



**Regular City Council Meeting  
7:00 PM, MONDAY, JUNE 20, 2016  
City Council Chambers  
23600 Liberty Street  
Farmington, MI 48335**

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**REGULAR MEETING AGENDA**

**1. CALL TO ORDER**

**Roll Call**

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENT**

**4. APPROVAL OF ITEMS ON CONSENT AGENDA**

**A. Accept Resignation of Larry Davis from Farmington Board of Review**

**B. Special License for Consumption on the Premises for St. Gerald's Church Fall Festival**

**C. Farmington Monthly Payments Report - May 2016**

**D. Public Safety Monthly Report-May 2016**

**E. Minutes**

**1. Minutes of the City Council - Budget - Apr 25, 2016 6:00 PM**

**2. Minutes of the City Council - Special - May 16, 2016 6:00 PM**

**3. Minutes of the City Council - Regular - May 16, 2016 7:00 PM**

**5. APPROVAL OF REGULAR AGENDA**

**6. PRESENTATION/PUBLIC HEARINGS****A. Public Hearing – Fiscal Year 2016-17 Budget and Millage Rates****7. UNFINISHED BUSINESS****8. NEW BUSINESS****A. Consideration to Adopt Fiscal Year 2016-17 Budget and Establish Millage Rates****B. Consideration to Adopt Downtown Development Authority's Fiscal Year 2016-17 Budget and Establish 2016 Principal Shopping District Special Assessment****C. Consideration to Adopt Fiscal Year 2016-17 47Th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets****D. Consideration to Amend Fiscal Year 2015-16 Budget****E. Consideration to Adopt Resolution to Amend Residential Refuse/Recycling User Charge****F. Consideration to Amend Water and Sewer Rates Effective July 1, 2016****G. Consideration to Amend Employee Administrative Manual and Non-Union Pay Plan****H. Resolution to Adopt Oakland County Law Enforcement Mutual Aid Agreement****I. T.P.O.A.M. Collective Bargaining Agreement**

**J. Consideration to Approve Intergovernmental Agreement for Information Technology Services Between City of Farmington Hills and the City of Farmington.**

**K. Consideration to Allow Licensed Food Vendors to Sell Food at Swing Farmington on August 11, 2016**

**9. DEPARTMENT HEAD COMMENTS**

**10. COUNCIL COMMENT**

**11. ADJOURNMENT**

**12. RESOLUTIONS**

**Farmington City Council  
Staff Report****Council Meeting Date:**  
June 20, 2016**Reference  
Number  
(ID # 2209)****Submitted by:** David Murphy, City Manager**Description:** Accept Resignation of Larry Davis from Farmington Board of Review**Requested Action:**

Move to accept the resignation of Larry Davis from the Farmington Board of Review effective July 31.

**Background:****Agenda Review****Review:**

David M. Murphy Completed 06/15/2016 3:33 PM

City Manager Completed 06/15/2016 3:34 PM

City Council Pending 06/20/2016 7:00 PM

E-mail dated: June 14, 2016

Hi Melissa

I will consider the July Board of Review my last meeting.

I want to spend more time with my grandkids.

It's been great working with the people over the years who also served on the board.

thank you

Larry Davis

Attachment: Larry Davis resignation (2209 : Accept Resignation of Larry Davis from Farmington Board of Review)

**Farmington City Council  
Staff Report**

**Council Meeting Date:**  
June 20, 2016

**Reference  
Number  
(ID # 2192)**

**Submitted by:** Frank Demers, Director of Public Safety

**Description:** Special License for Consumption on the Premises for St. Gerald's Church Fall Festival

**Requested Action:**

Move to approve special liquor license for the St. Gerald's Church annual Fall Festival event scheduled for the evening of Saturday, September 10, 2016

**Background:**

City Administration received a request from St. Gerald's Church to approve a special liquor license to permit the on premise consumption of beer and wine at their annual Fall Festival event on Saturday, September 10, 2016. The event will be contained within their property.

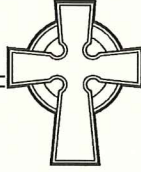
**Agenda Review**

**Review:**

**Frank Demers      Completed    05/26/2016 2:36 PM**

**City Manager      Pending**

**City Council Pending      06/20/2016 7:00 PM**

**ST. GERALD CHURCH**

21300 Farmington Rd., Farmington, MI 48336

(248) 477-7470 Parish Office  
(248) 381-5803 Fax

May 23, 2016

**RECEIVED**

5/26/16

**FRANK DEMERS  
PUBLIC SAFETY DIRECTOR**

Mr. Dave Murphy  
City of Farmington Manager  
23600 Liberty Street  
Farmington, MI 48335

Dear Mr. Murphy:

This year on the weekend of September 9-11 St. Gerald will be having our yearly Fall Festival. One part of this Festival being held on the evening of September 10 will include a live band with music and dancing. Beverages will be provided. This event, as shown in our illustration (attached), will be held in an enclosed tent in the east/back parking lot of the grounds. Also attached is a sheet detailing the precautions that will be taken to prevent minors from attending this event and the sale of beer and wine to attendees. This event will be well monitored by our security staff.

We are requesting approval from the Farmington City Council of a temporary liquor license for the sale of beer and wine at this event.

Thank you for your assistance in this matter. If you have any concerns or questions, please do not hesitate to contact us at 248-477-7470.

Respectfully yours,

Reverend Festus Ejimadu  
Pastor

Attachments

St. Gerald Parish  
Fall Festival  
Saturday, September 10, 2016  
5:00 PM to 11:00 PM

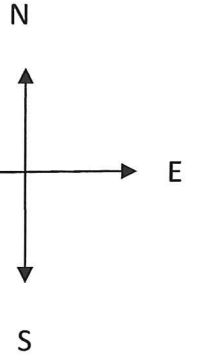
Actions that will be followed during this event:

We will have a 30' X 75' enclosed tent with four walls set up in the church parking lot with volunteers at the entrance of the tent.

I.D. will be looked at and wristbands will be issued upon entering into the tent so no minors will be admitted.

Tickets will be sold for the purchase of beer and wine. These tickets must then be presented to the bartender to receive an alcoholic beverage, this way there will be two people monitoring the distribution of the alcohol to the attendees of this event.





Rectory

Driveway

Church Building

Parking Lot

Education Building and  
Social Hall

Event Tent  
with walls  
30' X 75'

Parking Lot

Garage

Driveway

Farmington Road

Fall Festival  
Event: Saturday, September 10,  
2016  
5:00 PM to 11 PM

St. Gerald Parish  
21300 Farmington Road  
Farmington, MI 48336  
248-477-7470

**Farmington City Council  
Staff Report**

**Council Meeting Date:**  
June 20, 2016

**Reference  
Number  
(ID # 2203)**

**Submitted by:** Amy Norgard, Controller

**Description:** Farmington Monthly Payments Report - May 2016

**Requested Action:**

Approve Farmington Monthly Payments Report - May 2016

**Background:**

See attachment

**Agenda Review**

**Review:**

Amy Norgard      Pending

City Manager      Pending

City Council Pending      06/20/2016 7:00 PM

**CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT****MONTH OF MAY 2016**

<b>FUND #</b>	<b>FUND NAME</b>	<b>AMOUNT:</b>
101	GENERAL FUND	\$ 217,820.20
202	MAJOR STREET FUND	\$ 5,991.74
203	LOCAL STREET FUND	\$ 3,409.29
592	WATER & SEWER FUND	\$ 379,332.33
595	FARMINGTON COMMUNITY THEATER FUND	\$ 22,909.01
640	DPW EQUIPMENT REVOLVING FUND	\$ 2,746.27
701	AGENCY FUND	\$ 8,099.00
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 64,860.09
	<b>TOTAL CITY PAYMENTS ISSUED:</b>	<b>\$ 705,167.93</b>
136	47TH DISTRICT COURT FUND	\$ 343,548.98
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 7,608.84
296	SWOCC FUND	\$ 3,230.00
	<b>TOTAL OTHER ENTITIES PAYMENTS ISSUED:</b>	<b>\$ 354,387.82</b>
	<b>TOTAL PAYMENTS ISSUED</b>	<b>\$ 1,059,555.75</b>

A detailed Monthly Payments Report is  
on file in the Treasurer's Office.

**CITY OF FARMINGTON - ACH PAYMENTS REPORT****MONTH OF MAY 2016**

<b>TRANSFER FROM:</b>	<b>TRANSFER TO:</b>	<b>DESCRIPTION:</b>	<b>AMOUNT:</b>
General Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	199,052.40
General Fund	Federal Gov't	W/H & FICA Payroll	74,323.96
General Fund	MERS	April Transfer	39,938.43
General Fund	MERS HCSP	April Transfer	4,105.00
Agency	Ameraplan Flex	Debit Card Transactions	1,589.42
<b>TOTAL CITY ACH TRANSFERS</b>			<b>319,009.21</b>
Court Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	85,685.63
Court Fund	Federal Gov't	W/H & FICA Payroll	31,163.38
<b>TOTAL OTHER ENTITIES ACH TRANSFERS</b>			<b>116,849.01</b>

**Farmington City Council  
Staff Report**

**Council Meeting Date:**  
June 20, 2016

**Reference  
Number  
(ID # 2204)**

**Submitted by:** Frank Demers, Director of Public Safety

**Description:** Public Safety Monthly Report-May 2016

**Requested Action:**

Approve Farmington Public Safety Monthly

**Background:**

See attachment

**Agenda Review**

**Review:**

Frank Demers      Completed    06/13/2016 3:00 PM

City Manager      Pending

City Council Pending      06/20/2016 7:00 PM



FARMINGTON PUBLIC SAFETY DEPARTMENT  
23600 Liberty Street, Farmington, MI 48335 Tel 248-474-4700 Fax 248-442-9815

## **MONTHLY REPORT** **MAY 2016**

### **FELONY WARRANT OTHER POLICE AGENCY**

On May 2<sup>nd</sup> at approximately 1:06 AM an officer on patrol stopped a vehicle in the area of Orchard Lake and Grand River for disobeying a red light. Further investigation revealed that the driver had a felony warrant for assault out of a nearby police agency. The driver was arrested for the warrant and was housed at the Farmington Jail pending pick up from the other police agency.

### **MINOR IN POSSESSION OF ALCOHOL**

On May 2<sup>nd</sup> at approximately 11 AM a 20 year old female came into the public safety department to take a court ordered breath test as part of her probation. The female failed the breath test with a .03 BAC and was written a citation for being a minor having consumed alcohol.

### **STRAY DOG**

On May 4<sup>th</sup> at approximately 10:59 AM an officer on patrol was flagged down by a pedestrian who advised that there is a stray dog in the area of Shiawassee and Prospect. The officer located the canine and took custody of him. The officer located the owner of the dog who did not know how the dog got out of the home. The dog was not registered with Oakland County and the owner had been previously cited for the dog being stray. The owner was cited again for having a stray animal.

### **FELONY WARRANT OTHER POLICE AGENCY**

On May 4<sup>th</sup> at approximately 2:56 PM an officer on patrol stopped a vehicle in the area of Farmington and State St for impeding traffic. Further investigation revealed that the driver had a felony warrant out of another police agency for Criminal Sexual Conduct 1<sup>st</sup> degree. The driver was arrested on the warrant and housed at the Farmington Jail until pick up from the other police agency.

### **POSSESSION OF MARIJUANA**

On May 5<sup>th</sup> at approximately 3:25 AM a Sergeant on patrol stopped a vehicle in the area of Grand River and Orchard Lake for a defective equipment violation. Further investigation revealed that the driver had 2.8 grams of marijuana in her purse. The driver was arrested for being in possession of marijuana and was housed at the Farmington Jail.

**MISDEMEANOR WARRANT OTHER POLICE AGENCY**

On May 5<sup>th</sup> at approximately 3:57 AM an officer on patrol stopped a vehicle for disobeying a red light in the area of Grand River and Halsted. Further investigation revealed that the driver had a warrant for her arrest for OWI out of a nearby police agency. The driver was arrested on the warrant and housed at the Farmington Jail pending pick up from the local police agency.

**LARCENY**

On May 5<sup>th</sup> a Hawthorne resident came into the public safety department to report that sometime over the last week an unknown person had stolen two UPS packages off of her front porch. The victim does not know who stole her packages.

**ID THEFT**

On May 5<sup>th</sup> a Tall Oaks Ct resident came into the public safety department to report that an unknown person had opened a credit card in the victim's name and charged over \$400 worth of items on it. The case was forwarded to the detective bureau for further investigation.

**DISORDERLY CONDUCT**

On May 5<sup>th</sup> at approximately 4:56 PM officers were dispatched to a pawn store on the 30900 block of Grand River for a disorderly male. Upon arrival officers learned that the male had previously left the business. The owner of the business advised that the male came into the store and began yelling about how the store's prices are too high while videotaping the inside of the store. The owner was advised to contact the police should the man return.

**OPERATE WHILE INTOXICATED**

On May 6<sup>th</sup> at approximately 3:12 AM an officer on patrol stopped a vehicle on the M-5 expressway for not having taillights. Further investigation revealed that the driver exhibited signs of intoxication and admitted to drinking a "couple of glasses" of wine. The driver failed several sobriety exams and was subsequently arrested for operating while intoxicated. The driver submitted to a Datamaster Breath Test with a result of a .14 BAC. The driver was housed at the Farmington Jail.

**EMBEZZLEMENT**

On May 6<sup>th</sup> at approximately 10:30 AM an officer was dispatched to a business on the 33200 block of Grand River for a report of an embezzlement. Upon arrival the officer learned from the complainant that an employee of the business had been using the business credit card to fill his personal vehicle with gasoline and to buy personal items. The case was forwarded to the detective bureau for further investigation.

**FLEE AND ELUDE**

On May 6<sup>th</sup> at approximately 7:09 PM a Sergeant on patrol attempted to stop a moped on Drake Rd for not having a license plate. The driver of the moped immediately went off road and onto the lawn of a nearby church to elude the officer. The Sergeant caught up to the moped when it reentered the roadway and began pursuing it south on Drake Rd. The moped again attempted to elude the officer by going off road in the area of Drake and Freedom, but had gotten the moped bogged down in the wet ground. The

Sergeant was able to exit his vehicle and grab onto the driver of the moped, taking same into custody for flee and elude. The driver advised that he ran because he his vehicle was not registered. A search of the man revealed that he had 2.6 grams of marijuana in his possession, a 4 inch knife, and marijuana paraphernalia. The man has previous arrests for resisting and obstructing a police officer as well as for being in possession of marijuana. The driver was housed at the Farmington Jail.

#### **OPERATE WITH HIGH BLOOD ALCOHOL LEVEL**

On May 7<sup>th</sup> at approximately 2 AM a Sergeant on patrol stopped a vehicle on the M-5 Expressway for speeding. Further investigation revealed that the driver exhibited signs of intoxication and that he admitted to having drank a couple of beers. The driver failed several sobriety exams and was subsequently arrested for operating while intoxicated. The driver submitted to a Datamaster Breath Test with a result of a .20 BAC. The driver was charged with operating while intoxicated with a high BAC and was housed at the Farmington Jail.

#### **OPERATE WHILE INTOXICATED**

On May 7<sup>th</sup> at approximately 3:09 AM an officer on patrol stopped a vehicle on the M-5 Expressway for speeding. Further investigation revealed that the driver exhibited signs of intoxication and that she admitted to drinking. The driver failed several sobriety exams and was subsequently arrested for operating while intoxicated. The driver submitted to a Datamaster Breath Test with a result of a .13 BAC. The driver was housed at the Farmington Jail.

#### **Larceny in a Building**

On May 10<sup>th</sup> a Farmington resident on Schulte reported a larceny in a building that occurred during an estate sale. The reporting party stated that some jewelry was found to be missing. Investigators are following up in an effort to locate the missing jewelry.

#### **Embezzlement**

On May 12<sup>th</sup> a Farmington area business owner 12<sup>th</sup> reported that a known subject, an employee, stole approximately \$27,000.00 in specialized merchandise. The merchandise was located and Investigators are currently working with another jurisdiction to recover the property. Investigators are also conducting interviews and reviewing surveillance video to build a case against the subject(s) involved.

#### **Using Internet for Harassment**

On May 14<sup>th</sup> a Farmington resident reported that she began receiving text messages form unknown men soliciting dates. It was determined that someone posted two online profiles which contained the reporting party's picture, name and personal cell phone number. The subject responsible is believed to be known and Investigators are working with the online sites to build a criminal case against the subject(s) responsible.

#### **Larceny in a Building**

On May 19<sup>th</sup> a Farmington Public School Teacher reported to Investigators a theft that occurred within the school. A subsequent investigation revealed a suspect and the case will be presented to the Oakland County Prosecutors Office for review.



### Customer Trouble

On May 19<sup>th</sup> Officers responded to a Farmington business on Orchard Lake Road reporting a disorderly customer. Officers determined that a customer became upset when they cut their hand while retrieving a glass bottle. The customer then began demanding free items and became upset when refused. The customer refused medical care and departed without further incident after speaking with the Officers.

### Larceny from Automobiles

On May 21<sup>st</sup> Farmington Officers responded to (8) reports of thefts from the interior of **unlocked** automobiles. Officers learned that the thefts occurred during the nighttime between Friday May 20<sup>th</sup> and Saturday May 21<sup>st</sup>. Subsequent to the reports, Officers have recovered some of the stolen items that appear to have been discarded by the responsible unknown subject(s). Investigators are conducting canvass interviews as well as working with neighbor jurisdictions that have experienced similar occurrences.

- Officers noted that all of the attacked vehicles were left UNLOCKED overnight.

### Missing Endangered

On May 21<sup>st</sup> Officers responded to Jamestown Apartments for a report of a missing endangered 59 year old male. Officers spoke with the reporting parties who provided pertinent information and the missing was entered into LEIN. On May 23<sup>rd</sup> Bloomfield Township Police located the missing and as a result of the LEIN entry contact Farmington Pubic Safety. The missing was picked up by FDPS and returned home.

### Multiple Family Dwelling Fire

On May 22<sup>nd</sup> Officers responded to smoke from a building on Shiawassee. First arriving Officers confirmed a structure fire occurring at Versailles Condominiums. The fire was quickly extinguished minimizing the damage to the involved unit as well as preventing the fire to spread to adjacent units/buildings. The fire remains under investigation, but Investigators at this time, believe the fire started in a master bathroom and may have been caused by a faulty electrical fan.

### Marijuana Possession

On May 23<sup>rd</sup> an Officer, while conducting traffic enforcement on M5, stopped a vehicle for speed. Further investigation and search of the vehicle determined that the driver admitted to smoking and was still in possession of marijuana. The driver was arrested and charged as such.

### Larceny from Automobile

On May 23<sup>rd</sup> a Lakeway resident reported that their **unlocked** vehicle was entered by an unknown subject taking miscellaneous coins sometime between 05/20/2016 at 1800 hours and 05/21/2016 at 1000 hours.

### Solicitors/Peddlers

On May 23<sup>rd</sup> a Longacre resident called to report that a suspicious vehicle was going house to house putting unknown items in mailboxes. Officers located the suspect

vehicle and determined that the occupants of the vehicle were distributing flyers for Bunchy's Chicken and Pizza. Officers issued a citation for the violations.

### **Larceny in a Building**

On May 25<sup>th</sup> a Farmington West Apartment resident reported that that a friend of hers, with whom she just had a falling out with, stole approximately \$1,500.00 in cash from her while visiting. The incident is currently being investigated.

### **Trespass**

On May 26<sup>th</sup> Officers responded to a complaint of subject(s) on the roof of the old Maxfield Training Facility on Thomas Street. Officers issued citations to the four subjects found on the property.

### **Customer Trouble**

On May 27<sup>th</sup> Officers responded to a disorderly subject travelling on the SMART bus. Officers learned that the subject was upset about the bus fare, but refused to show his identification to the driver to receive the reduced fare. The subject was calmed down and allowed to depart without further incident on the bus.

### **Marijuana – Curfew – LFA Lead**

On May 28<sup>th</sup> at approximately 0400 hours an Officer on patrol made contact with a juvenile that was walking along Grand River Ave. The juvenile was identified, mother later contacted and a petition filed for the violation of curfew. The Officer also learned that the juvenile was not alone and caught up with a second subject nearby. Officer's made contact with the second subject which resulted in the discovery of marijuana, drug paraphernalia and items that would be consistent with someone committing thefts from automobiles. The subject was arrested and an investigation of the thefts from automobiles is on-going.

### **Larceny in a Building**

On May 28<sup>th</sup> a patron of a local retailer reported that while shopping, she unwittingly dropped \$400.00 in cash. When the patron realized that she dropped the money she went back and did not find the money, but learned that another patron had been in the area. When confronted the subject denied picking up the money and departed. Officers responded and after working with the reporting party and security were able to develop a name for the possible suspect. Investigators will follow up on the lead in an attempt to recover the money or pursue criminal charges.

### **Marijuana Possession**

On May 29<sup>th</sup> an Officer stopped a vehicle on M5 for an equipment violation. As a result of the stop the Officer discovered that the driver was in possession of marijuana and was driving while license suspended. The subject was arrested and cited.

### **Found Property**

On May 29<sup>th</sup> a Farmington resident reported that they found property in their yard while conducting routine yard work. Officer's learned that the found property had been reported stolen from an automobile in August 2015. Investigators will conduct further follow up and contact the owners of their findings.

**Drug Paraphernalia**

On May 31<sup>st</sup> an Officer stopped a vehicle in the area of Grand River Ave and Drake. A roadside field investigation was conducted and a K-9 was requested to conduct a sniff of the vehicle. The investigation revealed that the driver was in possession of drug/narcotic paraphernalia as well as a number of pills that the subject admitted to purchasing from a friend. The subject was issued a citation and the pills sent to the laboratory for analysis.

**Burglary / Non-Residence**

On May 31<sup>st</sup> an Officer responded to the Freedom Plaza construction site at Grand River Ave near Halsted for a report of a B&E and theft of construction equipment. It was learned that the construction trailers that were attacked had been blocked in by a CAT Wheel Loader and CAT Crane that had been moved by unknown subject(s). The case was turned over to Investigators. The investigation is ongoing.

**Additional Information**

During the month of May, Farmington Public Safety Officers received training in ladders and self-contained breathing apparatus (SCBA). Officers also toured the Medi-Lodge extended care facility (formerly known as White Pines) which is now under new management. The facility provides care to vent-dependent patients as well as other patients in need of critical care and rehabilitation.

Eleven (11) larcenies from automobiles (LFA) were reported to the public safety department during the month of May. Although officers made an arrest of an individual believed to be responsible for a number of them, LFA's continue to be a problem throughout the Metro-Detroit area. Residents are reminded to lock their car doors and keep valuables out of sight.

<b>Total Calls</b>	<b>Medical Calls</b>	<b>Fire Calls</b>	<b>Traffic Stops</b>	<b>Crash Reports</b>
753	48	2	319	38

## CLR-008 Monthly Summary Of Offenses (FC)

4.D.a

Packet Pg. 20

For The Month Of May

Classification	May/2015	May/2016	%Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0%
09004 JUSTIFIABLE HOMICIDE	0	0	0%
09005 DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	0%
09006 IN-CUSTODY DEATH	0	0	0%
10001 KIDNAPPING/ABDUCTION	0	0	0%
10002 PARENTAL KIDNAPPING	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	0%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	0%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	0%
12000 ROBBERY	0	0	0%
13001 NONAGGRAVATED ASSAULT	4	4	0%
13002 AGGRAVATED/FELONIOUS ASSAULT	0	1	0%
13003 INTIMIDATION/STALKING	0	1	0%
20000 ARSON	0	0	0%
21000 EXTORTION	0	0	0%
22001 BURGLARY -FORCED ENTRY	0	1	0%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	0%
23001 LARCENY -POCKETPICKING	0	0	0%
23002 LARCENY -PURSESNAATCHING	0	0	0%
23003 LARCENY -THEFT FROM BUILDING	1	3	200%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	0	11	0%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	1	2	100%
23007 LARCENY -OTHER	2	1	-50%
24001 MOTOR VEHICLE THEFT	1	0	-100%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	0%
24003 MOTOR VEHICLE FRAUD	0	0	0%
25000 FORGERY/COUNTERFEITING	1	0	-100%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	1	0	-100%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	0	1	0%
26003 FRAUD -IMPERSONATION	0	0	0%
26004 FRAUD -WELFARE FRAUD	0	0	0%
26005 FRAUD -WIRE FRAUD	0	0	0%
26007 FRAUD - IDENTITY THEFT	0	0	0%
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	0%
27000 EMBEZZLEMENT	0	2	0%
28000 STOLEN PROPERTY	0	0	0%
29000 DAMAGE TO PROPERTY	0	0	0%

## CLR-008 Monthly Summary Of Offenses (FC)

4.D.a

Packet Pg. 21

For The Month Of May

Classification	May/2015	May/2016	%Change
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	0%
30002 RETAIL FRAUD -THEFT	0	0	0%
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%
30004 ORGANIZED RETAIL FRAUD	0	0	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	5	6	20%
35002 NARCOTIC EQUIPMENT VIOLATIONS	3	5	66.66%
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	0%
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	0%
37000 OBSCENITY	0	0	0%
39001 GAMBLING- BETTING/WAGERING	0	0	0%
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	0%
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	0%
39004 GAMBLING -SPORTS TAMPERING	0	0	0%
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	0%
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	0%
40003 HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	0%
51000 BRIBERY	0	0	0%
52001 WEAPONS OFFENSE- CONCEALED	0	1	0%
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	0%
52003 WEAPONS OFFENSE -OTHER	0	0	0%
64001 HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	0%
64002 HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	0%
72000 ANIMAL CRUELTY	0	0	0%
<b>Group A Totals</b>	<b>19</b>	<b>39</b>	<b>105.2%</b>
01000 SOVEREIGNTY	0	0	0%
02000 MILITARY	0	0	0%
03000 IMMIGRATION	0	0	0%
09003 NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	0%
14000 ABORTION	0	0	0%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%
22004 POSSESSION OF BURGLARY TOOLS	0	0	0%
26006 FRAUD -BAD CHECKS	0	0	0%
36003 PEEPING TOM	0	0	0%
36004 SEX OFFENSE -OTHER	0	0	0%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	0	0	0%
38002 FAMILY -NONSUPPORT	0	0	0%
38003 FAMILY -OTHER	0	0	0%
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	0%
41002 LIQUOR VIOLATIONS -OTHER	1	6	500%
42000 DRUNKENNESS	0	0	0%
48000 OBSTRUCTING POLICE	2	1	-50%
49000 ESCAPE/FLIGHT	0	0	0%
50000 OBSTRUCTING JUSTICE	3	3	0%
53001 DISORDERLY CONDUCT	2	0	-100%

## CLR-008 Monthly Summary Of Offenses (FC)

4.D.a

Packet Pg. 22

For The Month Of May

Classification	May/2015	May/2016	%Change
53002 PUBLIC PEACE -OTHER	2	0	-100%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	1	0	-100%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	6	10	66.66%
55000 HEALTH AND SAFETY	1	0	-100%
56000 CIVIL RIGHTS	0	0	0%
57001 TRESPASS	0	1	0%
57002 INVASION OF PRIVACY -OTHER	0	0	0%
58000 SMUGGLING	0	0	0%
59000 ELECTION LAWS	0	0	0%
60000 ANTITRUST	0	0	0%
61000 TAX/REVENUE	0	0	0%
62000 CONSERVATION	0	0	0%
63000 VAGRANCY	0	1	0%
70000 JUVENILE RUNAWAY	0	1	0%
73000 MISCELLANEOUS CRIMINAL OFFENSE	5	5	0%
75000 SOLICITATION	0	0	0%
77000 CONSPIRACY (ALL CRIMES)	0	0	0%
<b>Group B Totals</b>	<b>23</b>	<b>28</b>	<b>21.73%</b>
2800 JUVENILE OFFENSES AND COMPLAINTS	2	7	250%
2900 TRAFFIC OFFENSES	14	25	78.57%
3000 WARRANTS	20	19	-5%
3100 TRAFFIC CRASHES	23	42	82.60%
3200 SICK / INJURY COMPLAINT	72	72	0%
3300 MISCELLANEOUS COMPLAINTS	149	167	12.08%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%
3500 NON-CRIMINAL COMPLAINTS	89	136	52.80%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	0%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	505	565	11.88%
3800 ANIMAL COMPLAINTS	16	19	18.75%
3900 ALARMS	30	22	-26.6%
NON-CRIMINAL COMPLAINTS	0	0	0%
<b>Group C Totals</b>	<b>920</b>	<b>1074</b>	<b>16.73%</b>
2700 LOCAL ORDINANCES - GENERIC	0	0	0%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%
4200 PARKING CITATIONS	0	0	0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	1	0	-100%
4400 WATERCRAFT CITATIONS	0	0	0%
4500 MISCELLANEOUS A THROUGH UUUU	53	51	-3.77%
4600 LIQUOR CITATIONS / SUMMONS	0	0	0%
4700 COMMERCIAL VEHICLE CITATIONS	0	0	0%
4800 LOCAL ORDINANCE WARNINGS	0	0	0%
4900 TRAFFIC WARNINGS	0	0	0%
MISCELLANEOUS A THROUGH UUUU	0	0	0%

## CLR-008 Monthly Summary Of Offenses (FC)

4.D.a

Packet Pg. 23

For The Month Of May

Classification	May/2015	May/2016	%Change
TRAFFIC WARNINGS	0	0	0%
<b>Group D Totals</b>	<b>54</b>	<b>51</b>	<b>-5.55%</b>
5000 FIRE CLASSIFICATIONS	7	5	-28.5%
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%
FIRE CLASSIFICATIONS	0	0	0%
<b>Group E Totals</b>	<b>7</b>	<b>5</b>	<b>-28.5%</b>
6000 MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
6100 MISCELLANEOUS ACTIVITIES (6100)	0	0	0%
6200 ARREST ASSIST	0	0	0%
6300 CANINE ACTIVITIES	0	0	0%
6500 CRIME PREVENTION ACTIVITIES	0	0	0%
6600 COURT / WARRANT ACTIVITIES	0	0	0%
6700 INVESTIGATIVE ACTIVITIES	0	0	0%
COURT / WARRANT ACTIVITIES	0	0	0%
MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
INVESTIGATIVE ACTIVITIES	0	0	0%
CANINE ACTIVITIES	0	0	0%
<b>Group F Totals</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Totals for all Groups</b>	<b>1023</b>	<b>1197</b>	<b>17.00%</b>

## CLR-008 Monthly Summary Of Offenses (FC)

4.D.a

Packet Pg. 24

Year To Date Through May

Classification	2015	2016	%Change
<b>Group F Totals</b>	<b>0</b>	<b>0</b>	<b>0%</b>
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0%
09004 JUSTIFIABLE HOMICIDE	0	0	0%
09005 DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	0%
09006 IN-CUSTODY DEATH	0	0	0%
10001 KIDNAPPING/ABDUCTION	0	0	0%
10002 PARENTAL KIDNAPPING	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	0%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	1	0%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	1	0%
12000 ROBBERY	1	0	-100%
13001 NONAGGRAVATED ASSAULT	14	13	-7.14%
13002 AGGRAVATED/FELONIOUS ASSAULT	0	2	0%
13003 INTIMIDATION/STALKING	7	6	-14.2%
20000 ARSON	1	0	-100%
21000 EXTORTION	0	0	0%
22001 BURGLARY -FORCED ENTRY	3	4	33.33%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	1	0%
23001 LARCENY -POCKETPICKING	0	0	0%
23002 LARCENY -PURSESNAATCHING	0	0	0%
23003 LARCENY -THEFT FROM BUILDING	7	13	85.71%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	1	0	-100%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	8	22	175%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	4	3	-25%
23007 LARCENY -OTHER	8	3	-62.5%
24001 MOTOR VEHICLE THEFT	2	2	0%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	0%
24003 MOTOR VEHICLE FRAUD	1	0	-100%
25000 FORGERY/COUNTERFEITING	1	6	500%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	4	2	-50%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	3	3	0%
26003 FRAUD -IMPERSONATION	0	0	0%
26004 FRAUD -WELFARE FRAUD	0	0	0%
26005 FRAUD -WIRE FRAUD	0	2	0%
26007 FRAUD - IDENTITY THEFT	5	1	-80%
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	0%
27000 EMBEZZLEMENT	1	4	300%
28000 STOLEN PROPERTY	0	1	0%



## CLR-008 Monthly Summary Of Offenses (FC)

4.D.a

Packet Pg. 25

Year To Date Through May

Classification	2015	2016	%Change
29000 DAMAGE TO PROPERTY	4	2	-50%
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	0%
30002 RETAIL FRAUD -THEFT	0	4	0%
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%
30004 ORGANIZED RETAIL FRAUD	0	0	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	18	22	22.22%
35002 NARCOTIC EQUIPMENT VIOLATIONS	14	14	0%
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	0%
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	0%
37000 OBSCENITY	2	0	-100%
39001 GAMBLING- BETTING/WAGERING	0	0	0%
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	0%
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	0%
39004 GAMBLING -SPORTS TAMPERING	0	0	0%
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	0%
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	0%
40003 HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	0%
51000 BRIBERY	0	0	0%
52001 WEAPONS OFFENSE- CONCEALED	0	3	0%
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	0%
52003 WEAPONS OFFENSE -OTHER	0	0	0%
64001 HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	0%
64002 HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	0%
72000 ANIMAL CRUELTY	0	0	0%
<b>Group A Totals</b>	<b>109</b>	<b>135</b>	<b>23.85%</b>
01000 SOVEREIGNTY	0	0	0%
02000 MILITARY	0	0	0%
03000 IMMIGRATION	0	0	0%
09003 NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	0%
14000 ABORTION	0	0	0%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%
22004 POSSESSION OF BURGLARY TOOLS	0	0	0%
26006 FRAUD -BAD CHECKS	3	7	133.3%
36003 PEEPING TOM	0	0	0%
36004 SEX OFFENSE -OTHER	0	0	0%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	1	0	-100%
38002 FAMILY -NONSUPPORT	0	0	0%
38003 FAMILY -OTHER	0	0	0%
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	0%
41002 LIQUOR VIOLATIONS -OTHER	7	17	142.8%
42000 DRUNKENNESS	0	0	0%
48000 OBSTRUCTING POLICE	7	4	-42.8%
49000 ESCAPE/FLIGHT	0	0	0%
50000 OBSTRUCTING JUSTICE	20	21	5%

## CLR-008 Monthly Summary Of Offenses (FC)

4.D.a

Packet Pg. 26

## Year To Date Through May

Classification	2015	2016	%Change
53001 DISORDERLY CONDUCT	3	5	66.66%
53002 PUBLIC PEACE -OTHER	7	5	-28.5%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	1	0	-100%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	28	32	14.28%
55000 HEALTH AND SAFETY	1	2	100%
56000 CIVIL RIGHTS	0	0	0%
57001 TRESPASS	5	4	-20%
57002 INVASION OF PRIVACY -OTHER	0	0	0%
58000 SMUGGLING	0	0	0%
59000 ELECTION LAWS	0	0	0%
60000 ANTITRUST	0	0	0%
61000 TAX/REVENUE	0	0	0%
62000 CONSERVATION	1	0	-100%
63000 VAGRANCY	0	1	0%
70000 JUVENILE RUNAWAY	0	1	0%
73000 MISCELLANEOUS CRIMINAL OFFENSE	17	15	-11.7%
75000 SOLICITATION	0	0	0%
77000 CONSPIRACY (ALL CRIMES)	0	0	0%
<b>Group B Totals</b>	<b>101</b>	<b>114</b>	<b>12.87%</b>
2800 JUVENILE OFFENSES AND COMPLAINTS	8	18	125%
2900 TRAFFIC OFFENSES	74	107	44.59%
3000 WARRANTS	97	86	-11.3%
3100 TRAFFIC CRASHES	109	136	24.77%
3200 SICK / INJURY COMPLAINT	389	362	-6.94%
3300 MISCELLANEOUS COMPLAINTS	676	761	12.57%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%
3500 NON-CRIMINAL COMPLAINTS	346	417	20.52%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	0%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	2431	2700	11.06%
3800 ANIMAL COMPLAINTS	45	63	40%
3900 ALARMS	131	86	-34.3%
NON-CRIMINAL COMPLAINTS	0	0	0%
<b>Group C Totals</b>	<b>4306</b>	<b>4736</b>	<b>9.986%</b>
2700 LOCAL ORDINANCES - GENERIC	0	0	0%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	2	0	-100%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	1	0	-100%
4200 PARKING CITATIONS	0	3	0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	1	0	-100%
4400 WATERCRAFT CITATIONS	0	0	0%
4500 MISCELLANEOUS A THROUGH UUUU	248	244	-1.61%
4600 LIQUOR CITATIONS / SUMMONS	0	0	0%
4700 COMMERCIAL VEHICLE CITATIONS	0	0	0%
4800 LOCAL ORDINANCE WARNINGS	0	0	0%
4900 TRAFFIC WARNINGS	0	0	0%

## CLR-008 Monthly Summary Of Offenses (FC)

4.D.a

Packet Pg. 27

Classification	Year To Date Through May		
	2015	2016	%Change
MISCELLANEOUS A THROUGH UUUU	0	0	0%
TRAFFIC WARNINGS	0	0	0%
<b>Group D Totals</b>	<b>252</b>	<b>247</b>	<b>-1.98%</b>
5000 FIRE CLASSIFICATIONS	51	59	15.68%
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%
FIRE CLASSIFICATIONS	0	0	0%
<b>Group E Totals</b>	<b>51</b>	<b>59</b>	<b>15.68%</b>
6000 MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
6100 MISCELLANEOUS ACTIVITIES (6100)	0	0	0%
6200 ARREST ASSIST	0	0	0%
6300 CANINE ACTIVITIES	0	0	0%
6500 CRIME PREVENTION ACTIVITIES	0	0	0%
6600 COURT / WARRANT ACTIVITIES	0	0	0%
6700 INVESTIGATIVE ACTIVITIES	0	0	0%
COURT / WARRANT ACTIVITIES	0	0	0%
MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
INVESTIGATIVE ACTIVITIES	0	0	0%
CANINE ACTIVITIES	0	0	0%
<b>Group F Totals</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Totals for all Groups</b>	<b>4819</b>	<b>5291</b>	<b>9.794%</b>



Budget City Council Meeting  
6:00 PM, MONDAY, APRIL 25, 2016  
City Council Chambers  
23600 Liberty Street  
Farmington, MI 48335

DRAFT

**BUDGET MEETING MINUTES**

A meeting of the Farmington City Council was held on April 25, 2016, in 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 PM by Mayor William Galvin.

**I. CALL TO ORDER**

Attendee Name	Title	Status	Arrived
Sara Bowman	Council Member	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

**City Administration Present**

- City Clerk Halberstadt
- Assistant to the City Manager Knowles (left at 7:05 p.m.)
- City Manager Murphy
- Controller Norgard
- Treasurer Weber

**II. APPROVAL OF AGENDA**

**1. Motion to approve the agenda.**

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Steve Schneemann, Mayor Pro Tem  
**SECONDER:** Sara Bowman, Council Member  
**AYES:** Bowman, Cowley, Galvin, Schneemann, Scott

**III. PUBLIC COMMENT**

No public comment was heard.

**IV. DDA 2016-17 PROPOSED BUDGET**

Knowles presented a proposed FY2016-17 Farmington Downtown Development Authority (DDA) budget. She reviewed the four core themes: 1) to encourage and support development projects; 2) maintain communications and promotions, 3) maintain and strengthen cleanliness, safety and attractiveness in the downtown; and 4) parking management and improvement strategy.

Minutes Acceptance: Minutes of Apr 25, 2016 6:00 PM (Minutes)

Galvin questioned whether Innovate Farmington is a formal component of DDA. Knowles responded it always has been part of the DDA.

Responding to a question from Bowman, Knowles stated the DDA parking analysis is coordinated with the parking committee.

Scott expressed concern regarding duplication of effort between the city and the DDA in addressing walkability and installation of crosswalks. Knowles confirmed the DDA would contribute financially towards addressing these issues.

Discussion followed regarding proposed road diet and the extent to which the DDA is involved. Knowles stated Christiansen keeps her informed regarding this project. She confirmed promotional dollars would be necessary to support it.

Cowley expressed concern that businesses are not staying open during the Riley Park concerts. Knowles pointed out the implementation of "second Fridays" to promote businesses staying open.

Discussion continued regarding pedestrian traffic in the downtown before and after the concerts; ownership of the ice rink; status of recycling and strategy for shopping local.

Knowles reviewed the proposed DDA budget for FY 2016-17.

Schneemann questioned proposed studies for updated parking analysis and updated traffic analysis for Farmington Road. He suggested delaying a Farmington Road traffic analysis until the city is close to starting the Farmington Road streetscape.

Discussion followed regarding the changes in parking since the last study and whether another study is warranted.

Knowles advised that at the time the study was done in 2006 half of the buildings on the north lot on Grand River were empty and the Civic Theater attendance was well under what it is today.

Cowley stated the study needs to be done in order to determine what makes sense with regard to a parking deck.

Galvin asked regarding cost efficiencies using the Walker study. Knowles responded that they will use the 2006 study as a baseline. She confirmed they will not be issuing a Request for Proposal (RFP) for this project.

Cowley stated his objection to the Farmington Road Streetscape, stating there is nothing to justify the \$1.8 million cost.

Discussion followed regarding what comprises the budget line item for maintenance. Schneemann asked Knowles to scrutinize that portion of the budget, noting it is a really high number.

Discussion continued regarding a strategy for encouraging businesses to stay open later, incubation strategy, offering incentives to potential businesses and the renewal process for

the Principal Shopping District.

Knowles agreed to take Council's feedback to the DDA Board.

## V. CITY MANAGER'S PROPOSED BUDGET

Council recessed at 7:07 PM and returned at 7:13 PM.

Murphy recognized the efforts of the Department Heads in putting together the budget. He stated Treasurer Weber and Controller Norgard did a fantastic job in preparing it.

Murphy presented an overview of the proposed 2016/17 budget. The proposed budget is \$8,692,329. He discussed General Fund Revenues that include a property value increase of 0.81%. He noted an operating millage of 14.000; state revenue decrease by 0.6%; and an increase in licenses and permits of 35.19%. He advised other revenues remain stable.

Murphy continued detailing the General Fund revenues and expenses.

Responding to a question from Galvin, Cowley stated the cable franchise fees will continue to decrease as Bright House continues to lose customers.

Cowley advised the DDA should be providing incentives to businesses that have an interest in razing their buildings and expanding with new ones. He stated the DDA has \$237,000 sitting in the bank that should be working for the city.

Schneemann pointed out that it is difficult to incentivize a business to build a new structure if their reward is a higher tax bill.

Discussion continued regarding incentives previously offered by the city that have not been successful.

Discussion followed regarding the need to pursue density in order to generate more tax revenue. Discussion continued regarding proposed projects that will bring in future tax revenue. Galvin pointed out that new growth in the downtown improves the DDA bottom line, but necessarily that of the city.

Discussion continued regarding the need to grow the city budget through redevelopment.

Cowley suggested the city should use some of its healthy fund balance to buy property to increase density.

In general terms, Schneemann concurred with Cowley, however, he suggested fund balance should be used when a specific project is identified, i.e. Maxfield Training Center (MTC) site is a great opportunity or parking structure.

Galvin pointed out the need to protect our bond rating by maintaining our fund balance. He stated if given a choice he would move funds to the capital improvement fund.

Discussion followed regarding a funding commitment to the redevelopment of the MTC property.

Murphy provided a General Fund outlook that included a modest growth in property values

and other revenue; new properties coming on the tax roll; and pension costs anticipated to increase significantly.

Weber discussed reasons for the pension cost increase including a change in accounting procedure required by MERS, the city's retirement administrator.

Murphy continued to review major fund budgets including: Street Funds, Capital Improvement Fund, Water and Sewer Fund, Civic Theater Fund and Mobile Equipment Fund.

Discussion followed regarding road maintenance costs and the city's response to the recommendations of the Paser report. Discussion continued regarding a plan for infrastructure repair.

## **VI. OTHER BUSINESS**

Cowley expressed concern that there is no allocation for parking in the budget. He recommended creating a parking fund similar to road funds.

Schneemann noted the General Fund is available for specific projects. He does not see the need for a separate fund for parking.

Bowman stated she does not understand why the entire city needs to pay for parking in the downtown. She pointed out this is a city budget, not a downtown budget. She stated the discussion continues to focus on the corner of Farmington Road and Grand River.

Cowley pointed out that residential home values rise when the downtown does well.

Cowley stated the city should secure the targeted homes on Grand River.

Scott asked why the city is not transferring money from the General Fund to the Capital Improvement Fund. He suggested taking the excess of 25% from the General Fund balance to the Capital Improvement Fund.

Galvin stated the need to look at projections to insure the General Fund stays at 25% any proposed reallocation.

Discussion followed regarding the advantages and disadvantages of transferring funds from the General Fund to the Capital Improvement Fund.

Galvin questioned how often city administration reviews fees for services. He believes fees are a more equitable way to bring in revenue.

Weber responded building fees were recently reviewed and adjusted. He identified revenue sources over which Council has full control.

Galvin thanked all department heads and City Manager for budget preparations.

## **VII. ADJOURNMENT**

### **1. Motion to Adjourn**

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**       Steve Schneemann, Mayor Pro Tem  
**SECONDER:**   Jeff Scott, Councilmember  
**AYES:**         Bowman, Cowley, Galvin, Schneemann, Scott

The meeting adjourned at 9:02 p.m.

\_\_\_\_\_  
William E. Galvin, Mayor

\_\_\_\_\_  
Susan K. Halberstadt, City Clerk

Approval Date: \_\_\_\_\_

Minutes Acceptance: Minutes of Apr 25, 2016 6:00 PM (Minutes)





Special City Council Meeting  
6:00 PM, MONDAY, MAY 16, 2016  
Conference Room  
Farmington City Hall  
23600 Liberty St  
Farmington, MI 48335

DRAFT

**SPECIAL MEETING MINUTES**

A special meeting of the Farmington City Council was held on May 16, 2016, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 PM by Mayor William Galvin.

**1. CALL TO ORDER**

Attendee Name	Title	Status	Arrived
Sara Bowman	Council Member	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

**City Administration Present**

- Director Christiansen
- Superintendent Eudy
- City Clerk Halberstadt
- City Manager Murphy
- Attorney Schultz

**2. APPROVAL OF AGENDA**

<b>RESULT:</b>	<b>APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Greg Cowley, Councilmember
<b>SECONDER:</b>	Sarah Bowman, Councilmember
<b>AYES:</b>	Galvin, Schneemann, Scott
<b>ABSENT:</b>	None

**3. PUBLIC COMMENT**

David Ryall, 35838 Briar Ridge LN, Chatham Hills Subdivision, expressed concern over the Brittany Hill and Smithfield entrances into the subdivision. He also mentioned areas on Smithfield and Saxony that appear to be former manhole covers that are settling.

Minutes Acceptance: Minutes of May 16, 2016 6:00 PM (Minutes)

Charles Fehl, 36014 Smithfield, stated that there are deteriorating road conditions throughout Chatham Hills that warrant repairs by the City.

#### **4. BOARD & COMMISSION INTERVIEW**

##### **A. Interview Todd Craft for DDA Board**

Council interviewed Todd Craft for a position on the DDA Board.

#### **5. UPDATE ON ROADS, PUBLIC SERVICES SUPERINTENDENT CHUCK EUDY**

Superintendent Eudy introduced Matt Parks from OHM.

Parks provided a review of road conditions. He supplied Council with copies of the Road Maintenance Program 2014-2018 and the 2016 PASER Update.

Responding to a question from Galvin, Parks explained that PASER stands for Pavement Surface Evaluation and Rating system.

Schneemann questioned how the city is keeping up with the PASER study.

Parks stated that the city has lost a ½ PASER rating point from 2013-2016

Discussion followed regarding use of \$300,000 millage over the last two years for road maintenance.

Scott asked about the cost of repairing a road over time versus doing it all at once.

Cowley asked about maintenance of new roads. Eudy responded that the city will be responsible for maintaining them.

Responding to a question by Scott, Eudy said that the city is doing crack sealing repairs on the roads, but not enough to keep up.

Galvin questioned if the city should adjust the millage up to 1.62 to make progress in road maintenance.

Discussion followed regarding the upcoming Freedom Road project.

Further discussion followed about the City's financial responsibility on maintenance of Grand River next year and repairs.

Schneemann wondered how the city is really maintaining the roads.

Eudy stated that the city has defaulted to doing minimum maintenance.

Discussion followed regarding options for funding.

**6. COUNCIL COMMENT**

No Council Comment was heard.

**7. ADJOURNMENT****1. Motion to Adjourn**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John Cowley, Councilmember
<b>SECONDER:</b>	Steve Schneemann, Mayor Pro Tem
<b>AYES:</b>	Galvin, Scott, Bowman
<b>ABSENT:</b>	None.

The meeting adjourned at 7:00 PM.

\_\_\_\_\_  
William E. Galvin, Mayor

\_\_\_\_\_  
Susan K. Halberstadt, City Clerk

Approval Date: \_\_\_\_\_



**Regular City Council Meeting**  
**7:00 PM, MONDAY, MAY 16, 2016**  
**City Council Chambers**  
**23600 Liberty Street**  
**Farmington, MI 48335**

**DRAFT**

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## REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on May 16, 2016, in 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:08 PM by Mayor William Galvin.

### 1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Sara Bowman	Council Member	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

#### City Administration Present

Director Christiansen  
 Director Demers  
 Superintendent Eudy  
 City Clerk Halberstadt  
 City Manager Murphy  
 Attorney Schultz

### 2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by 2015 Miss Farmington, Sydney Schram.

### 3. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Accounting Services for the Friends of the Mansion
- B. Consideration to Change the Date of Bark in the Park from May 22 to Sept. 25
- C. Consideration to Accept the Resignation of Les Key from the Farmington Downtown Development Authority Board of Directors
- D. Farmington Monthly Payments Report - March 2016
- E. Farmington Monthly Payments Report - April 2016
- F. Farmington Quarterly Court Financial Report -3-31-16
- G. Farmington Quarterly Financial Report - 3-31-16
- H. Farmington Quarterly Investment Report - 3-31-16
- I. Third Quarter Building Department Report
- J. Public Safety Monthly Report-April 2016

Minutes Acceptance: Minutes of May 16, 2016 7:00 PM (Minutes)

## K. Minutes

1. Minutes of the City Council - Regular - Apr 18, 2016 7:00 PM
2. Minutes of the City Council - Special - Apr 18, 2016 6:00 PM
3. Minutes of the City Council - Special - May 2, 2016 7:00 PM

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**       Steve Schneemann, Mayor Pro Tem  
**SECONDER:**   Jeff Scott, Councilmember  
**AYES:**        Bowman, Cowley, Galvin, Schneemann, Scott

4.       **APPROVAL OF REGULAR AGENDA**

**Motion to approve the agenda as amended, adding Item 7D – Consider Appointment to the Downtown Development Authority Board of Directors.**

**RESULT:**       **APPROVED AS AMENDED [UNANIMOUS]**  
**MOVER:**       Steve Schneemann, Mayor Pro Tem  
**SECONDER:**   Jeff Scott, Councilmember  
**AYES:**        Bowman, Cowley, Galvin, Schneemann, Scott

5.       **PUBLIC COMMENT**

None was heard.

6.       **PRESENTATION/PUBLIC HEARINGS****A. Introduction of Miss Farmington 2016 Court**

Miss Farmington 2015, Sydney Schram, presented the 2016 Miss Farmington contestants.

**B. Consideration of Resolution to Approve the 2016 Founders Festival**

Dan Irvin, Executive Director of the Greater Farmington Chamber of Commerce, detailed events planned for the 2016 Founders Festival.

Scott expressed concern about using Shiawassee Park for proposed Monster Truck element. Irvin assured him that the event would be limited to a paved area on the east end of the Shiawassee parking lot.

Bowman expressed enthusiasm about the Founders Festival and inquired as to whether the new Special Events Policy had been complied with by reaching out to vendors in the surrounding areas that specifically sell beer. Murphy clarified that the only vendor that produced beer was Farmington Brewing Company; the others only sell from other distributors. Irvin indicated that the Brewing Company had requested to come back to the

Festival and were denied. Bowman questioned whether denying a local brewery to participate in the Festival beer tent was consistent with the City's Special Events Policy. Irvin replied that Farmington Brewing Company was not a Chamber member, and that he did not feel obligated to include them. Bowman inquired as to whether the Festival's beer distributor was a member; Irvin did not know. Schultz stated that the policy requires reaching out and that the City Manager makes the decision on whether engagement has been made. Murphy stated that he was satisfied that the policy had been met.

Schneeman was excited about the Festival and was glad to see the outreach that has been made to try to include more activities for families and to reach out to teens, especially the integration with the Swing Farmington group. He went on to comment on the events policy, citing his belief that certain events undergo a high level of scrutiny while other events may not face that level of scrutiny. He was not comfortable with having inconsistent enforcement with the events policy, and seeks to treat all constituents fairly. He commended Bowman's earlier point, and suggested that Council may need to address this 'hole'.

Cowley congratulated Irvin on the Festival's children's activities and stated that he thought they would be very well received. He expressed his thoughts about sponsorship and the ability to finance the Festival and include local businesses. He understands the need for major sponsors and hoped that what happened last year could eventually be rectified. He asked Irvin whether he had approached Fresh Thyme and was told that Irvin had not received a response after two tries. Cowley asked if Our Lady of Sorrows had been asked to participate; Irvin indicated that they had turned down the opportunity to run and keep profits from the games and kids area because of logistical issues.

**Motion to adopt a resolution approving the 2016 Founders Festival which includes approving event locations, authorizing road closures, a permit for fireworks and applications for temporary liquor licenses. [SEE ATTACHED RESOLUTION NO. 05-16-008]**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Steve Schneemann, Mayor Pro Tem
<b>SECONDER:</b>	Sara Bowman, Council Member
<b>AYES:</b>	Bowman, Cowley, Galvin, Schneemann, Scott

The votes were taken in the following order: Cowley, Galvin, Schneemann, Scott, Bowman.

### C. Public Hearing – Sale of the Old 47th District Courthouse Property

#### 1. Motion to open the public hearing to receive comment on sale of the old 47th District courthouse property.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Greg Cowley, Councilmember
<b>SECONDER:</b>	Jeff Scott, Councilmember
<b>AYES:</b>	Bowman, Cowley, Galvin, Schneemann, Scott

Galvin invited public comment.

Hearing no public comment, Galvin requested a motion to close the public hearing.

## 2. Motion to close the public hearing.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Scott, Councilmember
<b>SECONDER:</b>	Greg Cowley, Councilmember
<b>AYES:</b>	Bowman, Cowley, Galvin, Schneemann, Scott

## 3. Consideration of Resolution Approving Sale of Land Agreement with SDC Ventures LLC, for the Former 47th District Court Property on Ten Mile Road

Present: Roger Sherr, SDC Ventures

Murphy provided background on SDC Ventures LLC's offer for the courthouse property.

Cowley asked to change the language in the agreement to say "up to 120 days" in case the period is shorter. Murphy consulted Schultz, who advised that the 120 days is the outside figure and that the procedure does not have to take 120 days.

Scott was glad to see that the sale price includes the demolition of the building. He asked if there was any other consideration anticipated on behalf of the city for the project. Schultz assured him that the waiving of the permit fee was for the demolition only.

Schneeman expressed concern over approving a sale for which we really do not know what we are getting. He recognized that the developer must go through a PUD process, and he would like to see the developer do something more creative than having all garages face the road. His expectation is that this is a high quality development. He would prefer to have the developer avoid a "cookie cutter" approach.

Galvin asked about the timeframe for approval by the school district, and Schultz responded that there should be no delay from the schools as they are working on the easements now.

Galvin thanked Sherr for being at the meeting and for SDC Ventures' interest in Farmington.

Sherr assured Council that he is very excited about the development. He stated that he fully understands Schneemann's concerns and he will not let Council down. He promised creative elevations.

Christiansen commented that the four step PUD process will begin at the next planning commission meeting. The schools have already set decisions on easements in motion.

**Motion to approve a resolution authorizing Sale of Land Agreement with SDC Ventures LLC, for the former 47th District Court Property on Ten Mile Road as presented. [SEE ATTACHED RESOLUTION NO. 05-16-009 AND AGREEMENT].**

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Jeff Scott, Councilmember  
**SECONDER:** Greg Cowley, Councilmember  
**AYES:** Bowman, Cowley, Galvin, Schneemann, Scott

The votes were taken in the following order: Galvin, Schneemann, Scott, Bowman, Cowley.

**7. NEW BUSINESS**

**A. Consideration to Accept Proposal from Municipal Web Services (Muniweb) for the Redesign of the City Website and Waive the Bid Process.**

Present: Melissa Andrade, Executive Assistant to the City Manager

Murphy provided background on a proposal from Municipal Web Services for the redesign of the city website.

Andrade discussed proposed changes to the website, including making the website mobile-friendly.

Bowman asked whether there was any reaching out to any other vendors for a lesser bid. Andrade replied that Farmington Hills bid out this service a year ago and Muniweb was the best bid from six. Also, Farmington has been using Muniweb for years and the city has been very happy with their services. She requested that, in light of those two facts, the bid process be waived and the city continue as a client of Muniweb to move the web update along.

Scott thanked Andrade for taking this on, and cited personal difficulty using our website on a mobile platform. He noted that more and more people will be going to our site using their phones, and he was appreciative of moving to a more usable format.

**Motion to accept a proposal from Municipal Web Services for the redesign of the City website and waive the bid process. [SEE ATTACHED PROPOSAL].**

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Jeff Scott, Councilmember  
**SECONDER:** Steve Schneemann, Mayor Pro Tem  
**AYES:** Bowman, Cowley, Galvin, Schneemann, Scott

The votes were taken in the following order: Schneemann, Scott, Bowman, Cowley, Galvin.

Minutes Acceptance: Minutes of May 16, 2016 7:00 PM (Minutes)



### **B. Consideration to Certify 2016 Delinquent Invoices, and Water and Sewer Bills**

Murphy provided background on this agenda item.

**Motion to approve the 2016 delinquent invoices and water and sewer bills for placement on the Farmington Tax Roll pursuant to City Code. [SEE ATTACHED LIST OF DELINQUENCIES]**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Sara Bowman, Council Member
<b>SECONDER:</b>	Greg Cowley, Councilmember
<b>AYES:</b>	Bowman, Cowley, Galvin, Schneemann, Scott

The votes were taken in the following order: Scott, Bowman, Cowley, Galvin, Schneemann.

### **C. Consideration to Approve Construction Estimate No. 6 for the Twin Valley Pump Station.**

Eudy provided background on this agenda item.

**Motion to approve Construction Estimate No. 6 for the reconstruction of the Twin Valley Pump Station and authorize payment in the amount of \$141,523.22.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Greg Cowley, Councilmember
<b>SECONDER:</b>	Steve Schneemann, Mayor Pro Tem
<b>AYES:</b>	Bowman, Cowley, Galvin, Schneemann, Scott

The votes were taken in the following order: Bowman, Cowley, Galvin, Schneemann, Scott.

### **D. Appointment to the Downtown Development Authority Board of Directors**

**Motion to appoint Todd Craft to the Downtown Development Authority Board of Directors to fill an unexpired term ending February 28, 2017.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Steve Schneemann, Mayor Pro Tem
<b>SECONDER:</b>	Sara Bowman, Council Member
<b>AYES:</b>	Bowman, Cowley, Galvin, Schneemann, Scott

## 8. DEPARTMENT HEAD COMMENTS

Eudy commented on a recent tour of the DPW facilities by some members of Council and said DPW is in full swing for lawn maintenance, including sites such as Flanders Park. Bowman thanked Eudy for the tour and stated that she found it very informative. She was very complimentary of the department's efforts throughout the city. Schneeman thanked Eudy for input with road and road maintenance information. He noted the importance of having an ongoing dialogue regarding road maintenance. The city needs a plan going forward with a cogent strategy and not working willy-nilly. Scott commented that the city needs to make sure that our infrastructure is being maintained. He warned that the city cannot bury its head in the sand and only address infrastructure when there is a crisis.

Demers highlighted his department's annual awards and citations. Over 25 awards were given out, including honoring Scott Brown as Officer of the Year. He informed Council about the Felony Lane Gang, a very real group who are looking for cars in parks and daycare centers during pick up times to force entry and steal purses. They are identity thieves and there have been a couple of incidents which occurred locally at Sunny Day Care. He warns the community to be extra alert for this type of targeted area. Bike and foot patrols will be increased with warmer weather.

Christiansen had no specific comments, but asked for questions from council. Schneemann congratulated him on getting the Grove owner to put up awnings. Bowman commented on the monument sign in front of Riley Park to showcase the stores in the vicinity. Christiansen applauded the store owners involved for all their efforts in that endeavor. Bowman asked about new interest in the old Luigi's building, and Christiansen confirmed activity toward having a new full service restaurant in the space soon.

Cowley asked about occupancy at Grand River and Halstead commercial building site. Christiansen assured him that they are moving rapidly in looking to secure tenants for the first floor and businesses will take the top two floors.

Halberstadt discussed the success of the recent Friends of the Governor Warner Mansion fashion show, increasing attendance over last year by 66%. She announced the upcoming porch party and recognized the success of the new Mansion Director Kim Shay.

Murphy mentioned meeting with DTE and residents pertaining to cutting trees. It was very productive meeting with residents asking good questions and he noted that there will be more information on the website in coming weeks.

## 9. COUNCIL COMMENT

Bowman believes the special events policy has loopholes or double standards giving special consideration to bigger businesses over some of the smaller businesses. She supports the Chamber of Commerce and the Founder's Festival but feels that what transpired earlier in the meeting highlighted is the same issue that was faced in developing the policy. She also mentioned how lovely the fashion show experience was, agreeing with Halberstadt that Kim Shay is doing a wonderful job.

Cowley discussed the budget, highlighting the elimination of Capital Improvements to balance the budget which is an ongoing problem every year until taxation and revenue rise. The city does not fully realize the increase in housing value, and we are still creeping along from a revenue perspective. He discussed options: raise taxes, cut services, or growth. As growth seems to be the most palatable, it needs to be done in a timely fashion. He stated that we need to grow the city by \$200 million to get back to pre-recession levels, and he cited a number of projects underway. The city continues to focus on the Maxfield Training Center. He reminded his fellow council members that they need to stand firm as that approaches.

Galvin reviewed road ratings in an earlier study session. Council will be elevating that dialogue; infrastructure is incredibly important and Council should not kick that can down the road. He noted May 30th is Memorial Day and looks forward to seeing everybody at the parade.

## 10. CLOSED SESSION - PROPERTY ACQUISITION

### 1. Motion to enter closed session to discuss property acquisition.

The votes were taken in the following order: Cowley, Galvin, Schneemann, Scott, Bowman.

Council recessed at 8:10 p.m.

Council entered closed session at 8:18 p.m.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Greg Cowley, Councilmember
<b>SECONDER:</b>	Sara Bowman, Council Member
<b>AYES:</b>	Bowman, Cowley, Galvin, Schneemann, Scott

### 2. Motion to exit closed session.

Council exited closed session at 9:14 p.m.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Greg Cowley, Councilmember
<b>SECONDER:</b>	Steve Schneemann, Mayor Pro Tem
<b>AYES:</b>	Bowman, Cowley, Galvin, Schneemann, Scott

## 11. ADJOURNMENT

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Sara Bowman, Council Member
<b>SECONDER:</b>	Jeff Scott, Councilmember
<b>AYES:</b>	Bowman, Cowley, Galvin, Schneemann, Scott

The meeting adjourned at 9:14 p.m.

\_\_\_\_\_  
William E. Galvin, Mayor

\_\_\_\_\_  
Susan K. Halberstadt, City Clerk

Approval Date: \_\_\_\_\_

Minutes Acceptance: Minutes of May 16, 2016 7:00 PM (Minutes)

**Farmington City Council  
Staff Report**

**Council Meeting Date:**  
June 20, 2016

**Reference  
Number  
(ID # 2201)**

**Submitted by:** David Murphy, City Manager

**Description:** Public Hearing – Fiscal Year 2016-17 Budget and Millage Rates

**Requested Action:**

Open public hearing, Finance Director/Treasurer to provide brief presentation, accept comments from the public, close public hearing.

**Background:**

At the June 6 meeting, City Council scheduled a public hearing regarding the proposed Fiscal Year 2016-17 budget and millage rates. The Finance Director/Treasurer will provide a brief power point presentation highlighting the proposed budget.

**Agenda Review**

**Review:**

David M. Murphy Completed 06/15/2016 3:33 PM

City Manager Completed 06/15/2016 3:33 PM

City Council Pending 06/20/2016 7:00 PM

# Fiscal Year 2016-17 Proposed Budget Public Hearing – June 20, 2016

## Budget Overview

### Objectives

1. Balance Operating Budgets
2. Maintain High Level of Services
3. Maintain Existing Millage Rate – 15 Mills Overall
4. Continue Infrastructure Investment
5. Maintain AA Bond Rating – Strong financial position

# Fiscal Year 2016-17 Proposed Budget Public Hearing – June 20, 2016

## General Fund

### General Fund Revenues

1. Proposed Budget Balanced - \$8,717,419
2. Revenues
  - A. Property Value Increase – 0.81%
  - B. Operating Millage (Same) – 14.0000
  - C. State Revenue Sharing – decreasing 0.6%
  - D. Licenses and Permits – Increased by 35.19%
  - E. Other Revenues – stable

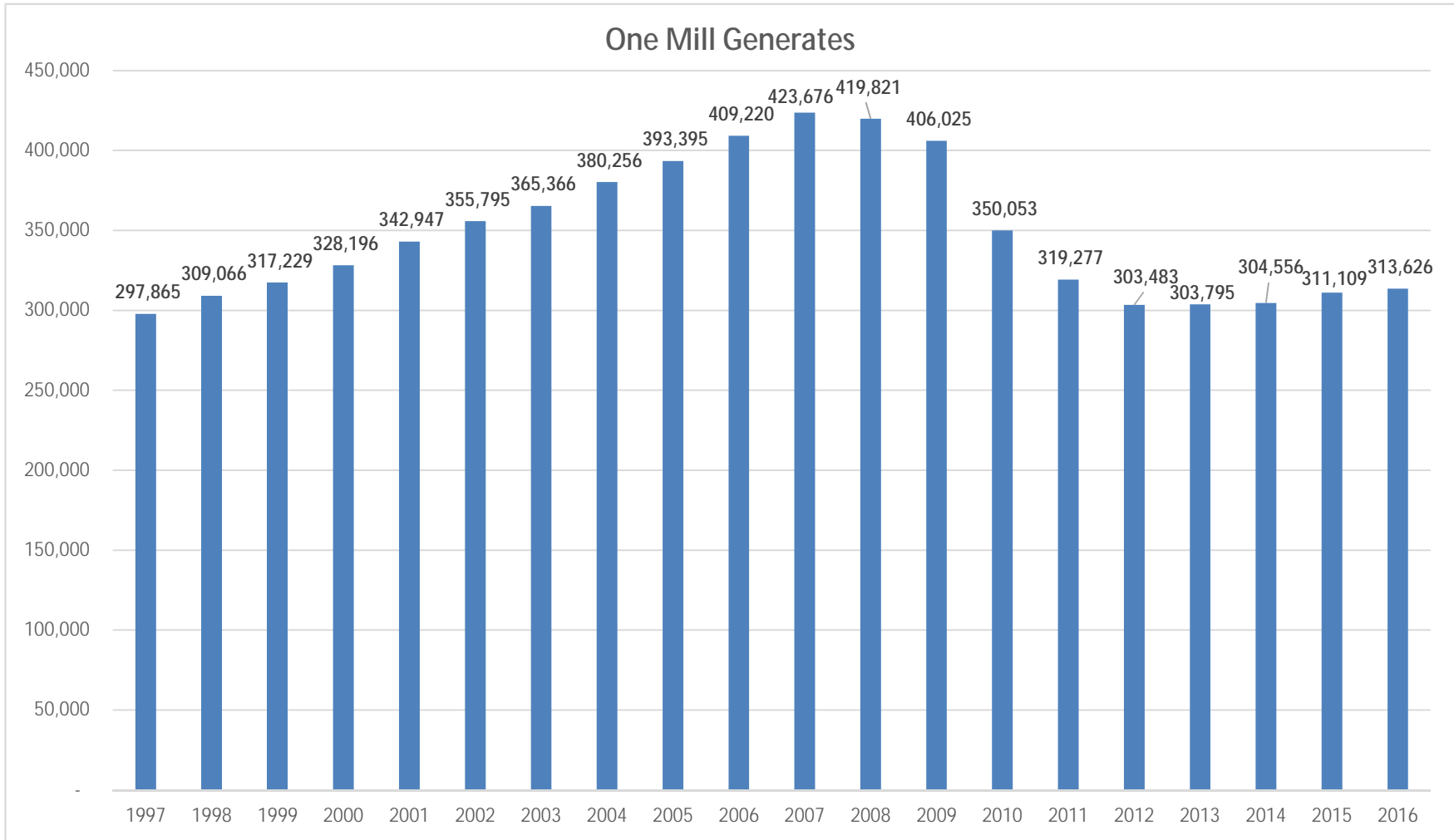
# Fiscal Year 2016-17 Proposed Budget Public Hearing – June 20, 2016

## Major General Fund Revenues – 88.47%

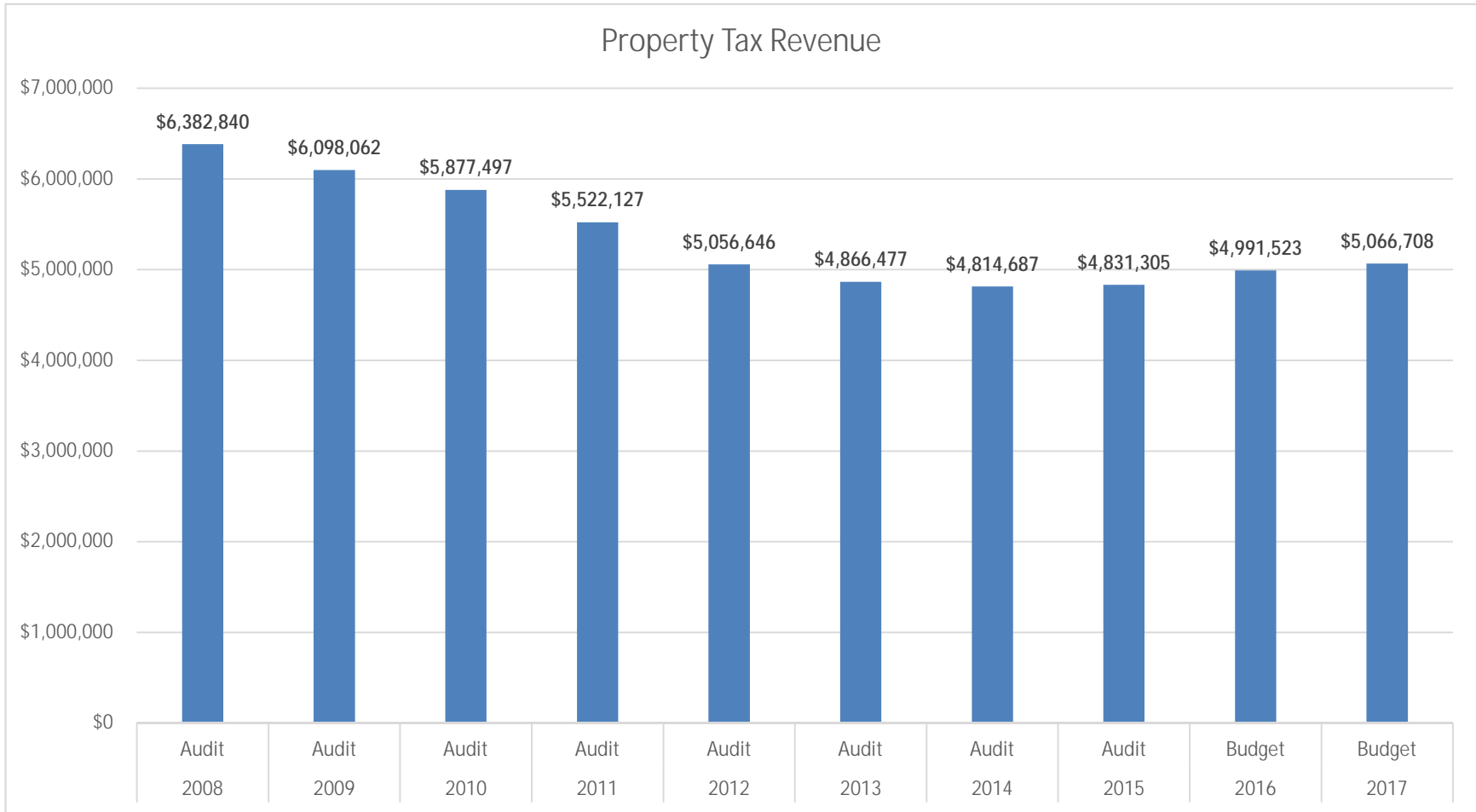
1.	Property Taxes	\$4,439,504
2.	Constitutional Revenue Sharing	822,699
3.	Solid Waste User Charge	640,683
4.	Fines & Forfeits	470,000
5.	Reimbursement – Water and Sewer	461,135
6.	Other Reimbursements	260,441
7.	Cable Franchise Fees	247,800
8.	Transfer – Capital Improvements Fund	224,790
9.	Court Charges	<u>145,000</u>
	TOTAL	\$7,712,052



