



**Regular City Council Meeting
7:00 p.m., Monday, July 21, 2025
City Council Chambers
23600 Liberty Street
Farmington, MI 48335**

REGULAR MEETING AGENDA

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. City of Farmington Minutes**
 - B. Farmington Monthly Payments Report**
 - C. Farmington Public Safety Monthly Report**
 - D. Reappoint James White to Library Board**
 - E. Consideration to Approve License Agreement for Use and Maintenance of Public Right-Of-Way for Outdoor Seating with Good Food Farmington, LLC**
 - F. Consideration to Approve License Agreement for Use and Maintenance of Public Right-Of-Way for Outdoor Seating with the Farmington Tasting Room, LLC and Basement Burger Bar, Inc.**
 - G. Appointments of MML Delegates for the Annual Meeting**
 - H. Building Department Fourth Quarter Report**
- 5. APPROVAL OF REGULAR AGENDA**
- 6. PRESENTATION/PUBLIC HEARINGS**
 - A. Special Event Application: Holly Days**
- 7. NEW BUSINESS**
 - A. Update Syndicate Hours of Operation**
 - B. Establish Social District Commons Area exclusively for the Harvest Moon Festival during the effective period of the Special License**
 - C. DDA Community Events Calendar**
 - D. Purchase of Planning and Building Software**
 - E. Caddell Drain, Nine Mile & Drake Project Engineering**
 - F. Local & Major Street Crack Seal/Overband Program Payment**
 - G. Fitness Courts Concrete Payment**
 - H. Nine Mile Retention Project 1, and Project 2 Design**
 - I. Rapid Flashing Beacon**
 - J. Salt Storage**
 - K. Massage Ordinance Amendment**
 - L. No Overnight Parking on Thomas Street**

- 8. PUBLIC COMMENT**
- 9. CLOSED SESSION: Land Acquisition**
- 9. CITY COUNCIL COMMENTS**
- 10. ADJOURNMENT**

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



Special City Council Meeting
6:00 p.m., June 2, 2025
Conference Room
23600 Liberty Street
Farmington, MI 48335

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on June 2, 2025, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:01 PM by Mayor LaRussa

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Present	
Kevin Parkins	Councilmember	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present:

City Manager, David Murphy
Assistant City Manager, Chris Weber
City Clerk, Meaghan Bachman
Finance Director, Jaime Pohlman
City Attorney, Tom Schultz
City Attorney, Beth Saarela

2. APPROVAL OF REGULAR AGENDA

Motion by Balk
Seconded by Taylor

Resolved, move to approve the agenda as presented.

Motion carried unanimously 5-0

3. PUBLIC COMMENT

No members of the public spoke.

4. PRESENTATION**OHM STORMWATER PRESENTATION**

Matt Parks, Brandon Olson, and Austin Downey from OHM Advisors were present to discuss stormwater topics. The team went over Stormwater 101, outlining how stormwater works, including drainage. They spoke about detention and retention basins and how that can impact flooding. Different solutions were noted as best practices to prevent overflow, backups, and flooding.

4. CLOSED SESSION: Acquisition of Real Property

Resolved, move to convene into closed session at 6:55 PM to discuss Acquisition of Real Property.

Roll Call Vote:

Yeas: Balk, LaRussa, Parkins, Schneemann, Taylor

Nays: None

Motion carried unanimously 5-0

Motion by Schneemann

Seconded by Taylor

Resolved, move to convene back into Open Session.

Motion carried unanimously 5-0

5. Other Business

No other business was discussed.

6. COUNCIL COMMENTS

None.

7. ADJOURNMENT

Motion by Schneemann
Seconded by Taylor

Resolved, move to adjourn the special meeting at 7:09 p.m.

Motion carried unanimously

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk



City Council Meeting
7:00 p.m., June 2, 2025
23600 Liberty Street
Farmington, MI 48335

REGULAR MEETING MINUTES

A meeting of the Farmington City Council was held on June 2, 2025, at 23600 Liberty Street, Farmington, Michigan. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:14 PM by Mayor LaRussa.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Present	
Kevin Parkins	Councilmember	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present:

City Manager, David Murphy
Assistant City Manager, Chris Weber
Public Safety Director, Bob Houhanisin
City Clerk, Meaghan Bachman
City Treasurer, Jaime Pohlman
DDA Director, Jessica Westendorf
City Attorney

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

Mike Sweeney of the Emergency Preparedness Committee presented the tip of the week, CPR and AED awareness week. This week is dedicated to raising awareness about the importance of CPR and AED training.

4. APPROVAL OF THE CONSENT AGENDA

Motion by Balk

Seconded by Taylor

Resolved, move to approve the consent agenda as presented:

- A. Accept resignation of Nathan Pitluk from the ZBA
- B. Appoint Eric Gensheimer to a regular seat on the ZBA
- C. Reappoint Karla Aren to another term on the ZBA
- D. Approval of resolution authorizing a Uniform Video Service Local Franchise Agreement with Charter Communications LLC, dba Spectrum
- E. Proclamation declaring the first Friday in June to be National Gun Violence Awareness Day

Motion carried unanimously 5-0

5. APPROVAL OF THE REGULAR AGENDA

Motion by Balk

Seconded by Taylor

Resolved, move to approve the regular agenda as presented.

Motion carried unanimously 5-0

6. PRESENTATION/PUBLIC HEARINGS

- A. **Always Underground Incorporated (AUI) update** - Jerry Thornburg, Midwest Sifi Area Manager. It was noted the mainline construction is being done in Farmington, apart from a vault that is being redesigned. Restoration crews have begun working and they are estimating about two weeks for them to be finished. Sidewalk restoration will also be completed within the next couple of weeks. The fiber phase will begin in 1 month and will take less than 8 weeks to complete.

- B. **Special Event Application:** CARES Duck Race on August 5, 2025 and August 6, 2025.

Motion by Balk
Seconded by Taylor

Resolved, move to approve the Special Event Application for CARES Duck Race to be held in Shiawassee Park on Aug. 5 and 6, 2025 and, in conjunction, to approve the Local Governing Body Resolution for Charitable Gaming Licenses for this event.

Motion carried unanimously 5-0

- C. **DDA Budget Presentation** – DDA Executive Director Jessica Westendorf presented the DDA budget highlights. She noted budget amendments, increase in revenues and in expenditures. Director Westendorf discussed the completion of Mason's Corner, partially funded by grants and the future project, Art Park Promenade. She spoke about increasing the maintenance budget and the council discussed the increase in further detail.

7. **NEW BUSINESS**

A. **DDA 2024/25 Budget Amendments**

Motion by Balk
Seconded by Taylor

Resolved, move to approve the resolution amending the DDA 2024/25 Budget, as presented.

Roll Call Vote:
Yeas: LaRussa, Parkins, Schneemann, Taylor, Balk
Nays: None

Motion carried unanimously 5-0

B. **Budget Discussion**

City Manager David Murphy presented a list of budget questions submitted by Mayor LaRussa and discussed the response to the questions.

C. **Consideration to Approve Public Hearing Notice for Proposed Fiscal Year 2025-26 Budget and Property Tax Rates**

Motion by Balk
Seconded by Schneemann

Resolved, move to hold public hearing on Monday, June 16 at 7:00 p.m. regarding the proposed Fiscal Year 2025-26 Budget and property tax rates.

Roll Call Vote:

Yeas: Parkins, Schneemann, Taylor, Balk, LaRussa

Nays: None

Motion carried unanimously 5-0

D. Personnel Evaluation

Motion by Taylor

Seconded by Schneemann

Resolved, move to convene into closed session at 8:07 PM for the purpose of discussing a personnel evaluation per the request of the employee.

Roll Call Vote:

Yeas: Schneemann, Taylor, Balk, LaRussa, Parkins

Nays: None

Motion carried unanimously 5-0

Motion by Taylor

Seconded by Balk

Resolved, move to reconvene into the regular city council meeting at 9:37 PM.

Motion carried unanimously 5-0

8. PUBLIC COMMENT

No members of the public spoke.

9. CITY COUNCIL COMMENTS

No members of the Council spoke.

10. Adjournment

Motion by Balk

Seconded by Taylor

Resolved, move to adjourn the meeting at 9:38 PM.

Motion carried unanimously 5-0

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk



Special City Council Meeting
6:00 p.m., June 19, 2025
Conference Room
23600 Liberty Street
Farmington, MI 48335

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on June 19, 2025, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:01 PM by Mayor LaRussa

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Present	
Kevin Parkins	Councilmember	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present:

City Manager, David Murphy
Assistant City Manager, Chris Weber
City Clerk, Meaghan Bachman
Finance Director, Jaime Pohlman
DPW Superintendent, Chuck Eudy
Assistant Superintendent, Josh Leach
City Attorney, Tom Schultz

2. APPROVAL OF REGULAR AGENDA

Motion by Balk
Seconded by Taylor

Resolved, move to approve the agenda as presented.

Motion carried unanimously 5-0

3. PUBLIC COMMENT

No members of the public spoke.

4. DPW Q&A SESSION

This was a question-and-answer discussion allowing the opportunity to explore the work order and maintenance process in the DPW. No action was taken.

5. MICHIGAN MUNICIPAL RISK AUTHORITY (MMMRMA) INSURANCE RENEWAL

Motion by Balk
Seconded by Taylor

Resolved, move to approve City Administration to increase the Michigan Municipal Risk Authority insurance coverage for the contents of 33730 W 9 Mile Road to \$600,000.

Roll Call Vote:
Yeas: Balk, LaRussa, Parkins, Schneemann, Taylor
Nays: None
Motion carried unanimously 5-0

6. Other Business

City Manager David Murphy recapped that Oakland County Assessing raised their contract rates significantly and he was able to secure a contract extension for 60 days. He further mentioned a Level 4 Assessor, that works as a contract employee, is interested in handling Farmington's Assessing Department. The following motion was made:

Motion by Schneemann
Seconded by Taylor

Resolved, move to authorize the City Manager to negotiate a contract with the proposed assessor with final approval from the City Attorney.

Roll Call Vote:
Yeas: LaRussa, Parkins, Schneemann, Taylor, Balk
Nays: None
Motion carried unanimously 5-0

7. PUBLIC COMMENT

None.

8. COUNCIL COMMENT

No members of the Council spoke.

9. CLOSED SESSION: To Discuss Confidential Correspondence from the City Attorney

Motion by Schneemann
Seconded by Taylor

Resolved, move to convene into closed session to discuss confidential correspondence from the City Attorney.

Roll Call Vote:
Yeas: Parkins, Schneemann, Taylor, Balk, LaRussa
Nays: None
Motion carried unanimously 5-0

Motion by Schneemann
Seconded by Taylor

RESOLVED, move to reconvene to the regular city council meeting.

Motion carried unanimously 5-0

10. ADJOURNMENT

Motion by Schneemann
Seconded by Taylor

Resolved, move to adjourn the special meeting at 7:14 PM.

Motion carried unanimously

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk



City Council Meeting
7:00 p.m., June 19, 2025
23600 Liberty Street
Farmington, MI 48335

REGULAR MEETING MINUTES

A meeting of the Farmington City Council was held on June 19, 2025, at 23600 Liberty Street, Farmington, Michigan. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:17 PM by Mayor LaRussa.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Present	
Kevin Parkins	Councilmember	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present:

City Manager, David Murphy
Assistant to the City Manager, Melissa Andrade
Public Safety Director, Bob Houhanisin
City Clerk, Meaghan Bachman
City Treasurer, Jaime Pohlman
DPW Superintendent, Chuck Eudy
Assistant Superintendent, Josh Leach
Civic Theater Director, Clare Cooney
City Attorney, Tom Schultz

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

No members of the public spoke.

4. APPROVAL OF THE CONSENT AGENDA

Motion by Balk

Seconded by Parkins

Resolved, move to approve the consent agenda as presented:

- A. City of Farmington Minutes
- B. Farmington Monthly Payments Report
- C. Farmington Public Safety Monthly Report
- D. Appoint Abhijit Nikhade to serve a term on the Board of Review
- E. Beautification Committee Reappointments

Motion carried unanimously 5-0

5. APPROVAL OF THE REGULAR AGENDA

Motion by Balk

Seconded by Parkins

Resolved, move to approve the regular agenda as presented.

Motion carried unanimously 5-0

6. PRESENTATION/PUBLIC HEARINGS**A. Public Safety Promotions**

- Sergeant Jimmy Wren to become a Commander
- Officer Ryan Baessler to become a Sergeant

B. Commission on Aging – Kathy Marshall.

- Spoke of the Costick Center and the possibility of the center closing. The commission is greatly opposed to the Costick closing.

C. Public Hearing – Fiscal Year 2025-26 Budget and Millage Rates

Motion by Schneemann

Seconded by Balk

Resolved, move to open the public hearing at 7:44 PM.

Roll Call Vote:

Yeas: Balk, LaRussa, Parkins, Schneemann, Taylor

Nays: None

Motion carried unanimously 5-0

Public comment was opened by Mayor LaRussa; none were received

Motion by Schneemann
Seconded by Balk

Resolved, move to close the public hearing at 7:45 PM

Motion carried unanimously 5-0

7. NEW BUSINESS

A. Consideration to Adopt Fiscal Year 2025-26 Budget and Establish Millage Rates

Motion by Balk
Seconded by Taylor

Resolved, move to adopt resolution regarding Fiscal Year 2025-26 Budget and Millage Rates.

Roll Call Vote:
Yeas: LaRussa, Parkins, Schneemann, Taylor, Balk
Nays: None
Motion carried unanimously 5-0

B. Consideration to adopt resolution to amend Residential Refuse/Recycling User Charge effective July 1, 2025

Motion by Balk
Seconded by Taylor

Resolved, move to adopt resolution to amend Residential Refuse/Recycling User Charge effective July 1, 2025.

Roll Call Vote:
Yeas: Parkins, Schneemann, Taylor, Balk, LaRussa
Nays: None
Motion carried unanimously 5-0

C. Consideration to adopt resolution to amend Water and Sewer Rates, effective July 1, 2025

Motion by Balk
Seconded by Taylor

Resolved, move to adopt a resolution amending Chapter 11 of the City Fee Schedule, as presented, which amends the water and sewer rates, effective July 1, 2025.

Roll Call Vote:

Yeas: Schneemann, Taylor, Balk, LaRussa, Parkins

Nays: None

Motion carried unanimously 5-0

D. Consideration to amend Employee Administrative Manual and Non-union Pay Plan effective July 1, 2025

Motion by Schneemann

Seconded by Parkins

Resolved, move to adopt resolution amending employee administrative manual and non-union pay plan, effective July 1, 2025 – the pay plan will be amended to reflect the new position of the Assistant City Manager in Pay Grade 1 as a clerical correction.

Roll Call Vote:

Yeas: Taylor, Balk, LaRussa, Parkins, Schneemann

Nays: None

Motion carried unanimously 5-0

E. Consideration to adopt Downtown Development Authority's Fiscal Year 2024-25 Budget and establish 2025 Principal Shopping District Special Assessment

Motion by Balk

Seconded by Taylor

Resolved, move to approve resolution to adopt the DDA Fiscal Year 2025-26 Budget and establish 2025-26 Principal Shopping District Special Assessment.

Roll Call Vote:

Yeas: Balk, LaRussa, Parkins, Schneemann, Taylor

Nays: None

Motion carried unanimously 5-0

F. Consideration to adopt Fiscal Year 2025-26 47th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets

Motion by Schneemann

Seconded by Parkins

Resolved, move to adopt Fiscal Year 2025-26 Budget Resolution for the 47th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets.

Roll Call Vote:

Yeas: LaRussa, Parkins, Schneemann, Taylor, Balk

Nays: None

Motion carried unanimously 5-0

G. Consideration to Amend Grand River Corridor Improvement Authority 2024-25 Budget

Motion by Parkins

Seconded by Balk

Resolved, move to amend the Grand River Corridor Improvement Authority 2024-25 Fiscal Year Budget.

Roll Call Vote:

Yeas: Parkins, Schneemann, Taylor, Balk, LaRussa

Nays: None

Motion carried unanimously 5-0

H. Consideration to Amend Brownfield Redevelopment Authority 2024-25 Budget

Motion by Balk

Seconded by Taylor

Resolved, move to Amend Brownfield Redevelopment Authority Fiscal Year 2024-25 Budget.

Roll Call Vote:

Yeas: Schneemann, Taylor, Balk, LaRussa, Parkins

Nays: None

Motion carried unanimously 5-0

I. Consideration to Amend Fiscal Year 24-25 Budget

Motion by Balk

Seconded by Taylor

Resolved, move to adopt Budget Amendment Resolution #9 amending Fiscal Year 2024-25 Budget

Roll Call Vote:

Yeas: Taylor, Balk, LaRussa, Parkins, Schneemann

Nays: None

Motion carried unanimously 5-0

J. Street Crack Sealing/Over Band RFP

Motion by Schneemann
Seconded by Taylor

Resolved, move to award Fiscal Year 2025/26 Annual Crack Sealing/Over Band contract to K&B Asphalt Sealcoating Inc. per the RFP pending City Council approval the Fiscal Year 2025/26 budget and allow City Administration to execute the contract in the amount of \$45,000, subject to any minor amendments to the final form of the City Manager's office and the City Attorney's office.

Roll Call Vote:

Yeas: Balk, LaRussa, Parkins, Schneemann, Taylor

Nays: None

Motion carried unanimously 5-0

K. 2025 Sidewalk Program

Motion by Balk
Seconded by Parkins

Resolved, move to approve Change Order No. 10 extending the 2020 Sidewalk Replacement Contract to Luigi Ferdinandi & Sons during the 2025/26 Fiscal Year not to exceed \$320,100.

Roll Call Vote:

Yeas: LaRussa, Parkins, Schneemann, Taylor, Balk

Nays: None

Motion carried unanimously 5-0

L. SOCPWA Mutual Aid Authority Agreement

Motion by Balk
Seconded by Taylor

Resolved, move to approve for the City of Farmington Public Works Department to join SOCPWA (Southeastern Oakland County Public Works Association Public Works Mutual Aid Authority) Joint and Cooperative Agreement for use of personnel and equipment during emergencies.

Roll Call Vote:

Yeas: Parkins, Schneemann, Taylor, Balk, LaRussa

Nays: None

Motion carried unanimously 5-0

M. Warner Home Improvements – Draw Request

Motion by Balk

Seconded by Parkins

Resolved, move to approve Draw Request No. 3 the Warner Home Grant Funding Exterior Repairs Phase 1 to R. Graham Construction LLC in the amount of \$ 2,235.00.

Roll Call Vote:

Yeas: Schneemann, Taylor, Balk, LaRussa, Parkins

Nays: None

Motion carried unanimously 5-0

N. Firefighter Turnout Gear

Motion by Balk

Seconded by Taylor

Resolved, move to approve FY 2024/25 budget request to purchase Six (6) sets of Globe GX3 firefighting turnout gear from MacQueen Fire Equipment in the amount of \$18,319.18.

Roll Call Vote:

Yeas: Taylor, Balk, LaRussa, Parkins, Schneemann

Nays: None

Motion carried unanimously 5-0

O. Avigilon Server/Security Camera

The original motion was adopted as presented, however the Mayor asked if upgrading the camera system is an option and asked for a proposal to update the cameras to digital and in addition to that, would like to see a backup system option.

Motion by Balk

Seconded by Taylor

Resolved, approve the purchase of one (1) Avigilon NVR5 Standard Server, Model NVR5-STD-48TB-S19-NA from Advanced Satellite Communications Inc. (A.S.C.) in the amount of \$28,841.08

Roll Call Vote:

Yeas: Balk, LaRussa, Parkins, Schneemann, Taylor

Nays: None

Motion carried unanimously 5-0

P. Assessing Contract with Oakland County

Motion by Taylor
Seconded by Balk

Resolved, move to approve amendment 1 to the 2023-2025 assessing agreement with Oakland County for sixty days.

Roll Call Vote:
Yeas: LaRussa, Parkins, Schneemann, Taylor, Balk
Nays: None
Motion carried unanimously 5-0

Q. Water Rate Study Contract

Motion by Balk
Seconded by Taylor

Resolved, move to approve contract with Municipal Analytics for a water and sewer rate study.

Roll Call Vote:
Yeas: Parkins, Schneemann, Taylor Balk, LaRussa
Nays: None
Motion carried unanimously 5-0

8. PUBLIC COMMENT

Della Reese, a resident at 33250 Freedom. Spoke about the budget and suggested having informational education pieces on the website for an overview of municipal budgeting, to understand the process easier. She also suggested an information booth at the Founders Day Festival.

9. CITY COUNCIL COMMENTS

Mayor LaRussa congratulated all for another successful budget. The Mayor noted he attended the SEMCOG General Assembly, and he distributed their Year in Review. He noted SEMCOG has unused Transportation Alternatives Program (TAP) funding and notified the City Manager of the funding. He further noted there are task forces and committee and to notify him of any interest in serving.

10. Adjournment

Motion by Balk

Seconded by Taylor

Resolved, move to adjourn the meeting at 8:29 PM.

Motion carried unanimously 5-0

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF JUNE 2025

FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 437,058.30
202	MAJOR STREET FUND	\$ 18,174.45
203	LOCAL STREET FUND	\$ 1,121.84
285	AMERICAN RESCUE ACT	\$ 359,726.05
401	CAPITAL IMPROVEMENT MILLAGE	\$ 26,791.25
592	WATER & SEWER FUND	\$ 180,116.49
595	FARMINGTON COMMUNITY THEATER FUND	\$ 22,499.54
640	DPW EQUIPMENT REVOLVING FUND	\$ 18,204.65
701	AGENCY FUND	\$ 2,577.00
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 38,408.79
TOTAL CITY PAYMENTS ISSUED:		\$ 1,104,678.36
136	47TH DISTRICT COURT FUND	\$ 95,486.56
244	CORRIDOR IMPROVEMENT AUTHORITY FUND	\$ 3,200.00
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 40,516.20
TOTAL OTHER ENTITIES PAYMENTS ISSUED:		\$ 139,202.76
TOTAL PAYMENTS ISSUED		\$ 1,243,881.12

A detailed Monthly Payments Report is on file in the Treasurer's Office.



CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF JUNE 2025

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
General Fund	Chase (Payroll Acct)	Direct Deposit Payroll	266,651.40
General Fund	Federal Gov't	W/H & FICA Payroll	95,350.99
General Fund	MERS	Retirement Plans	137,073.43
General Fund	Total Administrative Services Corp.	Flexible Spending Accounts	3,174.22
	TOTAL CITY ACH TRANSFERS		502,250.04
Court Fund	Chase (Payroll Acct)	Direct Deposit Payroll	145,408.40
Court Fund	Federal Gov't	W/H & FICA Payroll	32,523.45
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	2,226.84
Court Fund	MissionSquare	Retirement Plans	9,170.00
	TOTAL OTHER ENTITIES ACH TRANSFERS		189,328.69





Farmington Public Safety Department

Public Safety Director Bob Houhanisin

June 2025 Public Safety Incidents

Fraud

On 06/06/25 at approximately 10:00 AM officers took a report for a reported fraud. The victim, a 66-year-old male reported that he used a chat bot to assist him in transferring money to purchase crypto currency. The victim later discovered that the crypto currency he purchased was fraudulent. He attempted to recover the money lost, approximately \$35,000 via his bank, however, has been unsuccessful. The case has been forwarded to the detective bureau for investigation. Currently there is no suspect information.

OWI & Open Container

On 06/09/25 at approximately 04:30 AM officers conducted a traffic stop on Drake and Grand River. A subsequent investigation led to the arrest of the driver, a 24-year-old male for operating while intoxicated. The male was housed until sober, and the case has been forwarded to the prosecutor for consideration.

LARCENY

On the evening of 06/11/2025 Officers were dispatched to the 23000 Block of Violet St on the report of a larceny of a bicycle. Upon arrival Officers were advised by the victim an Unknown Male walked under his carport and took his bicycle. The victim ran after the suspect to which the male dropped the bicycle and walked away. Officers later located the suspect, a 31 YO Male in the of Shiawassee and Haynes St. in Farmington Hills where he was detained. The complainant was able to get his bicycle back and advised he did not wish to press charges. The male was provided with a courtesy ride and released.

OWI High BAC

On the early morning of 06/14/2025 an Officer observed a vehicle travelling in the area of Grand River and Mooney St with no lights on. The Officer initiated a traffic stop and made contact with the driver, a 49 YO Male. Officers noted the driver had slurred speech and admitted to having drank alcohol. Officers conducted standardized field sobrieties which led to the arrest of the driver for OWI. A breath test indicated the Male's BAC was nearly three times the legal limit. The case has been forwarded to the city prosecutor for warrant consideration.

Attempt Robbery – Unarmed

On the Morning of 06/18/2025 Officers were flagged down by a citizen who advised 2 males attempted to rob him while he was sitting in his vehicle parked in the 21900 block of Farmington Rd. The victim was able to provide a description of the suspects to Officers. Officers soon after located 2 suspicious vehicles leaving the complex and initiated traffic stops on both vehicles. Both traffic stops led to the arrest of two 19 YO males matching the description of the suspects given by the victim. The case has been forwarded to the Oakland County Prosecutors Office for review.



CCW

On the morning of 6/21/2025 an officer conducted a traffic stop in the area of Orchard Lake and 10 Mile Rd for a registration violation. Upon making contact with the driver (A 24 YO Male) it was determined the vehicle was not properly registered. Officers called for a tow truck. When the driver was asked about any valuable items in the vehicle, the driver stated there was a handgun in the center console. The male did not have a concealed pistol permit and was subsequently placed under arrest for CCW. The case has been submitted to the Oakland County Prosecutor's Office for review.

Carbon Monoxide Alarm

On the evening of 6/24/2025 Officers along with Engine 2 were dispatched to the 36000 Block of Blanchard Blvd on the report of a carbon monoxide alarm. Upon arrival officers utilized the 4 Gas monitor and discovered CO readings of over 200 PPM near the water heater in the basement. Officers were able to shut off the water heater and gas to the unit and evacuated the building. Maintenance was contacted and responded to the scene. Officers were able to ventilate the building until it was safe again for occupancy. The scene was turned over to building maintenance. There were no reports of illness or injuries.

Assist Other Law Enforcement Agency

On the early evening of 06/28/2025 Officers assisted Farmington Hills Police with a possible barricaded gunman on the 24000 block of Woodside Dr. It was reported there was a female armed with a gun inside a residence and the caller had run out of the building. Farmington City Officers were first to respond due to proximity and were able to secure a perimeter. Once FHPD arrived on scene, all occupants were called out of the residence. A female suspect was taken into custody without incident. The case is being handled by FHPD.

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
874	363	82	10	16
OWI	OUID	DWLS	WARRANT	FELONY
6	0	17	17	2



Farmington City Council Staff Report	Council Meeting Date: July 21, 2025	Item Number 4D
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Library Board Reappointment: James White		
Proposed Motion: NA – Consent agenda		
Background: James White’s term on the Farmington Community Library Board ended on June 30, 2025. James indicated he’d like to seek reappointment. According to Library Director Kelley Siegrist, he is an active member of the board. This is a 4-year term and will expire on June 30, 2029.		
Materials:		

Farmington City Council Staff Report	Council Meeting Date: July 21, 2025	Reference Number 4E
Submitted by: Chris Weber, Assistant City Manager		
Description Consideration to approve License Agreement for Use and Maintenance of Public Right-Of-Way for Outdoor Seating with Good Food Farmington, LLC		
Requested Action Move to approve License Agreement for Use and Maintenance of Public Right-of-Way for Outdoor Seating with Good Food Farmington, LLC		
<p><u>Background</u></p> <p>The City requires a License Agreement for placement of all or a portion of an outdoor seating area in the public right-of-way to ensure that it is properly operated and maintained by the applicant. In connection with the recently approved site plan for outdoor seating area within the City's public right-of-way adjacent to their existing commercial building, the City is seeking to enter into a License Agreement with Good Food Farmington, LLC (Spruce + Ash) to allow the use of the public right-of-way subject to certain conditions, including ongoing maintenance of the licensed right-of-way area, the provision of insurance with respect to the right-of-way area, and the requirement to indemnify the City for damages or injuries occurring within the licensed area. Attached is a copy of the License Agreement and support materials, including the approved site plan.</p>		
Materials: Agreement, patio images		

**LICENSE AGREEMENT FOR OUTDOOR SEATING
ON PUBLIC PROPERTY**

BUSINESS NAME Good Food Farmington, LLC

ADDRESS 33043 Grand River Avenue Farmington, MI 48336

THIS AGREEMENT is entered into on the 14th day of April, 2025, by and between the CITY OF FARMINGTON, a Michigan Municipal Corporation (hereinafter referred to as "Licensor") and Good Food Farmington, LLC, doing business as Spruce and Ash (hereinafter referred to as "Licensee").

WHEREAS, Licensor desires to promote economic activity within the downtown business district; and

WHEREAS, outdoor seating can contribute to a vibrant, pedestrian-friendly, and open business atmosphere; and

WHEREAS, Licensee is a business located at 33043 Grand River Avenue, Farmington, MI 48336 (the "Premises"), and wants to use adjacent City/public property for outdoor seating; and

WHEREAS, adequate room exists on the public property to furnish outdoor seating and related materials and equipment without interfering with the use of the property; and

NOW, THEREFORE, in consideration of the mutual promises and undertakings herein contained, and for other good and valuable consideration, receipt of which is hereby acknowledged, the parties hereby agree as follows:

1. Recitals. The recitals set forth above are hereby incorporated into this Agreement, as though fully set forth herein verbatim.

2. Granting of License. Licensor hereby grants to Licensee a Temporary Non-Exclusive, Revocable License to allow Licensee to locate fencing, planters, tables, chairs, and umbrellas (the "Equipment") on the public property adjacent to the Premises (hereinafter the "Licensed Area"), as further described herein.

3. Term. The term of this License shall commence on the later of April 14, 2025 or the date it is executed by the second of the parties to sign this Agreement, whichever is later, and shall terminate on December 31, 2025. The license shall automatically renew in one-year increments unless notice is provided by the City to the Licensee that the license is being revoked or the Licensee is no longer authorized by its Landlord to use the outdoor seating area.

4. Location of outdoor seating area. Licensee shall place its Equipment in the location within the Licensed Area as shown on the attached drawing (Exhibit "A"). Such placement shall, unless otherwise authorized, leave a minimum 48" of the sidewalk

unobstructed at all times and shall not impede pedestrian traffic or interfere with intersection sight lines.

5. Cleaning and maintenance of public right of way. Licensee shall maintain the Licensed Area in a clean condition and not allow dishes, utensils and the like to remain on tables. No items may be left on tables outside of the business hours of the Licensed Area. Licensee shall actively and regularly "bus" tables, Licensee shall also "police" the sidewalk and street area adjacent to the Licensed Area and keep it clean from waste generated by its patrons. Licensee shall, at all times hereunder, prevent the accumulation, blowing and scattering of trash, garbage, or any other such debris caused or permitted by Licensee's use of the Licensed Area or by any person's use of the Licensed Area during the time periods of said license. Licensee shall retrieve and properly dispose of any debris scattered on to adjacent property caused by any use of the Licensed Area, and, additionally, shall maintain its own trash containers within the adjacent premises for disposal of any debris. No trash containers other than for cigarette disposal shall be allowed within the Licensed Area. Said cleaning shall include daily sweeping and removal of debris in the Licensed Area, and hosing or mopping down if necessary. Licensor reserves the right to revoke the license if the Equipment is left in a poor state of repair or the Licensed Area is left in an unsanitary or unsightly manner after an initial written warning is made. In addition, Licensee covenants and agrees to reimburse Licensor for the cost of maintenance of the Licensed Area in the event Licensee fails to do so to the satisfaction of Licensor.

6. Use. The use of the Licensed Area for outdoor seating shall not be an exclusive use. All public improvements, including, but not limited to trees, light poles, traffic signals, manholes, or any public initiated maintenance procedures, shall take precedence over said use of the public right of way at all times. The City Manager, Assistant City Manager, Building Official, Code Enforcement Official, and/or Public Safety Officers, or their designees may temporarily order the removal of some or all of the items in the Licensed Area for special events, including but not limited to, parades, sponsored runs or walks, or for public health and safety reasons. Licensor will give reasonable notice of the need for such temporary removal. Additionally, the City may permit additional Licensees to use some or all of the same public right-of-way area for additional or different improvements and outdoor seating usage. Any modification of the outdoor seating area required by the City to accommodate additional uses shall be completed at Licensees expense within the time period set forth by the City. Failure to modify the use as required by the City shall be deemed a violation of this Agreement and may result in revocation of this License in full.

7. As is condition; Indemnification. Licensee shall, by operating in the Licensed Area, acknowledge that the Licensed Area is in good condition and satisfactory for the use of the Licensee. Licensee further acknowledges that it has had the opportunity to inspect the Licensed Area and accepts it "as is." Licensor reserves the right to enter the Licensed Area at any reasonable time for the purpose of inspection. Licensee agrees to indemnify, protect, defend, and hold Licensor and its employees, officials and agents harmless from and against any and all claims, liabilities, judgments, costs, damages and expenses, including reasonable attorney's fees, arising out of, or in any way related to, any operation conducted on the Licensed Area by Licensee during the term of this License, except to the extent that such claim, liability, judgment, cost, damage or expense arises from the negligence or willful misconduct of Licensor, its employees, or agents.

8. Insurance. Licensee shall secure and maintain insurance for commercial General Liability with limits of not less than \$1,000,000.00 per occurrence, \$2,000,000.00 in the aggregate combined single limit for bodily injury, personal injury and property damage liability. Licensors, including the City of Farmington, its City Council, all employees, elected and appointed officials, and volunteers shall be shown as additional insureds on the licensee's General Liability insurance policies on a primary/non-contributory basis. Licensee shall provide Licensors with a certificate of insurance continuously in effect during the term of the license providing coverage extended to the Licensed Area, and a copy of such insurance policy if requested by Licensors. The policy shall include an endorsement stating that "Thirty (30) days' advance written notice of cancellation, non-renewal, reduction, or material change shall be sent to the City of Farmington at 23600 Liberty Street, Farmington, MI 48335."

9. Relationship of the Parties. It is understood and agreed that none of the provisions herein, or any acts of Licensors and/or Licensee, will be deemed to create a leasehold estate, a landlord-tenant relationship, a partnership, joint venture, master-servant relationship, or any interest other than a License for the use of the Licensed Area.

10. Licensors' obligation towards Licensee's property. Licensors shall not be responsible for the care or security of tables and chairs located in the licensed seating area, and any tables, chairs or other property of Licensee left on the Licensed Area after business hours shall remain there at the Licensee's risk.

11. Alcohol. Licensee acknowledges that this agreement does not grant Licensee the authority to serve alcohol or allow alcohol to be consumed on the public right of way described in the Agreement. Licensee understands that separate state and local ordinances govern the sale or consumption of alcoholic beverages on public rights of way, and further understands that serving alcohol or allowing alcohol to be consumed in the Licensed Area shall only be permitted if a liquor license is granted to the applicant specifically for the purpose of serving alcohol in the Licensed Area. Serving of alcohol without a valid liquor license for the Licensed Area shall be grounds for immediate revocation of this license. Any area used for service and or consumption of alcohol shall be separated from the remainder of the public sidewalk by a gate or fence that shall be approved by the terms of an outdoor liquor license and the Licensee shall comply with all requirements of said liquor license.

