



Regular City Council Meeting
7:00 p.m., Monday, April 19, 2021
Virtual via Zoom
Meeting ID: 817 2720 1344
Passcode: 526930

REGULAR MEETING AGENDA

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. **Accept City of Farmington Board and Commission Minutes**
 - B. **City of Farmington Minutes**
 - C. **Farmington Public Safety Monthly Report**
 - D. **Building Department Quarterly Report**
 - E. **Proclamation: National Gun Violence Awareness Day: Friday June 5, 2020**
 - F. **Farmington High School Graduation Car Parade**
4. **APPROVAL OF REGULAR AGENDA**
5. **PUBLIC COMMENT**
6. **PRESENTATIONS AND PUBLIC HEARING**
 - A. **Public Safety Annual Report: Director Ted Warthman**
7. **NEW BUSINESS**
 - A. **Consideration to authorize a loan from the General Fund to the Farmington Civic Theater**
 - B. **Special Event Applications:**
 1. **Library History Challenge and Summer Reading Final Dance Party**
 2. **VegMichigan Free Festival**
 - C. **Consideration of resolution to accept Oakland County West Nile Grant**
 - D. **Consideration to approve extending the 2018 Concrete Road Patching Program with Hartwell Cement Company to include City Hall ADA improvements**
 - E. **City Manager transmittal of fiscal year 2021-22 proposed budget**
8. **PUBLIC COMMENT**
9. **CITY COUNCIL COMMENTS**
10. **ADJOURNMENT**

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Farmington City Council Staff Report	Council Meeting Date: April 19, 2021	Item Number 3
Submitted by: Mary Mullison, City Clerk		
Agenda Topic: Public Comment		
Proposed Motion: None		
Background: The attached emails and/or letters were received prior to the creation of the Council Packet and requested to be included in the public record of this meeting. All materials have been sent via email to Councilmembers prior to this meeting.		
Materials: Cheryl Willette – re: Hudson-Webber Foundation Grant Thomas Shurtleff – re: Hudson-Webber Foundation Grant Community Equity Organization (CEO) – re: Hudson-Webber Foundation Grant		

Dear Mayors Bowman and Barnett, Members of the Farmington/Farmington Hills City Councils, Dave Murphy and Gary Mekjian;

Your action is needed now. Please support the initiative offered by the Hudson Webber grant for our communities:

Members of the Beloved Community Initiative and the Community Equity Organization have received word that the Hudson Webber Foundation will fund a grant for improving the partnership and communication between the Police Departments in Farmington/FH and the community. I am excited about the possibilities this offers. AND I am cognizant of the fact that the police and public safety officers, who are working hard to provide service and protection, may not see the need for this kind of effort in the same way that many in our community see it.

As a mature citizen of Farmington and as a member of the greater Farmington Community, who identifies as white, and through my participation in the Beloved Community Dialogues, I have learned so much about how marginalized people in our communities see the police in a completely different way than I have been privileged to experience them.

There is a disconnect between how the public safety officers and leaders in our community see their work and how many in our community experience it. And there is statistical information that shows uneven numbers regarding policing, especially among people of color in our community and those who travel through it. This is true, as well, in neighboring cities.

The goal is to use this grant to create a space where true partnership is realized between law enforcement and all members of our community. That can apply also to those who are passing through.

As a citizen who loves living in greater Farmington, I urge you to embrace this opportunity to build a coalition with a diverse group of people—to seize this chance—to demonstrate that law enforcement in Farmington and Farmington Hills is leading from the front, not following from behind. And that real dialogue, that means respectful listening and honoring different perspectives from all sides, can accomplish something that many cities are struggling with.

I urge both city councils to join with the partners of this grant by submitting a letter of support, and hopefully, a memorandum of understanding by the April 16 deadline. I would love to see our cities leading the way while so many other cities are still talking about what needs to be done.

Thank you for accepting my comments,

Cheryl Willette
21108 Meadowlark St
Farmington, MI 48336

City of Farmington
Mayor Bowman and City Council Members
23600 Liberty
Farmington, MI 48335

RE: Public Comment 12 April 2021 City Council Meeting

My name is Thomas Shurtleff, residing at 29131 Bannockburn in Farmington Hills and I write in support of efforts seeking accountable community safety. Each tax-payer, their families, their friends, those commuting to and through the City of Farmington Hills and City of Farmington benefit from equitable policing and community safety/security services.

I know that both communities are continuously named “safest” by various ranking and polling platforms and that both have worked hard to establish nationally accredited law enforcement services. It is critically important to me that WE seek to listen to the ‘lived’ experiences and impressions of ALL, particularly the underserved and those too often excluded or marginalized (e.g. Black, Indigenous, People of Color, LGBTQ+, immigrants, those suffering economic challenges, or those differently-abled).

This is an issue that affects me as well as our entire communities collective “worth”. Historically our community enjoys rich diversity within its population and has led in developing dialogue as a means of seeking to establish tolerance, equity and understanding. An often proclaimed and celebrated capacity.

Please lend your full support to The Farmington/Farmington Hills Beloved Community Initiative and Community Equity Organization as they work to support the Farmington Hills Police Department and Farmington Public Safety Department in enacting equitable and just community policing.

with commitment and sincerity

Thomas Shurtleff (mobile 248-933-7168)
29131 Bannockburn
Farmington Hills, MI 48334
tomshurtleff@me.com

From: [CEO](#)
To: [Pam Smith](#); [Coleman-Burns, Patricia](#); [Mary Mullison](#)
Subject: Policing Innovations and City Council Support
Date: Sunday, April 11, 2021 9:59:18 PM

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello, please read this letter during public comments at the City Council meetings. Thank you.

Dear City Council Members,

The Farmington/Farmington Hills Beloved Community Initiative and Community Equity Organization are receiving a grant from the Hudson Webber Foundation in Detroit that is focused on establishing a framework for a collaborative and mutually agreeable process of linking our communities to safe policing.

We are thrilled that the Farmington Hills Police Department and Farmington Public Safety Department are supportive of this important work to identify and support pathways for investment, leadership, and impact on community projects that address systemic inequities in policing and public safety. By creating space for residents to raise concerns and suggest ideas for solutions, together, we can contribute to supporting our police in upholding their mission to enhance the quality of life, safety and security of the community with professional services that value and respect the civil rights of all people.

In Mayor Barnett's June 2020 Proclamation on behalf of the City Council, she lauded the Farmington Hills Police Department for affirming its responsibility to listen to the diverse experiences of the people in Farmington Hills. We are grateful for FHPD's willingness to bolster their existing efforts through the work outlined in the Hudson Webber Community Policing Innovations Fund grant.

We are calling on both of the city councils to support both in spirit and in action the shared work that will be advanced through this grant. We ask that you support policies and initiatives that build on the strengths of our wonderful community to assure that current and future residents can safely live, work, attend school, shop, grow businesses, and enjoy community spaces--particularly residents who are Black, Indigenous, People of Color, LGBTQ+, immigrants, or who have disabilities.

Farmington/Farmington Hills residents are eager to support and engage in efforts to address systemic inequities in policing and public safety. We ask that you join FHPD in listening to community members' experiences and take advantage of this incredible

opportunity for our community to lead others in the state and the nation in developing community-engaged, equitable, and just policing.

Sincerely,

Members of Community Equity Organization

Farmington City Council Staff Report	Council Meeting Date: April 19, 2021	Item Number 4A
Submitted by: Melissa Andrade, Assistant to the City Manager		
<u>Agenda Topic:</u> Accept Minutes from City's Boards and Commissions		
<p> CIA: April meeting canceled DDA: March 2021 Historical: March meeting canceled Parking: January 2021 Pathways Committee: February 2021 Planning: March 2021 ZBA: April meeting canceled Library: March, March 31 special meeting, and April 2021 Farmington/Farmington Hills Arts Commission: March 2021 Commission on Children, Youth and Families: Meetings on hold Emergency Preparedness Committee: Meetings on hold </p>		



6:00PM Wednesday, March 3, 2021
Virtual Zoom Conference Room
Meeting ID: 876 9881 9242
Passcode: 689160
23600 Liberty Street
Farmington, MI 48335

MINUTES

1. Roll Call

- a. **Present:** Chris Halas, Todd Craft, Tom Pascaris, Tom Buck, Claire Perko, Linda Deskins, Miguel Williams
- b. **Absent:** Sara Bowman, Rachel Gallaher
- c. **Others Present:** Kate Knight, Jess Westendorf, Joni Hubred, Susan Kramer

2. Approval of Items on Consent Agenda

- a. **Minutes: January 24, 2021 DDA Board Retreat**
- b. **Minutes: February 3, 2021 DDA Regular Meeting**
- c. **Minutes: February 4, 2021 DDA Promotion Committee**

**Motion by Buck, seconded by Williams to approve the items on the consent agenda.
Passes**

3. Approval of Regular Agenda

Motion by Halas, seconded by Pascaris to approve the items on the regular agenda.

4. Public Comment

Opened by Craft at 6:03PM

Susan Kramer joined as a long-time resident to observer and thanked the team for their volunteerism.

5. Financial Snapshot Overview by Knight.

6. New DDA Board Position Welcome and Elections

Welcome to our fantastic new board members Claire Perko and Linda Deskins!

- Halas motioned to renominate Todd Craft as President of the DDA Board. Deskins seconded. Motion passed unanimously.
- Craft motioned to renominate Halas as Vice President, seconded by Buck. Motion passes unanimously.
- Buck motioned to nominate Pascaris for Secretary, seconded by Halas. Motion passes unanimously.
- Main Street Committee Chair updates
 - Design- Halas motioned to nominate Claire Perko as committee chair, seconded by Deskins. Motion passes unanimously.
 - Business Development- Craft motioned to nominate Pascaris as chair, seconded by Halas. Motion passes unanimously.
 - Organization- Buck motioned to nominate Linda Deskins as committee chair, seconded by Halas. Motion passes unanimously.

- Public Art- Buck motions to nominate Gallagher until term expires, unless there is other interest among the board. Perko has interest in stepping in starting in June when Gallagher's term expires. Seconded by Williams. Motion passes unanimously.
- Promotions- Craft motions to nominate Halas as committee chair, seconded by Buck. Motion passes unanimously.

7. Executive Director Update

- Heart the Art: The Thursday night Hot Cocoa Crawl has been well-received.
- Farmington Forts- Experiencing continued use!
- City Council will vote in the next few weeks on the MTC proposal. In this meeting, the board will review a letter stating the DDA's stance on the redevelopment project.
- The board will review draft FY budget included in this packet for board and asking we will be asking for approval tonight for 2020-21 Amendments and 2021-22 Draft Budget. It's been an interesting year with the infusion of CARES act funding adding 70% to our total PSD budget.
- We are picking up speed and sponsorship outreach as we move forward with our 2021 Events Plan. Budget projections are reduced around 70% in anticipation of smaller events. We hope to exceed those expectations, beginning with Art on the Grand the first weekend in June as public health conditions improve and restrictions lift.

Discussion of DDA's stance on MTC:

- Halas inquired about next steps with the document.
- Williams- Asked that we send this document as a statement to City Council rather than have it as a passive document.
- Deskins- Suggested that we be more firm about our position in the first paragraph rather than have it listed at the end.
- Halas- Suggested changing "will" to "can" in the last couple statements.
- The board reached a consensus to move the last paragraph to the beginning and then summarize our position again at the end with the changes as suggested by Halas and Deskins. Knight will send the letter to City Council tomorrow.

8. DDA 2021-22 Work Plan Adoption

Overview by Knight.

- Buck- Asked for clarification on why "installing seasonal holiday decorations" has the Organization Committee listed as an owner. Knight clarified that this is a volunteer event to decorate Riley Park.
- Buck acknowledged benefit of adding "Board Development and Volunteer Recruitment" as a new task with the organization committee.

Motion by Halas, seconded by Perko, resolved unanimously to approve the FY 2021-22 DDA Work Plan with the description update that Buck provided.

9. DDA FY 2021-2022 Draft Budget Amendments Adoption

Overview by Knight.

Motion by Perko, seconded by Halas, resolved via unanimous role call to amend the DDA 2020-21 budget, as shown in the projected column of the attached report.

10. DDA FY 2021-2022 Draft Budget Adoption

Overview by Knight

Motion by Williams, seconded by Halas, resolved via unanimous roll call to approve the DDA FY 2021/22 Proposed Budget, as shown in the attached report.

11. Committee Updates:

a. Design Committee

No updates – committee has not met since last meeting but will meet in March

b. Public Art Committee

Public Art Committee came together, brainstormed, and executed Heart the Art Hot Cocoa Crawl and February activities. Led an artist tour with a great turnout in single digit temperatures!

d. Promotions Committee

- Committee met twice in the shortest month of the year.
- Overview by Halas on Heart the Art. Heart the Art social media analytics. “Love concurs all even in the low temperatures!”
- Continuation of Thursday Night programming with Lucky Thursday Nights in DTFarmington!
- Metromode: Excellent engagement on Apothecary article featuring Miguel Williams.
- The committee will be refreshing the kiosks working with graphic designer Carl Johnson- dedicating a panel to public art, a parking graphic, annual events, The Syndicate, and Downtown Businesses.

d. Business Development Committee

Committee has not met but will be engaging Bob Gibbs again in a development workshop to support our businesses in late April.

12. Other Business

Deskins: Inquired about process of committee meetings- would like to sit in on committees to observe and understand. DDA staff will include entire board on committee meeting agendas.

Halas: Inquired how to support Deskins on Organization Committee. Deskins welcomes all help and will plan to engage the public during Ladies Night Out and other events.

Leprechaun signup! 3/4 Craft, 3/11 Williams, 3/18 Craft & 3/25 open

13. Board Comment

Williams: Welcome aboard Linda & Claire.

Craft echoed welcomed statement.

14. Adjournment

Motion to adjourn by Williams, seconded by Buck. Motion passes unanimously.

Dates of Interest:

April 7: DDA Board Regular Meeting

April 22: Ladies Night Out

Meeting Minutes
Farmington Parking Advisory Committee
Jan 20, 2021

Attendees

Kenneth Crutcher
<crutcherk@crutcherstudio.com>,
David Murphy <DMurphy@farmgov.com>,
Chris Halas <ch.halas@gmail.com>,
Joe Mantey
<cheeseladyfarmington@gmail.com>
Rachel Gallagher
<rachelegallagher@aol.com>
Maria Taylor <MTaylor@farmgov.com>
Ted Warthman
<TWharthman@farmgov.com>

Agenda

1. Roll call - 7:02 p.m.
2. Approval of the agenda

Taylor made a motion to approve. Crutcher supported. All were in favor. Approved

3. Approval of the amended December Parking Advisory Committee Minutes. Mantey made minor changes to the minutes and said he would submit them to Melissa Andrade.

4. Public Safety Update

Officer Warthman shared his report. The amount of violations were consistent with the prior month. However, it was noted that more tickets were issued in the South lot than in the past.

Halas suggested that the reason for this could have been because the ice rink opened in December. Mantey agreed. He has observed that the ice rink has been exceptionally busy this year.

Officer Warthman's complete report is available in the office of public safety.

Officer Whartman also shared a report that indicated the total amount of money collected for parking violations 2020: \$21,365.00. The complete detailed report is available in the office of public safety. It was noted that this amount is for all of Farmington, not just the lots in the DDA.

Gallagher asked if all of that money goes to the city. Murphy confirmed that it did.

5. Additional way-finding signage
 - a. DDA Merchant Call

Halas suggested that the DDA use their weekly merchant call to remind the merchants to review the parking time limits near their businesses. In turn, they will be able to apprise their employees and

customers. Ideally this will help drive usage of the long term parking areas for employees.

Gallagher mentioned that she will also remind businesses of the time limits when she hosts her neighborhood watch meeting.

Taylor asked if money was earmarked for way-finding signage in the capital improvement plan. Murphy confirmed that there was. For the 2025 capital improvement plan, \$50,000 was earmarked for several parking improvements including signage.

Mantey asked Murphy to talk to DDA Executive Director Kate Knight to ask businesses that surround the ice rink if they would like to employ one or more of the city's short term parking signs. Murphy said he would speak to her about it. The

rationale was that the signage would alleviate parking and ticket volumes in the south lot and in the spaces along Grove St.

6. Election of officers

Halas made a motion to keep the same slate. All were in favor.

7. Future items for discussion

Gallagher asked if an updated parking map could be created. She would like to explore deploying it on the city's kiosks and to see if it could be distributed electronically.

The committee generally supported this idea. As a starting point, Murphy said he would search for the original map that was created. Gallagher will discuss the project with the DDA to see if there is interest in funding the map.

Crutcher suggested that perhaps the map could be integrated with Syndicate signage.

8. Public comment

No public comment

9. Committee comments

Taylor said she will share a passage from the book, "The High Cost of Free Parking" by Donald Schoup

10. Adjournment 7:59 p.m.

CITY OF FARMINGTON PATHWAYS COMMITTEE
February 10, 2021

A regular meeting of the Farmington Pathways Committee was held on Wednesday, February 10, 2021 via a virtual meeting on the Zoom platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized under the Open Meetings Act, MCL 15.261, et seq., as amended by HB 1108.

The meeting was called to order at 7:05 p.m. by Weber.

PRESENT: Arlin, Bartman, Gesaman, Lover, Prince, VanDerZanden, Taylor.

ABSENT: None.

OTHERS PRESENT: Christiansen, Weber.

APPROVAL OF AGENDA

MOTION by Taylor, seconded by Prince, to approve agenda
MOTION CARRIED UNANIMOUSLY

APPROVAL OF MINUTES

None.

OLD BUSINESS

None.

NEW BUSINESS

COMMITTEE MEMBER INTRODUCTIONS

All members introduced themselves

REVIEW OF BYLAWS

Director Christiansen reviewed bylaws

ELECTION OF EXECUTIVE COMMITTEE

Chairperson - Director Weber called for nominations. Arlin and Taylor volunteered. Arlin and Taylor discussed and Taylor supported Arlin's nomination. Arlin's nomination was supported unanimously.

Vice-Chairperson – Director Weber called for nominations. Lover volunteered. Lover's nomination was supported unanimously.

Secretary - Director Weber called for nominations. Taylor nominated Bartman. Bartman accepted nomination. Bartman's nomination was supported unanimously.

APPROVAL OF COMMITTEE MEETING SCHEDULE

The Committee Meeting Schedule was presented by Weber.

MOTION by Bartman, seconded by Taylor, to approve the Committee Meeting Schedule as presented. MOTION CARRIED UNANIMOUSLY.

REVIEW OF COMMITTEE MEMBER INTERESTS AND PRIORITIES

All members presented their interests and priorities to the group. Items mentioned included:

- Maxfield Training Center to Shiawassee Park connection, including necessity to keep staircase as workout amenity
- Consider runscapes and pedestrian traffic in downtown
- Safety and security with snow removal in neighborhoods by connecting elderly/disabled with Farmington High School students
- M-5 overpass connection, including better signage, lighting, and crosswalk
- Chatham Hills connection
- Shiawassee Park development
- Downtown to Heritage Park connection
- Floral Park neighborhood pathway connection from Lilac to Hawthorne
- Freedom Road sidewalk improvements
- Intersection crossing at Orchard Lake and Grand River
- Better pathways signage
- Routes along the river
- 10 Mile Orchard Lake improvements
- Any quick projects
- State Street to Pavilion pathway
- Pavilion to Warner Farms connection
- Improving safety at road crossings
- 10 Mile sidewalk
- Provide eyes and ears for City
- Farmington Road Streetscape
- Develop program for encouraging kids to ride to school
- Old Farmington Road bridge repair and gate reconfigure at Shiawassee
- Taking advantage of Safe Routes to School program

- Raphael sidewalks

PUBLIC COMMENT

Brian Golden expressed his support for the group and informed the group about the historically oriented walking and biking tour video he created, which can be found at <https://vimeo.com/464838860>. He also expressed his interest and availability to assist with future communication projects.

TRUSTEE COMMENT

No trustee comment was heard.

ADJOURNMENT

MOTION by Prince, seconded by Taylor, to adjourn the meeting.
MOTION CARRIED UNANIMOUSLY.

Meeting adjourned at 8:31 p.m.

Christopher M. Weber, Recording Secretary

APPROVED:

FARMINGTON PLANNING COMMISSION PROCEEDINGS
23600 Liberty Street
Farmington, Michigan
March 8, 2021

Chairperson Majoros called the Meeting to order via Zoom remote technology at 7:00 p.m. on Monday, March 8, 2021.

ROLL CALL

Present: Crutcher, Kmetzo, Majoros, Mantey, Perrot, Waun, Westendorf
Absent: None
A quorum of the Commission was present.

OTHER OFFICIALS PRESENT: Director Christiansen, Recording Secretary Murphy, Brian Golden, Director of Media Services.

APPROVAL OF AGENDA

MOTION by Crutcher, supported by Perrot, to approve the Agenda.
Motion carried, all ayes.

APPROVAL OF ITEMS ON CONSENT AGENDA

A. February 8, 2021 Minutes

MOTION by Waun, seconded by Crutcher, to approve the items on the Consent Agenda.
Motion carried, all ayes.

PUBLIC HEARING – 2022-2027 CAPITAL IMPROVEMENT PROGRAM

Chairperson Majoros introduced this item and stated that I think we've all had a chance to go through what's been a pretty rigorous and well-communicated process. Kevin, you've been great on this; Chris Weber does a phenomenal job as does the balance of the subject matter experts, etc., and asked Christiansen to give a quick summary of where we stand. I know one question that probably many of us have is, you know cycle over cycle, the last time we saw this to where we stand today, I don't recall that there were any further meetings, but I guess the first item would just be a question, Kevin, what we're asking public comment on and from what we have seen and read and distributed in a mail out, is there anything of significance, material changes, things we should be aware of and maybe the public from kind of what's been out there.