# Fiscal Year 2016-17 Proposed Budget Public Hearing – June 20, 2016



# Fiscal Year 2016-17 Proposed Budget Public Hearing – June 20, 2016



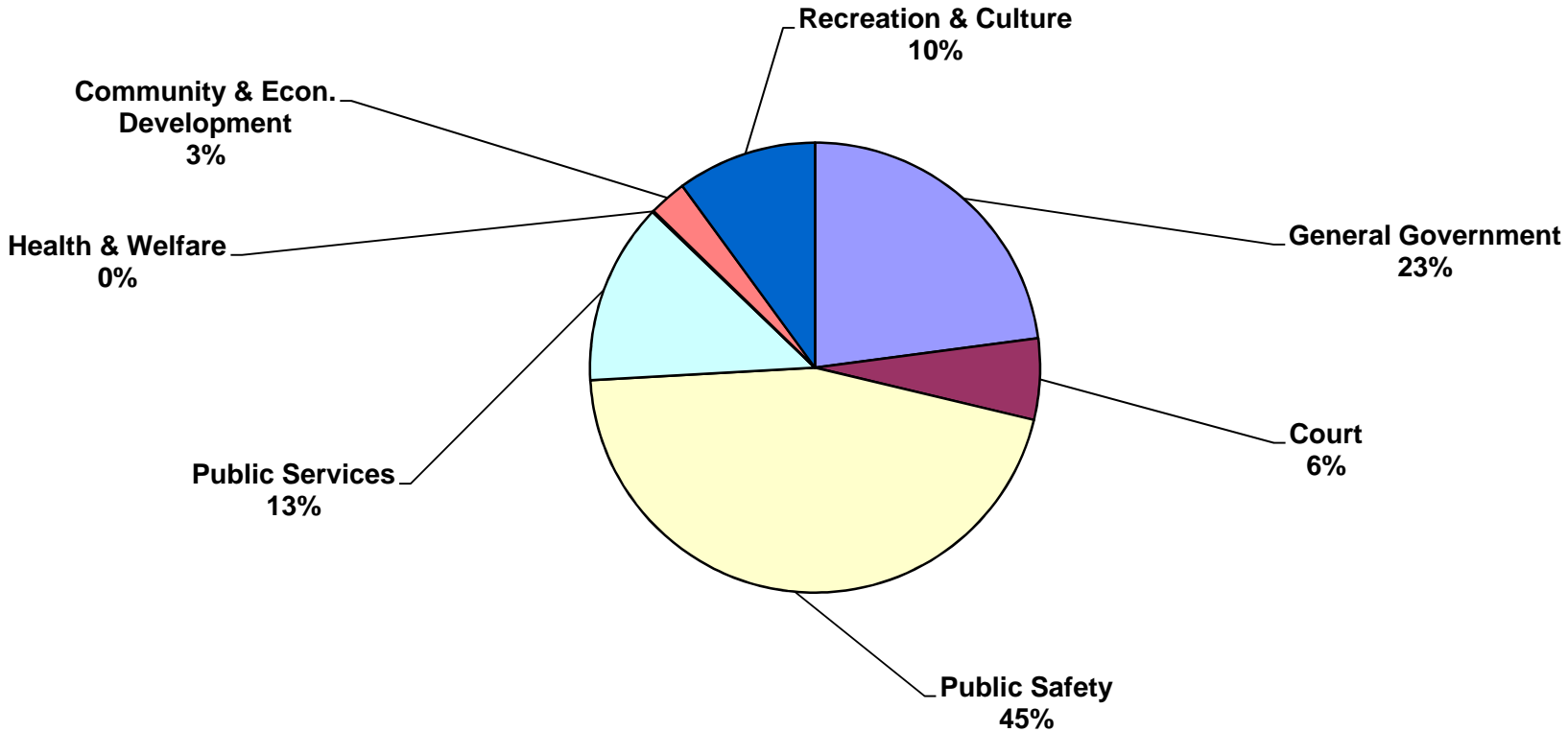
# Fiscal Year 2016-17 Proposed Budget Public Hearing – June 20, 2016

## General Fund Expenditures

- A. Incorporates wage increases of 2%
- B. City Hall Security
- C. DPW Roof (50% to come from W&S Fund)
- D. Parks - Flanders Park (\$40,000)
- E. Governor Warner Mansion - \$56,000 for addition repairs

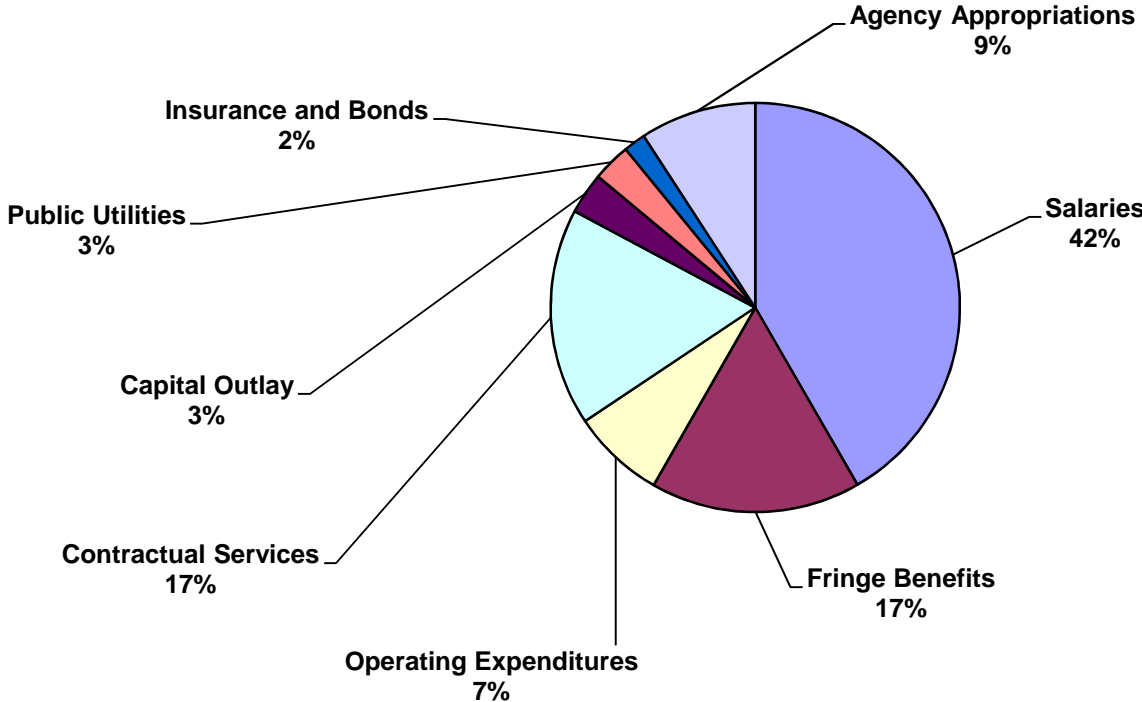
# Fiscal Year 2016-17 Proposed Budget Public Hearing – June 20, 2016

**General Fund Expenditures by Function**  
Proposed FY 2016-2017 Budget



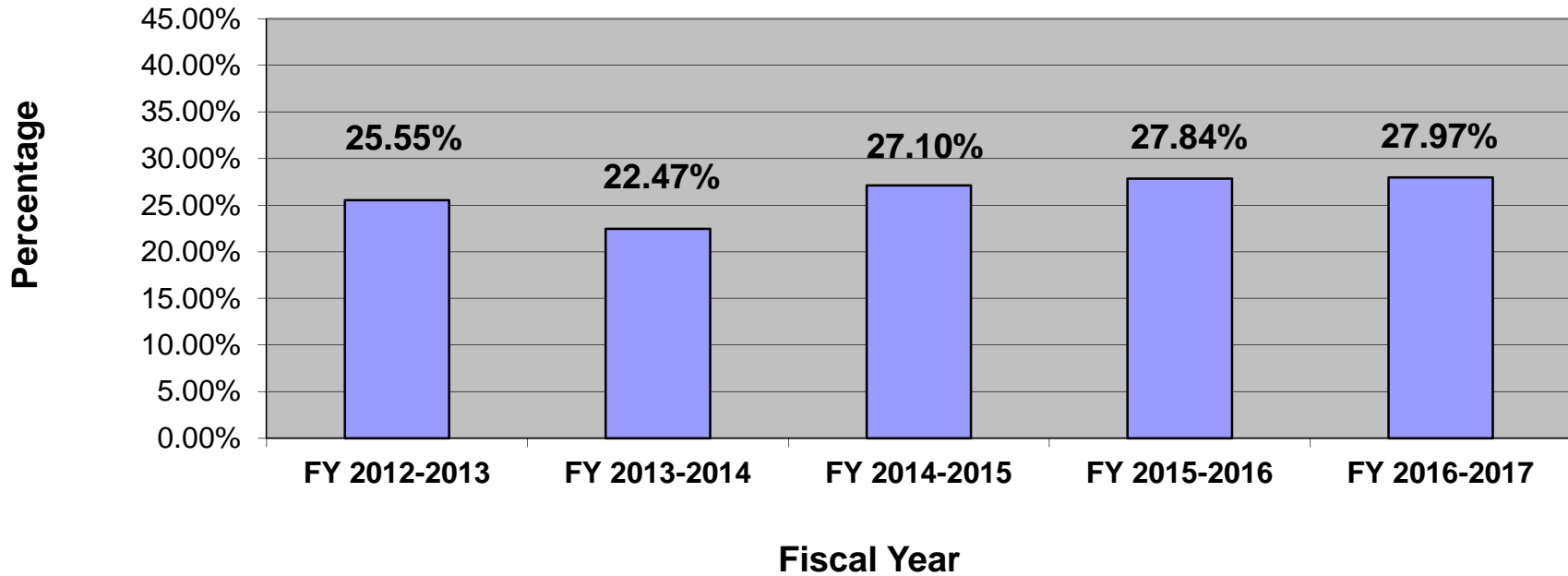
# Fiscal Year 2016-17 Proposed Budget Public Hearing – June 20, 2016

**General Fund Expenditures by Category**  
Proposed FY 2016-2017 Budget



# Fiscal Year 2016-17 Proposed Budget Public Hearing – June 20, 2016

**Unassigned Fund Balance - % of Operating Expenditures**  
FY 2012-2013 thru FY 2016-2017



# Fiscal Year 2016-17 Proposed Budget Public Hearing – June 20, 2016

## General Fund Outlook

1. Anticipate modest growth in property values and other revenues.
2. We should have new properties coming on tax roll such as the Courthouse, Flanders, Digital Terrain, Suburban, SWOCC ect.
3. Pensions costs are anticipated to increase significantly

# Fiscal Year 2016-17 Proposed Budget Public Hearing – June 20, 2016

## Major Street Fund

- 1. Operating budget is balanced (no change in service)
- 2. Fund Balance - \$342,715 (Exceeds \$200,00 target)
- 3. Construction Projects
  - a. Sidewalks \$32,745
  - b. Skip Patching \$50,000
  - c. Road Diet \$20,000
- 4. Act 51 Revenue up \$80,000
- 5. Future Forecast – Stable
- 6. Earmark new road money for capital expenditures



# Fiscal Year 2016-17 Proposed Budget Public Hearing – June 20, 2016

## Local Street Fund

- 1. Operating Budget is balanced (no change in service)
- 2. Fund Balance - \$161,148 (target amount: \$100,000)
- 3. Construction Projects
  - a. Sidewalks \$117,255
  - b. Skip Patching \$150,000
- 4. Act 51 Revenue up \$ 30,000
- 5. Future Forecast
  - Stable Operations
  - Need for Additional Funding (PASER Report)

# Fiscal Year 2016-17 Proposed Budget Public Hearing – June 20, 2016

## Municipal Street Fund

1. Fund Balance - \$627,663
2. Transfers
  - \$50,000 to Major Streets for Skip Patching
  - \$150,000 to Local Streets for Skip Patching
3. Currently evaluating additional road projects for 2016/17

# Fiscal Year 2016-17 Proposed Budget Public Hearing – June 20, 2016

## Capital Improvements Fund

- 1. Review Fiscal Year 2016-17
  - a. Anticipate sale of Courthouse
  - b. Projects
    - i. Flanders Park - \$40,000
    - ii. General Fund - \$91,790
    - iii. Security System – \$36,000
    - iv. DPW Roof - \$40,000
    - v. Computer Equipment - \$17,000

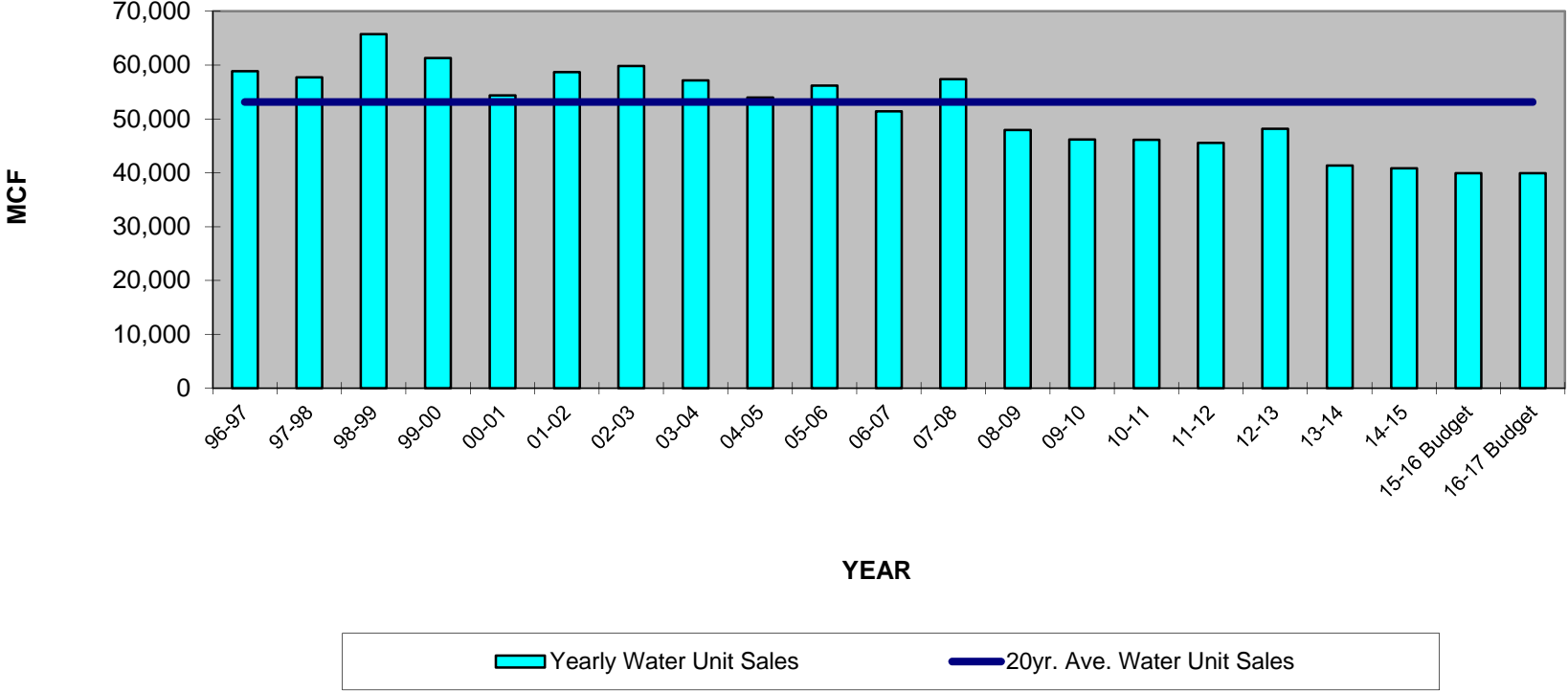
# Fiscal Year 2016-17 Proposed Budget Public Hearing – June 20, 2016

## Water and Sewer Fund

1. GLWA – 6.86% Water Rate increase
2. GLWA – 5.82% Wastewater treatment increase (fixed)
3. Drop in water consumption

# Fiscal Year 2016-17 Proposed Budget Public Hearing – June 20, 2016

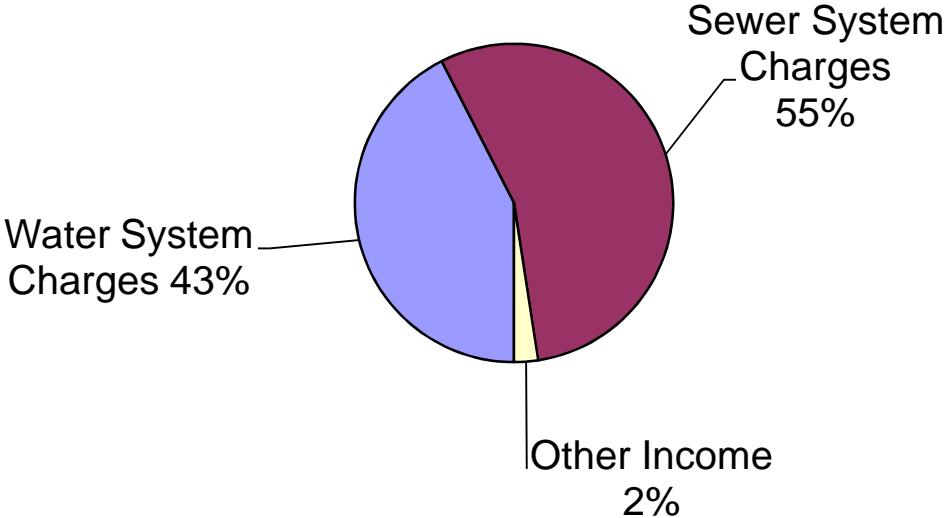
Water and Sewer Fund  
20 Year History of Water Units Sold



Attachment: Presentation - Public Hearing, 06-20-16 Final (2201 : Public Hearing ? Fiscal Year 2015-16

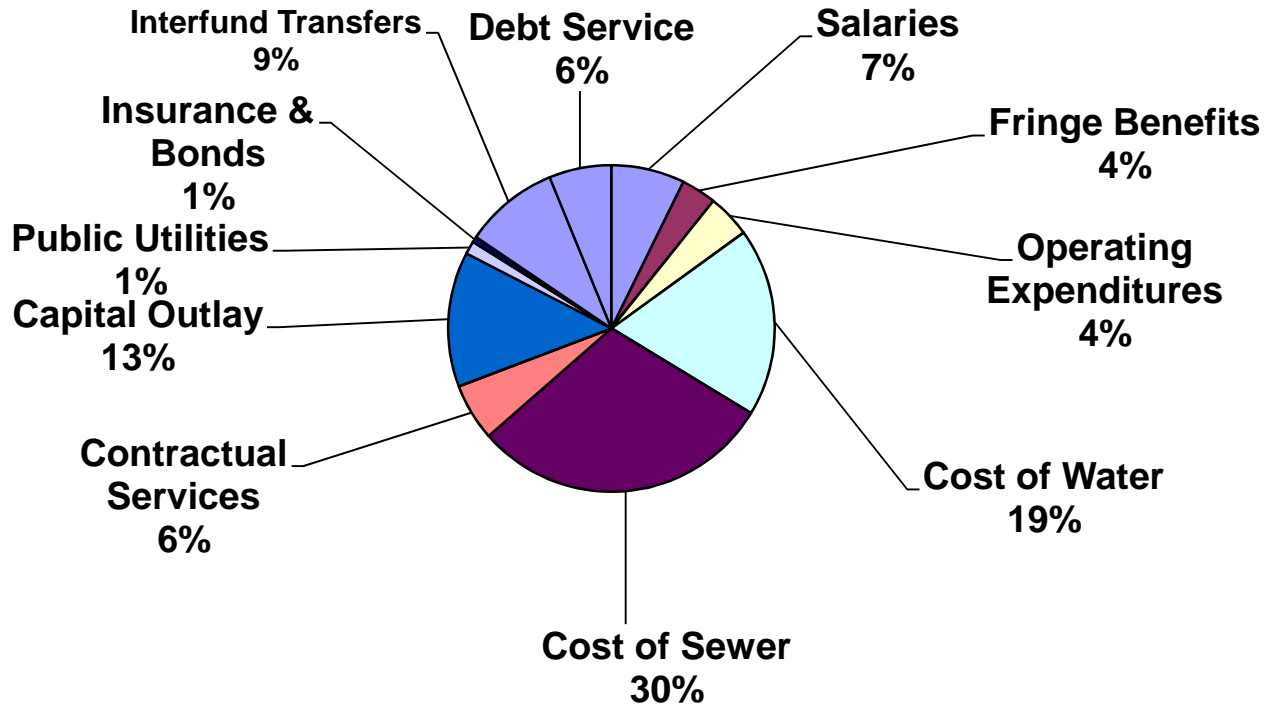
# Fiscal Year 2016-17 Proposed Budget Public Hearing – June 20, 2016

Water and Sewer Fund Revenues by Source  
Proposed FY 2016-17



# Fiscal Year 2016-17 Proposed Budget Public Hearing – June 20, 2016

Water and Sewer Fund  
Expenditures by Category  
Proposed FY 2016-17



# Fiscal Year 2016-17 Proposed Budget Public Hearing – June 20, 2016

## Civic Theater Fund

1. Proposed Budget Expenditures – \$584,787
2. Continue \$10,000 to DDA for support
3. Attendance has stabilized – Low 70,000
4. Fund Balance/Working Capital - \$110,000
5. Capital Outlay
  - a. \$5,000 for interior lighting improvements
  - b. \$8,000 for point of sale system
  - c. \$5,000 for other capital outlay
  - d. \$13,000 for HVAC unit



# Fiscal Year 2016-17 Proposed Budget Public Hearing – June 20, 2016

## Mobile Equipment Fund

### Equipment Purchases

- Salt Truck Replacement - \$190,000
- Parks Van - \$25,000
- Swamploader Dump Bed - \$20,000
- Trailer - \$10,000
- Mechanic Computer - \$1,500

**Farmington City Council  
Staff Report**

**Council Meeting Date:**  
June 20, 2016

**Reference  
Number**

**Submitted by:** David Murphy, City Manager

**Description:** Consideration to Adopt Fiscal Year 2016-17 Budget and Establish Millage Rates

**Requested Action:**

Move to adopt resolution regarding Fiscal Year 2016-17 Budget and Millage Rates.

**Background:**

**Background** The City Manager submitted the Proposed Fiscal Year 2016-17 Budget at the April 18, 2-16 Council meeting as required by the City Charter. The City Council reviewed the proposed budget at the April 25, 2016 study session.

The following changes were made to the Proposed 2016-17 Budget since the original budget document was distributed on April 18, 2016:

**Workers Compensation Expense** was decreased in total by \$17,069 due to revised estimates. General Fund, Major Street Fund, Local Street Fund, Water & Sewer Fund, Civic Theater Fund and DPW Equipment Revolving Fund were all reduced according to original distribution allocations.