12. Compliance with laws/site plan. Licensee, at its sole cost and expense, shall comply with all laws, ordinances, judicial decisions, orders, and regulations of federal, state, and local governments pertaining to the use of the Licensed Area. Licensee understands and agrees that the Licensors are entering into this License Agreement in its capacity as a landowner or tenant. Licensors' legal status as a municipality shall in no way limit the obligations of the Licensee to obtain any required approval from municipal departments that have jurisdiction over the Licensed Area or any other governmental authority, including **any permits or approvals required by the Michigan Department of Transportation (MDOT).**

Licensee shall comply with the terms and conditions of the site plan and other approvals granted by Farmington. No signs shall be permitted in connection with the temporary outdoor seating use. No outdoor heaters are permitted. No outdoor music is permitted.

13. Revocation. This License Agreement is fully revocable at will by Licensors.

14. Notices. Any notice required to be given herein shall be made by personal delivery or by certified or registered mail, postage prepaid, return receipt requested, or reliable overnight courier, to the parties as follows:

If intended for Licensors:

City of Farmington
Attn: City Manager
23600 Liberty Street
Farmington, MI 48335

If intended for Licensee:

Good Food Farmington LLC
33043 Grand River Ave
Farmington, MI 48336
Attn: _____

15. Successors and Assigns. This Agreement shall be binding upon, and inure to the benefit of the Parties and their successors and assigns. However, Licensee shall not assign this Agreement in whole or in part without the prior written approval of Licensors, which approval shall not be unreasonably withheld. Any such assignment shall be reflected in a written instrument, satisfactory in form and content to Licensors, and signed by assignee and assignor and consented to by Licensors. In the event of any such City-approved assignment, the assignee shall be the licensee under this Agreement.

16. No Third-Party Beneficiaries. This Agreement is not intended to confer any benefit on any person or entity that is not a Party to this Agreement.

17. Severability. If any section, subsection, clause, phrase or portion of this Agreement is for any reason held invalid or unconstitutional by any court of competent jurisdiction, that portion shall be considered a separate, distinct and independent portion of this Agreement, and the remaining portions of this Agreement shall remain in full force and effect.

18. No Tenant. Licensee shall not by virtue of this Agreement be deemed to have become the tenant of Licensors or the Licensed Premises, nor to have been given or accorded, as against Licensors, possession of the Licensed Premises.

19. Nonwaiver. Unless otherwise expressly provided herein, no waiver by Licensors of any provision hereof shall be deemed to have been made unless expressed in writing and signed by Licensors. No delay or omission in the exercise of any right or remedy accruing to Licensors upon any breach under this Agreement by Licensors shall impair such right or remedy or be construed as a waiver of any such breach theretofore or thereafter occurring. The waiver by Licensors of any breach of any term, covenant or condition herein stated shall not be deemed to be a waiver of any other term, covenant or condition. All rights or remedies afforded to Licensors hereunder or by law shall be cumulative and not alternative, and the exercise of one right or remedy shall not bar other rights or remedies allowed herein or by law.

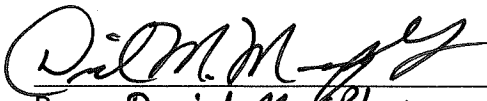
20. Governmental Immunity. It is declared that the actions of Licensors under this Agreement are a governmental function. It is the intention of the Parties hereto that this Agreement shall not, in any manner, be construed to waive the defense of governmental immunity, which Licensors possessed prior to the execution of this Agreement.

21. Entire Agreement. This Agreement contains the entire agreement among the Parties pertaining to the subject matter hereof and all prior negotiations and agreements are merged herein. Neither Licensor nor Licensor's agents have made any representations except those expressly set forth herein, and no rights or remedies are or shall be acquired by the Licensee by implication or otherwise unless expressly set forth herein.

IN WITNESS WHEREOF, the parties have hereunto set their respective hands and seals on the date and year first above written.

LICENSOR:

CITY OF FARMINGTON
A Michigan Municipal Corporation



By: David Murphy
Its: City Manager

LICENSEE:

Good Food Farmington LLC



By: David Ayash
Its: City Manager

CONSENT TO LICENSE

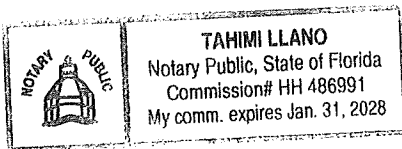
As the lessor to the property referenced in the License Agreement, dated April 14, 2025, as shown in the Exhibit B attached hereto and incorporated herein, whereby, the City of Farmington, grants and conveys said License to Good Food Farmington, LLC dba Spruce and Ash, the undersigned hereby evidences its consent to the terms of the License Agreement, which License Agreement is hereby acknowledged and shall bind the undersigned and the heirs, successors and assigns of the undersigned.

IN WITNESS WHEREOF the undersigned has caused its signature to be placed on the
25 day of April, 2025

By:

STATE OF ~~MICHIGAN~~)
COUNTY OF ~~OAKLAND~~) ss. *William*

The foregoing Consent to License was acknowledged before me this 25 day of April, 2025, by Joseph Early the President of Leitrim Groves on its behalf.

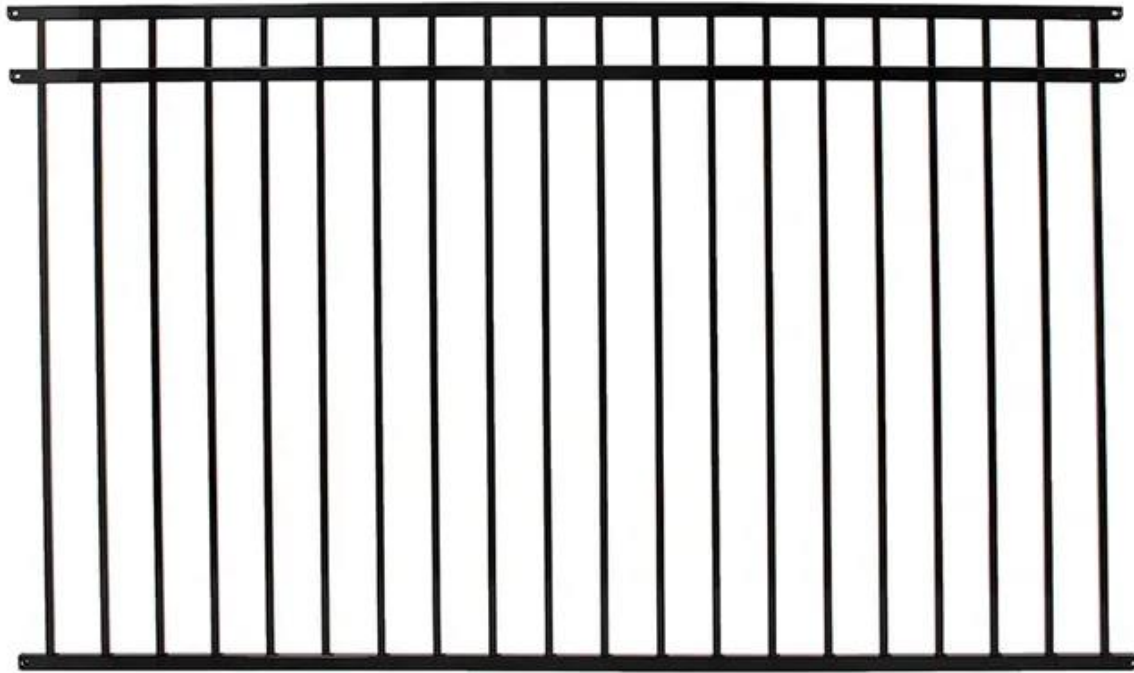


Notary Public Collins
Acting in Oakland County, MI FL
My commission expires: 01/31/28

Fence Panel

Black metal fence panel

3' tall, 6' long between planter boxes

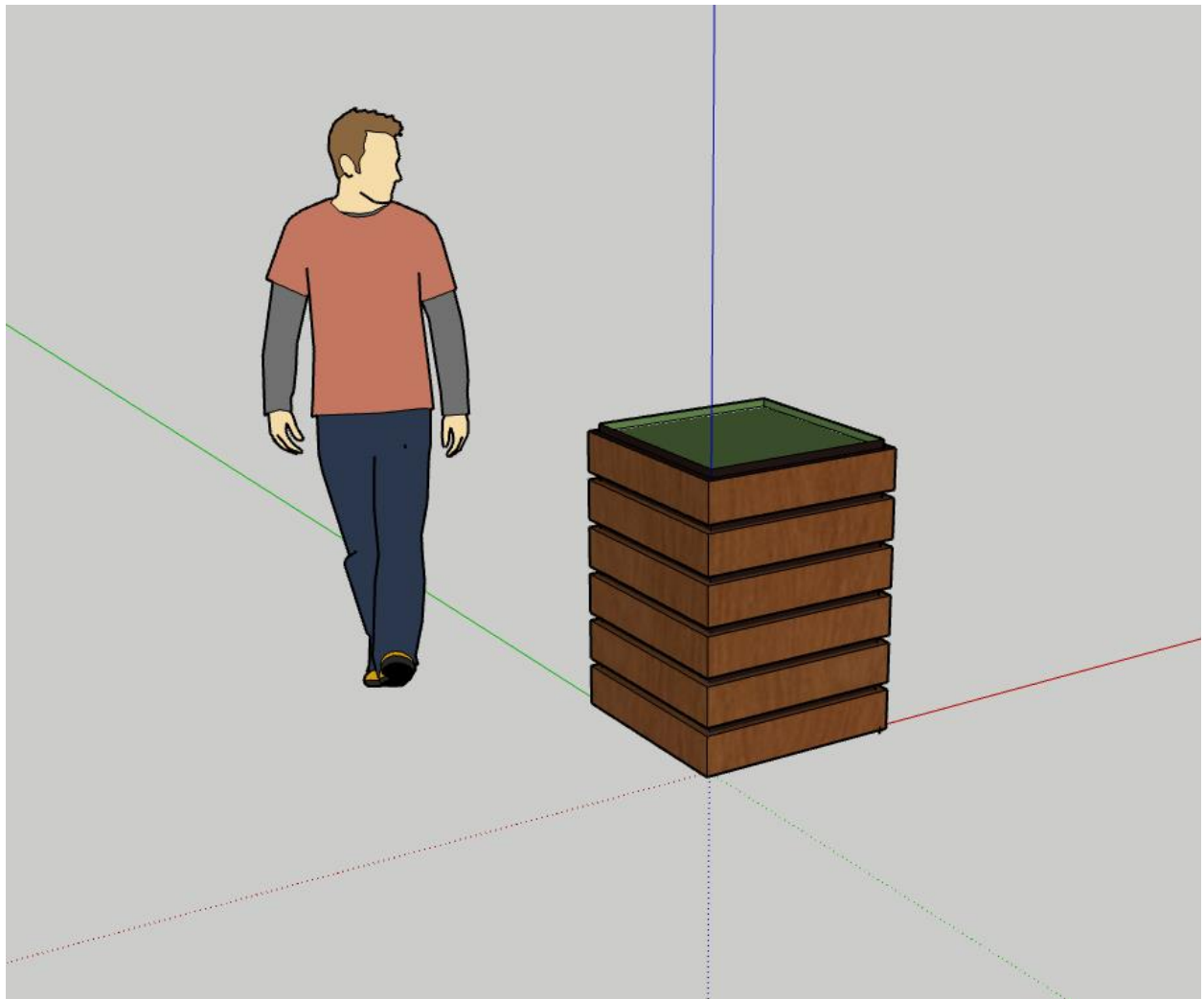


Planter Boxes

2' x 2' x 3'

Composite decking clad around a plywood box

Fence panels in between each box (acting as fence poles)



Chairs

36 total (9, 4 person tables)



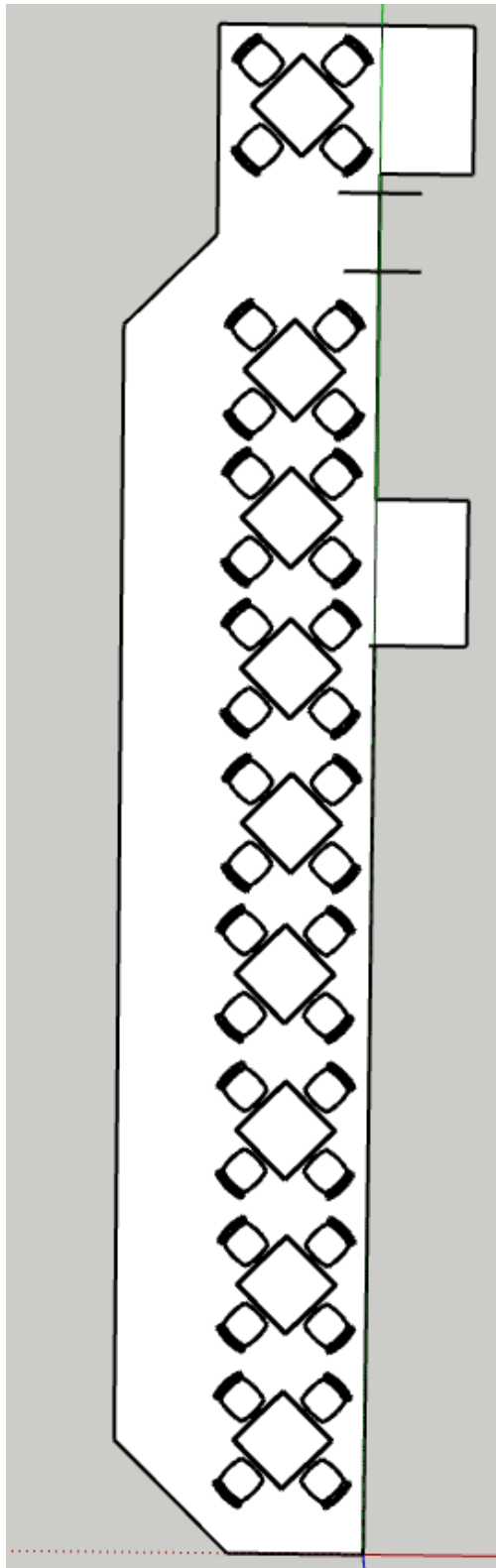
Tables

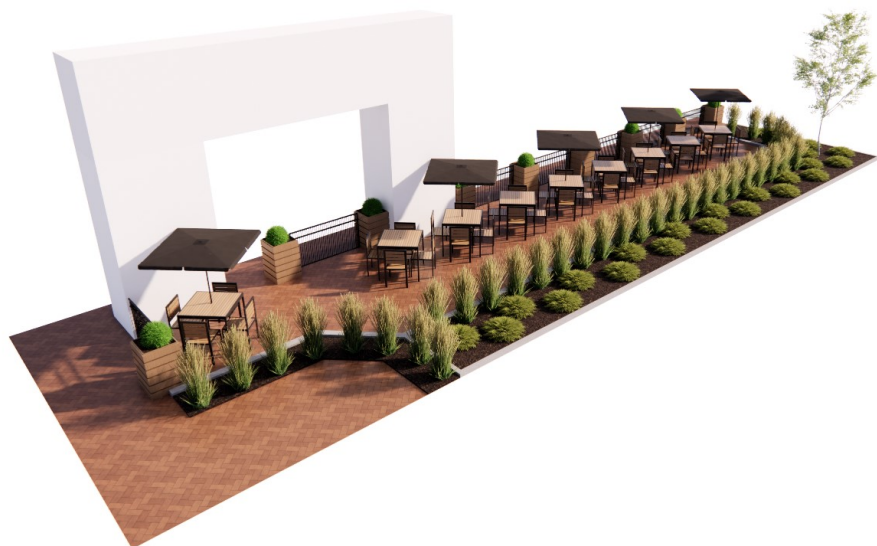
9 tables

36" x 36"



Patio Layout







Farmington City Council Staff Report	Council Meeting Date: July 21, 2025	Reference Number 4F
Submitted by: Chris Weber, Assistant City Manager		
Description Consideration to approve License Agreement for Use and Maintenance of Public Right-Of-Way for Outdoor Seating with the Farmington Tasting Room, LLC and Basement Burger Bar, Inc.		
Requested Action Consent agenda - approve License Agreement for Use and Maintenance of Public Right-of-Way for Outdoor Seating with the Farmington Tasting Room, LLC and Basement Burger Bar, Inc.		
<p><u>Background</u></p> <p>The City requires a License Agreement for placement of all or a portion of an outdoor seating area in the public right-of-way to ensure that it is properly operated and maintained by the applicant. In connection with the recently approved site plan for outdoor seating area within the City's public right-of-way adjacent to their existing commercial building, the City is seeking to enter into a License Agreement with the Farmington Tasting Room, LLC (Sante) and Basement Burger Bar, Inc. to allow the use of the public right-of-way subject to certain conditions, including ongoing maintenance of the licensed right-of-way area, the provision of insurance with respect to the right-of-way area, and the requirement to indemnify the City for damages or injuries occurring within the licensed area. Attached is a copy of the License Agreement and support materials, including the approved site plan.</p>		
Materials: License agreement, site plan		

**STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON**

AGREEMENT AND LICENSE FOR USE OF ROW FOR OUTDOOR SEATING

THE FARMINGTON TASTING ROOM

THIS LICENSE AGREEMENT ("Agreement") made effective the 18th day of June, 2025, by and between the **CITY OF FARMINGTON**, Oakland County, Michigan, herein called the "City", 23600 Liberty Street, Farmington, Michigan, 48336, and **THE FARMINGTON TASTING ROOM, LLC**, a Michigan limited liability company (FTR), whose address is 26201 Pleasant Valley Road, Farmington Hills, MI 48331 and **BASEMENT BURGER BAR, INC.** a Michigan Profit Corporation, (BBB) whose address is 33316 Grand River, Farmington, MI, and their successors and assigns, together herein called the "Licensees"

RECITALS

A. FTR operates a wine tasting business, which includes the sale and consumption on premises of wine and other alcoholic beverages, at a location within the City bearing the address of 33314 Grand River Avenue, Farmington MI, 48336. BBB operates a restaurant and bar, which includes the sale of food and the sale and consumption on premises alcoholic beverages, at a location within the City bearing the address of 33316 Grand River Avenue, Farmington MI, 48336 (together the "Building"), more particularly described as follows:

T1N, R9E, SEC 27 ASSESSOR'S PLAT NO 6 SWLY 89.56 FT OF LOT 8

Parcel Number: 20-23-27-153-009

B. The City, in conjunction with the State of Michigan (Michigan Department of Transportation), is responsible for certain aspects of the maintenance the sidewalk and right-of-way areas adjacent to the Building. As part of the exercise of that authority, the City, in conjunction with its Downtown Development Authority (DDA), has over the years engaged in work within the right-of-way, including the installation of pavement, brick pavers, curbing, and landscaping.

C. Licensees sought and received from the City's Planning Commission site plan approval to allow its customers to consume food and beverages on the sidewalk and in the right-of-way adjacent to the Building, subject to receipt of all other required approvals. See

Exhibit A (the "Site Plan/Licensed Area"). The Site Plan includes approval of existing improvements to the sidewalk and right-of-way to allow the use for outdoor seating and dining (the "Improvements"). The Site Plan approval provides for the use of the Licensed Area to be shared between FTR and BBB.

D. The City previously submitted a permit request to conduct the Improvements to MDOT, which has authorized the work to be done in its right-of-way.

E. FTR and BBB seek to keep in place and maintain the Improvements as shown in the approved Site Plan.

NOW, THEREFORE, in consideration of the foregoing, the parties agree as follows, and the City grants a license to Licensees as follows:

1. Grant of License. City hereby grants to FTR and BBB a revocable license to operate and maintain the Improvements shown on the Site Plan in the area shown on **Exhibit A, the "Site Plan/Licensed Area."** This Agreement and License authorizes only the operation and maintenance of the Improvements as depicted. The use of the Licensed Area is also subject to the rules and regulations set forth in the City's Code of Ordinances and the separate approvals, if any, with regard to such use. The License is subject to the following requirements:

- A. FTR and BBB shall be required to undertake all required on-going maintenance of the Licensed Area to ensure that it is kept in a safe, clean and attractive manner, including but not limited to removal of trash, watering and replacing landscape elements, repairing broken dividing urns/landscape, tables and/or other improvements to the seating area. Keeping the paved areas free of snow, ice and debris. In the event that the Licensees shall at any time fail to carry out the responsibilities above, and/or in the event of a failure to preserve and/or maintain such areas or facilities in reasonable order and condition, the City may serve written notice upon the Licensees, setting forth the deficiencies in maintenance and/or preservation. Notice shall also set forth a demand that the deficiencies be cured within a stated reasonable time period. In the event that the deficiencies are not cured, the City may, but is not required to, enter into the Licensed Area and undertake maintenance, repair or replacement of the Licensed area to eliminate trash, debris or safety hazards. Licensees shall be responsible for the payment of costs incurred by the City, including the cost of notices by the City and reasonable legal fees incurred by the City, plus an administrative fee in the amount of 25% of the total of all costs and expenses incurred, shall be paid by the Licensees. In the discretion of the City, such costs and expenses may be collected by suit initiated against the Licensees and, in such event, the Licensees shall pay all court costs and reasonable attorney fees incurred by the City in connection with such suit.
- B. Either party may terminate this Agreement at any time by giving written notice to the other specifying the proposed date of termination, such notice to be given not less than thirty (30) days before its improvements, not including paving repairs or improvements, by the date specified in such notice for the date of termination. The City may remove such improvements, at the Licensees' expense, if they are not removed in accordance the date set forth in the Notice of termination. Licensees shall be responsible for all costs associated

with such removal, including any costs and attorneys' fees incurred by the City in securing such removal or collecting from the Licensees the costs associated with such removal.

- C. Licensees shall indemnify and hold the City harmless from and against all liability for personal injuries, property damage, or for loss of life or property resulting from, or in any way connected with its use of the Licensed Area, including the condition or use of the premises covered by this license, and/or any means of ingress to or egress from such premises, except liability caused solely by the negligence of the City, its agents, officers or employees. Licensees may be responsible for all damages to City-owned improvements or City-owned property of any kind caused by or in any way related to Licensees' use of the Licensed Area, including but not limited to City-owned paving, utilities, and storm sewer requiring repair or replacement as a result of Licensees' use, maintenance, repair, replacement, and/or removal of its improvements, as determined by the City.
- D. Licensees shall procure and maintain so long as the license is in effect comprehensive general liability insurance or program of self-insurance, to protect from claims for damages because of bodily injury or death and from claims for injury or destruction of property including loss of use resulting therefrom, any and all of which may arise out of or result from the Licensees' use of the Licensed Area. The limits of liability for bodily injury including accidental death shall be \$1,000,000.00 per occurrence. The limits of liability for property damage shall be \$1,000,000.00 per occurrence. The policy shall include general aggregate coverage in the amount of \$2,000,000. The policy shall name the City as an additional insured with respect to the Licensed Area. Licensee shall require all contractors, if any, installing improvements within the Licensed Area to include the same coverage with respect to the City.
- E. This Agreement does not grant or convey an interest in any property to Licensee.
- F. This License Agreement and its Exhibits are a revocable license located within the public right-of-way adjacent to the benefitting property. The City retains the full right of access to the Licensed Area at any time. FTR hereby confirms its full and unconditional consent to the City's entry upon, access to and inspection of all areas of the Licensed Area at any time desired by the City, with or without advance notice.

2. Successors and Assigns. FTR shall have the right to assign this Agreement to its successors and to any lawful occupant of the Building, and this Agreement shall be binding upon, and inure to the benefit of the Parties and their successors and assigns. Nothing in this Agreement, however, shall constitute a determination by the City that a particular successor or assign of Licensees shall have the lawful right to occupy the Licensed Area under the City's Code of Ordinances, including the Zoning Ordinance.

3. No Third-Party Beneficiaries. This Agreement is not intended to confer any benefit on any person or entity that is not a Party, or a successor or assign, to this Agreement.

4. Severability. If any section, subsection, clause, phrase or portion of this Agreement is for any reason held invalid or unconstitutional by any court of competent jurisdiction, that portion shall be considered a separate, distinct and independent portion of this Agreement, and the remaining portions of this Agreement shall remain in full force and effect.

5. Amendments. This Agreement may be amended at any time, in writing, by mutual consent of the Parties. No amendment to this Agreement shall be effective and binding upon the Parties unless it expressly makes reference to this Agreement, is in writing, and is signed and acknowledged by duly authorized representatives of both Parties and approved by the City Council.

6. No Tenant. Licensees shall not by virtue of this Agreement be deemed to have become the tenant of the City or the Licensed Area, nor to have been given or accorded, as against the City, possession of the Licensed Area.

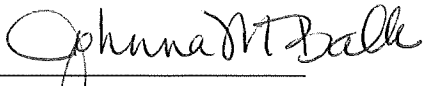
7. Nonwaiver. Unless otherwise expressly provided herein, no waiver by any Party of any provision hereof shall be deemed to have been made unless expressed in writing and signed by the waiving Party. No delay or omission in the exercise of any right or remedy accruing to any Party upon any breach under this Agreement by the other Party shall impair such right or remedy or be construed as a waiver of any such breach theretofore or thereafter occurring. The waiver by either Party of any breach of any term, covenant or condition herein stated shall not be deemed to be a waiver of any other term, covenant or condition. All rights or remedies afforded to the Parties hereunder or by law shall be cumulative and not alternative, and the exercise of one right or remedy shall not bar other rights or remedies allowed herein or by law.


8. Governmental Immunity. It is declared that the actions of the City under this Agreement are a governmental function. It is the intention of the Parties hereto that this Agreement shall not, in any manner, be construed to waive the defense of governmental immunity, which the City possessed prior to the execution of this Agreement.

9. Entire Agreement. This Agreement contains the entire agreement among the Parties pertaining to the subject matter hereof and all prior negotiations and agreements are merged herein. Neither the City nor the City's agents have made any representations except those expressly set forth herein, and no rights or remedies are or shall be acquired by the Licensees by implication or otherwise unless expressly set forth herein.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

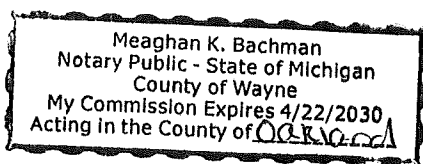
CITY OF FARMINGTON

By: 
~~Joe LaRussa, Mayor~~
Johnna Balk, Mayor Pro-Tem

By: 
Meghan Bachman, Clerk

STATE OF MICHIGAN)
) SS
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me on this 18th day of June, 2025, by Joe Larussa, Mayor, and Meaghan Bachman, Clerk, on behalf of the City of Farmington, a Municipal Corporation.



Meaghan K. Bachman
Notary Public
Oakland County, Michigan
My Commission Expires: April 22, 2030

THE FARMINGTON TASTING ROOM, LLC, a
Michigan limited liability company

By: [Signature]
Its: Clint Fetzer - Owner

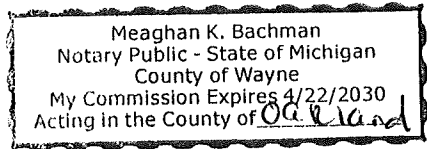
The foregoing instrument as acknowledged before me in Oakland County, Michigan, on this 18th day of June, 2025, by Clint Fetzer, the Owner of THE FARMINGTON TASTING ROOM, LLC, a Michigan limited liability company, on behalf of the company.

[Signature]
Notary Public,
Oakland County, MI
My Commission Expires: 4/26/2031

BASEMENT BURGER BAR, LLC, a Michigan

By: [Signature]
Its: David Azar
owner

The foregoing instrument as acknowledged before me in Oakland County, Michigan, on this 3 day of July, 2025, by David Azar, the Owner of BASEMENT BURGER BAR, LLC, a Michigan Domestic Profit Corporation, on behalf of the company.



Meaghan K. Bachman
Notary Public
Wayne County, MI

My Commission Expires: April 22, 2030

EXHIBIT A

SITE PLAN
LICENSED AREA



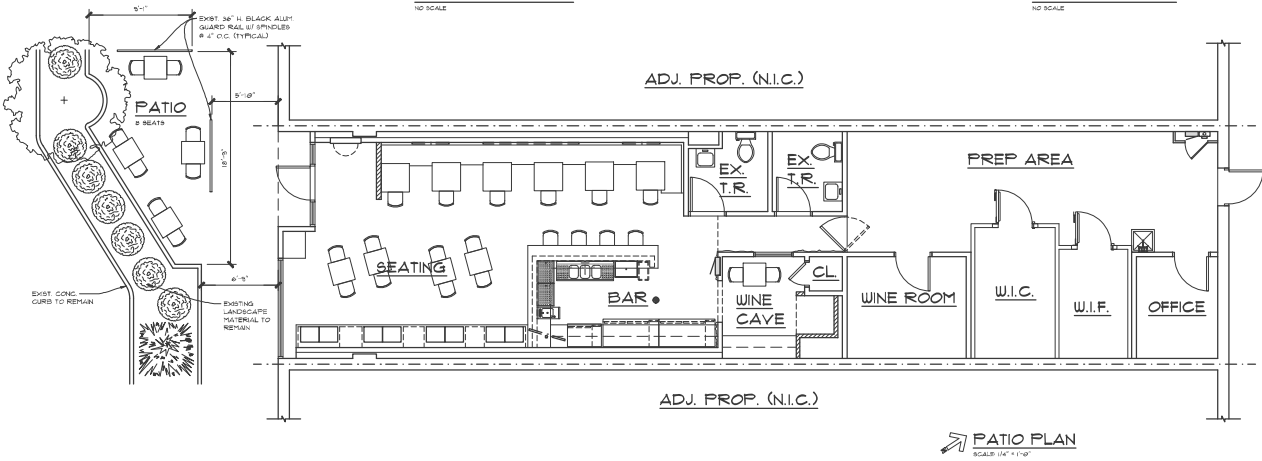




NORTH PATIO VIEW
NO SCALE



WEST PATIO VIEW
NO SCALE



PROJECT NUMBER	07010024
DATE	08/14/2024
DESIGNER	08/14/2024
DATE	08/14/2024
PROJECT	08/14/2024
DATE	08/14/2024
PROJECT	08/14/2024
DATE	08/14/2024

RBA
ROGER
BERENT
ARCHITECTS

DESIGN

PROJECT LOCATION
SANTÉ WINE BAR
3334 GRAND RIVER AVE
FARMINGTON, MI 48336

DRAWING TITLE
PATIO PLAN

STATE OF MICHIGAN
REGISTERED ARCHITECT
ROGER JACOB BERENT
0000000000

DRAWN: RZ
CHECKED: SCD/JAM
APPROVED: SCD/JAM

DO NOT SCALE THIS PRINT
USE DIMENSIONS ONLY

PROJECT NUMBER: D11436434
SHEET NUMBER: A-1

Farmington City Council Staff Report	Council Meeting Date: July 21, 2025	Reference Number 4G
Submitted by: Melissa Andrade		
Description Consideration to appoint a delegate for the Annual MML Convention September 17-19, 2025.		
Requested Action Move to appoint Mayor Pro Tem Johnna Balk as Farmington's delegate for the annual MML meeting September 17-19, 2025 and City Manager David Murphy as alternate.		
<p><u>Background</u></p> <p>The Michigan Municipal League is requesting that the City Council designate a delegate and alternate, by official action, who will be in attendance at the annual meeting September 17-19, 2025. This person will be the official representative to cast the vote for the City of Farmington. The bylaws for the League provides that each member city and village shall be equally represented and provide a vote in the election of officers and any proposals presented.</p>		
Materials: Letter from MML		

June 27, 2025

Michigan Municipal League Annual Meeting Notice

(Please present at the next Council, Commission or Board Meeting)

Dear Official:

The Michigan Municipal League Annual Convention will be held in Grand Rapids, September 17-19, 2025. The League's "**Annual Meeting**" is scheduled for 4:30 pm on Wednesday, September 17 in the Pantlind Ballroom at the Amway Grand Plaza Hotel. The meeting will be held for the following purposes:

1. **Election of Trustees.** To elect five members of the Board of Trustees for terms of four years each (see #1 on page 2).
2. **Policy.** A) **To vote on the Core Legislative Principles document.**

In regard to the proposed League Core Legislative Principles, the document is available on the League website at <https://mml.org/resources-research/delegate/>. If you would like to receive a copy of the proposed principles by fax, please call Monica Drukis at the League at 800-653-2483.

B) If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on. (See #2 on page 2.)

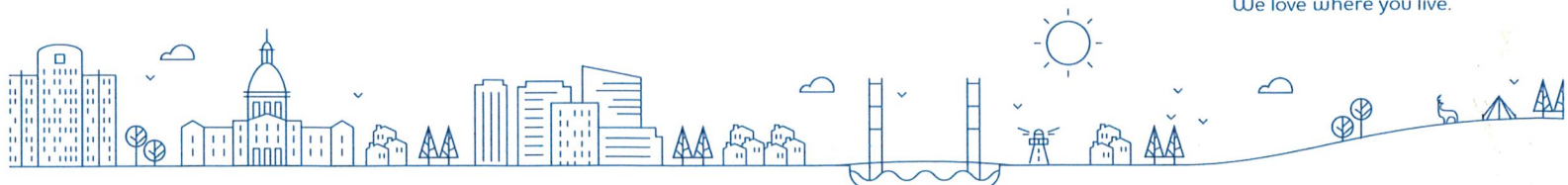
In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by **August 17, 2025.**

3. **Other Business.** To transact such other business as may properly come before the meeting.

Designation of Voting Delegates

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting <https://mml.org/resources-research/delegate/> **no later than August 17, 2025.**

We love where you live.



Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

“Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary Members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative.”

1. Election of Trustees

Regarding election of Trustees, under Section 5.3 of the League Bylaws, five members of the Board of Trustees will be elected at the annual meeting for a term of four years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and “no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting.” Thus, the deadline this year for the League to receive resolutions is **August 17, 2025**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. **Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.**

Further, “Every proposed resolution submitted to the Board of Trustees by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or a modification thereof.

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3. Posting of Proposed Resolutions and Core Legislative Principles

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website, or at the League registration desk to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the Annual Meeting.

The Board of Trustees will meet on Tuesday, September 16, 2025, at the Amway Grand Hotel for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

Sincerely,



Donald Gerrie
President
Mayor, Sault Sainte Marie



Daniel P. Gilmartin
Executive Director & CEO

We love where you live.



