 **City Council Meeting**

 **7:00 p.m., June 2, 2025**

 **23600 Liberty Street**

 **Farmington, MI 48335**

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**REGULAR MEETING MINUTES**

A meeting of the Farmington City Council was held on June 2, 2025, at 23600 Liberty Street, Farmington, Michigan. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:14 PM by Mayor LaRussa.

**1. ROLL CALL**

|  |  |  |  |
| --- | --- | --- | --- |
| **Attendee Name** | **Title** | **Status** | **Arrived** |
| Johnna Balk | Mayor Pro-Tem | Present |  |
| Joe LaRussa | Mayor  | Present |  |
| Kevin Parkins | Councilmember | Present |  |
| Steve Schneemann | Councilmember | Present |  |
| Maria Taylor | Councilmember | Present |  |

**City Administration Present:**

City Manager, David Murphy

Assistant City Manager, Chris Weber

Public Safety Director, Bob Houhanisin

City Clerk, Meaghan Bachman

City Treasurer, Jaime Pohlman

DDA Director, Jessica Westendorf

City Attorney

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENT**

Mike Sweeney of the Emergency Preparedness Committee presented the tip of the week, CPR and AED awareness week. This week is dedicated to raising awareness about the importance of CPR and AED training.

**4. APPROVAL OF THE CONSENT AGENDA**

Motion by Balk

Seconded by Taylor

Resolved, move to approve the consent agenda as presented:

A. Accept resignation of Nathan Pitluk from the ZBA

B. Appoint Eric Gensheimer to a regular seat on the ZBA

C. Reappoint Karla Aren to another term on the ZBA

D. Approval of resolution authorizing a Uniform Video Service Local Franchise Agreement with Charter Communications LLC, dba Spectrum

E. Proclamation declaring the first Friday in June to be National Gun Violence Awareness Day

Motion carried unanimously 5-0

**5. APPROVAL OF THE REGULAR AGENDA**

Motion by Balk

Seconded by Taylor

Resolved, move to approve the regular agenda as presented.

Motion carried unanimously 5-0

**6. PRESENTATION/PUBLIC HEARINGS**

1. **Always Underground Incorporated (AUI) update** - Jerry Thornburg, Midwest Sifi Area Manager. It was noted the mainline construction is being done in Farmington, apart from a vault that is being redesigned. Restoration crews have begun working and they are estimating about two weeks for them to be finished. Sidewalk restoration will also be completed within the next couple of weeks. The fiber phase will begin in 1 month and will take less than 8 weeks to complete.
2. **Special Event Application**: CARES Duck Race on August 5, 2025 and August 6, 2025.

 Motion by Balk

 Seconded by Taylor

Resolved, move to approve the Special Event Application for CARES Duck Race to be held in Shiawassee Park on Aug. 5 and 6, 2025 and, in conjunction, to approve the Local Governing Body Resolution for Charitable Gaming Licenses for this event.

Motion carried unanimously 5-0

1. **DDA Budget Presentation** – DDA Executive Director Jessica Westendorf presented the DDA budget highlights. She noted budget amendments, increase in revenues and in expenditures. Director Westendorf discussed the completion of Mason’s Corner, partially funded by grants and the future project, Art Park Promenade. She spoke about increasing the maintenance budget and the council discussed the increase in further detail.

**7. NEW BUSINESS**

1. **DDA 2024/25 Budget Amendments**

Motion by Balk

Seconded by Taylor

Resolved, move to approve the resolution amending the DDA 2024/25 Budget, as presented.

Roll Call Vote:

Yeas: LaRussa, Parkins, Schneemann, Taylor, Balk

Nays: None

 Motion carried unanimously 5-0

1. **Budget Discussion**

City Manager David Murphy presented a list of budget questions submitted by Mayor LaRussa and discussed the response to the questions.

1. **Consideration to Approve Public Hearing Notice for Proposed Fiscal Year 2025-26 Budget and Property Tax Rates**

Motion by Balk

Seconded by Schneemann

Resolved, move to hold public hearing on Monday, June 16 at 7:00 p.m. regarding the proposed Fiscal Year 2025-26 Budget and property tax rates.

Roll Call Vote:

Yeas: Parkins, Schneemann, Taylor, Balk, LaRussa

Nays: None

Motion carried unanimously 5-0

1. **Personnel Evaluation**

Motion by Taylor

Seconded by Schneemann

Resolved, move to convene into closed session at 8:07 PM for the purpose of discussing a personnel evaluation per the request of the employee.

Roll Call Vote:

Yeas: Schneemann, Taylor, Balk, LaRussa, Parkins

Nays: None

Motion carried unanimously 5-0

Motion by Taylor

Seconded by Balk

Resolved, move to reconvene into the regular city council meeting at 9:37 PM.

 Motion carried unanimously 5-0

**8. PUBLIC COMMENT**

No members of the public spoke.

**9. CITY COUNCIL COMMENTS**

No members of the Council spoke.

**10. Adjournment**

Motion by Balk

 Seconded by Taylor

Resolved, move to adjourn the meeting at 9:38 PM.

Motion carried unanimously 5-0

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Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk