rank of Commander and Officer Patrick Spelman to the rank of Sergeant. He highlighted the education and career background for both individuals.

Both Commander Morche and Sergeant Spelman were present to receive their recognition.

Demers introduced two recently hired Public Safety Officers: Jacob Cote and Donald Laporte. He highlighted the education and career background of both individuals.

Demers administered the Farmington Public Safety Code of Honor to both officers.

B. Request for Special Event - Swing Farmington, Inc.

Present: Alexander Steward

City Administration requested Council approval of a special event request from Alexander Steward of Swing Farmington Inc. to host social swing dances in Riley Park/Sundquist Pavilion beginning May 1st through October 20, 2016.

Steward was present to provide an update on Swing Farmington and respond to questions from Council.

Responding to a question from Schneemann, Steward stated Swing Farmington will be moving back to the pavilion during Founders Festival.

Schneemann was pleased Swing Farmington had a good summer last year and was happy they are returning for another year.

Scott was also pleased to see Swing Farmington return to the pavilion and wished them much success.

Responding to a question from Galvin, Murphy stated there has not been an issue in the past relative to the extended hours requested and waiver of the sound ordinance.

Schneemann noted his home is located near the pavilion and in the past he has not had an issue with the noise level of the event.

Cowley discussed the designated parking for Fresh Thyme and asked Steward to advise the dancers that parking restrictions will be enforced.

Motion to approve a special event request for Swing Farmington, Inc. scheduled every Thursday, May 1 through October 20, 2016, 7:30 - 11:30 p.m. with the following conditions:

- **Music will discontinue at 11:00 p.m. except for evenings during the summer months;**
- **Waive the City Sound Ordinance to allow Swing Farmington, Inc. to extend operation until 11:30 p.m. from the end of the school year June 18 through the September 3.**
- **Approve charge of \$25/week to defray the cost of maintenance.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Greg Cowley, Councilmember
AYES:	Greg Cowley, William Galvin, Steve Schneemann, Jeff Scott
ABSENT:	Sara Bowman

C. Farmington Farmers & Artisans Market report

Present: Walter Gajewski, Market Manager
Alan Maxi, President of Farmington/Farmington Hills Neighborhood House

Gajewski provided an update on the Farmington Farmers Market and plans for the coming year.

Maxi spoke about the partnership and joint program the Farmers Market has with the Neighborhood House where fresh produce is provided to families in need.

Minutes Acceptance: Minutes of Jan 19, 2016 7:00 PM (Minutes)

Responding to a question from Schneemann, Gajewski advised the market will temporarily relocate to the Village Commons during the Harvest Moon event this year.

Responding to a question from Scott, Gajewski stated growth of the market will be more organic, i.e. word of mouth, etc. He advised no additional monies will be spent on advertising.

Scott stated he would like included in the market survey how many market patrons shop elsewhere in the downtown.

Gajewski responded he would be happy to include additional questions from Council in the survey.

Cowley advised there are dissenting opinions that the market does not support the surrounding business community. He would like confirmation through survey data that in fact it does support downtown businesses. He noted the market is drawing as many people to the downtown as the Civic Theater.

Cowley suggested working with the Chamber to integrate itself into the market in order to expand their relationships. He discussed the issue of parking and the opening of Fresh Thyme market.

Gajewski discussed the importance of communicating to the market community the implementation of timed parking and alternative parking locations.

Galvin recommended discussing the *Tuesday* Market at a future study session. He complimented Gajewski on the data he presented which validates the success of the market. He stressed the importance of continued collaboration with the Downtown Development Authority, Parking Committee, etc. He brought up the idea of a City Council tent at the market.

Gajewski advised there is a community information tent at the market which Council could use as well.

Responding to a question from Galvin, Gajewski stated solicitors, political activists, etc. are asked to keep their business outside of the market.

Galvin expressed his support for keeping the market in the downtown. He encouraged Gajewski to continue data mining and keeping the market successful.

7. UNFINISHED BUSINESS

No unfinished business.

8. NEW BUSINESS

A. Economic and Community Development Update

Christiansen provided Council with a written project status memorandum and entertained questions.

Galvin noted the recent closing of a coffee shop at Drakeshire Plaza. He commented on that troubled Plaza and the significant number of vacancies. He asked if the city is doing anything to provide assistance to the owners.

Christiansen stated the owners have secured a new real estate broker and are optimistic that some of the vacancies will be filled this spring.

9. DEPARTMENT HEAD COMMENTS

Weber discussed water and sewer rates, specifically the establishment of fixed costs and how they are calculated.

Council took a 10 minute recess at 8:32 P.M.
Council resumed the meeting at 8:42 P.M.

Demers announced the Public Safety Department has a stock of smoke detectors available for residents.

Cowley stated the Chamber is planning to have a dunk tank at the Founders Festival. He suggested Public Safety Officers participate in this event. He would also like to resurrect the softball tournament where Public Safety played a major role.

Responding to a question from Schneemann, Demers stated he could not recall the name of the source of the recognition that Farmington is the 13th safest city in the state. However, he pointed out the recognition was based on 2014 data and the data for 2015 is even better. He stated Farmington is getting noticed by organizations for being a safe community.

Schneemann stated he would like to use this information to promote the city.