**General Fund:**

**Revenues:**

Other Revenues increase of \$18,300. Entails two items, first \$6,300 of anticipated additional revenue for Cell tower (\$700/mth for 9 mths). Secondly, Public Safety vehicle sales increase of additional \$12,000 due to higher than expected resale value.

Transfer Capital Improvement Fund increase of \$6,790 to balance the general fund budget.

**Expenditures:**

Community & Economic Development increase of \$26,000 due to City Master Plan update.

Recreation and Culture increase of \$12,377 due to revised Jointly Funded programs estimate received from Farmington Hills.

**Local Street Fund:**

Increase of Other Revenues of \$23,000. Special road disbursement will be received from the County.

**Theater Fund:**

Capital Outlay - Increase of \$13,000 for one HVAC unit. There are three units in total and one will be replaced in each of the next 3 fiscal years.

As required by the City Charter and the Uniform Budgeting and Accounting Act, the City Council scheduled a budget and millage public hearing with the proposed overall millage rate set at 15.0000 mills. The public notice was published in the Farmington Observer and posted on the City's website.

Contained below is a summary of the overall fund budgets. The amounts in the resolution can be changed prior to the adoption of the budget. In addition, the resolution contains language to levy a total of 15.0000 mills. Fourteen mills are allocated for general operation purposes and one mill is levied for road improvements.

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$8,717,419	\$8,717,419
Major Street Fund	662,514	724,082
Local Street Fund	507,762	491,398
Municipal Street Fund	305,006	220,000
Capital Improvement Fund	400,000	224,790
Water & Sewer Fund	4,690,468	5,159,378
Theater Fund	608,894	584,787
2007 MTA 175 Debt Service Fund	143,283	143,283
Nonvoted Debt Service Fund	155,353	155,353
Special Assessment Debt Service Fund	155,385	155,385
Streetscape Debt Service Fund	81,289	81,289
Drakeshire Special Assessment Debt Service Fund	94,400	94,400
Grove Special Assessment Debt Service Fund	88,933	88,933
OPEB 2013 LTGO Bonds	455,426	455,426
Employee Accrued Benefits Fund	11,000	10,000
Self Insurance Fund	195,144	176,644
DPW Equipment Revolving Fund	458,845	520,290

### Agenda Review

**Review:**

**David M. Murphy Completed 06/15/2016 3:29 PM**

**City Manager Completed 06/15/2016 3:29 PM**

**City Council Pending 06/20/2016 7:00 PM**

RESOLUTION NO. (ID # 2206)

**CITY OF FARMINGTON**  
**RESOLUTION \_\_\_\_\_**

Motion by, \_\_\_\_\_ seconded by, \_\_\_\_\_, to adopt the following resolution:

WHEREAS, the City Manager has presented to the Council a proposed budget for the fiscal year beginning July 1, 2016 in accordance with the provisions of the City Charter; and

WHEREAS, the City Council has held public hearings in accordance with the provisions of the State Constitution and Statutes and the City Charter; now

THEREFORE BE IT RESOLVED that the Farmington City Council hereby adopts the FY 2016-17 budget as shown in the proposed FY 2016-17 budget document and including such changes to the proposed budget as approved by Council; and

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the appropriations contained in the FY 2016-17 budget, as may be amended by the Council from time to time, provided that said claims and accounts have been lawfully incurred and approved by Council or any other elected or appointed officer of the City authorized to make such expenditures; and

BE IT FURTHER RESOLVED that to meet the requirements for budgeted appropriations for the General Fund the City Treasurer is hereby directed to spread taxes on real and personal property in the amount of fourteen dollars (\$14.0000) per thousand dollars of Taxable Value; and

BE IT FURTHER RESOLVED that the City Treasurer is hereby directed to spread taxes on real and personal property in the amount of one dollar (\$1.00) per thousand dollars of Taxable Value to collect the voter approved, dedicated millage for road improvements; and

BE IT FURTHER RESOLVED that property tax payments which have been deferred in accordance with State of Michigan Statutes may be unpaid until February 28 without penalty; and

BE IT FURTHER RESOLVED that the City shall collect a one percent (1%) administration fee on all taxes collected by the City; and

BE IT FURTHER RESOLVED that all summer taxes unpaid as of September 1 will incur a 1% collection fee and interest will be charged at the rate of 1% per month in accordance with the provisions of the City Charter; and, that all winter taxes unpaid as of February 15 through the last day of February shall be assessed a three percent (3%) penalty in accordance with the provisions of the State of Michigan Statutes.

BE IT FURTHER RESOLVED that the following sums are hereby appropriated as the budget for the City of Farmington for fiscal year 2016-2017, beginning July 1, 2016 and ending June 30, 2017:

<b>Beginning Fund Balance (Projected)</b>	<b>\$ 2,553,720</b>
<b>Revenues</b>	
Property Taxes	\$ 4,439,504
Licenses & Permits	137,350
Federal Grants	37,732
State Shared Revenues & Grants	1,074,095
Charges For Services	2,083,883
Fines & Forfeits	470,500
Other Revenues	249,565
Transfer, Capital Improvement Fund	224,790
<b>Total Revenues</b>	<b>\$ 8,717,419</b>
<b>Expenditures</b>	
General Government	\$ 1,828,090
Court	465,397
Public Safety	3,612,899
Public Services	1,041,575
Health & Welfare	7,215
Community & Economic Development	240,903
Recreation & Cultural	814,003
Transfer, Debt	707,337
<b>Total Expenditures</b>	<b>\$ 8,717,419</b>
<b>Ending Fund Balance</b>	<b>\$ 2,553,720</b>

## STREET FUNDS

<b>MAJOR STREET FUND:</b>		
<b>Beginning Fund Balance (Projected)</b>	<b>\$</b>	<b>404,283</b>
<b>Revenues</b>		
State Shared Revenue	\$	489,400
Contracts and Grants		102,614
Other Revenues		500
Transfer, Municipal Street Fund		70,000
<b>Total Revenues</b>	<b>\$</b>	<b>662,514</b>
<b>Expenditures</b>		
Construction	\$	127,745
Operation & Maintenance		335,799
Transfer, Local Street Fund		117,255
Transfer, Debt Service Fund		143,283
<b>Total Expenditures</b>	<b>\$</b>	<b>724,082</b>
<b>Ending Fund Balance</b>	<b>\$</b>	<b>342,715</b>

<b>LOCAL STREET FUND:</b>		
<b>Beginning Fund Balance (Projected)</b>	<b>\$</b>	<b>144,784</b>
<b>Revenues</b>		
State Shared Revenue	\$	206,707
Special Assessments		10,500
Other Revenues		23,300
Transfer, Municipal Street Fund		150,000
Transfer, Major Street Fund		117,255
<b>Total Revenues</b>	<b>\$</b>	<b>507,762</b>
<b>Expenditures</b>		
Construction	\$	286,255
Operation & Maintenance		205,143
<b>Total Expenditures</b>	<b>\$</b>	<b>491,398</b>
<b>Ending Fund Balance</b>	<b>\$</b>	<b>161,148</b>

<b>MUNICIPAL STREET FUND:</b>		
<b>Beginning Fund Balance (Projected)</b>	<b>\$</b>	<b>542,657</b>
<b>Revenues</b>		
Property Taxes	\$	303,406
Other Revenues		1,600
<b>Total Revenues</b>	<b>\$</b>	<b>305,006</b>
<b>Expenditures</b>		
Transfer, Major Street Fund	\$	70,000
Transfer, Local Street Fund		150,000
<b>Total Expenditures</b>	<b>\$</b>	<b>220,000</b>
<b>Ending Fund Balance</b>	<b>\$</b>	<b>627,663</b>

## CAPITAL PROJECTS FUNDS

<b>CAPITAL IMPROVEMENT FUND</b>		
<b>Beginning Fund Balance (Projected)</b>	<b>\$</b>	<b>293,209</b>
<b>Revenues</b>		
Sale of Capital Assets, Gen Gov	\$	400,000
<b>Total Revenues</b>	<b>\$</b>	<b>400,000</b>
<b>Expenditures</b>		
Transfer, General Fund	\$	224,790
<b>Total Expenditures</b>	<b>\$</b>	<b>224,790</b>
<b>Ending Fund Balance</b>	<b>\$</b>	<b>468,419</b>

## ENTERPRISE FUNDS

<b>WATER &amp; SEWER FUND:</b>		
<b>Beginning Fund Balance (Projected)</b>	<b>\$</b>	<b>2,279,334</b>
<b>Revenues</b>		
Water & Sewer Sales	\$	4,578,468
Other Revenues		112,000
<b>Total Revenues</b>	<b>\$</b>	<b>4,690,468</b>
<b>Expenditures</b>		
Operations & Maintenance	\$	4,127,013
Capital Outlay		691,003
Debt, Principal and Interest		318,591
Transfer, OPEB Debt Service		22,771
<b>Total Expenditures</b>	<b>\$</b>	<b>5,159,378</b>
<b>Ending Fund Balance</b>	<b>\$</b>	<b>1,810,424</b>

<b>FARMINGTON COMMUNITY THEATER FUND:</b>		
<b>Beginning Fund Balance (Projected)</b>	<b>\$</b>	<b>85,715</b>
<b>Revenues</b>		
Admissions/Rentals/Concessions	\$	608,544
Other Revenues		350
<b>Total Revenues:</b>	<b>\$</b>	<b>608,894</b>
<b>Expenditures</b>		
Operations & Maintenance	\$	523,187
Debt Service		30,600
Capital Outlay		31,000
<b>Total Expenditures</b>	<b>\$</b>	<b>584,787</b>
<b>Ending Fund Balance</b>	<b>\$</b>	<b>109,822</b>



2007 MTA 175 DEBT SERVICE FUND:	
<b>Beginning Fund Balance (Projected)</b>	\$ -
<b>Revenues</b>	
Transfer, Major Street Fund	\$ 143,283
<b>Total Revenues</b>	<b>\$ 143,283</b>
<b>Expenditures</b>	
Bonds, Principal	\$ 115,000
Bonds, Interest	27,983
Bonds, Paying Agent	300
<b>Total Expenditures</b>	<b>\$ 143,283</b>
<b>Ending Fund Balance</b>	<b>\$ -</b>

NONVOTED DEBT SERVICE FUND:	
<b>Beginning Fund Balance (Projected)</b>	\$ 204
<b>Revenues</b>	
Transfer, General Fund	\$ 155,353
<b>Total Revenues</b>	<b>\$ 155,353</b>
<b>Expenditures</b>	
Building Authority Lease	\$ 155,353
<b>Total Expenditures</b>	<b>\$ 155,353</b>
<b>Ending Fund Balance</b>	<b>\$ 204</b>

SPECIAL ASSESSEMENT DEBT SERVICE FUND	
<b>Beginning Fund Balance (Projected)</b>	\$ 2,733
<b>Revenues</b>	
Special Assessment	\$ 31,179
Other Revenues	4,877
Transfer, General Fund	119,329
<b>Total Revenues</b>	<b>\$ 155,385</b>
<b>Expenditures</b>	
Bonds, Principal	\$ 135,000
Bonds, Interest	20,085
Bonds, Paying Agent	300
<b>Total Expenditures</b>	<b>\$ 155,385</b>
<b>Ending Fund Balance</b>	<b>\$ 2,733</b>

STREETSCAPE DEBT SERVICE FUND	
<b>Beginning Fund Balance (Projected)</b>	\$ -
<b>Revenues</b>	
DDA Contribution	\$ 81,289
<b>Total Revenues</b>	<b>\$ 81,289</b>
<b>Expenditures</b>	
Bonds, Principal	\$ 45,000
Bonds, Interest	35,989
Bonds, Paying Agent	300
<b>Total Expenditures</b>	<b>\$ 81,289</b>
<b>Ending Fund Balance</b>	<b>\$ -</b>

Attachment: Budget Adoption Resolution 16-17 revised (2206 : Consideration to Adopt Fiscal Year 2016-17 Budget and Establish Millage Rates)

DRAKESHIRE SPECIAL ASSESSMENT DEBT SERVICE	
<b>Beginning Fund Balance (Projected)</b>	<b>\$ 1,114</b>
<b>Revenues</b>	
Other Revenues	\$ 14,400
Special Assessment	80,000
<b>Total Revenues</b>	<b>\$ 94,400</b>
<b>Expenditures</b>	
Bonds, Principal	\$ 80,000
Bonds, Interest	14,400
<b>Total Expenditures</b>	<b>\$ 94,400</b>
<b>Ending Fund Balance</b>	<b>\$ 1,114</b>

GROVE SPECIAL ASSESSMENT DEBT SERVICE FUND	
<b>Beginning Fund Balance (Projected)</b>	<b>\$ 41</b>
<b>Revenues</b>	
Special Assessment	\$ 35,000
Other Revenues	22,950
DDA Contribution	30,983
<b>Total Revenues</b>	<b>\$ 88,933</b>
<b>Expenditures</b>	
Bonds, Principal	\$ 55,000
Bonds, Interest	33,683
Bonds, Paying Agent	250
<b>Total Expenditures</b>	<b>\$ 88,933</b>
<b>Ending Fund Balance</b>	<b>\$ 41</b>

OPEB - 2013 LTGO BONDS	
<b>Beginning Fund Balance (Projected)</b>	<b>\$ 5,008</b>
<b>Revenues</b>	
Transfer, General Fund	\$ 432,655
Transfer, Water & Sewer	22,771
<b>Total Revenues</b>	<b>\$ 455,426</b>
<b>Expenditures</b>	
Bonds, Interest	\$ 55,000
Bonds, Interest	400,176
Bonds, Paying Agent	250
<b>Total Expenditures</b>	<b>\$ 455,426</b>
<b>Ending Fund Balance</b>	<b>\$ 5,008</b>

## INTERNAL SERVICE FUNDS

<b>EMPLOYEE ACCRUED BENEFITS FUND</b>		
<b>Beginning Fund Balance (Projected)</b>	<b>\$</b>	<b>53,635</b>
<b>Revenues</b>		
Transfers from Other Funds	\$	10,000
Other Revenues		1,000
<b>Total Revenues:</b>	<b>\$</b>	<b>11,000</b>
<b>Expenditures</b>		
Salaries, Accrued Benefits	\$	10,000
<b>Total Expenditures</b>	<b>\$</b>	<b>10,000</b>
<b>Ending Fund Balance</b>	<b>\$</b>	<b>54,635</b>

<b>SELF INSURANCE FUND:</b>		
<b>Beginning Fund Balance (Projected)</b>	<b>\$</b>	<b>231,034</b>
<b>Revenues</b>		
Charges for Service	\$	191,644
Other Revenues		3,500
<b>Total Revenues</b>	<b>\$</b>	<b>195,144</b>
<b>Expenditures</b>		
Claims Expense	\$	10,000
Admin and Reinsurance		166,644
<b>Total Expenditures</b>	<b>\$</b>	<b>176,644</b>
<b>Ending Fund Balance</b>	<b>\$</b>	<b>249,534</b>

<b>DPW EQUIPMENT REVOLVING FUND</b>		
<b>Beginning Fund Balance (Projected)</b>	<b>\$</b>	<b>305,679</b>
<b>Revenues</b>		
Equipment Rental	\$	450,245
Other Revenues		8,600
<b>Total Revenues</b>	<b>\$</b>	<b>458,845</b>
<b>Expenditures</b>		
Operations & Maintenance	\$	273,790
Capital Outlay		246,500
<b>Total Expenditures</b>	<b>\$</b>	<b>520,290</b>
<b>Ending Fund Balance</b>	<b>\$</b>	<b>244,234</b>

BE IT FURTHER RESOLVED that the City Manager shall prepare for the Council a financial report each quarter on the status of City funds as contained within the City budget.

ROLL CALL:

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

\_\_\_\_\_  
SUSAN K. HALBERSTADT, CITY CLERK

.....  
I, Susan K. Halberstadt, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held on Monday, June 20, 2016, in the City of Farmington, Oakland County, Michigan.

\_\_\_\_\_  
SUSAN K. HALBERSTADT, CITY CLERK

Attachment: Budget Adoption Resolution 16-17 revised (2206 : Consideration to Adopt Fiscal Year 2016-17 Budget and Establish Millage Rates)

**Farmington City Council  
Staff Report**
**Council Meeting Date:**  
June 20, 2016

**Reference  
Number**

**Submitted by:** Annette Knowles,

**Description:** Consideration to Adopt Downtown Development Authority's Fiscal Year 2016-17 Budget and Establish 2016 Principal Shopping District Special Assessment

**Requested Action:**

Move to approve resolution to adopt the Fiscal Year 2016-2017 Downtown Development Authority Budget and confirm 2015 Principal Shopping District special assessment.

**Background:**

Please find attached for your review the final proposed DDA budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Please note the following revisions to the work plan and budget, approved for submittal at the DDA's June meeting. These revisions were made as a result of further discussion after feedback from the April 25, 2016 council work session was shared:

- Removed Farmington Road Streetscape traffic analysis; reduce DDA, Professional Services by \$25,000
- Added conversion of Orchard Street park to parking; increase DDA, Capital Outlay by \$65,000 (proceeds from sale of vacant property on Slocum Street used to fund)
- Increased allocation for public improvement to crosswalks; from \$10,000 to \$35,000 in DDA, Capital Outlay
- Increased allocation for business development for business assistance; from \$4,000 to \$6,500 in PSD, Business Development

As a result of these changes, the DDA will not have a balanced budget and will spend down fund balance to achieve the revised work plan. Revenue remains unchanged at \$547,600; expenditures went from \$547,600 to \$615,100.

Should you have questions in advance of the June 20, 2016 council meeting, do not hesitate to reach me.

**Agenda Review**

**Review:**

**Annette Knowles Completed 06/16/2016 1:51 PM**

**City Manager Completed 06/16/2016 2:59 PM**

**City Council Pending 06/20/2016 7:00 PM**

**RESOLUTION NO. (ID # 2211)**  
**RESOLUTION**

**A RESOLUTION OF THE FARMINGTON CITY COUNCIL ADOPTING THE FISCAL YEAR 2016-2017 BUDGET FOR THE FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY.**

WHEREAS, the Farmington Downtown Development Authority (DDA) presented a proposed budget to the City Council for Fiscal Year 2016-2017 in the amount of \$615,100; and

WHEREAS, the DDA also provides a work plan associated with the proposed budget; and

WHEREAS, the City Council adopted a resolution at its April 16, 2012 meeting to renew the Principal Shopping District (PSD) special assessment for five year period; and

WHEREAS, the PSD renewal resolution authorized the PSD assessment to be set at \$216,000 for Fiscal Year 2016-2017; and

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby adopts the Fiscal Year 2016-2017 Downtown Development Authority Budget in the amount of \$615,100.

BE IT FURTHER RESOLVED that the Farmington City Council hereby sets the Principal Shopping District special assessment for Fiscal Year 2016-2017 at \$216,000 in accordance with the attached assessment roll.

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Farmington Downtown Development Authority and disburse the captured tax revenues to the Authority.

01/15/2016 BUDGET REPORT FOR CITY OF FARMINGTON  
 Calculations as of 12/31/2015

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 12/31/15	2015-16 PROJECTED ACTIVITY	2016-17 DEPT REQ 16-17 BUDGET	NOTES
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
ESTIMATED REVENUES								
Dept 000.00								
248-000.00-403.001	PROPERTY TAXES, OPR, REV	(15,853)	0	0	(4,550)	(4,550)	-	
248-000.00-403.007	PROPERTY TAXES, TIFA	247,749	239,028	245,000	210,554	245,000	245,000	CTV = 10,166,440 (per C.W.)
248-000.00-573.000	LOCAL COMMUNITY STABILIZATION APP	0	12,803	12,000	0	12,800	12,000	State reimbursement for lost PPT
248-000.00-580.000	CONTRIBUTION, GROVE	275,000	0	0	0	0	-	
248-000.00-664.000	INVESTMENT INCOME	62	854	100	729	1,000	1,000	
248-000.00-669.000	RENTAL/LEASE INCOME	48,900	39,564	0	0	0	-	
248-000.00-671.000	REVENUES, OTHER	0	315	900	0	0	-	
248-000.00-673.000	SALE OF CAPITAL ASSETS, GAIN(LOSS)	(1,930)	331,285	0	63,871	63,871	-	
248-000.00-675.008	CONTRIBUTIONS, DESIGNATED	97,971	0	0	0	0	-	
Totals for dept 000.00-		651,899	623,849	258,000	270,604	318,121	258,000	
Dept 759.00-PRINCIPAL SHOPPING DISTRICT								
248-759.00-671.000	REVENUES, OTHER	3,650	15,060	10,000	2,275	12,275	10,000	FCT contribution to parking lot maint
248-759.00-672.001	DDA DISTRICT, SP ASSESSMENT	216,000	216,000	216,000	114,888	216,000	216,000	Yr 5 of 5, renewal before 17-18
Totals for dept 759.00-PRINCIPAL SHOPPING DISTRICT		219,650	231,060	226,000	117,163	228,275	226,000	
Dept 762.00-ART ON THE GRAND								
248-762.00-654.000	VENDOR FEES	1,987	2,058	2,000	0	1,600	2,000	4@\$425 + kids
248-762.00-654.100	SPONSORSHIPS	13,000	3,800	5,000	0	2,000	4,000	
248-762.00-671.000	REVENUES, OTHER	4,050	4,055	4,000	0	4,000	4,000	FH contribution
Totals for dept 762.00-ART ON THE GRAND		19,037	9,913	11,000	0	7,600	10,000	
Dept 764.00-HARVEST MOON CELEBRATION								
248-764.00-646.000	CONCESSION, HARVEST MOON	20,475	24,990	20,000	24,507	24,507	20,000	2K@\$10ea
248-764.00-651.000	ADMISSIONS, HARVEST MOON	9,155	14,874	12,000	15,325	15,325	13,000	1K@\$5, 1K@\$8
248-764.00-654.100	SPONSORSHIPS	3,050	12,372	8,000	3,998	3,998	4,000	
248-764.00-671.000	REVENUES, OTHER	159	1,679	0	347	347	1,000	
Totals for dept 764.00-HARVEST MOON CELEBRATION		32,839	53,915	40,000	44,177	44,177	38,000	
Dept 766.00-RHYTHMZ IN RILEY PARK								
248-766.00-654.100	SPONSORSHIPS	10,350	14,800	14,000	900	16,500	15,600	
Totals for dept 766.00-RHYTHMZ IN RILEY PARK		10,350	14,800	14,000	900	16,500	15,600	
TOTAL ESTIMATED REVENUES		1,287,451	967,915	549,000	432,874	614,673	547,600	

Attachment: Copy of DDA Budget WorksheetDDA16-17v2 (2211 : Dda 2016-17 Budget & Principal