Director Christiansen replied that there have no substantive changes and no additional meetings since the Planning Commission looked at the Draft CIP 2022/2027 last, that was at your last meeting in February where you scheduled this evening's public hearing.

City of Farmington Planning Commission

March 9, 2020

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Chairperson Majoros said I think the action that we'll be taking today is not only a Public Hearing if we have any comments, we'll make sure before we close it out that we ask one more time, but I believe also is a specific action item after we close the Public Hearing to formally move the Capital Improvement Program and forward and form the resolution as noted.

Christiansen replied that is correct, Mr. Chair, and what might be really helpful I think just really quickly if you might be to have Mr. Golden bring the agenda back up and then after the minutes that you just considered under Consent and approved, is the staff report for this item, real short and sweet and to the point, and then the CIP Draft 2022/2027, if Mr. Golden might be able to screen share that real quick, that one item to reference if we could move through this. Again, just an overview, the purpose of the item, Mr. Chair, is to hold the required Public Hearing, and that's by State statute under the Michigan Planning Enabling Act. You're doing that then this evening as scheduled. You'll note that you set that Public Hearing at the February 8th meeting for this evening. I can tell you that public notice was published and the Draft 2022/2027 Capital Improvement Program is attached. The next sheet is the public notice that was published in the paper and it was also placed on the City's website. So, as required, public notice has been published and has been placed on the City's website so that complies with your requirements to do that. The next page is the Draft. If we go a couple pages in to this, the action is right here, and that's what you're considering this evening, that is the Draft as you've worked on for the past several months. And now before you for Public Hearing tonight, and if the Planning Commission is so inclined the requested action is to approve the 2022/2027 Draft Capital Improvement Program for the City of Farmington in accordance with this resolution.

Majoros asked Director of Media Services Golden if there were any meeting participants other than the Commission present in the Zoom meeting and Golden replied there was none. He then called for a motion to open the Public Hearing.

MOTION by Crutcher, supported by Waun, to open the Public Hearing for the 2022/2027 Capital Improvement Program.

Motion carried, all ayes.

(Public Hearing opened at 7:10 p.m.)

PUBLIC HEARING

Chairperson Majoros asked if there were any participants in attendance wishing to comment and asked Director of Media Services Golden if anyone had joined the meeting since his last inquiry and Golden replied none had.

Hearing none, Chairperson Majoros called for a motion to close the Public Hearing.

MOTION by Crutcher, supported by Perrot, to close the Public Hearing for the 2022/2027 Capital Improvement Program
Motion carried, all ayes.

(Public Hearing closed at 7:11 p.m.)

Chairperson Majoros then called for a motion from the Commissioners to approve and adopt the City of Farmington 2022/2027 Capital Improvement Program, as presented, and to forward it to City Council for their review and consideration in accordance with the resolution in the Plan.

MOTION by Crutcher, supported by Perrot, to approve and adopt the City of Farmington 2022/2027 Capital Improvement Program, as presented, and forward to City Council for their review and consideration in accordance with the resolution as outlined in the Plan.
Motion carried, all ayes.

UPDATE – CURRENT DEVELOPMENT PROJECTS

Chairperson Majoros introduced this item and stated this item has probably four areas he feels would be prudent to discuss and of course at any time for each of these four, I'll stop and ask for Commissioner comments or questions or what have you. The first category is what I call "projects currently underway", so the items that have either been through us already that we know are underway like the gas station at Nine and Farmington, the Tropical Smoothie for those of us who travel down Grand River, I've seen tremendous progress there; Blue Hat Coffee, a lot of the initiatives that we have as a team have seen and moving forward that are underway. So I think the first probably area of update for staff would be for those projects that are currently underway that we're seeing visible results on, I guess I would ask Mr. Christiansen for any fundamental what I call cycle over cycle changes. So are there any pieces of news that we as a body should know about or Category 1, which I call our current body of projects underway. So, with that, I'll ask Mr. Christiansen for a comment there and then we'll open it up to the Commissioners for any comments on current projects and then we'll move on to my next category.

Director Christiansen stated as of today current status of the projects that we actually were discussing at the February meeting; they are continuing to move forward. So, other than progress which you have noted you can see in your travels, there's nothing new specific to those projects that we discussed at the February meeting, they all continue to move forward.

Chairperson Majoros opened the floor for questions from the Commissioners.

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Commissioner Crutcher stated he had a question regarding the coffee shop at the Masonic Lodge. How are they proceeding, there was some construction but he hasn't seen any activity over there lately.

Christiansen replied yes, they continue to progress and that's even as of last week, current status interior work, there's been some additional inspections that the City's building official has conducted. And you may note that the exterior improvements, the ramp that was approved and is to be on the north side of the building, continues its implementation. Progress is still being made and we're hopeful that as the weather breaks, more of the exterior work will commence and will be able to be completed along with what's going on the inside right now. Dialogue with the owner, he's really trying to work to get open sometime this mid Spring.

Commissioner Perrot commented with Tropical Smoothie Café and that's been in our rear view mirror for quite some time from an approval process, and then we asked them to come around and help out their tenants and get the building all squared away before the City signed off on them breaking ground on the out building now. And we went from a fenced in lot, to one wall up, to two, three weeks of extremely cold weather and no work, and now they're going like gangbusters so it's really good to see and it will be nice to see that in the win column soon. He said the progress, the work that the staff did on that whole plaza, the beautification, the enhancements, it's really strong, it's a beautiful looking place now, so kudos, good work.

Commissioner Kmetzo said she has a follow-up on the Tropical Smoothie. Has there been any feedback from the tenants or the occupants of the facility behind them, have they said anything about how their structure is being obstructed or any negative feedback from the erection of that building? I think on paper it looked fine, but now that the building is up, I'm just curious if there was any concern from like the China Merchandise or the Indian Grocer, and Tweeny's, has there been any comments about the structure itself?

Christiansen replied that's a great question and said no, they've heard nothing negative, in fact, they've heard positive comments, they're very excited about the work being done. They're very pleased with what's going on with their building that they're tenants in, but in fact, they're really excited because new signs are going up. You might note that new wall signs for those businesses are going up right now. I think there's two new ones, an O'Reilly sign has gone back up, there's a new House of Lee sign that's been installed, I know they're working on the Tweeny's sign right now and they're going to be working on the others, so they're all pretty excited from those that I've talked to.

Chairperson Majoros then asked Christiansen if he could provide any feedback in the area, is there anything on the horizon, a lot of times you give us a heads-up on what might be brewing; any new developments, any areas that you think may be hitting our radar

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screen here at some point that would be of interest to know. So that's just an open ended question to you, Kevin, we'll start there and go to Commissioners after.

Christiansen replied that he's very pleased to share with the Commission and to let you know with all of the work that you have done previously and have been involved with on the 47th District Courthouse property, Liberty Hill Condominiums, that they commenced site development yesterday. And I'd like to share with you that we received from the developer, a quit little snippet, if Mr. Golden is able to play it, it's not very long, it's just the current status of the property, a little aerial overview via drone photography, and also it just kind of shows the equipment delivered, some piping delivered, a little bit of overview. We had the preconstruction meeting and they've commenced construction as of today. Again, this site development will be then work according to the approved PUD plan, and the engineering construction plans and permit development related to the fourteen approved detached single-family homes and the site as a whole. And we're really excited that this is moving forward now and look forward to seeing this development.

(Video played)

Christiansen stated as you can see the site, you can see the equipment that's been delivered, the materials, the pipe. So, that was the site status as of last week and they wanted to share this with you this evening in our update. And as I indicated the preconstruction meeting having been held, site development commenced today.

Chairperson Majoros asked if all goes well, what is the potential finish date, is this a year, if you can just roughly if you can.

Christiansen replied I can relate it back if you can recall to the Flander's School site redevelopment and you may recall that development, that is the Riverwalk of Farmington, that's 33 detached single-family homes on that 10-acre site with the dedication it was about 7.75 acres. But from the time that they broke ground and moved forward, they sold out that development in nine months and that was 33 homes and they completed that development up through not only site development but dedication of everything within one plus, going on two-year period. It was really quite expeditious and they moved forward pretty quickly. They were actually able to do production, which is the building of the homes, concurrent with site development. So that's really what the goal of the developer here is, is to be developing the site, grading the site, cutting in the roads, installing the infrastructure, putting in the base course and the road, and at the same time as staging provides for during the first production. Their intent per my discussion with them is to build a model, but I'm going to tell you that my experience and with everything else, the timing in all this and with the existing market as I'm aware of it and as I currently am seeing with the issue with demand for housing, in particular in Farmington, I'm going to believe in speculation that they're going to have sales and may even sell out before

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site development is either progressing or complete at a minimum such that production can move along as they're able to do it without having to have a model, they're certainly not going to need a sales trailer on site for something like of this scale anyways. And I would say to you that I would project that it's very possible spring of 2021 that they may be able to complete this site development and even some of the production of this year and then complete then the remaining portion in 2022. So it may be a one and a half year, two-year build cycle if all goes well.

Perrot stated he seems to recall the developer, Boji, being really motivated and he was really willing to work with the City on getting all the approvals so he could build right away.

Perrot then asked if there was any updated information on the Panera site and Christiansen replied there is a broker that is marketing the property, there's been several phone calls and dialogue with interest, but nothing more than that, nothing specific to any sort of discussion regarding a particular use or intended plan, so there's an opportunity there. One of the things I can tell you is Panera is just one of several sites within the community as a whole that we are focused on in paying close attention to in terms of marketability and re-tenanting the building. We have several in downtown, we have several in other areas of the City and you can speculate as to why that may or may not be the case. Some of that is due to the existing economic environment right now, some of that due to the pandemic, to the Covid pandemic, to the Covid crisis.

Perrot then stated that our approval to add a drive-thru then at that location, even though it's no longer a Panera, that still would carry over to the tenant so I think that would make it a more desirable location.

Christiansen replied that the broker's sign, the real estate sign on the property indicates that drive-thru opportunity exists on the site.

Chairperson Majoros said the third item is very timely, a lot of news what made this week with City Council's meeting and the Maxfield redevelopment and one of the purposes for this part of every meeting is for we as Commissioners have the lay of the land and can speak with a consistent and accurate voice when we're engaging with community members and with that, we've probably all read some articles or whatever but there's just some logical questions that may come out and logical next steps, so I thought it would be appropriate to ask you, Kevin, to just kind of give us if we were bumping into somebody on the street, what do we say in an instance like this so that we're being fair to the process, where we stand, what's next and those sorts of things. So maybe we'll ask for your take on that, that would be great.

Christiansen replied I think that's very appropriate; I appreciate your asking and certainly the Commission and your focus on all aspects of development in the community and

particularly this project. You've had involvement with this through a lot of other avenues with all of your planning efforts. And we talked about at some point in time like you have before, you're going to be involved in the plan review process for the redevelopment of the Maxfield Training Center. And it looks like we're moving along to that point right now. To give you an update as you've asked, current status, what I would say that you should be made aware of as you're asking what may be, what you can convey, is that City Council approved Robertson Brothers Homes RFQ response, their proposal, and they're proposed 59 unit townhouse condominium project for the Maxfield Training Center redevelopment project last Thursday night. Next steps are negotiation of the property acquisition from the City by Robertson Brothers Homes and then the Planned Unit Development, the PUD plan review approval process with the City, that's the next step. This will also include project environmental plans and financing plan to be reviewed and approved by the City. This will likely take the next six to nine months to be completed. Closing on the property acquisition and site development construction will probably not be completed and will not start until next spring, which will be the spring of 2022. So that's really the current status. Council went ahead and selected one of the RFQ developers, Robertson Brothers Homes, the next step is negotiation with respect to the property acquisition and then embarking on the PUD process.

Chairperson Majoros thanked Christiansen for the update and stated this is a good forum to all get aligned and hear from a factual source as to what's on the horizon and what's new.

PLANNING COMMISSION COMMENTS

Chairperson Majoros opened the floor for comments from the Commissioners.

Commissioner Waun stated she would like to express her concern made by the statement made by Councilmember Maria Taylor at the March 4, 2021 Special Meeting about the MTC to the fact that the Planning Commission does not want high density projects. The statement is not necessarily accurate and it implies that the Commission as a whole is biased against particular projects that are allowed by the City Master Plan and Zoning Ordinances. I think that such a statement without explanation or qualification does a disservice to this Commission and could be harmful to future developments, opportunities to our community, if we are perceived as anti-development. I hope that as the project proceeds there will be a clarification or a correction of the statement by the Councilmember.

Commissioner Crutcher commented that coming up in the spring we'll be looking at the re-applications and applications for outdoor seating and if there's any other consideration, we may want to be thinking about post-pandemic how we would approach those outdoor seating arrangements for the eating establishments around town or if there is going to be

any concern. One other thing is one of the things that has come up with my affiliation with the Parking Advisory Committee, is bringing up some ideas about the parking code requirements and also for potential for a carry-out and delivery as a thing, having dedicated parking spaces for those kinds of activities. The ride sharing and also for the meals, pick-up and delivery, and it's not addressed in an ordinance right now, but we may be looking to something like that in the future.

Director Christiansen said that's a great question and what I can tell you is we've been having dialogue with the City Attorney's office regarding outdoor seating, how outdoor seating that's approved is being used, implemented in Farmington. The actions by Council last June, August and December that related to outdoor seating in light of the Covid pandemic crisis and how they approved things temporarily, what the status of that is and what may need to be addressed again either to keep things going as what was approved as we're still within that window right now, within the window of the pandemic crisis as it continues as is and anything else. Just really quickly, Council approved last June a resolution allowing for expansion of approved outdoor seating areas temporarily as a temporary special use in parking lots and the like. We got a dozen applications, had a dozen approvals, everybody from the restaurants on restaurant row in the north parking lot to the parking lot behind City Hall and the Library, a couple uses, and to the main parking lot in the Downtown Parking Center, and that worked out really well, and the DDA was an excellent facilitator of providing for means of identifying those areas, they had bollards, chains, planters, they provided tables and chairs and umbrellas and it worked out really, really great, I think. And I think those that took advantage of that I think had because of that more success than they thought they were going to have in light of the circumstances that came about. In any event, there was a second resolution that allowed that to continue past the October 31st end of season, that was in August, and Council approved that resolution and that extension was to April 14th of this year. A third action of Council was the December approval of the amendment to the entertainment provision of the Community Section of the Code of Ordinances that allowed for enclosures, temporary enclosures, the igloos, the small type of structures, the Farmington Forts as the DDA labeled them, some other elements and that was able to be intertwined with the social district that was approved, too, and so that worked out really, really well. And those are for temporary facilities that didn't require building permit and anything else to be addressed, it was a Council action and an oversight by City staff and administration and has worked out really well. That, approved in December, expires also April 14th. The discussion with the City attorneys have been a potential additional resolution to allow for outdoor seating expansion into the parking lot again for this season; so, April 14th comes along and we're able to continue doing so. Maybe those shelters then tend to phase out a little bit because of season, but we could certainly establish those areas that were approved last year and maybe even additional areas if they come about. So we're working with the City attorney on that to look to see that happen again. The other issue is a direction from Council that was requested by one of the City's food and beverage

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restaurant businesses, to consider City ordinance provisions that would permit canopies, awnings, sides of those awnings, zip up, zip off enclosure type structures on a more permanent basis in accordance with a process and an approval structure like is currently the ordinance structure for outdoor seating. So, for example, right now if you are a restaurant business and you want to have outdoor seating then you have to apply for a site plan review of the Planning Commission, and if it's in downtown, it's the DDA review and recommendation and the Planning Commission, and then approval of the Planning Commission in order to establish that outdoor seating area. Once approved via site plan it can continue annually as long as you are compliant, you had no issues, and anything that's needed in terms of insurance and everything else is provided. And that's pretty typical under our current ordinance structure but there is a request presented to Council considering an ordinance amendment or however it's going to be facilitated to allow for structures in outdoor seating areas on a more permanent basis, so more than tables and chairs. So that's also in the hands of the City attorney's right now; a resolution to continue to extend for this next year during regular season of the expanded area again, and then an ordinance to address permissiveness through a process for structures within outdoor seating areas. So that's a great question, Mr. Crutcher, and that's the current status of that.

Crutcher asked if there had been discussion on extending the outdoor seating season as well, as the pandemic has shown us, we can sit outside and Christiansen stated that is part of the discussion.

ADJOURNMENT

MOTION by Crutcher, supported by Perrot, to adjourn the meeting.

Motion carried, all ayes.

The meeting was adjourned at 7:48 p.m.

Respectfully submitted,

Secretary

Farmington Community Library Board of Trustees

Virtual Board Meeting

6:00 p.m. – March 18, 2021

Held Online Via Zoom

Board Members Present: Huyck, Murphy, White, Kelly, Duron-Willner, Stryd, Hahn

Board Members Absent: Largent

Staff Members Present: Grover, Peterson, Seigrist, Jackson

Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order at 6:06 p.m. by Board President White.

INTRODUCTION OF BOARD MEMBERS- Roll call of all present members Huyck, Murphy,

White, Kelly, Duron-Willner, Stryd, Hahn

MOTION by: Kelly to approve agenda w/ changes of friends report being moved to just before the director's report. Supported by Hahn.

Vote: Aye: Huyck, Murphy, White, Kelly, Duron-Willner, Stryd, And Hahn

Opposed: None

Absent Largent

Motion passed.

APPROVAL OF THE MINUTES

MOTION by Huyck to approve minutes from February's board meeting with the changes of President White's name being removed from Aye regarding motion by Stryd, White Opposed motion in February's meeting. Current motion supported by Stryd.

Vote: Aye: Huyck, Murphy, White, Kelly, Duron-Willner, Stryd

Opposed: None

Abstain: Hahn

Absent Largent

Motion passed.

MOTION by Renee to approve minutes from February's closed session board meeting minutes approved as written. Supported by Duron-Willner

Vote: Aye: Huyck, Murphy, White, Kelly, Duron-Willner, Stryd

Opposed: None

Abstain: Hahn

Absent Largent

Motion passed.

OPERATING BILLS

MOTION by Huyck for the Board of Trustees approve expenditures for the operating bills totaling \$350,470.20 was supported by Murphy

Vote: Aye: Huyck, Murphy, White, Kelly, Duron-Willner, Stryd, Hahn

Opposed: None

Absent Largent

Motion passed.

FINANCIAL REPORT

MOTION by Huyck for the Board of Trustees approve and file the financial statements for the year to date of February 28 2021 that's eight months of the New Year. Supported by Stryd.

Vote: Aye: Huyck, Murphy, White, Kelly, Stryd, Hahn

Discussion: Hahn questioned the extra funds in the money market account at Comerica. Huyck reported he will get back with an answer.

Opposed: Duron-Willner

Absent: Largent

Motion: passed.

Presentations

Jason Benedict from Oakland County Road commission

Motion by Hahn to approve the highway easement at 12 mile location, Supported by Kelly

Vote: Aye: Huyck, Murphy, White, Kelly, Stryd, Hahn, Duron-Willner

Opposed: None

Absent: Largent

Motion: passed.

Jason Goelde and Mary Ellen from MBM Technology Solutions. The presentation included updates stating an assessment of the IT department was conducted, the findings were FCL had hardware issues, hard drive failure, servers were not maintained and were outdated for past decade. Microsoft security had not been updated since 2015. MBM stated they implemented a password policy, new firewalls and updated active directory from 2008 model. Completed Microsoft exchange server migration from an unsupported platform to an exchange on-line cloud platform. There are still many items that need to be addressed to update the system.

CORRESPONDENCE

Murphy reported the board received ten correspondences, four of the ten were anonymous six were responded to. Duron-Willner inquired about seeing correspondences and responses. President White added he would like to see all board members receive a copy of correspondences.

Friends of the Library

Cathi Wuan (President of Friends) reported Mary Beth is a good resource for information she has been with the Friends over ten years. Stacy Charlesbois will be the Friends designated representative on the strategic planning committee. Fundraising efforts-The Friends are excited to announce book sales have resumed at both locations. Friend requested a bigger book sale space at the Liberty St. location and stated they will be responsible for any capital needed to expand the space. The most recent solicitation letter received 624 responses which is down about 150 from 2019. The friends will host a virtual Oscar nominated shorts fundraiser April 9-24 details TBA.

DIRECTOR'S REPORT

- Director Grover thanked everyone for their time for the responses for ideas, suggestions support and patience, as we continue to maneuver through all the complexities of this fluid evolving health, environment.
- FCL is operating at original hour we are open 7 days, as we were pre-covid our hours are Monday through Thursday we are open 9am to 9pm Friday and Saturday 10am to 6pm, Sunday 1pm to 5pm
- Curbside service is provided Monday through Saturday nine to six and on Sundays, 1:00 5pm
- Patrons are invited for 30 minutes to browse the collections, pick up the holds purchase some books from the friends book sale shelf use computers, fax or printers by appointment, of course. You may speak with library staff at reference or circulation. We hope to increase time soon and allow for sitting in the library safely.
- Digital Library is accessible 24/7
- Programming is still online, as we continue to monitor the pandemic.
- There has been an upswing in covid-19 numbers. As of yesterday, there were 3806 cases added to the statewide numbers, 513 in Oakland County.
- We are dedicated to providing services during this pandemic with safety as a priority.
- FCL welcomes HR supervisor Jerea Jackson with the onset of March 2021. She's looking at our current policies, systems, org structure.
- FCL is collecting applications for the marketing and communication coordinator, This would be to build a new department for outreach, enhancing the communication channels with internal and external stakeholders, marketing our collections and services.
- We are also currently hiring maintenance staff for our facilities departments
- We are working on restructuring our IT department, to have an in house IT department.
- FCL is compiling an active list of substitutes and volunteers for future use.
- MCCI has transitioned off, FCL's social media team has been equipped with the necessary tools to carry the torch.
- We continue to use day porters from McCoy they are essential to keeping our employees and patrons safe.
- Outsourcing is an integral part to enhancing our services, FCL has historically used outsourcing for professional services for years, including for payroll, retirement benefits, payroll, cleaning services, maintenance, legal services, strategic planning, repairs and renovations. We are working on decreasing our use of outsourced services.
- Gale engage training took place for several staff members, LEAP the mobile version of our library services Polaris
- Staff training for ADP Portal has taken place, and the time management tool will be next.