Galvin extended congratulations to Commander Morche and Sargeant Spellman on their promotions; and welcomed new officers, Jacob Cote and Donald Laporte.

Eudy cautioned residents to protect areas where water meters are located so they don't freeze. He spoke about staff changes in his department.

Halberstadt announced the City is currently interviewing candidates for a part-time Mansion Director position.

Murphy advised he will send the draft Special Events Policy to Council for their review by the end of the week.

10. COUNCIL COMMENT

Galvin stated the annual event of Martin Luther King (MLK) Day motivates us to think about issues such as diversity and opportunity. He advised that as representatives of the city, Council should be aware of those issues at all times. One of the important ways to keep these issues at the forefront is to continue to seek diversity in our workforce.

Galvin pointed out Farmington has always maintained a gender-diverse staff. He noted Farmington's population has been changing over the past several years. He stated we have a population of ethnically diverse residents and cultures from all over the world. He discussed the benefits of a diverse workforce.

Galvin encouraged the city's management team to continue to seek the best, broadest, and most diverse range of candidates for participation and provision of services to our businesses and residents.

Galvin requested including the redevelopment of the Maxfield Training Center on the agenda of the upcoming joint meeting with Farmington Hills and the Farmington School Board.

11. ADJOURNMENT

The meeting adjourned at 8:55 P.M.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Jeff Scott, Councilmember
AYES:	Cowley, Galvin, Schneemann, Scott
ABSENT:	Bowman

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____

Minutes Acceptance: Minutes of Jan 19, 2016 7:00 PM (Minutes)

**Farmington City Council
Staff Report**
Council Meeting Date:
February 15, 2016

**Reference
Number
(ID # 2114)**
Submitted by: Chuck Eudy,

Description: Consideration to Approve Payment to Oakland County Water Resource Commissioner (OCWRC) for the Emergency Replacement of the Nine Mile Retention Variable Frequency Drive (VFD) Pump Controls.

Requested Action:

Move to approve payment to Oakland County Water Resource Commissioner (OCWRC) for the emergency replacement VFD at Nine Mile Retention in the amount of \$33,849.27.

Background:

At the June 15, 2015 meeting City Council was informed of the pending emergency replacement of the VFD at 9 Mile Retention. In addition to the replacement of the VFD, an I-sense voltage monitor, Mersen Surge trap, and a 75 KVA isolation transformer were installed. The I-sense voltage monitor, Mersen Surge trap, and 75 KVA isolation transformer will monitor and isolate all voltage spikes from DTE or the emergency generator power supply to the 9 Mile Pump Station. It is suspected a voltage spike caused the prior VFD to fail.

The installation is complete and operational. Total cost of the project is \$33,849.27. The itemized breakdown is on file at the DPW offices.

Agenda Review
Review:

Chuck Eudy Skipped 02/15/2016 11:25 AM
City Manager Skipped 02/15/2016 11:25 AM
City Council Completed 02/15/2016 7:00 PM

INVOICE

Make Checks Payable to
OAKLAND COUNTY
TREASURERS-CASH ACCOUNTING BLDG 12 E
1200 N TELEGRAPH RD
PONTIAC MI 48341-0479
United States

City of Farmington
ATTN: Chuck Eudy
23600 Liberty St
Farmington, MI 48335

Invoice: DEQ0000513A
Invoice Date: 1/15/2016
Page: 1 of 1
Customer No: DEQ00000164
Payment Terms: Net 30
Due Date: 2/14/2016

AMOUNT DUE: \$33,849.27

For billing questions, please call: 248-858-1108

Line	Description	Net Amount
1	VFD Projects	33,849.27

Amount Due: 33,849.27

PLEASE INCLUDE YOUR INVOICE NUMBER WHEN SUBMITTING PAYMENT.

Attachment: City of Farmington 3_4 Qtr FY2015 Manual Bill (VFD and includes ICSInvoice 521) (2114 : WRC VFD Replacement)

**Farmington City Council
Staff Report**

Council Meeting Date:
February 15, 2016

**Reference
Number
(ID # 2113)**

Submitted by: Chuck Eudy,

Description: Request Fiscal Year 2015/16 Budget Amendment

Requested Action:

Move to Authorize Fiscal year 2015/16 Budget Amendment in the amount of \$18,139.00 for the emergency replacement of the Variable Frequency Drive (VFD) at Nine Mile Retention.

Background:

At the June 15, 2015 meeting, City Council authorized Oakland County Water Resource Commissioner (OCWRC) to proceed with emergency VFD replacement at Nine Mile Retention. This replacement will require a transfer of existing fund balance and a budget amendment for Fiscal Year 2015/16 in the amount of \$18,139.00.

The installation has been completed and the new VFD is operational.

Agenda Review

Review:

Chuck Eudy Skipped 02/15/2016 11:25 AM

City Manager Skipped 02/15/2016 11:25 AM

City Council Completed 02/15/2016 7:00 PM

**Farmington City Council
Staff Report**
Council Meeting Date:
February 15, 2016

**Reference
Number
(ID # 2111)**
Submitted by: Chuck Eudy,

Description: Consideration to Approve Construction Estimate No. 3 for the Twin Valley Pump Station.

Requested Action:

Move To Approve Construction Estimate No. 3 with Bidigare Contractors Inc. in the amount of \$143,100.00 with 10% of earnings for retainage.

