



Regular City Council Meeting
7:00 p.m., Monday, May 20, 2019
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

REGULAR MEETING AGENDA

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENT**
4. **APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. **Accept Minutes for City Boards and Commissions**
 - B. **Approve City Council Minutes**
 - C. **Farmington Quarterly Financial Report – 3/31/19**
 - D. **Farmington Quarterly Investment Report – 3/31/19**
 - E. **Farmington Quarterly Financial Report – Court – 3/31/19**
 - F. **Farmington Monthly Payments Report**
 - G. **Farmington Public Safety Monthly Report**
 - H. **Proclamation: National Gun Violence Awareness Day (Wear Orange Day), Friday June 7, 2019**
5. **APPROVAL OF REGULAR AGENDA**
6. **PRESENTATION/PUBLIC HEARINGS**
 - A. **Broadband Presentation – Council Member Joe LaRussa**
7. **NEW BUSINESS**
 - A. **Consideration to authorize the purchase of two Police Patrol Vehicles**
 - B. **Consideration to approve public hearing notice for proposed fiscal year 2019-20 budget and property tax rates and schedule public hearing**
 - C. **Consideration to certify 2019 delinquent false alarm fees, water and sewer bills, and invoices**
 - D. **Consideration to amend to the Historical Commission Ordinance to reduce the number of board members from nine to seven**
 - E. **Consideration to approve Planned Unit Development (PUD) Concept Plan and PUD Agreement for the Farmington Masonic Temple Association ((Masonic Temple) and related improvements**
 - F. **Consideration to accept proposal from Oakland County Water Resource Commissioner Office to replace the 9 Mile Retention wet well exhaust fan/blower housing unit in the estimated amount of \$17,200**
 - G. **Consideration to accept revised proposal from Oakland County Water Resource Commissioner Office to replace the 9 Mile Retention SCADA in the estimated amount of \$18,000**

- H. Special Events:**
 - a. Founders Festival Fireworks**
 - b. Warnerettes Parasol Drill Team: Women's Suffrage Commemorative Performance**

- 8. DEPARTMENT COMMENT**
- 9. CITY COUNCIL COMMENTS**
- 10. CLOSED SESSION – Property Acquisition**
- 11. ADJOURNMENT**

Farmington City Council Staff Report	Council Meeting Date: May 20, 2019	Item Number 4A
Submitted by: Melissa Andrade		
<u>Agenda Topic:</u> Accept Minutes from City's Boards and Commissions		
CIA: April 2019 DDA: April 2019 Historical: March 2019 Parking: April 2019 Planning: April 2019 ZBA: April meeting canceled Library: April 2019 Farmington/Farmington Hills Arts Commission: April 2019 Commission on Children, Youth and Families: April 2019 Emergency Preparedness Committee: April 2019		

**CITY OF FARMINGTON
GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY
MINUTES
April 11, 2019**

CALL TO ORDER

The Farmington Grand River Corridor Improvement Authority meeting was called to order at 8:08 a.m. by Economic and Community Development Director Christiansen.

Members Present: Accettura, Bowman, Carron, Graham, King, Thomas
Members Absent: O'Dell
Staff: Christiansen, Murphy, Bowdell

APPROVAL OF AGENDA

Motion by Bowman, supported by Graham to approve the agenda. Motion approved unanimously.

APPROVAL OF MINUTES

- A. Motion by Carron, supported by Thomas to approve the March 14, 2019 minutes. Motion approved unanimously.

DISCUSSION OF DRAFT CITY OF FARMINGTON MASTER PLAN UPDATE 2018-2019

Christiansen reviewed the Draft City of Farmington Master Plan Update 2018-2019 with the Board. The Board discussed the draft plan and provided comments. The Board supports the focus areas plans within the Grand River Corridor and in the draft Master Plan as presented and proposed.

PUBLIC COMMENT

None.

BOARD COMMENT

None.

ADJOURNED AT 9:30 a.m.



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY
Meeting Minutes
Wednesday, April 10, 2019
Farmington City Hall

The April 10th meeting was called to order by Todd Craft at 6:04 p.m.

1. Roll Call

Todd Craft, Tom Buck, Sean Murphy, Stephanie Clement, Kathy Griswold (7:02 Exit), Micki Skryzcki

Others present: Kate Knight, Jessica Westendorf, Mary Martin

Absent: Rachel Gallagher, Tom Pascaris, Steve Schneemann

2. Approval of Items on Consent Agenda

Motion to change LNO date, Motion to update 6's
Griswold Motion, Skryzcki Second

Motion carried 6-0-3.

3. Approval of Regular Agenda

Motion to approve Buck, Skryzcki Second

Motion carried 6-0-3.

4. Public Comment

Greg Cowley- Conversation regarding TIF. Focus on resources and how we are applying. Farmington Road streetscape doesn't grow TIF, why is the DDA supporting? Why has Cowley not heard anything about Maxfield Training Center? As business owner, tax payer, resident, he considers streetscape a "nice to have", but not as large a generator of TIF revenue as purchasing MTC. DDA should drive council.

Craft- Would you buy MTC over bank? Cowley- Yes

Cowley believes we could get at least 3 votes from council.

Craft Motion to close public comment closed at 6:14pm.

5. Financial Snapshot (6:15)

Buck- Questioned \$289K for Oakland Street is not included yet?

Knight- Not yet, contingent upon proceeding with the project once bids are in.

6. Greater Farmington Area Chamber of Commerce 2019 Founders Festival

Presentation by Executive Director Mary Martin (6:18)

Mary Martin provided an overview of map- shutting down Shiawasse Road at Farmington and Power Road due to foot traffic from parking at Our Lady of Sorrows. Leaving opportunity for programming. Touch a truck from 1-3 on Friday.

Board discussion with Martin: how we engage merchants & businesses downtown-
Swing Farmington- 7/18 @ Sundquist Pavilion

Friday Night Concert Series on Friday,

Saturday- Color Run through downtown & Founders fest parade & full farmers market, Warner Mansion activities & United Methodist Church ice cream social Opportunity to communicate to business during that weekend. Encourage sidewalk sales, other fun activities. Chamber is considering shuttle services going from downtown and back to park.

Skryzici- Confirm that 3 hour parking will be suspended as suspended last year?

Martin- double checking.

Shuttle can have coupons for businesses, business logo.

Mary presented draft letter to engage businesses to show joint communication from chamber and DDA.

Buck- Comment welcoming ideas from Mary that would strengthen idea downtown. Lesson learned for all of us to start brainstorming earlier to be collaborative between DDA and Chamber.

Mary to sending pricing for shuttle & share any ideas.

Alley regally can't happen due to Pavilion being permitted by Council to Farmers Market that festival Saturday.

7. Executive Director Update

Volunteer Celebration: well attended, great venue, great opportunity to drive business for 1UP.

Knight spoke in Lansing at Michigan Downtown Organization- 2 public meetings

Presenting budget at City Council next week.

May 9 is Oakland County Main Event.

Nominated Chris for Volunteer of the year Oakland County; Steve – nominated for outstanding elected official. Riley Park light installation nominated, What's Up Downtown nominated for communications; Competing for Spirit of Main Street Video- Radio Show Interview Theme, film festival, volunteer appreciation, and other footage from downtown.

Oakland Street- Utilities have been relocated. Project is still out to bid.

Blue Hat Coffee PUD approved by planning commission

St. Joe's dropped long-running Rhythms in Riley Park sponsorship due to merge with IHA, Beaumont application has been turned in. DDA will fund ourselves until we have a sponsorship (\$12K)

8. Committee Updates: (6:50)

a. Design Committee

Knight provided update- 7:30 am meeting 4/10

Sundquist Pavilion- spec floor finish for Pavilion. Covered in DPW budget.

Discussion of other pavilion requests, tree removal, curb cut elimination, bench removal.

Discussion of Refinishing Floor- sample installation in a couple weeks

Buck- Request to remove manufacturer signs on the corners, possibly replace with city or DDA logo

Furnishings- Reviewed commercial suggestions.

Buck : Discussion of need to have commitment from DDA board on items that require funding prior to approval.

Discussion on DDA board approvals on requiring funding- should we consider a purchasing policy, or expenditure.

Craft- Day to day maintenance should be approved without need to have Board review.

Buck- Clarified the Executive Director has the authority from the board to spend funds.

Farmington Road Project- Easement procurement and design fee- being split between the city and DDA. Requested completed construction documents.

Buck/Skryzici- Requesting clarity whether DDA is expected share costs.

Skryzici- Make sure we call Oakland Street the “Oakland **Streetscape** project” so the public understand extend of the updates.

b. Public Art Committee

c. Promotions Committee (7:36)

Murphy provided update of introductory meeting.

Metromode, What’s Up Downtown- discussed ideas for future projects.

Advisory committee- will be advising new website development.

On the Ground series- consensus that this is well received by merchants, residents, and committee. Foundation support, big businesses, are still potential coalition partners. May be able to receive funding from MEDC- Pure Michigan through partnership with city, once Redevelopment Ready (RRC) status is achieved this year.

d. Founders Festival Committee (7:47)

Skryzcki and Buck provided update on survey. Overwhelming majority response is that businesses relying on entertainment, food, drink, very upset. Skryzcki canvassed South and East corner of Grand River and Farmington Rd.

Tres Sorelle- was also unhappy with move.

Fresh Thyme- happy with Festival Move

Ruby Blu- neutral

All businesses interested in sidewalk sale.

Discussion of what the board will do support traffic during festival

- a. Restaurant- progressive event
- b. Board Endorses – Tom & Skryzici to seeking a restaurant willing to support Alley Regally event. Potentially find \$2500 in budget to be allocated.
- c. Encourage Sidewalk Sales- discussion of whether permit is needed
 - i. Support the same way as do Ladies Night Out. Post, Promote, Collaborate

Discussion of shuttle / 3 hour parking limit- consensus to not suspend 3 hour parking. Need to have resolution to City Council.

Buck Motion, Skryzcki Second,

RESOLVED, that DDA staff will draft resolution stating: “The DDA board wants to maintain 3 hour parking in downtown, supporting the normal business activity downtown. There should be enforcement.”

Motion carried 6-0-3.

Discussion of shuttle stop downtown

- d. Need strategic spots of pickup and drop off
 - i. Village Commons
 - ii. Huron River Club
 - iii. Dedicated Uber / Lift / Ride Share between 8pm & 2am
 - iv. Salem Church Lot
 - v. Orchard Street Lot behind Fresh Thyme

9. Budget FY 2018-2019 Amendment (8:18pm)

\$50K additional for Oakland Streetscape, City has budgeted similar amount. \$12K increase for Metromode- allowing coverage for farmers market, LNO, patio activity, Farmers Market.

Motion by, Buck, Seconded by Skryzcki,
RESOLVED, to amend the DDA 2018/19 Budget, increasing revenues from \$647,790 to \$682,270 and increasing expenditures from \$677,189 to \$954,968.

Motion carried 6-0-3.

10. Budget FY 2019-2020 Approval (8:28pm)

Oakland Streetscape prioritized.

Buck Amended Motion to support 20K allocated to continuation of communication, not vendor specific.

Motion by, Buck, Seconded by Clement,
RESOLVED, to approve the DDA 2019/20 Proposed Budget.

Motion carried 6-0-3.

11. Other Business

Buck- Need fresh partner to find presenter, host or co-host Innovate Farmington. 1900 members in group, but needs fresh partner.

Buck- Comment that Cowley made, resonated. As a Board, need to look at projects that increase TIF. Other projects that are like Maxfield need to have our attention. Craft- Agreed. Murphy- Concerned about passing up on Farmington Streetscape when it's close to finished; understand no direct ROI in TIF, but there is a significant opportunity in improving Farmington Road.

Craft- Main Street National Conference in Seattle. 15 classes in 3 days. A lot of information. "How to create destination businesses" class. Consider spending the money to subsidize bringing this person to present in Oakland County. Will share additional information in next meeting.

12. Board Comment

None

13. Adjournment

Murphy motion, Clement Second

Motion carried 6-0-3.

Upcoming Dates:

Apr 25 Ladies Night Out

Respectfully Submitted,

Jessica Westendorf
Promotions Coordinator
Farmington DDA

The next regular meeting will be held at 6:00 p.m. on Wednesday, May 1, 2019, in the conference room at Farmington City Hall.

Historical Commission Regular Meeting

Draft Notes

1. Call to Order
 - a. Begin at 7:35 pm
2. Roll Call
 - a. Commissioners Present: Sharon Bernath, Keith Grattan, Tyler Leitow, and Laura Myers
3. Approval of Agenda
 - a. Unanimous approval
4. Public Comment
5. New Business
 - a. Farmington Masonic Lodge - presentation by architect Jeffrey Scott and Kevin Christiansen. Motion to write letter to Planning Commission indicating that the Historical Commission approves the project and site plan, but would prefer black railing on the patio and handicapped ramp similar to other fencing in the downtown. **Unanimous approval.** Project will go to the Planning Commission on Monday, April 8.
 - b. Daniel Westendorf has been appointed to the Planning Commission and cannot serve on both. His secretary position needs to be filled. Stan Bawol has resigned. Tyler will move from Treasurer to Secretary; **Sharon is the new Treasurer. Unanimous approval.**
6. **Approval of minutes from meeting on February 28, 2019**
 - a. Unanimous approval
7. Financial Report
8. Warner Mansion Activities
 - a. Pages in the Parlor on Wednesday, April 3 at 7:00 pm. Regular hours return with Open House on Sunday, April 7, 1-4:00 pm. Fundraiser Fashion Show at Glen Oaks on Wednesday, May 1, 11-2:00 pm.
9. Old Business
 - a. Warner Mansion fountain repair - Keith researching options

- b. Historic District Survey - house photos reassigned due to resignations.
- c. Michigan Historic Sites - Farmington Hills Historic Commission does not pay for Michigan Historic Site signs, the homeowners do. They have a number of sites with Farmington Hills Commission historic plaques but the locations are also listed as Michigan Historic Sites on the state's website. Laura has contacted the Michigan Historic Commission to see how we can get the dozen or so Farmington designated sites listed on the state register.
- d. Moved to reduce the number of Commissioners from nine to seven. Unanimous approval. A bylaw revision is necessary to effect the change.
- e. Moved to change the starting time of our meetings from 7:30 pm. to 7:00 pm. Unanimous approval. A bylaw revision is necessary to effect the change.

10. Correspondence and Communications

- a. Will renew with the Historical Society of Michigan as small organization, \$35/year.

11. Good and Welfare

12. Adjournment



**Minutes
Parking Advisory Committee Meeting
7:00 p.m., Wednesday, April 17, 2019**

**MINUTES - PARKING ADVISORY COMMITTEE
April 17, 2019**

- 1. Meeting called to order at 7**
Chris Halas was absent; Kenneth Crutcher arrived at 7:22 p.m.
- 2. Approval of the agenda:**
Moved by: Galvin
Seconded by: Gallagher
Unanimously approved
- 3. Approval of the February 2019 Parking Advisory Committee Minutes**
- 4. Moved by: Galvin**
Seconded by: Gallagher
Unanimously approved
- 5. Public Comment: None**
- 6. Public Safety update (Demers):** Discussion followed, no action
- 7. Discussion of State Street parking lot:** Discussion followed, no action
- 8. Explore public and private partnerships for long-term employee parking**
Administration will continue to work on this.
- 9. Discussion to determine the economic value of a parking space in the Downtown (Galvin/Mantey):** Galvin read from the preface of *The High Cost of Free Parking*, by Donald Shoup.
- 10. Future items for discussion:**
 - a. Long-term parking needs
 - b. Ride share spots
 - c. Schedule a “walk around” for the May 15 meeting, weather permitting
- 11. Adjournment:** 7:43 p.m.

FARMINGTON PLANNING COMMISSION PROCEEDINGS
City Council Chambers, 23600 Liberty Street
Farmington, Michigan
April 8, 2019

Chairperson Crutcher called the Meeting to order at 7:00 p.m. at City Council Chambers, 23600 Liberty Street, Farmington, Michigan, on Monday, April 8, 2019.

ROLL CALL

Present: Chiara, Crutcher, Kmetzo, Majoros, Perrot, Waun, Westendorf
Absent: None

A quorum of the Commission was present.

OTHER OFFICIALS PRESENT: Director Christiansen, Recording Secretary Murphy

APPROVAL OF AGENDA

MOTION by Chiara, seconded by Waun, to approve the Agenda.
Motion carried, all ayes.

APPROVAL OF ITEMS ON CONSENT AGENDA

A. March 11, 2019 Minutes

MOTION by Majoros, seconded by Perrot, to approve the items on the Consent Agenda.
Motion carried, all ayes.

**PUBLIC HEARING AND CONCEPTUAL/PRELIMINARY PUD SITE PLAN REVIEW –
BLUE HAT COFFEE (FARMINGTON MASONIC TEMPLE), 23715 FARMINGTON
ROAD**

Chairperson Crutcher introduced this item and turned it over to staff.

Director Christiansen stated this item is a scheduled Public Hearing and Conceptual/Preliminary PUD Planned Unit Development Plan Review with the Planning Commission on a proposed PUD Planned Unit Development Plan located at the Farmington Masonic Temple.

At the March 11, 2019 Planning Commission meeting, the Commission discussed and reviewed with the Applicant the proposed PUD plan and Concept Plan located then at the Farmington Masonic Temple and scheduled the required Public Hearing for this evening. A copy of the minutes from that meeting and also the Public Notice with respect to this evening's Public Hearing is attached with your staff packet.

The Applicant, Farmington Masonic Temple Association, has submitted a Preliminary PUD Plan for Blue Hat Coffee. The preliminary plan includes conceptual preliminary site plan, preliminary proposed floor plans, and preliminary proposed building elevations. Also attached is an aerial photo of the site and again, the minutes were attached with the draft for your review for this evening's meeting as well.

The Applicant and their team are here this evening to present the preliminary PUD plan to the Commission and the Commission is requested to hold the Public Hearing as scheduled and then to consider action on the proposed preliminary conceptual PUD and to forward that plan, if the Commission is so inclined to the City Council for the next step in the PUD process and their consideration.

With your staff packet then is the aerial photo for the site. The property is located at the northwest corner of the intersections of Farmington Road and Grand River. You'll see the subject property, 23715, and the Tax I.D. number. The property, which is the Masonic Temple, has been located at this property for a few years, dating back to 1876, and we've had that dialogue before and we've had a lot of review of this property over time. The Masons, here in Farmington, are still very active on the property and their representatives of the Masonic Temple Association here that oversees and has stewardship on the property here this evening.

Chairperson Crutcher called Jeff Scott, architect for the project, to the podium.

Jeff Scott, 15316 Grand River, Farmington, Michigan, came to the podium. He thanked the Commission for seeing them tonight, and that they are present with many supporters for this project. He stated what he thought he'd do is very briefly go over the changes, that they are excited that this project is going to go forward hopefully. They did meet with not only the DDA Design Committee, but the Historical Commission, and they also met with the Parking Committee. And out of those three meetings that they've had, they have incorporated four or five minor modifications to the site plan. The most recent site plan, the A-1, that shows the modifications. The Parking Committee, a lot of discussion was held regarding the changing it over to three-hour time limit as well as whether there should be dedicated employee parking. After that meeting, the tenant came to agreement that they wouldn't require the employee dedicated parking spaces to be provided and everyone came to a consensus that that lot would get shifted over to a three-hour time limit in lieu of unlimited time where it is now. The thought being with the new Oakland Street modifications going on, that there's now untimed parking at that adjacent location.

So that's one of the items that will be showing up. The other one had to do with the corner monument sign. There were some discussion regarding the monument sign which we had proposed and the corner sign which we were going to expand across right at that

corner. The thought was that can we shift with the DDA Design Committee, can we we shift that farther down to the west and then not expand the existing sign and the landscaping but then add another sign right along Farmington Road and we felt that would be an acceptable solution. What was concerned here was the visibility, there shouldn't be any issues with any vegetation, and one of my big concerns is that we disrupt some of the stately trees on the site and that's one thing we don't want to do.

Another issue that was brought up, landscaping around the perimeter, that was not an issue, we were happy to do that and we've got the rendering updated that will show that.

The other issue was discussion of the railing, that they wanted, the Historical Commission as well as the Design Committee, thought it would be best to be in the black railing. The new railing is depicted in the darker color and the sign, has actually moved down. So we're going to get a very simple railing system, not unlike what's happening elsewhere in the City.

The one issue we did deal with, and this is one thing that's different, is we've incorporated the Oakland Street modifications along there. So this is what I've got from Orchard Hills, tried to incorporate them, they've added a sidewalk which has brought some things to the south, that actually affects our parking so we actually lose a couple more spaces just because of how that was reconfigured. And then one thing we have done and we're working with staff as we speak and OHM, to we feel we need to clip a little bit of this one curb out there to accommodate trash removal. Which appears that the original plan really didn't take that into account. So right now we originally had the dumpsters located right here (indicating), and they were going in this way. Well, now, by pushing that a little bit, one aisle over to the east and then with the one way, pull that curb back, you can service, get in and get out.

So those are really the modifications that we've undertaken from what you've seen before. Like I said, we're excited to have this happen so we can get this up and running. I'd be happy to answer any questions. We've got legal teams that can answer any of the more particular agreement issues, but what we're looking for is your approval to send this on to the City Council so we can get the PUD Agreement wrapped up and get some vitality in this corner. Thanks.

Chairperson Crutcher thanked Scott for his presentation.

(Commissioner Westendorf recused himself from the proceedings to avoid any perceived conflict of interest at 7:20 p.m.)

Chairperson Crutcher opened the floor for questions from the Planning Commission.

Majoros asked Scott to confirm if the five spaces that were dedicated for employee parking, and that all twenty spaces would be universal spaces, and no dedicated spaces but the entire lot would now be converted to three-hour time and Scott replied in the affirmative.

Majoros then asked about the dumpster location and asked if there were any other place than bordering Oakland Street, if there was any other possible location other than where it resides.

Scott replied the short answer is no, that they have looked, and taking into consideration the traffic flow and the disproportionate number of spaces, if it was pushed up next to the building and getting a truck to maneuver would be a lot more difficult and further discussion was held. He stated they tried to minimize that impact with those dumpsters.

Majoros asked if any shrubbery or fencing was considered to disguise it and Scott replied that because of the move of the sidewalk down to the south a little bit, two spaces are lost already because over time things seemed to have grown as far as where the boundaries were.

Majoros then asked what the flooring surface on the outdoor patio would be; the fencing changed and the shrubbery and there are modifications but what is the actual flooring like.

Scott replied they are looking at a porcelain paver, it's a paver that will interlock within a grid system so it acts more like a floor and not a deck, a more substantive foundation.

Majoros asked if it was more of like a decking type structure or like a poured or beams.

Scott replied it's going to be beams with skirting around it but then the grid that it sits on, you're not putting the deck boards. So the idea is that they're not going to disrupt any of the drainage patterns within the site, they can still maintain that drainage flow. Visually, it would be skirted off. But by lifting it up and using this type of system, you gain both things. Instead of building a retaining wall, worrying about how you're going to drain between these two areas, without getting up against the building and disrupting it, that's why it's pulled off to the south a little bit, to gain a little more buffer area, and again, to minimize the impact of the appearance of the structure itself. All while getting it level with the floor line for handicapped accessibility.

Chairperson Crutcher stated he want to follow up with the dumpster and asked if this was just going to be a dumpster sitting out or will it be in an enclosure.

Scott replied that right now there are no modifications to what is there existing.

Chiara then asked what the black dot was on the drawing, and Scott replied that is the crosswalk.

Chiara then commented that her preferred the black railing over the white.

Kmetzo asked if there were renderings of what the new sign would look like.

Scott replied that the sign that's going to be on Farmington Road, is really going to be the same sign that was proposed originally.

Kmetzo inquired about the dimensions of the sign.

Scott stated that the way the ordinance is written, it does not really allow any freedom for any type of surrounding structure at all. I believe we're allowed 20 square feet per side and in the way the ordinance is written, it starts at the ground and it goes to the top of whatever is connected with the sign and from end to end. So if you want to stay within the requirements of 20 square feet because the ordinance says 20 square feet, then it would be just the panel. So really what the ordinance forces you to do is take away any sense of design, trying to make a little bit nicer sign, and it forces you to have a box and we're trying to avoid that. The problem is if you scale that whole thing down, there's nothing left. So the beauty of having a PUD is that it takes into account the identity thing. Be a little bit more creative on the signage and allow for a little more extra scale detail that otherwise might be shown on just a 4 by 5 acrylic plate that's illuminated from the inside. These are intended to be illuminated from the ground so it's just at night they would shine on that element itself. So we thought this was a better solution.

Perrot stated that it also ties the sign to the structure.

Scott stated it is Blue Hat, that's the same sign that they've got in Coldwater. I did scale it down to hit that 20 square feet on the internal portion but it's their image, it kind of sets up the character of what they're trying to achieve. So I thought that would be a good way

to just kind of scale it down so the side panel meets kind of the ordinance. But we are looking for relieve on the outer structure that provides the character for the sign.

Kmetzo asked Christiansen if this would then not require a variance because it's a PUD and Christiansen replied in the affirmative, as the Planned Unit Development provision for the Zoning Ordinance, the PUD Ordinance itself, is designed to allow for flexibility and

that flexibility then allows for modifications from the standard ordinance requirements. So rather than a straight site plan with the straight standard spatial requirements, in this case dimensional requirements maximum for a sign, the PUD process and the tools under the PUD, the site plan and the PUD Agreement allow for flexibility. And the site plan is the recommendation of the Planning Commission at the preliminary conceptual level, but the Planning Commission has final site plan approval. And the preliminary conceptual site plan is final approval of the City Council along with the PUD Agreement.

MOTION by Chiara, supported by Perrot, to open the Public Hearing.
Motion carries, all ayes.

(Public Hearing opened at 7:32 p.m.)

PUBLIC HEARING

Laura Myers, Chairperson from the Farmington Historical Commission, came to the podium and stated she was present at the hearing to drop off a letter which expands a bit on the minutes, that they are in favor of this project and the site plan with the changes that they're talking about in terms of changing the railings from white to black and to be sure that any sign that they end up putting up on the Farmington Road side does not interfere with the existing freestanding historical site sign which they don't think it will, it looks like it's going to be on the other side of the sidewalk. She stated the Historical Commission fully support the use of this beautiful building, it will enable people to come in and appreciate it and Farmington's Historic Downtown and to be able to support the Masonic Lodge and it was chartered in 1865 and they are really happy to see something happening on that corner.

Ron Cline, 23801 Farmington Road, came to the podium to state his concerns about the dumpster and its location, that he would like to see it covered or moved closer to the building because of the close proximity of it to his house. He said in the summer when the weather is hot and depending on how long the trash has been out and the way the wind is blowing can spread the odor to his house and that he thinks the dumpster is an eyesore or at least cover it. He cited that other businesses have bigger dumpsters on wheels and the employees can roll them out during trash day and they can pick it up and then they move them back behind their buildings. He was hoping the dumpster issue would be addressed but he is fine with the coffee house.

Steve Schwartz, 29867 High Valley Court, Farmington Hills, came to the podium stating he is a member of the Masons. He said the idea in the lease they have with the tenant which is contingent upon approval by the City, is that the coffee shop would have virtually all of the first floor except for one very small office which is used to store old books. The

second floor would be for Masonic meetings. When they have parties, which isn't that often, they are now on the first floor so the plan is if they were going to have some event serving food, they would rent some other place. The second floor is just going to be for meetings. This building started in 1876 with twelve members, after 143 years they've grown to about twelve active members, it's very hard to get young people to join the organization so this type of project will really help them keep going for another 143 years and do things for the community that they've done in the past. He thanked the Commission for their support and said that the dumpster has been there since he joined eight years ago, but they should keep trying to find a solution for that.

Mark Acetturra, 33414 Oakland, came to the podium stating his family has owned the Collinwood, the four unit apartment building on Oakland and it's been twenty-one sleepy years of ownership and it is really exciting with the Oakland project and what's happening with Masonic Temple, it's all happening now. He stated what the coffee shop does is preserve that Historic corner and the building without modifying it substantially. On the dumpster issue, he thinks there's a lot of very motivated, creative people here that will do the best possible things. Dumpsters are an unfortunate reality of life and it's been there for thirty years, but he is certain a solution can be found. He stated he came to the meeting tonight to voice his support and to thank all the people that are putting the time and effort into this project to make that corner a viable, energetic corner and he couldn't be happier with the process and the plans.

MOTION by Majoros, supported by Perrot, to close the Public Hearing.
Motion carried, all ayes.

(Public Hearing closed at 7:40 p.m.)

Chairperson Crutcher opened the floor for questions or comments from the Commissioners.

Director Christiansen stated that if the Commission is looking to consider action this evening on the Conceptual Preliminary Plan, the action would be a motion forwarding the action of the Commission to the City Council for their consideration and he suggested they reference the PUD Plan submitted dated 4-8-19, and that's the plan that is here, that was distributed this evening, it's an evolution of the original plan, it's a revised plan, dated 4-8-19, and on the screen.

Chairperson Crutcher stated he still has concerns with the dumpster location as the neighbor mentioned.

Director Christiansen stated he appreciates his concerns and all of the comments that were made and it is something that staff has discussed, dumpster locations throughout the community have existed in various places on properties for extended periods of time. Some are currently compliant, others are legal and conforming, and some are grandfathered in, they don't have enclosures, they're not in locations but today we would look for them to be. One of the challenges here is the existing location, do you leave it where it's at with the Oakland Street work that's being done, you can't access that location. So really what's being done is just picking it up and moving it one space to the east, at least right now in this site plan. What might be most reasonable is whatever action the Planning Commission takes, and if they were to be supportive of the PUD Plan as proposed, the one dated 4-8-19, is that you would it with the recommendation that alternatives for dumpster on site continue to be looked at as it moves to the City Council and then coming back to the Planning Commission for final PUD site plan approval.

Chairperson Crutcher said historically this building has not been used for this purpose before.

Director Christiansen responded there's a commercial kitchen within this building and do different events, activities, different vendors, it's actually been an incubator for some businesses that have come to existence here in the City. So it has been used but the challenge becomes finding a way with the creativity that exists that Mr. Accettura referred to here in the community to find the best and most reasonable alternative.

Majoros asked Christiansen if the Oakland Street Project as detailed unchangeable or is that pretty much the only solution because he doesn't know how many parking spots are on Oakland now, but with this redesigned Oakland, is that even possible to do any more maneuvering or is all the engineering done?

Christiansen replied it's a project that has moved forward through its process which has not involved the Planning Commission, doesn't involve the Planning Commission and has moved through the various steps and has been final engineered and is actually under construction. Right now in part, you may have noticed the closure and some of the utilities that are going on relocations and so, yes, that's what's going on right now. Adjustments can always be made. If you have a suggestion, that's certainly always welcomed and can be reflected but it is a project that's moved forward. The challenge becomes blending

things together and that's what's being attempted here by the consultant, to try to blend what is the interest of the Masonic Lodge property, the Masonic Temple, with their interesting tenant, Blue Hat Coffee, with Blue Hat's consultants trying to find a way to engage the Oakland Street Project and blend what's being proposed here in the PUD plan together so that it functions as best as possible. But again, the Oakland Street

Project has already moved forward so now it's a matter of incorporating where there might still could be some opportunity for some minor modifications. I know Mr. Scott as the architect has had dialogue with OHM about some adjustments, I just don't know where that might be.

Majoros then asked what are the net add of parking spaces on Oakland Street from its current configuration and Christiansen replied that is not something that he has a lot of detail on, but it's probably in the neighborhood of about 15 to 17 spaces. And then you see it's a one way, it's those numbers of spaces, it's some adjustments to the curbing and the maneuvering, and it was a pretty detailed process.

Majoros stated that it's important that the next time the Planning Commission sees this, it would be important to know what the net overall parking impact is. Because we may be comfortable sacrificing one or two spots to address the dumpster if the net add of the Oakland issue goes from a net fifteen to a net thirteen.

Christiansen replied that can be shared with the Commission, but that the PUD Ordinance is specific that says if parking cannot be accommodated on the property in question, that parking can be used if it's convenient in relationship to the site in question and in particular it prefers public parking and one of the discussions that was had was where is public parking, Oakland Street, as you're talking about right now certainly is one. Of course across the street to the south is the City Hall property and all the public parking there and the public parking in the lot behind City Hall, behind Public Safety, behind the Library. Also, too, if you go across on Thomas Street which is then just south of the funeral home and go in that area, that's all public parking and then there's on-street parking on Oakland up Farmington Road also east on Oakland, so a lot of that. But if you're looking for some more definitiveness, we can give you some numbers. But all of that's contributed to your parking question.

Majoros stated that's what was instrumental in Samurai development, was the overall parking and there's two projects happening at one time.

Christiansen stated that is a good point and that he'll make sure the Commissioners have that information when it comes to the final PUD site plan review.

MOTION by Majoros, supported by Chiara, to recommend approval and to move forward for City Council consideration, the revised PUD Proposal dated 4-8-19 as presented at today's Planning Commission meeting, with these considerations: that the final PUD review conditions of the parking; and consideration and development of alternatives to either dumpster enclosure, location, etc.; and have further discussion about the overall

signage, size of signage and how that relates to what the standard is versus balancing the decorative nature of the sign versus the ordinance standards.
Motion carried all ayes.

(Commissioner Westendorf returned to Chambers at 7:50 p.m.)

PUBLIC COMMENT

None heard

PLANNING COMMISSION COMMENTS

Chiara stated he thinks it's great that they finally take advantage of that beautiful building downtown.

ADJOURNMENT

MOTION by Waun, supported by Perrot, to adjourn the meeting.
Motion carried, all ayes.

The meeting was adjourned at 7:51 p.m.

Respectfully submitted,

Secretary

Farmington Community Library Board of Trustees
Scheduled Board Meeting - 7:00 p.m. – Ernest E. Sauter Board Room
32737 West Twelve Mile Road, Farmington Hills, MI 48334
April 11, 2019
Approved May 9, 2019

Board Members Present: Brucki, Hahn, Huyck, Largent, Montgomery,
Rae-O'Donnell, White, Zervos

Board Members Absent: None

Staff Members Present: Miller, Serresseque, Siegrist, Streit, Yunker

Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order at 6:05 p.m. by Board President, J. White.