CITY OF FARMINGTON
BUILDING DEPARTMENT

4th Quarter Report

April 1, 2025
through
June 30, 2025

Jeffrey Bowdell
Building Official
Building Inspector

FY 2024 - 25

MONTH	NEW HOMES		HOME REMODEL		SHEDS/GARAGES		COMMERCIAL REMODEL		COMMERCIAL BUILDING		INDUSTRIAL REMODEL	
	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value
JULY	0	\$0	2	\$49,918	0	\$0	1	\$15,000	0	\$0	0	\$0
AUGUST	0	\$0	1	\$210,000.00	1	\$1,000	3	\$551,100	0	\$0.00	0	\$0
SEPTEMBER	0	\$0	1	\$24,221	0	\$0	0	\$0	0	\$0	0	\$0
OCTOBER	0	\$0	0	\$0	0	\$0	2	\$152,200	0	\$0	0	\$0
NOVEMBER	0	\$0	1	\$175,000.00	1	\$119,500	2	\$30,000	1	\$498,000	0	\$0
DECEMBER	0	\$0	0	\$0	1	\$11,082	2	\$138,700	0	\$0	0	\$0
JANUARY	0	\$0	4	\$143,600	0	\$0	1	\$55,000	0	\$0	0	\$0
FEBRUARY	0	\$0	1	\$40,086	0	\$0	1	\$15,000	0	\$0	0	\$0
MARCH	5	\$755,000	0	\$0	1	\$37,950	2	\$202,500	0	\$0	1	\$535,187
APRIL	16	\$2,416,000	3	\$160,587	0	\$0	0	\$0	0	\$0	0	\$0
MAY	0	\$0	4	\$148,208	0	\$0	1	\$300,000	0	\$0	0	\$0
JUNE	0	\$0	1	\$68,000	0	\$0	4	\$606,285	1	\$1,000,000	0	\$0
TOTAL	21	\$3,171,000	18	\$1,019,620.00	4	\$169,532	19	\$2,065,785	2	\$1,498,000.00	1	\$535,187

2024 - 25 CASH SHEET SUMMARY

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Building	\$23,102	\$15,800	\$10,880	\$11,380	\$20,190	\$7,690	\$7,110	\$6,610	\$23,305	\$42,955	\$21,100	\$31,340
Building Registration	\$330	\$120	\$240	\$180	\$390	\$240	\$300	\$360	\$420	\$300	\$570	\$570
Building Bond	\$100	\$5,200	\$22,200	\$21,600	\$500	\$10,000	\$30,100	\$25,200	\$45,000	\$3,100	\$30,000	\$2,200
Performance Bond	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Tap/Meter	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000	\$0	\$29,600	\$0	\$0
Sewer Tap	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,400	\$27,200	\$0	\$0
Construction Water	\$400	\$0	\$0	\$0	\$0	\$400	\$0	\$0	\$1,400	\$0	\$130	\$0
Water/Sewer Debt	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sign	\$266	\$0	\$450	\$98	\$162	\$290	\$0	\$186	\$92	\$162	\$543	\$117
Sign Registration	\$0	\$0	\$0	\$30	\$0	\$30	\$0	\$55	\$25	\$55	\$155	\$25
Fence	\$290	\$115	\$580	\$870	\$160	\$0	\$0	\$80	\$80	\$345	\$280	\$50
Fence Registration	\$0	\$0	\$0	\$120	\$60	\$0	\$0	\$30	\$30	\$0	\$30	\$0
Pool	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Approach/Sidewalk	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Mechanical	\$3,305	\$5,390	\$2,244	\$3,485	\$2,207	\$3,050	\$2,875	\$2,286	\$2,440	\$2,960	\$5,290	\$4,030
Mechanical Registration	\$60	\$165	\$60	\$75	\$30	\$15	\$75	\$45	\$30	\$30	\$105	\$60
Electrical	\$2,038	\$3,091	\$3,926	\$5,164	\$2,081	\$1,831	\$2,532	\$1,897	\$1,434	\$2,355	\$2,834	\$6,227
Electrical Registration	\$240	\$210	\$60	\$300	\$150	\$180	\$325	\$295	\$240	\$210	\$330	\$210
Plumbing	\$2,395	\$2,425	\$2,155	\$3,075	\$1,330	\$875	\$1,820	\$1,760	\$1,385	\$1,015	\$11,067	\$2,530
Plumbing Registration	\$120	\$60	\$165	\$105	\$30	\$30	\$60	\$105	\$135	\$30	\$135	\$15
Zoning Board of Appeals	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$225	\$0
Engineering Fees	\$0	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	\$0	\$0	\$0
Planner Fees	\$0	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Plan Rev/Zone Com	\$250	\$1,642.50	\$100	\$250	\$300	\$250	\$350	\$100	\$850	\$1,475	\$100	\$700
Rental Reg/inspect	\$350	\$0	\$2,850	\$7,450	\$5,550	\$1,350	\$1,350	\$600	\$1,350	\$0	\$0	\$200
False Alarm	\$335	\$135	\$540	\$220	\$35	\$935	\$380	\$15	\$50	\$35	\$55	\$220
Other	\$0	\$100	\$100	\$50	\$0	\$0	\$150	\$0	\$50	\$150	\$0	\$100
Total	\$33,831.00	\$34,453.50	\$46,550.00	\$54,452.00	\$33,175.00	\$27,166.00	\$47,427.00	\$43,624.00	\$84,716.00	#####	\$72,949.40	\$48,594.00

NUMBER OF PERMITS ISSUED BY MONTH

FY 2024 - 25

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	Total
Single Family Home	0	0	0	0	0	0	0	0	5	16	0	0	21
Residential Alteration	2	1	1	0	2	0	4	1	0	3	4	1	19
Garage/Shed	0	1	0	0	2	1	0	0	1	0	0	0	5
Commercial Building	0	0	0	0	0	0	0	0	0	0	0	1	1
Commercial Alteration	1	3	0	2	3	2	1	1	2	0	1	4	20
Industrial Building	0	0	0	0	0	0	0	0	1	0	0	0	1
Industrial Alteration	0	0	0	0	0	0	0	0	0	0	0	0	0
Deck	3	1	0	0	1	0	0	2	0	3	0	1	11
Church, School Alteration	0	0	0	0	0	0	0	0	0	0	0	0	0
Office, Bank, Professional Building	0	0	0	0	0	0	0	0	0	0	0	0	0
Office, Bank, etc Alteration	0	0	0	0	0	0	0	0	0	0	0	0	0
Swimming Pool	1	0	0	0	0	0	0	0	0	0	0	0	1
Fence	2	1	5	7	1	1	0	1	1	3	2	1	25
Sign	2	1	7	1	4	3	0	2	2	2	5	3	32
Bldg w/sign (value)	2	1	6	1	4	3	0	2	2	2	5	3	31
Fire Repair	0	0	0	0	0	0	0	0	0	0	0	0	0
Zoning Compliance	4	0	4	5	0	4	2	2	3	3	0	2	29
Roof, Siding, Windows	25	14	19	28	10	14	10	12	12	13	27	28	212
Sidewalk/Approach	0	0	0	0	0	0	0	0	0	0	0	0	0
Demolition	2	0	0	1	0	2	0	1	0	0	0	0	6
Temporary Signs	0	0	0	0	0	0	0	0	0	1	0	0	1
Other	1	2	5	4	3	6	0	5	1	2	8	7	44
Total	45	25	47	49	30	36	17	29	30	48	52	51	459

BUILDING PERMITS

	2024- 2025		2023 - 2024		2022 - 2023	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	45	\$23,102	41	\$20,565	12	\$3,750
AUGUST	25	\$15,800	28	\$12,443	50	\$16,330
SEPTEMBER	47	\$10,880	25	\$10,155	30	\$14,615
OCTOBER	49	\$11,380	31	\$9,445	40	\$9,595
NOVEMBER	30	\$20,190	24	\$13,250	35	\$9,170
DECEMBER	36	\$7,690	30	\$3,225	20	\$7,845
JANUARY	17	\$7,110	14	\$6,695	24	\$9,475
FEBRUARY	29	\$6,610	27	\$5,130	10	\$11,960
MARCH	30	\$23,305	24	\$6,855	14	\$3,775
APRIL	48	\$42,955	54	\$14,065	32	\$19,055
MAY	52	\$21,100	42	\$34,868	49	\$18,710
JUNE	51	\$31,340	43	\$9,975	52	\$24,115
TOTAL	459	\$221,462	383	\$146,671	368	\$148,395

ELECTRICAL PERMITS

	2024 - 2025		2023 - 2024		2022 - 2023	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	27	\$2,038	19	\$1,483	22	\$2,294
AUGUST	34	\$3,091	25	\$5,024	34	\$4,027
SEPTEMBER	38	\$3,926	17	\$2,600	15	\$2,294
OCTOBER	49	\$4,659	23	\$3,870	25	\$3,353
NOVEMBER	25	\$2,081	14	\$1,330	18	\$2,032
DECEMBER	24	\$1,831	21	\$1,854	13	\$2,042
JANUARY	22	\$2,532	21	\$2,361	20	\$2,518
FEBRUARY	18	\$1,897	13	\$1,906	20	\$3,275
MARCH	16	\$1,434	12	\$1,307	17	\$2,651
APRIL	22	\$2,355	25	\$2,528	16	\$1,647
MAY	25	\$2,834	10	\$1,229	23	\$3,001
JUNE	36	\$6,227	20	\$4,033	22	\$2,924
TOTAL	336	\$34,905	220	\$29,525	245	\$32,058

MECHANICAL PERMITS

	2024 - 2025		2023 - 2024		2022 - 2023	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	24	\$3,305	21	\$3,130	19	\$3,335
AUGUST	31	\$5,390	25	\$5,153	35	\$5,535
SEPTEMBER	14	\$2,244	15	\$2,735	23	\$3,970
OCTOBER	18	\$2,870	15	\$3,475	11	\$1,485
NOVEMBER	16	\$2,207	16	\$2,755	15	\$2,685
DECEMBER	21	\$3,050	13	\$2,280	12	\$2,080
JANUARY	19	\$2,875	22	\$3,080	12	\$2,085
FEBRUARY	16	\$2,286	8	\$1,040	19	\$3,624
MARCH	15	\$2,440	11	\$2,365	17	\$3,320
APRIL	20	\$2,960	15	\$2,495	18	\$3,970
MAY	27	\$5,290	13	\$2,760	16	\$2,485
JUNE	27	\$4,030	15	\$2,295	18	\$3,597
TOTAL	248	\$38,947	189	\$33,563	215	\$38,171

PLUMBING PERMITS

	2024 - 2025		2023 - 2024		2022 - 2023	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	8	\$2,395	8	\$1,235	2	\$995
AUGUST	11	\$2,425	10	\$1,575	18	\$1,765
SEPTEMBER	12	\$2,155	4	\$2,000	3	\$635
OCTOBER	18	\$2,640	12	\$2,735	8	\$1,130
NOVEMBER	7	\$1,330	9	\$1,470	5	\$930
DECEMBER	7	\$875	5	\$815	10	\$1,275
JANUARY	10	\$1,820	5	\$1,345	12	\$2,655
FEBRUARY	14	\$1,760	7	\$1,185	6	\$1,120
MARCH	8	\$1,385	8	\$1,245	4	\$1,195
APRIL	8	\$1,015	3	\$580	7	\$1,205
MAY	32	\$11,067	9	\$1,420	8	\$1,055
JUNE	8	\$2,530	8	\$1,150	8	\$1,840
TOTAL	143	\$31,397	88	\$16,755	91	\$15,800

CODE ENFORCEMENT LOG

MONTH: April 2025

VIOLATIONS	METHOD OF CONTACT				
	PHONE	VERBAL	LETTER	WARNING TICKET	TOTAL
unoperable vehicle					
Recreational Vehicles		2			2
Trash cans at curb					
Streets / Sidewalks		1			1
Commercial Property Maint./Dumpster					
Signs					
Housing Code					
Fences					
Nuisances		1			1
Zoning: unapproved use					
rats					
Work w/o permit					
Blight: yard/outdoor		3			3
Animal Offenses					
Residential Prop maint					
unauthorized use of bldg					
improper storage		1			1
High grass / weeds					
Unregistered Rental					
Lights					
Total	0	8	0	0	8

RESULTS						
COMPLIANCE	NON-COMPLIANCE	COURT	PENDING	CITY COUNCIL	ZONING BOARD	TOTAL
						0
			2			2
			1			1
						0
						0
						0
						0
1						1
						0
						0
						0
			3			3
						0
						0
			1			1
						0
						0
1	0	0	7			8

INSPECTIONS	
Gas Pressure Tests	0
Rough Building	5
Final Building	29
Foundation	0
Initial Compliance	1
Roof	7
Heating/Cooling	37
Fire Test Hood Supression	0
Fireplace	0
Foreclosure	0
Total	79

PLAN REVIEW	
Signs	0
Buildings/addition	21
Fences	0
Decks	0
Hood Suppression	0
Demolition	0
Zoning Compliance	0
Total	21

CODE ENFORCEMENT LOG

MONTH: April 2025

[illegible]

CODE ENFORCEMENT LOG

MONTH: May 2025

VIOLATIONS	METHOD OF CONTACT				
	PHONE	Inspection	LETTER	WARNING TICKET	TOTAL
Automobiles					
Recreational Vehicles					
Trash/dumpster		1			1
Streets / Sidewalks					
Comm. Property Maint.					
Zoning Compliance					
Unapproved use					
Fences		1			1
Nuisances					
Shed/acc bldg					
Property Blight					
Grass (over 8")		5			5
Overgrown bush					
Blight		2			2
Storage / Pods					
Signs					
rats					
Unregistered Rental					
Work w/o permit		1			1
Total	0	10	0	0	10

RESULTS						
COMPLIANCE	NON-COMPLIANCE	COURT	PENDING	CITY COUNCIL	ZONING BOARD	TOTAL
						0
						0
			1			1
						0
						0
						0
			1			1
						0
						0
			5			5
						0
1			1			2
						0
						0
						0
			1			1
1	0	0	9			10

INSPECTIONS	
Gas Pressure Tests	1
Rough Building	5
Final Building	25
Foundation	0
Observable Component	0
Roof	16
Heating/Cooling	16
Fireplace	0
Foreclosures	0
Total	63

PLAN REVIEW	
Signs	0
Buildings	2
Fences	0
Decks	0
Hood Suppression	0
Demolition	0
Fire Repair	0
Pool	0
Demo	0
Total	2

CODE ENFORCEMENT LOG

MONTH: May 2025

COMPLAINTS:

CODE ENFORCEMENT LOG

MONTH: June 2025

VIOLATIONS	METHOD OF CONTACT				
	PHONE	Drive by	LETTER	WARNING TICKET	TOTAL
Automobiles					
Recreational Vehicles					
Trash/litter/debris					
Streets / Sidewalks					
Comm. Property Maint. Parking lot lights					
Signs					
Nuisances		1			1
Fences					
Exterior house lights					
Work w/o permit	1				1
Tree trimming/yard					
Grass (over 8")	5				5
Comm. Prop hoarding conditions					
Unlicensed Vehicle					
Property Maintenance-hou	1				1
Blight/cars/outside junk	1				1
Unregistered Rental	1				1
Zoning Compliance					
Total	9	1	0	0	10

RESULTS						
COMPLIANCE	NON-COMPLIANCE	COURT	PENDING	CITY COUNCIL	ZONING BOARD	TOTAL
						0
						0
						0
1						1
						0
						0
			1			1
						0
			5			5
						0
			1			1
			1			1
			1			1
						0
1	0	0	9			10

INSPECTIONS	
Gas Pressure Tests	5
Rough Building	15
Final Building	27
Foundation	1
Initial Compliance	2
Roof	12
Heating/Cooling	25
Fireplace	0
Foreclosures	0
Post Hole	2
Footing/sidewalk forms	2
Total	91

PLAN REVIEW	
Signs	0
Buildings	3
Fences	0
Decks	0
Hood Suppression	0
Demolition	0
Fire Repairs	0
Pool	0
Shed	0
Swim Club	0
Total	3

CODE ENFORCEMENT LOG

MONTH: June 2025

[illegible]

Farmington City Council Staff Report	Council Meeting Date: August 18, 2024	Item Number 6A
Submitted by: Melissa Andrade		
<u>Agenda Topic:</u> Special Event request: Holly Days and Light up the Grand Parade		
<u>Proposed Motion:</u> Move to approve the special event application for the 2025 Holly Days and Light Up the Grand Parade on Dec. 6		
<u>Background:</u> <p>The Compo and Medema Group has offered to organize Holly Days which has been an annual event in downtown Farmington.</p> <p>The event will follow the same footprint as last year. Riley Park will likely be unavailable for the event because the City plans to start putting up the ice rink.</p> <p>Holly Days is slated for Dec. 6 and includes the Gift, Greens and Giving Holiday Market in Riley Park and a lighted parade down Grand River.</p>		
<u>Materials:</u> Event application		

Event Name: Holly Days 2025

Date: Saturday, December 6, 2025

Location: Downtown/Grand River Ave Corridor, Riley Park, Governor Warner Mansion

CITY USE ONLY

Approval Needed:

- ☐ City Manager
☐ City Council

- ☐ Approved
☐ Denied



City of Farmington Special Event Application

This application is for events in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

6-24-2025
Date

Lina B. Dzelny
Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-699-5121

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: Compo & Medema Group

Individual/Organization Phone: 248-640-9803

Individual/Organization Address: 30500 Northwestern Hwy, #300, Farmington Hills, MI 48334

Event Contact: Annette Compo Phone: 248-640-9803
or Livvia Tyler 989-915-2127

Contact's Title: Event Coordinator E-mail: annettecompo@kw.com
Event Coordinating Admin Assistant liv.compohometeam@gmail.com

Address: 30500 Northwestern Hwy, #300, Farmington Hills, MI 48334

Event Name: Holly Days

Event Date & Time: Saturday, December 6, 2025 10:00 AM - 7:00 PM

Event Location: Downtown/Grand River Ave Corridor, Riley Park, Governor Warner Mansion

Type of Event: ☐ Sponsored/City Operated ☐ Wedding
☐ Non-Profit ☒ For Profit
☐ Video or Film Production ☐ Running Event
☐ Block Party ☐ Other (describe)

Event Purpose: Community Holiday Event

Number of People Expected: 2,000-3,000

Estimated Time of Setup: 7:00 AM

Estimated Time of Cleanup: 9:00 PM

Crowd Control Plans:

Greens, Gifts, and Giving Market will be responsible for the set up, teardown, and clean up in Riley Park. Clean up of other city spaces such as Governor Warner Mansion will be organized by Compo & Medema Group to return the site to satisfactory condition.

Sidewalk use? ☐ YES ☒ NO

If yes, describe sidewalk use:

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

☒ YES ☐ NO

If yes, list the lots or locations where parking is requested:

The parking lot adjacent to the south side of Sundquist pavilion, 2 parking spaces.

Will street closures be necessary? ☒ YES ☐ NO

If yes, describe, include times:

Closure of Grand River Avenue from Village Commons shopping center to Governor Warner Mansion for the 'Light Up the Grand' Parade. Requested closure will occur approx. 10-15 min. before parade commences to allow any traffic inbetween two closure points to clear and requested closure can conclude once full parade line up has cleared the parade route.

Some closures may be requested for the Greens Gifts, and Givign Market in Riley Park. Similar to those associated with the Farmers Market.

Will music be provided? ☒ YES ☐ NO

Are any of the following proposed in event area?

Booths ☐ YES ☐ NO Quantity:

Tents/Canopies* ☐ YES ☐ NO Quantity:

Tables ☐ YES ☐ NO Quantity:

Portable Toilets ☐ YES ☐ NO Quantity:

Food Vending ☐ YES ☐ NO Quantity:

Other Vendors ☒ YES ☐ NO Quantity:

Other (describe)

Walt Gajewski with the Farmers Market will supply information on the information. This pertains to the Greens, Gifts, and Giving Market that will be a part of Holly Days 2025

*Tent area is only permitted to cover a 40x40 space.

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as stated in the City Code of Ordinances (Appendix A in policy).*

Please include event map. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

⊗ I have invited local businesses to participate.

Those invited include: Approx. 3 months prior to the event, organizers will begin contacting local businesses along Grand River Ave, and businesses in greater Farmington/Farmington Hills inviting them to participate in Holly Days 2025 through sponsorship, shopping specials, storefront decorations (not provided by event organizers), etc.

Event Signs: Will this event include the use of signs ☒ YES ☐ NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager's Office.

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager's Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the "City of Farmington." There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.

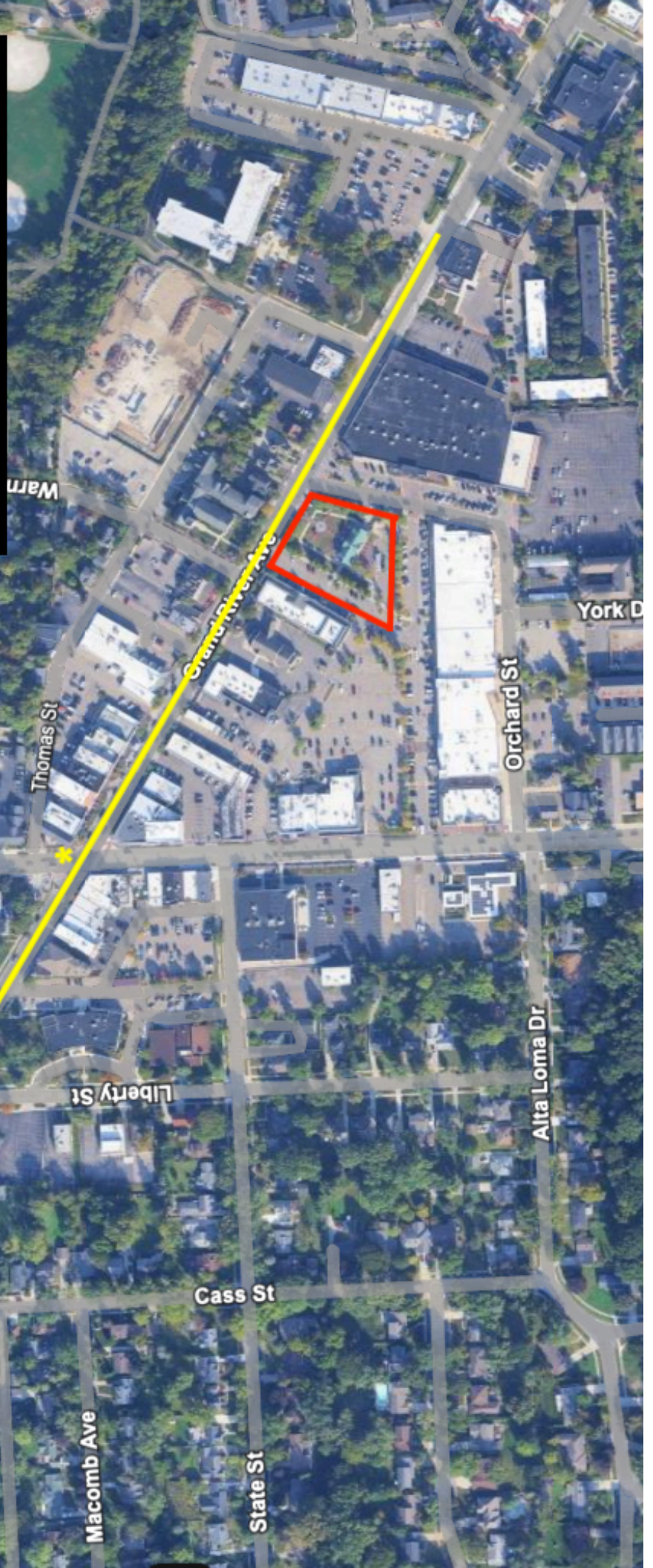
Parade Route for Light Up the Grand Parade and Announcer booth at Grand River Ave/Farmington Rd Intersection. Parade route will be at the Village Commons shopping center and end at the Governor Warner Mansion.



Greens, Gifts, and Giving Market in Riley Park and Sundquist Pavilion



Tree Lighting Ceremony at Warner Mansion with music entertainment and N/A beverage vendor.



Farmington City Council Staff Report		Council Meeting Date: July 21, 2025	Reference Number 7A
Submitted by: Jess Westendorf, DDA Director			
Description Consideration of the Fifth Amended Resolution Designating The City of Farmington "Syndicate" Social District with updated hours of operation.			
Requested Action To approve the extended hours of the social district to be open until midnight each day.			
Background <p>The State of Michigan enacted a new law intended to spur economic activity and provide flexibility for hospitality businesses by enabling the on-site sale and off-site consumption of alcoholic beverages in designated “Social District” areas.</p> <p>On July 1, 2020, Governor Whitmer signed House Bill 5781 into law (MCL 436.1551) creating the “Social District Permit,” which allows local governments to designate a Social District within their jurisdictions. Businesses that are granted a Social District Permit may sell alcoholic liquor (beer, wine, mixed spirits, or mixed drinks) on their licensed premises to customers who may then consume the alcoholic liquor within the commons area of the Social District. Permit Information local governments may now designate a Social District that contains a “commons area.” Once designated, “qualified licensees” whose licensed premises are contiguous to the commons area within the Social District and who obtain a license from the Michigan Liquor Control Commission (MLCC) may permit patrons to leave the licensed premises with the alcohol and consume it within the commons area.</p> <p>As more businesses add these permits, the Social District may be amended by City Council by amending the Resolution to expand or modify the District. The following amendments are recommended to accommodate new businesses joining the social district:</p> <ul style="list-style-type: none">• Extend the hours to include 8am until Midnight daily <p>Documents have been updated and will be submitted to MLCC. Attachment</p> <ul style="list-style-type: none">•Social District Plan			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

FIFTH AMENDED RESOLUTION DESIGNATING SOCIAL DISTRICTS CONTAINING COMMONS AREAS AND ADOPTING A MANAGEMENT AND MAINTENANCE PLAN IN ORDER TO ALLOW CERTAIN ON-PREMISES LIQUOR LICENSEES USE OF SHARED AREAS FOR CONSUMPTION OF ALCOHOL PURSUANT TO PUBLIC ACT 124 OF 2020.

RECITATIONS:

WHEREAS, the Michigan Liquor Control Code was amended by 2020 Public Act 124 (the Act) to allow the governing body of a local governmental unit to designate social districts and commons areas which may be used by qualified licensees to obtain a social district permit from the Michigan Liquor Control Council (MLCC) to utilize expanded areas for the consumption of alcohol; and

WHEREAS, if the governing body of a local governmental unit designates a social district that contains a commons area, the governing body must define and clearly mark the commons area with signs, establish local management and maintenance plans including, but not limited to, hours of operation for submittal to the MLCC, and maintain the commons areas in a manner that protects the health and safety of the community; and

WHEREAS, the City Council finds that designating social districts and commons areas pursuant to the Act is in the best interests of the citizens of the City of Farmington.

WHEREAS, the City of Farmington Social District shall be created and managed by the City through a collaboration with its Downtown Development Authority;

NOW THEREFORE BE IT RESOLVED THAT, the City Council designates the social districts and commons areas as provided on the attached maps, establishes the attached management plan, has identified and approves the attached list of qualified license holders for a Social District Permit, and authorizes the City Manager or his designee to take all such other actions necessary to implement this Resolution and comply with the Act.

AND BE IT FURTHER RESOLVED THAT City Council has also identified and approves the attached list of potential qualified license holders for a Social District Permit, and authorizes the City Manager or his designee to take all such other actions necessary in order to implement this Resolution and comply with the Act

BE IT FURTHER RESOLVED THAT the City Clerk is authorized and directed to forward this Resolution and the attached maps and management and maintenance plans to the MLCC as required by the Act together with this Resolution.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the City Council of the City of Farmington at a meeting duly called and held on July 21, 2025.

CITY OF FARMINGTON

MEAGHAN BACHMAN, CLERK



**CITY OF FARMINGTON
OAKLAND COUNTY
STATE of MICHIGAN
SOCIAL DISTRICT PLAN**

Introduction:

The City of Farmington, in coordination with the Downtown Development Authority, established a Social District to take advantage of Michigan Public Act 124 of 2020 signed into law on July 1, 2020. This is enabled legislation that would allow Michigan municipalities to establish Social Districts that would allow for “common area” where two or more contiguous licensed establishments (bars, distilleries, breweries, restaurants and tasting rooms) could sell alcoholic beverages in designated containers to be taken into the area for consumption. City of Farmington Ordinance C799-2020, adopted by City Council October 19, 2020. City of Farmington has the Social District map and the policies, parameters and management of this new community development tool. The City of Farmington Social District Plan was implemented in December 2020.

The following amendments are recommended to include new businesses, and changes are highlighted below:

- Update hours of operation to be 8am until midnight, 7 days a week

Management:

The City of Farmington Social District, branded as the “Syndicate”, would be created and managed by the City through its City Manager and Downtown Development Authority Director. The district management and operations will be assisted by the Department of Public Safety and Department of Public Works.

District Boundaries:

The “Syndicate” Social District Map is included in this document. (Exhibit A) It is contained entirely within the DDA district boundaries. Streets in the social district would remain open to traffic and for parking. The district and the common area include all downtown core businesses with liquor licenses. They are geographically eligible but must apply individually for a permit with MLCC to participate.

Potential Participating License Holders:

Businesses with liquor licenses in the social district are: Basement Burger Bar/1 UpArcade Bar, Los Tres Amigos, Farmington Brewing Co, Mi.Mosa, Sidecar Slider Bar, Krazy Crab, Masa, Loft Cigar Lounge, John Cowley & Sons, Heights Brewing, Taques Bar & Grill, Blueberry Brunch, Sante Wine Tasting Room, Spruce and Ash, and Lone Light Spirits.

Participating license holders would be asked to sign a Social District agreement with the City, which beverages in specially designated and marked containers in its service area to be taken into the commons area for consumption.

Operations:

The City of Farmington Social District, the “Syndicate” would operate annually, seven days a week, from 8:00am to midnight. After Midnight, Social District beverages cannot be sold in participating establishments nor possessed and consumed in the common area. After Midnight, consumption of alcoholic beverages must be contained within the license holders’ service areas.

It is the intent of the City to begin implementing the “Syndicate” Social District upon approval from the MLCC.

District Designation and Marking:

The Boundaries of the “Syndicate” Social District would be clearly designated and marked with signs and graphics on streets and sidewalks. The signs would be accompanied by intermittent trash receptacles for customers to dispose of used district cups as they exit the district.

Social District Financing:

The City of Farmington Social District, the “Syndicate” will be funded by the Downtown Development Authority and local businesses.

Social District Logo:

The “Syndicate” will be branded for marketing purposes and must have a special logo for use on the non-glass district beverage cups of no more than 16 ounces. The cups, purchased by the license holder, must also have a logo or name identifying the establishment. A “Syndicate” Social District cup may not be reused, must remain in the establishment where they were purchased or in the common area, and may not be taken into an establishment that did not sell the beverage. The “Syndicate” Social District stickered logo will be placed on each cup and it will be the license holder’s responsibility to place their own logo or name on the cup to be in compliance.

Security/Enforcement:

Security and enforcement in the “Syndicate” Social District will be provided by the City of Farmington Public Safety Department.

Insurance:

The City will insure its management and operation of the “Syndicate” Social District through its municipal umbrella insurance policy. Participating license holders would be left to secure their own liability insurance.

Sanitation:

The Farmington DPW will provide sanitation within the district including trash removal, litter pick-up on a daily basis, with support from DDA contractors as required.

Marketing and Promotion:

The “Syndicate” Social District does have a branded name for marketing purposes and a distinctive logo. Marketing will be done through traditional free media and paid advertising along with social media. “Syndicate” social media will be distributed through DDA accounts.

Festivals/Special Events:

The state’s Social District law does not allow special event liquor licenses to participate in a Social District.

City of Farmington- Social District Qualified Licensees

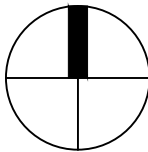
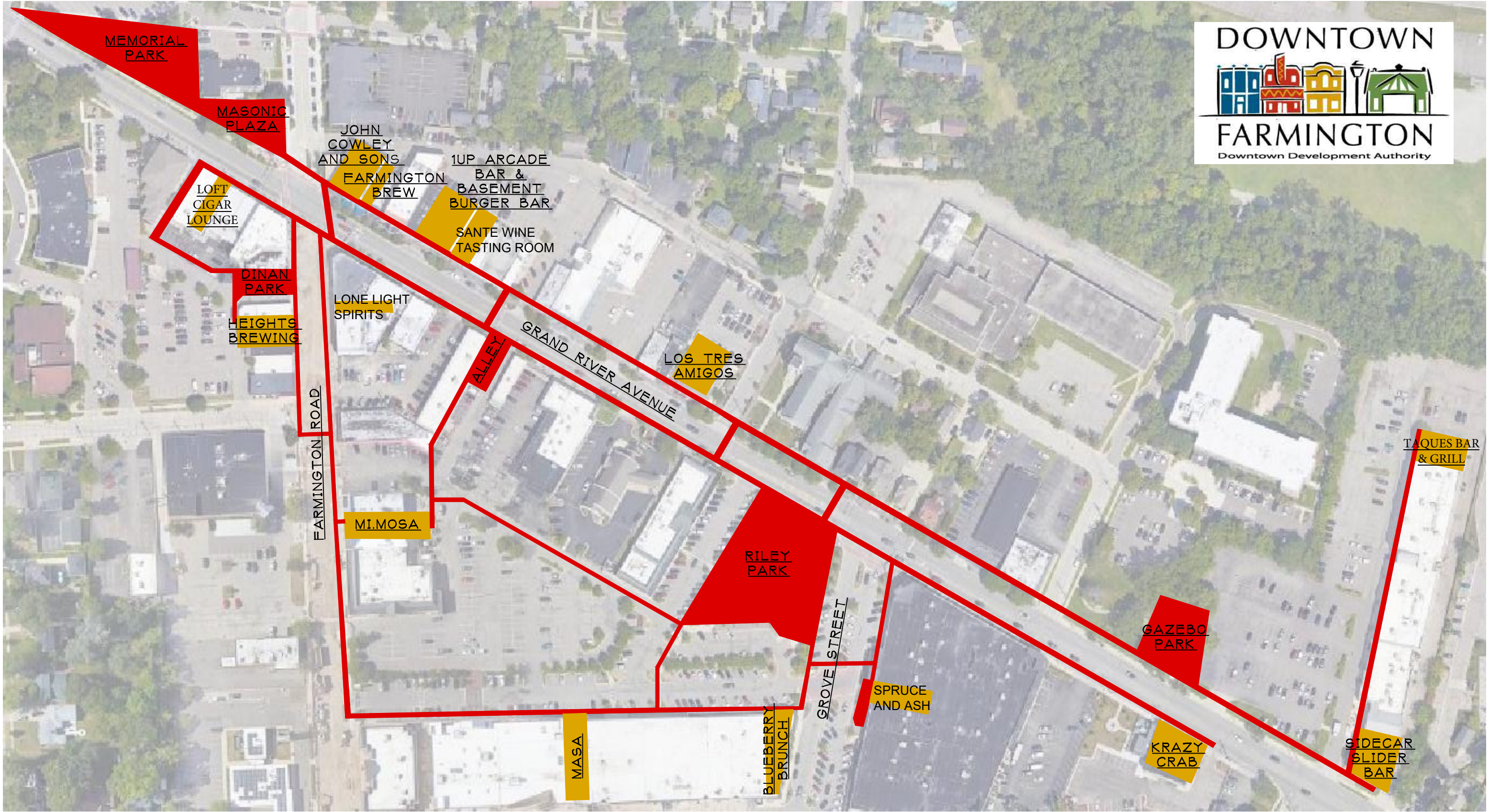
These licensees are located within the City of Farmington Social District.

The designated common area is the entire social district.