Background:

At the November 2, 2015 meeting City Council approved the bid from Bidigare Contractors Inc. of Northville Michigan for the reconstruction of the Twin Valley Pump Station. The amount of the bid was \$739,869.00. The existing Pump Station will not allow for the anticipated growth of the community in the area it services.

Orchard Hiltz and McCliment (OHM) has recommended a payment of \$143,100.00 with a 10% (\$14,310.00) of earnings retainage. Amount due to Bidigare Contractors Inc. is \$128,790.00.

Electrical Panel Shipping has been reduced to three (3) weeks, from the anticipated 6-10 week shipping window. Bidigare Contracting anticipates a mid-May completion date.

Agenda Review
Review:
Chuck Eudy Skipped 02/15/2016 11:25 AM
City Manager Skipped 02/15/2016 11:25 AM
City Council Completed 02/15/2016 7:00 PM



ARCHITECTS. ENGINEERS. PLANNERS.

February 4, 2016

Mr. Chuck Eudy
DPW Superintendent
City of Farmington
33720 W. 9 Mile Road
Farmington, Michigan 48335

Regarding: City of Farmington - Twin Valley Pump Station Improvements
OHM Job No. 0111-13-0030
Estimate No. 3

Dear Mr. Eudy:

Enclosed are Construction Estimate No. 3 and a Contractor's Declaration for the referenced project.

Bidigare Contractors, Inc. has completed the work shown on the attached construction estimate for the period ending February 04, 2016 and we would recommend payment to the Contractor in the amount of \$143,100.

Sincerely,
OHM Advisors

Matt Parks, P.E.
Client Representative

cc: Bidigare Contractors, Inc. (via e-mail)
File



CONSTRUCTION ESTIMATE

8.C.a

ORCHARD, HILTZ & McCLIMENT, INC.
34000 Plymouth Road
Livonia, MI 48150

p: (734) 522-6711
f: (734) 522-6427
w: ohm-advisors.com

PROJECT: City of Farmington - Twin Valley Pump Station Improvements

Job Numbers: 0111-13-0030

Estimate Number: 3

Period End Date: 02/04/2016 12:46:38

CONTRACTOR: Bidigare Contractors, Inc.
7820 Chubb Road
248-735-1113
Northville, MI 48168

OWNER: City of Farmington
33720 W 9 Mile Rd
(248) 473-7250
Farmington, MI 48335

Estimate Status: Approved
Contract Start Date: 11/23/2015
Contract End Date: 06/15/2016
Contract Duration: 205 days

Print Date: 02/04/2016 14:13:31

STATUS: On Schedule

*Retainage: 10% of Earnings

Original Contract Amount:	\$739,869.00
Change Orders:	
Current Contract Amount:	\$739,869.00

Earnings this Period:	\$159,000.00
Earnings to Date:	\$369,018.04
Previous Retainage:	\$21,001.80
Retainage this Estimate:	\$15,900.00
Less Total Retained to Date (10% of Earnings):	\$36,901.80
Net Earned:	\$332,116.24
Previous Estimates:	\$189,016.24
Amount Due Contractor:	\$143,100.00

Matthew Parks, P.E., Orchard, Hiltz & McCliment, Inc.

Prepared By:

Chuck Eudy, DPW Director, City of Farmington

Approved By:

Date: 2-4-16

Date: 2/5/16

Item No.	Description	Original Bid Quantity	Authorized Quantity	Unit Price	Period Quantity	Period Amount	Quantity to Date	Total Amount to Date
Division A: Division A								
1	Mobilization, Max. 5%	1.00 Ls	1.00	\$30,000.00	-	-	1.00	\$30,000.00
2	Traffic Control	1.00 Ls	1.00	\$4,000.00	0.25	\$1,000.00	0.75	\$3,000.00
3	Erosion Sediment Control	1.00 Ls	1.00	\$2,000.00	0.25	\$500.00	0.75	\$1,500.00
4	Pulverize Drive	1,260.00 Syd	1,260.00	\$4.00	-	-	-	-
5	Sidewalk Removal	35.00 Syd	35.00	\$20.00	-	-	-	-
6	Tree Removal	7.00 Ea	7.00	\$700.00	-	-	7.00	\$4,900.00
7	Clearing and Grubbing	1.00 Ls	1.00	\$2,000.00	-	-	1.00	\$2,000.00
8	Metal Object Removal	1.00 Ls	1.00	\$5,000.00	-	-	1.00	\$5,000.00
9	Abandon 4" Force Main with Flowable Fill	160.00 Ft	160.00	\$20.00	-	-	-	-
10	Bulkhead 4" Force Main	3.00 Ea	3.00	\$2,500.00	-	-	-	-
11	Electrical Demolition	1.00 Ls	1.00	\$10,000.00	-	-	-	-
12	Station Grading, Access Drive	7.00 Sta	7.00	\$1,000.00	-	-	-	-
13	Station Grading, Site	1.00 Ls	1.00	\$10,000.00	-	-	0.25	\$2,500.00
14	1x3 Crushed Stone	1,260.00 Syd	1,260.00	\$4.00	-	-	123.26	\$493.04
15	8" Thick Concrete Apron	60.00 Syd	60.00	\$100.00	-	-	-	-
16	4" Concrete Sidewalk	307.00 Sft	307.00	\$8.00	-	-	-	-
17	6" Concrete Sidewalk	187.00 Sft	187.00	\$9.00	-	-	-	-
18	6" IPS DR11 HDPE FM, Directional Drill	147.00 Ft	147.00	\$175.00	-	-	147.00	\$25,725.00
19	6" IPS DR11 HDPE FM, Open Cut	35.00 Ft	35.00	\$175.00	-	-	18.00	\$3,150.00
20	12" PVC Sanitary Sewer	55.00 Ft	55.00	\$300.00	-	-	52.50	\$15,750.00
21	Standard 4' Manhole	1.00 Ea	1.00	\$5,000.00	-	-	1.00	\$5,000.00
22	Manhole Bench Repair	2.00 Ea	2.00	\$5,000.00	-	-	-	-
23	Bypass Pumping	1.00 Ls	1.00	\$5,000.00	-	-	-	-
24	Topsoil, Seed and Mulch	250.00 Syd	250.00	\$15.00	-	-	-	-
25	Mulch Blanket	250.00 Syd	250.00	\$5.00	-	-	-	-
26	Pump Station	1.00 Ls	1.00	\$450,000.00	0.35	\$157,500.00	0.60	\$270,000.00
27	Allowance No. 1 DTE Allowance	1.00 Dir	1.00	\$15,000.00	-	-	-	-
28	Allowance No. 2 SCADA Allowance	1.00 Dir	1.00	\$95,000.00	-	-	-	-
					Division A Sub-Total:	\$159,000.00		\$369,018.04
					Retainage:	\$15,900.00		