APPROVAL OF AGENDA

MOTION by J. Montgomery to approve the April 11, 2019 Agenda, was supported by C. Zervos.

Vote: Aye: All in favor

Opposed: None

Motion passed.

PUBLIC COMMENT

FCL Automation Coordinator, Kathie Brown, asked the Board to allow more time to prepare Board requests since the extra work may put pressure on completion of daily work. K. Brown had been a Director at two public libraries, and recognizes the details of the position. She expressed support of E. Streit saying that she has proven herself many times over in performing her job very efficiently.

FCL Head of Children's at the Main Library, Laura Scott, expressed concern about being approached in public by Board Trustee, B. Largent, regarding a staff evaluation. L. Scott requested that if a Library Board member has a question about a staff evaluation, it be done by appointment in a private space in the presence of a member of the Administration Team and another Library Board Member.

President of the Farmington Friends of the Library, Mary Beth Perrot, spoke on behalf of the Friends Board Members in support of E. Streit. She asked that the letter be filed as part of the 2019 Annual Review of E. Streit. M. Perrot described how E. Streit has grown in five years as Library Director, and has guided the Friends to fund "varied programs, materials and services that address shifting technological and community demands." M. Perrot states that the Officers and Directors of the Friends fully support and have continuing confidence in Director Streit.

PRESENTATION OF THE DIRECTOR'S REVIEW

The Library Board agreed that the tool used for evaluation is not effective. The Personnel Committee proposes that the Director identify two or three objectives or goals that can be measured and evaluated within six months.

MOTION by B. Largent to move all reviews and associated comments to the Personnel Committee for the purpose of developing specific performance goals in cooperation with the Director was supported by M. Brucki.

Vote: Aye: Brucki, Huyck, Largent, Montgomery, White, Zervos

Abstain: Hahn

Opposed: Rae-O'Donnell

Motion passed.

Staff Presentation

Coordinator of Technology, Mary Carleton, presented options to the Board to share documents. Currently, the Board Page is accessible to all Board Members, and includes fiscal year Board meetings with supporting documents going back several fiscal years. The Board page is not available to the public. M. Carleton has created a Documents folder which contains specific Board information, and could also create separate Committee folders. She will check on other freeware as suggested.

APPROVAL OF MINUTES

MOTION by J. Montgomery to approve the Minutes of the March 20, 2019 Board Meeting, was supported by B. Rae-O'Donnell.

Vote: Aye: All in favor

Opposed: None

Motion passed.

OPERATING BILLS

MOTION by J. Montgomery to approve expenditures for check numbers 25918 through check number 25998, totaling \$526,087.12 of expenses was supported by P. Huyck.

Vote: Aye: All in favor

Opposed: None

Motion passed.

FINANCIAL REPORT

MOTION by J. Montgomery to receive and file the Monthly Revenue and Expense Report for February 2019 was supported by C. Zervos.

Vote: Aye: All in favor

Opposed: None

Motion passed.

CORRESPONDENCE

E. Streit shared correspondence received during the past month in email and Library forms, “How are we doing?” Reading the comments from the community is a way to measure what they are thinking about how we are doing.

FROM THE DIRECTOR

E. Streit shared the Director’s Report which included:

Staff Programs/Events

- Maureen Baugh is the representative for the *Everyone’s Reading* program. The attendance reached 450 people for this Metro Net sponsored event. Adriana Trigiani stayed to sign books.
- *Adulting 101* is part of the Strategic Plan goals aimed at the 13 – 30 age group. The next *Adulting 101* program is *Green Cleaning*.
- Three *Harry Potter* parties to target different age groups, 10 – 14 years of age, 14 – 18 years of age, and 20 – 70 years of age.

Community Partnerships

- The Library partnered with the Stargazers for the third year to present a telescoping program. Thirty people attended.
- Judy Donlin, Adult Librarian, plans the musical programs. The Library plans the programs in collaboration with Farmington Public Schools. Library gave an honorarium to the musician.
- The Library participates in the 8th grade Mock Interviews each year with the area middle schools. Jaclyn Miller, Main Library Branch Head, and Jim White, Board President assisted students with their interviewing skills.
- *Food for Fines* is in partnership with Gleaners. Patrons are asked to contribute an item of food to waive a fine. Gleaners will present the food to C.A.R.E.S.

Strategic Plan

- A staff Wi-Fi network was launched which will allow staff to stay connected before the building opens and after closure.

Michigan Legislation

- The Paid Medical Leave Act allows eligible employees to accrue paid medical leave based upon hours of work. As of March 29, 2019, employees who work 25+ hours per week on average receive one hour of paid leave for every 35 hours worked. FCL is already in compliance with this new legislation.
- According to the results of the State Aid Report submitted by the Director in February, the Library will receive two payments equaling \$66,000 this year.

Staff Development

- Staff, J. Miller, Jill O’Hara, Gloria Finzel and E. Streit, attended a webinar entitled, “No, the Customer Isn’t Always Right”. It reminded that libraries, in general, may allow too many unwanted behaviors and poor behaviors have consequences.
- E. Streit attended a DSLRT meeting during which the speaker explained the experience and emotional connect with the customer.

Staff Updates

- Automation Coordinator, Kathie Brown, is retiring on May 3, after 20 years at the Library. The Library has hired Kathy McKinney from the Troy Library to become the new Automation Coordinator.
- Payroll/Benefits Specialist, Mary Strauss, is retiring on May 24 after a 27 year career at the Library. Her position has been posted.
- The Festival of the Arts reception will be held on Friday, April 12 to award the Library with the 2019 Nancy Coumoundouros Distinguished Service to the Arts Award. House Democratic Leader for the 37t District, Christine Greig, sent a note of congratulations.

COMMITTEE REPORTS

Community Liaison Committee

Chair Zervos proposes a meeting of the Committee for April 29.

Facilities Committee

Chair Brucki reports that the Board had been copied on Committee updates.

Electrical Panels have been delivered but are awaiting cement work and a date for cut off from DTE.

The emergency lighting at the Main Library and the Farmington Branch must be completed by June 30. The expected cost is \$38,530 for both buildings.

The Building Health Assessment is expected to begin in April to identify future needs of the Library buildings.

Finance Committee

The Finance Committee will schedule a meeting for Thursday, April 18 in the Board Room.

The City of Farmington Hills will be contracting with Yeo and Yeo as their auditors; the Farmington Community Library, the City of Farmington and the Court will continue with Plante Moran as their auditors.

Personnel Committee

Chair Montgomery reports that the Personnel Committee will continue talks about benefits. G. Yunker arranged to have a MERS representative contact the Committee to present a better understanding of the HCSP proposed for part time staff.

The proposed 2019 – 2020 Pay Schedule is an additional item on the Personnel Committee agenda.

Strategic Plan Committee

Chair Brucki had previously sent an update to the Board. The Management Advisory Committee reports that items relating to the Strategic Plan are continuously being worked on.

UNFINISHED BUSINESS

J. Montgomery spoke of a request by K. Brown during Public Comment asking for staff to be given more time to complete Board requests, as it creates extra pressure on staff while attempting to complete daily work.

Discussion clarified the requests of the Board Committees and the fact that, as they become familiar with the procedures of the Library, less documentation will be required. Staff has asked that the Board allow time for their requests to be completed, and to be specific when requesting information so staff can prepare the proper document.

J. White presents the idea of a better meeting structure, possibly like the Farmington Public Schools with a study session during the beginning of the month and the Board meeting at the end of the month.

J. Montgomery requested that the "Board" group email should be limited to the eight appointed Board members. E. Streit will ask M. Carleton to remove the Director from the Board email immediately.

NEW BUSINESS

There was no New Business.

BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS

B. Largent advised that as the Board considers a Bond renewal and additional costs to be incurred by the Library, the Board needs to keep in mind that community taxpayers may also be incurring more costs, as well.

J. White notified the Board that an anti-gun presentation will take place in the Auditorium on Monday evening. It is expected that the speaker will have an armed escort who will stay in the Auditorium. Staff and the Farmington Hills Police have been informed.

Trustees will vote for officers during the June Board Meeting. At that time, J. Montgomery commented that, speaking for herself and a couple of Board members, she will propose that each Board member is limited to participating on two committees.

ADJOURNMENT

MOTION by B. Largent to adjourn the Board Meeting was supported by B. Hahn.

Vote: Aye: All in favor

Opposed: None

Motion passed.

The Board meeting was adjourned at 8:00 p.m. by President, J. White. The next meeting of the Library Board is scheduled for Thursday, May 9, 2019 at 7:00 pm. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

Beth Rae-O'Donnell, Secretary
Library Board of Trustees

BRO:dls

MEETING MINUTES
FARMINGTON AREA ARTS COMMISSION
DATE: MARCH 14, 2019 – 6:30 PM
COSTICK CENTER – CONFERENCE ROOM
28600 W. ELEVEN MILE ROAD
FARMINGTON HILLS MI 48336

CALLED TO ORDER BY: CARLETON AT: 6:33 pm

MEMBERS PRESENT: Carleton, Deason, Ferencz, Hadfield, Hayes, McDermott, Warner

MEMBERS ABSENT: Blau, Gradin, Hawkins, Joshi, Pike

OTHERS PRESENT: Rachel Timlin, Cultural Arts Supervisor/Staff Liaison

APPROVAL OF AGENDA:

Motion by Carleton, support by Hadfield to approve the agenda as amended.

- Amendments: Add “Art of the Matter” to Commission Action Items.

Carried: Unanimously

APPROVAL OF MINUTES from:

Motion by Carleton, support by McDermott to approve minutes as amended.

- Amendments: Under Commission Action Items, McDermott is in town and available to volunteer for High School Art Competition.

Carried: Unanimously

PUBLIC COMMENTS

None.

ART COUNCIL REPORT

Commissioner Warner reported summary from March 12 Arts Council Meeting. FCAC agreed to make a donation to last Harrison Dance Company performance.

CULTURAL ARTS DIVISION REPORT

- Brian Breen appointed to Arts Commission on Monday, March 11.
- In the process of planning for Harrison.
- Saturday, June 1st – closing ceremony at Harrison, 12-4 pm.
- In discussion with FPS about what items should stay with the building.
- Upcoming Aretha Franklin Tribute Concert SOLD OUT.
- Farmington Hills Youth Theatre “ANNIE JR.” last weekend of March.
- Student Art Competition on Thursday, March 21 with Pizza Party.
- Cultural Arts Division seeking volunteers for Art Awards night, April 12th.
- Art of the Matter Panelists confirmed. Will take out language relating to students only in promotional materials.

COMMISSION ACTION ITEMS:

Commissioner Carleton restated Commissioner’s role in event /program planning with the Cultural Arts Division.

COMMISSIONERS’ COMMENTS

Commissioner Ferencz met with Angela Leach about student murals and digitizing them at HHS.

Commissioner Deason attended Commissioner Hawkins play – very successful.

Commissioner Deason wrote score for “With Love from Idlewild”, screening April 10th-14th in Detroit.

Commissioner Hayes shared about the Greater Farmington Film Festival.

NEXT MEETING DATE: Thursday, April 11

ADJOURNMENT

Ajourned by: Carleton Time: 7:15 PM

Minutes drafted by: Ferencz

MEETING MINUTES
CITY OF FARMINGTON HILLS COMMISSION ON CHILDREN YOUTH & FAMILIES
April 4, 2019
FARMINGTON HILLS CITY HALL, COMMUNITY ROOM

CALLED TO ORDER BY: Kathy Ashcraft at 6:00 pm.

MEMBERS PRESENT: , Ed Cherkinsky, Diane Hague, Anthony Lewis, Joan McGlincy, Anwar Mahmood, Bette Rose, Mitch Seelye and Sharon Snodgrass.

MEMBERS ABSENT: Bette Rose and Brian Spitsbergen.

OTHERS PRESENT: Farmington and Farmington Hills Council, City, or Staff Liaison members and Alternate and Associates members: Todd Anderson, Jessica Cummings, Becky Dworkin, Todd Lipa, Marla Parker and Laurie Scott.

APPROVAL OF AGENDA:

MOTION by Hague, support by Parker to approve the Agenda of April 4, Motion approved.

APPROVAL OF MINUTES -March 7, 2019:

MOTION by Seelye, support by Hague to approve the minutes of March 7. Motion carried unanimously.

INTRODUCTIONS AND ANNOUNCEMENTS: Everyone at the Meeting introduced themselves.

YOUTH DIVISION UPDATE: Todd Lipa: The Youth Program is working on a 6th grade packet that will be sent out next week. The Summer Programs have been established. The percentage of students involved in the youth program has increased.

ISSUES COMMITTEE UPDATE: Diane Hague: This will be discussed in the Volunteer Recognition section.

CALL TO ACTION UPDATE: Mitch Seelye: There will be a seminar on Vaping on April 29 at the Farmington Hills Library on April 29, followed by a presentation at two schools on 5/6. The vapors have high nicotine content that have caused seizures. Drug take back day is scheduled for April 27. Pills can be dropped off at the Police Departments at any time, but no syringes.

VOLUNTEER RECOGNITION UPDATE: Marla Parker: A complete review and recommendations is scheduled at breakfast at Scrambler Marie on April 10 at 7:30 Am. Ed will send out the nominations to be reviewed prior to the breakfast.

SPOTLIGHT SHOW UPDATE: Sharon Snodgrass: Filming begins in May. Laurie will speak about story time to four different age groups.

ELECTION OF OFFICERS: There was a discussion of retaining the current officers until the Commission's normal election before the end of the year. The current officers that will be retained are Kathy Ashcraft, Chair, Bette Rose, Vice-Chair and Ed Cherkinsky, Secretary.

MOTION TO APPROVE ELECTION OF OFFICERS IN THE FALL.

Motion by Hague, support by McGlincy to Approve the Motion for a vote in the Fall, Motion approved.

NEW BUSINESS AND ANNOUNCEMENTS:

Sharon Snodgrass: We should update the mailing lists for members and liaisons. Also, the by-laws and our objectives should be updated.

C.A.R.E.S.: Todd Lipa: C.A.R.E.S. is now feeding 300 families, up 59% since September. Paulsons donated \$7,000 of audio equipment. Epic donated and will installed a freezer/refrigerator. RCI Electric is updating the lighting in the building and the parking lot. They have received a grant from DTE. Home Depot gave a large donation to renovate the rectory. It will be used for offices for C.A.R.E.S, Vets, etc. The bedrooms in the

Convent will be converted to facilities for a mental health facility and a home for SAFE. They are revamping the Church area by removing pews to create a “Snap Store” for Bridge Card holders. Only healthy products will be sold and it is the first store of its kind in Michigan.

AAUW: Diane Hague: They are sponsoring a Seminar on Sex Trafficking with a speaker from Sanctum House. It is scheduled for Wednesday, April 17 at 6:30 pm. In the Farmington Hills Council Chambers in Farmington Hills City Hall.

FARMINGTON HILLS COMMUNITY LIBRARY: Laurie Scott: Flyers and brochures were passed out. 3300 kids with 5600 families participated in Book Competition. April 23 at 7:00 pm. 130 students from 6 to 8th grade will be participating in a book read with questions and answers.

PUBLIC COMMENTS: None

ADJOURNMENT:

MOTION by McGlincy, support by Hague, to adjourn the meeting at 6:30 pm. Motion carried unanimously

Respectfully submitted by Diane Hague/Ed Cherkinsky

APPROVED

MEETING MINUTES
FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION
APRIL 01, 2019-5:15 PM
FARMINGTON HILLS CITY HALL/COMMUNITY ROOM
31555 W. ELEVEN MILE ROAD
FARMINGTON HILLS MICHIGAN 48336

CALL TO ORDER BY: Chair Ciaramitaro at 5:15pm

MEMBERS PRESENT: Avie, Biggs, Ciaramitaro, DeFranco, Hopfe, Reynolds, Szymusiak, Sloan, Tutak, Wecker and York.

MEMBERS ABSENT: None

OTHERS PRESENT: Yuskowatz, Faine, (Associates), Moyna (Alternate), Neufeld (FHFD) Warthman (FPS).

APPROVAL OF AGENDA- APRIL 01, 2019

Motion by Wecker, support by Avie, to approve the agenda submitted. Motion carried unanimously.

MOTION TO APPROVE MINUTES- JANUARY 7, 2019; and TO AMEND the draft minutes of MARCH 04, 2019 to reflect the change to the motion from Faine to Tutak. **Motion to approve as corrected by Tutak with support by Reynolds. Motion carried unanimously.**

BUDGET:

EPC- a balance of \$1,548.80.

CERT- a balance of \$1,121.07. (coax cable for radio equipment was donated by Biggs)

EPC expenditures planned for the remainder of the fiscal year will include 1 STB kit for each commissioner, alternate, associate and liaison. (Approximately \$55 per kit). Wecker also indicated a need for 10 tourniquets for his training classes. Anticipating participation in Founders Festival, up to \$350 to be targeted for promotional giveaways. Discussion to continue at the next meeting on suggestions of promotional items to purchase.

Motion by Avie, support by Wecker, to approve the purchase of one STB kit for each member of the EPC committee at a cost of \$55 per kit, not to exceed \$825.00. In addition, ten tourniquets to be purchased for STB trainings, not to exceed \$300. Motion carried unanimously. Reynolds requested a motion to rescind and will request another vote at next meeting.

TO AMEND August 06, 2018 meeting motion on the amount approved for EPC polo shirts. The corrected amount is \$600.00. Motion by Ciaramitaro, support by Avie. Motion carried unanimously.

EVENTS, ACTIVITIES, MARKETING, AND PROGRAMS: General activities and updates:

- Volunteer to give Tip of the Month to the FH City Council on April 8th, 2019 will be Moyna.
- Group photo taken.

Election of 2019 slate of officers:

Ciaramitaro opened floor for nominations: Reynolds was nominated and accepted for Chair (year 1) with caveat that he has conflicting responsibilities outside of EPC which may require the Vice Chair to step in at some point. Tutak was nominated and accepted as CERT Coordinator (year 2). Ciaramitaro was nominated and accepted Vice Chair position. DeFranco nominated and accepted Secretary position. **Motion by Avie, support by Biggs, to confirm the slate of officers for 2019. Motion carried unanimously.**

- Reynolds introduced the progress with the website revisions and cautioned that completion is a long-term goal that may be realized by the end of the year. Reynolds will send a link to all commissioners for their comments and input.
- Ciaramitaro would like to target youth training in the community this year. On April 17th he has scheduled and will speak at a Farmington troop meeting. Tutak and Reynolds volunteered to assist. He will speak on home disaster preparedness training and basic response skills. Ciaramitaro wants EPC to be more innovative with content vs programs that are already being taught such as CPR and STB. Would also like to reach out to religious youth groups.
- From this date forward all Monday evening EPC meetings will be held in the Community Room except for the Month of May (the room is not available) so we will meet in the VIEWPOINT.
- Ciaramitaro is anticipating a response from Mayor Massey regarding recommending a youth candidate in the Farmington/Farmington Hills Mayor's Youth Council to join the EPC.

MICHIGAN & REGIONAL CITIZENS CORPS COUNCIL ACTIVITIES/COMMUNITY EMERGENCY RESPONSE TEAM:

1. Tutak requesting authorization to purchase small equipment and additional supplies for team. **Motion by Avie, support by Reynolds, to approve the purchase of needed supplies and small equipment determined by Tutak, not to exceed \$750.00. Motion carried unanimously.**
2. *Topic for CERT Program meeting@ Station 5 on 4/15/19 will be **Radio Use with what we have** –Andy Biggs speaking.*
3. Discussion on *HOSA students*, ages 14-17, to participate in CERT training with parent's permission. Tim will write up and Ciaramitaro will walk it to city attorney. Tutak to check with other cities guidelines regarding high school students participating in CERT programs. The next CERT training is scheduled for Sept. 11-Nov. 02 and 8 people are currently interested. (4 of which are HOSA students) Novi will be a partner.
4. *Regional Citizen Corps focus group* had 2 meetings in March-Met to complete a survey of both Citizen Corps and CERT programs on what kind of support is needed from the state. Of the 8 regions our CERT program is the only one that has a direct connection to the EPC.
5. The Spring volunteer schedule will allow CERT to support the communities during non-emergency events at 6 activities: *Earth Day* celebration on 4/22/19; *Farmington HS track meet* of 40 high schools on May 4th; *Oakland County Tornado exercise* on May 5th @ Indian Springs Metroparks; *Installing smoke alarms* in FH on 5/9/19; *Memorial parade* in Farmington on 5/27/19; and *Founders Festival "Eyes & Ears"* on 7/20/19.

LIAISON REPORTS:

FHFD – Neufeld

- Called away during meeting to respond to an outside emergency.

FPS – Warthman

- **CPR/AED** class rescheduled to May 23rd @ 6:30 PM in Farmington city council chambers. Contact JWren@farmgov.com to register. No charge for Farmington residents.
- **Memorial Day parade** Farmington will need one half dozen volunteers plus a supervisor from CERT.
- **STB training** on June 20th at Farmington Council chambers. Free to Farmington residents. Up to 20 registrants accepted.

YMCA – Yuskowatz

- Great kickoff to fundraising breakfast.

COMMISSIONER'S COMMENTS:

National STB Day is May 23rd; *EMS week* is May 19-25th; and *Hospital Week and Police week* will fall on May 12-18, 2019.

ADJOURNMENT:

Ciaramitaro adjourned the meeting at 6:23 PM.

Minutes by Secretary DEFRANCO

Farmington City Council Staff Report	Council Meeting Date: May 20, 2019	Item Number 4B
Submitted by: Mary Mullison		
<u>Agenda Topic:</u> Council Meeting Minutes		
<u>Proposed Motion:</u> NA		
<u>Background:</u>		
<u>Materials:</u> Minutes		



Special City Council Meeting
6:00 p.m., Monday, April 15, 2019
Conference Room
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on April 15, 2019, in Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 p.m. by Mayor Steve Schneemann.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Clerk Mullison
City Manager Murphy
City Attorney Schultz
City Treasurer Weber

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

3. PUBLIC COMMENT

George Lynch, 23938 Fairview Street, commented on the Marijuana Establishments Ordinance to be considered at the following regular City Council meeting.

4. DDA BUDGET PRESENTATION

DDA Executive Director Kate Knight presented the Downtown Development Authority 2019-2020 Budget.

Taylor questioned Knight about improvements listed in the budget for Thomas and School streets. Galvin commented on Knight's use of the words "long term parking", citing the Oakland Street project as a reason the downtown has a deficit of long term parking. He also requested that the DDA elevate their transparency and requested that they consider broadcasting their meetings. LaRussa questioned numbers on the revenue page and the issue was clarified. He then asked about growth in the sponsorship revenue strategy and commented on programming. He reiterated Galvin's request that the DDA address transparency issues. Bowman thanked Knight for her comprehensive presentation and encouraged her to keep doing what she was doing.

5. DISCUSS ORDINANCE RELATING TO FIREWORKS

City Attorney Schultz commented on issues that arose prior to the first reading of an ordinance on April 1, 2019 that was slated to be voted on at the following regular April 15, 2019 City Council meeting.

6. DISCUSS AMENDING THE CITY OF FARMINGTON CODE OF ORDINANCES TO PROHIBIT MARIHUANA ESTABLISHMENTS WITHIN THE BOUNDARIES OF THE CITY

Schultz reviewed a change that had been applied as requested by City Council to the first reading of an ordinance pertaining to prohibiting marijuana establishments from the April 1, 2019 agenda. This ordinance amendment was to be considered at the following regular April 15, 2019 City Council meeting. Council questioned Schultz about the ramifications of opting out, possible tax revenue, and the benefits of advance planning.

7. OTHER BUSINESS

LaRussa asked administration about special events and reimbursement to Public Safety for extra manpower use.

8. COUNCIL COMMENT

Taylor appreciated the addition of revisiting the Marijuana Establishment Ordinance within sixty days following publishing of state administrative rules and regulations.

9. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

The meeting adjourned at 6:53 p.m.

Steven Schneemann, Mayor

Mary J. Mullison, City Clerk

Approval Date:



Regular City Council Meeting
7:00 p.m., Monday, April 15, 2019
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on April 15, 2019, in Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:01 p.m. by Mayor Schneemann.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen
Director Demers
Superintendent Eudy
City Clerk Mullison
City Manager Murphy
City Attorney Schultz
City Treasurer Weber

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

Doug Reynolds, Emergency Preparedness Commission, presented Council with the Tip of the Month.

Sarah Davies, 23120 Violet Street, reported an incident on her street where Farmington Public Safety walked elderly neighbors home. She also spoke about the marijuana ordinance on the agenda.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Accept Minutes from City Boards and Commissions**
- B. City Council Meeting Minutes**
 - a. 03-18-19 Special DRAFT**
 - b. 03-18-19 Regular DRAFT**
 - c. 03-25-19 Special DRAFT**
 - d. 04-01-19 Regular DRAFT**
- C. Farmington Monthly Payments Report**
- D. Farmington Public Safety Monthly Report**
- E. Special Event: South Farmington Baseball Parade, annual event**
- F. Special Event: Friends of FASD 5K, annual event**
- G. Accept resignation of Stan Bawol from Historical Commission**

Move to approve the consent agenda as presented. **

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

5. APPROVAL OF REGULAR AGENDA,

Move to approve the regular agenda with the addition of Item 7 E, Emergency Sewer Repair.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

6. PRESENTATION/PUBLIC HEARINGS

A. Special Event Application: Optimist Club

City Manager Murphy introduced Tom Neal to request approval for the Optimist Club 5K Run.

Move to approve the Farmington Hills Optimist Club special event application for a Childhood Wellness/Cancer Run/Walk on Saturday, June 8, 2019 through City of Farmington neighborhoods as proposed in the submitted map. **

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

B. Public Safety Department Annual Report

Director Demers presented the Farmington Public Safety 2018 Annual Report.

Galvin asked about the Fire Marshall position rotation, requested comment about new marihuana law enforcement, and thanked Director Demers for his work. Bowman commented on reported reductions in traffic crash events and in drunk driving and asked if there was a correlation. Demers stated it could be attributed to the growing availability of Uber and Lyft. He also mentioned distracted driving as a large concern. LaRussa asked Demers what local legislation could help the Public Safety department keep on this positive trajectory. LaRussa inquired about the usefulness of the Neighborhood Watch program. Taylor queried Demers about compliance with and enforcement of the new crosswalk ordinance and questioned what the low number of home and business invasions could be attributed to. Demers cited active neighbors, hardening the target by keeping homes and cars locked and safe, and people watching out for each other. Schneemann observed that the M5 ramp at Nine Mile is a dangerous intersection and asked whether anything could be done from a municipal standpoint. Demers cited a tight pocket of traffic there. Schneemann also asked where cars tend to be stolen from, and Demers said that they are mostly stolen from crowded, busy lots by groups targeting specific makes and models. In answer to a question from Schneemann, Demers described how officers are able to use their ARIDE training to figure out who is impaired while driving. Schneemann also asked Demers to comment about distribution of marijuana facilities and indicated that he appreciated Demers candor. He thanked Demers for his work on the crosswalk ordinance and requested that Public Safety look at targeting speed enforcement through the downtown as the weather warms up.

7. NEW BUSINESS

A. Consideration to approve payment for Meter Replacement Program

Superintendent Eudy summarized the Water Meter Replacement Program and asked for approval for payment for meters already installed.

Move to approve payment No. 2 to SLC Meter located at 595 Bradford Street, Pontiac MI in the amount of \$2,816.00 for meter instillation work completed February 7-9, 2019.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Bowman, Mayor Pro Tem
AYES:	Bowman, Galvin, LaRussa, Schneemann, Taylor

B. Second reading and consideration to adopt an ordinance relating to fireworks

Murphy reintroduced an ordinance that would reduce the number of dates fireworks may be discharged, bringing the local ordinance in line with the current Michigan Fireworks Safety Act.

Move to adopt an ordinance to amend the City of Farmington Code of Ordinances, Article V, "Offenses Against Public Peace," Section 20-117, "Fireworks," in order to amend regulations of the times during which consumer fireworks may be discharged, include additional restrictions on the discharge of fireworks, and amend the penalties for violations of this section.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Galvin, LaRussa, Schneemann, Taylor, Bowman

C. Second reading and consideration to adopt an ordinance amending the City of Farmington Code of Ordinances to prohibit marijuana establishments within the boundaries of the City

Murphy introduced a revised ordinance that prohibits marijuana establishments within City boundaries with the addition of a requirement to revisit this decision within sixty days after the State adopts administrative rules regarding these establishments. Schneemann commented that the Public Safety director, the city manager, and the city attorney all recommend adopting this ordinance at this time.

Move to adopt an ordinance amending the City of Farmington Code of Ordinances to prohibit marijuana establishments within the boundaries of the City pursuant to the Michigan Regulation and Taxation of Marihuana Act, Initiated law 1 of 2018, MCL 333.27951, et seq.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem
AYES:	LaRussa, Schneemann, Taylor, Bowman, Galvin

D. City Manager transmittal of fiscal year 2019-20 proposed budget

Murphy presented City Council with his proposed budget for the fiscal year 2019-20 in advance of a scheduled budget meeting on April 22, 2019.

Move to accept receipt of the City Manager's Proposed Fiscal Year 2019-20 Budget.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	LaRussa, Councilmember

E. Emergency Sewer Repair

Eudy requested approval to pay for an emergency sewer repair conducted on April 4, 2019 at Leelane and Beacon Streets.

Schneemann asked Eudy to bring information back to Council about how flushable wipes can impact the sewer system and he asked Schultz whether there was anything to be done at a municipal level to prohibit these wipes from being disposed of improperly.

Move to approve payment of \$10,213.65 to D'Angelo Brothers Incorporated, located at 30750 W. 8 Mile Road, Farmington Hills for the emergency sanitary sewer repair at Leelane Street and Beacon Street.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	LaRussa, Councilmember
AYES:	Schneemann, Taylor, Bowman, Galvin, LaRussa

8. DEPARTMENT COMMENT

Demers thanked his fellow Department Heads for assisting on his presentation.

Eudy stated that saw cutting and pavement pouring was beginning in several areas of the city. and he reminded residents that Flanders will be one way when the construction starts. He thanked Murphy, Weber, and Mullison for assisting with a personnel problem last week. LaRussa requested that Eudy supply him with the Paser Rating of Flanders Street. Bowman asked about where the street sweeper goes on its rounds and Eudy described all of the sweeping scenarios. Schneemann asked about leaves falling later and later in the year and asked Eudy to look into later yard waste pick up.

Weber announced that his department had just finished up the property tax collection process and turned over delinquent accounts to Oakland County. He stated that they had the highest collection percentage in the last ten years. The 214 page budget was submitted and he is looking forward to presenting it next week.

Christiansen offered answers to any questions Council might have. Bowman asked about the Paramount Home Health Care property by her house, and Christiansen explained that it was back on the market, and he explained what residents need to do to report properties that are not compliant with ordinances.

Mullison announced that the Clerk's Department staff will be visiting Farmington High School on April 16, 2019 to register new voters during the lunch hours.

Murphy thanked Weber and City Controller Norgard for their work on the 2019-20 City budget and announced an upcoming Neighborhood House gala event on April 18, 2019 at the Longacre House.

9. CITY COUNCIL COMMENTS

Galvin recounted his experience in attending the Farmington Hills Art Council Awards, and specifically acknowledged an award the Farmington Area Community Library won.

LaRussa reminded the public about the fireworks ordinance that will be in effect on the upcoming Memorial Day holiday. He thanked Demers for his report, and said that he was looking forward to reviewing the budget.

10. CLOSED SESSION – PROPERTY ACQUISITION

Move to enter closed session to discuss property acquisition.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Taylor, Bowman, Galvin, LaRussa, Schneemann

Council entered closed session at 8:32 p.m.

Move to exit closed session.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Taylor, Councilmember

Council exited closed session at 9:27 p.m.

11. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

Meeting adjourned at 9:27 p.m.

Steven Schneemann, Mayor

Mary J. Mullison, City Clerk

Approval Date:

**To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



Special Council Meeting
6:00 p.m., Tuesday, April 30, 2019
Conference Room
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on April 30, 2019, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:03 p.m. by Mayor Steve Schneemann.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Absent	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen
City Clerk Mullison
City Manager Murphy
City Attorney Schultz
City Treasurer Weber

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Galvin, Councilmember

3. PUBLIC COMMENT

No public comment was heard.

4. SOUTH FARMINGTON BASEBALL PROPOSAL FOR BALL DIAMOND FENCING AT SHIAWASSEE PARK

City Manager Murphy described the request from South Farmington Baseball, Inc. to purchase and install fencing at ball fields in Shiawassee Park. There will be no cost to the City and an agreement has been prepared that addresses City inspection and approval.

Move to approve License Agreement for Fence Installation at Shiawassee, to be paid for by SFB (South Farmington Baseball).

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Galvin, Councilmember

5. CLOSED SESSION – LAND ACQUISITION

Move to enter closed session to discuss land acquisition.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Galvin, Councilmember
SECONDER:	Bowman, Mayor Pro Tem
AYES:	Bowman, Galvin, Schneemann, Taylor
ABSENT:	LaRussa

Council entered closed session at 6:07 p.m.

Move to exit closed session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

Council exited closed session at 7:38 p.m.

6. OTHER BUSINESS

No other business was heard.

7. COUNCIL COMMENT

No council comment was heard.

8. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

The meeting adjourned at 7:39 p.m.

Steve Schneemann, Mayor

Mary Mullison, City Clerk

Approval Date:



Budget Meeting
6:00 p.m., Monday, April 22, 2019
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

BUDGET MEETING MINUTES

A special budget meeting of the Farmington City Council was held on April 22, 2019, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:01 p.m. by Mayor Steve Schneemann.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Clerk Mullison
City Manager Murphy
City Controller Norgard
City Attorney Schultz
City Treasurer Weber

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Taylor, Councilmember

3. PUBLIC COMMENT

No public comment was heard.

4. CITY MANAGER'S PROPOSED BUDGET

City Manager Murphy presented the proposed FY2019/20 budget.

LaRussa asked about net impact of increases in GLWA fees versus Farmington water and sewer fee increases. Weber responded by saying that the City moderates the rates that residents pay, taking into consideration the fees GLWA sets and looking at City costs. LaRussa asked Weber to research and bring back information about the impact of allowing a second water meter for irrigation, including legislation that would be needed to change ordinances. LaRussa wanted to know why City phone replacement was not on the budget, and Weber responded that research needed to be done and it would probably not be budgeted until next year. LaRussa also asked about the Parks and Recreation budget increase, Farmington streetscape matching funds, and the Governor Warner Mansion budgeted expenses. He requested activity toward making the Mansion solvent before budget is passed.