APPROPRIATIONS

Dept 000.00							
248-000.00-719.000	FRINGE BENEFITS	868	0	0	0	0	-
248-000.00-727.000	OFFICE SUPPLIES	562	678	1,000	93	500	500
248-000.00-728.000	POSTAGE, METER	852	893	1,000	505	1,000	1,000
248-000.00-728.001	POSTAGE, OTHER	0	12	0	0	0	-
248-000.00-740.000	OPERATING SUPPLIES	0	0	500	0	500	-
248-000.00-801.000	PROFESSIONAL SERVICES	6,274	11,339	31,000	1,232	32,250	30,000 \$25K Parking; \$5K Design -Consolidated W Lot
248-000.00-818.000	CONTRACTUAL SERVICES	66,000	66,000	66,000	33,000	66,000	71,000 JOA w/city, \$5K parking enforcement
248-000.00-853.000	TELECOMMUNICATIONS	1,022	661	700	281	600	600
248-000.00-860.000	TRANSPORTATION	1,203	1,094	1,000	191	400	500
248-000.00-941.000	RENTALS	5,900	508	1,000	600	1,000	1,500
248-000.00-956.000	MISCELLANEOUS EXPENSE	1,444	2,908	2,000	319	2,000	4,300 Incl \$2,500 fam tour; \$500 property owner relations
248-000.00-958.501	MEMBERSHIPS, SUBSCRIPTIONS	580	580	600	200	600	600
248-000.00-958.502	PROFESSIONAL DEV, CONFERENCES	1,252	1,412	2,000	984	2,000	2,000
248-000.00-967.001	CONTINGENCY	2,884	932	1,000	0	0	-
248-000.00-968.000	DEPRECIATION EXPENSE	46,765	48,039	0	0	0	-
248-000.00-969.300	CONTRIBUTION-STREETScape	0	50,000	0	0	0	-
248-000.00-970.000	CAPITAL OUTLAY	131,750	252	40,200	19,748	20,000	100,000 Farmington Rd crosswalk to DFC and other locations; Orchard St parking
248-000.00-971.000	CAPITAL OUTLAY, LAND	97,971	0	0	0	0	-
248-000.00-990.000	DEBT SERVICE	124,451	475,978	110,000	19,244	110,000	111,000 Bond Issues
Totals for dept 000.00-		489,778	661,286	258,000	76,397	236,850	323,000
Dept 759.00-PRINCIPAL SHOPPING DISTRICT							
248-759.00-801.000	PROFESSIONAL SERVICES	4,625	4,625	0	0	0	-
248-759.00-801.006	SEASONAL DECORATIONS,GARDENING	6,505	6,594	10,000	2,787	8,300	10,000 labor + materials
248-759.00-818.000	CONTRACTUAL SERVICES	0	0	36,000	18,000	36,000	36,000 COF agreement
248-759.00-880.000	COMMUNITY PROMOTION	13,763	10,288	14,000	4,392	14,000	24,000 Ads, kiosks, maps, web, graphics design; \$2K walkability ed
248-759.00-880.015	BUSINESS DEVELOPMENT	322	3,231	6,000	515	2,000	6,500 F2F, iF, business assistance
248-759.00-880.100	RETAIL PROMOTIONS	0	0	6,000	650	6,000	7,000 SBS, LNO
248-759.00-880.110	COMMUNITY PROMO, ICE RINK	0	0	4,000	99	3,000	3,000
248-759.00-880.125	COMMUNICATIONS	17,121	13,519	14,000	5,157	14,000	15,000 MSM
248-759.00-880.200	VOLUNTEER MANAGEMENT	0	0	3,000	0	3,000	4,000
248-759.00-920.000	PUBLIC UTILITIES	24,589	22,815	25,000	5,766	15,000	18,000
248-759.00-930.000	REPAIRS & MAINTENANCE	109,278	104,490	108,000	38,582	108,000	105,000
Totals for dept 759.00-PRINCIPAL SHOPPING DISTRICT		176,203	165,562	226,000	75,948	209,300	228,500
Dept 762.00-ART ON THE GRAND							
248-762.00-706.000	SALARIES, FULL TIME	1,535	0	0	0	0	-
248-762.00-707.000	SALARIES, PART-TIME/TEMP	624	0	0	0	0	-
248-762.00-719.000	FRINGE BENEFITS	247	0	0	0	0	-
248-762.00-720.100	FICA, EMPLOYER'S SHARE	159	0	0	0	0	-
248-762.00-727.000	OFFICE SUPPLIES	0	0	500	0	100	500
248-762.00-880.000	COMMUNITY PROMOTION	8,572	6,928	7,500	37	6,500	7,500
248-762.00-941.000	RENTALS	80	0	0	0	0	-



248-762.00-943.000	EQUIPMENT RENTAL	3,481	1,550	1,500	0	1,500	1,500
248-762.00-956.000	MISCELLANEOUS EXPENSE	0	15	1,500	0	100	500
Totals for dept 762.00-ART ON THE GRAND		14,698	8,493	11,000	37	8,200	10,000

Dept 764.00-HARVEST MOON CELEBRATION							
248-764.00-706.000	SALARIES, FULL TIME	4,298	0	0	0	0	-
248-764.00-707.000	SALARIES, PART-TIME/TEMP	1,747	0	0	0	0	-
248-764.00-709.000	SALARIES, OVERTIME	669	0	0	0	0	-
248-764.00-719.000	FRINGE BENEFITS	689	0	0	0	0	-
248-764.00-720.100	FICA, EMPLOYER'S SHARE	496	0	0	0	0	-
248-764.00-727.000	OFFICE SUPPLIES	0	29	1,000	163	163	1,000
248-764.00-740.010	CONCESSION SUPPLIES	16,787	16,321	17,000	15,862	15,862	16,000
248-764.00-818.000	CONTRACTUAL SERVICES	0	5,000	0	0	0	-
248-764.00-880.000	COMMUNITY PROMOTION	3,598	4,144	4,000	6,633	6,633	6,500
248-764.00-880.009	ENTERTAINMENT	2,675	3,158	3,000	2,300	2,300	2,500
248-764.00-941.000	RENTALS	223	0	0	0	0	-
248-764.00-943.000	EQUIPMENT RENTAL	465	7,098	10,000	7,140	7,140	8,000
248-764.00-956.000	MISCELLANEOUS EXPENSE	2,757	5,791	5,000	3,552	3,552	4,000
248-764.00-969.000	CONTRIBUTIONS, ICE RINK	0	9,000	0	0	3,500	-
Totals for dept 764.00-HARVEST MOON CELEBRATION		34,404	50,541	40,000	35,650	39,150	38,000

Dept 766.00-RHYTHMZ IN RILEY PARK							
248-766.00-706.000	SALARIES, FULL TIME	1,228	0	0	0	0	-
248-766.00-707.000	SALARIES, PART-TIME/TEMP	499	0	0	0	0	-
248-766.00-719.000	FRINGE BENEFITS	197	0	0	0	0	-
248-766.00-720.100	FICA, EMPLOYER'S SHARE	127	0	0	0	0	-
248-766.00-818.000	CONTRACTUAL SERVICES	2,000	4,000	5,500	2,500	5,500	6,400
248-766.00-880.000	COMMUNITY PROMOTION	1,058	2,176	2,000	197	2,000	2,500
248-766.00-880.009	ENTERTAINMENT	5,650	5,950	6,500	4,700	6,500	6,600
248-766.00-941.000	RENTALS	64	0	0	0	0	-
248-766.00-956.000	MISCELLANEOUS EXPENSE	0	87	0	0	0	100
Totals for dept 766.00-RHYTHMZ IN RILEY PARK		10,823	12,213	14,000	7,397	14,000	15,600

TOTAL APPROPRIATIONS		1,215,566	949,769	549,000	195,429	507,500	615,100
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Attachment: Copy of DDA Budget WorksheetDDA16-17v2 (2211 : Dda 2016-17 Budget & Principal

NET OF REVENUES/APPROPRIATIONS - FUND 248	71,885	18,146	0	237,445	107,173	(67,500)
BEGINNING FUND BALANCE	(1,662,185)	(1,737,722)	(1,238,401)	(1,238,401)	(1,238,401)	(1,131,228)
FUND BALANCE ADJUSTMENTS	(147,422)	481,171	0	0	0	-
ENDING FUND BALANCE	(1,737,722)	(1,238,405)	(1,238,401)	(1,000,956)	(1,131,228)	(1,198,728)

**2016  
SPECIAL ASSESSMENT ROLL  
CITY OF FARMINGTON  
PRINCIPAL SHOPPING DISTRICT  
SPECIAL ASSESSMENT**

**SAD NO.: 2012 - 87**  
Yr. 5 of 5

**Statement of Intent:**

This Special Assessment District and Roll have been established under the authority of Public Act 120 of 1961 (MCL 125.981) to collect \$ 1,080,000 over a five (5) year period, beginning with the July 1, 2012 tax roll, for the purpose of funding the administrative, marketing, promotional and maintenance activities as described in the Principal Shopping District (PSD) Development Plan.

The Special Assessment District includes all non-residential and non-residential portions of all non-exempt real property located within the Downtown Development Authority District. The total amount to be collected in each of the five (5) years of the plan will be spread based upon the percentage that each individual non-residential real property assessment is of the total non-residential real property assessment for the Special Assessment District. The prior year Downtown Development Authority Assessment Roll, as certified by the March Board of Review and as amended by Assessor's Corrections, decisions of the July and December Board of Review, and orders of the Michigan Tax Tribunal and State Tax Commission, will be used in determining the allocation of the installment payments as approved by the Farmington City Council for each year of the five (5) year plan.

**SPECIAL ASSESSMENT ROLL COLLECTION SUMMARY**

	<b>Proposed</b>	<b>Actual</b>
2012 / 1st Year	\$216,000	\$216,000.00
2013 / 2nd Year	\$216,000	\$216,000.00
2014 / 3rd Year	\$216,000	\$216,000.00
2015 / 4th Year	\$216,000	\$216,000.00
2016 / 5th Year	<u>\$216,000</u>	<u>\$216,000.00</u>
<b>Total:</b>	<b>\$1,080,000</b>	<b>\$1,080,000.00</b>

**Total Authorized for Special Assessment:**

**\$1,080,000**

**Total Proposed Current Year  
Collection (July/December, 2016):**

**\$216,000**

BASED UPON ANNUALLY APPROVED INSTALLMENTS (2012-2016)  
OVERALL REDUCTION IN COLLECTIONS: N/A

**Farmington City Council  
Staff Report**
**Council Meeting Date:**  
June 20, 2016

**Reference  
Number**

**Submitted by:** David Murphy, City Manager

**Description:** Consideration to Adopt Fiscal Year 2016-17 47<sup>th</sup> District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets

**Requested Action:**

Move to adopt Fiscal Year 2016-17 Budget Resolution for the 47<sup>th</sup> District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and joint agency budgets.

**Background:**

City Administration is recommending that the City Council adopt separate budgets for the 47<sup>th</sup> District Court, the Brownfield Redevelopment Authority, the Corridor Improvement Authority, and the joint agency budgets. The Brownfield Redevelopment Authority and Corridor Improvement Authority are separate agencies of the City. While the City Council is responsible for adopting the budgets for these agencies, they are not involved with its day-to-day management and oversight.

City Administration is recommending that the Council adopt the Fiscal Year 2016-17 Brownfield Redevelopment Authority Budget at \$10,580. A couple of years ago, TCF Bank appealed its property assessment to the Michigan Tax Tribunal and won. This altered the repayment schedule as a result of the reduced tax increment capture to refund them for previous remediation work. There is approximately \$19,000 in fund balance that is available for future environmental studies and/or remediation projects, \$8,000 is budgeted to be spent in the 2016-2017 Fiscal Year.

The Fiscal Year 2016-17 Budget for the Corridor Improvement Authority is \$15,000. This is the final year of the implementation phase and the budget represents the amount of the original \$90,000 seed funding. We anticipate that the tax increment finance plan should begin with the Fiscal Year 2017-18 budget.

City Administration is recommending a separate budget approval for the 47<sup>th</sup> District Court that incorporates the total budget and contributions from the City of Farmington and Farmington Hills. The City of Farmington is involved with handling the general accounting, payroll, and administering the budget for the 47<sup>th</sup> District Court. The Court's budget is reviewed and recommended for approval by both Farmington and Farmington Hills City Councils. It is necessary to formalize this approval by a separate budget adoption procedure. The Fiscal Year 2016-17 Budget for the 47<sup>th</sup> District Court would be \$3,159,141. The City of Farmington's contribution for Fiscal Year 2016-17 is approximately \$13,000 less than the current fiscal year.

Resolution (ID # 2208)

Meeting of June 20, 2016

Finally, City Administration is recommending that the joint agency budgets with Farmington Hills also be incorporated into a separate budget approval. This would include budgets for the Children, Youth and Families; Farmington Area Arts Commission; Farmington Youth Assistance; Mayor's Youth Council; Commission on Aging; Citizens Corp for Emergency Preparedness; and Multicultural/Multiracial Council. The total for these agency budgets would be \$7,215.

#### **Agenda Review**

**Review:**

**David M. Murphy Completed 06/15/2016 3:25 PM**

**City Manager Completed 06/15/2016 3:25 PM**

**City Council Pending 06/20/2016 7:00 PM**

**RESOLUTION NO. (ID # 2208)**

**RESOLUTION**

**A RESOLUTION OF THE FARMINGTON CITY COUNCIL ADOPTING THE FISCAL YEAR 2016-17 BUDGETS FOR THE 47<sup>th</sup> DISTRICT COURT, BROWNFIELD REDEVELOPMENT AUTHORITY, CORRIDOR IMPROVEMENT AUTHORITY, AND JOINT AGENCY BUDGETS.**

WHEREAS, the City of Farmington provides funding to agencies shared with the City of Farmington Hills; and

WHEREAS, the City Manager presented a Farmington Brownfield Redevelopment Authority Fiscal Year 2016-17 Budget for the Brownfield Redevelopment Fund in the amount of \$10,580; and

WHEREAS, City Administration recommends a Fiscal Year 2016-17 appropriation of \$15,000 for the Grand River Corridor Improvement Authority; and

WHEREAS, the City of Farmington shares district control unit responsibility for the 47<sup>th</sup> District Court and as a district control unit is responsible for approving the Court's annual budget and appropriating Farmington's share of funding required to fund the Court budget, and

WHEREAS, the City Councils for the City of Farmington and Farmington Hills reviewed and agreed on the requested budget from the 47<sup>th</sup> District Court; and

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby adopts the Fiscal Year 2016-17 budgets and approves Farmington's share of funding for the following City authorities and joint agencies:

**1. Joint Agencies**

Children, Youth and Families	\$ 279
Farmington Area Arts Commission	\$ 94
Farmington Youth Assistance	\$5,008
Mayor's Youth Council	\$ 622
Commission on Aging	\$ 188
Citizens Corp for Emergency Preparedness	\$ 268
Multicultural/Multiracial Council	\$ 756

**2. Farmington Brownfield Redevelopment Authority** \$ 10,580

**3. Grand River Corridor Improvement Authority** \$ 15,000

Resolution - Fiscal Year 2016-17 Joint Agency Budgets  
Page 2

**4. 47<sup>th</sup> District Court**

Total Appropriation	\$3,159,141
City of Farmington Hills Contribution	\$2,506,486
City of Farmington Contribution	465,397
Other Revenues	187,258
Appropriation (To) From Fund Balance	<u>0</u>
	\$3,159,141

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Farmington Brownfield Redevelopment Authority and disburse the captured tax revenues to the Authority.

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Corridor Improvement Authority and disburse the captured tax revenues to the Authority.



**Farmington City Council  
Staff Report**
**Council Meeting Date:**  
June 20, 2016

**Reference  
Number**
**Submitted by:** David Murphy, City Manager

**Description:** Consideration to Amend Fiscal Year 2015-16 Budget

**Requested Action:**

Move to adopt resolution amending Fiscal Year 2015-16 Budget.

**Background:**

Each June, City Administration requests that the City Council adopt a year-end budget amendment. The year-end amendment is based on the estimates provided by departments during the budget process. It includes any construction fund carryovers from the preceding year, one-time items that were discussed during the budget presentation, and simply refining original budget estimates. These estimates were shown in the "FY 2015-16 Projected Activity" column of the budget document presented to City Council on April 18, 2016.

In addition to the changes shown in the Projected Activity column of the Budget Document presented on April 18, 2016, other items were identified and also included with this budget amendment.

Items to highlight include the following:

**General Fund**
**Revenues:**

- Licenses and Permits increase of \$97,300 - increase in Building Permit revenue.
- State Shared Revenue decrease of \$52,722 - Constitutional revenue sharing projection lower than projected by the State.
- Charges for Service increase of \$29,740 - Franchise Fees/Cable TV increase due to Dissolution and Liquidation of SWOCC.
- Fines & Forfeits decrease of \$55,000 - Lower than anticipated Fines & Forfeits due to training of new officers and staffing levels not at 100%.

**Expenditures:**

- General Government increase of \$29,954 - Addition of \$18,783 for City's contribution per SWOCC Dissolution and Liquidation Agreement. Increase in MERS Pension/Service Credit purchase of \$24,030, due to and early retirement incentive program.
- Public Safety decrease of \$34,655 - Overtime pay not as high as expected, also health insurance expense lower than anticipated.

Resolution (ID # 2205)

Meeting of June 20, 2016

- Recreation & Cultural decrease of \$92,935 - Due to a portion of Flanders Park (\$40,000) to occur in next fiscal year, 2016-17. Also \$56,000 of Governor Warner Mansion Repairs budgeted in 2015-16 will occur in 2016-17.

### **Major Street Fund**

#### **Revenues:**

- State Shared Revenue increase of \$55,538 - State Shared Revenue Other Local Agency disbursement received equaling \$64,484.
- Other Revenues increase of \$34,763 - Received \$34,262 from Farmington Hills for Drake Road costs incurred in previous fiscal year.

#### **Expenditures:**

- Operations & Maintenance decrease of \$52,841 - Winter Maintenance expenditures down due to lower than anticipated snow fall and mild winter.

### **Local Street Fund**

#### **Revenues:**

- State Shared Revenue increase of \$23,802 - State Shared Revenue Other Local Agency disbursement received equaling \$27,636.

#### **Expenditures:**

- Operations & Maintenance decrease of \$27,012 - Winter Maintenance expenditures down due to lower than anticipated snow fall and mild winter.

### **Capital Improvement Fund**

#### **Revenues:**

- Sale of Capital Assets, Gen Gov decrease of \$400,000 - Sale of Courthouse Building will not be finalized by June 30, 2016. It will be budgeted in next fiscal year.

### **Water & Sewer Fund**

#### **Revenues:**

- Sewer Service Charges decrease of \$32,123 - IWC revenue overall projected decrease of \$57,000.

#### **Expenditures:**

- Operations & Maintenance decrease of \$129,211 - IWC charge less than budgeted by \$57,000. Also Contractual Services, Oakland County less than budgeted in maintenance departments.
- Capital Outlay decrease of \$148,639 - Twin Valley Lift Station and 24" Sewer

Resolution (ID # 2205) Meeting of June 20, 2016  
 Intercept Bank Stabilization capital projects completed less than budgeted amount.

### **DPW Equipment Revolving Fund**

#### **Expenditures:**

- Capital Outlay decrease of \$217,092 - Salt Truck, \$190,000, budgeted in 2015-16 will be received and paid for in 2016-17. Other equipment items in next fiscal year as well.

### **Self-Insurance Fund**

#### **Expenditures:**

- Claims Expense increase of \$65,000 - higher than anticipated due to additional claims.

Notable additional changes not shown in the Projected Activity column of the Budget Document presented on April 18, 2016, include the following:

### **General Fund**

#### **Revenues:**

- Decrease in transfer from Capital Improvement Fund of \$20,000 for Signs covered by DDA contribution. (also corresponding Expenditure decrease of \$20,000 in Capital Improvement Fund transfer)
- Increase in DDA Contribution of \$4,700 for reimbursement of Maxfield Training Center appraisal.
- Increase in Mansion revenue of \$5,000 due to transfer from Agency Fund to cover special event expenditures.

#### **Expenditures:**

- Addition of \$18,783 for City's contribution per SWOCC Dissolution and Liquidation Agreement.
- Addition of \$4,400 payment to FX Productions for May/June per contract.
- Increase in Mansion Event expense of \$5,000, this amount is offset by revenue transfer from Agency Fund listed above.
- Decrease of \$10,000 of Public Safety Overtime expense due to less overtime than anticipated.
- Decrease of \$15,000 of Public Safety Medical Insurance expense due to lower than anticipated expense.
- Decrease of \$10,000 of Parks Full Time Salaries due to lower than anticipated expense.
- Increase of \$35,000 of DPW Full Time Salaries due to higher than anticipated expense.

Resolution (ID # 2205)

Meeting of June 20, 2016

**Water & Sewer Fund**

**Revenues:**

- Increase of \$32,000 due to higher than anticipated activity in Meter Installation Charges.

**Expenditures:**

- Increase of \$45,000 to account for Bond Issuance Costs incurred for bond issue.

**Agenda Review**

**Review:**

David M. Murphy Completed 06/15/2016 3:31 PM

City Manager Completed 06/15/2016 3:31 PM

City Council Pending 06/20/2016 7:00 PM

**RESOLUTION NO. (ID # 2205)**

**CITY OF FARMINGTON**  
**RESOLUTION \_\_\_\_\_**

Motion by, \_\_\_\_\_ seconded by, \_\_\_\_\_, to adopt the following resolution:

BE IT RESOLVED that the Farmington City Council hereby adjusts the FY 2015-16 budget as shown below; Budget Amendment No. 3; and

GENERAL FUND			
	From	To	Inc./ (Decr)
<b>Beginning Fund Balance</b>	\$ 2,621,349	\$ 2,621,349	\$ -
<b>Revenues</b>			
Property Taxes	\$ 4,390,792	\$ 4,368,360	\$ (22,432)
Licenses & Permits	101,600	198,900	97,300
Federal Grants	24,141	22,720	(1,421)
State Shared Revenues & Grants	1,080,828	1,028,106	(52,722)
Charges For Services	2,016,860	2,046,600	29,740
Fines & Forfeits	480,500	425,500	(55,000)
Other Revenues	250,106	221,412	(28,694)
Transfer, Capital Improvement Fund	204,500	186,661	(17,839)
<b>Total Revenues</b>	<b>\$ 8,549,327</b>	<b>\$ 8,498,259</b>	<b>\$ (51,068)</b>
<b>Expenditures</b>			
General Government	\$ 1,736,254	\$ 1,766,208	\$ 29,954
Court	485,275	485,275	-
Public Safety	3,504,767	3,470,112	(34,655)
Public Services	1,031,212	1,058,172	26,960
Health & Welfare	7,600	7,575	(25)
Community & Economic Development	379,478	399,036	19,558
Recreation & Cultural	825,500	732,565	(92,935)
Transfers to Other Funds	695,586	695,661	75
<b>Total Expenditures</b>	<b>\$ 8,665,672</b>	<b>\$ 8,614,604</b>	<b>\$ (51,068)</b>
<b>Ending Fund Balance</b>	<b>\$ 2,505,004</b>	<b>\$ 2,505,004</b>	<b>\$ -</b>

Attachment: Budget Resolution Amendment 3 (2205 : Consideration to Amend Fiscal Year 2015-16 Budget)

**STREET FUNDS**

<b>MAJOR STREET FUND:</b>			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
<b>Beginning Fund Balance</b>	\$ 245,960	\$ 245,960	\$ -
<b>Revenues</b>			
State Shared Revenue	\$ 416,544	\$ 472,082	\$ 55,538
Contracts and Grants	95,320	80,493	(14,827)
Other Revenue	-	34,763	34,763
Transfer, Municipal Street Fund	95,740	115,574	19,834
Transfer, Capital Improvement Fund	-	-	-
<b>Total Revenues</b>	<b>\$ 607,604</b>	<b>\$ 702,912</b>	<b>\$ 95,308</b>
<b>Expenditures</b>			
Construction	\$ 120,740	\$ 125,652	\$ 4,912
Operation & Maintenance	329,083	276,242	(52,841)
Transfer to Local Street Fund	15,801	-	(15,801)
Transfer, Debt Service Fund	142,695	142,695	-
<b>Total Expenditures</b>	<b>\$ 608,319</b>	<b>\$ 544,589</b>	<b>\$ (63,730)</b>
<b>Ending Fund Balance</b>	<b>\$ 245,245</b>	<b>\$ 404,283</b>	<b>\$ 159,038</b>

<b>LOCAL STREET FUND:</b>			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
<b>Beginning Fund Balance</b>	\$ 105,613	\$ 105,613	\$ -
<b>Revenues</b>			
State Shared Revenue	\$ 175,990	\$ 199,792	\$ 23,802
Special Assessments	11,250	14,100	2,850
Other Revenues	10	300	290
Transfer, Major Street Fund	15,801	-	(15,801)
<b>Total Revenues</b>	<b>\$ 203,051</b>	<b>\$ 214,192</b>	<b>\$ 11,141</b>
<b>Expenditures</b>			
Construction	\$ 1,875	\$ 857	\$ (1,018)
Operation & Maintenance	201,176	174,164	(27,012)
<b>Total Expenditures</b>	<b>\$ 203,051</b>	<b>\$ 175,021</b>	<b>\$ (28,030)</b>
<b>Ending Fund Balance</b>	<b>\$ 105,613</b>	<b>\$ 144,784</b>	<b>\$ 39,171</b>