CONTRACTOR'S DECLARATION

I HEREBY DECLARE THAT I HAVE NOT, during the period

JANUARY 13, 2016 to

FEB 4, 2016 A.D., 20 16 performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for or claim compensation from City of Farmington or his agents, in addition to the regular items set forth in the Contract numbered 0111-13-0030 and dated November 18 A.D., 20 15 for the Agreement executed between myself and the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There (is) (is not) an itemized statement attached.

Date: FEB 4, 2016

Bidigare Contractors Inc
By: [Signature]
Title: Vice President

**Farmington City Council
Staff Report**
Council Meeting Date:
February 15, 2016

**Reference
Number
(ID # 2112)**
Submitted by: Chuck Eudy,

Description: Review of Bel-Aire Subdivision Preliminary CCTV

Requested Action:

Move to authorize Orchard Hiltz, and McCliment (OHM) to develop a bid package for the open cut sewer repairs.

Background:

At the November 16, 2015 Council meeting, approval was given to Pipeline Management Co. of Milford Michigan to conduct preliminary CCTV inspections of the sanitary sewer in the Bel Aire Subdivision.

Engineers at Orchard, Hiltz, and McCliment (OHM), have reviewed the 26 segments of sanitary sewer which were CCTV inspected. Of the 26 segments inspected nine of the segments will require at least one open cut repairs prior to being considered for Cured in Place Pipe lining (CIPP).

OHM has developed an engineer's construction cost estimate of \$284,100.00. This estimate includes engineering cost, construction cost and a 15% contingency for the open cut repairs.

All identified open cut repairs locations have been identified by CCTV, and an Engineers report. We must quickly move to facilitate the open cut repair's all identified locations.

Agenda Review
Review:
Chuck Eudy Skipped 02/15/2016 11:25 AM
City Manager Skipped 02/15/2016 11:25 AM
City Council Completed 02/15/2016 7:00 PM



OHM
Engineering Advisors
CANTON, MI 48106 & McCLIMENT, INC.
34000 Plymouth Road, Livonia, Michigan, 48150

**Bel-Aire Subdivision Sewer Rehab
Open-cut Segments**

Telephone: (734) 522-6711 FAX: (734) 466-4557

PROJECT: Bel-Aire Subdivision Sewer Rehab - Repair Open-cut Segments

DATE: Jan 20, 2016
PROJECT NO.: 0111-15-0080
ESTIMATOR: JLH
CHECKED BY: JLH
CURRENT ENR: MDP

BASIS FOR ESTIMATE: [] CONCEPTUAL [X] PRELIMINARY [] FINAL

Based on Pipeline's televising performed on 12/15/15, the following segments require open-cut repairs: 10, 5, 6, 8, 17, 25, 11, 13, 26

ITEM	DESCRIPTION	EST. QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	Mobilization, Max. 5%	1	LS	\$ 10,000.00	\$ 10,000.00
2	Traffic Maintenance and Control	1	LS	\$ 10,000.00	\$ 10,000.00
3	Sidewalk, Rem	100	SYD	\$ 9.00	\$ 900.00
4	Pavt, Rem	500	SYD	\$ 15.00	\$ 7,500.00
5	Curb and Gutter, Rem	200	FT	\$ 15.00	\$ 3,000.00
6	Trench Undercut and Backfill	20	CYD	\$ 50.00	\$ 1,000.00
7	Curb and Gutter	200	FT	\$ 25.00	\$ 5,000.00
8	Aggregate Base, 21AA	500	SYD	\$ 20.00	\$ 10,000.00
9	Wearing Course	50	TON	\$ 110.00	\$ 5,500.00
10	Leveling Course	50	TON	\$ 110.00	\$ 5,500.00
11	Driveway, Conc, 6 inch	320	SYD	\$ 72.00	\$ 23,100.00
12	Sidewalk, Conc, 4 inch	420	SFT	\$ 5.50	\$ 2,400.00
13	Sidewalk, Conc, 6 inch	480	SFT	\$ 6.50	\$ 3,200.00
14	Bypass Pumping	1	LS	\$ 10,000.00	\$ 10,000.00
15	Open Cut Pipe Repair, 8 inch	105	LFT	\$ 875.00	\$ 91,900.00
16	Open Cut Pipe Repair, 10 inch	30	LFT	\$ 950.00	\$ 28,500.00
17	Restoration	120	SYD	\$ 5.00	\$ 600.00

Estimated Construction Cost \$218,100.00
Construction Contingency (15%) \$33,000.00
Engineering Services (15%) \$33,000.00

Open-cut Repairs Total Cost \$284,100.00

Total Cost of CIPP only of 26 Segments \$202,000.00

Interpolated Total Cost of entire Bel-Aire Subdivision \$ 3,864,000.00

2015 Bond Expenses

Twin Valley Lift Station	Construction	Anticipated Engineering FY15/16	Anticipated Engineering FY 16/17	Contingency			subtotal
						2015 Bond	\$ 1,500,000.00
						Bond costs	\$ 50,000.00
							\$ 1,450,000.00
	\$ 739,869.00	\$ 185,600.00	\$ 25,000.00	trending under budget \$70,000 allocated			\$ 950,469.00
Stream Bank Restoration							
	\$ 147,200.00	\$ 34,000.00	\$ 2,500.00	trending under budget, none allocated			\$ 183,700.00
Bel Aire Sewer expense to date							
	\$ 18,000.00	\$ 5,500.00	\$ -	none allocated			\$ 23,500.00
Total Contractual/Engineering without contingency funds							\$ 1,157,669.00
Funds available for Bel Aire							\$ 292,331.00
OHM construction Estimate for Bel Aire open cut Repairs							
	\$ 218,100.00	\$ 33,000.00	\$ -	\$ 33,000.00			\$ 284,100.00
Balance of Bond left if open cut repairs proceed							\$ 8,231.00
Bridge Scour Road funds	\$ 69,833.75	\$ 15,000.00	\$ -	\$ -			\$ 84,833.75

Attachment: Bond expenses (2112 : Bel Aire Sewer Recommendation)

**Farmington City Council
Staff Report**

Council Meeting Date:
February 15, 2016

**Reference
Number
(ID # 2122)**

Submitted by: David Murphy, City Manager

Description: Consideration to Approve Special Event Permit - Farmington Brewing Company St. Patrick's Day Food Vendor

Requested Action:

Authorize permit request for Farmington Brewing Company to have a food truck parked outside its establishment for St. Patrick's Day, March 17, 2016 from 10 a.m. until 10 p.m.

Background:

The Farmington Brewing Company has requested authorization to have a food truck parked outside its establishment to serve customers food on St. Patrick's Day, Thursday, March 17 from 10 a.m. until 10 p.m.

The truck will be at their place of business, 33336 Grand River Ave. They will use the two parking spaces on the north side of the building. Food will be served inside their establishment.

This will be a similar set up to the Pig & Brew event they held on July 11, 2015 and their anniversary celebration Nov. 13-15, 2015. City council had approved both previous events.

Farmington Brewing will ensure, the necessary permits from the Oakland County Health Department, access and egress must be maintained from the Farmington Brewing Company at all times, emergency egress for the lower and upper theaters at the Civic must be maintained, and clear unobstructed access for vehicles to the North Parking Lot must be maintained.

Agenda Review

Review:

David M. Murphy Skipped 02/15/2016 11:25 AM
City Manager Skipped 02/15/2016 11:25 AM
City Council Completed 02/15/2016 7:00 PM

City of Farmington Special Event Application

Directions: Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's office at least 30 days prior to the starting date of the event.

Sponsoring
Organization's
Legal Name Farmington Brewing Company LLC Phone 248-957-9543

Organization Address 3336 Grand River Ave

Organization's Agent Jason Schlaff Phone 248-227-6867

Agent's Title Owner

Agent's Address 33216 Thomas St., Farmington 48336

Event Name St. Patrick's Day Food Truck at the FBC

Event Purpose To supply food service on 3/17/16

Event Dates 3/17/16

Event Times 10 AM to 10 PM

Event Location Farmington Brewing Co, 3336 Grand River Ave.,
Farmington, MI 48336

1. TYPE OF EVENT: Based on Policy Section 2, this event is:
- City Operated Event Co-sponsored Event
- Other Non-Profit Event Other For-Profit Event
2. ANNUAL EVENT: Is this event expected to occur next year [YES] [NO]

If YES, you can reserve a date for next year with this application (See Policy Section 15). To reserve dates for next year, please provide the following information:

3/17/17

Normal Event Schedule
(e.g., third weekend in July) St. Patrick's Day

Next year's specific dates: 3/17/17

3. **An EVENT MAP** [is] ~~[is not]~~ attached. If you event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lot that you are requesting to be blocked off.

4. **VENDORS:** Food Concessions ~~[YES]~~ [NO] Other Vendors [YES] [NO]

If yes, refer to Policy Section 13 for license and insurance requirements.