Galvin commented on the importance of the City budgeting meeting and process. He thanked Murphy, City Treasurer Weber, City Controller Norgard and City department heads for all of their efforts. He asked if Norgard could comment on how citizens know their taxes are being well used. She described aspects of her job and the level of detail needed to be sure that City administration process is well documented and accounted for, how internal controls have not changed, and she noted good investment income and continually trying to streamline activities as positive aspects. She cited the yearly Plante and Moran audit as a check and balance for Farmington. Galvin asked about processes within the departments to make sure added expenditures do not exceed approval limits. He liked increased spending for sidewalks, that the Capital Improvement Fund is close to policy minimum, and the 80% recommendation on pension funding. He has concerns about what we don't know about spending on long term projects. He said Farmington's needs will increase, so our wants need to be curbed.

Bowman said that nothing on this year's budget was a surprise and thanked administration for keeping Council in the loop of the budget plans all along. She thought roads spending and park bathrooms were important. She commented that Warner Mansion Director Shay is always looking for ways to increase revenue, but agreed with LaRussa that the Mansion budget needs to be a priority. Bowman praised Shay for keeping Mansion needs so low by doing so much herself, and said she values the historical significance of the Mansion. She was also glad to see the City Hall HVAC included in the budget, as she values city staff as well.

Taylor thanked City staff but had no questions. She made clear that she believed that there was no way the City should sell the Warner Mansion, though she agreed with LaRussa in feeling that it needs to sustain itself. She said that it could be as self-sustaining as the Civic Theater and that it should be something the City and the Community uses on a daily basis. She requested that Council have further discussion on the topic.

Schneemann echoed Bowman in giving kudos to administration for bringing a budget to Council with no surprises. He appreciated that projects are planned to be completed all over the city and that the community should see improvements throughout. He was optimistic about the City's financial health, and feels that it is important that the City continue to invest in both repairing old infrastructure and creating new projects. He was excited about the study planned to connect Shiawassee Park with the downtown.

Murphy said adjustments would be made and answers will be prepared for questions raised at this meeting.

LaRussa asked to have a meeting between Council and the Joint Broadband Committee before this budget is approved to add a line item for a study this year.

Weber reminded that Council should consider the proposed budget as having two purposes: to describe the budget for 2019-20, and to update the budget for 2018-19.

5. OTHER BUSINESS

Murphy asked if Council would extend the bid deadline for the Oakland Street project for another two weeks. Council agreed.

6. COUNCIL COMMENT

Galvin thanked Murphy and Schneemann for delivering the Letter of Intent to Farmington Public Schools about the possibility of purchasing the Maxfield building. He commented on the path to creating a Request for Proposal (RFP) for the property. He wants to get the word out to the public about giving their opinions to the school board on how the sale should be considered.

Taylor commented about how glad she was to see the Farmington Streetscape study in the budget. She wants the city to be proactive about using staff resources to let residents know how the millage increase is being used.

7. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

The meeting adjourned at 7:29 p.m.

Steven Schneemann, Mayor

Mary J. Mullison, City Clerk

Approval Date:



Regular City Council Meeting
6:00 p.m., Monday, May 6, 2019
Conference Room/City Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on May 6, 2019, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:01 pm by Mayor Steve Schneemann.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen (left at 6:31 pm)
Superintendent Eudy (arrived at 7:10 pm)
City Clerk Mullison
City Manager Murphy
City Treasurer Weber
City Attorney Schultz (left at 6:31 pm)
City Attorney Saarela (arrived at 6:31 pm)

2. APPROVAL OF AGENDA

Move to approve the regular meeting agenda as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Taylor, Councilmember

3. PUBLIC COMMENT

Bill Stimetz, 35836 Smithfield, asked the City for help with cattails in his yard.

Dan Blugerman, 37000 Grand River, Farmington Hills, shared his thoughts about Maxfield Training Center plans.

Steve Schwartz, 29867 High Valley Court, Farmington Hills, spoke about plans for the dumpster at the Masonic Hall.

Bill Murphy, 21270 Larkspur, declared support for improvements in Farmington Meadows.

4. CLOSED SESSION – PROPERTY ACQUISITION

Move to enter closed session to discuss property acquisition.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Bowman, Mayor Pro Tem
AYES:	Galvin, LaRussa, Schneemann, Taylor, Bowman

Council entered closed session at 6:15 p.m.

Move to exit closed session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Galvin, Councilmember

Council exited closed session at 6:31 p.m.

Move to authorize the City Manager and the City Attorney to finalize the proposal as discussed during closed session with regard to the property acquisition topic.

RESULT:	APPROVED AS PRESENTED [4-1]
MOVER:	LaRussa, Councilmember
SECONDER:	Bowman, Mayor Pro Tem
AYES:	LaRussa, Schneemann, Bowman, Galvin
NAYS:	Taylor

5. COMMISSION ON AGING: PRESENTATION OF ANNUAL REPORT

Jane Frost, assisted by Marsha Koet, presented the Commission on Aging Annual Report, addressing changes directly related to Council comments after the 2018 report. She informed Council about web page improvements, social media use, Commission education, promotion, and enrichment. Problems presently being addressed by the Commission on Aging are financial exploitation, elder abuse, and Farmington becoming an aging-friendly community. Statistics were shared about transportation, meals, and health classes provided to older citizens.

Council questions and comments after the presentation ranged from the demographic of our residents, improvements since last year, policies for providing meals, community education about available services, and appreciation for the Commission's work.

6. MISS FARMINGTON CITIES SCHOLARSHIP PROGRAM: INTRODUCTION OF CANDIDATES

Megan Cromwell, Miss Farmington 2018, summarized the Miss Farmington Cities program and introduced the candidates for Miss Farmington Cities 2019. This year's competition will be held at the Farmington Civic Theater at 7:00 pm on July 17, 2019.

7. SPECIAL EVENT APPLICATIONS, SHIAWASSEE PARK:

City Manager Murphy requested approval for both of the following annual events.

A. Farmington Public Schools Annual Picnic, August 28

Move to approve Special Event Request to hold Farmington Public Schools' Back to School Celebration on Wednesday, August 28, 2019 in Shiawassee Park from 11 a.m. until 1 p.m., with set up and tear down beginning at 8 a.m. and ending 3 p.m respectively.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Taylor, Councilmember

B. Allstate Insurance Company Annual Picnic, August 15

Move to approve the Special Event Application from Allstate Insurance Company for its annual company picnic in Shiawassee Park on August 15, 2019 from 9 a.m. until 5 p.m.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

8. CONSIDERATION OF RESOLUTION TO WAIVE PENALTIES FOR LATE FILING OF PROPERTY TRANSFER AFFIDAVITS

Murphy presented a formal motion bringing a practice that has already been the City's policy in line with Oakland County requirements.

Move to approve Resolution to Waive the Penalty for Late Filing of Property Transfer Affidavits.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem
AYES:	Schneemann, Taylor, Bowman, Galvin, LaRussa

9. DISCUSSION OF BUDGET MONEY FOR BROADBAND CONSULTANT

Councilmember LaRussa presented information about the work of the Joint Municipal Broadband Task Force. Discussion ensued about retaining a consultant to study implementation of municipal broadband in Farmington.

Bowman asked what the timeline was for Farmington Hills to decide on this topic. LaRussa said that if Farmington Hills declined to fund this, Farmington would be able to move faster on the project. She also asked about dealing with broadband as a utility, and expressed concern about the timeline for the project to keep it in line with construction projects already planned and in progress.

Taylor asked for a specific timeline for hiring a consultant and receiving pertinent recommendations from them. LaRussa laid out a plan to get the recommendation from the consultant before the next budgeting cycle.

Galvin stated that he was not ready to commit the City of Farmington to become a trailblazer in delivering a new service. He cited concerns about emergency projects that may come before Council in the coming year and not having sufficient funds if they are spent on this project.

Schneemann asked LaRussa who would write the actual RFP. LaRussa answered that Farmington Hills has allocated staff to direct and advise this effort. Schneemann questioned the proposed division of costs with Farmington Hills, and what the intent of the split was. He also asked about comparable communities that had already been successful with municipal broadband implementation. Schneemann would like Farmington to be a community that can invest in itself.

LaRussa asked for support in adding this to the 2019-20 budget before Council is asked to pass it. Schneemann asked LaRussa to make sure the proposed cost is the correct cost and suggested he meet with the Farmington Hills City Council representative on the Broadband Task Force and the City Managers of Farmington and Farmington Hills to come up with the correct answers.

10. CONSIDERATION TO APPROVE RECOMMENDATION TO AMEND 2018 CONCRETE ROAD IMPROVEMENT BUDGET

Superintendent Eudy and Matt Parks from OHM summarized the need to amend the budget to complete road projects in Flanders, Lilac, and Chesley because of discovering variable thicknesses in the existing concrete. Two items would be added to the contracted amounts that would stay within funds already available.

Move to approve amended budget for the 2018 Concrete Road Improvement project to \$525,000 with Hartwell Cement Company.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Taylor, Bowman, Galvin, LaRussa, Schneemann

11. OTHER BUSINESS

Murphy addressed the problem brought up in the public comment portion of the meeting about the dumpster at the Masonic building. He intends to speak to all councilmembers individually about the issue and available options. Schneemann questioned how this big of a problem got past the Planning Commission without usable plans for a dumpster and indicated that this issue should be addressed.

12. COUNCIL COMMENT

LaRussa, Farmington's representative to SEMCOG, announced their campaign for Walk, Bike, and Drive Safe and brought information and materials that promoted safety awareness.

Taylor clarified her vote against the proposed property acquisition, stating that the recent millage increase proposal was not intended for property acquisition, other infrastructure investments are needed, and she feels that since the DDA rather than the City will capture revenue from the property, she is not ready to take the gamble of finding a developer to successfully utilize the property.

Galvin commented on Steve Schwartz's earlier public comment about the Masonic Lodge dumpster issue. He cited the Oakland Street project and suggested that Council should take extra time to get it right.

Schneemann remarked on the importance of the Maxfield property development as an infrastructure project to stitch together the downtown and Shiawassee Park. He questioned why the plan that will be presented to Council by the Planning Commission was approved without a dumpster. City Attorney Saarela was asked about the Planning Commission recommendation procedure, and said it was not necessarily an inappropriate way to present the project to Council. Schneemann would like Council not to be put in the position to have to make a tough call and stated that the Planning Commission should be the body to present a more complete plan to council.

13. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

The meeting adjourned at 8:24 p.m.

Steve Schneemann, Mayor

Mary Mullison, City Clerk

Approval Date:

******To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.

Farmington City Council Agenda Item		Council Meeting Date: May 20, 2019	Item Number 4C
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Quarterly Financial Report – 3/31/19			
<u>Proposed Motion</u> Approve Farmington Quarterly Financial Report – 3/31/19			
<u>Background</u> See attachment			
<u>Materials Attached</u> Farmington Quarterly Financial Report – 3-31-19			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

FINANCIAL REPORT
CITY OF FARMINGTON
QUARTER ENDED MARCH 31, 2019

Submitted by:
Christopher M. Weber, Director of Finance and Administration

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 3-31-19

BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
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GENERAL FUND:

Property Taxes	4,847,324.00	4,843,662.63	(3,661.37)	General Government	1,859,049.00	1,237,451.92	(621,597.08)
Licenses & Permits	161,300.00	173,503.58	12,203.58	Court	511,545.00	383,658.75	(127,886.25)
Federal Grants	23,622.00	795.00	(22,827.00)	Public Safety	3,888,572.00	2,790,947.26	(1,097,624.74)
State Shared Revenues & Grants	1,104,199.00	616,947.73	(487,251.27)	Public Services	1,332,231.00	975,383.88	(356,847.12)
Charges For Services	2,028,283.00	1,590,396.09	(437,886.91)	Health & Welfare	6,930.00	5,192.00	(1,738.00)
Fines & Forfeits	480,500.00	325,705.62	(154,794.38)	Community & Econ. Development	216,158.00	153,647.90	(62,510.10)
Other Revenue	189,800.00	155,765.63	(34,034.37)	Recreation & Cultural	767,842.00	462,479.77	(305,362.23)
Transfer, Capital Improvement Fund	223,000.00	0.00	(223,000.00)	Transfer, Nonvoted Debt Service	158,893.00	159,005.08	112.08
				Transfer, OPEB Debt Service	439,714.00	439,714.00	0.00
				Transfer, S/A Debt Fund	125,882.00	125,882.00	0.00
Total Revenues:	9,058,028.00	7,706,776.28	(1,351,251.72)	Total Expenditures:	9,306,816.00	6,733,362.56	(2,573,453.44)
Appropriation, Fund Equity	248,788.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	9,306,816.00	7,706,776.28		Total Expenditures/Trans Fund Equity	9,306,816.00	6,733,362.56	

CAPITAL IMPROVEMENT FUND:

Transfer, Theater Fund	25,000.00	0.00	(25,000.00)	Transfer, General Fund	223,000.00	0.00	(223,000.00)
Other Revenue	1,000.00	241,932.19	240,932.19				
Total Revenues:	26,000.00	241,932.19	215,932.19	Total Expenditures:	223,000.00	0.00	(223,000.00)
Appropriation, Fund Equity	197,000.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	223,000.00	241,932.19		Total Expenditures/Trans Fund Equity	223,000.00	0.00	

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 3-31-19

BUDGETED FUNDS:							
REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)

MAJOR STREET FUND:

State Shared Revenue	616,659.00	432,409.05	(184,249.95)	Operation & Maintenance	371,031.00	190,887.32	(180,143.68)
Contracts and Grants	122,462.00	29,601.18	(92,860.82)	Construction	421,000.00	227,694.94	(193,305.06)
Other Revenue	20,325.00	6,579.91	(13,745.09)	Debt Service	143,923.00	143,922.50	(0.50)
Transfer, Municipal Street Fund	15,000.00	0.00	(15,000.00)				
Total Revenues:	774,446.00	468,590.14	(305,855.86)	Total Expenditures:	935,954.00	562,504.76	(373,449.24)
Appropriation, Fund Equity	161,508.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	935,954.00	468,590.14		Total Expenditures/Trans Fund Equity	935,954.00	562,504.76	

LOCAL STREET FUND:

State Shared Revenue	260,561.00	182,592.81	(77,968.19)	Operation & Maintenance	216,015.00	175,495.36	(40,519.64)
Special Assessments	9,650.00	10,050.00	400.00	Construction	654,175.00	64,925.12	(589,249.88)
Other Revenue	13,142.00	2,762.92	(10,379.08)				
Transfer, Municipal Street Fund	502,175.00	0.00	(502,175.00)				
Total Revenues:	785,528.00	195,405.73	(590,122.27)	Total Expenditures:	870,190.00	240,420.48	(629,769.52)
Appropriation, Fund Equity	84,662.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	870,190.00	195,405.73		Total Expenditures/Trans Fund Equity	870,190.00	240,420.48	

MUNICIPAL STREET FUND:

Property Taxes	496,600.00	493,386.25	(3,213.75)	Transfer, Major Street Fund	15,000.00	0.00	(15,000.00)
State Shared Revenue	4,300.00	5,579.40	1,279.40	Transfer, Local Street Fund	502,175.00	0.00	(502,175.00)
Other Revenue	7,000.00	11,663.38	4,663.38				
Total Revenues:	507,900.00	510,629.03	2,729.03	Total Expenditures:	517,175.00	0.00	(517,175.00)
Appropriation, Fund Equity	9,275.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	517,175.00	510,629.03		Total Expenditures/Trans Fund Equity	517,175.00	0.00	

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 3-31-19

BUDGETED FUNDS:							
REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)

BROWNFIELD REDEVELOP AUTHORITY:

Total Revenues:	3,130.00	3,230.86	100.86	Total Expenditures:	3,030.00	0.00	(3,030.00)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	100.00		
Total Revenues/Appr Fund Equity:	3,130.00	3,230.86		Total Expenditures/Trans Fund Equity	3,130.00	0.00	

CORRIDOR IMPROVEMENT AUTHORITY:

Total Revenues:	750.00	359.12	(390.88)	Total Expenditures:	5,000.00	0.00	(5,000.00)
Appropriation, Fund Equity	4,250.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	5,000.00	359.12		Total Expenditures/Trans Fund Equity	5,000.00	0.00	

DWTWN DEVELOPMENT AUTHORITY:

Total Revenues:	647,790.00	628,055.31	(19,734.69)	Total Expenditures:	677,189.00	435,540.20	(241,648.80)
Appropriation, Fund Equity	29,399.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	677,189.00	628,055.31		Total Expenditures/Trans Fund Equity	677,189.00	435,540.20	

TOTAL BUDGETARY FUNDS REVENUE:	\$9,754,978.66			TOTAL BUDGETARY FUNDS EXPENDITURES:	\$7,971,828.00		
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CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 3-31-19

SUPPLEMENTAL INFORMATION:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
WATER & SEWER FUND:							
Water & Sewer Sales	4,951,107.00	3,681,517.57	(1,269,589.43)	Operating & Maintenance	4,331,220.00	2,745,311.60	(1,585,908.40)
Service Fees	70,000.00	40,247.54	(29,752.46)	Total O & M Expenditures:	4,331,220.00	2,745,311.60	(1,585,908.40)
Other Revenue	43,500.00	44,975.90	1,475.90	Capital Outlay	670,765.00	323,307.93	(347,457.07)
				Debt, Principal and Interest	326,893.00	197,677.50	(129,215.50)
				Transfer, OPEB Debt Service	23,130.00	23,130.00	0.00
Total Revenues:	5,064,607.00	3,766,741.01	(1,297,865.99)	Capital & Debt Outlays	1,020,788.00	544,115.43	(476,672.57)
Appropriation, Fund Equity	287,401.00			Transfer, Debt & Equity	0.00		
Total O & M/ Other Revenues:	5,352,008.00	3,766,741.01		Total O & M Exp.& Trans Debt & Equity	5,352,008.00	3,289,427.03	

FARMINGTON COMMUNITY THEATER FUND:

Admission/Rentals/Concessions	533,400.00	370,332.89	(163,067.11)	Operation & Maintenance	561,879.00	354,167.00	(207,712.00)
Other Revenue	11,700.00	13,781.80	2,081.80	Total O & M Expenditures:	561,879.00	354,167.00	(207,712.00)
			0.00	Capital Outlay	13,000.00	24,295.00	11,295.00
Total Revenues:	545,100.00	384,114.69	(160,985.31)	Total Capital Outlays	13,000.00	24,295.00	11,295.00
Appropriation, Fund Equity	29,779.00			Transfer, Fund Equity	0.00		
Total Financing Sources:	574,879.00	384,114.69		Total O & M Exp.& Trans Debt & Equity	574,879.00	378,462.00	

Farmington City Council Agenda Item	Council Meeting Date: May 20, 2019	Item Number 4D	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Quarterly Investment Report –3/31/19			
<u>Proposed Motion</u> Approve Farmington Quarterly Investment Report – 3/31/19			
<u>Background</u> See attachment			
<u>Materials Attached</u> Farmington Quarterly Investment Report – 3-31-19			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

INVESTMENT REPORT
CITY OF FARMINGTON
QUARTER ENDED MARCH 31, 2019

Submitted by:
Christopher M. Weber, Director of Finance and Administration

CITY OF FARMINGTON
 QUARTER ENDING MARCH 31, 2019

	BALANCE			RATE OF RETURN			MATURITY	RATING	RATING AGENCY
	1/31/19	2/28/19	3/31/19	1/31/19	2/28/19	3/31/19			
Pooled Mutual Funds:									
Comerica	\$ 512,946	\$ 513,847	\$ 514,846	2.340%	2.320%	2.310%	Daily	Not rated	N/A
Oakland County Investment Pool	2,248,331	2,251,621	1,754,774	1.191%	1.944%	1.840%	Daily	Not rated	N/A
Michigan Class	<u>3,058,166</u>	<u>3,064,194</u>	<u>3,070,838</u>	2.550%	2.570%	2.550%	Daily	AAAm	S&P
Total Pooled Funds:	5,819,444	5,829,662	5,340,459						
Certificates of Deposit:									
Horizon	500,000	500,000	500,000	2.650%	2.650%	2.650%	5/30/2019	5	Bauer
Horizon	502,873	502,873	502,873	2.900%	2.900%	2.900%	11/29/2019	5	Bauer
Flagstar	500,000	500,000	-	2.500%	2.500%		3/28/2019	5	Bauer
Flagstar	-	-	503,160			2.200%	4/25/2019	5	Bauer
Level One	500,000	500,000	-	2.300%	2.300%		3/28/2019	5	Bauer
Chemical Bank	211,528	211,528	211,528	1.950%	1.950%	1.950%	6/27/2019	4	Bauer
Chemical Bank	1,000,000	1,000,000	1,000,000	2.850%	2.850%	2.850%	6/27/2019	4	Bauer
TCF	1,000,000	1,000,000	1,000,000	2.910%	2.910%	2.910%	8/29/2019	4	Bauer
CIBC	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>	2.800%	2.800%	2.800%	11/29/2019	5	Bauer
Total Certificates of Deposit:	5,214,400	5,214,400	4,717,560						
Uninvested:	\$ 1,106,936	\$ 602,890	\$ 816,198	Bank Analysis Credit Earned			N/A		
Less: Authorities/Entities**	<u>(1,179,480)</u>	<u>(1,246,546)</u>	<u>(1,246,303)</u>						
TOTAL:	<u>\$ 10,961,300</u>	<u>\$ 10,400,408</u>	<u>\$ 9,627,914</u>						

** Investment Balances do not include the investments of the 47th District Court, the Farmington Brownfield Redevelopment Authority, the Corridor Improvement Authority, the Farmington Downtown Development Authority, the Friends of the Governor Warner Mansion, or the Public Employee Health Care Funds invested with Morgan Stanley Smith Barney.

Farmington City Council Agenda Item	Council Meeting Date: May 20, 2019	Item Number 4E
Submitted by: Amy Norgard, Controller		
<u>Agenda Topic</u> Farmington Quarterly Financial Report Court – 3/31/19		
<u>Proposed Motion</u> Approve Farmington Quarterly Financial Report Court – 3/31/19		
<u>Background</u> See attachment		
<u>Materials Attached</u> Farmington Quarterly Financial Report Court – 3-31-19		
Agenda Review		
Department Head	Finance/Treasurer	City Attorney
		City Manager

FINANCIAL REPORT
47TH DISTRICT COURT
QUARTER ENDED MARCH 31, 2019

Distribution:

District Judges
Court Administrator
City Manager, Farmington Hills
Finance Director, Farmington Hills
City Council, Farmington
City Manager, Farmington

Submitted by:
Christopher M. Weber, Director of Finance and Administration

User: anorgard

DB: Farmington

PERIOD ENDING 03/31/2019

GL NUMBER	DESCRIPTION	BALANCE 03/31/2018	2018-19 AMENDED BUDGET	BEG. BALANCE 07/01/2018	END BALANCE 03/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Assets							
Dept 000.00							
136-000.00-001.000	CASH-GENERAL RECEIVING	554,283.14		379,529.24	543,964.42		
136-000.00-004.000	IMPREST CASH	1,950.00		1,950.00	1,950.00		
136-000.00-040.000	A/R MISCELLANEOUS	0.00		6,260.32	0.00		
136-000.00-078.000	DUE FROM STATE OF MICHIGAN	0.00		264.93	0.00		
136-000.00-102.000	PREPAID EXPENSES	450.00		9,957.00	537.50		
Total Dept 000.00		556,683.14		397,961.49	546,451.92		
TOTAL ASSETS		556,683.14		397,961.49	546,451.92		
Liabilities							
Dept 000.00							
136-000.00-202.000	ACCOUNTS PAYABLE, P O	0.00		45,404.51	0.00		
136-000.00-202.002	ACCOUNTS PAYABLE, ACCRUED	0.00		4,774.64	0.00		
136-000.00-214.101	DUE TO GENERAL FUND	29.09		13.63	67.67		
136-000.00-231.011	PAYROLL, LIFE INSURANCE	(468.80)		0.00	(362.79)		
136-000.00-257.000	ACCRUED WAGES	0.00		48,642.84	0.00		
136-000.00-285.601	FLEX ACCOUNT 2017, COURT	(92.84)		0.00	0.00		
Total Dept 000.00		(532.55)		98,835.62	(295.12)		
TOTAL LIABILITIES		(532.55)		98,835.62	(295.12)		
Fund Equity							
Dept 000.00							
136-000.00-368.000	NONSPENDABLE, INVENTORIES, PREPAIDS	7,810.00		9,957.00	9,957.00		
136-000.00-390.000	FUND BALANCE	1,950.96		81,991.01	81,991.01		
136-000.00-393.000	ASSIGNED FUND BALANCE, CAPITAL	207,177.86		207,177.86	207,177.86		
Total Dept 000.00		216,938.82		299,125.87	299,125.87		
TOTAL FUND EQUITY		216,938.82		299,125.87	299,125.87		
Revenues							
Dept 000.00							
136-000.00-539.901	STATE GRANT, DRUNK DRIVING	0.00	17,500.00		0.00	17,500.00	0.00
136-000.00-539.902	DRUG CASE MANAGEMENT	0.00	900.00		0.00	900.00	0.00
136-000.00-539.903	JUDGES, SALARY STD	68,586.00	91,448.00		68,586.00	22,862.00	75.00
136-000.00-539.904	DRUG COURT	2,426.37	5,000.00		2,263.50	2,736.50	45.27
136-000.00-664.000	INVESTMENT INCOME	2,385.60	3,000.00		4,458.82	(1,458.82)	148.63
136-000.00-671.000	REVENUES, OTHER	13,785.00	31,000.00		7,946.19	23,053.81	25.63
136-000.00-671.001	REVENUES, OTHER - PRODUCTION	2,742.34	0.00		0.00	0.00	0.00
136-000.00-674.400	COMMUNITY WORK PROGRAM	1,855.46	19,769.00		1,797.75	17,971.25	9.09
136-000.00-678.001	CONTRIBUTIONS, FARMINGTON	396,195.03	511,545.00		383,658.75	127,886.25	75.00
136-000.00-678.002	CONTRIBUTIONS FARMINGTON HILLS	1,892,625.75	2,669,705.00		2,002,320.00	667,385.00	75.00
136-000.00-679.000	HEALTH INSURANCE CONTRIBUTIONS	18,949.80	26,856.00		15,448.54	11,407.46	57.52

User: anorgard

DB: Farmington

PERIOD ENDING 03/31/2019

GL NUMBER	DESCRIPTION	BALANCE 03/31/2018	2018-19 AMENDED BUDGET	BEG. BALANCE 07/01/2018	END BALANCE 03/31/2019	AVAILABLE BALANCE	% BGD USED
Fund 136 - 47TH DISTRICT COURT FUND							
Revenues							
Total Dept 000.00		2,399,551.35	3,376,723.00		2,486,479.55	890,243.45	73.64
TOTAL REVENUES		2,399,551.35	3,376,723.00		2,486,479.55	890,243.45	73.64
Expenditures							
Dept 000.00							
136-000.00-703.001	SALARIES, JUDGES	65,068.85	91,448.00		65,068.85	26,379.15	71.15
136-000.00-703.002	SALARIES, COURT ADMINISTRATORS	148,116.56	212,383.00		151,078.74	61,304.26	71.14
136-000.00-704.000	SALARIES, COURT REPORTERS	86,649.61	124,246.00		88,382.25	35,863.75	71.13
136-000.00-704.001	SALARIES, DEPUTY COURT CLERKS	448,851.87	640,196.00		454,262.08	185,933.92	70.96
136-000.00-704.002	SALARIES, COURT OFFICERS	71,371.73	105,813.00		75,282.05	30,530.95	71.15
136-000.00-704.003	SALARIES, PROBATION OFFICER	223,982.20	322,005.00		224,253.19	97,751.81	69.64
136-000.00-704.005	SALARIES, BUILDING MAINT	0.00	53,040.00		37,434.00	15,606.00	70.58
136-000.00-707.000	SALARIES, PART-TIME/TEMP	52,618.53	127,407.00		45,374.59	82,032.41	35.61
136-000.00-707.001	SALARIES, BLDG MAINT CWP	1,855.46	3,500.00		1,797.75	1,702.25	51.36
136-000.00-707.002	SALARIES, BLDG MAINT, PT	39,687.90	10,351.00		5,934.44	4,416.56	57.33
136-000.00-707.003	SALARIES, MAGISTRATE, PT	37,957.50	56,250.00		37,170.00	19,080.00	66.08
136-000.00-709.000	SALARIES, OVERTIME	856.89	1,500.00		1,343.98	156.02	89.60
136-000.00-714.000	SALARIES, ACCRUED BENEFITS	0.00	15,219.00		6,938.42	8,280.58	45.59
136-000.00-715.000	LONGEVITY PAY	84,482.91	91,759.00		91,759.15	(0.15)	100.00
136-000.00-719.000	FRINGE BENEFITS	1,305.00	1,545.00		987.50	557.50	63.92
136-000.00-719.004	INSURANCE ALLOWANCE	630.00	840.00		630.00	210.00	75.00
136-000.00-719.005	VEHICLE ALLOWANCE	2,700.00	3,600.00		2,700.00	900.00	75.00
136-000.00-720.007	PYMT IN LIEU OF HOSP INS	14,400.00	19,200.00		17,600.00	1,600.00	91.67
136-000.00-720.012	DEFINED CONTRIBUTION PLAN (RETIREEES)	0.00	8,517.00		6,016.69	2,500.31	70.64
136-000.00-720.100	SOC SEC, EMPLOYER'S SHARE	89,130.11	139,626.00		92,400.70	47,225.30	66.18
136-000.00-720.200	COMPREHENSIVE MEDICAL INS	222,940.86	326,791.00		219,028.12	107,762.88	67.02
136-000.00-720.300	LIFE INSURANCE	12,911.58	16,739.00		16,727.34	11.66	99.93
136-000.00-720.400	RETIREMENT CONTRIBUTION	0.00	263,302.00		131,651.00	131,651.00	50.00
136-000.00-720.450	RETIREE HEALTHCARE CONTRIBUTION	0.00	57,466.00		28,733.00	28,733.00	50.00
136-000.00-720.500	WORKMEN'S COMPENSATION INS	8,279.00	11,473.00		8,563.00	2,910.00	74.64
136-000.00-720.600	OPTICAL	2,330.94	4,000.00		1,465.00	2,535.00	36.63
136-000.00-720.700	DENTAL	33,477.08	47,315.00		24,373.86	22,941.14	51.51
136-000.00-720.900	RETIREE HEALTH SAVINGS (RHS) PLAN	0.00	3,354.00		2,568.49	785.51	76.58
136-000.00-727.000	OFFICE SUPPLIES	15,888.91	24,500.00		18,952.64	5,547.36	77.36
136-000.00-728.000	POSTAGE, METER	11,265.01	16,000.00		9,312.63	6,687.37	58.20
136-000.00-733.000	RECORDS MANAGEMENT	375.50	1,000.00		861.29	138.71	86.13
136-000.00-735.000	LAW LIBRARY	4,723.02	7,517.00		4,883.79	2,633.21	64.97
136-000.00-740.500	NON-CAPITALIZED ASSETS	0.00	11,060.00		11,660.64	(600.64)	105.43
136-000.00-801.000	PROFESSIONAL SERVICES	5,115.00	5,000.00		3,750.00	1,250.00	75.00
136-000.00-801.002	PRO SERVICES, LABOR RELATIONS	77.50	4,000.00		29.50	3,970.50	0.74
136-000.00-802.101	WITNESS FEES	1,302.70	2,500.00		664.02	1,835.98	26.56
136-000.00-802.102	JURY FEES	552.90	3,450.00		0.00	3,450.00	0.00
136-000.00-802.104	INTERPRETER FEES	4,680.26	10,500.00		3,868.25	6,631.75	36.84
136-000.00-802.105	SUBSTITUTE COURT REPORTER	1,690.00	4,000.00		3,315.00	685.00	82.88
136-000.00-802.107	ACCOUNTING FEES	25,532.25	34,724.00		26,043.00	8,681.00	75.00
136-000.00-802.109	APPOINTED COUNSEL-C, R, 2	19,900.00	35,000.00		17,200.00	17,800.00	49.14
136-000.00-802.110	APPOINTED COUNSEL-C. R. 1	25,000.00	35,000.00		23,150.00	11,850.00	66.14
136-000.00-806.101	AUDIT & ACCOUNTING FEES	14,550.00	15,025.00		15,025.00	0.00	100.00
136-000.00-818.000	CONTRACTUAL SERVICES	80,478.11	131,312.00		88,632.21	42,679.79	67.50
136-000.00-853.000	TELECOMMUNICATIONS	11,138.16	15,500.00		11,090.44	4,409.56	71.55
136-000.00-860.000	TRANSPORTATION	4,745.84	9,800.00		6,025.84	3,774.16	61.49
136-000.00-861.000	MILEAGE	758.10	2,000.00		759.95	1,240.05	38.00

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DB: Farmington

PERIOD ENDING 03/31/2019

GL NUMBER	DESCRIPTION	BALANCE 03/31/2018	2018-19 AMENDED BUDGET	BEG. BALANCE 07/01/2018	END BALANCE 03/31/2019	AVAILABLE BALANCE	% BGD USED
Fund 136 - 47TH DISTRICT COURT FUND							
Expenditures							
136-000.00-920.000	PUBLIC UTILITIES	56,578.30	90,000.00		51,465.95	38,534.05	57.18
136-000.00-934.000	MAINTENANCE, OFFICE EQUIPMENT	0.00	7,953.00		233.00	7,720.00	2.93
136-000.00-935.000	MAINT, BUILDINGS & GROUNDS	42,150.97	68,946.00		51,672.63	17,273.37	74.95
136-000.00-936.000	CLEANING & UNIFORMS	1,752.44	3,000.00		1,360.48	1,639.52	45.35
136-000.00-943.000	EQUIPMENT RENTAL	15,375.29	20,660.00		11,127.15	9,532.85	53.86
136-000.00-955.000	MEMBERSHIPS	4,186.00	6,363.00		4,876.00	1,487.00	76.63
136-000.00-956.000	MISCELLANEOUS EXPENSE	4,188.66	5,000.00		4,000.52	999.48	80.01
136-000.00-959.500	BANKING CHARGES	0.00	2,400.00		0.00	2,400.00	0.00
136-000.00-963.000	INSURANCE & BONDS	22,929.25	32,628.00		23,264.00	9,364.00	71.30
136-000.00-977.000	CAPITAL OUTLAY, EQUIPMENT	29,532.14	18,575.00		1,973.81	16,601.19	10.63
Total Dept 000.00		2,054,070.89	3,382,298.00		2,234,721.93	1,147,576.07	66.07
Dept 000.01 - DRUG COURT							
136-000.01-801.702	MI DRUG COURT	5,203.59	5,000.00		4,136.45	863.55	82.73
Total Dept 000.01 - DRUG COURT		5,203.59	5,000.00		4,136.45	863.55	82.73
TOTAL EXPENDITURES		2,059,274.48	3,387,298.00		2,238,858.38	1,148,439.62	66.10
Total Fund 136 - 47TH DISTRICT COURT FUND							
TOTAL ASSETS		556,683.14		397,961.49	546,451.92		
BEG. FUND BALANCE		216,938.82		299,125.87	299,125.87		
+ NET OF REVENUES & EXPENDITURES		340,276.87	(10,575.00)	299,125.87	247,621.17	(258,196.17)	2,341.57
= ENDING FUND BALANCE		557,215.69		299,125.87	546,747.04		
+ LIABILITIES		(532.55)		98,835.62	(295.12)		
= TOTAL LIABILITIES AND FUND BALANCE		556,683.14		397,961.49	546,451.92		

Farmington City Council Agenda Item	Council Meeting Date: May 20, 2019	Item Number 4F	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Monthly Payments Report – April 2019			
<u>Proposed Motion</u> Approve Farmington Monthly Payments Report – April 2019			
<u>Background</u> See attachment			
<u>Materials Attached</u> AP Monthly Payments Report 04302019			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF APRIL 2019

FUND #	FUND NAME		AMOUNT:
101	GENERAL FUND	\$	356,338.28
202	MAJOR STREET FUND	\$	68,172.40
203	LOCAL STREET FUND	\$	8,167.70
592	WATER & SEWER FUND	\$	264,583.86
595	FARMINGTON COMMUNITY THEATER FUND	\$	17,248.60
640	DPW EQUIPMENT REVOLVING FUND	\$	6,753.37
701	AGENCY FUND	\$	7,801.00
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$	56,935.38
	TOTAL CITY PAYMENTS ISSUED:	\$	786,000.59
136	47TH DISTRICT COURT FUND	\$	153,142.36
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$	17,275.73
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$	170,418.09
	TOTAL PAYMENTS ISSUED	\$	956,418.68

A detailed Monthly Payments Report is on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF APRIL 2019

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
General Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	211,379.39
General Fund	Federal Gov't	W/H & FICA Payroll	74,703.70
General Fund	MERS	March Transfer	60,076.20
General Fund	MERS HCSP	March Transfer	4,455.00
Agency	Total Administrative Services Corp.	Flexible Spending Accounts	2,190.70
	TOTAL CITY ACH TRANSFERS		352,804.99
Court Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	89,598.89
Court Fund	Federal Gov't	W/H & FICA Payroll	30,931.61
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,838.40
Court Fund	ICMA	Health Savings/401 Accounts	1,961.37
	TOTAL OTHER ENTITIES ACH TRANSFERS		124,330.27



FARMINGTON PUBLIC SAFETY DEPARTMENT

23600 Liberty Street
Farmington, MI 48335
248-474-4700

Frank J. Demers, Public Safety Director



MONTHLY PUBLIC SAFETY REPORT – APRIL 2019

April 1, 2019 through April 7, 2019

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
248	135	21	5	5

ARREST TYPE & QUANTITY

OWI	OUID	DWLS	WARRANT	FELONY
1	0	6	6	1

SUMMARY OF NOTABLE INCIDENTS

Obstructing Police

On April 1, 2019 at approximately 10:39 am, an officer stopped a vehicle in the area of Grand River Ave. and Smithfield after a computer check on the license plate showed that the vehicle returned impounded. The officer conducted a traffic stop and learned that the 38 year old male driver was driving on a suspended driver's license. The officer arrested the driver, and placed him in the rear of the patrol vehicle while the officer searched and impounded the vehicle. Upon checking the arrestee, the officer noted that he had unbelted himself, was sweating profusely and appeared panicked. The subject informed the officer that he had swallowed 1 to 1.5 grams of Heroin prior to his arrest. The officer summoned CEMS who transported the subject to the hospital. The officer issued the subject a citation for obstructing police and DWLS.