- MERS will host a presentation for staff to inform them of retirement benefits available.
- We are preparing for a series of listening sessions for different groups of our community. I envision the library, as the third place for all the members of our community. First place, in your life is your home, second is your employment, and third place, should be the library. Announcements will be made on our website, e-mails and on social media.
- We opened to public on February 2. We had a foot count of 8723 in Feb. It was a delight to meet with our patrons and chat with them again. Last year February's patron count was 45,524.
- Curbside was down in February due to patrons being able to come into the library to pick up books.
- 1524 attendees participated in 72 programs in the month of February.
- Kelly reported children participated in outdoor story telling, young adults made warm lap blankets for seniors, Chinese new year celebration, Adults participated in finding black ancestors, book discussions, and trivia.
- Director Grover has met with 7 of 8 board members to gather their vision, goals and ideas for the 2021 year.

Discussion: Stryd and Duron-Willner asked how our outsourcing compares to other libraries, and how our budget for consultants and personnel services compares to other libraries.

COMMITTEE REPORTS

Facilities Committee

Stryd reported they did meet and discussed possible additional office space for the new managerial hires, the committee brainstormed how to re-purpose the space within the library.

Finance Committee

Huyck reported the Finance committee met with Sue Fineberg from MERS, to discuss retirement plan for FCL staff. More information will be provided to board members.

Personnel Committee

Murphy reported the PC met to discuss the performance reviews submitted by each trustee and the self evaluation completed by the director. Further discussion to occur in next PC meeting.

Strategic Planning Committee

The strategic planning committee received updates as to where we are in the process of upgrading our IT system. Our current IT team was able to identify vulnerability issues and institute immediate remedial measures to safeguard our network. In order to institute long term and permanent measures Riti has been discussing options such as migration of polaris server to cloud services. Kathy gave a thorough presentation about the options regarding the polaris server. The first option is, keep our server in house or as they are, and make upgrades, but this will still leave us vulnerable. It requires dedicated monitoring from staff, which takes time away from other important responsibilities, this is most expensive and the least efficient. It can potentially result in increased costs if data is breached.

The second option is to contract with polaris to move the system to the cloud, and be part of a shared server with other libraries. All data would be protected and remain confidential to our library.

The last option, which is the most expensive would be to have a dedicated server for us alone. Kathy researched the three options, and Kathy, Riti, and Myles all recommended using the shared server system as it provides safety and privacy. We support them in their decision. After upgrades are completed, we will only need seven servers. Currently we have 20 servers running, most of which are not needed or even being used, which is wasting energy.

Once the extra servers are shut down the air conditioning units which keep them cool will run less, resulting in big savings on our electric bill each month. The migration from an old, outdated, vulnerable system must be done in the correct sequence, in order to keep the library operations functioning day to day, to prevent the loss of data, and to train staff as new programs are introduced. Thank you Kathy and Myles from MBM for their hard work and dedication towards making improvements needed for the betterment of the library.

Myles estimated that the majority of the projects should be completed within the next two to two and a half months.

Bylaws Committee

Bylaws committee finished new draft of by-laws and will present motion in new business.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Hahn, Stryd, Duron-Willner worked on re-drafting the bylaws, taking a look back a few minor errors exist and will be corrected. The bylaws were very bare and now are more robust. The Code of conduct

has been the highlight of some changes. Director Grover asked that she be added as ex-officio member to all committees to keep informed of decisions.

MOTION by Kelly to accept the new bylaws as written, saving any typographical errors that may come up in the future. Motion Supported by Hahn,

Vote: Aye: Murphy, White, Kelly, Duron-Willner, Stryd, Hahn, Huyck

Opposed: None

Absent Largent

Motion passed.

New policy- New social media policy was presented to the board drafted by HR supervisor Jerea Jackson and vetted by legal counsel, Foster-Swift.

Discussion: Hahn asked if this document should have a signature line on it. Director Grover stated that this will be a part of the employee hand book, which has a signature line. President White said he has not had time to read it, and did miss the last PC meeting. Stryd reports she would like the policy to not be enforced retroactively.

Jerea Jackson stated that this policy would go into effect when adopted. This policy is needed to safeguard the brand of the organization, and encourage staff to be accountable for their social media postings.

MOTION by Kelly to Table the adoption of new social media policy

Motion Supported by Hahn

Vote: Aye: White, Kelly, Duron-Willner, Stryd, Hahn, Huyck

Opposed: Murphy

Absent Largent

Motion passed.

President White requested WCBC (working conditions & benefit committee) have a report for April's board meeting.

BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS

Board discussed meeting in person for April. Trustee Murphy read the following statement;

I want to thank you for your time and your commitment to the library, and for providing feedback to the board of trustees. I hear your concerns and messages of wanting to improve staff morale and wanting to return to how things used to be. I too am a member of this community and love the library. I can safely

say we all do on this board. I ask for your help and making these improvements happen. What is needed, are suggestions for realistic positive changes that we can make to improve staff morale, culture, image in the direction of a library. We cannot undo the many changes that have occurred this past year. We must move forward from where we are today. I welcome specific suggestions to improve dialogue, to decrease hostility, and also recommendations for creating a more positive culture within the library. The criticisms of the board, the Director and even the staff have resulted in a year long assault against the library's reputation. At this point it doesn't really matter who is to blame for this, what matters is that we make an effort of working together to rebuild the reputation of the library in the minds of the patrons, staff, in the Community. This can only occur with positive rather than negative messages, and it is only with a sincere desire for improved dialogue and mutual trust and understanding that we can realize our dreams of a better future for the library.

Motion by Duron-Willner to host FCL's April board meeting in-person using a hybrid format.

Motion supported by Murphy

Vote: Aye: White, Kelly, Duron-Willner, Hahn, Huyck

Opposed: None

Abstain: Stryd

Absent Largent

Motion passed.

PUBLIC COMMENT

Kathie, Glen, Jeff Pavlik, Michael Shereda, Cecylia, Kelly, Steve, Eric, Patricia, Maddy, Suzanne, Comments ranged from thanks for servicing the community to concern for staff and library functions.

ADJOURNMENT

The Board meeting was adjourned by acclamation at 10:06 p.m. by President White. The next meeting of the Library Board is scheduled for Thursday, April 8, 2021 at 6:00 pm. Via audio ZOOM.

Respectfully Submitted,

Renee Murphy, Secretary

Library Board of Trustees

Farmington Community Library Board of Trustees
Virtual Special Board Meeting - 6:00 p.m. – March 31, 2020
Held Online Via Zoom

Board Members Present: White, Hahn, Huyck, Largent, Murphy, Kelly, Stryd, Duron-Wilner

Board Members Absent: None

Staff Members Present: Grover, Peterson

CALL TO ORDER

The Board Meeting was called to order at 5:34 p.m. by Board President White.

MOTION by Largent to go into closed session to speak to with attorney. The items to be discussed concerning the IT network are covered under attorney client privilege and authorized by section eight H of the open meetings Act. Specifically to discuss records of a public body security measures and security procedures, because they are related ongoing security of the library and records of information which is covered by OMA FOIA 13(1)U and 13(1)Z. Motion supported by Kelly.

Vote: Aye: White, Huyck, Kelly, Stryd, Duron-Willner, Hahn, Larget, Murphy

Opposed: None

Motion passed.

authorized by section eight A of the open meetings Act, specifically to discuss records of a public body security measures and security procedures, because they are related ongoing security of the library and records of information

MOTION by Huyck to return to open session. Motion supported by Kelly .

Vote: Aye: White, Huyck, Kelly, Stryd, Duron-Willner, Hahn, Larget, Murphy

Opposed: None

Motion passed.

MOTION by Hahn to extend the deadlines with MBM Solutions that were discussed regarding the security issues for 90 days and that we have a another review in 60 days to determine whether we will meet that targets . Motion supported by Murphy.

Vote: Aye: White, Huyck, Kelly, Stryd, Duron-Willner, Hahn, Larget, Murphy

Opposed: None

Motion passed.

MOTION by Hahn to go into closed session to speak to with attorney. The items to be discussed concerning opinion of council are covered under attorney client privilege. under section eight H he of the open meetings act, to discuss a confidential written legal opinion, subject to attorney client privilege, and that is exempt from disclosure under FOIA section 13 (1) G.

Motion supported by Largent.

Vote: Aye: White, Kelly, Stryd, Duron-Willner, Hahn, Larget, Murphy

Opposed: None

Absent: Huyck
Motion passed.

MOTION by Kelly to return to open session. Motion supported by Hahn .
Vote: Aye: White, Huyck, Kelly, Stryd, Duron-Willner, Hahn, Larget, Murphy
Opposed: None
Motion passed.

MOTION by Hahn for the board to authorize retention of Foster Swift, and attorney Michael Blum. to review the internal investigation conducted regarding an EEOC complaint and to conduct further investigation as warranted. The Board should authorize counsel as contact person for service of the charge of discrimination and handle defense of the charge once it is received. Motion supported by Kelly.
Vote: Aye: White, Kelly, Stryd, Duron-Willner, Hahn, Larget, Murphy
Opposed: None
Absent: Huyck
Motion passed.

PUBLIC COMMENT

Kelly, Glen, Maggie, Michael, Richard, Jeff, Patricia, Suzanne, Rosie, Mary Lou, Roxana, and Mary.

BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS

The Board will not make any comments after each public comment, questions and concerns will be addressed at an appropriate time.

ADJOURNMENT

Meeting was adjourned by acclamation at 9:27 p.m. by President White. The next meeting of the Library Board is scheduled for Thursday, April 8, 2021 at 6:00 pm.

Respectfully Submitted,

Crystal Peterson
FCL Executive Assistant
In Behalf of Renee Murphy
FCL Board Secretary

Farmington Community Library Board of Trustees Meeting
6:00 PM Held Online Via Zoom April 8, 2021
32737 W. 12 Mile Road, Farmington Hills, MI 48334

Board Members Present: Duron-Willner, Huyck, Largent, Stryd, Murphy, Kelly, White

Board Members Absent: Hahn

Staff Members Present: Peterson

Staff Members Absent: Director Grover

CALL TO ORDER

The Board Meeting was called to order at 6:02 pm. by Board President White.

President White stated that Director Grover was unavailable for tonight's meeting.

Motion by Largent to table the Agenda until next week, 4/15/21, but to still have public comment was seconded by Huyck.

Discussion: Duron-Willner noted that the 12 mile library was closed this week.

Vote: Aye: Duron-Willner, Huyck, Largent, Stryd, Murphy, Kelly, White

Absent: Hahn

Opposed: None

Motion Passed

Public Comments:

Public comments were given by Stacy Charlesbois stating that the Friends of the Library Oscar fundraiser will be held on-line this year with proceeds going to FCL. Please go to Farmlib.org to find the link to register, or contact Stacy at stacycharlesbois@gmail.com. Roxana, Eric, Mary Lou Stropoli, Kristy, Sara, Glen, Ron Stropoli, Suzanne, Jeff, Patricia, Kelly, Becky Burns, Joe O'Conner, Katie, Katie, Kathie, CM, Rebecca, and Jessica voiced concern that Board members be on camera, frustration with the board for not addressing public comments, requesting correspondence letters go to all board members, post the agenda, minutes and meeting materials, post the board meeting recording on the website, increased transparency, excess budget spending for outsourcing, in-source IT needs, concern about legal bills, following OMA, request for Director Grover, Renee and Bill to resign, scrap the Pepper plan, and hire outreach and children's staff members.

BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS

Largent suggested that he and President White should work together to address the concerns of the public and to address misinformation.

Duron-Willner called point of order that public comments should not be responded to by Largent. He acknowledged that she was correct.

ADJOURNMENT

MOTION: by Duron-Willner to adjourn the meeting was agreed upon by acclamation.

The Board meeting was adjourned at 6:56 p.m. by President White. The next meeting of the Library Board is scheduled for Thursday, April 15, 2021 at 6:00 pm. Via ZOOM.

Respectfully Submitted,

Renee Murphy, Secretary
Library Board of Trustees

DRAFT

MEETING MINUTES
FARMINGTON AREA ARTS COMMISSION
March 11, 2021 – 6:30 PM
REMOTE ZOOM MEETING

THE ARTS COMMISSION WAS HELD ELECTRONICALLY AND CALLED TO ORDER BY:

Chair McDermott AT:6:35pm

MEMBERS PRESENT: Cheryl Blau, Farmington, Michigan
Cindy Carleton, Farmington Hills, Michigan
Jeff Dutka, Farmington Hills, Michigan
Lesa Ferencz, Farmington Hills, Michigan
Joy Gradin, Farmington Hills, Michigan
Celeste McDermott, Farmington Hills, Michigan
Claire Perko, Farmington, Michigan
Ted Hadfield, Farmington Hills, Michigan
Sean Deason, Farmington Hills, Michigan
Lindsay Hawkins, Farmington Hills, Michigan

OTHERS PRESENT: Jessica Guzman, Cultural Arts Staff Liaison
Maria Taylor, Farmington City Council Liaison.

APPROVAL OF AGENDA:

Motion by McDermott support by Gradin, to approve the agenda with amendments.

Amendments: Section 9 COMMISSION FOCUSED 2020 PROJECTS - amend second item to read Fairy not Fair.

Roll Call Vote:

Yeas: BLAU, CARLETON, DUTKA, FERENCZ, GRADIN, MCDERMOTT, PERKO, HADFIELD,
DEASON, HAWKINS
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 9-0.

APPROVAL OF January 14 minutes:

Motion by Gradin support by Perko to approve the agenda with amendments.

Amendments: Past minutes were motioned by Gradin not Carleton

Roll Call Vote:

Yeas: BLAU, CARLETON, DUTKA, FERENCZ, GRADIN, MCDERMOTT, PERKO, HADFIELD,
DEASON, HAWKINS
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 9-0.

NOMINATIONS & ELECTIONS: CHAIR

Maria Taylor nominated Lindsay Hawkins for Chair. Hawkins declined the nomination.
Carleton nominated Lesa Ferencz. Ferencz accepted the nomination.

Roll Call Vote:

Yeas: BLAU, CARLETON, DUTKA, FERENCZ, GRADIN, MCDERMOTT, PERKO, HADFIELD,
DEASON, HAWKINS
Nays: NONE
Absent: NONE
Abstentions: NONE

ELECTION CARRIED 9-0.

NOMINATIONS & ELECTIONS: VICE CHAIR

Ferencz and Hawkins nominated Celeste McDermott for Vice-Chair. McDermott accepted the nomination.

Roll Call Vote:

Yeas: BLAU, CARLETON, DUTKA, FERENCZ, GRADIN, MCDERMOTT, PERKO, HADFIELD,
DEASON, HAWKINS
Nays: NONE
Absent: NONE
Abstentions: NONE

ELECTION CARRIED 9-0.

NOMINATIONS & ELECTIONS: SECRETARY

Hadfield nominated Sean Deason for secretary. Deason declined the nomination. Hadfield nominated Cheryl Blau for secretary. Blau decline the nomination. Carleton self-nominated for secretary.

Roll Call Vote:

Yeas: BLAU, CARLETON, DUTKA, FERENCZ, GRADIN, MCDERMOTT, PERKO, HADFIELD,
DEASON, HAWKINS
Nays: NONE
Absent: NONE
Abstentions: NONE

ELECTION CARRIED 9-0.

ARTISTIC REFLECTION

Ted Hadfield shared his experience speaking about David Barr’s work at Riley Park. On a cold winter day in February, about three dozen folks gathered to learn about David and his legacy. Even though the evening was cold, Ted was really touched by people showing and making a connection to Art.

Celeste says “Art is Essential”.

PUBLIC COMMENTS

No public comment

CULTURAL ARTS DIVISION REPORT

The Hawk:

- Keys on 3/23/21
- Tech won't be in for set up until mid-April
- Late April through May would be the time for gathering and installing Public Art in the facility. Karla is the connection for Art collection. Online application for proposals at: <https://form.jotform.com/210143767399160>
- Soft Opening around June 1st
- Camp starts 6/14/21
- Maker Space on target to open early fall

Art on The Grand – scheduled for June 5 & 6

PUBLIC ART COMMITTEE REPORT – Mural Project

March 22nd there will be a public event about signage. All commissioners are encouraged to attend. Mural Project Team will be meeting earlier that week to review notes and recommendations.

Jessica recommended looking into Americans for the Arts, they have a Public Art Network that might have some resources. <https://www.americansforthearts.org/>

Hadfield will contact a co-worker who is working in/on public art.

COMMISSION FOCUSED 2020 PROJECTS – Pedestal Project

Pedestals need to be completed and installed at The Hawk. We should plan a dedication when they are ready. Hadfield will be able to complete the plaques in a few weeks.

COMMISSION FOCUSED 2021 PROJECTS

Fairy Doors

We will bring this idea to the community as a campaign to connect people with this fun and artful activity.

Blau will meet with Nomi and Ashlie (Heritage Park).

We will upload commissioner fairy door pictures to the “Stay Creative” site.

Hawkins will talk to Dwayne at KickStart.

Deason will put together a marketing piece in the “Stay Creative” space.

Threshold Imagination Doors

Great conversation on grant scope and definition. Highlights include defining the bios of the stakeholders to help the artist; getting feedback from the denied grant to improve grant applications moving forward; discussing Idea vs End Goal; how to target a few artists and ask for proposals.

COMMISSIONERS' COMMENTS

Hawkins brought Art in Public Spaces back into the agenda, called for help to start documenting public art in Farmington and Farmington Hills. Gradin and Blau volunteered.

NEXT MEETING DATE:

Thursday 4/8/2021

ADJOURNMENT

Adjourned by: McDermott

Time: 8:34PM

:Page 3

Roll Call:

Yeas:	BLAU, CARLETON, FERENCZ, GRADIN, MCDERMOTT, PERKO, HADFIELD, DEASON, HAWKINS
Nays:	NONE
Absent:	NONE
Abstentions:	NONE

Minutes drafted by: Joy Gradin



Regular City Council Meeting
7:00 p.m., Monday, March 15, 2021
Virtual Meeting via Zoom

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on March 15, 2021, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized under the Open Meetings Act, MCL 15.261, et seq., as amended by HB 1108, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 7:00 p.m. by Mayor Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Present	
David DeLind	Councilmember	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Absent	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen
Superintendent Eudy
City Clerk Mullison
City Manager Murphy
City Attorney Schultz
Director Warthman

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

Jeanne Freed, 23069 Lilac, made suggestions for current tree inventory implementation.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Accept City of Farmington Board and Commission Minutes
- B. City of Farmington Minutes
 - a. February 16, 2021 Regular
 - b. March 1, 2021 Regular
 - c. March 4, 2021 Special
- C. Farmington Monthly Payments Report
- D. Farmington Public Safety Monthly Report
- E. Accept the resignation from Sharon Bernath from the Friends of the Mansion Committee

Move to approve the consent agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Bowman, DeLind, LaRussa, Taylor
ABSENT:	Schneemann

5. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	DeLind, LaRussa, Taylor, Bowman
ABSENT:	Schneemann

6. NEW BUSINESS

A. Historical Commission Interview

Rudy Wengorovius was interviewed for an open seat on the Historical Commission.

Move to appoint Rudolph Wengorovius to the Farmington Historical Commission for a term ending March 31, 2022.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember
AYES:	LaRussa, Taylor, Bowman, DeLind
ABSENT:	Schneemann

B. CONSIDERATION TO APPROVE CONTRACT BETWEEN OAKLAND COUNTY WATER RESOURCE COMMISSIONERS (OCWRC) OFFICE AND DIXON ENGINEERING FOR THE 9 MILE BOOSTER STATION PIPE REHABILITATION, AND ALLOW CITY ADMINISTRATION TO EXECUTE CONTRACT DOCUMENTS

Superintendent Eudy summarized the OCWRC recommendation for pipe rehabilitation at the 9 Mile Booster Station. This project would include replacement of the bolts at the 80 pipe connections, and bolt replacement of the 14 valves. It would also include surface preparation of the piping and painting of the pipe and surface as well as preparation and galvanized coating of the steel grating. Eudy said that the painting of the pipe would require the booster station to be taken out of service to control the moisture on the pipe surface. The water tank in the cemetery will be filled by manual adjustments of an inter-connect valve from the Whittaker District to the tank district, and the manual adjustments would be the responsibility of the City of Farmington Public Works Department.

LaRussa questioned why Farmington was not contracting directly with Dixon Engineering instead of through OCWRC and Eudy explained that Farmington was utilizing OCWRC's already awarded bid for improvements at their facility and taking advantage of value pricing.

Move to approve contract between Oakland County Water Resource Commissioners (OCWRC) office and Dixon Engineering for the 9 Mile Booster Station Pipe Rehabilitation.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	DeLind, Councilmember
AYES:	Taylor, Bowman, DeLind, LaRussa
ABSENT:	Schneemann

C. CONSIDERATION TO APPROVE RECOMMENDATION OF AWARD FOR REPAIRS TO CELL #1 AT THE 9 MILE RETENTION FACILITY AND ALLOW CITY ADMINISTRATION TO EXECUTE CONTRACT DOCUMENTS

Eudy explained that several years ago City Administration and OCWRC developed a five-year Capital Improvement Plan for the Nine Mile Retention and Nine Mile Booster Facilities. Target items the OCWRC recommended for repairs next fiscal year included repairs to Basin No.1 joint sealing, Pump #2 rehabilitation, and lighting rehabilitation in all 3 containment cells. Eudy indicated that this work would be budgeted and completed in the 2021/22 fiscal year. Due to the limited availability of contractors and other work scheduled at the 9 Mile Retention he requested that City Council approve the proposed project so that it could proceed as soon as possible.