Business Id	Licensee	DBA	Address	Type
223159	THE BASEMENT BURGER BAR, INC.	THE BASEMENT BURGER BAR	33316 Grand River Ave Farmington, MI 48336-6404	Class C
0267828	LA MASA, LLC	LA MASA	23310 Farmington Rd Farmington, MI 48336-3102	Class C
0259924	SIDECAR FARMINGTON LLC	SIDECAR SLIDER BAR	32720 Grand River Ave Farmington, MI 48336-3182	Class C
0263130	SAMURAI STEAK HOUSE FARMINGTON, INC.	KRAZY CRAB	32821 Grand River Ave Farmington, MI 48336-3115	Class C
232118	LOS TRES AMIGOS FARMINGTON DOWNTOWN LLC	LOS TRES AMIGOS	33200 Grand River Ave Farmington, MI 48336-3122	Class C
0259640	LOFT CIGARS, LLC	LOFT CIGAR, LLC	33419 Grand River Ave Farmington, MI 48335-3521	Class C
0281672	TAQUES BAR AND GRILL, LLC		32758 Grand River Ave Farmington, MI 48336-3131	Class C
244072	JACOB'S RESTAURANT, INC.	MI.MOSA	23360 Farmington Rd Farmington, MI 48336-3102	Class C
241501	SWEET LUDRES, L.L.C.	CHIVE KITCHEN	33043 Grand River Ave Farmington, MI 48336-3119	Class C
5637	OLD VILLAGE INN, INC.	JOHN COWLEY & SONS	33338 Grand River Ave Farmington, MI 48336-3124	Class C
236629	FARMINGTON BREWING COMPANY LLC		33336 Grand River Ave Farmington, MI 48336-3124	On-Premises Tasting Room Permit
0278885	HEIGHTS BREWING LLC		23621 Farmington Rd Farmington, MI 48336-3109	On-Premises Tasting Room Permit

City of Farmington - Potential Qualified Licensees for Social District

Business Id	Licensee	DBA	Address	Type
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TBD	BLUEBERRY BRUNCH	TBD	23336 Farmington Rd	TBD
274988	FARMINGTON TASTING ROOM, LLC	SANTE' WINE TASTING ROOM	33314 Grand River Ave, Farmington, MI 48336	TBD
TBD	GOOD FOOD FARMINGTON, LLC	SPRUCE AND ASH	33043 Grand River Ave Farmington, MI 48336	TBD
TBD	LONE LIGHT SPIRITS, LLC	LONE LIGHT SPIRITS	23622 Farmington Road, Farmington, MI 48336	TBD



DOWNTOWN FARMINGTON SOCIAL DISTRICT PLAN

SCALE: 1" = 120'-0"

ISSUE DATE: 2-26-2024

- LEGEND**
- RESTAURANT
 - SOCIAL DISTRICT AND COMMON AREA
 - "SYNDICATE" SIGN (QTY.: 47)
 - INFORMATION SIGN (QTY.: 14)

Farmington City Council Agenda Item		Council Meeting Date: July 21, 2025	Item Number 7B
Submitted by: Jess Westendorf, DDA Director			
Agenda Topic: Establishing Social District Commons Area that will be utilized exclusively for the Harvest Moon Festival during the effective period of the Special License.			
Proposed Motion: Approve a resolution establishing Social District Commons Area that will be utilized exclusively for the Harvest Moon Celebration during the effective period of the special license.			
Background: MCL 436.1551 creating the "Social District Permit," has been amended to allow permittees with Special Licenses for events to sell alcohol within the Social District if an exclusive area within the Commons Area is designated for that event alone. The DDA has proposed to designate a separate area within the Syndicate Commons Area for the Harvest Moon Celebration as shown in the attached drawing. The DDA must document this designated area for the MLCC in accordance with the requirements of Subsection 3 of Section 551 of the Act. The City Attorneys' Office has prepared a Resolution for this purpose.			
Materials Attached: Resolution Establishing Social District Commons Area that will be utilized exclusively for the Harvest Moon Celebration during the effective period of the Special License and Exhibit A: Event Map.			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON

RESOLUTION ESTABLISHING SOCIAL DISTRICT COMMONS AREA THAT WILL BE UTILIZED EXCLUSIVELY FOR THE HARVEST MOON FESTIVAL DURING THE EFFECTIVE PERIOD OF THE SPECIAL LICENSE.

RECITATIONS:

WHEREAS, the Michigan Liquor Control Code permits was recently amended by 2020 Public Act 124 (the Act) to allow the governing body of a local governmental unit to designate social districts and commons areas which may be used by qualified licensees to obtain a social district permit from the Michigan Liquor Control Council (MLCC) to utilize expanded areas for the consumption of alcohol; and

WHEREAS, the City of Farmington established a Social District with a commons area in accordance with the Act; and

WHEREAS, the Act provides that the Michigan Liquor Control Commission issues a special license to a special licensee whose event is to be held within a commons area located within a social district, for the effective period of the special license, and subject to the Commission's approval, the governing body of the local unit of government shall delineate the portion of the commons area to be utilized exclusively by the special licensee and the portion of the commons area to be used exclusively by social district permittees.

WHEREAS, the Farmington Downtown Development Authority has applied for a special license under the Michigan Liquor Control Code for the Harvest Moon Event scheduled for September 18, 19, 20 2025. The special license application requests a licensed to be issued to the Farmington Downtown Development Authority be used between the following hours Sept 18, 6-11pm; September 19, 6-11pm; September 20 9am-11:30pm within a portion of the Social District Commons Area.

WHEREAS, in accordance with Subsection 3 of Section 551 of the Act the City Council hereby designates the portion of the commons areas shown in the attached Exhibit A as that portion of the Social District Commons Area that shall be utilized exclusively for the Harvest Moon Festival on September 18, 19, 20 2025.

NOW THEREFORE BE IT RESOLVED THAT, that the City Council hereby designates Exhibit A as District Commons Area that shall be utilized exclusively for the Harvest Moon Festival

as required by Section 551 of the Michigan Liquor Control Code, as amended, during the hours of Sept 18, 6-11pm; September 19, 6-11pm; September 20 9am-11:30pm.

BE IT FURTHER RESOLVED THAT the City will notify all holders of a social district permit in writing providing notice of the closure, and will additional post signage in the social district and information on the City and DDA webpages during the closure.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

CERTIFICATION

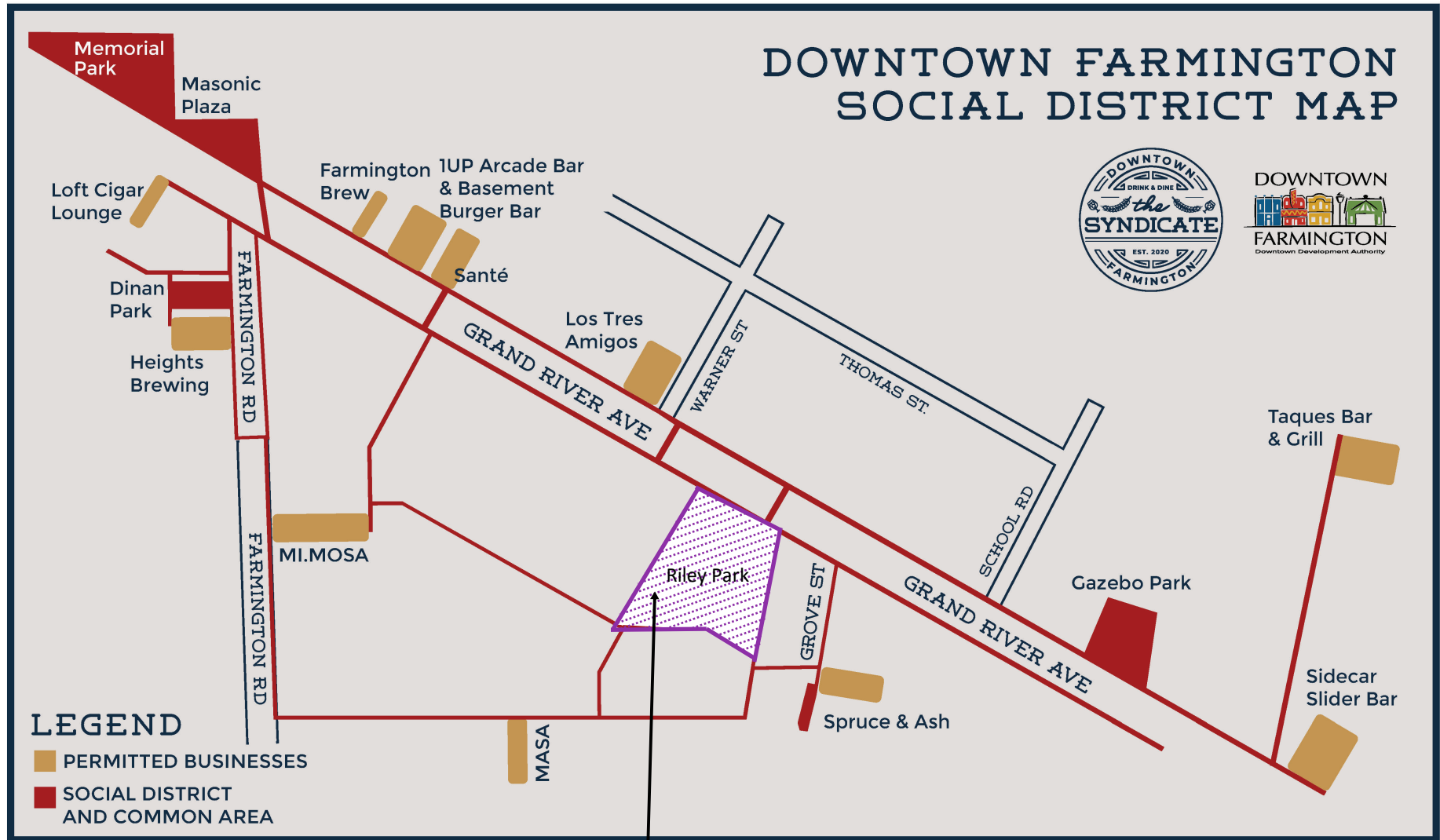
I hereby certify that the foregoing Resolution was adopted by the City Council of the City of Farmington at a meeting duly called and held on _____, 2025.

CITY OF FARMINGTON

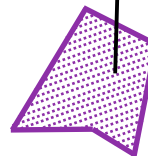
MEAGHAN BACHMAN, CLERK

Downtown Farmington Social District Plan during Harvest Moon Celebration

(September 18, 6-11pm; September 19, 6-11pm; September 20, 2025; 9am-11:30pm)



DOWNTOWN FARMINGTON SOCIAL DISTRICT PLAN



Purple hatched area of Riley Park to be used exclusively for Harvest Moon Celebration. All other social district and common areas noted in red to be used exclusively for Social District permittees during event hours.

LEGEND

- RESTAURANT
- SOCIAL DISTRICT AND COMMON AREA
- "SYNDICATE" SIGN (QTY.: 47)
- INFORMATION SIGN (QTY.: 14)

Farmington City Council Staff Report	Council Meeting Date: July 21, 2025	Item Number 7C
Submitted by: Jess Westendorf, DDA Director		
Agenda Topic: Consideration to Adopt Resolution Approving the 2025 DDA Community Events Calendar, Temporary Liquor License Applications, Street Closures and Designated Sidewalk Shopping		
Proposed Motion: Move to Adopt Resolution Approving the 2025 DDA Community Events Calendar, Temporary Liquor License Applications, Street Closures and Designated Sidewalk Shopping dates as presented.		
Background: <p>The Farmington Downtown Development Authority, on behalf of the Downtown Farmington business community, is requesting that the City Council adopt a resolution approving the 2025 community events calendar, temporary liquor license applications, and street closures.</p> <p>In addition, the DDA respectfully requests the Mayor and Council permission on behalf of all the businesses within the Farmington DDA district, to participate in Sidewalk Shopping on any event day during 2025.</p> <p>The Farmington DDA Board approved the annual event calendar at their January 8 2025 meeting and approved the amended calendar as presented to include Swing Farmington at their July 9 2025 meeting.</p>		
Materials: Draft Resolution 2025 DDA Community Events Calendar		

2025 Event Specifications

Event	Proposed Dates	Date details	Event Specs	Issues/Comments	Business or Community-Oriented	Ranking (Opportunity for Business Engagement)	Budget Impact
Public Art Event	Event + month long passive programming	Event + month long passive programming	Masons Corner donor party, celebration of 25 years of Main Street. Month passive cocktail crawl, incorporate Syndicate	Public Art Committee may host an element plus continuing with passive programming for month long feature.	Community	5	PSD/Public Art Budget/ Private Donations
Ladies Night Out	April 24, Nov 13	Last Thursday in April / 2 nd Thursday in Nov	Open House: 5-9pm	Business participation is high.	Business	1	PSD
Swing Farmington	May 1 – October 30 (No Swing during Founders Festival)	Thursday Nights – May through October	Thursday: 7 - 11pm	Free to the community – Volunteer DJ Driven – high engagement with dancers of all ages.	Community-oriented, and not included on our sponsorship package as private partnership opportunity.	12	No budget impact (volunteer DJ)
Art on the Grand	June 7-8 (Sat. – Sun.) Set up starts May 27	First weekend in June	Saturday: 10 am – 7 pm Sunday: 11 am – 5 pm	In partnership with City of Farmington Hills Cultural Arts.	Both, structured to be in scale with and beneficial to business and restaurants	4	Sponsor/ revenue funded
Rhythms in Riley Park	June 13 - Aug. 30 (No concert during Founders Festival)	11 concert dates	Fridays: 7pm – 9pm	Another year of growth experienced. We’re at park capacity.	Community	7	Sponsor funded
Lunch Beats	June 11 - Aug 28 (No concert during Founders Festival)	11 concert dates	Each Wednesdays: 12pm-1pm Select Wednesdays: Free yoga by Lunch Beats Sponsor at 11am-12pm	Average attendance 150 each week.	Community, specifically bringing in employees who may not live in Farmington.	6	Sponsor funded
Dinan Park Music Series	June 12 - Aug 29 (No concert during Founders Festival)	11 concert dates	Solo musician Thursday evenings 6-8pm	Experience a great inaugural series in 2024. Adjusting hours in 25 to maximize traffic for businesses.	Supported through adjacent businesses seeking foot traffic on Farmington Road. Activation of new public space.	9	Sponsor funded by local businesses

Farmington Fit Series	Monday evenings June 9 – August 25 (No fitness during Founders Festival)	11 week fitness sessions, with opportunity for extension	Mondays 6:30pm Memorial Park in DDA District, led by downtown businesses and DDA Board Volunteers	Great launch in 2024 activating Memorial Park and poised for growth in 2025. Adding a small registration fee (\$5) because self-investment is needed to get good attendance.	Community	10	Sponsor/PSD funded
Community Band Concert	July 28	An evening of community music	Use of Riley Park is simpatico with Friday night RIRP, but separate on calendar.	De facto inclusion with DDA concert programming, outside of Friday night slot.	Community-oriented, and not included on our sponsorship package as private partnership opportunity.	11	No budget impact
Harvest Moon Celebration	Sept. 18, 19, 20 (Thurs. – Fri.) Set up starts Sept. 14	Third full weekend in Sept.	<u>Thursday: 6 pm-11pm</u> <u>Friday: 6pm-11pm</u> <u>Saturday: 6pm-12pm</u>	Three night formula is a proven winner with steady growth each year. Staff to consider contract for production support.	Community, for the most part. The Taste on Friday night welcomes restaurant participation.	8	Sponsor and revenue funded
Grand Raven Festival	Month of October	31 Days of Raven	Bonfires, Pop Up Strut, Live music, Story Slams, Ravenscrows, and Art	New program in 2020 Strong growth entering the 6 th year.	Community	3	Sponsor
Small Business Saturday	November 29	Saturday after Thanksgiving	Open House	Business participation is good.	Business	2	PSD

Considerations:

- 1. Update sponsor packages in preparation for maximizing window of opportunity for sales
- 2. Support Staff for Events:

Public Art Event	Public Art Committee/Businesses/DDA Staff
Art on the Grand	Contracted Producer
Rhythms in Riley Park	Concert Producer/DDA Staff
Lunch Beats	Concert Producer/DDA Staff
Dinan Park Music Series	Concert Producer/DDA Staff
Harvest Moon Celebration	Contracted Producer/Volunteers/DDA Staff
Grand Raven Festival	Volunteers/DDA Staff
Small Business Saturday	Downtown Merchant Group
Ladies Night Out	Downtown Merchant Group
Farmington Fit Series	DDA Board Member / Business Led

DRAFT RESOLUTION

A RESOLUTION OF THE FARMINGTON CITY COUNCIL APPROVING THE DOWNTOWN DEVELOPMENT AUTHORITY'S 2025 EVENT CALENDAR WHICH INCLUDES DATES, TIMES, LOCATIONS, AUTHORIZATION FOR ROAD CLOSURES, AND AUTHORIZATION TO APPLY FOR TEMPORARY LIQUOR LICENSES.

WHEREAS, the Farmington Downtown Development Authority (DDA) has approved a 2025 schedule of DDA Sponsored or DDA Promoted events which includes: Public Art Event, two Ladies Night Out, Art on the Grand, Lunch Beats, Rhythms in Riley Park, Solo Series at Dinan Park, Farmington Fit at Memorial Park, Harvest Moon Celebration, Grand Raven Festival, Small Business Saturday, Community Band Concert, and Swing Farmington.

WHEREAS, the DDA requests approval for the entire year to assist their efforts with planning, cross promoting, and sponsorship opportunities; and

WHEREAS, the proposed calendar of events will require authorization from the City Council to close roads and to authorize the DDA to apply for temporary liquor licenses for certain events.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby approves the DDA's

2025 Calendar of Community Events with the following conditions:

1. Ladies Night Out
 - a. Days: Thursday April 24th, Thursday November 13th
2. Swing Farmington
 - a. Days: Thursdays May 1-October 30
 - b. Location: Pavilion Area and Riley Park
3. Art On the Grand
 - a. *Days:* Saturday, June 7 10am-7pm, and Sunday, June 8, 11am-5pm
Location: Closure of Grand River (from Farmington Rd. to Grove St.) and Market Place from Grand River to alley to the south of 33171 Grand River Avenue (Joe Butch)
 - b. *Other:* Hold the State of Michigan Department of Transportation harmless for liability, which may result in the closing of Grand River and authorize City departments to provide the service required for the Art on the Grand.
4. Lunch Beats
 - a. *Days:* *Wednesdays*, June 11-August 28, 12:00pm-1:00pm
 - b. *Location:* Pavilion Area and Riley Park
 - c. *Other:* Food truck option as permitted within DDA events, first right of refusal to downtown business
5. Rhythms in Riley Park
 - a. *Days:* Fridays, June 13 – August 30, hours 7-9pm
 - b. *Location:* Pavilion area and Riley Park
 - c. *Other:* Food truck option as permitted within DDA events, first right of refusal to downtown business
6. Solo Series at Dinan Park
 - a. *Days:* Thursdays, June 6-August 29, hours 6-8pm
 - b. *Location:* Dinan Park

7. Farmington Fit Series
 - a. Days: Mondays, June 9- August 29, 6pm
 - b. Location: Memorial Park
8. Community Band Concert
 - a. July 28
 - b. Location: Pavilion/Riley Park area
9. Harvest Moon Celebration
 - a. *Days:* Thursday, September 18, Friday, September 19, and Saturday, September 20, 2025. Thursday & Friday Hours: 6pm-11pm. Saturday Hours: 9am-11:30pm (Farmers Market will open select taps during the day)
 - b. *Location:* Pavilion/Riley Park area and the adjacent parking lot
 - c. *Temporary Liquor License:* Authorization for the DDA to apply for a temporary liquor license September 18, 19, 20
10. Grand Raven Festival
 - a. Month of October
 - b. Location: Riley Park and DDA District
11. Small Business Saturday
 - a. Day: Saturday November 29th
12. Public Art Event
 - a. February: Month Long, passive programming promotion
13. Sidewalk Shopping
 - a. The Farmington DDA requests to implement downtown-wide Sidewalk Shopping on *any* event day during 2025.

Farmington City Council Staff Report	Council Meeting Date: July 21, 2025	Reference Number 7D
Submitted by: Chris Weber, Assistant City Manager		
Description Consideration to Purchase Planning and Building Software, along with Implementation and Training Services.		
Requested Action Move to approve the purchase of Planning and Building Software from BS&A in the amount of \$4,390 and purchase implementation and training services in the amount of \$13,500.		
<p>Background</p> <p>The Planning and Building Department is requesting the purchase of software from BS&A related to Field Inspection and Building Department On-Line Applications. This aligns with one of the work plan goals set by Council at their 24/25 goal setting session.</p> <p>The Field Inspection software will enable homeowners, contractors, and staff to submit requests for inspections on-line. It will also allow our inspectors to access their scheduled appointments and post inspection results on-line. This will significantly reduce administrative staff-time inputting information from customers and inspectors into and from our existing software.</p> <p>The Building Department On-Line Application software will allow for homeowners and contractors to apply for permits on-line. This will eliminate the need to complete paper forms, which require manual input into our existing software by our administrative assistant.</p> <p>It is estimated that implementation of these on-line features will reduce staff-time by close to 300 hours per year, based on a 3-year average of permit activity. The cost to purchase this software is a yearly cost.</p> <p>The implementation and training services relate to two different projects. \$6,000 relates to setting up the Field Inspection and Building Department On-Line Application described above. \$6,000 relates to setting up Planning, Zoning, and Engineering (PZE) software we currently own but do not use. Currently, PZE activity is tracked manually. \$1,500 relates to overall project management. These costs are one-time costs.</p> <p>Attachment BS&A Proposal for Field Inspection and Building Department On-Line</p>		

Proposal for:
City of Farmington, Oakland County, MI
May 29, 2025
Quoted by: Joel Champ

Software and Services for BS&A



Thank you for the opportunity to quote our software and services.

At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*

Cost Summary

Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count. Module fees are charged annually and include unlimited support.

New Modules - Annual Fee

Community Development

FI-Field Inspection .NET	\$1,725.00
Total	\$1,725.00

BS&A Online

CD-Building	\$2,665.00
Application Fee	\$3/application
Total	\$2,665.00

Subtotal	\$4,390.00
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Project Management and Implementation Planning

Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

Total	\$1,500.00
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Implementation and Training

- \$1,200/day
- Days quoted are estimates; you are billed for actual days used
- Training days quoted/billed in full day increments only

Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live
-

Training Days

ITS Training - CD	Training Days: 2	\$2,400.00
ITS Training - BSAO	Training Days: 3	\$3,600.00

Total Training Days: 5	Subtotal: \$6,000.00
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Total Days: 5	Total: \$6,000.00
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PZE Training and Implementation

PZE Onsite Setup	3 days	Community Development	\$3,600.00
PZE Onsite Training	2 days	Community Development	\$2,400.00
Total			\$6,000.00
Subtotal			\$12,000.00

Cost Totals

New Purchase – <i>Annual Fee</i>	Subtotal	\$4,390.00
Project Management and Implementation Planning	Subtotal	\$1,500.00
Implementation and Training	Subtotal	\$12,000.00
Total Proposed		\$17,890.00

Estimated Travel Expenses are not outlined in this proposal. The final invoice will reflect actual expenses following the completion of all training activities based on the Federal Guidelines described below.

- \$160/\$185/\$225 per day hotel, varies by state
- \$90 per day car rental
- \$70 per day meals
- \$730 per trip airfare/related expenses
- \$0.70/mile round trip for drive distance

Application Fee

This fee is for permit application submission only. Fees are assessed based on consumption and are billed to the municipality quarterly.

BS&A Online

Connection Requirements

BS&A Cloud modules require a high-speed internet connection (cable modem or DSL).

Farmington City Council Staff Report	Council Meeting Date: July 21, 2025	Item Number 7E
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: Caddell Drain Nine Mile & Drake Project Engineering		
Proposed Motion: Move to approve payment to Oakland County WRC Special Assessments Office for the Nine Mile & Drake Culvert Improvement Project Engineering in the amount of \$35,581 for preliminary engineering, right of way, and administrative services.		
Background: Oakland County Water Resource Commission (OCWRC) oversees the maintenance of the Caddell Drain. The Caddell Drain is a tributary of the Rouge River collecting storm water from areas of Farmington Hills, City of Farmington, City of Novi, State of Michigan, and Road Commission for Oakland County. Approximately 8 years ago, OCWRC identified deficiencies in the triple barrel culvert under the Nine Mile & Drake Road intersection and recommended the replacement of that triple barrel culvert. OCWRC mobilized a contractor to conduct emergency removal of the western end section of the culverts which was restricting storm water flows. The removal of the western end sections reduced the risk of flooding to area residents, but did not address the failing culvert under the roads. OCWRC was poised to begin an emergency replacement project but determined the emergency replacement was not the most prudent route. The City of Farmington was considering applying for a bond for the Twin Valley sewage station at the same time OCWRC identified the Caddell Drain deficiencies. The City Administration included funds for the Caddell Drain Culvert Improvement Project in that bond. That bond funding has been reserved for drainage improvement projects. Due to the COVID pandemic, elevated construction costs following the pandemic, and OCWRC Board of Commissioners requested to have the major shareholding community petition OCWRC to move the improvement project forward, the project has been delayed. The City of Farmington Hills recently filed that petition and OCWRC has requested the City of Farmington to second that petition. The improvement project will exceed the bond funding the City of Farmington has held in reserve for this project, however OCWRC is considering the option for installment payments. Replacement of the culverts could potentially begin in the spring of 2026 and be completed that construction season.		
Materials: Invoice CI060365 Caddell Drain Upcoming Assessments		

Caddell Drain Upcoming Assessments

	Total Amount to District	Farmington Hills 60.50%	Farmington 11.90%	Apportioned Novi 3.80%	MDOT 18.20%	Oakland County 5.60%
June 2025 Nine Mile/Drake Engineering*	\$299,000.00	\$180,895.00	\$35,581.00	\$11,362.00	\$54,418.00	\$16,744.00
July 2025 Three-year Maintenance*	\$135,000.00	\$81,675.00	\$16,065.00	\$5,130.00	\$24,570.00	\$7,560.00
March 2026 Nine Mile/Drake Full Project**	\$6,113,000.00	\$3,698,365.00	\$727,447.00	\$232,294.00	\$1,112,566.00	\$342,328.00
Summer 2026 Lining Project***	\$84,000.00	\$50,820.00	\$9,996.00	\$3,192.00	\$15,288.00	\$4,704.00
*Previously shown as March 2025						
**Bonding available through drainage district.		\$3,960,935.00	\$779,093.00	\$248,786.00	\$1,191,554.00	\$366,632.00
***Lining project shifted from fall 2024 to summer 2026.						

NTH will be the consultant. NTH is also looking at a trench-less solution. A trench-less solution may require a fourth pipe to be installed.

5 month duration for the project to be completed

Oakland County Drain Commission has requested the City of Farmington to second Farmington Hills petition. David Murphy plans to present to Council at the July 21st meeting. Geoff Wilson to forward cover letter to David. Geoff will attend July 21st meeting.

OCWRC will provide bonding if needed, or we can pay a onetime lump sum. Notify OCWRC by December 2025 if we want installment payments

Farmington has funds reserved based upon the 2019 estimate. Funds will not cover the entire expense. Farmington's share of the repair expense is \$727,447 plus the other Caddell Drain improvements.

Construction to begin in spring 2026. Expense will be over two fiscal years.

OCWRC to provide David Murphy with the interest rate if we choose the installment plan.

Reportedly OCWRC staff has been conducting the 3 year maintenance "in-house" instead of bidding out the work. Work included increased phragmites elimination.



Oakland County
WRC Special Assessments
1200 N Telegraph
Pontiac, MI 48341

INVOICE

Customer ID: CU000450
Invoice Number: CI060365
Invoice Date: 06/25/2025
Due Date: 07/31/2025
Amount Due: USD 35,581.00

Bill To:

CITY OF FARMINGTON
PUBLIC SAFETY DEPT, ACCOUNTS PAYABLE
23600 LIBERTY ST
FARMINGTON, MI 48335

For billing questions, please call: Kimberly E Smith at 248-858-1541
Email: smithke@oakgov.com

Description - Goods and Services	Quantity	UOM	Unit Price	Amount
CADDELL DRAIN - NINE MILE AND DRAKE PROJECT (PRJ-17877) DRAIN BOARD APPROVAL ON 06/24/2025	1	Each	35,581.00	35,581.00
			Sub Total	35,581.00
			Tax	0.00
			Invoice Total	35,581.00

PLEASE INCLUDE YOUR INVOICE NUMBER WHEN SUBMITTING PAYMENT.

Please Remit Payments to:

Oakland County
Treasurers-Cash Acctg Bldg 12 E
1200 N Telegraph
Pontiac, MI 48341
United States of America

**OAKLAND COUNTY WATER RESOURCES COMMISSIONER
PROJECT ASSESSMENT RECOMMENDATION FOR THE
CADDELL DRAIN**

PROJECT: Caddell Drain-Nine Mile and Drake Project (PRJ-17877)

CURRENT FUND BALANCE: (\$5,472.10)
Construction fund FND84600

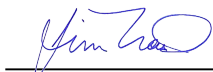
AMOUNT TO BE ASSESSED: \$299,000.00

Public Corporation	*Percentage of Apportionment	Total Amount of Assessment
City of Farmington Hills	60.500%	\$ 180,895.00
City of Farmington	11.900%	\$ 35,581.00
City of Novi	3.800%	\$ 11,362.00
State of Michigan	18.200%	\$ 54,418.00
Road Commission for Oakland County on account of drainage to county highways	5.600%	\$ 16,744.00
Total	100.000%	\$ 299,000.00

*Apportionment based on Final Order of Apportionment dated 01/26/1983.

Assessment Payment Due Date: 07/31/2025

I hereby certify that the forgoing Special Assessment Roll was prepared in accordance with the directions of the Drainage Board for the Caddell Drain and the statutory provisions applicable thereto.



Jim Nash
Chairman of the Drainage Board for the Caddell Drain

The foregoing Special Assessment Roll was approved for the Caddell Drain on 6/24/25 MT



Jim Nash
Chairman of the Drainage Board for the Caddell Drain

Project Design Cost Estimate for Caddell Drain

10-Jun-25

	Total Cost
1) Project Development: Engineering Consulting (ENG CON)	
a Preliminary Design and Design (730639)	\$ 171,082
b Construction Contract Administration & Construction Materials Testing (731444)	\$ -
c Scheduling Consultant (731458)	\$ -
d Additional Special Services (730373) - CCTV Leads	\$ -
Sub-Total	\$ 171,000
2) Right-of-Way Services (ROW)	
a Easement Fees (731038)	\$ -
b Legal Fees (easement) (731073)	\$ 20,000
c Permits (731115)	\$ 10,000
d County Personnel Time	\$ 14,761
Sub-Total	\$ 45,000
3) Exclusive County Services:	
a Administration (ADM)	\$ -
b Engineering-OCWRC (ENG)	\$ 51,939
c Construction Inspection (INS)	\$ 3,585
d Surveying (SUR)	\$ -
e O&M/Equipment Startup and Training/Corrections-OCWRC (STD)	\$ -
Sub-Total	\$ 56,000
4) Subtotal:	\$ 272,000
5) Contingency (10%)	\$ 27,000
Total Project Cost	\$ 299,000

6) CVT Shares/Allocation: Special Assessment

**I hereby certify the period of usefulness of
these facilities to be 20 years and upwards.**

Jack Puscas

**Jack Puscas, E.I.T.
Project Engineer**

By:
**Joel Brown, P.E.
Chief Engineer**

Farmington City Council Staff Report	Council Meeting Date: July 21, 2025	Item Number 7F
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: Local & Major Street Crack Seal/Overband Program Change Order No. 5 and Construction Estimate No.6 final		
Proposed Motion: Move to Approve Change Order No. 5 and Construction estimate and payment No. 6 (final) to Wolverine Sealcoating for Local & Major Street Crack Seal/Overband Program in the amount of \$44,999.88.		
Background: City Administration and Orchard Hiltz McCliment (OHM) have developed a multi-year rotating pavement crack seal/overband schedule. Each year we have joined with several other communities to solicit RFP for those services. The City of Wixom has recommended awarding the project to Wolverine Sealcoating of Jackson. The City Administration has allocated \$45,000 last Fiscal Year and \$45,000 this Fiscal Year for the crack seal/overband contractual services and \$5,000 for OHM to conduct inspections each year for the crack seal/overband program. Wolverine Sealcoating has been awarded the RFP for several years under the City of Wixom RFP. Fiscal Year 24/25 was Wolverine's last year, being awarded the RFP. Wolverine did not begin the Farmington project until June 25, 2025, and completed the project on July 8, 2025. Wolverine Sealcoating placed a total of 45,600 pounds of crack sealer/overband, 6,807 pounds of material (\$7,896.12) more than the contract limit of \$45,000. Wolverine Sealcoating was notified that the City of Farmington did not approve the placement of the excess amount of crack seal/overband, and Wolverine credited the City of Farmington for the material and labor more than the contract limit of 38,793 pounds. Nearly every major & local street that is in good enough condition has been crack seal/overband. The recent paving in the Chatham Hills, Glenview, and southern section of Alta Loma have not been overbanded, they will be included in future programs. OHM and City Administration recommend payment of \$44,999.88, to Wolverine Sealcoating located at 3235 County Farm Road, Jackson MI 49201 for the Fiscal Year 2024/25 crack seal/overband program.		
Materials: OHM Change Order No.5 OHM Payment Application No.6		

Wolverine Sealcoating LLC

3235 County Farm Rd
Jackson, MI 49201-2501

Invoice

Date	Invoice #
6/30/2025	17429

Bill To

City of Farmington
23600 Liberty St
Farmington, MI 48335

517-962-4261 Office
517-513-8065 Fax
www.sales@wolverineseal.com.com

P.O. No.	Terms	Due Date	Account #	Project
		7/8/2025		
Description		Qty	Rate	Amount
Crack Sealing on the following streets				
6/25 State and Rapheal		8,100	1.16	9,396.00
6/24 Rapheal and Shaiwassee		3,900	1.16	4,524.00
6/26 Shiawassee, hillcrest, oakland, cass, grace, adams and warner		5,700	1.16	6,612.00
6/28 Freedom, saxony and heritage		6,000	1.16	6,960.00
Total				\$27,492.00
Payments/Credits				\$0.00
Balance Due				\$27,492.00

Wolverine Sealcoating LLC

3235 County Farm Rd
Jackson, MI 49201-2501

Invoice

Date	Invoice #
7/8/2025	17430

Bill To

City of Farmington
23600 Liberty St
Farmington, MI 48335

517-962-4261 Office
517-513-8065 Fax
www.sales@wolverineseal.com.com

P.O. No.	Terms	Due Date	Account #	Project
		7/8/2025		
Description		Qty	Rate	Amount
Crack sealing on the following streets				
7/1 Fink and glen river		6,150	1.16	7,134.00
7/2 Blue Sub		8,250	1.16	9,570.00
7/3 Blue Sub		7,500	1.16	8,700.00
overage		-6,807	1.16	-7,896.12
Total				\$17,507.88
Payments/Credits				\$0.00
Balance Due				\$17,507.88

Farmington City Council Staff Report	Council Meeting Date: July 21, 2025	Item Number 7G
Submitted by: Charles Eudy, Superintendent		
<u>Agenda Topic:</u> Construction Estimate and Change Order for Luigi Ferdinandi & Son Cement Company		
<u>Proposed Motion:</u> Move to Approve Payment Application No. 10 and Change Order No.11 to Luigi Ferdinandi & Son Cement Company in the amount of \$62,083.70 for the National Fitness Challenge.		
<p><u>Background:</u> Two concrete contractors, for whom the City of Farmington currently has concrete contracts with submitted proposals for the fitness court pads. April 21, 2025, Farmington City Council awarded the project to Luigi Ferdinandi & Son Cement Company.</p> <p><u>Change Order No. 11</u> Increased the contract amount and created a division for the National Fitness Challenge courts not to exceed \$65,699.09 which included approximately 10% contingency. Increases the amount of aggregate for the Shiawassee Park Fineness pad and removes the allocation for the concrete contractor to rough grade the topsoil around the pads.</p> <p><u>Payment Application No. 10</u> It is for all excavation, grading, framing, concrete, and labor to place and finish the concrete pads per the NFC requirements.</p> <p>The City Administration recommends approving payment in the amount of \$62,083.70 to Luigi Ferdinandi & Sons Cement company, located in Roseville, Mich.</p> <p>Luigi's Ferdinandi & Sons has been a great contractor to work with and has minimized the impact to the parks completing the concrete pads.</p>		
<u>Materials:</u> OHM Change Order No.11, and Payment Application No. 10		



July 10, 2025

Mr. Chuck Eudy
DPW Superintendent
City of Farmington
33720 W. 9 Mile Road
Farmington, Michigan 48335

Regarding: City of Farmington – 2020 Sidewalk Program
OHM Job No. 0111-19-0030

Dear Mr. Eudy:

Enclosed are Payment Application No. 10 and Change Order No. 11 for the referenced project. We would recommend approval of this Change Order. If you concur, please sign and return a pdf to OHM for our files.