Property Damage Hit & Run

On April 4, 2019 at approximately 6:32 pm, an officer responded to a residence on Warner Street. The resident reported observing a 4D Buick sedan strike a wooden utility pole, causing damage to the passenger side of the vehicle. Officers checked the immediate area, but were unable to locate the involved vehicle. The officer took photographs and a report.

Property Damage

On April 5, 2019 at approximately 8:16 am, an officer responded to a call about a crash involving a Waste Management trash truck. The officer learned that the driver was on State Street when it struck a tree, knocking it over and into a decorative city lamp pole causing damage. The officer took photographs and a report.

Animal Complaint – Dog Bite

On April 6, 2019 at approximately 9:38 am, an officer responded to a Farmington Veterinary for a report of a Yorkshire terrier that was attacked by an Australian Shepard. The officer learned that the Yorkshire terrier was attacked in the front of a residence on Power Road, sustaining a laceration to the left shoulder and puncture wound to the top of the neck. The owner of the Australian Shepard was located and issued a citation for failing to maintain control of the dog and for unlicensed dog.

April 8, 2019 through April 14, 2019

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
258	149	17	3	3

ARREST TYPE & QUANTITY

OWI	OUID	DWLS	WARRANT	FELONY
0	0	7	11	2

SUMMARY OF NOTABLE INCIDENTS

Solicitor(s)

On April 8, 2019 at approximately 11:48 am, an officer responded to a complaint about soliciting on Birchwood. The officer located two subject in the area, and learned that they were soliciting without a permit for Tru Green. The officer issued citations to the 29-year-old male and 20-year-old male subjects.

Harassment

On April 8, 2019 at approximately 11:57 pm, an officer responded to a residence in Country Apartments regarding a harassing communications complaint. Upon arrival, the officer learned from the complainant that she met a male friend on a website called OKCupid.com. After exchanging a number of messages, the complainant stated that she no longer wanted to communicate with him. However, the 37-year-old male subject continued to send her messages. The officer located the subject, and attempt to make contact with him at his residence, but they were unable and left a business card. The officer followed up with the complainant and learned that the subject has not contacted her since the initial report.

Retail Fraud

On April 9, 2019 at approximately 8:06 pm, an officer responded to a call about a theft of electronic devices at AT&T. The officer, after reviewing the store surveillance video, learned that a black male, 20's, thin build wearing black pants, a blue University of Michigan hoodie and a baseball hat; and a black female, 20's, heavier build, black hair, wearing a black pants, a black and white jacket and a white Nike t-shirt were involved in the theft of an Apple watch valued at \$529.00 USD. The case was turned over to a detective for follow up and identification of the two suspects.

Retail Fraud

On April 10, 2019 at approximately 5:53 am, the attendant at Marathon Gas station reported that a black male and black female stole three quarts of Marathon motor oil, and fled on foot west bound. A responding officer, observed a suspicious vehicle behind a closed business a short distance from Marathon. The officer approached the vehicle and found that the description of two of the three occupants were similar to the description of the suspects that fled from Marathon. The officer also located two oil bottles on the ground. A 19-year-old male subject admitted to taking the oil because his engine was knocking. The officer arrested the subject who was housed pending arraignment.

CCW - Handgun

On April 12, 2019 at approximately 11:37 pm, an officer stopped a vehicle in the area of Freedom and Farmington for no insurance. The officer observed a holstered black handgun on the left hip of the driver. The driver stated that she was a Lyft driver, the handgun was for protection and that she did not have a CPL. The driver further stated she thought that she could "open carry" in her vehicle without a CPL. The officer arrested the 49-year-old female driver for CCW. She was held pending the Oakland County Prosecutor's review of the case.

Flee and Elude Police

On April 14, 2019 at approximately 12:57 am, an officer attempted to stop a gold Cadillac in the area of Grand River Ave. and Orchard Lake after running the license plate and learning that the license plate was improper. The suspect vehicle failed to stop for the officer. The pursuit was terminated in the area of Grand River Ave. and 8 Mile due to the excessive speed of the suspect vehicle. A description of the suspect vehicle was sent out to area departments.

April 15, 2019 through April 21, 2019

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
212	127	21	1	4

ARREST TYPE & QUANTITY

OWI	OUID	DWLS	WARRANT	FELONY
0	0	5	8	1

SUMMARY OF NOTABLE INCIDENTS

Fraud-Illegal use of a Credit Card

On April 15, 2019, a complainant came to the front desk of the police department to report that someone had used her credit card fraudulently. The victim stated while at her place of employment, in the 34200 block of Grand River Ave, she had thought she misplaced her wallet. A short time later she found her wallet in an area where it would normally not be. The next day she noticed several charges on her credit card from the previous day that she did not make.

Larceny in a Building

On April 16, 2019 at approximately 2:30 pm, an officer was dispatched to the 34200 block of Grand River Ave, for a report of a stolen cell phone. The officer made contact with the manager at that

location who advised that a cell phone was ordered by the company for an employee. The phone arrived in a package and was placed with other incoming packages. It was later discovered that the box was found to be open and the phone missing.

Larceny in a Building

On April 17, 2019 at approximately 3:00 pm, an officer was dispatched to the 34600 block of Grand River Ave, for a stolen wallet. The officer spoke with the victim who stated that while in the establishment she sat at a table and hung her purse on the back of the chair. The victim stated that 2 males sat behind her. The male subjects were described as being in their 20's. The victim left the location after the males had left and noticed that her wallet was missing. Investigators are working with the management to obtain video of the incident to ID the suspects.

Harassing Communications

On April 20, 2019 at approximately 4:00 pm an officer was dispatched to the 33000 block of Freedom on a Harassing Communications report. The victim stated that they had met someone on a dating site and exchanged phone numbers. After a short time the victim decided to tell the other person that they would like to end their conversations as they were no longer interested in pursuing a relationship with them. The other person continued to send unwanted and unsolicited messages. The officer was able to speak with the other person and advised them to stop the unwanted messages.

April 22, 2019 through April 28, 2019

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
242	139	24	0	2

ARREST TYPE & QUANTITY

OWI	OUID	DWLS	WARRANT	FELONY
2	0	6	4	2

SUMMARY OF NOTABLE INCIDENTS

Identity Theft

On April 23, 2019 a resident came to the front desk to report an Identity Theft. The resident stated that she was notified by her mother that AT&T bills started showing up at her house for the past couple months. The resident advised that she no longer lives with her mother and did not open an account with AT&T. When she opened the piece of mail it was a past due bill for cell phone service. It was learned an unknown person had used her name and address to open an account with AT&T.

Attempt Breaking and Entering-Non Residence

On April 23, 2019 officers responded to the 31600 block of Grand River for a reported Attempt Breaking and Entering. The owner advised officers that the front door appeared to have damage from someone attempting to break into the business. The owner stated nothing was taken and appeared that no entry to the business was made. Officers were able to determine a suspect and the case was presented to seek charges.

Operating While Intoxicated

On April 24, 2019 at approximately 5:40am an officer observed a vehicle disregard a red light at Nine Mile and Farmington. The officer conducted a traffic stop of the vehicle. After an investigation, the driver, a 47 year old male was placed under arrest for Operating While Intoxicated. It was learned that the subject had been arrested multiple times for this type of offense. The subject was housed at the Farmington jail and charges are being sought.

Customer Trouble

On April 24th, 2019 at approximately 11:00am officers were dispatched to a business in the 22800 block of Orchard Lake for a customer Trouble. The officers spoke with a manager at that location and learned that a 49 year old male was causing problems at the business and complaining about the service. The subject was advised not to return to the business and left at the officer's direction.

Operating While Intoxicated

On April 28, 2019 at approximately 3:00 am an officer observed a vehicle to have a defective brake light. The officer conducted a traffic stop and spoke with the driver. After an investigation the driver was arrested for Operating with Intoxicated – High Alcohol Level (.17 BAC or higher). The driver was held at the Farmington Jail and charges are being sought.

April 29, 2019 through May 5, 2019

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
270	148	26	3	4

ARREST TYPE & QUANTITY

OWI	OUID	DWLS	WARRANT	FELONY
3	0	5	12	2

SUMMARY OF NOTABLE INCIDENTS

Larceny from Automobile (LFA)

On April 29, 2019, a victim reported a LFA at the front desk. The victim said that the incident occurred while they were on Total Sports on April 28th between 2:30 and 4:00 pm. The window of the vehicle was smashed and a purse was taken. Officers learned that some of the victim's personal items were recovered near a dumpster at the Holiday Inn Express in Livonia (Haggerty / Eight Mile Road).

ADDITIONAL INFORMATION

On Friday, April 10th, Officers Ryan Beassler and Donald Taylor graduated from the Oakland Fire Training Academy. Both officers are now state-certified at the levels of Firefighter I & II.

All public safety personnel received training in hazardous materials mitigation.



ABBREVIATED SUMMARY OF OFFENSES

Crime Part	APRIL 2019 Totals	APRIL 2018 Totals	% Change	Year To Date 2019	Year to Date 2018	% Change
Part A	13	22	-41%	65	90	-27%
Part B	13	20	-35%	65	78	-16%
Part C	996	892	11%	4062	3668	10%
Assault	1	3	-66%	8	10	-11%
Burglary	1	0	-	6	1	500%
Larceny	2	0	-	3	2	-33%
Larceny LFA	1	0	-	2	2	-
Narcotics	0	6	-100%	2	29	-93%
OWI	7	3	-57%	29	18	61%
Traffic Crashes	14	17	-17%	93	94	-1%
Fire Calls	10	22	-54%	74	63	17%
Medical Calls	98	87	12%	357	316	13%
Traffic Stops	617	503	22%	2480	2152	15%
Calls for Service	1068	993	7%	4461	4053	10%

Farmington City Council Agenda Item	Council Meeting Date: May 20, 2019	Item Number 4H	
Submitted by: Melissa Andrade, Assistant to the City Manager			
<u>Agenda Topic</u> Proclamation: National Gun Violence Awareness Day, Friday June 7, 2019. Wear orange.			
<u>Proposed Motion</u> Consent Agenda			
<u>Materials Attached</u> Letter and proclamation			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

Monday May 6, 2019

Dear Mayor Steven Schneemann:

The residents of Farmington wish to enlist your aid in helping to stop the epidemic of gun violence in our country. Specifically, we are requesting that Farmington issue a proclamation declaring that Friday June 7, 2019 be proclaimed as National Gun Violence Awareness Day (Wear Orange Day).

This request is being made to honor the 100+ people killed daily by guns in our country and is meant to raise awareness in a nonpolitical way. Sadly, for every person killed, an average of two more are wounded. Gun deaths take many forms including suicides, domestic violence, unintentional shootings and homicides. Gun violence is now the second leading cause of death for American children.

By proclaiming the first Friday in June as National Gun Violence Awareness Day, Farmington will join hundreds of others across our nation in bringing attention to these tragedies. The color orange has a long and proud history in the gun violence safety movement. Orange is the color that Hadiya Pendleton's friends wore in her honor after she was shot and killed in Chicago at the age of 15- just one week after performing at President Obama's 2nd inaugural parade in 2013. Whether it's worn by hunters in the woods of Pennsylvania, activists in New York City, or Hadiya's loved ones in Chicago, orange honors the 100 lives cut short and the hundreds more wounded by gun violence every day- and it demands action. Since the first National Gun Violence Awareness Day in 2015, hundreds of communities and organizations continue to honor victims by wearing orange, holding community events, lighting skylines orange and issuing city and state proclamations to raise awareness.

I am hoping that after reviewing this request, you will proclaim June 7, 2019 to be National Gun Violence Awareness Day. A copy of the proclamation is attached. Please feel free to contact me if additional information is required and please let me know of your decision.

Thank you for your decision and action on this important matter.

With Respect,

Linda R. Larsen
Membership Chairperson-Oakland/Macomb Chapter – Moms Demand Action for Gun Sense in America
29562 Pond Ridge Rd
Farmington Hills, Mi. 48334
248-568-6784

In solidarity with the following residents of Farmington

1 Faith Brower 33715 Schulte Farmington, Mi. 48335

2 Cheryl Blau 23350 Cass Ave Farmington, Mi. 48335

3 Shana Butcher 21120 Meadowlark St. Farmington, Mi. 48336

4 Faye Schuett 23211 Cass Ave. Farmington, Mi. 48335

5 Maria Taylor 33414 Oakland Apt. 2 Farmington, Mi. 48335

6 Cheryl Willette 21108 Meadowlark St. Farmington, Mi. 48336

7 Pat Igelsrud 23026 Maple Ave. Farmington, Mi. 48336

8 Mary Manier 33737 Macomb St. Farmington, Mi. 48335

PROCLAMATION DECLARING THE FIRST FRIDAY IN JUNE TO BE NATIONAL GUN VIOLENCE AWARENESS DAY

This proclamation declares the first Friday in June to be National Gun Violence Awareness Day in Farmington, Mi. to honor and remember all victims and survivors of gun violence and to declare that we as a country must do more to reduce gun violence.

WHEREAS, every day, 100+ Americans are killed by gun violence and on average there are nearly 13,000 gun homicides every year; and

WHEREAS, Americans are 25 times more likely to be killed with guns than people in other high-income countries; and

WHEREAS, protecting public safety in the communities they serve is mayors' highest responsibility; and

WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from people with dangerous histories; and

WHEREAS, mayors and law enforcement officers know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and

WHEREAS, in January 2013, Hadiya Pendleton, a teenager who marched in President Obama's second inaugural parade and was tragically shot and killed just weeks later, should be now celebrating her 22nd birthday; and

WHEREAS, to help honor Hadiya – and the 100 Americans whose lives are cut short and the countless survivors who are injured by shootings every day – a national coalition of organizations has designated June 7, 2019, the first Friday in June, as the 5th National Gun Violence Awareness Day; and

WHEREAS, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods and orange is a color that symbolizes the value of human life; and

WHEREAS, anyone can join this campaign by pledging to Wear Orange on June 7th, the first Friday in June in 2019, to help raise awareness about gun violence; and

WHEREAS, by wearing orange on June 7, 2019 Americans will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

WHEREAS, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the wrong hands and encourage responsible gun ownership to help keep our children safe.

NOW, THEREFORE BE IT RESOLVED, that Mayor Steven Schneeann declares the first Friday in June, June 7, 2019, to be National Gun Violence Awareness Day. I encourage all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

Farmington City Council Staff Report	Council Meeting Date: May 20, 2019	Reference Number 7A	
Submitted by: Frank J. Demers, Public Safety Director			
Description Consideration to Authorize the purchase of Two Police Patrol Vehicles			
Requested Action Move to approve the purchase of two police patrol vehicles from Gorno Ford, Woodhaven MI, in the amount of \$65,738.00			
<p>Background Request the purchase of two (2) 2020 Ford Interceptor Utility Vehicles (AWD). The budget request is for FY 19/20 and the vehicles would not be purchased until after July 1, 2019. The purchase is part of the ongoing replacement program for public safety vehicles. Gorno Ford (Woodhaven, MI) has provided a list price of \$32,869.00 per vehicle. The request includes options similar to those purchased in 2018.</p> <p>The 2020 Ford Interceptor Utility Vehicle was selected because of its proven cost-effectiveness and efficiency. These SUV-style vehicles have been in use by the Department since 2012. Since that time, the department has enjoyed fewer maintenance and repair costs as compared to the Ford Police Interceptor sedan which was the previous vehicle of choice. Officers have also reported that the SUV's have better handling and navigation in heavy snow conditions. The large cargo area is ideal for storage of fire gear, medical gear and other emergency response equipment.</p> <p>The bid price from Signature Ford was \$33,529 per vehicle. Jorgensen Ford priced the vehicle at \$40,918 per vehicle.</p> <p>Financial Impact The list price with options is \$32,869.00. The total purchase price for both vehicles is \$65,738.00.</p> <p>Attachments Purchase Requisition</p>			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

PURCHASING REQUISITION

The city's purchasing policy requires that (1) any purchase over \$4,000 be approved by Council; (2) any purchase over \$1,000 be by competitive bid, and (3) other purchases be based on three comparative quotations.

Vendor: Gorno Ford

Date: April 22, 2019

Address: 22025 Allen Road
Woodhaven, MI 48183

Delivery required by: **After** July 1, 2019

Attn: Eddie Williams

Delivery to: Farmington Public Safety
Department

Phone: 888-211-2782

Fax P.O. to: 734-671-4375

Purchase Order No. N/A

Budget Account	Quantity	Description	Unit Price	Amount
345-977.000	2	2020 Ford Interceptor Police Utility Vehicle	\$32,869	\$65,738

NOTE: Exterior color; White
Interior color; Charcoal Black

Shipping:

Total: \$65,738.00

Material safety data sheet required:

Approved by: _____
Department
Purchasing
City Manager

**.....
COMPARATIVE QUOTATIONS**

Name: Signature Ford
Bill Campbell
Phone: 888-923-5338
Price: \$33,529.00

Name: Jorgensen Ford
Bill McCarthy
Phone: 313-584-2250
Price: \$40,918.00

Name:
Phone:

If comparative prices were not sought, indicate why.

If the lowest quotation was not accepted, indicate why.

- unique item time value
- state / county bid
- other, explain: City vendor

- quality delivery time
- service
- other, explain:

Farmington City Council Staff Report	Council Meeting Date: May 20, 2019	Reference Number 7B	
Submitted by: David Murphy, City Manager			
Description Consideration to Approve Public Hearing Notice for the Proposed Fiscal Year 2019-20 Budget and Property Tax Rates and Schedule Public Hearing			
Requested Action Move to approve the public hearing notice for the proposed fiscal year 2019-20 budget and property tax rates and schedule a public hearing on Monday, June 17 at 7:00 p.m.			
<p>Background</p> <p>In accordance with the City Charter, Public Act 43 of the Extra Session of 1963 and Public Act 2 of 1968 as amended, it is necessary to hold a public hearing on the proposed budget and millage rate prior to their adoption. In accordance with the City Charter, the City Council must adopt the budget not later than June 21. It is recommended that the public hearing be held on Monday, June 17 at 7:00 p.m. Following the public hearing, it is recommended that the City Council adopt the budget and millage rates.</p> <p>Attached is the proposed public hearing notice. The proposed overall millage rate for the City is 18.4322 mills with 14.9625 mills for operating purposes, 2.0000 mills for capital improvements and 1.4697 mills for road improvements. The proposed overall millage rate for the DDA is 1.9238 for operating purposes. The City Council has the discretion to lower the millage rate once the notice has been published but cannot increase it without holding another public hearing. The City Council can still make changes before the budget is adopted.</p>			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON

NOTICE OF PUBLIC HEARING
TO REVIEW THE PROPOSED FISCAL YEAR 2019-20 BUDGET

The City Council of the City of Farmington will hold a public hearing on the proposed Fiscal Year 2019-20 Budget at 7:00 p.m. on June 17, 2019, in the Council Chamber in City Hall, 23600 Liberty Street, Farmington, Michigan 48335.

THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.

The 2019 proposed property tax levy includes 14.0000 mills (\$14.0000 per \$1,000 of Taxable Value) for city operations as authorized by charter, 0.9625 mills (\$0.9625 per \$1,000 of Taxable Value) for city operations as provided by the 2018 voted millage, 2.0000 mills (\$2.0000 per \$1,000 of Taxable Value) for capital improvements as provided by the 2018 voted millage and 1.4697 mills (\$1.4697 per \$1,000 of Taxable Value) for road improvements as provided by the 2014 voted millage; for a total millage rate of 18.4322 (\$18.4322 per \$1,000 of Taxable Value.)

The Farmington Downtown Development Authority proposes to levy 1.9238 mills (\$1.9238 per \$1,000 of Taxable Value) on property in the Downtown Development District as allowed by statute.

Public comments, oral or written, are welcome at the hearing on the proposed budget and proposed property tax rate.

The proposed budget, as summarized below, will be on file in the office of the City Manager for public inspection and is also posted in detail on the City's website at www.farmgov.com.

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$9,498,391	\$9,498,391
Major Street Fund	2,142,874	1,834,912
Local Street Fund	1,131,311	1,233,197
Municipal Street Fund	526,305	-
Capital Improvement Fund	10,000	-
Capital Improvement Millage Fund	724,000	716,000
Water & Sewer Fund	7,156,922	7,021,020
Theater Fund	570,249	556,373
Nonvoted Debt Service Fund	159,171	159,171
Special Assessment Debt Service Fund	158,400	158,400
Streetscape Debt Service Fund	79,876	79,876
Grove Special Assessment Debt Service Fund	43,495	96,720
OPEB 2013 LTGO Bonds	467,091	465,840
Employee Accrued Benefits Fund	13,500	15,000
Self Insurance Fund	220,028	220,028
DPW Equipment Revolving Fund	437,000	936,024

Publish: Farmington Press

**Farmington City Council
Staff Report**

**Council Meeting
Date:** May 19, 2019

**Item
Number**
7C

Submitted by: Christopher M. Weber, Director of Finance and Administration

Agenda Topic:

Consideration to Certify 2019 Delinquent False Alarm Fees, Water and Sewer Bills, and Invoices

Proposed Motion:

Move to approve the attached lists of delinquent false alarm fees, water and sewer bills, and invoices for placement on the Farmington Tax Roll pursuant to City Code.

Background:

Each year, the City Treasurer certifies false alarm fees, water and sewer bills, and invoices that are delinquent and should be placed on the 2019 City of Farmington tax roll in accordance with Farmington City Code. The total amount to be placed on the tax roll is \$205,512.54. Of that amount, \$205,308.82 represents delinquent water and sewer bills. The remaining \$203.72 represents delinquent payments for false alarm fees, grass cutting, sidewalk snow removal, and other services provided by the City. Listed below are the delinquent amounts over the last five years.

2019	\$ 205,512.54
2018	\$ 230,342.85
2017	\$ 206,147.74
2016	\$ 197,092.45
2015	\$ 171,404.77

ALTERNATIVES

1. Place the delinquent false alarm fees, water and sewer bills, and invoices on the tax roll.
2. Do not place on tax roll. It would be difficult to collect some of these delinquent bills.

ATTACHMENTS

1. Treasurer Certification of Delinquent False Alarm Fees, Water and Sewer Bills, and Invoices

Materials:

1. Certification of Delinquent False Alarm Fees, Water & Sewer Bills, and Invoices
2. Delinquent False Alarm Fees
3. Delinquent Water & Sewer Bills
4. Delinquent City Invoices

2019
CERTIFICATION OF DELINQUENT FALSE ALARM FEES

FALSE ALARM FEE LIST FOR 2019

<u>PARCEL NO.</u>	<u>ACCOUNT NAME</u>	<u>DESCRIPTION</u>	<u>INVOICE NO.</u>	<u>AMOUNT</u>
20-23-35-103-012	Grand River Acquisitions, LLC	False Alarm Fee	26155	60.00
20-23-27-177-094	Farmington Village Complex	False Alarm Fee	25123	50.00
			TOTAL	<u>\$ 110.00</u>

**CITY OF FARMINGTON
2019 DELINQUENT WATER AND SEWER BILLS**

Account Number	Parcel Number	Delinquent Amount	Additional Penalty	Total Due
0001-00075-01-1	20-23-28-279-020	\$ 1,069.56	\$ 106.96	\$ 1,176.52
0001-00150-01-1	20-23-28-428-020	\$ 1,162.64	\$ 116.26	\$ 1,278.90
0001-00185-01-1	20-23-28-428-013	\$ 910.25	\$ 91.03	\$ 1,001.28
0001-00197-01-1	20-23-28-279-009	\$ 251.95	\$ 50.00	\$ 301.95
0001-00265-01-1	20-23-28-279-013	\$ 2,053.31	\$ 205.33	\$ 2,258.64
0001-00545-01-1	20-23-28-280-001	\$ 314.63	\$ 50.00	\$ 364.63
0001-01215-01-1	20-23-27-252-008	\$ 775.48	\$ 77.55	\$ 853.03
0001-01245-01-1	20-23-27-254-011	\$ 360.10	\$ 50.00	\$ 410.10
0001-01260-01-1	20-23-27-402-003	\$ 647.90	\$ 64.79	\$ 712.69
0001-01285-01-1	20-23-26-353-011	\$ 241.96	\$ 50.00	\$ 291.96
0001-01310-01-1	20-23-27-251-046	\$ 228.60	\$ 50.00	\$ 278.60
0001-01320-01-1	20-23-27-251-044	\$ 211.39	\$ 50.00	\$ 261.39
0001-01360-01-1	20-23-27-104-003	\$ 370.20	\$ 50.00	\$ 420.20
0002-00190-01-1	20-23-27-330-057	\$ 370.54	\$ 50.00	\$ 420.54
0002-00205-01-1	20-23-27-330-018	\$ 385.11	\$ 50.00	\$ 435.11
0002-00300-01-1	20-23-27-451-043	\$ 10,188.04	\$ 1,018.80	\$ 11,206.84
0002-00335-01-1	20-23-27-451-050	\$ 238.43	\$ 50.00	\$ 288.43
0002-00375-01-1	20-23-27-452-021	\$ 250.33	\$ 50.00	\$ 300.33
0002-00380-01-1	20-23-27-452-028	\$ 868.66	\$ 86.87	\$ 955.53
0002-00410-01-1	20-23-27-452-013	\$ 130.27	\$ 50.00	\$ 180.27
0002-00490-01-1	20-23-27-330-038	\$ 220.00	\$ 50.00	\$ 270.00
0002-00500-01-1	20-23-27-330-067	\$ 680.43	\$ 68.04	\$ 748.47
0002-00555-01-1	20-23-27-330-054	\$ 855.55	\$ 85.56	\$ 941.11
0002-00580-01-1	20-23-27-377-016	\$ 508.81	\$ 50.88	\$ 559.69
0002-00620-01-1	20-23-27-451-032	\$ 802.10	\$ 80.21	\$ 882.31
0002-00645-01-1	20-23-27-451-027	\$ 1,071.66	\$ 107.17	\$ 1,178.83
0002-00735-01-1	20-23-27-451-008	\$ 1,608.23	\$ 160.82	\$ 1,769.05
0002-00855-01-1	20-23-27-377-022	\$ 895.90	\$ 89.59	\$ 985.49
0003-00010-01-1	20-23-28-231-017	\$ 397.58	\$ 50.00	\$ 447.58
0003-00025-01-1	20-23-28-231-020	\$ 734.92	\$ 73.49	\$ 808.41
0003-00030-01-1	20-23-28-231-021	\$ 1,381.96	\$ 138.20	\$ 1,520.16
0003-00320-01-1	20-23-27-106-016	\$ 373.55	\$ 50.00	\$ 423.55
0004-00125-01-1	20-23-27-427-018	\$ 366.98	\$ 50.00	\$ 416.98
0004-00145-01-1	20-23-27-427-013	\$ 443.23	\$ 50.00	\$ 493.23
0004-00225-01-1	20-23-27-252-012	\$ 1,367.19	\$ 136.72	\$ 1,503.91
0004-00380-01-1	20-23-27-402-008	\$ 1,299.81	\$ 129.98	\$ 1,429.79
0004-00435-01-1	20-23-27-403-003	\$ 585.01	\$ 58.50	\$ 643.51
0004-00515-01-1	20-23-27-252-013	\$ 949.98	\$ 95.00	\$ 1,044.98
0004-00580-01-1	20-23-27-476-010	\$ 341.66	\$ 50.00	\$ 391.66
0004-00885-01-1	20-23-27-106-030	\$ 707.47	\$ 70.75	\$ 778.22
0004-00900-01-1	20-23-28-231-015	\$ 1,220.40	\$ 122.04	\$ 1,342.44
0005-00190-01-1	20-23-26-358-010	\$ 424.62	\$ 50.00	\$ 474.62
0005-00210-01-1	20-23-26-358-006	\$ 505.51	\$ 50.55	\$ 556.06
0005-00375-01-1	20-23-26-303-001	\$ 449.89	\$ 50.00	\$ 499.89
0005-00500-01-1	20-23-26-353-020	\$ 1,259.24	\$ 125.92	\$ 1,385.16
0005-00540-01-1	20-23-26-358-022	\$ 159.54	\$ 50.00	\$ 209.54
0005-00575-01-1	20-23-26-359-008	\$ 562.89	\$ 56.29	\$ 619.18
0005-00625-01-1	20-23-26-354-017	\$ 492.22	\$ 50.00	\$ 542.22