<b>MUNICIPAL STREET FUND:</b>			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
<b>Beginning Fund Balance</b>	\$ 357,778	\$ 357,778	\$ -
<b>Revenues</b>			
Property Taxes	\$ 300,083	\$ 298,853	\$ (1,230)
Other Revenue	-	1,600	1,600
<b>Total Revenues</b>	<b>\$ 300,083</b>	<b>\$ 300,453</b>	<b>\$ 370</b>
<b>Expenditures</b>			
Transfer, Major Street Fund	\$ 95,740	\$ 115,574	\$ 19,834
<b>Total Expenditures</b>	<b>\$ 95,740</b>	<b>\$ 115,574</b>	<b>\$ 19,834</b>
<b>Ending Fund Balance</b>	<b>\$ 562,121</b>	<b>\$ 542,657</b>	<b>\$ (19,464)</b>

Attachment: Budget Resolution Amendment 3 (2205 : Consideration to Amend Fiscal Year 2015-16 Budget)

**CAPITAL PROJECTS FUNDS**

<b>CAPITAL IMPROVEMENT</b>			
<b>CAPITAL PROJECTS FUND:</b>			
	<u>From</u>	<u>To</u>	<u>Inc./.(Decr)</u>
<b>Beginning Fund Balance</b>	\$ 497,870	\$ 497,870	\$ -
<b>Revenues</b>			
Investment Income	\$ 2,000	\$ 2,000	\$ -
Sale of Capital Assets, Gen Gov	400,000	-	(400,000)
<b>Total Revenues</b>	<b>\$ 402,000</b>	<b>\$ 2,000</b>	<b>\$ (400,000)</b>
<b>Expenditures</b>			
Transfer, General Operating	204,500	186,661	(17,839)
<b>Total Expenditures</b>	<b>\$ 204,500</b>	<b>\$ 186,661</b>	<b>\$ (17,839)</b>
<b>Ending Fund Balance</b>	<b>\$ 695,370</b>	<b>\$ 313,209</b>	<b>\$ (382,161)</b>

**ENTERPRISE FUNDS**

<b>WATER &amp; SEWER FUND:</b>			
	<u>From</u>	<u>To</u>	<u>Inc./.(Decr)</u>
<b>Beginning Fund Balance</b>	\$ 1,812,082	\$ 1,812,082	\$ -
<b>Revenues</b>			
Water Service Charges	1,848,511	1,869,891	21,380
Sewer Service Charges	2,478,599	2,446,476	(32,123)
Bond Proceeds	1,500,000	1,500,000	-
Other Revenues	115,525	154,102	38,577
<b>Total Revenues</b>	<b>\$ 5,942,635</b>	<b>\$ 5,970,469</b>	<b>\$ 27,834</b>
<b>Expenditures</b>			
Operations & Maintenance	\$ 3,976,737	\$ 3,847,526	\$ (129,211)
Capital Outlay	1,477,324	1,328,685	(148,639)
Transfer, OPEB Debt Service	22,543	22,543	-
Debt, Principal and Interest	261,307	327,313	66,006
<b>Total Expenditures</b>	<b>\$ 5,737,911</b>	<b>\$ 5,526,067</b>	<b>\$ (211,844)</b>
<b>Ending Fund Balance</b>	<b>\$ 2,016,806</b>	<b>\$ 2,256,484</b>	<b>\$ 239,678</b>

<b>FARMINGTON COMMUNITY THEATER FUND:</b>			
	<u>From</u>	<u>To</u>	<u>Inc./.(Decr)</u>
<b>Beginning Fund Balance</b>	\$ 51,702	\$ 51,702	\$ -
<b>Revenues</b>			
Admissions/Rentals/Concessions	\$ 548,900	\$ 558,847	\$ 9,947
Other Revenues	20	350	330
<b>Total Revenues:</b>	<b>\$ 548,920</b>	<b>\$ 559,197</b>	<b>\$ 10,277</b>
<b>Expenditures</b>			
Operations & Maintenance	\$ 507,584	\$ 493,984	\$ (13,600)
Capital Outlay	13,000	-	(13,000)
Debt Service	31,200	31,200	-
<b>Total Expenditures</b>	<b>\$ 551,784</b>	<b>\$ 525,184</b>	<b>\$ (26,600)</b>
<b>Ending Fund Balance</b>	<b>\$ 48,838</b>	<b>\$ 85,715</b>	<b>\$ 36,877</b>

Attachment: Budget Resolution Amendment 3 (2205 : Consideration to Amend Fiscal Year 2015-16 Budget)



**DEBT SERVICE FUNDS**

<b>SPECIAL ASSESSMENT DEBT SERVICE FUND</b>			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
<b>Beginning Fund Balance (Projected)</b>	\$ 2,733	\$ 2,733	\$ -
<b>Revenues</b>			
Special Assessment	\$ 31,179	\$ 31,179	\$ -
Other Revenues	6,097	6,097	-
Transfer, General Fund	117,972	118,047	75
<b>Total Revenues:</b>	<b>\$ 155,248</b>	<b>\$ 155,323</b>	<b>\$ 75</b>
<b>Expenditures</b>			
Bonds, Principal	\$ 130,000	\$ 130,000	\$ -
Bonds, Interest	25,023	25,023	-
Bonds, Paying Agent	225	300	75
<b>Total Expenditures</b>	<b>\$ 155,248</b>	<b>\$ 155,323</b>	<b>\$ 75</b>
<b>Ending Fund Balance</b>	<b>\$ 2,733</b>	<b>\$ 2,733</b>	<b>\$ -</b>

**INTERNAL SERVICE FUNDS**

<b>EMPLOYEE ACCRUED BENEFITS FUND</b>			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
<b>Beginning Fund Balance (Projected)</b>	\$ 52,635	\$ 52,635	\$ -
<b>Revenues</b>			
Other Revenues	\$ -	\$ 1,000	\$ 1,000
Transfer, General Fund	10,000	10,000	-
<b>Total Revenues:</b>	<b>\$ 10,000</b>	<b>\$ 11,000</b>	<b>\$ 1,000</b>
<b>Expenditures</b>			
Salaries, Accrued Benefits	\$ 10,000	\$ 10,000	\$ -
<b>Total Expenditures</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ -</b>
<b>Ending Fund Balance</b>	<b>\$ 52,635</b>	<b>\$ 53,635</b>	<b>\$ 1,000</b>

<b>DPW EQUIPMENT REVOLVING FUND</b>			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
<b>Beginning Fund Balance (Projected)</b>	\$ 155,577	\$ 155,577	\$ -
<b>Revenues</b>			
Equipment Rental	\$ 427,000	\$ 432,928	\$ 5,928
Other Revenues	-	8,600	8,600
<b>Total Revenues</b>	<b>\$ 427,000</b>	<b>\$ 441,528</b>	<b>\$ 14,528</b>
<b>Expenditures</b>			
Operations & Maintenance	\$ 292,963	\$ 259,318	\$ (33,645)
Capital Outlay	249,200	32,108	(217,092)
<b>Total Expenditures</b>	<b>\$ 542,163</b>	<b>\$ 291,426</b>	<b>\$ (250,737)</b>
<b>Ending Fund Balance</b>	<b>\$ 40,414</b>	<b>\$ 305,679</b>	<b>\$ 265,265</b>

Attachment: Budget Resolution Amendment 3 (2205 : Consideration to Amend Fiscal Year 2015-16 Budget)

<b>SELF INSURANCE FUND</b>			
	<u>From</u>	<u>To</u>	<u>Inc./ (Decr)</u>
<b>Beginning Fund Balance (Projected)</b>	\$ 277,534	\$ 277,534	\$ -
<b>Revenues</b>			
Charges for Service	\$ 168,353	\$ 187,126	\$ 18,773
Other Revenues	3,100	3,500	400
<b>Total Revenues</b>	<b>\$ 171,453</b>	<b>\$ 190,626</b>	<b>\$ 19,173</b>
<b>Expenditures</b>			
Claims Expense	\$ 10,000	\$ 75,000	\$ 65,000
Admin and Reinsurance	158,353	162,126	3,773
<b>Total Expenditures</b>	<b>\$ 168,353</b>	<b>\$ 237,126</b>	<b>\$ 68,773</b>
<b>Ending Fund Balance</b>	<b>\$ 280,634</b>	<b>\$ 231,034</b>	<b>\$ (49,600)</b>

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the forgoing appropriations, as may be amended by the Council from time to time, provided that said claims and accounts have been lawfully incurred and approved by Council or any other elected or appointed officer of the City authorized to make such expenditures; and

BE IT FURTHER RESOLVED that the City Manager shall prepare for the Council a financial report each quarter on the status of City funds as contained within the City budget.

ROLL CALL:

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

\_\_\_\_\_  
SUSAN K. HALBERSTADT, CITY CLERK

.....

I, Susan K. Halberstadt, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held on Monday, June 20, 2016, in the City of Farmington, Oakland County, Michigan.

\_\_\_\_\_  
SUSAN K. HALBERSTADT, CITY CLERK

Attachment: Budget Resolution Amendment 3 (2205 : Consideration to Amend Fiscal Year 2015-16 Budget)

**Farmington City Council  
Staff Report**
**Council Meeting Date:**  
June 20, 2016

**Reference  
Number**
**Submitted by:** David Murphy, City Manager

**Description:** Consideration to Adopt Resolution to Amend Residential Refuse/Recycling User Charge

**Requested Action:**

Move to adopt resolution to amend Residential Refuse/Recycling User Charge effective July 1, 2016

**Background:**

In 2008, the City established a separate user charge that would be placed on the July and December tax bills for residential units. The Refuse/recycling user charge is structured to cover the full cost of residential refuse collection, yard waste collection, recycling, the household hazardous waste collection program, RRRASOC administrative costs, and the cost associated with the fall leaf collection program.

The following condominium units do not receive the leaf collection service in the Fall: Tana Hill (6), Adams Manor (6), Pinewoods (40), Winset (55), Tall Pines (3), and Heritage Village (78). As a result, City Administration is recommending that we establish a separate fee that would exclude the leaf collection costs for these 188 units. The attached resolution establishes a separate charge for the units.

Chapter 16 of the City Code contains a provision which allows the City Clerk to waive the recycling fee based on applications verifying economic hardship or permanent physical handicap. Each year, the clerk receives five or six such applications. The contract with Waste Management implemented in October 2008, does not provide a per unit cost breakdown for the solid waste, recycling collection, and yard waste services. The Recycling Assessment, which was \$96.38 in 2007, was based on the cost of recycling, yard waste collection and the City leaf collection program. In 2014, the City Council set the recycling waiver fee at \$110.00. City Administration is recommending that the fee remain at \$110.00.

**Agenda Review**
**Review:**

David M. Murphy Completed 06/06/2016 2:14 PM  
 City Manager Completed 06/06/2016 2:14 PM  
 City Council Pending 06/20/2016 7:00 PM

**RESOLUTION NO. (ID # 2200)****RESOLUTION****A RESOLUTION OF THE FARMINGTON CITY COUNCIL AMENDING RESIDENTIAL REFUSE/RECYCLING USER FEE, AMENDING A REFUSE/RECYCLING FEE WITHOUT THE LEAF COLLECTION PROGRAM, AND AMENDING THE DOLLAR AMOUNT SUBJECT TO THE RECYCLING WAIVER, EFFECTIVE JULY 1, 2016.**

WHEREAS, the Farmington City Council is authorized by Section 16-34 of the Code of Ordinances to establish a residential user fee to defray the City's costs for providing solid waste collection and disposal, recycling collection and processing, recycling administration, yard waste collection and processing, leaf collection and processing, and household hazardous waste collection and processing services; and

WHEREAS, the City of Farmington contracts with Waste Management, Inc. to provide solid waste collection, yard waste collection, and recycling collection services for residential customers in the City, for which the City pays a contractual fee; and

WHEREAS, the City of Farmington has agreed to deliver recycled materials to the facility owned by the Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC); and

WHEREAS, the City of Farmington, along with other participating communities, contracts with RRRASOC to administer the recycling facility and other recycling programs in exchange for a fee paid to RRRASOC; and

WHEREAS, the City of Farmington participates in the Household Hazardous Waste Collection Program administered by RRRASOC; and

WHEREAS, as part of the City's recycling program, each fall the Farmington Department of Public Works collects and disposes of leaves raked to the curb by residents; and

WHEREAS, the Refuse/Recycling User Fee is intended to defray the City's expenses in providing these services to its residents as estimated in the Fiscal Year 2016-17 Budget, effective July 1, 2016.

WHEREAS, there are 2,788 residential units that currently receive all of the refuse/recycling services within the City of Farmington; and

WHEREAS, there are 188 condominium units that receive all of the refuse/recycling services except for the leaf collection program; and

WHEREAS, in accordance with the preceding, the user fee would be based on the costs incurred by the City for the 2016-17 fiscal year in accordance with the following:

Resolution (ID # 2200)

Meeting of June 20, 2016

	<u>Annual Budget</u>	<u>Per Unit Cost</u>
Waste Management Service Contract	\$448,365	\$ 150.66
Recycling Administration	12,965	4.36
Hazardous Waste Collection and Services	17,000	5.71
Other Operating Expenses	<u>48,184</u>	<u>16.19</u>
<b>Total</b>	<b>\$526,514</b>	<b>\$ 176.92</b>

WHEREAS, the unit price for residential units receiving leaf collection program service is \$41.05 based on a budgeted cost of \$114,447 for Fiscal Year 2016-17 and 2,788 residential units; and

WHEREAS, Chapter 16, Garbage and Rubbish, of the City Code permits a waiver of the recycling fee based on economic hardship requirements specified in Section 16-34.5 or disability as contained in Section 16-27.5.

WHEREAS, City Administration is recommending that the amount for the recycling economic hardship waiver remain the same at \$110.00.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby establishes a residential refuse/recycling user fees and recycling waiver amount as indicated below, effective July 1, 2016:

1. Residential Refuse/Recycling fee - \$217.97 with \$108.99 levied with the July 2016 tax bill and \$108.98 on the December 2016 tax bill
2. Residential Refuse/Recycling Fee, Condominiums without Leaf Collection Program - \$176.92 with \$88.46 levied with the July 2016 tax bill and \$88.46 levied on the December 2016 tax bill.
3. The amount to be waived from the user fee for those residents qualifying for the recycling waiver under Section 16-34.5 or the disability waiver pursuant to 16.27-5 of the City Code is \$110.00

AYES:

NAYES:

ABSENT:

ABSTENTIONS:

### CERTIFICATION

Resolution (ID # 2200)

Meeting of June 20, 2016

\_\_\_\_\_ I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City of Farmington City Council at a regular meeting held on July 20, 2016.

\_\_\_\_\_  
Susan K. Halberstadt, City Clerk

**Farmington City Council  
Staff Report**
**Council Meeting Date:**  
June 20, 2016

**Reference  
Number  
(ID # 2207)**
**Submitted by:** David Murphy, City Manager

**Description:** Consideration to Amend Water and Sewer Rates Effective July 1, 2016

**Requested Action:**

Move to adopt Chapter 11 of the City Fee Schedule, as presented, which amends the water and sewer fees, effective July 1, 2016

**Background:**

The Great Lakes Water Authority (GLWA) increased the rates it charges the City of Farmington by 6.86% for Water and 5.82% for Sewer. The proposed budget increases the rates Farmington charges to its customers by the same percentages.

The rates will change as follows:

	Rates Effective 7/1/16	Rates Effective 7/1/15
Water Consumption Charge (per 1,000 gallons)	\$5.16	\$4.83
Water Fixed Charge (per quarter)	\$30.24	\$28.30
Sewer Consumption Charge (per 1,000 gallons)	\$6.55	\$6.24
Sewer Fixed Charge (per quarter)	\$35.74	\$33.78

For a resident with a family of 4 that uses 20,000 gallons per quarter, they will see an increase of \$16.70 per quarter.

City Administration is recommending that the City Council amend Chapter 11 of the City Fee Schedule, as presented, which amends the water and sewer rates, effective July 1, 2016. Customer bills would not increase until the September utility bill.

**Agenda Review**
**Review:**
**David M. Murphy Completed 06/15/2016 3:26 PM**
**City Manager Completed 06/15/2016 3:26 PM**
**City Council Pending 06/20/2016 7:00 PM**

CHAPTER 11

WATER AND SEWER RATES, FEES AND CHARGES

SECTION 1 – FARMINGTON METERED USERS

Water Consumption Charge	\$ 5.16 per 1,000 gallons of water used
GLWA Fixed Water Charge	\$30.24 per premise served, quarterly
Sewer Commodity Charge	\$6.55 per 1,000 gallons of water used
GLWA Fixed Sewer Charge	\$35.74 per premise served, quarterly

SECTION 2 – WHOLESALE AND OUTSIDE CUSTOMER WATER RATES

Farmington System to Other Systems	\$18.67 per thousand cubic feet
Farmington to Outside Customers	\$ 5.16 per 1,000 gallons of water used plus \$30.24 per premise served, quarterly
Farmington Evergreen System to Other system	\$19.10 per thousand cubic feet

SECTION 3 – WHOLESALE AND OUTSIDE CUSTOMER SEWER RATES

Farmington District to Other systems (wholesale)	\$57.55 per thousand cubic feet
Farmington Evergreen System to Other system (wholesale)	\$21.59 per thousand cubic feet
Farmington Evergreen District to Outside Customer	\$ 6.55 per 1,000 gallons of water used plus \$35.74 per premise served, quarterly

Note: The \$30.24 GLWA Fixed Water Charge and \$35.74 GLWA Fixed Sewer Charge will be assessed quarterly unless the account is closed and/or the meter removed.

SECTION 4 – CONNECTION FEES

Residential	Water	\$300.00
	Sewer	\$400.00
Non-residential	Water	Based on unit factor water consumption schedule published by Oakland County times the residential rate.
	Water	Based on unit factor water consumption schedule published by Oakland County times the residential rate.

Effective 7/01/16  
Amended 6/20/16

Attachment: CHAPTER 11 in process (2207 : Consideration to Amend Water and Sewer Rates Effective July 1, 2016)



**SECTION 5 - WATER TAP-INS**

5/8 to 1 in. water tap & meter set	\$1,050.00
1 1/2 in water tap & meter set	\$1,450.00
2 in. water tap & meter set	\$2,800.00
Other size taps	Time & Material plus 20%

Meter replacements are at cost including labor, equipment and materials.

**SECTION 6 – SEWER TAP-INS**

Time & material plus 20%

**SECTION 7 – METER REMOVAL**

\$55.00 (Includes reinstallation of same meter)

**SECTION 8 – METER TESTING**

Up to 1 in.	\$100.00
1 inc and over	Cost + 10%

**SECTION 9 – HYDRANT USE**

Permit	\$30.00
Deposit	\$100.00
Water Consumption Charge	\$5.16 per 1,000 gals
GLWA Fixed Water Charge	\$1.36 per 1,000 gals plus 20% special handling & processing

**SECTION 10 – CONSTRUCTION WATER**

Residential	\$150.00/month
Commercial	\$200.00/month

**SECTION 11 – POOL FILLINGS**

Hydrant meter, host (pick-up & delivery)	\$300.00
*Water-usage	\$5.16 per 1,000 gals plus 20% special handling & processing

Effective 7/01/16  
Amended 6/20/16

Attachment: CHAPTER 11 in process (2207 : Consideration to Amend Water and Sewer Rates Effective July 1, 2016)

**SECTION 12 – UNMETERED WATER AND SEWER USAGE**

In the event metering of water usage and/or sewage disposal is not feasible, the Director of the Department of Public works shall estimate, based on city and county usage date, the amount of water and/or sewer usage to charge un-metered users of the system.

**SECTION 13 – PENALTY ON DELINQUENT ACCOUNTS**

10%

**\*SECTION 14 – WATER TURN-ON**

\$50.00 (\$200.00 if after regular hours)

**SECTION 15 – ACCOUNT SET UP FEE**

\$20.00

**SECTION 16 – TRANSFER OF DELINQUENT ACCOUNTS TO TAX ROLL**

10% OF AMOUNT DUE, MINIMUM  
\$50.00

**SECTION 17 – BAD CHECK CHARGE**

\$35.00

**\*SECTION 18 – IWC CHARGES & INDUSTRIAL SURCHARGES**

**INDUSTRIAL WASTE CONTROL CHARGE**

<u>Meter Size</u>	<u>Quarterly Charge</u>
5/8"	\$ 16.95
3/4"	\$ 25.44
1"	\$ 42.39
1 1/2"	\$ 93.24
2"	\$ 135.60
3"	\$ 245.79
4"	\$ 339.00
6"	\$ 508.50
8"	\$ 847.50
10"	\$1,186.50
12"	\$1,356.00
14"	\$1,695.00
16"	\$2,034.00
18"	\$2,373.00

Effective 7/01/16  
Amended 06/20/16

Attachment: CHAPTER 11 in process (2207 : Consideration to Amend Water and Sewer Rates Effective July 1, 2016)

INDUSTRIAL SURCHARGE RATES, PER EXCESS POUND

	RATE
1. Biochemical Oxygen Demand (BOD) In excess of 275 mg/per liter	\$0.491
2. Total suspended Solids (TSS) In excess of 350 mg/per liter	\$0.498
3. Phosphorus (P) In excess of 12 mg/per liter	\$7.346
4. Fats, Oils & Grease (FOG) In excess of 100 mg/per liter	\$0.473

**SECTION 19 – RULES AND REGULATIONS**

**1. BILLING:**

Charges for water service and sewage disposal service shall be billed in the months of March, June, September and December of each year and such charges shall become due on the fifteenth day of the following April, July, October and January, respectively. The charge for water usage and sewage disposal may be billed as a combined charge per unit of usage. If such charges are not paid on or before such due date or within the grace period of seven days, then a penalty of ten (10) percent shall be added thereto, unless such penalty is waived by the City Treasurer for extenuating circumstances. In no case shall the penalty be waived more than once in any five-year period.

The following rules and regulations pertain to the use of hydrants by contractors:

1. Permit Requests for Hydrant Use shall be in writing and signed by the user.
2. Permits shall be issued by the Water and Sewer Department for the use of hydrants and the permit fee is nonrefundable.
3. A security deposit shall be required which may be refunded, provided that no damage occurs to the hydrant and that all charges for water used have been paid.
4. User will be charged on a monthly basis for water used. Water use shall be estimated by the Department of Water and Sewer.
5. The monthly charge shall be based on the water rate as approved by City Council.
6. All permits must be approved for location and time of use by the Department of Public Safety.

Effective 7/1/16, Amended 06/20/16

## 2. COLLECTION:

The charges for water service and sewage disposal service, which, under the provisions of Act No. 94 of the Public Acts of Michigan of 1933 (MCL 141.101 et seq., MSA 5.2731 et seq.), as amended, are made a lien on the premises to which furnished, are hereby recognized to constitute such lien; and the Director of Public Services of the department shall, annually, on May first, certify all unpaid charges for such services furnished to any premises to the City Assessor who shall place the same on the next tax roll of the city. Such charges so assessed shall be collected in the same manner as general city taxes. In addition to such charges the property owner shall be assessed an administrative charge of 10% of the amount owing with a minimum of fifty dollars (\$50.00). In cases where the city is properly notified in accordance with Act 94 of 1933, that a tenant is responsible for water or sewage disposal service charges, no such service shall be provided or continued to such premises until there has been deposited with the Department of Public Services, a sum sufficient to cover two (2) times the average quarterly bill for such premises as estimated by the Director of Public Services, such deposit to be in no case less than fifty dollars (\$50.00). Where the water service to any premises is turned off to enforce the payment of water service charges or sewage disposal service charges, the water service shall not be reinstated until all delinquent charges have been paid and a deposit as in the case of tenants is made, and there shall be a water turn-on charge of two hundred dollars (\$200.00) unless the turn-on is made during normal working hours, in which case the charge will be fifty dollars (\$50.00). In any other case where, in the discretion of the Director of Public Services, the collection of charges for water or sewage disposal service may be difficult or uncertain, the Director of Public Services may require a similar deposit. Such deposits may be applied against any delinquent water or sewage disposal service charges and the application thereof shall not affect the right of the Department of Public Services to turn off the water service and/or sewer service, to any premises for any delinquency thereby satisfied. No such deposit shall bear interest and such deposit, or any remaining balance thereof, shall be returned to the customer making the same when he shall discontinue receiving water and sewage disposal service or, except as to tenants as to whom notice of responsibility for such charges has been filed with the city, when any eight (8) consecutive quarterly bills shall have been paid by the customer with no delinquency.

Water and/or sewage disposal service to non-residential premises will be turned off if the payment of water service charges and/or sewage disposal service charges become delinquent and a payment plan for the delinquent charges has not been requested by the property owner and approved by the City Manager. Service will not be reinstated until all delinquent charges have been paid.

