



---

**REGULAR MEETING AGENDA**

**1. CALL TO ORDER**

**Roll Call**

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENT**

**4. APPROVAL OF ITEMS ON CONSENT AGENDA**

- 1. Minutes of the City Council - Special - Jan 25, 2014 9:00 AM**
- 2. Minutes of the City Council - Special Study Session - Feb 17, 2014 6:30 PM**
- 3. Minutes of the City Council - Regular - Feb 17, 2014 7:00 PM**
- 4. Farmington Monthly Payments Report February 2014**
- 5. Farmington Public Safety Monthly Report February 2014**
- 6. Special Event Request – American Cancer Society Relay for Life**
- 7. Special Event Request - Spring Egg Hunt/Farmington Area Junior Chamber**

**5. APPROVAL OF REGULAR AGENDA**

**6. PRESENTATION/PUBLIC HEARINGS**

- 1. 2013 DDA Mary Martin Service Award Recipient - Chris Barr**
- 2. Commission on Aging Presentation - Jane Frost**
- 3. Farmington Area Arts Commission Presentation Nancy Coumoundouros, Jennifer Berkemeier and Cindy Carleton**

**7. UNFINISHED BUSINESS**

- 1. Consideration to Adopt Ordinance #C-775-2014 Amending Chapter 25 of the City Code, Zoning Ordinance, Pertaining to Outdoor Displays, Sales and Storage in Commercial Districts**
- 2. Consideration to Adopt Ordinance #C-776-2014 Amending Chapter 20, Offenses, Article X, Offenses Relating to Animals, Adding a New Section Dealing with the Number of Dogs and Cats Permitted**

## **8. NEW BUSINESS**

- 1. Consideration to Approve Construction Estimate No. 8 and Change Oder No. 5 for the 2013 Streetscape & Utilities Improvements**
- 2. Consideration to Approve Proposal Regarding Grand River Traffic Analysis**
- 3. Consideration to Schedule Public Hearing to Vacate Third Street and Cass Street in Delos Davis Subdivision**

## **9. DEPARTMENT HEAD COMMENTS**

## **10.COUNCIL COMMENT**

## **11.ADJOURNMENT**



Special City Council Meeting  
9:00 AM, SATURDAY, JANUARY 25, 2014  
City Council Chambers  
23600 Liberty Street  
Farmington, MI 48335

DRAFT

**SPECIAL MEETING MINUTES**

A Special meeting of the Farmington City Council was held on January 25, 2014, in City Council Chambers, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 9:00 AM by Mayor William Galvin.

**1. ROLL CALL**

Attendee Name	Title	Status	Arrived
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
JoAnne McShane	Councilmember	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

**2. APPROVAL OF AGENDA**

Council concurred to approve the agenda.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>AYES:</b>	Cowley, Galvin, McShane, Schneemann, Scott

**3. CITY OF FARMINGTON 2014-15 WORK PLAN**

Council met to discuss proposed 2014-2015 Work Plan. Council reviewed a vision statement and then addressed the following proposed goals.

**CITIZEN ENGAGEMENT AND COMMUNICATION**

Engagement - meaningful boards and commission directed toward making Farmington a desirable place to live and own a business. *City Administration and City Council must recognize social media has changed the rules of citizen engagement - participants drive the process.* Also, means creating a sense of place: community activities such as festivals, farmers markets, Warner Mansion, ice rink, walkable infrastructure leading to commercial and public space nodes.

- Item 1 Continue support for existing activities and events that promote place making

Minutes Acceptance: Minutes of Jan 25, 2014 9:00 AM (APPROVAL OF ITEMS ON CONSENT AGENDA)

- 1A Farmers Market, Summer Concert Series, Festival, Art on the Grand, Swing Dancers, Memorial Day Parade, August Run through the Hills, Governor Warner Mansion.
- 1B Create a mindset in which volunteers are encouraged to initiate activities that create a sense of place within our city. For example: Thursday night swing dancers, food caravan, and special concerts.
- 1C Conduct a comprehensive review of special event requests to improve application and streamline approval process.
- Responsibility: City Manager, Public Safety Director, Executive Assistant
- 1D Continue to encourage and support neighborhood block parties. Place information and application on website, in spring utility bill newsletter, and on Cable 15 bulletin board.
- Responsibility: City Manager, Executive Assistant

*Responding to a question from McShane, Pastue concurred that there is an opportunity for identifiable action plans to support the goals.*

*Discussion followed regarding the need to reach out to the senior community and provide opportunities for the twenty something age group.*

*Cowley stressed the importance for the city to develop a strategy for communication to the city residents and businesses to garner support for future endeavors. He challenged the DDA to develop events that reach out to the younger.*

*Discussion followed regarding the negative impact on businesses as a result of special events. The city needs to establish a threshold for the type of events held in the downtown.*

*McShane would like to see a fee structure for special events.*

**Item 2 Meet annually with all City Boards and Commissions.**

- 2A Schedule as part of special meetings in January thru April prior to the budget being finalized
- Responsibility: City Manager, Executive Assistant  
Completion: April 2014
- 2B Assign staff (and possibly City Council member) as a staff liaison to boards and commissions
- Responsibility: City Manager, City Council  
Completion: Discussion for March 2014 Study Session
- 2C Meet with the 47<sup>th</sup> District Court in September to review annual report.
- Responsibility: City Manager and Executive Assistant

Completion: September 2014

- 2D Schedule presentation of RRRASOC annual report in April or May each year.

Responsibility: City Manager and Executive Assistant  
Completion: June 2014

- 2E City Council to develop on-going strategy to recruit and retain board and committee members.

Responsibility: City Council  
Completion: December 2014

*Discussion followed regarding assigning staff as liaisons to Boards and Commissions in place of council members; seeking diversity among boards and commissions; developing a communication plan to engage apartment and condo residents; and establishing an annual joint meeting with the Planning Commission and Board of Zoning Appeals.*

### **Item 3 Public Speaking opportunities**

- 3A Actively solicit service club to have City staff or Council provide annual reports or project updates

Responsibility: City Manager, Department Heads, City Council  
Completion: On-going

- 3B State of City presentation in February each year

Responsibility: Mayor, City Manager  
Completion: February 2014

- 3C Meet with neighborhood groups as projects develop

Responsibility: City Manager, Department Heads, City Council  
Completion: On-going

- 3D Attend annual homeowner association meetings when possible.

Responsibility: City Manager  
Completion: On-going

### **Item 4 Improve Electronic Communications**

- 4A Improve City website by posting meeting materials for Planning Commission and Downtown Development Authority

Responsibility: Executive Assistant, Assistant to City Manager  
Economic and Community Development Director

Completion: April 2014, on-going thereafter

- 4B. Complete City Hall Chamber renovations to allow for Planning

Commission, DDA Board, and Board of Zoning Appeals meetings to be televised and placed on Cable 15 for replay.

Responsibility: City Manager  
Completion: June 2014

- 4C Expand use of City Facebook and Twitter to inform residents of special events, changes in services, election information, and utility bill and tax deadlines.

Responsibility: Clerk (website), Department Heads, City Manager, Assistant to City Manager  
Completion: April 2014, on-going thereafter

*Discussion followed regarding setting up a booth at the Farmers Market providing Council an opportunity to interact with the public. Discussion continued regarding the need to expand city communication using facebook, twitter, etc.*

*Council discussed other communication ideas including a paid communication specialist and establishing a Council Corner in the local newspaper.*

#### **ECONOMICALLY AND SOCIALLY VIABLE NEIGHBORHOODS AND COMMERCIAL DISTRICTS THAT ARE ATTRACTIVE AND WELL MAINTAINED.**

##### **Item 1 Repurpose Existing Public Government Properties**

- 1A Collaborate with Farmington Public Schools to insure that Flanders school site is sold and redevelopment approved by May 2014

Responsibility: City Manager, Economic and Community Development Director  
Completion: May 2014

- 1B Continue coordination with Farmington Public Schools to insure that Maxfield Training Center is available for sale by June 2014.

Responsibility: City Manager, Economic and Community Development Director  
Completion: June 2014

- 1C Open dialogue with Farmington Public Schools to redevelop east portion of Cloverdale School site for ballfields and a neighborhood park.

Responsibility: City Manager, Economic and Community Development Director  
Completion: Initiate Discussion by April 2014

- 1D Courthouse Property - Coordinate PUD process with Balfour for redevelopment of property.

Responsibility: Economic and Community Development Dir.  
Completion: PUD Plan - Delivered by March 31, 2014  
PUD Review/Approval -Complete by July 2014

## Sale Closing - August 2014

## 1E Orchards Development Project

Responsibility: Assistant to the City Manager, Economic and Community Development Director, City Manager, DDA Board

Completion: RFP received by February 28, 2014  
Review/Recommendation - Completed by April 2014  
PUD Plan - Delivered by August 2014  
PUD Review/Approval - Complete by November 2014  
Sale Closing - December 2014

*Discussion followed regarding the need for increased involvement with Farmington schools relative to the sale of school properties in Farmington. Discussion continued regarding attending upcoming school board meetings and a review of proposals for the Flanders property.*

*Discussion followed regarding the city's influence and role in determining how the properties will be developed.*

**Item 2 Grand River Corridor Improvement Authority**

## 2A Work with Corridor Improvement Authority to have development and tax increment financing plan completed by May 2014

Responsibility: Economic and Community Development Director and LSL Planning

Completion: Draft Plans to CIA - April 2014  
CIA Board Approval - May 2014  
City Council Approval - June 2014  
Oakland County Approval - October 2015

## 2B Meet with owners of Winery to discuss redevelopment opportunities

Responsibility: Economic and Community Development Director  
Completion: Initiate process by March 2014, on-going thereafter

## 2C Work closely with Farmington Plaza receiver regarding development of the outdated commercial property consistent with Corridor Improvement Authority's vision.

Responsibility: Economic and Community Development Director, City Manager  
Completion: December 2013, on-going thereafter

*Discussion was held on the potential of the winery property; allowing property owners in the CIA district to review plans for their property; and the challenges of implementing plans for the district.*

**Item 3 Improve general commercial property maintenance of the City by strengthening enforcement and encouraging redevelopment.**

**(Comment: the most efficient and effective code enforcement is for property owners to feel their property is valuable)**

Responsibility: Code Enforcement Officer, Economic and Community Development Director, City Manager  
 Completion: On-going

3A Revise outdoor display ordinance by March 2014

Responsibility: Economic and Community Development Director, LSL Planning, City Manager

Completion: Discuss with Planning Comm. - January 2014  
 LSL/Staff - Present Recommendation and Schedule Ordinance Public Hearing - February 2014  
 Planning Commission hold public hearing and submit recommendation to City Council - March 2014  
 City Council introduces ordinance - April 2014  
 City Council adopts ordinance - May 2014

3B Work with Main Street Design Committee to restructure Downtown A-frame sign regulations. Discuss with DDA Board offering incentive to comply.

Responsibility: Assistant to City Manager, Design Committee, DDA Board, City Manager  
 Completion: June 2014

3C Target commercial centers for improved maintenance.

3D Strengthen rental housing property maintenance. Code Enforcement to provide additional attention to rental houses in single family neighborhoods.

*Council held discussion on the progress being made at the major shopping centers. Discussion continued*

*regarding the responsibility of the Planning Commission to adhere to design standards.*

*Discussion followed regarding the need to tighten enforcement of code violations.*

**Item 4 Staff to work with consultants and citizen participants to create pedestrian and bicycle network that is connected to networks outside the City of Farmington and directed toward commercial and public spaces nodes within the city.**

4A Adopt resolution to formally dissolve Traffic and Safety Board

4B Create ad hoc committee to work on pedestrian and bicycle network.

**Item 5 Address Downtown Parking Challenges**

5A Establish Downtown parking committee by April 2014



**Item 6 Land Use Planning**

- 6A Initiate process to update of master plan - early 2015 (five years as required by statute)
- 6B Develop new parks and recreation master plan. This will be an element of the City Master Plan to begin in the summer of 2014.
- 6C Develop new downtown master plan. This will be an element of the city master plan to begin in the fall of 2014. (It has been ten years)
- 6D Develop area plan connecting Riley Park to Old Courthouse site. This will be presented to the Planning Commission by May 2014.
- 6E Capital Improvements Program to be adopted by June 2014

**Item 7 Recruitment and Retention**

*Following Items 8 & 9 were submitted by Council:*

**Item 8 Consider decreasing the front yard setback requirements (15' less?) and the floor area coverage requirements for some of our neighborhoods consisting of primarily outdated housing stock. I would foresee neighborhoods such as Floral Park and Bellaire would be included.**

- a. Encouraging redevelopment reverses the current trend of couples leaving Farmington for other communities once they begin to raise families.
- b. The reduction in requirements would promote redevelopment of our neighborhood by not only the existing residents or contractors who are willing to invest and improve and then sell to future residents.
- c. Due to the current size of many of the homes, just expanding vertically does not resolve the spatial limitations such as kitchen size, living room or main floor master bedroom with bath.
- d. By allowing the expansion to occur to the front, valuable private space in the backyard is preserved while development toward the street encourages greater neighborhood interaction.

**Item 9 Update City Signs - This would involve all City entry way signs, park signs, city buildings, way finding signs, historic district signs, and downtown signs.**

**Responsible Party: City Manager, 2 volunteers from Historic Commission, 2 from Beautification Commission, and 2 from Design Committee.**

**Completion:**

- 1. Design Concept to City Council: May 2014
- 2. Bid Phase Completed: early summer 2014
- 3. Installation: late summer 2014

## INFRASTRUCTURE RELIABILITY

Reliable - city infrastructure: water and sewer services in particular, good streets and roads, public works and public safety vehicles, urban forestry, electronic interfaces with residents and businesses.

### Item 1 Grand River Avenue

- 1A. Engage MDOT in early 2014 to discuss another mill and overlay.
- 1B. Discuss a long-term transfer to the City that would involve the City of Farmington Hills and the Road Commission for Oakland County.

*Following Item 1C was submitted by Council:*

- 1C. Grand River Ave. road diet between Orchard Lake Road and Downtown. I believe this is a pivotal implementation item to make the redevelopment of not only the Grand River Corridor but other areas of the city a success. It's implementation addresses a number of the goals identified in the City's Vision Plan.
  - a. Creating greater non-motorized linkage from downtown through to the east side. (Item 4)
  - b. Greater pedestrian and bicycle usage would result ultimately in linking the river corridor with Shiawassee Park
  - c. Greater linkage from downtown to the east side
  - d. Slowing traffic down will create a more business friendly environment
  - e. Knowing this may be a longer term goal, it is best to start working on it now.
  - f. Coordination will be required not only the CIA but the yet to be formed walkability committee.

*Discussion followed regarding the City taking over the responsibility for Grand River from MDOT. The goal is to have MDOT provide funding to rebuild Grand River. Discussion continued regarding a "road diet" for Grand River and establishing bike lanes.*

### Item 2 Develop comprehensive urban forestry program and policy.

- 2A. Establish on-going funding source to remove and replace dangerous trees and limbs from the public right-of-way.
- 2B. Discuss with City Attorney the feasibility of a voluntary special assessment by which property owners can coordinate with the City removal of dangerous trees from private property (nuisance abatement) and have the cost special assessed over a period of years.
- 2C. Evaluate the financial and operational feasibility of having Public Works employees chip brush on a regular basis delivered to the curb by property owners. The purpose would be to improve general property maintenance and remove dangerous limbs from the public right-of-way and on private property.

**Item 3 Maintain and Improve City Streets**

- 3A. Develop updated five-year road improvement program based on Pacer system.
- 3B. Place on the August or November 2014 ballot a 20-year renewal of the City road millage.

*Pastue spoke about development of a road improvement program based on a rating system. He stated this would help to gain public support for renewal of the city road millage this year.*

**Item 4 Maintain and Improve City Water and Sewer System**

- 4A. Develop five-year capital improvements plan that includes lining sanitary sewer collection system in the Bel Aire subdivision.
- 4B. Develop a fire hydrant maintenance and replacement program.
- 4C. Incorporate into five-year capital improvements plan the installation of water meters that allow for remote electronic reads.
- 4D. Evaluate for each road reconstruction project whether the sanitary main needs to be lined and/or water main to be replaced.
- 4E. Work with Oakland County Water Resources Commission and City consult OHM to comply with administrative consent order for the Evergreen Farmington Sanitary Sewer District.
- 4F. Continue to reduce unaccounted water percentage by installing meters at City facilities and by periodically monitoring flow of large commercial and multi-family customers.

*Discussion followed regarding the need to increase water pressure in the downtown.*

*Pastue advised a study needs to take place to determine future water requirements as a result of redevelopment in the downtown.*

**Item 5 Sidewalks**

*Pastue spoke about a special assessment to properties along Grand River from Halsted Road to the downtown for clearing sidewalks by a private contractor.*

**Item 6 Focus on technology over the next five years**

- 6A. Develop a financial plan to install meter reads that will allow all residents and commercial meters to be read electronically. The purpose would be to reduce amount of the DPW personnel time reading meters and focusing on higher-end functions. This allows City to consider monthly billings.
- 6B. Expand convenience and reduce cost for residents and

businesses to pay utility bills and taxes electronically

- 6C Utilize communication applications in which residents can communicate with public works and other departments regarding service issues: potholes, downed power line, etc.