CITY OF FARMINGTON
2019 DELINQUENT WATER AND SEWER BILLS

Account Number	Parcel Number	Delinquent Amount	Additional Penalty	Total Due
0005-00725-01-1	20-23-26-304-002	\$ 1,071.45	\$ 107.15	\$ 1,178.60
0005-00835-01-1	20-23-26-354-012	\$ 893.82	\$ 89.38	\$ 983.20
0005-00885-01-1	20-23-26-359-031	\$ 116.76	\$ 50.00	\$ 166.76
0005-00910-01-1	20-23-35-126-004	\$ 168.33	\$ 50.00	\$ 218.33
0005-00915-01-1	20-23-35-126-003	\$ 303.57	\$ 50.00	\$ 353.57
0005-00925-01-1	20-23-35-126-001	\$ 3,572.60	\$ 357.26	\$ 3,929.86
0005-00955-01-1	20-23-26-377-003	\$ 1,340.35	\$ 134.04	\$ 1,474.39
0005-00990-01-1	20-23-26-326-009	\$ 809.92	\$ 80.99	\$ 890.91
0005-01010-01-1	20-23-26-326-004	\$ 544.45	\$ 54.45	\$ 598.90
0005-01035-01-1	20-23-26-326-057	\$ 1,043.78	\$ 104.38	\$ 1,148.16
0005-01270-01-1	20-23-26-301-016	\$ 729.26	\$ 72.93	\$ 802.19
0005-01295-01-1	20-23-26-301-011	\$ 265.46	\$ 50.00	\$ 315.46
0005-01315-01-1	20-23-26-301-007	\$ 711.59	\$ 71.16	\$ 782.75
0005-01335-01-1	20-23-26-301-003	\$ 1,286.48	\$ 128.65	\$ 1,415.13
0005-01340-01-1	20-23-26-301-002	\$ 414.18	\$ 50.00	\$ 464.18
0005-01365-01-1	20-23-26-301-027	\$ 1,044.61	\$ 104.46	\$ 1,149.07
0005-01460-01-1	20-23-26-351-013	\$ 197.87	\$ 50.00	\$ 247.87
0005-01500-01-1	20-23-26-351-021	\$ 1,232.82	\$ 123.28	\$ 1,356.10
0005-01505-01-1	20-23-26-351-022	\$ 143.80	\$ 50.00	\$ 193.80
0005-01530-01-1	20-23-26-355-010	\$ 408.62	\$ 50.00	\$ 458.62
0005-01600-01-1	20-23-26-352-008	\$ 157.32	\$ 50.00	\$ 207.32
0005-01645-01-1	20-23-26-302-021	\$ 233.52	\$ 50.00	\$ 283.52
0005-01675-01-1	20-23-26-302-015	\$ 116.76	\$ 50.00	\$ 166.76
0005-01685-01-1	20-23-26-302-013	\$ 828.51	\$ 82.85	\$ 911.36
0005-01700-01-1	20-23-26-302-010	\$ 599.94	\$ 59.99	\$ 659.93
0005-01705-01-1	20-23-26-302-009	\$ 170.83	\$ 50.00	\$ 220.83
0007-00005-01-1	20-23-27-305-023	\$ 689.25	\$ 68.93	\$ 758.18
0007-00025-01-1	20-23-27-305-027	\$ 261.34	\$ 50.00	\$ 311.34
0007-00230-01-1	20-23-27-328-035	\$ 481.77	\$ 50.00	\$ 531.77
0007-00305-01-1	20-23-27-329-009	\$ 668.16	\$ 66.82	\$ 734.98
0007-00415-01-1	20-23-27-376-003	\$ 384.48	\$ 50.00	\$ 434.48
0007-00425-01-1	20-23-27-376-005	\$ 363.79	\$ 50.00	\$ 413.79
0007-00575-01-1	20-23-27-304-036	\$ 1,070.60	\$ 107.06	\$ 1,177.66
0007-00615-01-1	20-23-27-305-020	\$ 211.39	\$ 50.00	\$ 261.39
0007-00715-01-1	20-23-27-303-017	\$ 2,482.57	\$ 248.26	\$ 2,730.83
0007-00790-01-1	20-23-27-303-032	\$ 1,194.99	\$ 119.50	\$ 1,314.49
0007-00795-01-1	20-23-27-351-008	\$ 211.39	\$ 50.00	\$ 261.39
0007-00805-01-1	20-23-27-351-010	\$ 278.99	\$ 50.00	\$ 328.99
0007-01065-01-1	20-23-27-302-017	\$ 449.82	\$ 50.00	\$ 499.82
0008-00045-01-1	20-23-27-202-035	\$ 1,784.81	\$ 178.48	\$ 1,963.29
0008-00085-01-1	20-23-27-202-027	\$ 1,138.20	\$ 113.82	\$ 1,252.02
0008-00130-01-1	20-23-27-251-025	\$ 747.81	\$ 74.78	\$ 822.59
0008-00295-01-1	20-23-27-202-006	\$ 559.38	\$ 55.94	\$ 615.32
0008-00300-01-1	20-23-27-202-007	\$ 157.32	\$ 50.00	\$ 207.32
0008-00375-01-1	20-23-27-276-003	\$ 990.54	\$ 99.05	\$ 1,089.59
0008-00435-01-1	20-23-27-226-030	\$ 869.28	\$ 86.93	\$ 956.21
0008-00440-01-1	20-23-27-228-014	\$ 352.58	\$ 50.00	\$ 402.58
0008-00465-01-1	20-23-27-228-019	\$ 546.08	\$ 54.61	\$ 600.69
0008-00505-01-1	20-23-27-203-054	\$ 342.17	\$ 50.00	\$ 392.17

CITY OF FARMINGTON
2019 DELINQUENT WATER AND SEWER BILLS

Account Number	Parcel Number	Delinquent Amount	Additional Penalty	Total Due
0008-00535-01-1	20-23-27-203-048	\$ 444.92	\$ 50.00	\$ 494.92
0008-00570-01-1	20-23-27-203-041	\$ 774.85	\$ 77.49	\$ 852.34
0008-00600-01-1	20-23-27-203-056	\$ 755.84	\$ 75.58	\$ 831.42
0008-00625-01-1	20-23-27-203-030	\$ 772.13	\$ 77.21	\$ 849.34
0008-00635-01-1	20-23-27-228-021	\$ 1,071.65	\$ 107.17	\$ 1,178.82
0008-00685-01-1	20-23-27-228-001	\$ 211.39	\$ 50.00	\$ 261.39
0008-00715-01-1	20-23-27-226-027	\$ 211.39	\$ 50.00	\$ 261.39
0008-00720-01-1	20-23-27-226-026	\$ 136.39	\$ 50.00	\$ 186.39
0008-00840-01-1	20-23-27-203-007	\$ 197.87	\$ 50.00	\$ 247.87
0008-00960-01-1	20-23-27-231-010	\$ 636.46	\$ 63.65	\$ 700.11
0008-00990-01-1	20-23-27-230-014	\$ 409.26	\$ 50.00	\$ 459.26
0008-01005-01-1	20-23-27-230-011	\$ 990.33	\$ 99.03	\$ 1,089.36
0008-01075-01-1	20-23-27-201-015	\$ 492.20	\$ 50.00	\$ 542.20
0008-01110-01-1	20-23-27-201-008	\$ 200.00	\$ 50.00	\$ 250.00
0008-01115-01-1	20-23-27-201-007	\$ 489.41	\$ 50.00	\$ 539.41
0008-01165-01-1	20-23-27-203-014	\$ 217.35	\$ 50.00	\$ 267.35
0008-01185-01-1	20-23-27-203-018	\$ 301.12	\$ 50.00	\$ 351.12
0008-01245-01-1	20-23-27-204-009	\$ 1,030.87	\$ 103.09	\$ 1,133.96
0008-01305-01-1	20-23-27-226-005	\$ 667.13	\$ 66.71	\$ 733.84
0008-01340-01-1	20-23-27-204-016	\$ 104.13	\$ 50.00	\$ 154.13
0008-01500-01-1	20-23-27-231-026	\$ 707.47	\$ 70.75	\$ 778.22
0008-01505-01-1	20-23-27-231-023	\$ 895.27	\$ 89.53	\$ 984.80
0008-01515-01-1	20-23-27-231-021	\$ 731.59	\$ 73.16	\$ 804.75
0008-01570-01-1	20-23-27-227-012	\$ 475.18	\$ 50.00	\$ 525.18
0008-01590-01-1	20-23-27-227-008	\$ 251.95	\$ 50.00	\$ 301.95
0008-01670-01-1	20-23-27-231-025	\$ 1,259.23	\$ 125.92	\$ 1,385.15
0008-01685-01-1	20-23-27-229-021	\$ 451.45	\$ 50.00	\$ 501.45
0008-01720-01-1	20-23-27-229-014	\$ 518.82	\$ 51.88	\$ 570.70
0008-01735-01-1	20-23-27-229-011	\$ 591.95	\$ 59.20	\$ 651.15
0008-01760-01-1	20-23-27-229-006	\$ 488.37	\$ 50.00	\$ 538.37
0009-00080-01-1	20-23-28-426-003	\$ 1,999.23	\$ 199.92	\$ 2,199.15
0009-00130-01-1	20-23-28-401-001	\$ 863.99	\$ 86.40	\$ 950.39
0009-00390-01-1	20-23-28-428-027	\$ 654.22	\$ 65.42	\$ 719.64
0009-00550-01-1	20-23-28-403-049	\$ 1,879.86	\$ 187.99	\$ 2,067.85
0009-00760-01-1	20-23-28-257-004	\$ 1,259.24	\$ 125.92	\$ 1,385.16
0009-00765-01-1	20-23-28-257-005	\$ 495.29	\$ 50.00	\$ 545.29
0009-00805-01-1	20-23-28-258-003	\$ 2,229.41	\$ 222.94	\$ 2,452.35
0009-00855-01-1	20-23-28-256-012	\$ 2,484.45	\$ 248.45	\$ 2,732.90
0011-00010-01-1	20-23-27-102-017	\$ 157.32	\$ 50.00	\$ 207.32
0011-00020-01-1	20-23-27-102-019	\$ 1,904.39	\$ 190.44	\$ 2,094.83
0011-00090-01-1	20-23-27-102-011	\$ 586.62	\$ 58.66	\$ 645.28
0011-00100-01-1	20-23-27-102-013	\$ 842.45	\$ 84.25	\$ 926.70
0011-00140-01-1	20-23-27-102-039	\$ 368.70	\$ 50.00	\$ 418.70
0011-00215-01-1	20-23-27-103-012	\$ 1,326.20	\$ 132.62	\$ 1,458.82
0011-00240-01-1	20-23-27-101-006	\$ 122.66	\$ 50.00	\$ 172.66
0011-00295-01-1	20-23-27-103-014	\$ 1,436.04	\$ 143.60	\$ 1,579.64
0012-00580-01-1	20-23-34-152-005	\$ 1,700.56	\$ 170.06	\$ 1,870.62
0012-00750-01-1	20-23-34-301-006	\$ 852.04	\$ 85.20	\$ 937.24
0012-00860-01-1	20-23-34-304-010	\$ 1,703.07	\$ 170.31	\$ 1,873.38

CITY OF FARMINGTON
2019 DELINQUENT WATER AND SEWER BILLS

Account Number	Parcel Number	Delinquent Amount	Additional Penalty	Total Due
0012-00895-01-1	20-23-34-354-010	\$ 593.61	\$ 59.36	\$ 652.97
0012-00935-01-1	20-23-34-354-018	\$ 806.88	\$ 80.69	\$ 887.57
0012-00960-01-1	20-23-34-376-001	\$ 1,136.73	\$ 113.67	\$ 1,250.40
0012-00970-01-1	20-23-34-376-003	\$ 1,069.77	\$ 106.98	\$ 1,176.75
0012-01060-01-1	20-23-34-376-012	\$ 1,077.15	\$ 107.72	\$ 1,184.87
0012-01080-01-1	20-23-34-326-024	\$ 143.84	\$ 50.00	\$ 193.84
0012-01140-01-1	20-23-34-351-016	\$ 498.98	\$ 50.00	\$ 548.98
0012-01210-01-1	20-23-34-301-012	\$ 1,731.16	\$ 173.12	\$ 1,904.28
0012-01225-01-1	20-23-34-301-015	\$ 1,742.16	\$ 174.22	\$ 1,916.38
0012-01240-01-1	20-23-34-301-018	\$ 157.32	\$ 50.00	\$ 207.32
0012-01360-01-1	20-23-34-302-008	\$ 1,640.24	\$ 164.02	\$ 1,804.26
0012-01430-01-1	20-23-34-328-022	\$ 143.80	\$ 50.00	\$ 193.80
0012-01445-01-1	20-23-34-328-025	\$ 507.34	\$ 50.73	\$ 558.07
0012-01475-01-1	20-23-34-329-010	\$ 2,378.60	\$ 237.86	\$ 2,616.46
0012-01485-01-1	20-23-34-329-008	\$ 1,395.90	\$ 139.59	\$ 1,535.49
0012-01490-01-1	20-23-34-329-007	\$ 1,191.23	\$ 119.12	\$ 1,310.35
0012-01495-01-1	20-23-34-329-006	\$ 653.20	\$ 65.32	\$ 718.52
0012-01590-01-1	20-23-34-353-020	\$ 238.43	\$ 50.00	\$ 288.43
0012-01635-01-1	20-23-34-328-012	\$ 147.03	\$ 50.00	\$ 197.03
0012-01640-01-1	20-23-34-328-011	\$ 895.48	\$ 89.55	\$ 985.03
0012-01700-01-1	20-23-34-326-013	\$ 800.63	\$ 80.06	\$ 880.69
0012-01760-01-1	20-23-34-152-021	\$ 2,652.88	\$ 265.29	\$ 2,918.17
0012-01810-01-1	20-23-34-302-012	\$ 1,312.26	\$ 131.23	\$ 1,443.49
0012-01855-01-1	20-23-34-302-021	\$ 1,137.16	\$ 113.72	\$ 1,250.88
0012-01880-01-1	20-23-34-352-016	\$ 1,151.51	\$ 115.15	\$ 1,266.66
0012-01925-01-1	20-23-34-353-011	\$ 1,947.04	\$ 194.70	\$ 2,141.74
0012-02090-01-1	20-23-34-153-005	\$ 442.49	\$ 50.00	\$ 492.49
0012-02545-01-1	20-23-34-330-010	\$ 184.35	\$ 50.00	\$ 234.35
0015-00015-01-1	20-23-29-154-003	\$ 373.62	\$ 50.00	\$ 423.62
0015-00020-01-1	20-23-29-126-003	\$ 292.51	\$ 50.00	\$ 342.51
0015-00120-01-1	20-23-29-128-009	\$ 1,141.05	\$ 114.11	\$ 1,255.16
0015-00170-01-1	20-23-29-127-009	\$ 387.14	\$ 50.00	\$ 437.14
0015-00225-01-1	20-23-29-251-001	\$ 1,547.86	\$ 154.79	\$ 1,702.65
0015-00235-01-1	20-23-29-130-005	\$ 937.08	\$ 93.71	\$ 1,030.79
0015-00390-01-1	20-23-29-176-013	\$ 346.58	\$ 50.00	\$ 396.58
0015-00420-01-1	20-23-29-176-007	\$ 1,324.95	\$ 132.50	\$ 1,457.45
0015-00545-01-1	20-23-29-178-008	\$ 662.87	\$ 66.29	\$ 729.16
0015-00600-01-1	20-23-29-177-011	\$ 2,381.87	\$ 238.19	\$ 2,620.06
0015-00675-01-1	20-23-29-152-006	\$ 853.46	\$ 85.35	\$ 938.81
0015-00695-01-1	20-23-29-152-010	\$ 1,086.41	\$ 108.64	\$ 1,195.05
0015-00810-01-1	20-23-29-178-011	\$ 360.10	\$ 50.00	\$ 410.10
0015-01515-01-1	20-23-29-201-004	\$ 1,326.42	\$ 132.64	\$ 1,459.06
0015-01615-01-1	20-23-29-252-022	\$ 3,220.05	\$ 322.01	\$ 3,542.06
0015-01865-01-1	20-23-29-203-015	\$ 2,088.08	\$ 208.81	\$ 2,296.89
0015-01870-01-1	20-23-29-203-016	\$ 639.08	\$ 63.91	\$ 702.99
0015-01910-01-1	20-23-29-252-008	\$ 292.51	\$ 50.00	\$ 342.51
0015-05080-01-1	20-23-29-226-016	\$ 231.84	\$ 50.00	\$ 281.84
0015-08770-01-1	20-23-29-276-080	\$ 666.49	\$ 66.65	\$ 733.14
0016-02725-01-1	20-23-28-153-006	\$ 1,340.56	\$ 134.06	\$ 1,474.62

**CITY OF FARMINGTON
2019 DELINQUENT WATER AND SEWER BILLS**

Account Number	Parcel Number	Delinquent Amount	Additional Penalty	Total Due
0016-02805-01-1	20-23-29-226-071	\$ 265.46	\$ 50.00	\$ 315.46
0016-07075-01-1	20-23-28-254-009	\$ 116.76	\$ 50.00	\$ 166.76
0016-07340-01-1	20-23-28-254-013	\$ 1,231.99	\$ 123.20	\$ 1,355.19
0016-07410-01-1	20-23-28-204-034	\$ 373.62	\$ 50.00	\$ 423.62
0016-07430-01-1	20-23-28-251-031	\$ 775.07	\$ 77.51	\$ 852.58
0016-07495-01-1	20-23-28-231-025	\$ 518.82	\$ 51.88	\$ 570.70
0016-07565-01-1	20-23-28-202-010	\$ 923.15	\$ 92.32	\$ 1,015.47
0016-07620-01-1	20-23-21-453-013	\$ 2,703.81	\$ 270.38	\$ 2,974.19
0016-07835-01-1	20-23-28-228-008	\$ 586.00	\$ 58.60	\$ 644.60
0016-07890-01-1	20-23-28-226-028	\$ 1,553.46	\$ 155.35	\$ 1,708.81
0016-07903-01-1	20-23-28-227-015	\$ 1,274.48	\$ 127.45	\$ 1,401.93
0016-08095-01-1	20-23-28-230-001	\$ 1,556.45	\$ 155.65	\$ 1,712.10
0016-08145-01-1	20-23-28-228-004	\$ 1,153.18	\$ 115.32	\$ 1,268.50
0016-08160-01-1	20-23-28-203-011	\$ 461.28	\$ 50.00	\$ 511.28
0016-08190-01-1	20-23-28-203-005	\$ 593.61	\$ 59.36	\$ 652.97
0016-08440-01-1	20-23-28-129-014	\$ 1,236.05	\$ 123.61	\$ 1,359.66
0016-08495-01-1	20-23-28-253-011	\$ 333.06	\$ 50.00	\$ 383.06
0016-08630-01-1	20-23-28-178-009	\$ 449.82	\$ 50.00	\$ 499.82
0016-08665-01-1	20-23-28-129-006	\$ 596.88	\$ 59.69	\$ 656.57
0016-08780-01-1	20-23-28-126-011	\$ 198.47	\$ 50.00	\$ 248.47
0016-08825-01-1	20-23-28-126-021	\$ 2,321.61	\$ 232.16	\$ 2,553.77
0016-08885-01-1	20-23-28-126-007	\$ 238.43	\$ 50.00	\$ 288.43
0016-08975-01-1	20-23-28-128-002	\$ 242.12	\$ 50.00	\$ 292.12
0016-09000-01-1	20-23-28-126-029	\$ 305.60	\$ 50.00	\$ 355.60
Total		\$ 184,977.58	\$ 20,331.24	\$ 205,308.82

2019
CERTIFICATION OF DELINQUENT CITY INVOICES

INVOICE LIST FOR 2019

<u>PARCEL NO.</u>	<u>ACCOUNT NAME</u>	<u>DESCRIPTION</u>	<u>INVOICE NO.</u>	<u>AMOUNT</u>
20-23-27-326-013	Nasser Taghavi	Grass cuttinhg	2562	<u>93.72</u>

TOTAL \$ 93.72

**Farmington City Council
Staff Report**

**Council Meeting
Date: 5.20.2019**

**Item
Number
7D**

Submitted by: Laura Myers/Melissa Andrade

Agenda Topic: Reduce number of Historical Commission board members from 9 to 7

Proposed Motion: Move to approve an ordinance to amend the City of Farmington Code of Ordinances, Chapter 17: Historical Preservation, Article II, Historical Districts, Section 17-28, Historical Commission, to reduce the number of members of the Historical Commission from 9 to 7.

Background:

The Historical Commission members have agreed to propose the number of board members be reduced from 9 to 7 members. Most city commissions have only seven members. The commission chair feels their responsibilities don't usually require that many individuals (few special projects and no standing subcommittees). The commission quorum requirement is already set at four, despite 4 being less than half of a 9 member organization.

The the two recent resignations, the Historical Commission is currently at seven board members.

Materials: Proposed ordinance

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

ORDINANCE NO. C-____-2019

AN ORDINANCE TO AMEND THE CITY OF FARMINGTON CODE OF ORDINANCES, CHAPTER 17, "HISTORICAL PRESERVATION," ARTICLE II, "HISTORICAL DISTRICTS," SECTION 17-28, "HISTORICAL COMMISSION," TO REDUCE THE NUMBER OF MEMBERS OF THE HISTORICAL COMMISSION FROM 9 TO 7.

THE CITY OF FARMINGTON ORDAINS:

Section 1 of Ordinance. Ordinance Amendment.

Chapter 17, "Historical Preservation," Article II, "Historical Districts," Section 17-28, "Historical Commission" of the City of Farmington Code of Ordinances is hereby amended to read as follows:

Sec. 17-28. – Historical commission.

(a) [Unchanged].

(b) *Membership of commission:*

(1) The city historical commission shall consist of ~~nine~~seven (97) members whose residence is located in the city.

(2)-(6) [Unchanged].

Section 2 of Ordinance. Repealer.

All ordinances, parts of ordinances, or sections of the City of Farmington Code of Ordinances in conflict with this Ordinance are repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3 of Ordinance. Severability.

Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

Section 4 of Ordinance. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

Section 5 of Ordinance. Effective Date.

This ordinance shall be effective upon publication in the manner prescribed by law.

Section 6 of Ordinance. Enactment.

This Ordinance is declared to have been enacted by the City Council of the City of Farmington at a meeting called and held on the ____ day of _____, 2019, and ordered to be given publication in the manner prescribed by law.

Ayes:
Nays:
Abstentions:
Absent:

STATE OF MICHIGAN)
)ss.
COUNTY OF OAKLAND)

I, the undersigned, the qualified and acting City Clerk of the City of Farmington, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the Ordinance adopted by the City Council of the City of Farmington at a meeting held on the ____ day of _____, 2019, the original of which is on file in my office.

MARY MULLISON, City Clerk
City of Farmington

Adopted:
Published:
Effective:

**Farmington City Council
Staff Report**

**Council Meeting
Date:** May 20, 2019

**Item
Number
7E**

Submitted by: David Murphy, City Manager

Agenda Topic: Consideration to approve Planned Unit Development (PUD) PUD Concept Plan and PUD Agreement for the Farmington Masonic Temple Association ((Masonic Temple) and related improvements located on the north side of Grand River, west of Farmington Road

Proposed Motion: Motion to conditionally approve the Masonic Lodge – Blue Hat Coffee PUD Concept Plan and PUD Agreement with Farmington Masonic Temple Association, for redevelopment/renovation of the “Masonic Temple” building on Grand River Avenue and Farmington Road (23715 Farmington Road), because the project meets the eligibility requirements of a Planned Unit Development as a result of its redevelopment of a building and related property that, at the completion of the project, will better contribute to the vibrancy of downtown Farmington. Approval is subject to the following conditions:

- a. Incorporation of the following changes to PUD Concept Plan in a Final PUD Concept Plan to be reviewed and approved administratively for attachment to the PUD Agreement:
 - (i). Comments and recommendations of OHM Advisors in their letter dated March 4, 2019.
 - (ii). Conditions of approval of the Planning Commission.
 - (iii). **[Any other conditions added by City Council in its discretion]**
- b. Final review and approval of all legal descriptions and other exhibits.
- c. Final review and approval of the of the PUD Agreement by the City Manager and City Attorney, including any minor amendments deemed necessary to comply with the City’s ordinances and Council requirements.
- d. Final site plan by the Farmington Planning Commission that incorporates all requirements of the PUD Agreement, as revised.

Background: The Farmington Masonic Temple Association is the owner of a parcel of real property (the "Property") within the City that is proposed to be renovated and used for a commercial use, specifically, a coffee and pastry shop. The building located on the Property is a two-story brick building that has historically been owned by the Masonic Temple and used as the Farmington Masons’ Lodge. The Masonic Temple now desires to lease the first floor of the building to a separate entity—currently Blue Hat Coffee—while retaining full and exclusive use of the second floor for its own purposes. Blue Hat and the Masonic Temple will share in the cost of various interior and exterior renovations to alter the use. The City has not been given a copy of the Agreement between the two parties and is not privy to the terms with respect to responsibility for specific improvements or the costs thereof. The Masonic Temple is deemed the contracting party for purposes of this Agreement. As the Council is aware from other PUD approvals, this approval would allow the applicant to submit final site plan and engineering plans to allow the development to hopefully proceed to construction in the spring.

The proposed use is not permitted in the R1-P District. In order to facilitate the renovation/re-use, the Masonic Temple has applied for a PUD, which allows the City to consider the context of the site and grant flexibility as needed to accommodate the use in exchange for a higher quality development than might otherwise be required under the existing zoning. In this case, the Masonic Temple is requesting a PUD to allow for the use and to encompass the City’s conditions for allowing such use. The building and parking lot are existing improvements. The exterior improvements to the building (outdoor seating area and barrier-free ramp) are otherwise in compliance with City ordinances.

The recognizable benefits to the City in connection with the project—if developed and used as shown and proposed by the Masonic Temple —include the renovation of and existing building and grounds within the City’s downtown area and the addition of uses that serve to bring more visitors to the downtown, consistent with the goals and objectives of the City’s Master Plan for Land Use.

Materials: April 8, 2019 Planning Commission Meeting Minutes; OHM Review Letter; PUD Agreement; Site Plan

FARMINGTON PLANNING COMMISSION PROCEEDINGS
City Council Chambers, 23600 Liberty Street
Farmington, Michigan
April 8, 2019

Chairperson Crutcher called the Meeting to order at 7:00 p.m. at City Council Chambers, 23600 Liberty Street, Farmington, Michigan, on Monday, April 8, 2019.

ROLL CALL

Present: Chiara, Crutcher, Kmetzo, Majoros, Perrot, Waun, Westendorf
Absent: None

A quorum of the Commission was present.

OTHER OFFICIALS PRESENT: Director Christiansen, Recording Secretary Murphy

APPROVAL OF AGENDA

MOTION by Chiara, seconded by Waun, to approve the Agenda.
Motion carried, all ayes.

APPROVAL OF ITEMS ON CONSENT AGENDA

A. March 11, 2019 Minutes

MOTION by Majoros, seconded by Perrot, to approve the items on the Consent Agenda.
Motion carried, all ayes.

**PUBLIC HEARING AND CONCEPTUAL/PRELIMINARY PUD SITE PLAN REVIEW –
BLUE HAT COFFEE (FARMINGTON MASONIC TEMPLE), 23715 FARMINGTON
ROAD**

Chairperson Crutcher introduced this item and turned it over to staff.

Director Christiansen stated this item is a scheduled Public Hearing and Conceptual/Preliminary PUD Planned Unit Development Plan Review with the Planning Commission on a proposed PUD Planned Unit Development Plan located at the Farmington Masonic Temple.

At the March 11, 2019 Planning Commission meeting, the Commission discussed and reviewed with the Applicant the proposed PUD plan and Concept Plan located then at the Farmington Masonic Temple and scheduled the required Public Hearing for this evening. A copy of the minutes from that meeting and also the Public Notice with respect to this evening's Public Hearing is attached with your staff packet.

The Applicant, Farmington Masonic Temple Association, has submitted a Preliminary PUD Plan for Blue Hat Coffee. The preliminary plan includes conceptual preliminary site plan, preliminary proposed floor plans, and preliminary proposed building elevations. Also attached is an aerial photo of the site and again, the minutes were attached with the draft for your review for this evening's meeting as well.

The Applicant and their team are here this evening to present the preliminary PUD plan to the Commission and the Commission is requested to hold the Public Hearing as scheduled and then to consider action on the proposed preliminary conceptual PUD and to forward that plan, if the Commission is so inclined to the City Council for the next step in the PUD process and their consideration.

With your staff packet then is the aerial photo for the site. The property is located at the northwest corner of the intersections of Farmington Road and Grand River. You'll see the subject property, 23715, and the Tax I.D. number. The property, which is the Masonic Temple, has been located at this property for a few years, dating back to 1876, and we've had that dialogue before and we've had a lot of review of this property over time. The Masons, here in Farmington, are still very active on the property and their representatives of the Masonic Temple Association here that oversees and has stewardship on the property here this evening.

Chairperson Crutcher called Jeff Scott, architect for the project, to the podium.

Jeff Scott, 15316 Grand River, Farmington, Michigan, came to the podium. He thanked the Commission for seeing them tonight, and that they are present with many supporters for this project. He stated what he thought he'd do is very briefly go over the changes, that they are excited that this project is going to go forward hopefully. They did meet with not only the DDA Design Committee, but the Historical Commission, and they also met with the Parking Committee. And out of those three meetings that they've had, they have incorporated four or five minor modifications to the site plan. The most recent site plan, the A-1, that shows the modifications. The Parking Committee, a lot of discussion was held regarding the changing it over to three-hour time limit as well as whether there should be dedicated employee parking. After that meeting, the tenant came to agreement that they wouldn't require the employee dedicated parking spaces to be provided and everyone came to a consensus that that lot would get shifted over to a three-hour time limit in lieu of unlimited time where it is now. The thought being with the new Oakland Street modifications going on, that there's now untimed parking at that adjacent location.

So that's one of the items that will be showing up. The other one had to do with the corner monument sign. There were some discussion regarding the monument sign which we had proposed and the corner sign which we were going to expand across right at that

corner. The thought was that can we shift with the DDA Design Committee, can we we shift that farther down to the west and then not expand the existing sign and the landscaping but then add another sign right along Farmington Road and we felt that would be an acceptable solution. What was concerned here was the visibility, there shouldn't be any issues with any vegetation, and one of my big concerns is that we disrupt some of the stately trees on the site and that's one thing we don't want to do.

Another issue that was brought up, landscaping around the perimeter, that was not an issue, we were happy to do that and we've got the rendering updated that will show that.

The other issue was discussion of the railing, that they wanted, the Historical Commission as well as the Design Committee, thought it would be best to be in the black railing. The new railing is depicted in the darker color and the sign, has actually moved down. So we're going to get a very simple railing system, not unlike what's happening elsewhere in the City.

The one issue we did deal with, and this is one thing that's different, is we've incorporated the Oakland Street modifications along there. So this is what I've got from Orchard Hills, tried to incorporate them, they've added a sidewalk which has brought some things to the south, that actually affects our parking so we actually lose a couple more spaces just because of how that was reconfigured. And then one thing we have done and we're working with staff as we speak and OHM, to we feel we need to clip a little bit of this one curb out there to accommodate trash removal. Which appears that the original plan really didn't take that into account. So right now we originally had the dumpsters located right here (indicating), and they were going in this way. Well, now, by pushing that a little bit, one aisle over to the east and then with the one way, pull that curb back, you can service, get in and get out.

So those are really the modifications that we've undertaken from what you've seen before. Like I said, we're excited to have this happen so we can get this up and running. I'd be happy to answer any questions. We've got legal teams that can answer any of the more particular agreement issues, but what we're looking for is your approval to send this on to the City Council so we can get the PUD Agreement wrapped up and get some vitality in this corner. Thanks.

Chairperson Crutcher thanked Scott for his presentation.

(Commissioner Westendorf recused himself from the proceedings to avoid any perceived conflict of interest at 7:20 p.m.)

Chairperson Crutcher opened the floor for questions from the Planning Commission.

Majoros asked Scott to confirm if the five spaces that were dedicated for employee parking, and that all twenty spaces would be universal spaces, and no dedicated spaces but the entire lot would now be converted to three-hour time and Scott replied in the affirmative.

Majoros then asked about the dumpster location and asked if there were any other place than bordering Oakland Street, if there was any other possible location other than where it resides.

Scott replied the short answer is no, that they have looked, and taking into consideration the traffic flow and the disproportionate number of spaces, if it was pushed up next to the building and getting a truck to maneuver would be a lot more difficult and further discussion was held. He stated they tried to minimize that impact with those dumpsters.

Majoros asked if any shrubbery or fencing was considered to disguise it and Scott replied that because of the move of the sidewalk down to the south a little bit, two spaces are lost already because over time things seemed to have grown as far as where the boundaries were.

Majoros then asked what the flooring surface on the outdoor patio would be; the fencing changed and the shrubbery and there are modifications but what is the actual flooring like.

Scott replied they are looking at a porcelain paver, it's a paver that will interlock within a grid system so it acts more like a floor and not a deck, a more substantive foundation.

Majoros asked if it was more of like a decking type structure or like a poured or beams.

Scott replied it's going to be beams with skirting around it but then the grid that it sits on, you're not putting the deck boards. So the idea is that they're not going to disrupt any of the drainage patterns within the site, they can still maintain that drainage flow. Visually, it would be skirted off. But by lifting it up and using this type of system, you gain both things. Instead of building a retaining wall, worrying about how you're going to drain between these two areas, without getting up against the building and disrupting it, that's why it's pulled off to the south a little bit, to gain a little more buffer area, and again, to minimize the impact of the appearance of the structure itself. All while getting it level with the floor line for handicapped accessibility.

Chairperson Crutcher stated he want to follow up with the dumpster and asked if this was just going to be a dumpster sitting out or will it be in an enclosure.

Scott replied that right now there are no modifications to what is there existing.

Chiara then asked what the black dot was on the drawing, and Scott replied that is the crosswalk.

Chiara then commented that her preferred the black railing over the white.

Kmetzo asked if there were renderings of what the new sign would look like.

Scott replied that the sign that's going to be on Farmington Road, is really going to be the same sign that was proposed originally.

Kmetzo inquired about the dimensions of the sign.

Scott stated that the way the ordinance is written, it does not really allow any freedom for any type of surrounding structure at all. I believe we're allowed 20 square feet per side and in the way the ordinance is written, it starts at the ground and it goes to the top of whatever is connected with the sign and from end to end. So if you want to stay within the requirements of 20 square feet because the ordinance says 20 square feet, then it would be just the panel. So really what the ordinance forces you to do is take away any sense of design, trying to make a little bit nicer sign, and it forces you to have a box and we're trying to avoid that. The problem is if you scale that whole thing down, there's nothing left. So the beauty of having a PUD is that it takes into account the identity thing. Be a little bit more creative on the signage and allow for a little more extra scale detail that otherwise might be shown on just a 4 by 5 acrylic plate that's illuminated from the inside. These are intended to be illuminated from the ground so it's just at night they would shine on that element itself. So we thought this was a better solution.

Perrot stated that it also ties the sign to the structure.

Scott stated it is Blue Hat, that's the same sign that they've got in Coldwater. I did scale it down to hit that 20 square feet on the internal portion but it's their image, it kind of sets up the character of what they're trying to achieve. So I thought that would be a good way

to just kind of scale it down so the side panel meets kind of the ordinance. But we are looking for relieve on the outer structure that provides the character for the sign.