5. **EVENT SIGNS:** Will this event include the use of signs [YES] ~~[NO]~~

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: **Please complete sign illustration sheet on page 4 and include with the application.**

6. **EXEMPT PARKING:** Are you requesting exempt parking? (See Policy Section 5) [YES] ~~[NO]~~

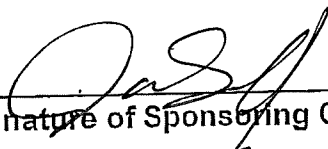
If yes, list the lots or locations where exempt parking is requested:

7. **OTHER REQUESTS:** None requested

8. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:
- a. A certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section 12)
 - c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section 11)
 - d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 13)
 - e. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Sections 11 and 16)
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections 3 and 4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

2/10/16
Date


Signature of Sponsoring Organization's Agent

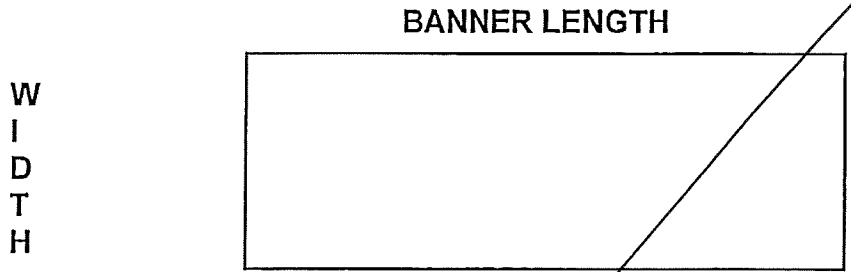
RETURN THIS APPLICATION at least thirty (30) days prior to the first day of the event to:

City Manager's Office
23600 Liberty Street
Farmington MI 48335

Phone: 248 474-5500-221

Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner.
THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

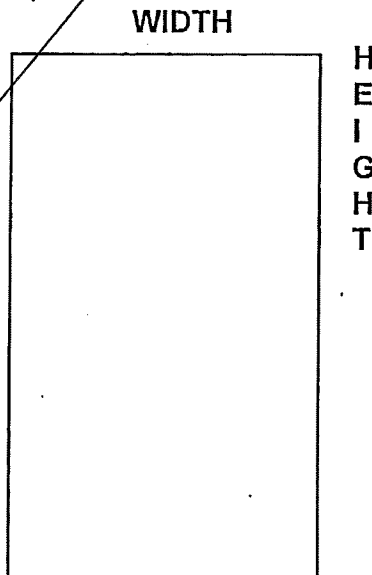
Total square footage of the banner cannot exceed 32 square feet.



Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet.

Stand-up A Frame sign



Write sign copy inside sign area.

**Farmington City Council
Staff Report**

Council Meeting Date:
February 15, 2016

**Reference
Number
(ID # 2121)**

Submitted by: Susan Halberstadt,

Description: Consideration to Approve Contract - Governor Warner Mansion Director

Requested Action:

Motion to approve a one-year contract with Kimberly Shay to serve as Director of the Governor Warner Mansion, subject to final review and approval by the City Attorney.

Background:

City Administration is requesting Council approval of a one-year contract with Kimberly Shay to retain her services as Director of the Governor Warner Mansion.

BACKGROUND

At the January 4th study session Council approved hiring a Director for the Warner Mansion on a contractual basis. The position was posted and two candidates were interviewed by a panel consisting of the Clerk, Treasurer and representatives from the Mansion and Historical Commission. An offer was extended to Kimberly Shay contingent on Council approval of her contract. Kim is well qualified to fill this position based on her background, education, and her experience working at the Mansion over the last several years.

The one-year contract includes the following: \$24,000 annual compensation, bonus incentive of 20% of all funding sources generated by the Director in excess of \$34,000; and for the first year this position will report to the City Clerk.

We believe hiring Kim as Director of the Mansion will result in increased revenue from grants, sponsors, donors and events; increased presence on the internet, and improved management of Mansion assets.

Agenda Review

Review:

Susan Halberstadt Skipped 02/15/2016 11:25 AM
City Manager Skipped 02/15/2016 11:25 AM
City Council Completed 02/15/2016 7:00 PM

**CITY OF FARMINGTON
GOVERNOR WARNER MANSION
MANSION DIRECTOR SERVICE AGREEMENT**

THIS AGREEMENT is made and entered into this __ day of _____, 2016, by and between the City of Farmington, a Michigan Municipal Corporation, hereinafter referred to as the "City," and Kimberly Shay, hereinafter referred to as the "Contractor," both of whom understand as follows:

RECITALS

City desires to retain the services of Contractor to act in the capacity of Mansion Director of the Governor Warner Mansion and to establish certain compensation, conditions of service, and working conditions for Contractor; and Contractor desires to provide services as the Mansion Director of the Governor Warner Mansion.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows.

Section 1. Duties

The City agrees to engage the services of Contractor to work in the capacity of Mansion Director of the Governor Warner Mansion (the "Mansion") to perform the functions and duties specified in the Scope of Services attached as Exhibit A hereto and incorporated herein, and to perform such other legally permissible and proper duties and functions as City shall from time to time assign.