*Council took a break at 12:19 p.m. for lunch and returned at 12:45 p.m.*

#### **MAINTAIN HIGH QUALITY AND CONVENIENT MUNICIPAL SERVICES**

- Item 1**      **Maintain excellent public safety response times.**
- Item 2**      **Maintain public works fall leaf collection program.**
- Item 3**      **Continue practice of plowing all streets within one day of a major snow storm.**
- Item 4**      **Develop and maintain a good parks system.**
- Item 5**      **Connect pedestrian (sidewalks) and bike trails.**
- Item 6**      **Maintain good customer service regarding building department and planning review.**
- Item 7**      **Expand use of electronic invoicing and payment receipt for water/sewer bills, taxes.**

*Pastue spoke about making improvements and a possible redesign of city parks. He spoke about the need to seek grant funding to support this effort.*

*Schneemann expressed concern regarding the maintenance of Riley Park. He stated a process needs to be in place to address issues on an ongoing basis.*

*Cowley pointed out that after Friday night concerts and the Farmers Market the garbage builds up and containers are overflowing. He stated there needs to be a clean-up crew on Saturday morning or maybe providing additional dumpsters.*

*Pastue suggested putting together a core group of people who on a regular basis would walk through the downtown developing a list of clean-up needs that would be forwarded to the Department of Public Works.*

*Discussion followed regarding putting someone in place who would be responsible for maintenance.*

#### **FINANCIAL SUSTAINABILITY**

- Item 1**      **Do not engage in long-term deficit spending for operating purposes.**
- Item 2**      **Continue to examine alternatives to reduce operating costs while maintaining or improving services.**
- Item 3**      **Develop five-year capital improvements program in which**

projects will be financed on a pay as you go basis (presumes on-going funding source) or short-term financing.

- Item 4      **Develop a two-year budget within the construct of Council 2014-2015 Work Plan.**
- Item 5      **Maintain overall millage rate at 15 mills exploring strategy to modestly reduce over time.**
- Item 6      **Align cost of services with fee structure to equitably finance various services.**
- Item 7      **Maintain AA bond rating.**
- Item 8      **Continue to provide five-year budget forecast when developing proposed budget.**

*Discussion was held regarding Public Safety's need for a ladder truck as provided in the next fiscal year budget. Discussion continued regarding the possibility of developing a joint agreement with Farmington Hills for use of their ladder truck.*

*Discussion followed regarding the ISO rating and the fire equipment necessary to maintain an acceptable standard. Pastue spoke about the need for proper equipment in order to attract redevelopment.*

*Council concurred to research an agreement with Farmington Hills and determine if those costs would be worth foregoing investing in a ladder truck.*

*Discussion followed regarding possible pushback from the public.*

*Council discussed the need to monitor Other Post Employment Benefits (OPEB) costs and financing.*

#### **MARKET COMPETITIVENESS**

- Item 1      **Continue to benchmark per capita costs for public safety (typically half General Fund expenditures for most communities).**
- Item 2      **Monitor Overall Homestead and Non-Homestead millage rates of surrounding communities and comparable sized communities in Metro Detroit.**
- Item 3      **Monitor wage and benefits of surrounding communities and communities of comparable size with the intent of providing a competitive compensation package to attract and retain good employees and to insure financial resources are utilized effectively.**
- Item 4      **Monitor water and sewer rates of surrounding communities**

*Council discussed the need to monitor residential housing as part of maintaining market competitiveness.*

*Discussion continued regarding the importance of maintaining a safe community and enforcement of traffic violations.*

**1. City of Farmington 2014-15 Work Plan**

**4. PUBLIC COMMENT**

No public comment was heard.

**5. ADJOURNMENT**

**1. Motion to adjourn the meeting.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Greg Cowley, Councilmember
<b>SECONDER:</b>	Steve Schneemann, Mayor Pro Tem
<b>AYES:</b>	Cowley, Galvin, McShane, Schneemann, Scott

The meeting adjourned at 2:15 P.M.

\_\_\_\_\_  
Mayor William Galvin

\_\_\_\_\_  
Susan K. Halberstadt, City Clerk

Approval Date: \_\_\_\_\_

Minutes Acceptance: Minutes of Jan 25, 2014 9:00 AM (APPROVAL OF ITEMS ON CONSENT AGENDA)



Special Study Session City Council Meeting  
6:30 PM, MONDAY, FEBRUARY 17, 2014  
Conference Room A  
Farmington City Hall  
23600 Liberty St  
Farmington, MI 48335

DRAFT

**SPECIAL STUDY SESSION MEETING MINUTES**

A Special Study Session meeting of the Farmington City Council was held on February 17, 2014, in Conference Room A, Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:30 PM by Mayor William Galvin.

**1. ROLL CALL**

Attendee Name	Title	Status	Arrived
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
JoAnne McShane	Councilmember	Present	
Steve Schneemann	Mayor Pro Tem	Absent	
Jeff Scott	Councilmember	Present	

**2. APPROVAL OF AGENDA**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Greg Cowley, Councilmember
<b>SECONDER:</b>	JoAnne McShane, Councilmember
<b>AYES:</b>	Cowley, Galvin, McShane, Scott
<b>ABSENT:</b>	Schneemann

**3. PUBLIC COMMENT**

No Public Comment was heard.

**4. REVIEW OF ITEMS ON THE REGULAR AGENDA**

**1. Review of Items on the Regular Agenda**

Pastue reviewed the following items on the regular agenda:

1. Consideration to Approve City At-Large Special Assessment for Improvements to the Caddell Drain

*Pastue discussed reasons for improvements needed to the Caddell Drain and related cost.*

Minutes Acceptance: Minutes of Feb 17, 2014 6:30 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)

2. Introduction of Animal Control Ordinance C-776-2014

*Pastue indicated with the adoption of an ordinance last year dealing with animal control and licensing, a provision for limiting the number of cats and dogs an owner can keep was omitted. This ordinance addresses that omission.*

3. Consent Agenda - Farmington Financial Report Quarter Ended December 31, 2013

*Pastue noted the large revenue amount shown in the quarterly financial report, explaining this number includes the OPEB bond proceeds. He advised future reports will not show the bond proceeds since they will have been invested in the Retiree Healthcare Trust.*

4. Consideration to Adopt 2014-2015 Work Plan

*Pastue reviewed a few changes and additions made to the 2014-2015 Work Plan.*

5. Consideration of Resolution Authorizing a New Microbrewery to Operate at 33336 Grand River, Farmington, MI 48336

*Pastue reviewed the liquor license request received by the City for a microbrewery. He indicated this is a different type of LCC approval which requires only a resolution from Council. He stated it is a permitted use for the proposed site.*

*Discussion followed regarding the parking challenges of the proposed site for the microbrewery and the effect on other businesses.*

## 5. OTHER BUSINESS

No other business was heard.

## 6. COUNCIL COMMENT

No Council comment was heard.

## 7. ADJOURNMENT

### 1. Motion to adjourn the meeting.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	JoAnne McShane, Councilmember
<b>SECONDER:</b>	Greg Cowley, Councilmember
<b>AYES:</b>	Greg Cowley, William Galvin, JoAnne McShane, Jeff Scott
<b>ABSENT:</b>	Steve Schneemann

The meeting adjourned at 7:00PM.



\_\_\_\_\_  
Mayor William Galvin

\_\_\_\_\_  
Susan K. Halberstadt, City Clerk

Approval Date: \_\_\_\_\_

Minutes Acceptance: Minutes of Feb 17, 2014 6:30 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)



**Regular City Council Meeting  
7:00 PM, MONDAY, FEBRUARY 17, 2014  
City Council Chambers  
23600 Liberty Street  
Farmington, MI 48335**

**DRAFT**

**REGULAR MEETING MINUTES**

A Regular meeting of the Farmington City Council was held on February 17, 2014, in City Council Chambers, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor William Galvin.

**1. CALL TO ORDER**

Attendee Name	Title	Status	Arrived
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
JoAnne McShane	Councilmember	Present	
Steve Schneemann	Mayor Pro Tem	Absent	
Jeff Scott	Councilmember	Present	

**City Administration Present**

- Superintendent Eudy
- Director Christiansen
- City Clerk Halberstadt
- City Manager Pastue
- Attorney Schultz
- Director Schulz
- Treasurer Weber

**2. PLEDGE OF ALLEGIANCE**

Farmington Hills City Councilmember, Richard Lerner, led the pledge of allegiance.

**3. PUBLIC COMMENT**

Sal Palland, owner of Off The Beaten Path Book Store, spoke about an initiative entitled, "Cash Mob Farmington". The initiative involves getting a group of people together who commit to spending \$20 at a pair of stores on a given day. She spoke about a recent success at her store and the Burger Basement Bar. She indicated the "Cash Mob" will take place on a monthly basis. She encouraged people to visit their Facebook Page, "Cash Mob Farmington".

McShane expressed support for this program, noting it is a great economic tool. She suggested partnering with the Downtown Development Authority.

Minutes Acceptance: Minutes of Feb 17, 2014 7:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)

#### 4. APPROVAL OF ITEMS ON CONSENT AGENDA

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Greg Cowley, Councilmember
<b>SECONDER:</b>	Jeff Scott, Councilmember
<b>AYES:</b>	Cowley, Galvin, McShane, Scott
<b>ABSENT:</b>	Schneemann

1. **Minutes of the City Council - Special Study Session - Jan 21, 2014 6:00 PM**
2. **Minutes of the City Council - Regular - Jan 21, 2014 7:00 PM**
3. **Minutes of the City Council - Special - Jan 27, 2014 7:00 PM**
4. **Minutes of the City Council - Special Study Session - Feb 3, 2014 7:00 PM**
5. **Farmington Monthly Payments Report January 2014**
6. **Farmington Public Safety Monthly Report January 2014**
7. **Farmington Financial Report Quarter Ended December 31, 2013**
8. **Farmington Investment Report Quarter Ended December 31, 2013**
9. **Farmington 47Th District Court Report Quarter Ended December 31, 2013**
10. **Special Event Request - Holly Days**
11. **Special Event Request - Family Fun in Riley Park**
12. **Special Event Request - Pavilion Story Time**
13. **Special Event Request - South Farmington Baseball Movie Night**

#### 5. APPROVAL OF REGULAR AGENDA

Motion to approve the agenda as amended, adding Item No. 12, Introduction of Animal Control Ordinance, under New Business.

<b>RESULT:</b>	<b>APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	JoAnne McShane, Councilmember
<b>SECONDER:</b>	Greg Cowley, Councilmember
<b>AYES:</b>	Cowley, Galvin, McShane, Scott
<b>ABSENT:</b>	Schneemann

**6. PRESENTATION/PUBLIC HEARINGS**

**1. Consideration to Approve Memorial Day Parade Request**

Richard Lerner, Director of Community Relations for the Xemplar Club, was present to discuss their request for a Memorial Day parade.

McShane noted that no one from Farmington is on the parade committee.

Lerner responded they would welcome a representative from Farmington on the committee.

Responding to a question from McShane, Lerner stated politicians would be permitted to participate in the parade, but would not be allowed to hand campaign materials.

**MOTION to approve the use of Grand River on Monday, May 26, 2014 from 9:00 a.m. to 1:00 p.m. for the purpose of conducting the Memorial Day parade; further the Council holds the State of Michigan Department of Transportation harmless from any liability that may result from the closing of Grand River and authorize the Public Safety Department to file for the permit with MDOT for the closing of Grand River.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Scott, Councilmember
<b>SECONDER:</b>	Greg Cowley, Councilmember
<b>AYES:</b>	Greg Cowley, William Galvin, JoAnne McShane, Jeff Scott
<b>ABSENT:</b>	Steve Schneemann

**7. UNFINISHED BUSINESS**

No unfinished business was heard.

**8. NEW BUSINESS**

**1. Consideration of Resolution Authorizing a New Microbrewery to Operate at 33336 Grand River, Farmington, MI 48336**

Pastue reviewed a request to operate a microbrewery at 33336 Grand River. He indicated Public Safety has recommended approval of a resolution authorizing the microbrewery.

Jason Hendricks and Jason and Gary Schlaff were present to discuss their request and answer questions from Council.

Jason Schlaff indicated they are currently in negotiations to lease the former Mentobe Cafe. He stated they are entertaining a few other locations in the downtown area as well, if the Mentobe location falls through.

Minutes Acceptance: Minutes of Feb 17, 2014 7:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)

Jason Hendricks reviewed their business model and discussed their experience in microbrewing.

Cowley congratulated the proponents on their entrepreneurship. He encouraged them to look at other locations in Farmington given the challenges of the Mentobe site in terms of parking and return on investment. He expressed support for bringing a microbrewery to Farmington.

Jason Schlaff pointed out their ability to also sell off premises which will add to their bottom line.

Discussion followed regarding the parking issues on the north side of Grand River.

Scott also recognized the parking concerns. He congratulated the proponents on bringing a venture to Farmington that will attract younger people. He expressed concern regarding the tight fit behind the Mentobe location for loading and unloading.

Hendrick discussed how they would accommodate deliveries and installation of equipment in the Mentobe site.

McShane thanked the proponents for wanting to do business in downtown Farmington. She expressed concerns about parking and storage. She encouraged them to look at larger buildings in Farmington.

Gary Schlaff pointed out that the cost of infrastructure in other buildings may be cost prohibitive, whereas the infrastructure in the Mentobe site is already there.

Hendricks discussed successful breweries in locations that are smaller than the Mentobe site. He spoke about how distribution of beer would work and potential of a tasting room.

Responding to a question from Galvin, Pastue stated it would be a fairly simple process to transfer the license to another address if the proponents decided against the Mentobe site.

Responding to an additional question from Galvin, Gary Schlaff stated the name of their business will be Farmington Brewing Company.

Galvin commended the proponents for being a part of the regrowth of downtown Farmington. He believes their business will fill a niche. He discussed the parking challenges that would need to be overcome with creative ideas.

Gary Schlaff pointed out Farmington is a pedestrian friendly town where people are willing to walk to businesses. He stated they have given the Mentobe parking situation careful consideration.

McShane pointed out the reason the proponents were before Council has nothing to do with the viability of their business. She stated they are here for a

microbrewery license and nothing more. She noted regardless of what business moved into the Mentobe site the City must face the parking issue. She advised their interest gives the City further impetus to address downtown parking.

**Motion to approve Local Government Approval Resolution authorizing a new Microbrewery to operate at 33336 Grand River Avenue, Farmington, MI 48336. [SEE ATTACHED RESOLUTION] CRM 02-14-003**

The votes were taken in the following order: Cowley, Galvin, McShane, Scott.

<b>RESULT:</b>	<b>APPROVED [3 TO 1]</b>
<b>MOVER:</b>	JoAnne McShane, Councilmember
<b>SECONDER:</b>	Jeff Scott, Councilmember
<b>AYES:</b>	William Galvin, JoAnne McShane, Jeff Scott
<b>NAYS:</b>	Greg Cowley
<b>ABSENT:</b>	Steve Schneemann

**2. Consideration to Approve Amendments to the Downtown Development Authority Bylaws**

Pastue requested Council approve minor amendments to the Downtown Development Authority bylaws.

**Motion to approve amendments to the Downtown Development Authority bylaws as presented. [SEE ATTACHED BYLAWS].**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	JoAnne McShane, Councilmember
<b>SECONDER:</b>	Jeff Scott, Councilmember
<b>AYES:</b>	Greg Cowley, William Galvin, JoAnne McShane, Jeff Scott
<b>ABSENT:</b>	Steve Schneemann

**3. Consideration to Authorize the Purchase of Two Police Patrol Vehicles  
Motion to approve the purchase of two police patrol vehicles from Gorno Ford, Woodhaven, MI in the amount of \$51,730.**

The votes were taken in the following order: Galvin, McShane, Scott, Cowley.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Scott, Councilmember
<b>SECONDER:</b>	JoAnne McShane, Councilmember
<b>AYES:</b>	Greg Cowley, William Galvin, JoAnne McShane, Jeff Scott
<b>ABSENT:</b>	Steve Schneemann

**4. Consideration to Participate in the Oakland County Tri-Party Road Improvement Program**

Minutes Acceptance: Minutes of Feb 17, 2014 7:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)

**Motion to approve participation in the 2014 Oakland County Tri-Party Road Improvement Program.**

The votes were taken in the following order: McShane, Scott, Cowley, Galvin.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	JoAnne McShane, Councilmember
<b>SECONDER:</b>	Greg Cowley, Councilmember
<b>AYES:</b>	Greg Cowley, William Galvin, JoAnne McShane, Jeff Scott
<b>ABSENT:</b>	Steve Schneemann

**5. Consideration to Renew Interlocal Agreement for Election Programming**

**Motion to adopt a resolution approving an Interlocal Agreement for Ballot Layout and Coding Services with Oakland County for all elections as presented and authorize the City Clerk to sign the agreement on behalf of the City. [SEE ATTACHED RESOLUTION] CRM 02-14-004**

The votes were taken in the following order: Scott, Cowley, Galvin, McShane.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Greg Cowley, Councilmember
<b>SECONDER:</b>	Jeff Scott, Councilmember
<b>AYES:</b>	Greg Cowley, William Galvin, JoAnne McShane, Jeff Scott
<b>ABSENT:</b>	Steve Schneemann

**6. Consideration to Approve Cross Connection Inspection Program Agreement with HydroDesigns, Inc.**

City Administration recommended approval of a 3-year agreement with HydroDesigns, Inc. in order to conduct the City Water System's cross connection inspection control program which is required by the Michigan Department of Environmental Quality (MDEQ).

Responding to a question from Scott, Pastue confirmed this is not a new requirement from the MDEQ.

Discussion followed regarding the cost for service and possible additional costs.

Responding to a question from Scott, Pastue advised the potential of a user fee will be discussed during the budget process.

Responding to a question from McShane, Pastue advised the savings would be realized through a more efficient use of City personnel.