Kmetzo asked Christiansen if this would then not require a variance because it's a PUD and Christiansen replied in the affirmative, as the Planned Unit Development provision for the Zoning Ordinance, the PUD Ordinance itself, is designed to allow for flexibility and

that flexibility then allows for modifications from the standard ordinance requirements. So rather than a straight site plan with the straight standard spatial requirements, in this case dimensional requirements maximum for a sign, the PUD process and the tools under the PUD, the site plan and the PUD Agreement allow for flexibility. And the site plan is the recommendation of the Planning Commission at the preliminary conceptual level, but the Planning Commission has final site plan approval. And the preliminary conceptual site plan is final approval of the City Council along with the PUD Agreement.

MOTION by Chiara, supported by Perrot, to open the Public Hearing.
Motion carries, all ayes.

(Public Hearing opened at 7:32 p.m.)

PUBLIC HEARING

Laura Myers, Chairperson from the Farmington Historical Commission, came to the podium and stated she was present at the hearing to drop off a letter which expands a bit on the minutes, that they are in favor of this project and the site plan with the changes that they're talking about in terms of changing the railings from white to black and to be sure that any sign that they end up putting up on the Farmington Road side does not interfere with the existing freestanding historical site sign which they don't think it will, it looks like it's going to be on the other side of the sidewalk. She stated the Historical Commission fully support the use of this beautiful building, it will enable people to come in and appreciate it and Farmington's Historic Downtown and to be able to support the Masonic Lodge and it was chartered in 1865 and they are really happy to see something happening on that corner.

Ron Cline, 23801 Farmington Road, came to the podium to state his concerns about the dumpster and its location, that he would like to see it covered or moved closer to the building because of the close proximity of it to his house. He said in the summer when the weather is hot and depending on how long the trash has been out and the way the wind is blowing can spread the odor to his house and that he thinks the dumpster is an eyesore or at least cover it. He cited that other businesses have bigger dumpsters on wheels and the employees can roll them out during trash day and they can pick it up and then they move them back behind their buildings. He was hoping the dumpster issue would be addressed but he is fine with the coffee house.

Steve Schwartz, 29867 High Valley Court, Farmington Hills, came to the podium stating he is a member of the Masons. He said the idea in the lease they have with the tenant which is contingent upon approval by the City, is that the coffee shop would have virtually all of the first floor except for one very small office which is used to store old books. The

second floor would be for Masonic meetings. When they have parties, which isn't that often, they are now on the first floor so the plan is if they were going to have some event serving food, they would rent some other place. The second floor is just going to be for meetings. This building started in 1876 with twelve members, after 143 years they've grown to about twelve active members, it's very hard to get young people to join the organization so this type of project will really help them keep going for another 143 years and do things for the community that they've done in the past. He thanked the Commission for their support and said that the dumpster has been there since he joined eight years ago, but they should keep trying to find a solution for that.

Mark Acetturra, 33414 Oakland, came to the podium stating his family has owned the Collinwood, the four unit apartment building on Oakland and it's been twenty-one sleepy years of ownership and it is really exciting with the Oakland project and what's happening with Masonic Temple, it's all happening now. He stated what the coffee shop does is preserve that Historic corner and the building without modifying it substantially. On the dumpster issue, he thinks there's a lot of very motivated, creative people here that will do the best possible things. Dumpsters are an unfortunate reality of life and it's been there for thirty years, but he is certain a solution can be found. He stated he came to the meeting tonight to voice his support and to thank all the people that are putting the time and effort into this project to make that corner a viable, energetic corner and he couldn't be happier with the process and the plans.

MOTION by Majoros, supported by Perrot, to close the Public Hearing.
Motion carried, all ayes.

(Public Hearing closed at 7:40 p.m.)

Chairperson Crutcher opened the floor for questions or comments from the Commissioners.

Director Christiansen stated that if the Commission is looking to consider action this evening on the Conceptual Preliminary Plan, the action would be a motion forwarding the action of the Commission to the City Council for their consideration and he suggested they reference the PUD Plan submitted dated 4-8-19, and that's the plan that is here, that was distributed this evening, it's an evolution of the original plan, it's a revised plan, dated 4-8-19, and on the screen.

Chairperson Crutcher stated he still has concerns with the dumpster location as the neighbor mentioned.

Director Christiansen stated he appreciates his concerns and all of the comments that were made and it is something that staff has discussed, dumpster locations throughout the community have existed in various places on properties for extended periods of time. Some are currently compliant, others are legal and conforming, and some are grandfathered in, they don't have enclosures, they're not in locations but today we would look for them to be. One of the challenges here is the existing location, do you leave it where it's at with the Oakland Street work that's being done, you can't access that location. So really what's being done is just picking it up and moving it one space to the east, at least right now in this site plan. What might be most reasonable is whatever action the Planning Commission takes, and if they were to be supportive of the PUD Plan as proposed, the one dated 4-8-19, is that you would it with the recommendation that alternatives for dumpster on site continue to be looked at as it moves to the City Council and then coming back to the Planning Commission for final PUD site plan approval.

Chairperson Crutcher said historically this building has not been used for this purpose before.

Director Christiansen responded there's a commercial kitchen within this building and do different events, activities, different vendors, it's actually been an incubator for some businesses that have come to existence here in the City. So it has been used but the challenge becomes finding a way with the creativity that exists that Mr. Accettura referred to here in the community to find the best and most reasonable alternative.

Majoros asked Christiansen if the Oakland Street Project as detailed unchangeable or is that pretty much the only solution because he doesn't know how many parking spots are on Oakland now, but with this redesigned Oakland, is that even possible to do any more maneuvering or is all the engineering done?

Christiansen replied it's a project that has moved forward through its process which has not involved the Planning Commission, doesn't involve the Planning Commission and has moved through the various steps and has been final engineered and is actually under construction. Right now in part, you may have noticed the closure and some of the utilities that are going on relocations and so, yes, that's what's going on right now. Adjustments can always be made. If you have a suggestion, that's certainly always welcomed and can be reflected but it is a project that's moved forward. The challenge becomes blending

things together and that's what's being attempted here by the consultant, to try to blend what is the interest of the Masonic Lodge property, the Masonic Temple, with their interesting tenant, Blue Hat Coffee, with Blue Hat's consultants trying to find a way to engage the Oakland Street Project and blend what's being proposed here in the PUD plan together so that it functions as best as possible. But again, the Oakland Street

Project has already moved forward so now it's a matter of incorporating where there might still could be some opportunity for some minor modifications. I know Mr. Scott as the architect has had dialogue with OHM about some adjustments, I just don't know where that might be.

Majoros then asked what are the net add of parking spaces on Oakland Street from its current configuration and Christiansen replied that is not something that he has a lot of detail on, but it's probably in the neighborhood of about 15 to 17 spaces. And then you see it's a one way, it's those numbers of spaces, it's some adjustments to the curbing and the maneuvering, and it was a pretty detailed process.

Majoros stated that it's important that the next time the Planning Commission sees this, it would be important to know what the net overall parking impact is. Because we may be comfortable sacrificing one or two spots to address the dumpster if the net add of the Oakland issue goes from a net fifteen to a net thirteen.

Christiansen replied that can be shared with the Commission, but that the PUD Ordinance is specific that says if parking cannot be accommodated on the property in question, that parking can be used if it's convenient in relationship to the site in question and in particular it prefers public parking and one of the discussions that was had was where is public parking, Oakland Street, as you're talking about right now certainly is one. Of course across the street to the south is the City Hall property and all the public parking there and the public parking in the lot behind City Hall, behind Public Safety, behind the Library. Also, too, if you go across on Thomas Street which is then just south of the funeral home and go in that area, that's all public parking and then there's on-street parking on Oakland up Farmington Road also east on Oakland, so a lot of that. But if you're looking for some more definitiveness, we can give you some numbers. But all of that's contributed to your parking question.

Majoros stated that's what was instrumental in Samurai development, was the overall parking and there's two projects happening at one time.

Christiansen stated that is a good point and that he'll make sure the Commissioners have that information when it comes to the final PUD site plan review.

MOTION by Majoros, supported by Chiara, to recommend approval and to move forward for City Council consideration, the revised PUD Proposal dated 4-8-19 as presented at today's Planning Commission meeting, with these considerations: that the final PUD review conditions of the parking; and consideration and development of alternatives to either dumpster enclosure, location, etc.; and have further discussion about the overall

signage, size of signage and how that relates to what the standard is versus balancing the decorative nature of the sign versus the ordinance standards.
Motion carried all ayes.

(Commissioner Westendorf returned to Chambers at 7:50 p.m.)

PUBLIC COMMENT

None heard

PLANNING COMMISSION COMMENTS

Chiara stated he thinks it's great that they finally take advantage of that beautiful building downtown.

ADJOURNMENT

MOTION by Waun, supported by Perrot, to adjourn the meeting.
Motion carried, all ayes.

The meeting was adjourned at 7:51 p.m.

Respectfully submitted,

Secretary



March 4, 2019

Mr. Kevin Christiansen
Economic and Community Development Director
City of Farmington
23600 Liberty Street
Farmington, MI 48335

RE: Blue Hat Coffee – PUD/Site Plan Review
23715 Farmington Road
Proposed Zoning: PUD – Planned Unit Development

Dear Mr. Christiansen:

At your request, we have reviewed the design for the proposed project located at 23715 Farmington Road. The applicant is proposing to change the use of the first floor of the existing building to a coffee shop with fifty-six (56) interior seats and a patio with thirty-six (36) seats. The existing building's second floor serves as a private clubhouse, under ownership of the Masonic Lodge. The proposed parking is located in the northern portion of the site, with vehicular access provided along Oakland Street.

Executive Summary

In terms of compliance with the Zoning Ordinance, the proposed design does not meet Land Use requirements under the Single Family Residential Parking District. Under a PUD designation, a non-conforming use is permitted, assuming the development meets the mixed-use character implied by the Master Plan. While the design does not comply with current parking requirements, the utilization of adjacent street parking may provide opportunity to increase parking spaces. Further adjustments should be made to the site design to comply with signage regulations within the downtown. Also, details regarding the dumpster and the patio shall be provided for review as these items are required for approval. The proposed design supports all plans and reports for the area in terms of land use and general site objectives.

Due to the fact that the proposed development is a change of use within a building of historic nature, with limited exterior changes, any current site characteristics (landscaping, building design, etc.) that are not being altered are not considered in this review.



Existing Site

Located within the Historic District, the proposed site is approximately 0.46 acres in size and is comprised of one (1) parcel. Surrounding zoning districts include Central Business District to the south, Single Family Residential District to the north, Office Service District to the east, and Single Family Residential Parking to the west. The site currently contains one (1) structure housing a private clubhouse on the second floor.



Overall Land Use Compliance Summary:

Planning/Zoning Document	Planning/Zoning Land Use Designation	Compliance of Project with Land Use Designation
Zoning Ordinance	Existing: CBD – Central Business District Proposed: PUD	Use not permitted by right. Signage adjustments are needed.
Farmington Master Plan (Future Land Use map)	Central Business District - Mixed Use	Supports the intention of the mixed-use district by providing a restaurant use on the first floor.
2015 Downtown Area Plan	Site does not include land use designation	N/A
2016 Downtown Master Plan	Activated public space node	Due to limited changes to the site design, compliance may not be applicable.
Downtown Farmington Parking Study	Site does not include land use designation	N/A

Zoning:

The site is currently zoned as R1P – Single Family Parking District, where restaurants are not permitted by right. While the uses permitted in the PUD shall be consistent with and in accordance with uses permitted by right in the underlying zoning district, the planning commission may permit additional uses to create an integrated, mixed-use development based up the recommendations of the Master Plan. As a property proposed for PUD designation, the development is required to meet select underlying zoning district regulations and specific eligibility criteria to validate the deviation from traditional zoning.



To fully meet the zoning requirements, the site plan will need to address the following:

PUD Requirements

In order to grant PUD designation, the site design must include at least three (3) of the following elements that cannot be executed under R1P zoning regulations:

- a. Mixed-use development with residential and non-residential uses or a variety of housing types;
- b. Re-development of brownfield or greyfield sites;
- c. Pedestrian/transit-oriented design with buildings oriented to the sidewalk and parking located to the side or rear of the site;
- d. High quality architectural design beyond the site plan requirements of this chapter;
- e. Extensive landscaping beyond the site plan requirements of this chapter;
- f. Preservation, enhancement, or restoration of natural resources (trees, slopes, nonregulated wetland areas, views to the river, etc.);
- g. Preservation or restoration of historic resources;
- h. Provision of open space or public plazas or features;
- i. Efficient consolidation of poorly dimensioned parcels or property with difficult site conditions (e.g., topography, shape, etc.);
- j. Effective transition between higher and lower density uses, and/or between non-residential and residential uses; or allow incompatible adjacent land uses to be developed in a manner that is not possible using a conventional approach;
- k. Shared vehicular access between properties or uses;
- l. Mitigation to offset impacts on public facilities (such as road improvements);
- m. Significant use of sustainable building and site design features such as: water use reduction, water-efficient landscaping, innovative wastewater technologies, low impact stormwater management, optimize energy performance, on-site renewable energy, passive solar heating, reuse/recycled/renewable materials, indoor air quality, or other elements identified as sustainable by established groups such as the U.S. Green Building Council (LEED) or ANSI National Green Building Standards.

The applicant shall demonstrate to the Planning Commission that the PUD provides at least three (3) of the aforementioned site design elements that could not be attained through a project design under conventional zoning. If relaxation of the above criteria is granted, further studies will be needed to demonstrate that the project will not negatively impact public health, safety, or welfare.

Parking

Parking requirements call for one (1) parking space per outdoor table, and one (1) parking space for every three (3) indoor seats. With a total of six (6) outdoor tables and fifty-six (56) interior seats proposed, twenty-five (25) parking spaces are required for the coffee shop. The proposed plan provides a total of twenty-two (22) spaces. Seventeen (17) of the spaces are dedicated to the coffee shop/public parking, while six (6) of the spaces are proposed to be signed as private.

The plan does not consider parking requirements for the clubhouse, due to its infrequent usage. Further clarification on the designation of private parking and its intended users, as well as a schedule or note providing information on the buildings utilization is needed. While the proposed plan does not meet parking requirements, the proposed three (3) hour limitation, nearby street parking, and consideration of the utilization of the clubhouse, potentially support a reduced ratio.

Signage

Signage requirements state that monument signs within the downtown must measure a maximum of twenty (20) square feet per side and eight (8) feet in height. In such cases where more than 1 sign is allowed on a parcel, there shall be a minimum distance of one hundred-and-fifty 150 feet between such signs.



The proposed design includes the modification of the existing sign and the addition of a new sign fronting Grand River Avenue. The existing corners sign, two (2) feet - six (6) inches in height and four (4) feet – six (6) inches in width is proposed to extend to eight (8) feet in width. This meets the twenty (20) square foot maximum size. The proposed new sign measures ten (10) feet in length, two-and-a-half (2.5) feet in width, and six (6) feet – six (6) inches in height, equaling a total size larger than twenty (20) square feet. The two signs are located within eighty (80) feet of one-another.

In addition to the items listed above, the following items shall be considered prior to approval:

- To confirm compliance with zoning requirements, the applicant shall make note that the patio is raised to six (6) inches or more.
- The plans should include grades for the proposed patio, the proposed barrier free ramp and landing, and the proposed handicap spaces to ensure grades meet current ADA guidelines.
- The plans should include the proposed Oakland Street improvements that impact both drive approaches to the parking lot as well pulling the sidewalk across the property, adjacent to the parking lot (previously provided by OHM).
- Further detail showing screening on all sides of the dumpster and screening material shall be provided.

Our comments are provided to help direct the Planning Commission discussion and explain the benefits that may be derived from this project. Additional input from the City's Engineer and Attorney should also be considered during the City's review.

Sincerely,
OHM Advisors



Marguerite Novak, Planner

cc: Jeff Bowdell, City of Farmington
Chuck Eudy, City of Farmington
Jeffery A. Scott Architects P.C., 32316 Grand River Ave., Suite 200, Farmington, MI 48336
Matthew Parks, OHM Advisors
Jessica Howard, OHM Advisors
File

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**STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON**

**MASONIC LODGE – BLUE HAT COFFEE
PLANNED UNIT DEVELOPMENT (PUD) AGREEMENT**

THIS AGREEMENT FOR PLANNED UNIT DEVELOPMENT (referred to herein as the "Agreement") made effective the __ day of _____, 2019, by and between the CITY OF FARMINGTON, Oakland County, Michigan, herein called the "City", 23600 Liberty Street, Farmington, Michigan, 48336, and FARMINGTON MASONIC TEMPLE ASSOCIATION, a Michigan nonprofit corporation, whose address is 23715 Farmington Road, Farmington, MI 48336, and its successors and assigns, herein called the "Owner."

BACKGROUND AND RECITALS:

A. Owner is the owner of a parcel of real property (the "Property") within the City that is proposed to be renovated and used for a commercial use, specifically, a coffee and pastry shop. The building located on the Property is a two-story brick building that has historically been owned by the Farmington Masonic Temple Association and used as the Farmington Masons' Lodge. The Owner now desires to lease the first floor of the building to a separate entity—currently Blue Hat Coffee—while retaining full and exclusive use of the second floor for Owner's purposes. Blue Hat and Owner will share in the cost of various interior and exterior renovations to alter the use. The City has not been given a copy of the Agreement between the two parties and is not privy to the terms with respect to responsibility for specific improvements or the costs thereof. Owner is deemed the contracting party for purposes of this Agreement. The Property is depicted and described in the attached **Exhibit A**.

B. Owner is pursuing approval of the Project as a Planned Unit Development ("PUD") pursuant to Article 10 of the City of Farmington Zoning Ordinance (the "Zoning Ordinance") because the Property is zoned R1-P, and commercial uses such as the current proposed tenant, Blue Hat Coffee, are not permitted within the R1-P District. Conceptual Approval of Owner's PUD Concept Plan, attached as **Exhibit B**, has been granted pursuant to Article 10, subject to certain terms and conditions, by the City Council, following recommendation by the Planning Commission.

C. Article 10 contemplates the preparation of a contract setting forth the conditions upon which the approval of the PUD Concept Plan has been granted, which in turn serves as the basis for site plan approval, and thereafter for the development, use, and maintenance of the Project. City Council approval of the contract is required, and the contract is to incorporate and attach a final PUD plan.

D. The Planning Commission held a public hearing on the PUD Concept Plan on April 8, 2019, and recommended approval to the City Council. The City Council reviewed and approved the Concept PUD Plan and this Agreement on May _____, 2019.

E. The City desires to ensure that all of the real property that is depicted on the PUD Concept Plan is renovated and/or re-developed in accordance with, and used for the purposes permitted by, the approved PUD Concept Plan and this Agreement, the related documents and undertakings of the Owner, and all applicable laws, ordinances, regulations, and standards; and the Owner desires to proceed with obtaining the site plan and engineering approval and the issuance of permits required to re-develop the Property in accordance with the approved PUD Plan. Set forth below are the terms and conditions of the contract for the Project, which is to be recorded with the Register of Deeds for the County of Oakland following execution by the parties.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

I. GENERAL PROJECT DESCRIPTION

This PUD is a redevelopment/renovation of the "Masonic Temple" building on Grand River Avenue and Farmington Road (23715 Farmington Road). There currently exists on the Property a two-story building that has historically served as a Masonic Lodge. Owner proposes to make alterations to the building and use the first floor for a coffee/pastry shop and possibly, in the future, a restaurant.

The proposed use is not permitted in the R1-P District. In order to facilitate the renovation/re-use, Owner has applied for a PUD, which allows the City to consider the context of the site and grant flexibility as needed to accommodate the use in exchange for a higher quality development than might otherwise be required under the existing zoning. In this case, Owner is requesting a PUD to allow for the use and to encompass the City's conditions for allowing such use. The building and parking lot are existing improvements. The exterior improvements to the building (outdoor seating area and barrier-free ramp) are otherwise in compliance with City ordinances.

The recognizable benefits to the City in connection with the Project—if developed and used as shown and proposed by Owner—include the renovation of an existing building and grounds within the City's downtown area and the addition of uses that serve to bring more visitors to the downtown, consistent with the goals and objectives of the City's Master Plan for Land Use.

II. EFFECT OF PUD AGREEMENT

Approval of this Agreement authorizes the development of the Property as follows:

1. The Property shall be redeveloped, renovated, and used only in accordance with:
 - a. All applicable provisions of the Farmington Code of Ordinances, including (without limitation) Article 10 of the Zoning Ordinance relating to PUDs;

- b. The PUD Concept Plan, as such PUD Concept Plan was approved by City Council on May __, 2019, consisting of Sheets SPA-1 (5/13/19), SPA-2 (2/19/19), SPA-3 (4/8/19), and SPA-4 (5/13/19) (jointly **Exhibit C**), together with any conditions of approval;
- c. The final site plan to be approved by the Planning Commission in accordance with the Zoning Ordinance and Code of Ordinances, together with any conditions of approval;
- d. Any engineering construction plan review and approval by the City and/or its consultants, which plans have been or shall be submitted by the Proprietors in accordance with all applicable laws, ordinances, regulations and standards, together with any conditions of approval; and
- e. This Agreement.

The items listed in a. through e. above are referred to in this Agreement as the "PUD Documents."

- 2. The permitted uses of the portions of the Property shall be for a coffee and pastry shop (first floor) and Masonic Lodge (second floor), subject to applicable City Code and Zoning Ordinance regulations. The parties acknowledge that the proposed tenant, Blue Hat Coffee, may expand such use to a "full service" restaurant, which may include a liquor license. Any such expansion of the use shall be subject to the following:
 - a. Review and approval of a liquor license, if requested, at the City's sole discretion.
 - b. Review and approval for zoning, building, and utilities purposes as a change of use, including determination as to sufficiency of the proposed parking. Amendment to the Concept Plan and this PUD Agreement and/or final site plan may be required in the City's sole determination.
- 3. The City's approval of the PUD Concept Plan and PUD Documents, and the use of the Property and any development thereof, are subject to compliance with this Agreement and the following conditions:
 - a. Submission and final approval of final site plan and engineering construction plans. Such plans shall be in compliance with all applicable ordinances, standards, rules, regulations, and requirements of the City as determined by the City, and shall substantially conform to the PUD Concept Plan, subject to and in accordance with the text of this Agreement, and as contemplated by Section 35-135.G of the Zoning Ordinance.
 - b. The requirements of the Fire Department, and applicable fire and safety codes adopted by the City.
 - c. All improvements shown on the PUD Concept Plan and PUD Documents shall be completed in accordance with applicable ordinances and regulations.

4. Consistent with the City's ordinances and resolutions, as amended from time to time, the City may require Owner to provide financial guarantees for the completion of improvements, including without limitation, roads, water mains, sanitary sewers, pump stations, storm drains, the park improvements, and landscaping.

III. PARKING

***OPTION 1 [TO BE DISCUSSED BY CITY COUNCIL]**

The Parties acknowledge that the existing parking lot that serves the building is the subject of a license agreement (the "Parking Agreement") between Owner and the City, dated September 4, 2011. The Parking Agreement provides that the City will undertake certain improvements (which have been completed) and will receive in return the right to use the lot for public parking purposes, subject to certain ongoing maintenance obligations. The Parking Agreement shall remain in place until its termination date (September 4, 2021), with the following amendments that will take effect only upon issuance of an occupancy permit for the proposed tenant, Blue Hat Coffee:

- a. The City will take such actions as are in its determination necessary to limit parking to 3 hours (e.g., posting appropriate signage).
- b. Owner shall be responsible for snow and ice removal in accordance with requirements under the City's code of Ordinances, and for re-surfacing and re-striping of the lot as and when necessary.

***OPTION 2 [TO BE DISCUSSED BY CITY COUNCIL]**

The Parties acknowledge that the existing parking lot that serves the building is the subject of a license agreement (the "Parking Agreement") between Owner and the City, dated September 4, 2011. The Parking Agreement provides that the City will undertake certain improvements (which have been completed) and will receive in return the right to use the lot for public parking purposes, subject to certain ongoing maintenance obligations. The Parking Agreement expires on September 4, 2021. The City and Owner agree that, concurrent with the final site plan approval process, the parties will negotiate toward an extension of the Parking Agreement on terms and conditions mutually agreeable to the parties. However, regardless of whether the Parking Agreement is extended the following amendments to the Parking Agreement will take effect only upon issuance of an occupancy permit for the proposed tenant, Blue Hat Coffee:

- c. The City will take such actions as are in its determination necessary to limit parking to 3 hours (e.g., posting appropriate signage).
- d. Owner shall be responsible for snow and ice removal in accordance with requirements under the City's code of Ordinances, and for re-surfacing and re-striping of the lot as and when necessary.

IV. STORM WATER MANAGEMENT

Owner's PUD Concept Plan does not require stormwater management improvements. The final site plan shall comply with all requirements of City ordinances with respect to stormwater management.

V. WATER AND SANITARY SEWER

Owner's PUD Concept Plan does not require water or sanitary sewer improvements. The final site plan shall comply with all requirements of City ordinances with respect to water and sanitary sewer connections and improvements.

VI. BUILDING ELEVATIONS/ARCHITECTURAL REQUIREMENTS

Any improvements to the exterior of the existing building or other improvements (e.g., outdoor seating area, dumpster enclosure) shall be of good and workmanlike construction and constructed of quality materials. Facades and elevations will be as approved by the City at the time of final site plan approval. The City retains, and the Owner acknowledges, that the City retains, full authority under the Zoning Ordinance to approve, deny, or require alterations to the façade and elevations of all buildings within the Project at the time of final site plan approval for the entire Project or any parcel within the Project, including the grant of waivers/deviations therefrom.

VII. DUMPSTER LOCATION

****FOR DISCUSSION BY CITY COUNCIL**

The dumpster shall be fully enclosed as required by ordinance and shall be located [as shown on the Concept Plan – i.e., with the Council to determine where that is going to be] **OR** [as determined at the time of final site plan approval and shown on the approved plan].

VIII. SIGNAGE

The location of the two proposed monument/ground signs as shown on the Concept Plan are approved. Sign size shall be determined at the time of final site plan approval. Owner shall be responsible for all required permits.

IX. GENERAL PROVISIONS

A. The Zoning Board of Appeals shall have no jurisdiction over the Property or the application of this Agreement.

B. Except as may be specifically modified by this Agreement, the City Code and all applicable regulations of the City shall apply to the Property. Any substantial violation of the City Code by Owner and/or any successor owners or occupants with respect to the Property shall be deemed a breach of this Agreement, as well as a violation of the City Code.

C. A breach of this Agreement shall constitute a nuisance per se which shall be abated. Owner and the City therefore agree that, in the event of a breach of this Agreement by Owner, the City, in addition to any other relief to which it may be entitled at law or in equity, shall be entitled

under this Agreement to relief in the form of specific performance and an order of the court requiring abatement of the nuisance per se. In the event of a breach of this Agreement, the City may notify Owner of the occurrence of the breach and issue a written notice requiring the breach be cured within thirty (30) days; provided, however, that if the breach, by its nature, cannot be cured within thirty (30) days, Owner shall not be in the breach hereunder if Owner commences the cure within the thirty (30) day period and diligently pursues the cure to completion. Failure to comply with such notice shall, in addition to any other relief to which the City may be entitled in equity or at law, render Owner liable to the City in any suit for enforcement for actual costs incurred by the City including, but not limited to, attorneys' fees, expert witness fees and the like.

D. This Agreement may not be amended except in writing signed by the parties and recorded in the same manner as this Agreement. In the event Owner desires to propose an amendment, an application shall be made to the City's Department of Economic and Community Development, which shall process the application in accordance with the procedures set forth in the Zoning Ordinance.

E. Both parties understand and agree that if any part, term, or provision of this Agreement is held by a court of competent jurisdiction, and as a final enforceable judgment, to be illegal or in conflict with any law of the State of Michigan or the United States, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if this Agreement did not contain the particular part, term, or provisions held to be invalid.

F. The Agreement shall be governed by the laws of the State of Michigan, both as to interpretation and performance. Any and all suits for any and every breach of this Agreement may be instituted and maintained in any court of competent jurisdiction in the County of Oakland, State of Michigan.

G. No waiver of any breach of this Agreement shall be held to be a waiver of any other or subsequent breach. A delay in enforcement of any provision of this Agreement shall not be construed as a waiver or estoppel of the City's right to eventually enforce, or take action to enforce, the terms of this Agreement. All remedies afforded in this Agreement shall be taken and construed as cumulative; that is, all remedies afforded in this Agreement are in addition to every other remedy provided by law.

H. The signers of this Agreement warrant and represent that they have the authority to sign this Agreement on behalf of their respective principals and the authority to bind each party to this Agreement according to its terms. Further, each of the parties represents that the execution of this Agreement has been duly authorized and is binding on such parties.

I. This Agreement shall run with the land described herein as the Property and bind the parties, their heirs, successors, and assigns. This Agreement shall be recorded in the Oakland County Register of Deeds by the City. The parties acknowledge that the Property is subject to changes in ownership and/or control at any time, but that heirs, successors, and assigns shall take their interest subject to the terms of this Agreement, and all references to "Owner " in this Agreement shall also include all heirs, successors, and assigns of Owner, and all future owners of any parcels created by the proposed land division. The parties also acknowledge that the members of the City Council and/or the City Administration and/or its departments may change,

but the City shall nonetheless remain bound by this Agreement.

J. Owner has negotiated with the City the terms of the PUD Concept Plan and this Agreement, and such documentation represents the product of the joint efforts and mutual agreements of Owner and the City. Owner fully accepts and agrees to the final terms, conditions, requirements and obligations of the PUD Documents, and Owner shall not be permitted in the future to claim that the effect of the PUD Concept Plan and Agreement results in an unreasonable limitation upon uses of all or a portion of the Property, or claim that enforcement of the PUD Concept Plan and Agreement causes an inverse condemnation, other condemnation or taking of all or any portion of the Property. Owner and the City agree that this Agreement and its terms, conditions, and requirements are lawful and consistent with the intent and provisions of local ordinances, state and federal law, and the Constitutions of the State of Michigan and the United States of America. Owner has offered and agreed to proceed with the undertakings and obligations as set forth in this Agreement in order to protect the public health, safety, and welfare and provide material advantages and development options for the Owner, all of which undertakings and obligations Owner and the City agree are necessary in order to ensure public health, safety, and welfare, to ensure compatibility with adjacent uses of land, to promote use of the Property in a socially, environmentally, and economically desirable manner, and to achieve other reasonable and legitimate objective of the City and Owner, as authorized under applicable City ordinances and the Michigan Zoning Enabling Act, MCL 125.3101, *et seq.*, as amended.

Owner fully accepts and agrees to the final terms, conditions, requirements, and obligations of this Agreement, and Owner shall not be permitted in the future to claim that the effect of this Agreement results in an unreasonable limitation upon use of all or any portion of the Property, or to claim that enforcement of this Agreement causes an inverse condemnation or taking of all or any portion of such property. It is further agreed and acknowledged that the terms, conditions, obligations, and requirements of this Agreement are clearly and substantially related to the burdens to be created by the development and use of the Property under the approved PUD Concept Plan, and are, without exception, clearly and substantially related to the City's legitimate interests in protecting the public health, safety and general welfare.

K. Owner acknowledges that, at the time of the execution of this Agreement, Owner has not yet obtained site plan and engineering approvals for the Project, nor has Owner received a land division to create any separate parcel from the Property as described herein. Owner acknowledges that the Planning Commission and Engineering Consultant may impose additional conditions other than those contained in this Agreement during site plan reviews and approvals as authorized by law; provided, however, that such conditions shall not be inconsistent with the PUD Concept Plan or documents and shall not change or eliminate any development right authorized thereby. Such conditions shall be incorporated into and made a part of this Agreement and shall be enforceable against Owner.

L. None of the terms or provisions of this Agreement shall be deemed to create a partnership or joint venture between Owner and the City.

M. The recitals contained in this Agreement and all exhibits attached to this Agreement and referred to herein shall for all purposes be deemed to be incorporated in this Agreement by this reference and made a part of this Agreement.

N. This Agreement is intended as the complete integration of all understandings between the parties related to the subject matter herein. No prior contemporaneous addition, deletion, or other amendment shall have any force or effect whatsoever, unless embodied herein in writing. No subsequent notation, renewal, addition, deletion or other amendment shall have any force or effect unless embodied in a written amendatory or other agreement executed by the parties required herein, other than additional conditions which may be attached to site plan approvals as stated above.

O. The parties intend that this Agreement shall create no third-party beneficiary interest except for an assignment pursuant to this Agreement. The parties are not presently aware of any actions by them or any of their authorized representatives which would form the basis for interpretation construing a different intent and in any event expressly disclaim any such acts or actions, particularly in view of the integration of this Agreement.

P. Where there is a question with regard to applicable regulations for a particular aspect of the development, or with regard to clarification, interpretation, or definition of terms or regulations, and there are no apparent express provisions of the PUD Concept Plan and this Agreement which apply, the City, in the reasonable exercise of its discretion, shall determine the regulations of the City's Zoning Ordinance, as that Ordinance may have been amended, or other City Ordinances that shall be applicable, provided that such determination is not inconsistent with the nature and intent of the PUD Documents and does not change or eliminate any development right authorized by the PUD documents. In the event of a conflict or inconsistency between two or more provisions of the PUD Concept Plan and/or this Agreement, or between such documents and applicable City ordinances, the more restrictive provision, as determined in the reasonable discretion of the City, shall apply.

Q. Both parties acknowledge and agree that they have had the opportunity to have the PUD Concept Plan, and this Agreement, reviewed by legal counsel.

R. Notwithstanding the foregoing, Owner retains the right at any time prior to commencement of construction of any improvements on the Property, or any portion or parcel created within the property, contemplated by the PUD Concept Plan and this Agreement to terminate the PUD subject to and in accordance with the requirements of the Zoning Ordinance applicable to such a termination.

CITY OF FARMINGTON

By: _____
Steven Schneemann, Mayor

By: _____
Mary Mullison, Clerk

STATE OF MICHIGAN)
) SS

COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me on this ____ day of _____, 2019, by Steven Schneemann, Mayor, and Mary Mullison, Clerk, on behalf of the City of Farmington, a Municipal Corporation.

Notary Public
Oakland County, Michigan
My Commission Expires: _____

DRAFT

**FARMINGTON MASONIC TEMPLE
ASSOCIATION**
a Michigan nonprofit corporation

By:
Its:

The foregoing instrument as acknowledged before me in Oakland County, Michigan, on this ___ day of _____, 2019, by _____, the FARMINGTON MASONIC TEMPLE ASSOCIATION, a Michigan nonprofit corporation, on behalf of the company.