Move to approve recommendation of award for repairs to cell #1 at the 9 Mile Retention Facility and allow City Administration to execute contract documents.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	DeLind, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	Bowman, DeLind, LaRussa, Taylor
ABSENT:	Schneemann

D. CONSIDERATION TO AWARD 9 MILE RETENTION CONTAINMENT BASIN LIGHTING IMPROVEMENTS TO MICHIGAN ELECTRICAL SERVICES AND AUTHORIZE CITY ADMINISTRATION TO EXECUTE CONTRACT DOCUMENTS

Eudy said that though this work is to be budgeted and completed in the 2021/22 fiscal year, he was requesting City Council approve the proposed project now due to the 10 week lead time of ordering the fixtures and the volatility of the supply chain.

DeLind asked if there would be any potential for negotiation or cost savings for using a dry period and not needing to break down scaffolding. Eudy said that they are entertaining that idea.

Move to award 9 Mile Retention containment basin lighting improvements to Michigan Electrical Services and authorize City Administration to execute contract documents.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	DeLind, Councilmember
AYES:	DeLind, LaRussa, Taylor, Bowman
ABSENT:	Schneemann

E. CONSIDERATION TO ACCEPT PROPOSAL FROM OAKLAND COUNTY WATER RESOURCE COMMISSIONER OFFICE (OCWRC) TO RECONDITION PUMP #2 IN THE ESTIMATED AMOUNT OF \$19,000.00 AND ALLOW CITY ADMINISTRATION TO EXECUTE CONTRACT DOCUMENTS

Eudy requested approval to proceed with the contract for this project, with the work not to commence until after July 1, 2021.

Move to accept proposal Oakland County Water Resource Commissioner Office (OCWRC) to recondition pump #2 in the estimated amount of \$19,000.00 and allow City Administration to execute contract documents.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember
AYES:	LaRussa, Taylor, Bowman, DeLind
ABSENT:	Schneemann

F. CONSIDERATION TO APPROVE AWARDING THE ANNUAL CRACK SEALING CONTRACT TO WOLVERINE SEALCOATING PER THE RFP AND ALLOW CITY ADMINISTRATION TO EXECUTE THE CONTRACT

Eudy referred to the existing 4-year rotating pavement crack sealing schedule for major and local streets as developed by City Administration and OHM Advisors and said that Farmington has joined with several other communities to solicit a Request For Proposal (RFP) for these services. The RFP has returned with a reduced price for crack sealing.

Move to award the Annual Crack Sealing Contract to Wolverine Sealcoating per the RFP and allow City Administration to execute the contract.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	DeLind, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	Taylor, Bowman, DeLind, LaRussa
ABSENT:	Schneemann

G. RESOLUTION TO APPROVE COST INVESTIGATION FOR SPECIAL ASSESSMENT DISTRICT FOR ALLEY OFF OAKLAND STREET

City Manager Murphy explained that an alley that serves as access to two residential properties off of Oakland Street has deteriorated to the point that is in need of repair. The property owners have approached the City and would like the alley repaved in conjunction with the Oakland Street project. The alley is currently a public alley, but the special assessment process is available to the City to have the adjacent owners pay for needed improvements, as they will be specially benefitted by those improvements.

Murphy requested that Council approve a resolution that would allow the City Manager to prepare a report that would address the scope and specifications of the project, the estimated cost of the project, the estimated life of the project, and a description of the proposed special

assessment district and other pertinent information for the City Council to consider in establishing a district, including assessments on benefiting properties. Four further resolutions will be considered before the SAD can be established.

Murphy said that City Administration believes that the improvements are appropriate, and that assessing the costs to the benefitted owners is also appropriate, and he recommends commencing the SAD process.

LaRussa asked why this was still a public roadway and whether this alley could be a quitclaim to the adjacent owners. Murphy said that was a better long-term solution and that he would like to explore vacating that alley to the residents the alley serves.

Bowman thanked Murphy for bringing this issue to light and thought this was a nice representation of the public and city working well together.

Move to adopt Special Assessment Resolution #1 for the Re-Paving Project of an alley at 34005, 34015 Oakland and 23701 Wilmarth off Oakland Street which directs the City Manager to prepare a report regarding the proposed project.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	Bowman, DeLind, LaRussa, Taylor
ABSENT:	Schneemann

H. DISCUSS TAKING RESERVATIONS FOR PARKS, MANSION GROUNDS AND SPECIAL EVENTS, LIVE MEETINGS AND OPENING CITY HALL

Murphy asked City Council to make some determinations regarding continuing remote meetings through a resolution declaring a local state of emergency; continuation of closing of City Hall to the public; and the time for commencing the taking of reservation for park properties under the City's park use policy.

Discussion followed concerning the adoption of the local state of emergency, Murphy's preference that City Hall remain closed to the public at least through the end of May, 2021, and when the City should resume taking reservations for Shiawassee Park Pavilion, Shiawassee Playscape shelter, and the Governor Warner Mansion grounds. Murphy reminded Council that the parks and Mansion grounds were currently available for public use, but the City is not currently taking reservations for those spaces.

Bowman asked Schultz to clarify exactly where we are right now with State rules for gathering in a public place. Schultz indicated that the City could probably meet existing rules for outside gatherings but that indoor numbers might be more difficult to abide by.

DeLind supported Murphy's requests. He noted that transmission rates are still going up even with more vaccines out there and that the City needs to keep public servants as safe as possible as long as services remain available. He also deferred to Murphy's idea that park

reservations could be made for after June 1, with the caveat that should things change, those reservations would be canceled.

Taylor appreciated that the City Manager was taking care of employees and felt that it was totally right keeping City Hall closed. She suggested beginning to take park reservations mid-July so that it coincides with Founders Festival dates.

LaRussa also agreed with his colleagues. He requested that the remote meeting resolution being considered be fixed to read through 2021 and said that Murphy's suggestions were prudent actions to take.

Bowman agreed that keeping City Hall closed has so far worked at keeping employees safe and thanked Murphy for his proactive policies. She remarked that declaring a state of emergency makes sense if it allows remote meetings to continue for a while. She reemphasized Murphy's statement about Farmington parks still being open and noted that this discussion was just about reserving and renting for special events. Council still wants people to be out and about and use the parks.

In response to a question by LaRussa, Schultz said he didn't see a need to look at revising the City Charter with language addressing a local state of emergency since the Council has the state statutes and local ordinance in place already.

Move to adopt the Resolution Declaring a Local State of Emergency.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	DeLind, LaRussa, Taylor, Bowman
ABSENT:	Schneemann

7. PUBLIC COMMENT

No public comment was heard.

8. CITY COUNCIL COMMENT

Taylor mentioned that she had recently spoken to a Farmington School Board member and that their board had just met in person, though public attendance was remote. She suggested that this was something to keep in mind once the State of Emergency is done and Council does go back to in-person meetings.

9. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember
AYES:	LaRussa, Taylor, Bowman, DeLind
ABSENT:	Schneemann

Meeting adjourned 8:00 p.m.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date:

******To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



Regular City Council Meeting
 7:00 p.m., Monday, April 5, 2021
 Virtual Meeting via Zoom

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on April 5, 2021, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized under the Open Meetings Act, MCL 15.261, et seq., as amended by HB 1108, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 7:00 pm by Mayor Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Present	
Dave DeLind	Councilmember	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

- Director Christiansen
- Superintendent Eudy
- DDA Director Knight
- City Clerk Mullison
- City Manager Murphy
- City Attorney Saarela

2. APPROVAL OF ITEMS ON CONSENT AGENDA

A. Informational: City of Farmington 2020 Small eCities Program Recognition

Move to approve the consent agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	DeLind, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Schneemann, Taylor, Bowman, DeLind, LaRussa

3. APPROVAL OF AGENDA

Move to approve the regular meeting agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	DeLind, Councilmember
AYES:	Taylor, Bowman, DeLind, LaRussa, Schneemann

4. PUBLIC COMMENT

Brian Golden, 33230 South Manor Drive, promoted the Farmington Magical History Walking/Bicycle Tour.

5. PRESENTATIONS AND PUBLIC HEARINGS

A. Michigan Economic Development Corporation (MEDC) Redevelopment Ready Communities (RRC) certification presentation

Elizabeth King, Senior Redevelopment Ready Communities Planner for Region 10 at the MEDC, presented Farmington's Redevelopment Ready Communities (RRC) certification.

B. Public Hearing: Downtown Development and Tax Increment Financing Plan Amendment

DDA Director Knight introduced an amendment to the DDA plan to provide optional incentive tools for individual development projects.

Move to enter a Public Hearing for the purpose of considering an amendment to the amended and restated Development Plan and Tax Increment Financing Plan for the City of Farmington Downtown Development Authority, and to consider the second reading of an ordinance approving the Plan Amendment.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Bowman, DeLind, LaRussa, Schneemann, Taylor

Public hearing was opened at 7:12 pm. No public comment was heard.

Public hearing was closed at 7:13 pm.

6. NEW BUSINESS

A. Consideration to approve DDA Amended and Restated Development and Tax Increment Financing Plan "Amended Plan"

DDA Director Knight requested that Council approve an updated DDA Development Plan using Review Standards that allow for eight separate considerations.

In response to a question from Taylor, Knight said that the Development Area Citizens Council was not necessary at this time because it had been determined that there were less than the threshold of 100 residents in the designated area. The DDA has taken the first initial steps toward creation of a Citizens Council so that they are ready once 100 downtown dwellers is reached

LaRussa asked about a discrepancy in the timeframe of the plan and the ordinance. After consideration and with the assistance of the City Attorney, Knight will adjust the current document to make it clearer. The adjustment was discussed and City Attorney Saarela said that the language in the DDA plan would need to be changed. She advised that the plan could be approved subject to making the changes, as could the ordinance.

Taylor followed up with a question pertaining to Farmington Place and Knight indicated that the apartment building was not within the official boundaries of the DDA. She said that amending the boundaries of the DDA District would incur more problems than solutions, and that changing the boundaries of the DDA was not proposed.

Move to approve the Amended and Restated Development and Tax Increment Financing Plan dated October 1, 2020 based on the following considerations:

1. **The Amended Plan constitutes a public purpose.**
2. **The Amended Plan meets the standards set forth in sections 219 and 217(2) of Public Act 57 of 2018.**
3. **The proposed method of financing the development is feasible and the DDA has the ability to arrange the financing.**
4. **The development is reasonable and necessary to carry out the purposes of the Act.**
5. **The land included within the development area is reasonably necessary to carry out the purposes of the plan and of the Act in an efficient and economically satisfactory manner.**
6. **The development plan is in reasonable accord with the City's master plan.**
7. **Public services are or will be adequate to service the project area.**
8. **Changes in zoning, streets, street levels, intersections, and utilities are reasonably necessary for the project and for the City**

This approval is subject to amendment on page 16 of the Plan to reflect the accurate timeframe for the duration of the Plan, not to exceed beyond December 31, 2039.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	DeLind, Councilmember
AYES:	LaRussa, Schneemann, Taylor, Bowman, DeLind

B. Consideration to approve the ordinance amending Chapter 11 of the City Code to provide for the approval and adoption of the Amended and Restated Development and Tax Increment Financing Plan

Knight requested a second reading and adoption of the ordinance amending Chapter 11 of the City Code providing for the approval and adoption of the Amended and Restated Development and Tax Increment Financing Plan dated October, 2020.

Move to approve the ordinance amending Chapter 11 of the City Code to provide for the approval and adoption of the Amended and Restated Development and Tax Increment Financing Plan dated October 1, 2020 for the reasons that Council has determined that the plan amendment constitutes a public purpose and meets the requirements of Public Act 57 of 2018, subject to updating the sunset date to December 31, 2039.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	DeLind, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	Schneemann, Taylor, Bowman, DeLind, LaRussa

C. Special Event Approval: Library Family Fun in Riley Park and Family Story Time

Maria Showich-Gallup, Librarian with the Farmington Community Library, outlined a Special Event Request for a return of two summer programs.

In response to a question from LaRussa, Showich-Gallup confirmed that all health and safety guidelines would be followed.

Move to approve Farmington Community Library Special Event Application for Pavilion Story Time: on June 17, 24; and July 1, 8, 15, 22 & 29 from 11 a.m. until noon; and Family Fun in Riley Park on June 23, July 7, 21, August 4 and 18, 2021 with set-up time starting at 6 p.m. and the actual concert from 7 until 8 p.m., providing that all pandemic-related guidelines are followed.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Taylor, Bowman, DeLind, LaRussa, Schneemann

D. Consideration to approve resolution extending outdoor seating expansion

Director Christiansen requested that Council extend a resolution adopted in June, 2020 that is set to expire on April 14, 2021. The extension would be active through October 31, 2021 and would continue to allow relaxation of certain requirements for reopening retail and restaurant/bar businesses in light of the COVID-19 Pandemic.

Bowman thanked both Christiansen and Knight for their continued diligence in ensuring that Farmington's businesses are benefitting from all the efforts that the City can provide for their continued success. She noted that the relaxation has worked very well.

Move to adopt a Resolution extending Resolution 06-20-016 regarding relaxation of certain requirements for reopening retail and restaurant/bar businesses in light of COVID-19 Pandemic from April 14, 2021 through October 31, 2021.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember
AYES:	Bowman, DeLind, LaRussa, Schneemann, Taylor

E. Consideration to approve awarding the contract for the Sundquist Pavilion heating improvements to Mechanical 1

Superintendent Eudy explained that proposals were accepted on improvements to the heating that exists at Sundquist Pavilion located in Riley Park. The DDA has received a winter weatherization grant to conduct improvements within the DDA, and due to the increased usage of the Sundquist Pavilion and record attendance at the Farmers Market and the Ice Rink, the DDA decided to apply the grant toward Sundquist Pavilion improvements. The existing nine ceramic heaters would be removed from service and possibly redeployed at the Public Works garage or auctioned. Each vendor recommended to expand the placement of the wind screens at the pavilion to realize the improved heating. Replacing the nine ceramic heaters with only three radiant heaters will reduce the number of service calls to repair the heaters and will increase the total BTU output from 450,000 to 525,000.

Schneemann asked whether the heaters are gas, and if the reduced number of heaters would represent a savings in cost to run. Eudy replied that the cost of operation would be slightly greater because the BTU output was more. He mentioned that the heaters would not be routed over the rest rooms or storage room.

Bowman commended the effort in upgrading the Pavilion environment to improve the enjoyment for Farmington's guests.

Move to award the contract for the Sundquist Pavilion Heating Improvements to Mechanical 1 in the amount of \$13,465.00 and authorize the City Manager to execute the contract.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	DeLind, LaRussa, Schneemann, Taylor, Bowman

F. Consideration to approve awarding the 9 Mile Water Booster Station Pipe Rehabilitation to CSM Mechanical and allow Oakland County Water Resource Commission (OCWRC) to execute the contract documents

Eudy indicated that OCWRC recommends awarding the 9 Mile Booster Station Pipe Rehabilitation project to CSM Mechanical. OCWRC is permitting the City of Farmington to use their contract with Dixon Engineering to develop the scope of rehabilitation at the 9 Mile Booster Station and conducted the bid letting. Dixon Engineering will be responsible for conducting inspection of the improvements at the 9 Mile Booster Station and report to both OCWRC and the City of Farmington. The City of Farmington will be invoiced from OCWRC for the improvements.

Move to approve the award of the 9 Mile Water Booster Station Pipe Rehabilitation to CSM Mechanical and allow Oakland County Water Resource Commission (OCWRC) to execute the contract documents.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	LaRussa, Schneemann, Taylor, Bowman, DeLind

G. Consideration to approve extending the 2018 Concrete Road Patching Program with Hartwell Cement Company to include a section of Farmington Road and Smithfield Street

Eudy said that Hartwell has provided excellent service to the City of Farmington since 2018 and have been asked to quote work on the on-street parking of Farmington Road between Oakland Street & Shiawassee Road and a continuation of concrete patching on Smithfield Street between Briar Ridge and Smithfield Court. There is funding available for the work to be completed before June 30, 2021, and Hartwell has availability to complete both sections of roadway while holding last year's unit pricing.

Schneemann asked about work on Farmington Road and indicated his support for the inclusion of the parking areas. He noted that the crosswalk at Oakland is in bad shape on the east side, and Eudy said that he would take a look at it and see if it could be included.

Bowman thanked Eudy for utilizing the resources the City already has in action by spreading Hartwell's work around.

Move to extend the 2018 Concrete Road Patching Program with Hartwell Cement Company to include a section of Farmington Road and Smithfield Street.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Schneemann, Taylor, Bowman, DeLind, LaRussa

H. Consideration to approve authorizing the purchase of replacement Water and Sewer Utility Van from Versalift Midwest

Eudy requested authorization for the purchase of a new water and sewer utility van from the MIDEAL State Contract. This van will be replacing the current 16-year-old van that is a vital piece of equipment that houses the necessary tools and equipment for daily and after hour water distribution and sewer collection system maintenance and repairs. Current build time estimates for a vehicle of this type is 9-12 months.

LaRussa thanked Eudy and Assistant Superintendent Leach for doing the homework. He asked what features were taken out to slim down the purchase that might be helpful to have, as he felt the DPW team should have the best available to help them do their jobs. Leach stated that the requested vehicle would fit their present and future needs.

Schneemann commented that he was supportive of the purchase. One of the reasons that it's important that Farmington's DPW is equipped with the right tools is because the community does have older infrastructure that keeps the crews very busy. This vehicle becomes a de facto home on the road, and will aid their efforts. He stressed keeping the best interest of the DPW staff in mind.

Move to authorize the purchase of a 2021 Freightliner Utility Van in the amount of \$157,459.00 from Versalift Midwest located in Shelby Township, MI.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	DeLind, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Taylor, Bowman, DeLind, LaRussa, Schneemann

7. PUBLIC COMMENT

No public comment was heard.

8. COUNCIL COMMENT

LaRussa reminded the public about a coming Warner Mansion fundraising event through Joe's Produce. He also commented on another great agenda filled with things the public expected from Council, and they are being done. He commended the administration for all their effort getting all these great things to Council.

Taylor asked City Manager Murphy when the Oakland Street reconstruction project will be started, as she has been getting questions from residents. He said that work would begin before the end of June, 2021.

Bowman was very excited that in April there are some fun City events coming up, such as Ladies Night Out on April 22nd. She went on to assure the public that the City will continue to closely monitor the CDC and State requirements. The City has had to make some hard decisions over the past year and say no to things for the health and well-being of Farmington

residents and guests. With spring coming, she was very optimistic about the rollout of the vaccine and she thanked the public for being patient. She saw a finish line to this marathon, but asked residents to hang in there.

9. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember

The meeting adjourned at 8:06 p.m.

Sara Bowman, Mayor

Mary Mullison, City Clerk

Approval Date:

******To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



FARMINGTON PUBLIC SAFETY DEPARTMENT

23600 Liberty Street
Farmington, MI 48335
248-474-4700

Ted Warthman, Public Safety Director



MONTHLY PUBLIC SAFETY REPORT March 2021

Larceny

On March 3rd an officer responded to the MI MOSA restaurant on Farmington Road for a report of a larceny of a wooden planter. Upon arrival the officer spoke with the owner of the restaurant and learned that the owner noticed that one of his patio planters was missing when he arrived to work that day. The owner checked the security camera footage and noticed that at 1:45 AM the night before an unknown white female pulled up to the rear of the restaurant in a dark colored Lincoln SUV. The suspect grabbed the planter, put it into her SUV, and then fled the scene. The report was turned over to the detective bureau for further investigation.

Fraud

On March 4th an officer responded to a residence at the Drakeshire Apartment complex regarding a fraud that had occurred. Upon arrival the officer spoke with the victim who advised that she had received a phone call from a man claiming to be from the Immigration Department. The man demanded that the victim pay \$951 or he would have the police arrest her. The woman deposited the money into a bitcoin account but soon realized that she had been scammed. The report was turned over to the detective bureau for further investigation.

Attempt Stolen Vehicle

On March 7th officers responded to the Suburban Auto on Grand River for a report of two suspects attempting to steal cars. Upon arrival officers learned from the complainant that two males had climbed the fence onto the property and smashed the windows of two vehicles. The males attempted to steal the cars when the alarm company monitoring the camera system noticed them. The alarm company yelled at the two suspects over the intercom and the two took off running towards the M-5 Expressway. The alarm company contacted the business keyholder and then contacted police. The report was forwarded to the detective bureau for further investigation.

Identity Theft

On March 10th a Heritage Court resident reported an identity theft at the police desk. The victim advised that he had received a bill from Verizon Wireless for over \$300 for an account that he did not open. The victim does not know who opened the account in his name and Verizon is not holding him responsible for the charges.

Strong Armed Robbery

On March 11th officers responded to the AT&T store on Grand River for a strong-arm robbery. Upon arrival officers learned that there were two victims. Officers learned that a customer had come into the store to purchase a new phone. While the customer was waiting to transfer her data from her old phone to her new phone, she needed to make a phone call. The customer borrowed the salesclerk's personal cell phone and stepped outside to make the call. While the customer was making the call, the ex-girlfriend of the customer's current boyfriend came up to the customer and began assaulting her. Two of the suspect's friends joined in assaulting the customer. During the assault, the main suspect grabbed the salesclerk's cell phone from the customer and the three suspects fled the scene. The customer believes that the suspect assumed that she was stealing the customer's phone and not the salesclerk's phone. The case was forwarded to the detective bureau to obtain charges on the three suspects.