Responding to an additional question from McShane, Pastue stated he is unaware of other companies that provide this same service.

**Motion to approve a three-year agreement with Hydro Designs, Inc. to conduct a water system cross connection inspection program. [SEE ATTACHED AGREEMENT].**

The votes were taken in the following order: Cowley, Galvin, McShane, Scott.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	JoAnne McShane, Councilmember
<b>SECONDER:</b>	Jeff Scott, Councilmember
<b>AYES:</b>	Greg Cowley, William Galvin, JoAnne McShane, Jeff Scott
<b>ABSENT:</b>	Steve Schneemann

**7. Consideration to Approve Metro Act Permit with Fiber Technology Networks**

City Administration advised an application from Fiber Technology Networks was received to operate telecommunication systems in the public right-of-way. City Administration recommended Council acceptance of the permit and authorize the City Manager and City Clerk to sign upon final review of City Attorney.

Responding to a question from Galvin, Pastue stated underground lines would come at great cost and not likely in the near future.

Scott asked regarding repairs to power lines and poles, noting some of the current lines are badly frayed. He noted some of the infrastructure along the easements is in pretty bad shape.

Pastue responded the application would not contemplate any maintenance of existing lines. The City can review the existing right-of-way ordinance to determine maintenance requirements and pursue repairs where needed.

Discussion followed regarding past power outages and probable causes including unprotected power lines.

**Motion to approve METRO Act permit with Fiber Technology Networks and authorize the City Manager and City Clerk to sign the permit upon final review by the City Attorney. [SEE ATTACHED PERMIT APPLICATION].**

Minutes Acceptance: Minutes of Feb 17, 2014 7:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)



The votes were taken in the following order: Galvin, McShane, Scott, Cowley.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	JoAnne McShane, Councilmember
<b>SECONDER:</b>	Greg Cowley, Councilmember
<b>AYES:</b>	Greg Cowley, William Galvin, JoAnne McShane, Jeff Scott
<b>ABSENT:</b>	Steve Schneemann

**8. Consideration to Approve City At-Large Special Assessment for Improvements to the Caddell Drain**

City Administration recommended Council approval of a special assessment from Oakland County Water Resources Commission for maintenance of the Caddell Drain.

**Motion to approve a one-time city at-large special assessment for improvements to the Caddell Drain in the amount of \$83,300.**

The votes were taken in the following order: McShane, Scott, Cowley, Galvin.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Greg Cowley, Councilmember
<b>SECONDER:</b>	Jeff Scott, Councilmember
<b>AYES:</b>	Greg Cowley, William Galvin, JoAnne McShane, Jeff Scott
<b>ABSENT:</b>	Steve Schneemann

**9. Consideration to Introduce Ordinance #C-775-2014 Amending Chapter 25 of the City Code, Zoning Ordinance, Pertaining to Outdoor Displays, Sales, and Storage in Commercial Districts**

Kevin Christiansen, Director of Community and Economic Development Director, reviewed the changes contained in the proposed ordinance.

Scott noted outside storage of propane at non-conforming locations in Farmington.

Christiansen spoke about businesses that have stored propane as a matter of practice that would be non-conforming as a result of this ordinance and those locations that have been approved under the site plan approval process.

Pastue advised changes to the ordinance can still be made prior to its adoption.

**Motion to introduce Ordinance C-775-2014, amending Chapter 35 of the City Code, Zoning Ordinance, regarding outdoor displays, sales, and storage in commercial districts. [SEE ATTACHED ORDINANCE].**

Minutes Acceptance: Minutes of Feb 17, 2014 7:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)

**RESULT:**       **ADOPTED [UNANIMOUS]**  
**MOVER:**       Jeff Scott, Councilmember  
**SECONDER:**   JoAnne McShane, Councilmember  
**AYES:**        Greg Cowley, William Galvin, JoAnne McShane, Jeff Scott  
**ABSENT:**      Steve Schneemann

## 10. Consideration to Adopt 2014-2015 Work Plan

City Administration presented the City of Farmington 2014-15 Work Plan that was updated as a result of discussion held at a special meeting on Saturday, January 25th.

**Motion to adopt the 2014-15 City of Farmington Work Plan as presented.** [SEE ATTACHED WORK PLAN].

The votes were taken in the following order: Scott, Cowley, Galvin, McShane.

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**       Greg Cowley, Councilmember  
**SECONDER:**   JoAnne McShane, Councilmember  
**AYES:**        Greg Cowley, William Galvin, JoAnne McShane, Jeff Scott  
**ABSENT:**      Steve Schneemann

## 11. Board and Committee Reappointments

Responding to a question from Galvin, Pastue advised Board and Commission members will make presentations to Council in the coming months.

Galvin noted only two openings remain on Boards and Commissions and they are on the Corridor Improvement Authority.

**Motion to re-appoint Mary Engelman and Vincent Pastue to the Brownfield Redevelopment Authority for 3-year terms ending February 28, 2017; to re-appoint Joe Dompierre and Michael Kish to the Construction Board of Appeals for 2-year terms ending February 28, 2016; to re-appoint Dan Higgins to the Downtown Development Authority for a 4-year term ending February 28, 2018; to re-appoint Kenneth Murray to the Emergency Preparedness Committee for a 3-year term ending January 31, 2017; to re-appoint James Atkinson, Sharon Bernath, Michael Harrison and Laura Myers to the Historical Commission for 3-year terms ending March 31, 2017; to re-appoint Kenneth Murray to the Public Access Promotion Committee for a 3-year term ending March 31, 2017; and to re-appoint David Carron and Patrick Thomas to the Corridor Improvement Authority for 3-year terms ending March 31, 2016.**

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**        JoAnne McShane, Councilmember  
**SECONDER:**   Jeff Scott, Councilmember  
**AYES:**         Greg Cowley, William Galvin, JoAnne McShane, Jeff Scott  
**ABSENT:**       Steve Schneemann

## 12. Introduction of Animal Control Ordinance C-776-2014

City Administration advised that last Fall the City entered into an agreement with Oakland County Animal Control to board animals captured by Public Safety. As a condition of the agreement Oakland County required the City change its ordinance dealing with animal control and licensing which it did. It recently came to the City's attention that with the change there is no longer a provision limiting the number of cats and dogs an owner can keep.

City Administration is requesting Council introduce Ordinance C-776-2014 to correct this omission.

**Motion to introduce Ordinance C-776-2014 to amend Chapter 20 of the City Code, Offenses, to add a new section relating to the number of dogs or cats permitted, and Chapter 8, Registration and Licensing, to add a new article relating to kennels. [SEE ATTACHED ORDINANCE].**

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**        Jeff Scott, Councilmember  
**SECONDER:**   Greg Cowley, Councilmember  
**AYES:**         Greg Cowley, William Galvin, JoAnne McShane, Jeff Scott  
**ABSENT:**       Steve Schneemann

## 9. DEPARTMENT HEAD COMMENTS

Christiansen advised the Planning Commission recently received a presentation from a development company for re-purposing the K-Mart Center. He stated the next step is for the Planning Commission to move the PUD process forward. He is working with Farmington Public Schools with respect to the bids they have received for the Flanders site redevelopment. He stated a Request for Proposal has been sent out regarding the Orchards-Phase 2 redevelopment.

Christiansen spoke about the 90-day extension allowed by the Planning Commission for the PUD site plan for the old courthouse property, noting we are 60 days into that extension.

Eudy discussed issues related to snow plowing and possible flooding in the spring. He anticipated closing a lane on Grand River for road repair.

Schulz advised that Part A Crimes in 2013 were down 15%. Public Safety will be monitoring snow melt and subsequent water levels.

Weber reported the City achieved over 95% property tax collection. He spoke about the process for late tax payments. He noted the March 15th utility billing is based on an estimated number. He advised residents can obtain billings based on actual reads by calling them in.

Pastue noted the City will be closing the curb lane on Grand River from Gill to Wilmarth Street for repair. He stated the flooding that may result from snow melt is a concern for staff.

## 10. COUNCIL COMMENT

Galvin noted he along with Farmington Hills Mayor Brickner and School Board Member, Howard Wallach gave the State of Cities address last week. He thanked the department heads for all their hard work. He spoke about the challenges of Grand River, that it is owned by MDOT, and the City's limited ability to maintain it. He asked everyone to slow down given the increasing number of potholes.

Scott spoke about the parking issue in the downtown and was glad to see it was included in the City Workplan. He noted parking must be addressed as the number of redevelopment opportunities in the downtown increases. He anticipates a parking structure will be part of future discussions and plans. He encouraged the City to "get going" on plans for parking.

Cowley explained his reasons for encouraging the Farmington Brewing Company to pursue locations other than the Mentobe site for their business. He spoke about the ongoing issue of parking. He had considered recusing himself during discussion on the liquor license request from the Farmington Brewing Company, however, he wanted to represent the businesses on the north parking lot. He noted the Civic Theater, a non-profit organization, is doing very well in the downtown, but has added to the parking problems. He stated Council needs to help new businesses find the right location in Farmington.

## 11. ADJOURNMENT

### 1. Motion to adjourn the meeting.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	JoAnne McShane, Councilmember
<b>SECONDER:</b>	Jeff Scott, Councilmember
<b>AYES:</b>	Greg Cowley, William Galvin, JoAnne McShane, Jeff Scott
<b>ABSENT:</b>	Steve Schneemann

The meeting adjourned at 9:00 p.m.

\_\_\_\_\_  
Mayor William Galvin

\_\_\_\_\_  
Susan K. Halberstadt, City Clerk

Approval Date: \_\_\_\_\_

Minutes Acceptance: Minutes of Feb 17, 2014 7:00 PM (APPROVAL OF ITEMS ON CONSENT AGENDA)

**Farmington City Council  
Staff Report****Council Meeting Date:**  
March 17, 2014**Reference  
Number  
(ID # 1495)****Submitted by:** Vincent Pastue, City Manager**Description:** Farmington Monthly Payments Report February 2014**Requested Action:****Background:****Agenda Review****Review:**

Vincent Pastue      Pending

City Manager      Pending

City Council Pending

**CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT****MONTH OF FEBRUARY 2014**

<b>FUND #</b>	<b>FUND NAME</b>	<b>AMOUNT:</b>
101	GENERAL FUND	\$ 348,177.46
202	MAJOR STREET FUND	\$ 74,554.33
203	LOCAL STREET FUND	\$ 37,183.20
244	CORRIDOR IMPROVEMENT AUTHORITY	\$ 987.50
247	CAPITAL IMPROVEMENT FUND	\$ 3,640.00
354	DRAKESHIRE SA DEBT SERVICE	\$ 12,000.00
409	DRAKESHIRE CP FUND	\$ 3,439.00
410	GROVE STREET CP FUND	\$ 2,750.00
592	WATER & SEWER FUND	\$ 221,678.64
595	FARMINGTON COMMUNITY THEATER FUND	\$ 49,180.09
640	DPW EQUIPMENT REVOLVING FUND	\$ 32,310.08
701	AGENCY FUND	\$ 82,538.26
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 62,181.88
	<b>TOTAL CITY PAYMENTS ISSUED:</b>	<b>\$ 930,620.44</b>
136	47TH DISTRICT COURT FUND	\$ 178,879.24
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 33,482.74
296	SWOCC FUND	\$ 91,793.39
	<b>TOTAL OTHER ENTITIES PAYMENTS ISSUED:</b>	<b>\$ 304,155.37</b>
	<b>TOTAL PAYMENTS ISSUED</b>	<b>\$ 1,234,775.81</b>

A detailed Monthly Payments Report is  
on file in the Treasurer's Office.

**CITY OF FARMINGTON - ACH PAYMENTS REPORT****MONTH OF FEBRUARY 2014**

<b>TRANSFER FROM:</b>	<b>TRANSFER TO:</b>	<b>DESCRIPTION:</b>	<b>AMOUNT:</b>
Agency Tax	Farmington Public Schools	Tax Payment #17	47,287.69
Agency Tax	Oakland County	Tax Payment #17	11,272.67
Agency Tax	Farmington Comm. Library	Tax Payment #17	3,292.88
Agency Tax	Farmington Public Schools	Tax Payment #18	166,880.23
Agency Tax	Oakland County	Tax Payment #18	27,878.71
Agency Tax	Farmington Comm. Library	Tax Payment #18	11,050.21
Agency Tax	Farmington Public Schools	Tax Payment #19	235,669.88
Agency Tax	Oakland County	Tax Payment #19	35,690.94
Agency Tax	Farmington Comm. Library	Tax Payment #19	14,468.34
Agency Tax	Farmington Public Schools	Tax Payment #20	504,457.28
Agency Tax	Oakland County	Tax Payment #20	78,144.67
Agency Tax	Farmington Comm. Library	Tax Payment #20	31,509.45
General Fund	Chase (Payroll Acct)	Direct Deposit Payroll	190,426.75
General Fund	Federal Gov't	W/H & FICA Payroll	69,687.34
General Fund	MERS	January Transfer	47,560.19
General Fund	MERS HCSP	January Transfer	3,037.50
	<b>TOTAL CITY ACH TRANSFERS</b>		<b>1,478,314.73</b>
Court Fund	Chase (Payroll Acct)	Direct Deposit Payroll	82,935.71
Court Fund	Federal Gov't	W/H & FICA Payroll	30,064.20
SWOCC Fund	Chase (Disbursing Acct)	Dir.Dep. Pay & W/H & FICA	25,866.37
DDA Fund	Included in General Fund Transfers		
	<b>TOTAL OTHER ENTITIES ACH TRANSFERS</b>		<b>138,866.28</b>



**Farmington City Council  
Staff Report****Council Meeting Date:**  
March 17, 2014**Reference  
Number  
(ID # 1497)****Submitted by:** Vincent Pastue, City Manager**Description:** Farmington Public Safety Monthly Report February 2014**Requested Action:****Background:****Agenda Review****Review:**

Vincent Pastue      Pending

City Manager      Pending

City Council Pending



## MONTHLY REPORT FEBRUARY 2014

### OPERATING WHILE INTOXICATED

On February 1<sup>st</sup> an officer stopped a vehicle on Freedom and Fleming for a defective driver side headlight. The officer detected an odor of intoxicants coming from the vehicle. The driver admitted to consuming a few Vodka shots at Lucky's Bar in Novi. The driver failed field sobriety tests with a PBT of .14(5). The driver was arrested for Operating While Intoxicated (OWI) and the vehicle was impounded. The driver submitted to a breath test at the station with a result of .18. The driver was issued a citation for driving with a high BAC (super drunk) and defective headlight. The driver was housed until sober.

### ASSIST OTHER AGENCY

On February 1<sup>st</sup> an officer on patrol on westbound M-5 near Drake Road came upon a motorist who had lost control of her vehicle and run off the roadway. The motorist was uninjured and there was no damage to her vehicle. The motorist had a tow truck on the way to remove her vehicle.

### OPERATING WHILE INTOXICATED SECOND OFFENSE/RESISTING AND OBSTRUCTING

On February 3<sup>rd</sup>, at 2:45 a.m., an officer stopped a vehicle near Grand River and Brittany Hill for improper lane use and cutting another vehicle off almost causing an accident. The officer made contact with the driver and noted the odor of alcohol. The driver admitted to drinking and agreed to submit to field sobriety tests. The driver failed field sobriety tests and refused to take a Preliminary Breath Test (PBT). The officer told the driver she was under arrest and attempted to handcuff her. The driver continued to pull away and refused to be handcuffed. Officers gave verbal command to stop resisting but she continued to resist arrest. The officers took the driver to the ground and were able to get her under control/arrest. The driver was transported to the station where she agreed to a breath test and submitted to same with a result of .16. The driver had a prior arrest for Operating While Intoxicated was processed and housed awaiting arraignment.

### DRIVING WHILE LICENSE SUSPENDED

On February 4<sup>th</sup>, at 4:10 a.m., an officer stopped a vehicle near westbound M5 and Farmington Road for having an expired plate. The officer made contact with the driver

Monthly Report  
February 2014  
Page 2

and obtained a driver's license. A check on the driver's driving status showed her to have a suspended driver's license. The driver was arrested and transported back to the station where she was processed and released with a ticket and court date.

### **SUSPICIOUS PERSON**

On February 6<sup>th</sup>, at approximately 6:37 p.m., officers were dispatched to the 34000 block of Oakland Street for a report of a man walking around a neighbor's house with a flashlight. Upon arrival officers learned that the subject was a resident of the home and was looking for something in the snow.

### **POSSESSION OF MARIJUANA**

On February 7<sup>th</sup>, at 1:29 a.m., an officer stopped a vehicle near Grand and Sherwood for swerving in and out of its lane. Upon speaking to the driver, the officer noted small pieces of Marijuana on the floor of the vehicle. The driver stated he didn't know how the Marijuana had gotten into his vehicle. The driver was removed from the vehicle and a search was conducted. A search revealed a small amount of Marijuana in the vehicle. The driver was arrested for Possession of Marijuana and transported to the station. At the station the driver was processed and housed awaiting bond or arraignment.

### **IDENTITY THEFT**

On February 7<sup>th</sup>, at approximately 6:08 p.m., a resident of Ely Court came to this police department to report that he has been the victim of a fraud. The man reported that he was contacted by Ally Financial who advised that someone had purchased a new automobile using the victim's information. The incident was turned over to the Detective Bureau for further investigation.