Notary Public
_____ County, MI
Acting in Oakland County
My Commission Expires: _____

Drafted by:
Thomas R. Schultz
27555 Executive Drive, Suite 250
Farmington Hills, MI 48331-3550

When recorded return to:
Mary Mullison, City Clerk
City of Farmington
23600 Liberty Street
Farmington, MI 48375

NOTE: PROPERTY AND BUILDING INFORMATION OBTAINED FROM OAKLAND COUNTY RECORDS

DETAILS OF DEVELOPMENT		
DATA	REQUIRED	PROVIDED
ZONING	R1P	
SETBACKS		
FY - GRAND RIVER	25'	17'-2"
FY - FARMINGTON RD.	25'	122'-7"
FY - OAKLAND	25'	149'-5"
SY	6'	12'-11"
NET LOT AREA (SQ.FT)	119,958 SQ. FT.	
EXISTING 1ST FLOOR AREA	3,578 SQ. FT.	
EXISTING 2ND FLOOR AREA	2,684 SQ. FT.	
TOTAL EXISTING GROSS FLOOR AREA	6,262 SQ. FT.	
BUILDING HEIGHT	30'-0"	EXISTING
COFFEE SHOP		
INTERIOR SEATING CAPACITY		56 SEATS
PATIO SEATING CAPACITY		6 TABLES
PARKING CALCULATION		
1 SPACE PER 3 SEATS (INTERIOR)	19	17 SPACES
1 SPACE PER TABLE (PATIO)	6	
TOTAL REQUIRED PARKING	25	
HANDICAPPED PARKING	1	2

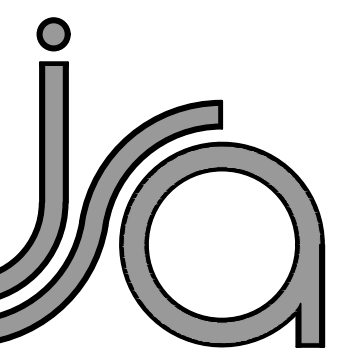
LEGAL DESCRIPTION - T1N, R9E, SEC 28 ASSESSOR'S PLAT NO 7 LOT 62 - 0.458 ACRES.

EXISTING UTILITIES TO BE RE-UTILIZED.

KNOWN ZONING DEVIATIONS

1. THE PROPOSED USE IS FOR A RESTAURANT USER TO LEASE THE FIRST FLOOR. THIS TYPE OF USE IS NOT PERMITTED IN AN R1P DISTRICT.
2. PARKING - BASED UPON THE PROPOSED PLANS THE RESTAURANT WOULD REQUIRE 25 SPACES. 20 SPACES ARE PROVIDED (AFTER THE PROPOSED OAKLAND STREET RECONFIGURATION) DUE TO THE MINIMAL FREQUENCY, (APPROXIMATELY 6 TIMES PER YEAR) AND INTENSITY OF USE, THE SECOND FLOOR WAS NOT INCLUDED IN THE PARKING CALCULATIONS. THE PROPOSED PARKING INDICATES THAT 5 SPACES WOULD BE SIGNED AS PRIVATE AND THE REMAINING 17 SPACES WOULD CONTINUE TO ALLOW FOR PUBLIC PARKING, HOWEVER THE PARKING SPACES WOULD BE TIME LIMITED TO 3 HOURS.
3. SIGNAGE - AN ADDITIONAL GROUND SIGN WOULD BE PROVIDED ON GRAND RIVER AND ON FARMINGTON ROAD FOR THE RESTAURANT USER. THE SIGN WOULD BE CLOSER THAN 150 FEET TO THE EXISTING MASONIC TEMPLE SIGN WHICH IS TO REMAIN. ADDITIONALLY, THE PROPOSED SIGN FACE IS 20 S.F. WHICH MEETS THE ZONING CODE REQUIREMENT. THE FACE CALCULATION DOES NOT INCLUDE THE SURROUNDING DECORATIVE STRUCTURE OR BRICK BASE, WHICH THE ORDINANCE REQUIRES TO BE INCLUDED IN THE CALCULATION.
4. SIGNAGE - THE EXISTING MASONIC GROUND SIGN WOULD REMAIN.
5. EXISTING CONDITIONS WHICH ARE TO REMAIN WHICH DO NOT MEET CURRENT ZONING REQUIREMENTS HAVE NOT BEEN ADDRESSED.

ARCHITECT:



**jeffery a. scott
architects p.c.**

32316 grand river ave.
suite 200
farmington, mi 48336
248-476-8800
JSCOTTARCHITECTS.COM

copyright © 2019

SHEET TITLE:

SITE PLAN

PROJECT:

**BLUE HAT COFFEE
23715 FARMINGTON RD.
FARMINGTON, MI**

ISSUED FOR:

OWNER REVIEW	2-15-19
CITY SUBMISSION	2-19-19
REVISIONS	4-3-19
CITY SUBMISSION	5-13-19

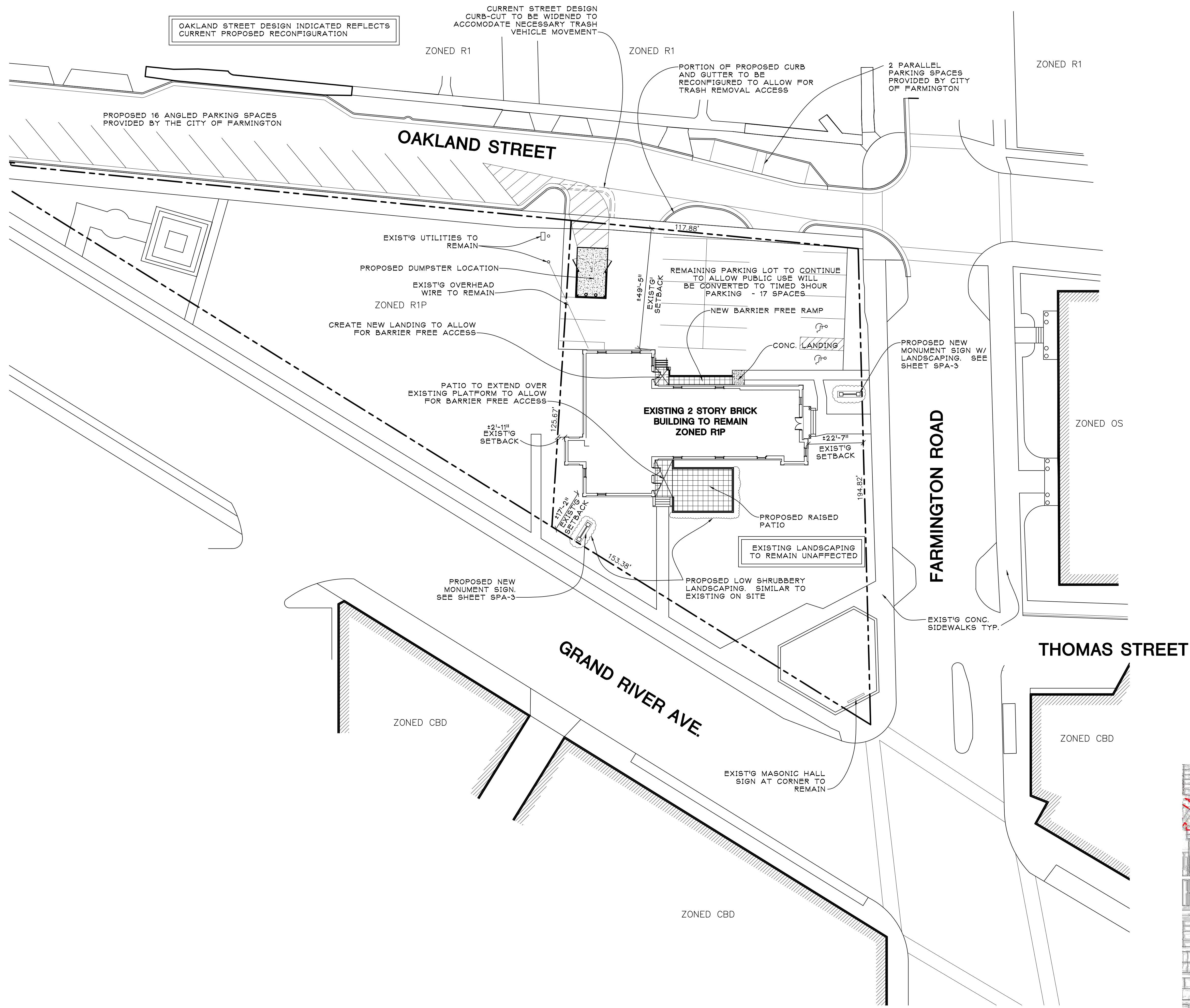
**- PRELIMINARY -
NOT FOR CONSTRUCTION**

DO NOT SCALE PRINTS
USE FIGURED DIMENSIONS ONLY
JOB NO.

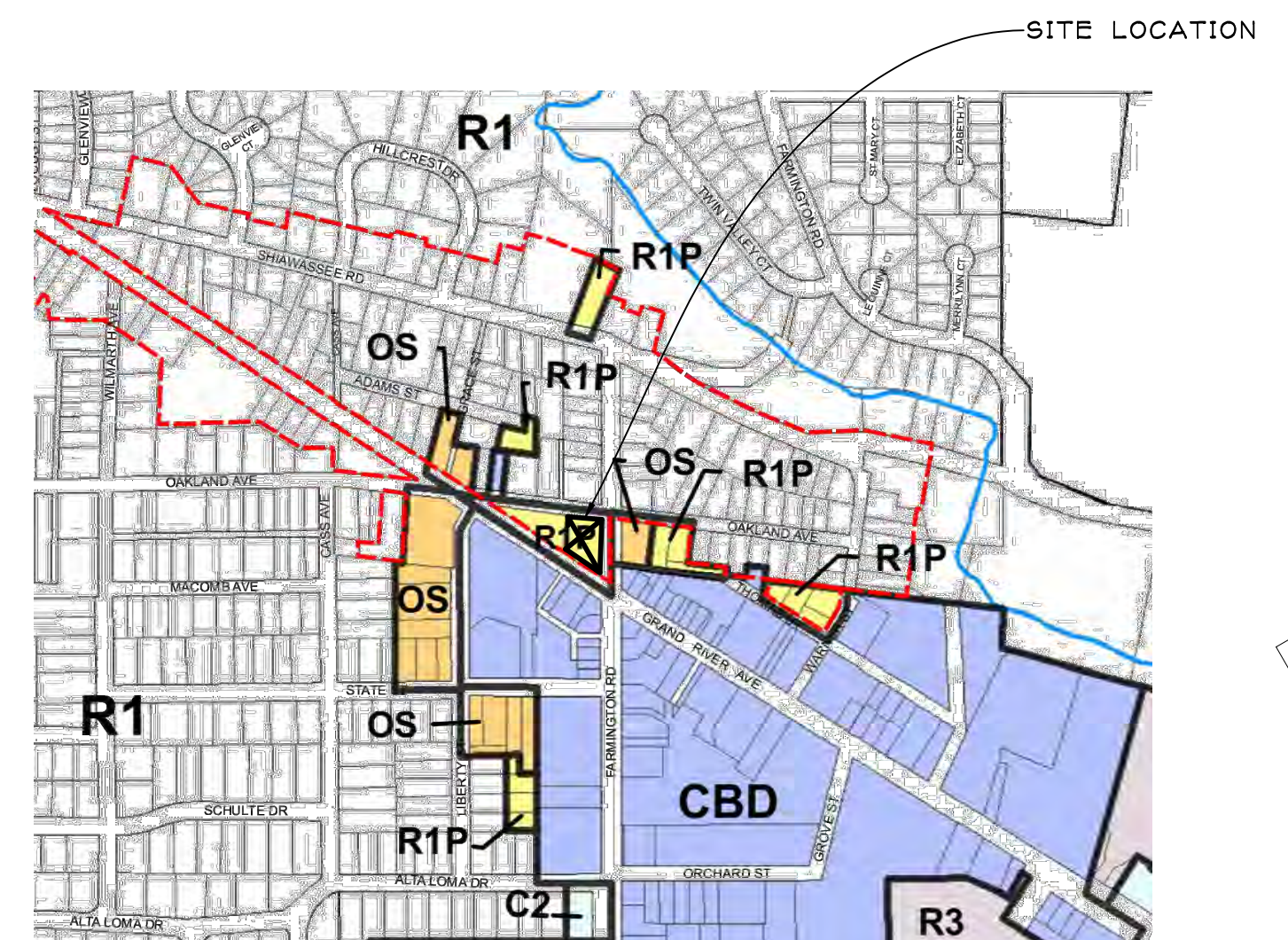
19027

SHEET NO.

SPA-1



SITE PLAN
SCALE: 1" = 20'-0"



LOCATION PLAN
SCALE: NTS



ENLARGED PLAN

**BLUE HAT COFFEE
23715 FARMINGTON RD.
FARMINGTON, MI**

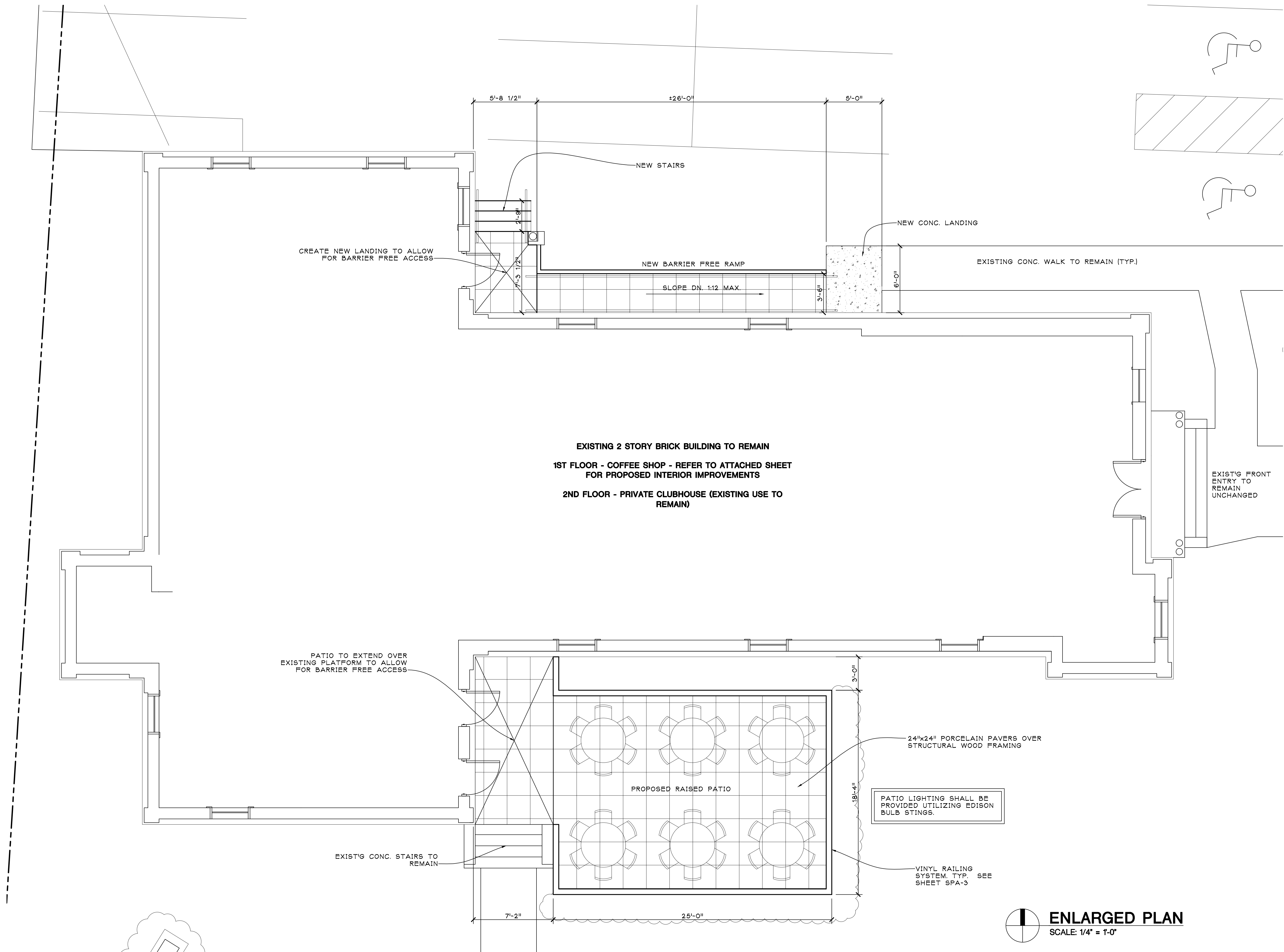
OWNER REVIEW	2-15-19
CITY SUBMISSION	2-19-19

**- PRELIMINARY -
NOT FOR CONSTRUCTION**

DO NOT SCALE PRINTS
USE FIGURED DIMENSIONS ONLY
JOB NO.

19027

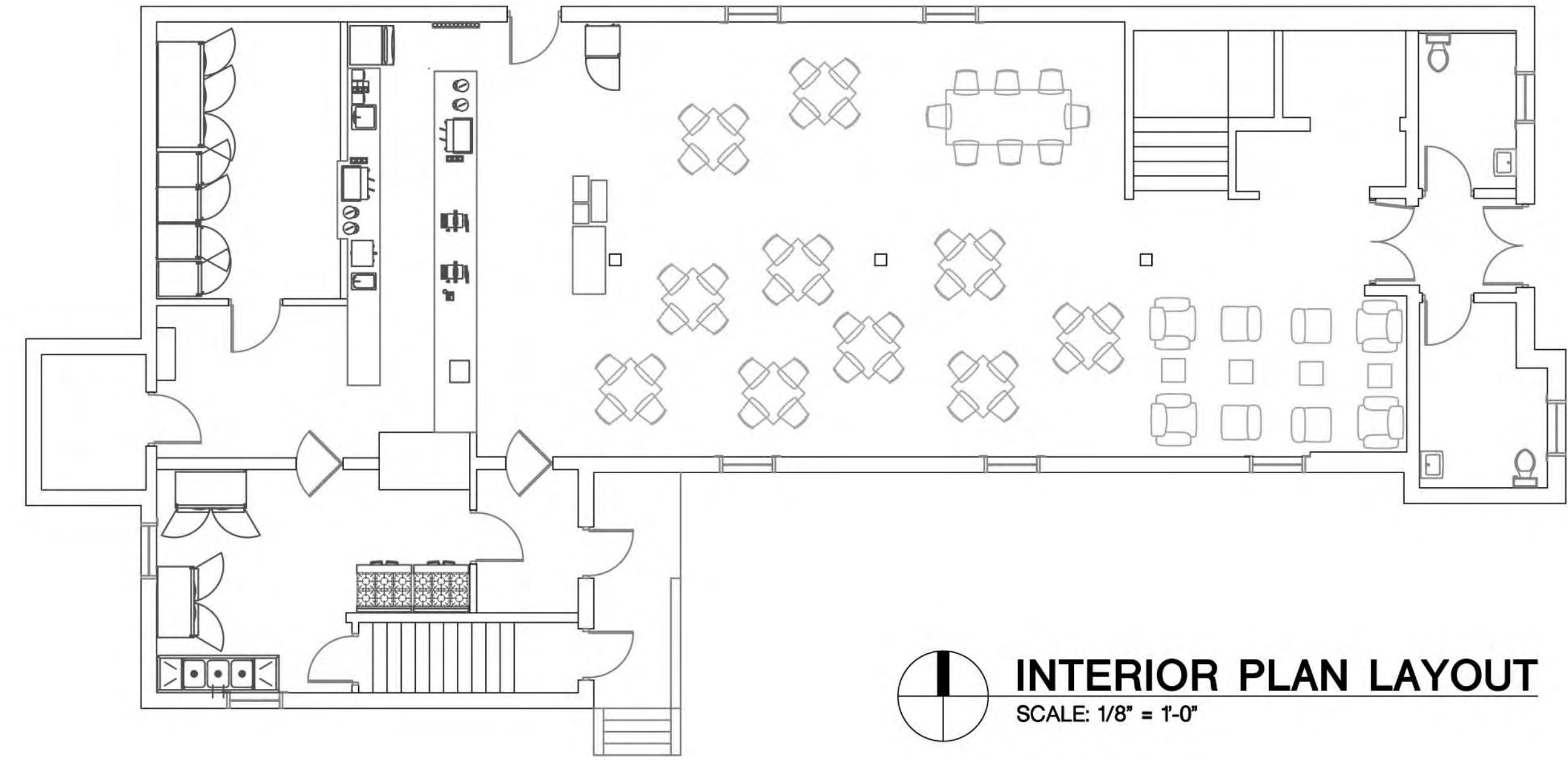
SPA-2



ENLARGED PLAN
SCALE: 1/4" = 1'-0"



TYPICAL RAILING SYSTEM



INTERIOR PLAN LAYOUT
SCALE: 1/8" = 1'-0"

ARCHITECT:



**jeffery a. scott
architects p.c.**

32316 grand river ave.
suite 200
farmington, mi 48336
248-476-8800
JSCOTTARCHITECTS.COM

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SHEET TITLE:

**MISC.
DEVELOPMENT
DETAILS**

PROJECT:

**BLUE HAT COFFEE
23715 FARMINGTON RD.
FARMINGTON, MI**

ISSUED FOR:

OWNER REVIEW	2-15-19
CITY SUBMISSION	2-19-19
CITY REVIEW	4-08-19

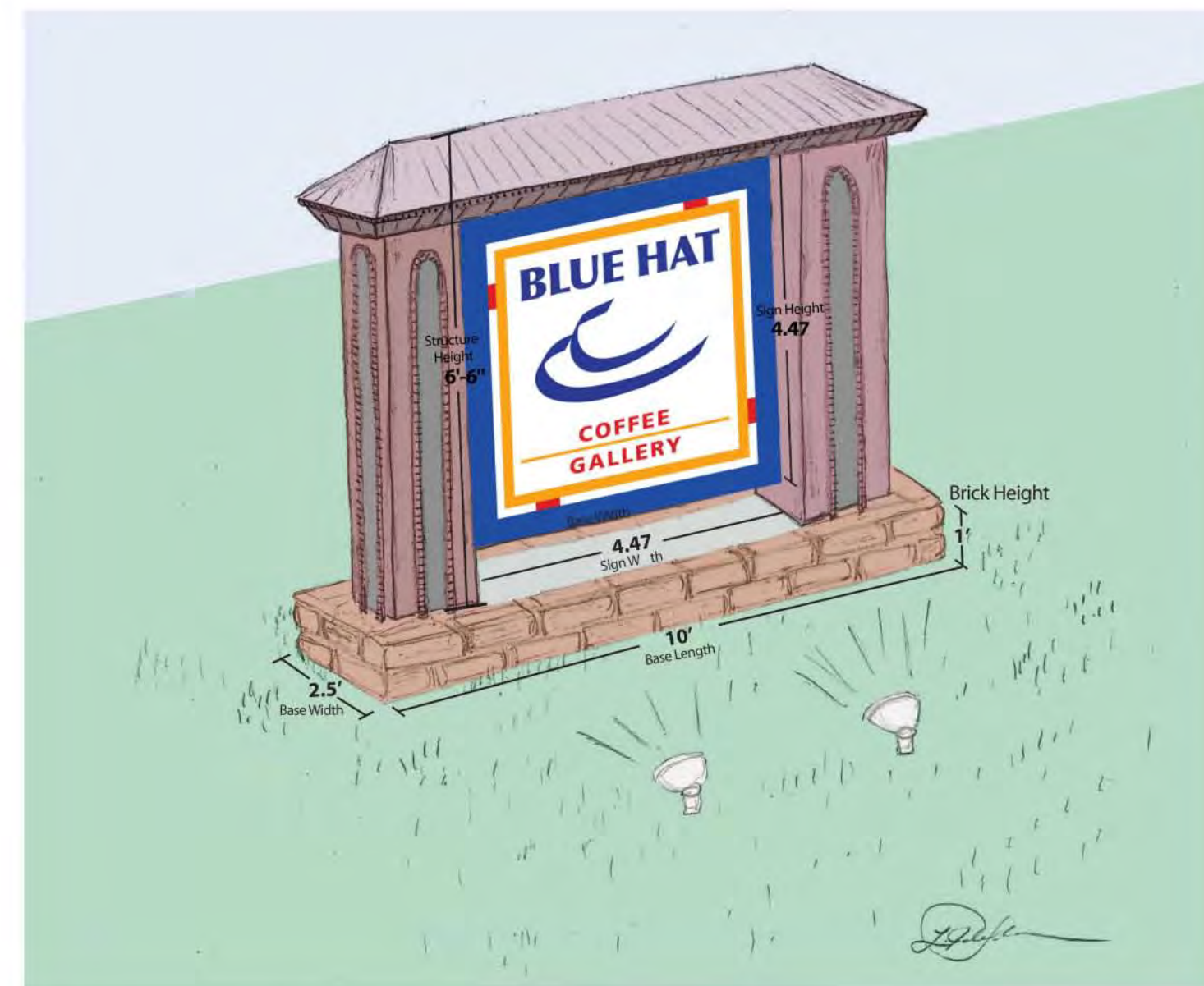
**- PRELIMINARY -
NOT FOR CONSTRUCTION**

DO NOT SCALE PRINTS
USE FIGURED DIMENSIONS ONLY
JOB NO.

19027

SHEET NO.

SPA-3



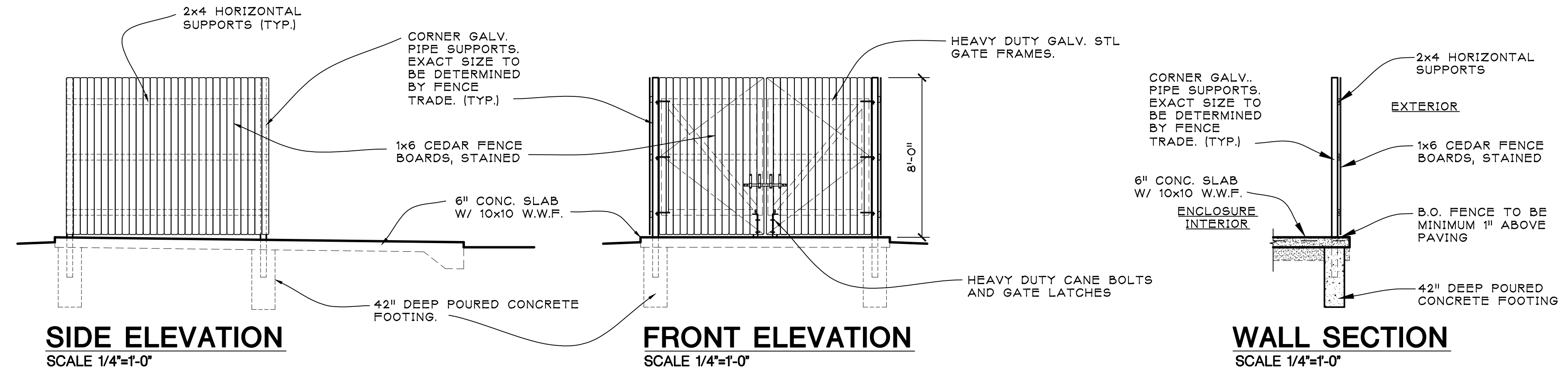
Base Construction:
Concrete with brick

Sign Construction:
Painted Sheet Steel

PROPOSED MONUMENT SIGN

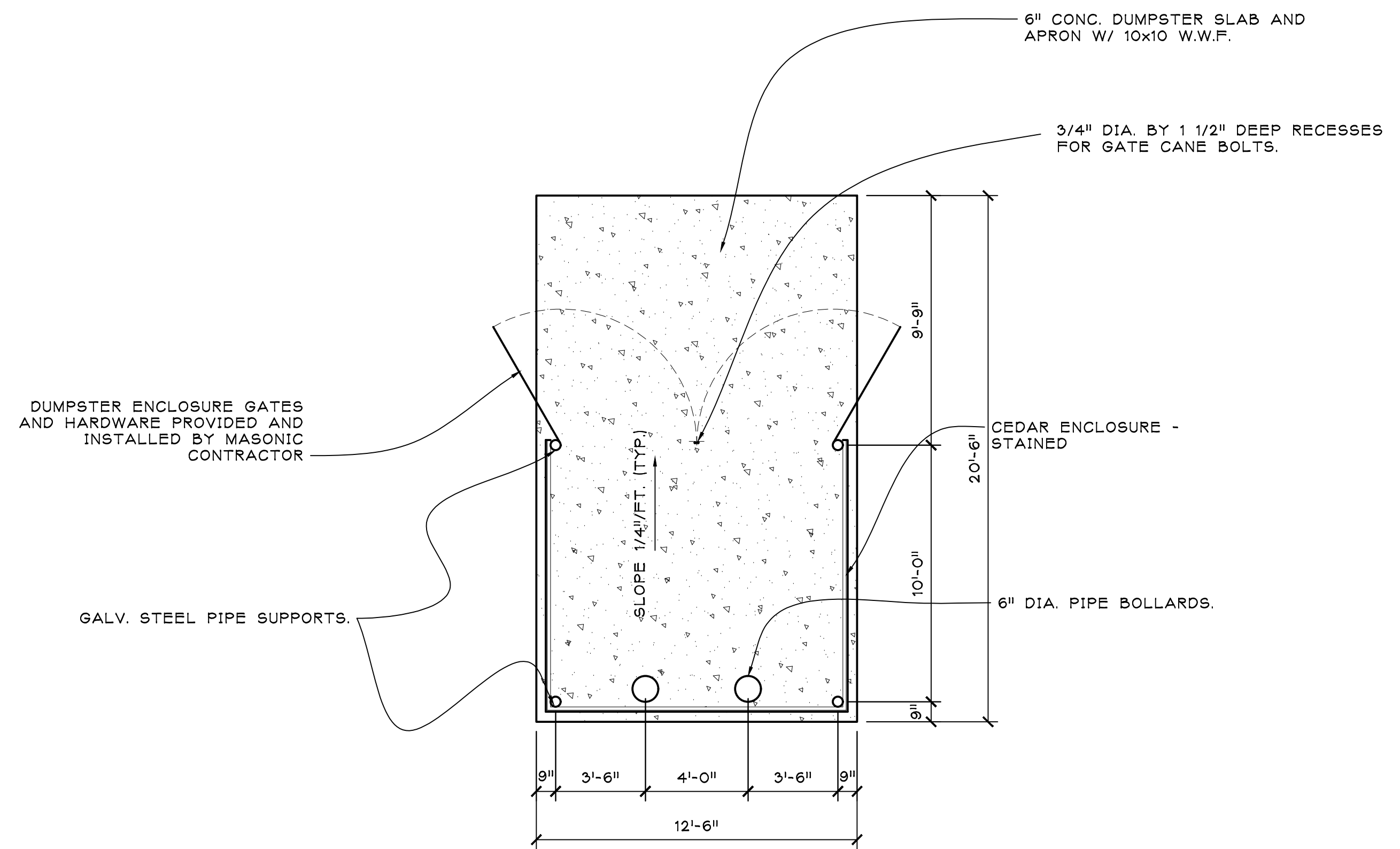


GRAND RIVER LOOKING NORTH AT PATIO



**ENLARGED
DUMPSTER PLAN**

**BLUE HAT COFFEE
23715 FARMINGTON RD.
FARMINGTON, MI**



**- PRELIMINARY -
NOT FOR CONSTRUCTION**

Farmington City Council Staff Report	Council Meeting Date: May 20, 2019	Item Number 7F
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: 9 Mile Retention Exhaust Fan/Blower Housing Replacement		
Proposed Motion: Move to accept proposal from Oakland County Water Resource Commissioner Office (OCWRC) to replace the 9 Mile Retention wet well exhaust fan/blower housing replacement in the estimated amount of \$17,200.		
Background: <p>Annually during the budget planning cycle administrative staff meet with Oakland County Water Resource Commission (OCWRC) to review the Farmington Retention Basin Long Range Plan (LRP). In 2018 OCWRC recommended to replacement of the wet well exhaust fan/blower housing</p> <p>The exhaust is operated only when OCWRC staff are performing maintenance or cleaning the wet wells for the 9 Mile Environmental Quality Basin, and must be operated to meet OSHA confined entry guidelines. The wet wells are nearly 30 feet below ground and must be properly ventilated to ensure the safety of staff for the bi-annual cleaning. If the bi-annual cleaning is not conducted flow could be restricted entering the pumps or risk the potential of debris clogging the pumps. The fan is inoperable and entry to the wet well is not permitted.</p> <p>The Fiscal year 2018/19 budget included allocations for equipment improvements this fiscal year.</p>		
Materials: OCWRC recommendation letter dated March 15, 2019 OCWRC LRP letter dated November 21, 2018 Service Plumbing & Heating Proposal		



WRC

WATER RESOURCES COMMISSIONER

Jim Nash

March 15, 2019

Chuck Eudy
City of Farmington, Public Works Superintendent
23600 Liberty Street
Farmington, MI 48335

Re: Oakland County Water Resources Commissioner Office
Farmington Retention Basin
Exhaust Fan Replacement

Dear Mr. Eudy:

WRC had planned to replace the blower/exhaust fan at the Retention Basin as indicated in the Long Range Plan Update letter dated November 21, 2018. We had budgeted for this restoration to be on the order of \$7,500.

WRC obtained a proposal from Service Heating and Plumbing (attached) and CSM Mechanical. The low bid proposed cost is \$14,152 from Service Heating and Plumbing; CSM Mechanical proposed a not to exceed cost of \$15,440. We are estimating the total project cost to be as follows:

Contracted Services - \$14,200
WRC Services - \$1,000
Contingency - \$2,000

TOTAL - \$17,200

We recommend awarding this work to Service Heating and Plumbing. We will await your approval prior to starting this work.