Amended 6/4/07 Effective 7/1/07

**SECTION 20 – EXHIBIT A  
COMPONENTS OF CHARGES FOR WHOLESALE AND/OR OUTSIDE WATER  
USERS:  
WATER ONLY**

<u>Farmington System</u>	<u>Wholesale</u>
GLWA Consumption Rate	\$8.09 MCF
GLWA Fixed Water Charge	10.15 MCF
Transportation	<u>.43 MCF</u>
	\$18.67 MCF
	<u>Direct Service</u>
City Rate	\$ 5.16 per 1,000 gallons of water used
GLWA Fixed Water Charge	\$30.24 per bill
<u>Farmington-Evergreen Arm</u>	<u>Wholesale</u>
GLWA Consumption Rate	\$8.09 MCF
GLWA Fixed Water Charge	10.15 MCF
Oakland/Farmington Hills Transportation	.43 MCF
Farmington Transportation	<u>.43 MCF</u>
	\$19.10 MCF

**COMPONENTS OF CHARGES FOR WHOLESALE AND/OR OUTSIDE SEWER  
USERS:**

SEWER ONLY

<u>Farmington System</u>	<u>Wholesale</u>
GLWA Fixed Sewer Charge	\$27.81 MCF
Farmington System Cost O & M	<u>29.74 MCF</u>
Total City Wholesale Rate:	\$57.55 MCF
<u>Farmington Evergreen System</u>	
Farmington Rate	\$21.59 MCF
	<u>Direct Service</u>
City Rate	\$6.55 per 1,000 gallons of water used
GLWA Fixed Sewer Charge	\$35.74 per bill

Effective 07/1/16  
Amended 06/20/16

Attachment: CHAPTER 11 in process (2207 : Consideration to Amend Water and Sewer Rates Effective July 1, 2016)

**Farmington City Council  
Staff Report**
**Council Meeting Date:**  
June 20, 2016

**Reference  
Number**
**Submitted by:** David Murphy, City Manager

**Description:** Consideration to Amend Employee Administrative Manual and Non-Union Pay Plan

**Requested Action:**

Move to adopt resolution amending employee administrative manual and non-union pay plan, effective July 1, 2016

**Background:**

City Administration is recommending that the City Council amend the employee administrative manual and non-union pay plan, effective July 1, 2016. Listed below are the specific amendments and the rationale behind the proposed change. All of the proposed changes are contained in the Fiscal Year 2016-17 Budget and incorporated into the five-year budget forecast. Funds are available for the proposed changes.

1. Amend Non-Union Pay Plan (attached) - The pay plan provides an across the board 2%.
2. Amend Employer Contribution for Medical and Prescription Coverage - As a matter of policy, the City complies with the monthly hard caps established by the Michigan Department of Treasury for medical and prescription plans. Paragraph 5 of the resolution specifies the monthly amounts the City will contribute based on the 2016 hard cap amounts established by the Michigan Department of Treasury.
3. Amend the Timing of Payment in Lieu of Medical Insurance - Currently employees opting for payment in lieu of medical insurance receive \$2,400 per year. This amount is divided out by the number of payrolls for the year. Some years have 26 payrolls, some years have 27 payrolls. In either case, the numbers don't divide out evenly, so adjustments need to be made at the end of each year so that the proper amount is paid. Administration is recommending to change the payment frequency to the first 2 payrolls each month (\$100 on each of the first 2 pays).
4. Clarify Administration of the MERS Health Care Saving Account (HCSP) - Most non-union employees receive a \$175 per month contribution toward a HCSP account for retiree health care. There is nothing documented regarding when an employee begins receiving contributions and when those contributions end in relation to the start and end of employment. City Administration would like to clarify this by starting contributions the first full month of employment and allowing for a contribution the last month of employment, regardless of the

Resolution (ID # 2210)

Meeting of June 20, 2016

amount of days worked in the month. In addition, contribution to employees' accounts are currently made the same month as earned. Administration would like to change the timing to the 20<sup>th</sup> day of the following month to correspond to when pension contributions are due to MERS.

### Agenda Review

**Review:**

**David M. Murphy Completed 06/15/2016 4:17 PM**

**City Manager Completed 06/15/2016 4:17 PM**

**City Council Pending 06/20/2016 7:00 PM**

**RESOLUTION NO. (ID # 2210)****A RESOLUTION OF THE FARMINGTON CITY COUNCIL AMENDING THE NON-UNION PAY PLAN AND AMENDING THE EMPLOYEE ADMINISTRATIVE MANUAL.**

WHEREAS, the Fiscal Year 2016-17 Budget provided a 2% increase for all non-union employees which is proposed for the non-union pay plan as attached; and

WHEREAS, the City of Farmington complies with the hard caps for medical and prescription benefits established by the Michigan Department of Treasury pursuant to Public Act 152 of 2011; and

WHEREAS, it is administratively more efficient to pay Payment in Lieu of Medical Insurance on the first two pays of each month, rather than on 26 or 27 pays each year.

WHEREAS, City Administration would like to clarify when Employees become eligible for the Health Care Savings Program, when contributions begin and end, and the timing of contributions.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby amends the Non-Union Pay Plan and Administrative Manual as provided below.

1. Amend Non-Union Pay Plan as attached and made part of this resolution.
2. Maintain Blue Care Network (BCN) Healthy Living Blue 2 with a \$10/\$40 drug rider as the plan for all eligible non-union employees.
3. Maintain Blue Cross Dental Plan as the primary plan for all eligible non-union employees in which the employer provides 100% of the monthly premium.
4. Maintain Blue Cross Vision Plan as an option for employees to receive if they elect to pay for the full cost via payroll deductions.
5. The City of Farmington will provide the following monthly contributions toward employee medical and prescription coverage. The difference shall be provided by the employee via payroll deductions.

Single Coverage:	\$ 522.00
Two-Person Coverage:	\$1,200.60
Family Coverage:	\$1,357.20

6. Health Insurance

BCN Rates - July 1, 2016 thru March 31, 2017

Non-union employees will continue existing payroll deductions for medical insurance for single, two-person, and family coverage.



Single:	\$ 56.74/month
Two-Person:	\$130.52/month
Family:	\$147.54/month

7. Maintain City Payment in Lieu of Medical Insurance of \$200 per month for eligible employees. Payment to be made on the first 2 pays of the month.
8. For the MERS Health Care Savings Plan, the City shall maintain contributions for eligible employees of \$175 per month toward employees account. Contributions will begin the first full month of employment and a contribution will be made for the last month of employment, regardless of how many days are worked in that month. City contributions shall be made by the 20th day of each following month.

**Farmington City Council  
Staff Report**
**Council Meeting Date:**  
June 20, 2016

**Reference  
Number  
(ID # 2191)**
**Submitted by:** Frank Demers, Director of Public Safety

**Description:** Resolution to Adopt Oakland County Law Enforcement Mutual Aid Agreement

**Requested Action:**

Adopt resolution to participate in the revised Oakland County Law Enforcement Mutual Aid Agreement.

**Background:**

The Oakland Chiefs of Police Association wishes to replace the Oakland County Law Enforcement Mutual Aid Agreement Dated June 1988 and make the benefits of such an agreement available to all Oakland County communities, including local community colleges and public universities that have a campus and public safety departments in Oakland County. The Oakland County Chiefs of Police Association has adopted the revised Oakland County Law Enforcement Mutual Aid Agreement dated May 11, 2016 and recommends that all Oakland County communities agree to participate therein.

The revised Oakland County Law Enforcement Mutual Aid Agreement has been reviewed by the City Attorney's office who has approved of the form of content of the agreement.

**Agenda Review**
**Review:**

Frank Demers	Completed	05/26/2016 11:57 AM
City Manager	Pending	
City Council	Pending	06/20/2016 7:00 PM

May 11, 2016

**OAKLAND COUNTY  
LAW ENFORCEMENT MUTUAL AID AGREEMENT**

For the general purpose of rendering mutual aid in law enforcement protection, pursuant to the Mutual Police Assistance Agreements Act, 1967 PA 236, MCL 123.811, *et seq.*, as amended, and pursuant to the Urban Cooperation Act, 1967 PA 7 (Ex Sess), MCL 124.501 *et seq.*, as amended, the Intergovernmental Transfers of Functions and Responsibilities Act, 1967 PA 8 (Ex Sess), MCL 124.531 *et seq.*, as amended, and the Intergovernmental Contracts between Municipal Corporations Act, 1951 PA 35, MCL 124.1 *et seq.*, as amended, the local units of government within Oakland County which have passed resolutions pursuant to Section 14 of this agreement (“Section 14”) hereby enter into this amended agreement (“Agreement”) for mutual aid upon the following terms and conditions:

1. Definitions

- A. “Community” shall mean a county, township, city, village, community college, or public university or institution of higher education, which (i) is located within, or has a campus building located within, the geographic boundaries of Oakland County, (ii) has a department of police or public safety or similar unit that employs, or contracts for the services of, peace officers and/or public safety officers, located within the geographic boundaries of Oakland County, and (iii) participates in this Agreement pursuant to Section 14.
- B. “Police Officer” shall mean a peace officer or public safety officer having jurisdiction in the Community by which he or she is employed.
- C. “Commanding Officer” shall mean the highest ranking Police Officer on duty in the Community or his designee, who has the responsibility for directing the police or public safety department at the time of an Emergency.
- D. “Disaster” shall mean an occurrence or threat of widespread or severe damage, injury, or loss of life or property resulting from a natural or human-made cause, including, but not limited, to, fire, flood, snowstorm, ice storm, tornado, windstorm, wave action, oil spill, water contamination, utility failure, hazardous peacetime radiological incident, major transportation accident, hazardous materials incident, epidemic, air contamination, blight, drought, infestation, explosion, any incident to which the National Incident Management System (“NIMS”) may be applicable, or hostile military action or paramilitary action, or similar occurrences resulting from terrorist activities, riots, or civil disorder.

- E. “Emergency” shall mean circumstances that pose an immediate risk to health, life, property, or the environment, which requires man-power or equipment additional to that available to the Requesting Community at the time of the Emergency and/or other instances where an officer or community safety require additional resources.
- F. “Requesting Community” shall mean the Community in which an Emergency or Disaster exists and which requests aid pursuant to this Agreement.
- G. “Responding Community” shall mean the Community which sends personnel and/or equipment to a Requesting Community pursuant to this Agreement.
- H. “Incident Command System” shall mean the systemic tool used for the command, control, and coordination of emergency response as defined pursuant to NIMS.
- I. “Unified Command” shall mean the structure defined pursuant to the Incident Command System and NIMS that brings together the Commanding Officers and highest ranking officers of all other major organizations involved in an incident in order to coordinate an effective response while at the same time carrying out their own jurisdictional responsibilities.

## 2. Determination and Declaration of a Disaster, an Emergency, or Both

The Commanding Officer shall be responsible for determining and declaring that a Disaster, an Emergency, or both, exists in his or her Community.

## 3. Request for Assistance

Upon determining and declaring that a Disaster or an Emergency exists, the Commanding Officer of the Requesting Community may make a request for aid to the Commanding Officer of the Responding Community.

## 4. Response to Request

The Commanding Officer of the Responding Community may make available to the Commanding Officer of the Requesting Community such Police Officers and other appropriate personnel and equipment as are available to meet the needs of the Disaster and/or Emergency. The Commanding Officer of the Responding Community may decline the request for aid. No party to this Agreement shall be liable for a failure to respond to a request for assistance for any reason.

5. Use of Auxiliary or Reserve Police or Public Safety Officers

A Responding Community may send auxiliary or reserve police or public safety officer(s) when the Requesting Community approves their use, provided that such auxiliary or reserve officers act under the direction of regularly employed officers of the Responding Community.

Auxiliary or reserve police or public safety officers assigned by a Responding Community shall be considered regularly employed officers of the Responding Community for purposes of determining the application of Section 8, Indemnity.

6. Direction at the Scene of a Disaster and/or Emergency

The person in charge of operations at the scene of a Disaster and/or Emergency shall be the Commanding Officer of the Requesting Community, who shall follow and adhere to the Incident Command System and the establishment of a Unified Command, as applicable. Generally, all personnel and equipment of a Responding Community shall be under the control and direction of the Commanding Officer of the Requesting Community upon arriving at the scene of the Disaster and/or Emergency. While working under the direction of the Commanding Officer of the Requesting Community, all personnel shall only be required to respond to lawful orders. At all times, the personnel of the Responding Community shall remain employees of their respective agency and shall adhere to the policies and procedures of their own employer. All directions for the use of the personnel and equipment of a Responding Community shall be made through the Commanding Officer of the Responding Community, whenever possible.

7. Withdrawal of Personnel and Equipment

The personnel and equipment of a Responding Community may be withdrawn at any time in the discretion of the Commanding Officer of the Responding Community. The Commanding Officer of the Requesting Community shall be notified of the withdrawal whenever possible. The Responding Community shall not have any obligation to keep its personnel or equipment in the Requesting Community for a longer period of time than is deemed necessary by the Commanding Officer of the Responding Community. A Responding Community shall not be liable to a Requesting Community for leaving the scene of a Disaster and/or Emergency.

8. Indemnity

A. The Requesting Community shall, to the extent permitted by law, indemnify and save the Responding Community harmless from all claims, demands, costs or damages (including attorney fees) for bodily injury, including death, or property damage to any person or legal entity arising out of the acts and omissions of personnel of the Responding Community

which are specifically ordered or directed by the Commanding Officer of the Requesting Community.

- B. Except as provided in Sections 4 and 7, the Responding Community shall, to the extent permitted by law, indemnify and save the Requesting Community harmless from all claims, demands, costs or damages (including attorney fees) for bodily injury, including death, or property damage to any person or legal entity arising out of the acts or omissions of personnel of the Responding Community which are not specifically directed or ordered by the Commanding Officer of the Requesting Community.

#### 9. Indemnity in Joint Training Programs

Each Community shall, to the extent permitted by law, indemnify and save all other Communities harmless from all claims, demands, costs or damages (including attorney fees) for bodily injury, including death, or property damage to any person or legal entity arising out of the acts or omissions of personnel of the indemnifying Community during joint training programs for emergency operations, such as those joint training programs organized by the Oakland County Law Enforcement Tactical Response Coordinating Group (“OakTAC”).

#### 10. Insurance

Each Community shall maintain appropriate liability insurance and workers compensation insurance, including employers’ liability coverage, in accordance with all applicable laws.

#### 11. Employee Benefits

Each Community is responsible for the salaries, workers’ compensation, retirement and other fringe benefits of its employees responding to a mutual aid request.

#### 12. Costs of Equipment and Supplies

Costs of equipment and supplies used while giving assistance will be borne by the Community providing the equipment and supplies. Each Community shall also be responsible, regardless of fault, for repairing or replacing any damage to the vehicles and/or equipment that Community provides that occurs while providing assistance pursuant to this Agreement.

#### 13. Federal or State Reimbursement for Emergency Works Funds.

The Requesting Community in an Emergency, when making application for federal or state funds for reimbursement of the cost of the emergency operations, shall apply for such funds for Responding Communities. Each Community will maintain appropriate records to support such applications.

#### 14. Community Participation in This Agreement

Any community that meets the criteria included in Section 1(A)(i)-(ii) of this Agreement may apply to participate in this Agreement by making application to the Oakland County Association of Police Chiefs (“Association”). The Association may approve the application by the affirmative vote of a majority of active voting members, excluding the Michigan State Police and prosecutor and their designees, at a regular business meeting. After Association approval, the Community will become a party to the Agreement when (i) its official elected body has approved a resolution of participation, (ii) a copy of that resolution of participation has been sent to the Association and (iii) the Association has received a true copy that resolution.

#### 15. Withdrawal from Agreement

A Community may withdraw from its participation in this Agreement for any reason at any time upon thirty (30) days written notice to the Association and all other Communities.

#### 16. Term

The term of this Agreement shall be ten (10) years from the date of its approval by the affirmative vote of the majority of active voting members of the Association, excluding the Michigan State Police and prosecutor and their designees, at a regular business meeting by resolution of the Association. The term shall automatically renew for additional ten (10) year periods following the initial ten (10) year term unless terminated by the affirmative vote of the majority of active voting members of the Association, excluding the Michigan State Police and prosecutor and their designees, at a regular business meeting by resolution of the Association.

#### 17. Effective Date of this Agreement

This Agreement is effective upon approval by the affirmative vote of the majority of active voting members of the Association, excluding the Michigan State Police and prosecutor and their designees, at a regular business meeting by resolution of the Association, and, is effective as to a specific Community upon the Association’s receipt of a true copy of a resolution approving that Community’s participation from that Community’s governing body.

#### 18. Amendment

This Agreement may only be amended upon the affirmative vote of a majority of active voting members of the Association, excluding the Michigan State Police and prosecutor and their designees, at a regular business meeting by resolution of the Association. The Association shall provide notice of any such amendment to each Community by sending written notice, including a copy of the amended

Agreement, via first class mail to the highest ranking Police Officer of each Community within five (5) business days of each such amendment.

19. Survival

A Community's indemnity obligations shall survive any termination of this Agreement or the Community's withdrawal, with respect to liability arising during the time the Community was a party to the Agreement.

20. Effect on Oakland County Law Enforcement Mutual Aid Agreement Dated June 1988

If a Community is a participant in the Oakland County Law Enforcement Mutual Aid Agreement dated June 1988 (the "Original Mutual Aid Agreement"), that Community shall send via first class mail a copy of the resolution approving its participation in this Agreement to the highest ranking Police Officer of each community that is a participant in the Original Mutual Aid Agreement at the same time that Community sends a copy of the resolution approving its participation in this Agreement to the Association pursuant to this Section 14. The Original Mutual Aid Agreement shall automatically terminate effective thirty (30) days after the first time notice is sent by a Community to each community participating in the Original Mutual Aid Agreement pursuant to this Section 20.

21. Effect on Other Existing Agreements

With the exception of Section 20 of this Agreement, this Agreement shall not affect the terms of any other Agreement entered into by any Community with respect to mutual aid or emergency management services.



**Farmington City Council  
Staff Report**

**Council Meeting Date:**  
June 20, 2016

**Reference  
Number  
(ID # 2213)**

**Submitted by:** David Murphy, City Manager

**Description:** T.P.O.A.M. Collective Bargaining Agreement

**Requested Action:**

Approve the Collective Bargaining Agreement between the City and P.O.A.M.

**Background:**

The P.O.A.M. contract is set to expire at the end of the day on June 30, 2016. We have negotiated a fair agreement for all concerned. This will be a one year agreement.

**Agenda Review**

**Review:**

David M. Murphy Pending

City Manager Pending

City Council Pending 06/20/2016 7:00 PM

**Farmington City Council  
Staff Report**

**Council Meeting Date:**  
June 20, 2016

**Reference  
Number  
(ID # 2215)**

**Submitted by:** David Murphy, City Manager

**Description:** Consideration to Approve Intergovernmental Agreement for Information Technology Services Between City of Farmington Hills and the City of Farmington.

**Requested Action:**

Move to approve Intergovernmental Agreement for Information Technology Services between City of Farmington Hills and the City of Farmington.

**Background:**

The City originally entered into this Shared Services Agreement with Farmington Hills in February 27, 2013. That Agreement has reached the end of its initial term, and although it is not technically expired (it automatically renews annually), the parties have determined to revisit a few of the provisions.

Attached is the new Agreement, which is nearly identical to the existing agreement with a few changes. Paragraph 6 in the Agreement defines the new term or length of the Agreement to be five years from April 1, 2016, to March 31, 2021. As with the current agreement, if it is not terminated, it renews for the following year.

Paragraph 7 describes the new schedule of fees for the services to be provided by Farmington Hills. The dollar amounts increase yearly, but are consistent with the increases in the existing agreement.

There is a new Paragraph 9 relating to data ownership, which acknowledges that each city owns its own data and is responsible for replying to its own FOIA requests.

Finally, in Paragraph 17.C, either party is being permitted to terminate the Agreement for any reason, without cause, upon six months' notice.

The City Attorney's office sees no legal impediment to entering into the Agreement, and City Administration has identified no substantive issues with regard to the services being provided to the City of Farmington by Farmington Hills under the current arrangement.

**Agenda Review**

**Review:**

**David M. Murphy Completed 06/17/2016 10:49 AM**

**City Manager Completed 06/17/2016 10:49 AM**

**City Council Pending 06/20/2016 7:00 PM**

**Farmington City Council  
Staff Report**
**Council Meeting Date:**  
June 20, 2016

**Reference  
Number  
(ID # 2214)**
**Submitted by:** David Murphy, City Manager

**Description:** Consideration to Allow Licensed Food Vendors to Sell Food at Swing Farmington on August 11, 2016

**Requested Action:**

Move to approve licensed food vendors to operate at Swing Farmington on August 11

**Background:**

Alexander Steward of Swing Farmington would like to have food vendors, Bellacino's of Farmington and Petey's Donuts, at Swing Farmington in Riley Park and the Sundquist Pavilion on August 11. Swing Farmington uses the pavilion every Thursday - as previously approved by council -- during the summer months for swing dancing. The group is planning to have a live band on August 11. Weekly, the event starts at 8 p.m. with a swing lesson, then dancing begins at 8:30 p.m.

Alexander had also invited Dunkin Donuts

Set up will begin at 6:30 p.m. and will not require any parking lot closures.

This modification is only for the August 11 dance.

Swing Farmington brings more than 100 dancers to our community every Thursday in the summer.

**Agenda Review**
**Review:**
**David M. Murphy Completed 06/17/2016 9:02 AM**
**City Manager Completed 06/17/2016 9:02 AM**
**City Council Pending 06/20/2016 7:00 PM**



Approval Needed:

City Manager

City Council

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Approved

Denied

### City of Farmington Special Event Application

This application is for all events in Riley Park and any other city event that will bring in more than 100 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 60 days prior to the starting date of the event.

Sponsoring Organization's Name Swing Farmington Inc

Organization Phone: 313-231-2046

Organization Address 19981 Pollyanna Dr, Livonia MI 48152

Organization's Agent: Alexander Stewart Phone: 313-231-2046

Agent's Title: President E-mail: alexandersteward@gmail.com

Agent's Address: 19981 Pollyanna Dr, Livonia MI 48152

Event Name: Summer Swing Spectacular

Event Purpose: Live Music Event

Event Dates: 8/11/16 8/11/2016

Event Times: 8-11:30 PM, but need away by 6:30 for set up

Event Location: Walter E. Sunda 41st Pavilion and George F. Riley Park

Number of People Expected: 400-600

1. Type of Event: Based on policy section 2, this event it:

- City Operated Event
- Co-sponsored Event
- Private Event  
*Prohibited in Riley Park*
- Non-Profit Event
- For-Profit Event

2. An Event Map [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lot that you are requesting to be blocked off.

3. Vendors: Food Concessions (YES) (No) Other vendors (YES) (No)

If yes, refer to Policy Section 13 for license and insurance requirements.

If yes, please list all of the vendors by vendor name:

Joe Tarka of Bellachno's of Farmington  
Petey's Donuts

4. For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity. Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager's office shall be responsible for determining whether this requirement has been met.

( ) I have invited local businesses to participate.

Those invited include: Joe Tarka of Bellachno's of Farmington  
Dunkin Donuts

5. Exempt Parking: Are you requesting exempt Parking? (See Policy Section 5) (YES) (NO)

If yes, list the lots or locations where exempt parking is requested:

\_\_\_\_\_  
\_\_\_\_\_

6. Other Requests:

\_\_\_\_\_  
\_\_\_\_\_

- 7. **Event Signs:** Will this event include the use of signs (YES) (NO)  
 If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: Please complete sign illustrations below.

Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Total square footage of the banner cannot exceed 32 square feet.

Banner Length

Width

Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet

Height

Write copy of sign in the box.

8. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
- a. For public events, a certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 10 for insurance requirements)
  - b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section 12)
  - c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section 11)
  - d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 13)
  - e. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Sections 11 and 16)
  - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections 3 and 4.

As the duly authorized agent of the sponsoring organization, thereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

6/8/16

Date

Alexander S...

Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least sixty (60) days prior to the first day of the event to:

City Manager's Office  
23600 Liberty Street  
Farmington, MI 48336

Phone: 248-474-5500, ext. 2221