Flee and Elude

On March 16th an officer on patrol attempted to stop a Chrysler 300 in the area of Grand River and Halsted for a traffic violation. Upon activating the overhead lights, the Chrysler sped away onto west bound M-5 towards I-696. The officer attempted to pursue the vehicle but terminated the chase due to safety. The case was forwarded to the detective bureau for further investigation.

Disorderly Conduct

On March 21st officers responded to the Hungry Howie's on Grand River for a report of a disorderly customer who was throwing items around the store. Upon arrival the officers located the man outside of the store and detained him. Officers learned from management that the man came into the store not wearing a mask. Management requested the man to wear a mask or he would have to leave, and this caused the man to become angry. The man started yelling at employees while throwing items off of the counter. The man advised that he was going to come back to the store and "blast" employees while making a gun gesture with his hands. The man admitted to his actions and was cited for disorderly conduct.

Harassing Communication

On March 23rd a Brookdale Street resident reported at the police front desk that he was being harassed online. The victim advised that he had gotten into an online argument with a stranger at a Facebook group page. The suspect sent a direct message to the victim advising that the suspect will come to the victim's home and assault him. The suspect lives in Gladwin County and was called by an officer and told to stop. The victim was advised to block the suspect online.

Fraud

On March 23rd an officer responded to a residence on Freedom Road for a report of a fraud. Upon arrival the officer learned from the elderly victim that she had received an email purporting to be from Amazon advising her that her account was short \$200. The victim called the phone number provided in the email and spoke with a man who advised that she owed \$2,000 and not \$200. The victim was instructed to obtain \$2,000 worth of Target Gift Cards and to send the suspect the money. The victim

MONTHLY PUBLIC SAFETY REPORT
MARCH 2021

did as instructed and then began to suspect that she had been scammed. The officer checked the phone number provided and noted that it no longer existed.

Larceny from Auto

On March 24th an officer on patrol observed a man reaching into a parked car at 2:55 AM at the Total Car Care on Orchard Lake Road. The officer approached the man and noted that the parked car's window had been smashed. The officer confronted the man and the man admitted to breaking into the car to steal items. The man was arrested and charged with the crime.

House Fire

On March 29th at 4:39 AM officers and Engine 1 responded to the 21000 block of Birchwood for a house fire. Upon arrival officers noted that the fire had fully engulfed one room and had vented through the roof. Officers extinguished the fire and the Oakland County Cause and Origin team responded. It was determined that the fire was caused by an overheated electrical outlet. No one was injured in the fire.



Larceny of Copper

On March 30th an officer responded to the Taylor Pharmacy on Grand River Ave for a report of copper piping stolen from an air conditioning unit. Upon arrival the officer learned that sometime overnight, several of the business' air conditioning units had the copper piping cut off and stolen from them. The officer was able to develop a suspect and evidence was collected from the scene. The case was forwarded to the detective bureau for further investigation.

MONTHLY PUBLIC SAFETY REPORT
MARCH 2021

MARCH 2021 ABBREVIATED CRIME REPORT

Crime Part	Crime Category	Mar-2021	Feb-2021	Percent Change	YTD 2021	YTD 2020	Percent Change
A	ASSAULT - AGGRAVATED	1	2	-50.0%	3	0	-
A	ASSAULT - SIMPLE	1	0	-	3	11	-72.7%
A	BURGLARY - ALL OTHER	0	0	-	0	2	-100.0%
A	DAMAGE TO PROPERTY	1	1	0.0%	2	0	-
A	DRUG OFFENSES	1	2	-50.0%	3	1	200.0%
A	EMBEZZLEMENT	0	1	-100.0%	1	2	-50.0%
A	EXTORTION - BLACKMAIL	1	0	-	1	0	-
A	FORGERY / COUNTERFEITING	0	0	-	0	1	-100.0%
A	FRAUD	4	3	33.3%	11	3	266.7%
A	LARCENY - ALL OTHER	5	0	-	5	0	-
A	LARCENY - FROM AUTO (LFA)	1	2	-50.0%	7	7	0.0%
A	LARCENY - RETAIL FRAUD	0	0	-	0	1	-100.0%
A	MOTOR VEHICLE THEFT / FRAUD	1	0	-	1	0	-
A	ROBBERY	1	0	-	1	0	-
A	SEX CRIME (VIOLENT)	0	0	-	0	1	-100.0%
A	WEAPONS OFFENSE	1	1	0.0%	2	0	-
A	Total	18	13	38.5%	41	30	36.7%
B	ACCIDENT - HIT & RUN	1	0	-	1	1	0.0%
B	ALL OTHER OFFENSES	0	1	-100.0%	1	3	-66.7%
B	BURGLARY - ALL OTHER	0	0	-	0	1	-100.0%
B	HEALTH AND SAFETY	0	1	-100.0%	1	1	0.0%
B	LIQUOR LAW VIOLATION	1	1	0.0%	3	3	0.0%
B	OBSTRUCTING JUSTICE	0	1	-100.0%	1	8	-87.5%
B	OBSTRUCTING POLICE	0	0	-	0	1	-100.0%
B	OUI OF LIQUOR / DRUGS	4	6	-33.3%	13	9	44.4%
B	PUBLIC PEACE	2	0	-	3	8	-62.5%
B	TRESPASSING / INVASION OF PRIVACY	0	0	-	0	2	-100.0%
B	Total	8	10	-20.0%	23	37	-37.8%
C	ACCIDENT	7	19	-63.2%	40	49	-18.4%
C	ALL OTHER OFFENSES	407	316	28.8%	1,070	2,166	-50.6%
C	CITATION	14	13	7.7%	37	31	19.4%
C	FAMILY OFFENSE	3	2	50.0%	13	19	-31.6%
C	MISSING PERSON / RUNAWAY	0	1	-100.0%	1	0	-
C	SUSPICIOUS	43	30	43.3%	117	131	-10.7%
C	WARRANT	11	5	120.0%	24	38	-36.8%
C	Total	485	386	25.6%	1,302	2,434	-46.5%

CITY OF FARMINGTON
BUILDING DEPARTMENT

3rd Quarter Report

January 1, 2020
through
March 31, 2020

Jeffrey Bowdell
Building Official
Building Inspector

FY 2019 - 20

MONTH	NEW HOMES		HOME REMODEL		SHEDS/GARAGES		COMMERCIAL REMODEL		COMMERCIAL BUILDING		INDUSTRIAL REMODEL	
	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value
JULY	0	\$0	4	\$239,000	4	\$29,100	2	\$16,000	0	\$0	0	\$0
AUGUST	1	\$200,000	1	\$35,000.00	0	\$0	4	\$635,705	0	\$0.00	0	\$0
SEPTEMBER	0	\$0	1	\$23,500	0	\$0	0	\$0	0	\$0	0	\$0
OCTOBER	0	\$0	3	\$120,000	0	\$0	1	\$120,000	0	\$0	0	\$0
NOVEMBER	0	\$0	0	\$0.00	1	\$25,000	2	\$229,237	0	\$0	0	\$0
DECEMBER	0	\$0	1	\$51,009	0	\$0	1	\$6,000	0	\$0	0	\$0
JANUARY	0	\$0	1	\$4,000	0	\$0	2	\$34,100	0	\$0	0	\$0
FEBRUARY	0	\$0	2	\$70,047	0	\$0	0	\$0	0	\$0	0	\$0
MARCH	0	\$0	0	\$0	0	\$0	1	\$25,000	0	\$0	0	\$0
APRIL												
MAY												
JUNE												
TOTAL	1	\$200,000	13	\$542,556.00	5	\$54,100	13	\$1,066,042	0	\$0.00	0	\$0

2019 - 20 CASH SHEET SUMMARY

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April
Building	\$7,216	\$9,621	\$6,933	\$10,405	\$7,440	\$8,925	\$3,931	\$4,815	\$3,805	
Building Registration	\$210	\$330	\$450	\$270	\$90	\$120	\$330	\$150	\$180	
Building Bond	\$2,850	\$3,995	\$4,027	\$1,857	\$10,250	\$250	\$200	\$0	\$200	
Performance Bond							\$5,000	\$0	\$10,000	
Water Tap/Meter		\$1,200	\$0				\$0	\$0	\$0	
Sewer Tap		\$1,500	\$0				\$0	\$0	\$0	
Construction Water	\$130		\$0				\$0	\$0	\$0	
Water/Sewer Debt			\$0				\$0	\$0	\$0	
Sign	\$100	\$100	\$350	\$467	\$200	\$0	\$328	\$192	\$212	
Sign Registration		\$25	\$50	\$55	\$25	\$0	\$60	\$90	\$60	
Fence	\$30	\$30	\$30	\$60	\$0	\$30	\$145	\$0	\$0	
Fence Registration			\$0	\$30	\$0	\$0	\$30	\$0	\$0	
Pool	\$0		\$0		\$0	\$0	\$0	\$0	\$0	
Approach/Sidewalk	\$80		\$40	\$25	\$0	\$0	\$0	\$0	\$0	
Mechanical	\$2,945	\$2,055	\$1,630	\$2,240	\$1,410	\$2,065	\$1,395	\$1,525	\$815	
Mechanical Registration	\$120	\$150	\$285	\$240	\$120	\$150	\$150	\$135	\$45	
Electrical	\$1,964	\$1,131	\$2,153	\$2,312	\$2,161	\$1,351	\$1,356.00	\$1,180	\$1,310	
Electrical Registration	\$248	\$240	\$210	\$180	\$150	\$30	\$270	\$180	\$90	
Plumbing	\$654	\$1,351	\$778	\$2,101	\$1,100	\$1,665	\$635	\$1,430	\$950	
Plumbing Registration	\$32	\$112	\$32	\$96	\$30	\$106	\$31	\$196	\$150	
Zoning Board of Appeals	\$500		\$0		\$500			\$0	\$0	
Engineering Fees		\$1,012.50	\$1,000	\$3,500			\$0	\$2,000	\$0.00	
Planner Fees		\$1,012.50	\$1,000					\$250	\$0	
Plan Review	\$500	\$1,923.00	\$1,250	\$640	\$700		\$362	\$375	\$100	
Foreclosures								\$0	\$0	
False Alarm	\$375	\$595	\$320	\$535	\$535	\$735	\$110	\$175	\$115	

2019 - 20 CASH SHEET SUMMARY

Other							\$100		\$150	
Total	\$17,954.00	\$26,383.00	\$20,538.00	\$25,013.00	\$24,711.00	\$15,427.00	\$14,433.00	\$12,693.00	\$18,182.00	\$0.00

2019 - 20 CASH SHEET SUMMARY

\$0.00	\$0.00

NUMBER OF PERMITS ISSUED BY MONTH

FY 2019 - 20

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	Total
Single Family Home		1	0				0	0	0				
Residential Alteration	4	1	2	3		1	1	2					
Garage/Shed	4	0	0	0	1		0	0	0				
Commercial Building	0	0	0	0			0	0	0				
Commercial Alteration	2	4	0	3	2	1	2	0	1				
Industrial Building	0	0	0				0	0	0				
Industrial Alteration	0	0	0				0	0	0				
Church, School	0	0	0					0	0				
Church, School Alteration	0	0	0					0	0				
Office, Bank, Professional Building	0	0	0					0	0				
Office, Bank, etc Alteration	0	0	0					0	0				
Swimming Pool	0	0	0					0	0				
Fence	1	1	1	3		2	2	0	0				
Sign	2	2	7	5	4		2	2	2				
Bldg w/sign (value)	0	0	0	5			2	2	2				
Fire Repair	0	0	0					0	0				
Observable Inspection	14	8	17						0				
Roof, Siding, Windows	4	0	1	28	8	11	7	6	3				
Sidewalk/Approach	1	1	1	1			0	0	0				
Demolition	0	0	0				1	0	0				
Temporary Signs	6	3	6	1			0	0	0				
Other				6	1		1	3	2				
Total	38	21	35	55	16	15	18	15	10	0	0	0	223

BUILDING PERMITS

	2019 - 20		2018 - 19		2017 - 18	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	38	\$7,216	36	\$9,953	28	\$7,267
AUGUST	21	\$13,974	37	\$19,939	39	\$5,945
SEPTEMBER	35	\$6,933	30	\$3,931	45	\$10,452
OCTOBER	55	\$10,405	29	\$10,755	32	\$4,376
NOVEMBER	16	\$7,440	22	\$3,146	25	\$7,568
DECEMBER	15	\$8,925	11	\$2,043	18	\$3,041
JANUARY	18	\$3,931	19	\$5,393	10	\$1,356
FEBRUARY	15	\$4,815	13	\$7,787	10	\$2,640
MARCH	10	\$ 3,805	18	\$28,925	19	\$5,344
APRIL						
MAY						
JUNE						
TOTAL	223	\$67,444	215	\$91,872	226	\$47,989

ELECTRIC PERMITS

	2019 - 20		2018 - 19		2017 - 18	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	17	\$1,964	4	\$568	8	\$734
AUGUST	10	\$951	16	\$3,225	13	\$964
SEPTEMBER	17	\$2,153	6	\$710	13	\$1,400
OCTOBER	11	\$2,162	11	\$2,325	4	\$551
NOVEMBER	10	\$2,161	15	\$1,505	9	\$1,686
DECEMBER	4	\$1,351	5	\$744	11	\$1,986
JANUARY	8	\$1,356	13	\$2,574	2	\$159
FEBRUARY	10	\$1,180	6	\$2,415	1	\$182
MARCH	7	\$1,310	8	\$703	12	\$1,298
APRIL						
MAY						
JUNE						
TOTAL	94	\$14,588	84	\$14,769	73	\$8,960

MECHANICAL PERMITS

	2019 - 20		2018 - 19		2017 - 18	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	24	\$2,945	9	\$845	22	\$1,640
AUGUST	14	\$1,805	33	\$3,310	10	\$460
SEPTEMBER	13	\$1,630	15	\$1,880	12	\$1,335
OCTOBER	14	\$2,240	18	\$1,655	7	\$1,305
NOVEMBER	10	\$1,410	6	\$1,830	14	\$1,185
DECEMBER	12	\$2,065	19	\$2,300	14	\$1,560
JANUARY	10	\$1,395	10	\$1,867	13	\$905
FEBRUARY	10	\$1,525	5	\$2,075	8	\$435
MARCH	3	\$815	12	\$1,490	8	\$835
APRIL						
MAY						
JUNE						
TOTAL	110	\$15,830	127	\$17,252	108	\$9,660

PLUMBING PERMITS

	2019 - 20		2018 - 19		2017 - 18	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	7	\$654	4	\$631	9	\$919
AUGUST	9	\$1,061	13	\$1,486	8	\$536
SEPTEMBER	8	\$778	7	\$803	8	\$749
OCTOBER	13	\$2,101	9	\$1,982	9	\$1,098
NOVEMBER	9	\$1,100	2	\$170	5	\$480
DECEMBER	10	\$1,665	5	\$664	6	\$948
JANUARY	4	\$635	14	\$902	10	\$1,006
FEBRUARY	8	\$1,430	3	\$744	10	\$1,123
MARCH	5	\$950	9	\$1,022	9	\$886
APRIL						
MAY						
JUNE						
TOTAL	73	\$10,374	66	\$8,404	74	\$7,745

VIOLATIONS	METHOD OF CONTACT				
	PHONE	VERBAL	LETTER	WARNING TICKET	TOTAL
Automobiles	2				
Recreational Vehicles					
Trash/Leaves	1				
Streets / Sidewalks					
Commercial Property Maint./Dumpster	1				
Signs					
Housing Code					
Fences					
Nuisances					
Zoning:					
Grass over 8"					
Work w/o permit	1				
Blight vehicle					
Failure to remove snow	1				
improper disposal grease	1				
Total	7				

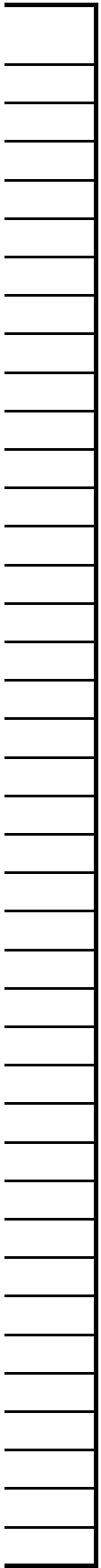
RESULTS					
COMPLIANCE	NON-COMPLIANCE	COURT	PENDING	CITY COUNCIL	ZONING BOARD
	2				
	1				
	1				
	1				
	1				
	7				

INSPECTIONS	
Gas Pressure Tests	2
Rough Building	2
Final Building	14
Foundation	0
Observable Component	0
Roof	
Heating/Cooling	15
Fire Test Hood Suppression	0
Fireplace	0
Foreclosure	0
Total	33

PLAN REVIEW	
Signs	1
Buildings	4
Fences	0
Decks	0
Hood Suppression	0
Demolition	0
Zoning Compliance	0
Total	5

COMPLAINTS:

TOTAL



CODE ENFORCEMENT LOG

MONTH: March 2020

VIOLATIONS	METHOD OF CONTACT				TOTAL
	PHONE	VERBAL	LETTER	WARNING TICKET	
Automobiles					
Recreational Vehicles					
Trash/litter/debris	1				1
Streets / Sidewalks					
Comm. Property Maint.					
Signs					
Housing Code					
Fences					
Nuisances					
Zoning:					
Work (no permit)					
Grass (over 8")					
Comm. Vehicle	1				1
Yard Waste @ Curb					
Unlicensed Vehicle					
Conditions/rodent/vermin	1				1
Total	3				3

RESULTS						
COMPLIANCE	NON-COMPLIANCE	COURT	PENDING	CITY COUNCIL	ZONING BOARD	TOTAL
			1			
			1			
			1			
			3			

INSPECTIONS	
Gas Pressure Tests	0
Rough Building	3
Final Building	9
Foundation	
Observable Component	
Roof	
Heating/Cooling	12
Fireplace	
Foreclosures	
Total	24

PLAN REVIEW	
Signs	1
Buildings	1
Fences	
Decks	
Hood Suppression	
Demolition	
Fire Repairs	
Pool	
Shed	
Swim Club	
Total	2

Farmington City Council Agenda Item	Council Meeting Date: April 19, 2021	Item Number 4E	
Submitted by: Melissa Andrade, Assistant to the City Manager			
<u>Agenda Topic</u> Proclamation: National Gun Violence Awareness Day, Friday June 4, 2021. (Wear Orange Day)			
<u>Proposed Motion</u> Consent Agenda			
<u>Materials Attached</u> Proclamation			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager



2021 PROCLAMATION
DECLARING THE FIRST FRIDAY IN JUNE TO BE
NATIONAL GUN VIOLENCE AWARENESS DAY

This proclamation declares the first Friday in June to be National Gun Violence Awareness Day in the City of Farmington to honor and remember all victims and survivors of gun violence and to declare that we as a country must do more to reduce gun violence.

WHEREAS, every day, more than 100 Americans are killed by gun violence, alongside more than 230 who are shot and wounded, and on average there are more than 13,000 gun homicides every year; and

WHEREAS, Americans are 25 times more likely to die by gun homicide than people in other high-income countries; and

WHEREAS, **Michigan** has 1,212 gun deaths every year, with a rate of 12.1 deaths per 100,000 people. Michigan has the 31st highest rate of gun deaths in the US; and

WHEREAS, gun homicides and assaults are concentrated in cities, with more than half of all firearm related gun deaths in the nation occurring in 127 cities; and

WHEREAS, cities across the nation, including in Farmington, are working to end the senseless violence with evidence-based solutions; and

WHEREAS, protecting public safety in the communities they serve is the mayors' highest responsibility; and

WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from people with dangerous histories; and

WHEREAS, mayors and law enforcement officers know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and

WHEREAS, gun violence prevention is more important than ever as the COVID-19 pandemic continues to exacerbate gun violence after more than a year of increased gun sales, increased calls to suicide and domestic violence hotlines, and an increase in city gun violence;

WHEREAS, in January 2013, Hadiya Pendleton was tragically shot and killed at age 15; and on June 4, 2021 to recognize the 24th birthday of Hadiya Pendleton (born: June 2, 1997), people across the United States will recognize National Gun Violence Awareness Day and wear orange in tribute to -

- (1) Hadiya Pendleton and other victims of gun violence; and
- (2) the loved ones of those victims; and

WHEREAS, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods and orange is a color that symbolizes the value of human life; and

WHEREAS, anyone can join this campaign by pledging to wear orange on June 4th, the first Friday in June in 2021, to help raise awareness about gun violence; and

WHEREAS, by wearing orange on June 4, 2021 Americans will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

WHEREAS, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the wrong hands, and encourage responsible gun ownership to help keep our children safe.

NOW, THEREFORE BE IT RESOLVED, that Mayor Sara Bowman of the City of Farmington declares the first Friday in June, June 4, 2021, to be National Gun Violence Awareness Day. I encourage all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

April 19, 2021

Sara Bowman, Mayor
City of Farmington

Date

April 14, 2021

Mayor Sara Bowman
City of Farmington
23600 Liberty Street
Farmington, MI 48335

Dear Mayor Bowman:

The residents of Farmington wish to enlist your aid in helping to stem the epidemic of gun violence in our country. Specifically, I am requesting that the City of Farmington issue a proclamation declaring that Friday, June 4, 2021 be designated as Gun Violence Awareness Day (Wear Orange Day).

This request is being made to honor the 100+ people killed daily by guns in our country; is meant to raise awareness; and is nonpolitical in nature. Sadly, for every person killed, an average of two more are wounded. Gun deaths take many forms including suicides, domestic violence, unintentional shootings, and homicides. Gun violence is now the second leading cause of death for American children and teens.