Luigi Ferdinandi & Son Cement Company Inc. has completed the work shown on the attached payment application for the period ending July 09, 2025, and we would recommend payment to the Contractor in the amount of **\$62,083.64**.

Sincerely,
OHM Advisors

A handwritten signature in dark ink, appearing to read "Matt Parks".

Matt Parks, P.E.
Client Representative

cc: Joshua Leach, Assistant Superintendent (via e-mail)
Luigi Ferdinandi, Luigi Ferdinandi & Son Cement Company Inc. (via email)
Michael McNutt, OHM (via email)
File

P:\0101_0125\0111190030_2020_Sidewalk_Program_Construction\Pay App_CO\PA\No.10

OHM Advisors
34000 PLYMOUTH ROAD
LIVONIA, MICHIGAN 48150

T 734.522.6711
F 734.522.6427

OHM-Advisors.com

PAYMENT APPLICATION



Project: City of Farmington - 2020 Sidewalk Program

Job Number: 0111-19-0030

Number: 10

Period End Date: 7/9/2025

Status: Approved

CONTRACTOR: Luigi Ferdinandi & Son Cement Company Inc.

16481 Common Road

Roseville, MI 48066

(586) 774-1000

Contract Start Date: 6/8/2020

Contract End Date: 9/15/2020

Contract Duration: 99

Print Date: 7/10/2025

OWNER: City of Farmington

23600 Liberty Street

Farmington, MI 48335

(248) 474-5500

**SCHEDULE On
STATUS:**

NOTE:

Original Contract Amount:	\$443,878.00	Change Order 1:	\$13,252.00	Earnings This Period:	\$62,083.64
Change Orders Amount:	\$1,154,144.36	Change Order 2:	\$236,326.23	Earnings To Date:	\$1,598,022.36
Current Contract Amount:	\$1,598,022.36	Change Order 3:	\$5,753.31	Previous Retainage Amount:	\$500.00
		Change Order 4:	\$220,133.59	Retainage This Period:	\$0.00
		Change Order 5:	\$60,181.76	Less Total Retained To Date:	\$500.00
		Change Order 6:	\$199,943.48	Net Earned:	\$1,597,522.36
		Change Order 7:	\$9,250.33	Previous Earnings:	\$1,535,438.72
		Change Order 8:	\$348,406.85	Amount Due Contractor:	\$62,083.64
		Change Order 9:	\$21,409.45		
		Change Order 10:	(\$22,596.26)		
		Change Order 11:	\$62,083.64		
Retainage: Lump Sum			\$1,154,144.36		

Approved By

Chuck Eudy - Public Works Superintendent - City of Farmington

Recommended By

Michael McNutt, Construction Group Manager

Michael McNutt

Digitally signed by Michael McNutt
DN: cn=Michael McNutt, email=Michael.McNutt@ohm-advisors.com,
c=US, o=OHM Advisors, ou=Construction, ou=Michael McNutt
Date: 2025.07.10 12:27:02-0400

Date

Date

OHM Advisors

34000 Plymouth Road
Livonia, MI 48150

(734) 522-6711

OHM-Advisors.com

Items

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
Division: A - Floral Park									
1	Audio Video Route Survey, Div. I	1.00 Ls	1.00	\$2,500.00	0.00	0.00	\$0.00	1.00	\$2,500.00
2	Mobilization, Max. \$4000, Div. I	1.00 Ls	1.00	\$2,500.00	0.00	0.00	\$0.00	1.00	\$2,500.00
3	Traffic Maintenance and Control, Div. I	1.00 Ls	1.00	\$2,500.00	0.00	0.00	\$0.00	1.00	\$2,500.00
4	Curb and Gutter, Rem	484.00 Ft	538.50	\$10.00	0.00	0.00	\$0.00	538.50	\$5,385.00
5	Sidewalk, Rem	1738.00 Syd	2302.00	\$18.00	0.00	0.00	\$0.00	2302.00	\$41,436.00
6	Pavt, Rem	587.00 Syd	2.00	\$18.00	0.00	0.00	\$0.00	2.00	\$36.00
7	Sidewalk Ramp, Rem	602.00 Syd	790.00	\$18.00	0.00	0.00	\$0.00	790.00	\$14,220.00
8	Excavation, Earth	46.00 Cyd	0.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
9	Undercut Aggregate, 21AA Limestone	43.00 Cyd	0.00	\$30.00	0.00	0.00	\$0.00	0.00	\$0.00
10	Aggregate Base, 21AA Limestone, 8 inch	176.00 Syd	0.00	\$18.00	0.00	0.00	\$0.00	0.00	\$0.00
11	Maintenance Aggregate, 21AA Limestone	10.00 Ton	0.00	\$30.00	0.00	0.00	\$0.00	0.00	\$0.00
12	Structure Cover, Adj	4.00 Ea	3.00	\$250.00	0.00	0.00	\$0.00	3.00	\$750.00
13	Hand Patching	3.00 Ton	0.00	\$250.00	0.00	0.00	\$0.00	0.00	\$0.00
14	Conc Pavt, Nonreinf, 8 inch	89.00 Syd	2.00	\$81.00	0.00	0.00	\$0.00	2.00	\$162.00
15	Curb and Gutter, Conc, Det F4	136.00 Ft	0.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
16	Curb Ramp Opening, Conc	348.00 Ft	573.50	\$40.00	0.00	0.00	\$0.00	573.50	\$22,940.00
17	Detectable Warning Surface	290.00 Ft	309.00	\$40.00	0.00	0.00	\$0.00	309.00	\$12,360.00
18	Sidewalk Ramp, Conc, 6 inch	5449.00 Sft	3967.00	\$8.00	0.00	0.00	\$0.00	3967.00	\$31,736.00
19	Sidewalk, Conc, 4 inch	13425.00 Sft	21481.00	\$6.00	0.00	0.00	\$0.00	21481.00	\$128,886.00
20	Sidewalk, Conc, 6 inch	2300.00 Sft	2601.00	\$7.00	0.00	0.00	\$0.00	2601.00	\$18,207.00
21	Irrigation Repair Allowance	1.00 Dir	1.00	\$1,500.00	0.00	0.00	\$0.00	1.00	\$1,500.00
61	Structure Reconstruct	0.00 Ls	1.00	\$3,600.00	0.00	0.00	\$0.00	1.00	\$3,600.00
62	Restoration	0.00 Ls	1.00	\$7,450.00	0.00	0.00	\$0.00	1.00	\$7,450.00
A - Floral Park Sub-Total:							\$0.00	\$296,168.00	
Retainage							\$0.00		
Division: B - Cloverdale Park									
22	Audio Video Route Survey, Div. II	1.00 Ls	1.00	\$2,500.00	0.00	0.00	\$0.00	1.00	\$2,500.00
23	Mobilization, Max. \$4000, Div. II	1.00 Ls	1.00	\$2,500.00	0.00	0.00	\$0.00	1.00	\$2,500.00
24	Traffic Maintenance and Control, Div. II	1.00 Ls	1.00	\$2,500.00	0.00	0.00	\$0.00	1.00	\$2,500.00
25	Stump, Rem, 6 inch to 18 inch	1.00 Ea	1.00	\$750.00	0.00	0.00	\$0.00	1.00	\$750.00
26	Curb and Gutter, Rem	220.00 Ft	243.00	\$10.00	0.00	0.00	\$0.00	243.00	\$2,430.00
27	Sidewalk, Rem	1307.00 Syd	1273.00	\$18.00	0.00	0.00	\$0.00	1273.00	\$22,914.00
OHM Advisors		(734) 522-6711		OHM-Advisors.com					
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Livonia, MI 48150									

City of Farmington - 2020 Sidewalk Program

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
28	Pavt, Rem	43.00 Syd	50.00	\$18.00	0.00	0.00	\$0.00	50.00	\$900.00
29	Sidewalk Ramp, Rem	331.00 Syd	403.00	\$18.00	0.00	0.00	\$0.00	403.00	\$7,254.00
30	Excavation, Earth	42.00 Cyd	0.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
31	Undercut Aggregate, 21AA Limestone	42.00 Cyd	0.00	\$30.00	0.00	0.00	\$0.00	0.00	\$0.00
32	Aggregate Base, 21AA Limestone, 8 inch	131.00 Syd	0.00	\$18.00	0.00	0.00	\$0.00	0.00	\$0.00
33	Maintenance Aggregate, 21AA Limestone	10.00 Ton	0.00	\$30.00	0.00	0.00	\$0.00	0.00	\$0.00
34	Structure Cover, Adj	8.00 Ea	2.00	\$250.00	0.00	0.00	\$0.00	2.00	\$500.00
35	Hand Patching	7.00 Ton	3.00	\$250.00	0.00	0.00	\$0.00	3.00	\$750.00
36	Conc Pavt, Nonreinf, 8 inch	27.00 Syd	50.00	\$88.00	0.00	0.00	\$0.00	50.00	\$4,400.00
37	Curb and Gutter, Conc, Det F4	70.00 Ft	26.40	\$40.00	0.00	0.00	\$0.00	26.40	\$1,056.00
38	Curb Ramp Opening, Conc	150.00 Ft	216.60	\$40.00	0.00	0.00	\$0.00	216.60	\$8,664.00
39	Detectable Warning Surface	125.00 Ft	104.00	\$40.00	0.00	0.00	\$0.00	104.00	\$4,160.00
40	Sidewalk Ramp, Conc, 6 inch	2975.00 Sft	819.00	\$8.00	0.00	0.00	\$0.00	819.00	\$6,552.00
41	Sidewalk, Conc, 4 inch	9300.00 Sft	11926.00	\$6.00	0.00	0.00	\$0.00	11926.00	\$71,556.00
42	Sidewalk, Conc, 6 inch	2475.00 Sft	2067.00	\$7.00	0.00	0.00	\$0.00	2067.00	\$14,469.00
B - Cloverdale Park Sub-Total:							\$0.00		\$153,855.00
Retainage							\$0.00		

Division: C - Leelane & Orchard Lake

43	Audio Video Route Survey, Div. III	1.00 Ls	1.00	\$2,500.00	0.00	0.00	\$0.00	1.00	\$2,500.00
44	Mobilization, Max. \$2500, Div. III	1.00 Ls	1.00	\$2,500.00	0.00	0.00	\$0.00	1.00	\$2,500.00
45	Traffic Maintenance and Control, Div. III	1.00 Ls	1.00	\$2,500.00	0.00	0.00	\$0.00	1.00	\$2,500.00
46	Curb and Gutter, Rem	52.00 Ft	73.00	\$10.00	0.00	0.00	\$0.00	73.00	\$730.00
47	Sidewalk, Rem	138.00 Syd	195.30	\$18.00	0.00	0.00	\$0.00	195.30	\$3,515.40
48	Pavt, Rem	3.00 Syd	462.70	\$18.00	0.00	0.00	\$0.00	462.70	\$8,328.60
49	Sidewalk Ramp, Rem	17.00 Syd	0.00	\$18.00	0.00	0.00	\$0.00	0.00	\$0.00
50	Excavation, Earth	8.00 Cyd	0.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
51	Undercut Aggregate, 21AA Limestone	8.00 Cyd	0.00	\$30.00	0.00	0.00	\$0.00	0.00	\$0.00
52	Aggregate Base, 21AA Limestone, 8 inch	14.00 Syd	0.00	\$27.00	0.00	0.00	\$0.00	0.00	\$0.00
53	Maintenance Aggregate, 21AA Limestone	2.00 Ton	19.87	\$50.00	0.00	0.00	\$0.00	19.87	\$993.50
54	Conc Pavt, Nonreinf, 8 inch	3.00 Syd	74.10	\$108.00	0.00	0.00	\$0.00	74.10	\$8,002.80
55	Curb and Gutter, Conc, Det F4	2.00 Ft	127.20	\$50.00	0.00	0.00	\$0.00	127.20	\$6,360.00
56	Curb Ramp Opening, Conc	50.00 Ft	0.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
57	Detectable Warning Surface	5.00 Ft	0.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
58	Sidewalk Ramp, Conc, 6 inch	148.00 Sft	9.30	\$10.00	0.00	0.00	\$0.00	9.30	\$93.00
59	Sidewalk, Conc, 4 inch	1240.00 Sft	2158.10	\$8.00	0.00	0.00	\$0.00	2158.10	\$17,264.80
60	Restoration for Division III at Violet	0.00 Syd	220.20	\$10.00	0.00	0.00	\$0.00	220.20	\$2,202.00

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City of Farmington - 2020 Sidewalk Program

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
C - Leelane & Orchard Lake Sub-Total:									
							\$0.00		\$54,990.10
Retainage							\$0.00		
Division: D - Warner Farms									
64	Mobilization, Max. \$4000, Div. 1	0.00 Ls	1.00	\$2,500.00	0.00	0.00	\$0.00	1.00	\$2,500.00
65	Traffic Maintenance and Control, Div. I	0.00 Ls	1.00	\$2,500.00	0.00	0.00	\$0.00	1.00	\$2,500.00
66	Curb and Gutter, Rem	0.00 Ft	109.30	\$10.00	0.00	0.00	\$0.00	109.30	\$1,093.00
67	Sidewalk, Rem	0.00 Syd	2357.95	\$18.00	0.00	0.00	\$0.00	2357.95	\$42,443.10
68	Pavt, Rem	0.00 Syd	51.30	\$18.00	0.00	0.00	\$0.00	51.30	\$923.40
70	Excavation, Earth	0.00 Cyd	17.10	\$55.00	0.00	0.00	\$0.00	17.10	\$940.50
71	Undercut Aggregate, 21AA Limestone	0.00 Cyd	0.00	\$30.00	0.00	0.00	\$0.00	0.00	\$0.00
72	Aggregate Base, 21AA Limestone, 8 inch	0.00 Syd	15.00	\$18.00	0.00	0.00	\$0.00	15.00	\$270.00
74	Structure Cover, Adj	0.00 Ea	7.00	\$250.00	0.00	0.00	\$0.00	7.00	\$1,750.00
76	Conc Pavt, Nonreinf, 8 inch	0.00 Syd	101.43	\$81.00	0.00	0.00	\$0.00	101.43	\$8,215.83
77	Curb and Gutter, Conc, Det F4	0.00 Ft	156.90	\$40.00	0.00	0.00	\$0.00	156.90	\$6,276.00
78	Curb Ramp Opening, Conc	0.00 Ft	43.80	\$40.00	0.00	0.00	\$0.00	43.80	\$1,752.00
79	Detectable Warning Surface	0.00 Sft	25.00	\$40.00	0.00	0.00	\$0.00	25.00	\$1,000.00
80	Sidewalk Ramp, Conc, 6 inch	0.00 Sft	219.74	\$8.00	0.00	0.00	\$0.00	219.74	\$1,757.92
81	Sidewalk, Conc, 4 inch	0.00 Sft	18329.35	\$6.00	0.00	0.00	\$0.00	18329.35	\$109,976.10
82	Sidewalk, Conc, 6 inch	0.00 Sft	1828.37	\$7.00	0.00	0.00	\$0.00	1828.37	\$12,798.59
D - Warner Farms Sub-Total:							\$0.00		\$194,196.44
Retainage							\$0.00		

Division: E - 2022

84	Audio Video Route Survey, Div. E	0.00 Ls	0.00	\$2,750.00	0.00	0.00	\$0.00	0.00	\$0.00
85	Mobilization, Max. \$4000, Div E	0.00 Ls	1.00	\$2,750.00	0.00	0.00	\$0.00	1.00	\$2,750.00
86	Traffic Maintenance and Control, Div E	0.00 Ls	1.00	\$2,750.00	0.00	0.00	\$0.00	1.00	\$2,750.00
87	Curb and Gutter, Rem	0.00 Ft	521.90	\$11.00	0.00	0.00	\$0.00	521.90	\$5,740.90
88	Sidewalk, Rem	0.00 Syd	1544.86	\$19.80	0.00	0.00	\$0.00	1544.86	\$30,588.23
89	Pavt, Rem	0.00 Syd	31.70	\$19.80	0.00	0.00	\$0.00	31.70	\$627.66
90	Sidewalk Ramp, Rem	0.00 Syd	195.20	\$19.80	0.00	0.00	\$0.00	195.20	\$3,864.96
91	Excavation, Earth	0.00 Cyd	0.00	\$55.00	0.00	0.00	\$0.00	0.00	\$0.00
92	Undercut Aggregate, 21AA Limestone	0.00 Cyd	0.00	\$33.00	0.00	0.00	\$0.00	0.00	\$0.00
93	Aggregate Base, 21AA Limestone, 8 inch	0.00 Syd	0.00	\$19.80	0.00	0.00	\$0.00	0.00	\$0.00
94	Maintenance Aggregate, 21AA Limestone	0.00 Ton	1.11	\$0.01	0.00	0.00	\$0.00	1.11	\$0.01
95	Structure Cover, Adj.	0.00 Ea	13.00	\$275.00	0.00	0.00	\$0.00	13.00	\$3,575.00
96	Hand Patching	0.00 Ton	0.00	\$0.01	0.00	0.00	\$0.00	0.00	\$0.00
97	Conc Pavt, Nonreinf, 8 inch	0.00 Syd	37.80	\$89.10	0.00	0.00	\$0.00	37.80	\$3,367.98

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City of Farmington - 2020 Sidewalk Program

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
98	Curb and Gutter, Conc, Det F4	0.00 Ft	205.10	\$44.00	0.00	0.00	\$0.00	205.10	\$9,024.40
99	Curb Ramp Opening, Conc	0.00 Ft	316.80	\$44.00	0.00	0.00	\$0.00	316.80	\$13,939.20
100	Detectable Warning Surface	0.00 Ft	245.00	\$44.00	0.00	0.00	\$0.00	245.00	\$10,780.00
101	Sidewalk Ramp, Conc, 6 inch	0.00 Sft	1746.92	\$8.80	0.00	0.00	\$0.00	1746.92	\$15,372.90
102	Sidewalk, Conc, 4 inch	0.00 Sft	12591.71	\$6.60	0.00	0.00	\$0.00	12591.71	\$83,105.29
103	Sidewalk, Conc, 6 inch	0.00 Sft	1257.80	\$7.70	0.00	0.00	\$0.00	1257.80	\$9,685.06
104	Irrigation Repair Allowance	0.00 Dir	0.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
105	Embankment, CIP	0.00 Cyd	0.00	\$55.00	0.00	0.00	\$0.00	0.00	\$0.00
106	Restoration	0.00 Syd	0.00	\$9.90	0.00	0.00	\$0.00	0.00	\$0.00
E - 2022 Sub-Total:							\$0.00		\$195,171.58
Retainage							\$0.00		
Division: F - DPW Driveways									
110	Pavt, Rem	0.00 Syd	681.94	\$9.00	0.00	0.00	\$0.00	681.94	\$6,137.46
111	Sidewalk, Rem	0.00 Syd	239.00	\$9.00	0.00	0.00	\$0.00	239.00	\$2,151.00
112	Aggregate Base, 21AA (Limestone), 6 inch	0.00 Syd	681.94	\$9.00	0.00	0.00	\$0.00	681.94	\$6,137.46
113	Conc Pavt with Integral curb, Nonreinf, 8 inch	0.00 Syd	681.94	\$81.00	0.00	0.00	\$0.00	681.94	\$55,237.14
114	Sidewalk, Conc, 4 inch	0.00 Sft	1939.60	\$7.00	0.00	0.00	\$0.00	1939.60	\$13,577.20
115	Sidewalk, Conc, 8 inch	0.00 Sft	211.50	\$9.00	0.00	0.00	\$0.00	211.50	\$1,903.50
F - DPW Driveways Sub-Total:							\$0.00		\$85,143.76
Retainage							\$0.00		
Division: G - 2023 Items Pricing									
121	Audio Video Route Survey - Division G	0.00 LSUM	0.00	\$2,887.50	0.00	0.00	\$0.00	0.00	\$0.00
122	Mobilization, Max - Division G	0.00 LSUM	1.00	\$2,887.50	0.00	0.00	\$0.00	1.00	\$2,887.50
123	Traffic Maintenance and Control - Division G	0.00 LSUM	1.00	\$2,887.50	0.00	0.00	\$0.00	1.00	\$2,887.50
124	Curb and Gutter, Rem	0.00 Ft	280.60	\$11.55	0.00	0.00	\$0.00	280.60	\$3,240.93
125	Sidewalk, Rem	0.00 Syd	2019.44	\$20.79	0.00	0.00	\$0.00	2019.44	\$41,984.16
126	Pavt, Rem	0.00 Syd	21.88	\$20.79	0.00	0.00	\$0.00	21.88	\$454.89
127	Sidewalk Ramp, Rem	0.00 Syd	167.97	\$20.79	0.00	0.00	\$0.00	167.97	\$3,492.10
128	Excavation, Earth	0.00 Cyd	2.31	\$57.75	0.00	0.00	\$0.00	2.31	\$133.40
129	Undercut Aggregate, 21AA Limestone	0.00 Cyd	0.00	\$34.65	0.00	0.00	\$0.00	0.00	\$0.00
130	Aggregate Base, 21AA Limestone, 8 inch	0.00 Syd	0.00	\$20.79	0.00	0.00	\$0.00	0.00	\$0.00
131	Maintenance Aggregate, 21 AA Limestone	0.00 Ton	0.00	\$0.01	0.00	0.00	\$0.00	0.00	\$0.00
132	Structure Cover, Adj	0.00 Ea	5.00	\$288.75	0.00	0.00	\$0.00	5.00	\$1,443.75
134	Conc Pavt, Nonreinf, 8 inch	0.00 Syd	21.88	\$93.56	0.00	0.00	\$0.00	21.88	\$2,047.09
135	Curb and Gutter, Conc, Det F4	0.00 Ft	0.00	\$46.20	0.00	0.00	\$0.00	0.00	\$0.00
136	Curb Ramp Opening, Conc	0.00 Ft	280.60	\$46.20	0.00	0.00	\$0.00	280.60	\$12,963.72

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City of Farmington - 2020 Sidewalk Program

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137	Detectable Warning Surface	0.00 Ft	130.00	\$46.20	0.00	0.00	\$0.00	130.00	\$6,006.00
138	Sidewalk Ramp, Conc, 6-inch	0.00 Sft	1174.14	\$9.24	0.00	0.00	\$0.00	1174.14	\$10,849.05
139	Sidewalk, Conc, 4-inch	0.00 Sft	15854.55	\$6.93	0.00	0.00	\$0.00	15854.55	\$109,872.03
140	Sidewalk, Conc, 6-inch	0.00 Sft	2320.40	\$8.09	0.00	0.00	\$0.00	2320.40	\$18,772.04
141	Irrigation Repair Allowance	0.00 Dir	0.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
142	Embankment, CIP	0.00 Cyd	0.00	\$57.75	0.00	0.00	\$0.00	0.00	\$0.00
143	Restoration	0.00 Syd	0.00	\$10.40	0.00	0.00	\$0.00	0.00	\$0.00
G - 2023 Items Pricing Sub-Total:							\$0.00		\$217,034.16
Retainage							\$0.00		

Division: H - Shiawassee Addition

144	Mobilization Max 5%	0.00 Ls	1.00	\$2,887.50	0.00	0.00	\$0.00	1.00	\$2,887.50
145	Traffic Control	0.00 Ls	1.00	\$2,887.50	0.00	0.00	\$0.00	1.00	\$2,887.50
147	Curb and Gutter Remove	0.00 Ft	14.40	\$11.55	0.00	0.00	\$0.00	14.40	\$166.32
148	Sidewalk Remove	0.00 Syd	16.61	\$20.79	0.00	0.00	\$0.00	16.61	\$345.32
149	Curb Ramp Opening	0.00 Ft	14.40	\$46.20	0.00	0.00	\$0.00	14.40	\$665.28
150	Sidewalk Ramp Conc 6"	0.00 Sft	86.62	\$9.24	0.00	0.00	\$0.00	86.62	\$800.37
151	Sidewalk Conc 4"	0.00 Sft	149.50	\$6.93	0.00	0.00	\$0.00	149.50	\$1,036.04
152	Detectable Warning	0.00 Ft	10.00	\$46.20	0.00	0.00	\$0.00	10.00	\$462.00
H - Shiawassee Addition Sub-Total:							\$0.00		\$9,250.33
Retainage							\$0.00		

Division: I - 2024 Local and Major Road Sidewalks

154	Audio Video Route Survey, Div. 2024 Local and Major Road	0.00 LSUM	0.00	\$3,031.88	0.00	0.00	\$0.00	0.00	\$0.00
155	Mobilization, Max., 2024 Local and Major Road	0.00 LSUM	1.00	\$3,031.88	0.00	0.00	\$0.00	1.00	\$3,031.88
156	Traffic Maintenance and Control, 2024 Local and Major Road	0.00 LSUM	1.00	\$3,031.88	0.00	0.00	\$0.00	1.00	\$3,031.88
157	Curb and Gutter, Rem	0.00 Ft	191.00	\$12.13	0.00	0.00	\$0.00	191.00	\$2,316.83
158	Sidewalk, Rem	0.00 Syd	2600.31	\$21.83	0.00	0.00	\$0.00	2600.31	\$56,764.77
159	Pavt, Rem	0.00 Syd	0.00	\$21.83	0.00	0.00	\$0.00	0.00	\$0.00
160	Sidewalk Ramp, Rem	0.00 Syd	0.00	\$21.83	0.00	0.00	\$0.00	0.00	\$0.00
161	Excavation, Earth	0.00 Cyd	0.00	\$60.64	0.00	0.00	\$0.00	0.00	\$0.00
162	Undercut Aggregate, 21AA Limestone	0.00 Cyd	0.00	\$36.38	0.00	0.00	\$0.00	0.00	\$0.00
163	Aggregate Base, 21AA Limestone	0.00 Syd	0.00	\$21.83	0.00	0.00	\$0.00	0.00	\$0.00
164	Maintenance Aggregate, 21AA Limestone	0.00 Ton	0.00	\$0.01	0.00	0.00	\$0.00	0.00	\$0.00
165	Structure Cover, Adj	0.00 Ea	2.00	\$303.19	0.00	0.00	\$0.00	2.00	\$606.38

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Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
166	Hand Patching	0.00 Ton	0.00	\$0.01	0.00	0.00	\$0.00	0.00	\$0.00
167	Conc Pavt, Nonreinf, 8 inch	0.00 Syd	0.00	\$98.23	0.00	0.00	\$0.00	0.00	\$0.00
168	Curb and Gutter, Conc, Det F4	0.00 Ft	0.00	\$48.51	0.00	0.00	\$0.00	0.00	\$0.00
169	Curb Ramp Opening, Conc	0.00 Ft	198.90	\$48.51	0.00	0.00	\$0.00	198.90	\$9,648.64
170	Detectable Warning Surface	0.00 Ft	115.00	\$48.51	0.00	0.00	\$0.00	115.00	\$5,578.65
171	Sidewalk Ramp Conc 6 inch	0.00 Sft	1229.40	\$9.70	0.00	0.00	\$0.00	1229.40	\$11,925.18
172	Sidewalk, Conc, 4 inch	0.00 Sft	20458.00	\$7.28	0.00	0.00	\$0.00	20458.00	\$148,934.24
173	Sidewalk, Conc, 6 inch	0.00 Sft	2118.50	\$8.49	0.00	0.00	\$0.00	2118.50	\$17,986.07
174	Irrigation Repair Allowance	0.00 Dir	0.00	\$1,736.44	0.00	0.00	\$0.00	0.00	\$0.00
I - 2024 Local and Major Road Sidewalks Sub-Total:							\$0.00		\$259,824.51
Retainage							\$0.00		
Division: J - 2024 Womens Park									
175	Audio Video Route Survey, Div. 2024 Womens Park	0.00 LSUM	0.00	\$1,000.00	0.00	0.00	\$0.00	0.00	\$0.00
176	Mobilization, Max., Div. Womens Park	0.00 LSUM	1.00	\$2,000.00	0.00	0.00	\$0.00	1.00	\$2,000.00
177	Traffic Maintenance and Control, Womens Park	0.00 LSUM	1.00	\$2,000.00	0.00	0.00	\$0.00	1.00	\$2,000.00
178	Sidewalk, Rem	0.00 Syd	222.19	\$21.83	0.00	0.00	\$0.00	222.19	\$4,850.41
179	Sidewalk Ramp Conc 6 inch	0.00 Sft	26.00	\$9.70	0.00	0.00	\$0.00	26.00	\$252.20
180	Sidewalk, Conc, 4 inch	0.00 Sft	1939.00	\$7.28	0.00	0.00	\$0.00	1939.00	\$14,115.92
181	Irrigation Repair Allowance	0.00 Dir	0.00	\$1,000.00	0.00	0.00	\$0.00	0.00	\$0.00
J - 2024 Womens Park Sub-Total:							\$0.00		\$23,218.53
Retainage							\$0.00		
Division: K - 2024 Thomas Street Sidewalk									
182	Audio Video Route Survey, Div. Thomas Street Sidewalk	0.00 LSUM	0.00	\$1,000.00	0.00	0.00	\$0.00	0.00	\$0.00
183	Mobilization, Max., \$4000, Div. Thomas Street Sidewalk	0.00 LSUM	1.00	\$4,000.00	0.00	0.00	\$0.00	1.00	\$4,000.00
184	Traffic Maintenance and Control, Div. Thomas Street Sidewalk	0.00 LSUM	1.00	\$4,000.00	0.00	0.00	\$0.00	1.00	\$4,000.00
185	Curb and Gutter, Rem	0.00 Ft	172.00	\$12.13	0.00	0.00	\$0.00	172.00	\$2,086.36
186	Sidewalk, Rem	0.00 Syd	168.22	\$21.83	0.00	0.00	\$0.00	168.22	\$3,672.24
187	Aggregate Base, 21AA Limestone, 8 inch	0.00 Syd	0.00	\$20.79	0.00	0.00	\$0.00	0.00	\$0.00
188	Structure Cover, Adj	0.00 Ea	0.00	\$303.19	0.00	0.00	\$0.00	0.00	\$0.00
189	Curb and Gutter, Conc, Det F4	0.00 Ft	172.00	\$48.51	0.00	0.00	\$0.00	172.00	\$8,343.72
190	Sidewalk, Conc, 4 inch	0.00 Sft	1550.00	\$7.28	0.00	0.00	\$0.00	1550.00	\$11,284.00
191	Irrigation Repair Allowance	0.00 Dir	0.00	\$500.00	0.00	0.00	\$0.00	0.00	\$0.00

City of Farmington - 2020 Sidewalk Program

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
192	Footings for Stoop - LS	0.00 Ea	4.00	\$1,500.00	0.00	0.00	\$0.00	4.00	\$6,000.00
193	Thickened Face - Forming Only per Foot	0.00 Ft	52.00	\$100.00	0.00	0.00	\$0.00	52.00	\$5,200.00
194	Hand Removals - LS item	0.00 Dir	1.00	\$2,500.00	0.00	0.00	\$0.00	1.00	\$2,500.00
K - 2024 Thomas Street Sidewalk Sub-Total:							\$0.00		\$47,086.32
Retainage							\$0.00		
Division: L - Shiawassee Park Fitness Court									
195	Excavate & install fitness court	0.00 Sft	2774.00	\$7.28	2774.00	0.00	\$20,194.72	2774.00	\$20,194.72
196	Excavation, earth 8"	0.00 Yd	69.00	\$60.64	69.00	0.00	\$4,184.16	69.00	\$4,184.16
197	Aggregate Base, 21AA, 4-6"	0.00 Syd	436.13	\$21.83	436.13	0.00	\$9,520.72	436.13	\$9,520.72
198	Install vapor barrier & wire mesh	0.00 LSUM	1.00	\$2,962.00	1.00	0.00	\$2,962.00	1.00	\$2,962.00
199	Seal & Sawcut	0.00 LSUM	1.00	\$4,400.00	1.00	0.00	\$4,400.00	1.00	\$4,400.00
200	Final Rough Grading	0.00 LSUM	1.00	\$2,000.00	1.00	0.00	\$2,000.00	1.00	\$2,000.00
207	Credit for rough grade and other credits	0.00 LSUM	1.00	(\$2,600.00)	1.00	0.00	(\$2,600.00)	1.00	(\$2,600.00)
L - Shiawassee Park Fitness Court Sub-Total:							\$40,661.60		\$40,661.60
Retainage							\$0.00		
Division: M - Flanders Park Fitness Court									
201	Excavate & install fitness court	0.00 Sft	1444.00	\$7.28	1444.00	0.00	\$10,512.32	1444.00	\$10,512.32
202	Excavation, earth 8"	0.00 Yd	36.00	\$60.64	36.00	0.00	\$2,183.04	36.00	\$2,183.04
203	Aggregate Base, 21AA, 4-6"	0.00 Syd	288.35	\$21.83	288.35	0.00	\$6,294.68	288.35	\$6,294.68
204	Install vapor barrier & wire mesh	0.00 LSUM	1.00	\$1,542.00	1.00	0.00	\$1,542.00	1.00	\$1,542.00
205	Seal & Sawcut	0.00 LSUM	1.00	\$2,290.00	1.00	0.00	\$2,290.00	1.00	\$2,290.00
206	Final Rough Grading	0.00 LSUM	1.00	\$1,200.00	1.00	0.00	\$1,200.00	1.00	\$1,200.00
208	Credit for rough grade and other credits	0.00 LSUM	1.00	(\$2,600.00)	1.00	0.00	(\$2,600.00)	1.00	(\$2,600.00)
M - Flanders Park Fitness Court Sub-Total:							\$21,422.04		\$21,422.04
Retainage							\$0.00		

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150

(734) 522-6711

OHM-Advisors.com

CHANGE ORDER



Project: City of Farmington - 2020 Sidewalk Program

Job Number: 0111-19-0030

Owner: City of Farmington
23600 Liberty Street
Farmington, MI 48335
(248) 474-5500

Change Order Number: 11

Date: 7/9/2025

Print Date: 7/9/2025

Contractor: Luigi Ferdinandi & Son Cement Company Inc.
16481 Common Road
Roseville, MI 48066
(586) 774-1000

Note:

TO THE CONTRACTOR:

You are hereby directed to comply with the changes to the contract documents. This change order reflects work completed or anticipated.

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
(734) 522-6711

CURRENT PROJECT PLANS AND SPECIFICATIONS WILL BE ADHERED TO UNLESS SPECIFICALLY CHANGED BY THIS CHANGE ORDER DOCUMENT.

THE CONTRACT AMOUNT WILL BE CHANGED BY THE SUM OF:	\$62,083.64
Original Contract Amount:	\$443,878.00
Contract Amount Including Previous Change Orders:	\$1,535,938.72
Amount of this Change Order:	<u>\$62,083.64</u>
REVISED CONTRACT AMOUNT:	\$1,598,022.36

Accepted By

Luigi Ferdinandi & Son Cement
Company Inc.