### **DISORDERLY PERSON**

On February 9<sup>th</sup>, at 1:45 a.m., a local cab company called this department stating they were in our parking lot with an intoxicated subject. Upon making the parking lot, the cab driver was being yelled at, sworn at and threatened by the male passenger. The cab driver stated the subject can't remember where he lives and keeps giving him the wrong address. Officers were able to determine where the subject lived and agreed to transport him home. Upon entry into the police car, the subject then started to berate, swear at, and threaten the officer. The officer arrived in the area of the subjects home when the subject told the officer that when he let him out he was going to assault him. The officer contacted the sergeant in charge and it was decided that the officer would bring the subject back to the station. At the station the subject was removed from the patrol vehicle and placed under arrest for Disorderly Person. The subject was housed until sober and bond was posted.

### **SOLICITING**

On February 9<sup>th</sup> officers were dispatched to the area of Gill Road and Earl Court on a report of two solicitors working for Hanson's Windows asking very personal questions of residents. Officers made contact with the solicitors whom admitted they were soliciting potential customers for Hanson's Windows and they did not have a permit to solicit. Both subjects were issued citations for Soliciting Without a Permit.

Monthly Report  
February 2014  
Page 3

### **SOLITORS**

On February 9<sup>th</sup>, at approximately 12:20 p.m., officers responded to Earl Court on a solicitors complaint. Two subjects from Hanson's Windows were issued citations.

### **ODOR INVESTIGATION**

On February 11<sup>th</sup>, at 7:13 p.m., officers were dispatched to the 32000 block of Grand River to the report of an odor of smoke in the building. Officers arrived and determined the source to be one of two furnaces. The odor dissipated and the complex was thoroughly checked. The complex contacted a heating and cooling specialist to examine the furnace.

### **DRIVING WHILE LICENSE SUSPENDED**

On February 11<sup>th</sup>, at 11:19 p.m., an afternoon shift officer stopped a vehicle on Grand River near Farmington Road for an equipment violation (headlight out). The officer learned that the driver had a suspended driver's license and warrants out for his arrest from the Michigan State University police. The driver was arrested for Driving While License Suspended and housed in the Farmington jail. The driver was able to post bond for the warrants out of Michigan State University, who were on the way to take him into custody.

### **GREASE FIRE**

On February 12<sup>th</sup>, at 6:55 p.m., the afternoon shift was dispatched to the 21000 block of Farmington Road for the report of a grease fire in a kitchen. Units responded and learned that the fire had been extinguished by the occupant. The occupant was distracted by a telephone call while she was cooking and grease ignited on the stove. Officers utilized a smoke ejector to clear the apartment and hallways of smoke.

### **ODOR INVESTIGATION**

On February 13<sup>th</sup>, at 3:33 a.m., officers responded to a Shiawassee residence for the report of sulfur or natural gas in the area outside of the home. Officers utilized a gas monitor and determined there to be no gas leak in the area.

### **SMOKE INVESTIGATION**

On February 13<sup>th</sup>, at 6:53 a.m., officers responded to River Glen Condominiums for the report of a boiler smoking. Upon arrival the boiler was turned off and maintenance was advised of the problem.

### **DRIVING WHILE LICENSE SUSPENDED**

On February 15<sup>th</sup>, at 9:41 p.m., an afternoon shift officer was on patrol near Grand River and Drake. He checked the license plate of a vehicle and learned that the driver had a suspended driver's license for unpaid tickets. The officer stopped the driver and confirmed the suspensions. The driver was arrested for Driving While License Suspended and transported to the Farmington jail. The driver was processed and released with a ticket.

Monthly Report  
February 2014  
Page 4

#### **TRAFFIC CRASH AS RESULT OF OPERATING WHILE INTOXICATED**

On February 16<sup>th</sup>, at 12:46 a.m., officers responded to the area of Grand River and Halsted to assist a motorist who had called because he hit a snow bank and flattened one of his tires. Upon arriving and speaking with the driver it was determined that he had been drinking. Following field sobriety tasks (.10 and .09), the man was arrested for Operating While Intoxicated.

#### **POSSESSION OF MARIJUANA/OPERATING WHILE INTOXICATED/PBT REFUSAL**

On February 16<sup>th</sup>, at 2:08 a.m., an officer was following a vehicle on southbound Farmington Road that was travelling 50 mph in a 40 mph zone. Upon stopping the vehicle and making contact with the driver, an odor of intoxicants as well as an odor of Marijuana was detected. The driver admitted to drinking five to ten beers and having smoked Marijuana earlier in the evening. Following field sobriety tasks, the man refused to submit to a preliminary breath test and was subsequently arrested for Operating While Intoxicated based on his sobriety tasks performance. While searching the vehicle, 2.6 grams of Marijuana was located. The driver refused to take a breath test at the station as well, so a search warrant to draw his blood was obtained.

#### **POSSESSION OF MARIJUANA**

On February 17<sup>th</sup>, at 2:30 a.m., an officer stopped a vehicle near Farmington Road and Freedom because the registered owner of the vehicle had an invalid license. Upon making contact with the driver, it was determined that he was not the registered owner. A LEIN/SOS check on the driver showed he had a warrant out of Michigan State University Police Department. The driver was removed from the vehicle and asked if he had anything on him that he should not and he produced a small baggie of Marijuana. The driver was arrested for Possession of Marijuana and the warrant. The driver was transported to the station where same was housed awaiting bond or arraignment.

#### **POSSESSION OF NARCOTIC PARAPHERNALIA**

On February 18<sup>th</sup>, at 1:30 a.m., an officer stopped to help a motorist that was stuck in a snow bank. While assisting the driver the officer discovered that he had a misdemeanor warrant out of Farmington Hills. A consent search of the vehicle was conducted and the officer located a Marijuana pipe in the glove compartment of the vehicle. The driver was arrested for the warrant and turned over to Farmington Hills police along with a violation for Possession of Narcotic Paraphernalia.

#### **DRIVING WHILE LICENSE SUSPENDED/MISDEMEANOR WARRANT**

On February 18<sup>th</sup>, at approximately 4:52 p.m., an officer on patrol stopped a vehicle on the M-5 expressway near Halsted Road for driving without a driver's side rear view mirror. Further investigation by the officer revealed that the driver had a suspended driver's license and a warrant for his arrest out of a neighboring jurisdiction. The man was arrested for driving on the suspended license and transported to the Farmington jail where he was held until posting bond for the offense.

Monthly Report  
February 2014  
Page 5

### **DRIVING WHILE LICENSE SUSPENDED/POSSESSION OF NARCOTIC PARAPHERNALIA**

On February 19<sup>th</sup>, at 2:08 a.m., an officer stopped a vehicle near Grand River and Hawthorne for a defective tail light. A check on the driver revealed that he had a suspended driver's license and a warrant out of Redford. The driver was arrested and seated in the patrol vehicle. An inventory search of the vehicle revealed a Marijuana grinder in the vehicle. The driver was arrested and transported back to our department where he was processed and housed awaiting bond or pick up by Redford police.

### **CARBON MONOXIDE (CO) DETECTOR ALARM**

On February 19<sup>th</sup> officers were dispatched to a residence in the 23200 block of Violet Street on a report of a CO detector going off. Upon arrival the residence was checked with a 4 gas monitor with no hazardous conditions found. Upon further investigation it was found that the resident's CO detector was out of warranty (manufactured March 21, 2007) and the manufacture has set it to alert the homeowner with giving off three short beeps to remind them to replace it.

### **BREAKING AND ENTERING**

On February 19<sup>th</sup> an officer was dispatched to Our Lady of Sorrows Church on a report of a larceny that occurred. Upon arrival church staff advised that sometime within the past twenty-four hours, someone pried open a locked donation box that was mounted to the wall in the sanctuary of the church, and stole an undetermined amount of cash that was inside. Nothing suspicious was seen or heard during the time frame of the incident.

### **SMOKING ELECTRICAL WIRE**

On February 19<sup>th</sup>, at approximately 4:12 p.m., Engine 3, Engine 2 and personnel were dispatched to the 22000 block of Manning Street for a report of a live wire on top of a home. Upon arrival officers learned that the wire was not on top of the home, but rather that the service drip had been knocked loose by a man attempting to clear snow from the roof. Officers further learned that the man was hired by the elderly home owner to clear the snow from the roof and that once he had knocked part of the service drip from the home that he had left and never returned. Officers noted that the service drip was still smoldering so DTE Energy was contacted to shut off power to the home. The elderly resident did not know the name of the man that had accidentally damaged the line. The scene was turned over to DTE Energy who repaired the electrical line and restored power to the home.

### **DRIVING WHILE LICENSE SUSPENDED/MISDEMEANOR WARRANT**

On February 19<sup>th</sup>, at approximately 4:40 p.m., an officer was dispatched to a report of a property damage accident in the area of Grand River and Gill Road. Upon arrival the officer discovered that one of the drivers had a suspended driver's license as well as a warrant for his arrest from another jurisdiction. The man was arrested for driving on the suspended license and was transported to the Farmington jail where he was held until he was able to post bond.

Monthly Report  
February 2014  
Page 6

### **OPERATING WHILE INTOXICATED**

On February 19<sup>th</sup>, at approximately 8:56 p.m., an officer on patrol stopped a vehicle for speeding in the area of Hawthorne and Nine Mile Road. Upon further investigation the officer noted that the driver was exhibiting signs of intoxication. The driver failed several sobriety exams and was subsequently arrested for Operating While Intoxicated (OWI). The man was taken to the Farmington jail where he was held until sober. The man did submit to a breath test with results of .09 and .10. This is the driver's third arrest for OWI.

### **OPERATING WHILE INTOXICATED**

On February 20<sup>th</sup>, at 2:29 a.m., an officer stopped a vehicle at Grand River and Halstead because the registered owner had a suspended driver's license and the driver appeared to be the registered owner. Upon making contact with the registered owner, the officer smelled alcohol. The driver admitted to drinking wine earlier at a party. The driver completed field sobriety tests and failed including a Preliminary Breath Test (PBT) with a result of .14(8). The driver was arrested and transported to our station where same submitted to a breath test with a result of .15 and .15. The driver was processed and housed awaiting bond or arraignment.

### **KITCHEN FIRE**

On February 20<sup>th</sup>, at approximately 7:06 p.m., Engine 3 and personnel responded to the Drakeshire Apartment complex for a report of a kitchen fire. Upon arrival the fire was quickly extinguished by officers. Officers learned that the resident had accidentally left food cooking on the stove top. The fire damage was contained to the kitchen area and complex management was contacted regarding the incident.

### **TRESPASSING**

On February 21<sup>st</sup>, at approximately 5:20 p.m., officers were dispatched to a group home on Gill Road for a report of a Malicious Destruction of Property (MDOP). Upon arrival officers spoke with the reporting person who advised that her boyfriend is staying at the nursing home while recovering from an accident. The reporting person had requested the staff to assist her in removing her boyfriend's wheelchair from her car and when they did they accidentally scratched the inside of the door. The reporting person started yelling at the staff for causing the damage and now wants to press charges against the staff for damaging the property. Officers spoke with the staff who admitted to causing the damage, but did so accidentally. The staff advised that the reporting person causes problems every time that she visits her boyfriend and that now management wants the reporting person banned from the facility. The reporting person was advised that since the damage caused was accidental, that no charges can be pursued since the statute requires malicious intent. The woman was advised to sue the facility for the damage caused and advised that she can no longer return to the property or face prosecution for trespassing.

### **LARCENY IN A BUILDING**

On February 21<sup>st</sup>, at approximately 9:56 p.m., officers returned to the group home on Gill Road regarding a report of a larceny of a computer tablet. Upon arrival officers

Monthly Report  
February 2014  
Page 7

spoke with the boyfriend of the previous trespassing suspect (14-1020). The boyfriend advised that he has recently noticed his computer tablet missing and suspects that one of the staff or other patients had stolen it. The reporting party did not have any idea who might have stolen it or why. The incident was forwarded to the Detective Bureau for further investigation.

#### **OPERATING WHILE INTOXICATED**

On February 22<sup>nd</sup>, at 2:38 a.m., an officer stopped a vehicle at Grand River and Power for speeding. Upon speaking to the driver the officer noted the odor of alcohol. The driver admitted to consuming alcohol at a club in Novi. The driver performed field sobriety tests and failed including a PBT with a result of .09(6). The driver was arrested and transported to the station. At the station the driver submitted to a breath test with a result of .10 and .11. The driver was processed and housed awaiting bond or arraignment.

#### **MISDEMEANOR WARRANT OTHER DEPARTMENT**

On February 24<sup>th</sup>, at approximately 9:47 p.m., an officer on patrol stopped a vehicle in the area of Orchard Lake Road near Eight Mile. A check of the two occupant's names revealed that the driver had a warrant for her arrest out of the city of Farmington Hills while the passenger had a warrant for his arrest out of the Oakland County Sheriff's Office. The woman was turned over to the Farmington Hills police and the male was released because the sheriff's office was unable to pick him up.

#### **MALICIOUS DESTRUCTION OF PROPERTY**

On February 26<sup>th</sup>, at approximately 4:04 p.m., officers responded to Drakeshire Apartments for a report of a possible home invasion in progress. Upon arrival officers learned that the suspect had already fled the scene. Officers learned that the victim's recent ex-boyfriend had come to her apartment to return the victim's vehicle which he had borrowed. The ex-boyfriend left the apartment, but then called the victim and demanded a pair of shoes that he had bought for her. The victim refused so the ex-boyfriend kicked in her apartment door and demanded the shoes back. The victim gave the ex-boyfriend the shoes and the ex-boyfriend began to leave. The victim threatened to call the police, which angered the ex-boyfriend, so he turned around and ran after the victim. The victim fled from the suspect to a nearby apartment building and the suspect left the scene. The incident was forwarded to the Detective Bureau to obtain a warrant for the ex-boyfriend.

#### **IDENTITY THEFT**

On February 26<sup>th</sup>, at approximately 5:15 p.m., a Brookdale Drive resident came into this police department to report an identity theft. The complainant advised that she had received a phone call from a process server advising that she is going to be served with a subpoena due to an unpaid debt. The victim further learned that an unknown person had taken a payday advance loan in the victim's name and never repaid it. The complainant called the company who advised that she needs to call the police to report the identity theft. The incident was forwarded to the Detective Bureau.



Monthly Report  
February 2014  
Page 8

### **IDENTITY THEFT**

On February 26<sup>th</sup>, at approximately 6:26 p.m., an Alta Loma resident came into this police department to report that she was the victim of an identity theft. The complainant advised that she was contacted by Chase Bank who advised that someone had applied for a \$9,000 loan from Chase Bank in the victim's name. The complainant verified that she did not request a loan from Chase and the credit was declined. The incident was forwarded to the Detective Bureau for further investigation.

### **CARBON MONOXIDE DETECTOR**

On February 26<sup>th</sup>, at approximately 10:58 p.m., officers were dispatched to Farmington Oaks Apartments for a report of a carbon monoxide alarm. Upon arrival officers discovered that it was not a CO detector activating, but instead it was the smoke alarm that had activated due to steam coming from a shower.

### **SUSPICIOUS PERSON**

On February 27<sup>th</sup>, at approximately 9:51 p.m., an officer was dispatched to a report of a suspicious occurrence at a home on Shiawassee. Upon arrival the officer learned that at approximately 4:00 p.m. an unknown woman had knocked on the complainant's door and accused her of having an affair with the woman's husband. The complainant does not know the woman or her husband and advised the woman of the same. The woman left the home in a dark sedan. The complainant was advised to call the police if the woman returns.

### **POSESSION OF MARIJUANA/INVALID LICENSE**

On February 28<sup>th</sup>, at 1:45 a.m., an officer stopped a vehicle near Grand River and Drake Road for a defective brake light. Upon making contact with the driver, a strong odor of Marijuana was detected and the driver was unable to produce a driver license. Further investigation revealed that the man had a suspended license out of Tennessee and a bag containing 5.8 grams of Marijuana was located in the vehicle. The man advised that he had just purchased the Marijuana at a gas station near Eight Mile and Telegraph. The man was arrested and lodged with this department.

### **DRIVING WHILE LICENSE SUSPENDED**

On February 28<sup>th</sup> an officer on patrol stopped a vehicle at Drake Road and Grand River for a traffic violation. Upon making contact with the driver, it was found that the driver did not have a valid driver's license and had an outstanding traffic warrant out of Detroit. The driver was arrested and transported to the station where he posted bond.

### **ODOR INVESTIGATION**

On February 28<sup>th</sup>, at approximately 7:00 p.m., Engine 3 responded to TJ Maxx for a report of an odor of smoke. Upon arrival officers noted the odor and located it at an electrical panel that controls the outdoor lighting. Officers turned off the power to the electrical panel and management was advised to contact an electrician.