By proclaiming June 4, 2021 as Gun Violence Awareness Day, our city of Farmington will join hundreds of others across our nation in bringing attention to these tragedies. The color orange has a long and proud history in the gun safety movement. Orange is the color that Hadiya Pendleton's friends wore in her honor after she was shot and killed in Chicago at the age of 15 — just one week after performing at President Obama's 2nd inaugural parade in 2013. Whether it's worn by hunters in the woods of Pennsylvania, activists in New York City, or Hadiya's loved ones in Chicago, orange honors the 100 lives cut short and the hundreds more wounded by gun violence every day —and demands action. Since the first National Gun Violence Awareness Day in 2015, hundreds of communities and organizations continue to commemorate that event by wearing orange, holding community events, lighting skylines orange, and issuing city and state proclamations to raise awareness.

I am hoping that after reviewing this request, you will proclaim June 4, 2021 to be Gun Violence Awareness Day at your April city council meeting. Last year we had 27 communities in Oakland County proclaim the first Friday in June as Gun Violence Awareness day. This year we would love to have all the cities, villages, townships proclaim it. A copy of the proclamation is attached. Please feel free to contact me if additional information is required and let me know of your decision.

Thank you for your consideration and action on this important issue.

With Respect,


Sue Alvey

In solidarity with the following residents of Farmington:

Faye Schuett
23211 Cass Avenue

Lori Seitz
23662 Whittaker Dr.

Maria Taylor
33414 Oakland Apt 2

Stephanie & Jon Parker
23610 Bicking Ct.

Annika Taylor
23750 Gill Road

Clarice O'Neill
23719 Gill Rd, Farmington

Nancy McVicar
34421 Arundel

Dave Richardson & Debbie Feit
34218 Cass Ct.

Sarah Radke Smisek
33615 Hillcrest

Farmington City Council Staff Report	Council Meeting Date: April 19, 2021	Item Number 4F
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Special Event Application: Farmington High School Graduation Parade		
Proposed Motion: NA		
Background: For a second year in a row, the Farmington High School is asking to hold a graduation car parade in order to facilitate social distancing. The parade is planned for Wednesday, May 19, 2021 at 6 p.m. the route is from Raphael Road to Shiawassee Street. Parade organizer Diane Bauman has discussed this route with Public Safety Director Ted Warthman.		
Materials: Application		

Event Name Farmington High School Graduation
Car Parade

mandradee@farmgov.com

CITY USE ONLY
Approval Needed:
<input type="checkbox"/> City Manager
<input type="checkbox"/> City Council
<hr/>
<input type="checkbox"/> Approved
<input type="checkbox"/> Denied



City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.

Event Name Farmington High School Graduation Car Parade

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

4-9-21
Date

Alaine Brunner
Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: Farmington High School / Farmington Public Schools

Individual/Organization Phone: 248.489.3349

Individual/Organization Address: 32000 Shiawassee, Farmington

Organization's Contact: Diane Bauman Office: 248.489.3349
Phone: cell: 313.613.6000

Contact's Title: School/Community Relations Director E-mail: diane.bauman@fpsk12.net

Address: _____

Event Name: Farmington High School Car Parade

- Type of Event:
- | | |
|---|---|
| <input type="radio"/> Sponsored/City Operated | <input type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input checked="" type="radio"/> Non-Profit | <input type="radio"/> For Profit |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding |
| <input type="radio"/> Video or Film Production | <input type="radio"/> Running Event |
| <input type="radio"/> Block Party | <input type="radio"/> Other (describe) |

Riley Park Permit Fee:
\$100 residents/\$200 non-residents

Event Purpose: Graduates Car Parade Celebration

Event Dates: Wed., 5/19/21

Event Times: 6 p.m.

Event Location: start: 24040 Raphael Rd., Farmington
End: 32000 Shiawassee, Farmington
(See attached map)

Number of People Expected: Approx 300 Graduates (not all attend)

Contact Person on Day of Event: Diane Bauman

Phone: cell: 313.613.6000

Email diane.bauman@fpskia.net

Estimated Time of Setup: _____

Estimated Time of Cleanup: _____

Crowd Control Plans:

Sidewalk use? YES NO

If yes, describe sidewalk use:

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES NO

If yes, list the lots or locations where parking is requested:

Will street closures be necessary? YES NO

If yes, describe street closures, include time of closure and re-open:

See map for parade route

Will music be provided? YES NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

Will electricity be needed for the event? YES NO

Will the following be constructed or located in event area?

Booths	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tents/Canopies	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Rides	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tables	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Portable Toilets	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Inflatables	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Food Vending	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Other Vendors	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>

Other (describe)

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

An Event Map [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity. Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager’s office shall be responsible for determining whether this requirement has been met.

I have invited local businesses to participate.

Those invited include:

Event Signs: Will this event include the use of signs YES NO

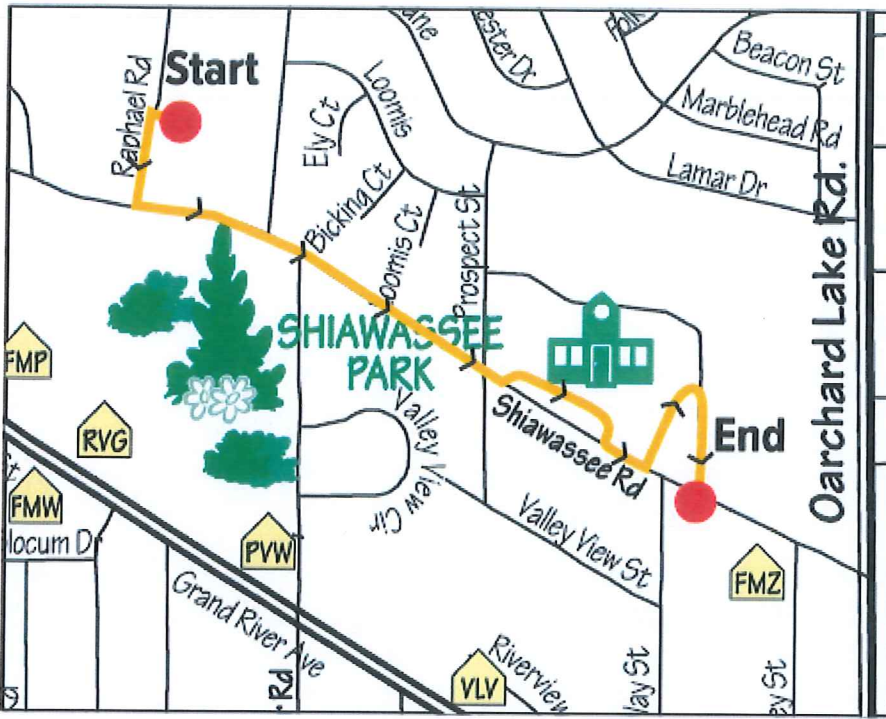
If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager’s Office.

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager’s Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the “City of Farmington.” There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.



Farmington High School



FARMINGTON PUBLIC SAFETY DEPARTMENT

23600 Liberty Street
Farmington, MI 48335
248-474-4700

Ted Warthman, Public Safety Director



April 19, 2021

Honorable Sara Bowman, Mayor
The Council of the City of Farmington
David Murphy, City Manager

I would first like to take this opportunity to say "Thank You" for the support you've shown during 2020 for the public safety department. In my 26+ years of public service, this was by far the most challenging and unique. Through it all, the members of our department did an incredible job of upholding the mission of delivering superior public safety services. They are all true professionals, and I couldn't be prouder!

Covid-19 had a profound impact on our crime rates in 2020 with all three crime classes seeing significant decreases. In 2020, "Part I" (most serious) decreased by 45%, "Part II" decreased by 36%, and "Part III" decreased by 30%. While these historically low crime statistics are most likely the result of the Covid-19 pandemic, the members of the Farmington Public Safety Department continued to remain highly visible to its residents, visitors, and motorists that passed through the city in 2020 which I am sure had an impact as well.

In March of 2020, the State of Michigan went into quarantine in an effort to flatten the curve as Covid-19 ravaged the state. With much uncertainty, the members of the department acted with courage and resolve as they continued to report for duty and provide superior public safety services. The department took many precautions to battle the virus and were successful in mitigating the effects the virus had on the public safety team. No member of the public safety department was directly effected by the virus during the first wave of the Covid-19 pandemic.

Medical emergencies in the months of March, April and May increased 22% compared to the other nine months of the year. However, for the year we had 835 medical emergencies which is lower than the previous five years of data.

Our community policing initiatives were reduced due to the need for social distancing, however, we did participate in over 35 drive-by celebrations for residents. These celebrations included such things as birthdays, promotions, graduations, and anniversaries. It was a great community policing initiative that brought great joy to the residents and officers alike.

On behalf of the proud members of the Farmington Public Safety Department, we again thank the city officials for your support. I am pleased to present the 2020 Farmington Public Safety Department Annual Report.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "T. Warthman".

Ted Warthman
Director of Public Safety

FARMINGTON PUBLIC SAFETY DEPARTMENT

2020 ANNUAL REPORT



We pledge to enhance the quality of life, safety, and security of the community with professional services that value and respect the civil rights of all people.

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DEPARTMENT PERSONNEL

SWORN PERSONNEL

Frank Demers, Director

Theodore Warthman, Deputy Director

COMMANDERS

Justin DuLong

Paul (Bob) Houhanisin

Todd Anderson

Andrew Morche

SERGEANTS

Jeffrey Brow

Richard Friess

Reginald Madeline

Shane Wash

Patrick Spelman

PUBLIC SAFETY OFFICERS

Aaron Malewski

Alan Baranski

Mark Keeley

Scott Brown

William Wood

James Wren, Fire Marshal

Matthew Miracle, Detective

Cody Hawkins

Lisa Kobernick

Jacob Cote

Ryan Baessler

RECORDS STAFF

Corinne Brazzil, Supervisor

Leslie Amato, Records

CADETS

Donte Smith

Zachary Maurer

Katie Rogers

Scott Smith

Donna Reid-Cronin

Jonah Fanning

RESERVE FIREFIGHTERS

James Donovan

Sean Skinner

Matt Schiffmann

Clay Pennington

Ed Heidelberg

Ken McDonald

John Dresden

Derek O'Connor

Jeff Washburn

Brad Lowell

Matt Jones

Brendan Hall

Aidan Bowes

Patrick Palise

CIVILIAN SUPPORT STAFF

Michael Geldmacher, Parking Enforcement

Karol Hamilton, School Crossing Guard

Donna Fedelem, School Crossing Guard

Judi Mynsberge, School Crossing Guard

Kelsey Mynsberge, School Crossing Guard

CHAPLAINS

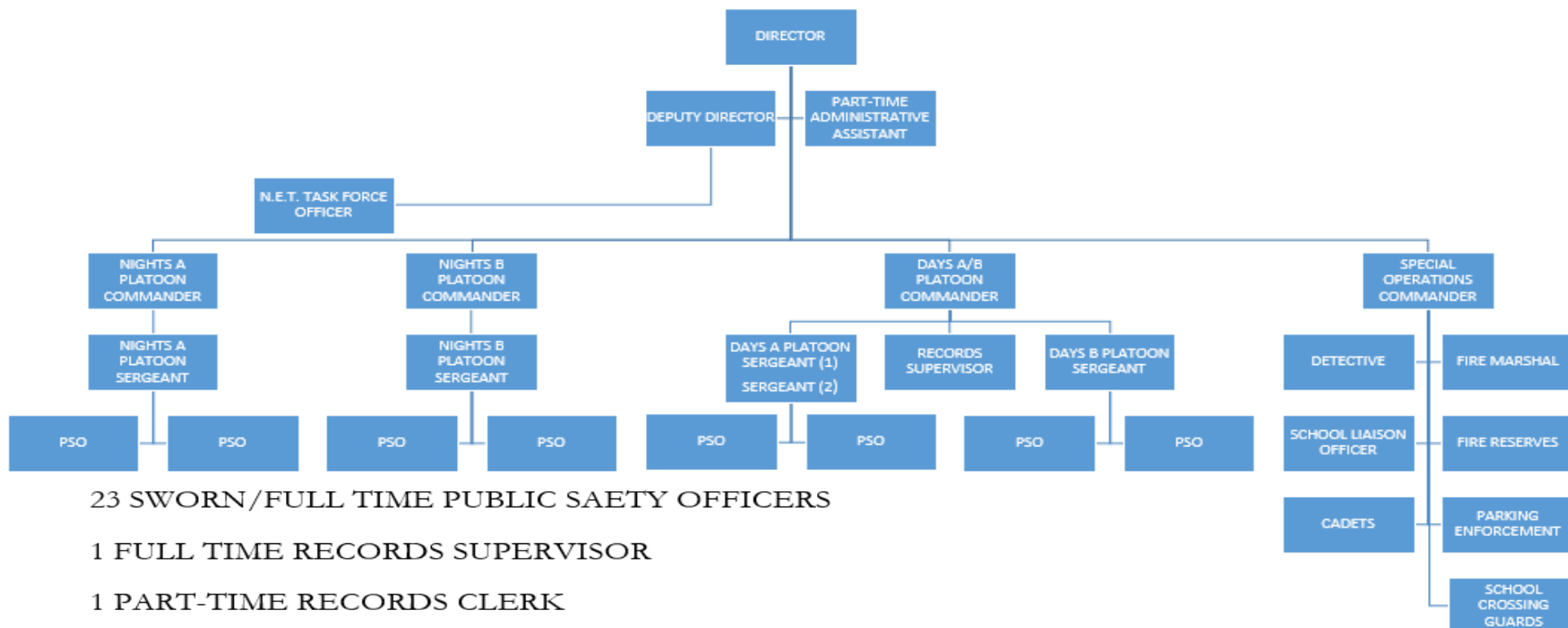
Randall O'Dell

Deborah O'Dell



ORGANIZATIONAL CHART - 2020

FARMINGTON PUBLIC SAFETY DEPARTMENT



23 SWORN/FULL TIME PUBLIC SAETY OFFICERS

1 FULL TIME RECORDS SUPERVISOR

1 PART-TIME RECORDS CLERK

6 PART-TIME CADETS

1 PART-TIME PARKING ENFORCEMENT OFFICER

14 RESERVE FIREFIGHTERS

4 SCHOOL CROSSING GUARDS

RETIREMENTS - 2020

DIRECTOR FRANK DEMERS

December 5, 1995 to December 31, 2020

After 25 years of dedicated service to the Farmington Public Safety Department and to the Farmington community, Director Frank Demers retired on December 31, 2020.

Director Demers held the following positions with the department: Public Safety Officer, Sergeant, Commander and Director. He also served as an accident investigator, detective, RADAR/LIDAR instructor, evidence technician, property room manager, and a THINK instructor (similar to DARE).

Over the course of his career, Director Demers received numerous awards and citations, including receiving a Merit Citation in 2009 for his investigation into a 1979 homicide that remained unsolved for over 28 years. As a result of his hard work and determination on the case, two subjects were found guilty of murder and sentenced to prison.

We wish Director Demers all the best in his retirement.



NOTABLE RECOGNITIONS IN 2020



25 Safest Cities in Michigan

Ranked #11



Best Cities to Live in Michigan

Ranked #16

DEPARTMENT ACCOMPLISHMENTS

COVID-19

With the onset of COVID-19 in early 2020, the department took a great deal of precautions to ensure the health of its employees was safeguarded. Healthy employees ensured that services to the community remained unchanged during this unexpected pandemic. In the face of adversity, the employees of the department showed great courage in performing their duties in times of uncertainty. To keep department employees safe, the department implemented the following precautions:

- Staff immediately started wearing, fit-tested, N-95 masks while on duty both in the station and on incidents.
- The department started a disinfecting schedule that was performed by the cadet staff that included wiping down all surfaces with anti-infectant spray.
- Department personnel fogged the department and city hall with disinfectant two times a week.
- Department administration worked from home on alternating weeks to minimize exposure.
- Staff utilized appropriate PPE while responding to medical emergencies where the presence of COVID-19 was suspected.
- Staff practiced social distancing. As an example, the patrol division moved their rollcalls out to the fire barn where there is more room to social distance.

With these precautions in place, the department was able to avoid any employees becoming ill with COVID-19 during the first wave (April-June) of the pandemic. During the summer months, COVID-19 infection rates remained low before increasing with the second wave in November and December. During the second wave, several employees tested positive for COVID-19 but the department did a great job of mitigating the exposures ensuring that the virus did not spread throughout the department.



TRAINING ROOM

The department updated its training room during the first half of 2020. The last update of the training room was over 25 years ago. The department used several local contractors, and a lot of the work was performed by department personnel. Included in the upgrades were a new drop ceiling, LED lights, paint, flooring, a new projector and screen, and a new kitchen area.

Before



After



LIVESCAN FINGERPRINT DEVICE

The department submitted and successfully obtained a Technology Enhancement Projects – Byrne Justice Assistance Grant in 2020 in the amount of \$31,000. The grant allowed us to replace our old LiveScan device and to also upgrade the quality of our surveillance cameras in our booking room, holding cells and at our front desk. This work was completed in September of 2020.



PATROL DIVISION

The uniform patrol division was led by Commanders Justin DuLong, Paul Houhanisin, Todd Anderson, and Andrew Morche in 2020. Five sergeants; Jeffrey Brow, Richard Friess, Reginald Madeline, Patrick Spelman, and Shane Wash assist the commanders in supervising daily patrol operations. Eight public safety officers are assigned to the patrol division: Aaron Malewski, Mark Keeley, Al Baranski, Will Wood, Jim Wren, Lisa Kobernick, Jacob Cote, and Ryan Baessler.

Six Cadets allow for city hall and the department to remain open twenty-four (24) hours a day, seven days a week for citizens and visitors to Farmington. The cadet staff also allows for the department to keep its jail for short-term holding, which allows for Farmington officers to remain on the road in Farmington. Other responsibilities of the six cadets include assisting records personnel, cleaning the station, and answering business phone calls to the Public Safety Department. These cadets are Donte Smith, Zack Maurer, Katie Rogers, Scott Smith, Donna Reid-Cronin, and Jonah Fanning. They are assisted by two (2) fire reserves who are cross trained to handle cadet responsibilities when the cadets are not working. The cross-trained fire reserves are Sean Skinner and John Dresden.



The patrol division prides itself on its fast response to police, fire, and medical emergencies. A quick response time allows for public safety officers to mitigate emergencies quickly and efficiently while reducing further harm. The “Apartment Watch” program encourages officers to proactively patrol apartment complexes, many times resulting in arrests and crimes being prevented. Patrol officers also aggressively enforce traffic laws including motor carrier and “drunk driving” laws which makes for a much safer community and roadways throughout the city

The patrol division provides numerous community policing partnerships with the community. For example, our officers patrol neighborhoods and issue crime prevention notices (blue cards) indicating potential criminal opportunities, hazards, or concerns observed at a residence through our local neighborhood watch program. During the 2020 Covid-19 pandemic, officers took part in trying to keep spirits up by conducting over 35 drive-by parades and visited block parties from a distance.

Further services offered by our patrol officers include assisting residents who have fallen, home/vehicle lockouts, selective traffic enforcement on neighborhood streets, and conducting informational training such as speed measurement operations for our residents. The patrol division understands the important connection between its officers, the community's residents, visiting public, and looks forward to serving them in any way possible.

- 8,243 calls for service
- 249 adult arrests (39 for Operating While Intoxicated)
- 1,362 citations issued (Parking Violations excluded)
- 138 traffic accidents
- 2,082 apartment checks
- 1,555 subdivision checks



SPECIAL OPERATIONS DIVISION

The Farmington Special Operations Division consists of Commander Bob Houhanisin, Fire Marshal James Wren, Detective Scott Brown (School Liaison Officer), Detective Matt Miracle and an undercover narcotics detective who is assigned to the Oakland County Narcotics Enforcement Team (NET).

The responsibilities of the Special Operations Bureau are quite fluid and change from day to day, as investigations, fire inspections, and details change daily.

The Special Operations Division is responsible for the following duties:



Criminal Investigations

Detectives conduct investigations which consist of drafting search warrants, conducting follow up on cases, warrant presentation to the Oakland County Prosecutors Office and case presentation in court.

Crime Scene Processing

All Detectives have been trained in crime scene processing which entails crime scene documentation, lifting of fingerprints, collecting DNA samples, scene mapping/photography and collecting evidence.

Conducting Pre-Employment Background Investigations

Neighborhood Watch

Commander Houhanisin hosts monthly Neighborhood Watch meetings at the city hall. These meetings provide insight to crime trends and current events within the City of Farmington.

Evidence Property Room Management

Commander Houhanisin is the property room administrator for the department. He oversees all intake and return of property. He is responsible for thousands of items related to case investigation, found property and items in digital format for cases.

School Liaison Program

Detective Brown is Farmington's School Liaison Officer. Detective Brown has an office at Farmington High School where he has daily interaction with students. He also works closely with Longacre Elementary and Our Lady of Sorrows School. Detective Brown coordinates drills and investigates complaints on school grounds.

Background Checks for Liquor Licenses, Massage Parlors and Solicitors

Detectives conduct background investigations for applications for these new businesses.

Compliance Checks for Liquor, Tobacco and Massage Facilities

Plain clothes detectives conduct "sting" operations on all licensed facilities within the City. Citations are issued and repeat violations are forwarded to the State of Michigan for license revocation.

Fire Inspections

Fire Marshal Wren is a certified State of Michigan fire inspector. He completes many investigations each year which contribute to such a low number of fires within the City.

Membership with the Oakland County Incident Management Team

This team is a consortium of agencies who assist with managing large scale incidents. This includes both police and fire scenes.

Membership with OakTac

OakTac is a county wide group that provides training and equipment for large scale events, including festivals, active assailant, and riot control.

Smoke Detector Installation

Smoke alarms have been donated to the department and members install them in homes where they cannot be afforded.