Date 7-9-2025

Approved By

Chuck Eudy - Public Works
Superintendent - City of

Date 7/10/25

Recommended By

Michael McNutt, Construction
Group Manager

Michael McNutt

Digitally signed by Michael McNutt
DN: C=US,
E=Michael.McNutt@ohm-advisors.com,
O=OHM Advisors, CN=Michael McNutt
Date: 2025.07.10 12:28:01-04'00'

Date _____

Items

Item No.	Description	Previous Authorized Quantity	Quantity Change	New Authorized Quantity	Unit Price	Total Increase
THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT						
Division: L - Shlawassee Park Fitness Court						
Additional Items to the Contract:						
195	Excavate & install fitness court	0.00 Sft	2774.00	2774.00	\$7.28	\$20,194.72
196	Excavation, earth 8"	0.00 Yd	69.00	69.00	\$60.64	\$4,184.16
197	Aggregate Base, 21AA, 4-6"	0.00 Syd	436.13	436.13	\$21.83	\$9,520.72
198	Install vapor barrier & wire mesh	0.00 LSUM	1.00	1.00	\$2,962.00	\$2,962.00
199	Seal & Sawcut	0.00 LSUM	1.00	1.00	\$4,400.00	\$4,400.00
200	Final Rough Grading	0.00 LSUM	1.00	1.00	\$2,000.00	\$2,000.00
207	Credit for rough grade and other credits	0.00 LSUM	1.00	1.00	(\$2,600.00)	(\$2,600.00)
SUB-TOTAL INCREASES DIVISION L - Shlawassee Park Fitness Court:						\$40,661.60
Division: M - Flanders Park Fitness Court						
Additional Items to the Contract:						
201	Excavate & install fitness court	0.00 Sft	1444.00	1444.00	\$7.28	\$10,512.32
202	Excavation, earth 8"	0.00 Yd	36.00	36.00	\$60.64	\$2,183.04
203	Aggregate Base, 21AA, 4-6"	0.00 Syd	288.35	288.35	\$21.83	\$6,294.68
204	Install vapor barrier & wire mesh	0.00 LSUM	1.00	1.00	\$1,542.00	\$1,542.00
205	Seal & Sawcut	0.00 LSUM	1.00	1.00	\$2,290.00	\$2,290.00
206	Final Rough Grading	0.00 LSUM	1.00	1.00	\$1,200.00	\$1,200.00
208	Credit for rough grade and other credits	0.00 LSUM	1.00	1.00	(\$2,600.00)	(\$2,600.00)
SUB-TOTAL INCREASES DIVISION M - Flanders Park Fitness Court:						\$21,422.04

CONTRACTOR'S DECLARATION

I HEREBY DECLARE THAT I HAVE NOT, during the period

July 9 November 8, 2024 to July 9 A.D., 20 25 performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for or claim compensation from City of Farmington or his agents, in addition to the regular items set forth in the Contract numbered 0111-19-0030 and dated JUNE 8 A.D., 2020 for the Agreement executed between myself and the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There (is) (is not) an itemized statement attached.

Date: 7-9-2025

By: Luigi V. Ferdinandi
Title: Vice President

16481 COMMON RD.
ROSEVILLE, MI 48066

Voice: 586-774-1000
Fax: 586-774-1001
Email: INFO@LUIGICEMENT.COM

INVOICE

Invoice Number: 25-171
Invoice Date: Jun 24, 2025
Page: 1

Bill To:

CITY OF FARMINGTON

Ship to:

CITY OF FARMINGTON
Shiawassee Park
Flanders Park

Customer ID	Customer PO	Payment Terms	
CITY OF FARMINGTON		C.O.D.	
Sales Rep ID	Quote Number	Ship Date	Due Date
	25015		6/24/25

Description	Amount
EXCAVATE AND INSTALL FITNESS COURTS IN ACCORDANCE WITH APPROVED QUOTE 25015.	
TOTAL	62,083.70
(SEE ATTACHED FOR BREAKDOWN)	

Subtotal	62,083.70
Sales Tax	
Total Invoice Amount	62,083.70
Payment/Credit Applied	
TOTAL	62,083.70

Check/Credit Memo No:

LUIGI FERDINANDI & SON CEMENT CO.
16481 COMMON RD.
ROSEVILLE, MI 48066
586-774-1000 FAX 586-774-1001
EMAIL: INFO@LUIGICEMENT.COM

INVOICE # 25-171

Location: Shiawassee Park
23221 Power Rd
Farmington, MI 48336

Quote: 25015

Flanders Park
21156 Flanders St
Farmington, MI 48336

Date: June 24, 2025

DESCRIPTION	AMOUNT
Shiawassee Park 23221 Power Rd. Farmington, MI 48336	
• Excavate and install 38' x 73' x 4" fitness court. (2,774 sq ft x 7.28 = \$20,194.72)	\$20,194.72
• Excavation, earth 8" (69 yds x 60.64 = \$4,184.16)	\$4,184.16
• Install 4-6" of 21AA aggregate base compacted in place. (308.22 sq yds x 21.83 = \$6,728.44)	\$6,728.44
• Install vapor barrier, wire mesh labor and material.	\$2,962.00
• Seal, sawcut labor and material.	\$4,400.00
• Rough grade around pad with all native soils.	\$2,000.00
Total – Shiawassee Park	\$40,469.32
Flanders Park 21156 Flanders St. Farmington, MI 48336	
• Excavate and install 38' x 38' x 4" fitness court. (1,444 sq ft x 7.28 = \$10,512.32)	\$10,512.32
• Excavation, earth 8" (36 yds x 60.64 = \$2,183.04)	\$2,183.04
• Install 4-6" of 21AA aggregate base compacted in place. (160.44 sq yds x 21.83 = \$3505.41)	\$3,502.41
• Install vapor barrier, wire mesh labor and material.	\$1,542.00
• Seal, sawcut labor and material.	\$2,290.00
Rough grade around pad with all native soils.	\$1,200.00
Total – Flanders Park	\$21,229.77
If both of the above items are approved deduct a courtesy discount of:	-2,000.00
Subtotal	\$59,699.09
Less: Rough grade around pads	-3,200.00
Additional stone delivered and placed as necessary. Total labor and material	5,584.61
Grand Total	\$62,083.70

Farmington City Council Staff Report	Council Meeting Date: July 21, 2025	Item Number 7H
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: Nine Mile Retention Project 1, and Project 2 Design		
Proposed Motion: Move to approve proposal from Orchard Hiltz & McCliment (OHM) for the Nine Mile Retention Project 1, and Project 2 Design Engineering in the amount of \$150,000 which includes approximately 5% contingency.		
Background: <p>The Nine Mile Pumping Station and Retention Basin was constructed in 1990 to collect sewage for the City of Farmington east of Drake Road. In conjunction with the construction of the Nine Mile Pumping Station and retention basin, a storm water separation project was undertaken to eliminate the storm water from the streets and commercial rooftops being collected with the sanitary sewage. The City of Farmington contracts with Oakland County Water Resource Commission (OCWRC) to conduct routine maintenance and recommend long range improvement projects (LRP). The City of Farmington was one of the first communities to separate the storm water and construct a new retention basin in Oakland County.</p> <p>To meet the State of Michigan Environment, Great Lakes, and Energy (EGLE) requirements, the wet wells of the pump station are cleaned twice a year. Cleaning the wet wells requires closing the slide gate (SG-1 or SG-2) to the appropriate wet well and the isolation gate (SG-3). Slide gates 1 & 2 operating mechanism and track assemblies are damaged, and SG-1 & 2 do not operate as designed. This compromises employee safety when cleaning the wet well that is 30 feet below grade. Concrete deterioration near Wet Well Pump #1 suction pipe from chemical leak should be repaired after the side gates are rehabilitated within project No. 1.</p> <p>The long term plan recommends to consider converting the six (6) long-shaft vertical centrifugal sewage pumps to dry-pit submersible pumps as the pumps and motors reach the end of their useful life. Project No. 2 will develop the engineering design of the conversion. The conversion reduces the number of items requiring repetitive maintenance and reduces the motor and pump down time due to repairs.</p> <p>Due to the complexity and depth of the design engineering for the repairs, OCWRC recommended having OHM develop the design engineering for the City of Farmington.</p> <p>The City of Farmington Administration recommends approving the Proposal for Professional Services for Project 1, and Project 2 from Orchard Hiltz and McCliment located at in Livonia, Mich. in the amount of \$142,100 plus \$7,900 contingency, totaling \$150,000 for the Nine Mile Retention Project 1 & 2.</p>		
Materials: OHM Proposal for Professional Services at Nine Mile Retention Basin		



ARCHITECTS. ENGINEERS. PLANNERS.

March 19, 2025

Mr. Chuck Eudy
City of Farmington
33720 W 9 Mile Road
Farmington, MI 48335

RE: Proposal for Professional Services
Project 1: Retention Treatment Basin (RTB) Gate Replacement Project
Project 2: Pump Conversion Project

Dear Mr. Eudy,

Thank you for contacting us to provide professional services to the City of Farmington (City) for the RTB Gate Replacement and Pump Conversion projects. We have prepared this letter proposal based on the information provided and discussed with you and Oakland County Water Resources Commissioner (WRC) representatives.

Statement of Understanding

The City owns the 9 Mile Pumping Station (PS) and RTB, which was built in 1990; the assets are operated by WRC. Sewer flows from the City are collected and conveyed to the PS wetwell where two (2) “dry weather” pumps transfer flows to the Great Lakes Water Authority (GLWA) sanitary sewer system via a 14-inch force main. Four additional “wet weather” pumps can transfer flows to the RTB, which is adjacent to the PS, during high inflows.

For ease of review, the RTB Gate Replacement and Pump Conversion Projects are discussed herein as two separate projects:

Project 1, RTB Gate Replacement and WWP-01 Suction Repair: Two slide gates (SG-01 and SG-02), that isolate flow into each half of the PS wetwell, are no longer operational due to damage to the existing gate guides and stems. The two gates are needed to isolate the wetwells for cleaning and maintenance. The slide gate that separates the two halves (SG-03) is reportedly operational and thus does not require replacement. A temporary sewage bypass pumping system is required to maintain operation of the conveyance system. The bypass will be located at an upstream manhole to the force main. Additionally, an existing plug valve and wall pipe, which has been damaged by a corrosive chemical leak on the suction side of pump WWP-01, will be replaced. The SG-01 and SG-02 slide gate and WWP-01 suction pipe and valve work will be bid out as a single project.

In general, Project 1 shall include the following features:

- Temporary bypass system to permit the construction work and maintain system operation.
- Replacement of two (2) 48” x 48” slide gates (SG-01 and SG-02), guides, stems, and electric actuators.
- Removal and replacement of the piping and valve (PV-01) for pump WWP-01.
- Removal and replacement the wall sleeve for pump WWP-01.

Project 2, Sewage Pump Conversion: This project supports the creation of “shovel ready” contract documents to convert six (6) long-shaft vertical centrifugal sewage pumps (WWP-01 to 06) to dry-pit submersible pumps. The City and WRC would proceed with individual pump/motor replacement as the existing pump(s) fail. A conversion analysis and cost estimate were outlined in a June 22, 2022 memo prepared by OHM Advisors (OHM), which was entitled ‘Retention Treatment Basin Pump Station Pump Replacement, OHM Project #0111-20-0020.’

The existing pumps were installed with the station in 1990 and are approaching the end of their useful life after having been rebuilt multiple times. The conversion to dry-pit submersible pumps will simplify the system, reduce



maintenance costs associated with the separate motor-shaft-pump assemblies, and may improve operating efficiency. The conversion will relocate the motors from the main floor to a sealed motor/pump assembly at the bottom of the dry pit. While each pump can be replaced as they fail, the City could consider converting pump WWP-01 while Project 1 is in construction; this would make good use of contractor mobilization efforts given the same work area.

In general, Project 2 shall include the following features:

- ▼ Replacement of the six (6) long-shaft vertical centrifugal sewage pumps with a dry-pit submersible pump. The work shall include replacement of valving, piping, and the concrete pump stand, and new electrical power and control wiring, as needed.

Scope of Services

Our Scope of Services includes the tasks required to complete the design and bidding support of the projects. Specific tasks to complete the projects are as follows:

Project 1: RTB Gate Replacement and WWP-01 Suction Repair

Task 1.1 - Preliminary Engineering

1. Schedule and hold a pre-design virtual kickoff meeting with City and WRC to review the primary design components.
2. Prepare a preliminary basis of design and determine products desired as well as acceptable “or equal” products.
3. Complete a general assessment of constructability concerns and incorporate solutions into the detailed design.
4. Create a preliminary bypass system design for RTB gate replacement.
5. Meet with City and WRC to review preliminary design. Updates to the basis of design will be made based on the results of this meeting. Documents will be transmitted electronically, and City will have two (2) weeks to review prior to the meeting.
6. Coordinate with the Michigan Department of Environment, Great Lakes, and the Environment (EGLE) to discuss proposed project and understand Part 41 permitting requirements.
7. Contract with a concrete scanning company to determine the existing structural condition of the wall near pump WWP-01 and the wall pipe.

Deliverables

- ▼ Basis of Design Report, including preliminary bypass requirements
- ▼ Meeting Minutes for meetings with City and WRC.

Task 1.2 – Detailed Design

1. Prepare detailed construction plans. These will include demolition and replacement of existing equipment, temporary bypass pumping layouts, and bypass sizing. OHM Advisors will markup historical drawings for inclusion in the construction plans where appropriate.
2. Prepare bid documents for the proposed work, consisting of Bidding Requirements and Forms and Technical Specifications. It is assumed that the work will be bid by WRC and therefore will use their custom front end documents including, but not limited to the Contract Forms, General Conditions, and Supplementary General Conditions.
3. Develop a proposed ‘sequence of work’ to facilitate the continued service of the PS during construction.
4. Facilitate a review meeting with City and WRC at the 90% milestone to review the plans. OHM will provide City and WRC with electronic copies of the preliminary plans one (1) week prior to the meeting date.
5. Facilitate a bypass pumping coordination meeting between GLWA, OHM, City, and WRC.
6. Coordinate with WRC asset management group to draft updates to the WRC asset register for the 9 Mile



RTB site.

7. Submit 90% documents to EGLE for Part 41 permitting.
8. Prepare and submit building permit application (if required by City).
9. Address comments from the 90% milestone meeting and from the EGLE Part 41 permit review to finalize the Issue for Bid documents.
10. Prepare an Engineer's Opinion of Probable Cost and submit to the City and WRC for review.

Deliverables

- 90% Engineering Design Drawings for Permit
- Updated BOD (as needed) for Part 41 permit application.
- Part 41 permit application
- Minutes for meetings with City and WRC.
- Issue For Bid Documents including Design Drawings and Project Manual
- Engineer's Opinion of Probable Cost

Task 1.3 –Bidding Services

1. Attend Pre-Bid Meeting for interested contractors.
2. Address contractor's questions during bidding and issue one (1) addenda for clarification, if necessary.
3. Attend bid opening.
4. Compile bid tab summary of results. Prepare and deliver a Bid Summary letter to aid the City with the decision to award the contract.

Deliverables

- Pre-bid Meeting Minutes
- One (1) formal round of responses to contractor bid questions.
- Bid Addenda.
- Bid tab and Bid Summary Letter.

Project 2: Sewage Pump Conversion

Task 2.1 - Preliminary Engineering

1. Schedule and hold a pre-design virtual kickoff meeting with City to review the primary design components.
2. Assess pump hydraulics for wet and dry weather conditions, as devised in the June 22, 2022 memo from OHM to the City, *Retention Treatment Basin Pump Station Pump Replacement, OHM Project #0111-20-0020*.
3. Prepare a preliminary basis of design and determine products desired as well as acceptable "or equal" products.
4. Complete a general assessment of constructability concerns and incorporate solutions into the detailed design.
5. Meet with City and WRC to review preliminary design. Updates to the basis of design will be made based on the results of this meeting. Documents will be transmitted electronically, and City will have two weeks to review prior to the meeting.
6. Coordinate with the Michigan Department of Environment, Great Lakes, and the Environment (EGLE) to discuss proposed project and understand Part 41 permitting requirements.

Deliverables

- Basis of Design Report
- Meeting Minutes for meetings with City and WRC.



Task 2.2 – Detailed Design

1. Prepare detailed construction plans. These will include demolition and replacement of pumps, piping, valving, and electrical power and control components. OHM Advisors will markup historical drawings for inclusion in the construction plans where appropriate.
2. Prepare bid documents for the proposed work, consisting of Bidding Requirements and Forms and Technical Specifications. It is assumed that the work will be bid by WRC as needed and therefore will use their custom front end documents including, but not limited to the Contract Forms, General Conditions, and Supplementary General Conditions.
3. Develop a proposed ‘sequence of work’ to facilitate the continued service of the PS during construction.
4. Facilitate a review meeting with City and WRC (at the 90% milestones) to review the plans. OHM will provide City and WRC with electronic copies of the preliminary plans one (1) week prior to the meeting date.
5. Coordinate with WRC asset management group to draft updates to the WRC asset register for the 9 Mile RTB site.
6. Coordinate controls updates with ICS Integration
7. Address comments from the 90% milestone meeting.
8. Submit 90% documents to EGLE, if required by Part 41 permitting.
9. Prepare an Engineer’s Opinion of Probable Cost and submit to the City and WRC for review

Deliverables

- 90% Engineering Design Drawings for Permit
- Updated BOD (as needed) for Part 41 permit application.
- Part 41 permit application
- Minutes for meetings with City and WRC.
- Issue For Bid Documents including Design Drawings and Project Manual
- Engineer’s Opinion of Probable Cost

Task 2.3 –Bidding Services [OPTIONAL]

5. Attend Pre-Bid Meeting for interested contractors.
6. Address contractor’s questions during bidding and issue one (1) addenda for clarification, if necessary.
7. Attend bid opening.
8. Compile bid tab summary of results. Prepare and deliver a Bid Summary letter to aid the City with the decision to award the contract.

Deliverables

- Pre-bid Meeting Minutes
- One (1) formal round of responses to contractor bid questions.
- Bid Addenda.
- Bid tab and Bid Summary Letter.



Schedule

The following table outlines the task durations for major project milestones:

TASK	TASK DURATION
Project 1: RTB Gate Replacement and WWP-01 Suction Repair	
Task 1.1 – Preliminary Design	4 weeks
Task 1.2 – Detail Design	8 weeks
Task 1.3 – Bidding Services	4 weeks
Project 2: Sewage Pump Conversion	
Task 2.1 – Preliminary Design	6 weeks
Task 2.2 – Detail Design	12 weeks
Task 2.3 – Bidding Services [OPTIONAL]	TBD

Potential schedule related items that may impact task durations are as follows:

- ▶ Client submittal review times.
- ▶ EGLE Permit review times.

We are prepared to commence work on this project immediately upon receipt of your written authorization to proceed.

Compensation

OHM Advisors will provide the above-outlined professional services in accordance with the following fee schedule. Our professional services will be performed on an hourly basis. **The City may choose to authorize only one Project to start. The Project fees do not require both Projects to be authorized concurrently.**

TASK	Estimated Fee
Project 1: RTB Gate Replacement and WWP-01 Suction Repair	
Task 1.1 – Preliminary Design	\$20,100
Task 1.2 – Detail Design	\$38,400
Task 1.3 –Bidding Services	\$5,100
Project 1 Subtotal	\$63,600
Project 2: Sewage Pump Conversion	
Task 2.1 – Preliminary Design	\$21,500
Task 2.2 – Detail Design	\$51,900
Task 2.3 –Bidding Services [OPTIONAL]	\$5,100
Project 2 Subtotal	\$78,500

Fees were determined based on the noted assumptions. OHM Advisors proposes to confirm these assumptions with City prior to commencing services.

- Fees were determined based on the noted assumptions. OHM Advisors proposes to confirm these assumptions with the City prior to commencing services.
- The cost associated with each task assumes authorization and execution of all the tasks under each Project.
- “Hourly (Estimated Fee)”** represents the budget estimate for the Task. Our fee is a maximum not to exceed the project total. Requested work beyond this fee must be approved by City prior to proceeding.



Clarifications and Assumptions

Our Proposal was prepared based on the following assumptions:

- ▼ It is assumed that Project 1 construction will be performed prior to the start of Project 2 construction. If this is not the case, bypass pumping may also be needed in Project 2 to facilitate the conversion of WWP-01.
- ▼ If additional labor effort or change in schedule is required beyond that described herein, OHM Advisors will negotiate an amendment with City. OHM Advisors will not proceed with additional services without written authorization to proceed from City.
- ▼ Meetings shall be conducted in accordance with the Scope of Services as described herein. Additional meetings, not described within our Scope of Services, shall be considered additional services, and will be billed on an hourly basis upon agreement with City.
- ▼ Only building systems and process equipment that are specifically called out in this proposal will be altered as part of this design.
- ▼ Permits for this work will be submitted by OHM directly to the regulatory body for review and will be paid for by the contractor.
- ▼ Site survey and 3D scanning is excluded from this work. Base drawings will be developed using historical drawings provided by WRC and rough measurements will be verified by OHM in the field. The design drawings will not be For Fabrication purposes – Contractor will be required to field measure for all piping and equipment that is being replaced.
- ▼ Construction phase services such as construction management, construction engineering, contract administration, construction observation, and construction staking are not included in this proposal. These services can be provided for consideration under separate cover once the design is complete.

Client Responsibilities

- ▼ The City will coordinate with WRC to provide a single point of contact to OHM Advisors who is knowledgeable about the project needs and desired outcomes.
- ▼ The City and WRC will provide the following, if available, to assist OHM with the project: prior as-builts and existing plans, access to structures, 4-gas meter for entry to wetwell when WRC is onsite with OHM, average and peak flow data, previous bypass pumping data.
- ▼ The City and WRC will review the submittals and provide comments as outlined in the scope above.

Authorization and Acceptance

Thank you for giving us the opportunity to be of service. We look forward to working with you on this project. This proposal is valid for 90 days. If you find our proposal acceptable, please execute a copy of the attached agreement and return one (1) copy to us for our files. If you have any questions or comments, please contact me at matt.kennedy@ohm-advisors.com or 734-466-4432.

Sincerely,
OHM Advisors

Matt Parks, PE
Principal

Date

Matt Kennedy, PE
Senior Project Engineer

Date

Encl: Terms and Conditions
cc: Austin Downie, P.E., OHM



City of Farmington

Project 1: Retention Treatment Basin (RTB) Gate Replacement Project

Accepted by: _____

Printed Name: _____

Title: _____

Date: _____

City of Farmington

Project 2: Pump Conversion Project

Accepted by: _____

Printed Name: _____

Title: _____

Date: _____

Farmington City Council Staff Report	Council Meeting Date: July 21, 2025	Item Number 71
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: Rapid Flashing Beacon		
Proposed Motion: Move to award installation of a new Rapid Flashing Beacon on Farmington Road, within the Road Commission of Oakland County Right of Way, south of State Street at the pedestrian refuge island by J Ranck Electric Inc. in the amount of \$41,360.		
<p>Background: Following the Farmington Road streetscape project, Farmington City Council is responding to pedestrian requests to reinstall a Rapid Flashing Beacon (RFB) on Farmington Road, south of State Street.</p> <p>The redesigned streetscape features a pedestrian refuge island and only one lane of traffic in each direction. The new traffic pattern and density of the vegetation combined with the crosswalk location being mid-block instead of at an intersection causes vehicle drivers not to see the pedestrians at the crosswalk. Many pedestrians ignore the crosswalk and cross Farmington Road at other locations.</p> <p>During the streetscape construction the RFB was salvaged and placed in outdoor storage. J. Ranck Electric Incorporated, who installed the original RFB, was contacted to inventory the materials salvaged from the Farmington Road RFB crosswalk to verify what could be reused to reinstall the RFB. Upon inspection J Ranck determined the solar panels, wireless communication equipment, push buttons, and the missing pole base doors would need to be replaced.</p> <p>J Ranck Electric Inc., located in Mt. Pleasant Mich., provided a quote with two options to install a new Rapid Flashing Beacon. The first option would have the push buttons mounted on the RFB pole in the amount of \$34,600. The second option includes push buttons mounted on a separate pole in the event the RFB pole lands outside the area required to meet the ADA requirements in the amount of \$37,600. Either option should include a 10% contingency of approximately \$3,760. Due to the potential of unknown underground conflicts, the second option including the separate pushbutton poles should be considered for approval totaling \$41,360.</p> <p>The proposal from J. Ranck Inc does not include expense for spoil removal, brick paver replacement, or electrical conduit relocation of the DDA decorative lighting. The least impact to the brick pavers is to locate the Rapid Flashing Beacons in the planter beds. However, this will require the decorative lighting to be relocated. I would estimate the electrical conduit relocation would be \$5,000-\$7,000 additional and the brick paver repairs to be \$3,000-\$4,000 additional.</p>		
Materials: J. Ranck Electric Inc. Proposal		



J. RANCK
ELECTRIC, INC.

Mt. Pleasant, Michigan
1993 Gover Parkway
Mt. Pleasant, MI 48858
phone 800-792-3822
fax 989-775-8830

June 5, 2025

City of Farmington
23600 Liberty St
Farmington, MI 48335

Attn: Chuck Eudy

Re: City of Farmington RRFB

Mr. Eudy,

We have prepared two quotes below – one with the pushbutton attached to the RRFB and one with the pushbutton on a support post.

OPTION 1: RRFB with Pushbutton Attached

We are pleased to submit a quotation in the amount of Thirty-Four Thousand, Six Hundred (**\$34,600.00**) dollars to provide the necessary labor, equipment, and materials to install two new RRFB assemblies per the information provided via email.

Scope Included:

- 1 Mobilization
- Traffic control for installation of RRFBs
- 2 Pedestal Foundations
- 2 Aluminum Pedestals (black)
- 2 Pushbuttons (black)
- 2 Solar Powered Rectangular Rapid Flashing Beacons (black)
- Type IIIB RRFB Signs

Clio, Michigan
5122 West Vienna Rd.
Clio, MI 48420

Sault Ste. Marie, Michigan
3137 South Baker Side Rd.
Sault Ste. Marie, MI 49783



OPTION 2: RRFB with Pushbutton Support Post

We are pleased to submit a quotation in the amount of Thirty-Seven Thousand, Six Hundred (\$37,600.00) dollars to provide the necessary labor, equipment, and materials to install two new RRFB assemblies per the information provided via email.

Scope Included:

- 1 Mobilization
- Traffic control for installation of RRFBs
- 2 Pedestal Foundations
- 2 Aluminum Pedestals (black)
- 2 Pushbuttons (black)
- 2 Pushbutton Support Posts (black)
- 2 Solar Powered Rectangular Rapid Flashing Beacons (black)
- Type IIIB RRFB Signs
- Conduit and wire to pushbutton support post

Qualifications:

- a) The proposed pricing DOES NOT include provisions for prime contractor bonds and/or associated dues. If a bond is requested, please add 1% to our price.
- b) We exclude any removal or replacement of any concrete or asphalt areas.
- c) We exclude all staking, QAQC, clearing, spoil removal or site restoration.
- d) We exclude any handling or removal of contaminated soils.
- e) We exclude any underground obstruction removals (abandon utilities, rail, concrete etc.).

We appreciate the opportunity to quote this work to you. If you have any additional questions, please feel free to contact me at 989-775-7393.

Sincerely,

J. RANCK ELECTRIC, INC.



Riley Lafavor

Farmington City Council Staff Report	Council Meeting Date: July 21, 2025	Item Number 7J
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: Salt Storage Structure Change Order #1, Payment Application #2		
Proposed Motion: Move to approve Change Order #1 and Payment Application #2 to Clear Heights Construction LLC in the amount of \$199,415.45 for the reconstruction of the Salt Storage Structure, located at 33720 W. 9 Mile Road.		
Background: City Council approved the proposal from Clear Heights Construction LLC (CHC) at the January 21, 2025, City Council meeting for the demolition and reconstruction of the salt storage structure located at 33720 W. 9 Mile Road. CHC has provided the required bonding and insurance documentation. CHC has applied for permitting. Legal Counsel has reviewed and approved the documentation from CHC. Section 2: General Sales Conditions Article C: Payment Terms of the contract require a 35% payment (\$187,315.45) upon completion of concrete. In addition to Payment Application No. 2, is Change Order No. 1 which includes additional concrete flat work around the exterior of the salt storage structure to provide adequate drainage of rainwater away from the building. The Public Works Superintendent recommends approving Change Order No. 1 and Payment Application No. 2 for the Salt Storage Structure reconstruction to Clear Heights Construction LLC located at 6686 Wilson Ave S.W., Grandville Michigan 49418 in the amount of \$199,415.45 for the demolition, excavation, concrete foundation, walls and flat work of the salt storage structure. Upon completion of the project City Administration will prepare an invoice for Michigan Department of Transportation (MDOT) with 42% share of the project.		
Materials: Clear Heights Construction LLC invoice #8242-2		



Clear Heights Construction, LLC
6686 Wilson Ave. SW
Grandville, MI
616-371-2155

Customer: City of Farmington D.P.W.

Package / Contract #: City of Farmington Salt Storage Building Installation (48 x 60)

CHANGE ORDER:

This change order constitutes a change to the contract signed on 1/31/2025.

Description of Change #1: The original contract accounted for 4,034 s.f. of concrete removal and replacement. At the request of Chuck Eudy, an additional 758 s.f. of concrete was removed and replaced. This resulted in higher material and labor costs for the concrete contractor as well as additional disposal fees from the demolition contractor. We were also requested to upgrade the expansion foam along the edges of the new foundation to a rubber material.

Original Contract Amount: **\$535,187.00**

Change #1 Increases Contract Amount By: **\$12,100.00**

New Contract Amount After Change #1 Is: **\$547,287.00**

CUSTOMER CERTIFICATION: _____

DATE: _____

Clear Heights Construction, LLC.

6686 Wilson Ave S.W.

Grandville, MI 49418

Fax: (616) 930-3345 Phone: (800) 787-186.



Invoice

DATE	INVOICE #
6/18/2025	8242-2

BILL TO:
City of Farmington 23600 Liberty St. Farmington, MI 48335

SHIP TO:
City of Farmington DPW 33720 W. 9 Mile Rd. Farmington, MI 48335

SALES REP.	Job#	BBS SOURCEWELL #	FARMINGTON SOURCEWELL #	TERMS
JD	CA-8242	071223-BRT	155197	NET 15

QUANTITY	ITEM CODE	DESCRIPTION	UNIT PRICE	AMOUNT
1		48' x 60' Britespan Atlas Structure with doors		
1		Labor to Install		
1		Freight		
1		Concrete foundation and floor around perimeter		
1		Existing building demolition, cut-outs, and concrete removal		
1		New asphalt inside building		
1		Excavation for footings and fill for floor		
1		Electrical package		
1		Bonds for performance and payment		
1		Permits		
1		Testing		
1		Engineering		
TOTAL CONTRACT AMOUNT: \$535,187.00				
CHANGE ORDER #1 INCREASES CONTRACT AMOUNT BY: \$12,100.00				
NEW CONTRACT AMOUNT AFTER CHANGE ORDER #1: \$547,287.00				
35% Deposit per order agreement - \$187,315.45 - PAID Check #140679				
35% Due on Completion of Concrete per order agreement				\$ 187,315.45
Add'l Concrete & Related Services per Change Order #1				\$ 12,100.00

Thank you for your business.

Total Due	\$ 199,415.45
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Farmington City Council Staff Report	Council Meeting Date: July 21, 2025	Reference Number 7K
Submitted by: Public Safety Department and City Manager's Office		
Description: Consideration to approve an ordinance amending the City of Farmington Code of Ordinances, Chapter 18, Massage Facilities, in order to revise and clarify application review and approval criteria and to regulate certain activities within massage facilities.		
Requested Action: Approve introduction of Ordinance C-____, 2025, amending Chapter 18, Massage Facilities, of the City of Farmington Code of Ordinances. FIRST READING		
Background: A few years ago (in 2023), the City Council adopted some amendments updating the City's Massage Facilities Ordinance, mostly relating to regulation of activities within massage facilities and to update the ordinance generally. Since then, the Public Safety Department and Clerk's Office have processed 80 applications that were authorized for approval only because of the current language of the ordinance—in other words, that the Department was not particularly comfortable with.		
<p>The City Attorney's Office has prepared an ordinance amendment that revises and expands language relating to the City's ability to consider and act upon an application for massage facilities license. It also rearranges some language relating to appeals and revocation of licenses. The Public Safety Department and the City Manager's Office are recommending that the City Council consider these amendments to better assist the Department and the City Clerk in carrying out their responsibilities to adequately review massage facility applications.</p>		
Agenda Review		
Department Head	Finance/Treasurer	City Attorney
		City Manager

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

ORDINANCE NO. C-____-2025

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF FARMINGTON CHAPTER 18, “MASSAGE FACILITIES,” IN ORDER TO ADD A DEFINITION OF “LICENSEE,” TO UPDATE THE REGULATION OR PROHIBITION OF CERTAIN ACTIVITY, AND TO CLARIFY AND EXPAND THE LANGUAGE RELATING TO THE REVIEW AND APPROVAL PROCESS

THE CITY OF FARMINGTON ORDAINS:

Section 1 of Ordinance. Ordinance Amendment.

The Farmington City Code, Chapter 19, “Massage Facilities,” is hereby amended and restated in its entirety to read as follows:

Chapter 18 - MASSAGE FACILITIES/ESTABLISHMENTS

ARTICLE I. - IN GENERAL

Sec 18-1- Purpose

The purpose of this article is to promote public health, safety and welfare by providing for the licensing and regulation of massage establishment, massage schools, and other similar businesses and persons working in such massage establishments.

Sec. 18-2. - Definitions

The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Apprentice or student means any person who, under the guidance of an instructor in a massage establishment, is being trained or instructed in the theory, method, or practice of massage therapy.

Instructor means any person who gives lessons or teaches the theory, method, or practice of massage.

Licensee means a massage establishment that has been granted a license to operate by the City.

Massage or Practice of Massage Therapy means the application of a system of structured touch, pressure, movement, and holding to the soft tissue of the human body in which the primary intent is to enhance or restore the health and well-being of the client. Practice of massage therapy includes complementary methods, including the external application of water, heat, cold, lubrication, salt scrubs, body wraps, or other topical preparations; and electromechanical devices

that mimic or enhance the actions possible by the hands. Massage does not include medical diagnosis; practice of physical therapy; high-velocity, low-amplitude thrust to a joint; electrical stimulation; application of ultrasound; or prescription of medicines.

Massage establishment means any place where a massage or the practice of massage therapy is made available, including a massage school but not including the exemptions provided in Section 18-3.

Massage school means any place that is recognized and licensed by the State of Michigan, and that employs one (1) or more competent licensed *massage therapist* as instructors, and that provides instructions in the theory, method, and practice of massage.

Massage therapist means an individual engaged in the practice of massage therapy.

Sec. 18-3. - Exemptions.

The provisions of this chapter shall not apply to the following:

- (1) A duly licensed medical doctor, doctor of osteopathic medicine, chiropractor, registered or licensed practical nurse, physical or occupational therapist;
- (2) A person engaging in the practice of massage on a spouse or relative within the first degree of consanguinity in either of their residences;
- (3) A place or establishment that is a duly-licensed hospital, a convalescent or nursing home or other licensed health care facility; or
- (4) A barber shop, beauty parlor, or salon licensed under the laws of the State of Michigan and registered with the City of Farmington, provided that the massages given therein are limited to the head, shoulders, scalp, neck, hands, and feet, and further provided that the massages given therein occur or are conducted in an area of the shop, parlor, or salon that is open to the public.