Year to Date Through February

Classification	2013	2014	% Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	1	0	-100.0%
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	-
09004 JUSTIFIABLE HOMICIDE	0	0	-
10001 KIDNAPPING/ABDUCTION	0	0	-
10002 PARENTAL KIDNAPPING	0	0	-
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	-
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	-
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	-
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	-
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	-
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	-
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	1	-
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	1	0	-100.0%
12000 ROBBERY	1	0	-100.0%
13001 NONAGGRAVATED ASSAULT	9	8	-11.1%
13002 AGGRAVATED/FELONIOUS ASSAULT	2	0	-100.0%
13003 INTIMIDATION/STALKING	1	1	0%
20000 ARSON	0	0	-
21000 EXTORTION	0	0	-
22001 BURGLARY -FORCED ENTRY	2	2	0%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	-
23001 LARCENY -POCKETPICKING	0	0	-
23002 LARCENY -PURSESNAATCHING	0	0	-
23003 LARCENY -THEFT FROM BUILDING	0	2	-
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	1	0	-100.0%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	7	1	-85.7%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	2	-
23007 LARCENY -OTHER	3	5	66.7%
24001 MOTOR VEHICLE THEFT	2	0	-100.0%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	-
24003 MOTOR VEHICLE FRAUD	0	0	-
25000 FORGERY/COUNTERFEITING	1	0	-100.0%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	0	1	-
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	2	0	-100.0%
26003 FRAUD -IMPERSONATION	2	3	50.0%
26004 FRAUD -WELFARE FRAUD	0	0	-
26005 FRAUD -WIRE FRAUD	0	0	-
27000 EMBEZZLEMENT	0	0	-
28000 STOLEN PROPERTY	0	0	-
29000 DAMAGE TO PROPERTY	1	3	200.0%
30001 RETAIL FRAUD -MISREPRESENTATION	1	0	-100.0%

Year to Date Through February

Classification	2013	2014	% Change
30002 RETAIL FRAUD -THEFT	0	0	-
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	-
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	3	9	200.0%
35002 NARCOTIC EQUIPMENT VIOLATIONS	2	9	350.0%
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	-
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	-
37000 OBSCENITY	0	0	-
39001 GAMBLING- BETTING/WAGERING	0	0	-
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	-
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	-
39004 GAMBLING -SPORTS TAMPERING	0	0	-
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	-
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTI	0	0	-
51000 BRIBERY	0	0	-
52001 WEAPONS OFFENSE- CONCEALED	1	2	100.0%
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	-
52003 WEAPONS OFFENSE -OTHER	0	0	-
<b>Total for Group A</b>	<b>43</b>	<b>49</b>	<b>14.0%</b>
01000 SOVEREIGNTY	0	0	-
02000 MILITARY	0	0	-
03000 IMMIGRATION	0	0	-
09003 NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	-
14000 ABORTION	0	0	-
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	-
22004 POSSESSION OF BURGLARY TOOLS	0	0	-
26006 FRAUD -BAD CHECKS	0	0	-
36003 PEEPING TOM	0	0	-
36004 SEX OFFENSE -OTHER	0	0	-
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	0	1	-
38002 FAMILY -NONSUPPORT	0	0	-
38003 FAMILY -OTHER	0	1	-
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	-
41002 LIQUOR VIOLATIONS -OTHER	4	3	-25.0%
42000 DRUNKENNESS	0	0	-
48000 OBSTRUCTING POLICE	1	1	0%
49000 ESCAPE/FLIGHT	0	0	-
50000 OBSTRUCTING JUSTICE	3	3	0%
53001 DISORDERLY CONDUCT	2	1	-50.0%
53002 PUBLIC PEACE -OTHER	1	0	-100.0%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	1	2	100.0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	10	19	90.0%

Year to Date Through February

Classification	2013	2014	% Change
55000 HEALTH AND SAFETY	0	0	-
56000 CIVIL RIGHTS	0	0	-
57001 TRESPASS	1	1	0%
57002 INVASION OF PRIVACY -OTHER	0	0	-
58000 SMUGGLING	0	0	-
59000 ELECTION LAWS	0	0	-
60000 ANTITRUST	0	0	-
61000 TAX/REVENUE	0	0	-
62000 CONSERVATION	0	0	-
63000 VAGRANCY	0	0	-
70000 JUVENILE RUNAWAY	3	0	-100.0%
73000 MISCELLANEOUS CRIMINAL OFFENSE	2	1	-50.0%
75000 SOLICITATION	0	0	-
77000 CONSPIRACY (ALL CRIMES)	0	0	-
<b>Total for Group B</b>	<b>28</b>	<b>33</b>	<b>17.9%</b>
2800 JUVENILE OFFENSES AND COMPLAINTS	8	1	-87.5%
2900 TRAFFIC OFFENSES	40	36	-10.0%
3000 WARRANTS	36	43	19.4%
3100 TRAFFIC CRASHES	53	55	3.8%
3200 SICK / INJURY COMPLAINT	128	154	20.3%
3300 MISCELLANEOUS COMPLAINTS	238	233	-2.1%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	-
3500 NON-CRIMINAL COMPLAINTS	360	248	-31.1%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	-
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	72	155	115.3%
3800 ANIMAL COMPLAINTS	20	15	-25.0%
3900 ALARMS	48	49	2.1%
<b>Total for Group C</b>	<b>1003</b>	<b>989</b>	<b>-1.4%</b>
2700 LOCAL ORDINANCES - GENERIC	0	0	-
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	-
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	2	-
4200 PARKING CITATIONS	2	1	-50.0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	0	0	-
4400 WATERCRAFT CITATIONS	0	0	-
4500 MISCELLANEOUS A THROUGH UUUU	128	120	-6.3%
4600 LIQUOR CITATIONS / SUMMONS	0	0	-
4700 COMMERCIAL VEHICLE CITATIONS	0	0	-
4800 LOCAL ORDINANCE WARNINGS	0	0	-
4900 TRAFFIC WARNINGS	0	0	-
<b>Total for Group D</b>	<b>130</b>	<b>123</b>	<b>-5.4%</b>
5000 FIRE CLASSIFICATIONS	18	25	38.9%

Year to Date Through February

Classification		2013	2014	% Change
5100	18A STATE CODE FIRE CLASSIFICATIONS	0	0	-
<b>Total for Group E</b>		<b>18</b>	<b>25</b>	<b>38.9%</b>
6000	MISCELLANEOUS ACTIVITIES (6000)	0	0	-
6100	MISCELLANEOUS ACTIVITIES (6100)	0	0	-
6200	ARREST ASSIST	0	0	-
6300	CANINE ACTIVITIES	0	0	-
6500	CRIME PREVENTION ACTIVITIES	0	0	-
6600	COURT / WARRANT ACTIVITIES	0	0	-
6700	INVESTIGATIVE ACTIVITIES	0	0	-
<b>Total for Group F</b>		<b>0</b>	<b>0</b>	<b>-</b>
<b>Total for all Groups</b>		<b>1222</b>	<b>1219</b>	<b>-0.2%</b>

**Farmington City Council  
Staff Report**
**Council Meeting Date:**  
March 17, 2014

**Reference  
Number  
(ID # 1498)**
**Submitted by:** Vincent Pastue, City Manager

**Description:** Special Event Request – American Cancer Society Relay for Life

**Requested Action:**

Move to approve American Cancer Society Relay for Life special event request to begin Saturday, May 17, 2014 and conclude Sunday, May 18, 2014

**Background:**

The American Cancer Society petitioned the City of Farmington to hold a fundraising event in Shiawassee Park, beginning Saturday May 17, 2014 and ending the following day. The *Relay for Life* is the national signature event for the American Cancer Society and a number of events have been held in communities throughout Oakland County.

They will utilize the entire park except the baseball fields. The event will include registration tents, a hospitality tent, and tents for the teams to rest or sleep. Banners and signs will be posted around and in Shiawassee Park. The organizers would also like to hang a banner and purple ribbons around Riley Park the week of May 10-18, 2014.

The participants will walk around the parameter as part of the fundraising activity. They anticipate over 500 participants. There will also be portable restrooms within the site. While the event would officially begin at 10:00 a.m. on Saturday morning the event organizers would need to begin mobilizing Friday, May 16 at 12:00 p.m.

The 2014 event would be the ninth year at the Shiawassee Park location. In this time, event organizers and City staff have a good understanding of the operation needs that include: waste collection, restrooms, noise limitations, lighting, and proper supervision.

**Agenda Review**
**Review:**

Vincent Pastue      Pending  
City Manager      Pending  
City Council Pending

# CITY OF FARMINGTON SPECIAL EVENT APPLICATION

Directions: Complete this application in accordance with the City of Farmington's Special Events Policy and return it to the City Manager's office at least thirty (30) days prior to the starting date of the event.

Sponsoring Organization's  
Legal Name American Cancer Society Phone 248-663-3401

Organization Address 20450 Civic Center Dr. Southfield, MI 48067

Organization's Agent Maureen Rovas Phone 248-663-3444

Agent's Title Senior Manager, Relay for Life

Agent's Address 20450 Civic Center Dr. Southfield Mi 48076

Event Name Relay for Life of Farmington Farmington Hills

Event Purpose \_\_\_\_\_

Event Dates May 17-18, 2014

Event Times 10:00am-10:00am

Event Location Shiawassee Park

1. **TYPE OF EVENT:** Based on Policy Section 2, this event is



City Operated Event  
Other Non-Profit Event



Co-Sponsored Event  
Other For-Profit Event

2. **ANNUAL EVENT:** Is this event expected to occur next year? [YES] [NO]

If YES, you can reserve a date for next year with this application (See Policy Section 15). To reserve dates for next year, please provide the following information:

Normal Event Schedule Third weekend in May  
(i.e., third weekend in July)

Next year's specific dates: May 16-17, 2014

3. **An EVENT MAP** [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also, show any streets or parking lots that you are requesting to be blocked off.

4. **VENDORS:** Food Concessions [YES] [NO] Other vendors [YES] [NO]

If yes, refer to Policy Section 13 for license and insurance requirements.

5. **EVENT SIGNS:** Will this event include the use of signs? [YES] [NO]

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: **Please complete sign illustration sheet on page 4 and include with the application.**

Banners and signs will be posted around and in Shiawassee Park. We would also like to hang a banner and purple ribbons around Riley Park the week of May 10-18th, 2014.

6. **EXEMPT PARKING:** Are you requesting exempt parking? (See Policy Section 5)

[YES]  [NO]

7. **OTHER REQUESTS:** \_\_\_\_\_

Permission to hang a banner and Purple Ribbons in Riley Park May 10-18, 2014.




4.6.a

Packet Pg. 49

8. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:
- a. A certificate of insurance must be provided which names the City of Farmington as an additional named insured party on the policy. (See Policy Section 10 for insurance requirements)
  - b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (Refer to Policy Section 12)
  - c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (See Policy Section 11)
  - d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the City with a certificate of insurance which names the City of Farmington as an additional named insured party on the policy (See Policy Section 13)
  - e. The approval of this special event may include additional requirements and/or limitations based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the written confirmation of approval (See Policy Sections 11 and 16)
  - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City and will promptly pay any billing for City services which may be rendered, pursuant to Policy Sections 3 and 4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the Written Confirmation of Approval and all other City requirements, ordinances and other laws which apply to this special event.

2/18/2014  
Date

  
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION** at least thirty (30) days prior to the first day of the event to:

City of Farmington  
City Manager's Office  
23600 Liberty St.  
Farmington, MI 48335

Phone: (248) 474-5500, ext. 221

Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner.

THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Total square footage of the banner cannot exceed 32 square feet.

**BANNER LENGTH**

**W  
I  
D  
T  
H**

<p>12 foot long by 5 foot wide</p> <p>Relay for Life May 17-18 Shiawassee Park</p>
--

Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet.

Stand-up A Frame sign

**WIDTH**

**H  
E  
I  
G  
H  
T**

<p>Cancer facts and info</p> <p>1 foot by 2 feet</p>
--

Write sign copy inside sign area.



23600 Liberty Street  
 Farmington, Michigan 48335  
 248-474-5500

### PARK RESERVATION PERMIT

Pavilion  Playscape Gazebo

Date Reserved May 17th-18th Time 10am-10am  
 Group American Cancer Society Group Size 100+  
 Non-Profit Organization Yes  No   
 Pavilion Capacity - 100 persons  
 Playscape Gazebo Capacity - 20 persons  
 Group Representative Maureen Rovas Phone No. 248-663-3444  
 Address 20450 Civic Center Drive, southfield Mi 48076  
 Event Relay for Life of Farmington/Farmington Hills

Reservation Confirmed By \_\_\_\_\_ Date \_\_\_\_\_

- Acceptance of this permit acknowledges receipt of Park Rules and Regulations.
- Use of the park, other than for activities that have been specifically provided for by the City, must be approved by the Director of Public Services. Requests can be submitted in writing or by phone as follows:

City of Farmington  
 Department of Public Services  
 33720 W. Nine Mile Road  
 Farmington, Michigan 48335  
 248-473-7250

Signature of Applicant

Permit Fee is Non-refundable.

Original (City) \_\_\_\_\_ Applicant \_\_\_\_\_ Public Safety \_\_\_\_\_ Public Services \_\_\_\_\_



### Fax Coversheet

TO:	FROM:
City of Farmington, City Mgr's Off	Maureen Rovas
COMPANY:	DATE:
	2/19/2014
FAX NUMBER:	TOTAL NO. OF PAGES INCLUDING COVER:
248 473 7278	7
PHONE NUMBER:	SENDER'S PHONE NUMBER:
248 474-5500x2221	248 663 3444
RE:	SENDER'S FAX NUMBER:
Special Event Request	248 663 3409

Lakeshore Division, Inc.  
 Southeast Michigan Office  
 20450 Civic Center Drive  
 Southfield, MI 48076

THE OFFICIAL SPONSOR OF BIRTHDAYS  
[www.cancer.org](http://www.cancer.org) / 1.800.227.2345

City of Farmington General Rules and Regulations

INDEMNIFICATION AGREEMENT

The American Cancer Society agree(s) to defend, indemnify, and hold harmless the City of Farmington, Michigan from any claim, demand, suit, loss, cost of expense or any damage which may be asserted, claimed or recovered against or from the American Cancer Society by reason of any damage to property, personal injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Farmington or by third parties, or by the agents, servants, employees or factors of any of them.

Signature [Handwritten Signature] Date: 2/18/2014
Witness [Handwritten Signature] Date: 2/18/14

**Farmington City Council  
Staff Report**
**Council Meeting Date:**  
March 17, 2014

**Reference  
Number  
(ID # 1499)**
**Submitted by:** Vincent Pastue, City Manager

**Description:** Special Event Request - Spring Egg Hunt/Farmington Area Junior Chamber

**Requested Action:**

Move to approve the Farmington Area Junior Chamber Spring Egg Hunt special event request Saturday, April 12, 2014 10:00 a.m. - 12:00 p.m.

**Background:**

City Administration received a special event request from the Farmington Area Junior Chamber to host a Spring Egg Hunt for the children of Farmington and Farmington Hills, Saturday, April 12, 2014 from 10:00 a.m. - 12:00 p.m. in Shiawassee Park and the Pavilion. They are expecting about 500 in attendance.

The actual event is scheduled from 10:00 a.m. to 12:00 p.m.; however, they will occupy the park from 8:00 a.m. to 2:00 p.m. for setup and cleanup. They will have directional signs measuring 18" X 24" throughout the park and they will also have a 3' X 8' banner with the organization's name on it.

In addition to the egg hunt for the children they will also collect donations for the Gleaners food bank.

**Agenda Review**
**Review:**

**Vincent Pastue**      **Pending**  
**City Manager**      **Pending**  
**City Council** **Pending**

### CITY OF FARMINGTON SPECIAL EVENT APPLICATION

Directions: Complete this application in accordance with the City of Farmington's Special Events Policy and return it to the City Manager's office at least thirty (30) days prior to the starting date of the event.

Sponsoring

Organization's

Legal Name Farmington Area Junior Chamber Phone (877) 411-3235

Organization Address PO Box 33, Farmington, MI 48332

Organization's Agent Katie Kokko Phone (734) 673-5969

Agent's Title Individual Development, VP

Agent's Address PO Box 33 Farmington, MI 48332

Event Name Spring Egg Hunt

Event Purpose To host a Spring egg hunt for

the children of the Farmington/Farmington Hills  
community and collect donations for Greener's Food Bank.

Event Dates April 12, 2014

Event Times 10am- Noon (setup & cleanup (8am-2pm))

Event Location Shiawassee Park & Pavillion

1. **TYPE OF EVENT:** Based on Policy Section 2, this event is

- City Operated Event
- Other Non-Profit Event

- Co-Sponsored Event
- Other For-Profit Event

2. **ANNUAL EVENT:** Is this event expected to occur next year?  [YES]  [NO]

If YES, you can reserve a date for next year with this application (See Policy Section 15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (i.e., third weekend in July) Saturday before Palm Sunday

Next year's specific dates: March 28, 2015

3. **An EVENT MAP** [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also, show any streets or parking lots that you are requesting to be blocked off.

4. **VENDORS:** Food Concessions [YES]  [NO] Other vendors [YES]  [NO]

If yes, refer to Policy Section 13 for license and insurance requirements.

5. **EVENT SIGNS:** Will this event include the use of signs?  [YES]  [NO]

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: **Please complete sign illustration sheet on page 4 and include with the application.**

All signs for direction purposes will be 18" by 24". We will also have our organizations banner up.

6. **EXEMPT PARKING:** Are you requesting exempt parking? (See Policy Section 5)

[YES]  [NO]

7. **OTHER REQUESTS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



8. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:

- a. A certificate of insurance must be provided which names the City of Farmington as an additional named insured party on the policy. (See Policy Section 10 for insurance requirements)
- b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (Refer to Policy Section 12)
- c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (See Policy Section 11)
- d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the City with a certificate of insurance which names the City of Farmington as an additional named insured party on the policy (See Policy Section 13)
- e. The approval of this special event may include additional requirements and/or limitations based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the written confirmation of approval (See Policy Sections 11 and 16)
- f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City and will promptly pay any billing for City services which may be rendered, pursuant to Policy Sections 3 and 4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the Written Confirmation of Approval and all other City requirements, ordinances and other laws which apply to this special event:

2/5/14  
Date

Kathy Kolas  
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION** at least thirty (30) days prior to the first day of the event to:

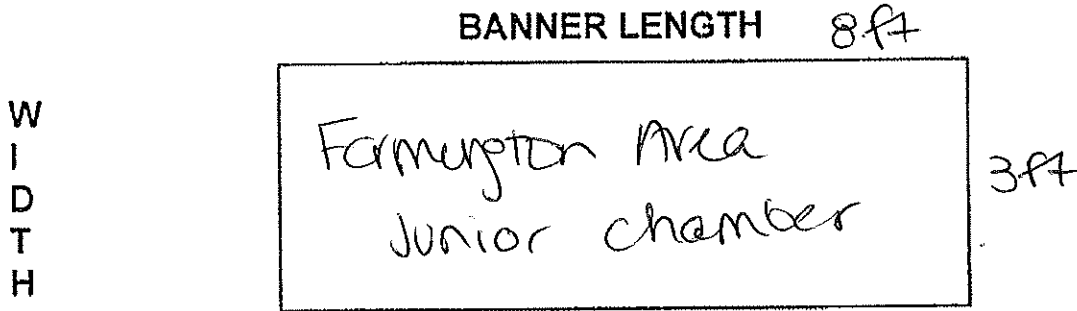
City of Farmington  
City Manager's Office  
23600 Liberty St.  
Farmington, MI 48335

Phone: (248) 474-5500, ext. 221

Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner.

THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

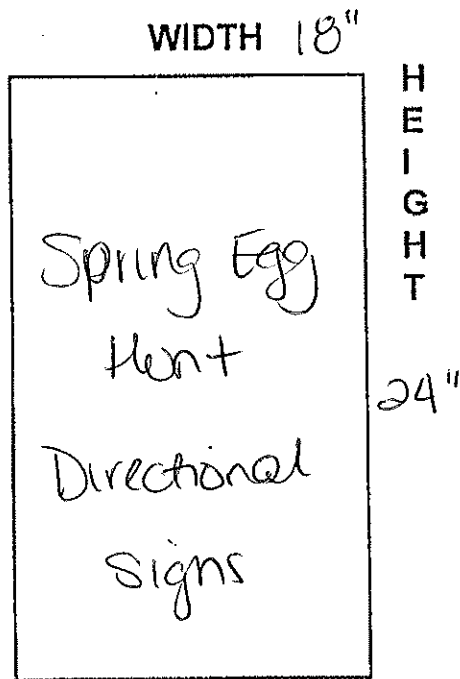
Total square footage of the banner cannot exceed 32 square feet.



Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet.

Stand-up A Frame sign



Write sign copy inside sign area.

*City of Farmington General Rules and Regulations*

**INDEMNIFICATION AGREEMENT**

---

The \_\_\_\_\_ agree(s) to defend, indemnify, and hold harmless the City of Farmington, Michigan from any claim, demand, suit, loss, cost of expense or any damage which may be asserted, claimed or recovered against or from the \_\_\_\_\_ by reason of any damage to property, personal injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Farmington or by third parties, or by the agents, servants, employees or factors of any of them.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Witness \_\_\_\_\_ Date: \_\_\_\_\_

---

**Farmington City Council  
Staff Report****Council Meeting Date:**  
March 17, 2014**Reference  
Number  
(ID # 1500)****Submitted by:** Vincent Pastue, City Manager**Description:** 2013 DDA Mary Martin Service Award Recipient - Chris Barr**Requested Action:****Background:****Agenda Review****Review:**

Vincent Pastue      Pending

City Manager      Pending

City Council Pending

**Farmington City Council  
Staff Report****Council Meeting Date:**  
March 17, 2014**Reference  
Number  
(ID # 1501)****Submitted by:** Vincent Pastue, City Manager**Description:** Commission on Aging Presentation - Jane Frost**Requested Action:****Background:****Agenda Review****Review:**

Vincent Pastue      Pending

City Manager      Pending

City Council Pending

**Farmington City Council  
Staff Report**

**Council Meeting Date:**  
March 17, 2014

**Reference  
Number  
(ID # 1502)**

**Submitted by:** Vincent Pastue, City Manager

**Description:** Farmington Area Arts Commission Presentation Nancy Coumoundouros, Jennifer Berkemeier and Cindy Carleton

**Requested Action:**

**Background:**

**Agenda Review**

**Review:**

**Vincent Pastue      Pending**

**City Manager      Pending**

**City Council Pending**

**Farmington City Council  
Staff Report**

**Council Meeting Date:**  
March 17, 2014

**Reference  
Number**

**Submitted by:** Vincent Pastue, City Manager

**Description:** Consideration to Adopt Ordinance #C-775-2014 Amending Chapter 25 of the City Code, Zoning Ordinance, Pertaining to Outdoor Displays, Sales and Storage in Commercial Districts

**Requested Action:**

Move to adopt Ordinance #C-775-2014 amending Chapter 35 of the City Code, Zoning Ordinance, regarding outdoor displays, sales, and storage in commercial districts with changes since the ordinance was introduced

**Background:**

The City Council introduced Ordinance #C-775-2014 dealing with zoning text amendments pertaining to outdoor displays, sales, and storage in commercial areas. As part of the discussion, City Council requested to consider additional changes that dealt with outdoor propane sales and storage. Attached is a redlined and clean version of the ordinance that contained the proposed changes since the ordinance was introduced. We will discuss the changes dealing with propane tanks during the study session preceding the regular meeting; these are highlighted in yellow.

Part of the consideration to move the ordinance along expeditiously is to have it in place for the upcoming season. The Planning Commission held a public hearing at their February 10 meeting and recommended approval of the text amendments that were introduced at the City Council's February 17 meeting. The City Council also previously discussed proposed changes at their February 3 study session.

The highlights of the proposed text amendments include: limiting outdoor displays, sales, and storage to commercial shopping centers, stand along buildings with at least 10,000 square feet, and the central business district.

**Agenda Review**

**Review:**

**Vincent Pastue      Pending**  
**City Manager      Pending**  
**City Council Pending**

**ORDINANCE NO. (ID # 1505)**  
**STATE OF MICHIGAN**

**COUNTY OF OAKLAND**

**CITY OF FARMINGTON**

**ORDINANCE NO. C-\_\_\_\_-2014**

**AN ORDINANCE TO AMEND CHAPTER 35, "ZONING," OF THE  
CITY OF FARMINGTON CITY CODE, ARTICLE  
7,"COMMERCIAL DISTRICTS," SECTION 35-102 "TABLE  
OF USES, SPECIAL PROVISIONS," IN ORDER TO REVISE  
THE PROVISIONS RELATING TO OUTDDOR DISPLAYS.**

**THE CITY OF FARMINGTON ORDAINS:**

**Section 1 of Ordinance**

Chapter 35, Zoning, of the Farmington City Code, Article 7, Commercial Districts, Section 35-102, Table of Uses, Special Provisions, is hereby amended as follows:

[TABLE UNCHANGED]

- (a) All retail businesses shall be conducted within a completely enclosed building; provided, however, that a site plan may be approved by the planning commission for accessory outdoor display, sales, or storage, including garden centers and nurseries, subject to ARTICLE 13, SITE PLAN APPROVAL and the following requirements:
1. Outdoor display, sales, or storage may be considered for the following businesses:
    - a. Businesses located within a Shopping Center as defined in this ordinance.
    - b. Businesses located within a building that exceeds 10,000 square feet in size.
    - c. Businesses located within the Central Business District (CBD).
    - d. Service stations located within a "C" Commercial District.
  2. Items sold shall:
    - a. Relate and be accessory to the permanent business conducted within the building in which the business is located, such as the sale of flowers at a home improvement store, or sale of ice melt at automobile service stations, and shall be owned and operated by the same merchant operating within the building.
    - b. Not include items that are customarily sold inside the building. For example, furniture stores may not place furniture outside for sale.



- c. Be located on a durable and dustless surface and shall be graded and drained to dispose of all surface water.
  - d. Be arranged and constructed so as not to pose a hazard to pedestrians and to minimize risk of fire hazard.
3. Outdoor storage, sales, or display is allowed outside of the required yards and is confined to areas shown on an approved site plan. The planning commission may require that areas where outdoor display, sales, or storage are permitted be clearly marked with pavement markings or other means for purposes of enforcement and ensure maintenance of fire lanes.
4. Outdoor vending machines and drop boxes or donation bins shall be prohibited. This provision shall not apply to ice machines and newspaper stands.
5. Display or storage areas shall be limited to 10% of the gross floor area of the principal building, or that portion of the building occupied by the business.
6. Display or storage areas shall also maintain adequate clear area for safe pedestrian circulation along the sidewalk in front of the building, which shall be no less than 3 feet wide in C-2 and C-3; provided, however, that the width of the clear area shall in all events meet all applicable state and federal regulations and building codes, including all barrier-free and ADA requirements.
7. Displays or sales shall be prohibited on municipally-owned sidewalks, public land, or public right-of-way except as may be allowed by the City Council for special events.
8. Outdoor storage of propane tanks is permitted provided that:
  - a. The tanks do not exceed 20 pounds.
  - b. The tanks are stored in a locked storage container.
  - c. The container does not exceed 50 cubic feet and 6 feet in height.
  - d. The container complies with all applicable fire and safety codes.
  - e. At least 3 feet of clearance for pedestrian traffic is provided.
  - f. Advertising shall be limited to 1 square foot.
9. All loading and truck maneuvering shall be accommodated on-site or on a dedicated easement.
10. Fencing and lighting for security and aesthetic purposes may be required as determined by the planning commission. Fences shall comply with All lighting shall be shielded from adjacent residential areas in accordance with *Section 35-48, Exterior Lighting*.
11. Uncovered items may be displayed or stored outside between April 15<sup>th</sup> and October 31<sup>st</sup>. The Building Official may extend this time as weather permits.

Ordinance (ID # 1505)

Meeting of March 17, 2014

All structures associated with temporary outdoor display shall be temporary and removed at the end of the season for storage indoors.

12. Outdoor display, sales, and storage may be permitted as part of an approved site plan, under the following terms:
  - a. The permit shall be valid for one calendar year.
  - b. Following the initial Planning Commission site plan approval, the permit may be renewed annually by the building official, subject to the plan originally approved by the Planning Commission. If the building official finds any violations of this ordinance or the conditions of the planning commission's original approval, no renewal shall be issued, and any new outdoor display shall require a new permit from the Planning Commission.
  - c. Approved outdoor display, sales and storage areas may continue until such time as the property ownership changes or a revised site plan is approved. Approval shall not be transferrable to new owners or users. Changes of ownership or use shall be required to return to the Planning Commission for a renewal of their privileges, to ensure they are aware of the limitations that exist.
  
13. The Planning Commission may allow outdoor display, sales, and storage for businesses that do not meet the criteria listed in sub-section 1, provided all other provisions of this Section (a) are met and the applicant establishes that compliance with the strict requirements of sub-section 1 would unreasonably prevent the use of the property for a permitted purpose; that the proposed display, sales, and/or storage would not adversely affect adjacent or nearby properties and would not adversely affect the public health, welfare, and safety.

**Section 2 of Ordinance    Severability**

Should any section, subsection, paragraph, sentence, clause, or word of this ordinance be held invalid for any reason, such decisions shall not affect the validity of the remaining portions of the ordinance.

**Section 3 of Ordinance    Savings**

This amendatory ordinance shall not affect violations of the zoning ordinance or any other ordinance existing prior to the effective date of this ordinance and such violation shall be governed and shall continue to be separately punishable to the full extent of the law under the provisions of such ordinance at the time the violation was committed.

**Section 4 of Ordinance    Effective Date: Publication.** Public hearing having been held hereon pursuant to the provisions of Section 103 of Act 110 of the Public Acts of 2006, as amended, the provisions of this Ordinance shall be published within twenty (20) days of its adoption by publication of a brief notice in a newspaper circulated in the City of Farmington stating the date of enactment and effective date, a brief statement as to its regulatory effect and that a complete copy of the Ordinance is available for public purchase, use and inspection at the office of the City Clerk during the hours of 8:00 A.M. to 5:00 P.M., Local Time. The provisions of this Ordinance shall become effective seven (7) days after its publication.

Ordinance (ID # 1505)

Meeting of March 17, 2014

Ayes:

Nays:

Abstentions:

Absent:

STATE OF MICHIGAN )

COUNTY OF OAKLAND ) ss.

I, the undersigned, the qualified and acting City Clerk of the City of Farmington, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the Ordinance adopted by the City Council of the City of Farmington at a meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2014, the original of which is on file in my office.

\_\_\_\_\_  
SUSAN K. HALBERSTADT, City Clerk  
City of Farmington

Adopted:

Published:

Effective:

Introduced:

Adopted:

Effective:

Published:

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

ORDINANCE NO. C-775-2014

Deleted: \_\_\_\_\_

AN ORDINANCE TO AMEND CHAPTER 35, "ZONING," OF THE CITY OF FARMINGTON CITY CODE, ARTICLE 7,"COMMERCIAL DISTRICTS," SECTION 35-102 "TABLE OF USES, SPECIAL PROVISIONS," IN ORDER TO REVISE THE PROVISIONS RELATING TO OUTDDOR DISPLAYS.

THE CITY OF FARMINGTON ORDAINS:

Section 1 of Ordinance

Chapter 35, Zoning, of the Farmington City Code, Article 7, Commercial Districts, Section 35-102, Table of Uses, Special Provisions, is hereby amended as follows:

[TABLE UNCHANGED]

(a) All retail businesses shall be conducted within a completely enclosed building; provided, however, that a site plan may be approved by the planning commission for accessory outdoor display, sales, or storage, including garden centers and nurseries, subject to ARTICLE 13, SITE PLAN APPROVAL and the following requirements:

1. Outdoor display, sales, or storage may be considered for the following businesses:

- a. Businesses located within a Shopping Center as defined in this ordinance.
- b. Businesses located within a building that exceeds 10,000 square feet in size.
- c. Businesses located within the Central Business District (CBD).
- d. Service stations located within a "C" Commercial District.

Formatted: Font: Not Bold

Formatted: Indent: First line: 0"

Formatted: Indent: Left: 1"

Deleted: Only businesses located within a Shopping Center as defined in this ordinance, or those located within buildings containing over 20,000 square feet in size.

2. Items sold shall:

- a. Relate and be accessory to the permanent business conducted within the building in which the business is located, such as the sale of flowers at a home improvement store, or sale of ice melt at automobile service

Formatted: Font: Not Bold

Formatted: Font: Not Bold

Formatted: Font: Not Bold

stations, and shall be owned and operated by the same merchant operating within the building.

b. Not include items that are customarily sold inside the building. For example, furniture stores may not place furniture outside for sale.

c. Be located on a durable and dustless surface and shall be graded and drained to dispose of all surface water.

d. Be arranged and constructed so as not to pose a hazard to pedestrians and to minimize risk of fire hazard.

3. Outdoor storage, sales, or display is allowed outside of the required yards and is confined to areas shown on an approved site plan. The planning commission may require that areas where outdoor display, sales, or storage are permitted be clearly marked with pavement markings or other means for purposes of enforcement and ensure maintenance of fire lanes.

4. Outdoor vending machines and drop boxes or donation bins shall be prohibited. This provision shall not apply to ice machines and newspaper stands.

5.

Display or storage areas shall be limited to 10% of the gross floor area of the principal building, or that portion of the building occupied by the business.

6. Display or storage areas shall also maintain adequate clear area for safe pedestrian circulation along the sidewalk in front of the building, which shall be no less than 3 feet wide in C-2 and C-3; provided, however, that the width of the clear area shall in all events meet all applicable state and federal regulations and building codes, including all barrier-free and ADA requirements.

7. Displays or sales shall be prohibited on municipally-owned sidewalks, public land, or public right-of-way, except as may be allowed by the City Council for special events.

8. Outdoor storage of propane tanks is permitted provided that:

a. The tanks do not exceed 20 pounds.

b. The tanks are stored in a locked storage container.

c. The container does not exceed 50 cubic feet and 6 feet in height.

Formatted: Font: Not Bold

Deleted: 13. Merchandise displayed shall be accessory to the retail business conducted within the building and shall be owned and operated by the same merchant within the building.

Deleted: 2

Deleted: 4

Deleted: where

Deleted: 3. Outdoor display, sales, or storage, including any structure or enclosure, shall be arranged and constructed to minimize risk of fire hazard and be structurally sound.

4. Any staging area intended for the temporary loading or unloading of materials for outdoor display or sales shall be clearly noted on the site plan and marked on the pavement. Activities in such areas are restricted to unloading and may not be used for storage or display.

Deleted: 5

Deleted: 6

Deleted: Where seasonal commercial outdoor display and sales of retail items is proposed within a sidewalk, the following requirements shall apply

Deleted: a.

Deleted: and shall be located within the paved area adjacent to the building, and arranged so as not to consume required parking or obstruct circulation. Display areas shall also maintain adequate clear area for safe pedestrian circulation along the sidewalk in front of the building, which shall be no less than 5 feet wide in the CBD and shall be

Deleted: b. Items shall be arranged so as not to pose a hazard to pedestrians

Deleted: c

Deleted: unless approved by the City Council.

Formatted: Font: Not Bold, Not Italic

Formatted: Font: Not Bold, Not Italic

Formatted: Font: Not Bold

Deleted: d. The permit shall be valid for one calendar year. During that

Deleted: 7.

Deleted: Outdoor display, sales, or storage

Formatted: Font color: Light Yellow, Highlight

d. The container complies with all applicable fire and safety codes.

e. At least 3 feet of clearance for pedestrian traffic is provided.

f. Advertising shall be limited to 1 square foot.

Formatted: Font color: Light Yellow

9. All loading and truck maneuvering shall be accommodated on-site or on a dedicated easement.

Deleted: . c

Deleted: 8

10. Fencing and lighting for security and aesthetic purposes may be required as determined by the planning commission. Fences shall comply with All lighting shall be shielded from adjacent residential areas in accordance with Section 35-48, Exterior Lighting.