In 2020, the Special Operations Division conducted:

- 120 Criminal Investigations
- 31 warrants issued by the Prosecutor
- 4 Employee background investigations
- 2 liquor License Background Investigations
- 2 Massage License Background Investigations



FIRE SERVICE

The Farmington Public Safety Department provides fire protection to both residential and commercial structures in The City of Farmington. Farmington's fire services are led by Fire Marshal James Wren. The Public Safety Department staffs 23 full time sworn Public Safety officers. All Public Safety Officers are sworn police officers, licensed firefighters, and licensed Medical First Responders, with 5 members being licensed EMT's. In addition, the department employs 14 paid on call Fire Reserves.

The Farmington Public Safety Department provides the following fire protection services:

- Fire extinguishment
- Hazardous materials response
- Smoke detector give away/installation
- Fire safety presentations
- Home fire inspections
- Business fire prevention inspections
- First Aid/CPR/AED classes
- Stop the bleed program



In addition to providing the above services, Farmington Public Safety has members assigned to the Oakland County Hazmat team, as well as the Oakland County Incident Management Team.

In 2020, Farmington Public Safety Department responded to the following incidents:

- 835 Medical or Injured persons
- 6 Miscellaneous Fires
- 10 Odor/smoke Investigations
- 33 Fire alarms
- 23 Wires down
- 12 Carbon monoxide alarms
- 1 Structure fire
- 1 Vehicle fire
- 5 Dumpster fires
- 6 Outdoor burns



While 2020 proved to be a challenging year, the department adapted to those challenges

and continued to train personnel through virtual and traditional in person training environments. Through grant funding, the department was able to receive on-site, live, flashover training from Oakland Community College's mobile training staff and their state-of-the-art flashover trailer.



CREST FLASHOVER TRAINING 2020



RECORDS DIVISION

Record Supervisor Corinne Brazzil oversees the department's Records Division and is responsible for processing thousands of reports, forms and documents that filter through the department throughout the year. In addition, she also has multiple other responsibilities such as court processing, warrant entries, sex offender registration, and training new cadets. Records Supervisor Brazzil is also the department's Law Enforcement Information Network coordinator (LEIN), she ensures that all department personnel remain in compliance with strict state requirements to information security.



This year with the pandemic, Records Supervisor Brazzil also had the added responsibility of monitoring the city hall doors for visitors as city hall was closed to the public for much of the year. This added measure of protection was put into place to protect both visitors to city hall as well as employees of the City of Farmington.

Clerk Leslie Amato assists in records as well as assisting the department's Special Operations Department. Clerk Amato juggles the demands of organizing the property room, filing, transporting vehicles, assists with department functions such as "Feast in the Firebarn"



and the department awards and citations event that takes place each year. Clerk Amato also helps train new cadet staff.

COMMUNITY POLICING

The Farmington Public Safety Department embraces the strong connection it has with the community, understanding that the most important thing for a public safety department to have is the “public’s trust”. The department works hard to maintain that trust through a series of community policing initiatives. While 2020 was a unique year due to the pandemic, the Farmington Public Safety Department was able to serve the community in the following ways:

The department got creative and responded to over 35 requests for drive-bys from Farmington residents for events such as birthdays, graduations, anniversaries, and promotions at work. While residents were locked down in their homes due to the pandemic, the department brought some joy to them while driving by their residence with fire trucks and police cars, lights and sirens activated.



**FARMINGTON PUBLIC SAFETY
HAS PARTNERED WITH MI
PREVENTION TO INSTALL FREE
SMOKE DETECTORS TO
FARMINGTON RESIDENTS.**

**SMOKE DETECTORS DO NOT
LAST FOREVER, AND SHOULD
BE REPLACED EVERY 10 YEARS.**



**IN AN EFFORT TO INCREASE FIRE SAFETY AWARENESS
IN THE FARMINGTON COMMUNITY, FARMINGTON
RESIDENTS MAY SCHEDULE AN IN HOME SAFETY VISIT. A
FARMINGTON FIREFIGHTER WILL COME INSTALL UP TO
SIX SMOKE DETECTORS AND ONE CARBON MONOXIDE
DETECTOR AT NO COST. CONTACT FIRE MARSHALL WREN
TO SCHEDULE YOUR HOME SAFETY VISIT AT**

JWREN@FARMGOV.COM OR 248-474-5500 EXT 2246



Each year the department solicits donations to fund its smoke detector give-away program. This year, the State of Michigan Fire Marshal’s Office provided smoke detectors to the department. Department members then respond to requests for smoke detectors from citizens and install the smoke detectors for the residents. It’s a great way to connect with the community and at the same time get the message out about fire safety.

The department deploys bike patrols to different areas of the city, but a bike officer can routinely be found at the Farmers Market each Saturday at the Riley Park and the Sundquist Pavilion in downtown Farmington. The bike officer not only provides a sense of security to the market, but they also provide a smiling face and the ability for citizens to ask questions about the department or the city. Pictured are Sergeant Reginald Madeline and Public Safety Officer William Wood.



OPER_xATION



MEDICINE CABINET®

The department participated in Operation Medicine Cabinet on October 24th. Operation Medicine Cabinet allows residents to get rid of old medications that are no longer needed. Due to the pandemic, the department did curbside pickup of the medications from residents. The department had 22 participants and collected over 13 lbs. of medications.

In 2021, we are hopeful that we will be able to get back to participating in the over 80 community policing initiatives that we normally participate in. For a full list of the department's community policing initiatives, please visit our website:

www.farmgov.com/City-Services/Public-Safety/Community-Policing.aspx

2020 MAJOR INCIDENTS

The following is a summary of the major incidents investigated by the Farmington Public Safety Department in 2020:

Flee and Elude

On March 15, an officer on patrol stopped a vehicle in the area of Power and Valley View Circle for speeding. Upon approaching the driver, the vehicle suddenly accelerated heavily and sped away from the traffic stop. The officer pursued the vehicle and found that it had crashed at Power and Shiawassee. The driver was injured and was transported to the hospital. The driver exhibited signs of intoxication and was charged with Flee and Elude as well as Operating While Intoxicated.

Stalking

On April 2, an officer responded to Greene's Hamburgers on Orchard Lake for a complaint of stalking. Upon arrival, the officer learned that an employee was being harassed by an ex-boyfriend. The employee complained about the ex-boyfriend following her home from work and sending her threatening text messages. A check of the suspect revealed that he had been warned previously for trespassing at the restaurant as well as contacting the victim. A warrant was obtained from the Oakland County Prosecutor's office charging the suspect with Stalking.

Receive and Conceal Stolen Vehicle

On June 23, an officer on patrol stopped a vehicle in the area of Power and Grand River for disobeying a red signal. Upon approaching the driver, the driver notified the officer that the vehicle was stolen because he had failed to return it after borrowing it from its owner. The driver exhibited signs of intoxication and failed several sobriety tasks. The driver has 6 prior convictions for operating while intoxicated as well as two warrants for his arrest for larceny. On this date, the driver's alcohol level was .22. The driver was arrested and charged with Receiving and Concealing stolen property as well as Operating While Intoxicated.

Malicious Destruction of Private Property

On June 24, an Orchard Lake resident called police because her neighbor had just smashed her house window with a baseball bat and was now screaming in the middle of the road with a baseball bat. Upon arrival officers located the suspect hiding in a nearby bush, still with the baseball bat in his hands. Officers took the suspect into custody without any incident.

Flee and Elude

On July 20, a Sergeant on patrol attempted to stop a white Toyota as it nearly struck his parked vehicle while travelling 100 mph in the posted 25 mph zone on Grand River near Farmington. The Sergeant attempted to stop the Toyota, but the Toyota began disobeying red lights at a high rate of speed. At that point, the Sergeant terminated the pursuit due to safety concerns. Undercover officers from a neighboring police agency were able to follow the vehicle in unmarked police vehicles and were able to take the driver into custody without any further incident. The driver was charged by the Oakland County Prosecutor's office with 3rd degree Felony Fleeing and housed at the Farmington Jail.

Carrying a Concealed Weapon

On September 25, an officer on patrol stopped a vehicle in the area of Grand River and Lakeway for an improper lane use violation. Further investigation revealed that the driver had a suspended driver's license and several warrants for his arrest. The driver was arrested, and an unregistered firearm was discovered inside his vehicle. The driver was charged with Carrying a Concealed Weapon and Driving While License Suspended.

Possession of Heroin

On October 22, a Sergeant on patrol stopped a vehicle in the area of Grand River and Drake for driving at night without headlights on. A check of the driver revealed that he had a suspended driver's license and several warrants for his arrest. A check of the passenger revealed that she had 4 felony warrants for her arrest. A search of the passenger revealed 30 packets of Heroin in her purse. The passenger denied owning the heroin and did not know how the packets got into her closed zipped purse. The passenger was charged with being in Possession of Heroin.

Burglary

On November 5, at 3:01 AM, officers were dispatched to an alarm at the Colonial Oil Change on Nine Mile. Upon arrival, officers noted that a window had been smashed out and money was stolen out of the cash drawer. Colonial Oil had surveillance video of the incident which showed a black male driving an older model sedan break into the building and steal the money. On 11/10/2020, the man and an accomplice were arrested by a neighboring police department. Both suspects admitted to the Farmington crime and were charged with the Burglary.

Fatal Accident

On December 11, Officers responded to the CVS Pharmacy on Farmington for a report of an accident between a motor vehicle and a pedestrian. Upon arrival, officers attempted lifesaving efforts on the victim but were unsuccessful. Officers learned that the 25-year-old driver had been reversing her vehicle out of a parking space when she mistakenly stepped on the accelerator instead of the brake. The victim had been walking to the store approximately 20 feet behind the vehicle when he was struck and killed. The driver has been cooperating with investigators.

2020 CRIME STATISTICS

TOTAL INCIDENTS/OFFENSES - GROUP A, B, C

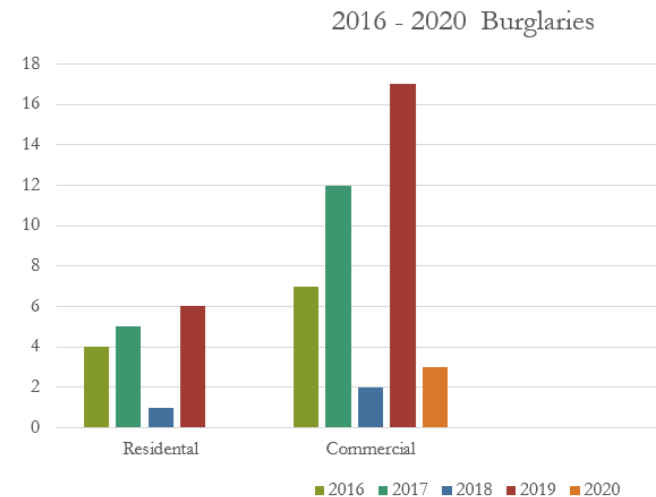
GROUP TYPE	2016	2017	2018	2019	2020	% CHANGE
Group A	341	295	263	206	114	-45%
Group B	301	317	237	195	125	-36%
Group C	5,197	5,313	4,561	5,679	3,996	-30%
TOTAL OFFENSES	5,839	5,925	5,061	6,190	4,227	-32%

*TRAFFIC STOPS ARE NOT INCLUDED

5 YEAR BURGLARY COMPARISON

RESIDENTIAL	2016	2017	2018	2019	2020
FORCED ENTRY	2	2	1	3	0
NO FORCED ENTRY	2	3	0	3	0
TOTAL	4	5	1	6	0

COMMERCIAL	2016	2017	2018	2019	2020
FORCED ENTRY	3	7	1	10	3
NO FORCED ENTRY	0	0	0	1	0
TOTAL	3	7	1	11	3
TOTAL BURGLARIES	7	12	2	17	3



FIVE YEAR MAJOR OFFENSE COMPARISON

OFFENSE	2016	2017	2018	2019	2020	% CHANGE
MURDER	0	0	0	0	0	-
SEX OFFENSES	1	4	2	3	2	-33%
ROBBERY	0	1	0	0	0	-
ASSAULT	35	43	37	36	28	-22%
BURGLARY	11	11	2	17	3	-82%
LARCENY	96	61	45	52	29	-44%
VEHICLE THEFT	4	6	5	5	1	-80%
FRAUD	30	24	21	40	15	-63%
ARSON	0	0	0	0	0	-
TOTALS	177	150	109	153	78	-49%

FIVE YEAR COMPARISON OF INTEREST

OFFENSE	2016	2017	2018	2019	2020
ADULT ARRESTS	726	782	731	606	249
JUVENILE ARRESTS	11	13	4	16	3
CALLS FOR SERVICE	6572	6697	6064	6185	4235
FIRE CALLS	150	153	166	120	97
MEDICAL CALLS	919	912	954	1131	835
INJURY ACCIDENTS	27	29	26	23	16
PROPERTY DAMAGE ACCIDENTS	338	239	251	206	125
FATAL ACCIDENTS	0	0	0	0	1
NARCOTICS VIOLATIONS	113	98	123	10	6
IMPAIRED DRIVING	78	89	75	74	39
LARCENY FROM AUTO	43	10	10	18	13
TOTAL TRAFFIC CITATIONS ISSUED	3932	3929	3474	3277	1362

PARKING ENFORCEMENT

PARKING VIOLATIONS	2016	2017	2018	2019	2020
TOTAL CITATIONS ISSUED	208	338	129	265	403

2020 ACCREDITATION MEANINGFUL REVIEW DATA

Farmington Public Safety officers make documented contact with thousands of individuals throughout the year. Many of those contacts result in the issuance of traffic citations, arrests, and the mitigation of situations involving violence and/or disagreements among parties. Employees of the department also have thousands of undocumented contacts with citizens each year including via the telephone, encounters at events such as the Farmers Market and Parades, and community speaking engagements.

As a Michigan Association of Chiefs of Police (MACP) accredited agency, the Farmington Public Safety Department conducts meaningful reviews on citizen complaints, use of force incidents, foot pursuits and vehicle pursuits that occur throughout the year. These incidents receive special attention and serve as an early warning system for supervisors to identify and take proactive measures to train officers and ensure compliance with policies and procedures.

The following is a five-year summary of citizen complaints received and investigated incidents of use of force, foot pursuits and vehicle pursuits:

INCIDENTS	2016	2017	2018	2019	2020	5 YEAR AVG.
TOTAL # OF CITIZEN CONTACTS	12,435	12,306	12,456	12,748	8,243	11,638
CITIZEN COMPLAINTS	3	3	4	2	4	3.2
CITIZEN COMPLAINTS THAT INVOLVED USE OF FORCE	0	0	0	0	0	0
USE OF FORCE	17	7	20	15	11	14
FOOT PURSUITS	1	3	2	3	1	2
VEHICLE PURSUITS	2	5	2	4	3	3.2

2020 ACCREDITATION MEANINGFUL REVIEW DATA

A use of force incident is defined as an arrest that requires anything more than mere handcuffing. When an arrest requires anything more than mere handcuffing, the incident is reviewed by the officer's supervisor and then reviewed again by the deputy director for any violations of department policy. If any violations of department policy are found, the incident is handled accordingly, usually through additional training, a coaching session, or formal discipline.

Our use of force numbers remain low each year because the department is dedicated to hiring and training men and women with high standards of integrity, implementing comprehensive training programs that stress de-escalation and professionalism, holding members accountable for their actions and constantly working to achieving the department's mission to provide superior public safety services to the community.

ARREST/USE OF FORCE	2016	2017	2018	2019	2020	5 YEAR AVG.
ARRESTS	726	782	731	606	249	619
USE OF FORCE	17	7	20	15	11	14
% USE OF FORCE/ARREST	2.3	.9	2.7	2.5	4.4	2.6



**Farmington City Council
Agenda Item**

**Council Meeting
Date:** 4-19-21

**Item Number
7A**

Submitted by: City Manager

Agenda Topic: Loan to Civic theater in the amount of \$90,000 from the General Fund

Proposed Motion: Authorize a loan from the General Fund to the Civic Theater in the amount of \$90,000. This loan would be for a period of three years with an interest rate of 1% effective May 1, 2021.

Background: With the onset of COVID 19, the Civic Theater was forced to shut down. The expenses for the Theater run about \$10,000 per month. On October 19, 2020 City Council approved a loan from the General Fund to the Civic Theater in the amount of \$64,000. It is anticipated that the theater will run out of money by April 1st. The Theater closed on March 16, 2020 and was allowed to re-open on October 9, 2020 in a very limited capacity but had to close again on November 18, 2020 and reopened on February 1, 2021. In order to help the theater, continue on, I am asking the City Council to approve another loan from the General Fund to the Civic Theater in the amount of \$90,000 to help the theater get back to a positive revenue path. I am asking for a three-year loan at 1% interest.

The 2021/2022 budget contains a transfer from the American Rescue Act to the Theater. If this transfer is made, the loan will be repaid.

**Farmington City Council
Staff Report**

**Council Meeting
Date: April 19, 2021**

**Item
Number
7B**

Submitted by: Melissa Andrade, Assistant to the City Manager

Agenda Topic: Special Event Applications: Farmington Community Library Summer Reading History Challenge and Summer Reading Final Dance Party

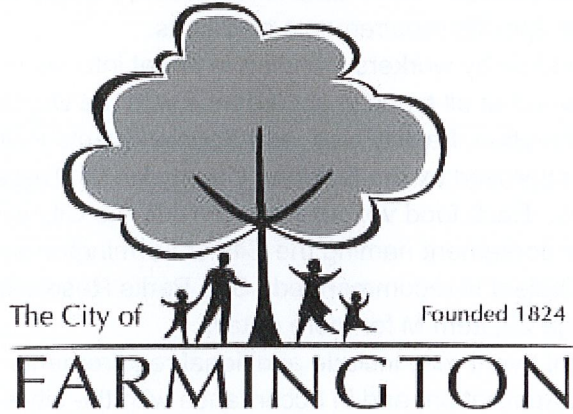
Proposed Motion: Move to approve the Farmington Community Library applications for a Summer Reading Program History Challenge on Tuesday, July 28, 2021 from 1 – 4 p.m. at Riley Park and a Summer Reading Final Dance Party on Monday, August 2, 2021 from 10 a.m. until noon in Riley Park.

Background: As part of the Farmington Community Library’s annual summer reading program, they’d like to host two special events in Riley Park. The first is the “Who Is/Who Was History Challenge” and the other is a dance party to conclude the program.

Materials: 2 event applications

Event Name Farmington Community Library
Who is/who was History Challenge

CITY USE ONLY
Approval Needed:
<input type="checkbox"/> City Manager
<input type="checkbox"/> City Council
<input type="checkbox"/> Approved
<input type="checkbox"/> Denied



City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.

Event Name Farmington Community Library

*Who's/Who was
Hooby Challenge*

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

3/30/21
Date

Maria Howie-Galley
Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: Farmington Community Library

Individual/Organization Phone: 248-553-0300

Individual/Organization Address: 23500 Liberty St.

Organization's Contact: Maria Showich-Gallup Phone: 248-473-3118

Contact's Title: Librarian E-mail: ms.gallup@farmlib.org

Address: 23500 Liberty St.

Event Name: Farmington Community Library who is/who was
History Challenge

- Type of Event:
- | | |
|---|---|
| <input type="radio"/> Sponsored/City Operated | <input type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input checked="" type="radio"/> Non-Profit | <input type="radio"/> For Profit |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding |
| <input type="radio"/> Video or Film Production | <input type="radio"/> Running Event |
| <input type="radio"/> Block Party | <input type="radio"/> Other (describe) |

Riley Park Permit Fee:

\$100 residents/\$200 non-residents

Event Purpose: Summer Reading Event

Event Dates: Tues. July 27, 2021

Event Times: 1-4 Event time 2p.m.

Event Location: Riley Park

Number of People Expected: 100

Contact Person on Day of Event: Judy Wloch

Phone: 248 219-1973 (cell)

Email: Judith.Bencich-Wloch@farmlib.org

Estimated Time of Setup: 1 hour

Estimated Time of Cleanup: 1 hour

Crowd Control Plans:

Sidewalk use? YES NO

If yes, describe sidewalk use:

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES NO

If yes, list the lots or locations where parking is requested:

Will street closures be necessary? YES NO

If yes, describe street closures, include time of closure and re-open:

Will music be provided? YES NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

Will electricity be needed for the event? YES NO

Will the following be constructed or located in event area?

Booths	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tents/Canopies	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Rides	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tables	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Portable Toilets	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Inflatables	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Food Vending	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Other Vendors	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>

Other (describe)

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

An Event Map [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity.

Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager’s office shall be responsible for determining whether this requirement has been met.

I have invited local businesses to participate.

Those invited include:

Event Signs: Will this event include the use of signs YES NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager’s Office.

Event Cost Worksheet

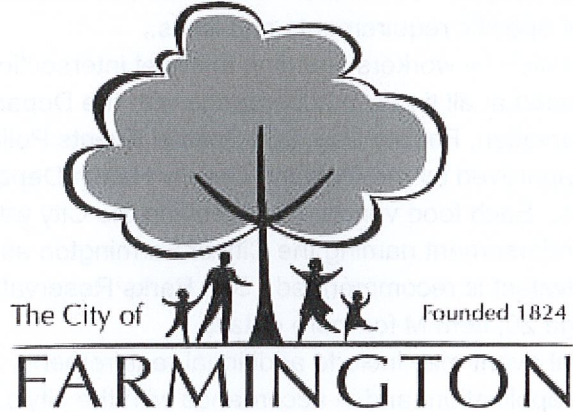
	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager’s Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the “City of Farmington.” There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.

Event Name FCL
Summer Reading Final Party
Dance Party

CITY USE ONLY
Approval Needed:
<input type="checkbox"/> City Manager
<input type="checkbox"/> City Council
<input type="checkbox"/> Approved
<input type="checkbox"/> Denied



City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.