Sec. 18-4. - Inspection of the premises.

- (1) Every massage establishment shall be open for periodic inspections by duly-authorized representatives of any city department concerned with the licensing and supervising of such an establishment during operating hours, for the purpose of enforcing any of the provisions of this chapter or other ordinances or regulations of the city relating to the public health, safety, and welfare, including all requirements as stipulated in Chapter 8 of this Code of Ordinances. This right of entry shall not limit or restrict the right of entry vested in any law enforcement agency or the Oakland County Health Department.
- (2) No license shall be granted for a massage establishment until inspections have been made as required by the applicable laws and regulations of the city and approvals have been obtained from the various city departments regulating the maintenance, use, operation, location and the health and sanitary conditions of the premises, and from any other state or county regulatory authorities.

- (3) It shall be unlawful for any person to refuse entry to any premises in which a massage establishment is being operated by duly-authorized city representatives, or by representatives of any state or county law enforcement or regulatory agency for the purpose of making lawful inspections, and such refusal shall be sufficient grounds for immediate revocation of a license granted under this chapter. A search warrant shall not be required for such inspections, in accordance with the opinion of the Michigan Supreme Court in *Gora v Township of Ferndale*, 456 Mich 704 (1998).

Sec. 18-5. - Regulations.

It shall be unlawful for any person to operate a massage establishment, unless he shall have complied with the following regulations:

- (1) Service in massage establishments licensed under this chapter shall be limited to massage and the practice of massage therapy. Medical treatment of any kind shall not be given to any patron without a prescription from a registered physician. The use of heat lamps and sunray lamps will only be permitted.
- (2) No person who has any visible symptoms of a communicable disease such as a rash, discharge, or fever, or who is complaining of a sore throat, may be attended to by any licensee under this chapter or by any person engaged in the practice of massage.
- (3) Advertising that there is a nurse in attendance is prohibited unless there is a registered or licensed practical nurse constantly in attendance during the business hours of the massage establishment. No massage establishment may publish or distribute any advertising material that would reasonably suggest to prospective patrons that any service is available other than those services permitted in this chapter, or that employees or massage therapists are dressed in any manner other than described in this chapter.
- (4) Advertising that there is a doctor in attendance is prohibited unless there is a registered physician constantly in attendance during the business hours of the massage establishment.
- (5) Licensees shall exercise every precaution for the safety of patrons and shall watch for early signs of fatigue or weakness and immediately discontinue whatever form of service is being given upon the appearance of any such signs.
- (6) No massage establishment shall be conducted in direct connection with living quarters.
- (7) The premises used for a massage establishment shall be well-lighted and ventilated. All walls, ceilings, floors, pools, showers, bathtubs, steam rooms, basins, and all other physical facilities shall be in good repair and maintained in a safe, clean and sanitary condition. There shall be an adequate supply of running hot and cold water during business hours. Bathing devices shall be thoroughly cleaned before use by each patron.
- (8) Clean and sanitary towels and linens shall be provided to each patron of the establishment. No common or repeated use of unlaundered towels or linens shall be permitted. Cabinets for the storage of clean linens shall be required and shall be kept clean and sanitary.

- (9) Uniforms or garments covering the torso shall be worn by an instructor, massage therapist, or apprentice while attending patrons; shall be of washable material; and shall be kept in clean condition. The sleeves shall not reach below the elbow.
- (10) The skin of the hands of those attending any patrons shall be clean and in healthy condition and the nails shall be kept short. The hands shall be washed thoroughly with soap and hot running water before giving the patron any attention.
- (11) Licensees shall be restricted in the exercise of their license to the places set forth in their certificate, except that the giving of a massage, baths, and exercise in the patron's place of residence is permitted.
- (12) Licensees shall notify the city clerk of any change of name or address of their home or business.
- (13) No massage shall be performed in a massage establishment in any room or area that has a door capable of being locked or barred.
- (14) The private parts of patrons must be covered when in the presence of a *massage therapist* or instructor. Any contact with a patron's genital area is prohibited. It shall be unlawful for any person in a massage establishment to expose or have exposed his or her private parts, or any portion thereof, to any other person. Private parts shall include the genitals, pubic area, anus, or perineum of any person, or the vulva, or breasts or a female.
- (15) A licensee shall not permit a massage therapist to perform massage therapy on any person under the age of eighteen (18) unless they are accompanied by a parent or legal guardian during the massage.
- (16) A licensee shall notify the city clerk within ten (10) business days of any change to the information provided on a license application as provided in Section 18-29. This includes changes to persons who perform massage therapy.
- (17) It shall be unlawful for any person in a massage establishment to place his or her hands upon, to touch with any part of his or her body, to fondle in any manner, and to massage the sexual or genital area of any other person.
- (18) It shall be unlawful for any person in a massage establishment to expose his or her sexual or genital area or any portion thereof to any other person. It shall also be unlawful for any person in a massage establishment to expose the sexual or genital area or any portions thereof of any other person.
- (19) It shall be unlawful for any individual to live, sleep, or stay overnight at a massage establishment. No customers shall be permitted to enter a massage establishment after or before the establishment's hours of operation. Employees, managers or owners of a massage establishment must leave the premises of the massage establishment no later than two (2) hours after the business's hours of operation, which shall be prominently posted on the premises and visible from outside the building(s) in which the massage activities occur.

- (20) It shall be unlawful for any massage establishment to operate under a name not specified in its license application, nor shall it conduct business under any designation or location not specified in its license.
- (21) It shall be unlawful for a licensee, knowingly, or if the person should have reasonably known, to allow or permit in or about such massage establishment any agent, employee, or any other person under his or her control or supervision to perform acts prohibited herein.

Sec. 18-6. - Allowing use of premises in violation of chapter.

It shall be unlawful for any person to knowingly allow the use of any place, business, massage establishment, or premises owned, operated, leased, or managed by him to be used in violation of any provision of this chapter.

Sec. 18-7. - Other ordinance requirements.

Massage establishments shall be located within a proper zoning district as specified in the City of Farmington Zoning Ordinance and shall comply with all other requirements of the City of Farmington Code of Ordinances, including the requirements of Chapter 8 of such Code.

Secs. 18-8- 18.25. – Reserved.

ARTICLE II- LICENSES

Sec. 18-26. - Required.

No person shall practice, engage in, carry on, or operate a massage establishment, or similar business within the city without first having applied for and obtained a license therefore, nor shall any person employ as a massage therapist any person who does not hold a current, unrevoked license as required by this article. No person shall practice massage for compensation or undertake instruction as an apprentice or student in the giving of massages, without obtaining and maintaining in effect a license as a massage therapist.

Sec. 18-27. - Requirements and duties.

- (1) It shall be the responsibility of an owner, operator, manager, or permittee under this article in charge of or in control of a massage establishment or similar business to ensure that each person employed or engaged by him in business as a massage therapist shall have first obtained a valid state massage license required by state law. Any owner, operator, manager, or licensee in charge of or in control of a massage establishment, or similar business who employs a person not in possession of a valid massage therapist, or who allows such an employee to perform, operate, or practice within a massage establishment shall be in violation of this article.
- (2) Each massage therapist license shall be conspicuously displayed upon a wall of the massage establishment in an area open to the public.

- (3) It shall be unlawful for any person at a licensed massage establishment to condone or allow any unlawful activity to occur on the licensed premises, whether within or outside the actual licensed building.
- (4) No person shall sell, give, dispense, provide, possess, or keep, or cause to be sold, given, dispensed, provided, possessed, or kept, any alcoholic beverage or controlled substances, including marihuana, on the premises of any massage establishment.
- (5) All massage establishments are declared to be public places and during business hours shall not lock or obstruct the exits and entrances or otherwise prevent free ingress or egress of persons.
- (6) No massage establishment be kept open for business between the hours of 9:00 p.m. and 8:00 a.m.
- (7) A massage establishment shall have the premises supervised at all times when open for business and shall have one person who is a licensed massage therapist by the State of Michigan on the premises. The licensee shall personally supervise the massage establishment and shall not violate or permit others to violate any applicable provision of this chapter. The violation of any such provision by any agent or employee of the licensee may constitute a violation by the licensee, if the licensee knew or should have known that such activity may occur. Any such violation by a licensee may also constitute a violation by the owner, president, and/or other supervisory official of the licensee, in his or her individual capacity, for permitting another to violate this chapter, if such individual knew or should have known that such activities were occurring or likely to occur. Any such violation may be the basis for suspending, revoking, or not renewing a license.
- (8) The licensee or the person designated by the licensee of a massage establishment shall maintain a register of all persons employed or engaged in massage therapy. Included in the register shall be a copy of each massage therapist's license. Such register shall be available for inspection by representatives of the city and/or county or state health department during regular business hours.
- (9) The licensee shall require that every patron furnish proof of identity by showing a valid driver's license, voter registration certificate, state identification card, or equally reliable identification card and provide a date of birth. The identity and date of birth of every patron, the date and time of the massage, and the identity of the massage therapist administering the massage shall be records maintained on the premises by the licensee for a period of three years and shall be available at the massage establishment for inspection by representatives of the city and/or county or state health department during regular business hours.
- (10) Price rates for all services shall be prominently posted in the reception area or on the massage establishment website in a location viewable by all prospective patrons.
- (11) No person granted a license pursuant to this chapter shall operate a massage establishment or permit a massage therapist to provide massage therapy under a name not listed in the

person's license, nor shall any licensee conduct business under any designation or location not specified in the licensee's license.

- (12) All employees and massage therapists must be made available for confidential interviews with the authorized representative of the public safety director, building official and/or fire marshal present on the premises at any time upon entry by the authorized representative.

Sec. 18-28. - Application; investigation; fee.

- (1) Any person desiring to obtain a license to operate a massage establishment or similar business shall make application to the city clerk, who shall refer all such applications to the director of public safety for an investigation. An application to obtain a license to operate a massage establishment, or similar business shall be accompanied by an investigation fee, no part of which shall be refundable.
- (2) The application fee required by this article shall be payable to the city treasurer at the time the application is filed. The application fee shall be in addition to any other license or permit fee required under this section or any other city ordinances.
- (3) Such fees as are required by this article shall be established by city council resolution and those fees for investigatory expense shall cover costs incurred by the city in conducting the investigation.

Sec. 18-29. - Application contents.

Applicants for a license required in this chapter shall submit an application to the city clerk on a form provided by the clerk that shall include the following information:

- (1) The full legal name, present address of the applicant and whether the applicant is an individual, corporation, partnership or other business entity;
- (2) A detailed description of the nature and type of service to be provided in the massage establishment and whether any off-site services will be provided and, if so, the proposed locations;
- (3) The location, mailing address, and name of the proposed massage establishment;
- (4) A copy of the signed lease for the business premises and written consent of the owner to utilize the premises for the described purpose, if the applicant does not own the premises;
- (5) The full name, address, and phone number of each individual who will manage or be principally in charge of the operation of the establishment;
- (6) The days and times that the massage establishment will be open to provide services;
- (7) A release and authorization for the city, its agents and employees to seek information and conduct an investigation into the truth of the statements set forth on the application and the qualifications of the applicant for a license;

- (8) The complete names, addresses, citizenship and/or visa status verification of persons who will perform massage therapy including copies of their state occupational licenses and photo IDs. After receipt of a license or renewal, the operator of a massage establishment shall update such information to the city clerk within ten (10) business days of employment of a new employee. The applicant shall also disclose whether any indebtedness exists between the applicant or any agents or employees of the applicant and any proposed massage therapist disclosing the amount of debt and the method of repayment. The applicant shall also disclose whether the applicant or agents are providing or assisting in providing either dwelling space or transportation for any existing or proposed massage therapist. Any fees or compensation of any kind being paid by any proposed massage therapist for the procurement of employment shall also be fully disclosed. Circumstances shall be fully explained, including terms of payment and all contract documents or other documents evidencing any relationship and financial obligation shall be fully disclosed;
- (9) Proof of insurance coverage for the massage establishment and each of the massage therapist;
- (10) Additionally, if the applicant is an individual, the application must include the following information;
- (a) The applicant's addresses for the previous three years;
 - (b) A listing of the applicant's previous related experience, including but not limited to whether the applicant has previously held any license as a massage therapist, the location for which such a license was held, the status of such license and, if such license was suspended or revoked, the reasons therefor;
 - (c) A copy of the applicant's state issued photo ID;
 - (d) A listing of all of the applicant's criminal convictions and/or guilty pleas, if any, other than civil infractions, fully disclosing the jurisdictions in which convicted or in which the plea was tendered, the offense on which originally arrested and the offense for which ultimately convicted or for which the plea was tendered, and the date of same along with the resulting penalty; and
 - (e) The names, addresses and telephone numbers of three character references for the applicant. These references shall not be relatives of the applicant;
- (11) If the applicant is a corporation or a partnership, the application must include the following information about each individual who owns at least ten percent (10%) share in the corporation or interest in the partnership or other business entity, each of whom shall be considered an applicant;
- (a) The individual's full names and residence addresses;
 - (b) The individual's addresses for the previous three years;

- (c) A listing of the individual's business, occupation, or employment for the previous three years, identifying the time period, address, and telephone number for each, and a listing of previous related experience, including but not limited to whether the individual has ever held any license as a massage therapist, the location for which any such license was held, the status of such license, and if such license was suspended or revoked, the reasons therefor;
 - (d) The individual's state issued photo ID;
 - (e) A listing of all of the individual's criminal convictions and/or guilty pleas, if any, other than civil infractions, excluding convictions that were expunged, fully disclosing the jurisdictions in which convicted or in which the plea was tendered, the offense on which originally arrested, and the offense for which ultimately convicted or for which the plea was tendered and the date of same along with the resulting penalty;
 - (f) The names and addresses of three character references for the individual. These references shall not be relatives of the individual; and
 - (g) The name and address of any business that provides massage services, whether incidentally or otherwise, owned or operated by the applicant or any of the individuals required to submit their personal information pursuant to this subsection.
- (12) Written proof (birth certificate or sworn affidavits) that the applicant is at least eighteen 18 years of age;
 - (13) The application shall be signed and sworn to by the applicant under oath under penalty of perjury that the information contained in and attached to the application are true and correct. It shall be unlawful for any person to knowingly make any false, fraudulent or untruthful statement, either written or oral, or in any way knowingly to conceal any material fact or to give or use a fictitious name in applying for a license under this chapter. Any license obtained by violation of this subsection shall be void;
 - (14) Such other identification and information deemed necessary by the city and as required to provide for an investigation of the applicant;
 - (15) Each applicant shall certify that it will make available any person performing massage therapy upon the premises at the premises for interview with the City Public Safety upon reasonable notice. Such person shall be subject to interview by the Public Safety outside of the presence of the establishment owners, their employees or representatives or third persons. If such persons are unable to communicate sufficiently in the English language the applicant shall be responsible for the payment for translator services on behalf of the Public Safety for a translator as selected by the Public Safety Department.

Sec. 18-30. - Procedures.

- (1) Public safety review and recommendation.

- (a) Any applicant for a license pursuant to these provisions shall present to the city clerk the application containing the information set out in this article. The application shall be referred to the director of public safety, who shall have a reasonable time in which to investigate the application and the background of the applicant. Based on such an investigation, the director of public safety or his representative shall render a recommendation as to the approval or denial of the license to the city clerk.
- (b) The director of public safety shall recommend denial of an application for a license if the character, reputation, moral integrity, or the physical or mental condition of the applicant or their employees is found to be inimical to the public health, safety, morals or general welfare, the applicant has not provided all the required information or fails to make available for interview massage therapists or employees.
- (c) In making his determination under this section, the director of public safety shall secure and consider:
 - (1) *Penal history.* All convictions of the applicant, including the reasons therefore and the comportment of the applicant subsequent to the applicant's release;
 - (2) *License and permit history.* The license and permit history of the applicant, whether such person in previously operating in this city or state or in another city or state under a license or permit has had such license or permit revoked or suspended; the reasons therefor; and the comportment of the applicant subsequent to such action.
- (2) City clerk review and decision. In determining whether to grant or deny a license for a massage establishment, the city clerk may consider any of the following:
 - (a) Whether the correct license fee has not been tendered to the city and, in the case of a check, or bank draft, honored with payment upon presentation.
 - (b) The applicant's experience in managing a massage establishment or in managing similar establishments, including applicant's failure to comply with, or to ensure compliance with by others, any and all rules and regulations governing the conduct of a massage establishment under this chapter or otherwise.
 - (c) The applicant's general business management experience, including the applicant's failure to comply with, or to ensure compliance with by others, any and all rules and regulations of the City of Farmington Code of Ordinances.
 - (d) The applicant's general business reputation, which may be established through investigation by the city or by law enforcement agencies, by reference to reports from other sources, such as newspapers, news agencies, other municipalities that have investigated or other individuals or entities engaged in the massage industry;

or by any other appropriate and reliable means or methods; provided, however, that the basis for such determination shall be set forth in any findings hereunder.

- (e) Whether the applicant has engaged in, or has allowed or permitted others to engage in, conduct (within the city or any other jurisdiction) that violates the City of Farmington Code of Ordinances or the laws of the State of Michigan, including but not limited to this chapter, where such conduct is found by the city clerk to have been established by a preponderance of the evidence and the basis for such determination is set forth in any findings hereunder.
- (f) Whether the applicant if an individual, any of the stockholders holding more than ten (10) percent of the stock of the corporation or any of the officers and directors if the applicant is a corporation, any of the partners including limited partners if the applicant is a partnership, any of the members, managers or assignees of membership interest if the applicant is a limited liability company, or the holder of any lien of any nature upon the business and/or the equipment used therein, and the manager or other person principally in charge of the operation of the business, have been convicted of any of the following offenses or convicted of an offense outside the state that would have constituted any of the following offenses if committed within the state:
 - (1) An offense involving the use of force and violence upon the person of another that amounts to a felony.
 - (2) An offense involving sexual misconduct, or fraudulent or misleading conduct.
 - (3) An offense involving narcotics, dangerous drugs or dangerous weapons that amounts to a felony.
- (g) The applicant's financial status and ability to build and operate the proposed facility.
- (h) The effects, including those resulting from pedestrian and vehicular traffic, the reputation of the business, or its proximity, that the proposed facility would have upon the surrounding neighborhood and business establishments, including impacts upon residential areas, church and school districts.
- (i) Whether the operation, as proposed by the applicant, if licensed would comply with all applicable laws, including but not limited to the city's building, zoning and health regulations. If the facility is to be located in a proposed building for which site plan approval has not been obtained, or in an existing building that is to be remodeled, the city clerk may give conditional approval of a license, contingent upon the granting of a final certificate of occupancy for the facility.
- (j) Whether the applicant has knowingly made any false, misleading, or fraudulent statement of fact in the license application or in any document required by the city in conjunction therewith.

- (k) Whether the applicant has had a massage business, massage therapist, or other similar permit or license denied, revoked, or suspended by the city or other municipality within five (5) years prior to the date of the application.
 - (l) Whether the applicant if an individual, any of the officers or directors if the applicant is a corporation, any of the partners including limited partners if the applicant is a partnership, any of the members, managers or assignees of membership interest if the applicant is a limited liability company, and the manager or other person principally in charge of the operation of the business, is not over the age of eighteen (18) years.
 - (m) The recommendation from the Public Safety Department recommending for or against granting the license.
 - (n) Such other considerations as the city clerk may deem proper, providing such considerations are reasonable under the circumstances.
- (3) **Time for Approval.** The city clerk shall act to approve or deny an application for a license under this article within a reasonable period of time. If a renewal application is denied, the establishment shall immediately cease operations. An appeal of the denial shall not stay the effect of this provision. No reapplications may be submitted by an establishment within a one (1) year period after an application is denied.
- (4) **Appeal of a denial, revocation, or suspension of a license.** Any person whose license is denied, revoked or suspended by the city clerk may appeal to city council in writing, stating reasons why the city clerk's decision should be overturned. The city council may grant or deny the appeal after reviewing this material and allowing the applicant a reasonable opportunity to be heard at a public meeting. City council shall have the power to reverse, affirm or modify the decision. The city council may in its discretion appoint an independent hearing officer to conduct a hearing and make a recommendation to the council. The decision made by the city council shall be final.

Sec. 18-31. - Reserved

Sec. 18-32. - Term; annual fee.

Any person granted a license by the city clerk or the city council to operate a massage establishment or similar business, shall pay to the treasurer an annual fee in an amount as established from time to time by resolution of the city council, which resolution may include a penalty for late payment. The license year shall be the period from the date of license issuance to the next December 31, inclusive, unless otherwise provided. All licenses issued for the license year shall expire on the thirty-first day of December unless suspended or revoked; provided, however, that if the initial license is obtained during the last quarter of the year (i.e., between the first day of October and the thirty-first day of December) then the license shall be valid for the following license year and the license shall not expire until the thirty-first day of December of the following year. Licensee shall notify the city clerk within ten (10) business days of any change to the information provided in a license application or renewal. Licensee shall immediately notify the Clerk of a transfer or sale or relocation of a massage establishment. Failure to do so shall result

in immediate suspension of the license. A change in ownership requires a new application and fee as provided in this chapter.

Sec. 18-33. - Renewal.

The license to operate a massage establishment or similar business license, shall be renewed at least fifteen (15) days prior to the date of expiration. The massage establishment license shall be renewed if the applicant submits a sworn affidavit that the matters contained in the original application are correct and indicates any changes that have not previously been reported to the City Clerk.

Section 2 of Ordinance. Severability.

If any section, clause or provision of this ordinance shall be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

Section 3 of Ordinance. Repealer

All other ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4 of Ordinance. Effective Date.

This amendatory ordinance shall be effective 10 days after adoption by the City Council and after publication as provided by the Charter of the City of Farmington.

Ayes:

Nays:

Abstentions:

Absent:

STATE OF MICHIGAN)
)ss.
COUNTY OF OAKLAND)

I, the undersigned, the qualified and acting City Clerk of the City of Farmington, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the ordinance adopted by the City Council of the City of Farmington at a meeting held of the ____ day of _____, 2025, the original of which is on file in my office.

Meaghan Bachman, City Clerk
City of Farmington

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

ORDINANCE NO. C-____-2025

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF FARMINGTON CHAPTER 18, “MASSAGE FACILITIES,” IN ORDER TO ADD A DEFINITION OF “LICENSEE,” TO UPDATE THE REGULATION OR PROHIBITION OF CERTAIN ACTIVITY, AND TO CLARIFY AND EXPAND THE LANGUAGE RELATING TO THE REVIEW AND APPROVAL PROCESS

THE CITY OF FARMINGTON ORDAINS:

Section 1 of Ordinance. Ordinance Amendment.

The Farmington City Code, Chapter 19, “Massage Facilities,” is hereby amended and restated in its entirety to read as follows:

Chapter 18 - MASSAGE FACILITIES/ESTABLISHMENTS

ARTICLE I. - IN GENERAL

Sec 18-1- Purpose

The purpose of this article is to promote public health, safety and welfare by providing for the licensing and regulation of massage establishment, massage schools, and other similar businesses and persons working in such massage establishments.

Sec. 18-2. - Definitions

The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Apprentice or student means any person who, under the guidance of an instructor in a massage establishment, is being trained or instructed in the theory, method, or practice of massage therapy.

Instructor means any person who gives lessons or teaches the theory, method, or practice of massage.

Licensee means a massage establishment that has been granted a license to operate by the City.

Massage or Practice of Massage Therapy means the application of a system of structured touch, pressure, movement, and holding to the soft tissue of the human body in which the primary intent is to enhance or restore the health and well-being of the client. Practice of massage therapy includes complementary methods, including the external application of water, heat, cold, lubrication, salt scrubs, body wraps, or other topical preparations; and electromechanical devices

that mimic or enhance the actions possible by the hands. Massage does not include medical diagnosis; practice of physical therapy; high-velocity, low-amplitude thrust to a joint; electrical stimulation; application of ultrasound; or prescription of medicines.

Massage establishment means any place where a massage or the practice of massage therapy is made available, including a massage school but not including the exemptions provided in Section 18-3.

Massage school means any place that is recognized and licensed by the State of Michigan, and that employs one (1) or more competent licensed *massage therapist* as instructors, and that provides instructions in the theory, method, and practice of massage.

Massage therapist means an individual engaged in the practice of massage therapy.

Sec. 18-3. - Exemptions.

The provisions of this chapter shall not apply to the following:

- (1) A duly licensed medical doctor, doctor of osteopathic medicine, chiropractor, registered or licensed practical nurse, physical or occupational therapist;
- (2) A person engaging in the practice of massage on a spouse or relative within the first degree of consanguinity in either of their residences;
- (3) A place or establishment that is a duly-licensed hospital, a convalescent or nursing home or other licensed health care facility; or
- (4) A barber shop, beauty parlor, or salon licensed under the laws of the State of Michigan and registered with the City of Farmington, provided that the massages given therein are limited to the head, shoulders, scalp, neck, hands, and feet, and further provided that the massages given therein occur or are conducted in an area of the shop, parlor, or salon that is open to the public.

Sec. 18-4. - Inspection of the premises.

- (1) Every massage establishment shall be open for periodic inspections by duly-authorized representatives of any city department concerned with the licensing and supervising of such an establishment during operating hours, for the purpose of enforcing any of the provisions of this chapter or other ordinances or regulations of the city relating to the public health, safety, and welfare, including all requirements as stipulated in Chapter 8 of this Code of Ordinances. This right of entry shall not limit or restrict the right of entry vested in any law enforcement agency or the Oakland County Health Department.
- (2) No license shall be granted for a massage establishment until inspections have been made as required by the applicable laws and regulations of the city and approvals have been obtained from the various city departments regulating the maintenance, use, operation, location and the health and sanitary conditions of the premises, and from any other state or county regulatory authorities.

- (3) It shall be unlawful for any person to refuse entry to any premises in which a massage establishment is being operated by duly-authorized city representatives, or by representatives of any state or county law enforcement or regulatory agency for the purpose of making lawful inspections, and such refusal shall be sufficient grounds for immediate revocation of a license granted under this chapter. A search warrant shall not be required for such inspections, in accordance with the opinion of the Michigan Supreme Court in *Gora v Township of Ferndale*, 456 Mich 704 (1998).

Sec. 18-5. - Regulations.

It shall be unlawful for any person to operate a massage establishment, unless he shall have complied with the following regulations:

- (1) Service in massage establishments licensed under this chapter shall be limited to massage and the practice of massage therapy. Medical treatment of any kind shall not be given to any patron without a prescription from a registered physician. The use of heat lamps and sunray lamps will only be permitted.
- (2) No person who has any visible symptoms of a communicable disease such as a rash, discharge, or fever, or who is complaining of a sore throat, may be attended to by any licensee under this chapter or by any person engaged in the practice of massage.
- (3) Advertising that there is a nurse in attendance is prohibited unless there is a registered or licensed practical nurse constantly in attendance during the business hours of the massage establishment. No massage establishment may publish or distribute any advertising material that would reasonably suggest to prospective patrons that any service is available other than those services permitted in this chapter, or that employees or massage therapists are dressed in any manner other than described in this chapter.
- (4) Advertising that there is a doctor in attendance is prohibited unless there is a registered physician constantly in attendance during the business hours of the massage establishment.
- (5) Licensees shall exercise every precaution for the safety of patrons and shall watch for early signs of fatigue or weakness and immediately discontinue whatever form of service is being given upon the appearance of any such signs.
- (6) No massage establishment shall be conducted in direct connection with living quarters.
- (7) The premises used for a massage establishment shall be well-lighted and ventilated. All walls, ceilings, floors, pools, showers, bathtubs, steam rooms, basins, and all other physical facilities shall be in good repair and maintained in a safe, clean and sanitary condition. There shall be an adequate supply of running hot and cold water during business hours. Bathing devices shall be thoroughly cleaned before use by each patron.
- (8) Clean and sanitary towels and linens shall be provided to each patron of the establishment. No common or repeated use of unlaundered towels or linens shall be permitted. Cabinets for the storage of clean linens shall be required and shall be kept clean and sanitary.

- (9) Uniforms or garments covering the torso shall be worn by an instructor, massage therapist, or apprentice while attending patrons; shall be of washable material; and shall be kept in clean condition. The sleeves shall not reach below the elbow.
- (10) The skin of the hands of those attending any patrons shall be clean and in healthy condition and the nails shall be kept short. The hands shall be washed thoroughly with soap and hot running water before giving the patron any attention.
- (11) Licensees shall be restricted in the exercise of their license to the places set forth in their certificate, except that the giving of a massage, baths, and exercise in the patron's place of residence is permitted.
- (12) Licensees shall notify the city clerk of any change of name or address of their home or business.
- (13) No massage shall be performed in a massage establishment in any room or area that has a door capable of being locked or barred.
- (14) The private parts of patrons must be covered when in the presence of a *massage therapist* or instructor. Any contact with a patron's genital area is prohibited. It shall be unlawful for any person in a massage establishment to expose or have exposed his or her private parts, or any portion thereof, to any other person. Private parts shall include the genitals, pubic area, anus, or perineum of any person, or the vulva, or breasts or a female.
- (15) A Licensee-licensee shall not permit a massage therapist to perform massage therapy on any person under the age of eighteen (18) unless they are accompanied by a parent or legal guardian during the massage.
- (16) A Licensee-licensee shall notify the city clerk within ten (10) business days of any change to the information provided on a license application as provided in Section 18-29. This includes changes to persons who perform massage therapy.
- (17) It shall be unlawful for any person in a massage establishment to place his or her hands upon, to touch with any part of his or her body, to fondle in any manner, and to massage the sexual or genital area of any other person.
- (18) It shall be unlawful for any person in a massage establishment to expose his or her sexual or genital area or any portion thereof to any other person. It shall also be unlawful for any person in a massage establishment to expose the sexual or genital area or any portions thereof of any other person.
- (19) It shall be unlawful for any individual to live, sleep, or stay overnight at a massage establishment. No customers shall be permitted to enter a massage establishment after or before the establishment's hours of operation. Employees, managers or owners of a massage establishment must leave the premises of the massage establishment no later than two (2) hours after the business's hours of operation, which shall be prominently posted on the premises and visible from outside the building(s) in which the massage activities occur.

- (20) It shall be unlawful for any massage establishment to operate under a name not specified in its license application, nor shall it conduct business under any designation or location not specified in its license.
- (21) It shall be unlawful for ~~any person owning, operating or managing a massage establishment~~ a licensee, knowingly, or if the person should have reasonably known, to allow or permit in or about such massage establishment any agent, employee, or any other person under his or her control or supervision to perform acts prohibited herein.

Sec. 18-6. - Allowing use of premises in violation of chapter.

It shall be unlawful for any person to knowingly allow the use of any place, business, massage establishment, or premises owned, operated, leased, or managed by him to be used in violation of any provision of this chapter.

Sec. 18-7. - Other ordinance requirements.

Massage establishments shall be located within a proper zoning district as specified in the City of Farmington Zoning Ordinance and shall comply with all other requirements of the City of Farmington Code of Ordinances, including the requirements of Chapter 8 of such Code.

Secs. 18-8- 18.25. – Reserved.

ARTICLE II- LICENSES

Sec. 18-26. - Required.

No person shall practice, engage in, carry on, or operate a massage establishment, or similar business within the city without first having applied for and obtained a license therefore, nor shall any person employ as a massage therapist any person who does not hold a current, unrevoked license as required by this article. No person shall practice massage for compensation or undertake instruction as an apprentice or student in the giving of massages, without obtaining and maintaining in effect a license as a massage therapist.

Sec. 18-27. - Requirements and duties.

- (1) It shall be the responsibility of an owner, operator, manager, or permittee under this article in charge of or in control of a massage establishment or similar business to ensure that each person employed or engaged by him in business as a massage therapist shall have first obtained a valid state massage license required by state law. Any owner, operator, manager, or licensee in charge of or in control of a massage establishment, or similar business who employs a person not in possession of a valid massage therapist, or who allows such an employee to perform, operate, or practice within a massage establishment shall be in violation of this article.
- (2) Each massage therapist license shall be conspicuously displayed upon a wall of the massage establishment in an area open to the public.

- (3) It shall be unlawful for any person at a licensed massage establishment to condone or allow any unlawful activity to occur on the licensed premises, whether within or outside the actual licensed building.
- (4) No person shall sell, give, dispense, provide, possess, or keep, or cause to be sold, given, dispensed, provided, possessed, or kept, any alcoholic beverage or controlled substances, including marihuana, on the premises of any massage establishment.
- (5) All massage establishments are declared to be public places and during business hours shall not lock or obstruct the exits and entrances or otherwise prevent free ingress or egress of persons.
- (6) No massage establishment be kept open for business between the hours of 9:00 p.m. and 8:00 a.m.
- (7) A massage establishment shall have the premises supervised at all times when open for business and shall have one person who is a licensed massage therapist by the State of Michigan on the premises. The licensee shall personally supervise the massage establishment and shall not violate or permit others to violate any applicable provision of this chapter. The violation of any such provision by any agent or employee of the licensee may constitute a violation by the licensee, if the licensee knew or should have known that such activity may occur. Any such violation by a licensee may also constitute a violation by the owner, president, and/or other supervisory official of the licensee, in his or her individual capacity, for permitting another to violate this chapter, if such individual knew or should have known that such activities were occurring or likely to occur. Any such violation may be the basis for suspending, revoking, or not renewing a license.
- (8) The ~~Licensee~~-licensee or the person designated by the ~~Licensee~~-licensee of a massage establishment shall maintain a register of all persons employed or engaged in massage therapy. Included in the register shall be a copy of each massage therapist's license. Such register shall be available for inspection by representatives of the city and/or county or state health department during regular business hours.
- (9) The licensee shall require that every patron furnish proof of identity by showing a valid driver's license, voter registration certificate, state identification card, or equally reliable identification card and provide a date of birth. The identity and date of birth of every patron, the date and time of the massage, and the identity of the massage therapist administering the massage shall be records maintained on the premises by the licensee for a period of three years and shall be available at the massage establishment for inspection by representatives of the city and/or county or state health department during regular business hours.
- (10) Price rates for all services shall be prominently posted in the reception area or on the massage establishment website in a location viewable by all prospective patrons.
- (11) No person granted a license pursuant to this chapter shall operate a massage establishment or permit a massage therapist to provide massage therapy under a name not listed in the

person's license, nor shall any licensee conduct business under any designation or location not specified in the licensee's license.

- (12) All employees and massage therapists must be made available for confidential interviews with the authorized representative of the public safety director, building official and/or fire marshal present on the premises at any time upon entry by the authorized representative.

Sec. 18-28. - Application; investigation; fee.

- (1) Any person desiring to obtain a license to operate a massage establishment or similar business shall make application to the city clerk, who shall refer all such applications to the director of public safety for an investigation. An application to obtain a license to operate a massage establishment, or similar business shall be accompanied by an investigation fee, no part of which shall be refundable.
- (2) The application fee required by this article shall be payable to the city treasurer at the time the application is filed. The application fee shall be in addition to any other license or permit fee required under this section or any other city ordinances.
- (3) Such fees as are required by this article shall be established by city council resolution and those fees for investigatory expense shall cover costs incurred by the city in conducting the investigation.

Sec. 18-29. - Application contents.