Section 2. Term

The term of this Agreement shall be for one (1) year from the date set forth above. Either party may terminate this Agreement, for any reason, upon thirty (30) days written notice to the other party. The City may terminate the Agreement at any time for cause, which shall include, but not be limited to, the inability of Contractor to perform the Work required in the Scope of Services, conviction of a felony by Contractor, or the scheduling, display, or presentation of events or programs which are not in accordance with the community standards of the City.

In the event of termination, Contractor shall be paid as compensation in full for services performed to that date an amount calculated in accordance with Section 3 below. Such amount shall be paid by the City upon Contractor's delivering or otherwise making available to the City all documents, equipment, property and such other information or materials as may have been accumulated by Contractor in performing the services included in this agreement, whether completed or in progress.

Section 3. Payment for Services

Attachment: Mansion Director Contract_2 DRAFTdocx (2121 : Consideration for Approval of Mansion Director Contract)

- A. *Base Payment.* The City agrees to pay Contractor for her services rendered pursuant to this Agreement in the amount of \$24,000. Payments will be made in monthly installments of \$2,000, payable in advance.
- B. *Incentive Payment.* Contractor shall also receive an incentive payment for increasing the funding sources for operation and maintenance of the Mansion. The incentive payment shall be in the amount of 20% of all funding sources generated by the Contractor, in excess of \$34,000.

Funding Sources are defined as:

1. Net profit from: rental of the mansion grounds, tours and admissions, store sales, events hosted by the City, and events hosted by the Friends of the Manson coordinated by the Contractor;
2. Donations to the mansion identified and obtained by the Contractor. Donations not resulting from the direct work done by the Contractor are excluded;
3. Grants, with the prior written approval of the City Clerk;
4. Other sources of revenue with the prior written approval of the City Clerk.

Contractor shall keep a written log of funding sources generated by the Contractor for the mansion.

Section 4. Independent Contractor

- A. In the performance of this Contract, the relationship of Contractor to the City shall be that of an independent contractor and not that of an employee or agent of City. Contractor is and shall perform under this Contract as an independent contractor, and no liability or responsibility shall arise or accrue to either party as a result of the performance of this Contract with respect to benefits of any kind, including without limitation medical benefits, worker's compensation, pension rights, or other rights or liabilities arising out of or related to a contract for hire or employer/employee relationship.
- B. Contractor, as an independent contractor, is not authorized to enter into or sign any agreements on behalf of the City or to make any representations to third parties that are binding upon the City with respect to the Mansion. This general limitation notwithstanding, however, and consistent with the requirements of Exhibit A, contractor may enter into agreements, in an amount of \$1,000.00 or less, related to:
- coordination and scheduling of all events, programs, and rentals held at the Mansion in accordance with city policies and standard contractual agreements;
 - purchasing of all supplies and products, cleaning products and equipment, office supplies, operating supplies, and other miscellaneous items in accordance with city purchasing policies and procedures;

- C. Except as may be specifically stated and agreed to in Schedule A, Contractor shall perform all of the work under this Contract and no other person or entity shall be assigned or sub-contracted to perform the work, or any part thereof, unless approved by the City in advance.

Section 5. Performance Evaluation

City shall review and evaluate the performance of Contractor after 6 months have elapsed under the Contract, on a date to be set by the City and pursuant to the evaluation criteria set forth in the Scope of Services attached as Exhibit A hereto, including review and evaluation of the Contractor's Business Plan.

Section 6. Hours of Work,

The Contractor shall work all hours reasonably necessary to manage the Mansion operation in accordance with the activities described in the Scope of Work attached as Exhibit A hereto. The Contractor may from time to time utilize the services of volunteer assistants as appropriate to a given task; however, Contractor shall attend all events, presentations, or performances scheduled at the Mansion during the term of the Contract, unless otherwise approved by the City Clerk on an event-by-event basis.

Section 7. Insurance and Indemnification

The City agrees to defend, pay on behalf of, indemnify, and hold harmless Contractor for any and all claims, demands, suits or losses which may be asserted or claimed against her while acting only within the Scope of Work as set forth herein, including any Work performed on behalf of the Friends of the Governor Warner Mansion. This obligation does not apply to any other work or job performed by Contractor for any other governmental entity, corporation, partnership, business venture, or self-employment opportunity.

Section 8. Other Terms and Conditions

- A. Contractor acknowledges that the Governor Warner Mansion is a publicly-owned facility and that the presentations, programs, rentals, and events conducted or presented at or by the Mansion shall be in accordance with the community standards of the City in the City's discretion. Contractor shall give reasonable notice to the City Clerk of all programs, rentals, and events proposed to be conducted or presented before approving or authorizing same.
- B. Contractor acknowledges that all rentals and uses of the Governor Warner Mansion shall comply with the Farmington Zoning Ordinance and applicable code and ordinance provisions.
- C. The City, in consultation with the Contractor, shall fix any such other terms and conditions of service, as it may determine from time to time related to the performance of Contractor, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement or the Scope of Services set forth in the Agreement.

Section 9. Notices

Notices pursuant to this Agreement shall be given by first-class mailing with the United States Postal Service, postage prepaid, addressed as follows:

- (1) City Clerk, 23600 Liberty Street, Farmington, MI 48335; and
- (2) Kimberly Shay, 33250 Freedom Road, Apartment 1, Farmington, MI 48336.