Event Name FCL Summer Reading Final Party Dance Party

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
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To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

Date 3/30/21

Signature Maxine Spaulding-Jones

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Event Purpose: celebrate the end of Summer Reading

Event Dates: Mon. Aug. 2, 2021

Event Times: 10-12 - 11:30 10:30-11:30 event

Event Location: Piley Park

Number of People Expected: 100

Contact Person on Day of Event: maria Showich -Gallup

Phone: 734-395-6037

Email: ms.gallup@famlib.org

Estimated Time of Setup: 1/2 hour

Estimated Time of Cleanup: 1/2 hour

Crowd Control Plans:

Sidewalk use? YES NO

If yes, describe sidewalk use:

Sponsoring Individual/Organization's Name: Farmington Community Library

Individual/Organization Phone: 248-553-0300

Individual/Organization Address: 23500 Liberty St.

Organization's Contact: Maria Showick-Gallup Phone: 248-

Contact's Title: Librarian E-mail: m.s.gallup@farmlib.org

Address: 23500 Liberty St.

Event Name: FCL Summer Reading Final Party Dance Party

- Type of Event:
- | | |
|---|---|
| <input type="radio"/> Sponsored/City Operated | <input type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
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Riley Park Permit Fee:

\$100 residents/\$200 non-residents

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

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If yes, list the lots or locations where parking is requested:

Will street closures be necessary? YES NO

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If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager's Office.

Event Cost Worksheet

	Cost	Quantity	Total
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Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager's Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the "City of Farmington." There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.

**Farmington City Council
Staff Report**

**Council Meeting
Date: April 19, 2021**

**Item
Number
7B2**

Submitted by: Melissa Andrade

Agenda Topic: Special Event Application: VegMichigan Free Festival

Proposed Motion: Move to approve the Special Event Application allowing VegMichigan Free Festival to be held on Sunday, Sept. 12 from 10:30 am. Until 5 p.m. in Riley Park and the Sundquist Pavilion.

Background: Tom Progar applied to host VegMichigan Festival in Riley Park on Sunday Sept. 12 from 8 a.m. until 7 p.m. He requested the same lot closures used for the Farmer Market.

The event was held here in 2019. At that time, Public Services and Public Safety met with Tom to ensure everything be well managed. It was a successful, well-received event.

Tom has invited many of the surrounding businesses to participate, including Chive Kitchen, Fresh Thyme and The Cheese Lady.

Materials: Application, Event Map

Event Name Veg Michigan Free Festival

CITY USE ONLY

Approval Needed:

- City Manager
- City Council

- Approved
- Denied



City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.

Sponsoring Individual/Organization's Name: Veg Michigan

Individual/Organization Phone: 248-867-2155

Individual/Organization Address: 20244 Farmington Rd, Livonia 48152

Organization's Contact: Tom Progar Phone: 248-867-2155

Contact's Title: President E-mail: tom@vegmichigan.org

Address: 21245 Flanders, Farmington Hills, 48335

Event Name: VegMichigan Free Festival

- Type of Event:
- | | |
|---|---|
| <input type="radio"/> Sponsored/City Operated | <input type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input checked="" type="radio"/> Non-Profit | <input type="radio"/> For Profit |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding |
| <input type="radio"/> Video or Film Production | <input type="radio"/> Running Event |
| <input type="radio"/> Block Party | <input type="radio"/> Other (describe) |

Riley Park Permit Fee:
\$100 residents/\$200 non-residents

Event Purpose: Fun, promote plant-based eating
Event Dates: Sept 12, 2021 (Sunday)
Event Times: 11am - 5pm
Event Location: Riley Park and Sundquist Pavilion
Number of People Expected: 1,500 throughout the day
Contact Person on Day of Event: Tom Progar
Phone: 248-867-2155
Email: tom@veg-michigan.org
Estimated Time of Setup: 8am - 11am
Estimated Time of Cleanup: 5pm - 7pm

Crowd Control Plans:

We will have volunteers directing the crowd.

Sidewalk use? YES NO

If yes, describe sidewalk use:

no vendors on sidewalk. Sidewalks will be for attendees to walk on.

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES NO

If yes, list the lots or locations where parking is requested:

Will street closures be necessary? YES NO

If yes, describe street closures, include time of closure and re-open:

Will music be provided? YES NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

Three person band Sinjon Smith have performed at Riley Park multiple times in the past and play at a reasonable sound level. See attached photo for stage location.

Will electricity be needed for the event? YES NO

Will the following be constructed or located in event area?

Booths	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="35"/>
Tents/Canopies	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="35"/>
Rides	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Tables	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="55"/>
Portable Toilets	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Inflatables	<input type="radio"/> YES	<input checked="" type="radio"/> NO	Quantity: <input type="text"/>
Food Vending	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="25"/>
Other Vendors	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text" value="10"/>

Other (describe)

Shirts, hand made jewelry, home decor, and nonprofits

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

Chive Kitchen, FreshThyme Market,
New Kombucha, The Cheese Lady, Better Health,
Urge Juice, Zerbos, Detroit Nut Co, Sasha Farm
Ice Cream Plant, The Brinery, (35 total vendors)

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

An Event Map (is) [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity. Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager's office shall be responsible for determining whether this requirement has been met.

I have invited local businesses to participate.

Those invited include: Chive Kitchen, The Cheese Lady, Neu Kombucha, Fresh Thyme Market, and other local businesses will be invited

Event Signs: Will this event include the use of signs YES NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager's Office.

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones		10	
Additional Barricades			
Additional Trash Barrels		10	
Other			
Total			0

Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager's Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the "City of Farmington." There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.



Picnic area

Vendor Booths

Tables & Chairs
Additional tables under structure

Music Stage

2 Food Trucks

Rest rooms

Farming or Market

Veg Mich

Grove St

Google

Creemery

Farmington City Council Agenda Item	Council Meeting Date: April 19,2021	Item Number 7C	
Submitted by Charles Eudy, Superintendent			
Agenda Topic Consideration of Resolution to Accept Oakland County West Nile Grant			
Proposed Motion Move to adopt resolution authorizing the City Administration to submit a reimbursement request to Oakland County in the amount of \$1,375.97 under the West Nile Fund program.			
Background <p>Beginning in 2003, Oakland County has provided funding to local units of government to address concerns related to the West Nile Virus. This year, the City will receive \$1,375.97 based on actual expenses.</p> <p>City staff has received approval from Oakland County to purchase briquettes that would be placed in catch basins throughout the City. Standing water in catch basins is a primary breeding ground for mosquitoes. These briquettes would kill the mosquito larvae in the catch basin. This is considered one of the most cost-effective measures to address the problem of mosquitoes.</p> <p>To receive funding reimbursement for the purchase of the briquettes, it is necessary for the City Council to adopt a resolution authorizing the City Manager to submit a reimbursement under the West Nile Virus Fund program. Enclosed is a resolution for the City Council to authorize the reimbursement request.</p>			
Materials Attached Resolution Appropriation letter Material quote for Altosid XR Ingot Slim Project Plan			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

RESOLUTION NO. 04-21-XXX

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

A RESOLUTION OF THE FARMINGTON CITY COUNCIL AUTHORIZING THE CITY MANAGER TO SUBMIT AN EXPENSE REIMBURSEMENT REQUEST UNDER OAKLAND COUNTY'S WEST NILE VIRUS FUND PROGRAM.

WHEREAS, upon the recommendation of the Oakland County Executive, the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages, and townships in addressing mosquito control activities; and

WHEREAS, Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages, and townships to apply for reimbursement of eligible expenses incurred in connection with personal mosquito protection measures/activity, mosquito habitat eradication, mosquito larviciding or focus adult mosquito insecticide spraying in designated community green areas; and

WHEREAS, the City of Farmington submitted a plan to place briquettes in catch basins throughout the City to kill the mosquito larvae in the catch basin; and

WHEREAS, the plan was approved by the Oakland County Health Department; and

WHEREAS, the City of Farmington has incurred expenses in connection with mosquito control activities believed to be eligible for reimbursement under Oakland County's West Nile Virus Fund Program.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council authorizes and directs its City Manager, David M. Murphy, as agent for the City of Farmington, to request reimbursement in the amount of \$1,375.97 for mosquito control activity in the manner and to the extent provided under Oakland County West Nile Virus Fund Program.

RESULT:

MOVER:

SECONDER:

AYES:

I, Mary J. Mullison, duly authorized City Clerk for the City of Farmington do hereby certify that the foregoing is a true and correct copy of a motion adopted by the Farmington City Council at a regular meeting held on Monday, April 19, 2021, in the City of Farmington, Oakland County, Michigan.

Mary J. Mullison, City Clerk

Leigh-Anne Stafford, Director
(248) 858-1280 | health@oakgov.com

March 24, 2021

Dear Oakland County Municipality,

The 2021 West Nile Virus (WNV) Prevention Reimbursement amount for Farmington is \$1,375.97.

Requirements for reimbursement are as follows:

- Project Plan due **May 7, 2021**
- Resolution due **June 18, 2021**
- Invoices and Proof of Payment due **August 13, 2021**

Specifics regarding these requirements will be covered during the training event on March 25th, and further questions can be answered by Genessa Doolittle at doolittleg@oakgov.com or by phone at 248-496-4590.

Sincerely,

OAKLAND COUNTY HEALTH DIVISION
Department of Health and Human Services



Leigh-Anne Stafford, M.S.A.
Director

2021 West Nile Virus Prevention Reimbursement Program Project Plan

Municipality: _____

Contact Name: _____

Contact Phone: _____

Contact Email: _____

Previous Year Product Inventory:

(Include product name, quantity, and expiration date)

Previous Year Product Inventory Distribution Plan, if applicable:

2021 Project Plan: *Must attach product quotes*****

(Include product name and type)

2021 Project Distribution Plan:

Farmington City Council Staff Report	Council Meeting Date: April 19, 2021	Item Number 7D						
Submitted by: Charles Eudy, Superintendent								
Agenda Topic: City Hall ADA Improvements								
Proposed Motion: Move to approve extending the 2018 Concrete Road Patching Program with Hartwell Cement Company to include City Hall ADA Improvements in the amount of \$39,213.00 plus the amount for the handrails as determined by City Administration and the Design Committee.								
<p>Background: Hartwell Cement Company has provided excellent work for the City of Farmington since 2018. They have worked on projects including Flanders, Chesley, Lilac, Brittney Hill, Saxony streets. During that period, City Administration requested Hartwell to provide quotes for other locations. Earlier this month, City Council approved the on-street parking project of Farmington Road between Oakland Street & Shiawassee Road, the other is a continuation of concrete patching on Smithfield Street between Briar Ridge and Smithfield Court, both awarded to Hartwell Concrete.</p> <p>Chris Weber, Director of Finance & Administration advised the City Manager and Public Works of available funding for work to be completed before June 30, 2021. Hartwell Cement Company is under contract for the other project within the community and has availability to complete the concrete ADA improvements conducting the work on Smithfield and Farmington Road.</p> <p>Quotes</p> <table data-bbox="131 1188 824 1297"> <tr> <td>Hartwell Cement Company</td> <td>\$39,213.00</td> </tr> <tr> <td>Luigi Ferdinandi Cement Company</td> <td>\$39,061.00</td> </tr> <tr> <td>G M & Sons</td> <td>\$70,794.00</td> </tr> </table> <p>The above quotes will be finalized when the Design Committee and City Administration determine the design of the handrails.</p>			Hartwell Cement Company	\$39,213.00	Luigi Ferdinandi Cement Company	\$39,061.00	G M & Sons	\$70,794.00
Hartwell Cement Company	\$39,213.00							
Luigi Ferdinandi Cement Company	\$39,061.00							
G M & Sons	\$70,794.00							
Materials: Quotes OHM Recommendation of Award								

GM & SONS, INC.

PROPOSAL

46900 West Road, Novi, MI 48377
www.GMANDSONS.com

Phone (248) 956-7939
 Fax (248) 956-8123

CLIENT: City of Farmington
ATTN: City of Farmington c/o Matt Parks OHM Advisors
PROJECT: City Hall ADA Improvements

DATE: 03/22/21

LOCATION: City of Farmington

ITEM #	ITEM OF WORK	QUANTITY	U/M	UNIT PRICE	AMOUNT
1	Mobilization Max 5%	1	ls	\$ 3,500.00	\$ 3,500.00
2	Audio Video Route Survey	1	ls	\$ 2,000.00	\$ 2,000.00
3	Electrical Conduit for Bollards	1	ls	\$ 2,500.00	\$ 2,500.00
4	Masonry And Concrete Structure Rem	7	cy	\$ 650.00	\$ 4,550.00
5	Pavement Removal	25	sy	\$ 65.00	\$ 1,625.00
6	Sidewalk Removal	135	sy	\$ 23.00	\$ 3,105.00
7	Handrail Removal	44	lf	\$ 24.00	\$ 1,056.00
8	Monument Salvage & Reset	1	ea	\$ 1,000.00	\$ 1,000.00
9	Concrete Stairs Removal	1	ls	\$ 9,500.00	\$ 9,500.00
10	Hand Patching	4	tn	\$ 450.00	\$ 1,800.00
11	Detectable Warning Surface	5	lf	\$ 100.00	\$ 500.00
12	Railing For Steps	50	lf		BY OTHERS
13	Concrete Sidewalk-4" thk	1,052	sf	\$ 10.00	\$ 10,520.00
14	Concrete Steps	21	cy	\$ 1,050.00	\$ 22,050.00
15	Railing for ADA Ramp	44	lf		BY OTHERS
16	Concrete Sidewalk Ramp-6" Thk	222	sf	\$ 20.00	\$ 4,440.00
17	Turf Establishment	662	sf	\$ 4.00	\$ 2,648.00

TOTAL \$ 70,794.00

Mobs Included:

1 Additional Mobilizations if required will be billed at \$750.00 each.

SPECIAL CONDITIONS:

- PLEASE NOTE ALL STANDARD EXCLUSIONS LISTED BELOW.

- ALL RAILINGS BY OTHERS

GM & SONS, INC.

PROPOSAL

46900 West Road, Novi, MI 48377
www.GMANDSONS.com

Phone (248) 956-7939
Fax (248) 956-8123

CLIENT: City of Farmington
ATTN: City of Farmington c/o Matt Parks OHM Advisors
PROJECT: City Hall ADA Improvements

DATE: 03/22/21

LOCATION: City of Farmington

ITEM #	ITEM OF WORK	QUANTITY	U/M	UNIT PRICE	AMOUNT
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STANDARD EXCLUSIONS(if required):

Permits, Layout & Engineering, Barricades, Removals, Excavation, Subgrade Preparation, Backfill, Sand Cushion, Subgrade(+/-) 0.10', Casting(+/-) 0.10' final pointing by others, Final Sawing and Joint Sealing, QA/QC Testing by Others, 1% - Bonds & Dues, and Winter Protection. All prices subject to change after 15 days.

ACCEPTANCE OF PROPOSAL

The above price, specifications and conditions are satisfactory and are hereby accepted. We authorize GM & SONS to complete the work as described. Payments will be made within 30 days of completion.

Date: __ / __ / __

By: _____

LUIGI FERDINANDI & SON CEMENT CO.
 16481 COMMON RD.
 ROSEVILLE, MI 48066
 586-774-1000 FAX 586-774-1001
 EMAIL: INFO@LUIGICEMENT.COM

PROPOSAL

Quote: 21183

Location: Farmington City Hall
 23600 Liberty St.
 Farmington, MI 48335

Contact:

Date: 4/9/2021

Estimator: Bob Wiest

	Description	Unit	Unit Price	Bid Amount
1	Mobilization, Max 5%	LSUM		\$ 1,502.00
2	Audio Visual Survey	LSUM		\$ 750.00
3	Electrical / conduit for bollards			
4	Masonry & Concrete structure removal	CY	\$ 300.00	\$ 2,100.00
5	Pavement Removal	SY	\$ 27.00	\$ 675.00
6	Sidewalk Removal	SY	\$ 18.00	\$ 2,430.00
7	Handrail Rem	LF	\$ 15.00	\$ 660.00
8	Monument Salvage & Reset	EA	\$ 1,000.00	\$ 1,000.00
9	Concrete Stairs, Rem	LSUM	\$ 1,500.00	\$ 1,500.00
10	Hand Patching	Ton	\$ 437.50	\$ 1,750.00
11	Detectable warning surface	ft	\$ 54.00	\$ 270.00
12	Railing for Steps			
13	Sidewalk Concrete, 4"	SF	\$ 10.00	\$ 10,520.00
14	Steps Concrete	LSUM	\$ 11,250.00	\$ 11,250.00
15	Railing for ADA Ramp			
16	Sidewalk ramp, conc. 6"	SF	\$ 15.00	\$ 3,330.00
	Turf establishment	SF	\$ 2.00	\$ 1,324.00
	Total			\$ 39,061.00

Farmington City Hall ADA Improvements

Item No.	Description	Estimated Quantity	Unit	Unit Price	Amount
1)	Mobilization, Max 5%	1	LSUM	\$ 1,800.00	\$ 1,800.00
2)	Audio Video Route Survey	1	LSUM	?	?
3)	Electrical/Conduit for Bollards	1	LSUM	\$ 300.00	\$ 300.00
4)	Masonry and Conc Structure, Rem	7	Cyd	\$ 700.00	\$ 4,900.00
5)	Pavt, Rem	25	Syd	\$ 18.00	\$ 450.00
6)	Sidewalk, Rem	135	Syd	\$ 18.00	\$ 2,430.00
7)	Handrail, Rem	44	Ft	\$ 10.00	\$ 440.00
8)	Monument, Salvage and Reset	1	Ea	\$ 1,500.00	\$ 1,500.00
9)	Conc Stairs, Rem	1	LSUM	\$ 3,500.00	\$ 3,500.00
10)	Hand Patching	4	Ton	\$ 800.00	\$ 3,200.00
11)	Detectable Warning Surface	5	Ft	\$ 40.00	\$ 200.00
12)	Railing for Steps	50	Ft	?	?
13)	Sidewalk, Conc, 4 inch	1052	Sft	\$ 6.00	\$ 6,312.00
14)	Steps, Conc	21	Cyd	\$ 475.00	\$ 9,975.00
15)	Railing for ADA Ramp	44	Ft	?	?
16)	Sidewalk Ramp, Conc, 6 inch	222	Sft	\$ 10.00	\$ 2,220.00
17)	Turf Establishment	662	Sft	\$ 3.00	\$ 1,986.00
TOTAL				\$ *	39,213.00

Farmington City Hall ADA Improvements: NOTES:

*Waiting on price for Audio/Visual

*Pricing for handrails will be made after Hartwell gets drawing and details

*Price for steps are assuming we can use existing foundations where brick walls are now. New foundation on bottom step.

*6" ramp is assumed to have thickened edge where existing brick wall and foundation are going to be removed

*Monument movement and reset is providing new 8' x 8' x 4" pad for placement. Existing monument has many cracks and Hartwell is not responsible for damage.



April 14, 2021

Mr. Chuck Eudy
Public Works Superintendent
City of Farmington
23600 Liberty Street
Farmington, MI 48335

RE: Recommendation of Award – City Hall ADA Improvements

Dear Mr. Eudy:

Three independent quotes from contractors capable of performing this work were received between March 22, 2021 and April 14, 2021. These contractors included GM & Sons, Inc., Hartwell Cement Co., and Luigi Ferdinandi & Son Cement Co. All three have performed recent, satisfactory work within the City either as a prime or sub-contractor. Two of the contractors, Hartwell and Luigi, currently have open contracts with the City for ongoing construction projects.

Quotes ranged from \$39,061.00 to \$70,794.00, all excluding the proposed stair and ramp railing (as directed). The engineer's estimate for this project was approximately \$81,000.00 which included all necessary railing.

Upon reviewing the contractors and their bids, we recommend Hartwell Cement Co. be awarded this work due to their competitive price and availability with the timing of this project being an important factor. The recommendation to award the City Hall ADA Improvements project to Hartwell Cement Co. of Oak Park, MI shall be in the amount of \$39,213.00 including the yet to be determined prices for the proposed stair and ramp railing. We plan to sit down with the contractor and further discuss all railing options before the start of construction. As railing prices tend to vary, our intent is to identify a cost effective, compliant rail which will be installed during concrete construction. Once a rail type is determined we will come back to council with the final price.

Due to the fluid nature of this project, please do not hesitate to contact us with further questions.

Sincerely,
OHM Advisors

A handwritten signature in black ink that reads "Austin Downie".

Austin Downie
ABD/mdp

A handwritten signature in black ink that reads "Matthew D. Parks".

Matthew D. Parks, P.E.

Encl. Quote
cc: David Murphy, City Manager
File

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**Farmington City Council
Agenda Item**

**Council Meeting
Date:** April 19, 2021

**Item Number
7E**

Submitted by: David Murphy, City Manager

Agenda Topic

City Manager Transmittal of Proposed Fiscal Year 2021-22 Proposed Budget

Proposed Motion

Move to accept receipt of the City Manager's Proposed Fiscal Year 2021-22 Budget

Background

Pursuant to Section 8.2 of the City Charter, the City Manager is required to submit a proposed budget to the City Council on or before April 21 for the following fiscal year. The proposed budget complies with the requirements contained in the State's Uniform Accounting and Budgeting Act. The transmittal letter highlights major issues in the budget, proposed changes, projects, and future concerns.

State law requires that the adoption of the City budget millage rate be completed no more than ten days after the public hearing. City Charter requires Council to adopt the budget no later than June 21.

We will formally submit the proposed budget electronically prior to the meeting. We will have a hard copy available for review by the public. A study session has been scheduled for Monday, April 26, 2021 to review the proposed budget. Following the requirements of the City Charter, Administration will be recommending that the City Council hold a public hearing regarding the millage and budget at the June 21, 2021 meeting and adopt the budget that same night.

Materials Attached

Electronically submitted prior to meeting.