Applicants for a license required in this chapter shall submit an application to the city clerk on a form provided by the clerk that shall include the following information:

- (1) The full legal name, present address of the applicant and whether the applicant is an individual, corporation, partnership or other business entity;
- (2) A detailed description of the nature and type of service to be provided in the massage establishment and whether any off-site services will be provided and, if so, the proposed locations;
- (3) The location, mailing address, and name of the proposed massage establishment;
- (4) A copy of the signed lease for the business premises and written consent of the owner to utilize the premises for the described purpose, if the applicant does not own the premises;
- (5) The full name, address, and phone number of each individual who will manage or be principally in charge of the operation of the establishment;
- (6) The days and times that the massage establishment will be open to provide services;
- (7) A release and authorization for the city, its agents and employees to seek information and conduct an investigation into the truth of the statements set forth on the application and the qualifications of the applicant for a license;

- (8) The complete names, addresses, citizenship and/or visa status verification of persons who will perform massage therapy including copies of their state occupational licenses and photo IDs. After receipt of a license or renewal, the operator of a massage establishment shall update such information to the city clerk within ten (10) business days of employment of a new employee. The applicant shall also disclose whether any indebtedness exists between the applicant or any agents or employees of the applicant and any proposed massage therapist disclosing the amount of debt and the method of repayment. The applicant shall also disclose whether the applicant or agents are providing or assisting in providing either dwelling space or transportation for any existing or proposed massage therapist. Any fees or compensation of any kind being paid by any proposed massage therapist for the procurement of employment shall also be fully disclosed. Circumstances shall be fully explained, including terms of payment and all contract documents or other documents evidencing any relationship and financial obligation shall be fully disclosed;
- (9) Proof of insurance coverage for the massage establishment and each of the massage therapist;
- (10) Additionally, if the applicant is an individual, the application must include the following information;
- (a) The applicant's addresses for the previous three years;
 - (b) A listing of the applicant's previous related experience, including but not limited to whether the applicant has previously held any license as a massage therapist, the location for which such a license was held, the status of such license and, if such license was suspended or revoked, the reasons therefor;
 - (c) A copy of the applicant's state issued photo ID;
 - (d) A listing of all of the applicant's criminal convictions and/or guilty pleas, if any, other than civil infractions, fully disclosing the jurisdictions in which convicted or in which the plea was tendered, the offense on which originally arrested and the offense for which ultimately convicted or for which the plea was tendered, and the date of same along with the resulting penalty; and
 - (e) The names, addresses and telephone numbers of three character references for the applicant. These references shall not be relatives of the applicant;
- (11) If the applicant is a corporation or a partnership, the application must include the following information about each individual who owns at least ten percent (10%) share in ~~in~~ the corporation or interest in the partnership or other business entity, each of whom shall be considered an applicant;
- (a) The individual's full names and residence addresses;
 - (b) The individual's addresses for the previous three years;

- (c) A listing of the individual's business, occupation, or employment for the previous three years, identifying the time period, address, and telephone number for each, and a listing of previous related experience, including but not limited to whether the individual has ever held any license as a massage therapist, the location for which any such license was held, the status of such license, and if such license was suspended or revoked, the reasons therefor;
 - (d) The individual's state issued photo ID;
 - (e) A listing of all of the individual's criminal convictions and/or guilty pleas, if any, other than civil infractions, excluding convictions that were expunged, fully disclosing the jurisdictions in which convicted or in which the plea was tendered, the offense on which originally arrested, and the offense for which ultimately convicted or for which the plea was tendered and the date of same along with the resulting penalty;
 - (f) The names and addresses of three character references for the individual. These references shall not be relatives of the individual; and
 - (g) The name and address of any business that provides massage services, whether incidentally or otherwise, owned or operated by the applicant or any of the individuals required to submit their personal information pursuant to this subsection.
- (12) Written proof (birth certificate or sworn affidavits) that the applicant is at least eighteen 18 years of age;
 - (13) The application shall be signed and sworn to by the applicant under oath under penalty of perjury that the information contained in and attached to the application are true and correct. It shall be unlawful for any person to knowingly make any false, fraudulent or untruthful statement, either written or oral, or in any way knowingly to conceal any material fact or to give or use a fictitious name in applying for a license under this chapter. Any license obtained by violation of this subsection shall be void;
 - (14) Such other identification and information deemed necessary by the city and as required to provide for an investigation of the applicant;
 - (15) Each applicant shall certify that it will make available any person performing massage therapy upon the premises at the premises for interview with the City Public Safety upon reasonable notice. Such person shall be subject to interview by the Public Safety outside of the presence of the establishment owners, their employees or representatives or third persons. If such persons are unable to communicate sufficiently in the English language the applicant shall be responsible for the payment for translator services on behalf of the Public Safety for a translator as selected by the Public Safety Department.

Sec. 18-30. - Procedures.

(1) Public safety review and recommendation.

- (a) Any applicant for a license pursuant to these provisions shall present to the city clerk the application containing the information set out in this article. The application shall be referred to the director of public safety, who shall have a reasonable time in which to investigate the application and the background of the applicant. Based on such an investigation, the director of public safety or his representative shall render a recommendation as to the approval or denial of the license to the city clerk.
- (b) The director of public safety shall recommend denial of an application for a license if the character, reputation, moral integrity, or the physical or mental condition of the applicant or their employees is found to be inimical to the public health, safety, morals or general welfare, the applicant has not provided all the required information or fails to make available for interview massage therapists or employees.
- (c) In making his determination under this section, the director of public safety shall secure and consider:
 - (1) *Penal history.* All convictions of the applicant, including the reasons therefore and the comportment of the applicant subsequent to the applicant's release;
 - (2) *License and permit history.* The license and permit history of the applicant, whether such person in previously operating in this city or state or in another city or state under a license or permit has had such license or permit revoked or suspended; the reasons therefor; and the comportment of the applicant subsequent to such action.

(2) City clerk review and decision. In determining whether to grant or deny a license for a massage establishment, the city clerk may consider any of the following:

- (a) Whether the correct license fee has not been tendered to the city and, in the case of a check, or bank draft, honored with payment upon presentation.
- (b) The applicant's experience in managing a massage establishment or in managing similar establishments, including applicant's failure to comply with, or to ensure compliance with by others, any and all rules and regulations governing the conduct of a massage establishment under this chapter or otherwise.
- (c) The applicant's general business management experience, including the applicant's failure to comply with, or to ensure compliance with by others, any and all rules and regulations of the City of Farmington Code of Ordinances.
- (d) The applicant's general business reputation, which may be established through investigation by the city or by law enforcement agencies, by reference to reports from other sources, such as newspapers, news agencies, other municipalities that have investigated or other individuals or entities engaged in the massage industry;

or by any other appropriate and reliable means or methods; provided, however, that the basis for such determination shall be set forth in any findings hereunder.

- (e) Whether the applicant has engaged in, or has allowed or permitted others to engage in, conduct (within the city or any other jurisdiction) that violates the City of Farmington Code of Ordinances or the laws of the State of Michigan, including but not limited to this chapter, where such conduct is found by the city clerk to have been established by a preponderance of the evidence and the basis for such determination is set forth in any findings hereunder.
- (f) Whether the applicant if an individual, any of the stockholders holding more than ten (10) percent of the stock of the corporation or any of the officers and directors if the applicant is a corporation, any of the partners including limited partners if the applicant is a partnership, any of the members, managers or assignees of membership interest if the applicant is a limited liability company, or the holder of any lien of any nature upon the business and/or the equipment used therein, and the manager or other person principally in charge of the operation of the business, have been convicted of any of the following offenses or convicted of an offense outside the state that would have constituted any of the following offenses if committed within the state:

 - (1) An offense involving the use of force and violence upon the person of another that amounts to a felony.
 - (2) An offense involving sexual misconduct, or fraudulent or misleading conduct.
 - (3) An offense involving narcotics, dangerous drugs or dangerous weapons that amounts to a felony.
- (g) The applicant's financial status and ability to build and operate the proposed facility.
- (h) The effects, including those resulting from pedestrian and vehicular traffic, the reputation of the business, or its proximity, that the proposed facility would have upon the surrounding neighborhood and business establishments, including impacts upon residential areas, church and school districts.
- (i) Whether the operation, as proposed by the applicant, if licensed would comply with all applicable laws, including but not limited to the city's building, zoning and health regulations. If the facility is to be located in a proposed building for which site plan approval has not been obtained, or in an existing building that is to be remodeled, the city clerk may give conditional approval of a license, contingent upon the granting of a final certificate of occupancy for the facility.
- (j) Whether the applicant has knowingly made any false, misleading, or fraudulent statement of fact in the license application or in any document required by the city in conjunction therewith.

- (k) Whether the applicant has had a massage business, massage therapist, or other similar permit or license denied, revoked, or suspended by the city or other municipality within five (5) years prior to the date of the application.
- (l) Whether the applicant if an individual, any of the officers or directors if the applicant is a corporation, any of the partners including limited partners if the applicant is a partnership, any of the members, managers or assignees of membership interest if the applicant is a limited liability company, and the manager or other person principally in charge of the operation of the business, is not over the age of eighteen (18) years.
- (m) The recommendation from the Public Safety Department recommending for or against granting the license.
- (n) Such other considerations as the city clerk may deem proper, providing such considerations are reasonable under the circumstances.
- ~~(d) The city clerk, following recommendation for the director of public safety, shall grant a license to the establishment if all requirements for a massage establishment, or similar business are met unless it appears that any person has deliberately falsified the application or unless it appears that the record of any person reveals a conviction of a felony or a crime of moral turpitude. Issuance of such license shall not exempt the applicant from compliance with all other requirements of the Code of Ordinances with respect to occupancy of the massage establishment.~~
- ~~(e) Any person denied a license by the city clerk pursuant to this chapter may appeal, within twenty one (21) days, such denial to the city council in writing, stating the reasons why the license should be granted. City council may grant or deny the license after a public hearing. Such decision shall be final. The city council may also elect on its own motion to review any determination of the city clerk granting or denying a license.~~
- ~~(f) All licenses are nontransferable and pertain only to the location listed in the application described herein; provided, however, that a change of location of a massage establishment or similar business may be permitted pursuant to the provisions of this chapter.~~
- (3) Time for Approval. The city clerk shall act to approve or deny an application for a license under this article within a reasonable period of time. If a renewal application is denied, the establishment shall immediately cease operations. An appeal of the denial shall not stay the effect of this provision. No reapplications may be submitted by an establishment within a one (1) year period after an application is denied.
- (4) Appeal of a denial, revocation, or suspension of a license. Any person whose license is denied, revoked or suspended by the city clerk may appeal to city council in writing, stating reasons why the city clerk's decision should be overturned. The city council may grant or deny the appeal after reviewing this material and allowing the applicant a reasonable opportunity to be heard at a public meeting. City council shall have the power to reverse,

affirm or modify the decision. The city council may in its discretion appoint an independent hearing officer to conduct a hearing and make a recommendation to the council. The decision made by the city council shall be final.

Sec. 18-31. - ~~Revocation-Reserved~~

~~A violation of any section of this article may result in revocation of any or all licenses to operate, in accordance with chapter 8 of this Code of Ordinances.~~

Sec. 18-32. - Term; annual fee.

Any person granted a license by the city clerk or the city council to operate a massage establishment or similar business, shall pay to the treasurer an annual fee in an amount as established from time to time by resolution of the city council, which resolution may include a penalty for late payment. The license year shall be the period from the date of license issuance to the next December 31, inclusive, unless otherwise provided. All licenses issued for the license year shall expire on the thirty-first day of December unless suspended or revoked; provided, however, that if the initial license is obtained during the last quarter of the year (i.e., between the first day of October and the thirty-first day of December) then the license shall be valid for the following license year and the license shall not expire until the thirty-first day of December of the following year. Licensee shall notify the city clerk within ten (10) business days of any change to the information provided in a license application or renewal. Licensee shall immediately notify the Clerk of a transfer or sale or relocation of a massage establishment. Failure to do so shall result in immediate suspension of the license. A change in ownership requires a new application and fee as provided in this chapter.

Sec. 18-33. - Renewal.

The license to operate a massage establishment or similar business license, shall be renewed at least fifteen (15) days prior to the date of expiration. The massage establishment license shall be renewed if the applicant submits a sworn affidavit that the matters contained in the original application are correct and indicates any changes that have not previously been reported to the City Clerk.

Section 2 of Ordinance. Severability.

If any section, clause or provision of this ordinance shall be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

Section 3 of Ordinance. Repealer

All other ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4 of Ordinance. Effective Date.

This amendatory ordinance shall be effective 10 days after adoption by the City Council and after publication as provided by the Charter of the City of Farmington.

Ayes:

Nays:

Abstentions:

Absent:

STATE OF MICHIGAN)
)ss.
COUNTY OF OAKLAND)

I, the undersigned, the qualified and acting City Clerk of the City of Farmington, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the ordinance adopted by the City Council of the City of Farmington at a meeting held of the ____ day of _____, 2025, the original of which is on file in my office.

Meaghan Bachman, City Clerk
City of Farmington

Farmington City Council Agenda Item		Council Meeting Date:	Item Number 7L
<u>Submitted by:</u> Bob Houhanisin, Public Safety Director			
<u>Agenda Topic</u> Resolution to Amend Chapter 4 of the City of Farmington Traffic Code to prohibit overnight parking on Thomas Street between School Street and Warner Street.			
<u>Proposed Motion</u> Motion to Approve Resolution amending Chapter 4 of Farmington City Traffic Control Order to add a new Section 4.10 to prohibit overnight parking on Thomas Street.			
<u>Background</u> The Thomas Street development is a new development of 53 townhouses on the site of the former Maxfield Training Center.			
<u>Materials Attached</u> Current Chapter 4 of the Traffic Control Order Resolution			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

**STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON**

**RESOLUTION OF THE FARMINGTON CITY COUNCIL TO AMEND TRAFFIC
CONTROL ORDERS**

RESOLUTION NO. ____

The Farmington City Council resolves that the Traffic Control Order issued by the Director of Public Safety of the City of Farmington, dated February 1972, is hereby amended as follows: as provided for in Section 28-1153 of the Uniform Traffic Code, as adopted in Section 31-51 of the City Code of the City of Farmington, and Section 31-60 of the City Code of the City of Farmington.

Chapter 4 – Parking Regulations

ADD:

Section 4.10 – Thomas Street between School Street and Warner Street

- (a) Parking shall be prohibited overnight between the hours of 2:00 a.m. and 6:00 a.m. between School Street and Warner Street.

AYES:

NAYS:

ABSENT:

ABSTENTIONS:

RESOLUTION DECLARED ADOPTED _____, 2025.

Meaghan Bachman, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Farmington at a regular meeting held this _____ day of _____, 2025.

Meaghan Bachman, City Clerk
City of Farmington

Farmington City Council Staff Report	Council Meeting Date: July 21, 2025	Informational
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Minutes from City's Boards and Commissions		
Beautification: May 2025 CIA: June 2025 DDA: June 2025 Historical: May 2025 Parking: July meeting postponed to Aug. 20 Pathways: June 2025 Planning: July meeting canceled ZBA: July meeting canceled Library: June 2025 Commission on Aging: No summer meeting Farmington/Farmington Hills Arts Commission: July meeting canceled Commission on Children, Youth and Families: June minutes not yet posted Emergency Preparedness Committee: June 2025		



Beautification Meeting Minutes
7:00 p.m., Monday, May 5th, 2025
Blue Hat Coffee
23600 Liberty Street
Farmington, MI 48335

BEAUTIFICATION COMMITTEE

Committee Members:

Carly Davis (Chair)	Faye Schuett
Anah Soble (Vice Chair)	Heidi Cook
Kasandra Mullen (Secretary)	Vacant Seat
Randy Dickerson	
Lorraine Varnes	
Mike Demott	

Agenda Topics:

1. Welcome New Members - Welcome Heidi Cook to our Committee! We now have 1 vacant seat open :)
2. April Meeting Minute Approval
3. 2025 Projects Review and Subgroup Leadership
 - a. Great Farmington Cleanup – SUCCESS!! Here are some things for us to consider for next year:
 - i. Trash Grabbers, Updated Map, Earlier Advertisement, Flyers, Cares Connection and using the signs from 2025.
 - b. Community Garden -It is looking better but needs a little love still. Carly is going to order plot signs through JT Productions and T Rods to hang new sign. We also want to see if there is a way to digitize sign-up for the garden. [@Melissa Andrade](#) , if we create a google doc sign-up, could we use this link to have people sign up for the garden? How would this work for paying?
 - c. Sunflower Contest – plan to have them on May 17th at Farmers Market. Carly is going to contact Springbrook for an update on sunflowers. The plan is to bring them to the May 17th Farmers Market for donation.
 - d. Bootification Awards (October) – Will discuss later in the year.
4. Other Business
 - a. Farmers Market - We have a booth on May 17th, 2025. Carly will connect with Walt who managed the Market to find out logistics and anyone that is available can come.
 - b. Next Meeting is June 2nd at 7pm. Please remember to bring Thank You Cards if you have them, as we will be writing a little note to our local stores that donated prizes for our Great Farmington Clean-up Event.

Action Items:

- c. Carly to reach out to JT Productions for Plot Signs
- d. Carly to reach out to Melissa for Amazon T Brackets to post Community Garden Sign. In addition, to ask about Digital, sign up for Community Garden.
- e. Carly to call Springbrooke for an update on Sunflowers
- f. Carly to contact Walt at Farmers Market for May 17th logistics.

6. Public Comment**7. Adjournment**

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

CITY OF FARMINGTON
GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY

MINUTES

JUNE 5, 2025

1. ROLL CALL

The meeting was called to order at 8:01AM by Chairperson Thomas.

Members Present: Carron, Graham, O'Dell, Schneemann, Thomas.

Members Absent: Accenttura, King

Staff Present: Weber

2. APPROVAL OF AGENDA

Motion made by O'Dell, support by Graham to approve agenda.

Motion passed unanimously.

3. APPROVAL OF MINUTES

A. January 9, 2025 Minutes

Motion by O'Dell, support by Graham to approve.

Motion passed unanimously.

B. March 14, 2025 Minutes

Motion by O'Dell, support by Schneemann to approve.

Motion passed unanimously.

4. UNFINISHED BUSINESS – none

5. NEW BUSINESS

A. Agreement to Share Tax Increment Financing Revenue from the Farmington Community Library Millage.

See attached information sheets and agreement.

Motion by Carron, support by Schneemann to approve agreement.

Motion passed unanimously

B. Farmington Hill CIA Activities.

No updates to report.

Discussed future joint meeting.

C. Master Plan Steering Committee Update

Discussion tabled until next meeting.

D. Development Update

Just Jeweler's owner Bruce is going to sell business.

Discussed the possibility of acquiring the nearby properties: closed gas station, former radio shack and next door building and land behind properties.

The board discussed how best to approach and fund possible acquisition of vacant land and underutilized properties.

5. PUBLIC COMMENT – none

6. BOARD COMMENT – none

7. ADJOURNMENT at 9:00AM. Motion made by O'Dell, support by Schneemann, approved unanimously.



DDA Board Meeting Minutes

Wednesday, June 4, 2025 | 8:00AM

Farmington City Hall | Conference Room

23600 Liberty Street, Farmington, MI 48335

MINUTES

The meeting was called to order by Chair Todd Craft at 8:03 AM.

1. Roll Call

Present: Todd Craft, Sean Murphy, Donovan Singleton, James McLaughlan, Karlyn Cassidy, Johnna Balk, Claire Perko

Absent: Tom Pascaris, Shawn Kavanagh

Others Present: Jess Westendorf (Executive Director)

2. Approval of Consent Agenda

Motion by Murphy, seconded by McLaughlan to approve the consent agenda.

Motion passes unanimously.

3. Approval of Regular Agenda

Motion by Balk, seconded by McLaughlan to approve the regular agenda.

Motion passes unanimously.

4. Public Comment

Opened and closed by Chair Craft. No public comment was made.

5. Executive Director Update

Jess Westendorf shared updates on the summer event season, including the kickoff of Farmington Fit, upcoming Rhythms in Riley Park concerts, and Art on the Grand. She noted appreciation to James McLaughlan for his work on the Farmington Fit series and to all volunteers.

Jess reflected on the successful completion of Mason's Corner and the patron party. She announced the Art Park Promenade project is bid-ready and included in the board packet. Downtown Farmington was selected to host 70 economic development professionals on June 25 as part of MML's Local Economies initiative.

She also shared updates on upcoming tourism and public engagement opportunities with Oakland County, and progress toward opening new businesses in the Social District. The DDA's FY 2025/26 budget was presented to City Council and received positive feedback with discussion on increased maintenance budget to support maintaining new public spaces, and existing

streetscapes. The Main Event by Main Street Oakland County will take place June 12, and board members are encouraged to attend.

6. Consideration to Approve MetroMode Contract

Motion by Singleton, seconded by Perko to approve the authorization of \$13,000 for IMG/Metromode for continued engagement for the FY 2025-2026, of Downtown Farmington in news reporting, communications and content deliverables as detailed in contract.

Roll Call Vote:

Ayes: 7; Craft, Murphy, Singleton, McLaughlan, Cassidy, Balk, Perko

Nays: 0

Absent: 2; Pascaris, Kavanagh

Motion passes unanimously.

7. Art Park Promenade – Authorization to Bid

Jess Westendorf and Claire Perko presented the final construction documents for the Art Park Promenade. Discussion included construction phasing, design elements, planned art installations, flexible event use, materials, ADA accessibility, landscaping, public-private coordination, and future programming expansion opportunities.

Motion by Singleton, seconded by Cassidy to authorize the DDA Director to work with NF Engineers and City Engineers to prepare the Art Park Promenade for bidding and to return to the DDA Board with bid results for further action.

Motion passes unanimously.

8. Committee Updates

Promotions: Cassidy shared updates on the "How Do You Farmington?" campaign, Carl Johnson's graphic design concepts, and upcoming public engagement plans. The committee is coordinating the GAMSAs application.

Organization: Murphy recapped Mason's Corner celebration and shared plans for the volunteer pep rally and Mary Martin Service Award announcement, tentatively scheduled for the week of July 29.

Business Development: Singleton noted the next committee meeting will be scheduled soon. Jess added the team is exploring an expansion of the Social District hours through City Council.

Design: Perko and Westendorf shared updates on the Art Park promenade, reviewed facade paint updates for Sante and the Cook Building, and patio plans for Blueberry Brunch and Sante. Ron Campbell and Main Street Oakland County provided professional analysis on historic doors.

Public Art: Balk reported on the sculpture selection for Riley Park, noting new pieces will be installed through Midwest Sculpture Initiative. She invited the committee to support new art at City Hall. Discussion also included the upcoming end to the public art moratorium and new mural policy development.

9. Other Business

Jess shared that Channel 7 will be hosting a community feedback session that evening and encouraged board members to attend and share positive stories. Parking Study findings will be presented in July to Planning Commission and Parking Committee.

10. Adjournment

Motion by Singleton, seconded by Murphy to adjourn the meeting.

Motion passes unanimously.

Meeting adjourned at 9:17 AM.

HISTORICAL COMMISSION REGULAR MEETING

Minutes

May 22, 2025

1. Meeting was called to order at 7:17pm
2. Roll call: Laura Myers, Rudy Wengorovius, Brandon Porterfield and Kevin Russom
3. Approval of agenda: approved, all ayes
4. Public Comment: none
5. Approval of minutes from 4/24/2025: approved, all ayes
6. Financial report: no discussion
7. Warner Mansion activities:
 - a. Upcoming porch party discussion
8. New Business:
 - a. Election of officers in June
 - i. Will send out via email – nominations of officers/officers who wish to continue in their position
 - ii. Chair, co-chair, secretary, treasurer
9. Old Business:
 - a. Update historical commission bylaws
 - i. Amendment of bylaws – walked through changes
 - ii. Purpose number 5 – still important to store and display historical items. Helping to promote and assist events at Mansion
 - iii. Committee to submit the new bylaws – motion passed
 - b. Kickoff porch party at the mansion for Farmington founders festival
 - i. Kevin Parkins confirmed FBC will participate in the porch party
 - ii. Jill confirmed 3 kids will be participating in the porch party
 - iii. Robert locked up Busch's for ice cream
 - iv. Joe LaRussa will give kick-off speech
 - v. Laura reached out to Farmington Hills about the tent rental
 - vi. Games – corn hole, big jenga, etc – the library has games like that we are able to rent
 - vii. Farmington fire truck will be on site
 - viii. Laura reached out to Julie Law
 - ix. Set up another bi-weekly meeting to plan porch party

- Kevin Russom to reach out to subcommittee to make another meeting to plan for porch party (Kevin R, Kevin P, Jill, Robert) and others – Monday, June 9th

c. Historic District survey –

- i. Farmington Hills historic home website – Rudy looked into Farmington Hills site – they built it themselves in house
 - Rudy reached out to Jeff Bodell – City of Farmington employee
 - Looking for Farmington Hills to share their historical site

10. Correspondence and communications: none

11. Commission Comments: none

12. Adjournment at 7:55pm

1. CALL TO ORDER Vice Chairperson called the meeting to order at 7:04pm
2. ROLL CALL Joe VanDerZanden, Davies, Chris Weber, Jamie Palmisano, Maria Taylor, Kevin Daniels, Dave Hearing
3. APPROVAL OF AGENDA Motion to approve by Dave and supported by Maria, approved unanimously.
4. APPROVAL OF MINUTES
 - a. MEETING MINUTES, MAY 14, 2025 Motion to approve by Dave and supported by Maria, approved unanimously.
5. MONTHLY INSPO https://youtube.com/shorts/h0uB_GJJ6lo?si=jTof2isVJIVKvtxn
6. OLD BUSINESS
 - a. GRAND RIVER PEDESTRIAN CROSSING UPDATE
Top Six Crosswalks
 1. School Street
 2. Cass
 3. Mayfield
 4. Gill Road
 5. Entrance near Chatham Hills Apartments
 6. Lake WayChris set up a meeting to discuss Gazebo Park, Power Road to move those forward.
 - b. PLACING OF SIGNS ON EITHER SIDE OF STREET OR BACK-TO-BACK
Maria made a motion to get double sided ped x signage on both sides of the road at CVS (Farmington and Grand River). Supported by Tim and approved unanimously.
 - c. MASTER PLAN UPDATE <https://www.farmingtonforward2025.com/resources>
7. NEW BUSINESS
 - a. ANY NEW TARGET AREAS?
 - i. Drake Road Sidewalk on West Side of Road and Crossing to Drake Park
HOA would like the City to add a sidewalk (Heritage Ct and Heritage Ln). Chris is looking into next steps, and should have a cost estimate at the next meeting.
Kevin to ask Longacre parents/neighbors to help support the new sidewalks.
Possible use of the Safe Routes to School grants to fund project application in June 2026.
City of Farmington Hills email regarding Skateable Art to possibly add to 9Line design.
Manhole cover dip in bike lane on Power Road and Valley View. Asking Chris to address the issue with Chuck at DPW.
 - b. ANY NEW CITY CONSTRUCTION PROJECTS? N/A
8. PUBLIC COMMENT N/A
9. COMMITTEE MEMBER COMMENT Maria visited NYC - bike lane set up would be ideal for Gill Road. Tim noticed how many people park on Shiawassee (Farmington and Grand River)
10. ADJOURNMENT 8:52pm Motion to approve by Maria and supported by Dave/Kevin, approved unanimously.

Next meeting: JULY 9, 2025

Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - June 12, 2025
Approved 07/11/2025

Board Members Present: McClellan, Muthukuda, Brown, Murphy, White, Snodgrass, Doby, Snead

Board Members Absent: None

Staff Members Present: Siegrist, Baker, Showich-Gallup, Peterson, Węgrzynowicz, Luckins, Johnson

Staff Members Absent: None

CALL TO ORDER

The Regular Board Meeting was called to order at 6:00 by President Ernie McClellan.

APPROVAL OF AGENDA

MOTION by Murphy to approve the Agenda for the June 12, 2025 Board meeting was supported by Brown.

Vote: Aye: All in favor (8-0)

Opposed: None

Motion passed.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

MOTION by White to approve the Minutes of the Regular Board Meetings held May 8, 2025, was supported by Muthukuda.

Vote: Aye: All in favor

Opposed: None

Motion passed.

TREASURER'S REPORT (K. Brown)

MOTION by Brown to approve paying April 2025 operating bills totaling \$489,314.61 was supported by Snead.

Vote: Aye: All in favor

Opposed: None

Motion passed.

MOTION by Brown to approve paying May 2025 operating bills totaling \$921,993.21 was supported by Snead.

Vote: Aye: All in favor

Opposed: None

Motion passed.

Note: Larger than normal monthly amount includes partial payment for Twelve Mile roof replacement.

MOTION by Brown to receive and file April 2025 financial reports was supported by Muthukuda.

Vote: Aye: All in favor

Opposed: None

Motion passed.

MOTION by Brown to receive and file May 2025 financial reports was supported by Doby.

Vote: Aye: All in favor

Opposed: None

Motion passed.

FRIENDS' REPORT (K. Siegrist)

- Gala has received positive feedback, especially for entertainment.
- Friends Board will meet again in September.
- Book Sale will occur in July.

LIBRARY DIRECTOR'S REPORT (K. Siegrist)

- More than 2,000 people have signed up for Summer Reading since June 1. Participate in the Summer Reading Crossword by looking for clues in downtown Farmington businesses.
- First Summer Food Truck Tuesday will occur (in the evening) June 17.
- City of Farmington Hills highlighted FCL's Alphabet Soup teen group in its proclamation for Pride Month.
- FCL will provide Story Hour for the Farmington AME Church's Juneteenth Celebration.
- It is now possible to renew expired library cards automatically, and it is also possible to issue instant digital library cards. Both capabilities are through Patron Point software.
- FCL is closer than ever to reaching ONE MILLION circulations per year. The deadline for this year is June 30.

Staff Introduction - Laura Luckins and Elizabeth Johnson, both of Patron Services

SUBCOMMITTEE UPDATES

Personnel (D. Muthukuda)

- Director Search

MOTION by Muthukuda to approve updated Job Description for Director and Job Posting for Director was supported by Murphy.

Vote: Aye: All in favor

Opposed: None

Motion passed.

Facilities (S. Snodgrass)

- New roof at Twelve Mile is 90 percent complete.
- Elevator work: under New Business.
- Meeting with Ford Motor Co. to discuss EV charging stations occurred.
- The next Committee meeting will be July 3.

Finance (K. Brown)

- Committee is investigating ideas for ways that the community can support the library through donations.
- Committee is reviewing Finance policies.

UNFINISHED BUSINESS

- FY 2025-2026 Budget

MOTION by Brown to approve the budget of \$11,487,806 for fiscal year 2025-2026 was supported by White.

Vote: Aye: All in favor

Opposed: None

Motion passed.

NEW BUSINESS

- Budget Amendment

MOTION by Brown to amend the 2024-2025 budget by adding \$34,070 to Revenues and \$174,500 to Expenditures [bringing total budget to \$8,540,431] was supported by Murphy.

Vote: Aye: All in favor

Opposed: None

Motion passed.

- ADA Compliance Policy

MOTION by Doby to approve ADA Compliance Policy was supported by Brown.

Vote: Aye: All in favor

Opposed: None

Motion passed.

- Core Values

MOTION by Doby to receive and accept the External Core Values for FCL was supported by Snead.

Vote: Aye: All in favor

Opposed: None

Motion passed.

- Elevator Work

P. Węgrzynowicz reported that elevator at Liberty St. will be out of code under rules taking effect in 2028. Bids for work and his recommendation were presented. No motion.

- Board officer elections

Officers for 2025-2026, all elected by acclimation:

President: Ernie McClellan

Vice President: Dilhara Muthukuda

Treasurer: Kathie Brown

Secretary: Jim White

CORRESPONDENCE

None

PUBLIC COMMENT

Dr. Sophie: renewed request for program about history of situation in Gaza.

Stacey K.: need for program regarding situation in Gaza.

Jenny T.: Gaza program provides needed access to information.

Allan A.: need for program regarding situation in Gaza.

TRUSTEE COMMENT

- J. White tried to summarize conversations that Director Siegrist has had regarding possible program regarding Gaza and Palestinians.

ADJOURNMENT

The Board meeting was adjourned by President McClellan. The next meeting of the Library Board is scheduled for Thursday, July 10, 2025, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary

Library Board of Trustees

Meeting Minutes
Farmington Hills / Farmington Emergency Preparedness Commission
June 2, 2025 – 5:00pm
Farmington Hills City Hall – Community Room
31555 W. 11 Mile Rd.
Farmington Hills, MI 48336
248-473-1800 www.fhgov.com

MEETING CALLED TO ORDER: Chair Sweeney called the meeting to order at 5:04 PM.

MEMBERS PRESENT: Avie, Card, Ciaramitaro, Dilts, Hopfe, Igwe, Sloan, Sweeney

MEMBERS ABSENT: Dixon, Forshee, Schertel, Thomas, Tyler

OTHERS PRESENT: Aldred (FH City Council), Pankow (FHFD), Piggott (FHPD), Wren (FPS)

OTHERS ABSENT: None

CITIZENS PRESENT: None

APPROVAL OF AGENDA: Motion by Igwe, seconded by Hopfe to approve the agenda as submitted. Motion passed unanimously by voice vote.

APPROVAL OF MEETING MINUTES: Motion by Igwe, seconded by Sloan to approve the May 5, 2025 meeting minutes as submitted. Motion passed unanimously by voice vote.

BUDGET REPORT: EPC Budget for 2025 is still \$2,500.

- No updates.

UNFINISHED BUSINESS:

- Sweeney contacted a printer about printing the EPC literature, but the proposed cost was prohibitive.
- The Michigan State Police provided 100 copies of a Family Preparedness Guide and other emergency preparedness documents for distribution.

NEW BUSINESS:

- Farmington Founders Festival, July 17 to 19.
 - The EPC will be distributing preparedness literature.
 - Ciaramitaro reported that Corwell will have a tent at the festival and EPC can use space in the tent.
 - Card will set up a signup for EPC commissioners to staff the table with an app or other means.
 - Parade

- Avie is coordinating the EPC's parade support and several commissioners have volunteered to assist. Commissioners can contact Avie to assist with the parade.
- Commander Wren, FPS is the parade contact.
- Costick Center Seniors Health Fair, October 7, 10:00 AM to 2:00 PM.
 - The EPC plans to have a booth.
- 2025 Ready Livingston Family Emergency Readiness Expo, August 23rd at 9:00 AM
 - Commissioners are encouraged to attend.

LIAISON REPORTS:

- J. Piggott (FHPD); Summarized recent incidents in Farmington Hills that involved FHPD response.
- B. Pankow (FHFD); Summarized recent incidents that required the response of the FHFD. The construction of the new Emergency Operations Center (EOC) at Station #5 in ongoing.
- J. Wren (FPS); Summarized recent events in Farmington.
- J. Aldred (FH City Council); Will be attending the North American Active Assailant Conference in Troy, June 5-7.

COMMITTEE REPORTS:

- This item was tabled until the July EPC 7, 2025 public meeting.

PUBLIC COMMENT:

- None

COMMISSIONER COMMENTS:

- None

NEXT MEETING DATE: The next public meeting Monday, July 7, 2025 at 5:00 PM in the Community Room of the Farmington Hills City Hall.

ADJOURNMENT: Motion by Avie, seconded by Dilts to adjourn the meeting. Motion passed unanimously by voice vote.

Chair Sweeney adjourned the meeting at 5:40 PM.

Minutes taken by Secretary Card.