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the date of first-class mailing of such written notice with the United States Postal Service.

Section 10. General Provisions

- A. The text herein shall constitute the entire agreement between the parties. This Agreement contains the entire understanding and agreement between the parties concerning the subject matter hereof and supersedes all prior agreements, understandings, discussions, negotiations and undertakings, whether written or oral, between the parties with respect thereto.
- B. This Agreement shall be binding upon and inure to the benefit of the heirs at law and personal representatives of Contractor.
- C. A waiver by City of a breach of any provision of this Agreement by Contractor shall not operate or be construed as a waiver of any subsequent breach by Contractor.
- D. This Agreement shall become effective on the date first set forth above.
- E. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect unless and except to the extent that the removal of the provisions found to be invalid or unenforceable frustrate the entire purpose of the Agreement.
- F. Contractor agrees to submit appropriate documentation for expenses to be reimbursed pursuant to this Agreement.
- G. Confidentiality
 - (a) The Contractor agrees that she will not, at any time during the term of employment or thereafter, disclose or use any trade secret, proprietary or confidential information of the City or any subsidiary or affiliate of the City, obtained during

the Contract, except as required pursuant to the Contract or with the written permission of the City or, as applicable, any subsidiary or affiliate of the City.

- (b) The Contractor agrees that at the time of the termination of this Contract with the Contractor, whether at the instance of the Contractor or the City, and regardless of the reasons therefore, she will deliver to the City, and not keep or deliver to anyone else, any and all notes, files, memoranda, papers and, in general, any and all physical matter containing information, including any and all documents significant to the conduct of the business of the City or any subsidiary or affiliate of the City which are in her possession, including her personal distribution list and/or sponsorship roster, phone book, and similar items compiled during the course of her employment.
- (c) The Contractor agrees that the City’s remedies at law would be inadequate in the event of a breach or threatened breach of this Confidentiality provision, and, accordingly, the City shall be entitled, in addition to its rights at law, to an injunction and other equitable relief without the need to post a bond.

H. The City, in its sole discretion, may consent to assign this Agreement.

IN WITNESS WHEREOF, the City of Farmington has caused this Agreement to be signed and executed on its behalf by the City Clerk, and Contractor has signed and executed this Agreement, on the day and year first above written.

THE CITY OF FARMINGTON, a Michigan Municipal Corporation

By: David Murphy
Its: City Manager

CONTRACTOR

Kimberly Shay

Attachment: Mansion Director Contract_2 DRAFTdocx (2121 : Consideration for Approval of Mansion Director Contract)

EXHIBIT A SCOPE OF SERVICES

All aspects of the day-to-day operation of the Governor Warner Mansion. The duties and responsibilities shall include, but not limited to, the following:

- Prepare a Business Plan with a goal of generating increased funding for the operation and maintenance of the Mansion, including the identification of and proposal to seek new funding sources including, but not limited to grants, donations and sponsorships, and, coordinating new performances, presentations, rentals and events at the Mansion.
- Investigation and follow-up on opportunities to operate the Mansion on a more efficient and cost effective basis by seeking reduced costs for service providers, suppliers, and contractors.
- Training, supervising, and scheduling all volunteers associated with the operation of the Mansion in accordance with City personnel policies and procedures;
- Coordination and scheduling of all events, programs, rentals and presentations held at the Mansion in accordance with city policies and standard contractual agreements;
- Purchasing of all supplies and products required for events, cleaning products and equipment, office supplies, operating supplies, and other miscellaneous items in accordance with city purchasing policies and procedures;
- Maintenance of appropriate paperwork and databases associated with the attendees of events, vendors, sponsorships, volunteer hours, issuance of donation receipts as appropriate, and delivery of collected fees to the City Treasurer's Office on a regular basis;
- Cleaning of facility at the conclusion of presentations , programs, events, and rentals for that day, or as needed during operations;
- When food is served, ensure service meets Department of Public Health standards;
- Coordinate with City officials regarding major repairs and maintenance with the Mansion, such as: electrical, plumbing, air conditioning, heating, roof repairs, pest control, deficiencies with flooring and seating, and structural problems with exterior of building and property;
- Ensure that the Mansion and grounds are safe and accessible as necessary for events and follow a routine maintenance schedule;
- Coordinate with the City Treasurer's office any property or liability claims submitted against the Mansion; follow all accounting procedures and policies established by the Farmington Treasurer's Department regarding receipting, collection, and deposit of all revenues generated by the operation of the Mansion;

- Coordinate with the City Clerk and other designated City officials regarding goods and services exceeding \$1,000 in cost;
- Assist in developing the annual operating budget and monitoring its activity;
- All Mansion marketing and promotional materials shall be consistent with the City logo, tag lines, or shall be pre-approved by the City Clerk prior to use;
- Market and promote presentations, rentals, activities, and events at the Mansion;
- Maintain up-to-date Mansion presence on the Internet;
- Manage Mansion Assets: Collecting, documentation and preservation;
- Coordinate events with the Friends of the Governor Warner Mansion;
- Report directly to the City of Farmington, City Clerk;
- Participate in a six-month review of job duties and accomplishments, including review and consideration of Contractor's Business Plan set forth above. The Business Plan and job duties may require modifications or adjustments in accordance with recommendations provided by the City in accordance with the six-month review.