Sincerely,



M. Drew Sandahl, P.E.
Civil Engineer III





Jim Nash

November 21, 2018

Chuck Eudy
City of Farmington, Public Works Superintendent
23600 Liberty Street
Farmington, MI 48335

Re: Oakland County Water Resources Commissioner Office
Pump Maintenance and System Control Units
Farmington 2019 Long Range Plan Update

Dear Mr. Eudy:

We have completed a review of the long range plan for the City of Farmington. This letter is intended to provide details of the Capital Improvement and Major Maintenance Reserve projects scheduled for Fiscal Year 2018 and 2019. The fiscal year 2018 items are actual expenses for projects completed throughout the past fiscal year. We have also provided anticipated projects in the 2020 fiscal year.

Provided are the current water and sewer reserve balances for your review. Please contact me if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "M. Drew Sandahl".

M. Drew Sandahl, P.E.
Civil Engineer III



RETENTION BASIN

ACTIVITY	FY 2018	FY 2019	FY 2020
	7/1/17-6/30/18	7/1/18-6/30/19	7/1/19-6/30/20
Chlorine Injection Pump Replacements (Invoice WAS0000200)	\$4,664.90		
High Service Water Pump		\$7,000	
Motor Control Center Cleaning	\$3,759.01*	\$5,775	
Basin #2 Expansion Joint Repair (WAS0000187)	\$14,715.19		
Basin #1 Expansion Joint Repair			\$16,000
Pump #4 Overhaul		\$6,000	
Pump #5 Rebuild		\$8,805	
Pump Rehabilitation		\$6,000	\$6,000
Blower Restoration		\$7,500	
Twin Valley and Chesley Lift Station SCADA (DEQ0000668)	\$39,022.76		
Retention Basin SCADA		\$18,000	
Basin Lighting			\$6,500
Generator Manual Charge Mechanism		\$10,600	
Overhead Crane Repair			\$15,000
Total	\$62,161.86	\$69,680	\$43,500

* Denote WRC labor in FY 2018. Motor City invoice will be in FY 2019.

Details

WRC completed training on the newly installed chlorine injection pumps at the retention basin. Furthermore, SCADA upgrades were completed at the Twin Valley and Chesley lift stations. WRC also completed joint restoration on Basin Two.

Further cleaning and testing for the Motor Control Center (MCC) has been completed. We are awaiting invoicing from Motor City for this work. Testing conducted on the MCC revealed that the trip unit on the MCC#1 feeder breaker was inoperable. Additionally, the generator input breaker on the manual charging mechanism is defective. Therefore, WRC is proposing to address the inoperable and defective components of the MCC. WRC estimates that this work will be





Jim Nash

approximately \$10,600. We have included the proposal provided by Rotor Electric with this letter.

As of the writing of this letter, WRC has completed rebuilding both High Service Water Pumps and rebuilt Pump #5. We will complete our final accounting for these projects and send an invoice for these services.

WRC intends to rehabilitate a pump each year for the next two fiscal years. Also the air handling unit (blowers) for the basin is near the end of its useful life. The blowers should be restored in the very near future.

Two items that have not been previously presented during our long range planning reviews are: Basin Lighting and Overhead Crane Repair.

The overhead crane is inoperable and was recently taken out of service. It needs a new control box and additional service. WRC has not yet reviewed the scope of repairs for the crane with a service professional. As such, this estimated cost is subject to change.

Lastly, the lighting within the basins is beginning to fail. Basin one only has one of four operational lights. This poses a safety risk for staff entering the basins. WRC has obtained a proposal from Rotor Electric to perform this work and it is attached to this letter.



Water

ACTIVITY	FY 2018	FY 2019	FY 2020
	7/1/17- 6/30/18	7/1/18- 6/30/19	7/1/19- 6/30/20
Booster Station Transfer Switch (WAS0000197)	\$26,046.63		
Ground Storage Tank Restoration (WAS00000001)	\$170,586.09		
Pump 1 Rehabilitation		\$5,000	
Pump 2 Rehabilitation		\$5,000	
Pump 3 Rehabilitation			\$8,500
SCADA (Booster, Tank, FA-02)			\$54,000
Piping Analysis		\$5,000	
Pipe Rehabilitation*			\$20,000
Totals	\$196,632.72	\$15,000	\$82,500

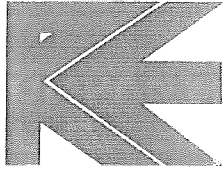
Details

WRC completed two significant projects for the water system during the 2018 fiscal year. The booster station transfer switch is now operational. Additionally, the ground storage tank restoration was completed.

WRC intends to perform rehabilitation for both Pump 1 and 2 at the booster station. Furthermore, WRC intends to complete a piping analysis at the booster using our blanket contractor, Dixon Engineer. Lastly, WRC intends to start implementation of a new SCADA system at the Booster, Storage Tank, and meter FA-02.

Dependent on the piping analysis, we are planning for piping rehabilitation in fiscal year 2020.





**ROTOR ELECTRIC COMPANY
OF MICHIGAN, LLC**

9522 Grinnell
Detroit, MI 48213
TEL: 313-891-0311
FAX: 313-891-0511
www.rotorelectric.com

September 20 2018

Mr. Robert Maechtle
Motor City Electric Technologies Inc.
9440 Grinnell St.
Detroit, MI 48213

Re: OCWRC Farmington CSO
Generator Input and MCC31 Feeder Breaker Repairs
GBP 18-2762

Rotor Electric is pleased to provide a quotation in the amount of six thousand, two hundred dollars (\$6,200.00) for the labor and materials to:

A: Remove and replace and inoperative trip unit / programmer on the MCC#1 feeder breaker. Both the trip unit and the rating plug will be replaced with used and tested components. All components come with a one (1) year warranty.

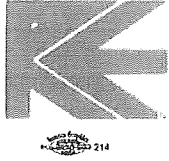
B: Remove and replace defective components in the generator input breaker Manual charging mechanism. All replacement charging mechanism components will be used and tested components. All components come with a one (1) year warranty.

The switchgear will need to be de-energized to access the MCC #1 feeder breaker and make the repairs to it. This will be accomplished through coordinated switching with the OCWRC operations / maintenance personnel. The switchgear will be re-energized once this breaker is repaired and tested. The repairs to the generator input breaker will be made with the switchgear energized.

Your consideration of this proposal will be greatly appreciated.

Sincerely,

Norman M. Stangis



**ROTOR ELECTRIC COMPANY
OF MICHIGAN, LLC**

9522 Grinnell Avenue
Detroit, MI 48213
(313) 891-0331 Phone
(313) 891-0511 Fax
www.rotorelectric.com

August 24, 2018

O.C.W.R.C.
One Public Works Drive
Waterford, Michigan 48328

Attention: Mr. Munther Najor

Regarding: Farmington CSO Retention Basin
Retention Basin Fixture Replacement
GBP No. 18-2743

Gentlemen:

We are pleased to offer our proposal to replace existing explosion proof light fixtures mounted to the ceiling of the retention basin with LED explosion proof fixtures. Please be advised that because of access and the fact that the work is in a permit entry confined space, it is a costly installation.

We are offering a unit price, which due to the nature of the work in that there are no economies of scale, cannot be reduced by increasing the number of fixtures. It is necessary to assemble and to disassemble scaffolding for each fixture. This is a costly procedure.

The price per fixture is four thousand four hundred dollars (\$4,400.00).

If there are any questions regarding this, please contact us.

Very truly yours,
ROTOR ELELCTRIC COMPANY

Benjamin Rosenberg

Run by: WRC_REPORTING
 Run: 11/06/2018 at 01:20 PM
 Scope: 57620 Farm City SDS Retention Basin
 Fiscal Period: Month 12 2018

Oakland County - Water Resources Commissioner's Office
Statement of Net Assets
As of Date: Sep 30, 2018
Fund: 57620 Farm City SDS Retention Basin

	MAJOR MAINTENANCE RESERVE	EMERGENCY MAINTENANCE RESERVE	CAPITAL IMPROVEMENT RESERVE	UNDESIGNATED RETAINED EARNINGS	TOTAL
Total Net Assets Beginning	0.00	0.00	8,607.00	(7,607.04)	999.96
Increases	0.00	0.00	0.00	109,438.48	109,438.48
Decreases	0.00	0.00	0.00	89,647.05	89,647.05
Adjustments	0.00	0.00	0.00	0.00	0.00
Total Net Assets Ending	<u>0.00</u>	<u>0.00</u>	<u>8,607.00</u>	<u>12,184.39</u>	<u>20,791.39</u>
Net Assets Invested in Capital as of 09/30/2018				<u>0.00</u>	<u>0.00</u>
ESTIMATED Undesignated Retained Earnings				<u>12,184.39</u>	<u>20,791.39</u>

Run by: WRC_REPORTING
 Run: 11/06/2018 at 12:58 PM
 Scope: 57295 Farmington Water
 Fiscal Period: Month 12 2018

Oakland County - Water Resources Commissioner's Office
Statement of Net Assets
As of Date: Sep 30, 2018
Fund: 57295 Farmington Water

	MAJOR MAINTENANCE RESERVE	EMERGENCY MAINTENANCE RESERVE	CAPITAL IMPROVEMENT RESERVE	UNDESIGNATED RETAINED EARNINGS	TOTAL
Total Net Assets Beginning	0.00	0.00	4,485.00	(1,002.20)	3,482.80
Increases	0.00	0.00	0.00	247,506.56	247,506.56
Decreases	0.00	0.00	4,485.00	237,940.70	242,425.70
Adjustments	0.00	0.00	0.00	0.00	0.00
Total Net Assets Ending	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,563.66</u>	<u>8,563.66</u>
Net Assets Invested in Capital as of 09/30/2018				<u>0.00</u>	<u>0.00</u>
ESTIMATED Undesignated Retained Earnings				<u>8,563.66</u>	<u>8,563.66</u>

January 24, 2019

OAKLAND COUNTY WATER RESOURCES COMMISSION

ATTN: GUY SINACOLA

RE: FARMINGTON RETENTION EXHAUST FAN

Quoted price for the following:

Remove the existing fan
Supply and install a new exhaust fan
Replace the canvas duct connector
Start and check the fan for proper operation
Price includes crane, material and labor

Note: Electrical supply to new fan not included

Quoted Price: \$ 14,152.00

Thank you.

SERVICE HEATING & PLUMBING

Gerald McClelland / KR
Gerald McClelland

This quotation valid for thirty days.



1121 Tee Cee Dr.
Waterford, MI 48328
Tel: (248) 673-7900
Fax: (248) 673-2397

MECHANICAL
SERVICES:

PLUMBING

HEATING

AIR CONDITIONING

BOILERS

CONTROLS

FAN DETAILS

Job Name: Buffalo replacement



Customer: Service Heating and Plumbing Corp.
Job ID: 0115192GLM
Date: January 15, 2019

AMCA Statements

Tag:

1. Aerovent, A Twin City Fan Company, certifies that the model CB-SW is licensed to bear the AMCA Seal. The ratings shown are based on tests and procedures performed in accordance with AMCA Publication 211 and AMCA Publication 311 and comply with the requirements of the AMCA Certified Ratings Program.
2. Performance certified is for Installation Type B & D: Free or ducted inlet, Ducted outlet.
3. Power rating (BHP) does not include transmission losses.
4. Performance ratings do not include the effects of appurtenances (accessories).
5. The sound power level ratings shown are in decibels, referred to 10 E-12 watts calculated per AMCA Standard 301.
6. Values shown are for inlet Lwi and LwiA sound power levels for Installation Type B: Free inlet, Ducted outlet.
7. Ratings do not include the effects of duct end correction.
8. The A-weighted sound ratings shown have been calculated per AMCA Standard 301.
9. dBA levels are not licensed by AMCA International.



DOE Statements

Note that the Fan Energy Index (FEI) is an overall efficiency (wire-to-air) metric which includes not only the impact of the fan efficiency, but also each of the drive components used to operate the fan.

The Fan Electrical Input Power (FEP) is the amount of power of a given fan at an operating point characterized by a value of flow and pressure.

FAN DETAILS

Job Name: Buffalo replacement



Tag: N/A

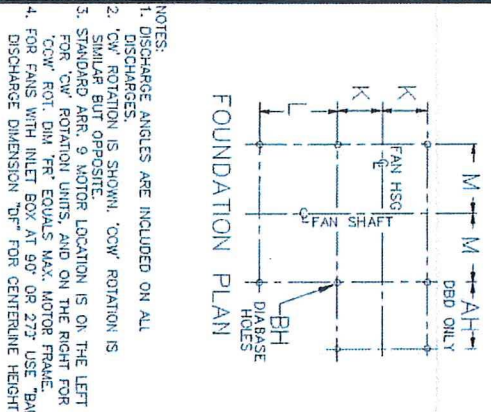
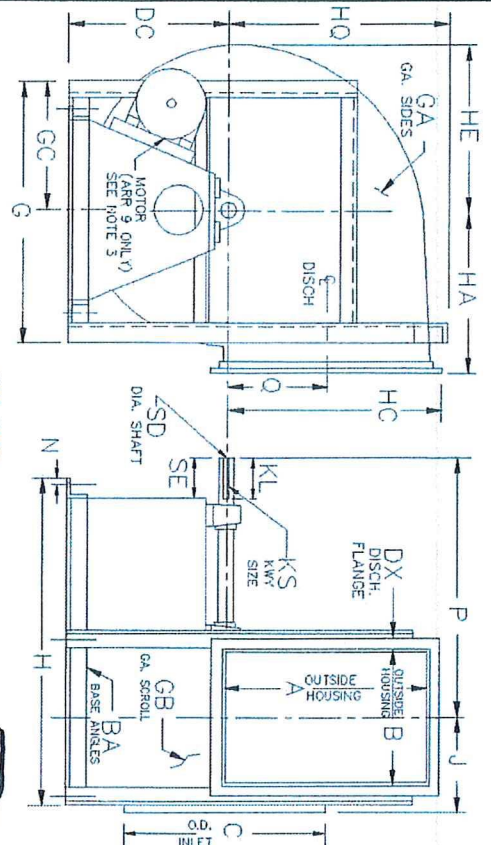
Customer: Service Heating and Plumbing Corp.

Job ID: 0115192GLM

Date: January 15, 2019

Pricing Detail

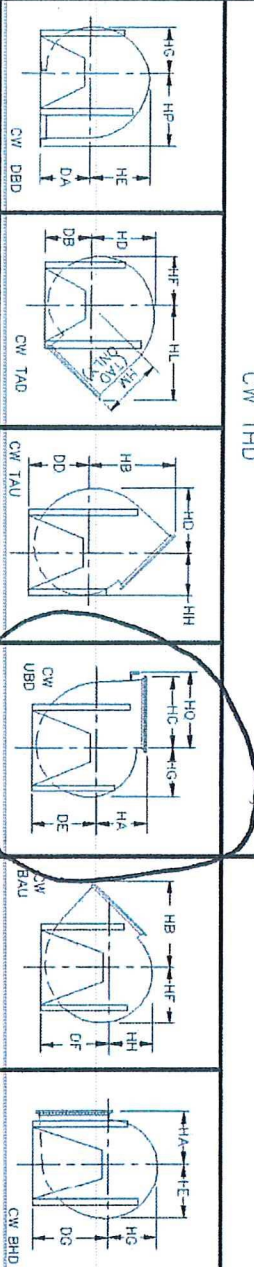
CB-SW 330, Class I, Arrangement 9 Bare fan	Included
Access Door - Bolted	Included
Drain - 3/4"	Included
Flange - Outlet, Punched	Included
Guard - Belt, OSHA Type	Included
Guard - Shaft & Bearing	Included
Mount Fan on Base	Included
Base - Isolation (1" Deflection)	Included
Spcl Paint on All Guards - OSHA Yellow	Included
Fixed Speed V-Belt Drive, 1.4 SF	Included
Motor 10 HP, 1800 RPM, 230/460V, 3Ph, 60Hz, TEFC - Premium, 215T	Included
Mount Aerovent Motor	Included



NOTES:
 1. DISCHARGE ANGLES ARE INCLUDED ON ALL DISCHARGES.
 2. 'CW' ROTATION IS SHOWN. 'CCW' ROTATION IS SIMILAR BUT OPPOSITE.
 3. STANDARD ARR. 9 MOTOR LOCATION IS ON THE LEFT FOR 'CW' ROTATION UNITS, AND ON THE RIGHT FOR 'CCW' ROT. DIM 'FR' EQUALS MAX. MOTOR FRAME 'FOR FANS WITH INLET BOX AT 90° OR 27° USE 'BAU' DISCHARGE DIMENSION 'DF' FOR CENTRIFUGAL HEIGHT.

DRAWN 06-13-05
 REVISED 3/3/12
 DWG R-1001998A

Aerovent
 Twin City Fan Companies, Ltd.



SIZE	A	AH	B	BA	BH	C	DA	DB	DC	DD	DE	DF	DG	DX	FR	G	GA	GB	GC	H	HA	HB	HC	SIZE
300	31.81	17.25	23.81	2.5x2.5	.56	31.63	26.75	26.75	26.75	26.75	28.50	30.00	35.50	1.50	286T	41.00	10	12	20.50	55.75	23.81	40.31	33.25	300
330	35.13	19.06	26.06	2.5x2.5	.56	34.75	30.00	30.00	30.00	30.00	31.00	32.75	39.00	1.50	324T	44.00	10	12	22.00	60.63	26.25	44.44	36.56	330
365	38.69	21.13	28.88	2.5x2.5	.56	38.50	29.00	30.50	29.50	31.50	33.50	35.50	41.00	1.50	324T	48.00	10	12	24.00	63.38	29.00	48.88	40.13	365
402	42.63	23.31	31.81	3.0x3.0	.81	42.44	32.00	32.50	33.00	35.25	37.00	39.50	45.50	1.50	325T	52.50	10	12	26.25	67.88	32.00	53.81	44.06	402
445	47.13	25.81	35.19	3.0x3.0	.81	46.88	35.38	36.25	35.50	38.50	40.00	43.25	50.00	1.50	364T	56.50	10	12	28.25	72.88	35.38	59.38	48.56	445
490	51.94	28.13	38.63	3.0x3.0	.81	51.63	39.00	38.75	39.00	42.25	44.00	47.50	54.75	2.00	364T	61.50	10	12	30.75	76.63	39.00	65.69	53.88	490
542	57.38	31.81	42.88	3.0x4.0	.81	57.13	43.06	42.25	43.50	46.50	49.00	52.25	60.25	2.00	404T	67.00	10	12	33.50	87.50	43.06	72.38	59.31	542
600	63.50	34.94	47.31	3.0x4.0	.81	63.13	47.69	45.00	48.00	51.25	54.00	57.50	66.25	2.00	404T	73.00	10	12	36.50	91.75	47.69	80.00	65.44	600
660	69.69	39.13	52.19	3.5x5.0	.81	69.38	52.44	49.50	52.50	55.75	59.00	63.00	73.25	2.50	405T	80.00	10	12	40.00	101.25	52.44	88.06	72.13	660
730	77.25	42.63	57.56	3.5x5.0	.81	76.75	58.00	54.25	57.00	61.75	64.50	69.50	80.75	2.50	405T	88.00	10	10	44.00	109.63	58.00	97.31	79.63	730
SIZE	HD	HE	HF	HG	HH	HL	NM	HP	HQ	J	K	KL	KS	KS	L	M	N	P	Q	SD	SD	SE	SIZE	
300	27.44	25.75	24.25	22.75	21.25	47.13	33.44	34.25	15.50	13.31	5.0	.50x.25	.50x.25	.50x.25	26.88	15.88	1.13	44.56	15.81	1.937	1.937	5.75	300	
330	30.13	28.38	26.69	25.00	23.31	51.00	35.56	37.56	16.63	14.44	5.0	.50x.25	.50x.25	.50x.25	29.50	17.38	1.13	48.31	17.50	1.937	2.187	5.75	330	
365	33.50	31.50	29.63	27.75	25.88	55.50	38.38	41.13	18.00	15.81	5.0	.50x.25	.63x.31	.63x.31	29.50	18.88	1.13	49.69	19.25	1.937	2.437	5.75	365	
402	37.00	34.69	32.63	30.56	28.50	60.50	41.56	45.56	20.00	19.25	5.0	.50x.25	.63x.31	.63x.31	30.00	20.88	1.38	51.69	21.25	2.187	2.437	5.75	402	
445	40.88	38.25	36.00	33.75	31.50	65.69	44.38	50.06	21.69	19.25	5.5	.63x.31	.75x.38	.75x.38	32.00	22.88	1.38	56.50	23.50	2.437	2.687	6.25	445	
490	44.88	42.19	39.69	37.19	34.69	72.31	48.44	54.88	23.38	20.94	5.5	.63x.31	.88x.44	.88x.44	32.00	25.38	1.38	57.86	25.88	2.687	2.937	6.25	490	
542	49.75	46.69	43.94	41.19	38.44	78.98	52.31	61.31	26.50	23.56	6.0	.75x.38	.88x.44	.88x.44	36.38	27.63	1.88	64.81	28.63	2.937	3.437	6.75	542	
600	55.00	51.69	48.63	45.86	42.50	86.25	56.56	67.44	28.75	25.81	6.0	.75x.38	.88x.44	.88x.44	36.38	30.63	1.88	66.81	31.69	2.937	3.437	6.75	600	
660	60.38	56.81	53.38	49.94	46.50	94.81	62.00	74.63	32.19	28.75	7.0	.88x.44	1x.50	1x.50	39.00	33.13	2.38	72.88	34.75	3.437	3.937	7.75	660	
730	66.94	62.88	59.13	55.38	51.63	104.19	67.69	82.13	34.94	31.44	7.5	.88x.44	1x.50	1x.50	42.00	37.13	2.38	79.06	38.50	3.437	3.937	8.25	730	

R-1001998A

Farmington City Council Staff Report	Council Meeting Date: May 20, 2019	Item Number 7G
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: Revised 9 Mile Retention Supervisory Control and Data Acquisition (SCADA) Improvements		
Proposed Motion: Move to accept revised proposal from Oakland County Water Resource Commissioner Office (OCWRC) to replace the 9 Mile Retention SCADA in the estimated amount of \$18,000.		
Background: <p>Annually during the budget planning cycle administrative staff meet with Oakland County Water Resource Commission (OCWRC) to review the Farmington Retention Basin Long Range Plan (LRP). In 2018 OCWRC recommended the replacement of the SCADA hardware at all OCWRC maintain facilities and City of Farmington locations using the OCWRC SCADA. OCWRC believed the existing SCADA equipment was 10-15 years old, but the equipment is actually from the early 1990's and soon service will no longer be supported. OCWRC having one approved vendor to provide SCADA service approved the selection of equipment for the City of Farmington locations. OCWRC has standardized the SCADA equipment for all locations. Both OCWRC and the vendor is trained and able to provide service as needed</p> <p>The proposed Fiscal year 2018/19 budget included allocations to replace the SCADA equipment this fiscal year. In addition to replacing the SCADA equipment all locations now have cellular modems to transfer information to OCWRC, instead of relying on radio communications.</p> <p>Fiscal Year 18/19 allocated \$65,000 to update SCADA at 9 Mile Twin Valley, Chesley lift stations, and 9 Mile Retention. The Twin Valley, and Chesley improvements have been completed last month with an expense of \$39,022.76, leaving \$25,977.24 to complete the improvements at 9 Mile Retention.</p>		
Materials: OCWRC recommended SCADA replacement letter dated January 18, 2018 and revised letter dated May 6, 2019.		



WRC

WATER RESOURCES COMMISSIONER

Jim Nash

January 18, 2019

Chuck Eudy
City of Farmington, Public Works Superintendent
23600 Liberty Street
Farmington, MI 48335

Re: Oakland County Water Resources Commissioner Office (OCWRC)
Farmington Retention Basin
Supervisory Control and Data Acquisition (SCADA) Improvements

Dear Mr. Eudy:

As indicated in our Long Range Plan Update letter dated November 21, 2018, WRC is recommending replacement of the existing SCADA system at the retention basin. The existing SCADA system hosted by Oakland County will be decommissioned in the near future.

The existing SCADA system relied on software and hardware from the early 1990s. This equipment has become obsolete and replacement parts are difficult to locate. Furthermore, the reliability of the communication network for this system has decreased; this has resulted in frequent communication losses between remote sites and the OCWRC head end.

WRC will retain a contractor to complete custom programming required for the retention basin. Additionally, WRC will design operational screens to be utilized at the site and remotely to monitor the basin. We will conduct screen review meetings with you during the design phase. Below are our estimated expenses for this project.

Contracted Services - \$6,500
WRC Services - \$5,500
TOTAL - \$12,000

We will await your authorization to proceed with this work. Please contact me directly at 248-285-8375 if you have any questions regarding this project.

Sincerely,



M. Drew Sandahl, P.E.
Civil Engineer III





WRC

WATER RESOURCES COMMISSIONER

Jim Nash

May 6, 2019

Chuck Eudy
City of Farmington, Public Works Superintendent
23600 Liberty Street
Farmington, MI 48335

Re: Oakland County Water Resources Commissioner Office (OCWRC)
Farmington Retention Basin
Supervisory Control and Data Acquisition (SCADA) Improvements

Dear Mr. Eudy:

As indicated in our Long Range Plan Update letter dated November 21, 2018, WRC is recommending replacement of the existing SCADA system at the retention basin. The existing SCADA system hosted by Oakland County will be decommissioned in the near future.

The existing SCADA system relied on software and hardware from the early 1990s. This equipment has become obsolete and replacement parts are difficult to locate. Furthermore, the reliability of the communication network for this system has decreased; this has resulted in frequent communication losses between remote sites and the OCWRC head end.

WRC will retain a contractor to complete custom programming required for the retention basin. Additionally, WRC will design operational screens to be utilized at the site and remotely to monitor the basin. We will conduct screen review meetings with you during the design phase. Below are our estimated expenses for this project.

Contracted Services - \$9,500
WRC Services - \$5,500
Contingency (20%) - \$3,000
TOTAL - \$18,000

We will await your authorization to proceed with this work. Please contact me directly at 248-285-8375 if you have any questions regarding this project.

Sincerely,



M. Drew Sandahl, P.E.
Civil Engineer III



**Farmington City Council
Staff Report**

**Council Meeting
Date: May 20, 2019**

**Item
Number
7Ha**

Submitted by: Melissa Andrade

Agenda Topic: Special Event: Founders Festival Fireworks

Proposed Motion: Move to approve the special event application requesting the Chamber of Commerce include fireworks as part of the Founders Festival on July 20 at dusk (approximate 9:30 – 10 p.m.) to be launched at the bottom of the Shiawassee sled hill.

Background: The Greater Farmington Area Chamber of Commerce is requesting to include fireworks as part of the Founders Festival on July 20 at dusk (approximate 9:30 – 10 p.m.) to be launched at the bottom of the Shiawassee sled hill. The chamber has included fireworks as part of past Founders Festivals. They plan to move the location of the fireworks to the sled hill because Shiawassee Park (where they were previously launched) will be the site of the festival, so there will not be space in the park to safely launch the fireworks. Farmington Public Safety is aware of this change and approves of it.

Materials: Application



CITY USE ONLY
Approval Needed:
<input type="checkbox"/> City Manager
<input type="checkbox"/> City Council
<input type="checkbox"/> Approved
<input type="checkbox"/> Denied

City of Farmington Special Event Application

This application is for all events in Riley Park and any other city event that will bring in more than 100 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 60 days prior to the starting date of the event.

Sponsoring Organization's Name Greater Farmington Area Chamber of Commerce
Organization Phone: 248-957-9585
Organization Address 32780 Gand River 207A Farmington MI 48336
Organization's Agent: Mary Martin Phone: 248-957-9585
Agent's Title: Exec. Director E-mail: Mary@gfachamber.com
Agent's Address: Same
Event Name: Founders Festival Fireworks
Event Purpose: Community Festival
Event Dates: July 18-21 - Fireworks July 20
Event Times: Fireworks dusk (approx 9:30 - 10:00)
Event Location: Bottom of Shiawassee Sted Hill
Number of People Expected: 1000 - 3000

1. **Type of Event:** Based on policy section 2, this event is:

- City Operated Event Co-sponsored Event Private Event
Prohibited in Riley Park
 Non-Profit Event For-Profit Event

2. **An Event Map [is] [is not] attached.** If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

Riley Park Permit Fee:
\$100 residents/\$200 non-residents

3. **Vendors:** Food Concessions (YES) (~~NO~~) Other vendors (YES) (NO)

Food Truck (YES) (~~NO~~) *Not specific to fireworks but part of Festival*

If food truck, please the complete food truck registration, which you can obtain from the City Manager's office.

If yes, refer to Policy Section IV.2.M for license and insurance requirements.

If yes, please list all of the vendors by vendor name:

4. **For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity.** Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager's office shall be responsible for determining whether this requirement has been met.

() I have invited local businesses to participate.

Those invited include: _____

5. **Exempt Parking:** Are you requesting exempt Parking? (See Policy Section 5)
(YES) (~~NO~~)

If yes, list the lots or locations where exempt parking is requested:

6. **Other Requests:**

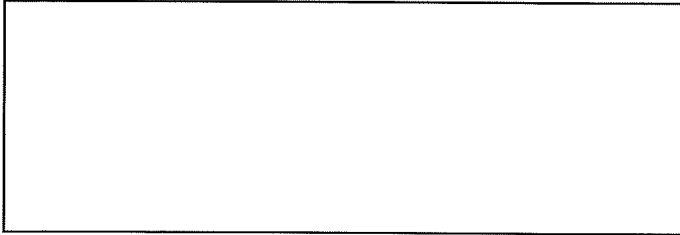
Event Signs: Will this event include the use of signs (YES) (NO)
If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: Please complete sign illustrations below.

Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Total square footage of the banner cannot exceed 32 square feet.

Banner Length

Width



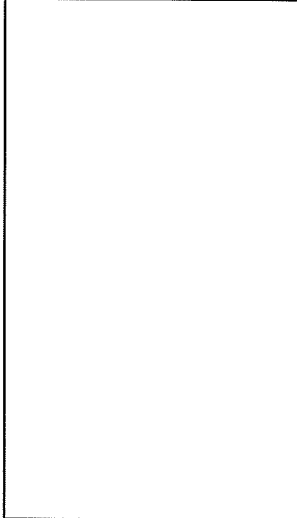
Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet

Width

Height

Write copy of sign in the box.



7. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
- a. For public events, a certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy. (see Event Policy Sec. IV.2.K for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section IV.2.M)
 - c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section IV.2.L)
 - d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section IV.2.N)
 - e. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Section IV.2.R)
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections IV.2 e and f.

As the duly authorized agent of the sponsoring organization, thereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

5-13-18
Date

Mary Mart
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least sixty (60) days prior to the first day of the event to:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474-5500, ext. 2221

**Farmington City Council
Staff Report**

**Council Meeting
Date: May 20, 2019**

**Item
Number
7Ba**

Submitted by: Melissa Andrade

Agenda Topic: Special Event: Women's Suffrage Commemorative Performance

Proposed Motion: Move to approve the special event application requesting use of Riley Park for the Warnerettes Parasol Drill Team to stage a Women's Suffrage Commemorative performance on Monday, June 10 from 7-8 p.m.

Background:

The Governor Warner Mansion Warnerettes Parasol Drill Team are requesting to do a Women's Suffrage Commemorative performance on the compass rose in Riley Park on June 10, 2019 from 7-8 p.m. This will be a brief history presentation. They are expecting about 30 people to attend.

Materials: Application



CITY USE ONLY	
Approval Needed:	
<input type="checkbox"/>	City Manager
<input type="checkbox"/>	City Council
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Denied

City of Farmington Special Event Application

This application is for all events in Riley Park and any other city event that will bring in more than 100 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 60 days prior to the starting date of the event.

Sponsoring Organization's Name Warnerettes Parasol Drill Team
Organization Phone: (248) 880-6506
Organization Address 33805 Grand River Ave. Farmington, MI 48335
Organization's Agent: Annika Taylor Phone: (248) 880-6506
Agent's Title: Warnerette E-mail: taylor.annika2@gmail.com
Agent's Address: 23750 Gill Rd. Farmington, MI 48335
Event Name: Women's Suffrage Commemorative performance
Event Purpose: Warnerettes dress rehearsal/brief history presentation
Event Dates: June 10, 2019
Event Times: 7-8 pm
Event Location: Riley Park
Number of People Expected: 20-30

1. **Type of Event:** Based on policy section 2, this event is:

- | | | |
|--|---|---|
| <input type="checkbox"/> City Operated Event | <input type="checkbox"/> Co-sponsored Event | <input type="checkbox"/> Private Event
<i>Prohibited in Riley Park</i> |
| <input checked="" type="checkbox"/> Non-Profit Event | <input type="checkbox"/> For-Profit Event | |

2. **An Event Map [is] [is not] attached.** If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lot that you are requesting to be blocked off.

Riley Park Permit Fee:
\$100 residents/\$200 non-residents

Event Signs: Will this event include the use of signs (YES) **(NO)**

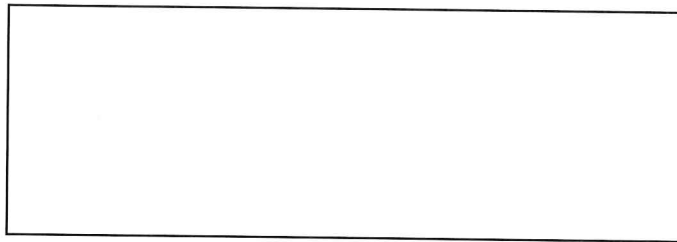
If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: Please complete sign illustrations below.

Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Total square footage of the banner cannot exceed 32 square feet.

Banner Length

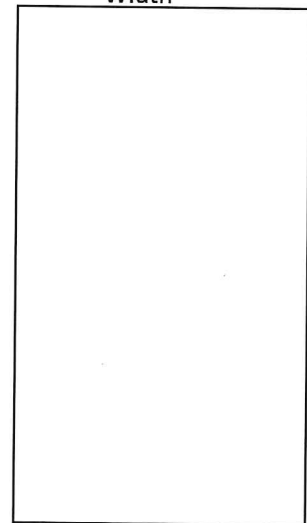
Width



Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet

Width



Height

Write copy of sign in the box.

7. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
- a. For public events, a certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy. (see Event Policy Sec. IV.2.K for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section IV.2.M)
 - c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section IV.2.L)
 - d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section IV.2.N)
 - e. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Section IV.2.R)
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections IV.2 e and f.

As the duly authorized agent of the sponsoring organization, thereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

5/14/19
Date

Annikha Taylor
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least sixty (60) days prior to the first day of the event to:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474-5500, ext. 2221