Deleted: ¶

Deleted: . f

Deleted: 9

10. Uncovered items may be displayed or stored outside between April 15<sup>th</sup> and October 31<sup>st</sup>. The Building Official may extend this time as weather permits. All structures associated with temporary outdoor display shall be temporary and remove at the end of the season for storage indoors.

Deleted: Uncovered items [may be] displayed or stored outside between April 15th and October 31st. The Building Official may extend this time as weather permits.

11. Outdoor display, sales, and storage may be permitted as part of an approved site plan, under the following terms:

Formatted: Font: Not Bold, Not Italic

Formatted: Font: Not Bold, Not Italic

a. The permit shall be valid for one calendar year.

Formatted: Superscript

Formatted: Superscript

b. Following the initial Planning Commission site plan approval, the permit may be renewed annually by the building official, subject to the plan originally approved by the Planning Commission. If the building official finds any violations of this ordinance or the conditions of the planning commission's original approval, no renewal shall be issued, and any new outdoor display shall require a new permit from the Planning Commission.

Formatted: Font: Not Bold, Not Italic

Formatted: Font: Not Bold, Not Italic

c. Approved outdoor display, sales and storage areas may continue until such time as the property ownership changes or a revised site plan is approved. Approval shall not be transferrable to new owners or users. Changes of ownership or use shall be required to return to the Planning Commission for a renewal of their privileges, to ensure they are aware of the limitations that exist.

Deleted: Approved outdoor display, sales and storage areas may continue until such time as the property ownership changes or a revised site plan is approved. New owners of approved outdoor display, sales and storage areas shall be required to return to the Planning Commission for a renewal of their storage privileges, to ensure they are aware of the limitations that exist.

Formatted: Indent: Left: 0.5", Hanging: 1"

12. The Planning Commission may allow outdoor display, sales, and storage for businesses that do not meet the criteria listed in sub-section 1, provided all other provisions of this Section (a) are met and the applicant establishes that compliance with the strict requirements of sub-section 1 would unreasonably prevent the use of the property for a permitted purpose; that the proposed display, sales, and/or storage would not adversely affect adjacent or nearby properties and would not adversely affect the public health, welfare, and safety.

Formatted: Font: Not Bold, Not Italic

Formatted: Font: (Default) Times New Roman, 12 pt

Formatted: Indent: Left: 0", Hanging: 1", Tabs: 0.5", Left

Formatted: Font: (Default) Times New Roman, 12 pt

Section 2 of Ordinance Severability



**Page 2: [1] Deleted** **Julie Hinkle** **2/14/2014 9:00:00 AM**

, and shall be located within the paved area adjacent to the building, and arranged so as to not to consume required parking or obstruct circulation. Display areas shall also maintain adequate clear area for safe pedestrian circulation along the sidewalk in front of the building, which shall be no less than 5 feet wide in the CBD and shall be no less than 3 feet wide in C-2 and C-3; provided, however, that the width of the clear area shall in all events meet all applicable state and federal regulations and building codes, including all barrier-free and ADA requirements. Other open or unused areas of the site may be utilized so long as parking is not obstructed and there is no detriment to adjacent property

**Page 2: [2] Deleted** **Julie Hinkle** **2/14/2014 9:00:00 AM**

b. Items shall be arranged so as not to pose a hazard to pedestrians. No items shall be stored, displayed, or stacked above a height of 4 feet.

**Page 2: [3] Deleted** **Thomas R. Schultz3** **2/14/2014 10:17:00 AM**

d. The permit shall be valid for one calendar year. During that calendar year, merchandise may be placed outdoors for a total of no more than 8 months, which need not be consecutive months, such as 4 months in spring and fall. The timeframe shall be specified in the permit application. All structures associated with the outdoor display shall be temporary and removable at the end of the season for storage indoors.

e. Following the initial planning commission site plan approval, the permit may be renewed annually by the building official, subject to the plan originally approved by the planning commission. If the building official finds any violations of this ordinance or the conditions of the planning commission's original approval, no renewal shall be issued, and any new outdoor display shall require a new permit from the planning commission.

**Page 2: [4] Deleted** **Thomas R. Schultz3** **2/14/2014 10:56:00 AM**

7. Outdoor display, sales, or storage that is permanent or is utilized for more than 8 months during a calendar year, such as a garden center, shall be permitted, subject to site plan approval and the following:
- a. Decorative fences, knee walls, other architectural features containing limits or enclosures may be required by the planning commission to assure compatibility with the existing or intended character of the general vicinity. An obscuring screen consisting of a wall, fence or landscaping shall be required as determined by the planning commission.



- b. All stored materials or equipment, including loosely-packaged materials, shall not be piled, stacked or stored higher than the height of the obscuring screen or the height of the building if stored along a building wall.
- c. The storage of pallets, soil, stone, sand, mulch, and similar loosely-packaged materials shall be contained and covered to prevent blowing onto adjacent properties. The planning commission may require construction of a containment area for such uses, particularly when large quantities will be present.
- d. All outdoor storage areas shall be paved with a permanent, durable, and dustless surface and shall be graded and drained to dispose of all surface water.

**Farmington City Council  
Staff Report**

**Council Meeting Date:**  
March 17, 2014

**Reference  
Number**

**Submitted by:** Vincent Pastue, City Manager

**Description:** Consideration to Adopt Ordinance #C-776-2014 Amending Chapter 20, Offenses, Article X, Offenses Relating to Animals, Adding a New Section Dealing with the Number of Dogs and Cats Permitted

**Requested Action:**

Move to adopt Ordinance C-776-2014 amending Chapter 20 of the City Code, Article X, adding a new section regarding the number of dogs and cats permitted.

**Background:**

Last fall, the City entered into an agreement with Oakland County Animal Control to board dogs captured by the Public Safety personnel. This action was necessary when a long-time local kennel indicated that they would no longer house dogs for the city. Additionally, the County is responsible for issuing dog licenses in the City; this is done in conjunction with the Treasurer's Office. As a condition for this agreement, the County insisted that we change our animal control ordinance dealing with licensing and enforcement which we did.

It recently came to the Clerk's attention that with the prior ordinance change we no longer limit the number of dogs and cats an individual owner can keep. This is one regulation we can maintain even though the County handles licensing and enforcement.

This ordinance was introduced at the February 17, 2014 meeting. City Administration is recommending that City Council adopt Ordinance C-776-2014 that would add a new section to Chapter 20, Offenses, Article X, Offenses Relating to Animals, that would limit the number of dogs and cats to three per household unless operating an authorized kennel. This has been the standard for decades.

**Agenda Review**

**Review:**

Vincent Pastue      Pending  
City Manager      Pending  
City Council Pending

**ORDINANCE NO. (ID # 1506)**  
**STATE OF MICHIGAN**

**COUNTY OF OAKLAND**

**CITY OF FARMINGTON**

**ORDINANCE NO. C-776-2014**

**AN ORDINANCE TO AMEND THE CITY OF FARMINGTON CITY CODE OF ORDINANCES, CHAPTER 20, "OFFENSES," ARTICLE X, "OFFENSES RELATING TO ANIMALS," TO ADD A NEW SECTION RELATING TO THE NUMBER OF DOGS OR CATS PERMITTED, AND CHAPTER 8, "REGISTRATION AND LICENSING," TO ADD A NEW ARTICLE VI, "KENNELS."**

**THE CITY OF FARMINGTON ORDAINS:**

**Section 1 of Ordinance**

That the City of Farmington Code of Ordinances, Chapter 20, "Offenses," Article X, "Offenses Relating to Animals," is amended to add a new Section 20-305, "Number of Dogs or Cats Permitted," to read in its entirety as follows:

**Sec. 20-305. Number of Dogs or Cats Permitted.**

No person shall keep more than three (3) dogs and/or three (3) cats that are six (6) months old on any one (1) property in the City without securing a license to operate a kennel as required in Section 8-101 of this City Code.

**Section 2 of Ordinance**

That the City of Farmington Code of Ordinance, Chapter 8, "Registration and Licenses," is hereby amended to add a new Article VI, "Kennels," to read in its entirety as follows:

**Article VI. Kennels**

**Sec. 8-101. License Requirement**

No person shall own or operate any dog or cat kennel in the city without having first secured a license therefore. For purpose of this article, any person who keeps more than three (3) dogs and/or three (3) cats that are three (3) months old or over on any one (1) property in the city shall be deemed to be operating a dog or cat kennel. No such kennel shall be operated or maintained except in a district

Ordinance (ID # 1506)  
where permitted by Chapter 35.

Meeting of March 17, 2014

- a. Any person who shall keep or operate a kennel shall make application to the city clerk for a kennel license, which entitles the applicant to keep or operate a kennel. Such application shall set forth the name and residence of the applicant, and the number of dogs or cats sought to be kept thereunder. The application shall also state the purpose for which the kennel is to be maintained, and such other information as may be requested by the city clerk.
- b. The kennel license applicant shall pay to the city treasurer a license fee for such kennel license in the amounts as prescribed by resolution of the council. If such kennel was established prior to the first day of March of the year in which the license is sought, and application therefore is not made prior to the first day of March, fees for such kennel license shall be double the amounts set by the council. If the kennel is established after the first day of March, there shall be no added penalty if the application be filed within thirty (30) days after establishment of the kennel.
- c. Upon receipt of kennel license application, and the license fees provided in this division, the city clerk shall issue a kennel license, setting forth the maximum number of dogs or cats which may be kept thereunder, and at the same time he shall issue to the applicant a number of suitable tags equal to the number of dogs or cats authorized by such license, such tags to be the same as those provided in this division. All dogs or cats in such kennel shall at all times wear a collar or harness to which such tag shall be affixed, and such tags shall be used for no dogs or cats other than those in the kennel.

### **Section 3 of Ordinance Severability**

Should any section, subsection, paragraph, sentence, clause, or word of this ordinance be held invalid for any reason, such decisions shall not affect the validity of the remaining portions of the ordinance.

### **Section 4 of Ordinance Savings**

This amendatory ordinance shall not affect violations of the zoning ordinance or any other ordinance existing prior to the effective date of this ordinance and such violation shall be governed and shall continue to be separately punishable to the full extent of the law under the provisions of such ordinance at the time the violation was committed.

### **Section 5 of Ordinance Effective Date: Publication.**

This amendatory ordinance shall be effective 10 days after adoption by the City Council and after publication as provided by the Charter of the City of Farmington.

Ordinance (ID # 1506)

Meeting of March 17, 2014

Ayes:

Nays:

Abstentions:

Absent:

STATE OF MICHIGAN     )  
   ) ss.  
 COUNTY OF OAKLAND    )

I, the undersigned, the qualified and acting City Clerk of the City of Farmington, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the Ordinance adopted by the City Council of the City of Farmington at a meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2014, the original of which is on file in my office.

\_\_\_\_\_  
 SUSAN K. HALBERSTADT, City Clerk  
 City of Farmington

Adopted:  
 Published:  
 Effective:

Introduced:  
 Adopted:  
 Effective:  
 Published:

**Farmington City Council  
Staff Report**
**Council Meeting Date:**  
March 17, 2014

**Reference  
Number  
(ID # 1507)**
**Submitted by:** Vincent Pastue, City Manager

**Description:** Consideration to Approve Construction Estimate No. 8 and Change Oder No. 5 for the 2013 Streetscape & Utilities Improvements

**Requested Action:**

Move to approve construction estimate #8 with Warren Contractors in the amount of \$298,431.49 and approve change order #5 increasing the contract amount by \$54.20.

**Background:**

At the March 18, 2013 meeting, the City Council approved a construction contract with Warren Contractors in the amount of \$1,988,168.20 for the Grove Street Project and the Warner/Oakland Street Project. Attached is construction estimate #8 for the project in the amount of \$298,431.49 for work completed from December 9, 2013 through February 28, 2014. The construction estimate includes releasing \$40,589.52. There is approximately \$50,000 of work remaining to close the project. We are still retaining \$25,000. Most of the payment is for work associated with the mast arm signal installation at Grove and Grand River.

Change Order #5 increases the contract amount by \$54.20. The change order represents balancing contract unit amounts to actual field verification. Overall, the contract has been reduced by \$58,965.42 from the original approval last March.

The City engineer's Orchard Hiltz & McCliment (OHM) have reviewed the construction estimate and recommends approval.

**Agenda Review**
**Review:**

**Vincent Pastue      Pending**  
**City Manager      Pending**  
**City Council Pending**



ARCHITECTS. ENGINEERS. PLANNERS.

March 12, 2014

Mr. Chuck Eudy  
DPW Superintendent  
City of Farmington  
33720 W. 9 Mile Road  
Farmington, Michigan 48335

Regarding: 2013 Streetscape & Utilities Improvements  
OHM Job No. 0111-11-0163

Dear Mr. Eudy:

Enclosed is Construction Estimate No. 8 with the Contractor's Declaration for the referenced project. This estimate includes the previously submitted Change Order No.5 which is pending formal approval from the City.

Warren Contractors & Development Inc. has completed the work shown on the attached construction estimate for the period ending February 28, 2014 and we would recommend payment to the Contractor in the amount of \$298,431.49 which includes the partial release of previously held retainage.

The itemization of the Total Earnings This Period is as follows:

Breakdown by Category:

Category – Grove Street: General	\$2,056.97
Category – Grove Street: Water Main	\$0.00
Category – Grove Street: Paving	\$3,656.29
Category – Grove Street: Streetscape	<u>\$171,461.99</u>
<b>Grove Street Total this Estimate:</b>	<b>\$177,175.25</b>
Category – Warner St. & Oakland Ave: General	\$17,322.70
Category – Warner St. & Oakland Ave: Water Main	\$6,993.55
Category – Warner St. & Oakland Ave: Sanitary	\$4,877.46
Category – Warner St. & Oakland Ave: Paving	\$21,547.03
Category – Warner St. & Oakland Ave: Streetscape	<u>\$29,925.98</u>
<b>Warner St. &amp; Oakland Ave Total this Estimate:</b>	<b>\$80,666.72</b>

Sincerely,  
OHM Advisors

  
Gary M. Smolinski  
Construction Manager

cc: Warren Contractors & Development, Inc., 14979 Technology Drive, Shelby Township, MI 48315  
Matt Parks, P.E., OHM  
File

P:\0101\_0125\0111110161\_Warner Street\_Oakland Estimate\\_CONST\Estimates\_Co\Estimates\No.8\Estimate No.8.docx

OHM Advisors  
34000 PLYMOUTH ROAD T 734.522.6711  
LIVONIA, MICHIGAN 48150 F 734.522.6427 OHM-Advisors.com

**Attachment: Construction Estimate 8 (1507 : Consideratino to Approve Construction Estimate No. 8 and**





# CONSTRUCTION ESTIMATE

ORCHARD, HILTZ & McCLIMENT, INC.  
 34000 Plymouth Road  
 Livonia, MI 48150

p: (734) 522-6711  
 f: (734) 522-6427  
 w: ohm-advisors.com

PROJECT: Farmington - 2013 Streetscape & Utility Improvements

Job Numbers: 0111-07-0063  
 0111-11-0163

Estimate Number: 8  
 Period End Date: 02/28/2014 13:42:00  
 Estimate Status: Approved  
 Contract Start Date: 05/02/2013  
 Contract End Date: 10/15/2013  
 Contract Duration: 166 days  
 Print Date: 03/11/2014 16:01:06

OWNER: City of Farmington  
 33720 W 9 Mile Rd  
 (248) 473-7250  
 Farmington, MI 48335

CONTRACTOR: Warren Contractors & Development, Inc.  
 14979 Technology Drive  
 586-323-3350  
 Shelby Township, MI 48315

STATUS: On Schedule

\*Retainage: Lump Sum

Original Contract Amount: \$1,988,168.20  
 Change Orders: (\$58,965.42)  
 Current Contract Amount: \$1,929,202.78

A) Changes due to CO No. 1 : (\$36,583.69)  
 B) Changes due to CO No. 2 : \$507.81  
 C) Changes due to CO No. 3 : (\$84.26)  
 D) Changes due to CO No. 4 : (\$22,859.48)  
 E) Changes due to CO No. 5 : \$54.20  
 \$(58,965.42)

Earnings this Period: \$257,841.96  
 Earnings to Date: \$1,907,669.61  
 Previous Retainage: \$70,589.52  
 Retainage this Estimate: (\$40,589.52)  
 Less Total Retained to Date (Lump Sum): \$30,000.00  
 Net Earned: \$1,877,669.61  
 Previous Estimates: \$1,579,238.12  
 Amount Due Contractor: \$298,431.49

Amount Due Contractor includes \$40,589.52 of retainage previously held.

Prepared By:

Gary Smolinski  
 Gary Smolinski, Construction Manager, Orchard, Hiltz & McCliment, Inc.

Date: 2/11/14

Approved By:

Chuck Eudy for Chuck Eudy  
 Chuck Eudy, DPW Superintendent, City of Farmington

Date: 3/12/14

# CONTRACTOR'S DECLARATION

I HEREBY DECLARE THAT I HAVE NOT, during the period

December 7<sup>th</sup>

to

February 28

A.D., 20 14

performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for or claim compensation from City of Farmington or his agents, in addition to the regular items set forth in the Contract numbered D11-11-0160 and dated May 2 A.D., 20 13 for the Agreement executed between myself and the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There (is) (is not) an itemized statement attached.

Date: March

By:

Nick Cerullo

Title: Nick Cerullo Project Manager

**Farmington City Council  
Staff Report**
**Council Meeting Date:**  
March 17, 2014

**Reference  
Number  
(ID # 1508)**
**Submitted by:** Vincent Pastue, City Manager

**Description:** Consideration to Approve Proposal Regarding Grand River Traffic Analysis

**Requested Action:**

Move to approve proposal submitted by Orchard Hiltz & McCliment (OHM) to conduct a traffic analysis along Grand River from Shiawassee Road east to Orchard Lake Road

**Background:**

One of the goals established by the City Council is to evaluate the opportunity to create more on-street parking along Grand River Avenue and to examine whether it is feasible to utilize the surplus lanes for other modes of transportation. Since this is a Michigan Department of Transportation (MDOT) trunkline, it is necessary to conduct a traffic analysis to determine whether this can be accomplished without a significant loss of service.

Matt Parks and Steve Dearing from Orchard Hiltz and McCliment (OHM) attended the City Council's March 3 study session to discuss the content of the proposal and answer any questions. The study area begins at Shiawassee and Grand River, and proceeds east to Orchard Lake Road. As discussed, it is necessary to evaluate traffic conditions beyond these points to insure no problems will be created as changes are recommended.

**Financial Considerations** - The estimated cost for this is \$35,000. I will be requesting that the Corridor Improvement Authority contribute \$10,000 toward this study, the same amount from the Downtown Development Authority, with the remainder coming from the Major Street Fund.

**Other Considerations** - During the study session, the importance of having this work coordinated with the proposed study considered by the joint Corridor Improvement Authority (CIA) east of Orchard Lake Road. OHM is preparing a proposal for consideration by the joint CIA Board.

**Agenda Review**
**Review:**

**Vincent Pastue**      **Pending**  
**City Manager**      **Pending**  
**City Council** **Pending**

## EXHIBIT A

### Understanding of the Project

The City of Farmington has been working on efforts to revitalize the retail climate for the community for the past number of years. Starting with the historic downtown, Farmington has made significant changes to address the balancing of issues, namely, limiting traffic congestion while promoting a vibrant, shopper-friendly business district. The City has successfully completed work on the stretch of Grand River Avenue from just west of Farmington Rd. to Grove St., as well as Farmington Rd from Grand River northwards to Shiawassee. They have programmed improvements for the segment of Farmington Rd. from Grand River southward to Orchard St.

The City now wishes to turn their attention to other portions of Grand River Ave. During construction activities in the summer of 2013, when Grand River Ave. was choked down to only one travel lane in each direction, the City realized that traffic congestion was eminently manageable, and this spurred interest in considering a road diet for most of the balance of Grand River Ave within the City of Farmington.

Our project team recognizes the importance of these issues, and the importance of communication and cooperation, and is committed to ensuring the success of this project. Our scope of service will address and be able to answer the issues posed by the community.

### Approach to the Project

Working in conjunction with the City, its DDA and their planners, we will seek to identify a series of measures to promote the goals of the community. We will be examining optional cross sections along Grand River Ave., to look at the interactions between safe and expeditious traffic movements and adding the use of on-street parallel parking and /or bicycle lanes. The evaluations will also look at improving operations at signalized intersections, by considering the addition of signal phases for turning vehicles.

We anticipate the study area is Grand River Ave. from Shiawassee to Orchard Lake Rd. Three options will be evaluated:

1. Existing 4-lane/ 5-lane configuration (do nothing baseline),
2. Reducing Grand River Ave. to 3 travel lanes (one through lane in each direction with a center left turn lane), and
3. An unbalanced 4-lane road with two through travel lanes in one direction, one lane in the opposite direction and with a center left turn lane.

Any parking areas should have marked stalls, and could be delineated in the short term through the use of flexible delineators, similar to what the City of Dearborn had been using on Michigan Ave. But eventually, the areas should be delineated by rebuilding the curb-line to “bump out” and protect the on-street parking areas. We have a clear working understanding of the requirements of the U.S. Access Board for providing barrier-free (handicap) on-street parking as part of these types of roadway improvements to comply with the American for Disabilities Act. We would also work closely with SMART to determine if near-side or far-side intersection bus stops would provide the best transit services to the corridor.

OHM typically would develop a detailed, phased plan for implementation of any measures desired by the City. The phasing plan will break down all the recommended improvements into priorities for the city to tackle, allowing the city to integrate these projects into its Capital Improvement Plan, based on funding availability.

## EXHIBIT A

### Scope of Services

The main goals for this project are to identify ways to preserve traffic flow consistent with the goals the community. With safety firmly in mind, we would be looking for opportunities to expand on street parking as appropriate. OHM will accomplish this by using a computer model of the corridor, allowing us the ability of evaluating 'what if' scenarios based on different improvement options. Any improvements recommended regarding Grand River Ave. will need to be coordinated between the City and the Michigan Department of Transportation (MDOT).

The following items discuss the various elements of our proposal. As seen in the outline below, the project plan has been organized into five major tasks:

#### Core Tasks:

1. Data Collection
2. Safety Analysis
3. Analysis of Existing Conditions
4. Develop and Evaluate Alternatives
5. Project Reporting

These core tasks are elaborated below.

#### Task 1. DATA COLLECTION

Work will begin to review the information provided by the various sources, as well as to conduct additional data collection as outlined below.

##### Subtask 1.1 - Compile and review existing counts, signal timing data and other related data

For this task, we will collect data from all available sources. We will also incorporate any traffic data and findings from previous studies that the City, Road Commission or MDOT have completed in the project area and additional information that may be relevant to this project. We anticipate collecting as much of the following information as is available:

- Signal timing plans
- Intersection plans
- Machine volume counts
- Manual turning-movement counts
- Operational features necessary for the analysis, such as speed limits, turn restrictions, etc.
- Transit route data

Within the signal timing plans, OHM will focus on information regarding the type of signal, cycle length, offsets, green time, change intervals, flash schedule, minimum pedestrian crossing times and other signal timing requirements by the local agencies.

##### Subtask 1.2 - Field review of sites

The project area will be visited. General geometric information will be tabulated, including number of lanes, lane uses and widths turn storage, pedestrian crossings, turn restrictions, on street parking limits and time restrictions, and posted speed limits.

##### Subtask 1.3 - Conduct pedestrian, vehicle volume and turning-movement counts

We anticipate that most, if not all, of the needed traffic data available for our analysis is now so old as to be unacceptable for use. Thus, OHM is planning on conducting additional counts at the following intersections:

- Grand River at Drake
- Grand River at Farmington
- Grand River at Shiawassee
- Grand River at Grove

**EXHIBIT A**

- Grand River at Power
- Grand River at Orchard Lake (west)
- Grand River at Orchard Lake (east) / 9 Mile

OHM can provide traffic data collection on a lump sum basis. Alternately, we can arrange for counts to be conducted by Traffic Data Collection, Inc. and their effort billed directly to the City. For the purposes of this proposal, we assume OHM staff will conduct the counts.

**Task 2 SAFETY ANALYSIS**

One of a traffic engineer's most important contributions to traffic safety is the analysis of crash locations and the recommendation of improvements to correct deficiencies and to make the roads safer. However, it is not known if there are safety problems at this location. Further, this project will be evaluating alternatives that are significantly different from current operations, so that the existing crash patterns may not be applicable and germane to the discussion.

OHM proposes a minimal initial review to see if there are any unusual crash characteristics of this location. Crash data will be obtained for the study area from TIA. The data will be for the most recent three years. We will perform a cursory review to check if this location is a crash 'hot spot' relative to county-wide crash statistics and if there are crash patterns that may influence our evaluations.

**Task 3 ANALYSES OF EXISTING CONDITIONS**

The data collected will be used in the analysis of the existing conditions. The traffic patterns within the study area will be analyzed during the a.m. and p.m. peak hours. The turning-movement data and roadway geometric data collected for the roadway network will be input and evaluated in the most recent version of Synchro / SimTraffic™. OHM has used Synchro / SimTraffic successfully for many projects of this nature, and its use is accepted by MDOT.

The corridor traffic deficiencies will be noted based on various measures of effectiveness (MOE's) for the a.m. and p.m. peak hours. It is recommended that the MOE's for this project would include level of service and delay, and will be discussed further at the kick-off meeting.

**Subtask 3.1 – Update the existing roadway network model**

The City of Farmington is fortunate that a complete Synchro / SimTraffic scaled model of the roadway network of the City is already available from the Road Commission. We will verify that this model has the correct geometric data for the study area, and input any needed changes such as new traffic count data.

**Subtask 3.2 - Analyze existing network for MOE's**

After the existing conditions network has been verified and all related inputs checked, the software would allow the determination of traffic operation deficiencies, based on various measures of effectiveness (MOE's). It is recommended that the MOE's for this project include level-of-service (LOS) and delay.

The existing network will be evaluated for the a.m. and p.m. periods to determine the baseline MOE's.

OHM will assess, using Synchro, the vehicle queuing at all locations for all periods to evaluate the adequacy of the existing turn lane storage lengths.

**Task 4 DEVELOP AND EVALUATE ALTERNATIVES**

As part of this task, OHM will endeavor to identify and evaluate any alternatives that would address maintaining the vitality of the project area, pedestrian and vehicle safety and congestion relief. Measures to be considered include: modifications to traffic signals and pavement markings, and roadway improvements sufficient to address the concerns. Preliminary cost opinions will be provided for all

## EXHIBIT A

recommendations. Incremental improvements would be noted, with the degree of relief afforded to the deficiencies indicated.

During this task, OHM will develop a detailed, phased plan for implementation. The phasing plan will break down all the recommended improvements into priorities for the city to tackle, allowing the city to integrate these projects into its Capital Improvement Plan, based on funding availability.

**Immediate Needs Phase:** Will concentrate on improvements that can be implemented at low cost, possibly within existing budget constraints. These improvements usually consist of adjustments of the signal timing and items such as modifications to signs and pavement markings.

**Short Term Needs Phase:** This may include substantial needed improvements that may require future year budgeting for the outlays, but not beyond the levels associated with requiring special outside funding. Examples here may include signal modifications, and preventative maintenance activities.

**Long Term System Needs:** This category would encompass any upgrades and improvements needed that are of sufficient scale and scope that funding applications are expected.

### Subtask 4.1 – Three-lane Option

OHM will evaluate Grand River Ave. on a 'road diet', modifying it from having a four-lane / five-lane cross section to having three lanes; one through lane in each direction and a center lane for left turn traffic. Changes needed to pavement markings, lane use and turning restrictions would be noted. These proposed changes can then be measured against the existing condition MOE's to determine their impact.

### Subtask 4.2 – Unbalanced Four-lane Options

OHM will also analyze the operational impacts of retaining Grand River Ave. as a four-lane road, but changing one of the inside through lanes to a center lane for left turns. As with Subtask 4.1, the signal operation of the intersection will be studied to see if it would be appropriate to add left turn arrows to Grand River. As it is not self-evident whether east or westbound traffic should suffer the loss of a through lane, we will need to evaluate this type of change for both directions.

## Task 5 PROJECT REPORTING

OHM takes pride in providing our clients with timely documentation of work progress and results. We will be responsive and prompt in meeting the project reporting requirements.

### Deliverables

A considerable amount of information is expected to be collected and analyzed as part of this project. A complete list of the deliverables is shown below:

- Traffic data:
  - Manually taken pedestrian and vehicle turning-movement counts in hard copy. Any diagrams and tables can be provided hard copy as well as computer files.
  - Machine counts in hard copy.
- Crash analysis:
  - Individual intersection crash rates and frequency
- *Synchro* simulation:
  - Model of existing network in electronic form
  - Models of various scenarios in electronic form
  - Summary of MOE outputs by scenario
- Traffic signal operations:
  - Recommendations for modified traffic signal equipment and operations

## EXHIBIT A

- Traffic signs and markings:
  - Report on control deficiencies, i.e. needed maintenance, incorrect usage, etc.
  - Recommendations on modifications to change operations, i.e. additional signage, new lane assignments, turn restrictions, parking modifications, etc.
- Roadway geometry:
  - Recommendations on modifications to improve safety and/or operations, i.e. addition of turning lanes or extending lane storage, revised geometry, traffic calming features, etc.
- Cost opinion for recommendations

### Subtask 5.1 – Project Report

OHM will submit ten (10) printed copies and one electronic copy in PDF format of the final report summarizing our findings and recommendations. The report will include the deliverables itemized above. The report will also feature the documentation and procedures used for the study.

### Subtask 5.2 – Presentation to City / MDOT

OHM proposes to meet with the City to present our final report and recommendations. We will also then be available to meet with MDOT.

### Responsibilities of City

The OHM staff will need access to available City records for the study area. The following information and materials will need to be provided in a timely manner:

- A request from the City to the Road Commission to release a copy of the Synchro /SimTraffic network model(s) to OHM.
- Any proposed or approved site development plans in the study area.

### Time Schedule

OHM is prepared to begin conducting the initial field review within 10 working days of the notice to proceed. The preliminary report would be available no later than 50 working days after we receive the notice to proceed. The final report would then be available within 10 working days after review comments are received from the City and highway review agencies.

### Proposed Fee

We will invoice the City on an hourly basis monthly like all other projects. We will provide a project budget to the City Manager prior to authorization. A monthly update on progress with invoices will be delivered.

### Additional Services

You may wish to request additional services not covered within the scope of this proposal. Examples might include attendance at additional meetings, analysis of possible mid-block crossings once . We would be happy to provide these or any other additional services on a time and materials basis utilizing the existing rate schedule with the City, which is three times payroll cost.



**Farmington City Council  
Staff Report**

**Council Meeting Date:**  
March 17, 2014

**Reference  
Number**

**Submitted by:** Vincent Pastue, City Manager

**Description:** Consideration to Schedule Public Hearing to Vacate Third Street and Cass Street in Delos Davis Subdivision

**Requested Action:**

Move to adopt resolution to schedule a public hearing for Monday, April 21, 2014 at 7:00 p.m. in the City Council Chambers to consider vacating Third Street and Cass Street in the Delos Davis subdivision.

**Background:**

City Administration is requesting that the City Council schedule a public hearing to vacate Third Street and Cass Street in the Delos Davis Subdivision. This action is necessary in order to provide clear title to the Maxfield Training Center (MTC) property for redevelopment purposes. After looking at the original plat, none of the streets identified in the plat are functioning as streets nor do we believe any contain public utilities. The plat map will show the streets (right-of-way) to be vacated.

The Farmington Public Schools are simultaneously taking action to acquire clear title to the MTC property as well. Their surveyor did not find recorded deeds for some of the platted parcels in which the MTC site occupies. Therefore, they are working through their attorneys to secure quiet title.

The first step in the process is to schedule a public hearing to vacate the right-of-way. Attached is the resolution to schedule the public hearing for Monday, April 21, 2014 along with the public hearing notice. The plat map will be presented first at the study session preceding the regular meeting.

**Agenda Review**

**Review:**

**Vincent Pastue      Pending**  
**City Manager      Pending**  
**City Council Pending**

**RESOLUTION NO. (ID # 1509)**  
CITY OF FARMINGTON

OAKLAND COUNTY, MICHIGAN

**RESOLUTION TO SET PUBLIC HEARING TO CONSIDER  
VACATING UNIMPROVED THIRD STREET AND CASS STREET WITHIN THE DAVIS  
ADDITION SUBDIVISION IN THE CITY OF FARMINGTON**

At a meeting of the City Council of the City of Farmington, Oakland County, Michigan, held on the \_\_\_\_ day of \_\_\_\_\_, 2014, at the City Hall, 23600 Liberty Street, Farmington, Michigan 48335.

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**WHEREAS**, the City Council has determined that it is appropriate to consider the vacation, discontinuance, or abolition of certain public roads within the City of Farmington, within the Delos Davis Addition to the Village of Farmington, Liber 2, Page 36, Oakland County Records, as follows:

- Third Street south of Warner Street
- Cass Street west of Thomas Street

**WHEREAS**, the City Council has determined to proceed to further consideration of such action in accordance with the requirements of the applicable statutory, charter, and ordinance provisions.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Farmington City Council that:

1. The City Council deems it advisable to consider the vacation, discontinuance, or abolition of the above streets.
2. The City Council will meet and hear objections, if there are any, to such vacation, discontinuance, or abolition on the 21st day of April, 2014, at 7:00 p.m. at the City of Farmington City Hall.
3. The City Clerk is hereby directed to publish notice of such meeting in the newspaper of general circulation in the City, not less than seven days before the time appointed for such meeting. The City Clerk shall also give notice by first class mail to the owners of all property abutting the portion of such platted public roads that are described in paragraph 1, as shown upon the assessment rolls of the City.

AYES:

NAYS:

ABSTENTIONS:

STATE OF MICHIGAN    )  
                                  )ss  
COUNTY OF OAKLAND    )

I, SUE HALBERSTADT, the duly-qualified Clerk of the City of Farmington, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Farmington at a duly-called meeting held on \_\_\_\_\_ day of \_\_\_\_\_, 2014, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto affixed by official signature this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
SUE HALBERSTADT  
Clerk, City of Farmington

**NOTICE OF PUBLIC HEARING****VACATION OF STREETS**

Date: April 21, 2014  
Time: 7:00 p.m.  
Farmington City Hall  
23600 Liberty  
Farmington, MI 48335

PLEASE TAKE NOTICE that at the above time, date and location, the City Council shall meet for the purpose of considering the vacation, discontinuance, or abolition of the following platted (but unimproved) public streets within the City of Farmington and Davis Addition to the Village of Farmington Subdivision:

1. Third Street south of Warner Street
2. Cass Street west of Thomas Street

The proposed resolution is on file with the City Clerk's Office and may be inspected during hours said office is open for business.

SUSAN K. HALBERSTADT  
CITY CLERK  
CITY OF FARMINGTON

DATED:  
PUBLISHED:  
MAILED: